

IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: Susan Craig • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

BOARD OF TRUSTEES

AGENDA

5:00 pm – 2nd floor Board Room

January 25, 2018

Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Kellee Forkenbrock

Carol Kirsch

Robin Paetzold

Monique Washington, Vice-President

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

- A. Approve Regular Minutes of Library Board of Trustees December 21, 2017 meeting.

4. Items for Discussion/Action.

- A. Library Director Search and job description.

Comment: An updated job description is available.

- B. Policy Review: 102: Policy Making and Policy Review.

Comment: This is a regularly scheduled policy review. No changes recommended. No action needed.

- C. Policy Review: 816: Library Access for Sex Offenders Convicted Of Sex Offenses Against Minors.

Comment: This is a regularly scheduled policy review. Action required.

- D. FY18 Strategic Plan.

Comment: Staff have completed a six month report on the current strategic planning goals.

6. Staff Reports.

- A. Director's Report. Quick tour of the computer lab renovations.

- B. Departmental Reports: Adult Services, Community & Access Services.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

- C. Development Office Report.
- D. Inservice Day Report.
- E. Spotlight on the Collection.

7. President's Report.

8. Announcements from Members.

9. Committee Reports.

- A. Foundation Members.

10. Communications.

11. Quarterly Financial Reports.

- A. Second quarter Receipts and Expenditures.

12. Quarterly Use Reports.

- A. Six-month Output Measures.
- B. Six-month Circulation by Area and Agency.
- C. Six-month Circulation by Type and Format.

13. Disbursements.

- A. Review MasterCard Expenditures for December, 2017.
- B. Approve Disbursements for December, 2017.

14. Set Agenda Order for February Meeting.

15. Adjournment.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Iowa City Public Library Meeting Agendas and Other Significant Events		
JANUARY 25, 2018	FEBRUARY 22, 2018	MARCH 22, 2018
6 month Strategic Planning Update Policy Review: 102: Policy Making and Policy Review 816: Library Access for Sex Offenders Convicted of Sex Offenses Against Minors Review 2 nd Quarter Goals/Statistics Departmental Reports: AS, CAS OTHER: PLJC Legislator's Reception , 1/3, 5:30 pm Swisher Community Library	Appoint Nominating Committee Policy Review: 700: Community Relations 701: Public Relations Set Hours for Next Fiscal Year Departmental Reports: CH, CLS, IT OTHER: Book Sale , 2/24	Appoint Committee to Evaluate Director Departmental Reports: AS, CAS
APRIL 26, 2018	MAY 24, 2018	JUNE 28, 2018
Meet as Members of Friends Foundation Policy Review: 803: Event Board 804: Pamphlet Distribution 805: Displays 806: Meeting Room and Lobby Use President Appoints to Foundation Board Review 3 rd Quarter Statistics Departmental Reports: CH, CLS, IT OTHER: Looking Forward , 4/22	Election of Officers Departmental Reports: AS, CAS	Director Evaluation Develop Ideas for Board Annual Report Departmental Reports: CH, CLS, IT
JULY 26, 2018	AUGUST 23, 2018	SEPTEMBER 27, 2018
Review Board Annual Report Adopt NOBU Budget Strategic Planning Update Departmental Reports: AS, CAS	Review Annual Staff Report Review 4 th Quarter Statistics Departmental Reports: CH, CLS, IT OTHER: Annual Board Dinner	Budget Discussion Departmental Reports: AS, CAS
OCTOBER 25, 2018	NOVEMBER 15, 2018	DECEMBER 20, 2018
Budget Discussion Review 1 st Quarter Statistics Departmental Reports: CH, CLS, IT	Departmental Reports: AS, CAS	Departmental Reports: CH, CLS, IT OTHER: Arts & Crafts Bazaar Inservice Day



BOARD OF TRUSTEES

Minutes of the Regular Meeting December 21, 2017

DRAFT

Members Present: Diane Baker, Kellee Forkenbrock, (in at 5:08 pm), Janet Freeman, Robin Paetzold, Jay Semel.

Members Absent: John Beasley, Adam Ingersoll, Carol Kirsch, Monique Washington.

Staff Present: Maeve Clark, Susan Craig, Patty McCarthy, Elyse Miller, Brent Palmer.

Guests Present: None.

Call Meeting to Order. President Semel called the meeting to order at 5:02 pm.

Public Discussion. None.

Approval of Minutes.

The minutes of the November 16, 2017 Regular Meeting of the Library Board of Trustees were reviewed. A motion to approve the Regular Minutes was made by Freeman and seconded by Forkenbrock. Motion carried 5/0.

The minutes of the December 4, 2017 Special Meeting of the Library Board of Trustees were reviewed. A motion to approve the Special Minutes was made by Freeman and seconded by Paetzold. Motion carried 5/0.

Items to be discussed.

Computer Lab Remodeling Project. Contractor has not officially been on site yet but has been working with the City to get the contract finalized. The room is empty and ready to go.

Policy Review: 704: Use of Library's Cardholder Database Policy. This is a regularly scheduled policy review. A motion to approve the changes to the policy was made by Paetzold and seconded by Baker. Motion carried 5/0.

Policy 811: Theft, Defacement or Alteration of Library Materials and Resources Policy. This is a regularly scheduled policy review. A motion to approve the change to the policy was made by Paetzold and seconded by Freeman. Motion carried 5/0.

Library Director Search. Craig provided a draft RFQ which was modeled on the one the City used for the police chief search. There is a change to the email to which interested parties should respond: librarysearch@iowa-city.org Responses will go to the City. Craig handed out a list of consultants who

will receive the RFQ. In addition, there is a Consultants Directory at the ALA website where the RFQ will be posted. City of Iowa City provided some consultant names, in addition to the ones that Craig identified. A motion to approve the RFQ was made by Forkenbrock and seconded by Paetzold. Motion carried 5/0.

Staff Reports.

Director's Report. Articles about net neutrality were included in the packet. Today's *Gazette* reported on the lawsuits expected to challenge this move. A concern we have is when we provide open internet access to the public and all the ways people use the internet. There may be additional costs to us someday to provide open internet at the level we currently do. This depends on how companies interpret this and the changes they decide to make because of it. Craig said it is a political decision but she wanted the Board to be aware of the potential impact on the library. Clark said small libraries might be affected by equalization and parity issues. Craig also announced the PLJC Legislator's Reception in January in Swisher. If members are able, please attend. Paetzold said it is worthwhile. Paetzold asked if we have done any outreach on net neutrality. Clark said we did a privacy program earlier this month and questions were asked about net neutrality. Paetzold believes this is a core to our values and is a ripe place for partnerships and believes discussion is needed. Clark said we have been doing Obermann Center conversations and we could suggest this topic as one of them.

Departmental Reports.

Children's Services. No comments.

Collection Services. No comments.

IT. Palmer said we have been working on privacy and confidentiality information for patrons. We have been working on a page on the website dedicated to these issues. It will include links to policies of third parties and vendors we use so patrons can see their policies as well as ours and what kind of information is being collected, and why we might share information with them. For example, a patron might be subject to the policies of our vendor Overdrive, for ebooks and magazines. Education and tools for the public are being planned. Also, we are preparing information specifically for teenagers to inform them about their records and how we keep them confidential, particularly as this relates to parents. Paetzold is pleased with these changes and appreciates the new privacy and confidentiality bookmarks. Semel asked about the kind of interactions we've had over the past year with law enforcement or parents. Craig said we have had no requests from law enforcement in the last year to reveal any confidential information.

Development Office Report. McCarthy said the ICPL branded clothing delivery is a bit delayed, and will hopefully be here tomorrow and available at the Help Desk. McCarthy said the Foundation is 10% ahead of the annual appeal results at this time last year, at \$60,000. Paetzold asked what percentage of trustees have responded to the appeal. McCarthy said a couple of Library Board and Friends Foundation Board members have yet to contribute. Another Eat out to Read has been scheduled for Monday, 1/22 at the Vue. Big Grove is hosting a Friends Foundation night on March 6. The Bookmobile will be there, activities will be planned, and it will be a more family oriented evening.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

President's Report. Happy holidays to everyone from the President. President Semel said every Board member volunteered to serve on the Director Search Committee, which Semel found gratifying. The Director Search committee has been appointed: Diane Baker, Carol Kirsch and Robin Paetzold will join Semel on the four-person committee. The Committee will work with people from the City. Miller will set up a meeting before the RFQs are due and a meeting after they are due for the committee to talk about who it wishes to interview.

Announcements from Members. Paetzold mentioned the City training for people serving on boards and commissions which Carol Kirsch and Monique Washington also attended. She felt it was a very good session and believes it is worth others attending. Paetzold will try to send the presentation to the rest of the Board.

Committee Reports. Foundation Members. Baker reported there was a review of the Prairie Lights fundraiser. Palmer presented the new computer lab configuration at the Foundation meeting. Friends Foundation Board members were asked to personalize letters for the annual appeal.

Communications. PLJC Legislative Reception 1/3/18. Invitation to the reception previously discussed in the Director's report.

Disbursements.

The MasterCard expenditures for November, 2017 were reviewed. A motion to approve the disbursements for November, 2017 was made by Paetzold and seconded by Freeman. Motion carried 5/0.

Set Agenda Order for January Meeting.

Library Director job description.

Director search committee.

Adjournment. A motion to adjourn the meeting was made by Freeman and seconded by Forkenbrock. Motion carried 5/0. President Semel closed the meeting at 5:54 pm.

Respectfully submitted,
Elyse Miller

JD No. 33-01

Identification

Position Title: Library Director
Department: Administration
Division: Iowa City Public Library
Immediate Supervisor: Library Board of Trustees

Job Summary

Performs professional level work under the general supervision of a nine-member Library Board of Trustees. Responsible for the planning, development, implementation, and evaluation of all library operations and services. Supervises the administrative team and staff in establishing and directing library policies and procedures. Manages physical facilities, personnel, and financial operations in accordance with Board policies, City administration, and applicable legislation. Serves as liaison to the community, city government, and library leaders and works to establish collaborative relationships. Prepares and administers the annual budget, including capital improvements projects, and works with the Friends Foundation to secure additional funding.

Job Scope

Directly supervises eight administrators who manage a staff of 110. Prepares and administers an annual operating budget of \$7 million and capital budgets as needed. Responsible for implementation of the Board approved strategic plan.

Essential Job Duties and Responsibilities

WORKS with the Iowa City Public Library Board of Trustees to formulate and update policies and to develop and implement a strategic plan. ADMINISTERS the policies of the Board.

PREPARES, PROPOSES and ADMINISTERS the annual budget. ESTABLISHES budget priorities with Board approval. DIRECTS the expenditure of library funds and allocation of resources.

OVERSEES the planning and delivery of the library's collections and service programs to all users.

DIRECTLY SUPERVISES eight managers.

SUPERVISES employee performance and evaluation within a union collective bargaining agreement, library personnel policies, work rules, and established practices.

ENTERS INTO contractual arrangements for the Iowa City Public Library as allowed by law and board policy.

ASSISTS the Iowa City Public Library Friends Foundation with fundraising efforts. SERVES on the Friends Foundation board and Executive Committee as a non-voting member.

MANAGES the library building and equipment, which may include construction, renovation, and major repairs. ENSURES library facilities are well maintained and meet changing community needs.

WORKS with government and community leaders to increase awareness of the library and COORDINATES programs and services to best serve the community.

PARTICIPATES in community activities, collaborates with community organizations, and REPRESENTS the library in public speaking engagements.

ESTABLISHES and maintains effective working relationships with Iowa City officials and the general public.

SUPERVISES the collection and compilation of data and analytics used to evaluate library services, as needed for city, state and national reports.

PARTICIPATES in local, state, and national professional organizations.

CARRIES out established policies and procedures regarding the safety and security of customers and fellow staff members.

Consistently PRESENTS the Iowa City Public Library and its collections, programs, and services in a positive manner and ADHERES to customer services procedures and guidelines as established by the library.

CONDUCTS self in a manner which PROMOTES and SUPPORTS diversity and inclusivity in the community.

PERFORMS other duties as assigned.

Physical and Environmental Conditions

While performing the duties of this job the employee is regularly required to talk and hear. The employee is frequently required to sit. The employee is occasionally required to stand and walk and to attend various functions and meetings at other sites either within or outside the city. The employee must occasionally lift and/or move up to 10 pounds.

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

CITY OF IOWA CITY – Job Description**Minimum Education, Experience and Certification**

Requires a Master's degree in library science from an ALA accredited program. Eight years of progressively responsible experience in a public library required. Five years of public library administration required. Valid driver's license with satisfactory driving record required. Must reside in the municipal limits of the City of Iowa City. Must pass criminal background check. State of Iowa librarian certification will be required within 60 days of hire.

Preferred Education, Experience, Certification

Experience with budgeting, managing in a union environment, and working with a governing board preferred.

Knowledge, Skills and Abilities

Extensive knowledge of the mission, functions, methods, trends and best practices of a modern public library. Knowledge of financial management and accounting procedures of a public governmental institution. Knowledge of the administration of HR functions in a governmental environment, union collective bargaining environment, and ability to carry out operational processes and procedures of personnel management. Knowledge of public library computer hardware and software systems. Skills in planning, organizing and managing library activities. Interpersonal and leadership skills necessary to work productively and deal tactfully with the public, library employees, local government officials, civic leaders, community group leaders and members of the Library Board of Trustees and the Iowa City Public Library Friends Foundation. Public relations, and fundraising skills. Ability to communicate effectively in both oral and written forms. Ability to assess patron needs and communicate with a diverse public. Ability to develop and present budget and statistical reports. Ability to lead a values-based strategic planning process. Ability to use considerable independent judgement and to manage emergency situations affecting staff, patrons, or property. Ability to work a flexible schedule including some nights and weekends.

Policy 102: Policy Making and Policy Review

This is a regular review of the board policy that establishes the process of policy development and review.

Issues

The Library Board has authority beyond that of a typical City board or commission, and often that authority is expressed in the form of policies. Library Board policy action takes the place of City Council approval for most other units of City government. For instance, the Board adopts a policy that sets overdue fees, Parks & Recreation fees are approved by the City Council. It is important that there be a clear and transparent process for the development and review of policies.

Policies are reviewed on a three year cycle so that every board member serving a full six-year term looks at policies twice. Occasionally, when a new policy is adopted or issues arise, policies are reviewed more frequently.

Staff recommendation

Staff reviewed the policy and do not recommend any changes at this time.

Action required by the Board

Review the policy.

Prepared by:

Susan Craig, Library Director

102. Policy Making and Policy Review

102.1

Library Board policies are those statements governing the operation and use of the library that are approved by Board action. Certain policies may be required for state accreditation. Requests for policy development or review may come from the Board, the Director, or the public.

102.2 PROCEDURES:

- A. Proposed policy will be developed by the staff for full Board review.
- B. A Board subcommittee will be appointed only when the initial review of the proposed policy, or policy revision, indicates the need.
- C. Policy statements, when adopted or revised, shall receive a review date of no more than three years from date of adoption.
- D. Copies of Board policies and related documents (bylaws, mission statement, strategic plan, local ordinances, state law, court opinions, ALA interpretations of Library Bill of Rights) shall be made available to the public.

Adopted: 1985

Revised: 12/18/97

Revised: 12/21/00

Revised: 12/15/05

Reviewed: 12/18/08

Revised: 12/15/11

Revised: 3/26/15

Reviewed: 01/25/18

Policy Review of 816: Library Access for Sex Offenders Convicted of Sex Offenses against Minors

Issues/Background

This is a regular policy review. This policy was first adopted in 2009 after a State law change that banned sex offenders convicted of sex offenses against minors from public libraries unless they had permission. The issue that generated most of the discussion when the policy was first adopted was that of permission. The library director is not qualified to assess the level of threat that individual sex offenders might present, and there is no third party willing to provide a recommendation. Under the circumstances, it was agreed at that time, and for every subsequent review, that the director would deny any requests from sex offenders convicted of a sex offense against a minor, but that provision would be made to issue library cards and provide remote or proxy library services. The ban could be appealed to the full board.

Due to the change in the law, other libraries in Iowa have adopted policies as well. Our approach is pretty typical, with the policy stating that the director will not grant permission. There are other options, however. One library's policy states that when asked for permission the director will provide it. Another strategy is to regulate access somewhat – for instance, only after 8:00 pm, or not allowed in the Children's Room. Since this policy was last reviewed, I have been asked twice if individuals could be in the meeting rooms and I denied the request.

Also, since the last review, we have added the bookmobile service point. The State law says that identified individuals may not "be present on the real property of a public library..." The building is real property, the bookmobile is personal property, and not subject to this language. I consulted with our attorney, Eric Goers, and he advised that sex offenders convicted of sex offenses against minors may be banned from the bookmobile, but they would need to have appropriate notice that they cannot be on the bookmobile. An explicit sign near the bookmobile entrance would fulfill this requirement. A person not in compliance would be issued a trespass warning and would not be in violation of 692A.

