

BOARD OF TRUSTEES

AGENDA

5:05 pm – 2nd floor Board Room

April 25, 2019

Robin Paetzold, President

Diane Baker

Wesley Beary

John Beasley

Janet Freeman, Secretary

Kellee Forkenbrock

Carol Kirsch, Vice-President

Jay Semel

Monique Washington

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

- A. Approve Regular Minutes of Library Board of Trustees March 28, 2019 meeting.

4. Items for Discussion/Action.

- A. Policy Review: 801: Circulation and Library Card Policy.

Comment: A review of this policy in preparation for no fines on Children's and YA materials. Board action required.

- B. Policy Review: 817: Alcohol in the Library.

Comment: This is a regularly scheduled policy review. Changes recommended. Board action required.

- C. Election of Officers.

Comment: A slate of officers for FY20 will be presented by the Nominating Committee.

5. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Spotlight on the Collection.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

E. Miscellaneous.

6. President's Report.

7. Announcements from Members.

8. Committee Reports.

A. Foundation Members.

9. Communications.

10. Disbursements.

A. Review MasterCard Expenditures for April, 2019.

B. Approve Disbursements for April, 2019.

11. Quarterly Financial Reports.

A. FY19 Third Quarter Receipts and Expenditures.

12. Quarterly Use Reports.

A. FY19 Nine-Month Output Measures.

B. FY19 Nine-Month Circulation by Area and Agency.

C. FY19 Nine-Month Circulation by Type and Format.

13. Set Agenda Order for May Meeting.

14. Adjournment.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Iowa City Public Library Meeting Agendas and Other Significant Events		
APRIL 25, 2019	MAY 23, 2019	JUNE 27, 2019
President Appoints to Foundation Board Policy Review: 801: Circulation 817: Alcohol in the Library Review 3 rd Quarter Statistics and Financials Election of Officers Departmental Reports: CH, CLS, IT OTHER: Volunteer Recognition, 4/24, 6:30	Policy Review: 101: Bylaws Departmental Reports: AS, CAS OTHER: Eat out to Read, Goosetown, 5/1 Looking Forward, 5/3	Develop Ideas for Board Annual Report Departmental Reports: CH, CLS, IT
JULY 25, 2019	AUGUST 22, 2019	SEPTEMBER 26, 2019
Review Board Annual Report Adopt NOBU Budget Strategic Planning Update Departmental Reports: AS, CAS	Director Evaluation Review Annual Staff Report Review 4 th Quarter Statistics and Financials Departmental Reports: CH, CLS, IT OTHER: Board Dinner	Budget Discussion Departmental Reports: AS, CAS
OCTOBER 24, 2019	NOVEMBER 21, 2019	DECEMBER 19, 2019
Budget Discussion Review 1 st Quarter Statistics and Financials Departmental Reports: CH, CLS, IT	Departmental Reports: AS, CAS	Departmental Reports: CH, CLS, IT
JANUARY 23, 2020	FEBRUARY 27, 2020	MARCH 26, 2020
6 month Strategic Planning Update Review 2 nd Quarter Goals/Statistics and Financials Departmental Reports: AS, CAS	Appoint Nominating Committee Set Calendar for Next Fiscal Year Departmental Reports: CH, CLS, IT	Appoint Committee to Evaluate Director Departmental Reports: AS, CAS



BOARD OF TRUSTEES

Minutes of the Regular Meeting March 28, 2019

DRAFT

Members Present: Diane Baker, Kellee Forkenbrock, Janet Freeman, Carol Kirsch, Jay Semel.

Members Absent: Wesley Beary, John Beasley, Robin Paetzold, Monique Washington.

Staff Present: Terri Byers, Elsworth Carman, Kara Logsdon, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer, Shawna Riggins.

Guests Present: None.

Call Meeting to Order. Vice-President Kirsch called the meeting to order at 5:01 pm.

Public Discussion. None.

Approval of Minutes.

The minutes of the February 28, 2019 Regular Meeting of the Library Board of Trustees were reviewed. A motion to approve the Regular Minutes was made by Baker and seconded by Freeman. Motion carried 5/0.

Items for Discussion/Action.

Policy Review: 814: Library Copyright Policy. Mangano said this is regularly scheduled policy review. Copyrighted materials are a precarious balance between copyright holders and patrons. Mangano explained that a patron could take a CD and copy it for themselves, in response to a question from Semel. Freeman asked how this functions as our policy. Mangano said we inform patrons and the public by having copyright notices throughout the building to increase awareness of the policy. Kirsch said all of our policies are available online. Kirsch asked about Copyright Term Extension Act of 1998, Mangano said the Motion Picture Association of American (MPAA) wanted to extend copyright because Disney's "Steamboat Willie" was going out of copyright. Forkenbrock asked how we update patrons about the policy. When patrons book meeting rooms, notices on printers/scanners, etc. are ways we inform patrons. Mangano said we make reasonable efforts to enforce copyright. Kirsch noted that copyright affects our ability to digitize newspapers, which is regrettable. A motion to approve the Copyright Policy as revised by staff was made by Semel and seconded by Kirsch. Motion carried 5/0.

Staff Reports.

Director's Report. Carman said we had a regular HVAC inspection and some cracks need to be fixed. The fixtures and can lights in the foyer are being switched to LED from mercury vapor. This costs less and will require us to use the lift less often. Carman will meet with Coordinators to plan the rest of the year's budget. The Chamber of Commerce will be moving into the Merge space. This will not affect any lease terms and no standing agreements were changed to facilitate this move. Carman is attending his first IUPLA meeting tomorrow in Des Moines. The Summer Reading Program (SRP) logs are translated in six different languages. Carman believes this is a real positive for our users. Kirsch asked when the Ped Mall construction project

begins. Carman said May 13 and information about the project/updates, etc. will be in the Lobby. The playground will not be accessible.

Departmental Reports:

Adult Services. Kirsch asked if there's been any pushback about the Library Channel going away. Staff have not received any.

Community & Access Services. Logsden said we use the Bookmobile heaters much more than anticipated because it is parked outside. Consequently, the heaters will likely need to be replaced. We were encouraged to keep the thermostat set to 55 at night to keep the books and interior warmer. Kirsch asked if there will be fewer heating issues if the Bookmobile is stored in a heated space. Logsden thought so.

Development Office. McCarthy said we're celebrating volunteers and the big fundraising event, Looking Forward takes place May 3rd. The Corporate meeting of the Board will take place prior to the April Library Board of Trustees meeting.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

President's Report. Paetzold said Forkenbrock, a current Friends Foundation Board (FFB) member has decided she cannot complete her term on the FFB. Beary will complete her term. The President will need to appoint two members from Library Board to FFB. Kirsch said each of the Committees is supposed to give a report at each meeting. Kirsch asked if you are interested in serving as an officer, let Paetzold know.

Announcements from Members. None.

Committee Reports.

Foundation Members. McCarthy reported about the Discovery Kit demonstration, which the FFB members appreciated. The FFB is recommending three new, and one returning Board member on at their Corporate Meeting on April 25, 2019. Semel said the FFB broke into committees when he served on that Board; he asked if Baker felt that she was making a contribution. She is on a few committees and feels she is contributing.

Communications. None.

Disbursements.

The MasterCard expenditures for February, 2019 were reviewed. A motion to approve the disbursements for February, 2019 was made by Semel and seconded by Freeman. Motion carried 5/0.

Set Agenda Order for April Meeting.

Election of Officers.

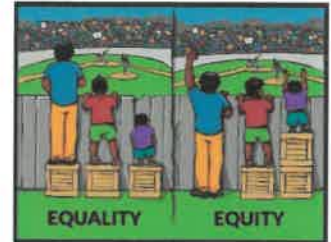
Adjournment. A motion to adjourn the meeting was made by Baker and seconded by Forkenbrock. Motion carried 5/0. Vice-President Kirsch closed the meeting at 5:37 pm.

Respectfully submitted,
Elyse Miller

801 Circulation and Library Card Policy

Proposal: A staff review in preparation for no fines on Children's and Teen collections generated recommended changes to the Circulation and Library Card Policy.

Issues: The Circulation and Library Card Policy provides guidelines for who may have a Library Card, the privileges associated with different types of cards, and when privileges will be suspended. It also establishes guidelines for fines and replacement fees, recovery of materials or the cost of lost and/or damaged materials, and other details related to circulation of materials. The big news in this review is recommended policy changes to remove barriers to Library use including eliminating late fines for overdue materials in the Children's and Teen collections beginning June 1, 2019.



Participation in the City of Iowa City's Equity Toolkit initiative helped staff identify and address barriers to Library use. This initiative is a part of the City of Iowa City's Strategic Plan to "Foster a more inclusive, just and sustainable Iowa City." It was also a follow-up to the 2015 training from the Government Alliance on Racial Equity. A number of Library staff completed this training in 2015 and again in the spring of 2019. The toolkit process uses a series of questions to guide review and evaluation of City programs, policies and initiatives with the goal of advancing social justice and racial equity initiatives.

As we were reviewing the Circulation and Library Card Policy, we were also monitoring local and national trends related to overdue fines. In January, the American Library Association Council approved a resolution at the Midwinter Meeting suggesting libraries eliminate "monetary fines as a form of social inequity." Their resolution,

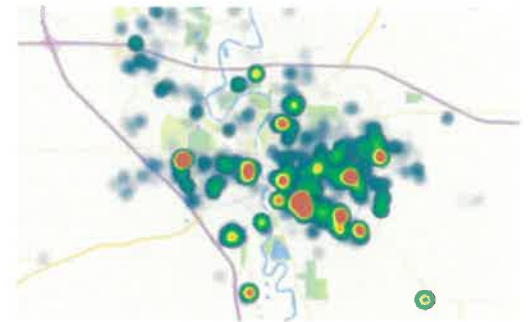
1. *adds a statement to the Policy Manual that establishes that "The American Library Association asserts that imposition of monetary library fines creates a barrier to the provision of library and information services.";*
2. *urges libraries to scrutinize their practices of imposing fines on library patrons and actively move towards eliminating them; and*
3. *urges governing bodies of libraries to strengthen funding support for libraries so they are not dependent on monetary fines as a necessary source of revenue.*

Locally we have monitored other libraries addressing equity issues related to overdue fines. Dubuque Public Library is completing a pilot project to measure the impact of not charging overdue fines. The RiverShare member libraries, including Davenport, Bettendorf, Muscatine and Clinton Public Libraries, announced beginning April 8, 2019 they will not charge overdue fines on juvenile collections.

Nationally, many public libraries have stopped charging overdue fines, most on all materials and not just materials for children and teens. They include St. Paul, Denver, District of Columbia, Oak Park (IL), Minneapolis, Nashville, Miami-Dade and Salt Lake City.

The Equity Toolkit committee reviewing Library fines and replacement fees asked, “Are any populations adversely affected and denied library services due to fines and fees?” As a part of the work, the committee looked at Iowa City demographics and gathered data. Staff also received input from community stakeholders at the City Manager’s Roundtable meeting where community members representing diverse populations in Iowa City gather bi-monthly to share information and give feedback about City services. The feedback from this group was loud and clear: Fines create barriers to Library use for many people in our community.

One of the strongest indications of Library Fines adversely affecting access and use of the Library is a heat map of Library Accounts blocked because of fines. Patrons may not check out materials when fines or replacement fees exceed \$10. This map shows the areas where the most Accounts are blocked.



It is interesting to note the Iowa City Public Library’s Bookmobile serves many of the areas with the highest concentrations of blocked Library Accounts. When planning the Bookmobile schedule, we specifically targeted areas of town where residents faced challenges to accessing the Library. The summer 2019 Bookmobile stop locations are on the bottom map.



The committees working on the Equity Toolkit also studied demographics of the community. We learned 10.9% of families in Johnson County were living in poverty in 2015-2017. For families with a head of household who was a single female, the percentage of families living in poverty jumps to 31.2%. Later in the process, we also learned from the United Way about ALICE (Asset-Limited, Income-Constrained Employees) families. Single adults who make less than \$10.63 per hour or a family of four that makes less than \$32.23 per hour to cover their monthly costs of housing, childcare, food, transportation, health care, utilities, and taxes meet the ALICE threshold. In Johnson County, over 25% of households with children (21,781) fall below the ALICE threshold. 34% of seniors in Johnson County also fall below this threshold. In Iowa City alone, 49% of households were below the ALICE threshold in 2016.

In the research conducted by the Equity Toolkit Committees, we also looked to best practices at other libraries. A comprehensive study about removing barriers to library access was completed in 2013 by the Colorado State Library. This report is available at <https://www.cde.state.co.us/cdelib/removingbarrierstoaccess>. The report abstract states:

The Supporting Parents in Early Literacy through Libraries (SPELL) research revealed that library fines and fees for overdue, damaged, and lost materials are barriers that prevent low-income parents and caregivers of young children from using public libraries. After reviewing the academic and professional literature regarding library fines and fees, including qualitative research, quantitative studies, and editorial pieces, as well as using finding from the two studies with parents and public libraries in Colorado, the Colorado State Library (CSL)

recommends public libraries eliminate fines and fees on children's materials. The scant research on the value and impact of library fines and fees does not indicate a clear benefit of administering these policies, and they may be costly to enforce. Library governing authorities that develop policies to remove fines and fees on juvenile material find it effective in building a positive relationship with families with young children.

The report goes on to state, "both fines for late items and fees for lost or damaged books make parents reluctant to check out books and to have their children enjoy library books at all." Some people argue fines are a part of socialization and teaching children civic responsibility. The Colorado State Library report argues it is a parent's responsibility to teach socialization and civic responsibility to the child. It is not the job of the Library to teach responsibility through the collection of overdue fines. The report also addresses the effect library fines have on different populations and how \$10 may seem to be a trivial amount for middle-class families, but represents a barrier for struggling families.

As a follow-up to the Colorado State Library's report, the High Plains Library District in Colorado completed a pilot study to remove fines and fees on children's collections in eight of the communities they served. After six months, circulation was up and 95% of materials were returned within one week of the due date. While we cannot guarantee similar results, we do plan to closely watch the effect of this change on visitors to the Library, new Library Cards issued, total circulation and the number of overdue items.

In September, after preliminary Equity Toolkit work, a proposal was included with the FY20 budget request to eliminate overdue fines for materials checked out from the children's and teen collections. The City Council budget passed in March 2019 included this request. There are a number of additional changes we believe will address equity issues and take away barriers for using the Library's collections. These include:

1. Adding a one-day grace period for materials checked in so items returned on the day they are due but after the library closes or remote book returns have been emptied are not charged a one-day late fee because of the timing of when they are returned.
2. A fresh start 18 waive for teens who, at their 18th birthday, are solely responsible for their Library Cards. We want them to have a fresh start from issues that arose in their younger days and encourage them to use the Library.
3. Charging the actual purchase price for replacement fees instead of a retail price. We are able to negotiate discounted costs for materials and higher retail costs inflate replacement fees on lost or damaged materials.

In addition, there are routine changes for wording clarification, who has authority to waive fines and replacement fees, recognition of the Agreement for Service we have with the Johnson County Sheriff's office for services to inmates, and wording changes requested by the State Library related to verification of identity and address.

I would be remiss if I didn't mention what a significant change this is, especially for staff who have worked in a library for many years. We followed an evidence-based process to recommend these changes, but this is a significant change of practice. We want to closely monitor the changes and assure they are supporting the goals of increasing access to the Library while not creating many overdue items. We will provide routine updates as needed to both staff and the Library Board.

Staff Recommendations:

See also note	Update to policy name – “Confidentiality and Privacy Policy.”
801.1	Update to policy name – “Circulation and Library Card Policy.” We are also trying to clear up some confusion about the words “fee” and “fees.” We believe by inserting the word “replacement” before fee(s) we are more specific about the type of fee that is charged.
801.11 b	Word clarification – “replacement fee”
801.12	Word clarification.
801.13	Word clarification to help explain what an Open Access card is.
801.14	A change to extend the amount of time someone may be in the community in order to receive a Temporary Card.
801.16	Word clarification – “replacement fee”
801.16 a	Word clarification.
801.16 d	A change to clarify services provided to inmates at the Johnson County Jail are covered by the Agreement for Service with the Johnson County Sheriff's Office. There have only been a couple changes in the last 25 years to this Agreement for Service.
801.17	This change is made upon the advice of the State Library to have uniform wording for all libraries regarding verification of identity and address.
801.2	Word clarification – “replacement fee”
801.21 a	The Equity Toolkit group identified many Library Cards could not be used because of fines. A heat map showed a greater number of cards could not be used from community members who need Library services the most but face barriers to access. The City Council supported a budget proposal to eliminate collecting fines on materials in collections for children and young adults. This is the change needed to stop charging overdue fines for these materials.
801.21 b	Wording change to move Games and Equipment overdue fees into the regular fines category. The only collection item that would have a maximum fine exception is Equipment with a replacement cost that exceeds \$100.
801.21 c	This change adds a grace period for overdue fines. Currently, items returned to the building after close or items returned to the remote book returns after they are emptied each day are checked in the next day. This creates confusion with patrons who returned items on the due date but are charged a one-day late fine because the items are not checked in until the next day.
801.21 d	Clarification that permanent staff may make decisions about waiving fines.
801.22 c	Currently we charge a replacement fee that represents the retail cost of an item plus a processing fee. Typically what we pay for an item is much lower, based on discounts negotiated with vendors. By lowering the replacement fee to our

	actual cost we will lower the cost patrons pay for items they lose or that are damaged while checked out.
801.22 d	Currently only the Community & Access Services Coordinator and Customer Service Assistant may waive replacement fees after they receive a referral from staff. We want to empower permanent staff to assist patrons at the point of contact. Clear guidelines will be given to permanent staff for when they may waive replacement fees up to \$100. Amounts in excess of \$100 will still be referred to the CAS Coordinator or Customer Service Assistant.
801.23 e	Word clarification.
801.26	Word clarification – “replacement fee”
801.26 a	Update the policy to reflect the practice of not charging overdue fines to libraries that lend ICPL patrons materials through Interlibrary Loan.
801.26 b	Update the policy to reflect the practice of charging replacement fees for materials loaned through Interlibrary Loan but not returned.
801.28	From our work on the Equity Toolkit we see many Library Cards stopped because fines or replacement fees over \$10. We also see cases where a child’s card is used by a parent and their use incurred fines or replacement fees. In addition, we recognize a child’s use of their Library Card is often dependent on a parent for transportation or return of materials. When someone turns 18, they become solely responsible for their Library Card. We believe this is a time to give young adults a fresh start and, if their card is not in good standing, invite them back to the Library. If this policy was in place, in March we would have waived \$54 of fines and replacement fees. In April we would have waived \$64.

Action Required: Review and adopt as amended.

Prepared by: Kara Logsden, Community & Access Services Coordinator, April 18, 2019

Review committee: Each public service desk reviewed the policy. A final review was completed by a committee. Members included: Todd Brown, Beth Fisher and Heidi Lauritzen, Adult Services; Casey Maynard and Angie Pilkington, Children’s Services; Tom Jordan, Kara Logsden and Shawna Riggins, Community & Access Services; Elsworth Carman, Administration; and Larry Parks, Collection Services.

801: CIRCULATION and LIBRARY CARD POLICY

See also related policies: Collection Development (601) and Confidentiality and Privacy (802).

See also Iowa Code: Chapter 613.16 (Parental Responsibility of Actions of Children) and Chapter 714.5 (Theft of Library Materials and Equipment).

801.0 The purpose of the Circulation Policy is to establish who may obtain a library card at the Iowa City Public Library, ~~the~~ privileges associated with different types of cards, and ~~the~~ conditions under which those privileges may be suspended. A valid library card provides library users with circulation services which may include, depending upon type of library card, borrowing materials and equipment, placing holds, or requesting interlibrary loan service, and allows in-house and remote electronic access to information resources. The Circulation and Library Card Policy establishes fines and replacement fees for overdue, lost or damaged materials, and other circulation services.

801.1 Library Cards

801.11 General Information: These policies apply to all types of cardholders:

- a. Individuals of all ages may apply for a library card with proper identification and proof of residence. (See Sections 801.12-801.178 for specific card categories.) Staff may allow two checked-out items (no equipment) if proof of residence is not shown at time of application; address verification must be shown before further use of the card is allowed.
- b. Cardholders are responsible for all materials checked out on the card and for payment of fines and replacement fees assigned to the card.
- c. The Library Director may refuse or restrict a library card if a pattern of abuse is established.
- d. Cardholders are responsible for notifying the library promptly if a card is lost or stolen. (See Section 801.22 for cardholder liability.)
- e. Cardholders are limited to 75 checked-out items, except Institutional cards, which are limited to 100 checked-out.
- f. Library cards expire regularly to confirm address and other contact information.
- g. Access to Library materials will not be restricted based on age except in the case of circulating equipment with replacement value over \$250, which will require parental permission for checkout to patrons under age 18.

