

IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: SUSAN CRAIG • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

BOARD OF TRUSTEES

AGENDA: *REVISED*

5:00 pm – 2nd floor Board Room

October 24, 2019

Wesley Beary, President

John Beasley, Secretary

Kellee Forkenbrock

Derek Johnk

Carol Kirsch, Vice-President

Robin Paetzold

Tom Rocklin

Hannah Shultz

Monique Washington

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

- A. Approve Regular Minutes of Library Board of Trustees September 26, 2019 meeting.

4. Items to be discussed.

- A. Budget.

Comment: The budget will be discussed. The last day for budget entry is October 25, 2019.

- B. Ped Mall Update.

Comment: An update on the step adjacent to a Library entrance on the Ped Mall will be provided.

5. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Spotlight on the Collection.
- E. Miscellaneous.

6. President's Report.

7. Announcements from Members.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

8. Committee Reports.

- A. Foundation Members.

9. Communications.

10. Quarterly Financial Reports.

- A. First quarter (Q1) Receipts and Expenditures.

11. Quarterly Use Reports.

- A. Q1 Output Measures.
- B. Q1 Circulation by Area and Agency.
- C. Q1 Circulation by Type and Format.

12. Disbursements.

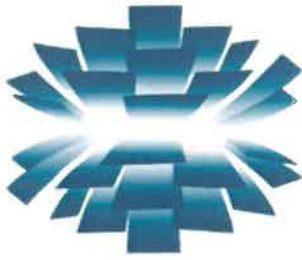
- A. Approve Disbursements for September, 2019.

13. Set Agenda Order for November Meeting.

14. Adjournment.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Iowa City Public Library Meeting Agendas and Other Significant Events		
OCTOBER 24, 2019	NOVEMBER 21, 2019	DECEMBER 19, 2019
Budget Discussion Review 1 st Quarter Statistics and Financials Departmental Reports: CH, CLS, IT	<i>Policy Review:</i> 601: Collection Development Departmental Reports: AS, CAS	<i>Policy Review:</i> 702: Library Programming 703: Cable TV Channel Programming Departmental Reports: CH, CLS, IT OTHER: 12/7: Craft Bazaar 12/13: Inservice Day
JANUARY 23, 2020	FEBRUARY 27, 2020	MARCH 26, 2020
6-month Strategic Planning Update <i>Policy Review:</i> 802: Confidentiality of Library Records Review 2 nd Quarter Goals/Statistics and Financials Departmental Reports: AS, CAS	Appoint Nominating Committee Set Calendar for Next Fiscal Year Departmental Reports: CH, CLS, IT	<i>Policy Review:</i> 815: Internet Use Departmental Reports: AS, CAS
APRIL 23, 2020	MAY 28, 2020	JUNE 25, 2020
President Appoints to Foundation Board Review 3 rd Quarter Statistics and Financials Election of Officers Departmental Reports: CH, CLS, IT	<i>Policy Review:</i> 705: Naming and Recognition Departmental Reports: AS, CAS	Develop Ideas for Board Annual Report Departmental Reports: CH, CLS, IT
JULY 23, 2020	AUGUST 27, 2020	SEPTEMBER 24, 2020
Review Board Annual Report Appoint Committee to Evaluate Director Strategic Planning Update Departmental Reports: AS, CAS	Review Annual Staff Report Adopt NOBU Budget Review 4 th Quarter Statistics and Financials Departmental Reports: CH, CLS, IT	Budget Discussion Departmental Reports: AS, CAS



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Elsworth Carman • PHONE 319-356-5200 • FAX 319-356-5494 • icpl.org

BOARD OF TRUSTEES

Minutes of the Regular Meeting

DRAFT

September 26, 2019

Members Present: Wesley Beary, John Beasley, Kellee Forkenbrock (in at 5:24 pm), Derek Johnk, Robin Paetzold, Tom Rocklin, Monique Washington.

Members Absent: Carol Kirsch, Hannah Shultz.

Staff Present: Elsworth Carman, Kara Logsden, Patty McCarthy, Elyse Miller, Brent Palmer, Jason Paulios, Angela Pilkington.

Guests Present: None.

Call Meeting to Order. President Beary called the meeting to order at 5:06 pm.

Public Discussion. None.

Approval of Minutes.

The minutes of the August 22, 2019 Regular Meeting of the Library Board of Trustees were reviewed. A motion to approve the Regular Minutes was made by Johnk and seconded by Washington. Motion carried 6/0.

Items for Discussion/Action.

