

BOARD OF TRUSTEES

AGENDA

5:05 pm – 2nd floor Board Room

April 26, 2018

Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Kellee Forkenbrock

Carol Kirsch

Robin Paetzold

Monique Washington, Vice-President

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

A. Approve Regular Minutes of Library Board of Trustees March 22, 2018 meeting.

4. Items for Discussion/Action.

A. Policy Review: 816: Library Access for Sex Offenders Convicted of Sex Offenses Against Minors.
Comment: This is the proposed policy after discussion at the January, February, and March meetings. Changes are suggested. Board action required.

B. Policy Review: 803: Event Board.

Comment: This is a regularly scheduled policy review. No changes recommended.

C. Policy Review: 804: Free Materials Distribution.

Comment: This is a regularly scheduled policy review. No changes recommended.

D. Policy Review: 805: Display Policy.

Comment: This is a regularly scheduled policy review. Staff recommend changes. Board action required.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

E. NOBU Funding Request.

Comment: The staff request funding to move forward with strategic plan initiative to digitize early years of the *Iowa City Press-Citizen*.

F. Accept work on project to remodel the Computer Lab.

Comment: The contractor has completed work on the project.

G. Election of Officers.

Comment: A slate of officers for FY19 will be presented by the Nominating Committee.

6. Staff Reports.

- A. Director's Report. Pedestrian Mall update, Equity Toolkit.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Spotlight on the Collection.
- E. Miscellaneous.

7. President's Report.

8. Announcements from Members.

9. Committee Reports.

- A. Foundation Members.
- B. Director Search Committee.

10. Communications.

11. Disbursements.

- A. Review MasterCard Expenditures for March, 2018.
- B. Approve Disbursements for March, 2018.

12. Quarterly Financial Reports.

- A. FY18 Third Quarter Receipts and Expenditures.

13. Quarterly Use Reports.

- A. FY18 Nine-Month Output Measures.
- B. FY18 Nine-Month Circulation by Area and Agency.
- C. FY18 Nine-Month Circulation by Type and Format.

14. Set Agenda Order for May Meeting.

15. Adjournment.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

**Iowa City Public Library
Meeting Agendas and Other Significant Events**

APRIL 26, 2018	MAY 24, 2018	JUNE 28, 2018
<p>Meet as Members of Friends Foundation</p> <p>Policy Review: 803: Event Board 804: Pamphlet Distribution 805: Displays 816: Library Access for Sex Offenders Convicted Of Sex Offenses Against Minors</p> <p>President Appoints to Foundation Board</p> <p>Review 3rd Quarter Statistics and Financials</p> <p>Departmental Reports: CH, CLS, IT</p> <p>Election of Officers</p> <p>OTHER: Looking Forward, 4/22 Volunteer Recognition, 4/25</p>	<p>Skype session with Director Search consultants</p> <p>Departmental Reports: AS, CAS</p> <p>Policy Review: 806: Meeting Room and Lobby Use</p>	<p>Director Evaluation</p> <p>Develop Ideas for Board Annual Report</p> <p>Departmental Reports: CH, CLS, IT</p>
JULY 26, 2018	AUGUST 23, 2018	SEPTEMBER 27, 2018
<p>Review Board Annual Report</p> <p>Adopt NOBU Budget</p> <p>Strategic Planning Update</p> <p>Departmental Reports: AS, CAS</p>	<p>Review Annual Staff Report</p> <p>Review 4th Quarter Statistics and Financials</p> <p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: Annual Board Dinner</p>	<p>Budget Discussion</p> <p>Departmental Reports: AS, CAS</p>
OCTOBER 25, 2018	NOVEMBER 15, 2018	DECEMBER 20, 2018
<p>Budget Discussion</p> <p>Review 1st Quarter Statistics and Financials</p> <p>Departmental Reports: CH, CLS, IT</p>	<p>Departmental Reports: AS, CAS</p>	<p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: Arts & Crafts Bazaar, 12/8 Inservice Day, 12/14</p>
JANUARY 24, 2018	FEBRUARY 28, 2019	MARCH 28, 2019
<p>6 month Strategic Planning Update</p> <p>Review 2nd Quarter Goals/Statistics and Financials</p> <p>Departmental Reports: AS, CAS</p>	<p>Appoint Nominating Committee</p> <p>Set Calendar for Next Fiscal Year</p> <p>Departmental Reports: CH, CLS, IT</p>	<p>Appoint Committee to Evaluate Director</p> <p>Departmental Reports: AS, CAS</p>



BOARD OF TRUSTEES

Minutes of the Regular Meeting March 22, 2018

DRAFT

Members Present: John Beasley, Kellee Forkenbrock (in at 5:10 pm), Janet Freeman, Adam Ingersoll, Carol Kirsch, Jay Semel, Monique Washington (in at 5:39 pm).

Members Absent: Diane Baker, Robin Paetzold.

Staff Present: Terri Byers, Maeve Clark, Susan Craig, Kara Logsden, Patty McCarthy, Elyse Miller, Brent Palmer, Angela Pilkington.

Guests Present: None.

Call Meeting to Order. President Semel called the meeting to order at 5:07 pm.

Public Discussion. None.

Approval of Minutes.

The minutes of the February 22, 2018 Regular Meeting of the Library Board of Trustees were reviewed. A motion to approve the Regular Minutes was made by Freeman and seconded by Kirsch. Motion carried 5/0.

Items for Discussion/Action.

Approve Contract for Director Search Consultant. This is the contract Assistant City Attorney Eric Goers negotiated on behalf of the library. Craig is happy with it. Kirsch asked if it mattered that the City and Library were both used as the entity. Craig said she asked Goers about this and it is not a problem. Beasley mentioned the fee structure. A motion to approve the contract with Bradbury Miller Associates as presented was made by Ingersoll and seconded by Freeman. Motion carried 6/0.

Policy Review: 812: Hours of Service. Craig said this policy is usually reviewed in February with the calendar but she wanted to include the data from the March user survey in which changing Saturday hours was proposed. Craig said about half of respondents had no preference, but of the others nearly three to one people preferred to leave the Saturday hours as is. Ingersoll asked if we are busy from 5:00 to 6:00 pm on Saturdays. Logsden said there are people in the building but they are not using public service desks much during that hour. Craig noted other changes allowing the building be open for large community events. A motion to approve the policy with the changes recommended by staff was made by Kirsch and seconded by Forkenbrock. Motion carried 6/0.

Policy Review: 816: Library Access for Sex Offenders Convicted of Sex Offenses Against Minors. Craig presented the policy with language she feels comfortable with, as directed by the Board last month. She consulted with Eric Goers and Iowa City Police Captain Troy Kelsay in developing the language. Ingersoll asked what case-by-case basis meant. Craig said it means a defined event, one time. Semel is concerned about the "after consultation" language. Beasley does not want the Library Director to be responsible for making such a decision and believes the Board should make the decision. Kirsch believes this is a matter of trust in the director to capably do her job. Ingersoll believes the Library Director should have this responsibility. He believes the library should be one of the first institutions into which someone should be able to make a path to restitution. Semel said he talked with Eric Goers and an appeal to the entire Board is part of the public record. Ingersoll said there are other libraries already permitting the library director to make the decision. He supports going back to the City for more specific language in which the director relies on law enforcement when making a decision about permitting someone to be in the building. Washington asked if someone would be watching the person while they are here. Craig said staff would be informed that the person has permission to be in the building, a photo of the person would be distributed to public service desks, and staff would be informed where the person would be. Ingersoll asked if this has been discussed with staff. Craig said there was discussion with the management group at an all staff meeting, and some departmental meetings. Craig believes the staff are torn the same way the Board is torn and they lean toward having the Director make the decision. Freeman thinks the appeal process is sufficient. The Library Board directed Craig to consult with Goers and law enforcement and come back with revised language next month.

Staff Reports.

Director's Report. The Board left at 6:11 pm to take a tour of the new Digital Media Lab. The Board reconvened in the Board Room at 6:22 pm. Craig went to a Ped Mall upgrades meeting today. Bid opening is next Tuesday. Craig reminded the Board of the work that will take place during the first phase, on Dubuque St from Washington St to the fountain to the end of the playground. She said there will be a couple of awkward summers coming up and she will keep the Board posted.

Departmental Reports:

Adult Services. Clark said the Archives Crawl was the first program in the Media Lab and it was a great way to kick off the new service/space.

Community & Access Services. Logsden said February was love your library month and our patrons do love us. She is looking forward to National Bookmobile week, which we have expanded from just one day to a week-long celebration. We cancelled Bookmobile service for two days because of weather but we learned the vehicle drives well in snow. Seventy-two people came on the bookmobile during the Big Grove event.

Development Office Report. McCarthy is working on the invitation list for the Looking Forward event on 4/22, which is Earth Day. She said it will be an intersection of science and art. An Iowa City native, who is a scientist, will talk about his research. We continue to have Eat out to Read fundraisers. The Big Grove event garnered \$800 for the library.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

President's Report. Committee to evaluate Craig's performance. Semel requested Beasley to chair the committee. Washington and Forkenbrock were also asked to serve and agreed to do so.

Announcements from Members. None.

Committee Reports.

Foundation Members. No report.

Director Search Committee. Kirsch reported during the discussion on the contract with Bradley Miller.

Communications. None.

Disbursements.

The MasterCard Expenditures for February, 2018 were reviewed. A motion to approve the disbursements for February, 2018 was made by Ingersoll and seconded by Beasley. Motion carried 7/0.

Set Agenda Order for April Meeting.

Sex Offender policy.

Appoint Board members to Foundation Board.

Policy review.

Adjournment. A motion to adjourn the meeting was made by Freeman and seconded by Forkenbrock. Motion carried 7/0. President Semel closed the meeting at 6:37 pm.

Respectfully submitted,
Elyse Miller

Policy Review of 816: Library Access for Sex Offenders Convicted of Sex Offenses against Minors

Issues/Background

During your regular policy review in January, public input was heard advocating for the director to be allowed to use some discretion giving permission for individuals convicted of a sex offense against a minor to be on library property. The Board chose to continue the discussion at their February meeting and asked Assistant City Attorney Eric Goers to attend.

Additional public input was heard in favor of a less restrictive policy. The Board asked for language to be drafted that the director would be comfortable with to consider at their March meeting.

At the March meeting, there were concerns about providing stronger language regarding the director's relying on the advice of law enforcement personnel. I consulted with Eric Goers and he suggested the proposed language. Captain Troy Kelsay of the Iowa City Police Department is comfortable with this language.

Prepared by,
Susan Craig

816 Library Access for Sex Offenders Convicted Of Sex Offenses Against Minors

See also related policy Library Use (809), Iowa Code (692A)

- 816.1 The purpose of this policy is to ensure that the Library is in compliance with Iowa State law that excludes sex offenders (defined as a person who is required to be registered in the Iowa Sex Offender Registry) convicted of sex offenses against minors from public libraries. This policy adopts the definitions of Iowa Code Chapter 692A, as amended.
- 816.2 The Library Director acts as "library administrator" for purposes of Iowa Chapter 692A. The Library Director ~~will not~~ may give the written permission required by Iowa Code Section 692A.113(f) for sex offenders convicted of sex offenses against minors to be present on library property, including the Bookmobile. Such permission may be granted after consultation with law enforcement and/or other appropriate governmental officials. The Director will give strong deference to the recommendations of law enforcement personnel. Permission may be granted only for a single, specific visit. Issuance of a library card to a sex offender convicted of sex offenses against minors does not constitute written permission from the library administrator for that offender to be present on library property, or on the Bookmobile. Individuals may appeal this decision, as it relates to them, to the Library Board of Trustees.
- 816.3 Sex offenders convicted of sex offenses against minors may be eligible for library service, depending on their residence address. They may register for a card directly via telephone or online with the Community and Access Services Coordinator, or by designee, making arrangements for a person of their choosing to select, check out, and return materials using that card. Under any of these circumstances, a sex offender convicted of sex offenses against minors will remain responsible for all activity on their card. They may access information resources via telephone or online. If eligible they may participate in the At Home program.
- 816.4 Sex offenders convicted of sex offenses against minors may not loiter, as defined under Iowa Code Section 692A.113(g), as amended, within three hundred (300) feet of library property, including the Bookmobile.
- 816.5 Violations of this policy will be immediately reported to law enforcement, and violators will lose all library privileges.

Adopted: 7/23/09
 Revised: 9/24/09
 Revised: 9/27/12
 Reviewed: 12/18/14
 Revised: 01/25/18
 Revised: 04/26/18

803 Event Board Policy

Proposal: A routine staff review generated no recommended changes to the Event Board Policy.

Issues: The Event Board is the bulletin board on the west side of the Lobby above the counter with free giveaways. The Event Board Policy is utilized daily to help patrons understand what may and may not be posted on the Event Board. The policy also provides guidelines and priorities for what staff may or may not post.

The major issue with the Event Board is the amount of space dedicated to public postings. During most of the year we receive more posters from the community than we have space to post. The Board Policy provides guidelines for which items are a priority to post.

Posters from the community are accepted by staff at the Help Desk and items ineligible for posting are recycled or returned to the patron with an explanation for why we cannot post their item.

The Help Desk staff remove expired posters and put up new posters each morning. Decisions about posting priorities are guided by a flow sheet based on the Event Board Policy. For example, when we have more posters than space allows, we prioritize postings for events in Johnson County and remove postings for events outside of the county. Likewise, we take down larger posters, typically 12" x 18", so we can fit multiple smaller posters on the Board. All flyers are stamped, "Posted by Iowa City Public Library" and staff write the date when the flyer should be removed

Action Required: Review.

Prepared by: Kara Logsden, Community and Access Services Coordinator,
March 28, 2018

Review committee: Help Desk staff.

803 Event Board Policy

- 803.1 The purpose of the Library's public event board is to make space freely available to display information about events sponsored by or benefiting non-profit organizations (defined as those entities granted tax-exempt status by the IRS under section 501(c)(3) or other tax exempt sections of the Internal Revenue Code), a candidate's campaign committee (as defined in Iowa Code §68A.102(5)), a political committee (as defined by Iowa Code §68A.102(18), or a governmental subdivision, or a department/bureau of a governmental subdivision .
- 803.2 All items must be reviewed and posted by Library staff. Content of posters must meet existing laws regarding obscenity, libel, defamation of character, and invasion of privacy.
- 803.3 Petitions must be delivered to staff on a clipboard for display on the Event Board counter. Petitions must meet the same guidelines as Event Board postings and will not be posted for more than thirty days.
- 803.4 Posters announcing a series of events or ongoing meetings will be posted as space allows. These items will not be posted for more than thirty days, and, if space is limited, may not remain posted throughout the duration of the events or meetings.
- 803.5 Due to space constraints, posters may be limited because of size of the poster or the proximity of the event to Iowa City. Priority is given to events held in Johnson County and to smaller posters. Priority is also given to events sponsored by city departments or held in downtown Iowa City.
- 803.6 The Library will not be responsible for monitoring the continued display of any poster or petition. Because of space limitations, the Library cannot guarantee that all eligible posters will be displayed.
- 8037 Posting materials does not imply Library endorsement of content; nor will the Library accept responsibility for the accuracy of the statements made in such materials.
- 803.8 Name and contact information for the group sponsoring or benefiting from the event, and the date and location of the event, must be a part of the poster.

Adopted: 8/28/75

Revised: 1/23/86

Revised: 12/15/88

Revised: 1/24/91

Revised: 6/25/92

Revised: 11/16/95

Revised: 12/16/99

Revised: 11/21/02

Revised: 10/27/05

Revised: 2/26/09

Revised: 2/23/12

Revised: 4/23/15

Reviewed: 4/26/18

804

Free Materials Distribution Policy

Proposal: A routine staff review generated no recommended changes to the Free Materials Distribution Policy.

Issues: The 2012 review of this policy generated many suggestions for change. Six years after the implementation of changes, very few issues remain and the policy functions well to guide staff work in this area.

The Free Materials Distribution Policy is used by staff to evaluate and select materials for distribution to the public. We distribute free materials within the building from the Lobby, public service desks, tax form area, and the Free Materials shelves on the second floor.

The printing and information seeking behaviors of the world has changed. We've seen that change in the types of materials and number of tax forms we distribute. In FY11, the Library distributed over 28,500 free materials and 19,000 tax forms. In FY14, we distributed 29,567 free materials but only 7,661 tax forms. In FY17, we distributed 29,926 items and 2,497 tax forms. We do not distribute FAFSA federal financial aid forms and some governmental publications because they are no longer printed and sent for library distribution. The distribution of bus schedules, Modern Maturity, Iowa City Recreation Center Guide, Senior Center Guide, Little Village, and other similar publications remained consistent or increased.

Staff receive materials, manage inventory, restock, and assure the displays are organized and appealing each day. The displays are stocked before the Library opens and refreshed throughout the day.

Action Required: Review.

Prepared by: Kara Logsden, Community and Access Services Coordinator,
March 28, 2018

Review committee: Help Desk Staff

804 Free Materials Distribution Policy

- 804.1 The purpose of the Library's free materials distribution policy is to make space available for newspapers, magazines, pamphlets, forms, and other informational materials from local organizations and governmental agencies. Materials distributed will focus on information about local organizations, events, performances or cultural offerings; Iowa City and surrounding areas; tourism; public facilities; and current issues as well as frequently requested forms from local, state, or federal governmental agencies. Information about children's and parent's activities are distributed in the Children's Room, as space allows.
- 804.2 All items must be reviewed and displayed by Library staff. Name and contact information for the organization preparing the material must be listed.
- 804.3 The Library will distribute announcements of cultural, educational or recreational commercial events or services where the commercial advertising content is incidental to the informational value of its publication.
- 804.4 An emphasis will be placed on materials from or about Johnson County. The Library reserves the right to select items to be distributed and may reject otherwise qualified items due to limitations of space and lack of general interest. Materials may be stored and distributed at a later date if the materials are not time sensitive. In general, the Library will not purchase materials to distribute for free. If purchased, items must follow standard materials selection procedures.
- 804.5 The Library does not guarantee permanent space to any single publication.
- 804.6 The Library cannot assure the continued supply of any free materials.
- 804.7 Distribution of materials does not imply Library endorsement of content, nor will the Library accept responsibility for the accuracy of the statements made in such materials.