Recommendations

Staff recommend updating language to reflect changes in the Conduct/Library Use Policy, the Community and Access Services Coordinator title, and sections of the Iowa Code.

Staff also recommend banning persons convicted of sex offenses against minors from the bookmobile, and are prepared to post signs.

Prepared by,
Susan Craig, Library Director

816 Library Access for Sex Offenders Convicted Of Sex Offenses Against Minors

See also related policy ~~Conduct in the Library~~ Use (809), Iowa Code (692A)

- 816.1 The purpose of this policy is to ensure that the Library is in compliance with Iowa State law that excludes sex offenders (defined as a person who is required to be registered in the Iowa Sex Offender Registry) convicted of sex offenses against minors from public libraries. This policy adopts the definitions of Iowa Code Chapter 692A, as amended.
- 816.2 The Library Director acts as "library administrator" for purposes of Iowa Chapter 692A. The Library Director will not give the written permission required by Iowa Code Section 692A.113(f) for sex offenders convicted of sex offenses against minors to be present on library property, including the Bookmobile. Issuance of a library card to a sex offender convicted of sex offenses against minors does not constitute written permission from the library administrator for that offender to be present on library property, or on the Bookmobile. Individuals may appeal this decision, as it relates to them, to the Library Board of Trustees.
- 816.3 Sex offenders convicted of sex offenses against minors may be eligible for library service, depending on their residence address. They may register for a card directly via telephone or online with the Community and Access Services Coordinator, or by designee, making arrangements for a person of their choosing to select, check out, and return materials using that card. Under any of these circumstances, a sex offender convicted of sex offenses against minors will remain responsible for all activity on their card. They may access information resources via telephone or online. If eligible they may participate in the At Home program.
- 816.4 Sex offenders convicted of sex offenses against minors may not loiter, as defined under Iowa Code Section 692A.~~101(17)~~113(g), as amended, within three hundred (300) feet of library property, including the Bookmobile.
- 816.5 Violations of this policy will be immediately reported to law enforcement, and violators will lose all library privileges.

Adopted: 7/23/09
 Revised: 9/24/09
 Revised: 9/27/12
 Reviewed: 12/18/14
Revised: 01/25/18



Strategic Plan FY18: Goals and Objectives

- Connect:** The Iowa City Public Library connects people to information essential for daily living and offers them opportunities for enjoyment and personal growth
- Engage:** The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life
- Enrich:** The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity

6 month update

Goal 1: Public Awareness

1. Continue to promote and celebrate Bookmobile services.	Report: Printed materials for fall and winter/spring schedules were completed and distributed. The Bookmobile was the cover story in the fall issue of The Window and discussed in the annual report in the winter edition. The monthly eNewsletter, "The Windshield," is an effective way to share Bookmobile information and we have 443 current subscribers. Staff created a library account in the City of Iowa City's NextDoor subscription and will disseminate Bookmobile schedule information in that venue. The new Bookmobile schedule will be a flyer in January Iowa City water bills.
2. Improve print and online calendars.	Report: Our Webmaster created and customized our online calendar (calendar.icpl.org). The Bookmobile schedule was added and as were safeguards to prevent double-bookings or exceeding room occupancy. The program registration system was enhanced. Plans are underway to integrate calendar information into the webpage as part of the Virtual Branch initiative. The Children's Room calendar was redesigned to conform to ICPL's branding.
3. Create marketing plan for new website and modules including Event Manager, Local Music Project, and Digital History project.	Report: Local Music Project business cards and flyers were updated with new information and fresh graphics. A blog post was written about the redesign and promoted in social media venues. Icons and graphics were created for the new ICPL homepage and will be used in print, eSign, and other media to ensure uniformity in the icons we use in different venues.
4. Recognize Friends Foundation anniversary.	Report: Photos of ICPL Friends Foundation fundraising events through the 25 years are featured on the Digital History Project stream on the website (history.icpl.org). Friends Foundation board members organized a special collection of quarters using canisters placed at various community sites. Resulting donations are in a large, locked, plastic display case near the inside book returns. Information about the anniversary was shared in the winter Window.
5. Participate in Pride Parade.	Report: Scheduled for June 16, 2018.
6. Raise awareness of patron's privacy and confidentiality.	Report: We are creating a Privacy and Confidentiality website that includes the main takeaways from our board policy, together with a chart on our records retention and third party vendor privacy policies. Bookmarks and posters for the Lobby and eSigns were created to share this information throughout the building. All automated notices sent through the Integrated Library System have been reviewed and will link to the webpage when released. We are creating automated notices to be sent to

	teens just before their 14 th , 16 th and 18 th birthdays reminding them about privacy issues and urging them to review and update their library account information.
7. Evaluate new e-newsletters added in FY17.	Report: We have three monthly e-newsletters and subscription numbers increase each month. There are 505 subscribers to Check It Out , the e-newsletter that shares general information about the Library. 443 people subscribe to The Windshield , the Bookmobile e-newsletter, and there are 453 subscribers to The Little Window , the e-newsletter with information about programs and services for children.
8. Conduct a user survey of both downtown and Bookmobile users.	Report: This will be done in the early spring.
Goal 2: Collaboration	
1. Work with the City of Iowa City during Pedestrian Mall construction.	Report: Staff have attended all meetings, advocated for library issues related to construction, and provided feedback to planning staff as needed.
2. Collaborate with Antelope Lending Library.	Report: Antelope Lending Library staff contacted us to report they do not want to collaborate on a National Bookmobile Day 2018 program because of their need to use this event as a fundraiser for their services. We will continue to coordinate schedules to assure the bookmobiles are not scheduled at the same time at the same place.
3. Work with MERGE tenants and other STEAM partners to offer joint programs.	Report: Plans are underway for 2018 STEAMfest. protostudios, a rapid-prototyping facility located at MERGE, provided "Iowa" shaped pinhole viewers for programs and for the public to use to safely view the solar eclipse.
4. Provide an opportunity to share ICPL's story with international visitors at the annual meeting of the UNESCO Cities of Literature.	Report: Planned for spring 2018. Staff shared information about the US free public library system with a group of international journalists sponsored by CIVIC who visited Iowa City for a week in the fall.
5. Investigate other City of Iowa City services that may be offered on the Bookmobile.	Report: Staff consulted with the City of Iowa City Finance department. They do not wish to pursue this option because of concerns related to the safety of staff and money in financial transactions away from the Library and City Hall.
6. Collaborate with the Obermann Center for the Obermann History Symposium 2018 Activism and Archives.	Report: An Archives Crawl is scheduled for February 24 in partnership with the Obermann Center and four other libraries and museums. ICPL will host a number of the presentations for the Against Amnesia: Archives, Evidence, & Social Justice, the 2017-18 Obermann Humanities Symposium and Provost's Global Forum symposium on March 2 and 3.
7. Collaborate with the Downtown District for the 2018 Block Party event, if 2017 event is successful.	Report: June 24, 2017 event was a success. We hope to participate in 2018; a date has not been set.
8. Work with UI Biology Department to increase programming for DNA Day.	Report: Staff are planning the 2018 programs for the DNA Interest Group with the UI Biology Department and with the Iowa Genealogical Society for DNA Day.
9. Evaluate electronic collections partnerships.	Report: In response to the State Library's changes to subsidized databases, we collaborated with Coralville and North Liberty libraries to negotiate pricing on EBSCO periodicals. We continue to offer the service while we evaluate what we offering and save Iowa City \$1000. We compared other products offered individually by the three libraries and renegotiated as a consortium, saving money on Mango Languages and adding a children's language resource, Little Pim. The three libraries also collaborated on a marketing campaign in November, highlighting digital magazine collections

	to bolster patron use after a software redesign of the product dampened use. In November, use of the digital magazine collection rose 71.8% compared to the month of October.
Goal 3: Programs	
1. Offer programming for all ages about environmental sustainability.	Report: The Children's Department has at least one program each month focusing on environmental sustainability, including a summer series called Earth Friendly Fridays, and will continue to offer programs this spring. Four programs with an environmental emphasis were offered, including a film cosponsored by the City of Iowa City's Recycling Center. More are planned for the rest of the year. There will be teen environmental programming during the Summer Reading Program.
2. Consider offering a Children's Seed Library.	Report: With limited space and staff time in the Children's Department, we decided against offering a seed library at this time. We will continue to offer a seed sharing program this spring with Project Green.
3. Present program on the 10 th anniversary of the flood, focusing on interviews.	Report: Programming is planned for the anniversary of the flood, including videotaped interviews with citizens, City of Iowa City and University of Iowa staff about the effects of the flood and its aftermath, including the rebuilding of roads and buildings.
4. Plan programming around themes of social justice and racial equity.	Report: In January, Children's will present a Social Justice Film Festival and Family Service Project, and we hope to add more programming in the spring. We partnered with the Obermann Center on three Obermann Conversations on social justice. Five programs were presented in partnership with the University of Iowa Public Policy Center, including two Wonk Wednesday programs and three Equality, Opportunity, and Public Policy on topics of social justice and racial equity.
5. Plan to make STEAM Festival programming an annual event.	Report: The 2 nd annual STEAM Festival will take place May 4-5, 2018. HAVlife™ Foundation has given a grant of \$4,900 to purchase books for each child at this year's STEAM Festival.
6. Investigate At Home delivery options for places where US Postal Service does not support this service.	Report: We established a modified At Home program through the Bookmobile for people registered for the At Home program who are able to visit the Bookmobile. Residents of neighborhoods, including most mobile home communities with a central mailbox system may receive materials by mail but do not have way to return the bags as the central mailbox system only receives flat letters. We are working with these patrons on a case-by-case basis. In most cases, the patron or a helper is able to return the materials to a remote book return.
7. Evaluate new programming aimed at older teens.	Report: Teen programming continues at Tate Alternative school with book discussion group. Older teen programming initiatives will be part of the Summer Reading Program.
8. Review programming offered on Bookmobile.	Report: Summer Stories in the Park programs were well attended and feedback was positive. 1,186 people attended 23 programs. During the school year, programs are offered at two different preschools each Wednesday morning in conjunction with the Bookmobile stop.
9. Expand history tour programming.	Report: To be completed spring and summer of 2018.
10. Develop procedures and make necessary building improvements to support three art shows per year in conjunction with Gallery Walks.	Report: Although the possible gallery space building project is not proceeding at this time, we did participate in the fall Gallery Walk, showcasing the Pelzer mural on loan from Longfellow School. We may highlight the newly hung Westgate collection in the spring or summer walk.
11. Plan a genealogy lock-in.	Report: Program planning is ongoing for May 19 lock-in.
12. Honor Susan Craig's tenure at ICPL with the inaugural Chautauqua.	Report: Chautauqua planning is in process.

Goal 4: Content	
1. Study costs and process for digitizing the Iowa City Press-Citizen.	Report: An inventory was made of microfilm holdings for the newspaper. We are exploring options on whether to outsource the project to a local vendor or rent equipment to complete the project in-house. We are reviewing project costs, time commitment, skillsets, and workflow for both options.
2. Evaluate Bookmobile collections.	Report: Selectors looked at circulation from the summer and discussed overall impressions of the collection with Bookmobile staff at selectors meeting in September. A Bookmobile collection plan was drafted establishing parameters for ongoing selection. New workflows were established to identify new and in-demand titles to ensure they are available on the Bookmobile. Underperforming titles, including all of the EXPRESS collections, were weeded and evaluated for use in the downtown collection. Selectors are scheduled to observe Bookmobile use during the months of January and February.
3. Complete project to revamp Storytime Kit collection.	Report: New Read with Me Kits were introduced to the public in September. The collection was reduced from 90 to 47 kits, with updated topics and contents. Each kit contains five books, an interactive toy/activity, and an activity sheet with rhymes, songs, and further reading so patrons can create their own storytime outside of the Library. To make the kits more appealing and useful, all kits were repackaged using an easy to carry, see-through tote and graphics were updated. New shelving that incorporates hanging hooks was installed to display the kits in October. On average, 55% of the storytime kits were checked out during the second quarter compared to 11% last year.
4. Explore historical mapping project partnership.	Report: To be completed Spring of 2018.
5. Strengthen local history collections in print and online.	Report: We completed an inventory of current local history title holdings in the circulating, reference, and storage. Cataloging practices were determined to ensure consistency with print collections. We are developing a collection plan, establishing criteria for what we purchase and where it should go: circulating, reference, or storage. We will evaluate titles currently in the circulating collection to determine if they need to be in-house use only titles. Staff also cataloged and digitized the Westgate Collection of Original Children's Book Art collection, which includes pieces of original art by children's book illustrators collected by Hazel Westgate, ICPL's celebrated children's librarian.
6. Evaluate reference databases in response to State Library's resource offerings.	Report: Looking at use statistics, two underutilized reference resources were dropped to cover costs of continuing to offer EBSCO products no longer subsidized by the state (see Goal 2, objective 9). In the spring, we will compare EBSCO and Gale, the two magazine index resources, and determine if we need to continue offering both or if one will cover patron information needs.
7. Commemorate centennial anniversary of World War I on Digital History Project.	Report: To be completed Spring of 2018.
8. Evaluate interlibrary loan and purchase suggestion changes.	Report: The number of purchase requests have dropped 12% from last year, a result of removing the ability to make an anonymous request, which used to make up 14% of all requests. However, the fulfillment rate rose to 76% from 64%, so when patrons make suggestions, we are more likely to add the item to our collection. On the staff side, we are better

	able to monitor requests, communicate between staff responsible for selection, and follow up with patrons.
Goal 5: Technology	
1.Transform the Computer Lab into a Digital Media Maker space.	Report: Plans were completed and the project is currently under construction We hope the space is open late February. Planning for operations has begun.
2.Complete work on Phase 2 Virtual Branch website:	
2.1 Complete improvements to and integrations between Event Manager, Local Music Project, Digital History Project, video and mobile app, and improve integration.	Report: The Local Music Project has been completely overhauled and integrated into our main site. Integration of video.icpl.org and our blog have begun. A new materials page and block were introduced.
2.2 Develop Community Associations app.	Report: Move to FY19
2.3 Develop and launch new personalized patron account interface.	Report: Move to FY19
2.4. Release new reader's advisory webpage.	Report: Staff looked at different models of providing readers advisory services through the virtual branch and set goals for the service. A test site has been developed and is being evaluated.
2.5 Add features to the ICPL mobile app. Possible features include live bookmobile information, local music streaming, account notifications, and video streaming.	Report: The platform that the mobile app runs on was upgraded during the first part of FY18. We are beginning to look into what features or changes to make in terms of features.
3.Update catalog records to conform to Resource Description and Access cataloging standards.	Report: We received quotes from vendors and are currently evaluating the costs, time for turnaround, customization offered, and ease of use for staff.
4.Explore upgrading Digital History Project content management system.	Report: Staff looked at a content management system that would integrate with one of the catalogs we reviewed (see Goal 5, objective 5). The plug-in is currently a prototype and is not in wide release. For now, staff have determined to stay with the current software until a viable alternative is available.
5.Upgrade the library catalog.	Report: Staff reviewed two different catalog products, reviewing ease of use, compatibility with Sierra, costs, and the benchmarks they meet. We are currently working with Innovative, our current catalog provider, making changes to our records so patrons can narrow their searches to bookmobile items only.
6.Work with City of Iowa City to upgrade phone system.	Report: The phone system has been upgraded successfully. ICPL staff worked with CIC staff and vendor to install and troubleshoot phones and set up features. Training was provided to staff on using the new phones.
7.Investigate ICPL-managed Ped Mall eSigns.	Report: The concept has been discussed with the Downtown District and City staff working on Ped Mall designs. The District is interested, but feasibility and cost are concerns.
8.Investigate ICPL-hosted community event hub.	Report: Move to FY19
Goal 6: Space/Facilities	
1.Upgrade Computer Lab to offer more flexibility and greater capacity.	Report: Construction in underway, with planned opening the end of February.
2.Work with the City of Iowa City to identify long term storage location for the Bookmobile.	Report: The Bookmobile will be stored indoors at the City of Iowa City's Equipment Division on weekends beginning in December.