801.12 Resident Cards: Resident cards are ~~limited~~ issued to residents and property owners of Iowa City and contract areas.

801.13 ~~Reciprocal Cards~~ Open Access: Open Access cards are issued ~~Service is provided to~~ residents of areas with libraries participating in the ~~Iowa~~ State Library of Iowa's Open Access program, in accordance with the statewide Open Access agreement. Some services are limited.

- 801.14 Temporary Cards: Temporary cards are issued to persons who will be living in our service area from one to ~~six~~ **eight** weeks, and to those living in temporary housing. Some services are limited.
- 801.15 Institutional Cards: Institutional cards are issued to institutions and businesses located in Iowa City, contract areas, and Johnson County communities with libraries participating in the Open Access program.
- 801.16 Special Cards: (See Section 801.25 and 801.26 for fines and **replacement** fee information.)
- a. Borrowers who qualify for Resident Cards may apply for At Home service **and will be assigned an At Home card.**
 - b. Special cards are available for institutions with ICPL outreach collections ~~and for Johnson County Jail inmates.~~
 - c. Special cards are assigned to libraries participating in interlibrary loan.
 - d. Special cards are assigned to inmates at the Johnson County Jail who request services from the Library. Services may be limited to comply with an agreement for service with the Johnson County Sheriff's Office.**
- 801.17 Self-Registered Cards: Patrons who register online ~~must present~~ **shall verify**, in person and within two weeks of registering, ~~proper identification~~ **identity** and proof of address to obtain a library card with regular privileges (see 801.12-14). Self-registered cards allow for limited access to online resources but may not be used to borrow materials until a regular card is obtained.
- 801.18 Computer Use Only Cards: Issued to patrons who are unable to confirm a local address. Services are limited to internet computers and in-house use of equipment valued at less than \$100.
- 801.2 Fines and **Replacement** Fees
- 801.21 Late Return:
- a. Fines are assessed at 25 cents per day with the following exceptions:
 No fines: Children's **and Young Adult** materials ~~in the Bookmobile collection.~~
 \$1.00 per day: Express DVDs
~~\$1.00 per day: Games (Giant Chess and Checkers)~~
 \$1.00 per day: Equipment with a replacement cost under \$100.
 \$5.00 per day: Equipment with a replacement cost of \$100 or more.
 - ~~b.~~ Maximum fines are calculated as the daily fine times a maximum of 30 days overdue or \$10.00, whichever is less, ~~except for equipment. Maximum fines for equipment:~~
~~\$10.00: Games (Giant Chess and Checkers)~~
~~\$10.00: Equipment with a replacement cost under \$100.~~
~~\$15.00: **for** Equipment with a replacement cost of \$100 or more.~~
 - e. Fines are charged for each calendar day the library is open ~~starting the first day overdue.~~ **Fines are waived for items returned within 1 day of the due date. After the**

1-day grace period, fines are computed from the actual due date. ~~Materials returned to the library building after closing are considered returned the next day the library is open. Materials returned to the remote book drops after the posted pickup time are considered returned the next day the library is open.~~

- d. Fines may be waived in full or part by permanent staff, on a case-by-case basis.

801.22 Lost or Damaged Materials

- a. The full replacement or repair cost for a lost or damaged item is charged to the borrower to whom the item was checked out at the time that it was lost or damaged.
- b. Borrowers are responsible for materials which were checked out on lost or stolen cards prior to notification to the library of the card's loss. A borrower's liability for such materials is limited to \$50.00.
- c. The replacement cost of the item includes ~~its retail~~ the Library's purchase price plus a processing fee. The Library uses vendors that offer processing and other related services to acquire materials, including replacements.
- d. Replacement or repair costs up to \$100 may be waived in full or part on a case-by-case basis by permanent staff. Higher amounts may be waived in full or part by the Community & Access Services Coordinator or Customer Services Assistant, on a case-by-case basis.

801.23 Suspension of Circulation and Remote Access Privileges

- a. Individual cards: Circulation and some remote access privileges are suspended for cardholders owing the library \$10.00 or more in fines or for materials not returned and billed.
- b. Institutional cards: Circulation and some remote access privileges are suspended for cardholders owing the library \$20.00 or more in fines or for materials not returned and billed.
- c. Interlibrary loan institutions: Service may be denied to those libraries which habitually are late in returning materials or fail to pay bills of \$25.00 or more for long overdue or lost materials.
- d. Expired cards: Circulation and other access privileges are suspended when a library card expires. An expired card may be renewed when a patron's address is verified.
- e. Special At Home cards: Access privileges are suspended for materials not returned that have been and billed.

801.24 Holds (Reserves)

- a. Registered borrowers with no delinquency status may place up to ten free holds.
- b. Institutional cards may have up to fifteen free holds.
- c. Beyond the ten free hold limit, registered borrowers may place additional holds for a charge of \$.50 per item, payable in advance.

801.25 Charges for Interlibrary Loan:

a. When it is necessary to borrow library materials through Interlibrary Loan from libraries which charge a fee for such services, these charges will be absorbed by the library, with the approval of the Adult Services Coordinator. Postage will be paid by Iowa City Public Library.

b. Out-of-state libraries will be charged \$15.00 for the loan of audiovisual material.

801.26 Fines and Replacement Fees for Special Cards for Fines and Fees

a. No fines are charged for late returns of materials from outreach collections, At Home patrons, Interlibrary Loan libraries, or jail patrons.

b. At Home patrons, Interlibrary Loan libraries, and the outreach sites are responsible for paying the replacement fee for cost of lost materials.

~~c. Restricted Cardholders are responsible for payment of fees assigned to their card.~~

801.27 Card Replacement: Patrons may receive one free replacement card per year. The replacement charge for additional lost cards is \$1.00.

801.28 Fresh Start 18: When a patron reaches their 18th birthday, the library may waive accumulated fines and replacement fees on a case-by-case basis.

801.3 Retrieval of Overdue Materials

801.31 Notification: Notices are sent at regular intervals to cardholders with overdue library materials. The last notice is a bill for the replacement cost of the item.

801.32 Long Overdue Materials: Library accounts for which a bill has been sent may be submitted to a collection agency and/or to a local law enforcement agency for further action. An additional processing charge of \$10.00 will be added to each account sent to collections. (See also Code of Iowa, Chapter 714.5, Theft of Library materials and equipment.)

Adopted: 12/20/84

Revised: 2/28/85

Revised: 5/23/85

Revised: 7/25/85

Revised: 8/22/85

Revised: 11/21/85

Revised: 3/27/86

Revised: 9/25/86

Revised: 2/27/87

Revised: 4/28/88

Revised: 7/27/89

Revised: 7/1/90

Revised: 2/21/91

Revised: 4/25/91

Revised: 7/11/91

Revised: 7/25/91

Revised: 4/28/92

Revised: 10/27/94

Revised: 3/30/95

Revised: 4/27/95

Revised: 2/22/96

Revised: 5/27/99

Revised: 5/23/02

Revised: 6/26/03

Revised: 4/22/04

Revised: 6/23/05

Revised: 5/25/06

Revised: 12/20/07

Revised: 2/26/09

Revised: 2/25/10

Revised: 10/28/10

Revised: 8/23/12

Revised: 8/28/14

Revised: 12/15/16

Revised: 4/25/19

817 Alcohol in the Library Policy

Proposal: A routine staff review generated recommended changes to the Alcohol in the Library Policy.

Issues: The purpose of the Alcohol in the Library Policy is to establish rules for which groups may serve alcohol at events in the Library, limit the type of alcohol served, establish requirements for licenses and liability insurance, and delineate which part of the building the Policy covers.

As a part of this review, the City Attorney's office requested we establish an administrative policy, *Regulations for the Use of Alcohol in the Iowa City Public Library*. This aligns with procedures established when alcohol is served in other City buildings and will serve as the procedures for groups to request and receive permission to serve alcohol in the Library. A copy of this Administrative Policy is included with this review.

According to Board Policy, only four entities may serve alcohol in the Library. This include the Library, Friends Foundation, City of Literature and a City of Iowa City department. Alcohol served in areas of the Library leased to other entities is governed by the lease agreement.

Staff Recommendations:

See also:	Update name of the Library Use Policy and add a reference to the new Administrative Policy: Regulations for the Use of Alcohol in the Iowa City Public Library.
817.2	Clarification that the Library Director must provide consent for events with alcohol hosted by the Friends Foundation or Library.
817.3	Clarification that the other "entities of City government" is "entities of IOWA City government."
817.5	Clarify the process for securing and/or providing proof of licenses and insurance needed by the organization serving alcohol in the Library.

Action Required:
Review and adopt as amended.

Prepared by:
Kara Logsden, Community & Access Services Coordinator, April 4, 2019.

Review Committee:
ICPL Coordinators and Friends Foundation Director

817 Alcohol in the Library Policy

See also: Meeting Room Policy #806; ~~Conduct in the Library~~ Use Policy #809; applicable Iowa laws and local ordinances regarding the serving, possession and consumption of alcohol; and Administrative Policy: Regulations for the Use of Alcohol in the Iowa City Public Library.

- 817.1 Alcoholic beverages are strictly prohibited in the Library building except in accordance with the provisions of this policy.
- 817.2 With the prior consent of the Library Director or the Library Director's designee, ~~W~~wine and beer may be served at special events hosted by the Library or the Iowa City Public Library Friends Foundation.
- 817.3 With the prior written consent of the Library Director or the Library Director's designee of at least thirty (30) days, wine and beer may be served at special events in Library meeting rooms hosted by other entities of Iowa City government or the Iowa City UNESCO City of Literature.
- 817.4 The use of alcoholic beverages in leased commercial space is governed by the terms of the lease.
- 817.5 All groups are responsible for securing any and all required licenses and general liability insurance of at least \$1,000,000 or providing proof of license and insurance held by the entity serving the alcohol. The City must be listed as an additional insured, proof of which must be provided at least two days prior to the event.

Adopted: 10/25/12

Revised: 11/19/15

Revised: 4/25/19

Iowa City Public Library**Administrative Policy: Regulations for the Use of Alcohol in the Iowa City Public Library**

See also: 817 Alcohol in the Library Policy

Purpose:

The purpose of Regulations for the Use of Alcohol in the Iowa City Public Library is to establish procedures for approved organizations to follow when requesting permission to serve alcohol in the Library.

Administrative Policy:

Rules regarding the use of alcohol in the Library are adopted pursuant to Iowa City Code 4-5-3 and Library Board Policy 817, and approved by the Iowa City Public Library Director. The Iowa City Public Library Director, or designee, is authorized to issue written permission to groups authorized by *Library Board of Trustees Policy 817: Alcohol in the Library* to serve alcohol in the Library.

The following rules apply:

1. The organization hosting the event will request permission, in writing, at least 45 days in advance of the event.
2. The organization hosting the event will secure all required licenses and general liability insurance as required in Library Board of Trustees Policy 817: Alcohol in the Library.
3. The organization hosting the event shall obtain a general liability insurance policy in the amount of \$1 million per occurrence covering personal injury, bodily injury, and property damage. No deletion or modification to Host Liquor Liability is allowed. An umbrella or excess liability policy in these amounts may be sufficient to meet this requirement. The City of Iowa City must be included as an Additional Insured on the policy. The City requires that the insurance carrier be A rated or better by A.M. Best. All policies shall be written on a per occurrence basis, not a claims-made basis, and in form and amounts and with companies satisfactory to the City of Iowa City. Such policy shall remain in full force and effect for the duration of the event. Where a caterer is providing the alcohol, proof of the caterer's insurance meeting these requirements is sufficient. Proof of insurance is due at least two days before the event.
4. No person under the legal drinking age may possess or consume alcoholic beverages.
5. All alcoholic beverages must be consumed in the Library building. No possession or consumption of alcohol is allowed anywhere else on City property, unless within an area covered by a valid liquor license approved by the City Council.
6. The Library staff, City or its designee reserves the right to cut off any person from further possession or consumption of alcohol, should their behavior, in the sole opinion of the City, Library staff or designee, warrant it. Failure of the Permittee or its guests to act responsibly and maintain order, as determined by the City or its designee, may result in removal of the person(s) from the premises, intervention by law enforcement, and/or termination of the event.

7. No liquor shall be permitted. Permittees may bring their own wine or beer only if a caterer is not providing the alcohol.
8. If a caterer is providing the alcohol, any and all wine and beer possessed or consumed must be provided by the caterer.
9. If a caterer is providing the alcohol, the Permittee shall provide evidence of the caterer's liquor license to the Library Director.
10. Wine and beer (not liquor) may be sold through a cash bar if said sales are conducted by a caterer or other provider fully licensed to do so, and only if the license(s) and proof of insurance are placed on file with the Library Director no later than two weeks beforehand.
11. Only hosted wine and beer is permitted. No sales, cup sales, "suggested" or "free-will" donations, and/or tickets are allowed. If there is evidence that alcohol has been sold to individuals, other than the sale from the caterer to the Group, or the caterer to individual guests through cash bar sales, the event will be terminated immediately, and law enforcement will be notified.
12. Permittee agrees to indemnify, defend, and hold harmless the City and Library against any and all claims related in any way whatsoever to the Permittee or any of the Permittee's guests consuming alcoholic beverages, or any behavior that arguably resulted from the Permittee or guest consuming alcoholic beverages.
13. The Library Director or designee may place additional reasonable conditions on the use of alcohol in the Iowa City Public Library.
14. The organization hosting the event will have a designated contact person present for the duration of the event.

Adopted: _____



Application to Serve Alcohol in the Library

Request Date <i>Minimum 45 days before event.</i>	
Organization Name	<input type="checkbox"/> Iowa City UNESCO City of Literature <input type="checkbox"/> City of Iowa City Department
Contact Person	
Contact Phone Number	Work: _____ Cell: _____
Contact Address	
Email Address	
Date of Event	
Time of Event	Start Time: _____ End Time: _____
What Type of Alcohol will be Served?	<input type="checkbox"/> Beer <input type="checkbox"/> Wine
Will Alcohol be Sold?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Who will Serve the Alcohol?	
Documentation of Liquor License Provided to Library Director.	<input type="checkbox"/> Copy of Liquor License Date provided: _____ <input type="checkbox"/> Not applicable. Explanation: _____
Documentation of General Liability Insurance Policy Provided to Library Director.	<input type="checkbox"/> Copy of General Liability Insurance Policy of at least \$1,000,000 listing the City of Iowa City as an additional insured. Date provided: _____

The applicant and the applicant's group shall indemnify, defend and hold harmless the City, the Iowa City Public Library, its elected and appointed officials, agents, employees and volunteers from all liabilities, claims, judgments, demands and costs arising out of or resulting from applicant, applicant's group or their invitees' use of the Iowa City Public Library.

By signing below, I am acknowledging that I have read the Alcohol in the Library Procedures and Application, and hereby agree to be bound by the terms stated therein.

Applicant Signature: _____ Date: _____

Children's Services Report

April 2019

Angela Pilkington, Children's Services Coordinator

Partnerships

We have been busy out in the Community! We attended the Week of the Young Child event at the Iowa Children's Museum and were able to talk to over 500 people about the Library. We also had a booth at the Iowa City Parks & Rec STEAM Festival and upcoming Earth Day Celebration. Look for an article in the upcoming edition of the Window to see more highlights of Children's Outreach.

The Library was chosen as an AmeriCorps site for their Summer Reading Vista program. We will be the host site for two workers who will help with Summer Reading Literacy initiatives this summer for Iowa City kids and teens in grades K-12. Our two candidates are in the process of having background checks completed by both AmeriCorps and the City of Iowa City. Under their contract we are responsible for \$250 of their wages, the rest is paid by AmeriCorps.



The Children's Staff Celebrating Beverly Cleary's 103rd Birthday!

Training:

I was able to attend Power Up: Leadership Conference For Youth Services Managers, a two day training in Madison Wisconsin. I enjoyed the session Streamline for Success, which is something the Children's Department sometimes struggles with. We want to do it all! But with this session, I was able to learn some new tools for my department to look at when we are deciding to add yet another new program with limited staff and time. I also learned quite a bit from the session, Youth Services Is Everyone's Business. The Sacramento Library has moved to a model where every staff member has a part to play to making a difference for their young customers and their caregivers. It starts with hiring and continues with staff support and training. They also touched on their successful initiatives following this model.

The entire children's staff was also able to attend an all-day conference called "Kids Matter," put on by the Youth Services Subdivision of ILA, in Ames earlier this month. Our notes on this day are available if you would like to see some of the things we took away from this fantastic day of learning for us.

Looking ahead:

We are excited to put the final touches on this year's Summer Reading Program, Universe of Stories! We are busy setting up school visits and reaching out to summer camps about coming to the library or to a bookmobile stop this summer. We also just finished shooting our Summer Reading promotional video that we will send to the school and for our website. We are also excited to offer this year's Children's Summer Reading Logs in five additional languages.

To kick the summer off we will be partnering again with The Summer of the Arts to bring ABC Day, formally known as Children's Day, for a full day of fun and entertainment for the whole family to enjoy. This year's date will be June 1 and take place from 11-3. Because of the Ped Mall reconstruction right outside our doors this summer, we will once again be down on Clinton Street outside of the mall and down to Hills Bank. I hope to see you all there!

Collection Services Department Report

Prepared for the April 25, 2019 Meeting of the Iowa City Public Library Board of Trustees
Anne Mangano, Collection Services Coordinator

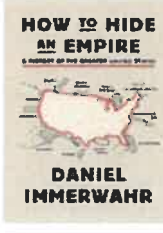
Challenges in Providing Access: Trends in the Marketplace

In March, Baker and Taylor announced they were no longer able to distribute DVDs or Blu-Rays from Buena Vista Home Entertainment (Walt Disney Studios). Disney DVDs are some of our most popular items in the collection and not having access to these titles through this vendor is a blow. Baker and Taylor is our largest vendor of physical media, including books, DVDs, and compact discs. Much of our processing and workflows in Collection Services rely on services offered by this vendor. Although we currently have another supplier able to fulfill our orders and can adapt our processes accordingly, this particular situation is an illustration of some troubling trends in the library marketplace: publisher restrictions, exclusives, and lack of availability.

1. Publisher Restrictions

When it comes to the book—the physical book—libraries can go to any book seller, purchase a copy, and keep it until they no longer want it. Because we purchase large quantities of books, we can negotiate a significant discount on most items. None of this is the case with digital titles. Publishers have limited what titles are available, have significantly marked up the price, and set expiration dates on how long we can offer the title. For example, as an individual consumer, you can purchase Daniel Immerwahr's *How to Hide an Empire* for your Amazon Kindle for \$14.99. The library has to pay \$60 per copy for a single copy (or license) of the digital version and we can have it in our collection for 24 months or 52 uses, whatever happens first. When that threshold is reached, we have to purchase it again if we would like to continue to offer the digital version. This situation (high price, limited terms) was once the exception; it is now the rule with almost all publishers.

Higher prices also mean long wait lists. At the beginning of April, the audio version of Michelle



How to Hide an Empire
A History of the Greater United States
Daniel Immerwahr
Macmillan Publishers | Farrar, Straus and Giroux

Adult Nonfiction
History, Politics, Military
History / Military / United States
History / United States / General
Political Science / Colonialism & Post-Colonialism

Language(s): English
On-sale date: 8/19/2018
Street date: 2/19/2019

[SAMPLE](#)

2 Reviews

Content access level(s): Adult

Unit(s): 1 [ADD TO NEW CART](#)

\$60.00

MA: Earlier of 52 checkouts or 24 months
\$60.00

[Kindle Book](#)
[OverDrive Read](#)
[Adobe EPUB](#)

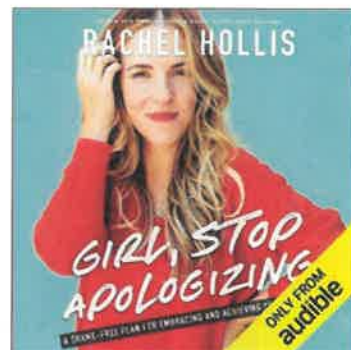
Obama's *Becoming* had 234 holds. If we purchased at a 10 to 1 holds ratio, as we do for physical audiobooks, we would spend \$2,225 on that one title in that specific format. Currently, we have kept the holds ratio to 14-1, which isn't ideal, but more affordable. *Becoming* is not the only title with a long wait list, so we try to do our best balancing the purchase of new titles and addressing holds.