Adopted: 8/28/75

Revised: 1/23/86

Revised: 12/15/88

Revised: 1/24/91

Revised: 6/25/92

Revised: 11/16/95

Revised: 12/16/99

Revised: 11/6/02

Revised: 11/21/02

Revised: 9/7/05

Revised: 10/27/05

Revised: 2/26/09

Revised: 2/23/12

Revised: 4/23/15

Reviewed: 4/26/18

805 Display Policy

Proposal:

A routine staff review generated one recommended change to the Library's Display Policy.

Issues:

The Display Policy serves two purposes: Guide staff who develop displays and provide rules for community displays. When staff plan a display or someone contacts us to schedule a display, the Policy is reviewed to assure compliance with one of the purposes outlined in 805.1.

Spaces for Library displays are designated throughout the first and second floor. Spaces for community displays are located on the second floor, with spaces available near the Computer Lab and the North Wall at the entrance to the Digital Media Lab.

The Library provides display hardware to facilitate Library and community displays including T-walls and round wooden kiosks. More information and photos may be found online at <http://www.icpl.org/displays>. In addition, the Library has hardware to facilitate Library displays including A-Frame book displays, tables, and book towers.

Displays are rotated bi-weekly, monthly or bi-monthly depending on the location. Shorter pop-up displays are created when an author passes away or is in the news or if there is a current issue warranting a display. Displays are meant to cultivate serendipitous moments of discovery - micro-moments when something new is learned, a passion kindled, or a memory sparked.

In FY17 the Library hosted 25 displays from external groups and 52 formal displays prepared by Library staff. Informal displays that rotate bi-weekly are not counted in the overall total.

Many Library displays are created with the purpose of advancing and shedding light on social justice, racial equity and other important topics. In FY17 these included Confronting Violence-Improving Women's Lives, Juneteenth Writing & Art Contest Winners, Race in America, A to Z of Banned Books, Open Books Open Minds, National Hispanic Heritage Month, Operation Engage America (PTSD and Traumatic Brain Injury in Veterans), Books that Help and Heal, Transgender Awareness, Native American Heritage Month, Understanding Religions, Black History Month Trivia, Black History Month, Western Africa Before the Boats, Women's History Month, 1984 in 2017, Read with Pride, and Build a Better World.

Staff Recommendations:

805.12	Staff recommend adding a notice to inform the public that displays may be removed by staff if they remain past the scheduled end date for the display.
--------	--

Action Required: Review and adopt as amended.

Prepared by: Kara Logsdon, Community and Access Services Coordinator, March 28, 2018

Review committee: Help Desk and Public Relations & Marketing staff

805. Display Policy

- 805.1. The purpose of the Library's display facilities is to fulfill the Library's mission and increase awareness of Library resources. The Library provides limited display facilities for public use. Other spaces are available for Library or co-sponsored display use. Exhibits using these facilities shall further one or more of these purposes:
- A. To call attention to a theme related to Library services, collections or programs.
 - B. To bring together Library materials from several subject areas related to a theme of current interest.
 - C. To highlight current issues, events or other subjects of public interest.
 - D. To display original art, crafts, photographs or writings created by Iowa artists or contained in traveling exhibits.
 - E. To explain the activities of, or issues of interest to, local organizations and agencies engaged in educational, recreational, cultural, intellectual or charitable activities.
 - F. To display interesting collections or hobbies of local residents.
- 805.2 The Library assumes no responsibility for theft, loss, damage or destruction of items left for display.
- 805.3 All displays must meet existing State and Federal laws on obscenity, libel, defamation of character or invasion of privacy.
- 805.4 The Library does not accept responsibility for ensuring that all points of view are represented in any single display. Granting of permission to display materials does not imply Library endorsement of content, nor will the Library accept responsibility for the accuracy of statements made in such materials.
- 805.5 The Library reserves the right to refuse display space to exhibits which, in its opinion, do not further the purpose in Section 805.1.
- 805.6 Library-produced or solicited displays have priority over displays proposed by non-Library groups or individuals. Priority for displays is given to groups and individuals within Johnson County.
- 805.7 Public requests for displays of original art must be submitted for approval. The Art Advisory Committee may be consulted for questions related to public requests to display original artwork.
- 805.8 Sale of anything other than items which promote the mission or goals of the Iowa City Public Library is prohibited. Library display space may not be used as a sales gallery.
- 805.9 Name and contact information for the group or individual preparing the display must be a part of the display.
- 805.10 The Library may designate spaces for particular types of displays to make best use of display units and/or to make accessible to the intended audience.
- 805.11 All displays must adhere to established guidelines for mounting.

805.12 A single group or individual is limited to a single one-month display in a twelve-month period. Library staff may remove displays remaining past the scheduled end date.

Adopted: January 28, 1982

Revised: August, 1982

Revised: 1/23/86

Revised: 12/15/88

Revised: 3/10/92

Revised: 6/25/92

Revised: 11/16/95

Revised: 12/16/99

Revised: 11/21/02

Revised: 10/27/05

Revised: 2/26/09

Revised: 2/23/12

Revised: 4/23/15

Revised: 4/26/18



Digitizing Iowa City's Historical Local Newspapers: Providing Better Access to Iowa City History

To: Iowa City Public Library Board of Trustees
From: Susan Craig, Director
Anne Mangano, Collection Services Coordinator
Date: April 17, 2018
Re: NOBU Funding Request to Support Contracting with Advantage Companies of Cedar Rapids to Digitize Historic Iowa City Newspapers

One of our most valuable resources for patrons is our local newspaper, an important record of local historical events interpreted through the people who lived at the time. Digitizing our local newspapers will provide better and faster access to our archives and preserve local historical knowledge for future generations.

The Iowa City Public Library provides access to local newspapers in a couple of ways. We have wide coverage through our holdings of microfilm, which are rolls of film containing each page of the newspaper. Patrons must scan through the roll to find the page of the paper they need. You cannot search for an article efficiently without knowing the exact date and page. We have indexed the local paper to aid in the searching of the paper, but this index only covers 1962 to the present, so most of the early papers have no guide. Although our microfilm holdings provide the most coverage of our local newspapers, it is not comprehensive. We are missing some of the papers, such as the *Iowa Citizen*, a predecessor of today's *Press-Citizen*. Our microfilm collection is not in perfect condition, containing a number of split reels mended by tape—a sign that it is well used by the public. We also provide digital access to *NewspaperARCHIVE*, a database of national and international historical newspapers, including some of the early Iowa City papers. This database is also far from complete, containing large time gaps. It sometimes only provides a few dates in a year.

As part of the Library's FY18 Strategic Plan, staff have studied costs and processes for digitizing local newspapers. Digitizing our own microfilm collection would require renting special equipment, hiring and training temporary staff to scan the images, and staff time to build a searchable website. Because some of our microfilm reels contain damages, the conditions for digitizing are not ideal.

Many libraries in Iowa have worked with The Advantage Companies to digitize their newspaper holdings. The Cedar Rapids company is a repository site for the State Historical Society of Iowa, holding both paper and microfilm copies of Iowa's historic newspapers. They have a more complete run of early Iowa City newspapers than we do and, in what we share, have cleaner copies, providing better quality images. This year, the Cedar Rapids Public Library worked with

Advantage to release an impressive digital archive of *The Gazette*. *The Marion Reg*
Dubuque Witness are also available through their public libraries, digitized by Advantage.

Advantage would digitize their Iowa City newspaper holdings that are currently out of copyright, creating a digital archive from 1849 to 1923. They would include a hard-drive copy of every newspaper page scanned and process and format all images, including OCR (optical character recognition), so the text is searchable. They would also build a website, uploading all images, so our patrons can both browse the paper and search using keywords. They would also provide a link to all of the Iowa newspapers and city directories they have scanned for other institutions in the state. The project would take 8-10 weeks.

We are requesting that \$34,000 from the FY18 NOBU Budget be authorized for this project. There are several items originally approved for NOBU funding that we are either not moving ahead with (Art Gallery) or that will require less support than originally budgeted (Computer Lab, Director Search). Funding is available.



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

April 20, 2018

Iowa City Library Board of Trustees
Iowa City, Iowa

Re: Iowa City Public Library Computer Lab Renovation

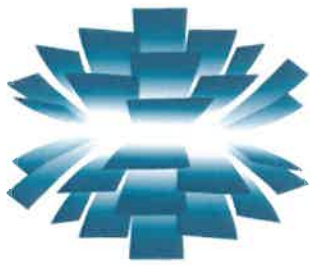
Dear Library Board:

I hereby certify that the Iowa City Public Library Computer Lab Renovation has been completed by Selzer Werderitsch Associates of Iowa City, Iowa in substantial accordance with the plans and specifications prepared by Engberg Anderson Architects.

The project was bid as a unit price contract and the final contract price is \$92,500.

I recommend that the above-referenced improvements be accepted by the Iowa City Library Board.

Sincerely,
Brett Zimmerman
Civil Engineer



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • www.icpl.org

TO: Library Board
FROM: Susan Craig, Library Director
DATE: April 17, 2018
RE: Ped Mall work and the Library Building Rental Space

During the design work on the Ped Mall reconstruction (Phase 1 that includes Dubuque St, the fountain and some area to either side of the fountain begins the end of April), it was recognized that to correct elevation and drainage issues the surface of the mall would be raised by about five inches in several areas. This created an issue with the west entrance to the Library building which is currently rental space.

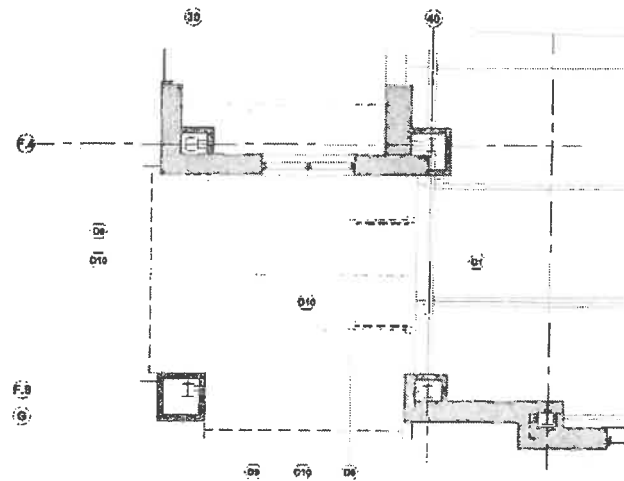
Working with the fact that the exterior surface was being raised five inches and a need to keep the entrance handicapped-accessible, a design has been developed (see attached) that involves enclosing the exterior space under the 2nd floor and creating a vestibule. Once inside the vestibule, the surface will slope down to the entrance doors that are being inset to create enough space for the slope. The tenants are very happy with this solution because they gain a vestibule that will help them better control the temperature in that area of the building. This building improvement will not affect the Library's budget.

Although pedestrian traffic on the Ped Mall will be hindered this year, much like it was on Washington St. two years ago, the Library entrances will not be affected. Phase 2, which begins in April 2019, will include the area around the Library.

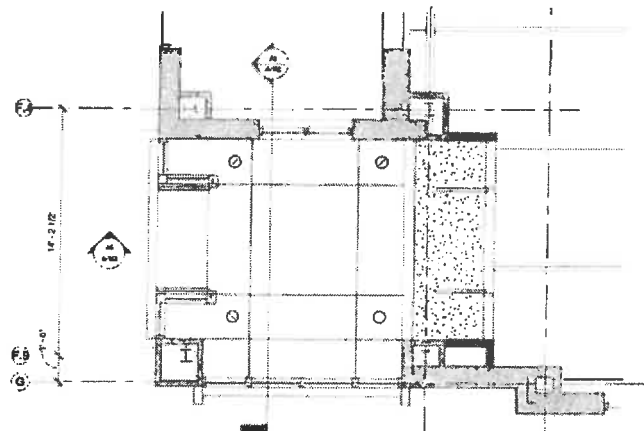
Library Building - West entrance

Agenda Item 6A-2

Currently →
door is inset,
the square entrance
space is open.

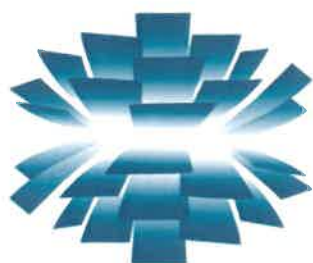


Planned in conjunction
with Ped Mall
reconstruction.
Entrance is enclosed
creating a vestibule.



Ped Mall elevation is being raised to
improve drainage on the ped mall.
Inside the new entrance the floor
will slope within ADA guidelines.
A new interior door is inset a few
feet to accommodate the slope.

SC



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • www.icpl.org

TO: Library Board

FROM: Susan Craig, Director

DATE: April 18, 2018

RE: Library Participation in City's Racial and Socioeconomic Review Toolkit

Last year as part of the City's strategic plan the process of an equity toolkit was utilized by selected City departments. Attached is a City memo that reviews the process and reports on what has been done. This year departments chosen to participate include the Library, Parks & Recreation, Fire, and Housing Authority. This is important work and I wanted to let you know we are participating.

We discussed possible areas we could focus on at a recent all staff meeting. From that discussion we have chosen these initiatives:

Library Fines and Fees

Determine if any populations are adversely affected and denied library services due to fines and fees.

Interactions with Teens

Monitor conduct reports regarding youth and teens to determine if racial minorities are disproportionately affected. Identify ways to ensure fair and equal treatment.

Access to information about library services (new)

Study the ways that racially diverse groups obtain information about library services with a goal to improve information delivery to identified populations.

We will keep you posted on our progress.



CITY OF IOWA CITY MEMORANDUM

Date: September 15, 2016
To: Geoff Fruin, City Manager
From: Stefanie Bowers, Equity Director
Re: Racial and Socioeconomic Review Toolkit

Introduction:

City staff are advancing social justice and racial equity through several projects that are a part of the City Council's Strategic Plan for 2016-2017 to foster a more inclusive, just and sustainable Iowa City.

Background:

In November 2015, members of the City Council and City staff attended a one-day training led by Julie Nelson, the Executive Director for the Government Alliance on Racial Equity. The training focused on how local governments can work towards racial equity. Since that time, the Council's Strategic Plan for 2016 and 2017 has prioritized City work plans and organizational infrastructures. One such item is to implement a racial and socioeconomic equity review toolkit to advance social justice and racial equity.

Discussion:

In July of this year, City staff from Neighborhood and Development Services, Transportation and Resource Management, Police, Human Resources, Human Rights and Finance began work on a one-year pilot use of a racial and socioeconomic review toolkit.

A toolkit is a process that involves using a series of questions to review and evaluate programs, policies or initiatives. A racial and socioeconomic equity review toolkit will assist City staff and the City Council in working towards racial equity by providing a process that identifies when the City's policies or practices are causing different outcomes for certain populations. Other cities that currently use similar toolkits include Seattle, Washington and Madison, Wisconsin.

The review tool being used by City staff has three stages:

- I. What is the impact of the proposal on determinants of equity?
- II. Who is affected?
- III. Any opportunities for action?

During the pilot, the toolkit will be used to evaluate two current procedures, policies, programs or services and one new procedure, policy, program or service for each of the above listed departments. Interdepartmental teams will further assist in implementing and using the toolkit for the departments. The interdepartmental teams will include staff from all levels of the organization. A year after the pilot implementation, the selected departments, with feedback and input from the interdepartmental teams, will review its progress in a memo to Council. The memo will evaluate the toolkit, outline any recommendations for future use, and determine what departments should be further included in using a toolkit.

The following provides the items each department will be reviewing.

September 15, 2016
Page 2

Human Resources

1. Internal job posting process
Determine whether any employee groups are placed at a disadvantage through the current internal job posting process.
2. Advertising/promotion of employment opportunities to the community
Determine whether our current methods of job advertisement are effectively informing racially diverse residents in the community of employment opportunities with the City.
3. Redaction of candidate names on application materials (new)
Study whether the redaction of names from employment applications may result in an increase in the number of candidates from racially diverse groups being selected for interviews (reducing unconscious bias in screening).

Neighborhood & Development Services

1. Utilization of nuisance complaint services
Monitor housing complaints throughout fiscal year 2017 and chart by Census Tract to determine if the current complaint procedure is equitably used by neighborhoods, factoring in age and location of housing.
2. Increased notification for rezoning and subdivision applications
Notify all households within 300 feet of rezoning and subdivision applications by letter (currently only property owners are notified by letter) to determine whether the notification process reaches all populations in the community equitably.
3. Review public bike rack locations throughout the community (new)
Evaluate if public bike rack placements equitably serve the population.

Police

1. Juvenile curfew standard operating guideline
Review the standard operating guideline on handling juvenile curfew violations to determine if the Department's process of addressing such violations is equitable.
2. Public hours at the Iowa City Animal Care Center
Evaluate the public hours at the Animal Care Center and determine whether a change of hours would have an impact on equity or not.
3. Online complaint filing process (new)
Determine whether the implementation of an online complaint filing process will have an impact on equity or not.

Finance

1. Review utility billing late fee charge and process
Determine whether any populations are placed at a disadvantage by the current process.
2. Review request for proposal (RFP) process in purchasing manual
This review will evaluate ways to promote fair and equitable treatment of vendors.
3. Evaluate a grants management policy (new)
This will be an evaluation to identify the impact of grants on equity.

Human Rights

1. Track addresses for complaints filed alleging discrimination
Monitor complaints filed during fiscal year 2017 by the respondent's address and chart by Census Tract. This will be used to determine in which areas of the City persons feel most discriminated and then increase outreach in those areas to improve outcomes.
2. Complaint Process (new)

Determine whether the implementation of an online submission complaint process will result in an increase in the number of complaints filed by making the process more accessible.

Transportation and Resource Management

1. Bus Route Change Procedures
Determine that as bus route changes are implemented that there are no adverse impacts to specific populations.
2. Bus Pass Program
Evaluate the way bus passes are distributed and when they can be utilized so that they do not adversely impact any groups in how they are distributed or how and when they can be used.
3. Bicycle Sharing Program (new)
Determine that as the program expands, access is provided to all community members.

Children's Services Report
 Prepared for the Iowa City Public Library Board of Trustees, April 2017 meeting
 By Angela Pilkington, Children's Services Coordinator

Programming

We have had a full month of programming and a very full slate of upcoming programs.

