

# IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: Elsworth Cartman • PHONE 319-356-5200 • FAX 319-356-5494 • [icpl.org](http://icpl.org)

## **BOARD OF TRUSTEES**

### **AGENDA**

**5:00 pm – 2<sup>nd</sup> floor Board Room**

**August 22, 2019**

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**Wesley Beary, President**

**John Beasley, Secretary**

**Kellee Forkenbrock**

**Derek Johnk**

**Carol Kirsch, Vice-President**

**Robin Paetzold**

**Thomas Rocklin**

**Hannah Shultz**

**Monique Washington**

#### **1. Call Meeting to Order.**

#### **2. Public Discussion.**

#### **3. Approval of Minutes.**

- A. Approve Regular Minutes of Library Board of Trustees July 25, 2019 meeting.

#### **4. Items for Discussion/Action.**

- A. NOBU Budget.

Comment: The FY20 NOBU budget requires Board approval.

- B. Library Annual Report.

Comment: Director's report, fact sheet, statistical output. Financial reports are not yet available.

#### **5. Staff Reports.**

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Business Office Report.
- E. Facilities Services Report.
- F. Public Relations Report: : FY19 Annual Report and FY20 Goals

*If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or [elyse-miller@icpl.org](mailto:elyse-miller@icpl.org). Early requests are strongly encouraged to allow sufficient time to meet your access needs.*

- G. Spotlight on the Collection.
- H. Miscellaneous.

**6. President's Report.**

**7. Announcements from Members.**

**8. Committee Reports.**

- A. Foundation Members.
- B. Director Evaluation Committee

**9. Communications.**

**10. Disbursements.**

- A. Review MasterCard Expenditures for July, 2019.
- B. Approve Disbursements for July, 2019.

**11. Set Agenda Order for September Meeting.**

**12. Adjournment.**

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Iowa City Public Library Meeting Agendas and Other Significant Events		
AUGUST 22, 2019	SEPTEMBER 26, 2019	OCTOBER 24, 2019
Review Annual Staff Report  Adopt NOBU Budget  Review 4 <sup>th</sup> Quarter Statistics and Financials  Departmental Reports: CH, CLS, IT	Director Evaluation  Budget Discussion  <i>Policy Review:</i> <b>705: Naming and Recognition</b>  Departmental Reports: AS, CAS  OTHER: Board Dinner	Budget Discussion  Review 1 <sup>st</sup> Quarter Statistics and Financials  Departmental Reports: CH, CLS, IT
NOVEMBER 21, 2019	DECEMBER 19, 2019	JANUARY 23, 2020
<i>Policy Review:</i> <b>601: Collection Development</b>  Departmental Reports: AS, CAS	<i>Policy Review:</i> <b>702: Library Programming</b> <b>703: Cable TV Channel Programming</b>  Departmental Reports: CH, CLS, IT  OTHER: 12/7: Craft Bazaar 12/13: Inservice Day	6-month Strategic Planning Update  <i>Policy Review:</i> <b>802: Confidentiality of Library Records</b>  Review 2 <sup>nd</sup> Quarter Goals/Statistics and Financials  Departmental Reports: AS, CAS
FEBRUARY 27, 2020	MARCH 26, 2020	APRIL 23, 2020
Appoint Nominating Committee  Set Calendar for Next Fiscal Year  Departmental Reports: CH, CLS, IT	<i>Policy Review:</i> <b>815: Internet Use</b>  Departmental Reports: AS, CAS	President Appoints to Foundation Board  Review 3 <sup>rd</sup> Quarter Statistics and Financials  Election of Officers  Departmental Reports: CH, CLS, IT
MAY 28, 2020	JUNE 25, 2020	JULY 23, 2020
Departmental Reports: AS, CAS	Develop Ideas for Board Annual Report  Departmental Reports: CH, CLS, IT	Review Board Annual Report  Appoint Committee to Evaluate Director  Strategic Planning Update  Departmental Reports: AS, CAS



## BOARD OF TRUSTEES

### Minutes of the Regular Meeting

**DRAFT**

**July 25, 2019**

**Members Present:** Wesley Beary, John Beasley, Kellee Forkenbrock (in at 5:20 pm), Derek Johnk, Robin Paetzold (via Zoom), Tom Rocklin, Hannah Shultz, Monique Washington.

**Members Absent:** Carol Kirsch.

**Staff Present:** Terri Byers, Elsworth Carman, Maeve Clark, Patty McCarthy, Elyse Miller, Angela Pilkington, Tyler Tritten.

**Guests Present:** None.

**Call Meeting to Order.** President Beary called the meeting to order at 5:02 pm.

**Public Discussion.** Byers said there was another meeting with the City of Iowa City about the hourly versus part-time permanent staff issue. Byers said custodial staff will be affected. The jobs are under review; some may be permanent. A memo from City administration detailing the review will be presented to City Council on August 20, 2019.

### **Approval of Minutes.**

The minutes of the June 27, 2019 Regular Meeting of the Library Board of Trustees were reviewed. A motion to approve the Regular Minutes was made by Johnk and seconded by Washington. Motion carried 7/0.

### **Items for Discussion/Action.**

**Policy Review: 101: Bylaws.** A motion to approve the policy with the changes proposed by Board members was made by Johnk and seconded by Washington. Motion carried 7/0.

**Board Annual Report.** A motion to approve the FY19 Board Annual Report with correction to the Trustee list, was made by Rocklin and seconded by Johnk. Motion carried 7/0.

**FY19 Strategic Plan.** This is the end of the year report. Carman explained Project Outcome. No action required.

**FY20 Strategic Plan.** These goals are used to help with budgeting. A motion to approve the FY20 Strategic Plan goals was made by Johnk and seconded by Washington. Motion carried 8/0.

### **Staff Reports.**

Director's Report. Orientations for new Board members and new Foundation Board members have been going well. ICPL once again had a presence at the Johnson County Fair as part of the Public Libraries of Johnson County. Carman believes it is an effective way for staff to network with people from other Johnson County libraries and a nice outreach opportunity. Radio stations KCJJ and KXIC have hosted ICPL staff on morning live programs for some time; Carman participated for the first time this month. Children's Services staff are distributing 40-50 snacks per day. There are specific governmental rules about how, when, and what kind of snacks can be given to children. Community feedback has been positive.

Currently, the Digital Media Lab (DML) has 224 registered members. There have been 1,312 sessions, which is when a member uses equipment in the room, not including classes. Staff have offered 77 classes each month. Carman is pleased with the diversity of patronage in the space. There was a partial air conditioning failure last Friday afternoon. We were able to get the AC unit to 50% capacity by the weekend, but it was a bit challenging. Carman said staff did a great job under the circumstances. Carman is working with Facilities Services to develop a plan to right-size the department as Council continues to discuss changing hourly staff to permanent/part-time positions. We are asking for hours to be added to current positions, and adding one new full-time person in Maintenance. Paetzold asked about the AC and wonders if we need to consider this budgetarily. Carman said we have been discussing this a lot; the units were not designed for the kind of heat we have been experiencing. The Building Manager is confident the equipment we have will work well enough and the hope is there will be better equipment available when it's time to replace our current system. Paetzold asked about the costs for changing positions; will the City cover the difference or is it the Library's responsibility to bear the extra cost. Carman said the City did not ask the department for any financial impact for this initiative. Paetzold would like clarification about the fiscal responsibility for these staffing changes.

### **Departmental Reports:**

Adult Services. Paetzold asked about the decrease in Summer Reading Program registrations this year. Clark believes people do not register, even though they are participating. The teen numbers go up and down and she believes the final report will look more positive. Clark does think the construction on the Ped Mall has affected the summer reading numbers. Paetzold would like a comparison with the past couple of years. Pilkington said she will be reporting on this in her report in August.

Community & Access Services. No comments.

Development Office. McCarthy thanked Shultz, Beary, Rocklin, and Paetzold for their support at the Big Book Bash at Big Grove. The event raised more than \$800 and both parties were pleased. Logsden said 100 people visited the Bookmobile that evening. We are hoping to be invited next year.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

### **President's Report.**

President Beary had a few housekeeping items. He reminded members to be prepared and be on time for meetings, especially since public comments are early in the agenda. Also, he believes in letting staff do their work. Beary appreciates diverse input and will ask for it. He believes in asking questions and providing his opinion at the end. He suggested if a Board member is not sure, they should ask for clarification instead of

assuming you know what someone means. The Board dinner is postponed until September. Traditionally it has been held in August after the Board meeting.

**Announcements from Members.** None.

**Committee Reports.**

Foundation Members. The FY2020 Memorandum of Understanding between the Friends Foundation Board of Directors and the Iowa City Public Library Board of Trustees was presented. This year, \$238,800 in unrestricted money is available for grants and provides the foundation for the NOBU budget which Trustees may use for various purposes throughout the year.

**Communications.** Email with Mary Gravitt. Johnk asked if there was any further response since the exchange included in the packet. Carman clarified there was not. Staff had already been discussing the Digital Media Lab before we received the communication from Ms. Gravitt. Paetzold asked if we looked at the bathroom issues Gravitt brought to our attention. Carman said we have.

**Disbursements.**

The MasterCard expenditures for June, 2019 were reviewed. A motion to approve the disbursements for June, 2019 was made by Johnk and seconded by Forkenbrock. Motion carried 8/0.

**Set Agenda Order for August Meeting.**

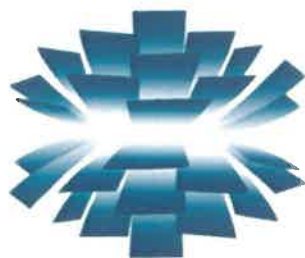
Director evaluation.

Annual Staff report.

NOBU.

**Adjournment.** A motion to adjourn the meeting was made by Beasley and seconded by Forkenbrock. Motion carried 8/0. President Beary closed the meeting at 6:06 pm.

Respectfully submitted,  
Elyse Miller



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DIRECTOR Elsworth Carman • PHONE 319-356-5200 • FAX 319-356-5494 • icpl.org

**TO: Library Board**

**FROM: Elsworth Carman, Director**

**DATE: August 15, 2019**

**RE: FY20 NOBU/Direct State Aid Budget**

Each July or August the Board approves expenditures for the coming year from non-operating funds budget accounts (referred to as N-O-BUDget). These funds are Board controlled and carry over a balance from one year to the next, unlike the operating budget. The two largest sources of income for NOBU are undesignated gift money, including the annual unrestricted payment from the Friends Foundation, which will be \$117,500.00 in FY20, and undesignated pass through gifts. Another significant source of revenue is state funding, which was \$69,584 in FY19. Additional revenue sources include interest income, earned income beyond expenses (sales accounts, lost and paid library materials, and reimbursables). These accounts are shown specifically in the end of the year financial statements.

Income is generally accumulated one year and spent the next, although the requirements of some parts of state funding call for expenditure in the year received. Foundation funds may also be spent in the year received, as may funds allocated for library collections. The City will not have finalized their FY19 reporting before your meeting, but it is safe to estimate a balance of at least \$200,000. The budget can be amended at any time.

The Library Board authorizes expenditures from these funds when the budget is approved for submittal to the City, and the preliminary budget is then amended early in the fiscal year when we know what the fund balances are and have more information on project related expenses. There are ongoing expenses as well as project-related one-time expenses.

## **Ongoing/Annual Expenses, \$128,000**

Personnel, Development Office: Historically, a permanent, half-time position in the Development Office (DO) has been funded through Open Access state funds. This position allows the DO to lead efforts in fundraising, discarded and donated book selling, grant writing, and solicitation of support for Summer Reading program incentives.

FY20 NOBU Budget: \$34,000

Personnel, Children's Room: During discussion of staffing needs for the bookmobile, the Board agreed if the City approved an additional full-time position be funded through tax sources, part of the Foundation's annual gift would be used to support 16 hours per week of additional staffing in the Children's Room to support bookmobile service. A part-time position in the Children's Room was transitioned to full-time in February of FY18. Gift funds will be needed to keep this staffing level. FY20 budget reflects 40% of the position's expenses (wages and benefits).

FY20 NOBU Budget: \$28,000

Iowa City Book Festival: The Library donates space, furnishings, and equipment (phones, computers, etc.) to support the non-profit Iowa City UNESCO City of Literature. We share many common goals and the nonprofit receives funding from the City, in addition to other sources. The Library also, specifically, supports the Iowa City Book Festival because of the many literary events it hosts that align with our mission, but we could not support on our own.

FY20 NOBU Budget: \$3,000

Collection Support: Non-operating funds are used to support collection needs that cannot be met through the City's allocated budget.

FY20 NOBU Budget: \$40,000

Third Issue of the Window: Since FY16, we have used gift funding to support a third edition of the widely distributed printed library newsletter. In the past, the Library's newsletter was distributed to all Iowa City residents three times each year. In order to reduce expenses, one of the issues was eliminated several years ago. A recent user survey confirmed the newsletter is a valuable and effective tool that keeps people informed about what is going on at the Library. The Board has continued to approve this expense from NOBU funds. The third Window will be sent in December and will also serve as the Foundation's annual report and appeal.

FY20 NOBU Budget: \$9,000

Library programming Related to an Enhanced Climate Action Culture: The City of Iowa City has adopted a new initiative focused on climate change awareness and climate action culture. ICPL staff is excited to take on the challenge of increasing our public-facing programming related to climate change awareness and climate action.

Additional funding will allow both adult and children's programming to be developed to initiate and sustain conversation and action around these issues.

FY20 NOBU Budget: \$10,000

LibCon Support: ICPL's second annual LibCon was successful in drawing guests from across the state, including many individuals and families who had never been to our facility before. Additional support would allow us to advertise more widely and engage participants of all ages in creative play and learning.

FY20 NOBU Budget: \$4,000



**Infrequent Operational/Stewardship Expenses, \$17,000**

Strategic Plan Facilitator: Historically, ICPL has utilized a strategic plan to orient and direct agency work. The current five-year strategic plan will end in June 2020. Working with a skilled, library focused facilitator will allow the library to build on current success and move forward in an impactful way as we develop and implement a new five-year plan.

FY20 NOBU Budget: \$12,000

Art Appraisal, Hazel Westgate Collection: ICPL recently completed a reframing and preservation project to protect and enhance the Hazel Westgate Collection. A full, professional appraisal of this collection should be the next step in preserving this community resource. Following the successful completion of this appraisal project, an appraisal of the entire ICPL art collection will be considered as a FY21 initiative.

FY20 NOBU Budget: \$5,000

**Facilities Enhancements, \$57,100**

As the building ages, opportunities for enhancing and improving the physical library experience of patrons and staff emerge. Repairs are needed in the Children's Room to address worn and damaged shelving, furniture throughout the building needs upholstery work or replacement, and outdoor signage needs to be replaced. In an effort to be as accessible and inclusive as possible, the Administrative area needs a power-assist door opener installed, and the second floor needs a water-bottle filling station. After a summer of Ped Mall construction, the lobby and magazine area need a deep cleaning (including dusting/cleaning the hanging art mobile) to match the maintenance standards of the rest of the building. All baby changing stations need to be replaced to ensure they are safe and in functioning condition, and if possible, adding an adult-sized changing station would be an asset for the community. Additionally, in preparation for the flooring update project currently scheduled for FY22, it is an ideal time to have second floor staff workspaces assessed for modernization and reconfiguration.

FY20 NOBU Budget: \$57,100

**Technology Projects, \$15,600**

Continuing to build on ICPL's accessibility improvements, a modern hearing augmentation system is needed in Meeting Room A to ensure all patrons can engage in library programs and events. Additional public meeting spaces (Story Time Room and Room D) will also be assessed for compatibility with the new system.

FY20 NOBU Budget: \$10,000

SIP2 Licenses are needed for complete integration of the self-check machines with Sierra. In addition to ensuring we have the ability to capture all necessary data from our current self-checks, these licenses will provide the option of moving forward with an "auto renewal" feature without compromising the clarity of our circulation statistics. After the initial year, costs are estimated to be \$600 annually, which could be incorporated into the IT budget.

FY20 NOBU Budget: \$5,600

**Total FY20 NOBU Budget: \$217,700**

**Director's Report – FY19**

FY19 was a year of administrative transitions, increased access to collections and services, and continued programmatic and service successes. Attendance numbers for programs remain high, collections in all formats are being checked out, and we continue to implement new ideas and initiatives to engage our community.

Retired library director Susan Craig, the library board, library staff, and the community deserve special thanks in creating a welcoming environment for the incoming director. The love for ICPL throughout the community and the willingness to embrace a new administrator made the transition a pleasant experience. Expectations and accountability were made clear by staff and the public, which is a gift in itself, and Ms. Craig graciously left a legacy of exceptional service that is an honor to follow. Thank you!