2. Exclusives

If you purchase the Kindle version of *How to Hide an Empire*, you can also tack on the audio version for another \$7.49 through Amazon. Unfortunately, we cannot offer the digital audio version of that title because it is a Recorded Books exclusive and they do not distribute their titles through OverDrive. To have the audiobook in our collection would require us to offer an entirely separate eAudio system through Recorded Books using a separate website and a separate app. To boot, we would also have to pay \$100 per copy for that specific audiobook, a huge disparity in price compared to what an individual consumer has to pay through Audible. We do not get a discount for purchasing all formats of a title. Library publishers are now becoming distributors and they withhold their titles as incentives for libraries to purchase their system. It is expensive for the library and difficult to navigate for the patron, when they see the Iowa City Public Library as the provider—not Hoopla, not Kanopy, not rbDigital, not OverDrive.

3. Lack of Availability

Library publishers are not only becoming distributors—but distributors are becoming publishers, which creates a new problem: titles that are not available for libraries to purchase. Audible, Amazon's audiobook publishing wing, is the largest producer of digital audiobooks. Although they offer content from almost all audiobook publishers and we have overlap in our catalogs, Audible creates a lot of original content that is exclusive to them. They do not make these titles available to libraries. It isn't just Audible. Some of the most popular video titles are only available through streaming services, like Netflix or Amazon Prime. If we are lucky, a DVD version is released, but that happens rarely as these companies produced the content and want people to subscribe to their service. *Roma*, the Academy Award winning film, is only available on Netflix. So is the second season of *Stranger Things*, which was made available on the site more than a year ago. Prime's *The Man in the High Castle* has never been released on DVD. None of these titles are available through library streaming services. This situation is pretty new—libraries are not able to offer titles because a publisher does not sell them to us. We are shut out from the marketplace.



The Disney situation may only effect one vendor at this time, but I'm concerned other vendors will find the same restrictions when their distribution contracts end. Disney is expected to release its own streaming service later this year and will tighten who has access to its titles as a way to push consumers to subscribe. That may mean public libraries are left out of the mix, which seems to be a new normal.

INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD (April, 2019)

Brent Palmer, IT Coordinator

Paging System

The Iowa City Public Library is starting the process of revamping its building paging system. The paging system is used to announce events, notify patrons of closing times and to direct patrons what to do in the event of an emergency, a lost child or an unexpected building closing. The existing analog paging system was installed when the building was renovated in 2004. The equipment was installed in the basement area due to the construction timetable. It features four zones: Public, Staff, Meeting Rooms and a combined all-building zone. Staff use telephones to make announcements. Although this can be done from any phone, most pages are triggered from one of our public service desks or the switchboard room. The new system will be an updated digital system and will likely have some new features such as allowing staff to play pre-recorded messages. We are also looking into separating some zones like the second-floor public area.

Email Filter

The IT staff is working on a replacement of our email filtering system. Without this service the amount of spam would overwhelm most of the staff inboxes. Email filtering is also increasingly become an important security measure for any organization. Most of the data breaches happen through an email attack rather than a direct hacking attempt. Our current filter is a server that sits on our network and intercepts mail as it enters. Most current solutions maintain this service in the cloud. Email to ICPL will go to that server first to be filtered and examined for malicious links and attachments then will be forwarded on to our email server. This project follows a similar pattern that is happening in IT management – that is, a shift from maintaining equipment to managing services provided by a third party. This shift affects hardware planning and budget requests and changes the way we support our internal users.

Coordination

The IT Staff have been coordinating with counterparts at the Iowa City Community School District and Coralville Public and North Liberty Community Libraries on a proposed Student Library Card project. The basic goal of the project is that all ICCSD students would be able to automatically use their student ID card as a library card at all three libraries with some limitations. The goal is to automatically increase the number of resources that students have access to. The details of just what the policies would be for these cards are still being hashed out among the various entities. We are in a preliminary phase of trying to figure out if and how we could coordinate the technical parts of the plan. For example, could the student ID barcodes work as barcodes at all 3 libraries? (So far it is looking promising). But there are also questions to address about how to import the data into each system and keep it current. This is an exciting project that could potentially build on our existing Digital Johnson County partnership and may even be a launch pad for more possibilities in the future that could save money or expand services (or both).

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 April 25, 2019

Looking Forward: May 3 ICPL Benefit

Make your reservations now for Looking Forward, the Friends Foundation's signature fundraising event for the Iowa City Public Library.

This year's fifth anniversary Looking Forward is on Friday, May 3 at 7 pm at the Englert Theatre in downtown Iowa City. The Friends Foundation Board of Directors decided on a larger venue and [three different ticket prices](#) to be able to offer more people the opportunity to support the library and participate in this important conversation. Guests can attend by giving a Free Will Donation for General Admission seats, or \$50 per person for Silver Circle Reserved main floor seats, or \$125 per person for Golden Circle Reserved VIP seats, a catered reception with Smarsh and Schultz on the Englert stage after the program, and a hardcover book.



The program will feature Sarah Smarsh, author of [Heartland: A Memoir of Working Hard and Being Broke in the Richest Country on Earth](#) in conversation with Connie Schultz. *Heartland* was a finalist for the National Book Award and the Kirkus Prize, an instant *New York Times* bestseller, and named a best book of 2018 by NPR, BuzzFeed, Publishers Weekly and others. It details sociologist Smarsh's upbringing in Kansas in the 1980s and 1990s and challenges us to look at the class divide in our country.

Schultz is a Pulitzer Prize winning journalist and nationally syndicated columnist for Creators Syndicate. She is Professional in Residence at Kent State University School of Journalism. Schultz was awarded the Pulitzer Prize for Commentary in 2005 for columns that judges praised for providing "a voice for the underdog and the underprivileged."

Eat at Goosetown Café on May 1

Thanks to the amazing generosity of our library friends at the [Goosetown Café](#), you could enjoy three marvelous meals there on one day and know you're helping the Iowa City Public Library at the same time.

Eat Out to Read is scheduled on Wednesday, May 1 from 9am to 9pm at Goosetown Café, 203 North Linn Street in Iowa City's northside neighborhood. A percentage of food sales that day will be donated to the Iowa City Public Library Friends Foundation. Reservations will be welcomed by phone, 319-351-1924, email eat@goosetowncafe.com or Facebook.



2019 Friends Foundation Board of Directors

June 5 at 4pm, Annual Meeting in Meeting Room D

Birth of a Ped Mall

By Melody Dworak, Collections Librarian at the Iowa City Public Library

The City of Iowa City begins its 25-week plan for Phase 2, the portion that will tear up the bricks along the College Street walkway in front of the Iowa City Public Library, in mid-May. And boy, 25 weeks sure beats the nine years of controversy Iowa Citians endured between 1964 through 1973, when the City was fighting for its plan for urban renewal, the multi-year construction project that built the Pedestrian Mall we know and love today.

Urban renewal was not a phenomenon isolated to Iowa City. In fact, Francesca Russello Ammon, an assistant professor in the City and Regional Planning and Historic Preservation departments at the University of Pennsylvania, found that 800 U.S. cities had redevelopment plans by 1965. Her 2016 book, “Bulldozer,” chronicles this redevelopment phenomenon.

The Iowa City Public Library’s own digital collection of urban renewal photographs features bulldozers, wrecking balls, and cranes as the construction equipment demolishes and removes buildings in the Central Business District. Explore them all at history.icpl.org.


The City of Iowa City finally signed the contract with a developer in 1973, despite ongoing lawsuits over its plans. That same year, Project Green conceived the idea of mini parks in downtown Iowa City. The original idea conceived the mini parks as mobile — portable plants and trees that could pick up and move when the construction space shifted.

Also by 1973, Sportsman’s Barber Shop had vacated its building at 106 South Dubuque Street. That southeast corner plot at the intersection of Dubuque and Washington streets was primed for bulldozing. UI art professor Donna Friedman said she was walking by the desolated plot of land in 1974 and was inspired to bring color into downtown Iowa City. She led a visual and environmental design workshop and approached the City about painting a mural on the wall of the remaining building.

Friedman recalled having to get the building owner to sign the mural’s lease due to a City’s attorney rejecting her application. She and her students were then greenlighted to design and paint their mural, titled “The Spirit of Black Hawk.” With the mural overseeing the public space and Project Green beautifying the square, Black Hawk Mini Park was born.

ICPL librarians will be presenting more stories about the birth of the Ped Mall at Big Grove Brewery in Iowa City on Wednesday, May 15, from 5:30 to 6:30 p.m.

San Diego Forgives \$2 Million Worth Of Library Overdue Book Fees

 [iowapublicradio.org/post/san-diego-forgives-2-million-worth-library-overdue-book-fees](https://www.iowapublicradio.org/post/san-diego-forgives-2-million-worth-library-overdue-book-fees)

San Diego's forgetful book borrowers are in luck.

The city's library system is pardoning nearly 133,000 residents who neglected an essential tenet of public libraries' code, to return borrowed books, officials announced this week.

The forgiven overdue fines would have amounted to "more than \$2 million in library fines," member station KPBS reports. The city stopped charging daily late fees in July of last year, so the accumulated millions don't include the last nine months.

More than half of the tardy borrowers had racked up late charges of more than \$10, which meant they were blocked from checking out any more books.

At several libraries in low-income neighborhoods, more than 40 percent of patrons are barred from checking out books because of outstanding fees, according to a press release from City Council Member Chris Cate.

"I felt that banning a child from our public libraries due to an overdue book fine is unreasonable and contradictory to the mission of our libraries," Cate said about the reasons behind the forgiveness campaign.

Library Director Misty Jones agrees.

"Libraries are known as the 'great equalizers' because we provide equal access for all patrons, regardless of their socio-economic status," she told KNSD-TV. "Wiping the slate clean of outstanding fines means welcoming back many of the under-served patrons who most need our services."

Blocks on would-be readers are now being removed along with the late fees, but people who don't return their books at all will still be charged a replacement fee. Some of the late fines dated to at least 2005, KPBS reports.

The city has another good reason for forgiving fines: The fees bring in less money than it costs the libraries to collect them.

"We found that we brought in about \$600,000 in fines a year and it cost us \$1.2 million to collect those fines," Jones said, according to KPBS.

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Final phase of pedestrian mall construction set to start in Iowa City

 kcrg.com/content/news/508187462.html

By Aaron Hosman

IOWA CITY, Iowa (KCRG) - Business owners in downtown Iowa City are preparing for yet another season of construction. Despite the long winter, construction is on track in downtown Iowa City.

Benches are up and fresh pavers are down as the second phase of construction begins.

"This is going to be great for downtown Iowa City, little bit of a headache but its construction season, that's what we do and then we are really going to appreciate it," said Meredith Hines-Dochterman, Public Relations Specialist at the Iowa City Public Library.

The final phase is set to start May 13th. It will stretch from College Street, from Clinton to Linn Street. Updates include new storm sewers and alley ways along with improvements to infrastructure and accessibility.

"It's just going to look very pretty. It's been awhile since downtown Iowa City has had a facelift and for being such the face of this community it's going to be wonderful for us," said Hines-Dochterman.



Susan Gingrich of Ten Thousand Villages downtown says it's been a challenge to get people in the store, but they've come up with other ways to generate business.

"One of the things that we've done is that if people can't get to us, we've decided we're going to take business to them. So we've had a couple of off-site sales," said Gingrich.

A major feature to come out of the first phase of construction is the completion of the outdoor stage. City leaders says this means those annual summer events you're used to seeing are a go.

"All the programming is going to be coming back there this summer, even though there's going to be construction kind of around it. The playgrounds still open, the library is still going to be open and then all of the great programming on the stage. So the pedestrian mall will feel refreshed and great," said Betsy Potter, Director of Operations for the Iowa City Downtown District.

Business owners say they know it may be difficult now, but they're expecting updates to improve business in the end.

"We're looking forward to that. We're looking forward to the finished product," said Gingrich.

Phase two is set finish up this fall. Until then, business owners want you to know their doors are open.

Ped Mall construction set to begin Phase 2 in May

[dailyiowan.com/2019/03/31/ped-mall-construction-set-to-begin-phase-two-in-may](https://www.dailyiowan.com/2019/03/31/ped-mall-construction-set-to-begin-phase-two-in-may)

Construction in the Ped Mall will be entering Phase 2 in May. The construction will affect the east and west ends of College Street.



Tate Hildyard

Downtown Iowa City continues renovations on Monday, March 25th, 2019 (Tate Hildyard/ The Daily Iowan).

After nearly a year of construction, Phase 1 of the Pedestrian Mall improvements program will wrap up this month, and Phase 2 is set to begin May 13.

The second segment will occur on the east and west ends of College Street. Scott Sovers, an Iowa City senior civil engineer, said the improvements in Phase 2 will be similar to the improvements that were accomplished in other areas of the Ped Mall during Phase 1.

The improvements include replacing the water mains and electrical infrastructure and creating new paved surfaces, Sovers said. New benches, trash compactors, and trash bins will also be added.

Before beginning Phase 2, there are still pieces of Phase 1 to be completed, he said. An area on the west side of Dubuque Street needs to be finished, as well as a new stage area on Dubuque Street.

Work will move to the new stage area beginning in mid-May, according to a release from the Iowa City Downtown District.

"We have most of the structure up, but we have lights, conduits, and then some glass to put up on that stage canopy before it's finished," Sovers said.

RELATED: Iowa City Downtown District honors influential women in the city

Financially, the project has mostly stayed on track, Sovers said. The project was originally estimated to cost \$7.4 million, but he said it will likely be between \$7.5 and \$8 million.

The goal of the project is to preserve pedestrian access to all businesses in the construction area, he said.

"There may be a period of time where we have areas where we're doing work that cannot be accessible, but we're going to make all of the businesses accessible throughout the construction of the project," he said.

The city has announced weekly construction update meetings for property owners and businesses in the area, with the first to be held Friday at the Iowa City Public Library. The meetings will continue every Friday through Nov. 22.

Phase 2 is estimated to last 25 weeks, with the substantial completion date set at Oct. 31.

Sovers said he hopes the construction doesn't turn people away from visiting the Ped Mall over the next several months.

"I would encourage people to continue to come downtown and visit their favorite restaurants and businesses," he said. "Everything is still open, and we're providing access to all of them."

Cassidy Bell, the store manager at Ten Thousand Villages, which is located in the Phase 1 construction area, said the work hasn't caused much disruption to her business.

"People know they're going to have to walk anyway," she said. "So I think if it had disrupted parking and driving, it would have been a different story."

Velvet Coat manager Betsy Wilson said she isn't worried about the upcoming construction on College Street affecting the store.

"I think it's going to take a little getting used to, but I'm not too worried," she said.

Despite the inconvenience of construction outside the doors, both Wilson and Bell said they're excited about the improvements.

"I think it's going to be fantastic," Wilson said. "I think it's necessary, and I think it's going to be so much better down here."

Comments

comments

About the Writer

Caleb McCullough, News Reporter

Email: caleb-mccullogh@uiowa.edu

Caleb McCullough is a designer and news reporter covering city council and local government at The Daily Iowan. He...



'Letter To My Body' brings voices from around the state to the Iowa City Public Library

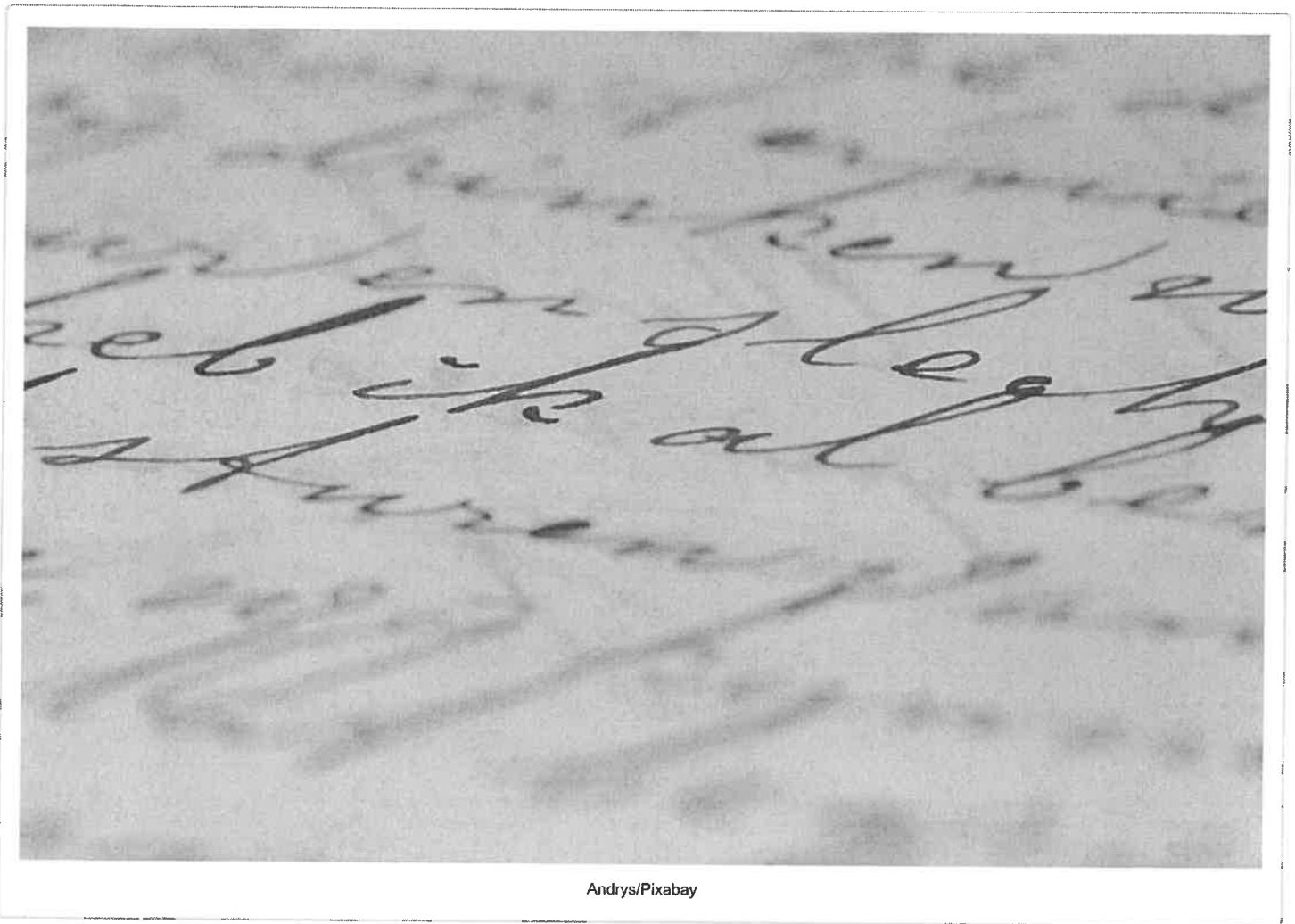
LV littlevillagemag.com/letter-to-my-body-puts-voices-from-around-the-state-on-display-at-iowa-city-public-library

Anjali Huynh

March 30, 2019

Letter To My Body

Iowa City Public Library, Room D — Monday, April 1, 10:30 a.m. to 6:30 p.m.



Letter To My Body, a unique exhibit about how people perceive their physical selves, will be on display at the Iowa City Public Library on Monday.

"The letters highlight sexual harassment and violence, gender norms, sexism, and taught beliefs," according to Monsoon Asians and Pacific Islanders in Solidarity, the group that organized the exhibit.

Advertisement

Monsoon works with members of Iowa's Asian and Pacific Islander communities affected by domestic violence, sexual assault and human trafficking. The nonprofit has offices in Iowa City and Des Moines.

"I hope that the public that comes in and reads these letters finds something that resonates with them, maybe finds something that they felt before," said Leah Soweid, multilingual advocate and outreach coordinator for Monsoon. "That's what I like about writing the most: it teaches people, and it makes them think about things that maybe they hadn't thought about before."

As part of its community outreach programs, Monsoon prepares an annual project each April for Sexual Assault Awareness Month. Soweid told *Little Village* that while working on projects for this year, she experimented with a theme centered on the word "body."

"Things that have to do with violence have a lot to do with bodily agency or lack thereof," Soweid explained. "I'm not specifically a huge writer myself, but I feel like writing is very good medium for people to access because there are things that are more freeing and expressive to put on paper than to say out loud."