We had a surprise hit this past weekend with a Fancy Nancy Tea Party. We had over 106 in attendance! Fancy Nancy is a popular children's book character, for those of you not in the know. She loves being Fancy! We served tea, in our fanciest tea cups, and ate fancy cookies and fancy tea sandwiches.



Our annual Tween Poetry event was also very successful. Tweens took part in a half day of learning and writing all different types of poetry, and having fun while doing it! They also worked on their public speaking by presenting at least one of their poems they had written to family and friends at the end of the program.

We have been busy out in the community as well! We attended the Week of the Young Child event at the Iowa Children's Museum and were able to talk to more than 500 people about the library. We also had a booth at the Iowa City Parks & Rec STEAM Festival.

Looking ahead

Our 2nd Annual STEAM Festival will be held on Saturday, May 5th from 11-3. We are excited to partner with several local organizations to bring Science, Technology, Engineering, Art and Math to life in fun and engaging hands-on activities. This event is made possible by the Friends Foundation and the HAV life Foundation.

We are excited to put the final touches on this year's Summer Reading Program, Libraries Rock! We are busy setting up school visits and reaching out to summer camps about coming to the library or to a bookmobile stop this summer. We also just finished shooting our Summer Reading promotional video that we will send to the school and for the website. Look for it soon, it was a great time reliving the 90's!

To kick the summer off we will be partnering again with The Summer of the Arts to bring ABC Day, formally known as Children's Day, for a full day of fun and entertainment for the whole family to enjoy. This year's date is June 2 and because of the Ped Mall reconstruction we have been forced to relocate for the day. You will find all the activities up and down Clinton Street this year and possibly next year as well. I hope to see you all there!

Children's Staff in our 90's clothes getting ready for Libraries Rock!



Collection Services Department Report

Prepared for the April 26, 2018 Meeting of the Iowa City Public Library Board of Trustees
Anne Mangano, Collection Services Coordinator

Enjoy Free Access to the New York Times with Your Library Card



Stay up-to-date with the latest news using your library card. The Iowa City Public Library now offers free access to *The New York Times* website. You can read from home, on the go with your phone, or inside the Library. To use, create an account with *NYTimes.com* using your personal email address. If you are outside the Library, you'll also need to put in a unique access code for ICPL (found on our website). The code gives you 72 hours of free access. Once this time is up, you must redeem the code again. There is no limit to the amount of times a patron can redeem the code. During the month of March, patrons completed 1,013 sessions and read

2,916 articles.

Access to *The New York Times* is part of the Digital Johnson County initiative, a joint effort by the Iowa City Public Library, the Coralville Public Library and the North Liberty Community Library to collectively offer digital resources, saving money for all three libraries and expanding access throughout our communities. ICPL's service area includes residents of Iowa City, Hills, Lone Tree, University Heights, or rural Johnson County. For more details, go to icpl.org/nytimes.

Stream thousands of movies for free through Kanopy with Your Library Card



Beginning May 1st, the Iowa City Public Library will offer Kanopy to service area residents. Kanopy is a streaming video service that has over 30,000 films and counting, adding about 200-300 new titles per month. They specialize in independent films, documentaries, classic and early films, international

cinema, and educational videos, such as *The Great Courses*. Find great movies, including *His Girl Friday*, *M*, *I Am Not Your Negro*, *Life Itself*, and *A Girl Walks Home Alone at Night*. Kanopy allow us to strengthen our movie title offerings while expanding our digital collections platform.

Users can stream 8 movies per month. Apps are available for iOS, Android, and Roku. As a user you can create watchlists, share films on social media, embed clips in websites, make playlists, and comment or rate a film. All films on the site come with public performance rights so the Library can use Kanopy for movie programming. Once launched, more information will be available at icpl.org.

INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD (April, 2018)

Brent Palmer, IT Coordinator

Virtual Branch Update

Blog

Over the past few years, our Blog has served as a source of dynamic content for the site and the means for staff to contribute. While we want to retain that functionality we are moving away from the "blog" format. One big element of the blog were posts designed to highlight resources and make recommendations to the public. We've created a "staff picks" application [www.icpl.org/picks] that is easier for staff participation. We are also moving news-related posts elsewhere. This will make it easier to prevent old or irrelevant content from staying on the site. What is left is a mixture of "from the reference-desk" posts and other things. We are in the process of trying to figure out how to continue to present that content.

Calendar

Our calendar is the online face of our meeting rooms, one of the most used services of the library. The calendar is used by the staff and the public for scheduling meeting rooms and supporting patron registration for library programs. The calendar is also integrated into other parts of the Virtual Branch, including our digital signs, the mobile app, and home page. It generates notifications and reports to staff. For example, the Maintenance department uses daily reports on when to open or close the walls of Meeting Rooms A, B and C. In short, it is a highly customized solution for our intricate needs. It has been working extremely well but we already have a long list of changes that are needed. One of the main improvements is to work on the default page which is geared toward patrons and staff who want to schedule an event. We want to make it more user-friendly for patrons who are looking for what's happening in the library. Those changes are scheduled to begin at the end of this fiscal year and extend into FY19.

Video

In the past, our primary way of sharing video was through our cable TV channel. People now watch content from the web more than traditional cable services. We continue to improve our online options for streaming library video content from our website. Our web intern is working on revamping this part of our website. Over the last year, we moved our videos from being locally hosted on our own server over to YouTube (the videos are embedded on the page but come from YouTube). The new version of our video page will mean that it is more tightly integrated into rest of the site. We will also continue to look at options for live streaming events in the future.

Homepage

Both the Calendar and the Blog have been represented on the homepage of the site for years. And now "Staff Picks" and New Items are also featured. These take the form of blocks of dynamic content. As these applications evolve, how we present them on the homepage also will change. We continue to have spirited discussions about how the home page should look. Should we show all events or just library events in the calendar block? With all the covers from staff picks, is the homepage too visually busy? One of the most difficult parts of the job for our webmaster is dealing with difference of opinion about this. But one of her strengths is using data and feedback as evidence of what our users prefer.

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 April 26, 2018

Cheers For Our Volunteers

The partnerships between the volunteers who serve as Friends Foundation Board or committee members, and the volunteers who help at the Book End, with our department are key to the fundraising success of the ICPL Friends Foundation. Every April, all of the Library's volunteers are celebrated, with special recognition given to those who've reached milestones in the number of hours donated. Following are the 76 volunteers with the Development Office. We couldn't do what we do without their dedication, enthusiasm and love of ICPL!



Diane Baker, Friends Foundation Board	Archie Greene, Book End	Doug Noland, Book End
Ben Batzer, Book End (100 hours)	Bruce Guither, Friends Foundation Committee	Jenny Olson, Friends Foundation Board
Kate Beihl, Friends Foundation Committee	Jean Hagen, Book End	Maria Padron, Book End
Wesley Beary, Friends Foundation Board	Mitch Hames, Friends Foundation Board	Al Paxton, Book End
Beth Beasley, Book End	Soroyah Hamilton, Book End	Janet Peterson, Book End (100 hours)
Ruth Bradley, Book End	Josh Harris, Book End	Lillian Pollard, Book End (100 hours)
David J. Bright, Friends Foundation Board	Cheryl Hetherington, Book End	Linda Prybil, Book End
Katy Brown, Friends Foundation Board	Roxanne Hughes, Book End	Esther Retish, Book End
Sukie Brown, Book End	Adam Ingersoll, Friends Foundation Board	Emma Rifai, Book End (100 hours)
Susan Bryant, Book End (200 hours)	Becky Johnson, Book End	Molly Roberts, Book End
Terri Caplan, Book End	Brian Kleis, Book End	Eileen Robinson, Book End (1,500 hours)
Susan Carroll, Book End (200 hours)	Michael Lensing, Friends Foundation Board	Jeff Rudolph, Friends Foundation Board
Jeanette Carter, Book End	Stephanie Linnell, Book End	Katie Runde, Friends Foundation Board
Cheryl Clamon, Book End	Mary MacNeil, Book End	Deb Schultz, Book End (300 hours)
Lori Cochran, Book End	Dave Martin, Book End (300 hours)	Ellen Segar, Book End
Bridget Conroy, Book End	Diane Martin, Book End	Elizabeth Sheridan, Book End
Donna Davis, Book End	Claire Matthews, Book End	Charlotte Sojka, Book End
Jim Davis, Book End	Barb McFadden, Book End	Joy Smith, Friends Foundation Board
Peggy Doerge, Friends Foundation Board	Alison McGoff, Book End	Julie Spencer, Book End
Jean Donham, Book End	Lynnda Millard-Sanborn, Book End	Barbara Stehbens, Book End (200 hours)
Susan Eberly, Book End	Julie Monson, Friends Foundation Board	Andy Swanson, Friends Foundation Board
Laura Ebinger, Friends Foundation Board	Anna Moyers, Friends Foundation Committee	Donna Valiga, Book End (100 hours)
Pam Ehrhardt, Book End	Ken Murdoch, Book End	Chris Vincent, Book End & Friends Foundation Board (200 hours)
Catherine Erickson, Friends Foundation Board	Michelle Nagle, Book End (400 hours)	Shannon Wright, Book End
Lana Godlewski, Book End	Bonita Nathan, Book End	
Daniel Goldenstein, Book End	Nola Naughton, Book End	

By Casey Maynard, Children's Librarian at the Iowa City Public Library

Looking for new books to share with your family or special gifts for young loved ones? The Iowa City Public Library has you covered with these new picture books.

Emily Gravett's latest title, "Old Hat," follows Harbet who is having a hard time fitting in. Harbet loves the hat his grandmother knitted for him; it's warm and cozy. But there's one problem — it is not stylish. After being mocked by the proverbial Joneses, Harbet visits the milliner, only to be mocked again. The search for the perfect hat ensues and children will delight in the latest animal fashions. Gravett has made a timely and poignant title about bullying and the power of being yourself.

"I Am A Cat" by Galia Bernstein tackles bullying as well. Simon, the domestic house cat, is a cat, but the big cats disagree. Lion, Cheetah, Puma, Panther, and Tiger lay out all the reasons they are cats and Simon is not. Cats have manes, big roars, run faster than any other animal, act tough and live in the jungle. When Simon points out that all of the big cats are different but still cats, they start to list their common traits and reconsider their treatment of Simon. Uproariously funny and a nice reminder.

Brendan Wenzel's new book "Hello Hello" is not only beautiful and fun to read, but serves as a wonderful introduction to the natural world. Wenzel shows us a series of animals moving through color, patterns, size and shape using spare rhyming text and seamlessly flowing from one comparison to another. The mixed media illustrations are immersive and fun, done with Wenzel's unique flare. The message of the title becomes clear by the end and takes on new meaning through the author's note. Curious readers will be rewarded with a full list of all the featured animals in the book's back matter, making this a great title for learning extension.

"I Am Enough" by Grace Byers and illustrated by Keturah A. Bobo is as reassuring and uplifting as the title suggests. Featuring an all-female multicultural cast "I Am Enough" uses a series of similes and rhyming text to highlight how we are all here to learn, dream, grow and soar. The moral is paramount here, Byers spells out that we are all different but those differences do not dictate our worth. The illustrations are especially lovely, utilizing bold, vibrant colors and ample negative space to keep the reader focused on the cast. This book is an essential read with an important message that everyone deserves to hear.

A posthumous publication by Amy Krouse Rosenthal, "Dear Girl," is a collaboration with her daughter, Paris. A beautiful dedication to girlhood, uniqueness and loving yourself, "Dear Girl" can be read start to finish or opened to any page when in need of a hug or reassurance. Mixed media illustrations by Holly Hatam interpret the text in lively and colorful ways, making the messages easily accessible to young readers.

Find these titles and more at the Iowa City Public Library.

Taking Stock in the Library

By Todd Brown, Senior Librarian at the Iowa City Public Library

There have been a lot of headlines related to the stock market lately. While reading through the articles I realized how little I really know about how the stock market works and how I should begin to invest in it. Looking through lists of recommended books I saw a few titles that kept popping up. I decided those titles would be the best place to start my education.

John C. Bogle has written several books on investing in stocks and mutual funds including "The Little Book of Common Sense Investing." Warren Buffet called him a hero for the advice he has given to millions of investors. The oversimplified version is to keep costs low, have a diversified portfolio and hold it for the long term. But there is a lot more investing wisdom in this short book.

Another quick read is "The Elements of Investing" by Burton G. Malkiel and Charles D. Ellis. It is aimed at beginning investors and focuses on investment principals with advice on how to stick to them. It is divided into five essential elements of investing: saving, index funds, diversifying, avoiding blunders and keeping it simple.

Benjamin Graham is called the Father of Value Investing, of which Warren Buffet is a proponent. His book "The Intelligent Investor" is called the Bible of value investing. Value investors look for stocks which are mispriced in the short-run but they believe the price will correct itself over time. Originally published in 1949, the strategies in this book have withstood the test of time.

These next two approach the stock market from opposite directions. The perennial best-seller "A Random Walk Down Wall Street" by Burton G. Malkiel embraces a certain amount of randomness in the markets. Stock prices are very hard to predict. If it were predictable then it would be easy to get rich. Despite this randomness, he shows how to build a diversified portfolio with low-cost index funds and do reasonably well. It includes definitions of investment terms and applies them to investment strategies for different stages in life. However, Robert J Shiller believes that markets are not efficient. The winner of the Nobel Prize for economics believes markets are driven less by randomness and more by psychology which is often not rational, hence the title of his book "Irrational Exuberance." He predicted the bursting of the tech and housing bubbles. While these books are a little more philosophical than some of the others, taken together they will help you build a better plan with a margin of safety.

The Iowa City Public Library has a large offering of investment advice for everyone from beginners to seasoned veterans. There are detailed books on fundamental analysis and technical analysis. We have books with strategies geared toward 30 somethings or retirees. If you are not interest in stocks we have information on investing real estate, foreign exchange markets and precious metals among other things.



The Daily Iowan



> News > Downtown

DI editor -Apr 12, 2018

Bookmobile celebrates one year in service



The Iowa City Public Library Bookmobile celebrates one year of service.

By Brooklyn Draisey

brooklyn-draisey@uiowa.edu

The Iowa City Public Library Bookmobile rolled into town on April 10, 2017, and it has extended all the wonders of the library to far-reaching parts of the community ever since.

April 11 is National Bookmobile Day, and the bookmobile celebrated it and its birthday all week with treats and goodies for visitors.

Library community and access services director Kara Logsden said the staff came up with the idea for a Bookmobile after looking for inexpensive ways to reach parts of Iowa City that can't easily make it to the library.

The purpose of the library is changing, from what it has for people to what it can do for people, Logsden said, and a Bookmobile was an inexpensive, interesting way of engaging with community members of all ages in all parts of town.

"There's not a day that goes by when I'm working on the Bookmobile that someone doesn't come up and say thank you for doing this," Bookmobile assistant Shawna Riggins said.

When the staff started driving the Bookmobile around town, library assistant Stacey McKim said, the bookmobile faced its first, and thankfully only so far, speed bump. They were still getting used to driving the large vehicle and damaged some windows.

"That's pretty amazing in a year to not have more accidents, because this is quite a large vehicle," McKim said.

After that, it's been smooth sailing. Since its full service began in June 2017, the Bookmobile has driven more than 6,000 miles, greeted 12,227 visitors, and checked out over 20,000 items. It can hold up to 2,500 items, Logsden said, and carries books, movies, and other media for all ages. The librarians on board can also listen when patrons ask for certain genres or items and bring them next time they stop by.

RELATED: Streaming local music now possible with Iowa City Public Library website update

"You see it every day, whether it's a youngster or an older adult, we are making a difference every day, and it's pretty amazing," Logsden said.

Iowa City isn't the only community seeing the necessity for a more mobile library; communities all over the country are using bookmobiles to bring the books to the people. The Association of Bookmobile and Outreach services, which the Iowa City Public Library is a part of, has 549 libraries listed with bookmobiles.

Riggins said the library is open to trying new programs with the Bookmobile. The staff has spent the past year finding out which stops are more popular and which ones didn't see much traffic, and the members are thinking of different ways to reach the maximum number of community members in an efficient way.

Giving people opportunities they wouldn't have had otherwise, Logsden and Riggins said, is what they love the most, including bringing books to the elderly or to those who don't have easy access to library tools.

The Bookmobile makes a stop in Breckenridge Estates, a mobile home community, and Logsden said a teacher from the local elementary school comes by every week to get books for the kids. Many of the children don't get to participate in opportunities such as summer reading programs, but with the Bookmobile, they could have that opportunity.

"I think there are so many things that we take for granted, like my kids would never think twice about a summer reading program, for these kids ... suddenly the world has opened up for them," Logsden said.