Evaluation of Director. Carman requested the meeting be closed for the purposes of his personnel evaluation. Voice vote: Beary, Beasley, Johnk, Paetzold, Rocklin, Washington all voted aye. Meeting closed at 5:08 pm. Motion to reconvene made by Rocklin and seconded by Paetzold. Meeting reconvened at 5:39. Motion to accept the recommendations of the Evaluation Committee was made by Rocklin and Johnk seconded. Motion carried 7/0.

FY19 Financial Reports. Carman said three Excel documents that had formula errors were corrected and distributed at the meeting. Paetzold asked what was changed. Carman said the original Children's total did not include print expenditures and the consolidated gifts and bequest line had a formula error. Carman is interested in exploring future formats for financial reports. Paetzold would like to see the FY18 financial reports. Beary said a small group will get together to look at the financials more deeply. Beary, Paetzold,

Carman, and Miller will get together and dig deeper into how to communicate future financial information in the most helpful way.

FY21 Budget Request. Rocklin had a question about the increase in staff development and wondered if this figure will get us where we want to be. Carman believes it's a step in the right direction as introducing more staff development is a change in culture. He believes adding a modest amount of money is a start. Rocklin asked if there are any library benchmarks to help determine how much per FTE should be spent. When asked about non-English language materials, Carman replied \$42,500 for non-English language materials is creating a budget as these materials were formerly paid from NOBU funds. Translation services and promotional materials will benefit from having a budgeted line as will the future. Paetzold asked how snacks help behavior. Pilkington said kids cry because they are hungry and know there is food available. Paetzold asked if the City is involved in this in a larger way. Carman said we do not currently know what monies are available for next year through existing partnerships. When we begin summer reading planning, we will know more. Rocklin asked about the \$33,000 collection increase and if we can maintain our current acquisition rate. Carman said we seek to maintain our current level of materials acquisition. Beasley appreciates the narrative format of the budget request. Carman said we can package our financials with narrative as we look at the future.

Staff Reports.

Director's Report. Carman said the new step on the Ped Mall by the west entrance to the library caused a staff injury on day one. Thereafter, a patron fell, and there have been other missteps by staff and patrons. Carman met with the City as this is a significant change and we need to work on solutions. Currently, there are two orange cones and "watch your step" signs, and we closed the west non-automatic doors. The City engineering staff will talk with the contractors. We are planning a water heater replacement as the current one is 18 years old and no longer reparable. Our Building Manager, Brad Gehrke is working on this and it should not disrupt our facilities budget. Carman will be on vacation from 10/5/19 to 10/15/19 and will have limited internet access while he is away. He attended the IUPLA meeting in Des Moines last week. For the first time, managers from the IUPLA libraries Children's departments also gathered in Des Moines. Carman presented at the first of two City Council orientations with other department heads. The second orientation will be for elected Council members and will have a different scope. After the orientation, Carman was asked about the library going fine free for all. Carman is looking forward to meeting again after the Council elections.

Departmental Reports:

Adult Services. None.

Community & Access Services. None.

Development Office. It is the time of year when McCarthy's desk gets covered with donations for our Arts & Crafts Bazaar. The Community Foundation of Johnson County is fully funding a grant by Maynard and McCarthy to create a program called "Creating Readers." McCarthy noted the 21st anniversary of the Book End.

Bookmobile Report. Washington said she received another request for a Bookmobile stop at the new senior living housing complex near GreenState Credit Union on the east side of Iowa City.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

President's Report. Follow-up items will be Carman's next evaluation.

Announcements from Members. Paetzold said going to ILA has been beneficial. Carman said a small number of staff are going this year. The Nebraska location has been an impediment to attendance this year. Beasley said he's been watching Ken Burns country music documentary and was surprised to find out that Shel Silverstein wrote "A Boy Named Sue," as well as "The Giving Tree."

Committee Reports.

Foundation Members. No meeting.

Communications. None.

Disbursements.

The MasterCard expenditures for August, 2019 were reviewed. A motion to approve the disbursements for August, 2019 was made by Johnk and seconded by Forkenbrock. Motion carried 7/0.

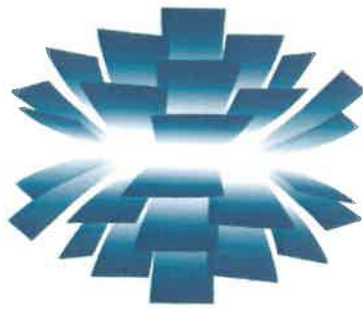
Set Agenda Order for October Meeting.