Soweid began reaching out to community members in Iowa City in mid-February, asking people from a wide variety of backgrounds to submit letters addressed to their bodies. The writing prompt was left vague, Soweid said, to allow contributors to interpret it in as they wished. Submissions could be signed or anonymous, in English or other languages, according to the wishes of the writer.

Working with other members of Monsoon, Soweid was able to expand the letter-writing project throughout the state. The results, she said, were more than 200 body-themed letters, expressing a wide variety of emotions on topics including sexual violation, body image and gender identity.

"Regardless of their tone, they're all really powerful because I think individual voices really shine through in each and every one of them," Soweid said.

Advertisement

The public will be able to read the letters in Room D of the ICPL on Monday, between 10:30 a.m. and 6:30 p.m. Anyone interested can also contribute a letter to the exhibit.

Following its showing in Iowa City, Letter To My Body will be exhibited in public libraries in Cedar Rapids, Des Moines, Waukee and Ames.

More information about Letter To My Body can be found on .

Category: Community/News, Top Story

Tags: Iowa City Public Library, Monsoon United Asian Women of Iowa, Sexual Assault Awareness Month

MasterCard Report

08-Apr-19

Vendor	Dept	Expense	Description	Amount
ALA	10550220	477040	Books (Cat/Ref)	\$75.99
ALA	10550220	477350	Online Reference	\$543.00
ALA	10550110	436050	Registration	\$175.00
Amazon.com	10550140	455120	Misc Comp Hardware	\$95.78
Amazon.com	10550152	469320	Miscellaneous Supplies	\$218.02
Amazon.com	10550159	469320	Miscellaneous Supplies	\$88.78
Amazon.com	10550110	452010	Office Supplies	\$187.23
Bruegger's Bagels	10550110	469360	Food and Beverages	\$20.38
CHOMP	10550110	435055	Postage and Stamps	\$23.44
Crazy Egg	10550140	444080	Software Repair & Maintenance Services	\$490.00
Gamestop	10550151	469320	Miscellaneous Supplies	\$15.00
Hy-Vee	10550152	469320	Miscellaneous Supplies	\$10.33
Hy-Vee	10550152	469360	Food and Beverages	\$34.93
Hy-Vee	10550110	469360	Food and Beverages	\$22.76
Iowa Library Association	10550110	436050	Registration	(\$12.00)
IUG Innovative Users Group	10550110	436050	Registration	\$390.00
Jo-Ann Fabric	10550152	469320	Miscellaneous Supplies	\$13.82
Paypal	10550140	444080	Software Repair & Maintenance Services	\$18.40
Tallgrass Business Resources	10550110	452010	Office Supplies	\$249.73
Tallgrass Business Resources	10550110	469210	First Aid/Safety Supplies	\$14.00
Wal-Mart	10550151	469320	Miscellaneous Supplies	\$39.12

Grand Total

\$2,713.71

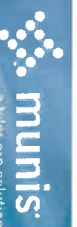
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SmillerCITY OF IOWA CITY
Disbursements: March 1 to March 31, 2019P
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110			Library Administration			
1000-10-25-550-550100-550110-000-0000-432080			Other Professional Services			
014353 ONE SOURCE THE BACKG PLUS4649-20190228		0	2019 9 INV P	125.30	030819	10292 BACKGROUND CHECKS F
014353 ONE SOURCE THE BACKG PLUS4649VOL-20190228		0	2019 9 INV P	40.00	030819	10292 BACKGROUND CHECKS F
				165.30		
			ACCOUNT TOTAL	165.30		
1000-10-25-550-550100-550110-000-0000-435055			Mail & Delivery			
010473 UNITED PARCEL SERVIC 000068774R079		0	2019 9 INV P	23.40	031519	225765 Admin/2 ILL UPS Int
010473 UNITED PARCEL SERVIC 000068774R109		0	2019 9 INV P	87.70	032919	226420 Admin/ UPS Internet
				111.10		
			ACCOUNT TOTAL	111.10		
1000-10-25-550-550100-550110-000-0000-438130			Cell Phone/Data Services			
010482 VERIZON WIRELESS 9825908104		0	2019 9 INV P	148.03	032919	226451 Admin/Cell Phone Ch
010889 U S CELLULAR 0298379517		0	2019 9 INV P	165.99	032919	226418 Admin/Cell Phone Pa
			ACCOUNT TOTAL	314.02		
1000-10-25-550-550100-550110-000-0000-443020			Office Equipment R&M Services			
011736 KONICA MINOLTA BUSIN 257018869		0	2019 9 INV P	530.84	031519	225699 Admin/Quarterly Mai
			ACCOUNT TOTAL	530.84		
1000-10-25-550-550100-550110-000-0000-449160			Other Rentals			
011736 KONICA MINOLTA BUSIN 62823948		0	2019 9 INV P	114.30	032919	226376 Admin/ Lease Paymen
			ACCOUNT TOTAL	114.30		
1000-10-25-550-550100-550110-000-0000-449280			Misc Services & Charges			
010522 COPY SYSTEMS INC IN334259		0	2019 9 INV P	29.90	032919	105773 Admin/Envelope Seal
			ACCOUNT TOTAL	29.90		
			ORG 10550110 TOTAL	1,265.46		
10550121			Library Bldg Maint - Public			
1000-10-25-550-550100-550120-131-0000-438100			Refuse Collection Charges			
013663 REPUBLIC SERVICES OF 0897-000853918		0	2019 9 INV P	120.00	030819	225564 Refuse & Recycling
			ACCOUNT TOTAL	120.00		
1000-10-25-550-550100-550120-131-0000-442010			Other Building R&M Services			
010171 GERARD ELECTRIC INC 7511		0	2019 9 INV P	6,303.72	031519	225670 FAC/ Cat 6 Wiring f
010392 RMB CO INC 2742		0	2019 9 INV P	1,384.06	032219	10402 FAC/ Recertified 2

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CITY OF IOWA CITY
Disbursements: March 1 to March 31, 2019

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010512 JOHNSON CONTROLS FIR 41249695		0	2019 9 INV P	755.00 032219	10393 FAC/ 5 Clock Motors	
010817 AUTOMATIC DOOR GROUP 52672		0	2019 9 INV P	3,900.00 032219	225791 FAC/Annual Inspecti	
010981 JOE'S QUALITY WINDOW 17671		0	2019 9 INV P	140.00 031519	225689 FAC/Lower Outside W	
014366 ORKIN LLC 176726917		0	2019 9 INV P	1,212.00 032219	225858 FAC/ Bed Bug Quarte	
			ACCOUNT TOTAL	13,694.78		
1000-10-25-550-550100-550120-131-0000-442020		0	Structure R&M Services			
010823 SCHUMACHER ELEVATOR 90459283		0	2019 9 INV P	418.50 032219	10403 Elevator Maintenance	
			ACCOUNT TOTAL	418.50		
1000-10-25-550-550100-550120-131-0000-442030		0	Heating & Cooling R&M Services			
010392 RMB CO INC 2711		0	2019 9 INV P	7,255.28 031519	10353 FAC/Boiler Repair	
010392 RMB CO INC 2748		0	2019 9 INV P	869.66 032219	10402 FAC/Basement Heater	
			ACCOUNT TOTAL	8,124.94		
1000-10-25-550-550100-550120-131-0000-449160		0	Other Rentals			
010627 CINTAS CORPORATION 342105277		0	2019 9 INV P	191.87 031519	225647 FAC/Cleaning Suppli	
010627 CINTAS CORPORATION 342109471		0	2019 9 INV P	191.87 032219	225804 FAC/Cleaning Suppli	
			ACCOUNT TOTAL	383.74		
1000-10-25-550-550100-550120-131-0000-452040		0	Sanitation & Indust Supplies			
010290 LENOCH AND CIEK ACE 365750/3		0	2019 9 INV P	60.90 032219	225841 FAC/Tissues	
010290 LENOCH AND CIEK ACE 365806/3		0	2019 9 INV P	880.80 032219	225841 FAC/Sanitary Suppli	
010290 LENOCH AND CIEK ACE 365911/3		0	2019 9 INV P	54.00 032219	225841 FAC/24 Qts. Restroo	
			ACCOUNT TOTAL	995.70		
010570 CENTRAL IOWA DISTRIB 177290		0	2019 9 INV P	192.18 032219	10377 FAC/Vacuum Parts	
010627 CINTAS CORPORATION 342105277		0	2019 9 INV P	224.93 031519	225647 FAC/Cleaning Suppli	
010627 CINTAS CORPORATION 342109471		0	2019 9 INV P	163.76 032219	225804 FAC/Cleaning Suppli	
			ACCOUNT TOTAL	388.69		
1000-10-25-550-550100-550120-131-0000-466070		0	Other Maintenance Supplies			
011399 ELECTRIC EQUIPMENT S 7594		0	2019 9 INV P	84.65 032219	10384 FAC/ Lightbulbs	
			ACCOUNT TOTAL	84.65		

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CITY OF IOWA CITY
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550122			ORG 10550121 TOTAL	24,403.18		
1000-10-25-550-550100-550120-132-0000-442020-	Library Bldg Maint - Commercia					
010823 SCHUMACHER ELEVATOR 90459283	Structure R&M Services	0	2019 9 INV P	188.50 032219		10403 Elevator Maintenance
	ACCOUNT TOTAL			188.50		
	ORG 10550122 TOTAL			188.50		
10550140			Library Computer Systems			
1000-10-25-550-550100-550140-000-0000-432060	Consultant Services	0	2019 9 INV P	925.00 031519		10334 IT/ IT Essentials-
010525 ENCOMPASS IOWA LLC 9012						
	ACCOUNT TOTAL			925.00		
1000-10-25-550-550100-550140-000-0000-438140	Internet Fees	0	2019 9 INV P	372.33 031519		225710 IT/Internet Service
010631 MEDIACOM 021419						225790 Internet Services
011937 AUREON COMMUNICATION 0789005209.2019.03		0	2019 9 INV P	774.40 032219		225678 IT/Internet & Phone
014293 IMON COMMUNICATIONS 1938421		0	2019 9 INV P	374.83 031519		
	ACCOUNT TOTAL			1,521.56		
1000-10-25-550-550100-550140-000-0000-455110	Software	0	2019 9 INV P	1,450.00 032919		226410 IT/50 MS Office Lic
014696 TECHSOUP GLOBAL 31819						
	ACCOUNT TOTAL			1,450.00		
	ORG 10550140 TOTAL			3,896.56		
10550151			Lib Public Services - Adults			
1000-10-25-550-550100-550150-351-0000-432080-	Other Professional Services	0	2019 9 INV P	100.00 031519		225706 ADCHI/ Mt. Everest
015256 LOEB, JENNIFER 31619						
	ACCOUNT TOTAL			100.00		
1000-10-25-550-550100-550150-351-0000-445140-	Outside Printing	0	2019 9 INV P	38.39 032919		10586 AD/ 2,000 Problem A
010373 PIP PRINTING 99705						
	ACCOUNT TOTAL			38.39		
1000-10-25-550-550100-550150-351-0000-445250-	Inter-library Loans	0	2019 9 INV P	29.95 031519		225724 AD/ILL Lost Item Re
000119 UNIVERSITY OF EVANGV 022019		0	2019 9 INV P	9.99 031519		225718 AD/ Lost ILL Replac
000119 AMES PUBLIC LIBRARY ILL136						
	ACCOUNT TOTAL			39.94		
1000-10-25-550-550100-550150-351-0000-469370-	Paper Products			39.94		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2034387953		0	2019 9 INV P	145.60	032919	226339 LIBRARY MATERIALS
	ACCOUNT TOTAL			145.60		
	ORG 10550151 TOTAL			323.93		
10550152	Lib Public Services - Children					
1000-10-25-550-550100-550150-352-0000-432080-	Other Professional Services	0	2019 9 INV P	72.54	031519	225631 CHI/ Learning Safar
013598 AFRICAN AMERICAN MUS 021319		0	2019 9 INV P			225646 CHI/ Family Night P
013703 CHAMPAGNE ACADEMY OF 031419		0	2019 9 INV P	100.00	031519	225674 DGCHI/ 2 Animal Pro
014283 GROUT MUSEUM OF HIST 32019		0	2019 9 INV P	313.00	031519	225706 ADCHI/ Mt. Everest
015256 IOEB, JENNIFER 31619		0	2019 9 INV P	100.00	031519	
	ACCOUNT TOTAL			585.54		
	ORG 10550152 TOTAL			585.54		
10550159	Lib Public Svcs-Comm Access					
1000-10-25-550-550100-550150-359-0000-435059-	Advertising	0	2019 9 INV P	90.00	031519	225704 CAS/ Downtown Co-op
011328 LITTLE VILLAGE MAGAZ 6952		0	2019 9 INV P			
	ACCOUNT TOTAL			90.00		
1000-10-25-550-550100-550150-359-0000-445140-	Outside Printing	0	2019 9 INV P	18.59	032219	10400 CAS/ 100 BKM Bookma
010373 PIP PRINTING 99069		0	2019 9 INV P	57.00	032919	10586 CAS/ 1,000 At Home
010373 PIP PRINTING 99646		0	2019 9 INV P	42.15	032219	10400 CAS/200 At Home Boo
010373 PIP PRINTING 99647		0	2019 9 INV P			
	ACCOUNT TOTAL			117.74		
	ORG 10550159 TOTAL			117.74		
1000-10-25-550-550100-550150-359-0000-469320-	Miscellaneous Supplies	0	2019 9 INV P	41.92	032919	226364 CAS/Plaque for Volu
010632 HARRY'S CUSTOM TROPH 109340		0	2019 9 INV P	200.00	032219	225833 CAS/Donation in Hon
011837 IOWA CITY PUBLIC LIB 31219MNKE		0	2019 9 INV P	100.00	032219	225802 CAS/ Donation in Ho
014587 CENTER FOR WORKER JU 31119JC		0	2019 9 INV P			
	ACCOUNT TOTAL			341.92		
	ORG 10550159 TOTAL			549.66		
10550160	Library Collection Services					
1000-10-25-550-550100-550160-000-0000-445140	Outside Printing	0	2019 9 INV P	380.00	032219	225894 LIBRARY MATERIALS
010050 TRU ART 743377		0	2019 9 INV P			
	ACCOUNT TOTAL			380.00		

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CITY OF IOWA CITY
Disbursements: March 1 to March 31, 2019

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550160-000-0000-445270								Library Material Rm Services
010509 BAKER & TAYLOR INC C 200055022019V		0	2019	9	INV P	1,243.17	032919	226339 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1087331115	0	2019	9	INV P	10.00	032919	226395 LIBRARY MATERIALS
011068 OVERDRIVE INC	MR0137019040800	0	2019	9	INV P	314.00	031519	225729 LIBRARY MATERIALS
	ACCOUNT TOTAL					1,567.17		
1000-10-25-550-550100-550160-000-0000-469110								Misc Processing Supplies
010509 BAKER & TAYLOR INC C H617789DM		0	2019	9	INV P	740.90	030819	225491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H619012DM		0	2019	9	INV P	767.19	032919	226340 LIBRARY MATERIALS
						1,508.09		
010546 MIDWEST TAPE	96926540	0	2019	9	INV P	52.80	030819	225540 LIBRARY MATERIALS
010546 MIDWEST TAPE	97053157	0	2019	9	INV P	45.60	032219	225853 LIBRARY MATERIALS
						98.40		

ACCOUNT TOTAL 1,606.49
ORG 10550160 TOTAL 3,553.66

Library Children's Materials				
Books (Cat/Ctr)				
1000-10-25-550-550200-550210-000-0000-477020	0	2019	9	INV P
10550210	010509 BAKER & TAYLOR INC C 2034201811	213.24	030819	225490 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034317256	298.44	030819	225490 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034329158	278.51	030819	225490 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034330751	820.23	030819	225490 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034331946	5.59	030819	225490 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034338616	7.12	030819	225490 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034341382	236.67	031519	225634 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034344289	338.57	031519	225634 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034351078	13.20	031519	225634 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034351884	223.47	031519	225634 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034352552	127.16	032919	226339 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034353953	312.44	031519	225634 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034358001	290.81	031519	225634 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034359140	47.92	031519	225634 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034359550	457.33	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034361704	434.80	032919	226339 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034363138	517.24	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034366298	380.15	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034366323	2.99	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034369830	611.66	032919	226339 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034370404	41.40	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034370487	24.11	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034373195	131.05	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034373197	55.28	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034375612	63.84	032219	225793 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C 2034385619	251.64	032919	226339 LIBRARY MATERIALS

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CITY OF IOWA CITY
Disbursements: March 1 to March 31, 2019

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2034387953		0	2019 9 INV P	263.04 032919	226339	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034388833		0	2019 9 INV P	315.90 032919	226339	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034389691		0	2019 9 INV P	35.31 032919	226339	LIBRARY MATERIALS
				6,799.11		
010514 AMAZON	66528021019	0	2019 9 INV P	67.74 030819	225483	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38199420		0	2019 9 INV P	26.28 031519	225679	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38730190		0	2019 9 INV P	41.35 030819	225536	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38772282		0	2019 9 INV P	34.20 030819	225526	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38793132		0	2019 9 INV P	29.24 030819	225526	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38934911		0	2019 9 INV P	80.99 031519	225679	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38973005		0	2019 9 INV P	37.36 031519	225679	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38981130		0	2019 9 CRM P	-5.99 031519	225679	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38991890		0	2019 9 INV P	81.56 031519	225679	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 39009122		0	2019 9 INV P	58.01 032219	225829	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 39020146		0	2019 9 INV P	50.70 032219	225829	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 39032003		0	2019 9 INV P	9.77 032219	225829	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 39064215		0	2019 9 INV P	48.94 032219	225829	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 39094638		0	2019 9 INV P	34.00 032919	226369	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 39124478		0	2019 9 INV P	52.36 032919	226369	LIBRARY MATERIALS
				578.77		
				7,445.62		
1000-10-25-550-550200-550210-000-0000-477030						
010509 BAKER & TAYLOR INC C 2034201811		0	2019 9 INV P	361.52 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034330751		0	2019 9 INV P	7.06 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034344289		0	2019 9 INV P	45.84 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034369830		0	2019 9 INV P	93.88 032919	226339	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034385619		0	2019 9 INV P	19.02 032919	226339	LIBRARY MATERIALS
				527.32		
010536 INGRAM LIBRARY SERVI 39032003		0	2019 9 INV P	121.78 032219	225829	LIBRARY MATERIALS
				649.10		
1000-10-25-550-550200-550210-000-0000-477070						
011068 OVERDRIVE INC 01370CO19033835		0	2019 9 INV P	12.99 030819	225551	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370CO19038356		0	2019 9 INV P	366.85 031519	225729	LIBRARY MATERIALS
				379.84		
				379.84		
1000-10-25-550-550200-550210-000-0000-477100						
010518 BLACKSTONE AUDIOBOOK 1097777		0	2019 9 INV P	80.00 032219	10373	LIBRARY MATERIALS
				80.00		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
000-10-25-550-550200-550210-000-0000-477110										
010509 BAKER & TAYLOR INC C H2720960		0	2019	9	INV P	30.84	030819	225491 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H29280950		0	2019	9	INV P	8.81	032219	225794 LIBRARY MATERIALS		
						39.65				
ACCOUNT TOTAL						39.65				
1000-10-25-550-550200-550210-000-0000-477120										
Other Audio-CD										
010509 BAKER & TAYLOR INC C 2034366298		0	2019	9	INV P	13.54	032219	225793 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C 2034366323		0	2019	9	INV P	32.66	032219	225793 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C 2034369830		0	2019	9	INV P	19.95	032919	226339 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C 2034385619		0	2019	9	INV P	31.98	032919	226339 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C 2034387953		0	2019	9	INV P	34.75	032919	226339 LIBRARY MATERIALS		
						132.88				
010536 INGRAM LIBRARY SERVI 38820484		0	2019	9	INV P	10.90	030819	225526 LIBRARY MATERIALS		
010536 INGRAM LIBRARY SERVI 38973005		0	2019	9	INV P	28.45	031519	225679 LIBRARY MATERIALS		
010536 INGRAM LIBRARY SERVI 39064215		0	2019	9	INV P	28.45	032219	225829 LIBRARY MATERIALS		
						67.80				
ACCOUNT TOTAL						200.68				
1000-10-25-550-550200-550210-000-0000-477160										
Video Recordings										
010509 BAKER & TAYLOR INC C H26454750		0	2019	9	INV P	82.45	030819	225491 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H26634380		0	2019	9	INV P	10.18	030819	225491 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H26679980		0	2019	9	INV P	36.06	030819	225491 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H27106830		0	2019	9	INV P	7.97	030819	225491 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H27670810		0	2019	9	INV P	17.66	030819	225491 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H27802740		0	2019	9	INV P	10.14	031519	225635 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H28023550		0	2019	9	INV P	14.48	031519	225635 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H28325980		0	2019	9	INV P	21.72	032219	225794 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H28465140		0	2019	9	INV P	43.41	032219	225794 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H28672780		0	2019	9	INV P	14.47	032219	225794 LIBRARY MATERIALS		
010509 BAKER & TAYLOR INC C H29323010		0	2019	9	INV P	10.86	032919	226340 LIBRARY MATERIALS		
						269.40				
010546 MIDWEST TAPE	96981929	0	2019	9	INV P	14.99	030819	225540 LIBRARY MATERIALS		
ACCOUNT TOTAL						284.39				
1000-10-25-550-550200-550210-000-0000-477200										
010514 AMAZON	66528021019	0	Toys		2019	9	INV P	151.99	030819	225483 LIBRARY MATERIALS
013055 LAKESHORE LEARNING M 1330720319		0	2019	9	INV P	339.92	032919	226378 LIBRARY MATERIALS		
ACCOUNT TOTAL						491.91				