3. Make changes necessary to support new gallery, if approved.	Report: The Library Board decided not to pursue a gallery at this time.
4. Consider changing Saturday hours to 9:00 am to 5:00 pm.	Report: This will be discussed as we do plan updates.
5. Plan for re-working old Checkout Desk area.	Report: We are considering options.
6. Respond to ICPLFF Board recommendations from Book End study.	Report: The ICPLFF Board accepted the Book End Committee recommendations to continue store operations inside the ICPL with volunteer staff. Weekend store hours will be reduced to better accommodate volunteer availability. If space opens on the first floor behind the former checkout desk, used books will be offered for sale with a payment collection box bolted to the wall. Next year's budget will include funds for advertising.
7. Plan for necessary elevator upgrade in FY19. (note: our 1981 elevator, the staff one, is analog and will no longer be maintained sometime in 2019)	Report: This project is funded in the FY19 budget.
8. Review Bookmobile schedule.	Report: Changes were made in both the fall and winter/spring schedule based on use of stops and time needed at the beginning and end of each shift for loading and unloading. We learned that one weekday is needed for maintenance, refueling, training, and loading materials. We'll continue to monitor and make changes as needed.
9. Determine guidelines for when the Bookmobile will be at special and pop-up events.	Report: The Adult and Teen Outreach Work Group recommends establishment of an Outreach Policy adopted by the Library Board. This will be on the February Board Agenda.
10. Provide more appealing space for upper elementary children in the Children's Room.	Report: The Tween Center officially opened on December 7, 2017.
Goal 7: Staffing	
1. Update departmental-level procedures and make accessible in a shared online location.	Report: A test website for sharing documentation was developed and is currently being tested.
2. Evaluate Bookmobile summer Fridays and plan for staffing if continued.	Report: Staff will discuss in the spring. The resolution may be for the Bookmobile to only serve the Stories in the Park stop on Friday mornings.
3. Review scheduling changes resulting from bookmobile service.	Report: At the end of the summer bookmobile schedule some adjustments were made for the move to the school-year schedule.
4. If budget allows, hire a digital media lab intern to increase lab hours and to increase class offerings.	Report: Plans to create an intern job have changed to providing training for some of the existing Information pages and gradually incorporating basic tasks into their job. May include hiring an additional Information Page.
5. Provide staff training in the area of privacy and confidentiality.	Report: Issues have been discussed several times at Help Desk and Switchboard meetings and new materials have been prepared for the public. When the new web site is completed it will be reviewed by all staff.
6. Work with Library Board to begin hiring process for new library director.	Report: An RFQ to search for a consultant to assist in the process is currently out. A board search committee has been appointed.
Goal 8: Funding	
1. Create a series of brief promotional videos to reach donors and potential donors.	Report: Planning will be underway in spring 2018.

2. Respond to City of Iowa City budget issues.	Report: Our FY18 budget appears to be safe from last minute state budget cuts (that would affect the City's overall budget). The FY19 draft budget includes most items requested.
3. Friends Foundation 25 th anniversary.	Report: The winter Window was delivered on November 15, 2017 and featured stories on a Friends Foundation Board member, volunteer, and library donors. A donation envelope inserted in the newsletter resulted in generous contributions from 203 new donors and 137 donors who last gave more than five years ago.
4. Partner with City of Iowa City Parks and Recreation Department on joint fundraiser to benefit children.	Report: Slow registrations for a joint golf event planned for September resulted in cancellation of the fundraiser before it occurred. Conversations continue about a possible joint fundraiser in the future.
5. Submit an ALA Freedom to Read grant application to support special Carol Spaziani Intellectual Freedom Festival programming.	Report: The ALA Freedom to Read grant cycle changed and the new deadline passed before we could submit an application. We will explore in FY2019.
6. Study impact of children's fines policy on library use and revenue.	Report: After evaluating the impact dropping fines on children's materials staff decided not to include this in the FY19 budget request.

Adult Services Department Report

January 25, 2018 Meeting of the Iowa City Public Library Board of Trustees
Maeve Clark, Adult Services Coordinator

Purchase Prize 2017

Candice Smith, Adult Services Librarian and liaison to the Art Advisory Committee, reported on the 2017 Art Purchase Prize: We had a very successful Art Purchase Prize contest in 2017, especially when compared to the prior year when we tried a themed contest. This year we returned to our standard criteria for entries, and had 43 submissions from 25 artists. After two rounds of judging, we purchased nine pieces to add to the Art-To-Go collection. Similar to other years, there were several digital photography submissions, but we also saw a wide range of mediums and techniques represented including lithography, gouache and watercolor painting, charcoal drawing, appliqué fabric, and woodblock print. One of the winning pieces (Boston) is a linocut print made at Public Space One's communal Iowa City Press Co-Op, and I think this piece is a great example of the wonderful interaction with our arts community that this contest provides. The pieces are being framed, and will be on display on the North Wall, second floor, through February.

The Art Advisory Committee brought up the idea of increasing the amount of prize money per piece (current cap is \$300) to attract a higher level of interest and quality; I explained that when the framing costs were added in this would amount to a very expensive item, and that if lost or damaged, patrons are charged with that cost. Before we took on the task of framing the items ourselves, we had a \$400 cap on price. The average cost for framing this year was \$122, so in spending we are just a little over the \$400 amount we used to have and many pieces end up near that amount. However, some pieces come in at a significantly higher price due to the individual purchase and framing costs: one large lithograph was \$299 to purchase, and \$186.28 to frame, while one small print was \$30 to purchase and \$69.08 to frame (these are the extremes for this year).

Discussion Room Changes

Beginning in April of last year, changes were made to the amount of time the public could use a discussion/study room. These changes were made in order to try to meet the increased demand for the rooms. Jason Paulios, Adult Services Senior Librarian, studied the use of the rooms and how often the public was turned away from using a room and proposed changes to procedures. Rooms are now checked out for a two-hour session. Patrons are not asked to leave at the end of the two hours unless another patron asked about room availability, allowing the room to be utilized if demand is low. Patrons are not limited to only one session a day.

In reviewing the use of the study/discussion rooms for the first six months of FY18, we found that the turn-away numbers for Discussion Rooms had dropped 85% when compared to last period (July through December 2017 compared to July – December 2016)!

Discussion/Study Room Checkouts:

2016 – (July – December) – 2,604
2017 – (July – December) – 2,986 (up 14.7%)

Turn-aways:

2016 – (July – December) – 799
2017 – (July – December) – 117 (down 85%)



**Community & Access Services Dept,
Help Desk & Bookmobile**
Update for ICPL Board of Trustees
Prepared by Kara Logsden, January 2018

Tales & Travel Memories (TTM) Outreach Program

TTM is one of ICPL's outreach programs delivered in local care facilities and designed for, but not limited to, individuals with dementia. Between August and December, CAS staff led 9 TTM programs with 99 people attending. Programs were held at Emerson Point, Iowa City Rehabilitation, Oaknoll Assisted Living, and Oaknoll Health Center. Five new kits were developed over the summer including Going to the Beach, Iowa State Fair and a Baseball Game and Travel to Australia/New Zealand and Ireland.

Automated Notices Review

The Library's Integrated Library System sends many automated email notices to patrons. Some notices are sent automatically and we do not have much control over the wording of these notices. These include Hold Pickup, Overdue, Items Billed, Preferred Searches, and Courtesy notice of items due in 2 days. Other notices we initiate through queries in the database. The query is run overnight and accounts with a match for the query receive an email if there is an email in their Library Account. These include a welcome email for everyone who gets a new Library Card, a courtesy notice when a Library Account is about to expire, and a courtesy notice when fines are approaching \$10.

We recently reviewed all notices and will update them to include a link to the Library's new Privacy and Confidentiality webpage, when it is ready. We are also considering sending automated notices a week before teens turn 14, 16, and 18 years old. These emails will discuss privacy and confidentiality issues and encourage teens to consider updating their Library Account as needed.

Remote Book Count

15% of items returned to the Library come back through the two remote book returns located at the First Avenue HyVee and Mormon Trek University of Iowa Community Credit Union. How do we know? Four times a year we count all items returned in a one-week period. Between November 27 and December 3, there were 17,308 items returned to the Library. Of those, 2,610 were items returned in the remote book returns. The Remote Book Returns are emptied 365 days a year by members of our Maintenance Department.

The COOLEST Card in Town!

Welcome Dexter Logsden!

Congratulations on your new Library Card. Your Library card unlocks a world of books, movies, music, programs, classes, events and so much more!

In addition to checking out materials, did you know you can:

- Take a variety of [technology classes](#) at no cost!
- Download and keep a wide assortment of music from our [Local Music Project](#).
- [Download e-books and audiobooks](#) to a variety of devices including Kindle, Nook, iOS and Android devices.
- Read popular [digital magazines](#) on your computer, tablet or smartphone.
- Attend [events](#) such as live music, finance workshops and much more.

We look forward to serving you. If you have questions about Library collections, programs or services please give us a call at [319.356.5200](tel:319-356-5200) or stop in and see us. There's also a lot of great information at www.icpl.org.

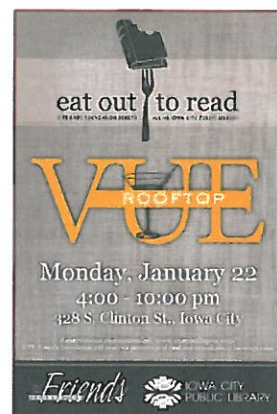
Library Cards: icpl.org/cards • eCollections: icpl.org/eMedia
 123 S. Linn St. Iowa City, IA 52240 • 319-356-5200 • www.icpl.org
 Monday-Thursday 10-9 • Friday 10-8 • Saturday 10-6 • Sunday 12-5

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 January 25, 2018

How to Beat the Blahs

Beat cabin fever by attending one, or all, of these fun ICPL fundraising get-togethers over the next couple of months.

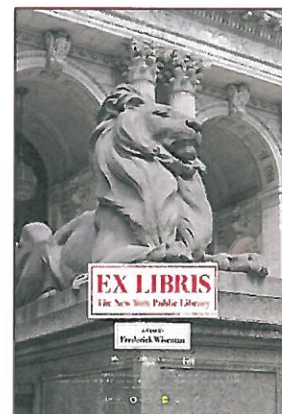
- ❖ **VUE Restaurant Eat-Out-to-Read** on the top floor of the new Hilton Garden Inn in Iowa City. On *Monday, January 22*, 4-10pm, percentage of food and non-alcoholic beverage sales will be donated to the Friends Foundation. The hotel is at 328 S Clinton with parking available in the attached Court Street ramp. Reservations are recommended but not required
www.vuerooftop-ic.com



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- ❖ **HyVee Wine Tasting** returns for the third year on *Friday, February 16* at the HyVee Drugstore at the corner of First and Rochester Avenues in Iowa City. From 5-7:30pm, wine and beer distributors will offer tastings of their products for our supporters and the public. A percentage of the evening's sales will be donated to the Friends Foundation. Bring your list of favorite adult beverages to buy, and try some new ones during this casual drop-in event.

- ❖ **Ex Libris** screening at FilmScene on *Saturday, February 17*, at 10am. Join other library friends for this award-winning [documentary](#) about the iconic New York Public Library, directed by legendary filmmaker Frederick Wiseman. Library friends were invited by email last week to order discount tickets before they go on sale to the public. Please contact me if you want to receive the information. The special screening is co-sponsored by University of Iowa Libraries and the Iowa City Public Library.



- ❖ **Big Book Bash**, *March 6* at Big Grove Brewery (BGB), Iowa City. Friends Foundation board members are creating a special dinner-time family friendly "BGB For Good" which will include a special visit by the ICPL Bookmobile and other activities. More information soon!



News from The Book End

A new Book End bonus card is available and rewards customers with a free item after ten purchases. For customer convenience, the "punch card" is kept in the store. The program began January 2nd after being suggested by a member of the Book End Committee. Several customers are already using their second cards!

Weekend hours at the Book End changed this month due to volunteer availability. The store is now open 11am-4pm on Saturdays with two volunteers instead of three, and on Sundays from 1-4pm with one volunteer instead of two. Additional volunteers are also being recruited.

Save the Date - ICPL Friends Foundation

Friends Foundation Board Meeting: Wednesday, February 28, 2018 at 4pm at ICPL



To: Library Board

From: Shawna Riggins, Community and Access Services; Anne Mangano and Melody Dworak, Collection Services; Morgan Reeves, Children's Services; Maeve Clark and Jen Eilers, Adult Services

Date: January 18, 2018

Re: Inservice Day 2017

InService Day 2017 began with breakfast and followed with a celebration of staff longevity. Ten staff members were honored for their years of service at ICPL. Susan Craig was honored for 40 years of service. Todd Brown, Maeve Clark, Romona Murrell, and Larry Parks for 25 years. Two staff - Paul Bethke and Matt Dubberke received their 10-year award. Don Delp, Melody Dworak and Casey Maynard were honored for five years of employment. One retired staff member attended and six board members were able to join staff for all or a portion of the morning.

Ashley Monroe, Assistant City Manager, presented a half-hour update on the City of Iowa City's budget and the state of the City. The remainder of the morning was a three-hour workshop: Uncovering Privilege & Addressing Microaggressions, led by Jody Gray, Director of ALA's Office for Diversity, Literacy, and Outreach Services. Ms. Gray detailed how privilege and unconscious bias has created barriers for our patrons, staff, and community. Library staff and board members participated in large group discussion and small group break-out sessions discussing how barriers and interactions are often played out in microaggressions. Ms. Gray helped staff identify and begin to address microaggressions in the library. Staff then broke for lunch and many participated in a library-themed scavenger hunt.

During the afternoons of past Inservice Days, staff could choose from a variety of learning and training options. This year we opted to have all staff participate in ALICE, (Alert, Lockdown, Inform, Counter, Evacuate), an active shooter civilian response training. The training was led by Ashten Hayes, Iowa City Police Department Community Relations Officer. A number of staff had taken ALICE training, but InService Day allowed all staff take the training for the first time or to have a much-needed refresher. At Inservice Day 2018 we would like to invite the Iowa City Police to return to do a continuation of the training. The final half-hour of InService Day was led by Regenia Bailey, Bailey Leadership Initiative, talking about leadership transition at the Library.

The InService Day committee wishes to express its continued appreciation to the Board of Trustees for giving staff the opportunity to spend the entire day together – a day dedicated to not only learning and sharing, but also one where we can honor our co-workers.

ICPL picks best books of 2017

Meredith Hines-Dochterman, Public Relations Specialist, Iowa City Public Library

I sent an e-mail to the entire Iowa City Public Library staff in early November. The question may have been simple – “What was the best book you read in 2017?” – but as any book lover will tell you, it doesn’t have a simple answer.

The purpose of the e-mail was to repeat what the Library has done since 2012: compile a list of great reads published that year. However, everyone on staff has different tastes. Most Library employees are eclectic, a little of this and a little of that, but some pick a genre and stick to it. For that reason, everyone was asked to name a favorite book, or more, in eight genres: fiction, young adult, children's, mystery, science fiction/fantasy, autobiography/biography/memoir, non-fiction, and graphic novels. The only rule was that the book had to be released in 2017.

Any book nominated more than once made the Library’s Best of the Best for 2017 list. The book that received the most nominations would be named ICPL’s No. 1 recommended book for 2017.

After several years of books sharing the honor of being ICPL’s most recommended book, one title quickly took the lead in this year’s nomination process and never slowed down, easily becoming our No. 1 book for 2017: “The Hate U Give,” by Angie Thomas.

“The Hate U Give,” explores the Black Lives Matter movement through the eyes of 16-year-old Starr Carson. Starr is one of two people who saw her childhood best friend die by a gun’s bullet. The other witness is the police officer who fired the gun.

Released in February, “The Hate U Give,” has spent 42 weeks on The New York Times best sellers’ list so far. It’s also a National Book Award Longlist title. Fellow young adult authors tout it as “... a stunning, brilliant, gut-wrenching novel ...” and “... tragically timely, hard-hitting, and an ultimate prayer for change.” Many ICPL staff members said they could not put the book down until the very last page. The film adaptation, starring Amandla Stenberg, Regina Hall, Russell Hornsby, Common, and Anthony Mackie, will be released this year.

In all, ICPL staff nominated nearly 100 titles as their favorite books of 2017. Of this total, 20 titles received more than one staff nomination, making ICPL’s Best of the Best List, including “Eleanor Oliphant is Completely Fine,” by Gail Honeyman, “The Women in the Castle,” by Jessica Shattuck, “Norse Mythology,” by Neil Gaiman, “What Happened,” by Hillary Rodham Clinton, and “Hunger,” by Roxane Gay.

The complete Best of the Best list, as well as the titles of all nominated books, can be found at www.icpl.org/lists/top-picks-2017.

Happy reading!

By Stacey McKim, Community & Access Services Assistant at the Iowa City Public Library

Are you going anywhere this year? Start dreaming of your next trip with travel books from the Iowa City Public Library. In addition to our comprehensive collection of travel guides for the U.S. and the world, you'll also find niche guidebooks, gorgeous coffee table books, and new memoirs.

My favorite way to spend time in a new city is a long, blister-inducing bout of wandering around. When I first learned the word *flâneur* (one who strolls around town observing modern life), I immediately knew it described my desire to feel part of the current of a city. How surprising, then, to come across this book written to disprove an old idea that there are no female *flâneurs*? In "*Flâneuse: Women Walk the City in Paris, New York, Tokyo, Venice, and London*," Lauren Elkin shares her experiences alongside those of famous *flâneuses* from history such as George Sand and Virginia Woolf. If this book doesn't get your feet itching for a long walk, nothing will.

