



eBook Set up Instructions

Please note: These instructions are for Windows machines. Mac setup is very similar.

- 1.) On your computer, go to <http://www.adobe.com/products/digitaleditions/>. Scroll down, and click the box that says "Install" on the left. The box will change. Click "Install" again. Follow the installation instructions, and Adobe Digital Editions will now be on your computer.
- 2.) Adobe Digital Editions will then open and display the "Setup Assistant." Click "Continue." Adobe Digital Editions will then ask if you want to authorize the computer. The computer must be authorized before eBooks can be transferred to a reader. Click on "get an Adobe ID online," and you will be taken to Adobe's website.
- 3.) Click on "Create an Adobe Account." You will be taken to a page where you are asked to supply some information. Please fill in the required fields and click on "Continue." Close this page and bring Adobe Digital Editions back up (it should still be on your Task Bar at the bottom of the screen). Enter the email and password that you entered on Adobe's site and click "Activate." Click "Finished."
- 4.) Go to <http://overdrive.icpl.org/> Click on the "Sign In" tab in the top right of the screen. At the "Sign In" screen, select your Library (Please note: Iowa City, Hills, University Heights, or rural Johnson County residents will select "Iowa City Public Library." Coralville residents will select "Coralville Public Library" and must use their Coralville Public Library card). Enter your Library card number and your Library account password.
- 5.) Now you can search for a particular title or just browse. Pay attention to the grey box below the book cover to see if the title is an eAudio or eBook title. If a title is available, it will say "add to cart" in the grey box. If it is checked out, it will say "place a hold." Once a title is selected, click "add to cart." Click "Continue Browsing" to check out more titles, or "Proceed to Checkout" to check out the titles in your cart. At the "Check Out" Screen, it's possible to change your lending period between 7, 14 or 21 days. Once you're finished, click "Confirm check out."
- 6.) At the "Download" screen, click the "Download" button beneath the book's cover. A new box will appear. Make sure that "Open with" is selected and that it says "Adobe Digital Editions" in the box next to it (if you're using Internet Explorer, just select "Open"). If it doesn't, click the box so that options appear and select "Other." Select "Adobe Digital Editions" and click "OK." Click "OK" again.
- 7.) To transfer an eBook to an eReader, the eReader must be plugged into the computer with a USB cable. When the eReader is plugged in for the first time with Adobe Digital Editions open, it will ask to authorize the device. Click "Authorize." Make sure you are in "Library View" in Adobe Digital Editions (the "Library View" button is in the top left corner of Adobe Digital Editions). The eReader will appear under "Bookshelves" on the left side. Simply click and drag the book cover onto the eReader's icon under "Bookshelves." A green circle with a plus sign will appear indicating that the ebook can be transferred. Once you release the mouse button, the eBook will be transferred.

Instructions for returning eBooks early can be found on the eBook troubleshooting sheet.

For help or questions call 319.356.5200, option 4.

Digital checkouts may not conform to the Library's Policy on Confidentiality. For information on Adobe's privacy policy, please go here: www.adobe.com/misc/privacy.html