**FY19 Highlights:**

- Children's Services and Community and Access Services Develop New Collaborative Library Card for Students
- Library Implements a Fine Free Model for Children's and Teen Materials
- Bookmobile Offers New Service: Lobby Stops
- Five-Year Strategic Plan Enters Final Year
- New Director Began in January

**AIM Card for Students**

In collaboration with Iowa City Community School District, North Liberty Community Library, and Coralville Public Library, we have developed a new library card type for students called the Student Access to Information and Materials (AIM) card. This card will allow students to check out a maximum of three books (including audiobooks) and access digital items using their student ID. Students may use any of the cooperating public libraries, and will not accrue overdue fines for late materials or replacement fees for lost items, though losing items or having overdue materials will block the card from use until a staff member works with the student on a solution. This program will launch as school starts this August. Most departments in the library were engaged in developing this new card, and ICPL staff worked at length with ICCSD, NLCL, and CPL to craft a workable model. We look forward to reporting details of use and return rates as the program progresses.

**Fine Free Children's and Teen Materials**

In a focused effort to make library collections more accessible to our patrons, the library implemented a fine-free model for children's and teen materials in June 2019. Reflective of modern public library practices across the country, this change removed overdue fines for materials from two of the library's most popular collections. Patrons will still be notified when an item is overdue, and will be charged a replacement fee if an item is not returned after multiple notifications. Thus far, community and staff feedback has been very positive, and many users have been able to come back to the library after feeling excluded by the risk of accruing fines. This was truly a library-wide initiative, involving all departments. We are proud to take steps that remove barriers to access and look forward to presenting the Board with a full statistical report of impacts from going fine-free after six months of implementation.

### **Strategic Plan**

The Library's current strategic plan will end June 30, 2020. This plan has directed the work of the library since 2016, and the related outcomes and outputs have been consistently high quality. Regular updates on strategic plan progress have been reported to the Library Board, including six-month, midyear, and end of year reports. As we begin this final year of the current strategic plan, we will also begin the planning process for our next plan. Strategic plan design and implementation is a significant process, and will be an opportunity to assess and evaluate our mission, values, and goals as an agency.

### **Digital Media Lab (DML) Programming**

Six Wacom Intuos creative pen tablets were added to the DML this year, and have proven very popular with users of all ages. DML staff have offered 13 classes for tweens and adults teaching comic arts, DIY coloring book creation, and how to use the tablets for brush calligraphy and drawing manga.

### **Bookmobile**

A new bookmobile service was piloted in fall of 2018. The Lobby Stop program was designed to increase access to library staff and library materials for users with limited mobility or ability to travel to the library facility or bookmobile. During a Lobby Stop, library staff share curated materials—usually including several bins of printed materials and audiobooks—that reflect general interest, specific hold requests, and general subject requests in a shared space within senior housing facilities. Staff use a laptop to facilitate checkout and to register new users. In addition to easy access to materials, Lobby Stops allow patrons to interact with staff face-to-face in a comfortable environment. The Lobby Stop program currently serves four locations with twice-monthly stops.

### **New Director**

FY19 was an exciting year for the Iowa City Public Library. December 2018 marked the retirement of longtime library director Susan Craig, and Elsworth Carman began as the director in January 2019. The library leadership change was well-prepared for in the months leading up to the transition, and resulted in a fairly smooth change. Library staff, Board members, and the community contributed to the onboarding experience in very positive ways.

Elsworth Carman  
Library Director

### FY2019 Fact Sheet

POPULATION SERVED:	Iowa City: 78,214; By contract: Rural Johnson County: 22,523; University Heights: 1,125, Hills: 806; Lone Tree: 1,408	
GOVERNING BOARD:	A nine-member Board of Trustees appointed by the City Council with powers to set policy, employ a Director and staff, expend tax funds allocated by the City Council, contract with other jurisdictions, and receive and spend gift funds and other revenues.	
BOARD MEMBERS:	Robin Paetzold, President and County Representative Diane Baker Janet Freeman, Secretary Wesley Beary Carol Kirsch, Vice-President John Beasley Jay Semel Kellee Forkenbrock Monique Washington	
STAFF	Librarians: 15.0 FTE Other Permanent Staff: 28.75 FTE Hourly Staff: 18.65 FTE Volunteers: 4.13 FTE	
COLLECTIONS:	Circulating Books/eBooks: 194,020 Circulating Non-print Materials/eAudio/eVideo: 52,698 Print and Electronic Reference/jProgram Collection: 4,656 Periodicals/Newspapers: current print & e-subscriptions: 292 Total Collection size: 251,666	
ANNUAL USERSHIP:	Cardholders: 52,872 Circulation: 1,292,526 Visits to the Library: 676,237 Information Requests: 43,735 Program Attendance in Meeting Rooms: 45,486 Meeting Room Use: non-library meetings: 1,461	
BUDGET:		
Income Sources:	City of Iowa City: \$5,359,240 Contracts (County, Cities): \$558,334 State: \$69,584 Fines / Fees / Sales: \$176,896 Gifts / Grants: \$383,646 Other: \$68,982 Total: \$6,625,496 Expenditures on Materials \$719,085	
PHYSICAL FACILITIES:	81,276 sq. ft. building includes 5 meeting rooms	
SUPPORT GROUP:	Iowa City Public Library Friends Foundation: 1,196	
WEB PAGE:	<a href="http://www.icpl.org">www.icpl.org</a> Home of the Iowa City UNESCO City of Literature	

(These figures are for the last complete fiscal year, July 1, 2018 through June 30, 2019.)



**Library Services: FY19 Compared to FY18**

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<b>Library Services: Provide library facilities, materials, and equipment.</b>							
<b>A. Downtown Building Use</b>							
Total Hours Open	854	819	843	860	3,376	3,396	-0.6%
People into the Building	190,563	159,928	153,095	172,651	676,237	731,103	-7.5%
Average Number Per Hour	223.1	195.3	181.6	200.8	200.3	215	-7.0%
<b>Bookmobile Use</b>							
Bookmobile Total Hours Open	209	175	129	246	759	890	-14.8%
People on Bookmobile	4,724	3,671	2,239	5,690	16,324	15,256	7.0%
Average Number per Hour	23	21	17	23	22	17	25.5%
Total Downtown & Bookmobile Hours Open	1,063	994	972	1,106	4,135	4,286	-3.5%
Total People Downtown & on Bookmobile	195,287	163,599	155,334	178,341	692,561	746,359	-7.2%
Total Average Number per Hour	184	165	160	161	168	174	-3.8%
<b>B. Meeting Rooms</b>							
Number of Non-Library Meetings	371	345	376	369	1,461	1,562	-6.5%
Estimated Attendance	6,484	7,224	7,697	8,696	30,101	30,873	-2.5%
Equipment Set-ups	18	9	43	58	128	128	0.0%
Group Study Room Use	1,311	1,536	1,647	1,521	6,015	6,337	-5.1%
Lobby Use	1	5	2	0	8	13	-38.5%
<b>C. Equipment Usage</b>							
Photocopies by Public	6,872	5,212	6,646	7,131	25,861	25,057	3.2%
Pay for Print Copies	22,186	20,250	23,616	22,117	88,169	85,215	3.5%
% Checkouts by Self-Check	72.7%	71.6%	71.8%	70.8%	71.7%	72.4%	-0.9%
DOT Kiosk Usage	1070	750	531	571	2922	2489	17.4%
<b>D. Downtown Use of Electronic Materials</b>							
Listening/Viewing/Tablets/Laptops Sessions	3,834	2,174	2,320	2,981	11,309	10,801	4.7%
<b>E. Ride 'N' Read</b>							
Bus Passes Distributed Downtown	1,179	794	721	1,248	3,942	3,760	4.8%
<b>Lending Services: Lend materials for home, school, and office use.</b>							
<b>A. Circulation Downtown</b>							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	333,388	304,180	320,119	334,839	1,292,526	1,237,821	4.4%
Circulation on Bookmobile	9,784	8,140	6,156	11,084	35,164	28,484	23.5%
Total Circulation Downtown & Bookmobile	343,172	312,320	326,275	345,923	1,327,690	1,266,305	4.8%
Average Total Circulation Downtown & Bookmobile Per Hour	390	371	380	389	383	364	5.0%
<b>B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)</b>							
Adult Materials	231,285	220,540	233,666	239,248	924,739	858,908	7.7%
Children's Materials	113,279	93,257	94,577	107,662	408,775	411,812	-0.7%
Percent Children's	34.0%	30.7%	29.5%	32.2%	31.6%	33.3%	-4.9%
Non-Print	106,411	99,720	98,118	96,291	400,540	431,898	-7.3%
Percent Non-print	31.9%	32.8%	30.7%	28.8%	31.0%	34.9%	-11.2%
Equipment loans	258	287	258	283	1,086	883	23.0%
Downloads	51,558	57,013	64,907	71,524	245,002	141,509	73.1%
<b>C. Circulation by Residence of User (Downtown &amp; Bookmobile)</b>							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	343,172	312,320	326,275	345,923	1,327,690	1,266,305	4.8%
Iowa City	260,752	241,106	255,029	266,331	1,023,218	960,799	6.5%
<b>Local Contracts</b>							
Hills	806	923	895	1,102	3,726	2,788	33.6%
Hills as % of All	0.23%	0.3%	0.3%	0.3%	0.28%	0.22%	27.5%
Johnson County (Rural)	28,101	24,106	25,379	26,368	103,954	106,631	-2.5%
Johnson County as % of All	8.19%	7.7%	7.8%	7.6%	7.83%	8.42%	-7.0%
Lone Tree	1,115	1,012	1,158	1,247	4,532	4,305	5.3%
Lone Tree as % of All	0.32%	0.32%	0.35%	0.36%	0.34%	0.34%	0.4%
University Heights	4,720	3,945	4,157	3,696	16,518	17,799	-7.2%
University Heights as % of All	1.38%	1.26%	1.27%	1.07%	1.24%	1.41%	-11.5%
Total Local Contracts	34,742	29,986	31,589	32,413	128,730	131,523	-2.1%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<b>State Contracts - Open Access</b>							
Coralville	15,687	13,622	13,221	14,766	57,296	60,771	-5.7%
Cedar Rapids	960	967	1,138	1,363	4,428	4,245	4.3%
Other Open Access	23,384	19,935	20,179	21,710	85,208	86,966	-2.0%
Total Open Access	40,031	34,524	34,538	37,839	146,932	151,982	-3.3%
Open Access as % of All	11.7%	11.1%	10.6%	10.9%	11.1%	12.0%	-7.8%
<b>D. InterLibrary Loans</b>							
Loaned to Other Libraries	343	281	346	317	1,287	1,380	-6.7%
Percent of Requests Filled	28.9%	25.5%	27.5%	26.9%	27.2%	29.2%	-6.9%
Borrowed From Other Libraries	1,026	896	843	895	3,660	3,670	-0.3%
Percent of Requests Filled	87.5%	88.2%	87.7%	90.7%	88.5%	87.6%	1.0%
Books/Periodicals/AV Borrowed	1,022	889	837	889	3,637	3,628	0.2%
Photocopy Borrow Requests Filled	4	7	6	6	23	42	-45.2%
<b>E. Reserves Placed - Materials</b>							
	55,151	53,200	59,041	57,859	225,251	193,606	16.3%
<b>F. Downloadable Media</b>							
<b>By Area</b>							
Iowa City	47,208	50,141	58,805	65,444	221,598	120,903	83.3%
Hills	78	113	132	99	422	393	7.4%
Johnson County	5,134	4,896	5,330	5,429	20,789	18,160	14.5%
Lone Tree	127	131	96	100	454	340	33.5%
University Heights	405	338	544	452	1,739	1,713	1.5%
Total	52,952	55,619	64,907	71,524	245,002	141,509	73.1%
<b>By Demographic</b>							
Adult	49,222	52,321	61,521	67,900	230,964	130,919	76.4%
Children's	3,730	3,298	3,386	3,624	14,038	10,590	32.6%
Total	52,952	55,619	64,907	71,524	245,002	141,509	73.1%
<b>Number of Items Owned (Cumulative)</b>							
E-Audio Items Available	8,638	8,915	9,982	10,488	10,488	8,397	24.9%
E-Book Items Available	17,989	18,690	19,262	19,982	19,982	17,538	13.9%
E-Music	43	43	43	45	45	41	9.8%
E-Magazines	123	121	121	120	120	139	-13.7%
E-Newspapers	1	1	1	1	1	1	0.0%
Total Items	26,794	27,770	29,409	30,636	30,636	26,116	17.3%
<b>Information Services: Furnish information, reader advisory, and reference assistance.</b>							
<b>A. Reference Questions Answered</b>							
Reference Questions	11,609	10,030	10,430	11,666	43,735	44,743	-2.3%
Reference Desk	4,436	3,578	3,643	3,809	15,466	17,490	-11.6%
Help Desk	2,701	2,527	2,834	3,298	11,360	10,494	8.3%
Switchboard	1,502	1,516	1,503	1,231	5,752	6,204	-7.3%
Bookmobile	278	186	112	261	837	984	-14.9%
Drop-In Tech Help (Public)	161	173	119	0	453	457	-0.9%
On-Call Tech Help							
Staff	48	31	28	33	140	145	-3.4%
Public	84	76	45	47	252	302	-16.6%
Total Tech Help Questions	132	107	73	80	392	447	-12.3%
Children's Desk							
Reference Questions	2,380	1,937	2,143	2,980	9,440	8,592	9.9%
Request to Pull Books (Community)	19	6	3	7	35	75	-53.3%
Total Children's Questions	2,399	1,943	2,146	2,987	9,475	8,667	9.3%
<b>B. Electronic Access Services</b>							
<b>Computer Services</b>							
Pharos Internet (Downtown In House computer use)	19,953	16,828	15,785	16,047	68,613	75,067	-8.6%
Wifi Internet Use Downtown	291,828	271,262	269,443	313,472	1,146,005	1,266,902	-9.5%
Total Internet Use	311,781	288,090	285,228	329,519	1,214,618	1,341,969	-9.5%
<b>Website Access</b>							
<b>ICPL Website</b>							
# Pageviews of Homepage	105,910	99,377	105,118	101,492	411,897	432,124	-4.7%
# Pageviews of Entire Site (Doesn't include catalog)	226,001	212,205	238,951	244,995	922,152	918,816	0.4%
# Visits (Does include catalog)	143,325	138,191	150,361	149,045	580,922	568,509	2.2%
<b>Catalog Access</b>							
# Pageviews for ICPL Catalog	418,701	400,458	437,876	413,752	1,670,787	1,776,004	-5.9%
# Pageviews for Overdrive	484,703	430,666	432,256	411,363	1,758,988	2,281,407	-22.9%
Total Catalog Access	903,404	831,124	870,132	825,115	3,429,775	4,057,411	-15.5%
<i>*Overdrive does not count pageviews through the Libby or Overdrive Apps.</i>							

## Agenda Item 4B-6

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
ICPL Mobile App Use	32,185	31,325	37,655	41,159	142,324	90,444	57.4%
External Sites							
# Pageviews for Beanstack	13,809	3,852	4,575	24,009	46,245	43,041	7.4%
Total Website Access	1,175,399	1,078,506	1,151,313	1,135,278	4,540,496	5,109,712	-11.1%
Subscription Databases Accessed							
Total In-House	1,463	1,402	1,678	1,319	5,862	5,294	10.7%
Total Remote	59,595	67,390	88,660	72,957	288,602	219,274	31.6%
TOTAL	61,058	68,792	90,338	74,276	294,464	224,568	31.1%
C. Total Switchboard Calls Received							
Total Library Calls	4,338	4,047	4,553	4,024	16,962	17,519	-3.2%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	4,181	3,082	3,598	3,339	14,200	15,091	-5.9%
Transferred Calls	897	786	850	861	3,394	3,118	8.9%
Pamphlets Distributed Downtown	6,116	4,195	6,736	6,179	23,226	28,395	-18.2%
State/Federal Tax Forms Distributed	.	.	.	984	984	2,405	-59.1%
<b>Alerting Services: Promote awareness of the library and use of its resources.</b>							
A. Publications							
Number of Publications Printed (Jobs)	76	81	88	120	365	338	8.0%
Copies Printed for Public Distribution	71,162	66,002	26,506	107,964	271,634	292,156	-7.0%
Number of Online Newsletters Subscribers	1,773	2,003	2,177	2,339	2,339	1,665	40.5%
Number of Online Newsletter Distribution	7,920	8,858	11,703	12,237	12,237	7,728	58.3%
C. Displays	19	22	26	28	95	75	26.7%
In-House	11	15	23	19	68	54	25.9%
Other Groups	6	7	3	9	25	21	19.0%
Off-site locations	2	0	0	0	2	0	0.0%
E. The Library Channel							
Total ICPL Productions	23	17	20	8	68	107	-36.4%
Programs Cablecast	2,010	1,986	1,260	0	5,256	7,894	-33.4%
F. Homepage/ Social Media							
Homepage Banner Posts	33	36	40	42	151	125	20.8%
Homepage Banner Clicks	236	209	335	605	1,385	1,143	21.2%
Media Releases Sent	15	16	11	15	57	91	-37.4%
Facebook, Twitter, Pinterest Followers (Cumulative)	13,799	14,018	14,312	14,696	14,696	13,404	9.6%
New Facebook, Twitter, and Pinterest Followers	393	218	292	384	1,287	1,118	15.1%
<b>Outreach Services: Provide library service to people who cannot get to the library building.</b>							
A. At Home Services							
Packages Sent	568	427	495	525	2,014	2,173	-7.3%
Items Loaned (No renewals)	1,889	1,307	1,291	1,312	5,799	5,123	13.2%
Registered At Home Users (Cumulative)	152	169	188	194	194	145	33.8%
New Users Enrolled	6	8	6	0	20	17	17.6%
People Served (Average of monthly count)	53	45	47	45	47	49	-3.6%
B. Jail Service							
People Served	204	302	462	417	1,385	1,212	14.3%
Items Loaned (No renewals)	896	895	1,451	1,229	4,471	4,160	7.5%
C. Deposit Collections							
Locations (Cumulative)	10	14	14	14	14	10	40.0%
Items Loaned	90	0	90	90	270	540	-50.0%
Items Added to Permanent Collections	206	814	569	757	2,346	1,768	32.7%
D. Remote Bookdrop Use							
Remote as Percent of All Items Checked In	17.8%	17.4%	15.1%	14.5%	14.5%	15.0%	-3.3%
<i>*Does not include renewals or in-house.</i>							
E. Holds Notified Using Automated Phone	821	847	893	919	3,480	4,004	-13.1%
<b>Group and Community Services: Provide library service to groups, agencies, and organizations.</b>							
A. Adult Programs							
In-House Programs	56	66	40	53	215	284	-24.3%
In-House Attendance	676	1,673	1,132	1,144	4,625	6,214	-25.6%
Outreach Programs	19	18	35	37	109	47	131.9%
Outreach Attendance	373	4,238	349	525	5,485	7,918	-30.7%