Speaking of long walks, how does 1,100 miles sound? I lived near the Ice Age Trail in northern Wisconsin for a year, but my fear of bears stopped me from seeking it out. Fortunately, Wisconsin resident Melanie Radzicki McManus wasn't so deterred. She chronicles her thru-hike of this extraordinary trail along the edge of the last glacier in "*Thousand-Miler: Adventures Hiking the Ice Age Trail*." If you're new to the idea of long distance hiking, McManus provides an overview of America's trails, the history of the Ice Age Trail's creation, and plenty of details about blisters and being slightly lost. Readers of "*Wild*," by Cheryl Strayed or "*A Walk in the Woods*," by Bill Bryson will enjoy this record of another hike full of trials and triumphs.

As Puerto Rico continues to recover from Hurricane Maria, "*The Not-Quite States of America*," is a timely reminder that there's more to our nation than fifty states. Minnesotan Doug Mack considered himself an expert on America as he traveled the world as a writer, but one day he was stopped short by the depiction of a U.S. territory on the back of a quarter. To remedy that, he set off on a journey to see the sights and meet the people of the U.S. Virgin Islands, American Samoa, Guam, the Northern Mariana Islands, and Puerto Rico. If you're a little iffy on these often overlooked parts of America, this enjoyable travelogue is a good place to start.

Roz Chast's new graphic novel, "*Going Into Town: A Love Letter to New York*," started as a guide for her daughter's move to Manhattan for college. A voice of common-sense motherliness persists throughout the book. That is, if you have the kind of mother who might find a chef's knife on the sidewalk, put it in her purse, and forget about it until she tries to go through security at the Empire State Building. With her signature humor, Chast manages to demystify the city while still celebrating all of its surprises.

Wherever your travels take you in 2018, make the Library your first stop for all your planning needs.



Receipts

FY18 compared to FY17 YTD

	Q2 FY17	Q2 FY18	% Change	FY18 Budget	% Received
General Fund					
Fines, Fees, etc.	\$75,959	\$70,834	-6.7%	\$155,520	45.5%
Vending, etc.	\$1,160	\$1,042	-10.2%	\$2,440	42.7%
General Fund Total	\$77,120	\$71,876	-6.8%	\$157,960	45.5%
Enterprise Fund					
Photocopies	\$1,782	\$1,460	-18.1%	\$3,830	38.1%
Electronic Printing/Debit Card	\$5,355	\$5,098	-4.8%	\$11,300	45.1%
Counter/Cloth bag/Misc	\$835	\$489	-41.5%	\$2,670	18.3%
Recycle	\$157	\$217	37.9%	\$260	83.4%
Enterprise Fund Total	\$8,129	\$7,263	-10.7%	\$18,060	40.2%
Lost & Damaged	\$9,103	\$7,310	-19.7%	\$19,370	37.7%
Lost & Damaged Total	\$9,103	\$7,310	-19.7%	\$19,370	37.7%
State Funds					
Open Access / Access Plus	\$65,909	\$54,071	-18.0%	\$0	0.0%
Enrich Iowa/Direct State Aid	\$0	\$19,754	0.0%	\$0	0.0%
State Fund Total	\$65,909	\$73,825	12.0%	\$0	0.0%

Library Expenditures: July 1, 2017 to December 31, 2017
Accounts: 10550110 to 10550220

Type		Revised Budget	YTD Expenditures	Available Budget	% Used
Capital	\$	-	\$	-	
472010 Building Improvement	\$	-	-	-	
474420 Other Operating Equipment	\$	-	-	-	
476050 Server Hardware	\$	-	-	-	
476090 Data Communication Equipment	\$	-	-	-	
476110 Other IT Hardware	\$	-	-	-	
Library Materials	\$	667,570.00	361,620.48	305,949.52	54%
477020 Books (Cat/Cir)	\$	667,570.00	139,695.43	527,874.57	21%
477030 Books (Uncataloged)	\$	-	219.82	(219.82)	
477040 Books (Cat/Reference)	\$	-	2,936.68	(2,936.68)	
477060 Other Uncataloged Material	\$	-	-	-	
477070 Downloadable-eBooks	\$	-	41,080.43	(41,080.43)	
477100 Fiction Audio-CD	\$	-	8,071.87	(8,071.87)	
477110 Music-CD	\$	-	5,025.07	(5,025.07)	
477120 Other Audio-CD	\$	-	239.18	(239.18)	
477150 Art Reproductions	\$	-	1,904.00	(1,904.00)	
477160 Video Recordings	\$	-	26,371.27	(26,371.27)	
477190 Puzzles	\$	-	220.98	(220.98)	
477200 Toys	\$	-	122.88	(122.88)	
477210 Non-Fiction Video-DVD	\$	-	3,669.50	(3,669.50)	
477220 Multi-Media/Gaming	\$	-	3,049.76	(3,049.76)	
477230 Non-Fiction Audio-CD	\$	-	2,843.82	(2,843.82)	
477250 Downloadable Media	\$	-	32,549.85	(32,549.85)	
477270 Print/Reference-STO	\$	-	-	-	
477290 Microforms-STO	\$	-	3,769.50	(3,769.50)	
477330 Print/Reference Serials	\$	-	6,939.47	(6,939.47)	
477340 Print/Circulating Serials	\$	-	6,754.34	(6,754.34)	
477350 Online Reference	\$	-	76,156.63	(76,156.63)	
477380 Library-RFI Tags	\$	-	-	-	

Library Expenditures: July 1, 2017 to December 31, 2017
 Accounts: 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Other Financing	\$ 62,422.00	\$ 31,210.96	\$ 31,211.04	50%
490070 GO Bond Abatement	\$ -	\$ -	\$ -	
490160 Misc Transfers Out	\$ 62,422.00	\$ 31,210.96	\$ 31,211.04	50%
Personnel	\$ 4,590,395.42	\$ 2,144,674.32	\$ 2,445,721.10	47%
411000 Perm Full Time	\$ 2,498,125.00	\$ 1,149,977.10	\$ 1,348,147.90	
412000 Perm Part Time	\$ 419,067.00	\$ 199,653.58	\$ 219,413.42	
413000 Temporary Employees	\$ 492,350.00	\$ 216,198.82	\$ 276,151.18	
414100 Overtime Wages	\$ 67,029.00	\$ 33,463.27	\$ 33,565.73	
414200 FLSA Overtime Wages	\$ -	\$ -	\$ -	
414300 Term-Vacation Pay	\$ -	\$ 6,395.20	\$ (6,395.20)	
414400 Term-Sick Leave	\$ -	\$ 220.58	\$ (220.58)	
414500 Longevity Pay	\$ 21,795.00	\$ 19,177.82	\$ 2,617.18	
421100 Health Insurance	\$ 486,888.00	\$ 236,614.45	\$ 250,273.55	
421200 Dental Insurance	\$ 15,510.00	\$ 7,693.72	\$ 7,816.28	
421250 Insurance - Imputed	\$ -	\$ -	\$ -	
421300 Life Insurance	\$ 6,647.00	\$ 3,218.75	\$ 3,428.25	
421350 Group Life - Imputed	\$ -	\$ -	\$ -	
421400 Disability Insurance	\$ 10,925.00	\$ 5,457.99	\$ 5,467.01	
421500 Unemployment Compensation	\$ 1,000.00	\$ 8,690.28	\$ (7,690.28)	
422100 FICA	\$ 259,897.00	\$ 119,467.37	\$ 140,429.63	
423100 IPERS	\$ 311,162.42	\$ 138,445.39	\$ 172,717.03	
Services	\$ 665,830.00	\$ 330,636.65	\$ 335,193.35	50%
431020 Court Costs & Services	\$ -	\$ -	\$ -	
432030 Financial Services & Charges	\$ 8,114.00	\$ 2,243.55	\$ 5,870.45	28%
432060 Consultant Services	\$ 12,000.00	\$ 5,481.00	\$ 6,519.00	46%
432080 Other Professional Services	\$ 14,200.00	\$ 8,417.00	\$ 5,783.00	59%
432090 Engineering Services	\$ -	\$ -	\$ -	
434013 Medical Service	\$ -	\$ -	\$ -	
435010 Data Processing	\$ 34,700.00	\$ 7,803.55	\$ 26,896.45	22%
435054 Outside Mail Processing	\$ -	\$ -	\$ -	
435055 Postage and Stamps	\$ 31,777.00	\$ 10,225.00	\$ 21,552.00	32%
435057 Couriers	\$ 310.00	\$ 33.84	\$ 276.16	11%
435058 Bulk Mailing	\$ 14,053.00	\$ 8,882.50	\$ 5,170.50	63%

Library Expenditures: July 1, 2017 to December 31, 2017
Accounts: 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
435059 Advertising	\$ 9,742.00	\$ 1,183.00	\$ 8,559.00	12%
435060 Legal Publications	\$ -	\$ -	\$ -	
436030 Transportation	\$ 3,000.00	\$ 307.18	\$ 2,692.82	10%
436050 Registration	\$ 5,000.00	\$ 2,021.24	\$ 2,978.76	40%
436060 Lodging	\$ 3,000.00	\$ 1,280.43	\$ 1,719.57	43%
436070 Miscellaneous Travel Expense	\$ -	\$ -	\$ -	
436080 Meals	\$ 750.00	\$ 789.00	\$ (39.00)	105%
436090 Certifications	\$ -	\$ 8.00	\$ (8.00)	
438030 Electricity	\$ 110,338.00	\$ 49,838.40	\$ 60,499.60	45%
438050 Landfill Use	\$ -	\$ -	\$ -	
438070 Heating Fuel/Gas	\$ 16,320.00	\$ 3,949.66	\$ 12,370.34	24%
438100 Refuse Collection Charges	\$ 1,350.00	\$ 1,080.00	\$ 270.00	80%
438120 Long Distance Service	\$ 456.00	\$ 152.32	\$ 303.68	33%
438130 Cell Phone Service	\$ 6,255.00	\$ 1,471.31	\$ 4,783.69	24%
438140 Internet Fees	\$ 16,110.00	\$ 10,198.37	\$ 5,911.63	63%
442010 Other Building R&M Services	\$ 53,000.00	\$ 35,236.55	\$ 17,763.45	66%
442020 Structure R&M Services	\$ 7,149.00	\$ 1,725.00	\$ 5,424.00	24%
442030 Heating & Cooling R&M Services	\$ 14,190.00	\$ 1,123.68	\$ 13,066.32	8%
442040 Cooling Equipment R&M Services	\$ -	\$ 12,176.57	\$ (12,176.57)	
442050 Furnishing R&M Services	\$ 425.00	\$ 200.00	\$ 225.00	47%
442060 Electrical & Plumbing R&M Svc	\$ 7,000.00	\$ 2,141.22	\$ 4,858.78	31%
443020 Office Equipment R&M Services	\$ 2,645.00	\$ 2,254.37	\$ 390.63	85%
443060 Telecom Equip R&M Services	\$ -	\$ -	\$ -	
443080 Other Equipment R&M Services	\$ -	\$ -	\$ -	
444030 Printer R&M Services	\$ -	\$ -	\$ -	
444080 Software R&M Services	\$ 151,961.00	\$ 99,370.50	\$ 52,590.50	65%
444100 Hardware R&M Services	\$ 19,602.00	\$ 6,883.76	\$ 12,718.24	35%
445030 Nursery Svc-Lawn & Plant Care	\$ 864.00	\$ 402.00	\$ 462.00	47%
445140 Outside Printing	\$ 32,048.00	\$ 18,669.51	\$ 13,378.49	58%
445250 Inter-Library Loans	\$ 173.00	\$ 113.63	\$ 59.37	66%
445270 Library Material R&M Services	\$ 800.00	\$ 140.81	\$ 659.19	18%
445290 Book Binding	\$ 2,679.00	\$ 590.40	\$ 2,088.60	22%
445330 Other Waste Disposal	\$ 700.00	\$ -	\$ 700.00	

Library Expenditures: July 1, 2017 to December 31, 2017
Accounts: 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
446010 Administrative Services	\$ -	\$ -	\$ -	
446120 ITS-Server/Storage Chgbk	\$ -	\$ -	\$ -	
446130 ITS-PC/Peripheral/Tablet S/R	\$ -	\$ -	\$ -	
446150 ITS-Application Dvlp Fee Chgbk	\$ -	\$ -	\$ -	
446160 ITS-Infrastructure Fee	\$ -	\$ -	\$ -	
446190 ITS-Software SAAS Chgbk	\$ -	\$ -	\$ -	
446280 Telecom Move/Add/Change Chgbk	\$ -	\$ -	\$ -	
446300 Phone Equipment/Line Chgbk	\$ 26,772.00	\$ 13,317.00	\$ 13,455.00	50%
446320 Mail Chargeback	\$ 716.00	\$ 221.27	\$ 494.73	31%
446340 Radio Maintenance Chgbk	\$ -	\$ 143.17	\$ (143.17)	
446350 City Vehicle Replacement Chgbk	\$ 5,860.00	\$ 8,052.60	\$ (2,192.60)	137%
446360 City Vehicle Rental Chargeback	\$ 4,966.00	\$ 2,031.60	\$ 2,934.40	41%
446370 Fuel Chargeback	\$ 7,000.00	\$ 643.35	\$ 6,356.65	9%
446380 Vehicle R&M Chargeback	\$ 7,000.00	\$ 1,374.77	\$ 5,625.23	20%
448030 Community Events Funding	\$ 200.00	\$ 200.00	\$ -	
449030 Property Tax	\$ -	\$ -	\$ -	
449055 Permitting Fees	\$ 525.00	\$ -	\$ 525.00	
449060 Dues & Memberships	\$ 4,134.00	\$ 886.00	\$ 3,248.00	21%
449090 Land & Building Rental	\$ 361.00	\$ -	\$ 361.00	
449100 Vehicle Rental	\$ -	\$ -	\$ -	
449120 Equipment Rental	\$ -	\$ 1,614.56	\$ (1,614.56)	
449140 Tools Rental	\$ -	\$ -	\$ -	
449160 Other Rentals	\$ 7,595.00	\$ 1,819.54	\$ 5,775.46	24%
449260 Parking	\$ 3,342.00	\$ 1,949.00	\$ 1,393.00	58%
449280 Misc Services & Charges	\$ 16,648.00	\$ 1,990.44	\$ 14,657.56	12%
449350 Meals (non-travel)	\$ -	\$ -	\$ -	
Supplies	\$ 138,243.00	\$ 66,147.94	\$ 72,095.06	48%
452010 Office Supplies	\$ 1,992.00	\$ 859.31	\$ 1,132.69	43%
452030 Minor Office Equip/Furniture	\$ 9,000.00	\$ 3,987.00	\$ 5,013.00	44%
452040 Sanitation & Indust Supplies	\$ 20,147.00	\$ 8,664.09	\$ 11,482.91	43%
452050 Photo Supplies & Equipment	\$ 707.00	\$ 175.70	\$ 531.30	25%
453030 Telecom Equipment Supplies	\$ -	\$ -	\$ -	
454020 Subscriptions	\$ 495.00	\$ 528.00	\$ (33.00)	107%

Library Expenditures: July 1, 2017 to December 31, 2017
Accounts: 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
455010 Printing & Graphic Supplies	\$ 2,559.00	\$ 2,606.00	\$ (47.00)	102%
455080 ITS-Data Storage Media	\$ -	\$ -	\$ -	
455090 Paper	\$ 2,867.00	\$ 697.26	\$ 2,169.74	24%
455110 Software	\$ 4,749.00	\$ 47.96	\$ 4,701.04	1%
455120 Misc Computer Hardware	\$ 40,000.00	\$ 19,327.62	\$ 20,672.38	48%
463040 Water/Sewer Chemicals	\$ 2,221.00	\$ 824.42	\$ 1,396.58	37%
463100 Ice Control Chemicals	\$ -	\$ 239.80	\$ (239.80)	
465020 Gasoline	\$ -	\$ -	\$ -	
466030 Paint Supplies	\$ 183.00	\$ -	\$ 183.00	
466040 Plumbing Supplies	\$ 1,688.00	\$ -	\$ 1,688.00	
466050 Electrical Supplies	\$ 5,062.00	\$ 3,892.42	\$ 1,169.58	77%
466070 Other Maintenance Supplies	\$ 583.00	\$ 1,086.64	\$ (503.64)	186%
467020 Equipment R&M Supplies	\$ 1,037.00	\$ -	\$ 1,037.00	
469110 Misc Processing Supplies	\$ 25,683.00	\$ 13,360.06	\$ 12,322.94	52%
469190 Minor Equipment	\$ 896.00	\$ 3,461.66	\$ (2,565.66)	386%
469200 Tools	\$ -	\$ -	\$ -	
469210 First Aid/Safety Supplies	\$ 84.00	\$ -	\$ 84.00	
469290 Purchases For Resale	\$ -	\$ -	\$ -	
469320 Miscellaneous Supplies	\$ 12,892.00	\$ 4,432.26	\$ 8,459.74	34%
469360 Food and Beverages	\$ 3,828.00	\$ 1,595.01	\$ 2,232.99	42%
469370 Paper Products	\$ 1,570.00	\$ 362.73	\$ 1,207.27	23%
Grand Total	\$ 6,124,460.42	\$ 2,934,290.35	\$ 3,190,170.07	48%