MasterCard Report

08-Apr-18

Vendor	Dept	Expense	Description	Amount
Amazon.com	10550320	455120	Misc Comp Hardware	\$98.90
Amazon.com	10550140	455120	Misc Comp Hardware	\$229.91
Amazon.com	10550152	469320	Miscellaneous Supplies	\$302.85
Amazon.com	10550159	455090	Paper	\$348.54
Amazon.com	10550159	469320	Miscellaneous Supplies	\$209.36
Amazon.com	31550900	455120	Misc Comp Hardware	\$548.32
American Airlines	10550110	436030	Transportation	\$474.50
Art Mission	10550160	445270	Library Mater Repair & Maint	\$732.18
Bread Garden	10550152	469320	Miscellaneous Supplies	\$4.58
Bruegger's Bagels	10550110	469360	Food and Beverages	\$27.97
Constructive play things	10550210	477200	Toys	\$244.75
Crazy Egg	10550140	444080	Software Repair & Maintenance Services	\$331.00
Demco	10550110	469320	Miscellaneous Supplies	\$162.40
Diamond Vogel	10550121	442010	Bldg Rep & Maint	\$200.45
Dick Blick	10550159	469320	Miscellaneous Supplies	\$9.77
EB Urgency for Equity	10550110	436050	Registration	\$309.96
Hy-Vee	10550151	469360	Food and Beverages	\$30.83
Hy-Vee	10550152	469360	Food and Beverages	\$29.81
Menards	10550121	442010	Bldg Rep & Maint	\$38.83
Paypal	10550140	444080	Software Repair & Maintenance Services	\$18.10
Tallgrass Business Resources	10550320	455010	Printing or Graphic Supplies	\$529.24
Tallgrass Business Resources	10550140	455010	Printing or Graphic Supplies	\$156.41
Tallgrass Business Resources	10550151	469320	Miscellaneous Supplies	\$22.14
Tallgrass Business Resources	10550152	469320	Miscellaneous Supplies	\$20.26
Tallgrass Business Resources	10550159	455090	Paper	\$26.23
Tallgrass Business Resources	10550159	469320	Miscellaneous Supplies	\$43.56
Tallgrass Business Resources	10550110	452010	Office Supplies	\$190.45
Tallgrass Business Resources	10550110	455090	Paper	\$67.98
Tallgrass Business Resources	10550110	469210	First Aid/Safety Supplies	\$19.58
Tallgrass Business Resources	10550110	469320	Miscellaneous Supplies	\$77.01
United States Plastics Corporation	10550152	469320	Miscellaneous Supplies	\$19.27
USPS	10550330	435055	Postage and Stamps	\$33.50
Wal-Mart	10550152	469320	Miscellaneous Supplies	\$164.16
Westlake Pro	31550900	455110	Software	\$1,199.00

Grand Total

\$6,921.80



04/17/2018 12:06
emiller
CITY OF IOWA CITY
Library Disbursements: March 1 to March 31, 2018

P 1
aplrvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
----------------	---------	----	---------------	---------	-------	-------------

10550110						
1000-10-25-550-550100-000-0000-432080	Library Administration					
014353 ONE SOURCE THE BACKG PLUS4649-20180228	Other Professional Services	0	2018 9 INV P			
014353 ONE SOURCE THE BACKG PLUS4649VOL-20180228		0	2018 9 INV P			
						40.00 030918
						240.00 030918
						198999 BACKGROUND CHECKS
						198999 BACKGROUND CHECKS

1000-10-25-550-550100-000-0000-435057						
010473 UNITED PARCEL SERVIC 000068774R098	Couriers	0	2018 9 INV P			
010473 UNITED PARCEL SERVIC 000068774R118		0	2018 9 INV P			
						10.96 032318
						34.01 040618
						199452 Admin/UPS Internet
						200148 Admin/Outbound UPS

1000-10-25-550-550100-000-0000-436030						
010475 UNIVERSITY OF IOWA C 408184864BKM	Transportation	0	2018 9 INV P			
						474.50 033018
						474.50
						199977 EMiller/ MasterCard

1000-10-25-550-550100-000-0000-436050						
010475 UNIVERSITY OF IOWA C 408184864BKM	Registration	0	2018 9 INV P			
						309.96 033018
						309.96
						199977 EMiller/ MasterCard

1000-10-25-550-550100-000-0000-438130						
010482 VERIZON WIRELESS 9803284977	Cell Phone Service	0	2018 9 INV P			
010889 U S CELLULAR 0238117621		0	2018 9 INV P			
						94.00 033018
						152.65 033018
						199969 Admin/Monthly Cell

1000-10-25-550-550100-000-0000-445140						
010373 PIP PRINTING 96241	Outside Printing	0	2018 9 INV P			
						26.00 040618
						26.00
						200108 Admin/ 400 FY18 Gra

1000-10-25-550-550100-000-0000-449260						
000104 REDEKER, JUDY 040318JR	Parking	0	2018 9 INV P			
000111 CAPLAN, TERRI 040318TC		0	2018 9 INV P			
000111 HOLSTEIN, ROBERTA 33018RH		0	2018 9 INV P			
000111 HENLE, ALICIA 40218AH		0	2018 9 INV P			
						36.00 041318
						20.00 041318
						21.00 041318
						200310 Admin/Ahenle Volun

1000-10-25-550-550100-000-0000-452010						
010475 UNIVERSITY OF IOWA C 408184864BKM	Office Supplies	0	2018 9 INV P			
						190.45 033018
						199977 EMiller/ MasterCard

1/17/2018 12:06
Miller
CITY OF IOWA CITY
Library Disbursements: March 1 to March 31, 2018

P
apinvgl2

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550110-000-0000-455010 010373 PIP PRINTING 96285		0	ACCOUNT TOTAL Printing & Graphic Supplies 2018 9 INV P	190.45		
			99.04 041318		200336 Admin/ 500 UNESCO B	
			ACCOUNT TOTAL	99.04		
1000-10-25-550-550100-550110-000-0000-455090 010475 UNIVERSITY OF IOWA C 408184864BKM		0	Paper 2018 9 INV P	67.98 033018		199977 EMiller/ MasterCard
			ACCOUNT TOTAL	67.98		
1000-10-25-550-550100-550110-000-0000-469210 010475 UNIVERSITY OF IOWA C 408184864BKM		0	First Aid/Safety Supplies 2018 9 INV P	19.58 033018		199977 EMiller/ MasterCard
			ACCOUNT TOTAL	19.58		
1000-10-25-550-550100-550110-000-0000-469320 010475 UNIVERSITY OF IOWA C 408184864BKM		0	Miscellaneous Supplies 2018 9 INV P	239.41 033018		199977 EMiller/ MasterCard
010522 COPY SYSTEMS INC IN298928		0	2018 9 INV P	65.00 032318		199343 Admin/5 Mail Meter
			ACCOUNT TOTAL	304.41		
1000-10-25-550-550100-550110-000-0000-469360 010475 UNIVERSITY OF IOWA C 408184864BKM		0	Food and Beverages 2018 9 INV P	27.97 033018		199977 EMiller/ MasterCard
			ACCOUNT TOTAL	27.97		
			ORG 10550110 TOTAL	2,190.51		
10550121 1000-10-25-550-550100-550120-131-0000-438030 010319 MIDAMERICAN ENERGY 20180328091315		0	Library Bldg Maint - Public Electricity 2018 9 INV P	5,642.51 033018		5418 MidAmbilling 032820
			ACCOUNT TOTAL	5,642.51		
1000-10-25-550-550100-550120-131-0000-438070 010319 MIDAMERICAN ENERGY 20180328091315		0	Heating Fuel/Gas 2018 9 INV P	2,092.58 033018		5418 MidAmbilling 032820
			ACCOUNT TOTAL	2,092.58		
1000-10-25-550-550100-550120-131-0000-438100 013663 REPUBLIC SERVICES OF 0897-000821527		0	Refuse Collection Charges 2018 9 INV P	120.00 040618		200124 Refuse & Recycling
			ACCOUNT TOTAL	120.00		
1000-10-25-550-550100-550120-131-0000-442010 010060 BLACKHAWK AUTOMATIC 94292		0	Other Building R&M Services 2018 9 INV P	319.00 041318		200216 FAC/Annual Fire Ins
010475 UNIVERSITY OF IOWA C 408180771		0	2018 9 INV P	239.28 033018		199974 Bgehrke/ MasterCard

17/2018 12:06
 City of Iowa City
 Library Disbursements: March 1 to March 31, 2018

P
 apinvgla

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10821 MIDWEST ALARM SERVIC	284995	0	2018 9 INV P	750.78	031618	199206 FAC/Fire Inspection
010981 JOE'S QUALITY WINDOW	16731	0	2018 9 INV P	140.00	032318	199380 FAC/Lower Outside W
011049 D L BOKHOVEN	31218	0	2018 9 INV P	1,188.00	032318	199347 FAC/ Painted Elevat
012238 OTIS ELEVATOR COMPAN	CER65336218	0	2018 9 INV P	175.00	031618	199219 Elevator Service an
014520 FREEMAN LOCKSMITH LT.	1905	0	2018 9 INV P	46.50	031618	199149 FAC/ 6 Keys
1000-10-25-550-550100-550120-131-0000-442020		0	ACCOUNT TOTAL	2,858.56		
012238 OTIS ELEVATOR COMPAN	CER05335218	0	Structure R&M Services	150.00	031618	199219 Elevator Service an
		0	2018 9 INV P	150.00	031618	
		0	ACCOUNT TOTAL	150.00		
1000-10-25-550-550100-550120-131-0000-442030		0	Heating & Cooling R&M Services	654.13	032318	5259 FAC/IT SOT Room A/C
010392 RMB CO INC	420	0	2018 9 INV P	1,169.88	033018	5421 FAC/ IT Servers AC
010392 RMB CO INC	463	0	2018 9 INV P	790.00	041318	5479 FAC/HVAC Inspection
	50	0	2018 9 INV P			
		0	ACCOUNT TOTAL	2,614.01		
1000-10-25-550-550100-550120-131-0000-442060		0	Electrical & Plumbing R&M Svcs	1,534.54	040618	5455 FAC/Yearly Backflow
010392 RMB CO INC	498	0	2018 9 INV P	1,534.54	040618	
		0	ACCOUNT TOTAL	1,534.54		
1000-10-25-550-550100-550120-131-0000-445030		0	Nursery Svcs-Lawn & Plant Care	92.00	040618	200063 FAC/Interior Plants
010181 GREENERY DESIGNS	2535	0	2018 9 INV P	92.00	040618	
		0	ACCOUNT TOTAL	92.00		
1000-10-25-550-550100-550120-131-0000-449160		0	Other Rentals	165.14	032318	199339 FAC/Cleaning Suppli
010627 CINTAS CORPORATION	342750194	0	2018 9 INV P	165.14	040618	200039 FAC/Cleaning Suppli
010627 CINTAS CORPORATION	342754455	0	2018 9 INV P			
		0	ACCOUNT TOTAL	330.28		
1000-10-25-550-550100-550120-131-0000-452040		0	Sanitation & Indust Supplies	949.81	031618	199194 FAC/Sanitary Suppli
010290 LENOCH AND CILKE ACE	363292/3	0	2018 9 INV P	949.81	031618	199339 FAC/Cleaning Suppli
010627 CINTAS CORPORATION	342750194	0	2018 9 INV P	154.26	032318	200039 FAC/Cleaning Suppli
010627 CINTAS CORPORATION	342754455	0	2018 9 INV P	211.69	040618	
		0	ACCOUNT TOTAL	365.95		

P₄apinvgl

CCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-455010-010373 PIP PRINTING 010373 PIP PRINTING 96229 96299		0	Printing & Graphic Supplies 2018 9 INV P 2018 9 INV P	1,315.76 127.17 041318 30.00 041318	200336 FAC/ DML Signs 200336 FAC/ DML Door Sign	
			ACCOUNT TOTAL	157.17		
			ACCOUNT TOTAL	157.17		
1000-10-25-550-550100-550120-131-0000-466050011399 ELECTRIC EQUIPMENT S 6948		0	Electrical Supplies 2018 9 INV P	173.42 040618	200050 FAC/Westinghouse &	
			ACCOUNT TOTAL	173.42		
			ORG 10550121 TOTAL	17,080.83		
10550122 1000-10-25-550-550100-550120-132-0000-442020-012238 OTIS ELEVATOR COMPAN CER0535218		0	Library Bldg Maint - Commercial Structure R&M Services 2018 9 INV P	150.00 031618	199219 Elevator Service an	
			ACCOUNT TOTAL	150.00		
			ORG 10550122 TOTAL	150.00		
10550140 1000-10-25-550-550100-550140-000-0000-432060010525 ENCOMPASS IOWA LLC 8174		0	Library Computer Systems Consultant Services 2018 9 INV P	891.00 041318	200243 IT/IT Essential Ser	
			ACCOUNT TOTAL	891.00		
1000-10-25-550-550100-550140-000-0000-438140010631 MEDIACOM 31418		0	Internet Fees 2018 9 INV P	299.95 033018	199918 IT/HSD Ultra 105	
014293 IMON COMMUNICATIONS 1732254		0	2018 9 INV P	372.34 041318	200277 IT/Internet & Phone	
			ACCOUNT TOTAL	672.29		
1000-10-25-550-550100-550140-000-0000-444080010475 UNIVERSITY OF IOWA C 408180250DML		0	Software R&M Services 2018 9 INV P	349.10 033018	199976 BPalmer/ MasterCard	
			ACCOUNT TOTAL	349.10		
1000-10-25-550-550100-550140-000-0000-444100010525 ENCOMPASS IOWA LLC 8118		0	Hardware R&M Services 2018 9 INV P	559.10 032318	199358 IT/Server HW Maint.	
011252 ENVISIONWARE INC INV-US-35496		0	2018 9 INV P	9,134.85 033018	199880 IT/RFID Software Ma	
			ACCOUNT TOTAL	9,693.95		
1000-10-25-550-550100-550140-000-0000-455010			Printing & Graphic Supplies			

1/17/2018 12:06
Miller

CITY OF IOWA CITY
Library Disbursements: March 1 to March 31, 2018

P 5
aplmgla



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
----------------	---------	----	---------------	---------	-------	-------------

010475 UNIVERSITY OF IOWA C 408184864BKM		0	2018 9 INV P	156.41 033018	199977	EMiller/ MasterCard
--	--	---	--------------	---------------	--------	---------------------

ACCOUNT TOTAL 156.41

1000-10-25-550-550100-550140-000-0000-455120						
010081 CDW GOVERNMENT INC	LVC4827	0	Misc Computer Hardware	179.32 032318	199337	IT/ Logitech Wirele
010081 CDW GOVERNMENT INC	LWM4150	0	2018 9 INV P	15.35 032318	199334	IT/Duracell 9V 4 Pk

194.67

010475 UNIVERSITY OF IOWA C 408180250DML		0	2018 9 INV P	229.91 033018	199976	BPalmer/ MasterCard
--	--	---	--------------	---------------	--------	---------------------

ACCOUNT TOTAL 424.58

ORG 10550140 TOTAL 12,187.33

10550151						
1000-10-25-550-550100-550150-351-0000-455010-			Lib Public Services - Adults			
010373 PIP PRINTING	96212	0	Printing & Graphic Supplies	15.39 040618	200108	AD/200 ILL Postcard
010373 PIP PRINTING	96283	0	2018 9 INV P	124.46 041318	200336	AD/ 100 DML Bookmar

139.85

ACCOUNT TOTAL 139.85

1000-10-25-550-550100-550150-351-0000-469320-						
010475 UNIVERSITY OF IOWA C 408184864BKM		0	Miscellaneous Supplies	22.14 033018	199977	EMiller/ MasterCard

22.14

ACCOUNT TOTAL

1000-10-25-550-550100-550150-351-0000-469360-						
010475 UNIVERSITY OF IOWA C 408180227		0	Food and Beverages	30.83 033018	199971	McClark/MasterCard 4
013172 TOWN & COUNTRY WHOLE	315379	0	2018 9 INV P	145.36 040618	200139	AD/Popcorn, Oil, &

ACCOUNT TOTAL

ORG 10550151 TOTAL 338.18

10550152						
1000-10-25-550-550100-550150-352-0000-432080-			Lib Public Services - Children			
013120 BLANK PARK ZOO FOUNDD	1042799	0	Other Professional Services	223.38 033018	199858	CHI/ Spring Break Z
013703 CHAMPAGNE ACADEMY OF	31418	0	2018 9 INV P	115.00 033018	199864	CHI/Spring Break Da
014753 BP CREATIVE ENTERPRI	31618	0	2018 9 INV P	150.00 031618	199121	CHI&CHIGIFT/ Spring

ACCOUNT TOTAL 488.38

1000-10-25-550-550100-550150-352-0000-445140-						
010373 PIP PRINTING	96043STEAM	0	Outside Printing	54.82 032318	199421	CHI/500 STEAM Festi
010373 PIP PRINTING	96250STEAM	0	2018 9 INV P	23.12 041318	200337	CHI/Steam Fest Post

6
apinvla

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550150-352-0000-469320- 010475 UNIVERSITY OF IOWA C 408180235WRPSTEAM 010475 UNIVERSITY OF IOWA C 408184864BKM	Miscellaneous Supplies 2018 9 INV P 2018 9 INV P	0 0		188.01 033018 323.11 033018		199973 APilkington/MasterC 199977 EMiller/ MasterCard	
	ACCOUNT TOTAL			77.94 77.94			
1000-10-25-550-550100-550150-352-0000-469360- 010475 UNIVERSITY OF IOWA C 408180235WRPSTEAM	Food and Beverages 2018 9 INV P	0		29.81 033018		199973 APilkington/MasterC	
	ACCOUNT TOTAL			29.81			
1000-10-25-550-550100-550150-359-0000-435059- 010114 DAILY IOWAN 010114 DAILY IOWAN	Lib Public Srvs-Comm Access Advertising 2018 9 INV P 2018 9 INV P	0 0		5.00 031618 25.00 041318		199135 CAS/Grand Giveaway 200231 CAS/Grand Giveaway	
	ORG 10550152 TOTAL			1,107.25			
010238 IOWA CITY PRESS CITI 0001407685	2018 9 INV P	0		437.75 032318		199374 CAS/February Advert	
011328 LITTLE VILLAGE MAGAZ 5588	2018 9 INV P	0		45.00 031618		199197 CAS/Downtown Co-op	
	ACCOUNT TOTAL			512.75			
1000-10-25-550-550100-550150-359-0000-445140- 010050 TRU ART 010050 TRU ART	Outside Printing 2018 9 INV P 2018 9 INV P	0 0		297.00 041318 213.20 041318		200361 CAS/1000 Spring BKM 200362 CAS/500 At Home Dec	
	ACCOUNT TOTAL			510.20			
010373 PIP PRINTING 010373 PIP PRINTING	2018 9 INV P 2018 9 INV P	0 0		19.13 031618 86.30 031618		199226 CAS/200 RBDigital O 199227 CAS/2 BKM SRP Signs	
	ACCOUNT TOTAL			105.43			
1000-10-25-550-550100-550150-359-0000-455090- 010475 UNIVERSITY OF IOWA C 408184864BKM	Paper 2018 9 INV P	0		374.77 033018		199977 EMiller/ MasterCard	
	ACCOUNT TOTAL			374.77			
1000-10-25-550-550100-550150-359-0000-469320-	Miscellaneous Supplies						