## Agenda Item 4B-7

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<b>B. Young Adult Programs</b>							
In-House Programs	87	89	88	92	356	383	-7.0%
In-House Attendance	1,398	1,151	1,303	1,737	5,589	6,975	-19.9%
Outreach Programs	2	6	3	5	16	24	-33.3%
Outreach Attendance	6	16	18	42	82	93	-11.8%
<b>C. Children's Programs</b>							
In-House Programs	187	189	190	209	775	732	5.9%
In-House Attendance	10,220	7,294	6,844	10,914	35,272	36,085	-2.3%
Outreach Programs	58	77	55	90	280	306	-8.5%
Outreach Attendance	1,211	1,609	1,477	5,934	10,231	11,896	-14.0%
<b>D. Library Tours and Classes</b>							
Number	10	14	10	12	46	85	-45.9%
Attendance	112	105	91	99	407	458	-11.1%
<b>E. Consulting for Area Groups</b>	0	0	1	0	1	1	0.0%
<b>Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.</b>							
<b>A. Library Cards Issued</b>	2,187	1,337	1,328	1,834	6,686	6,581	1.6%
Iowa City	1,684	1,023	1,101	1,329	5,137	4,994	2.9%
Percent Iowa City	77.0%	76.5%	82.9%	72.5%	76.8%	75.9%	1.2%
<b>Local Contracts</b>							
Hills	2	5	8	6	21	25	-16.0%
Johnson County (Rural)	97	47	35	83	262	329	-20.4%
Lone Tree	4	2	6	25	37	9	311.1%
University Heights	11	4	4	22	41	38	7.9%
<b>State Contract - Open Access</b>							
Coralville	131	88	54	108	381	375	1.6%
Cedar Rapids	20	11	17	25	73	94	-22.3%
Other Open Access	238	157	103	236	734	717	2.4%
Total Open Access	389	256	174	369	1,188	1,186	0.2%
Open Access as % of All	17.8%	19.1%	13.1%	20.1%	17.8%	18.0%	-1.4%
<b>B. Total Registered Borrowers (Cumulative)</b>	60,236	58,924	54,171	52,872	52,872	57,601	-8.2%
# At Home Users Registered (Cumulative)	152	169	188	194	194	145	33.8%
<b>C. Overdue Notices</b>							
Items Searched to Verify Claim of Return	57	61	72	44	234	256	-8.6%



**FY19 Circulation by Type & Format**

Category	YTD	% Total	Last YTD	% of Total	% Change
<b>Adult Materials</b>					
General Fiction/Fiction Express	90,609	9.8%	92,764	10.8%	-2.3%
Mystery	32,437	3.5%	33,880	3.9%	-4.3%
Science Fiction	16,886	1.8%	17,756	2.1%	-4.9%
Book Club Kits (10 items per kit)	65	0.0%	55	0.0%	18.2%
Young Adult Fiction	21,354	2.3%	20,871	2.4%	2.3%
Comics	31,548	3.4%	32,155	3.7%	-1.9%
Large Print	10,032	1.1%	9,802	1.1%	2.3%
Books in Other Languages	1,214	0.1%	1,236	0.1%	-1.8%
<b>Total Fiction</b>	<b>204,145</b>	<b>22.0%</b>	<b>208,519</b>	<b>24.3%</b>	<b>-2.1%</b>
Express/Nonfiction	3,634	0.4%	3,245	0.4%	12.0%
Large Print Nonfiction	1,596	0.2%	1,075	0.1%	48.5%
000 - General/Computers	3,682	0.4%	4,045	0.5%	-9.0%
100 - Psychology/Philosophy	11,625	1.3%	11,556	1.3%	0.6%
200 - Religion	7,273	0.8%	7,910	0.9%	-8.1%
300 - Social Sciences	21,674	2.3%	21,287	2.5%	1.8%
400 - Language	2,620	0.3%	2,966	0.3%	-11.7%
500 - Science	7,401	0.8%	7,906	0.9%	-6.4%
600 - Applied Technology	40,674	4.4%	41,776	4.9%	-2.6%
700 - Art & Recreation	22,110	2.4%	21,905	2.6%	0.9%
800 - Literature	10,009	1.1%	10,043	1.2%	-0.3%
900 - History & Travel	19,876	2.1%	20,166	2.4%	-1.4%
Biography	7,374	0.8%	7,853	0.9%	-6.1%
<b>Total Nonfiction: Adult &amp; Young Adult</b>	<b>159,548</b>	<b>17.2%</b>	<b>161,733</b>	<b>18.9%</b>	<b>-1.4%</b>
Magazines	6,061	0.7%	6,613	0.8%	-8.3%
<b>Total Miscellaneous</b>	<b>6,061</b>	<b>0.7%</b>	<b>6,613</b>	<b>0.8%</b>	<b>-8.3%</b>
<b>Total Adult Print</b>	<b>369,754</b>	<b>39.9%</b>	<b>376,865</b>	<b>43.9%</b>	<b>-1.9%</b>
Art to Go	1,725	0.2%	1,806	0.2%	-4.5%
DVD (Movies/TV)	213,518	23.1%	226,897	26.4%	-5.9%
Express/DVD	22,833	2.5%	24,104	2.8%	-5.3%
Nonfiction DVD	15,848	1.7%	18,204	2.1%	-12.9%
Fiction on Disc	13,022	1.4%	15,766	1.8%	-17.4%
Nonfiction on CD	5,849	0.6%	7,253	0.8%	-19.4%
Compact Disc (Music)	43,106	4.7%	49,153	5.7%	-12.3%
Young Adult Video Games	8,350	0.9%	7,058	0.8%	18.3%
Circulating Equipment	1,086	0.1%	883	0.1%	23.0%
Discovery Kits	36	0.0%	0	0.0%	0.0%
<b>Total Nonprint</b>	<b>325,373</b>	<b>35.1%</b>	<b>351,124</b>	<b>40.9%</b>	<b>-7.3%</b>

**FY19 Circulation by Type & Format**

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	64,659	7.0%	48,318	5.6%	33.8%
Adult E-Book # Downloads	75,962	8.2%	63,346	7.4%	19.9%
Adult E-Magazines	16,762	1.8%	10,894	1.3%	53.9%
Adult E-Music # Downloads/Local Music Project	100	0.0%	136	0.0%	-26.5%
Adult E-Newspapers	16,731	1.8%	5,016	0.6%	233.6%
Adult E-Video Streaming: Library Channel	56,750	6.1%	2,249	0.3%	2423.3%
<b>Total Adult E-Downloads</b>	<b>230,964</b>	<b>24.9%</b>	<b>129,959</b>	<b>15.1%</b>	<b>77.7%</b>
<b>Total Adult Circulation</b>	<b>926,091</b>	<b>100.0%</b>	<b>857,948</b>	<b>100.0%</b>	<b>7.9%</b>

**Children's Materials**

Fiction	69,562	17.0%	72,808	17.7%	-4.5%
Comics	34,758	8.5%	29,584	7.2%	17.5%
Holiday	6,878	1.7%	6,624	1.6%	3.8%
Picture: Big, Board, Easy	115,831	28.3%	117,697	28.6%	-1.6%
Readers	44,794	11.0%	45,084	10.9%	-0.6%
Nonfiction & Biography	47,071	11.5%	48,054	11.7%	-2.0%
Magazines	676	0.2%	597	0.1%	13.2%
<b>Total Children's Print</b>	<b>319,570</b>	<b>78.2%</b>	<b>320,448</b>	<b>77.8%</b>	<b>-0.3%</b>
Video/DVD	55,716	13.6%	59,799	14.5%	-6.8%
Books on Disc	4,104	1.0%	4,571	1.1%	-10.2%
Read-Along set	5,517	1.3%	5,873	1.4%	-6.1%
Children's Music	3,735	0.9%	4,453	1.1%	-16.1%
Children's Video Games	2,625	0.6%	2,573	0.6%	2.0%
Read with Me Kits	534	0.1%	538	0.1%	-0.7%
Games & Toys	2,882	0.7%	2,967	0.7%	-2.9%
jDiscovery Kits	54	0.0%	0	0.0%	0.0%
<b>Total Children's Nonprint</b>	<b>75,167</b>	<b>18.4%</b>	<b>80,774</b>	<b>19.6%</b>	<b>-6.9%</b>
j E-Audio # Downloads	5,808	1.4%	4,346	1.1%	33.6%
j E-Book # Downloads	8,230	2.0%	6,244	1.5%	31.8%
<b>Total Children's E-Downloads</b>	<b>14,038</b>	<b>4.5%</b>	<b>10,590</b>	<b>3.3%</b>	<b>32.6%</b>
<b>Total Children's</b>	<b>408,775</b>	<b>100.0%</b>	<b>411,812</b>	<b>100.0%</b>	<b>-0.7%</b>

**All Circulation by Type/Format**

All Fiction	315,343	23.6%	317,535	24.9%	-0.7%
All Nonfiction and Biography	206,619	15.4%	209,787	16.5%	-1.5%
Picture books & Readers	160,625	12.0%	162,781	12.8%	-1.3%
Magazines	6,737	0.5%	7,210	0.6%	-6.6%
<b>Total Print</b>	<b>689,324</b>	<b>51.5%</b>	<b>697,313</b>	<b>54.8%</b>	<b>-1.1%</b>

**FY19 Circulation by Type & Format**

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	2,882	0.2%	2,967	0.2%	-2.9%
Art	1,725	0.1%	1,806	0.1%	-4.5%
DVD (Fiction, Nonfiction, & Express)	307,915	23.0%	329,004	25.8%	-6.4%
CD (Music)	46,841	3.5%	53,606	4.2%	-12.6%
Books on CD (Fiction & Nonfiction)	22,975	1.7%	27,590	2.2%	-16.7%
Read-Along Set	5,517	0.4%	5,873	0.5%	-6.1%
Video Games	10,975	0.8%	9,631	0.8%	14.0%
Read with Me Kits	534	0.0%	538	0.0%	-0.7%
Discovery Kits	90	0.0%	0	0.0%	0.0%
Circulating Equipment	1,086	0.1%	883	0.1%	23.0%
Total Nonprint	400,540	29.9%	431,898	33.9%	-7.3%
Total E-Downloads	245,002	18.3%	140,549	11.0%	74.3%
Total In House/Undefined	3,715	0.3%	3,705	0.3%	0.3%
Total Adult Materials (including e items)	926,091	69.2%	857,948	67.4%	7.9%
Total Children's (including e items)	408,775	30.5%	411,812	32.3%	-0.7%
Grand Total (Adult + Children's + Undefined)	1,338,581	100.0%	1,273,465	100.0%	5.1%

**FY19 Circulation by Area & Agency**

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Iowa City									
General Iowa City	217,413	193,807	411,220	196,689	607,909	205,672	813,581	845,427	-3.8%
Downloads + Streaming	47,208	50,141	97,349	58,805	156,154	65,444	221,598	120,903	83.3%
Temporary	144	113	257	52	309	154	463	572	-19.1%
Public schools	0	15	15	28	43	23	66	22	200.0%
Private schools	0	230	230	201	431	184	615	484	27.1%
Preschool/Daycare	316	820	1,136	893	2,029	862	2,891	2,943	-1.8%
Non-profit organizations	41	20	61	100	161	199	360	88	309.1%
Business	4	9	13	20	33	10	43	11	290.9%
City departments	2	2	4	1	5	3	8	114	-93.0%
State/Federal agencies	0	0	0	0	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0	0	0	0	0.0%
At Home	1,818	1,271	3,089	1,202	4,291	1,280	5,571	5,926	-6.0%
Interlibrary loan	464	394	858	451	1,309	496	1,805	2,139	-15.6%
Deposit collections/Nursing Homes	93	93	186	253	439	93	532	598	-11.0%
Jail patrons	896	895	1,791	1,451	3,242	1,229	4,471	4,175	7.1%
<b>Total Iowa City</b>	<b>268,399</b>	<b>247,810</b>	<b>516,209</b>	<b>260,146</b>	<b>776,355</b>	<b>275,649</b>	<b>1,052,004</b>	<b>983,402</b>	<b>6.98%</b>
Local Contracts									
Johnson County									
General	22,896	19,174	42,070	19,960	62,030	20,907	82,937	88,353	-6.1%
Downloads	5,134	4,896	10,030	5,330	15,360	5,429	20,789	18,160	14.5%
Preschool/Daycare	0	0	0	0	0	0	0	0	0.0%
At Home	71	36	107	89	196	32	228	118	93.2%
<b>Total Johnson County</b>	<b>28,101</b>	<b>24,106</b>	<b>52,207</b>	<b>25,379</b>	<b>77,586</b>	<b>26,368</b>	<b>103,954</b>	<b>106,631</b>	<b>-2.5%</b>
Hills									
General	728	810	1,538	763	2,301	1,003	3,304	2,395	38.0%
Downloads	78	113	191	132	323	99	422	393	7.4%
At Home	0	0	0	0	0	0	0	0	0.0%
<b>Total Hills</b>	<b>806</b>	<b>923</b>	<b>1,729</b>	<b>895</b>	<b>2,624</b>	<b>1,102</b>	<b>3,726</b>	<b>2,788</b>	<b>33.6%</b>
Lone Tree									
General	988	881	1,869	1,062	2,931	1,147	4,078	3,965	2.8%
Downloads	127	131	258	96	354	100	454	340	33.5%
At Home	0	0	0	0	0	0	0	0	0.0%
<b>Total Lone Tree</b>	<b>1,115</b>	<b>1,012</b>	<b>2,127</b>	<b>1,158</b>	<b>3,285</b>	<b>1,247</b>	<b>4,532</b>	<b>4,305</b>	<b>5.3%</b>
University Heights									
General	4,315	3,607	7,922	3,613	11,535	3,244	14,779	16,086	-8.1%
Downloads	405	338	743	544	1,287	452	1,739	1,713	1.5%
At Home	0	0	0	0	0	0	0	0	0.0%
<b>Total University Heights</b>	<b>4,720</b>	<b>3,945</b>	<b>8,665</b>	<b>4,157</b>	<b>12,822</b>	<b>3,696</b>	<b>16,518</b>	<b>17,799</b>	<b>-7.2%</b>
<b>Total Local Contracts</b>	<b>34,742</b>	<b>29,986</b>	<b>64,728</b>	<b>31,589</b>	<b>96,317</b>	<b>32,413</b>	<b>128,730</b>	<b>131,523</b>	<b>-2.1%</b>