Budget.

Ped Mall step update.

Adjournment. A motion to adjourn the meeting was made by Johnk and seconded by Washington. Motion carried 7/0. President Beary closed the meeting at 6:37 pm.

Respectfully submitted,
Elyse Miller



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Elsworth Carman • PHONE 319-356-5200 • FAX 319-356-5494 • icpl.org

To: Library Board
From: Elsworth Carman
Date: October 23, 2019
Re: FY21 Budget Request UPDATE

Attached find

- FY2021 Budget in Brief (Board approval required)
- FY2021 Budget Request Narrative (originally shared in the September board packet)
- FY2021 Project Sheets (Materials Budget and Virtualized Server Replacement)
- FY2020 NOBU Narrative (originally shared in the August board packet)
- Library Materials Expenditures FY2015-FY2019 (corrected; originally in September Board packet)
- FY2019 Reimbursable and Gift Fund Detail (corrected; originally in September Board packet)
- FY2019 Receipts and Expenditures by Fund (corrected; originally in September Board packet)

Budget Timeline:

- **September**
Review and approve budget request to be submitted to the City
- **October**
Staff enters data into City system (Munis)
- **November**
Director meets with City Manager, Assistant City Manager, Finance Director, and other Finance Department staff to discuss budget request
- **December**
City Manager's FY21 budget recommendations are sent to the City Council, typically late in the month
- **January**
City Council reviews manager's recommendations, hears presentations from department heads
- **March**
FY21 budget approved by Council, sent to State
- **July**
FY21 NOBU budget approved by Board

FY21 BUDGET IN BRIEF: October 22, 2019

	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 BUDGET	FY21 PROPOSED	Compare with FY20 Budget	COMMENTS
PERSONNEL									
411000	2,185,292	2,224,016	2,364,008	2,501,612	2,584,540	2,827,490		0.00%	
412000	427,678	438,144	446,532	422,932	432,189	449,429		0.00%	
413000	427,062	448,741	484,912	471,219	505,865	578,642		0.00%	
414100	69,674	67,174	68,778	71,689	70,564	68,750		0.00%	
414300 & 414400	8,250	6,366	2,862	10,157		0		0.00%	
414500	17,123	17,786	17,759	19,178	22,695	22,709		0.00%	
421100 to 424800	957,286	937,584	1,031,511	1,075,403	1,142,577	1,309,868		0.00%	
Total Personnel	4,092,365	4,139,811	4,416,362	4,572,190	4,758,430	5,256,888	0	0.00%	

SUPPLIES

452010	11,744	8,261	7,536	7,749	7,089	7,551	7,551	0.00%	
452030	8,514	12,913	13,138	0	0	0	0	0.00%	Combined w/ 469190 in FY19
452040	18,016	19,555	20,248	18,634	20,644	19,043	20,000	5.03%	increase in supply cost
452050	667	686	643	451	656	461	500	8.46%	service price increase
454020	480	480	480	528	489	540	540	0.00%	
455110 & 455120	45,656	48,271	36,369	42,276	38,946	38,946	40,000	2.71%	Discrepancy in Munis entry for this line; proposed amount is accurate
463040, & 465020	1,645	2,149	1,563	2,376	1,641	2,466	2,466	0.00%	
466030 to 466070	9,636	7,295	6,525	6,496	6,164	5,000	5,000	0.00%	
467020	115	1,007	0	0		0	0	0.00%	
469110	29,138	24,929	27,020	25,813	27,549	26,380	27,800	5.38%	service price increase/may be affected by tariffs
469190	0	0	0	18,995	5,000	16,670	16,670	0.00%	Combined w/ 452030 in FY19
469200 to 469370	17,755	22,580	18,073	18,634	20,376	49,961	53,461	7.01%	1,000 for 469360/food and beverage (summer snack supplement); 2,500 for 449280/misc services (translation services)
Total Supplies	143,366	148,126	131,595	141,952	128,554	167,018	173,988	4.17%	