FY18 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Library Services: Provide library facilities, materials, and equipment.							
A. Downtown Building Use							
Total Hours Open	857	830	0	0	1,687	1,686	0.1%
People into the Building	217,526	162,468	0	0	379,994	400,527	-5.1%
Average Number Per Hour	253.8	195.7	0.0	0.0	225.2	238	-5.4%
Bookmobile Use							
Bookmobile Total Hours Open	249	218	0	0	466	0	0.0%
People on Bookmobile	4,107	2,599	0	0	6,706	0	0.0%
Average Number per Hour	17	12	0	0	14	0	0.0%
Total Downtown & Bookmobile Hours Open	1,106	1,048	0	0	2,153	1,686	27.7%
Total People Downtown & on Bookmobile	221,633	165,067	0	0	386,700	400,527	-3.5%
Total Average Number per Hour	200	158	0	0	180	238	-24.4%
B. Meeting Rooms							
Number of Non-Library Meetings	418	374	0	0	792	754	5.0%
Estimated Attendance	7,158	9,120	0	0	16,278	14,475	12.5%
Equipment Set-ups	30	11	0	0	41	41	0.0%
Group Study Room Use	1,392	1,594	0	0	2,986	2,604	14.7%
Lobby Use	5	5	0	0	10	10	0.0%
C. Equipment Usage							
Photocopies by Public	6,238	5,463	0	0	11,701	13,284	-11.9%
Pay for Print Copies	22,836	17,892	0	0	40,728	43,150	-5.6%
% Checkouts by Self-Check	72.7%	72.7%	0.0%	0.0%	72.7%	73.0%	-0.4%
DOT Kiosk Usage	724	555	0	0	1279	888	44.0%
D. Downtown Use of Electronic Materials							
Listening/Viewing/Tablets/Laptops Sessions	3,807	2,208	0	0	6,015	7,123	-15.6%
E. Ride 'N' Read							
Bus Passes Distributed Downtown	1,319	635	0	0	1,954	1,995	-2.1%
Lending Services: Lend materials for home, school, and office use.							
A. Circulation Downtown							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	323,560	291,291	0	0	614,851	657,064	-6.4%
Circulation on Bookmobile	7,253	5,267	0	0	12,520	0	0.0%
Total Circulation Downtown & Bookmobile	330,813	296,558	0	0	627,371	657,064	-4.5%
Average Total Circulation Downtown & Bookmobile Per Hour	378	351	0	0	364	390	-6.5%
B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)							
Adult Materials	219,532	204,362	0	0	423,894	447,159	-5.2%
Children's Materials	111,916	93,295	0	0	205,211	212,200	-3.3%
Percent Children's	34.6%	32.0%	0.0%	0.0%	33.4%	32.3%	3.3%
Non-Print	113,369	105,303	0	0	218,672	245,675	-11.0%
Percent Non-print	35.0%	36.2%	0.0%	0.0%	35.6%	37.4%	-4.9%
Equipment loans	203	210	0	0	413	300	37.7%
Downloads	32,090	32,561	0	0	64,651	59,210	9.2%
C. Circulation by Residence of User (Downtown & Bookmobile)							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	330,813	296,558	0	0	627,371	657,064	-4.5%
Iowa City	248,302	226,256	0	0	474,558	505,031	-6.0%
Local Contracts							
Hills	726	569	0	0	1,295	1,840	-29.6%
Hills as % of All	0.22%	0.2%	0.0%	0.0%	0.21%	0.28%	-26.3%
Johnson County (Rural)	28,248	25,432	0	0	53,680	51,149	4.9%
Johnson County as % of All	8.54%	8.6%	0.0%	0.0%	8.56%	7.78%	9.9%
Lone Tree	988	1,064	0	0	2,052	2,149	-4.5%
Lone Tree as % of All	0.30%	0.36%	0.00%	0.00%	0.33%	0.33%	0.0%
University Heights	4,859	4,231	0	0	9,090	10,753	-15.5%
University Heights as % of All	1.47%	1.43%	0.00%	0.00%	1.45%	1.64%	-11.5%
Total Local Contracts	34,821	31,296	0	0	66,117	65,891	0.3%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
State Contracts - Open Access							
Coralville	17,848	13,617	0	0	31,465	36,823	-14.6%
Cedar Rapids	888	1,175	0	0	2,063	1,845	11.8%
Other Open Access	23,596	20,212	0	0	43,808	47,450	-7.7%
Total Open Access	42,332	35,004	0	0	77,336	86,118	-10.2%
Open Access as % of All	12.8%	11.8%	0.0%	0.0%	12.3%	13.1%	-5.9%
D. InterLibrary Library Loans							
Loaned to Other Libraries	382	336	0	0	718	797	-9.9%
Percent of Requests Filled	32.4%	29.5%	0.0%	0.0%	31.0%	32.0%	-3.2%
Borrowed From Other Libraries	961	860	0	0	1,821	1,652	10.2%
Percent of Requests Filled	86.0%	89.2%	0.0%	0.0%	87.5%	85.0%	2.9%
Books/Periodicals/AV Borrowed	955	845	0	0	1,800	1,640	9.8%
Photocopy Borrow Requests Filled	6	15	0	0	21	12	75.0%
<i>*New SILO software counts loans after they are closed instead of at the time they are initiated, so May 2017 numbers are low.</i>							
<i>*New SILO software no longer reports all types of unfilled requests, so numbers are lower.</i>							
E. Reserves Placed - Materials							
	44,997	45,669	0	0	90,666	81,897	10.7%
F. Downloadable Media							
By Area							
Iowa City	26,917	27,564	0	0	54,481	50,053	8.8%
Hills	147	83	0	0	230	270	-14.8%
Johnson County	4,458	4,420	0	0	8,878	8,103	9.6%
Lone Tree	82	84	0	0	166	125	32.8%
University Heights	486	410	0	0	896	658	36.2%
Total	32,090	32,561	0	0	64,651	59,209	9.2%
By Demographic							
Adult	29,789	30,172	0	0	59,961	54,890	9.2%
Children's	2,301	2,389	0	0	4,690	4,319	8.6%
Total	32,090	32,561	0	0	64,651	59,209	9.2%
Number of Items Owned (Cumulative)							
E-Audio Items Available	7,300	7,612	0	0	7,612	6,568	15.9%
E-Book Items Available	15,620	16,414	0	0	16,414	14,719	11.5%
E-Music	45	45	0	0	45	84	-46.4%
E-Magazines	139	139	0	0	139	159	-12.6%
Total Items	23,104	24,210	0	0	24,210	21,530	12.4%
Information Services: Furnish information, reader advisory, and reference assistance.							
A. Reference Questions Answered							
Reference Questions	11,867	10,253	0	0	22,120	20,926	5.7%
Reference Desk	4,615	4,057	0	0	8,672	7,953	9.0%
Help Desk	2,708	2,655	0	0	5,363	5,073	5.7%
Switchboard	1,744	1,452	0	0	3,196	3,342	-4.4%
Bookmobile	138	253	0	0	391	0	0.0%
Drop-In Tech Help (Public)	115	0	0	0	115	280	-58.9%
On-Call Tech Help							
Staff	42	39	0	0	81	67	20.9%
Public	87	63	0	0	150	132	13.6%
Total Tech Help Questions	129	102	0	0	231	199	16.1%
Children's Desk							
Reference Questions	2,386	1,716	0	0	4,102	4,001	2.5%
Request to Pull Books (Community)	32	18	0	0	50	78	-35.9%
Total Children's Questions	2,418	1,734	0	0	4,152	4,079	1.8%
B. Electronic Access Services							
Computer Services							
Pharos Internet (Downtown In House computer use)	22,573	16,584	0	0	39,157	41,846	-6.4%
Wifi Internet Use Downtown	351,992	302,989	0	0	654,981	537,775	21.8%
Bookmobile Wifi Sessions	0	0	0	0	0	0	0.0%
Total Internet Use	374,565	319,573	0	0	694,138	579,621	19.8%
Website Access							
ICPL Website							
# Pageviews of Homepage	113,864	103,044	0	0	216,908	219,050	-1.0%
# Pageviews of Entire Site (Doesn't include catalog)	236,884	207,161	0	0	444,045	530,590	-16.3%
# Visits (Does include catalog)	150,133	132,357	0	0	282,490	293,449	-3.7%
Catalog Access							
# Pageviews for ICPL Catalog	488,725	420,397	0	0	909,122	1,426,146	-36.3%
# Pageviews for Overdrive	594,686	558,854	0	0	1,153,540	1,251,840	-7.9%
Total Catalog Access	1,083,411	979,251	0	0	2,062,662	2,677,986	-23.0%
ICPL Mobile App Use	19,574	17,481	0	0	37,055	0	0.0%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
External Sites							
# Pageviews for Beanstack	13,665	1,103	0	0	14,768	12,153	21.5%
Total Website Access	1,353,534	1,204,996	0	0	2,558,530	3,220,729	-20.6%
Subscription Databases Accessed							
Total In-House	1,297	1,045	0	0	2,342	3,520	-33.5%
Total Remote	60,103	37,409	0	0	97,512	107,599	-9.4%
TOTAL	61,400	38,454	0	0	99,854	111,119	-10.1%
C. Total Switchboard Calls Received							
Total Library Calls	4,920	4,058	0	0	8,978	10,025	-10.4%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	4,818	3,425	0	0	8,243	8,548	-3.6%
Transferred Calls	866	666	0	0	1,532	1,767	-13.3%
Pamphlets Distributed Downtown	8,115	5,105	0	0	13,220	15,385	-14.1%
State/Federal Tax Forms Distributed	-	-	-	0	0	0	0.0%
Alerting Services: Promote awareness of the library and use of its resources.							
A. Publications							
Number of Publications Printed (Jobs)	84	79	0	0	163	158	3.2%
Copies Printed for Public Distribution	110,894	55,932	0	0	166,826	163,987	1.7%
Number of Online Newsletters Subscribers	1,258	4,206	0	0	1,454	0	0.0%
Number of Online Newsletter Distribution	6,319	20,454	0	0	7,037	0	0.0%
C. Displays	15	18	0	0	33	36	-8.3%
In-House	11	12	0	0	23	26	-11.5%
Other Groups	4	6	0	0	10	10	0.0%
Off-site locations	0	0	0	0	0	0	0.0%
E. The Library Channel							
Total ICPL Productions	28	31	0	0	59	54	9.3%
Programs Cablecast	2,022	1,975	0	0	3,997	4,022	-0.6%
F. Homepage/ Social Media							
Homepage Banner Posts	12	29	0	0	41	0	0.0%
Homepage Banner Clicks	103	308	0	0	411	0	0.0%
Media Releases Sent	24	19	0	0	43	57	-24.6%
Facebook, Twitter, Pinterest Followers (Cumulative)	12,634	12,868	0	0	12,868	11,645	10.5%
New Facebook, Twitter, and Pinterest Followers	333	246	0	0	579	695	-16.7%
Outreach Services: Provide library service to people who cannot get to the library building.							
A. At Home Services							
Packages Sent	574	481	0	0	1,054	1,087	-3.0%
Items Loaned (No renewals)	1,292	1,296	0	0	2,588	2,037	27.0%
Registered At Home Users (Cumulative)	131	138	0	0	138	138	0.0%
New Users Enrolled	1	8	0	0	9	11	-18.2%
People Served (Average of monthly count)	47	46	0	0	46	82	-43.5%
B. Jail Service							
People Served	292	239	0	0	531	621	-14.5%
Items Loaned (No renewals)	1,077	763	0	0	1,840	2,106	-12.6%
C. Deposit Collections							
Locations (Cumulative)	13	9	0	0	9	13	-30.8%
Items Loaned	90	180	0	0	270	270	0.0%
Items Added to Permanent Collections	658	345	0	0	1,003	528	90.0%
D. Remote Bookdrop Use							
Remote as Percent of All Items Checked In	15.0%	15.0%	0.0%	0.0%	15.0%	15.0%	0.0%
<i>*Does not include renewals or in-house.</i>							
<i>*The Mormon Trek Book Drop was damaged and no collection occurred at this site between 1/26/17 & 3/8/17.</i>							
E. Holds Notified Using Automated Phone	1,102	990	0	0	2,092	2,393	-12.6%
Group and Community Services: Provide library service to groups, agencies, and organizations.							
A. Adult Programs							
In-House Programs	74	81	0	0	155	133	16.5%
In-House Attendance	1,517	2,085	0	0	3,602	3,001	20.0%
Outreach Programs	10	12	0	0	22	35	-37.1%
Outreach Attendance	3,453	3,148	0	0	6,601	5,453	21.1%
B. Young Adult Programs							
In-House Programs	97	98	0	0	195	187	4.3%
In-House Attendance	2,934	1,153	0	0	4,087	3,200	27.7%
Outreach Programs	3	7	0	0	10	6	66.7%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Outreach Attendance	15	32	0	0	47	50	-6.0%
C. Children's Programs							
In-House Programs	179	186	0	0	365	274	33.2%
In-House Attendance	9,714	6,072	0	0	15,786	12,383	27.5%
Outreach Programs	46	88	0	0	134	158	-15.2%
Outreach Attendance	1,285	2,249	0	0	3,534	3,559	-0.7%
D. Library Tours and Classes							
Number	19	18	0	0	37	19	94.7%
Attendance	106	100	0	0	206	149	38.3%
E. Consulting for Area Groups	1	0	0	0	1	7	-85.7%
Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.							
A. Library Cards Issued	2,264	1,258	0	0	3,522	3,473	1.4%
Iowa City	1,786	960	0	0	2,746	2,825	-2.8%
Percent Iowa City	78.9%	76.3%	0.0%	0.0%	78.0%	81.3%	-4.1%
Local Contracts							
Hills	8	2	0	0	10	13	-23.1%
Johnson County (Rural)	102	51	0	0	153	113	35.4%
Lone Tree	4	0	0	0	4	8	-50.0%
University Heights	9	20	0	0	29	26	11.5%
State Contract - Open Access							
Coralville	123	71	0	0	194	172	12.8%
Cedar Rapids	20	23	0	0	43	36	19.4%
Other Open Access	212	131	0	0	343	280	22.5%
Total Open Access	355	225	0	0	580	488	18.9%
Open Access as % of All	15.7%	17.9%	0.0%	0.0%	16.5%	14.1%	17.2%
B. Total Registered Borrowers (Cumulative)	63,944	65,141	0	0	65,141	67,137	-3.0%
# At Home Users Registered (Cumulative)	131	138	0	0	138	138	0.0%
C. Overdue Notices							
Items Searched to Verify Claim of Return	96	54	0	0	150	140	7.1%

**FY18 Circulation by Area & Agency**

	1ST Q	2ND Q	6 MO	YTD	LYTD	% CHG
Iowa City						
General Iowa City	222,799	198,646	421,445	421,445	448,134	-6.0%
Downloads + Streaming	26,917	27,564	54,481	54,481	50,053	8.8%
Temporary	189	240	429	429	240	78.8%
Public schools	0	22	22	22	0	0.0%
Private schools	65	203	268	268	44	509.1%
Preschool/Daycare	548	741	1,289	1,289	481	168.0%
Non-profit organizations	14	10	24	24	26	-7.7%
Business	1	4	5	5	6	-16.7%
City departments	74	4	78	78	10	680.0%
State/Federal agencies	0	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0	0.0%
At Home	1,288	1,285	2,573	2,573	2,342	9.9%
Interlibrary loan	621	577	1,198	1,198	1,207	-0.7%
Deposit collections/Nursing Homes	92	194	286	286	379	-24.5%
Jail patrons	1,077	763	1,840	1,840	2,109	-12.8%
Total Iowa City	253,685	230,253	483,938	483,938	505,031	-4.18%
Local Contracts						
Johnson County						
General	23,786	21,001	44,787	44,787	43,011	4.1%
Downloads	4,458	4,420	8,878	8,878	8,103	9.6%
Preschool/Daycare	0	0	0	0	0	0.0%
At Home	4	11	15	15	35	-57.1%
Total Johnson County	28,248	25,432	53,680	53,680	51,149	4.9%
Hills						
General	579	486	1,065	1,065	1,570	-32.2%
Downloads	147	83	230	230	270	-14.8%
At Home	0	0	0	0	0	0.0%
Total Hills	726	569	1,295	1,295	1,840	-29.6%
Lone Tree						
General	906	980	1,886	1,886	2,024	-6.8%
Downloads	82	84	166	166	125	32.8%
At Home	0	0	0	0	0	0.0%
Total Lone Tree	988	1,064	2,052	2,052	2,149	-4.5%