**FY19 Circulation by Area & Agency**

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
State Contract									
Reciprocal/Open Access									
Johnson County Libraries									
Coralville	15,687	13,622	29,309	13,221	42,530	14,766	57,296	60,771	-5.7%
North Liberty	8,344	7,332	15,676	8,026	23,702	8,211	31,913	29,765	7.2%
Oxford	110	106	216	44	260	59	319	682	-53.2%
Solon	628	530	1,158	584	1,742	1,093	2,835	3,094	-8.4%
Swisher	54	66	120	209	329	52	381	333	14.4%
Tiffin	883	879	1,762	792	2,554	915	3,469	4,075	-14.9%
All Other Libraries									
Ainsworth	8	2	10	0	10	1	11	112	-90.2%
Albia	0	0	0	0	0	0	0	17	-100.0%
Altoona	0	0	0	0	0	0	0	0	0.0%
Ames	0	0	0	5	5	0	5	28	-82.1%
Anamosa	118	122	240	2	242	6	248	337	-26.4%
Ankeny	33	14	47	39	86	48	134	407	-67.1%
Atkins	0	0	0	0	0	24	24	4	500.0%
Belle Plaine	0	0	0	0	0	0	0	28	-100.0%
Bettendorf	70	3	73	6	79	0	79	79	0.0%
Blairstown	10	6	16	0	16	2	18	25	-28.0%
Bloomfield	0	75	75	132	207	134	341	1	34000.0%
Boone	0	0	0	0	0	0	0	0	0.0%
Brooklyn	0	0	0	0	0	0	0	18	-100.0%
Burlington	20	3	23	2	25	9	34	86	-60.5%
Carroll	5	0	5	0	5	0	5	3	66.7%
Cascade	33	0	33	0	33	4	37	139	-73.4%
Cedar Falls	139	30	169	22	191	101	292	264	10.6%
Cedar Rapids	960	967	1,927	1,138	3,065	1,363	4,428	4,245	4.3%
Center Point	0	0	0	0	0	2	2	7	-71.4%
Central City	0	0	0	0	0	0	0	0	0.0%
Chariton	0	0	0	0	0	0	0	0	0.0%
Charles City	3	0	0	0	0	0	3	20	-85.0%
Clarence	16	0	16	4	20	4	24	15	60.0%
Clinton	2	0	2	0	2	9	11	0	0.0%
Clive	0	0	0	0	0	0	0	26	-100.0%
Columbus Jct	11	17	28	30	58	16	74	136	-45.6%
Conesville	73	2	75	30	105	0	105	286	-63.3%
Cornell College	843	729	1,572	671	2,243	813	3,056	2,837	7.7%
Council Bluffs	0	0	0	0	0	0	0	0	0.0%
Crawfordsville	0	0	0	0	0	0	0	154	-100.0%
Dallas Center	0	0	0	0	0	0	0	0	0.0%
Davenport	17	13	30	5	35	37	72	138	-47.8%
Decorah	1	0	1	0	1	0	1	0	0.0%
Denison	0	0	0	0	0	0	0	3	-100.0%
Des Moines	31	14	45	29	74	7	81	176	-54.0%
Donnelson	0	2	2	0	2	0	2	0	0.0%
Dubuque	0	0	0	0	0	60	60	30	100.0%
Earlham	0	0	0	0	0	0	0	8	-100.0%
Eldon	0	10	10	34	44	12	56	20	180.0%
Elkader	0	0	0	0	0	0	0	0	0.0%
Ely	17	11	28	35	63	3	66	133	-50.4%
Estherville	0	0	0	0	0	0	0	0	0.0%
Fairfax	55	55	110	97	207	68	275	235	17.0%
Fairfield	595	407	1,002	299	1,301	420	1,721	2,833	-39.3%

## FY19 Circulation by Area &amp; Agency

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Fort Dodge	0	0	0	1	1	0	1	0	0.0%
Fort Madison	0	0	0	0	0	0	0	0	0.0%
Gilman	0	0	0	0	0	0	0	0	0.0%
Glenwood	0	1	1	0	1	0	1	0	0.0%
Grandview	0	0	0	0	0	0	0	16	-100.0%
Grimes	0	0	0	0	0	0	0	0	0.0%
Grinnell	63	65	128	25	153	23	176	240	-26.7%
Guthrie Center	0	0	0	6	6	0	6	0	0.0%
Hedrick	0	0	0	0	0	0	0	0	0.0%
Hiawatha	1	41	42	45	87	27	114	41	178.0%
Independence	0	0	0	0	0	0	0	0	0.0%
Indianola	0	0	0	0	0	0	0	0	0.0%
Johnston	3	8	11	1	12	0	12	185	-93.5%
Kalona	1,589	1,187	2,776	1,096	3,872	1,235	5,107	4,796	6.5%
Keokuk	0	0	0	0	0	0	0	21	-100.0%
Keosauqua	0	0	0	0	0	10	10	22	-54.5%
Keota	22	18	40	0	40	16	56	107	-47.7%
LeClaire	0	0	0	0	0	0	0	2	-100.0%
Letts	0	1	1	0	1	2	3	1	200.0%
Lisbon	43	92	135	42	177	17	194	458	-57.6%
Lowden	51	30	81	46	127	107	234	263	-11.0%
Manchester	0	0	0	0	0	1	1	41	-97.6%
Maquoketa	3	7	10	1	11	1	12	93	-87.1%
Marengo	458	428	886	519	1,405	605	2,010	1,844	9.0%
Marion	217	95	312	122	434	170	604	413	46.2%
Marshalltown	0	0	0	0	0	0	0	13	-100.0%
Mason City	5	4	9	0	9	0	9	25	-64.0%
Mechanicsville	35	29	64	12	76	29	105	97	8.2%
Mediapolis	6	6	12	2	14	5	19	61	-68.9%
Milford	0	0	0	0	0	0	0	0	0.0%
Montezuma	31	12	43	9	52	6	58	158	-63.3%
Monticello	0	0	0	0	0	0	0	1	-100.0%
Montrose	1	0	1	0	1	7	8	35	-77.1%
Morning Sun	0	2	0	8	8	35	45	28	60.7%
Mount Pleasant	244	73	317	24	341	165	506	268	88.8%
Muscatine	615	185	800	138	938	132	1,070	2,287	-53.2%
Nevada	0	0	0	0	0	0	0	2	-100.0%
New London	0	0	0	4	4	4	8	9	-11.1%
Newton	8	3	11	0	11	7	18	19	-5.3%
North English	264	88	352	122	474	294	768	666	15.3%
Norway	0	0	0	0	0	0	0	5	-100.0%
Oelwein	0	0	0	0	0	0	0	3	-100.0%
Osceola	2	0	2	0	2	0	2	0	0.0%
Oskaloosa	1	0	1	1	2	0	2	109	-98.2%
Ottumwa	19	44	63	11	74	0	74	3	2366.7%
Pella	0	0	0	0	0	0	0	0	0.0%
Pleasant Hill	0	0	0	0	0	0	0	0	0.0%
Reinbeck	0	0	0	0	0	0	0	0	0.0%
Richland	0	0	0	0	0	0	0	1	-100.0%
Riverside	553	713	1,266	764	2,030	674	2,704	2,288	18.2%
Robins	0	83	83	0	83	0	83	6	1283.3%
Rockwell	0	0	0	1	1	0	1	0	0.0%
Scott Co (Eldridge)	12	10	22	0	22	0	22	26	-15.4%
Scranton	0	1	1	7	8	2	10	1	900.0%

**FY19 Circulation by Area & Agency**

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Shellsburg	0	0	0	0	0	0	0	14	-100.0%
Sigourney	10	0	10	0	10	0	10	27	-63.0%
Sioux City	0	0	0	4	4	0	4	13	-69.2%
Sioux Rapids	0	0	0	0	0	0	0	8	-100.0%
South English	0	0	0	17	17	26	43	57	-24.6%
Spirit Lake	0	0	0	0	0	0	0	4	-100.0%
Springville	1	0	1	0	1	1	2	32	-93.8%
Stanwood	3	0	3	6	9	0	9	9	0.0%
Tipton	309	246	555	321	876	365	1,241	1,445	-14.1%
Toledo	0	0	0	0	0	0	0	4	-100.0%
Traer	0	2	2	7	9	8	17	12	41.7%
Urbandale	97	28	125	237	362	232	594	10	5840.0%
Van Horne	0	0	0	0	0	0	0	0	0.0%
Van Meter	0	8	8	0	8	0	8	0	0.0%
Victor	122	130	252	59	311	96	407	214	90.2%
Vinton	0	0	0	0	0	0	0	0	0.0%
Wapello	0	0	0	0	0	0	0	0	0.0%
Washington	981	1,126	2,107	774	2,881	766	3,647	3,704	-1.5%
Waterloo	8	0	8	0	8	13	21	116	-81.9%
Waukon	3	4	7	0	7	0	7	12	-41.7%
Waverly	27	83	110	0	110	5	115	53	117.0%
Wellman	719	729	1,448	860	2,308	643	2,951	3,176	-7.1%
West Branch	1,663	1,769	3,432	1,780	5,212	1,715	6,927	8,581	-19.3%
West Des Moines	0	0	0	7	7	1	8	8	0.0%
West Liberty	1,016	808	1,824	757	2,581	861	3,442	4,166	-17.4%
What Cheer	1	0	1	0	1	4	5	25	-80.0%
Williamsburg	1,401	1,001	2,402	942	3,344	843	4,187	2,506	67.1%
Wilton	492	302	794	295	1,089	416	1,505	1,441	4.4%
Winfield	47	41	88	7	95	0	95	114	-16.7%
Winterset	4	3	7	2	9	13	22	7	214.3%
Winthrop	0	0	0	0	0	0	0	0	0.0%
Zearing	0	0	0	0	0	0	0	0	0.0%
Undefined Open Access	115	1	116	0	116	18	134	0	0.0%
Total Recip/Open Access	40,031	34,524	74,550	34,538	109,088	37,839	146,932	151,982	-3.3%
Total Circulation (including E-Downloads, not in-house)	343,172	312,320	655,487	326,275	981,760	345,923	1,327,690	1,266,924	4.8%
Percent Iowa City	78.2%	79.3%	78.8%	79.7%	79.1%	79.7%	79.2%	77.6%	2.1%
Percent Hills	0.2%	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%	0.2%	27.5%
Percent Johnson County	8.2%	7.7%	8.0%	7.8%	7.9%	7.6%	7.8%	8.4%	-7.0%
Percent Lone Tree	0.3%	0.3%	0.3%	0.4%	0.3%	0.4%	0.3%	0.3%	0.5%
Percent University Heights	1.4%	1.3%	1.3%	1.3%	1.3%	1.1%	1.2%	1.4%	-11.4%
Percent Reciprocal/Open Access	11.7%	11.1%	11.4%	10.6%	11.1%	10.9%	11.1%	12.0%	-7.7%
	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	
Iowa City	268,399	247,810	516,209	260,146	776,355	275,649	1,052,004	983,402	7.0%
Local Contracts	34,742	29,986	64,728	31,589	96,317	32,413	128,730	131,523	-2.1%
Open Access	40,031	34,524	74,555	34,538	109,093	37,839	146,932	151,982	-3.3%
In-house cards (staff use)	2,480	2,204	4,684	3,030	7,714	3,174	10,888	7,501	45.2%
Undefined Other	0	0	0	2	2	22	24	17	41.2%
Total Spreadsheet	345,652	314,524	660,176	329,305	989,481	349,097	1,338,578	1,274,425	

# Children's Services Report

Prepared for the Iowa City Public Library Board of Trustees, August 2019 meeting

By Angie Pilkington, Children's Services Coordinator

## Summer Reading Update

The 2019 Summer Reading Program has come to an end for another year. We had 372 Babies & Toddlers registered for the program this year and 195 completed the program. We had 2662 Kids ages 3-grade 6 sign up for the reading program with 1440 completing the program, 1678 finished at least half of the Reading Program. 1032 Adults signed up and 442 finished the program. 404 Teens signed up and 165 finished the program.

## Summer Reading Past Totals:

2019			2018			2017			2016		
	Sign up	Finish		Sign up	Finish		Sign up	Finish		Sign up	Finish
Babies	372	195	Babies	375	196	Babies	313	181	Babies	233	136
Kids	2662	1440	Kids	2692	1427	Kids	2536	1137	Kids*	1687	1026
Teens	404	165	Teens	390	151	Teens	384	149	Teens	264	134
Adults	1032	442	Adults	1019	349	Adults	1002	348	Adults	817	223
Total	4470	2242	Total	4476	2123	Total	4235	1815	Total	3001	1519
										*data was transferred to 2017	

We had 78 programs in June with a total of 5,890 participants. In July, we had 93 programs which had 5,030 participants. That is 10,920 kids and caregivers we entertained in the Children's Department this summer! We had a fantastic line up of programs with many people taking advantage of the cool building during the hot days to watch a show. Thursdays continue to be a big draw for all ages to enjoy a quality entertainer or education program. Our highest attended show was the ----- with nearly --- people catching one of their two shows they presented that day. Other popular programs continue to be our Tween programs, World Wednesday's and Try It Out Friday's, which gave kids the chance to participate in an activity every day at 1pm while at the library. Storytimes and Stories in the Park continue to be a big draw for us in the summer as well.

I would like to thank all of the staff who worked hard all summer long. If you ever stepped into the Children's Room during June-August you would know just how busy the room was, and we did July and August down two staff members. I want to praise the Children's staff for offering consistent and friendly service all day, every day, even in the most hectic of situations.

As a final farewell to summer, Adult Services & Children's Services teamed up for our second Comic Con. We had something for all ages. Comic fans could tour Artist Alley to check out and buy local comic books and art, enter the Fandom Room to make a creation from their favorite fandom, listen to speakers talk about cosplay and creating comic books, join a super hero storytime, have their face painted to look like their favorite hero, take pictures with their comic hero using our green screen, or join UAY to play board games and games online.

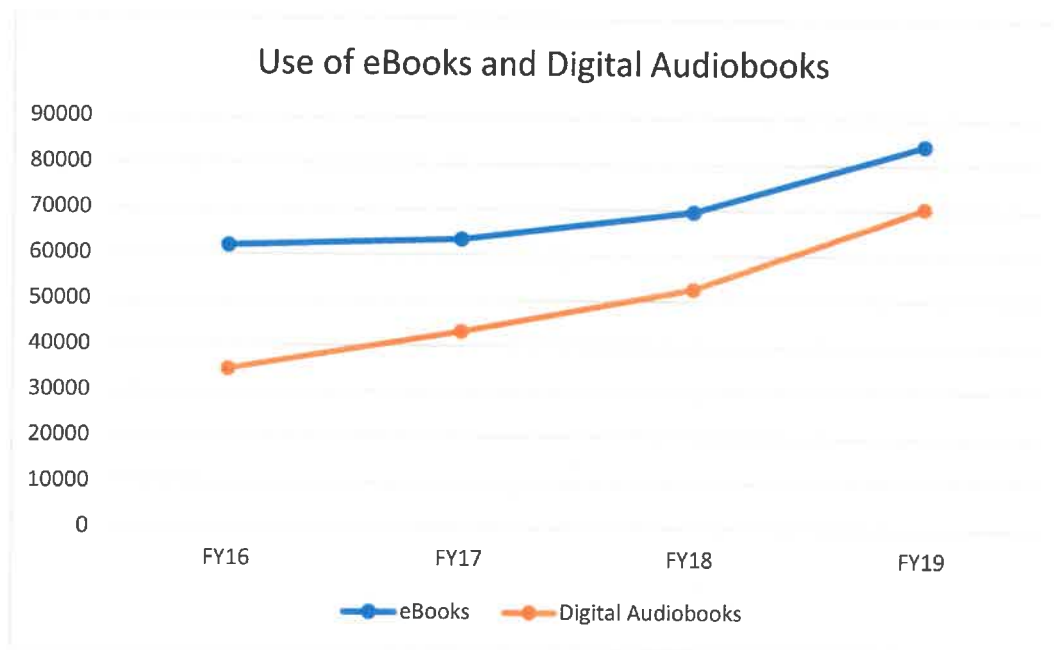


## Collection Services Department Report

Prepared for the August 22, 2019 Meeting of the Iowa City Public Library Board of Trustees  
Anne Mangano, Collection Services Coordinator

### Changes in Digital Collections

In the Library's FY20 Strategic Plan, Collection Services staff will focus on evaluating our buying practices for digital collections, currently the fastest growing collections in terms of use. They are incredibly difficult collections to manage and they seem to get more difficult as publishers change the rules of the game. Last year, the Library spent \$189,812 on digital collections (excluding online reference resources). That is 26% of our materials budget. Over \$160,000 of that expenditure went to eBooks and eAudio, all managed through a company called OverDrive. As our staff assesses how we manage these collections, I wanted to review some of the changes to eBooks and digital audiobooks that were announced over the last year.



The most controversial is Macmillan's announcement to impose limitations on their digital content. These restrictions begin with a two-month embargo on all library eBooks. Once two months have passed, libraries are allowed to purchase a single perpetual use eBook copy for \$30. This perpetual use copy is called a "one copy/one user" model and works like a physical book. We own one copy, so only one user can have it out at a time. The library has only eight weeks to purchase this perpetual copy. After eight weeks is up, the library is charged \$60 an eBook, but these eBooks are "metered access" copies, meaning we have the copies for two years or 52 uses, whichever comes first. Once the meter runs out, we can repurchase. Macmillan is making these changes because they believe that eBook library lending is hurting their bottom line. They are the most restrictive and complex set of rules imposed by a publisher to date and it covers the imprints of Farrar, Straus and Giroux, Henry Holt, and St. Martin's Press.

However, Macmillan is not alone in creating barriers between libraries and content. Simon & Schuster has moved all of its eAudio content to metered access licenses, which means that every copy of an audiobook we purchase will need to be repurchased after two years. This model matches their current eBook model, but they are the first publisher to impose limitations on digital audiobook content. Digital audiobooks are expensive and repurchasing them after two years will impact our materials budget. The publisher is also experimenting with a cost-per-use model, which means that for some titles, we might be charged per patron use rather than for a copy that can serve all patron use. Last year, Penguin Random House moved all of its eBooks from a perpetual model to a metered access one. This will be the second time Penguin has moved to this model, abandoning metered access a few years ago when it merged with Random House.

Some libraries prefer the metered access and cost-per-use models. The benefits of these models are that you don't have to keep anything in your collection long-term, and in the case of cost-per-use, you only pay for what patrons use. The dark side to these models is that they make managing collections and library budgets difficult and time-consuming. For the metered access models, you are continually making decisions on what to keep and what to repurchase on an imposed schedule, with items expiring on a daily rate. You are also repurchasing popular titles on an ongoing basis.