FY21 BUDGET IN BRIEF: October 22, 2019

CHARGES & SERVICES		FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 ACTUAL	FY19 ACTUAL	FY20 BUDGET	FY21 PROPOSED	Compare with FY20 Budget	COMMENTS
432030	Financial Svc./ Charges	5,103	7,876	7,295	4,553	8,200	6,044	6,044	0.00%	Credit card fees.
432060 to 432080	Consultants, other	23,218	24,138	27,317	29,685	36,500	48,500	60,000	23.71%	strategic plan consultant, training/education costs; IT consultants; 15,000 for climate change initiative
435010	Data Processing	20,300	15,750	21,022	42,169	21,413	22,790	23,540	3.29%	price of data processing service increased
435055 & 446320	Mail & Delivery	40,614	44,247	54,181	43,819	56,474	52,252	52,252	0.00%	no change requested this year, but state-wide delivery could impact this in the future
435059 & 435060	Advertising/ Legal Pub	6,186	8,496	5,003	4,496	5,102	4,595	5,600	21.87%	anticipated retirements at the leadership level
436030 to 436090	Training & Education	11,283	14,839	13,713	15,627	13,000	13,000	16,900	30.00%	1,250 (436030-transportation), 1,000 (436050-registration), 650 (436080-travel meals), 1,000 (436060-lodging) for talent development and retention
438030 & 438070	Gas/Electric	115,509	105,188	107,838	128,651	114,019	137,270	137,270	0.00%	
438050 & 445330	Refuse/ Landfill / other waste disposal	2,180	1,991	1,655	2,371	1,688	2,423	2,423	0.00%	
438110 to 438130	Long Distance / Cell Phones	2,847	3,019	2,871	3,096	2,902	3,164	3,400	7.46%	increased service costs
438140	Internet	16,205	15,637	13,789	16,019	18,000	18,000	12,000	-33.33%	
442010 to 442070	Bldg. Repair & Maint	97,750	70,335	95,019	96,768	91,035	96,653	129,653	34.14%	[15,000 (442010-build repair), 6,000 (442020-structure repair), + 6,000 (442030-HVAC repair), 6,000 (442060-electric/plumbing repair) due to aging building and increased maint costs
443020	Equip Repair & Maint	2,419	2,662	3,055	3,292	2,645	5,380	5,380	0.00%	
444010 to 444120	IT Repair & Maintenance	111,800	131,390	146,419	137,840	134,335	148,515	159,900	7.67%	Includes 4000 annual maintenance on UPS; maint costs increasing
445030	Plant Care	804	839	804	829	820	847	847	0.00%	
445140	Printing	34,612	35,575	34,536	34,199	29,111	40,008	49,000	22.48%	increase cost of printing, expansion of promotional materials to include non-English languages, increase in promotional materials on Bookmobile
445250	Interlibrary Loan	45	168	287	195	293	199	5,250	2538.19%	collections services purchased (LL charges through OCLC in their data processing fund number; this is a true reflection of expenditures
445270 to 445290	Materials processing & maintenance	16,627	19,542	19,578	7,742	14,561	19,352	19,352	0.00%	
446010 & 446200 & 449055	City Chargebacks	525	682	681	972	1,560	525	525	0.00%	
446220 to 446300	Phone Chargebacks	23,599	23,682	26,483	25,087	26,772	26,772	26,772	0.00%	Awaiting City estimate.
446350	Vehicle Replace Fund	5,717	5,690	5,690	19,326	21,689	20,293	20,293	0.00%	Bookmobile replacement fund added FY18.
446360, 446370, 446380	City Vehicle Rental, Fuel, R&M	5,667	4,685	6,197	11,230	19,309	11,907	23,500	97.36%	Bookmobile added FY18; additional Bookmobile travel; fuel price increase anticipated; increased Bookmobile repair costs (vehicle aging)
449030	Property Tax	16,649	1,549	0	0	0	0	0	0.00%	Now paid from rental account.
449060 & 449030	Dues, Membership, Permits, Community Events	3,646	4,134	4,152	4,389	3,647	4,600	5,500	19.57%	new perm staff ILA fees, more involvement in nat'l associations
449090 to 449160	Rent/ Equipment	8,135	7,722	8,888	8,285	7,468	9,479	9,479	0.00%	