FY18 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	YTD	LYTD	% CHG
University Heights						
General	4,373	3,821	8,194	8,194	10,095	-18.8%
Downloads	486	410	896	896	658	36.2%
At Home	0	0	0	0	0	0.0%
Total University Heights	4,859	4,231	9,090	9,090	10,753	-15.5%
Total Local Contracts	34,821	31,296	66,117	66,117	65,891	0.3%
State Contract						
Reciprocal/Open Access						
Johnson County Libraries						
Coralville	17,848	13,617	31,465	31,465	36,823	-14.6%
North Liberty	8,593	6,514	15,107	15,107	16,428	-8.0%
Oxford	196	134	330	330	352	-6.3%
Solon	918	799	1,717	1,717	1,982	-13.4%
Swisher	168	27	195	195	177	10.2%
Tiffin	1,227	902	2,129	2,129	1,845	15.4%
All Other Libraries						
Ainsworth	62	46	108	108	83	30.1%
Albia	0	1	1	1	0	0.0%
Altoona	0	0	0	0	0	0.0%
Ames	19	0	19	19	6	216.7%
Anamosa	46	120	166	166	75	121.3%
Ankeny	134	79	213	213	13	1538.5%
Atkins	4	0	4	4	0	0.0%
Belle Plaine	28	0	28	28	0	0.0%
Bettendorf	38	6	44	44	55	-20.0%
Blairstown	7	13	20	20	0	0.0%
Bloomfield	0	1	1	1	0	0.0%
Boone	0	0	0	0	0	0.0%
Brooklyn	10	6	16	16	0	0.0%
Burlington	40	21	61	61	190	-67.9%
Carroll	1	0	1	1	2	-50.0%
Cascade	41	35	76	76	2	3700.0%
Cedar Falls	74	48	122	122	110	10.9%
Cedar Rapids	888	1,175	2,063	2,063	1,845	11.8%
Center Point	1	2	3	3	0	0.0%
Central City	0	0	0	0	1	-100.0%
Chariton	0	0	0	0	0	0.0%
Charles City	17	0	0	17	0	0.0%

FY18 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	YTD	LYTD	% CHG
Clarence	0	11	11	11	18	-38.9%
Clinton	0	0	0	0	76	-100.0%
Clive	26	0	26	26	4	550.0%
Columbus Jct	65	37	102	102	181	-43.6%
Conesville	67	126	193	193	309	-37.5%
Cornell College	493	635	1,128	1,128	1,280	-11.9%
Council Bluffs	0	0	0	0	0	0.0%
Crawfordsville	46	67	113	113	86	31.4%
Dallas Center	0	0	0	0	0	0.0%
Davenport	49	12	61	61	74	-17.6%
Decorah	0	0	0	0	0	0.0%
Denison	1	1	2	2	0	0.0%
Des Moines	61	79	140	140	20	600.0%
Donnelson	0	0	0	0	0	0.0%
Dubuque	0	4	4	4	17	-76.5%
Eldon	3	0	3	3	10	-70.0%
Elkader	0	0	0	0	0	0.0%
Ely	78	20	98	98	135	-27.4%
Estherville	0	0	0	0	0	0.0%
Fairfax	55	69	124	124	147	-15.6%
Fairfield	790	804	1,594	1,594	1,007	58.3%
Fort Madison	0	0	0	0	0	0.0%
Gilman	0	0	0	0	0	0.0%
Grandview	16	0	16	16	0	0.0%
Grimes	0	0	0	0	11	-100.0%
Grinnell	70	35	105	105	32	228.1%
Hedrick	0	0	0	0	0	0.0%
Hiawatha	15	4	19	19	93	-79.6%
Independence	0	0	0	0	2	-100.0%
Indianola	0	0	0	0	0	0.0%
Johnston	33	52	85	85	118	-28.0%
Kalona	1,368	1,170	2,538	2,538	3,277	-22.6%
Keokuk	0	0	0	0	0	0.0%
Keosauqua	18	4	22	22	3	633.3%
Keota	2	19	21	21	17	23.5%
Letts	1	0	1	1	0	0.0%
Lisbon	180	244	424	424	144	194.4%
Lowden	21	103	124	124	34	264.7%
Manchester	41	0	41	41	49	-16.3%
Maquoketa	14	46	60	60	8	650.0%
Marengo	215	675	890	890	992	-10.3%

FY18 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	YTD	LYTD	% CHG
Marion	76	37	113	113	101	11.9%
Marshalltown	7	5	12	12	15	-20.0%
Mason City	4	5	9	9	4	125.0%
Mechanicsville	26	19	45	45	39	15.4%
Mediapolis	15	5	20	20	34	-41.2%
Milford	0	0	0	0	16	-100.0%
Montezuma	76	40	116	116	426	-72.8%
Monticello	1	0	1	1	4	-75.0%
Montrose	2	19	21	21	6	250.0%
Morning Sun	11	3	0	14	10	40.0%
Mount Pleasant	75	131	206	206	158	30.4%
Muscatine	694	713	1,407	1,407	925	52.1%
Nevada	2	0	2	2	0	0.0%
New London	5	0	5	5	8	-37.5%
Newton	5	0	5	5	66	-92.4%
North English	278	87	365	365	335	9.0%
Norway	5	0	5	5	0	0.0%
Oelwein	0	0	0	0	17	-100.0%
Oskaloosa	45	28	73	73	1	7200.0%
Ottumwa	3	0	3	3	0	0.0%
Pella	0	0	0	0	1	-100.0%
Pleasant Hill	0	0	0	0	13	-100.0%
Reinbeck	0	0	0	0	2	-100.0%
Richland	1	0	1	1	0	0.0%
Riverside	529	454	983	983	887	10.8%
Robins	0	6	6	6	0	0.0%
Scott Co (Eldridge)	24	0	24	24	32	-25.0%
Scranton	0	1	1	1	0	0.0%
Shellsburg	0	0	0	0	0	0.0%
Sigourney	0	0	0	0	0	0.0%
Sioux City	0	0	0	0	0	0.0%
Sioux Rapids	4	0	4	4	0	0.0%
South English	2	1	3	3	15	-80.0%
Spirit Lake	0	0	0	0	12	-100.0%
Springville	19	13	32	32	0	0.0%
Stanwood	0	9	9	9	0	0.0%
Tipton	387	283	670	670	963	-30.4%
Traer	0	0	0	0	15	-100.0%
Urbandale	10	0	10	10	0	0.0%
Van Horne	0	0	0	0	1	-100.0%
Victor	55	32	87	87	70	24.3%

FY18 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	YTD	LYTD	% CHG
Vinton	0	0	0	0	0	0.0%
Wapello	0	0	0	0	0	0.0%
Washington	892	1,028	1,920	1,920	2,373	-19.1%
Waterloo	3	7	10	10	0	0.0%
Waverly	0	0	0	0	1	-100.0%
Wellman	809	648	1,457	1,457	1,588	-8.2%
West Branch	2,195	1,884	4,079	4,079	4,552	-10.4%
West Des Moines	0	0	0	0	0	0.0%
West Liberty	1,010	1,026	2,036	2,036	2,645	-23.0%
What Cheer	17	5	22	22	0	0.0%
Williamsburg	548	369	917	917	1,610	-43.0%
Wilton	401	359	760	760	1,026	-25.9%
Winfield	6	21	27	27	4	575.0%
Winterset	2	3	5	5	1	400.0%
Winthrop	0	0	0	0	9	-100.0%
Zearing	0	0	0	0	0	0.0%
Total Recip/Open Access	42,332	35,004	77,305	77,336	86,118	-10.2%
Total Circulation (including E-Downloads, not in-house)	330,813	296,558	627,360	627,371	657,064	-4.5%
Percent Iowa City	76.7%	77.6%	77.1%	77.1%	1	0.3%
Percent Hills	0.2%	0.2%	0.2%	0.2%	0	-31.2%
Percent Johnson County	8.5%	8.6%	8.6%	8.6%	0	8.3%
Percent Lone Tree	0.3%	0.4%	0.3%	0.3%	0	9.0%
Percent University Heights	1.5%	1.4%	1.4%	1.4%	0	-9.4%
Percent Reciprocal/Open Access	12.8%	11.8%	12.3%	12.3%	0	-5.9%
	100.0%	100.0%	100.0%	100.0%	1	
Iowa City	253,685	230,253	483,938	483,938	505,031	-4.2%
Local Contracts	34,821	31,296	66,117	66,117	65,891	0.3%
Open Access	42,332	35,004	77,336	77,336	86,118	-10.2%
In-house cards (staff use)	1,673	1,956	3,629	3,629	4,074	-10.9%
Undefined	-25	5	-20	-20	24	-183.3%
Total Spreadsheet	332,486	298,514	631,000	631,000	661,138	

**FY18 Circulation by Type & Format**

6 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	46,668	11.0%	49,445	11.1%	-5.6%
Mystery	16,666	3.9%	16,660	3.7%	0.0%
Science Fiction	8,987	2.1%	9,177	2.1%	-2.1%
Book Club Kits (10 items per kit)	27	0.0%	17	0.0%	58.8%
Young Adult Fiction	9,989	2.4%	11,818	2.6%	-15.5%
Comics	16,141	3.8%	12,580	2.8%	28.3%
Large Print	5,028	1.2%	4,386	1.0%	14.6%
Books in Other Languages	659	0.2%	742	0.2%	-11.2%
Total Fiction	104,165	24.6%	104,825	23.4%	-0.6%
Express/Nonfiction	1,471	0.3%	1,437	0.3%	2.4%
Large Print Nonfiction	484	0.1%	630	0.1%	-23.2%
000 - General/Computers	2,038	0.5%	2,056	0.5%	-0.9%
100 - Psychology/Philosophy	5,688	1.3%	5,488	1.2%	3.6%
200 - Religion	3,705	0.9%	4,011	0.9%	-7.6%
300 - Social Sciences	10,788	2.5%	10,718	2.4%	0.7%
400 - Language	1,570	0.4%	1,200	0.3%	30.8%
500 - Science	3,769	0.9%	3,769	0.8%	0.0%
600 - Applied Technology	20,289	4.8%	20,155	4.5%	0.7%
700 - Art & Recreation	10,552	2.5%	15,934	3.6%	-33.8%
800 - Literature	5,037	1.2%	5,110	1.1%	-1.4%
900 - History & Travel	9,573	2.3%	9,433	2.1%	1.5%
Biography	3,980	0.9%	3,883	0.9%	2.5%
Total Nonfiction: Adult & Young Adult	78,944	18.6%	83,824	18.7%	-5.8%
Magazines	3,082	0.7%	3,312	0.7%	-6.9%
Total Miscellaneous	3,082	0.7%	3,312	0.7%	-6.9%
Total Adult Print	186,191	43.9%	191,961	42.9%	-3.0%
Art to Go	885	0.2%	886	0.2%	-0.1%
DVD (Movies/TV)	113,878	26.9%	126,867	28.4%	-10.2%
Express/DVD	11,288	2.7%	12,042	2.7%	-6.3%
Nonfiction DVD	9,364	2.2%	11,346	2.5%	-17.5%
Fiction on Disc	8,597	2.0%	9,609	2.1%	-10.5%
Nonfiction on CD	3,747	0.9%	4,479	1.0%	-16.3%
Compact Disc (Music)	26,281	6.2%	30,860	6.9%	-14.8%
Young Adult Video Games	3,289	0.8%	3,895	0.9%	-15.6%
Circulating Equipment	413	0.1%	300	0.1%	37.7%
Total Nonprint	177,742	41.9%	200,284	44.8%	-11.3%

FY18 Circulation by Type & Format

6 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	22,572	5.3%	18,068	4.0%	24.9%
Adult E-Book # Downloads	29,949	7.1%	28,201	6.3%	6.2%
Adult E-Magazines	6,006	1.4%	6,687	1.5%	-10.2%
Adult E-Music # Downloads/Local Music Project	81	0.0%	55	0.0%	47.3%
Adult Streaming	1,353	0.3%	1,879	0.4%	-28.0%
Total Adult E-Downloads	59,961	14.1%	54,890	12.3%	9.2%
Total Adult Circulation	423,894	100.0%	447,135	100.0%	-5.2%

Children's Materials

Fiction	36,204	17.6%	37,331	17.6%	-3.0%
Comics	14,621	7.1%	14,592	6.9%	0.2%
Holiday	5,075	2.5%	5,038	2.4%	0.7%
Picture: Big, Board, Easy	58,476	28.5%	60,013	28.3%	-2.6%
Readers	22,234	10.8%	22,061	10.4%	0.8%
Nonfiction & Biography	22,734	11.1%	23,070	10.9%	-1.5%
Magazines	247	0.1%	429	0.2%	-42.4%
Total Children's Print	159,591	77.8%	162,534	76.6%	-1.8%
Video/DVD	30,259	14.7%	33,738	15.9%	-10.3%
Books on Disc	2,424	1.2%	2,480	1.2%	-2.3%
Read-Along set	2,793	1.4%	2,563	1.2%	9.0%
Children's Music	2,290	1.1%	2,891	1.4%	-20.8%
Children's Video Games	1,339	0.7%	1,536	0.7%	-12.8%
Read with Me Kits	237	0.1%	140	0.1%	69.3%
Games & Toys	1,588	0.8%	1,999	0.9%	-20.6%
Total Children's Nonprint	40,930	19.9%	45,347	21.4%	-9.7%
j E-Audio # Downloads	1,934	0.9%	1,768	0.8%	9.4%
j E-Book # Downloads	2,756	1.3%	2,551	1.2%	8.0%
Total Children's E-Downloads	4,690	2.9%	4,319	2.7%	8.6%
Total Children's	205,211	100.0%	212,200	100.0%	-3.3%

All Circulation by Type/Format

All Fiction	160,065	25.4%	161,786	24.5%	-1.1%
All Nonfiction and Biography	101,678	16.1%	106,894	16.2%	-4.9%
Picture books & Readers	80,710	12.8%	82,074	12.4%	-1.7%
Magazines	3,329	0.5%	3,741	0.6%	-11.0%
Total Print	345,782	54.8%	354,495	53.6%	-2.5%

FY18 Circulation by Type & Format

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	1,588	0.3%	1,999	0.3%	-20.6%
Art	885	0.1%	886	0.1%	-0.1%
DVD (Fiction, Nonfiction, & Express)	164,789	26.1%	183,993	27.8%	-10.4%
CD (Music)	28,571	4.5%	33,751	5.1%	-15.3%
Books on CD (Fiction & Nonfiction)	14,768	2.3%	16,568	2.5%	-10.9%
Read-Along Set	2,793	0.4%	2,563	0.4%	9.0%
Video Games	4,628	0.7%	5,431	0.8%	-14.8%
Read with Me Kits	237	0.0%	140	0.0%	69.3%
Circulating Equipment	413	0.1%	300	0.0%	37.7%
Total Nonprint	218,672	34.7%	245,631	37.2%	-11.0%
Total E-Downloads	64,651	10.2%	59,209	9.0%	9.2%
Total In House/Undefined	1,895	0.3%	1,802	0.3%	5.2%
Total Adult Materials (including e items)	423,894	67.2%	447,135	67.6%	-5.2%
Total Children's (including e items)	205,211	32.5%	212,200	32.1%	-3.3%
Grand Total (Adult + Children's + Undefined)	631,000	100.0%	661,137	100.0%	-4.6%

MasterCard Report

08-Jan-18

Vendor	Dept	Expense	Description	Amount
Adobe	10550140	444080	Software Repair & Maintenance Services	\$239.88
Adobe	10550140	455110	Software	\$119.88
Amazon.com	10550160	469320	Miscellaneous Supplies	\$412.26
Amazon.com	10550110	469370	Paper Products/Certificate/Prizes	\$50.00
Blick Art Materials	10550152	469320	Miscellaneous Supplies	\$124.39
Bread Garden	10550110	469360	Food and Beverages	\$1,134.75
Downtown District	10550110	469370	Paper Products/Certificate/Prizes	\$154.50
Etsy	10550151	469320	Miscellaneous Supplies	\$4.06
Hy-Vee	10550151	469360	Food and Beverages	\$7.65
Hy-Vee	10550110	469360	Food and Beverages	\$87.97
ICPL Friends Foundation	10550110	469370	Paper Products/Certificate/Prizes	\$65.00
Iowa Artisans Gallery	10550110	469370	Paper Products/Certificate/Prizes	\$50.00
IUG Innovative Users Group	10550110	436050	Registration	\$325.00
Michaels	10550151	469320	Miscellaneous Supplies	\$15.98
Mickey's	10550110	449350	Meals (non-travel)	\$30.12
Neil Enterprises	10550152	469320	Miscellaneous Supplies	\$102.90
Paypal	10550140	444080	Software Repair & Maintenance Services	\$17.60
PLA	10550110	436050	Registration	\$2,095.00
Prairie Lights bookstore	10550110	469370	Paper Products/Certificate/Prizes	\$50.00
Sheraton Hotel	10550110	436030	Transportation	\$14.84
Sheraton Hotel	10550110	436060	Lodging	\$254.44
Tallgrass Business Resources	10550320	455080	Magnetic Media	\$277.27
Tallgrass Business Resources	10550140	455080	Magnetic Media	\$219.29
Tallgrass Business Resources	10550140	469320	Miscellaneous Supplies	\$59.49
Tallgrass Business Resources	10550110	452010	Office Supplies	\$31.46
Tallgrass Business Resources	10550110	455090	Paper	\$67.98
Target	10550110	469370	Paper Products/Certificate/Prizes	\$67.49
USPS	10550330	435055	Postage and Stamps	\$13.18
Wal-Mart	10550151	469360	Food and Beverages	\$18.90
Wal-Mart	10550152	469320	Miscellaneous Supplies	\$70.74
West Music	10550152	469320	Miscellaneous Supplies	\$78.30