Cost-per-use models end up being expensive with libraries paying significantly higher per circulation costs compared with physical copies. For example, we currently pay \$2 a use for digital movies through Kanopy, our online streaming service. For a DVD, which usually lasts us 180 circulations, we end up paying six cents a use. The cost is so drastically different that The New York Public Library, along with the Brooklyn and Queens systems dropped Kanopy last month, stating the service was unsustainable. Some libraries set monthly spending caps with the vendor, shutting off these services once the cap is reached, but you end up limiting access to those who want to watch a movie later in the month.

Digital content keeps us on our toes. Demand from our patrons continues to grow. Restrictions and price structures are continually in flux. There are limited options in the library marketplace for digital lending and none of the models work well for libraries. However, it is incredibly important to ensure that our Library provides access to digital books and movies that our patrons need and developing purchasing and collection management practices that are sustainable for our organization.

For more information on changes in digital library lending models, the American Library Association has an advocacy site for eBooks: [www.ala.org/advocacy/e-books](http://www.ala.org/advocacy/e-books).

## Publishers Change Ebook, Audiobook Models

Libraries respond to embargo, look for answers

Within recent weeks, Hachette Book Group replaced its perpetual licensing model for libraries with a two-year ebook and digital audiobook lending model. Simon & Schuster eliminated perpetual licensing on digital audiobooks and replaced it with two-year licensing, announced per-circ pricing for select ebook titles, and made additional changes to its library ebook model. And audiobook provider Blackstone Publishing announced a new 90-day embargo on sales to libraries, leading to a boycott.

With multiple publishers announcing new and generally more restrictive and expensive licensing terms at the same time, rumors have circulated through the library field that what's driving the moves is Amazon promoting the narrative that library ebook lending is partly responsible for declines in retail ebook sales. Multiple sources have raised the issue with *LJ* off the record during the past year, beginning when Macmillan began testing a four-month embargo for libraries licensing new ebooks published by its Tor imprint, and continuing when Penguin Random House (PRH) replaced its perpetual access model with two-year licenses. Thomas Mercer, SVP Digital Products for bibliotheca, provider of the cloudLibrary digital lending platform, recently went on the record.

"Amazon continues to put pressure on publishers by sharing data with authors indicating libraries are the cause of lost digital retail sales," Mercer said. "Their argument is that every loan at a library is a lost sale. While I don't believe this to be true, and I don't think many publishers believe this to be true, the pressure is causing major publishers to reconsider their library model."

Representatives from Amazon

denied the rumors, while acknowledging that the company does share comprehensive data with publishers about their titles, including consumer sales, subscriptions, and Kindle ebook circulation at libraries via OverDrive. Citing the relationship with OverDrive, representatives said that Amazon supports library lending, particularly for patrons who would not otherwise have access to content.

"We believe that public library lending is very important to society and, among its many benefits, helps increase literacy and provide[s] authors and

their books with broader audiences," an Amazon spokesperson told *LJ*. "Publishers make their own business decisions regarding library lending."

### EMBARGO RESULTS

In a recent interview with *sf* author Jason Sanford, Fritz Foy, president and publisher of Macmillan's Tom Doherty Associates, discussed initial results from the Tor embargo. Foy explained that the test was initiated because, while libraries were responsible for 45 percent of the imprint's digital reads, library sales accounted for only 15 percent of revenue.

Foy added that, following the embargo, all but one Tor title had higher consumer sales during the test, compared with a control group of titles at Macmillan's Minotaur imprint, offsetting any sales losses from libraries.

### on libraryjournal.com

#### In Win for Advocates, NYC Libraries Secure \$33 Million for FY20

Mayor de Blasio and NY City Council reached an early agreement on the executive budget for the city's three library systems after they joined forces on a citywide advocacy campaign.



[bit.ly/2ZvFyTY](http://bit.ly/2ZvFyTY)

#### Merriam-Webster in the Age of Social Media

At a talk at the New York Public Library, editor at large Peter Sokolowski discussed Merriam-Webster's evolution.

[bit.ly/2lh09Uc](http://bit.ly/2lh09Uc)

#### Indiana University Libraries Hosts First AV Archival Summer School

IU Libraries Moving Image Archive hosted the first Biennial Audio-Visual



Archival Summer School with the International Federation of Film Archives and the Coordinating Council of Audio-visual Archives Associations.

[bit.ly/2lj2Pkd](http://bit.ly/2lj2Pkd)

#### Textbook Affordability Survey: Costs a Concern, OER an opportunity

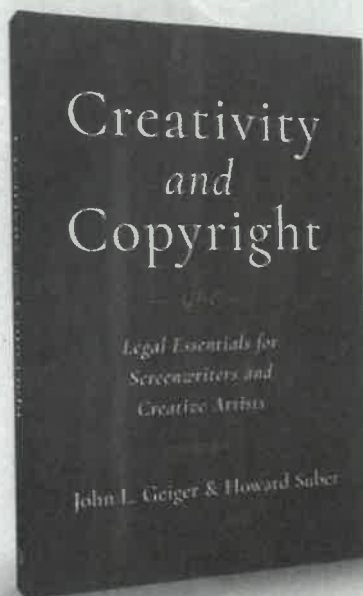
*LJ* asked academic librarians about textbook cost challenges, faculty collaborations, trends, and possible solutions.

[bit.ly/2lh6rDi](http://bit.ly/2lh6rDi)





# ESSENTIAL REFERENCE



Inspired by Strunk & White's *The Elements of Style*, this elegant, short reference is the perfect guide for screenwriters and creative artists looking to succeed as industry professionals.

**"Put it on your bookshelf next to the dictionary and thesaurus."**

—Daniel Pyne, showrunner, screenwriter, and author

**"A handy, user-friendly book for screenwriters who are looking for immediate, precise answers to their most pressing questions."**

—Denise Mann, head of the UCLA School of Theater, Film and Television's Producers Program

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## NEWS+

Although that might sound like ominous news for libraries, Foy said that Macmillan has been in communication with the American Library Association (ALA) and individual library systems.

In a series of press releases, ALA officials expressed concern about these changes, announced the re-establishment of the Digital Content Working Group (DCWG) to focus the organization's analysis and advocacy efforts. And during the ALA Annual conference in Washington in June, the organization resolved to launch a joint working group of representatives from ALA and a number of other organizations to advocate for a variety of digital content models, "explore all fair options for delivering content digitally in libraries," and lobby Congress to explore digital content pricing as a factor influencing democratic access to information. Separately, the Washington Digital Library Consortium last month announced a six-month boycott of Blackstone Audio to protest the company's new embargo period for libraries.

But since first-sale doctrine does not apply to ebooks or digital audiobooks, libraries are at a disadvantage when negotiating licensing terms. Instead, the field generally has argued that public libraries play a vital role within the publishing ecosystem, benefiting publishers by facilitating the discovery of new authors and genres for patrons and offering reader recommendation services. Barring sales of ebooks to libraries—as several Big Five publishers did prior to 2014—making licenses unaffordable to libraries or introducing embargo periods for digital content would eliminate the local marketing efforts that thousands of libraries conduct on a title's behalf.

The Panorama Project, a multi-partner library and publishing industry initiative, was launched last year to quantify the impact that libraries have on book and author discovery, brand development, and retail sales. Its initial "Community Event Impact Report" found that an OverDrive "Big Library Read" event in April 2018 had a significant impact on sales of Jennifer McGaha's debut, *Flat Broke with Two Goats: A Memoir of Appalachia*.

While not broken out by ebooks specifically, LJ's Generational Reading survey on Gen-Z (see pp. 26ff) strongly

supports the role of libraries in driving book purchasing behavior.

## LOOKING AHEAD

Amazon denies that it is attempting to pressure publishers over library licensing terms, but the company obviously has an outsized presence in the publishing ecosystem. Any major action the online retailer takes will result in a major reaction in the market.

In an interview last summer, OverDrive CEO and chairman Steve Potash noted that Amazon had introduced a significant influx of Kindle Direct-published and indie ebook titles to the market in recent years. This has almost certainly had an impact on the broader market for ebooks, but no one outside of Amazon has access to the sales data needed to determine the scale of that impact. Potash said that it is likely substantial.

But while publishers have little individual leverage over Amazon, they currently have total control over their digital licensing terms for libraries. In order to ensure uninterrupted access to ebooks and digital audiobooks for patrons, the field may have to once again convince many publishers that libraries are indispensable partners.

Michael Blackwell, director of St. Mary's County Library, MD, and Communication and Advocacy Work Stream, ReadersFirst, said that libraries will need a sustained, collaborative advocacy effort to establish such a narrative. Talks with publishers should also emphasize the need for flexible licensing models and ways in which that could benefit publishers.

Vendors are committed to advocacy as well. OverDrive provided initial funding to launch the Panorama Project, which now includes advisory council members from publishers, vendors, and associations.

In response to a request for comment regarding Hachette's announcement, OverDrive representatives sent the following statement: "We believe publishers and authors are best served by enabling flexible and multiple ebook lending access models for libraries and that unbiased research supports this belief. Implementing a two-year term limit caps the ability of libraries and schools to support the authors published by Hachette Book Group. We encourage librarians, educators, vendors and readers to join



## NEWS+

us in our advocacy work to share with publishers the vital role they have in the building of a literate society that supports the art form of writing.”—Matt Enis

## Columbia To Produce Obama Oral History

The Obama Foundation selected the Columbia Center for Oral History Research (CCOHR), at New York's Columbia University, to produce the official oral history of Barack Obama's presidency. Working in collaboration with the University of Hawai'i's Center for Oral History, which will contribute material from Obama's early life, and the University of Chicago, which will focus on Barack and Michelle Obama's lives in Chicago, the Columbia Center for Oral History (CCOH)—which brings together CCOHR and the Oral History Archives at Columbia, part of Columbia



University Libraries—will conduct the Obama Presidency Oral History Project over the next five years.

The project, launched on July 1, is expected to include interviews with some 400 people and generate 1,200 hours of audio and video recordings. Interviewees will include members of the Obama administration, as well as other key public figures, plus more than 100 “ordinary citizens”—people whose letters were read by Obama, who met him as he traveled the country, and whose prison sentences he commuted. Michelle Obama's work and legacy as First Lady will also be incorporated.

CCOH director Mary Marshall Clark will be a coinvestigator for the project, working with Peter Bear-

man, Jonathan R. Cole Professor of the Social Sciences and director of Columbia's Interdisciplinary Center for Innovative Theory and Empirics, and Kimberly Springer, curator of Columbia's Oral History Archives. The lead interviewer will be Terrell Frazier, a PhD student in sociology, Paul F. Lazarsfeld Fellow, and 2016 Robert Wood Johnson Foundation Health Policy Research Scholar.

While the Obama Foundation will provide any needed information on the inner workings of the White House and the Obamas' background histories, Columbia will have full editorial control over the project's execution and has committed to dedicating all resources necessary for the project. At its completion, Columbia and the Obama Foundation will hold joint ownership of the materials, which will be publicly accessible online at Columbia and the Obama Presidential Center in Chicago no later than 2026. The Obama Foundation will also explore opportunities to connect the archive with related collections

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# INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD (August, 2019)

Brent Palmer, IT Coordinator

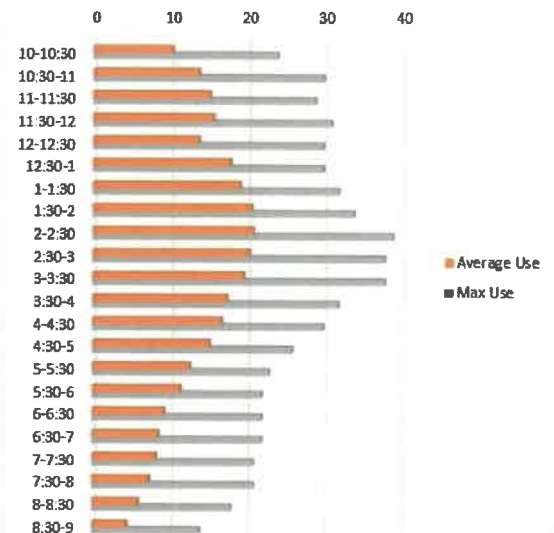
## Public Internet Use Data

In FY22 we will be replacing the carpet in the area that is used for the public Internet stations. That would be an obvious time to reevaluate the number, placement and type of equipment used for this service. In addition to those future plans, we are also currently talking about revising the policies surrounding the amount of time that patrons get to use the public Internet stations. In particular, whether we can extend the time (or even stop limiting it altogether). There are a number of factors to weigh including how to handle non-card holders, coordinating policies with the Teen center and Children's and handling the heaviest use times.

We have begun compiling some statistics about the use of the public Internet computers. Here is an early look at what we have so far. This data represents April through July for the 40 basic Internet stations (no express, teens or children's).

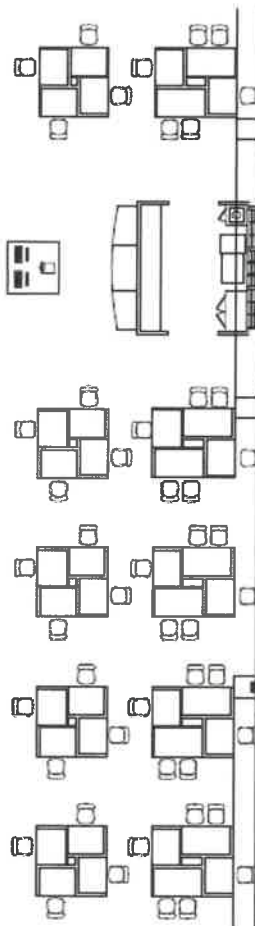
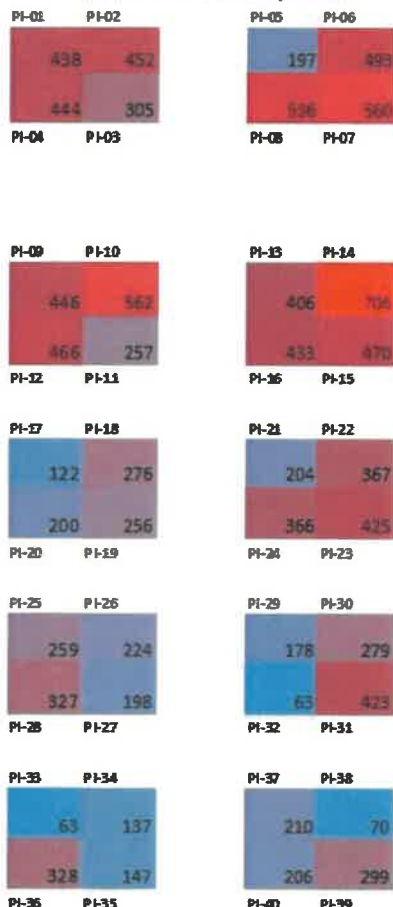
## Agenda Item 5B-7

Most Popular time to use Internet

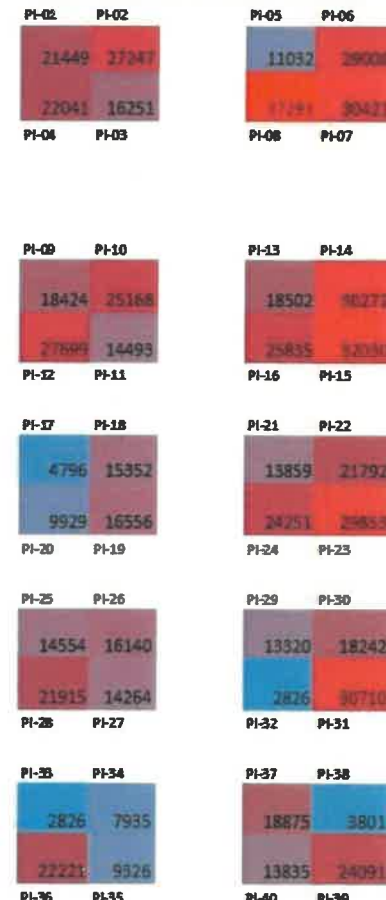


Number of computers in use during any ½ hour period during opening hours. Average use will seem smaller after 6 since we close at 6 on the weekends. Max use reached 38 on 2 occasions during this period.

Public Internet Station Use by Sessions



Public Internet Station Use by Time (min)



**Development Office Report**  
 Prepared for the Board of Trustees  
 Iowa City Public Library  
 by Patty McCarthy, Director of Development  
 August 23, 2018



**Thank You**

Your generous financial gifts to benefit the Iowa City Public Library resulted in growth for the ICPL Friends Foundation last year. Thank you for giving so that everyone can experience more through the Library.

Nearly \$520,000 was raised to benefit the Library. That total is more than \$35,000 higher than the previous year. The Annual Fund is the Friends Foundation's undesignated use fund. The Library can use the gifts from it for whatever is needed most. The Friends Foundation budget is based on it.

While Annual Fund gifts decreased slightly last year over the prior year, thanks to the work of the volunteers on the Friends Foundation Board of Directors and other community volunteers with Development Office staff, overall giving increased.