7
p
aplvgl

COUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10050 TRU ART	721741	0	2018	9	INV P	27.75	032318	199446 CAS/5 Name Plates
-10475 UNIVERSITY OF IOWA C 408181910DML		0	2018	9	INV P	9.77	033018	199972 Kloggsden/ MasterCard
010475 UNIVERSITY OF IOWA C 408184864BKM		0	2018	9	INV P	252.92	033018	199977 EMiller/ MasterCard
						262.69		
011211 FREIGHTQUOTE.COM	6078001376BKM	0	2018	9	INV P	495.00	041318	200248 CAS/New BKM Shelves
						785.44		
						2,288.59		
10550160								
1000-10-25-550-550100-550160-000-0000-435010								
011068 OVERDRIVE INC	MR0137018039185	0	2018	9	INV P	77.00	031618	199221 LIBRARY MATERIALS
						77.00		
1000-10-25-550-550100-550160-000-0000-445270								
010475 UNIVERSITY OF IOWA C 408180292		0	2018	9	INV P	732.18	033018	199975 AMangano/MasterCard
010551 RECORDED BOOKS LLC	75722495	0	2018	9	INV P	7.95	033018	199948 LIBRARY MATERIALS
						740.13		
1000-10-25-550-550100-550160-000-0000-469110								
010509 BAKER & TAYLOR INC C B600850DM		0				834.11	040618	200029 LIBRARY MATERIALS
010510 DEMCO INC	6321123	0	2018	9	INV P	1,026.95	033018	199870 COL/Book Processing
010546 MIDWEST TAPE	95879278	0	2018	9	INV P	50.40	032318	199398 LIBRARY MATERIALS
012216 GAYLORD BROTHERS INC	2527042	0	2018	9	INV P	369.26	033018	199887 COL/Book Processing
						2,280.72		
						3,097.85		
10550210								
1000-10-25-550-550200-550210-000-0000-477020								
010509 BAKER & TAYLOR INC C 2033512981		0	2018	9	INV P	168.57	031618	199115 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033513869		0	2018	9	INV P	737.37	031618	199115 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033513935		0	2018	9	INV P	70.38	031618	199115 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033513987		0	2018	9	INV P	47.82	031618	199115 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033514012		0	2018	9	INV P	156.14	031618	199115 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033526611		0	2018	9	INV P	367.09	031618	199115 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033533066		0	2018	9	INV P	698.54	032318	199326 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033537192		0	2018	9	INV P	133.14	032318	199326 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033537626		0	2018	9	INV P	28.72	032318	199326 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033538410		0	2018	9	INV P	15.66	032318	199326 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033539975		0	2018	9	INV P	9.51	032318	199326 LIBRARY MATERIALS

1/7/2018 12:06
 City of Iowa City
 Library Disbursements: March 1 to March 31, 2018

P 8
 apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2033540799		0	2018	9	INV P	35.94 033018	199853	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033541796		0	2018	9	INV P	172.91 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033546193		0	2018	9	INV P	112.93 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033548739		0	2018	9	INV P	126.20 040618	200028	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033550245		0	2018	9	INV P	23.96 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033553398		0	2018	9	INV P	25.11 033018	199853	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033553853		0	2018	9	INV P	205.30 033018	199853	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033554150		0	2018	9	INV P	28.72 033018	199853	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033558167		0	2018	9	INV P	101.45 033018	199853	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033564858		0	2018	9	INV P	229.29 040618	200028	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033566128		0	2018	9	INV P	319.10 040618	200028	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033566159		0	2018	9	INV P	431.64 040618	200028	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033573516		0	2018	9	INV P	27.98 040618	200028	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033573527		0	2018	9	INV P	25.52 040618	200028	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033578569		0	2018	9	INV P	11.86 040618	200028	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B83229950		0	2018	9	INV P	15.46 040618	200029	LIBRARY MATERIALS
010514 AMAZON	66528031018	0	2018	9	INV P	4,326.31		
010536 INGRAM LIBRARY SERVI 33354471		0	2018	9	INV P	31.60 031618	199178	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33388504		0	2018	9	INV P	4.80 031618	199178	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33453675		0	2018	9	INV P	22.96 033018	199903	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33506423		0	2018	9	INV P	55.85 033018	199903	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33538850		0	2018	9	INV P	60.89 033018	199903	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33582323		0	2018	9	INV P	14.81 033018	199903	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33590329		0	2018	9	INV P	37.44 033018	199903	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33624130		0	2018	9	INV P	12.34 033018	199903	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33688031		0	2018	9	INV P	30.45 040618	200074	LIBRARY MATERIALS
						271.14		
013055 LAKESHORE LEARNING M 3633210318		0	2018	9	INV P	34.99 032318	199390	LIBRARY MATERIALS
						4,722.39		

17/2018 12:06
 City Of IOWA CITY
 Library Disbursements: March 1 to March 31, 2018

P 9
 apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
----------------	---------	----	---------------	---------	-------	-------------

10-10-25-550-550200-550210-000-0000-477070	Downloadable-eBooks	0	2018 9 INV P	51.00	033018	199930 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18046096					

1000-10-25-550-550200-550210-000-0000-477100
 010509 BAKER & TAYLOR INC C 2033564858

Fiction Audio-CD	2018 9 INV P	32.93	040618	200028 LIBRARY MATERIALS
------------------	--------------	-------	--------	--------------------------

010518 BLACKSTONE AUDIOBOOK 971015	0	2018 9 INV P	40.00	032318	199330 LIBRARY MATERIALS	
010551 RECORDED BOOKS LLC	75754708	0	2018 9 INV P	12.88	033018	199948 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1086815239	0	2018 9 INV P	22.50	031618	199235 LIBRARY MATERIALS

ACCOUNT TOTAL 108.31

1000-10-25-550-550200-550210-000-0000-477110
 010509 BAKER & TAYLOR INC C B83247540

Music-CD	2018 9 INV P	8.81	032318	199327 LIBRARY MATERIALS
----------	--------------	------	--------	--------------------------

010558 WESTON WOODS	16699593	0	2018 9 INV P	53.96	032318	199465 LIBRARY MATERIALS
---------------------	----------	---	--------------	-------	--------	--------------------------

ACCOUNT TOTAL 62.77

1000-10-25-550-550200-550210-000-0000-477120
 010509 BAKER & TAYLOR INC C 2033558167

Other Audio-CD	2018 9 INV P	72.35	033018	199853 LIBRARY MATERIALS
----------------	--------------	-------	--------	--------------------------

010536 INGRAM LIBRARY SERVI	33354471	0	2018 9 INV P	48.27	031618	199178 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	33388504	0	2018 9 INV P	39.37	031618	199178 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	33453675	0	2018 9 INV P	10.34	033018	199903 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	33582323	0	2018 9 INV P	28.45	033018	199903 LIBRARY MATERIALS

126.43

010551 RECORDED BOOKS LLC	75747156	0	2018 9 INV P	25.20	031618	199240 LIBRARY MATERIALS
010558 WESTON WOODS	16570375	0	2018 9 INV P	46.62	033018	199999 LIBRARY MATERIALS
010558 WESTON WOODS	16673655	0	2018 9 INV P	11.66	032318	199465 LIBRARY MATERIALS
010558 WESTON WOODS	16674018	0	2018 9 INV P	84.72	032318	199465 LIBRARY MATERIALS
010558 WESTON WOODS	16768279	0	2018 9 INV P	18.95	040618	200181 LIBRARY MATERIALS
010558 WESTON WOODS	16770736	0	2018 9 INV P	14.12	040618	200181 LIBRARY MATERIALS

176.07

ACCOUNT TOTAL 400.05

1000-10-25-550-550200-550210-000-0000-477160

Video Recordings	2018 9 INV P	364.06	031618	199116 LIBRARY MATERIALS
------------------	--------------	--------	--------	--------------------------

010509 BAKER & TAYLOR INC C B81720470	0	2018 9 INV P	260.88	031618	199116 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B82264630	0	2018 9 INV P	447.91	032318	199327 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B82407120	0	2018 9 INV P	4.34	031618	199116 LIBRARY MATERIALS

3/17/2018 12:06
Filer

CITY OF IOWA CITY
Library Disbursements: March 1 to March 31, 2018

P 10
apinvgl



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C B82610930		0	2018	9	INV P	174.12 032318	199327	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B83008550		0	2018	9	INV P	28.96 032318	199327	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B83103440		0	2018	9	INV P	7.24 032318	199327	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B8322950		0	2018	9	INV P	523.78 040618	200029	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B83543250		0	2018	9	INV P	179.70 032318	199327	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B83685620		0	2018	9	INV P	5.25 033018	199854	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B83789210		0	2018	9	INV P	10.87 033018	199854	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B83852040		0	2018	9	INV P	133.61 040618	200029	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B84212420		0	2018	9	INV P	5.25 033018	199854	LIBRARY MATERIALS
						2,145.97		
010546 MIDWEST TAPE	95867705	0	2018	9	INV P	43.47 031618	199208	LIBRARY MATERIALS
010546 MIDWEST TAPE	95893791	0	2018	9	INV P	7.49 033018	199921	LIBRARY MATERIALS
010546 MIDWEST TAPE	95911985	0	2018	9	INV P	5.24 033018	199921	LIBRARY MATERIALS
010546 MIDWEST TAPE	95934813	0	2018	9	INV P	11.24 040618	200095	LIBRARY MATERIALS
						67.44		
						2,213.41		
1000-10-25-550-550200-550210-000-0000-477200		0	Toys					
010475 UNIVERSITY OF IOWA C 408180292		0	2018	9	INV P	244.75 033018	199975	Amangano/MasterCard
						244.75		
						142.47		
1000-10-25-550-550200-550210-000-0000-477220		0	Multi-Media/Gaming					
010536 INGRAM LIBRARY SERVI 33388504		0	2018	9	INV P	142.47 031618	199178	LIBRARY MATERIALS
						142.47		
						8,056.48		
10550220			Library Adult Materials					
1000-10-25-550-550200-550220-000-0000-477020		0	Books (Cat/Cir)					
010378 PRAIRIE LIGHTS BOOKS 4618		0	2018	9	INV P	16.84 040618	200113	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033512981		0	2018	9	INV P	380.58 031618	199115	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033513985		0	2018	9	INV P	133.23 031618	199115	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033532775		0	2018	9	INV P	623.28 033018	199853	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033532796		0	2018	9	INV P	240.95 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033537277		0	2018	9	INV P	194.73 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033537398		0	2018	9	INV P	38.10 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033538410		0	2018	9	INV P	164.96 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033539975		0	2018	9	INV P	207.23 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033541796		0	2018	9	INV P	344.80 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033548739		0	2018	9	INV P	1,204.34 032318	199326	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033553881		0	2018	9	INV P	605.43 040618	200028	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033554051		0	2018	9	INV P	993.13 033018	199853	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033554236		0	2018	9	INV P	189.26 033018	199853	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033558167		0	2018	9	INV P	147.97 033018	199853	LIBRARY MATERIALS
						2,187.61		

17/2018 12:06
 City of Iowa City
 Library Disbursements: March 1 to March 31, 2018

P 11
 apinvyla

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
10509 BAKER & TAYLOR INC C 2033562697	0	2018	9	INV	P	600.57	040618	200028 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 2033564858	0	2018	9	INV	P	984.80	040618	200028 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 2033566340	0	2018	9	INV	P	142.28	040618	200028 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 2033566350	0	2018	9	INV	P	46.67	040618	200028 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 2033570193	0	2018	9	INV	P	170.69	040618	200028 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 2033573640	0	2018	9	INV	P	47.03	040618	200028 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 2033578569	0	2018	9	INV	P	1,263.82	040618	200028 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 3022097398	0	2018	9	INV	P	17.10	040618	200028 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 5014913652	0	2018	9	INV	P	50.89	040618	200027 LIBRARY MATERIALS	
10509 BAKER & TAYLOR INC C 5014933951	0	2018	9	INV	P	86.22	040618	200027 LIBRARY MATERIALS	
010514 AMAZON	66528031018	0	2018	9	INV	P	35.90	033018	199849 LIBRARY MATERIALS
010519 BRODART CO	B5263258	0	2018	9	INV	P	150.11	040618	200034 LIBRARY MATERIALS
010520 CENTER POINT PUBLISH 1560092	0	2018	9	INV	P	134.82	033018	199862 LIBRARY MATERIALS	
010520 CENTER POINT PUBLISH 1562880	0	2018	9	INV	P	29.21	033018	199862 LIBRARY MATERIALS	
010520 CENTER POINT PUBLISH 1565499	0	2018	9	INV	P	84.63	033018	199862 LIBRARY MATERIALS	
010531 GALE GROUP	63297919	0	2018	9	INV	P	51.18	031618	199151 LIBRARY MATERIALS
010531 GALE GROUP	63305119	0	2018	9	INV	P	26.39	032318	199363 LIBRARY MATERIALS
010531 GALE GROUP	63317827	0	2018	9	INV	P	203.93	032318	199363 LIBRARY MATERIALS
010531 GALE GROUP	63335093	0	2018	9	INV	P	29.59	032318	199363 LIBRARY MATERIALS
010531 GALE GROUP	63349509	0	2018	9	INV	P	27.19	033018	199885 LIBRARY MATERIALS
010531 GALE GROUP	63357885	0	2018	9	INV	P	27.99	033018	199885 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 333554471	0	2018	9	INV	P	9.59	031618	199178 LIBRARY MATERIALS	
010536 INGRAM LIBRARY SERVI 33388504	0	2018	9	INV	P	47.60	031618	199178 LIBRARY MATERIALS	
010536 INGRAM LIBRARY SERVI 33453675	0	2018	9	INV	P	41.55	033018	199903 LIBRARY MATERIALS	
010536 INGRAM LIBRARY SERVI 33582323	0	2018	9	INV	P	31.29	033018	199903 LIBRARY MATERIALS	
010536 INGRAM LIBRARY SERVI 33590329	0	2018	9	INV	P	128.53	033018	199903 LIBRARY MATERIALS	
010536 INGRAM LIBRARY SERVI 33624130	0	2018	9	INV	P	92.28	033018	199903 LIBRARY MATERIALS	
010536 INGRAM LIBRARY SERVI 33688031	0	2018	9	INV	P	341.43	040618	200074 LIBRARY MATERIALS	
ACCOUNT TOTAL						692.27			
1000-10-25-550-550220-000-0000-477040						12,575.72			
010509 BAKER & TAYLOR INC C 2033538410	0	2018	9	INV	P	56.99	032318	199326 LIBRARY MATERIALS	
010514 AMAZON	66528031018	0	2018	9	INV	P	39.34	033018	199849 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 33506423	0	2018	9	INV	P	15.59	033018	199903 LIBRARY MATERIALS	
ACCOUNT TOTAL						111.92			

7/2018 12:06
 City Of Iowa City
 Library Disbursements: March 1 to March 31, 2018

COUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
-10-25-550-550200-550220-000-0000-477070								
1068 OVERDRIVE INC	013700C018035739	0	Downloadable-eBooks					
011068 OVERDRIVE INC	013700C018036986	0	2018	9	INV P	523.94	031618	199221 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700C018048155	0	2018	9	INV P	432.13	031618	199221 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700C018048156	0	2018	9	INV P	59.97	033018	199930 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700C018048194	0	2018	9	INV P	15.99	033018	199930 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700C018052024	0	2018	9	INV P	687.95	033018	199930 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700C018052028	0	2018	9	INV P	263.99	040618	200104 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700C018052221	0	2018	9	INV P	287.93	040618	200104 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700D018036294	0	2018	9	INV P	16.99	040618	200104 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700D018041855	0	2018	9	INV P	27.99	031618	199221 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700D018043026	0	2018	9	INV P	12.99	031618	199221 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700D018050049	0	2018	9	INV P	130.00	032318	199413 LIBRARY MATERIALS
011068 OVERDRIVE INC	013700D018052449	0	2018	9	INV P	65.00	040618	200104 LIBRARY MATERIALS
		0	2018	9	INV P	338.99	040618	200104 LIBRARY MATERIALS
						25.00	040618	200104 LIBRARY MATERIALS
						2,888.86		
						2,888.86		
1000-10-25-550-550200-550220-000-0000-477100								
010509 BAKER & TAYLOR INC	C 2033546193	0	Fiction Audio-CD					
010509 BAKER & TAYLOR INC	C 2033558167	0	2018	9	INV P	38.41	032318	199326 LIBRARY MATERIALS
		0	2018	9	INV P	27.43	033018	199853 LIBRARY MATERIALS
						65.84		
010518 BLACKSTONE AUDIOBOOK	974133	0	2018	9	INV P	38.99	033018	199857 LIBRARY MATERIALS
010546 MIDWEST TAPE	959277782	0	2018	9	INV P	29.99	040618	200095 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75747025	0	2018	9	INV P	99.00	031618	199240 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75759583	0	2018	9	INV P	82.20	033018	199948 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75760299	0	2018	9	INV P	74.20	040618	200122 LIBRARY MATERIALS
						255.40		
010880 RANDOM HOUSE INC	1086752002	0	2018	9	INV P	33.75	031618	199235 LIBRARY MATERIALS
						423.97		
						20.30	031618	199116 LIBRARY MATERIALS
						17.77	031618	199116 LIBRARY MATERIALS
						80.84	032318	199327 LIBRARY MATERIALS
						8.80	032318	199327 LIBRARY MATERIALS
						12.48	032318	199327 LIBRARY MATERIALS
						60.11	033018	199854 LIBRARY MATERIALS
						8.07	033018	199854 LIBRARY MATERIALS
						16.65	033018	199854 LIBRARY MATERIALS
						76.84	033018	199854 LIBRARY MATERIALS
						19.82	040618	200029 LIBRARY MATERIALS