Grand Total

\$6,260.32

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110						
1000-10-25-550-550100-550110-000-0000-432080						
012803 BAILEY LEADERSHIP IN 120817		0	2018 6 INV P	150.00 121517	195451	Admin/Inservice Day
014353 ONE SOURCE THE BACKG PLUS4649-201711130		0	2018 6 INV P	120.00 120817	195338	BACKGROUND CHECKS
014353 ONE SOURCE THE BACKG PLUS4649VOL-201711130		0	2018 6 INV P	360.00 120817	195338	BACKGROUND CHECKS
				480.00		
014831 AMERICAN LIBRARY ASS 0053432		0	2018 6 INV P	651.27 122917	196220	Admin/Privilege & M
			ACCOUNT TOTAL	1,281.27		
1000-10-25-550-550100-550110-000-0000-435055						
010468 U S POST OFFICE ACCT 121917		0	Postage and Stamps 2018 6 INV P	10,000.00 122917	196331	Admin/ Replenish Po
			ACCOUNT TOTAL	10,000.00		
1000-10-25-550-550100-550110-000-0000-435057						
010473 UNITED PARCEL SERVIC 000068774R497		0	Couriers 2018 6 INV P	10.17 122917	196333	Admin/Outbound UPS
			ACCOUNT TOTAL	10.17		
1000-10-25-550-550100-550110-000-0000-438130						
010473 UNITED PARCEL SERVIC 000068774R507		0	Cell Phone Service 2018 6 INV P	63.83 122917	196333	Admin/Outbound Inte
010482 VERIZON WIRELESS 9797854373		0	2018 6 INV P	93.96 122917	196364	Admin/Monthly Cell
010889 U S CELLULAR 0223665011		0	2018 6 INV P	152.42 122917	196330	Admin/Monthly Servi
			ACCOUNT TOTAL	310.21		
1000-10-25-550-550100-550110-000-0000-445140						
010373 PIP PRINTING 95266		0	Outside Printing 2018 6 INV P	121.50 122217	195780	Admin/50 Inservice
			ACCOUNT TOTAL	121.50		
			ORG 10550110 TOTAL	11,723.15		
10550121						
1000-10-25-550-550100-550120-131-0000-438100						
013663 REPUBLIC SERVICES OF 0897-000809507		0	Library Bldg Maint - Public Refuse Collection Charges 2018 6 INV P	120.00 122217	195789	December Ref & Recy
			ACCOUNT TOTAL	120.00		
1000-10-25-550-550100-550120-131-0000-442010						
014366 ORKIN LLC 163320708		0	Other Building R&M Services 2018 6 INV P	1,200.00 122217	195771	FAC/Bed Bug Inspect
014836 KRUEGER INTERNATIONAL 13835858		0	2018 6 INV P	6,404.04 122917	196279	FAC/Teen Center Bro
			ACCOUNT TOTAL	7,604.04		



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INVOICE LIST BY GL ACCOUNT

ACCOUNT/VENDOR	YEAR/PERIOD: 2018/6 TO 2018/6	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-442020 012238 OTIS ELEVATOR COMPAN CER05335B17			0	Structure R&M Services 2018 6 INV P ACCOUNT TOTAL	150.00 121517 150.00	195586	Elevator Service an
1000-10-25-550-550100-550120-131-0000-445030 010181 GREENERY DESIGNS 2418 010181 GREENERY DESIGNS 2447			0 0	Nursery Srvcs-Lawn & Plant Care 2018 6 INV P 2018 6 INV P ACCOUNT TOTAL	67.00 122217 67.00 122917 134.00	195720 196262	FAC/Interior Plants FAC/Interior Plants
1000-10-25-550-550100-550120-131-0000-445140 010373 PIP PRINTING 95211			0	Outside Printing 2018 6 INV P ACCOUNT TOTAL	433.72 121517 433.72	195598	FAC/3 Signs: Totall
1000-10-25-550-550100-550120-131-0000-449160 010627 CINTAS CORPORATION 342720439			0	Other Rentals 2018 6 INV P ACCOUNT TOTAL	165.14 122217 165.14	195691	FAC/Cleaning Suppli
1000-10-25-550-550100-550120-131-0000-452040 010290 LENOCH AND CILEK ACE 362568/3			0	Sanitation & Indust Supplies 2018 6 INV P ACCOUNT TOTAL	1,150.39 122217 1,362.08	195753	FAC/Sanitary Suppli
010627 CINTAS CORPORATION 342720439			0	ACCOUNT TOTAL	211.69 122217 9,968.98	195691	FAC/Cleaning Suppli
10550122 1000-10-25-550-550100-550120-132-0000-442020- 012238 OTIS ELEVATOR COMPAN CER05335B17			0	Library Bldg Maint - Commercia Structure R&M Services 2018 6 INV P ACCOUNT TOTAL	150.00 121517 150.00	195586	Elevator Service an
10550140 1000-10-25-550-550100-550140-000-0000-432060 010525 ENCOMPASS IOWA LLC 7856			0	Library Computer Systems Consultant Services 2018 6 INV P ACCOUNT TOTAL	891.00 121517 891.00	195494	IT/ IT Servers Esse
1000-10-25-550-550100-550140-000-0000-438140 011937 AUREON COMMUNICATION 0789005209.2017.12			0	Internet Fees 2018 6 INV P ACCOUNT TOTAL	774.40 121517 774.40	195450	Internet Services
1000-10-25-550-550100-550140-000-0000-444100				Hardware R&M Services			



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010525 ENCOMPASS IOWA LLC	7885	0	2018 6 INV P	1,175.34 122217	195708	IT/Hardware Mainten
012766 RMC IMAGING INC	2085	0	2018 6 INV P	785.00 122217	195790	IT/Hardware Mainten
014457 A TECH INC	371940	0	2018 6 INV P	90.00 121517	4544	IT/Service Call and
			ACCOUNT TOTAL	2,050.34		
			ORG 10550140 TOTAL	3,715.74		
10550151						
1000-10-25-550-550100-550150-351-0000-445250-			Lib Public Services - Adults			
000119 WAYNE STATE COLLEGE	183814422	0	2018 6 INV P	15.00 122217	195767 AD/ ILL #183814422	
000119 SIMPSON COLLEGE	3041192	0	2018 6 INV P	48.68 122217	195766 AD/ ILL #3041192 Bo	
			ACCOUNT TOTAL	63.68		
			ACCOUNT TOTAL	63.68		
1000-10-25-550-550100-550150-351-0000-469370-						
010536 INGRAM LIBRARY SERVI	31451997	0	Paper Products			
			2018 6 INV P	28.18 121517	195530	LIBRARY MATERIALS
			ACCOUNT TOTAL	28.18		
			ORG 10550151 TOTAL	91.86		
10550152						
1000-10-25-550-550100-550150-352-0000-432080-			Lib Public Services - Children			
014444 BALLET QUAD CITIES	11302017	0	Other Professional Services			
			2018 6 INV P	150.00 122917	196223	CHI/Dance Me a Stor
			ACCOUNT TOTAL	150.00		
1000-10-25-550-550100-550150-352-0000-469360-						
012839 NEEL HOUSE BAKERY	122017	0	Food and Beverages			
			2018 6 INV P	96.00 122917	196295	CHI/10 Dozen Ginger
			ACCOUNT TOTAL	96.00		
			ORG 10550152 TOTAL	246.00		
10550159						
1000-10-25-550-550100-550150-359-0000-435058-			Lib Public Srvs-Comm Access			
010468 U S POST OFFICE ACCT	120817	0	Bulk Mailing			
			2018 6 INV P	4,457.05 122217	195815	Reimbursement for p
			ACCOUNT TOTAL	4,457.05		
1000-10-25-550-550100-550150-359-0000-435059-						
011328 LITTLE VILLAGE MAGAZ	5265	0	Advertising			
			2018 6 INV P	45.00 122217	195755	CAS/Downtown Co-op
			ACCOUNT TOTAL	45.00		
1000-10-25-550-550100-550150-359-0000-445140-						
010050 TRU ART	715714	0	Outside Printing			
			2018 6 INV P	399.08 121517	195637	CAS/500 Translucent

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
010373	PIP PRINTING	95146	0	2018	6	INV	P	43.52	121517	195598 CAS/300 Tech Help B
010373	PIP PRINTING	95275	0	2018	6	INV	P	69.52	122217	195780 CAS/500 My ICPL App
010373	PIP PRINTING	95324	0	2018	6	INV	P	26.61	122217	195780 CAS/300 Bookmobile
010373	PIP PRINTING	95326	0	2018	6	INV	P	114.60	122217	195780 CAS/7000 Ride & Rea
							254.25			
ACCOUNT TOTAL							653.33			
ORG 10550159 TOTAL							5,155.38			
Library Collection Services										
Data Processing										
010509	BAKER & TAYLOR INC C 2033269349	0	2018	6	INV	P	132.30	122917	196221 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033278883	0	2018	6	INV	P	107.73	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033280025	0	2018	6	INV	P	15.12	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033284475	0	2018	6	INV	P	11.68	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033285338	0	2018	6	INV	P	26.46	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033288422	0	2018	6	INV	P	16.31	122217	195680 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033288649	0	2018	6	INV	P	14.45	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033288685	0	2018	6	INV	P	8.40	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033288957	0	2018	6	INV	P	27.94	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033295935	0	2018	6	INV	P	30.55	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033299931	0	2018	6	INV	P	111.51	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033304470	0	2018	6	INV	P	18.87	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033307348	0	2018	6	INV	P	34.77	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033307405	0	2018	6	INV	P	12.77	120817	195245 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033310672	0	2018	6	INV	P	75.60	121517	195453 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033313291	0	2018	6	INV	P	16.22	121517	195453 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033313410	0	2018	6	INV	P	5.42	121517	195453 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033316448	0	2018	6	INV	P	38.33	121517	195453 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033321124	0	2018	6	INV	P	7.10	121517	195453 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033322952	0	2018	6	INV	P	153.09	121517	195453 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033323818	0	2018	6	INV	P	22.18	121517	195453 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033326414	0	2018	6	INV	P	16.16	122217	195680 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033326454	0	2018	6	INV	P	10.84	122217	195680 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033326503	0	2018	6	INV	P	13.28	122217	195680 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033326531	0	2018	6	INV	P	13.28	122217	195680 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033327514	0	2018	6	INV	P	10.20	121517	195453 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033330012	0	2018	6	INV	P	.17	122217	195680 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033334429	0	2018	6	INV	P	5.88	122217	195680 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033335152	0	2018	6	INV	P	69.93	122217	195680 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033341790	0	2018	6	INV	P	77.49	122917	196221 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033346825	0	2018	6	INV	P	4.20	122917	196221 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033351063	0	2018	6	INV	P	8.75	122917	196221 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033351142	0	2018	6	INV	P	3.74	122917	196221 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033351148	0	2018	6	INV	P	14.50	122917	196221 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033351159	0	2018	6	INV	P	20.26	122917	196221 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033351167	0	2018	6	INV	P	13.45	122917	196221 LIBRARY MATERIALS	
010509	BAKER & TAYLOR INC C 2033351304	0	2018	6	INV	P	1.36	122917	196221 LIBRARY MATERIALS	

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2033352334		0	2018	6	INV P	141.75 122917	196221	LIBRARY MATERIALS
						1,312.40		
					ACCOUNT TOTAL	1,312.40		
1000-10-25-550-550100-550160-000-0000-445270								
010518 BLACKSTONE AUDIOBOOK 947257		0	Library Material	R&M Services	2018 6 INV P	.75 122917	196228	LIBRARY MATERIALS
					ACCOUNT TOTAL	.75		
1000-10-25-550-550100-550160-000-0000-445290								
010535 HOUGHEN BINDERY LTD 235184		0	Book Binding		2018 6 INV P	46.25 120817	195290	LIBRARY MATERIALS
					ACCOUNT TOTAL	46.25		
1000-10-25-550-550100-550160-000-0000-469110								
010509 BAKER & TAYLOR INC C B593430DM		0	Misc Processing Supplies		2018 6 INV P	769.58 120817	195246	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B595144DM		0			2018 6 INV P	585.55 122917	196222	LIBRARY MATERIALS
						1,355.13		
010514 AMAZON	66528111017	0	2018	6	INV P	249.98 122217	195677	LIBRARY MATERIALS
010546 MIDWEST TAPE	95631370	0	2018	6	INV P	81.60 122217	195758	LIBRARY MATERIALS
					ACCOUNT TOTAL	1,686.71		
					ORG 10550160 TOTAL	3,046.11		
10550210								
1000-10-25-550-550200-550210-000-0000-477020								
Library Children's Materials								
Books (Cat/Cir)								
010509 BAKER & TAYLOR INC C 2033269348		0	2018	6	INV P	390.52 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033278882		0	2018	6	INV P	258.57 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033285337		0	2018	6	INV P	34.67 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033288421		0	2018	6	INV P	228.23 122217	195680	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033288648		0	2018	6	INV P	223.99 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033295934		0	2018	6	INV P	328.24 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033304469		0	2018	6	INV P	5.59 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033307347		0	2018	6	INV P	584.51 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033310671		0	2018	6	INV P	88.81 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033313290		0	2018	6	INV P	172.94 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033322951		0	2018	6	INV P	269.22 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033323817		0	2018	6	INV P	321.11 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033326413		0	2018	6	INV P	100.34 122217	195680	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033327513		0	2018	6	INV P	241.29 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033330011		0	2018	6	INV P	13.54 122217	195680	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033341789		0	2018	6	INV P	124.39 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033351062		0	2018	6	INV P	149.10 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033351158		0	2018	6	INV P	127.65 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033351303		0	2018	6	INV P	31.66 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 203335151		0	2018	6	INV P	34.55 122217	195680	LIBRARY MATERIALS