Year	ANNUAL FUND Amount	Annual Change	Average Gift	# Donors
FY2019	\$173,714	Down .4% \$770	\$157	1,105
FY2018	\$174,484	Up 3% \$4,666	\$146	1,196
FY2017	\$169,818	Up .1% \$217	\$161	978
FY2016	\$169,601	Up 6% \$9,556	\$192	816
FY2015	\$160,045	Down 23% \$47,638	\$174	899



**FY19 BUSINESS OFFICE ANNUAL REPORT****HIGHLIGHTS:**

- New leadership
- Process changes
- Staffing

**NEW LEADERSHIP**

The first half of the fiscal year was marked by preparing for Susan Craig's retirement. For nearly a year our fearless leader embodied the KonMari method espoused by Marie Kondo. Almost forty years of files and other documents were evaluated and either tossed, shredded, or re-filed. And there were office supplies, some of which hadn't seen the light of day since before the Clone Wars. But throughout the first six months of the year, there were good and bittersweet feelings. The Director Search process concluded with the arrival of Elsworth Carman, our new Library Director. The juxtaposition of someone who knew everything about the organization, the community, and the place of the organization in the community with a person new to the community was palpable. Helping Elsworth get up to speed on the way things are done in Iowa City has been a lovely challenge.

**PROCESS CHANGES**

One of the primary functions of the Business Office is employment. In the past, the library had its own employment application form. Interested persons could pick up an application, and Business Office staff were able to help with any questions or concerns about available library jobs. This year, the library joined the rest of the City departments in using a web-based online employment application tool administered by the City of Iowa City Human Resources. Instead of seeing each application as they came in to the Business Office, we now get all of the applications emailed to us the day after the last day to apply for a job. Another process change requires a staff member from outside the Library be included on the interview team if it is a permanent position.

Another ongoing process change is the switchover in staff timekeeping. The City rolled out Kronos, a cloud-based timekeeping (the company calls it human capital) system last year, and our staff are slowly migrating to it. Administrative/Confidential staff and all of the Librarians were the first staff to change over, and we are adding staff slowly. We are proceeding slowly because our shifts and the number of hours we are open are more complicated than a "regular" 8-5 shift. Our permanent staff get overtime when they work on Sundays, and we have staff who work overnight. Also, we have turnover in our hourly staffing that makes it more challenging to train staff to use the new system.

In the past, staff had a physical piece of paper they filled out with the hours they worked, leaves they took, etc. This data was hand-entered by the Administrative Coordinator, saved in a special format, and uploaded to MUNIS, an enterprise resource system, then to be approved by the Library Director, and then manipulated by the City Payroll Accountant. With Kronos, staff



swipe their badges on a device in the staff hallway, or logon to their computer, and then logon to the tool where they can identify hours used for vacation, sick, and other categories. Supervisors can approve these online and then they go to the City Payroll Accountant.

### **STAFFING**

We were fortunate to have Amanda Rodriguez as our Library Aide for two years. She worked weekdays from 1-5 pm and did the mail and all of the other Business Office activities with a lovely smile and great work ethic. Amanda graduated UI and has moved to Chicago. Next year's report will be all about Ben.

Elyse Miller,  
Administrative Coordinator

**FY19 Facilities Services Report****Ped Mall Construction Project**

The construction has moved east and has overtaken the south side of the library building. Old bricks have been removed and new bricks installed, together with new lights and infrastructure. A broken wastewater pipe was discovered during the upgrade and had to be replaced, underscoring the benefit of checking and upgrading infrastructure in general. The west lobby entrance was closed for two months and the east lobby entrance will be closed for a few weeks when the project begins in that location. Routine cleaning of the building included lots of dust and small rocks.

**Infrastructure Updates**

The first of the HVAC air conditioning units were replaced in the fall of 2018. Four mini-split air conditioning units were replaced with new ones. These machines run year-round and provide cooling for the IT front rooms.

LED lights were installed in the 2<sup>nd</sup> floor halls and magazine area. A total of 20 lights were converted from the HID lights to LED lights.

Closed loop heating pipes were upgraded. Some valves that were impossible to close, some leaked, and rubber joints were cracked and needed to be replaced. The aging ceramic heating element on Boiler #1 was not functioning properly and was replaced.

The cold winter temperatures caused one area to freeze in the east vestibule. The heating coil was frozen and split. It was replaced and piping was altered to prevent this from re-occurring. During the heatwave in June, rooftop unit #3 had an oil leak from a soldered joint on its copper tubing. The unit lost most of its refrigerant; the extra workload did not help. Our HVAC technician was able to repair the hole and replaced the oil and the unit was back in service in one day.

**New Construction and Improvements**

The Holds area was expanded with matching wood shelves; the old self-check desks were removed. This opened the area quite a bit and this allowed some space for The Book End to display books for sale. Computers were also added to the area which patrons may use to begin the library card sign-up process. This has been an excellent enhancement to the library entrance.

**Children's Room and other artwork**

The Hazel Westgate collection was reframed, cataloged, and displayed. New lighting was added and promotional brochures were created to inform patrons about the collection. There was a time constraint on the project as we wanted it to be included in the Gallery Walk, and after 200 wall anchors were placed, we were able to display the new items on time.

Three very large maps of Iowa City from the 1900's were framed and put on display on the 2<sup>nd</sup> floor.

Brad Gehrke,  
Building Manager



## FY19 Public Relations Report & FY20 Public Relations Plan

Update for ICPL Trustees  
and Friends Foundation Board

Prepared by Meredith Hines-Dochterman, July 2019

### FY19 Public Relations and Marketing Report

#### FY19 Highlights:

- New Director
- Calendar Redesign
- Equity Toolkit
- Lib Con
- Hazel Westgate Gallery Walk
- National Library Card Month
- Women's History Month
- Shelf Talk Online Newsletter
- Ped Mall Renovation Communications

The Library's Public Relations Team is comprised of 10 people and meets 4 to 6 times per year to guide the work of public relations initiatives. The Marketing Work Group meets monthly and is comprised of seven staff members whose job assignments relate to the Library's marketing efforts. Collectively, these units guide the overall goal of sharing information about Library collections, programs and services, and telling the Library's story of how we connect and engage with and enrich our patrons and community.



#### New Director:

The Iowa City Public Library Board of Trustees announced the hiring of the new library director, Elsworth Carman, on November 15. Carman was selected from three finalists following a nationwide search conducted by Bradbury Associates of Kansas City, Missouri. He succeeded Susan Craig, who retired at the end of 2018, stepping into his new role in January of 2019. The change in leadership was announced through news releases, social media posts, a video introduction on the Library's blog, and a feature story in the Spring/Summer 2019 Window, as well as a display of Carman's favorite books, which was put together in advance of the public meet-and-greet event in May.

#### Calendar Redesign:

The Library launched its redesigned online calendar in January with the goal of improving the user experience. The new default view of the calendar is a list, making it simpler to browse for events. Patrons can quickly scan the list to see what's happening at ICPL that day, week or month. The grid calendar is available for anyone who prefers that look or, if requesting a meeting room, needs to see availability. Events in the new calendar were re-categorized, making it easier to narrow down the event search. This will allow users to see all the events in a single age category or type. This means that when looking at a month's worth of events, the

public can easily see what's coming up in their selected age and/or category type, ....  
personal calendars accordingly. Patrons can also add events directly from the event page to their personal calendars by clicking the calendar icon next to the date. There are several calendars available including Google Calendar, iCalendar, and Outlook Calendar. Additionally, live video programs (The Library Channel) are now embedded directly in the calendar page.

### Equity Toolkit:

As part of the City of Iowa City's strategic plan, the Library participated in a program that involves implementing a Racial and Socioeconomic Equity Toolkit. After brainstorming ideas, the Library chose to focus on three initiatives:

- **Library Fines and Fees**
  - Determine if any populations are adversely affected and denied library services due to fines and fees, which led to instituting a fine-free policy for children's and young adult materials beginning June 1, 2019.
- **Interactions with Teens**
  - Monitor conduct reports regarding youth and teens to determine if racial minorities are disproportionately affected. Identify ways to ensure fair and equal treatment.
- **Access to information about library services**
  - Study the ways that racially diverse groups obtain information about library services with a goal to improve information delivery to identified populations.
  - Library staff from multiple departments studied the ways racially diverse groups obtain information about Library services with the goal to improve information delivery to identified populations.
  - The following opportunities and actions related to sharing information about the Library were identified to remove these barriers for using the Library:

Opportunities	Action
➤ Formal and informal networks developed to reach a wider audience.	Monthly mailing of packets of information about the Library to more than 130 community organizations that serve individuals we want to reach. The hope is the information will be shared on bulletin boards, in newsletters and other informal networks.
➤ Information mailed in neighborhood newsletters sent via US Mail.	When possible, we will send Library information to be included in newsletters mailed to home addresses. This includes the City's South District neighborhood. Marcia Bollinger from Neighborhood Services is helping facilitate this.
➤ New Outreach collection at Church of the Nazarene.	Church of the Nazarene hosts the New Iowans Legal Clinic, English classes and many other services for community members we are trying to reach. Two collections are planned. The first is a cart of popular reading materials for people of all ages. The second is a collection of materials that will help with learning English, the U.S. Citizenship Exam and other needed materials. We will also share information about the Library.

<p>➤ Library materials available at local laundromats.</p>	<p>Library staff received permission from Laundromania to share information about the Library at their two Iowa City locations as well as creating a small collection of books for children and adults. Each time staff return with new information and books, all Library materials are gone. Staff report, <i>"When I put out fresh book donations at the Walden Square Laundromania, a little girl was there waiting for her mom to finish laundry. I showed her the kid's books, and she was immediately interested. She asked if the books were free, and I reassured her that they were. She opened up a copy of Diary of a Wimpy Kid and was smiling and reading to herself as I left."</i></p>
<p>➤ Library information available at ethnic grocery stores.</p>	<p>Library staff distributed translated information at area ethnic grocery stores. Staff will monitor the availability of materials and refresh as needed.</p>
<p>➤ New Bookmobile stops serving community members who are new Iowans or people new to the community.</p>	<p>Resurrection Assembly of God was identified by members of the City Manager's Roundtable and by Library staff as an organization that serves members of our community we are trying to reach. They serve community members who speak Swahili, French and Spanish. They also offer a free lunch and snack program in the summer. The Bookmobile will stop at Resurrection Assembly of God on Mondays during the summer of 2019.</p> <p>If there is steady use of this stop, we will include this location in our summer schedule each year.</p> <p>The Bookmobile started weekly stops at Pheasant Ridge Neighborhood Center in January of 2019. Unfortunately, we are unable to visit Broadway Neighborhood Center because there is no parking available for the Bookmobile.</p>
<p>➤ FY21 Budget Request to translate the webpage into more languages.</p>	<p>Staff plan to request funds in the FY21 budget for translation of the Library's webpage.</p>
<p>➤ More translated information about the Library is needed in print and online.</p>	<p>More information about the Library was translated. For the first time, information was translated into Swahili.</p> <p>How to Get a Library Card and Library Card Application translations are now available on the Library's Webpage at <a href="http://www.icpl.org/about/cards">www.icpl.org/about/cards</a>. See below for details.</p> <p>Summer Reading Program game cards were translated into Spanish, Arabic, French, Swahili and Chinese. This is the first time the Library has translated information into Chinese. See Daily Iowan article at the end of this report.</p>



### Hazel Westgate Gallery Walk:

Last fall, the Library welcomed some familiar faces back to the Ellen Buchanan Children's Room, including *The Cat in the Hat*, *Curious George*, and *Paddington Bear* – just a few of the artworks that belong to the Library's Hazel Westgate Collection of Original Children's Book Art. Westgate, who started working at ICPL in 1949, wrote authors and illustrators to request original artwork to decorate

the Storytime Room at the old Carnegie library building, accumulating nearly 60 pieces of artwork. The collection continues to grow under the direction of other ICPL staff. Most of the art given to the Library are original working drawings, bearing printer's indications for use in the production of the book. Others are illustrations done by the artist especially for the Library, with inscriptions to ICPL and Westgate. For more than a year, the artwork was not in the Children's Room as it underwent preservation efforts. While the public can see the Westgate Collection of Original Children's Book Art anytime ICPL is open, the collection was part of the October 2018 Downtown Gallery Walk to publicize the collection and celebrate its return. Both the collection preservation and Gallery Walk reception were sponsored by the ICPL Friends Foundation. While the public can see the Westgate Collection of Original Children's Book Art during Library hours, they also have the option of viewing the collection online at their leisure.



### Lib Con:

Lib Con, the Iowa City Public Library's first-ever comic con, was held on Saturday, August 11. Attendees toured Artist Alley to check out local comic books and art, entered the Fandom Room to make creations, and listened to speakers talk about cosplay and creating comic books. They had the opportunity to join a super hero storytime, take pictures using our green screen, watch anime, or join Critical Hit in the Digital Media Lab to play board games. Made possible by the Iowa City/Coralville Area Convention & Visitors Bureau and the Iowa City Public Library Friends Foundation, Lib Con was presented as a free and open to all ages event that attracted participants of varying ages throughout the state. Attendees were encouraged to dress in their favorite costume and the level of cosplay at ICPL surpassed expectations. Additionally, there was a free screening of "Wonder Woman" at Film Scene after Lib Con ended. Given the event's success, it will return in August 2019 as the Summer Reading Program's final event.

### National Library Card Month:

National Library Card Month in September is one of those events that happens every year, yet still seems to take us by surprise. Coming on the heels of the Summer Reading Program, it's difficult to work up the energy for programming after months of go-go-go. This year, the Marketing Workgroup challenged itself to make more of an effort to recognize this celebration by creating a Getting a Library Card video that showcased the experience like winning the



**Publisher's Clearinghouse Sweepstakes.** The video highlighted everything patrons have access to because of their card, and featured a fun cameo of Susan Craig cleaning up the confetti at the end. "Every time somebody gets a library card," she said in exasperation. Staff also used the giant ICPL Library Card for a series of photos we shared on our social media platforms in which staff members posed with the card and shared memories of their first library card.

#### **Women's History Month:**

We took to social media to celebrate Women's History Month this year, sharing a photo and a brief bio of a female writer every day throughout the month of March. We chose writers from the past and present, women of color and writers of all genres. It was well-received and the information we uncovered during our research was quite fun.

#### **Ped Mall Renovation Communications:**

The second round of the Pedestrian Mall Renovation Program started in May, with weekly Ped Mall Business/Proprietor meetings beginning the month before. We continue to send a staff member to these meetings, during which City Engineer Scott Sovers shares updates with attendees. The information from this meeting is shared with staff via the Intranet, with the information curated and posted on a bulletin board in the Library to keep the public informed. The same information is used for the City's news release updates.

#### **Shelf Talk Online Newsletter:**

The Library launched its fourth online newsletter in January: *Shelf Talk*. This newsletter, which is emailed to subscribers the fourth Thursday of the month, focuses on the Library's collections. Content thus far has included information about new additions to the collection, such as the Discovery Kits for kids and adults, edited versions of the column published in the local papers that highlight new book titles, and recommendations. More than 100 people currently subscribe to *Shelf Talk*, with the number increasing each month.

#### **In Conclusion:**

With so much happening at the Library, there's always a story to tell! We utilize all of our communication resources to share our information with the public, from traditional print publications to video productions, and are always willing to try new methods to reach our audiences. FY19 was a great year and we look forward to building on our successes in FY20.





## FY20 Public Relations Plan

- Connect:** The Iowa City Public Library connects people to information essential for daily living and offers them opportunities for enjoyment and personal growth
- Engage:** The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life
- Enrich:** The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity

Goal 1: Public Awareness	
1.	Keep public aware of library access issues related to Ped Mall construction.
2.	Seek new ways to communicate with residents who do not receive library news and information through current outlets.
3.	Undertake strategic planning process (new plan adopted June 2020, goes into effect July 1, 2021).
4.	Share information about no fines on Children's and Young Adult collections and Student Aim Card.
5.	Evaluate Annual Report format and consider options for sharing information with the community.
6.	Evaluate participation in PrideFest and plan for future participation.
7.	Begin planning for the Library's 125 <sup>th</sup> anniversary.
8.	Highlight library databases and online learning portals on Social Media sites and Library website.
Goal 2: Collaboration	
1.	Continue to work with Iowa City Community School District, Coralville Public Library and North Liberty Community Library to develop and introduce Access to Information and Materials (AIM) Library Cards for students in the ICCSD.
Goal 3: Programs	
1.	Explore establishing programming series that engage patrons without homes
2.	Continue History Tour programming.
Goal 4: Content	
1.	Increase streaming video options.
Goal 5: Technology	
1.	Consider offering an interactive online readers' advisory service.
2.	Explore adding scrolling Event Board e-sign for community events.
3.	Reevaluate current web design and conduct content audit.
4.	Develop a budget request to translate parts of the webpage into identified languages.
Goal 6: Space/Facilities	
1.	Conduct a building sign audit and plan for updates as needed.
Goal 8: Funding	
1.	Work with Friends Foundation Board to increase number of donors and total raised through financial donations.