P 13
apivgla

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S		WARRANT	CHECK	DESCRIPTION
010546 MIDWEST TAPE 010546 MIDWEST TAPE	95855155 95927783	0 0	2018 2018	INV P INV P	321.68 24.43 11.24	031618 031618 040618	199208 200095	LIBRARY MATERIALS LIBRARY MATERIALS
					35.67			
					ACCOUNT TOTAL	357.35		
1000-10-25-550-550200-000-0000-477160					Video Recordings			
010509 BAKER & TAYLOR INC C B81720470 010509 BAKER & TAYLOR INC C B82264630 010509 BAKER & TAYLOR INC C B83385750 010509 BAKER & TAYLOR INC C B82407120 010509 BAKER & TAYLOR INC C B82610930 010509 BAKER & TAYLOR INC C B82885030 010509 BAKER & TAYLOR INC C B83229950 010509 BAKER & TAYLOR INC C B83543250 010509 BAKER & TAYLOR INC C B83789210 010509 BAKER & TAYLOR INC C B83852040 010509 BAKER & TAYLOR INC C B84021760 010509 BAKER & TAYLOR INC C B84212420	0 0 0 0 0 0 0 0 0 0 0 0 0	2018 2018 2018 2018 2018 2018 2018 2018 2018 2018 2018 2018	INV P INV P INV P INV P INV P INV P INV P INV P INV P INV P INV P INV P	308.49 1,241.07 21.71 181.40 99.31 1,130.63 221.70 1,449.40 28.99 164.19 18.12 795.70	031618 031618 031618 032318 032318 031618 040618 032318 033018 040618 033018 033018	199116 199116 199116 199327 199327 199116 200029 199327 199854 200029 199854 199854	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS	
					5,660.71			
010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE	95807371 95867705 95934813	0 0 0	2018 2018 2018	INV P INV P INV P	44.98 28.49 15.74	032318 031618 040618	199398 199208 200095	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
					89.21			
					ACCOUNT TOTAL	5,749.92		
1000-10-25-550-550200-000-0000-477190					Puzzles			
010514 AMAZON	66528031018	0	2018	INV P	126.60	033018	199849	LIBRARY MATERIALS
					ACCOUNT TOTAL	126.60		
1000-10-25-550-550200-000-0000-477210					Non-Fiction Video-DVD			
010509 BAKER & TAYLOR INC C B82472910 010509 BAKER & TAYLOR INC C B82561510 010509 BAKER & TAYLOR INC C B83229950 010509 BAKER & TAYLOR INC C B83852040 010509 BAKER & TAYLOR INC C B84021760 010509 BAKER & TAYLOR INC C B84336100	0 0 0 0 0 0	2018 2018 2018 2018 2018 2018	INV P INV P INV P INV P INV P INV P	14.46 18.09 14.49 131.52 10.87 50.74	031618 031618 040618 040618 033018 040618	199116 199116 200029 200029 199854 200029	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS	
					240.17			
010546 MIDWEST TAPE 010546 MIDWEST TAPE	95807371 95934813	0 0	2018 2018	INV P INV P	22.49 11.24	032318 040618	199398 200095	LIBRARY MATERIALS LIBRARY MATERIALS

17/2018 12:06
 City of Iowa City
 Library Disbursements: March 1 to March 31, 2018

P 14
 apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
----------------	---------	----	---------------	---------	-------	-------------


1000-10-25-550-550200-000-0000-477220						
010536 INGRAM LIBRARY SERVI	33388504	0	2018 9 INV P	75.96	031618	199178 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	33506423	0	2018 9 INV P	170.97	033018	199903 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	33582323	0	2018 9 INV P	151.97	033018	199903 LIBRARY MATERIALS
				398.90		
				273.90		
				33.73		
				ACCOUNT TOTAL		

1000-10-25-550-550220-000-0000-477230						
010518 BLACKSTONE AUDIOBOOK	972179	0	2018 9 INV P	40.00	032318	199330 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	972180	0	2018 9 INV P	40.00	032318	199330 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	974133	0	2018 9 INV P	40.00	033018	199857 LIBRARY MATERIALS
				120.00		
				398.90		
				ACCOUNT TOTAL		

010551 RECORDED BOOKS LLC	75759454	0	2018 9 INV P	26.99	033018	199948 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75759686	0	2018 9 INV P	71.99	033018	199948 LIBRARY MATERIALS
				98.98		
010880 RANDOM HOUSE INC	1086862501	0	2018 9 INV P	52.50	032318	199424 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1086925052	0	2018 9 INV P	86.25	032318	199424 LIBRARY MATERIALS
				138.75		
				357.73		
				ACCOUNT TOTAL		

1000-10-25-550-550200-000-0000-477250						
011068 OVERDRIVE INC	01370C018035740	0	2018 9 INV P	438.47	031618	199221 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018036987	0	2018 9 INV P	872.75	031618	199221 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018044044	0	2018 9 INV P	95.00	040618	200104 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018052029	0	2018 9 INV P	803.83	040618	200104 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018052220	0	2018 9 INV P	74.99	040618	200104 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18036294	0	2018 9 INV P	125.98	031618	199221 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18041855	0	2018 9 INV P	76.00	032318	199423 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18046096	0	2018 9 INV P	95.00	033018	199930 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18046097	0	2018 9 INV P	95.00	033018	199930 LIBRARY MATERIALS
				2,677.02		
				2,677.02		
				ACCOUNT TOTAL		

1000-10-25-550-550200-000-0000-477350						
014895 THE NEW YORK TIMES	FY18905926598	0	2018 9 INV P	2,399.85	033018	199961 LIBRARY MATERIALS A
				2,399.85		
				ACCOUNT TOTAL		

									
7/2018 12:06		CITY OF IOWA CITY		P 15					
ler		INVOICE LIST BY GL ACCOUNT		aplnvgle					
YEAR/PERIOD: 2018/9		TO 2018/9							
COUNT/VENDOR		INVOICE		PO		YEAR/PR TYP S		WARRANT CHECK DESCRIPTION	



Receipts

FY18 compared to FY17 YTD

	Q3 FY17	Q3 FY18	% Change	FY18 Budget	% Received
General Fund					
Fines, Fees, etc.	\$116,536	\$107,527	-7.7%	\$155,520	69.1%
Vending, etc.	\$1,169	\$1,045	-10.6%	\$2,440	42.8%
Total	\$117,705	\$108,572	-7.8%	\$157,960	68.7%
Enterprise Fund					
Photocopies	\$2,806	\$2,273	-19.0%	\$3,830	59.3%
Electronic Printing/Debit Card	\$8,257	\$7,685	-6.9%	\$11,300	68.0%
Counter/Cloth bag/Misc	\$1,142	\$876	-23.3%	\$2,670	32.8%
Recycle	\$220	\$255	15.9%	\$260	97.9%
Total	\$12,425	\$11,089	-10.8%	\$18,060	61.4%
Lost & Damaged					
	\$12,973	\$11,926	-8.1%	\$19,370	61.6%
Total	\$12,973	\$11,926	-8.1%	\$19,370	61.6%
State Funds					
Open Access / Access Plus	\$65,909	\$54,071.45	-18.0%	\$0	0.0%
Enrich Iowa/Direct State Aid	\$16,783	\$19,754	17.7%	\$0	0.0%
Total	\$82,692	\$73,825	-10.7%	\$0	0.0%

Library Expenditures: FY18 Q3: July 1, 2017 to March 31, 2018
Accounts: 10550110 to 10550220 (Operating Budget)

Type		Revised Budget	YTD Expenditures	Available Budget	% Used
Capital	\$	-	\$	-	
472010 Bldg Impr	\$	-	\$	-	
474420 Oth Op Eq	\$	-	\$	-	
476050 ServerHdwr	\$	-	\$	-	
476090 DataCommEq	\$	-	\$	-	
476110 Oth ITHdwr	\$	-	\$	-	
Library Materials	\$	667,570.00	501,356.10	166,213.90	75%
477020 BksCat/Cir	\$	667,570.00	213,072.67	454,497.33	32%
477030 BksUncatlg	\$	-	808.47	(808.47)	
477040 BksCat/Ref	\$	-	4,271.31	(4,271.31)	
477060 OtUncatMat	\$	-	-	-	
477070 DnldeBooks	\$	-	54,906.46	(54,906.46)	
477100 FictAudocD	\$	-	11,192.37	(11,192.37)	
477110 Music-CD	\$	-	7,364.07	(7,364.07)	
477120 OthAudocD	\$	-	1,155.06	(1,155.06)	
477150 Art Repro	\$	-	-	-	
477160 VideoRecng	\$	-	43,607.91	(43,607.91)	
477190 Puzzles	\$	-	2,642.58	(2,642.58)	
477200 Toys	\$	-	1,237.74	(1,237.74)	
477210 NoFicVideo	\$	-	5,270.85	(5,270.85)	
477220 MltiGaming	\$	-	6,096.45	(6,096.45)	
477230 NoFicAudio	\$	-	5,438.10	(5,438.10)	
477250 Dnld Media	\$	-	43,734.26	(43,734.26)	
477270 PrtRefSTO	\$	-	-	-	
477290 MicrofmSTO	\$	-	3,769.50	(3,769.50)	
477330 PrtRefSer	\$	-	7,293.93	(7,293.93)	
477340 PrtCircSer	\$	-	6,762.89	(6,762.89)	
477350 Online Ref	\$	-	82,731.48	(82,731.48)	
477380 RFI Tags	\$	-	-	-	

Library Expenditures: FY18 Q3: July 1, 2017 to March 31, 2018
Accounts: 10550110 to 10550220 (Operating Budget)

Agenda Item 12A-3

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Other Financing	\$ 62,422.00	\$ 46,816.48	\$ 15,605.52	75%
490070 GOBondAbat	\$ -	\$ -	\$ -	
490160 Misc Xfrs	\$ 62,422.00	\$ 46,816.48	\$ 15,605.52	75%
Personnel	\$ 4,590,395.42	\$ 3,353,548.81	\$ 1,236,846.61	73%
411000 Perm FT	\$ 2,498,125.00	\$ 1,826,349.13	\$ 671,775.87	73%
412000 Perm PT	\$ 419,067.00	\$ 310,864.36	\$ 108,202.64	74%
413000 Temp Empl	\$ 492,350.00	\$ 334,461.75	\$ 157,888.25	68%
414100 Overtime	\$ 67,029.00	\$ 56,118.66	\$ 10,910.34	84%
414200 FLSA OT	\$ -	\$ -	\$ -	
414300 Term-Vac	\$ -	\$ 6,857.60	\$ (6,857.60)	
414400 Term-Sick	\$ -	\$ 220.58	\$ (220.58)	
414500 Longevity	\$ 21,795.00	\$ 19,177.82	\$ 2,617.18	88%
421100 Health Ins	\$ 486,888.00	\$ 352,744.47	\$ 134,143.53	72%
421200 Dental Ins	\$ 15,510.00	\$ 11,580.08	\$ 3,929.92	75%
421250 ImputedIns	\$ -	\$ -	\$ -	
421300 Life Ins	\$ 6,647.00	\$ 4,854.35	\$ 1,792.65	73%
421350 GrplifeImp	\$ -	\$ -	\$ -	
421400 DisblyIns	\$ 10,925.00	\$ 8,203.75	\$ 2,721.25	75%
421500 Unemploymt	\$ 1,000.00	\$ 14,915.87	\$ (13,915.87)	1492%
422100 FICA	\$ 259,897.00	\$ 188,698.97	\$ 71,198.03	73%
423100 IPERS	\$ 311,162.42	\$ 218,501.42	\$ 92,661.00	70%
Services	\$ 665,830.00	\$ 467,869.76	\$ 197,960.24	70%
431020 CourtCosts	\$ -	\$ -	\$ -	
432030 Finan Svc	\$ 8,114.00	\$ 3,259.53	\$ 4,854.47	40%
432060 Consultant	\$ 12,000.00	\$ 12,134.00	\$ (134.00)	101%
432080 OthProSrv	\$ 14,200.00	\$ 9,898.38	\$ 4,301.62	70%
432090 Engineer	\$ -	\$ -	\$ -	
434013 Medic Svc	\$ -	\$ -	\$ -	
435010 Data Proc	\$ 34,700.00	\$ 28,933.46	\$ 5,766.54	83%
435054 OutsidMail	\$ -	\$ -	\$ -	
435055 Postage	\$ 31,777.00	\$ 10,225.00	\$ 21,552.00	32%
435057 Couriers	\$ 310.00	\$ 101.20	\$ 208.80	33%
435058 Bulk Mail	\$ 14,053.00	\$ 8,882.50	\$ 5,170.50	63%

Library Expenditures: FY18 Q3: July 1, 2017 to March 31, 2018
Accounts: 10550110 to 10550220 (Operating Budget)

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
435059 Advertising	\$ 9,742.00	\$ 1,885.75	\$ 7,856.25	19%
435060 Legal Pubs	\$ -	\$ -	\$ -	
436030 Transportn	\$ 3,000.00	\$ 4,104.17	\$ (1,104.17)	137%
436050 Registratn	\$ 5,000.00	\$ 4,886.20	\$ 113.80	98%
436060 Lodging	\$ 3,000.00	\$ 1,534.87	\$ 1,465.13	51%
436070 MiscTravel	\$ -	\$ -	\$ -	
436080 Meals	\$ 750.00	\$ 789.00	\$ (39.00)	105%
436090 Certifictn	\$ -	\$ 32.00	\$ (32.00)	
438030 Electricty	\$ 110,338.00	\$ 72,415.27	\$ 37,922.73	66%
438050 Landfill	\$ -	\$ -	\$ -	
438070 HeatingFuel	\$ 16,320.00	\$ 13,000.75	\$ 3,319.25	80%
438100 Refuse	\$ 1,350.00	\$ 1,440.00	\$ (90.00)	107%
438120 LD Phone	\$ 456.00	\$ 152.32	\$ 303.68	33%
438130 Cell Phone	\$ 6,255.00	\$ 2,208.26	\$ 4,046.74	35%
438140 Internet	\$ 16,110.00	\$ 14,437.11	\$ 1,672.89	90%
442010 OthBldgR&M	\$ 53,000.00	\$ 42,042.11	\$ 10,957.89	79%
442020 Struct R&M	\$ 7,149.00	\$ 3,718.75	\$ 3,430.25	52%
442030 HeatingR&M	\$ 14,190.00	\$ 5,835.17	\$ 8,354.83	41%
442040 CoolingR&M	\$ -	\$ 12,176.57	\$ (12,176.57)	
442050 FurnishR&M	\$ 425.00	\$ 200.00	\$ 225.00	47%
442060 ElecPlmR&M	\$ 7,000.00	\$ 3,675.76	\$ 3,324.24	53%
443020 Off Eq R&M	\$ 2,645.00	\$ 2,430.89	\$ 214.11	92%
443060 TelecomR&M	\$ -	\$ -	\$ -	
443080 Oth Eq R&M	\$ -	\$ -	\$ -	
444030 PrinterR&M	\$ -	\$ -	\$ -	
444080 SoftwarR&M	\$ 151,961.00	\$ 110,022.28	\$ 41,938.72	72%
444100 HardwarR&M	\$ 19,602.00	\$ 16,808.43	\$ 2,793.57	86%
445030 Nursery	\$ 864.00	\$ 628.00	\$ 236.00	73%
445140 Printing	\$ 32,048.00	\$ 21,447.61	\$ 10,600.39	67%
445250 Inter-Libr	\$ 173.00	\$ 146.13	\$ 26.87	84%
445270 LibMat R&M	\$ 800.00	\$ 899.89	\$ (99.89)	112%
445290 Book Bind	\$ 2,679.00	\$ 786.25	\$ 1,892.75	29%
445330 OthWstDisp	\$ 700.00	\$ 178.08	\$ 521.92	25%

Library Expenditures: FY18 Q3: July 1, 2017 to March 31, 2018
Accounts: 10550110 to 10550220 (Operating Budget)

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
446010 AdminSrvc	\$ -	\$ -	\$ -	
446120 ITS SrvChg	\$ -	\$ -	\$ -	
446130 ITS PC Chg	\$ -	\$ -	\$ -	
446150 ITSDvlpChg	\$ -	\$ -	\$ -	
446160 ITSNetwChg	\$ -	\$ -	\$ -	
446190 ITSSAASCChg	\$ -	\$ -	\$ -	
446280 TelecmvChg	\$ -	\$ -	\$ -	
446300 PhoneEqChg	26,772.00	19,218.45	7,553.55	72%
446320 Mail Chgbk	716.00	444.12	271.88	62%
446340 RadioChgbk	-	269.50	(269.50)	
446350 VehReplChg	5,860.00	14,494.68	(8,634.68)	247%
446360 VehRentChg	4,966.00	3,699.72	1,266.28	75%
446370 Fuel Chgbk	7,000.00	1,399.12	5,600.88	20%
446380 VehR&MChg	7,000.00	1,969.91	5,030.09	28%
448030 CommEvents	200.00	200.00	-	
449030 ProprttyTax	-	-	-	
449055 PermitFees	525.00	525.00	-	
449060 Dues&Membr	4,134.00	2,947.00	1,187.00	71%
449090 Ln&BdgRent	361.00	325.00	36.00	90%
449100 Veh Rent	-	-	-	
449120 Equip Rent	-	1,614.56	(1,614.56)	
449140 Tools Rent	-	-	-	
449160 Oth Rental	7,595.00	4,398.97	3,196.03	58%
449260 Parking	3,342.00	2,483.00	859.00	74%
449280 MiscSrvc	16,648.00	2,534.92	14,113.08	15%
449350 MealsNoTV	-	30.12	(30.12)	
Supplies	138,243.00	90,793.56	47,449.44	66%
452010 Off Supply	1,992.00	1,379.35	612.65	69%
452030 Mineq/Furn	9,000.00	3,987.00	5,013.00	44%
452040 Sanitsuppl	20,147.00	13,085.70	7,061.30	65%
452050 PhotoSupEq	707.00	220.70	486.30	31%
453030 TelecomEq	-	-	-	
454020 Subscript	495.00	528.00	(33.00)	107%

Library Expenditures: FY18 Q3: July 1, 2017 to March 31, 2018
Accounts: 10550110 to 10550220 (Operating Budget)

