

## **LIBRARY BOARD OF TRUSTEES**

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### GENERAL RESPONSIBILITIES

The Board of Trustees of the Public Library is a semi-autonomous body of nine persons empowered by state law and city ordinance to act as the governing body of the library. The Board's specific list of legal responsibilities includes:

- determining the goals and objectives of the Library in order to plan and carry out library services
- determining and adopting written policies to govern all aspects of the operation of the Library
- preparing an annual budget and having exclusive control of all monies appropriated by the City Council, earned income, service contracts with Johnson County, University Heights, Hills, Lone Tree, or given to the library through gifts, bequests, grants or awards
- employing a competent staff to administer its policies and carry out its programs

The Board is also an arm of City Government with members appointed by the City Council and its principal operating funds approved by the City Council. The Board therefore seeks at all times to work in harmony with City policies in all areas that do not conflict with its statutory powers.

### ACCOMPLISHMENTS FOR FISCAL YEAR 2017

1. Successfully advocated for operating funds to support bookmobile service.
2. Began bookmobile planning. RFP issued for vehicle. Committed to cooperative relationship with Antelope Lending Library.
3. Expanded Digital Johnson County, a cooperative purchasing agreement for electronic resources.
4. Offered a nine-month series of programs, Music is the Word, to welcome The University of Iowa School of Music to downtown Iowa City.

5. Supported collaboration with area libraries for Summer Reading Programs, including facilitating the joint purchase of new software that will standardize record keeping at Iowa City Public Library, Coralville Public Library, and North Liberty Community Library.
6. Welcomed three new Board members.
7. Monitored status of State Historical Libraries in Iowa City and Des Moines and advocated expanded resources for services and collections.
8. Began implementation of a new strategic plan.
9. Supported the Iowa City UNESCO City of Literature; The Iowa City Book Festival, and One Book Two Book.
10. Reviewed and updated the following policies:

601	Collection Development
702	Library Programming
703	Cable Television Channel Programming
705	Naming and Recognition (new)
801	Circulation of Materials
802	Confidentiality of Library Records
812	Hours of Service
815	Internet Use

## GOALS FOR FISCAL YEAR 2018

1. Monitor and adjust bookmobile services to insure best use.
2. Develop a process for replacing retiring library director.
3. Continue commitment to programming in the areas of diversity and sustainability.
4. Advocate for users' privacy and confidentiality.
5. Complete a successful remodel of the Computer Lab, the tween space in the Children's Room, and possibly an art gallery space.

6. Support best use of technology; including STEAM programming, new services in the Computer Lab, and improved web site and digital services.
7. Involve more children in the Summer Reading Program.
8. Work with the Friends Foundation to celebrate its 25<sup>th</sup> anniversary.
9. Continue to expand Digital Johnson County as opportunities allow.
10. Remain informed of any fiscal challenges facing Iowa City and work with the City to mitigate impact on library services.
11. Review and update policies as needed.

**Board Members:**

Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Thomas Martin

Robin Paetzold

Meredith Rich-Chappell

Monique Washington, Vice-President