Beth Fisher, Program Librarian, Iowa City Public Library

The 2019 Iowa City Public Library Summer Reading Program ended August 10, and what a great summer it was! The Adult Summer Reading Program (ASRP) theme was A Universe of Stories, and most of our programs had to do with space.

Our biggest ASRP event was a Saturday June 8 when the Cedar Amateur Astronomers hosted an open house for us at the Palisades-Dos Observatory in Ely. If you weren't lucky enough to attend this fantastic event you should take a trip there yourself. Their website shows open times and upcoming public events. [www.cedar-astronomers.org/pal-dows-observatory](http://www.cedar-astronomers.org/pal-dows-observatory)

We also had four great ASRP lectures here at ICPL this summer: Iowa Meteor Craters by Dr. Raymond Anderson discussed the two giant meteor impacts in Iowa. The University of Iowa and the Race for Space by Dr. Cornelia Lang shared the University of Iowa's role in the Space Race of the 1960's. Iowa Meteorites, also by Dr. Raymond Anderson, highlighted the variety of the meteorites that have been found in Iowa. Journey to the Center of the Milky Way Galaxy by Dr. Cornelia Lang discussed the astrophysics of the Milky Way. If you missed out on seeing these programs live, all can be viewed on ICPL's YouTube channel: [YouTube.com/thelibrarychannel](https://www.youtube.com/thelibrarychannel)

The Summer Reading Program is mainly focused on reading. To be entered in the grand prize drawings, ASRP participants had to read five books of their own choosing between June 1 and August 10. More than 8,500 books were read by the 1,016 adults who signed up for the program!

"Educated: A Memoir" by Tara Westover was the most popular book ready by the Adult Summer Reading participants this year. A personal coming-of-age story, Westover and her siblings were born and raised by survivalists in the mountains of Idaho. When one of her brothers was able to get into college and came back with news of the outside world, Westover decided she wanted to experience it, too. She taught herself enough basic education that she was able to get into Brigham Young University. Her quest for knowledge would change her whole world, sending her to Cambridge University where she would eventually earn a PhD.

Here are the rest of the books, according to Library statistics, making up ICPL's Top 10 Summer Adult Summer Reading Program Reads:

"Where the Crawdads Sing" by Delia Owens

"The Great Alone" by Kristin Hannah

"A Man Called Ove" by Fredrik Backman

"An American Marriage" by Tayari Jones

"Hillbilly Elegy: A Memoir of a Family and Culture in Crisis" by J.D. Vance

"All the Light We Cannot See" by Anthony Doerr

"Into the Water" by Paula Hawkins

"Big Little Lies" by Liane Moriarty

"Harry Potter and the Sorcerer's Stone" by J.K. Rowling

All of these books, and more, are available at the Iowa City Public Library.

By Shawna Riggins, Iowa City Public Library Bookmobile Assistant

Stores are stocked with fresh notebooks and pencils, nights are cooling off, and soon it will be hard to avoid pumpkin-spiced flavors – fall is nearly here.

The Iowa City Public Library will welcome the change in seasons with a new Bookmobile schedule. The 2019 Fall Bookmobile schedule will run August 26 through December 19, with all stops open and available to the public. The mobile library has a dedicated collection of more than 2,000 new books and movies for all ages available for checkout with an Iowa City Public Library card. The Bookmobile stops at elementary schools, retirement residences, parking lots, and mobile home communities throughout Iowa City. With free parking available at nearly all stops, visiting the Bookmobile is quick and easy to do.

Throughout the summer, our annual series, Stories in the Park, continued with stops at Willow Creek, Wetherby and Mercer Parks where a weekly storytime or special special program for youth was offered alongside the Bookmobile. A couple of memorable Storytime presenters included a friendly llama and goat. Staff were delighted to connect with families at these stops, as well as the occasional farm animal.

Another Summer Series the Bookmobile participated in this year was Party in the Park. Through this annual series, sponsored by the Iowa City Parks and Recreation Department and the Neighborhood Outreach Division, the Bookmobile visited a different local park every Thursday evening throughout the summer. Party in the Park continues this fall on Sundays, though without the Bookmobile. Visit [www.icgov.org/pr](http://www.icgov.org/pr) for details.

As the seasons change, reader interests may be shifting as well. Looking for a canning guidebook with a great and safe recipe? The Bookmobile can help! Though our mobile library does have a wide selection, it is not able to offer the large variety that can be found at the downtown building. Luckily, we can easily connect visitors with all of the materials from the Library's main collection. When placing a hold on that canning cookbook, select the Bookmobile as the pickup location. Like at the downtown building, visitors have seven days to pick up a hold, so materials can be found at any of the nearly two dozen weekly stops on the Fall Bookmobile schedule.

After making the perfect pickles, that canning cookbook, and any other item checked out on the Bookmobile may be returned to the Bookmobile, downtown building, or to one of our remote book returns, conveniently located at the 1st Avenue HyVee Pharmacy Drive or the Mormon Trek location of GreenState Credit Union (formerly UICCU).

If you haven't stopped by the Bookmobile yet this season, or ever, now is a great time. Visit [icpl.org/bookmobile](http://icpl.org/bookmobile) to view our current schedule and find a stop that is convenient for you. Don't have a Library Card (or lost your old one)? Cards can be issued on the Bookmobile in a matter of minutes. For more information, visit [icpl.org](http://icpl.org) or call 319-356-5200 during regular Library hours.

# With luck and rapid response, library avoids worst of bathroom flood

Agenda Item 5H-1

Hillary Ojeda, Iowa City Press-Citizen Published 3:31 p.m. CT Aug. 6, 2019

When staff on the first floor of the Iowa City Public Library noticed water dripping from the ceiling Monday, they grabbed the nearest squeegees and mops they could find.

"We know the quicker we get the water out the better," said Patty McCarthy, the library's development director, adding she's experienced a flood or two at home.

Staff on the second floor reported water flooding the north portion of the building and McCarthy went upstairs.

"The water was shooting out the bathroom," she said.

As water sloshed across the floor, people sitting at computer stations near the bathroom lifted their feet up and continued whatever they were working on.

The staff promptly asked them to pick up their things and leave for their safety. The library eventually decided to close for the rest of the day as employees were preoccupied with protecting the collection.

"Because staff acted so quickly, not one item was lost that we know of, yet," said Library Director Elsworth Carman. "They had tarps over the shelves and were able to remove items before water was coming down."

Carman said the flooding occurred while a facilities employee was fixing something in the men's bathroom. A cap that fits over a shut-off valve stripped a bolt as it came off and it opened up the main water supply for a urinal.

"It shot water out at about 200 gallons a minute," said Carman. "But luckily, since he was right there, he was able to immediately go to the basement and hit the main pipe which stopped the water."

Buy Photo



Yellow caution tape blocks off a section of computer stations while machines suck up water from a flooded restroom, Tuesday, Aug. 6, 2019, on the second floor at the Public Library in Iowa City, Iowa. (Photo: Joseph Cress/Iowa City Press-Citizen)

Despite that quick action, staff still had lots of wayward water to clean up.

"We were really, really lucky and our staff worked so quickly," said Anne Mangano, the library's collections services coordinator. "It was overwhelming but at the same time there wasn't time to stop and stress about it."

She said staff worked to remove or cover 2,000 books on disc, 600 video games and 5,000 science fiction books.

Carman said the library's carpet is water-resistant and should be fine after it dries out. The library hired ServPro, a restoration and cleaning service, to provide dryers which hummed overnight and into Tuesday morning.

An assessment will be done to be sure there isn't further damage, such as with electrical wiring or moisture. At the moment, he's not expecting any costs due to damage.

And, if someone wants a book that might be covered or tarped, he said they can ask the staff who can then retrieve the item.

The library wasn't as lucky in June of 2017.

## Agenda Item 5H-2

"Sewer Apocalypse," recalled Angela Pilkington, the children's services coordinator.

An issue with a pipe caused a sewer back-up which ended up inundating the bathroom and part of the children's section. It oozed out into the northern half of the children's section causing some books, shelves and other items to be tossed out.

The impacted area was tented up, much like a portion of the first floor is now, for more than a month.

If things go as planned, the library will be back to normal by Monday.

"At least this time it was clean water," said Pilkington.

**Buy Photo**



A tent ropes off a portion of the first floor after it was flooded, Tuesday, Aug. 6, 2019, at the Public Library in Iowa City, Iowa. (Photo: Joseph Cress/Iowa City Press-Citizen)

Reach Hillary Ojeda at 319-339-7345, [hojeda@press-citizen.com](mailto:hojeda@press-citizen.com) or follow her on Twitter at [@hillarymojeda](https://twitter.com/hillarymojeda)

Read or Share this story: <https://www.press-citizen.com/story/news/2019/08/06/luck-and-rapid-response-library-avoids-worst-bathroom-flood/1933520001/>

## Comics save the day at Lib Con 2

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 [dailyiowan.com/2019/07/31/comics-save-the-day-at-lib-con-2](http://dailyiowan.com/2019/07/31/comics-save-the-day-at-lib-con-2)

Lib Con 2, or library comic con, will celebrate the seemingly limitless worlds of comics and graphic novels at the Iowa City Public Library on Saturday, Aug. 10.



Joseph Cress

People walk past the Iowa City Public Library on Thursday, Oct. 13, 2016.

Lauren Arzbaeher, Arts Reporter

July 31, 2019

Filed under [Arts](#), [Events](#), [Downtown](#), [News](#)

Though superheroes currently command the movie screen, the majority of the stories started on paper. The printed origin of these caped crusaders and many new comics will be showcased at Lib Con 2, the second library comic con, which will be held at the Iowa City Public Library on Aug. 10 from 10 a.m. to 4 p.m.

The inaugural Lib Con was held last summer as part of a community grant from the Conventions and Visitors Bureau, said Angela Pilkington, the library's children's services coordinator.

"[The convention people] were looking for a community-wide event to hold," she said. "When we were brainstorming, I had brought up this idea. I had done it at a library I worked at in the past, and I've also gone to the Chicago Comic & Entertainment Expo in 2013, where I spoke about the process of starting lib cons at public libraries, so it seemed like a good fit."

The all-ages event was immensely successful, drawing more than 700 people in its first year, Pilkington said. The library staff hadn't anticipated the event's being so widely attended, she said, so the atmosphere during the initial year was a bit hectic.

"We were just kind of dead after that day," she said. "It was spread throughout the entire building, so we were running around like crazy. We knew that we were going to need more staff and a bigger space. So this year, we are expanding into MERGE, which is happily hosting us."

**RELATED: Cosplay: The art of bringing fiction to life**

There are countless things for attendees of all ages to enjoy throughout the event, including superhero story time, face painting, crafts, games, art for sale, and several other activities. From 11 a.m.-noon, the hosts of "Attack of the Killer" podcast will present a live show. The podcast centers on horror movies, but this particular episode will revolve around comics and their darker side, Pilkington said.

Perhaps the most iconic part of any comic con is the costumes. People of all ages came dressed to impress at last year's Lib Con, and Pilkington said it was extremely hard to choose a winner. This year, cosplay expert Kenzie Cullen will help to judge the costume contests, which will be split into children's, teen, and adult categories. Cullen is also scheduled to speak about design and crafting techniques for cosplay from 12:30-1:30 p.m.

"Obviously, people really relate and find something very inspiring in the comic and graphic-novel world," Public Library Director Elsworth Carman said. "It seems like comics have always sort of had this fandom around them that connects people who like them with other people who like them. That used to be happening more in comic-book shops, but now, with lots of online presence, and comic cons, and lib cons, people can come together and proud to show their expertise and depth of knowledge."

Comics, in comparison to other literary genres, grow extremely large fandoms for fictional worlds or particular characters. The fandoms make Lib Con and other theme conventions so popular. Teen services librarian Brian Visser said fandoms are just as vital to comics as the work itself.

"I think a lot of the work would die if there wasn't the fandom to support it," he said. "You see a lot of stuff online about fandoms that can be kind of toxic, but when they're positive, that's what gives it life past when the author released it into the world."



## Sandy Boyd reflects on a lifetime of scholarship, leadership at the UI

 [dailyiowan.com/2019/07/28/sandy-boyd-reflects-on-a-lifetime-of-scholarship-leadership-at-the-ui](https://dailyiowan.com/2019/07/28/sandy-boyd-reflects-on-a-lifetime-of-scholarship-leadership-at-the-ui)

Former UI President Sandy Boyd read from his memoir, *A Life on the Middle West's Never Ending Frontier*, in front of friends and readers July 28 at the Iowa City Public Library.



### Katie Goodale

Former President of the University of Iowa Sandy Boyd reads from his memoir at the Iowa City Public Library on July 28, 2019. Boyd memoir is titled *A Life on the Middle West's Never-Ending Frontier*. (Katie Goodale/The Daily Iowan)

Willard "Sandy" Boyd, one of the University of Iowa's longest tenured presidents, almost never got the job of president in the first place.

Then-state Rep. Chuck Grassley, among others, opposed Boyd's appointment as being perceived as too sympathetic to the "radical interests" of students.

Boyd did end up getting the job, and he led the UI through more than a decade of change and growth.

Boyd shared this anecdote and others in a reading from his memoir, *A Life on the Middle West's Never Ending Frontier*, at the Iowa City Public Library on July 28.

The event was well-attended, with former faculty, alums, and community members gathering to hear Boyd speak on his life as a lawyer, law professor, dean, and UI president.

Boyd came to the UI in 1954, serving as a professor in the law school. The building is now named after Boyd.

**RELATED: University of Iowa history, told through the head Hawks' eyes**

as face a considerable number of student protests and resistance through the 1960s and early 1970s.

## Agenda Item 5H-6

After reading from his memoir, Boyd took questions from the audience.

Audience member Ron Clark told Boyd he was a student during the early '70s and was curious to know Boyd's thoughts on current issues at the UI, including the Labor Center, which was nearly closed in 2018 because of a lack of funding.



Katie Goodale

Audience members, including former U.S. Rep. Jim Leach wait for former President of the University of Iowa Sandy Boyd during his reading at the Iowa City Public Library on July 28, 2019. Boyd's memoir is titled *A Life on the Middle West's Never-Ending Frontier*. (Katie Goodale/The Daily Iowan)

"In 1971, I was one of the people affected by the turmoil. I was pretty angry. In 1978, I came to grad school, [and] I was amazed by how much more effective of a president you were," Clark said, to laughter from the audience. "One of the great gifts you've given to the university was the nonprofit center here, which is an underpraised, lesser-known institution that's done great service for a number of nonprofits. What do you think is the future here for that kind of institution?"

### **RELATED: UI legend reflects on 50 years fighting for gender equality in intercollegiate athletics**

After spending 15 years as the director of the Field Museum of Studies in Chicago from 1981 to 1996, Boyd returned to the UI to teach law. During his return to the UI, Boyd was central in developing the Larned A. Waterman Iowa Nonprofit Resource Center, which provides education and resources for nonprofit organizations in Iowa.

As for the Labor Center, Boyd said in this current legislative atmosphere, the center should rely on outside funding.

"I knew the day would come when some of these centers would have to be retrenched, because the primary thing is the teaching with the enrolled students," Boyd said. "We protected ourselves — we got some other money and earned some ... money and had an endowment so that we could go forward. Why I say that is: It means that if a center wants to stay in business, it's got to do a lot of hard work to get it done, given the environment we're in where the Legislature will always be cutting."

Boyd also offered his opinion on the continuing role of greek life on campus, noting that while greek programs have a place at the UI, they shouldn't revolve around drinking.

"I think it's just insane to not have a program that's more than just drinking," he said.

Many of the audience's questions referred to Boyd's role in a time of a UI cultural of institutional change.

"Thank you for your early and constant support of women's athletics and women in general," Peggy Burke, a professor emerita in health science, told Boyd.