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100-10-25-550-550200-550210-000-0000-477350			Online Reference			
013093 TUMBLEWEED PRESS INC 93756		0	2019 9 INV P	659.00 032219	225895	LIBRARY MATERIALS

ACCOUNT TOTAL 659.00

ORG 10550210 TOTAL 10,230.19

10550220
1000-10-25-550-550200-550220-000-0000-477020 Library Adult Materials Books (Cat/Cir)

010509 BAKER & TAYLOR INC C 0003147082	0	2019 9 CRM P	-104.45 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034201811	0	2019 9 INV P	1,305.90 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034329153	0	2019 9 INV P	289.63 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034329283	0	2019 9 INV P	141.61 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034329395	0	2019 9 INV P	99.79 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034330751	0	2019 9 INV P	2,161.49 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034332049	0	2019 9 INV P	92.87 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034332117	0	2019 9 INV P	136.34 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034335621	0	2019 9 INV P	23.55 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034338811	0	2019 9 INV P	148.54 030819	225490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034344289	0	2019 9 INV P	1,315.53 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034350777	0	2019 9 INV P	61.01 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034351884	0	2019 9 INV P	529.39 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034352552	0	2019 9 INV P	457.99 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034354010	0	2019 9 INV P	164.69 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034354080	0	2019 9 INV P	544.65 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034358001	0	2019 9 INV P	266.59 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034359140	0	2019 9 INV P	236.48 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034359494	0	2019 9 INV P	292.90 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034359756	0	2019 9 INV P	595.02 032219	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034359760	0	2019 9 INV P	72.17 031519	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034361704	0	2019 9 INV P	170.21 032219	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034363234	0	2019 9 INV P	679.32 032219	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034366298	0	2019 9 INV P	72.73 032219	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034367839	0	2019 9 INV P	529.24 032219	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034367963	0	2019 9 INV P	202.15 032219	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034369830	0	2019 9 INV P	60.44 032219	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034370425	0	2019 9 INV P	743.23 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034373202	0	2019 9 INV P	47.17 032219	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034383634	0	2019 9 INV P	184.77 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034385619	0	2019 9 INV P	69.10 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034385619	0	2019 9 INV P	1,140.66 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034386176	0	2019 9 INV P	154.65 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034387953	0	2019 9 INV P	387.54 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034388819	0	2019 9 INV P	295.87 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034389691	0	2019 9 INV P	189.98 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034391374	0	2019 9 INV P	161.94 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034391662	0	2019 9 INV P	304.13 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034391684	0	2019 9 INV P	54.77 032919	225634	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5015372152	0	2019 9 INV P	60.48 030819	225489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5015392048	0	2019 9 INV P	58.33 030819	225489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5015413832	0	2019 9 INV P	16.77 032219	225792	LIBRARY MATERIALS

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010514 AMAZON	66528021019	0	2019	9	INV P	120.35	030819	225483 LIBRARY MATERIALS
010519 BRODART CO	B5543537	0	2019	9	INV P	93.87	030819	10272 LIBRARY MATERIALS
010520 CENTER POINT PUBLISH	1668391	0	2019	9	INV P	134.82	032919	226346 LIBRARY MATERIALS
010531 GALE GROUP	66457519	0	2019	9	INV P	30.39	030819	225507 LIBRARY MATERIALS
010531 GALE GROUP	66458636	0	2019	9	INV P	299.89	030819	225507 LIBRARY MATERIALS
010531 GALE GROUP	66479631	0	2019	9	INV P	26.39	030819	225507 LIBRARY MATERIALS
010531 GALE GROUP	66628122	0	2019	9	INV P	47.23	030819	225507 LIBRARY MATERIALS
010531 GALE GROUP	66640360	0	2019	9	INV P	28.79	031519	225668 LIBRARY MATERIALS
010531 GALE GROUP	66672172	0	2019	9	INV P	28.79	031519	225668 LIBRARY MATERIALS
010531 GALE GROUP	66691809	0	2019	9	INV P	25.59	031519	225668 LIBRARY MATERIALS
010531 GALE GROUP	66692327	0	2019	9	INV P	24.04	031519	225668 LIBRARY MATERIALS
						511.11		
010536 INGRAM LIBRARY SERVI	38199420	0	2019	9	INV P	317.48	031519	225679 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	38772282	0	2019	9	INV P	41.79	030819	225526 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	38820484	0	2019	9	INV P	41.15	030819	225526 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	38934911	0	2019	9	INV P	106.26	031519	225679 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	38973005	0	2019	9	INV P	143.20	031519	225679 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	38991890	0	2019	9	INV P	106.48	031519	225679 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	39009122	0	2019	9	INV P	60.38	032219	225829 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	39020146	0	2019	9	INV P	30.25	032219	225829 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	39064215	0	2019	9	INV P	137.03	032219	225829 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	39124478	0	2019	9	INV P	10.19	032919	226369 LIBRARY MATERIALS
						994.22		
012405 REGENT BOOK CO	57702	0	2019	9	INV P	17.09	032919	10590 LIBRARY MATERIALS
						17,286.63		
						ACCOUNT TOTAL		
1000-10-25-550-550220-000-0000-477040	Books (Cat/Reference)	0	2019	9	INV P	122.00	031519	225634 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2034358001	0	2019	9	INV P	47.32	030819	225556 LIBRARY MATERIALS
010549 PETERSON'S A NEINET	INV-2247090	0	2019	9	INV P	169.32		
						ACCOUNT TOTAL		
1000-10-25-550-550200-550220-000-0000-477070	Downloadable-eBooks	0	2019	9	INV P	179.99	030819	225551 631739234X
011068 OVERDRIVE INC	01370C019033070	0	2019	9	INV P	384.98	030819	225551 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019033090	0	2019	9	INV P	272.96	030819	225551 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019033835	0	2019	9	INV P	3,263.50	030819	225551 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019033836	0	2019	9	INV P	59.98	030819	225551 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019033931	0	2019	9	INV P	136.13	030819	225551 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019033932	0	2019	9	INV P	550.93	030819	225551 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370C019038287	0	2019	9	INV P	275.00 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019038327	0	2019	9	INV P	138.99 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019038433	0	2019	9	INV P	57.49 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019046047	0	2019	9	INV P	89.98 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019046746	0	2019	9	INV P	456.93 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019046748	0	2019	9	INV P	136.00 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019041511	0	2019	9	INV P	9.99 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019043266	0	2019	9	INV P	567.28 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019043267	0	2019	9	INV P	18.99 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019047995	0	2019	9	INV P	96.98 032919	226387	LIBRARY MATERIALS

ACCOUNT TOTAL		6,696.10	
000-10-25-550-550200-000-0000-477100	Fiction Audio-CD		
010509 BAKER & TAYLOR INC C 2034358001	2019 9 INV P	43.90 031519	225634 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1090748	2019 9 INV P	30.00 030819	10269 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1094573	2019 9 INV P	40.00 030819	10269 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1097657	2019 9 INV P	38.99 032219	10373 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1099885	2019 9 INV P	40.00 032919	10570 LIBRARY MATERIALS

010551	RECORDED BOOKS LLC	76183048	0	2019	9	INV P	82.20	030819	10299	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76184139	0	2019	9	INV P	99.00	030819	10299	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76188786	0	2019	9	INV P	35.99	031519	10352	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76189662	0	2019	9	INV P	35.99	031519	10352	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76192030	0	2019	9	INV P	53.40	032219	10401	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76193453	0	2019	9	INV P	35.99	032219	10401	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76194360	0	2019	9	INV P	31.50	032219	10401	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76195242	0	2019	9	INV P	99.00	032219	10401	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76197392	0	2019	9	INV P	20.69	032919	10589	LIBRARY MATERIALS
010551	RECORDED BOOKS LLC	76198185	0	2019	9	INV P	35.51	032919	10589	LIBRARY MATERIALS
							529.27			
010880	RANDOM HOUSE INC	1086612880	0	2019	9	INV P	33.75	030819	225562	LIBRARY MATERIALS
010880	RANDOM HOUSE INC	1086756045	0	2019	9	INV P	45.00	030819	225562	LIBRARY MATERIALS
010880	RANDOM HOUSE INC	1087053610	0	2019	9	INV P	26.25	032219	225876	LIBRARY MATERIALS

010880	RANDOM	HOUSE	INC	10866612880	0	2019	9	INV	P	33.75	030819	225562	LIBRARY	MATERIALS
010880	RANDOM	HOUSE	INC	1086756045	0	2019	9	INV	P	45.00	030819	225562	LIBRARY	MATERIALS
010880	RANDOM	HOUSE	INC	1087053610	0	2019	9	INV	P	26.25	032219	225876	LIBRARY	MATERIALS
										105.00				
ACCOUNT TOTAL										827.16				
1000-10-25-550-550200-000-0000-477110														
010509	BAKER &	TAYLOR	INC	C H26682570	0	2019	9	INV	P	52.37	030819	225491	LIBRARY	MATERIALS
010509	BAKER &	TAYLOR	INC	C H26977250	0	2019	9	INV	P	10.28	030819	225491	LIBRARY	MATERIALS
010509	BAKER &	TAYLOR	INC	C H27106800	0	2019	9	INV	P	12.49	030819	225491	LIBRARY	MATERIALS
010509	BAKER &	TAYLOR	INC	C H27465040	0	2019	9	INV	P	11.02	030819	225491	LIBRARY	MATERIALS
010509	BAKER &	TAYLOR	INC	C H27666390	0	2019	9	INV	P	9.54	030819	225491	LIBRARY	MATERIALS

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010509 BAKER & TAYLOR INC	C H27670730	0	2019	9 INV P	8.81 030819	225491	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H27698100	0	2019	9 INV P	34.90 030819	225491	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H28045030	0	2019	9 INV P	49.94 031519	225635	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H28286330	0	2019	9 INV P	10.28 031519	225635	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H28351430	0	2019	9 INV P	11.01 031519	225635	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H28571230	0	2019	9 INV P	55.84 031519	225635	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H29280950	0	2019	9 INV P	190.22 032219	225794	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H29280960	0	2019	9 INV P	16.63 032219	225794	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H29315830	0	2019	9 INV P	11.01 032219	225794	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H29517880	0	2019	9 INV P	16.42 032919	226340	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H29785650	0	2019	9 INV P	10.28 032919	226340	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	10865972723	0	2019	9 INV P	511.04	225738	LIBRARY MATERIALS
					26.25 031519		

ACCOUNT TOTAL		537.29
000-10-25-550-550200-550220-000-0000-477160	Video Recordings	
010509 BAKER & TAYLOR INC C H26425840	2019 9 INV P	10.39 030819
010509 BAKER & TAYLOR INC C H26454750	2019 9 INV P	174.53 030819
010509 BAKER & TAYLOR INC C H26544610	2019 9 INV P	118.29 030819
010509 BAKER & TAYLOR INC C H26634380	2019 9 INV P	16.82 030819
010509 BAKER & TAYLOR INC C H26679980	2019 9 INV P	102.48 030819
010509 BAKER & TAYLOR INC C H26977310	2019 9 INV P	1,204.10 030819
010509 BAKER & TAYLOR INC C H27670810	2019 9 INV P	296.38 030819
010509 BAKER & TAYLOR INC C H27802740	2019 9 INV P	292.56 031519
010509 BAKER & TAYLOR INC C H27898130	2019 9 INV P	13.00 031519
010509 BAKER & TAYLOR INC C H28039550	2019 9 INV P	429.61 031519
010509 BAKER & TAYLOR INC C H28267530	2019 9 INV P	52.10 031519
010509 BAKER & TAYLOR INC C H28325980	2019 9 INV P	897.13 032219
010509 BAKER & TAYLOR INC C H28465140	2019 9 INV P	21.71 032219
010509 BAKER & TAYLOR INC C H28572260	2019 9 INV P	19.56 032219
010509 BAKER & TAYLOR INC C H28672780	2019 9 INV P	10.87 032219
010509 BAKER & TAYLOR INC C H28737450	2019 9 INV P	144.68 032919
010509 BAKER & TAYLOR INC C H28845060	2019 9 INV P	49.26 032919
010509 BAKER & TAYLOR INC C H29071230	2019 9 INV P	1,091.71 032919
010509 BAKER & TAYLOR INC C H29218480	2019 9 INV P	32.58 032919
010509 BAKER & TAYLOR INC C H29422130	2019 9 INV P	8.83 032919
010546 MIDWEST TAPE	2019 9 INV P	92.18 030819
010546 MIDWEST TAPE	2019 9 INV P	43.46 030819
010546 MIDWEST TAPE	2019 9 INV P	88.46 031519
010546 MIDWEST TAPE	2019 9 INV P	33.74 032219
		4,986.59
		225540 LIBRARY MATERIALS
		225540 LIBRARY MATERIALS
		225715 LIBRARY MATERIALS
		225853 LIBRARY MATERIALS

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Non-Fiction Video-DVD

ACCOUNT TOTAL

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010509 BAKER & TAYLOR INC C H26544610	0	2019	9	INV P	57.95	030819	225491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H26977310	0	2019	9	INV P	44.42	030819	225491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H27670810	0	2019	9	INV P	32.61	030819	225491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H27802740	0	2019	9	INV P	104.25	031519	225635 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H27898130	0	2019	9	INV P	18.09	031519	225635 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H27988520	0	2019	9	INV P	49.17	031519	225635 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H28465140	0	2019	9	INV P	12.32	032219	225794 LIBRARY MATERIALS
					318.81		

010546 MIDWEST TAPE	97010407	0	2019	9	INV P	44.99	030819	225540 LIBRARY MATERIALS
010546 MIDWEST TAPE	97075383	0	2019	9	INV P	16.49	032219	225853 LIBRARY MATERIALS
					61.48			

ACCOUNT TOTAL 380.29

Multi-Media/Gaming

010536 INGRAM LIBRARY SERVI 38772282	0	2019	9	INV P	170.97	030819	225526 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 38973005	0	2019	9	INV P	47.49	031519	225679 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 39020146	0	2019	9	INV P	18.99	032219	225829 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 39124478	0	2019	9	INV P	113.98	032219	226369 LIBRARY MATERIALS
					351.43		

ACCOUNT TOTAL 351.43

Non-Fiction Audio-CD

010509 BAKER & TAYLOR INC C 2034330751	0	2019	9	INV P	27.43	030819	225490 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034361704	0	2019	9	INV P	32.92	032219	226339 LIBRARY MATERIALS
					60.35		

ACCOUNT TOTAL 60.35

010518 BLACKSTONE AUDIOBOOK 1090748	0	2019	9	INV P	40.00	030819	10269 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1096273	0	2019	9	INV P	40.00	030819	10269 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1096328	0	2019	9	INV P	40.00	030819	10269 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1097945	0	2019	9	INV P	72.49	032219	10373 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1099885	0	2019	9	INV P	32.49	032219	10570 LIBRARY MATERIALS
					224.98		

ACCOUNT TOTAL 224.98

010551 RECORDED BOOKS LLC 76189163	0	2019	9	INV P	31.49	031519	10352 LIBRARY MATERIALS
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010880 RANDOM HOUSE INC 1086972723	0	2019	9	INV P	30.00	031519	225738 LIBRARY MATERIALS
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011068 OVERDRIVE INC 01370C019049618	0	2019	9	INV P	284.84	032219	226387 LIBRARY MATERIALS
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ACCOUNT TOTAL 631.66

Downloadable Media

1000-10-25-550-5502200-000-0000-477250	0	2019	9	INV P	613.96	030819	225551 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019033089	0	2019	9	INV P	1,201.56	030819	225551 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019034856	0	2019	9	INV P			

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Disbursements: March 1 to March 31, 2019P
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370CO19037927	0	2019	9	INV P	151.99 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO19038279	0	2019	9	INV P	152.00 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO19038328	0	2019	9	INV P	486.87 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO19038379	0	2019	9	INV P	2,838.05 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO19045584	0	2019	9	INV P	304.90 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO19045585	0	2019	9	INV P	998.87 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO19046046	0	2019	9	INV P	183.43 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19036895	0	2019	9	INV P	343.92 032219	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19043266	0	2019	9	INV P	167.47 031519	225729	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19043267	0	2019	9	INV P	457.54 032219	225860	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19047995	0	2019	9	INV P	99.99 032219	225860	LIBRARY MATERIALS
						401.95 032919	226387	LIBRARY MATERIALS
						8,402.50		
015034 KANOPY INC	149131	0	2019	9	INV P	1,908.00 031519	225697	LIBRARY MATERIALS
						10,310.50		
						ACCOUNT TOTAL		
1000-10-25-550-550220-550220-000-477350						Online Reference		
010526 ENCYCLOPAEDIA BRITAN	35684	0	2019	9	INV P	2,350.00 031519	225662	LIBRARY MATERIALS
014895 THE NEW YORK TIMES	FY19NYTD	0	2019	9	INV P	2,496.97 032919	226411	LIBRARY MATERIALS A
						ACCOUNT TOTAL		
						4,846.97		
						ORG 10550220 TOTAL		
						47,281.78		
						TOTAL:		
						92,278.46		

Robin Paetzold, President

Janet Freeman, Secretary



Receipts

FY19 compared to FY18 YTD

	Q3 FY18	Q3 FY19	% Change	FY19 Budget	% Received
General Fund					
Fines, Fees, etc.	\$107,527	\$102,372	-4.8%	\$154,520	66.3%
Vending, etc.	\$1,045	\$1,484	42.0%	\$2,340	63.4%
General Fund Total	\$108,572	\$103,856	-4.3%	\$156,860	66.2%
Enterprise Fund					
Photocopies	\$2,273	\$2,259	-0.6%	\$3,500	64.6%
Electronic Printing/Debit Card	\$7,685	\$8,463	10.1%	\$11,430	74.0%
Counter/Cloth bag/Misc	\$876	\$1,138	29.9%	\$1,430	79.6%
Recycle	\$255	\$167	-34.4%	\$270	62.0%
Enterprise Fund Total	\$11,089	\$12,027	8.5%	\$16,630	72.3%
Lost & Damaged	\$11,926	\$11,200	-6.1%	\$17,580	63.7%
Lost & Damaged Total	\$11,926	\$11,200	-6.1%	\$17,580	63.7%
State Funds					
Open Access / Access Plus	\$54,071	\$48,240	-10.8%	\$0	0.0%
Enrich Iowa/Direct State Aid	\$19,754	\$21,344	8.1%	\$0	0.0%
State Fund Total	\$73,825	\$69,584	-5.7%	\$0	0.0%

Library Expenditures: July 1, 2018 to March 31, 2019
Operating Budget Summary

Type	Rev Budget	YTD Expenditures	Avail Budget	% Used
Capital	\$ 10,600.00	\$ -	\$ 10,600.00	
Library Materials	\$ 681,245.00	\$ 522,217.37	\$ 159,027.63	77%
Other Financing	\$ 62,422.00	\$ 46,816.48	\$ 15,605.52	75%
Personnel	\$ 4,768,548.90	\$ 3,415,910.72	\$ 1,352,638.18	72%
Services	\$ 639,995.00	\$ 448,014.76	\$ 191,980.24	70%
Supplies	\$ 123,554.00	\$ 86,281.04	\$ 37,272.96	70%
Grand Total	\$ 6,286,364.90	\$ 4,519,240.37	\$ 1,767,124.53	72%

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YEAR-TO-DATE BUDGET REPORT

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ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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PA REGULAR SALARIES