Agenda Item 12A-6

Type		Revised Budget	YTD Expenditures	Available Budget	% Used
455010	PrintGraph	\$ 2,559.00	\$ 3,235.22	\$ (676.22)	126%
455080	CDs&Memory	\$ -	\$ -	\$ -	
455090	Paper	\$ 2,867.00	\$ 1,514.27	\$ 1,352.73	53%
455110	Software	\$ 4,749.00	\$ 1,477.96	\$ 3,271.04	31%
455120	MiscHrdwr	\$ 40,000.00	\$ 22,427.61	\$ 17,572.39	56%
463040	WtrSwrChem	\$ 2,221.00	\$ 1,284.07	\$ 936.93	58%
463100	IceControl	\$ -	\$ 239.80	\$ (239.80)	
465020	Gasoline	\$ -	\$ -	\$ -	
466030	Paint	\$ 183.00	\$ -	\$ 183.00	
466040	Plumbing	\$ 1,688.00	\$ -	\$ 1,688.00	
466050	Electrical	\$ 5,062.00	\$ 4,382.78	\$ 679.22	87%
466070	Oth Maint	\$ 583.00	\$ 1,086.64	\$ (503.64)	186%
467020	Equip R&M	\$ 1,037.00	\$ -	\$ 1,037.00	
469110	MiscProces	\$ 25,683.00	\$ 19,648.41	\$ 6,034.59	77%
469190	MinorEquip	\$ 896.00	\$ 3,461.66	\$ (2,565.66)	386%
469200	Tools	\$ -	\$ -	\$ -	
469210	First Aid	\$ 84.00	\$ 19.58	\$ 64.42	
469290	PurResale	\$ -	\$ -	\$ -	
469320	MiscSuppl	\$ 12,892.00	\$ 8,750.41	\$ 4,141.59	68%
469360	Food&Bever	\$ 3,828.00	\$ 3,163.35	\$ 664.65	83%
469370	Paper Prod	\$ 1,570.00	\$ 901.05	\$ 668.95	57%
Grand Total		\$ 6,124,460.42	\$ 4,460,384.71	\$ 1,664,075.71	73%



FY18 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Library Services: Provide library facilities, materials, and equipment.							
A. Downtown Building Use							
Total Hours Open	857	830	849	0	2,536	2,535	0.0%
People into the Building	217,526	162,468	158,400	0	538,394	582,530	-7.6%
Average Number Per Hour	253.8	195.7	186.6	0.0	212.3	230	-7.6%
Bookmobile Use							
Bookmobile Total Hours Open	249	218	180	0	646	0	0.0%
People on Bookmobile	4,107	2,599	2,646	0	9,352	0	0.0%
Average Number per Hour	17	12	15	0	14	0	0.0%
Total Downtown & Bookmobile Hours Open	1,106	1,048	1,029	0	3,182	2,535	25.5%
Total People Downtown & on Bookmobile	221,633	165,067	161,046	0	547,746	582,530	-6.0%
Total Average Number per Hour	200	158	157	0	172	230	-25.1%
B. Meeting Rooms							
Number of Non-Library Meetings	418	374	404	0	1,196	1,134	5.5%
Estimated Attendance	7,158	9,120	6,431	0	22,709	22,273	2.0%
Equipment Set-ups	30	11	12	0	53	53	0.0%
Group Study Room Use	1,392	1,594	1,608	0	4,594	4,092	12.3%
Lobby Use	5	5	2	0	12	14	-14.3%
C. Equipment Usage							
Photocopies by Public	6,238	5,463	6,183	0	17,885	20,048	-10.8%
Pay for Print Copies	22,836	17,892	20,994	0	61,722	65,348	-5.5%
% Checkouts by Self-Check	72.7%	72.7%	72.4%	0.0%	72.6%	73.0%	-0.6%
DOT Kiosk Usage	724	555	529	0	1808	1287	40.5%
D. Downtown Use of Electronic Materials							
Listening/Viewing/Tablets/Laptops Sessions	3,807	2,208	2,420	0	8,435	9,956	-15.3%
E. Ride 'N' Read							
Bus Passes Distributed Downtown	1,319	635	781	0	2,735	2,777	-1.5%
Lending Services: Lend materials for home, school, and office use.							
A. Circulation Downtown							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	323,560	291,291	305,583	0	920,434	980,274	-6.1%
Circulation on Bookmobile	7,253	5,267	5,568	0	18,088	0	0.0%
Total Circulation Downtown & Bookmobile	330,813	296,558	311,151	0	938,522	980,274	-4.3%
Average Total Circulation Downtown & Bookmobile Per Hour	378	351	360	0	363	387	-6.1%
B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)							
Adult Materials	219,532	204,362	214,995	0	638,889	669,224	-4.5%
Children's Materials	111,916	93,295	97,590	0	302,801	314,439	-3.7%
Percent Children's	34.6%	32.0%	31.9%	0.0%	32.9%	32.1%	2.6%
Non-Print	113,369	105,303	107,344	0	326,016	364,454	-10.5%
Percent Non-print	35.0%	36.2%	35.1%	0.0%	35.4%	37.2%	-4.7%
Equipment loans	203	210	247	0	660	535	23.4%
Downloads	32,090	32,561	35,389	0	100,040	90,655	10.4%
C. Circulation by Residence of User (Downtown & Bookmobile)							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	330,813	296,558	311,151	0	938,522	980,274	-4.3%
Iowa City	248,302	226,256	237,487	0	712,045	752,861	-5.4%
Local Contracts							
Hills	726	569	739	0	2,034	2,722	-25.3%
Hills as % of All	0.22%	0.2%	0.2%	0.0%	0.22%	0.28%	-22.0%
Johnson County (Rural)	28,248	25,432	26,242	0	79,922	77,061	3.7%
Johnson County as % of All	8.54%	8.6%	8.4%	0.0%	8.52%	7.86%	8.3%
Lone Tree	988	1,064	1,175	0	3,227	3,250	-0.7%
Lone Tree as % of All	0.30%	0.36%	0.38%	0.00%	0.34%	0.33%	3.7%
University Heights	4,859	4,231	4,325	0	13,415	16,367	-18.0%
University Heights as % of All	1.47%	1.43%	1.39%	0.00%	1.43%	1.67%	-14.4%
Total Local Contracts	34,821	31,296	32,481	0	98,598	99,400	-0.8%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
State Contracts - Open Access							
Coralville	17,848	13,617	14,224	0	45,689	53,380	-14.4%
Cedar Rapids	888	1,175	1,186	0	3,249	3,047	6.6%
Other Open Access	23,596	20,212	21,257	0	65,065	71,555	-9.1%
Total Open Access	42,332	35,004	36,667	0	114,003	127,982	-10.9%
Open Access as % of All	12.8%	11.8%	11.8%	0.0%	12.1%	13.1%	-7.0%
D. InterLibrary Library Loans							
Loaned to Other Libraries	382	336	346	0	1,064	1,197	-11.1%
Percent of Requests Filled	32.4%	29.5%	27.7%	0.0%	29.8%	32.2%	-7.4%
Borrowed From Other Libraries	961	860	932	0	2,753	2,572	7.0%
Percent of Requests Filled	86.0%	89.2%	86.9%	0.0%	87.3%	85.2%	2.4%
Books/Periodicals/AV Borrowed	955	845	922	0	2,722	2,555	6.5%
Photocopy Borrow Requests Filled	6	15	10	0	31	17	82.4%
*New SILO software counts loans after they are closed instead of at the time they are initiated, so May 2017 numbers are low.							
*New SILO software no longer reports all types of unfilled requests, so numbers are lower.							
E. Reserves Placed - Materials	44,997	45,669	51,767	0	142,433	126,336	12.7%
F. Downloadable Media							
By Area							
Iowa City	26,917	27,564	30,568	0	85,049	76,727	10.8%
Hills	147	83	73	0	303	441	-31.3%
Johnson County	4,458	4,420	4,547	0	13,425	12,322	9.0%
Lone Tree	82	84	74	0	240	181	32.6%
University Heights	486	410	386	0	1,282	973	31.8%
Total	32,090	32,561	35,648	0	100,299	90,644	10.7%
By Demographic							
Adult	29,789	30,172	32,942	0	92,903	84,153	10.4%
Children's	2,301	2,389	2,706	0	7,396	6,491	13.9%
Total	32,090	32,561	35,648	0	100,299	90,644	10.7%
Number of Items Owned (Cumulative)							
E-Audio Items Available	7,300	7,612	7,888	0	7,888	6,748	16.9%
E-Book Items Available	15,620	16,414	16,760	0	16,760	14,931	12.2%
E-Music	45	45	45	0	45	70	-35.7%
E-Magazines	139	139	139	0	139	159	-12.6%
E-Newspapers	0	0	1	0	1	0	0.0%
Total Items	23,104	24,210	24,833	0	24,833	21,908	13.4%
Information Services: Furnish information, reader advisory, and reference assistance.							
A. Reference Questions Answered	11,867	10,355	10,731	0	32,953	31,999	3.0%
Reference Questions							
Reference Desk	4,615	4,057	4,399	0	13,071	12,213	7.0%
Help Desk	2,708	2,655	2,431	0	7,794	7,809	-0.2%
Switchboard	1,744	1,452	1,520	0	4,716	5,221	-9.7%
Bookmobile	138	253	244	0	635	0	0.0%
Drop-In Tech Help (Public)	115	102	38	0	255	404	-36.9%
On-Call Tech Help							
Staff	42	39	36	0	117	92	27.2%
Public	87	63	72	0	222	237	-6.3%
Total Tech Help Questions	129	102	108	0	339	329	3.0%
Children's Desk							
Reference Questions	2,386	1,716	1,977	0	6,079	5,894	3.1%
Request to Pull Books (Community)	32	18	14	0	64	129	-50.4%
Total Children's Questions	2,418	1,734	1,991	0	6,143	6,023	2.0%
B. Electronic Access Services							
Computer Services							
Pharos Internet (Downtown In House computer use)	22,573	16,584	17,145	0	56,302	62,323	-9.7%
Wifi Internet Use Downtown	351,992	302,989	298,941	0	953,922	812,629	17.4%
Bookmobile Wifi Sessions	0	0	0	0	0	0	0.0%
Total Internet Use	374,565	319,573	316,086	0	1,010,224	874,952	15.5%
Website Access							
ICPL Website							
# Pageviews of Homepage	113,864	103,044	109,242	0	326,150	336,354	-3.0%
# Pageviews of Entire Site (Doesn't include catalog)	236,884	207,161	236,185	0	680,230	805,449	-15.5%
# Visits (Does include catalog)	150,133	132,357	142,756	0	425,246	442,152	-3.8%
Catalog Access							
# Pageviews for ICPL Catalog	488,725	420,397	449,790	0	1,358,912	2,019,599	-32.7%
# Pageviews for Overdrive	594,686	558,854	596,529	0	1,750,069	1,844,773	-5.1%
Total Catalog Access	1,083,411	979,251	1,046,319	0	3,108,981	3,864,372	-19.5%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
ICPL Mobile App Use	19,574	17,481	24,802	0	61,857	0	0.0%
External Sites							
# Pageviews for Beanstack	13,665	1,103	5,467	0	20,235	16,057	26.0%
Total Website Access	1,353,534	1,204,996	1,312,773	0	3,871,303	4,685,878	-17.4%
Subscription Databases Accessed							
Total In-House	1,297	1,045	1,463	0	3,805	4,754	-20.0%
Total Remote	60,103	37,409	53,909	0	151,421	176,584	-14.2%
TOTAL	61,400	38,454	55,372	0	155,226	181,338	-14.4%
C. Total Switchboard Calls Received							
Total Library Calls	4,920	4,058	4,392	0	13,370	15,292	-12.6%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	4,818	3,425	3,573	0	11,816	12,588	-6.1%
Transferred Calls	866	666	762	0	2,294	2,668	-14.0%
Pamphlets Distributed Downtown	8,115	5,105	8,670	0	21,890	21,921	-0.1%
State/Federal Tax Forms Distributed	0	0	0	0	0	0	0.0%
Alerting Services: Promote awareness of the library and use of its resources.							
A. Publications							
Number of Publications Printed (Jobs)	84	79	85	0	248	262	-5.3%
Copies Printed for Public Distribution	110,894	55,932	8,918	0	175,744	205,419	-14.4%
Number of Online Newsletters Subscribers	1,258	1,454	1,588	0	1,588	0	0.0%
Number of Online Newsletter Distribution	6,319	7,037	7,423	0	7,423	0	0.0%
C. Displays	15	18	19	0	52	56	-7.1%
In-House	11	12	18	0	41	41	0.0%
Other Groups	4	6	1	0	11	15	-26.7%
Off-site locations	0	0	0	0	0	0	0.0%
E. The Library Channel							
Total ICPL Productions	28	31	18	0	77	79	-2.5%
Programs Cablecast	2,022	1,975	1,944	0	5,941	5,936	0.1%
F. Homepage/ Social Media							
Homepage Banner Posts	12	39	37	0	88	0	0.0%
Homepage Banner Clicks	103	308	402	0	813	0	0.0%
Media Releases Sent	24	19	21	0	64	79	-19.0%
Facebook, Twitter, Pinterest Followers (Cumulative)	12,634	12,868	13,156	0	13,156	11,951	10.1%
New Facebook, Twitter, and Pinterest Followers	333	246	282	0	861	984	-12.5%
Outreach Services: Provide library service to people who cannot get to the library building.							
A. At Home Services							
Packages Sent	574	481	573	0	1,627	1,666	-2.4%
Items Loaned (No renewals)	1,292	1,296	1,686	0	4,274	3,135	36.3%
Registered At Home Users (Cumulative)	131	138	145	0	145	137	5.8%
New Users Enrolled	1	8	5	0	14	14	0.0%
People Served (Average of monthly count)	47	46	55	0	49	44	11.6%
B. Jail Service							
People Served	292	239	335	0	866	938	-7.7%
Items Loaned (No renewals)	1,077	763	1,201	0	3,041	3,163	-3.9%
C. Deposit Collections							
Locations (Cumulative)	13	9	10	0	10	13	-23.1%
Items Loaned	90	180	180	0	450	360	25.0%
Items Added to Permanent Collections	658	345	331	0	1,334	683	95.3%
D. Remote Bookdrop Use							
Remote as Percent of All Items Checked In	15.0%	15.0%	15.6%	0.0%	15.6%	8.9%	75.3%
<i>*Does not include renewals or in-house.</i>							
<i>*The Mormon Trek Book Drop was damaged and no collection occurred at this site between 1/26/17 & 3/8/17.</i>							
E. Holds Notified Using Automated Phone	1,102	990	1,026	0	3,118	3,590	-13.1%
Group and Community Services: Provide library service to groups, agencies, and organizations.							
A. Adult Programs							
In-House Programs	74	81	57	0	212	195	8.7%
In-House Attendance	1,517	2,085	1,127	0	4,729	4,206	12.4%
Outreach Programs	10	12	12	0	34	42	-19.0%
Outreach Attendance	3,453	3,148	165	0	6,766	5,532	22.3%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
B. Young Adult Programs							
In-House Programs	97	98	104	0	299	283	5.7%
In-House Attendance	2,934	1,153	1,201	0	5,288	4,713	12.2%
Outreach Programs	3	7	9	0	19	16	18.8%
Outreach Attendance	15	32	31	0	78	101	-22.8%
C. Children's Programs							
In-House Programs	179	186	179	0	544	431	26.2%
In-House Attendance	9,714	6,072	6,420	0	22,206	18,528	19.9%
Outreach Programs	46	88	89	0	223	241	-7.5%
Outreach Attendance	1,285	2,249	1,985	0	5,519	5,390	2.4%
D. Library Tours and Classes							
Number	19	18	20	0	57	33	72.7%
Attendance	106	100	122	0	328	219	49.8%
E. Consulting for Area Groups	1	0	0	0	1	9	-88.9%
Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.							
A. Library Cards Issued	2,264	1,258	1,261	0	4,783	4,948	-3.3%
Iowa City	1,786	960	923	0	3,669	3,971	-7.6%
Percent Iowa City	78.9%	76.3%	73.2%	0.0%	76.7%	80.3%	-4.4%
Local Contracts							
Hills	8	2	6	0	16	15	6.7%
Johnson County (Rural)	102	51	72	0	225	184	22.3%
Lone Tree	4	0	1	0	5	9	-44.4%
University Heights	9	20	4	0	33	33	0.0%
State Contract - Open Access							
Coralville	123	71	75	0	269	258	4.3%
Cedar Rapids	20	23	23	0	66	50	32.0%
Other Open Access	212	131	157	0	500	428	16.8%
Total Open Access	355	225	255	0	835	736	13.5%
Open Access as % of All	15.7%	17.9%	20.2%	0.0%	17.5%	14.9%	17.4%
B. Total Registered Borrowers (Cumulative)	63,944	65,141	62,581	0	62,581	66,208	-5.5%
# At Home Users Registered (Cumulative)	131	138	145	0	145	137	5.8%
C. Overdue Notices							
Items Searched to Verify Claim of Return	96	54	62	0	212	201	5.5%

FY18 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Iowa City									
General Iowa City	222,799	198,646	421,445	207,344	628,789	0	628,789	665,704	-5.5%
Downloads + Streaming	26,917	27,564	54,481	30,568	85,049	0	85,049	76,727	10.8%
Temporary	189	240	429	61	490	0	490	325	50.8%
Public schools	0	22	22	0	22	0	22	0	0.0%
Private schools	65	203	268	162	430	0	430	44	877.3%
Preschool/Daycare	548	741	1,289	873	2,162	0	2,162	763	183.4%
Non-profit organizations	14	10	24	36	60	0	60	115	-47.8%
Business	1	4	5	2	7	0	7	10	-30.0%
City departments	74	4	78	34	112	0	112	29	286.2%
State/Federal agencies	0	0	0	0	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0	0	0	0	0.0%
At Home	1,288	1,285	2,573	1,653	4,226	0	4,226	3,604	17.3%
Interlibrary loan	621	577	1,198	559	1,757	0	1,757	1,876	-6.3%
Deposit collections/Nursing Homes	92	194	286	95	381	0	381	497	-23.3%
Jail patrons	1,077	763	1,840	1,201	3,041	0	3,041	3,167	-4.0%
Total Iowa City	253,685	230,253	483,938	242,588	726,526	0	726,526	752,861	-3.50%
Local Contracts									
Johnson County									
General	23,786	21,001	44,787	21,662	66,449	0	66,449	64,686	2.7%
Downloads	4,458	4,420	8,878	4,547	13,425	0	13,425	12,322	9.0%
Preschool/Daycare	0	0	0	0	0	0	0	0	0.0%
At Home	4	11	15	33	48	0	48	53	-9.4%
Total Johnson County	28,248	25,432	53,680	26,242	79,922	0	79,922	77,061	3.7%
Hills									
General	579	486	1,065	666	1,731	0	1,731	2,281	-24.1%
Downloads	147	83	230	73	303	0	303	441	-31.3%
At Home	0	0	0	0	0	0	0	0	0.0%
Total Hills	726	569	1,295	739	2,034	0	2,034	2,722	-25.3%
Lone Tree									
General	906	980	1,886	1,101	2,987	0	2,987	3,069	-2.7%
Downloads	82	84	166	74	240	0	240	181	32.6%
At Home	0	0	0	0	0	0	0	0	0.0%
Total Lone Tree	988	1,064	2,052	1,175	3,227	0	3,227	3,250	-0.7%
University Heights									
General	4,373	3,821	8,194	3,939	12,133	0	12,133	15,394	-21.2%
Downloads	486	410	896	386	1,282	0	1,282	973	31.8%
At Home	0	0	0	0	0	0	0	0	0.0%
Total University Heights	4,859	4,231	9,090	4,325	13,415	0	13,415	16,367	-18.0%
Total Local Contracts	34,821	31,296	66,117	32,481	98,598	0	98,598	99,400	-0.8%