## MasterCard Report

08-Aug-19

Vendor	Dept	Expense	Description	Amount
ABOS	10550110	436050	Registration	\$700.00
Amazon.com	10550110	452010	Office Supplies	\$42.91
Apple iTunes	10550510	477350	Online Reference	(\$14.82)
Apple Store	10550140	444080	Software Repair & Maintenance Services	(\$5.94)
Bread Garden	10550152	469320	Miscellaneous Supplies	\$4.47
Chargetech.com	10550140	455120	Misc Comp Hardware	\$125.00
CHOMP	10550110	435055	Postage and Stamps	\$46.40
Dollar Tree	10550151	469320	Miscellaneous Supplies	\$10.00
Hy-Vee	10550151	469320	Miscellaneous Supplies	\$34.57
Iowa City Landscaping	10550151	469320	Miscellaneous Supplies	\$6.00
Kyle Designs	10550110	469320	Miscellaneous Supplies	(\$6.27)
Lowes	10550151	469320	Miscellaneous Supplies	\$13.74
Lowe's	10550152	469320	Miscellaneous Supplies	\$19.00
Meredith	10000000	221907	Jail Materials	\$1,059.68
Mountain Crest Gardens	10550151	469320	Miscellaneous Supplies	\$145.40
Paypal	10550140	444080	Software Repair & Maintenance Services	\$18.80
Tallgrass Business Resources	10550140	452010	Office Supplies	\$54.84
Tallgrass Business Resources	10550151	452010	Office Supplies	\$16.72
Tallgrass Business Resources	10550159	452010	Office Supplies	\$20.93
Tallgrass Business Resources	10550110	452010	Office Supplies	\$231.35
Tech Soup	10550140	455110	Software	\$409.00
Time Magazine	10000000	221907	Jail Materials	\$279.76
Wal-Mart	10550152	469320	Miscellaneous Supplies	\$116.93
<b>Grand Total</b>				<b>\$3,328.47</b>

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CITY OF IOWA CITY  
Library Disbursements: July 1 to July 31, 2019

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550110 435055 10550110 010468 U S POST OFFICE ACCT 70919			Library Administration Mail & Delivery 2020 1 INV P			200.00 071919		230809 Admin/Postage Due D
			ACCOUNT TOTAL			200.00		
10550110 449280 011736 KONICA MINOLTA BUSIN 64282856			Misc Services & Charges 2020 1 INV P			114.30 072619		230975 Admin/ Lease Paymen
			ACCOUNT TOTAL			114.30		
			ORG 10550110 TOTAL			314.30		
10550121 442010 10550121 010981 JOE'S QUALITY WINDOW 17729			Library Bldg Maint - Public Other Building R&M Services 2020 1 INV P			80.00 072619		230969 FAC/ Lower Outside
			ACCOUNT TOTAL			80.00		
10550121 445030 010181 GREENERY DESIGNS 2981			Nursery Srvc-Lawn & Plant Care 2020 1 INV P			67.00 072619		230942 FAC/ July Interior
			ACCOUNT TOTAL			67.00		
10550121 449160 010627 CINTAS CORPORATION 342146809			Other Rentals 2020 1 INV P			191.87 072619		230911 FAC/ Cleaning Suppl
			ACCOUNT TOTAL			191.87		
10550121 452040 010570 CENTRAL IOWA DISTRIB 182558			Sanitation & Indust Supplies 2020 1 INV P			1,263.00 072619		12270 FAC/ Vacuum Supplie
010627 CINTAS CORPORATION 342146809			2020 1 INV P			224.93 072619		230911 FAC/ Cleaning Suppl
			ACCOUNT TOTAL			1,487.93		
10550121 466070 011399 ELECTRIC EQUIPMENT S 7801			Other Maintenance Supplies 2020 1 INV P			54.75 071919		12200 FAC/ Westinghouse L
			ACCOUNT TOTAL			54.75		
10550121 469320 010510 DEMCO INC 6638860			Miscellaneous Supplies 2020 1 INV P			102.77 072619		230924 FAC/20 Replacement
			ACCOUNT TOTAL			102.77		
			ORG 10550121 TOTAL			1,984.32		
10550140 432060 010525 ENCOMPASS IOWA LLC 9354			Library Computer Systems Consultant Services 2020 1 INV P			931.00 071219		12127 IT/ IT Essentials-

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
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			ACCOUNT TOTAL		300.00		
10550140 444080 010537 INNOVATIVE INTERFACE	INV-INC21956	0	Software R&M Services 2020 1 INV P		10,243.04	071219	230463 IT/Encore Subscript
011068 OVERDRIVE INC	H-0059105	0	2020 1 INV P		8,208.00	071919	230773 IT/Content Service
			ACCOUNT TOTAL		18,451.04		
			ORG 10550140 TOTAL		19,682.04		
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			ACCOUNT TOTAL		214.00		
			ORG 10550151 TOTAL		214.00		
10550152 432080 013121 CROW, DARRIN	80119SRP	0	Lib Public Services - Children Other Professional Services 2020 1 INV P		400.00	071919	230714 CHI/ SRP & Special
014697 BOSTON-HALTER, FAWN	71119SRP	0	2020 1 INV P		50.00	072619	230899 CHI/ SRP Zumba Danc
015370 CREATIVE DEVELOPMENT	7919SRP	0	2020 1 INV P		200.00	071919	230712 CHI/ Skype Author V
015375 HILL, SARAH C	715171820SRP	0	2020 1 INV P		425.00	071919	230737 CHI/ SRP Family Nig
			ACCOUNT TOTAL		1,075.00		
			ORG 10550152 TOTAL		1,075.00		
10550159 435059 011328 LITTLE VILLAGE MAGAZ	7339	0	Lib Public Strvs-Comm Access Advertising 2020 1 INV P		90.00	071919	230756 CAS/Downtown Co-op
			ACCOUNT TOTAL		90.00		
10550159 445140 010373 PIP PRINTING	100884	0	Outside Printing 2020 1 INV P		74.69	072619	12315 CAS/ 500 Fine Free
			ACCOUNT TOTAL		74.69		
10550159 469320 010467 U OF IA 010467 U OF IA	62619 71519	0 0	Miscellaneous Supplies 2020 1 INV P 2020 1 INV P		25.00 150.00	071219 072619	230519 CAS/ JC Resource Fa 231050 CAS/ 2019 UI Homeco

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550160 445270 10550160 BAKER & TAYLOR INC C 200055062019V 010509 BAKER & TAYLOR INC C 200055062019V	Library Collection Services Library Material R&M Services	0	2020	1	INV P			
	ACCOUNT TOTAL					175.00		
	ORG 10550159 TOTAL					175.00		
011068 OVERDRIVE INC	MR0137019125619	0	2020	1	INV P	1,143.97	072619	230895 LIBRARY MATERIALS
	ACCOUNT TOTAL					190.00	071219	230498 LIBRARY MATERIALS
	ORG 10550159 TOTAL					1,333.97		
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	ACCOUNT TOTAL					274.85		
	ORG 10550160 TOTAL					1,608.82		
10550210 477020 010509 BAKER & TAYLOR INC C 2034633545 010509 BAKER & TAYLOR INC C 2034633745 010509 BAKER & TAYLOR INC C 2034634083 010509 BAKER & TAYLOR INC C 2034636497 010509 BAKER & TAYLOR INC C 2034647537 010509 BAKER & TAYLOR INC C 2034649836 010509 BAKER & TAYLOR INC C 2034651137 010509 BAKER & TAYLOR INC C 2034651200 010509 BAKER & TAYLOR INC C 2034651911 010509 BAKER & TAYLOR INC C 2034653504 010509 BAKER & TAYLOR INC C 2034653633 010509 BAKER & TAYLOR INC C 2034662913 010509 BAKER & TAYLOR INC C 2034663910 010509 BAKER & TAYLOR INC C 2034666992	Library Children's Materials Books (Cat/Ctr)	0	2020	1	INV P	287.31	072619	230895 LIBRARY MATERIALS
						59.12	072619	230895 LIBRARY MATERIALS
						265.84	072619	230895 LIBRARY MATERIALS
						12.95	072619	230895 LIBRARY MATERIALS
						9.51	072619	230895 LIBRARY MATERIALS
						152.70	072619	230895 LIBRARY MATERIALS
						14.36	072619	230895 LIBRARY MATERIALS
						300.84	080219	231442 LIBRARY MATERIALS
						1,196.10	080219	231442 LIBRARY MATERIALS
						243.88	080219	231442 LIBRARY MATERIALS
						488.74	080219	231442 LIBRARY MATERIALS
						275.76	080219	231442 LIBRARY MATERIALS
						16.07	080219	231442 LIBRARY MATERIALS
						535.32	080219	231442 LIBRARY MATERIALS
						3,858.50		
010514 AMAZON	66528071019	0	2020	1	INV P	9.57	080219	231439 LIBRARY MATERIALS
010546 MIDWEST TAPE	97631022	0	2020	1	INV P	67.47	072619	230983 LIBRARY MATERIALS
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10550210 477070 011068 OVERDRIVE INC	Downloadable-eBooks	0	2020	1	INV P	28.98	072619	231001 LIBRARY MATERIALS
	ACCOUNT TOTAL					28.98		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550210 477110 010509 BAKER & TAYLOR INC C H37190060 010509 BAKER & TAYLOR INC C H37190070			Music-CD 2020 1 INV P 2020 1 INV P			38.90 080219 11.01 080219		231443 LIBRARY MATERIALS 231443 LIBRARY MATERIALS
						49.91		
						49.91		
10550210 477120 010509 BAKER & TAYLOR INC C 2034649836 010509 BAKER & TAYLOR INC C 2034666992			Other Audio-CD 2020 1 INV P 2020 1 INV P			29.95 072619 31.98 080219		230895 LIBRARY MATERIALS 231442 LIBRARY MATERIALS
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010558 WESTON WOODS	19590967	0	2020 1 INV P			12.30 072619		231069 LIBRARY MATERIALS
						74.23		
10550210 477160 010509 BAKER & TAYLOR INC C H36898180 010509 BAKER & TAYLOR INC C H37097340			Video Recordings 2020 1 INV P 2020 1 INV P			6.79 072619 24.34 080219		230896 LIBRARY MATERIALS 231443 LIBRARY MATERIALS
						31.13		
010546 MIDWEST TAPE 010546 MIDWEST TAPE	97631022 97658459	0	2020 1 INV P 2020 1 INV P			22.49 072619 29.22 080219		230983 LIBRARY MATERIALS 231510 LIBRARY MATERIALS
						51.71		
						82.84		
10550210 477250 011068 OVERDRIVE INC	01370C019125860	0	Downloadable Media 2020 1 INV P			64.99 072619		231001 LIBRARY MATERIALS
						64.99		
10550210 477340 010524 EBSCO	1577109	0	Print/Circulating Serials 2020 1 INV P			503.43 071219		12122 LIBRARY MATERIALS
						503.43		
						4,739.92		
10550220 477020 010509 BAKER & TAYLOR INC C 2034633551 010509 BAKER & TAYLOR INC C 2034633581 010509 BAKER & TAYLOR INC C 2034634083 010509 BAKER & TAYLOR INC C 2034649462 010509 BAKER & TAYLOR INC C 2034649514 010509 BAKER & TAYLOR INC C 2034649517 010509 BAKER & TAYLOR INC C 2034649552			Library Adult Materials Books (Cat/Cir) 2020 1 INV P 2020 1 INV P 2020 1 INV P 2020 1 INV P 2020 1 INV P 2020 1 INV P 2020 1 INV P			103.22 072619 101.47 072619 341.12 072619 270.78 080219 322.94 072619 974.75 072619 112.76 072619		230895 LIBRARY MATERIALS 230895 LIBRARY MATERIALS 230895 LIBRARY MATERIALS 231442 LIBRARY MATERIALS 230895 LIBRARY MATERIALS 230895 LIBRARY MATERIALS 230895 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2034649836	0	2020	1	INV	P	75.91 072619	230895	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034651137	0	2020	1	INV	P	23.93 072619	230895	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034651200	0	2020	1	INV	P	947.32 080219	231442	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034653835	0	2020	1	INV	P	774.76 080219	231442	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034653890	0	2020	1	INV	P	93.55 080219	231442	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034663172	0	2020	1	INV	P	212.25 080219	231442	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034663910	0	2020	1	INV	P	188.01 080219	231442	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034666992	0	2020	1	INV	P	570.23 080219	231442	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5015575289	0	2020	1	INV	P	44.91 072619	230894	LIBRARY MATERIALS
						5,157.91		
010514 AMAZON	66528071019	0	2020	1	INV	P	23.45 080219	231439 LIBRARY MATERIALS
010520 CENTER POINT PUBLISH 1703884	0	2020	1	INV	P	134.82 080219	231448 LIBRARY MATERIALS	
010520 CENTER POINT PUBLISH 1708149	0	2020	1	INV	P	61.63 080219	231448 LIBRARY MATERIALS	
						196.45		
010531 GALE GROUP	67402613	0	2020	1	INV	P	112.76 072619	230938 LIBRARY MATERIALS
010531 GALE GROUP	67424541	0	2020	1	INV	P	31.19 080219	231467 LIBRARY MATERIALS
010531 GALE GROUP	67442025	0	2020	1	INV	P	55.98 080219	231467 LIBRARY MATERIALS
010531 GALE GROUP	67458463	0	2020	1	INV	P	47.23 080219	231467 LIBRARY MATERIALS
						247.16		
010536 INGRAM LIBRARY SERVI 40753445	0	2020	1	INV	P	16.87 072619	230958 LIBRARY MATERIALS	
						5,641.84		
10550220 477040								
010509 BAKER & TAYLOR INC C 5015575289	0	Books (Cat/Reference)				139.99 072619	230894 LIBRARY MATERIALS	
010536 INGRAM LIBRARY SERVI 40723384	0	2020	1	INV	P	48.00 072619	230958 LIBRARY MATERIALS	
						187.99		
10550220 477070								
011068 OVERDRIVE INC	01370C019125908	0	2020	1	INV	P	1,964.74 072619	231001 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019126219	0	2020	1	INV	P	132.98 072619	231001 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019128875	0	2020	1	INV	P	182.98 072619	231001 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019128912	0	2020	1	INV	P	1,050.32 072619	231001 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019132581	0	2020	1	INV	P	398.97 072619	231001 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19126853	0	2020	1	INV	P	110.00 072619	231001 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19129916	0	2020	1	INV	P	310.93 072619	231001 LIBRARY MATERIALS
						4,150.92		
						4,150.92		
ACCOUNT TOTAL								
Downloadable-eBooks								
Fiction Audio-CD								
2020 1 INV P						40.00 072619	12264 LIBRARY MATERIALS	



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010546 MIDWEST TAPE	97601842	0	2020	1	INV P	26.24	072619	230983 LIBRARY MATERIALS
010546 MIDWEST TAPE	97601844	0	2020	1	INV P	19.99	072619	230983 LIBRARY MATERIALS
						46.23		
010880 RANDOM HOUSE INC	1089155701	0	2020	1	INV P	37.50	072619	231019 LIBRARY MATERIALS
						123.73		
10550220 477110								
010509 BAKER & TAYLOR INC	C H36869840	0	2020	1	INV P	116.71	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36869850	0	2020	1	INV P	47.72	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36906620	0	2020	1	INV P	32.30	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36944020	0	2020	1	INV P	12.48	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37041430	0	2020	1	INV P	8.81	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37103080	0	2020	1	INV P	9.54	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37105170	0	2020	1	INV P	10.28	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37148010	0	2020	1	INV P	13.20	080219	231443 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37190060	0	2020	1	INV P	90.29	080219	231443 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37190070	0	2020	1	INV P	84.43	080219	231443 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37252790	0	2020	1	INV P	9.54	080219	231443 LIBRARY MATERIALS
						435.30		
010546 MIDWEST TAPE	97570096	0	2020	1	INV P	9.74	072619	230983 LIBRARY MATERIALS
						445.04		
10550220 477160								
010509 BAKER & TAYLOR INC	C H36749680	0	2020	1	INV P	26.81	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36758530	0	2020	1	INV P	18.84	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36778190	0	2020	1	INV P	12.32	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36812680	0	2020	1	INV P	21.71	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36845950	0	2020	1	INV P	621.19	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36881430	0	2020	1	INV P	26.80	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36898180	0	2020	1	INV P	211.60	072619	230896 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H36955830	0	2020	1	INV P	182.78	080219	231443 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37006770	0	2020	1	INV P	476.68	080219	231443 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37016430	0	2020	1	INV P	19.54	080219	231443 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37041530	0	2020	1	INV P	21.74	080219	231443 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37073430	0	2020	1	INV P	14.46	080219	231443 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H37097340	0	2020	1	INV P	261.62	080219	231443 LIBRARY MATERIALS
						1,916.09		
010514 AMAZON	66528071019	0	2020	1	INV P	18.99	080219	231439 LIBRARY MATERIALS
010546 MIDWEST TAPE	97631022	0	2020	1	INV P	164.17	072619	230983 LIBRARY MATERIALS
010546 MIDWEST TAPE	97656432	0	2020	1	INV P	34.39	080219	231510 LIBRARY MATERIALS
010546 MIDWEST TAPE	97658459	0	2020	1	INV P	67.47	080219	231510 LIBRARY MATERIALS





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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550220 477330								
010524 EBSCO	1577109	0	2020	1	INV P			Print/Reference Serials
010524 EBSCO	2000076	0	2020	1	INV P			
								4,201.41 071219
								1,118.25 072619
								5,319.66
012323 WEST BRANCH COMMUNIC NULFY20		0	2020	1	INV P			
012323 WEST BRANCH COMMUNIC SEFY20		0	2020	1	INV P			
								32.00 071219
								32.00 071219
								230674 NORTH LIBERTY LIBER
								230674 SOLON ECONOMIST REN
								64.00
								ACCOUNT TOTAL
								5,383.66
10550220 477340								
010524 EBSCO	1577109	0	2020	1	INV P			Print/Circulating Serials
								6,391.84 071219
								ACCOUNT TOTAL
								6,391.84
10550220 477350								
010531 GALE GROUP	67373063	0	2020	1	INV P			Online Reference
								826.88 072619
010550 PROQUEST INFORMATION 70578309		0	2020	1	INV P			230938 LIBRARY MATERIALS
010550 PROQUEST INFORMATION 70579481		0	2020	1	INV P			12152 LIBRARY MATERIALS
								12152 LIBRARY MATERIALS
								2,782.00 071219
								29,770.04
								ACCOUNT TOTAL
								30,596.92
								ORG 10550220 TOTAL
								60,842.43
								FUND 1000 General
								90,800.52
								TOTAL:

Wesley Beary, President

John Beasley, Secretary