411000 Perm Full Time

10550110	411000	Perm Full Time	290,767	0	290,767	203,970.04	.00	86,796.96	70.1%
10550121	411000	Perm Full Time	218,328	0	218,328	162,676.09	.00	55,651.91	74.5%
10550122	411000	Perm Full Time	10,376	0	10,376	7,372.10	.00	3,003.90	71.0%
10550140	411000	Perm Full Time	386,058	0	386,058	281,233.31	.00	104,824.69	72.8%
10550150	411000	Perm Full Time	1,248,125	0	1,248,125	918,812.15	.00	329,312.85	73.6%
10550159	411000	Perm Full Time	52,566	0	52,566	38,737.63	.00	13,828.37	73.7%
10550160	411000	Perm Full Time	378,320	0	378,320	275,219.89	.00	103,100.11	72.7%

412000 Perm Part Time

10550121	412000	Perm Part Time	22,165	0	22,165	19,698.12	.00	2,466.88	88.9%
10550140	412000	Perm Part Time	45,568	0	45,568	34,467.85	.00	11,100.15	75.6%
10550150	412000	Perm Part Time	255,276	0	255,276	176,151.63	.00	79,124.37	69.0%
10550152	412000	Perm Part Time	44,570	0	44,570	33,010.30	.00	11,559.70	74.1%
10550160	412000	Perm Part Time	64,610	0	64,610	29,995.73	.00	34,614.27	46.4%

413000 Temporary Employees

10550110	413000	Temporary Employee	9,992	0	9,992	7,864.50	.00	2,127.50	78.7%
10550121	413000	Temporary Employee	66,290	0	66,290	38,694.18	.00	27,595.82	58.4%
10550130	413000	Temporary Employee	8,520	0	8,520	6,828.00	.00	1,692.00	80.1%
10550140	413000	Temporary Employee	16,833	0	16,833	14,308.88	.00	2,524.12	85.0%
10550150	413000	Temporary Employee	342,000	0	342,000	252,271.78	.00	89,728.22	73.8%
10550151	413000	Temporary Employee	7,435	0	7,435	2,476.50	.00	4,958.50	33.3%
10550159	413000	Temporary Employee	19,900	0	19,900	.00	.00	19,900.00	.0%
10550160	413000	Temporary Employee	34,895	0	34,895	21,957.97	.00	12,937.03	62.9%

PB OTHER SALARIES

414100 Overtime Wages

10550110	414100	Overtime Wages	2,250	0	2,250	1,888.95	.00	361.05	84.0%
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CITY OF IOWA CITY
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3	OTHER SALARIES	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10550121	414100 Overtime Wages	4,308	0	4,308	4,013.33	.00	294.67	93.2%
10550140	414100 Overtime Wages	9,000	0	9,000	7,215.87	.00	1,784.13	80.2%
10550150	414100 Overtime Wages	42,383	0	42,383	26,945.41	.00	15,437.59	63.6%
10550152	414100 Overtime Wages	1,423	0	1,423	642.84	.00	780.16	45.2%
10550159	414100 Overtime Wages	0	0	0	1,016.64	.00	-1,016.64	100.0%*
10550160	414100 Overtime Wages	11,200	0	11,200	7,583.03	.00	3,616.97	67.7%
414300	Term-Vacation Pay							
10550110	414300 Term-Vacation Pay	0	0	0	13,756.80	.00	-13,756.80	100.0%*
10550150	414300 Term-Vacation Pay	0	0	0	332.84	.00	-332.84	100.0%*
10550160	414300 Term-Vacation Pay	0	0	0	48.44	.00	-48.44	100.0%*
414400	Term-Sick Leave							
10550110	414400 Term-Sick Leave	0	0	0	455.20	.00	-455.20	100.0%*
414500	Longevity Pay							
10550110	414500 Longevity Pay	1,550	0	1,550	1,025.00	.00	525.00	66.1%
10550121	414500 Longevity Pay	2,050	0	2,050	2,050.00	.00	.00	100.0%
10550140	414500 Longevity Pay	2,594	0	2,594	2,593.75	.00	.25	100.0%
10550150	414500 Longevity Pay	11,288	0	11,288	9,816.00	.00	1,472.00	87.0%
10550152	414500 Longevity Pay	375	0	375	375.00	.00	.00	100.0%
10550160	414500 Longevity Pay	4,838	0	4,838	4,350.00	.00	488.00	89.9%
PC GROUP INSURANCE								
421100	Health Insurance							
10550110	421100 Health Insurance	16,182	0	16,182	15,032.34	.00	1,149.66	92.9%
10550121	421100 Health Insurance	65,196	0	65,196	47,079.18	.00	18,116.82	72.2%
10550122	421100 Health Insurance	4,144	0	4,144	3,138.66	.00	1,005.34	75.7%
10550140	421100 Health Insurance	73,839	0	73,839	55,889.82	.00	17,949.18	75.7%
10550150	421100 Health Insurance	263,778	0	263,778	184,113.75	.00	79,664.25	69.8%
10550159	421100 Health Insurance	5,394	0	5,394	4,067.82	.00	1,326.18	75.4%
10550160	421100 Health Insurance	73,990	0	73,990	46,149.70	.00	27,840.30	62.4%
421200	Dental Insurance							
10550110	421200 Dental Insurance	1,245	0	1,245	872.10	.00	372.90	70.0%

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CITY OF IOWA CITY
YEAR-TO-DATE BUDGET REPORT

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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
421300 Life Insurance							
10550121 421200 Dental Insurance	1,764	0	1,764	1,090.08	.00	673.92	61.8%
10550122 421200 Dental Insurance	104	0	104	72.72	.00	31.28	69.9%
10550140 421200 Dental Insurance	2,387	0	2,387	1,671.66	.00	715.34	70.0%
10550150 421200 Dental Insurance	8,423	0	8,423	5,744.52	.00	2,678.48	68.2%
10550159 421200 Dental Insurance	415	0	415	290.70	.00	124.30	70.0%
10550160 421200 Dental Insurance	2,388	0	2,388	1,469.84	.00	918.16	61.6%
421400 Disability Insurance							
10550110 421300 Life Insurance	706	0	706	460.83	.00	245.17	65.3%
10550121 421300 Life Insurance	553	0	553	381.08	.00	171.92	68.9%
10550122 421300 Life Insurance	23	0	23	15.10	.00	7.90	65.7%
10550140 421300 Life Insurance	971	0	971	654.03	.00	316.97	67.4%
10550150 421300 Life Insurance	3,411	0	3,411	2,257.77	.00	1,153.23	66.2%
10550152 421300 Life Insurance	98	0	98	65.61	.00	32.39	66.9%
10550159 421300 Life Insurance	115	0	115	78.09	.00	36.91	67.9%
10550160 421300 Life Insurance	999	0	999	612.99	.00	386.01	61.4%
421500 Unemployment Compensation							
10550110 421400 Disability Insuran	1,251	0	1,251	764.28	.00	486.72	61.1%
10550121 421400 Disability Insuran	940	0	940	600.41	.00	339.59	63.9%
10550122 421400 Disability Insuran	45	0	45	28.17	.00	16.83	62.6%
10550140 421400 Disability Insuran	1,666	0	1,666	1,058.46	.00	607.54	63.5%
10550150 421400 Disability Insuran	5,248	0	5,248	3,321.22	.00	1,926.78	63.3%
10550152 421400 Disability Insuran	192	0	192	122.04	.00	69.96	63.6%
10550159 421400 Disability Insuran	226	0	226	145.26	.00	80.74	64.3%
10550160 421400 Disability Insuran	1,743	0	1,743	997.29	.00	745.71	57.2%
10550140 421500 Unemployment Compe	6,500	0	6,500	.00	.00	6,500.00	.0%
PD SOCIAL SEC CONTRIB							
422100 FICA							
10550110 422100 FICA	21,281	0	21,281	16,245.60	.00	5,034.92	76.3%

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CITY OF IOWA CITY
YEAR-TO-DATE BUDGET REPORT

FOR 2019 09

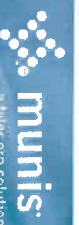
D	SOCIAL SEC CONTRIB	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10550121	422100 FICA	23,299	0	23,299	17,053.34	.00	6,245.41	73.2%
10550122	422100 FICA	757	0	757	563.96	.00	193.04	74.5%
10550130	422100 FICA	652	0	652	522.34	.00	129.44	80.1%
10550140	422100 FICA	34,240	0	34,240	24,829.79	.00	9,410.43	72.5%
10550150	422100 FICA	141,244	0	141,244	103,534.19	.00	37,710.11	73.3%
10550151	422100 FICA	569	0	569	189.45	.00	379.33	33.3%
10550152	422100 FICA	3,548	0	3,548	2,603.16	.00	944.70	73.4%
10550159	422100 FICA	5,492	0	5,492	3,002.34	.00	2,490.01	54.7%
10550160	422100 FICA	36,998	0	36,998	25,312.73	.00	11,685.54	68.4%
PE RETIREMENT CONTRIB								
423100	IPERS							
10550110	423100 IPERS	28,753	0	28,753	20,272.18	.00	8,480.41	70.5%
10550121	423100 IPERS	29,564	0	29,564	19,578.62	.00	9,984.97	66.2%
10550122	423100 IPERS	980	0	980	695.94	.00	284.00	71.0%
10550130	423100 IPERS	804	0	804	644.57	.00	159.72	80.1%
10550140	423100 IPERS	43,429	0	43,429	31,575.89	.00	11,853.28	72.7%
10550150	423100 IPERS	178,605	0	178,605	122,146.17	.00	56,459.01	68.4%
10550151	423100 IPERS	702	0	702	233.79	.00	468.08	33.3%
10550152	423100 IPERS	4,378	0	4,378	3,212.25	.00	1,165.32	74.4%
10550159	423100 IPERS	6,842	0	6,842	3,752.84	.00	3,088.86	54.9%
10550160	423100 IPERS	46,624	0	46,624	31,840.30	.00	14,783.87	68.3%
QB PROFESSIONAL SVCS								
432030	Financial Services & Charges							
10550110	432030 Financial Services	8,200	0	8,200	3,404.67	.00	4,795.33	41.5%
432040	Architectural Services							
10550121	432040 Architectural Serv	0	0	0	115.00	.00	-115.00	100.0%*
432060	Consultant Services							
10550110	432060 Consultant Service	15,000	0	15,000	15,500.00	.00	-500.00	103.3%*

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FOR 2019 09



	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10550140 432060 Consultant Service	12,000	0	12,000	8,325.00	.00	3,675.00	69.4%
432080 Other Professional Services							
10550110 432080 Other Professional	0	0	0	3,062.90	.00	-3,062.90	100.0%*
10550121 432080 Other Professional	0	0	0	2,182.57	.00	-2,182.57	100.0%*
10550151 432080 Other Professional	3,000	0	3,000	2,700.00	.00	300.00	90.0%
10550152 432080 Other Professional	6,500	0	6,500	4,259.03	.00	2,240.97	65.5%
QD DATA AND COMM SVCS							
435010 Data Processing							
10550160 435010 Data Processing	21,413	0	21,413	19,686.00	.00	1,727.00	91.9%
435055 Mail & Delivery							
10550110 435055 Mail & Delivery	42,474	0	42,474	10,781.98	.00	31,692.02	25.4%
10550159 435055 Mail & Delivery	14,000	0	14,000	9,001.51	.00	4,998.49	64.3%
435059 Advertising							
10550110 435059 Advertising	372	0	372	.00	.00	372.00	.0%
10550159 435059 Advertising	4,730	0	4,730	2,464.93	.00	2,265.07	52.1%
OE TRAVEL & TRAINING							
436030 Transportation							
10550110 436030 Transportation	3,500	0	3,500	720.59	.00	2,779.41	20.6%
436050 Registration							
10550110 436050 Registration	5,000	0	5,000	5,349.00	.00	-349.00	107.0%*

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CITY OF IOWA CITY
YEAR-TO-DATE BUDGET REPORT

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
436060 Lodging							
10550110 436060 Lodging	3,500	0	3,500	1,977.00	.00	1,523.00	56.5%
436080 Meals							
10550110 436080 Meals	1,000	0	1,000	268.37	.00	731.63	26.8%
OG UTILITY SERVICES							
438030 Electricity							
10550121 438030 Electricity	98,177	0	98,177	38,777.27	.00	59,399.73	39.5%
438070 Heating Fuel/Gas							
10550121 438070 Heating Fuel/Gas	15,842	0	15,842	10,074.84	.00	5,767.16	63.6%
438100 Refuse Collection Charges							
10550121 438100 Refuse Collection	918	0	918	960.00	.00	-42.00	104.6%*
438120 Long Distance Service							
10550110 438120 Long Distance Serv	513	0	513	.00	.00	513.00	.0%
438130 Cell Phone/Data Services							
10550110 438130 Cell Phone/Data Se	2,414	0	2,414	2,261.39	.00	152.61	93.7%
438140 Internet Fees							
10550140 438140 Internet Fees	18,000	0	18,000	15,339.22	.00	2,660.78	85.2%

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YEAR-TO-DATE BUDGET REPORT

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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
QI BUILDING R&M SVCS							
442010 Other Building R&M Services							
10550121 442010 Other Building R&M	60,000	0	60,000	56,053.02	.00	3,946.98	93.4%
10550122 442010 Other Building R&M	0	0	0	130.00	.00	-130.00	100.0%*
442020 Structure R&M Services							
10550121 442020 Structure R&M Serv	5,500	0	5,500	2,661.00	.00	2,839.00	48.4%
10550122 442020 Structure R&M Serv	1,835	0	1,835	1,281.00	.00	554.00	69.8%
442030 Heating & Cooling R&M Services							
10550121 442030 Heating & Cooling	12,000	0	12,000	23,542.22	.00	-11,542.22	196.2%*
442050 Furnishing R&M Services							
10550121 442050 Furnishing R&M Ser	6,700	0	6,700	1,960.00	.00	4,740.00	29.3%
442060 Electrical & Plumbing R&M Svcs							
10550121 442060 Electrical & Plumb	5,000	0	5,000	1,344.68	.00	3,655.32	26.9%
QJ EQUIPMENT R&M SVCS							
443020 Office Equipment R&M Services							
10550110 443020 Office Equipment R	2,645	0	2,645	1,607.85	.00	1,037.15	60.8%
443080 Other Equipment R&M Services							
10550121 443080 Other Equipment R&	0	6,000	6,000	5,112.00	.00	888.00	85.2%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
OK IT EQUIP R&M SVCS							
444080 Software R&M Services							
10550140 444080 Software R&M Servi	115,933	0	115,933	107,275.53	.00	8,657.47	92.5%
444100 Hardware R&M Services							
10550140 444100 Hardware R&M Servi	18,402	0	18,402	7,113.44	.00	11,288.56	38.7%
OL OPERATING SERVICES							
445030 Nursery Srvc-Lawn & Plant Care							
10550121 445030 Nursery Srvc-Lawn	820	0	820	536.00	.00	284.00	65.4%
445140 Outside Printing							
10550110 445140 Outside Printing	2,793	0	2,793	1,461.31	.00	1,331.69	52.3%
10550121 445140 Outside Printing	0	0	0	451.94	.00	-451.94	100.0%*
10550151 445140 Outside Printing	881	0	881	507.83	.00	373.17	57.6%
10550152 445140 Outside Printing	6,622	0	6,622	682.04	.00	5,939.96	10.3%
10550159 445140 Outside Printing	16,500	0	16,500	10,799.54	.00	5,700.46	65.5%
10550160 445140 Outside Printing	2,315	0	2,315	1,222.65	.00	1,092.35	52.8%
445250 Inter-Library Loans							
10550151 445250 Inter-Library Loan	293	0	293	204.67	.00	88.33	69.9%
445270 Library Material R&M Services							
10550160 445270 Library Material R	12,800	0	12,800	11,664.78	.00	1,135.22	91.1%
445290 Book Binding							
10550160 445290 Book Binding	1,761	0	1,761	808.95	.00	952.05	45.9%

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
445330 Other Waste Disposal							
10550121 445330 Other Waste Dispos	770	0	770	341.25	.00	428.75	44.3%
QM INTRA-CITY SERVICES							
446300 Phone Equipment/Line Chgbk							
10550110 446300 Phone Equipment/Li	26,772	0	26,772	17,662.90	.00	9,109.10	66.0%
446320 Mail Chargeback							
10550110 446320 Mail Chargeback	715	0	715	451.65	.00	263.35	63.2%
446340 Radio Maintenance Chgbk							
10550121 446340 Radio Maintenance	320	0	320	215.67	.00	104.33	67.4%
446350 City Vehicle Replacement Chgbk							
10550121 446350 City Vehicle Repla	5,860	0	5,860	2,149.11	.00	3,710.89	36.7%
10550159 446350 City Vehicle Repla	15,829	0	15,829	12,345.57	.00	3,483.43	78.0%
446360 City Vehicle Rental Chargeback							
10550121 446360 City Vehicle Renta	5,046	0	5,046	919.08	.00	4,126.92	18.2%
10550159 446360 City Vehicle Renta	6,000	0	6,000	2,609.13	.00	3,390.87	43.5%
446370 Fuel Chargeback							
10550159 446370 Fuel Chargeback	7,000	0	7,000	1,724.43	.00	5,275.57	24.6%
446380 Vehicle R&M Chargeback							
10550159 446380 Vehicle R&M Charge	1,263	0	1,263	4,038.51	.00	-2,775.51	319.8%*

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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
ON AID TO AGENCIES							
448030 Community Events Funding							
10550159 448030 Community Events F	200	0	200	200.00	.00	.00	100.0%
OO MISC SVCS & CHARGES							
449055 Permitting Fees							
10550121 449055 Permitting Fees	350	0	350	.00	.00	350.00	.0%
10550122 449055 Permitting Fees	175	0	175	.00	.00	175.00	.0%
449060 Dues & Memberships							
10550110 449060 Dues & Memberships	3,427	0	3,427	1,827.00	.00	1,600.00	53.3%
449090 Land & Building Rental							
10550159 449090 Land & Building Re	357	0	357	.00	.00	357.00	.0%
449120 Equipment Rental							
10550110 449120 Equipment Rental	0	0	0	2,617.83	.00	-2,617.83	100.0%*
449160 Other Rentals							
10550110 449160 Other Rentals	3,292	0	3,292	697.66	.00	2,594.34	21.2%
10550121 449160 Other Rentals	3,819	0	3,819	3,279.31	.00	539.69	85.9%
449260 Parking							
10550110 449260 Parking	2,131	0	2,131	1,045.00	.00	1,086.00	49.0%

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ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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449280 Misc Services & Charges

10550110 449280 Misc Services & Ch	0	0	219.20	.00	-219.20	100.0%*
10550121 449280 Misc Services & Ch	135	0	75.45	.00	59.55	55.9%
10550151 449280 Misc Services & Ch	1,181	0	1,288.10	.00	-107.10	109.1%*
10550159 449280 Misc Services & Ch	0	0	676.19	.00	-676.19	100.0%*

RA GENERAL SUPPLIES

452010 Office Supplies

10550110 452010 Office Supplies	3,519	0	3,519	.00	1,170.39	66.7%
10550140 452010 Office Supplies	1,760	0	1,760	.00	-792.22	145.0%*
10550151 452010 Office Supplies	0	0	0	.00	-44.56	100.0%*
10550152 452010 Office Supplies	0	0	0	.00	-168.88	100.0%*
10550159 452010 Office Supplies	1,810	0	1,810	.00	1,556.49	14.0%
10550160 452010 Office Supplies	0	0	41.34	.00	-41.34	100.0%*

452040 Sanitation & Indust Supplies

10550121 452040 Sanitation & Indust	20,644	0	20,644	.00	7,703.82	62.7%
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452050 Photo Supplies & Equipment

10550160 452050 Photo Supplies & E	656	0	656	.00	656.00	.0%
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RC BOOKS & PERIODICALS

454020 Subscriptions

10550159 454020 Subscriptions	489	0	489	.00	-39.00	108.0%*
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RD COMP & PRINT SUPP