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2033352333		0	2018	6	INV P	127.52 122917	196221	LIBRARY MATERIALS
						3,856.44		
010514 AMAZON	66528111017	0	2018	6	INV P	37.28 122217	195677	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31319004		0	2018	6	INV P	44.81 120817	195299	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31368115		0	2018	6	INV P	27.18 120817	195299	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31451997		0	2018	6	INV P	30.41 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31498890		0	2018	6	INV P	142.07 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31511299		0	2018	6	INV P	28.43 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31559109		0	2018	6	INV P	36.27 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31689900		0	2018	6	INV P	29.88 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31853567		0	2018	6	INV P	33.18 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31912479		0	2018	6	INV P	97.69 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 32009625		0	2018	6	INV P	73.96 122917	196271	LIBRARY MATERIALS
						543.88		
					ACCOUNT TOTAL	4,437.60		
1000-10-25-550-550200-550210-000-0000-477030					Books (Uncataloged)			
010536 INGRAM LIBRARY SERVI 31912479		0	2018	6	INV P	55.17 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 32009625		0	2018	6	INV P	40.42 122917	196271	LIBRARY MATERIALS
						95.59		
					ACCOUNT TOTAL	95.59		
1000-10-25-550-550200-550210-000-0000-477070					Downloadable-eBooks			
011068 OVERDRIVE INC 01370CO17079512		0	2018	6	INV P	52.94 120817	195343	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370CO17084777		0	2018	6	INV P	740.31 122217	195772	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370CO17093447		0	2018	6	INV P	407.04 122217	195772	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370CO17093448		0	2018	6	INV P	441.09 122217	195772	LIBRARY MATERIALS
						1,641.38		
					ACCOUNT TOTAL	1,641.38		
1000-10-25-550-550200-550210-000-0000-477100					Fiction Audio-CD			
010509 BAKER & TAYLOR INC C 2033322951		0	2018	6	INV P	16.46 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033352333		0	2018	6	INV P	27.43 122917	196221	LIBRARY MATERIALS
						43.89		
					ACCOUNT TOTAL	43.89		
010518 BLACKSTONE AUDIOBOOK 945868		0	2018	6	INV P	90.00 122917	196228	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 951449		0	2018	6	INV P	94.49 122917	196228	LIBRARY MATERIALS
						184.49		
					ACCOUNT TOTAL	184.49		
010536 INGRAM LIBRARY SERVI 31451997		0	2018	6	INV P	15.15 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31511299		0	2018	6	INV P	18.95 121517	195530	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550200-550210-000-0000-477200 010514 AMAZON	66528111017	0	2018 6 INV P	33.80 122217	195677	LIBRARY MATERIALS
			ACCOUNT TOTAL	602.33		
1000-10-25-550-550200-550210-000-0000-477220 010536 INGRAM LIBRARY SERVI	31368115	0	2018 6 INV P	199.41 120817	195299	LIBRARY MATERIALS
			ACCOUNT TOTAL	199.41		
1000-10-25-550-550200-550210-000-0000-477250 011068 OVERDRIVE INC	01370CO17084778	0	2018 6 INV P	283.98 122217	195772	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17093450	0	2018 6 INV P	897.71 122217	195772	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,181.69		
			ACCOUNT TOTAL	1,181.69		
			ORG 10550210 TOTAL	9,310.93		
10550220			Library Adult Materials			
1000-10-25-550-550200-550220-000-0000-477020			Books (Cat/Cir)			
010509 BAKER & TAYLOR INC	C 2033269348	0	2018 6 INV P	2,324.80 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033278882	0	2018 6 INV P	1,655.75 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033280024	0	2018 6 INV P	223.63 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033284474	0	2018 6 INV P	139.69 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033285337	0	2018 6 INV P	393.49 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033288684	0	2018 6 INV P	108.84 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033288691	0	2018 6 INV P	386.52 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033288956	0	2018 6 INV P	374.22 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033295934	0	2018 6 INV P	2,281.02 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033299930	0	2018 6 INV P	216.45 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033307404	0	2018 6 INV P	167.84 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033310671	0	2018 6 INV P	1,407.69 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033313409	0	2018 6 INV P	79.28 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033316447	0	2018 6 INV P	366.80 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033321123	0	2018 6 INV P	105.07 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033322951	0	2018 6 INV P	1,625.12 121517	195453	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033326453	0	2018 6 INV P	144.66 122217	195680	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033326502	0	2018 6 INV P	103.60 122217	195680	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033326530	0	2018 6 INV P	124.62 122217	195680	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033334428	0	2018 6 INV P	71.61 122217	195680	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033341789	0	2018 6 INV P	921.31 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033346824	0	2018 6 INV P	50.91 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033351141	0	2018 6 INV P	29.18 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033351147	0	2018 6 INV P	118.03 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033351166	0	2018 6 INV P	123.67 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 203335151	0	2018 6 INV P	1,013.29 122217	195680	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033352333	0	2018 6 INV P	2,895.20 122917	196221	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 5014769875	0	2018 6 INV P	192.64 121517	195452	LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 5014785865		0	2018	6	INV P	104.20 122217	195679	LIBRARY MATERIALS
						17,749.13		
010519 BRODART CO	B5165197	0	2018	6	INV P	124.04 121517	195464	LIBRARY MATERIALS
010520 CENTER POINT PUBLISH 1523638		0	2018	6	INV P	134.82 120817	195257	LIBRARY MATERIALS
010520 CENTER POINT PUBLISH 1525757		0	2018	6	INV P	27.27 120817	195257	LIBRARY MATERIALS
010520 CENTER POINT PUBLISH 1531792		0	2018	6	INV P	134.82 122217	195689	LIBRARY MATERIALS
010520 CENTER POINT PUBLISH 1533841		0	2018	6	INV P	54.54 122217	195689	LIBRARY MATERIALS
010520 CENTER POINT PUBLISH 1534825		0	2018	6	INV P	56.21 121517	195471	LIBRARY MATERIALS
						407.66		
010531 GALE GROUP	62247965	0	2018	6	INV P	47.23 120817	195278	LIBRARY MATERIALS
010531 GALE GROUP	62297681	0	2018	6	INV P	262.31 121517	195502	LIBRARY MATERIALS
010531 GALE GROUP	62305591	0	2018	6	INV P	28.79 122217	195713	LIBRARY MATERIALS
010531 GALE GROUP	62330993	0	2018	6	INV P	31.19 122217	195713	LIBRARY MATERIALS
						369.52		
010536 INGRAM LIBRARY SERVI 31319004		0	2018	6	INV P	341.54 120817	195299	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31368115		0	2018	6	INV P	40.95 120817	195299	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31451997		0	2018	6	INV P	30.16 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31498890		0	2018	6	INV P	143.76 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31511299		0	2018	6	INV P	193.38 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31559109		0	2018	6	INV P	108.94 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31689899		0	2018	6	INV P	23.98 122217	195733	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31689900		0	2018	6	INV P	106.42 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31749004		0	2018	6	INV P	123.56 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31787268		0	2018	6	INV P	50.78 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31853567		0	2018	6	INV P	17.98 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31912479		0	2018	6	INV P	150.38 122917	196271	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 32009625		0	2018	6	INV P	106.07 122917	196271	LIBRARY MATERIALS
						1,437.90		
010750 IOWA POETRY ASSOCIAT FY18IPA		0	2018	6	INV P	9.00 122217	195740	LIBRARY MATERIALS
					ACCOUNT TOTAL	20,097.25		
1000-10-25-550-550200-550220-000-0000-477040					Books (Cat/Reference)			
010509 BAKER & TAYLOR INC C 2033295934		0	2018	6	INV P	28.00 120817	195245	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5014769875		0	2018	6	INV P	149.81 121517	195452	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5014785865		0	2018	6	INV P	8.90 122217	195679	LIBRARY MATERIALS
						186.71		
010531 GALE GROUP	62239452	0	2018	6	INV P	26.55 120817	195278	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31535713		0	2018	6	INV P	50.00 121517	195530	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 31749004		0	2018	6	INV P	121.47 122917	196271	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
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010549 PETERSON'S A NELNET	4891999	0	2018	6	INV P	171.47		
010549 PETERSON'S A NELNET	4894236	0	2018	6	INV P	45.35	120817	LIBRARY MATERIALS
010549 PETERSON'S A NELNET	4894916	0	2018	6	INV P	45.35	122217	LIBRARY MATERIALS
						45.35	122917	LIBRARY MATERIALS
						<hr/>		
012808 FARM & HOME PUBLISHE	31065	0	2018	6	INV P	136.05		
						53.80	122917	LIBRARY MATERIALS
013941 ROWMAN & LITTLEFIELD	10606894	0	2018	6	INV P	164.05	122217	LIBRARY MATERIALS
013941 ROWMAN & LITTLEFIELD	10606894CM	0	2018	6	CRM P	-75.65	122217	LIBRARY MATERIALS
						<hr/>		
						88.40		
						<hr/>		
						662.98		
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						ACCOUNT TOTAL		
						Downloadable-eBooks		
011068 OVERDRIVE INC	01370CO17075160	0	2018	6	INV P	171.95	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17075161	0	2018	6	INV P	214.00	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17076951	0	2018	6	INV P	100.00	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17079512	0	2018	6	INV P	292.86	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17079521	0	2018	6	INV P	2,454.83	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17082355	0	2018	6	INV P	565.98	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17084204	0	2018	6	INV P	91.98	122217	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17088375	0	2018	6	INV P	930.32	122217	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17089642	0	2018	6	INV P	1,097.87	122217	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17094782	0	2018	6	INV P	37.23	122917	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17097120	0	2018	6	INV P	344.62	122917	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17097124	0	2018	6	INV P	393.92	122917	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA17075519	0	2018	6	INV P	125.00	120817	LIBRARY MATERIALS
						<hr/>		
						6,820.56		
						<hr/>		
						6,820.56		
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						ACCOUNT TOTAL		
						Fiction Audio-CD		
010509 BAKER & TAYLOR INC C	2033310671	0	2018	6	INV P	65.86	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2033322951	0	2018	6	INV P	49.39	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	20333341789	0	2018	6	INV P	19.21	122917	LIBRARY MATERIALS
						<hr/>		
						134.46		
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010518 BLACKSTONE AUDIOBOOK	943589	0	2018	6	INV P	80.00	120817	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	943807	0	2018	6	INV P	32.47	120817	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	944393	0	2018	6	INV P	80.00	120817	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	945714	0	2018	6	INV P	40.00	122917	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	947134	0	2018	6	INV P	32.49	122917	LIBRARY MATERIALS
						<hr/>		
						264.96		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010551 RECORDED BOOKS LLC	75652715	0	2018	6	INV	P	47.99	122917 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084986255	0	2018	6	INV	P	72.00	120817 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1085009055	0	2018	6	INV	P	52.50	120817 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1085423372	0	2018	6	INV	P	45.00	122917 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1184986255	0	2018	6	INV	P	33.75	120817 LIBRARY MATERIALS
							203.25	
ACCOUNT TOTAL							650.66	
1000-10-25-550-550200-000-0000-477110								
Music-CD								
010509 BAKER & TAYLOR INC	C B67221490	0	2018	6	INV	P	9.54	120817 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B67573510	0	2018	6	INV	P	597.60	121517 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B67573520	0	2018	6	INV	P	44.78	121517 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B67929710	0	2018	6	INV	P	9.54	121517 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B68067260	0	2018	6	INV	P	7.50	121517 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B68267000	0	2018	6	INV	P	17.61	121517 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B70442850	0	2018	6	INV	P	42.18	121517 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72025620	0	2018	6	INV	P	19.08	122217 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72710400	0	2018	6	INV	P	91.03	122217 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72847240	0	2018	6	INV	P	10.28	122917 LIBRARY MATERIALS
							849.14	
010514 AMAZON	66528111017	0	2018	6	INV	P	60.45	122217 LIBRARY MATERIALS
010546 MIDWEST TAPE	95570470	0	2018	6	INV	P	44.21	120817 LIBRARY MATERIALS
ACCOUNT TOTAL							953.80	
1000-10-25-550-550200-000-0000-477150								
Art Reproductions								
000119 PARKES-PERRET, ARIAN	FY18ARTAPP	0	2018	6	INV	P	250.00	120817 ART PURCHASE P
000119 HERWALDT, DAVID	FY18ARTDAH	0	2018	6	INV	P	250.00	120817 ART PURCHASE P
000119 HEMPEL, DOUGLAS	FY18ARTDH	0	2018	6	INV	P	75.00	120817 ART PURCHASE P
000119 BERNINI, GUSTAVO	FY18ARTGB	0	2018	6	INV	P	500.00	120817 ART PURCHASE P
000119 RICHARDS, JENNIFER G	FY18ARTJGR	0	2018	6	INV	P	30.00	120817 ART PURCHASE P
000119 PUTNAM, JACOB	FY18ARTJTP	0	2018	6	INV	P	250.00	120817 ART PURCHASE P
000119 BURT-WESTVIG, MOLLY	FY18ARTMBW	0	2018	6	INV	P	250.00	120817 ART PURCHASE P
000119 AUNAN, SUZANNE	FY18ARTSA	0	2018	6	INV	P	299.00	120817 ART PURCHASE PRIZE
							1,904.00	
ACCOUNT TOTAL							1,904.00	
1000-10-25-550-550200-000-0000-477160								
Video Recordings								
010509 BAKER & TAYLOR INC	C B66045110	0	2018	6	INV	P	470.05	120817 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B66280540	0	2018	6	INV	P	15.35	120817 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B66514460	0	2018	6	INV	P	389.95	120817 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B66772420	0	2018	6	INV	P	12.80	120817 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B67087410	0	2018	6	INV	P	513.38	120817 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B67358210	0	2018	6	INV	P	11.64	121517 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC	C B67503450	0	2018	6	INV P	14.48	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B67569540	0	2018	6	INV P	385.14	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B68067330	0	2018	6	INV P	326.03	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B68262960	0	2018	6	INV P	89.85	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B68403310	0	2018	6	INV P	34.12	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B69571570	0	2018	6	INV P	18.09	122217	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B70442890	0	2018	6	INV P	262.89	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72025760	0	2018	6	INV P	908.35	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72302960	0	2018	6	INV P	12.99	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72568060	0	2018	6	INV P	10.13	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72847310	0	2018	6	INV P	12.49	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B73323520	0	2018	6	INV P	27.50	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B74003600	0	2018	6	INV P	652.05	122917	LIBRARY MATERIALS
						4,167.28		
010546 MIDWEST TAPE	95580828	0	2018	6	INV P	18.74	120817	LIBRARY MATERIALS
					ACCOUNT TOTAL	4,186.02		
1000-10-25-550-550200-550220-000-0000-477210					Non-Fiction Video-DVD			
010509 BAKER & TAYLOR INC	C B66045110	0	2018	6	INV P	31.38	120817	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B66514460	0	2018	6	INV P	157.86	120817	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B66772420	0	2018	6	INV P	55.42	120817	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B67087410	0	2018	6	INV P	23.91	120817	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B6739700	0	2018	6	INV P	24.70	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B68262960	0	2018	6	INV P	108.71	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B70442890	0	2018	6	INV P	36.21	121517	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B71531700	0	2018	6	INV P	10.87	122217	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72025760	0	2018	6	INV P	112.21	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72568060	0	2018	6	INV P	36.18	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B72847310	0	2018	6	INV P	10.87	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B74003600	0	2018	6	INV P	110.70	122917	LIBRARY MATERIALS
						719.02		
010514 AMAZON	66528111017	0	2018	6	INV P	21.95	122217	LIBRARY MATERIALS
010546 MIDWEST TAPE	95592242	0	2018	6	INV P	16.49	121517	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75635387	0	2018	6	INV P	160.75	122217	LIBRARY MATERIALS
					ACCOUNT TOTAL	918.21		
1000-10-25-550-550200-550220-000-0000-477220					Multi-Media/Gaming			
010536 INGRAM LIBRARY SERVI	31511299	0	2018	6	INV P	170.95	121517	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	31559109	0	2018	6	INV P	56.99	121517	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	31749004	0	2018	6	INV P	265.90	122917	LIBRARY MATERIALS
						493.84		
					ACCOUNT TOTAL	493.84		



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550200-550220-000-0000-477230								
010509 BAKER & TAYLOR INC C 2033352333		0	2018	6	INV P	32.92	122917	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B67573510		0	2018	6	INV P	11.01	121517	LIBRARY MATERIALS
						43.93		
010518 BLACKSTONE AUDIOBOOK 943589		0	2018	6	INV P	40.00	120817	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 943807		0	2018	6	INV P	32.49	120817	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 945096		0	2018	6	INV P	38.99	120817	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 945493		0	2018	6	INV P	40.00	120817	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 947176		0	2018	6	INV P	40.00	122917	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 951473		0	2018	6	INV P	25.00	122917	LIBRARY MATERIALS
						216.48		
010546 MIDWEST TAPE	95609396	0	2018	6	INV P	50.99	121517	LIBRARY MATERIALS
010546 MIDWEST TAPE	95631655	0	2018	6	INV P	99.99	122217	LIBRARY MATERIALS
						150.98		
010551 RECORDED BOOKS LLC	75635385	0	2018	6	INV P	144.67	122217	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1185463220	0	2018	6	INV P	63.75	122917	LIBRARY MATERIALS
					ACCOUNT TOTAL	619.81		
1000-10-25-550-550200-550220-000-0000-477250								
011068 OVERDRIVE INC	01370CO17075158	0	2018	6	INV P	559.88	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17076950	0	2018	6	INV P	104.95	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17079512	0	2018	6	INV P	95.00	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17079539	0	2018	6	INV P	2,682.40	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17082354	0	2018	6	INV P	1,140.43	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17084203	0	2018	6	INV P	150.21	122217	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17088374	0	2018	6	INV P	688.36	122217	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17089643	0	2018	6	INV P	1,493.96	122217	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17093410	0	2018	6	INV P	465.91	122217	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17097125	0	2018	6	INV P	783.33	122917	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA17080253	0	2018	6	INV P	95.00	120817	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA17088891	0	2018	6	INV P	67.99	122217	LIBRARY MATERIALS
						8,327.42		
					ACCOUNT TOTAL	8,327.42		
1000-10-25-550-550200-550220-000-0000-477290								
010550 PROQUEST INFORMATION 61439629		0	2018	6	INV P	3,769.50	122917	LIBRARY MATERIALS
					ACCOUNT TOTAL	3,769.50		
1000-10-25-550-550200-550220-000-0000-477330								
010524 EBSCO	0098737	0	2018	6	INV P	514.50	122917	LIBRARY MATERIALS



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CITY OF IOWA CITY
Library Disbursements: December 1 to December 31, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010545 MCS COURIER & DIST	101784	0	2018 6 INV P	1,034.55 122217	195756	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,549.05		
1000-10-25-550-550220-000-0000-477350			Online Reference			
010550 PROQUEST INFORMATION 7044659		0	2018 6 INV P	2,585.00 122917	196303	LIBRARY MATERIALS
010550 PROQUEST INFORMATION 70446942		0	2018 6 INV P	1,690.00 122917	196303	LIBRARY MATERIALS
010550 PROQUEST INFORMATION 70493576		0	2018 6 INV P	3,650.00 120817	195358	LIBRARY MATERIALS
				7,925.00		
011707 VALUE LINE PUBLISHIN MB-111579-17		0	2018 6 INV P	2,726.50 120817	195421	LIBRARY MATERIALS
			ACCOUNT TOTAL	10,651.50		
			ORG 10550220 TOTAL	61,604.60		
			TOTAL:	105,012.75		
FUND 1000 General						

Jay Semel, President

Janet Freeman, Secretary