
LIBRARY BOARD OF TRUSTEES**GENERAL RESPONSIBILITIES**

The Board of Trustees of the Public Library is a semi-autonomous body of nine persons empowered by state law and city ordinance to act as the governing body of the library. The Board's specific list of legal responsibilities includes:

- determining the goals and objectives of the Library in order to plan and carry out library services
- determining and adopting written policies to govern all aspects of the operation of the Library
- preparing an annual budget and having exclusive control of all monies appropriated by the City Council, earned income, service contracts with Johnson County, University Heights, Hills, Lone Tree, or given to the library through gifts, bequests, grants or awards
- employing a competent staff to administer its policies and carry out its programs

The Board is also an arm of City Government with members appointed by the City Council and its principal operating funds approved by the City Council. The Board therefore seeks at all times to work in harmony with City policies in all areas that do not conflict with its statutory powers.

ACCOMPLISHMENTS FOR FISCAL YEAR 2019

1. Hire and work with a new Library Director.
2. Work with the City to implement initiatives of the Equity Took Kit.
3. Collaborate with the ICCSD and other area libraries to simplify issuing library cards to school age children.
4. Keep the public informed about library access during construction on the Ped Mall.
5. Continue working with Digital Johnson County partners to expand services offered and explore the possibility of a joint library system in the future.
6. Improve library catalog and patron account interface.
7. Celebrate local history with improvements to the Digital History Project content management system, increased staffing, promoting digital access to the historical Press Citizen, sharing restored historical maps, and offering an opportunity for people to record their local history stories.
8. Assess needs in the new Digital Media Lab and add resources the public is requesting.

9. Approve a Memo of Understanding with Iowa City UNESCO City of Literature.
10. Submit a City budget request that supports library needs. Advocate for CIP funding for replacement carpeting and furnishings from the 2004 building.
11. Registered 4,417 for the Summer Reading Program.
12. Reviewed and updated the following policies:

- 401 Finance
- 505 Volunteers
- 703 Cable Television Channel Programming Policy
- 801 Circulation of Materials
- 812 Hours of Service
- 813 Unattended Children
- 814 Copyright
- 817 Alcohol in the Library

GOALS FOR FISCAL YEAR 2020

1. Find improved parking location for the Bookmobile.
2. Plan for building improvements: Plan for replacing public access computer workstations; Plan for re-flooring project; Develop a plan for HVAC replacement.
3. Complete upgrade to the library catalog.
4. Evaluate impact of no fines on Children's and YA collections.
5. Study availability of collections in response to changes in circulation policy.
6. Explore artist-in-residence in Digital Media Lab.
7. Undertake strategic planning process (new plan adopted June 2020, goes into effect July 1, 2021).
8. Continue working with Iowa City and partners to implement Equity Toolkit measures/Explore funding opportunities related to outcomes of equity toolkit work.
9. Initiate (or participate) in discussion about City-wide services for tweens and teens with other public and youth-serving agencies.
10. Facilitate guided conversations with staff and library stakeholders about future space use/needs.
11. Research social workers in libraries

Board Members:

Robin Paetzold, President
 Diane Baker
 Wesley Beary
 John Beasley
 Kellee Forkenbrock

Janet Freeman, Secretary
 Carol Kirsch, Vice-President
 Jay Semel
 Monique Washington