455110 Software

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COMP & PRINT SUPP	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10550140 455110 Software	3,946	0	3,946	2,118.88	.00	1,827.12	53.7%
455120 Misc Computer Hardware							
10550140 455120 Misc Computer Hard	35,000	0	35,000	26,200.40	.00	8,799.60	74.9%
RF CHEMS & LAB SUPPLIES							
463040 Water/Sewer Chemicals							
10550121 463040 Water/Sewer Chemic	724	0	724	947.00	.00	-223.00	130.8%*
10550122 463040 Water/Sewer Chemic	917	0	917	567.42	.00	349.58	61.9%
RI R&M SUPPLIES							
466070 Other Maintenance Supplies							
10550121 466070 Other Maintenance	6,164	0	6,164	1,932.04	.00	4,231.96	31.3%
RL OTHER SUPPL & EQUIP							
469110 Misc Processing Supplies							
10550160 469110 Misc Processing Su	27,549	0	27,549	18,165.70	.00	9,383.30	65.9%
469190 Minor Equipment							
10550121 469190 Minor Equipment	5,000	0	5,000	6,275.97	.00	-1,275.97	125.5%*
469210 First Aid/Safety Supplies							
10550110 469210 First Aid/Safety S	165	0	165	193.01	.00	-28.01	117.0%*

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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
469320 Miscellaneous Supplies							
10550110 469320 Miscellaneous Supp	2,500	0	2,500	1,174.64	.00	1,325.36	47.0%
10550121 469320 Miscellaneous Supp	684	0	684	45.78	.00	638.22	6.7%
10550140 469320 Miscellaneous Supp	137	0	137	47.05	.00	89.95	34.3%
10550151 469320 Miscellaneous Supp	560	0	560	252.84	.00	307.16	45.2%
10550152 469320 Miscellaneous Supp	3,189	0	3,189	2,109.48	.00	1,079.52	66.1%
10550159 469320 Miscellaneous Supp	3,139	0	3,139	3,081.99	.00	57.01	98.2%
10550160 469320 Miscellaneous Supp	0	0	0	405.18	.00	-405.18	100.0%*
469360 Food and Beverages							
10550110 469360 Food and Beverages	2,561	0	2,561	2,071.80	.00	489.20	80.9%
10550151 469360 Food and Beverages	291	0	291	33.96	.00	257.04	11.7%
10550152 469360 Food and Beverages	951	0	951	553.87	.00	397.13	58.2%
10550159 469360 Food and Beverages	407	0	407	.00	.00	407.00	.0%
469370 Paper Products							
10550110 469370 Paper Products	292	0	292	375.00	.00	-83.00	128.4%*
10550151 469370 Paper Products	232	0	232	268.26	.00	-36.26	115.6%*
10550152 469370 Paper Products	268	0	268	481.46	.00	-213.46	179.6%*
10550159 469370 Paper Products	0	0	0	102.01	.00	-102.01	100.0%*
SE OPERATING EQUIPMENT							
474420 Other Operating Equipment							
10550121 474420 Other Operating Eq	10,600	0	10,600	.00	.00	10,600.00	.0%
SH LIBRARY MATERIALS							
477020 Books (Cat/Cir)							
10550210 477020 Books (Cat/Cir)	114,050	0	114,050	68,904.45	.00	45,145.55	60.4%

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FOR 2019 09		ORIGINAL APPROP		TRANSFRS/ADJSTMTS		REVISED BUDGET		YTD EXPENDED		ENCUMBRANCES		AVAILABLE BUDGET		PCT USED	
LIBRARY MATERIALS															
10550220 477020 Books (Cat/Cir)		560,195		0		560,195		146,191.93		.00		414,003.07		26.1%	
477030 Books (Uncataloged)															
10550210 477030 Books (Uncataloged)		0		0		0		1,286.54		.00		-1,286.54		100.0%*	
10550220 477030 Books (Uncataloged)		0		0		0		1,789.12		.00		-1,789.12		100.0%*	
477040 Books (Cat/Reference)															
10550210 477040 Books (Cat/Referen		0		0		0		406.71		.00		-406.71		100.0%*	
10550220 477040 Books (Cat/Referen		0		0		0		4,171.06		.00		-4,171.06		100.0%*	
477070 Downloadable-eBooks															
10550210 477070 Downloadable-eBook		0		0		0		4,616.08		.00		-4,616.08		100.0%*	
10550220 477070 Downloadable-eBook		0		0		0		58,593.26		.00		-58,593.26		100.0%*	
477100 Fiction Audio-CD															
10550210 477100 Fiction Audio-CD		0		0		0		1,627.25		.00		-1,627.25		100.0%*	
10550220 477100 Fiction Audio-CD		0		0		0		5,997.40		.00		-5,997.40		100.0%*	
477110 Music-CD															
10550210 477110 Music-CD		0		0		0		321.35		.00		-321.35		100.0%*	
10550220 477110 Music-CD		0		0		0		6,008.50		.00		-6,008.50		100.0%*	
477120 Other Audio-CD															
10550210 477120 Other Audio-CD		0		0		0		1,043.48		.00		-1,043.48		100.0%*	
477160 Video Recordings															
10550210 477160 Video Recordings		0		0		0		5,607.85		.00		-5,607.85		100.0%*	
10550220 477160 Video Recordings		0		0		0		35,993.45		.00		-35,993.45		100.0%*	
477190 Puzzles															
10550220 477190 Puzzles		0		0		0		644.75		.00		-644.75		100.0%*	

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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
477200 Toys							
10550210 477200 Toys	0	0	0	1,749.58	.00	-1,749.58	100.0%*
477210 Non-Fiction Video-DVD							
10550220 477210 Non-Fiction Video-	0	0	0	4,601.29	.00	-4,601.29	100.0%*
477220 Multi-Media/Gaming							
10550210 477220 Multi-Media/Gaming	0	0	0	978.31	.00	-978.31	100.0%*
10550220 477220 Multi-Media/Gaming	0	0	0	5,622.97	.00	-5,622.97	100.0%*
477230 Non-Fiction Audio-CD							
10550210 477230 Non-Fiction Audio-	0	0	0	74.70	.00	-74.70	100.0%*
10550220 477230 Non-Fiction Audio-	0	0	0	3,472.20	.00	-3,472.20	100.0%*
477250 Downloadable Media							
10550210 477250 Downloadable Media	0	0	0	2,662.73	.00	-2,662.73	100.0%*
10550220 477250 Downloadable Media	0	0	0	62,425.56	.00	-62,425.56	100.0%*
477290 Microforms-STO							
10550220 477290 Microforms-STO	0	0	0	3,958.50	.00	-3,958.50	100.0%*
477330 Print/Reference Serials							
10550220 477330 Print/Reference Se	0	0	0	6,963.27	.00	-6,963.27	100.0%*
477340 Print/Circulating Serials							
10550210 477340 Print/Circulating	0	0	0	609.28	.00	-609.28	100.0%*
10550220 477340 Print/Circulating	0	0	0	6,144.51	.00	-6,144.51	100.0%*

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ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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477350 Online Reference

10550210 477350 Online Reference	0	0	0	2,200.64	.00	-2,200.64 100.0%*
10550220 477350 Online Reference	0	0	0	77,550.65	.00	-77,550.65 100.0%*

477380 Library-RFI Tags

10550160 477380 Library-RFI Tags	7,000	0	7,000	.00	.00	7,000.00 .0%
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TB OTHER FINANCING USES

490160 Misc Transfers Out

10550110 490160 Misc Transfers Out	62,422	0	62,422	46,816.48	.00	15,605.52 75.0%
GRAND TOTAL	6,280,365	6,000	6,286,365	4,519,240.37	.00	1,767,124.53 71.9%

** END OF REPORT - Generated by Elyse Miller **



FY19 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Library Services: Provide library facilities, materials, and equipment.							
A. Downtown Building Use							
Total Hours Open	854	829	843	0	2,526	2,536	-0.4%
People into the Building	190,563	159,928	153,095	0	503,586	538,394	-6.5%
Average Number Per Hour	223.1	192.9	181.6	0.0	199.4	212	-6.1%
Bookmobile Use							
Bookmobile Total Hours Open	209	175	129	0	513	646	-20.6%
People on Bookmobile	4,724	3,671	2,239	0	10,634	9,352	13.7%
Average Number per Hour	23	21	17	0	21	14	43.2%
Total Downtown & Bookmobile Hours Open	1,063	1,004	972	0	3,039	3,182	-4.5%
Total People Downtown & on Bookmobile	195,287	163,599	155,334	0	514,220	547,746	-6.1%
Total Average Number per Hour	184	163	160	0	169	172	-1.7%
B. Meeting Rooms							
Number of Non-Library Meetings	371	345	376	0	1,092	1,196	-8.7%
Estimated Attendance	6,484	7,224	7,697	0	21,405	22,709	-5.7%
Equipment Set-ups	18	9	43	0	70	70	0.0%
Group Study Room Use	1,311	1,536	1,647	0	4,494	4,594	-2.2%
Lobby Use	1	5	2	0	8	12	-33.3%
C. Equipment Usage							
Photocopies by Public	6,872	5,212	6,646	0	18,730	17,885	4.7%
Pay for Print Copies	22,186	20,250	23,616	0	66,052	61,722	7.0%
% Checkouts by Self-Check	72.7%	71.6%	71.8%	0.0%	72.0%	72.6%	-0.8%
DOT Kiosk Usage	1070	750	531	0	2351	1808	30.0%
D. Downtown Use of Electronic Materials							
Listening/Viewing/Tables/Laptops Sessions	3,834	2,174	2,320	0	8,328	8,435	-1.3%
E. Ride 'N' Read							
Bus Passes Distributed Downtown	1,179	794	721	0	2,694	2,735	-1.5%
Lending Services: Lend materials for home, school, and office use.							
A. Circulation Downtown							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	333,388	304,165	320,119	0	957,672	920,434	4.0%
Circulation on Bookmobile	9,784	8,140	6,156	0	24,080	18,088	33.1%
Total Circulation Downtown & Bookmobile	343,172	312,305	326,275	0	981,752	938,522	4.6%
Average Total Circulation Downtown & Bookmobile Per Hour	390	367	380	0	379	363	4.5%
B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)							
Adult Materials	231,285	220,540	233,666	0	685,491	638,889	7.3%
Children's Materials	113,279	93,257	94,577	0	301,113	302,801	-0.6%
Percent Children's	34.0%	30.7%	29.5%	0.0%	31.4%	32.9%	-4.4%
Non-Print	106,411	99,720	98,118	0	304,249	326,016	-6.7%
Percent Non-print	31.9%	32.8%	30.7%	0.0%	31.8%	35.4%	-10.3%
Equipment loans	258	287	258	0	803	660	21.7%
Downloads	51,558	57,013	64,907	0	173,478	100,040	73.4%
C. Circulation by Residence of User (Downtown & Bookmobile)							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	343,172	312,305	326,275	0	981,752	938,522	4.6%
Iowa City	260,752	241,106	255,029	0	756,887	712,045	6.3%
Local Contracts							
Hills	806	923	895	0	2,624	2,034	29.0%
Hills as % of All	0.23%	0.3%	0.3%	0.0%	0.27%	0.22%	23.3%
Johnson County (Rural)	28,101	24,106	25,379	0	77,586	79,922	-2.9%
Johnson County as % of All	8.19%	7.7%	7.8%	0.0%	7.90%	8.52%	-7.2%
Lone Tree	1,115	1,012	1,158	0	3,285	3,227	1.8%
Lone Tree as % of All	0.32%	0.32%	0.35%	0.00%	0.33%	0.34%	-2.7%
University Heights	4,720	3,930	4,157	0	12,807	13,415	-4.5%
University Heights as % of All	1.38%	1.26%	1.27%	0.00%	1.30%	1.43%	-8.7%
Total Local Contracts	34,742	29,971	31,589	0	96,302	98,598	-2.3%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
State Contracts - Open Access							
Coralville	15,687	13,622	13,221	0	42,530	45,689	-6.9%
Cedar Rapids	960	967	1,138	0	3,065	3,249	-5.7%
Other Open Access	23,384	19,935	20,179	0	63,498	65,065	-2.4%
Total Open Access	40,031	34,524	34,538	0	109,093	114,003	-4.3%
Open Access as % of All	11.7%	11.1%	10.6%	0.0%	11.1%	12.1%	-8.5%
D. InterLibrary Loans							
Loaned to Other Libraries	343	281	346	0	970	1,064	-8.8%
Percent of Requests Filled	28.9%	25.5%	27.5%	0.0%	27.4%	29.8%	-8.3%
Borrowed From Other Libraries	1,026	896	843	0	2,765	2,753	0.4%
Percent of Requests Filled	87.5%	88.2%	87.7%	0.0%	87.8%	87.4%	0.5%
Books/Periodicals/AV Borrowed	1,022	889	837	0	2,748	2,722	1.0%
Photocopy Borrow Requests Filled	4	7	6	0	17	31	-45.2%
E. Reserves Placed - Materials							
	55,151	53,200	59,041	0	167,392	142,433	17.5%
F. Downloadable Media							
By Area							
Iowa City	47,208	50,141	58,805	0	156,154	85,049	83.6%
Hills	78	113	132	0	323	303	6.6%
Johnson County	5,134	4,896	5,330	0	15,360	13,425	14.4%
Lone Tree	127	131	96	0	354	240	47.5%
University Heights	405	338	544	0	1,287	1,282	0.4%
Total	52,952	55,619	64,907	0	173,478	100,299	73.0%
By Demographic							
Adult	49,222	52,321	61,521	0	163,064	92,903	75.5%
Children's	3,730	3,298	3,386	0	10,414	7,396	40.8%
Total	52,952	55,619	64,907	0	173,478	100,299	73.0%
Number of Items Owned (Cumulative)							
E-Audio Items Available	8,638	8,915	9,982	0	9,982	7,888	26.5%
E-Book Items Available	17,989	18,690	19,262	0	19,262	16,760	14.9%
E-Music	43	43	43	0	43	45	-4.4%
E-Magazines	123	121	121	0	121	139	-12.9%
E-Newspapers	1	1	1	0	1	1	0.0%
Total Items	26,794	27,770	29,409	0	29,409	24,833	18.4%
Information Services: Furnish information, reader advisory, and reference assistance.							
A. Reference Questions Answered	11,609	10,030	10,430	0	32,069	33,017	-2.9%
Reference Questions							
Reference Desk	4,436	3,578	3,643	0	11,657	13,071	-10.8%
Help Desk	2,701	2,527	2,834	0	8,062	7,794	3.4%
Switchboard	1,502	1,516	1,503	0	4,521	4,716	-4.1%
Bookmobile	278	186	112	0	576	635	-9.3%
Drop-In Tech Help (Public)	161	173	119	0	453	319	42.0%
On-Call Tech Help							
Staff	48	31	28	0	107	117	-8.5%
Public	84	76	45	0	205	222	-7.7%
Total Tech Help Questions	132	107	73	0	312	339	-8.0%
Children's Desk							
Reference Questions	2,380	1,937	2,143	0	6,460	6,079	6.3%
Request to Pull Books (Community)	19	6	3	0	28	64	-56.3%
Total Children's Questions	2,399	1,943	2,146	0	6,488	6,143	5.6%
B. Electronic Access Services							
Computer Services							
Pharos Internet (Downtown In House computer use)	19,953	16,828	15,785	0	52,566	56,302	-6.6%
Wifi Internet Use Downtown	291,828	185,030	269,443	0	746,301	953,922	-21.8%
Total Internet Use	311,781	201,858	285,228	0	798,867	1,010,224	-20.9%
Website Access							
ICPL Website							
# Pageviews of Homepage	105,910	99,377	105,118	0	310,405	326,150	-4.8%
# Pageviews of Entire Site (Doesn't include catalog)	226,001	212,205	238,951	0	677,157	680,230	-0.5%
# Visits (Does include catalog)	143,325	138,191	150,361	0	431,877	425,246	1.6%
Catalog Access							
# Pageviews for ICPL Catalog	418,701	400,458	437,876	0	1,257,035	1,358,912	-7.5%
# Pageviews for Overdrive	484,703	430,666	432,256	0	1,347,625	1,750,069	-23.0%
Total Catalog Access	903,404	831,124	870,132	0	2,604,660	3,108,981	-16.2%

*Overdrive does not count pageviews through the Libby or Overdrive Apps.

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
ICPL Mobile App Use	32,185	31,325	37,655	0	101,165	61,857	63.5%
External Sites							
# Pageviews for Beanstack	13,809	3,852	4,575	0	22,236	20,235	9.9%
Total Website Access	1,175,399	1,078,506	1,151,313	0	3,405,218	3,871,303	-12.0%
Subscription Databases Accessed							
Total In-House	1,463	1,402	1,678	0	4,543	3,800	19.6%
Total Remote	59,595	67,390	88,660	0	215,645	152,012	41.9%
TOTAL	61,058	68,792	90,338	0	220,188	155,812	41.3%
C. Total Switchboard Calls Received							
Total Library Calls	4,338	4,047	4,553	0	12,938	13,370	-3.2%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	4,181	3,082	3,598	0	10,861	11,816	-8.1%
Transferred Calls	897	786	850	0	2,533	2,294	10.4%
Pamphlets Distributed Downtown	6,116	4,195	6,736	0	17,047	21,890	-22.1%
State/Federal Tax Forms Distributed	.	.	.	0	0	0	0.0%
Alerting Services: Promote awareness of the library and use of its resources.							
A. Publications							
Number of Publications Printed (Jobs)	76	81	88	0	245	248	-1.2%
Copies Printed for Public Distribution	71,162	66,002	26,506	0	163,670	175,744	-6.9%
Number of Online Newsletters Subscribers	1,773	2,003	2,177	0	2,177	1,588	37.1%
Number of Online Newsletter Distribution	7,920	8,858	11,703	0	11,703	7,423	57.7%
C. Displays	19	22	26	0	67	52	28.8%
In-House	11	15	23	0	49	41	19.5%
Other Groups	6	7	3	0	16	11	45.5%
Off-site locations	2	0	0	0	2	0	0.0%
E. The Library Channel							
Total ICPL Productions	23	17	20	0	60	77	-22.1%
Programs Cablecast	2,010	1,986	1,260	0	5,256	5,941	-11.5%
F. Homepage/ Social Media							
Homepage Banner Posts	33	36	40	0	109	88	23.9%
Homepage Banner Clicks	236	209	335	0	780	813	-4.1%
Media Releases Sent	15	16	11	0	42	64	-34.4%
Facebook, Twitter, Pinterest Followers (Cumulative)	13,799	14,018	14,312	0	14,312	13,156	8.8%
New Facebook, Twitter, and Pinterest Followers	393	218	292	0	903	861	4.9%
Outreach Services: Provide library service to people who cannot get to the library building.							
A. At Home Services							
Packages Sent	568	427	495	0	1,489	1,627	-8.5%
Items Loaned (No renewals)	1,889	1,307	1,291	0	4,487	3,670	22.3%
Registered At Home Users (Cumulative)	152	169	188	0	188	145	29.7%
New Users Enrolled	6	8	6	0	20	14	42.9%
People Served (Average of monthly count)	53	45	47	0	48	49	-1.8%
B. Jail Service							
People Served	204	302	462	0	968	866	11.8%
Items Loaned (No renewals)	896	895	1,451	0	3,242	3,030	7.0%
C. Deposit Collections							
Locations (Cumulative)	10	14	14	0	14	10	40.0%
Items Loaned	90	0	90	0	180	450	-60.0%
Items Added to Permanent Collections	206	814	569	0	1,589	1,334	19.1%
D. Remote Bookdrop Use							
Remote as Percent of All Items Checked In	17.8%	17.4%	15.1%	14.5%	15.1%	15.6%	-3.2%
*Does not include renewals or in-house.							
E. Holds Notified Using Automated Phone	821	847	893	0	2,561	3,118	-17.9%
Group and Community Services: Provide library service to groups, agencies, and organizations.							
A. Adult Programs							
In-House Programs	56	66	40	0	162	212	-23.6%
In-House Attendance	676	1,673	1,132	0	3,481	4,729	-26.4%
Outreach Programs	19	18	35	0	72	34	111.8%
Outreach Attendance	373	4,238	349	0	4,960	6,766	-26.7%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
B. Young Adult Programs							
In-House Programs	87	89	88	0	264	299	-11.7%
In-House Attendance	1,398	1,151	1,303	0	3,852	5,288	-27.2%
Outreach Programs	2	6	3	0	11	19	-42.1%
Outreach Attendance	6	16	18	0	40	78	-48.7%
C. Children's Programs							
In-House Programs	187	189	190	0	566	544	4.0%
In-House Attendance	10,220	7,294	6,844	0	24,358	22,206	9.7%
Outreach Programs	58	77	55	0	190	223	-14.8%
Outreach Attendance	1,211	1,609	1,477	0	4,297	5,519	-22.1%
D. Library Tours and Classes							
Number	10	14	9	0	33	57	-42.1%
Attendance	112	105	85	0	302	328	-7.9%
E. Consulting for Area Groups	0	0	1	0	1	1	0.0%
Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.							
A. Library Cards Issued	2,187	1,337	1,328	0	4,852	4,783	1.4%
Iowa City	1,684	1,023	1,101	0	3,808	3,669	3.8%
Percent Iowa City	77.0%	76.5%	82.9%	0.0%	78.5%	76.7%	2.3%
Local Contracts							
Hills	2	5	8	0	15	16	-6.3%
Johnson County (Rural)	97	47	35	0	179	225	-20.4%
Lone Tree	4	2	6	0	12	5	140.0%
University Heights	11	4	4	0	19	33	-42.4%
State Contract - Open Access							
Coralville	131	88	54	0	273	269	1.5%
Cedar Rapids	20	11	17	0	48	66	-27.3%
Other Open Access	238	157	103	0	498	500	-0.4%
Total Open Access	389	256	174	0	819	835	-1.9%
Open Access as % of All	17.8%	19.1%	13.1%	0.0%	16.9%	17.5%	-3.3%
B. Total Registered Borrowers (Cumulative)	60,236	58,924	54,171	0	54,171	62,581	-13.4%
# At Home Users Registered (Cumulative)	152	169	188	0	188	145	29.7%
C. Overdue Notices							
Items Searched to Verify Claim of Return	57	61	72	0	190	212	-10.4%