FY18 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
State Contract									
Reciprocal/Open Access									
Johnson County Libraries									
Coralville	17,848	13,617	31,465	14,224	45,689	0	45,689	53,380	-14.4%
North Liberty	8,593	6,514	15,107	6,678	21,785	0	21,785	25,172	-13.5%
Oxford	196	134	330	179	509	0	509	578	-11.9%
Solon	918	799	1,717	689	2,406	0	2,406	3,032	-20.6%
Swisher	168	27	195	89	284	0	284	301	-5.6%
Tiffin	1,227	902	2,129	966	3,095	0	3,095	2,717	13.9%
All Other Libraries									
Ainsworth	62	46	108	0	108	0	108	87	24.1%
Albia	0	1	1	12	13	0	13	30	-56.7%
Altoona	0	0	0	0	0	0	0	12	-100.0%
Ames	19	0	19	4	23	0	23	33	-30.3%
Anamosa	46	120	166	97	263	0	263	157	67.5%
Ankeny	134	79	213	124	337	0	337	14	2307.1%
Atkins	4	0	4	0	4	0	4	0	0.0%
Belle Plaine	28	0	28	0	28	0	28	0	0.0%
Bettendorf	38	6	44	16	60	0	60	72	-16.7%
Blairtown	7	13	20	5	25	0	25	0	0.0%
Bloomfield	0	1	1	0	1	0	1	6	-83.3%
Boone	0	0	0	0	0	0	0	0	0.0%
Brooklyn	10	6	16	2	18	0	18	0	0.0%
Burlington	40	21	61	15	76	0	76	230	-67.0%
Carroll	1	0	1	0	1	0	1	6	-83.3%
Cascade	41	35	76	26	102	0	102	6	1600.0%
Cedar Falls	74	48	122	81	203	0	203	194	4.6%
Cedar Rapids	888	1,175	2,063	1,186	3,249	0	3,249	3,047	6.6%
Center Point	1	2	3	1	4	0	4	0	0.0%
Central City	0	0	0	0	0	0	0	1	-100.0%
Chariton	0	0	0	0	0	0	0	0	0.0%
Charles City	17	0	0	0	0	0	17	0	0.0%
Clarence	0	11	11	4	15	0	15	29	-48.3%
Clinton	0	0	0	0	0	0	0	82	-100.0%
Clive	26	0	26	0	26	0	26	4	550.0%
Columbus Jct	65	37	102	20	122	0	122	235	-48.1%
Conesville	67	126	193	37	230	0	230	435	-47.1%
Cornell College	493	635	1,128	873	2,001	0	2,001	1,986	0.8%
Council Bluffs	0	0	0	0	0	0	0	0	0.0%
Crawfordsville	46	67	113	40	153	0	153	132	15.9%
Dallas Center	0	0	0	0	0	0	0	1	-100.0%
Davenport	49	12	61	40	101	0	101	121	-16.5%
Decorah	0	0	0	0	0	0	0	1	-100.0%
Denison	1	1	2	1	3	0	3	0	0.0%
Des Moines	61	79	140	35	175	0	175	26	573.1%
Donnelson	0	0	0	0	0	0	0	0	0.0%
Dubuque	0	4	4	23	27	0	27	17	58.8%
Eldon	3	0	3	9	12	0	12	14	-14.3%
Elkader	0	0	0	0	0	0	0	0	0.0%
Ely	78	20	98	18	116	0	116	209	-44.5%
Estherville	0	0	0	0	0	0	0	7	-100.0%
Fairfax	55	69	124	75	199	0	199	184	8.2%
Fairfield	790	804	1,594	608	2,202	0	2,202	1,693	30.1%
Fort Madison	0	0	0	0	0	0	0	0	0.0%

FY18 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Gilman	0	0	0	0	0	0	0	0	0.0%
Grandview	16	0	16	0	16	0	16	0	0.0%
Grimes	0	0	0	0	0	0	0	11	-100.0%
Grinnell	70	35	105	53	158	0	158	139	13.7%
Hedrick	0	0	0	0	0	0	0	0	0.0%
Hiawatha	15	4	19	16	35	0	35	321	-89.1%
Independence	0	0	0	0	0	0	0	4	-100.0%
Indianola	0	0	0	0	0	0	0	0	0.0%
Johnston	33	52	85	48	133	0	133	177	-24.9%
Kalona	1,368	1,170	2,538	1,321	3,859	0	3,859	4,642	-16.9%
Keokuk	0	0	0	21	21	0	21	7	200.0%
Keosauqua	18	4	22	0	22	0	22	3	633.3%
Keota	2	19	21	14	35	0	35	40	-12.5%
Letts	1	0	1	0	1	0	1	0	0.0%
Lisbon	180	244	424	23	447	0	447	161	177.6%
Lowden	21	103	124	115	239	0	239	44	443.2%
Manchester	41	0	41	0	41	0	41	51	-19.6%
Maquoketa	14	46	60	22	82	0	82	41	100.0%
Marengo	215	675	890	591	1,481	0	1,481	1,398	5.9%
Marion	76	37	113	132	245	0	245	252	-2.8%
Marshalltown	7	5	12	0	12	0	12	15	-20.0%
Mason City	4	5	9	5	14	0	14	16	-12.5%
Mechanicsville	26	19	45	14	59	0	59	97	-39.2%
Mediapolis	15	5	20	5	25	0	25	40	-37.5%
Milford	0	0	0	0	0	0	0	16	-100.0%
Montezuma	76	40	116	34	150	0	150	546	-72.5%
Monticello	1	0	1	0	1	0	1	4	-75.0%
Montrose	2	19	21	0	21	0	21	6	250.0%
Morning Sun	11	3	0	7	7	0	21	12	75.0%
Mount Pleasant	75	131	206	27	233	0	233	215	8.4%
Muscatine	694	713	1,407	436	1,843	0	1,843	1,375	34.0%
Nevada	2	0	2	0	2	0	2	8	-75.0%
New London	5	0	5	4	9	0	9	17	-47.1%
Newton	5	0	5	0	5	0	5	68	-92.6%
North English	278	87	365	104	469	0	469	420	11.7%
Norway	5	0	5	0	5	0	5	0	0.0%
Oelwein	0	0	0	0	0	0	0	17	-100.0%
Oskaloosa	45	28	73	6	79	0	79	10	690.0%
Ottumwa	3	0	3	0	3	0	3	0	0.0%
Pella	0	0	0	0	0	0	0	1	-100.0%
Pleasant Hill	0	0	0	0	0	0	0	13	-100.0%
Reinbeck	0	0	0	0	0	0	0	2	-100.0%
Richland	1	0	1	0	1	0	1	11	-90.9%
Riverside	529	454	983	721	1,704	0	1,704	1,394	22.2%
Robins	0	6	6	0	6	0	6	0	0.0%
Scott Co (Eldridge)	24	0	24	0	24	0	24	36	-33.3%
Scranton	0	1	1	0	1	0	1	0	0.0%
Shellsburg	0	0	0	0	0	0	0	4	-100.0%
Sigourney	0	0	0	0	0	0	0	0	0.0%
Sioux City	0	0	0	0	0	0	0	0	0.0%
Sioux Rapids	4	0	4	4	8	0	8	1	700.0%
South English	2	1	3	11	14	0	14	24	-41.7%
Spirit Lake	0	0	0	0	0	0	0	12	-100.0%

FY18 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Springville	19	13	32	0	32	0	32	0	0.0%
Stanwood	0	9	9	0	9	0	9	0	0.0%
Tipton	387	283	670	380	1,050	0	1,050	1,501	-30.0%
Traer	0	0	0	0	0	0	0	15	-100.0%
Urbandale	10	0	10	0	10	0	10	0	0.0%
Van Horne	0	0	0	0	0	0	0	1	-100.0%
Victor	55	32	87	50	137	0	137	101	35.6%
Vinton	0	0	0	0	0	0	0	0	0.0%
Wapello	0	0	0	0	0	0	0	30	-100.0%
Washington	892	1,028	1,920	838	2,758	0	2,758	3,598	-23.3%
Waterloo	3	7	10	106	116	0	116	1	11500.0%
Waverly	0	0	0	21	21	0	21	1	2000.0%
Wellman	809	648	1,457	864	2,321	0	2,321	2,224	4.4%
West Branch	2,195	1,884	4,079	2,405	6,484	0	6,484	6,994	-7.3%
West Des Moines	0	0	0	4	4	0	4	0	0.0%
West Liberty	1,010	1,026	2,036	1,043	3,079	0	3,079	3,700	-16.8%
What Cheer	17	5	22	3	25	0	25	0	0.0%
Williamsburg	548	369	917	715	1,632	0	1,632	2,482	-34.2%
Wilton	401	359	760	306	1,066	0	1,066	1,389	-23.3%
Winfield	6	21	27	19	46	0	46	12	283.3%
Winterset	2	3	5	2	7	0	7	2	250.0%
Winthrop	0	0	0	0	0	0	0	9	-100.0%
Zearing	0	0	0	0	0	0	0	0	0.0%
Total Recip/Open Access	42,332	35,004	77,305	36,667	113,972	0	114,003	127,982	-10.9%
Total Circulation (including E-Downloads, not in-house)	330,813	296,558	627,360	311,770	939,096	0	939,141	980,274	-4.2%
Percent Iowa City	76.7%	77.6%	77.1%	77.8%	77.4%	0.0%	77.4%	1	0.7%
Percent Hills	0.2%	0.2%	0.2%	0.2%	0.2%	0.0%	0.2%	0	-99.3%
Percent Johnson County	8.5%	8.6%	8.6%	8.4%	8.5%	0.0%	8.5%	0	7.7%
Percent Lone Tree	0.3%	0.4%	0.3%	0.4%	0.3%	0.0%	0.3%	0	-98.9%
Percent University Heights	1.5%	1.4%	1.4%	1.4%	1.4%	0.0%	1.4%	0	-16.0%
Percent Reciprocal/Open Access	12.8%	11.8%	12.3%	11.8%	12.1%	0.0%	12.1%	0	-7.3%
	100.0%	100.0%	100.0%	100.0%	100.0%	0.0%	100.0%	0	
Iowa City	253,685	230,253	483,938	242,588	726,526	0	726,526	752,861	-3.5%
Local Contracts	34,821	31,296	66,117	32,481	98,598	0	98,598	99,400	-0.8%
Open Access	42,332	35,004	77,336	36,667	114,003	0	114,003	127,982	-10.9%
In-house cards (staff use)	1,673	1,956	3,629	2,078	5,707	0	5,707	6,184	-7.7%
Undefined	-25	5	-20	34	14	0	14	31	-54.8%
Total Spreadsheet	332,486	298,514	631,000	313,848	944,848	0	944,848	986,458	

FY18 Circulation by Type & Format
9 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	69,128	10.8%	72,387	10.8%	-4.5%
Mystery	25,350	4.0%	24,425	3.7%	3.8%
Science Fiction	13,271	2.1%	13,893	2.1%	-4.5%
Book Club Kits (10 items per kit)	44	0.0%	28	0.0%	57.1%
Young Adult Fiction	14,687	2.3%	16,058	2.4%	-8.5%
Comics	23,421	3.7%	20,915	3.1%	12.0%
Large Print	7,307	1.1%	6,452	1.0%	13.3%
Books in Other Languages	941	0.1%	1,026	0.2%	-8.3%
Total Fiction	154,149	24.1%	155,184	23.2%	-0.7%
Express/Nonfiction	2,379	0.4%	2,300	0.3%	3.4%
Large Print Nonfiction	747	0.1%	943	0.1%	-20.8%
000 - General/Computers	3,106	0.5%	3,082	0.5%	0.8%
100 - Psychology/Philosophy	8,590	1.3%	8,349	1.2%	2.9%
200 - Religion	5,795	0.9%	6,147	0.9%	-5.7%
300 - Social Sciences	16,260	2.5%	16,362	2.4%	-0.6%
400 - Language	2,330	0.4%	1,881	0.3%	23.9%
500 - Science	5,810	0.9%	5,590	0.8%	3.9%
600 - Applied Technology	31,497	4.9%	31,197	4.7%	1.0%
700 - Art & Recreation	16,405	2.6%	22,033	3.3%	-25.5%
800 - Literature	7,361	1.2%	7,516	1.1%	-2.1%
900 - History & Travel	14,991	2.3%	14,969	2.2%	0.1%
Biography	5,941	0.9%	5,899	0.9%	0.7%
Total Nonfiction: Adult & Young Adult	121,212	19.0%	126,268	18.9%	-4.0%
Magazines	4,882	0.8%	4,791	0.7%	1.9%
Total Miscellaneous	4,882	0.8%	4,791	0.7%	1.9%
Total Adult Print	280,243	43.8%	286,243	42.8%	-2.1%
Art to Go	1,392	0.2%	1,314	0.2%	5.9%
DVD (Movies/TV)	172,217	26.9%	188,072	28.1%	-8.4%
Express/DVD	17,067	2.7%	19,455	2.9%	-12.3%
Nonfiction DVD	14,079	2.2%	17,342	2.6%	-18.8%
Fiction on Disc	12,149	1.9%	13,778	2.1%	-11.8%
Nonfiction on CD	5,431	0.8%	6,732	1.0%	-19.3%
Compact Disc (Music)	37,919	5.9%	45,181	6.8%	-16.1%
Young Adult Video Games	5,088	0.8%	5,727	0.9%	-11.2%
Circulating Equipment	660	0.1%	535	0.1%	23.4%
Total Nonprint	266,002	41.6%	298,136	44.6%	-10.8%

FY18 Circulation by Type & Format

Category	9 Months				
	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	34,732	5.4%	28,187	4.2%	23.2%
Adult E-Book # Downloads	46,326	7.2%	43,463	6.5%	6.6%
Adult E-Magazines	8,549	1.3%	9,808	1.5%	-12.8%
Adult E-Music # Downloads/Local Music Project	100	0.0%	66	0.0%	51.5%
Adult E-Newspapers	1,345	0.2%	0	0.0%	0.0%
Adult Streaming	1,851	0.3%	2,629	0.4%	-29.6%
Total Adult E-Downloads	92,903	14.5%	84,153	12.6%	10.4%
Total Adult Circulation	639,148	100.0%	668,532	100.0%	-4.4%

Children's Materials

Fiction	52,058	17.2%	53,972	17.2%	-3.5%
Comics	20,842	6.9%	21,489	6.9%	-3.0%
Holiday	6,365	2.1%	5,954	1.9%	6.9%
Picture: Big, Board, Easy	88,125	29.1%	91,116	29.0%	-3.3%
Readers	32,416	10.7%	32,760	10.4%	-1.1%
Nonfiction & Biography	35,236	11.6%	35,853	11.4%	-1.7%
Magazines	349	0.1%	547	0.2%	-36.2%
Total Children's Print	235,391	77.7%	241,691	77.0%	-2.6%
Video/DVD	44,323	14.6%	48,623	15.5%	-8.8%
Books on Disc	3,382	1.1%	3,593	1.1%	-5.9%
Read-Along set	4,339	1.4%	4,020	1.3%	7.9%
Children's Music	3,360	1.1%	3,890	1.2%	-13.6%
Children's Video Games	1,914	0.6%	2,282	0.7%	-16.1%
Read with Me Kits	385	0.1%	220	0.1%	75.0%
Games & Toys	2,311	0.8%	2,875	0.9%	-19.6%
Total Children's Nonprint	60,014	19.8%	65,503	20.9%	-8.4%
j E-Audio # Downloads	3,068	1.0%	2,761	0.9%	11.1%
j E-Book # Downloads	4,328	1.4%	3,730	1.2%	16.0%
Total Children's E-Downloads	7,396	3.2%	6,491	2.7%	13.9%
Total Children's	302,801	100.0%	313,685	100.0%	-3.5%

All Circulation by Type/Format

All Fiction	233,414	24.7%	236,599	24.0%	-1.3%
All Nonfiction and Biography	156,448	16.6%	162,121	16.4%	-3.5%
Picture books & Readers	120,541	12.8%	123,876	12.6%	-2.7%
Magazines	5,231	0.6%	5,338	0.5%	-2.0%
Total Print	515,634	54.6%	527,934	53.5%	-2.3%

FY18 Circulation by Type & Format

Category	9 Months				
	YTD	% Total	Last YTD	% of Total	% Change
Toys	2,311	0.2%	2,875	0.3%	-19.6%
Art	1,392	0.1%	1,314	0.1%	5.9%
DVD (Fiction, Nonfiction, & Express)	247,686	26.2%	273,492	27.7%	-9.4%
CD (Music)	41,279	4.4%	49,071	5.0%	-15.9%
Books on CD (Fiction & Nonfiction)	20,962	2.2%	24,103	2.4%	-13.0%
Read-Along Set	4,339	0.5%	4,020	0.4%	7.9%
Video Games	7,002	0.7%	8,009	0.8%	-12.6%
Read with Me Kits	385	0.0%	220	0.0%	75.0%
Circulating Equipment	660	0.1%	535	0.1%	23.4%
Total Nonprint	326,016	34.5%	363,639	36.9%	-10.3%
Total E-Downloads	100,299	10.6%	90,644	9.2%	10.7%
Total In House/Undefined	2,899	0.3%	4,240	0.4%	-31.6%
Total Adult Materials (including e items)	639,148	67.6%	668,532	67.8%	-4.4%
Total Children's (including e items)	302,801	32.0%	313,685	31.8%	-3.5%
Grand Total (Adult + Children's + Undefined)	944,848	100.0%	986,457	100.0%	-4.2%