FY19 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	YTD	LYTD	% CHG
Iowa City							
General Iowa City	217,413	193,807	411,220	196,689	607,909	628,789	-3.3%
Downloads + Streaming	47,208	50,141	97,349	58,805	156,154	85,049	83.6%
Temporary	144	113	257	52	309	490	-36.9%
Public schools	0	15	15	28	43	22	95.5%
Private schools	0	230	230	201	431	430	0.2%
Preschool/Daycare	316	820	1,136	893	2,029	2,162	-6.2%
Non-profit organizations	41	20	61	100	161	60	168.3%
Business	4	9	13	20	33	7	371.4%
City departments	2	2	4	1	5	112	-95.5%
State/Federal agencies	0	0	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0	0	0.0%
At Home	1,818	1,271	3,089	1,202	4,291	4,226	1.5%
Interlibrary loan	464	394	858	451	1,309	1,757	-25.5%
Deposit collections/Nursing Homes	93	93	186	253	439	381	15.2%
Jail patrons	896	895	1,791	1,451	3,242	3,041	6.6%
Total Iowa City	268,399	247,810	516,209	260,146	776,355	726,526	6.86%
Local Contracts							
Johnson County							
General	22,896	19,174	42,070	19,960	62,030	66,449	-6.7%
Downloads	5,134	4,896	10,030	5,330	15,360	13,425	14.4%
Preschool/Daycare	0	0	0	0	0	0	0.0%
At Home	71	36	107	89	196	48	308.3%
Total Johnson County	28,101	24,106	52,207	25,379	77,586	79,922	-2.9%
Hills							
General	728	810	1,538	763	2,301	1,731	32.9%
Downloads	78	113	191	132	323	303	6.6%
At Home	0	0	0	0	0	0	0.0%
Total Hills	806	923	1,729	895	2,624	2,034	29.0%
Lone Tree							
General	988	881	1,869	1,062	2,931	2,987	-1.9%
Downloads	127	131	258	96	354	240	47.5%
At Home	0	0	0	0	0	0	0.0%
Total Lone Tree	1,115	1,012	2,127	1,158	3,285	3,227	1.8%

FY19 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	YTD	LYTD	% CHG
University Heights							
General	4,315	3,607	7,922	3,613	11,535	12,133	-4.9%
Downloads	405	338	743	544	1,287	1,282	0.4%
At Home	0	0	0	0	0	0	0.0%
Total University Heights	4,720	3,945	8,665	4,157	12,822	13,415	-4.4%
Total Local Contracts	34,742	29,986	64,728	31,589	96,317	98,598	-2.3%
State Contract							
Reciprocal/Open Access							
Johnson County Libraries							
Coralville	15,687	13,622	29,309	13,221	42,530	45,689	-6.9%
North Liberty	8,344	7,332	15,676	8,026	23,702	21,785	8.8%
Oxford	110	106	216	44	260	509	-48.9%
Solon	628	530	1,158	584	1,742	2,406	-27.6%
Swisher	54	66	120	209	329	284	15.8%
Tiffin	883	879	1,762	792	2,554	3,095	-17.5%
All Other Libraries							
Ainsworth	8	2	10	0	10	108	-90.7%
Albia	0	0	0	0	0	13	-100.0%
Altoona	0	0	0	0	0	0	0.0%
Ames	0	0	0	5	5	23	-78.3%
Anamosa	118	122	240	2	242	263	-8.0%
Ankeny	33	14	47	39	86	337	-74.5%
Atkins	0	0	0	0	0	4	-100.0%
Belle Plaine	0	0	0	0	0	28	-100.0%
Bettendorf	70	3	73	6	79	60	31.7%
Blairstown	10	6	16	0	16	25	-36.0%
Bloomfield	0	75	75	132	207	1	20600.0%
Boone	0	0	0	0	0	0	0.0%
Brooklyn	0	0	0	0	0	18	-100.0%
Burlington	20	3	23	2	25	76	-67.1%
Carroll	5	0	5	0	5	1	400.0%
Cascade	33	0	33	0	33	102	-67.6%
Cedar Falls	139	30	169	22	191	203	-5.9%
Cedar Rapids	960	967	1,927	1,138	3,065	3,249	-5.7%
Center Point	0	0	0	0	0	4	-100.0%
Central City	0	0	0	0	0	0	0.0%
Chariton	0	0	0	0	0	0	0.0%
Charles City	3	0	0	0	3	17	-82.4%
Clarence	16	0	16	4	20	15	33.3%
Clinton	2	0	2	0	2	0	0.0%
Clive	0	0	0	0	0	26	-100.0%

FY19 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	YTD	LYTD	% CHG
Columbus Jct	11	17	28	30	58	122	-52.5%
Conesville	73	2	75	30	105	230	-54.3%
Cornell College	843	729	1,572	671	2,243	2,001	12.1%
Council Bluffs	0	0	0	0	0	0	0.0%
Crawfordsville	0	0	0	0	0	153	-100.0%
Dallas Center	0	0	0	0	0	0	0.0%
Davenport	17	13	30	5	35	101	-65.3%
Decorah	1	0	1	0	1	0	0.0%
Denison	0	0	0	0	0	3	-100.0%
Des Moines	31	14	45	29	74	175	-57.7%
Donnelson	0	2	2	0	2	0	0.0%
Dubuque	0	0	0	0	0	27	-100.0%
Earlham	0	0	0	0	0	0	0.0%
Eldon	0	10	10	34	44	12	266.7%
Elkader	0	0	0	0	0	0	0.0%
Ely	17	11	28	35	63	116	-45.7%
Estherville	0	0	0	0	0	0	0.0%
Fairfax	55	55	110	97	207	199	4.0%
Fairfield	595	407	1,002	299	1,301	2,202	-40.9%
Fort Dodge	0	0	0	1	1	0	0.0%
Fort Madison	0	0	0	0	0	0	0.0%
Gilman	0	0	0	0	0	0	0.0%
Glenwood	0	1	1	0	1	0	0.0%
Grandview	0	0	0	0	0	16	-100.0%
Grimes	0	0	0	0	0	0	0.0%
Grinnell	63	65	128	25	153	158	-3.2%
Guthrie Center	0	0	0	6	6	0	0.0%
Hedrick	0	0	0	0	0	0	0.0%
Hiawatha	1	41	42	45	87	35	148.6%
Independence	0	0	0	0	0	0	0.0%
Indianola	0	0	0	0	0	0	0.0%
Johnston	3	8	11	1	12	133	-91.0%
Kalona	1,589	1,187	2,776	1,096	3,872	3,859	0.3%
Keokuk	0	0	0	0	0	21	-100.0%
Keosauqua	0	0	0	0	0	22	-100.0%
Keota	22	18	40	0	40	35	14.3%
LeClaire	0	0	0	0	0	0	0.0%
Letts	0	1	1	0	1	1	0.0%
Lisbon	43	92	135	42	177	447	-60.4%
Lowden	51	30	81	46	127	239	-46.9%
Manchester	0	0	0	0	0	41	-100.0%
Maquoketa	3	7	10	1	11	82	-86.6%
Marengo	458	428	886	519	1,405	1,481	-5.1%
Marion	217	95	312	122	434	245	77.1%
Marshalltown	0	0	0	0	0	12	-100.0%

FY19 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	YTD	LYTD	% CHG
Mason City	5	4	9	0	9	14	-35.7%
Mechanicsville	35	29	64	12	76	59	28.8%
Mediapolis	6	6	12	2	14	25	-44.0%
Milford	0	0	0	0	0	0	0.0%
Montezuma	31	12	43	9	52	150	-65.3%
Monticello	0	0	0	0	0	1	-100.0%
Montrose	1	0	1	0	1	21	-95.2%
Morning Sun	0	2	0	8	10	21	-52.4%
Mount Pleasant	244	73	317	24	341	233	46.4%
Muscatine	615	185	800	138	938	1,843	-49.1%
Nevada	0	0	0	0	0	2	-100.0%
New London	0	0	0	4	4	9	-55.6%
Newton	8	3	11	0	11	5	120.0%
North English	264	88	352	122	474	469	1.1%
Norway	0	0	0	0	0	5	-100.0%
Oelwein	0	0	0	0	0	0	0.0%
Osceola	2	0	2	0	2	0	0.0%
Oskaloosa	1	0	1	1	2	79	-97.5%
Ottumwa	19	44	63	11	74	3	2366.7%
Pella	0	0	0	0	0	0	0.0%
Pleasant Hill	0	0	0	0	0	0	0.0%
Reinbeck	0	0	0	0	0	0	0.0%
Richland	0	0	0	0	0	1	-100.0%
Riverside	553	713	1,266	764	2,030	1,704	19.1%
Robins	0	83	83	0	83	6	1283.3%
Rockwell	0	0	0	1	1	0	0.0%
Scott Co (Eldridge)	12	10	22	0	22	24	-8.3%
Scranton	0	1	1	7	8	1	700.0%
Shellsburg	0	0	0	0	0	0	0.0%
Sigourney	10	0	10	0	10	0	0.0%
Sioux City	0	0	0	0	0	0	0.0%
Sioux Rapids	0	0	0	4	4	8	-50.0%
South English	0	0	0	17	17	14	21.4%
Spirit Lake	0	0	0	0	0	0	0.0%
Springville	1	0	1	0	1	32	-96.9%
Stanwood	3	0	3	6	9	9	0.0%
Tipton	309	246	555	321	876	1,050	-16.6%
Toledo	0	0	0	0	0	0	0.0%
Traer	0	2	2	7	9	0	0.0%
Urbandale	97	28	125	237	362	10	3520.0%
Van Horne	0	0	0	0	0	0	0.0%
Van Meter	0	8	8	0	8	0	0.0%
Victor	122	130	252	59	311	137	127.0%
Vinton	0	0	0	0	0	0	0.0%
Wapello	0	0	0	0	0	0	0.0%

FY19 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	YTD	LYTD	% CHG
Washington	981	1,126	2,107	774	2,881	2,758	4.5%
Waterloo	8	0	8	0	8	116	-93.1%
Waukon	3	4	7	0	7	0	0.0%
Waverly	27	83	110	0	110	21	423.8%
Wellman	719	729	1,448	860	2,308	2,321	-0.6%
West Branch	1,663	1,769	3,432	1,780	5,212	6,484	-19.6%
West Des Moines	0	0	0	7	7	4	75.0%
West Liberty	1,016	808	1,824	757	2,581	3,079	-16.2%
What Cheer	1	0	1	0	1	25	-96.0%
Williamsburg	1,401	1,001	2,402	942	3,344	1,632	104.9%
Wilton	492	302	794	295	1,089	1,066	2.2%
Winfield	47	41	88	7	95	46	106.5%
Winterset	4	3	7	2	9	7	28.6%
Winthrop	0	0	0	0	0	0	0.0%
Zearing	0	0	0	0	0	0	0.0%
Undefined Open Access	115	1	116	0	116	0	0.0%
Total Recip/Open Access	40,031	34,524	74,550	34,538	109,093	114,003	-4.3%
Total Circulation	343,172	312,320	655,487	326,275	981,767	939,141	4.5%
(including E-Downloads, not in-house)							
Percent Iowa City	78.2%	79.3%	78.8%	79.7%	79.1%	77.4%	2.2%
Percent Hills	0.2%	0.3%	0.3%	0.3%	0.3%	0.2%	23.4%
Percent Johnson County	8.2%	7.7%	8.0%	7.8%	7.9%	8.5%	-7.1%
Percent Lone Tree	0.3%	0.3%	0.3%	0.4%	0.3%	0.3%	-2.6%
Percent University Heights	1.4%	1.3%	1.3%	1.3%	1.3%	1.4%	-8.6%
Percent Reciprocal/Open Access	11.7%	11.1%	11.4%	10.6%	11.1%	12.1%	-8.5%
	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	
Iowa City	268,399	247,810	516,209	260,146	776,355	726,526	6.9%
Local Contracts	34,742	29,986	64,728	31,589	96,317	98,598	-2.3%
Open Access	40,031	34,524	74,555	34,538	109,093	114,003	-4.3%
In-house cards (staff use)	2,480	2,204	4,684	3,030	7,714	5,707	35.2%
Undefined Other	0	0	0	2	2	14	-85.7%
Total Spreadsheet	345,652	314,524	660,176	329,305	989,481	944,848	



FY19 Circulation by Type & Format

9 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	67,859	9.9%	69,128	10.8%	-1.8%
Mystery	24,513	3.6%	25,350	4.0%	-3.3%
Science Fiction	12,357	1.8%	13,271	2.1%	-6.9%
Book Club Kits (10 items per kit)	56	0.0%	44	0.0%	27.3%
Young Adult Fiction	15,464	2.3%	14,687	2.3%	5.3%
Comics	22,114	3.2%	23,421	3.7%	-5.6%
Large Print	7,476	1.1%	7,307	1.1%	2.3%
Books in Other Languages	921	0.1%	941	0.1%	-2.1%
Total Fiction	150,760	22.0%	154,149	24.1%	-2.2%
Express/Nonfiction	2,652	0.4%	2,379	0.4%	11.5%
Large Print Nonfiction	1,129	0.2%	747	0.1%	51.1%
000 - General/Computers	2,775	0.4%	3,106	0.5%	-10.7%
100 - Psychology/Philosophy	8,656	1.3%	8,590	1.3%	0.8%
200 - Religion	5,480	0.8%	5,795	0.9%	-5.4%
300 - Social Sciences	16,161	2.4%	16,260	2.5%	-0.6%
400 - Language	1,985	0.3%	2,330	0.4%	-14.8%
500 - Science	5,502	0.8%	5,810	0.9%	-5.3%
600 - Applied Technology	30,583	4.5%	31,497	4.9%	-2.9%
700 - Art & Recreation	16,921	2.5%	16,405	2.6%	3.1%
800 - Literature	7,402	1.1%	7,361	1.2%	0.6%
900 - History & Travel	14,654	2.1%	14,991	2.3%	-2.2%
Biography	5,388	0.8%	5,941	0.9%	-9.3%
Total Nonfiction: Adult & Young Adult	119,288	17.4%	121,212	19.0%	-1.6%
Magazines	4,672	0.7%	4,882	0.8%	-4.3%
Total Miscellaneous	4,672	0.7%	4,882	0.8%	-4.3%
Total Adult Print	274,720	40.1%	280,243	43.8%	-2.0%
Art to Go	1,342	0.2%	1,392	0.2%	-3.6%
DVD (Movies/TV)	162,873	23.8%	172,217	26.9%	-5.4%
Express/DVD	16,606	2.4%	17,067	2.7%	-2.7%
Nonfiction DVD	11,999	1.8%	14,079	2.2%	-14.8%
Fiction on Disc	10,008	1.5%	12,149	1.9%	-17.6%
Nonfiction on CD	4,603	0.7%	5,431	0.8%	-15.2%
Compact Disc (Music)	33,267	4.9%	37,919	5.9%	-12.3%
Young Adult Video Games	6,191	0.9%	5,088	0.8%	21.7%
Circulating Equipment	803	0.1%	660	0.1%	21.7%
Discovery Kits	15	0.0%	0	0.0%	0.0%
Total Nonprint	247,707	36.1%	266,002	41.6%	-6.9%

FY19 Circulation by Type & Format

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	46,888	6.8%	34,732	5.4%	35.0%
Adult E-Book # Downloads	55,611	8.1%	46,326	7.2%	20.0%
Adult E-Magazines	11,900	1.7%	8,549	1.3%	39.2%
Adult E-Music # Downloads/Local Music Project	83	0.0%	100	0.0%	-17.0%
Adult E-Newspapers	12,547	1.8%	1,345	0.2%	832.9%
Adult E-Video Streaming: Library Channel	36,035	5.3%	1,851	0.3%	1846.8%
Total Adult E-Downloads	163,064	23.8%	92,903	14.5%	75.5%
Total Adult Circulation	685,491	100.0%	639,148	100.0%	7.3%

Children's Materials

Fiction	50,713	16.8%	52,058	17.2%	-2.6%
Comics	24,373	8.1%	20,842	6.9%	16.9%
Holiday	6,314	2.1%	6,365	2.1%	-0.8%
Picture: Big, Board, Easy	85,278	28.3%	88,125	29.1%	-3.2%
Readers	32,864	10.9%	32,416	10.7%	1.4%
Nonfiction & Biography	34,201	11.4%	35,236	11.6%	-2.9%
Magazines	414	0.1%	349	0.1%	18.6%
Total Children's Print	234,157	77.8%	235,391	77.7%	-0.5%

Video/DVD	41,934	13.9%	44,323	14.6%	-5.4%
Books on Disc	3,099	1.0%	3,382	1.1%	-8.4%
Read-Along set	4,071	1.4%	4,339	1.4%	-6.2%
Children's Music	2,889	1.0%	3,360	1.1%	-14.0%
Children's Video Games	2,016	0.7%	1,914	0.6%	5.3%
Read with Me Kits	384	0.1%	385	0.1%	-0.3%
Games & Toys	2,132	0.7%	2,311	0.8%	-7.7%
iDiscovery Kits	17	0.0%	0	0.0%	0.0%
Total Children's Nonprint	56,542	18.8%	60,014	19.8%	-5.8%

j E-Audio # Downloads	4,378	1.5%	3,068	1.0%	42.7%
j E-Book # Downloads	6,036	2.0%	4,328	1.4%	39.5%
Total Children's E-Downloads	10,414	4.5%	7,396	3.2%	40.8%
Total Children's	301,113	100.0%	302,801	100.0%	-0.6%

All Circulation by Type/Format

All Fiction	232,160	23.5%	233,414	24.7%	-0.5%
All Nonfiction and Biography	153,489	15.5%	156,448	16.6%	-1.9%
Picture books & Readers	118,142	11.9%	120,541	12.8%	-2.0%
Magazines	5,086	0.5%	5,231	0.6%	-2.8%
Total Print	508,877	51.4%	515,634	54.6%	-1.3%

FY19 Circulation by Type & Format

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	2,132	0.2%	2,311	0.2%	-7.7%
Art	1,342	0.1%	1,392	0.1%	-3.6%
DVD (Fiction, Nonfiction, & Express)	233,412	23.6%	247,686	26.2%	-5.8%
CD (Music)	36,156	3.7%	41,279	4.4%	-12.4%
Books on CD (Fiction & Nonfiction)	17,710	1.8%	20,962	2.2%	-15.5%
Read-Along Set	4,071	0.4%	4,339	0.5%	-6.2%
Video Games	8,207	0.8%	7,002	0.7%	17.2%
Read with Me Kits	384	0.0%	385	0.0%	-0.3%
Discovery Kits	32	0.0%	0	0.0%	0.0%
Circulating Equipment	803	0.1%	660	0.1%	21.7%
Total Nonprint	304,249	30.7%	326,016	34.5%	-6.7%
Total E-Downloads	173,478	17.5%	100,299	10.6%	73.0%
Total In House/Undefined	2,880	0.3%	2,899	0.3%	-0.7%
Total Adult Materials (including e items)	685,491	69.3%	639,148	67.6%	7.3%
Total Children's (including e items)	301,113	30.4%	302,801	32.0%	-0.6%
Grand Total (Adult + Children's + Undefined)	989,484	100.0%	944,848	100.0%	4.7%