FY21 BUDGET IN BRIEF: October 22, 2019

		FY15	FY16	FY17	FY18	FY19	FY20	FY21	Compare with	COMMENTS
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	FY20 Budget	
449260	to 449350									
	Misc / Park 'n' Read / Meals	4,872	5,091	8,560	22,744	3,447	7,690	8,000	4.03%	increased translation and collection agency fees
	Total Charges & Services	576,312	554,927	615,033	663,384	635,990	700,258	782,880	11.80%	
CAPITAL EXPEND										
472010										
	Bldg. Improvements	3,995	0	6,843	0	0	0	0	0.00%	Add t-coil hearing augmentation system to public meeting room, replace bin shelving in Children's Room.
474360	to 474420									
	Operating equipment	0	0	0	0	10,600	22,400	22,400	0.00%	Replace east side bookdrops.
475010										
	Furniture / Office Equip	0	0	0	0	0	18,500	18,500	0.00%	
476050	to 476130									
	IT hardware / software	0	13,903	0	0	0	0	0	0.00%	
	Subtotal Equip/Improve	3,995	13,903	6,843	0	10,600	40,900	40,900	0.00%	
490040										
	GO Bond Abatement	61,618	40,838	0	0	0	0	0	0.00%	
393190										
	Equip Replace Fund	62,422	62,422	62,422	62,422	62,422	62,422	62,422	0.00%	
	Subtotal Transfers	124,040	103,260	62,422	62,422	62,422	62,422	62,422	0.00%	
477020	to 477350									
	Library Materials	650,421	650,212	667,176	667,595	674,245	759,845	787,557	3.65%	See project sheet
477380										
	RFI Tags	5,875	0	6,000	0	7,000	7,000	7,000	0.00%	
	Subtotal Materials	656,296	650,212	673,176	667,595	681,245	766,845	794,557	3.61%	
	TOTAL Capital Expend	784,331	767,375	742,441	730,017	754,267	870,167	897,879	3.18%	
	TOTAL WITHOUT PERSONNEL	1,504,009	1,470,428	1,489,069	1,535,353	1,516,811	1,737,443	1,854,747	6.75%	
	TOTAL BUDGET	5,596,374	5,610,239	5,905,431	6,107,543	6,275,241	6,994,331	1,854,747	-73.48%	

FY21 Proposed Operating Budget: Significant Changes, Projects, and Highlights**Personnel**

1. Since FY18, part of the Foundation's annual gift has been used to fund 16 hours a week of additional staffing in the Children's Room to support bookmobile service. The bookmobile has proved to be an effective tool in reaching underserved populations, promoting library service and the ICPL brand, and engaging the community in new ways. Requests for bookmobile service continue to increase and our ideas for using our mobile service point keep growing...we don't see any related positions being reduced in the coming years. Funding part of this position with gift money was not intended to be a long-term solution. At this point the service is going strong and it makes sense to institutionalize the additional hours by moving them into the regular personnel line. This would require an additional \$28,000 in the personnel line.

Capital Expenses/Operating Budget

2. Continuing education and ancillary costs (travel, registration, lodging, etc.)
The community benefits greatly from the professional skills, passion, and abilities of ICPL staff. To keep staff fully engaged in the profession and their daily work, continuing education, conference attendance, and high-quality training is essential. Additionally, new library leadership aspires to increase staff readiness related to assessment and evaluation practices, which will require targeted learning opportunities. National patterns of violent acts in public spaces also highlight a need for more thorough emergency and crisis response training for all library staff. A 30% increase in continuing education and related lines (\$3,900) would afford more adequate exposure to training and education.
3. As the library building ages, maintenance and repair costs increase. Analysis of past repairs and current building stressors (use patterns, weather changes, etc.) call for an increase in budget lines related to general building maintenance. A \$33,000 increase in applicable budget lines is requested.
4. Performance fees for children's events are increasing, and programs featuring outside performers are among ICPL's biggest draws for youth, especially in the summer. Additionally, we have seen an escalation in number of attendees at these programs. To continue to offer high quality, performance-based programs that can accommodate our growing audiences, an additional \$15,000 is requested.
5. The ICPL Bookmobile has developed an enthusiastic following throughout the community, and a growing number of youth access library services through interaction with our mobile unit. To ensure these patrons receive similar service to that provided at the Main Library, an increase of \$2,000 is requested for promotional giveaways and printing support.

6. ICPL's programming continues to serve as a cornerstone of our overall service to the community, and we draw especially large crowds for events featuring outside performers and speakers. Each year we see an increase in performer costs and contracts, despite efforts to partner with other area libraries to reduce costs. Additionally, costs for program supplies continue to increase due to inflation and growth in the number of people who attend programs. In an effort to support the City's commitment to climate action change, we would prefer to purchase program supplies from sustainable and/or local sources when appropriate. These can cost more than alternatives. To continue the diversity and frequency of programming for all ages, an increase of \$15,000 is requested.
7. Last summer, ICPL offered snacks for youth ages 0-18 through a partnership with Iowa City Community School District. This was complimented by meal offerings at multiple other locations throughout the city. Providing snacks has lessened behavior issues in the library and provided a catalyst for staff and youth contact that helps build trust and meaningful relationships. An average of over 40 children and teens accessed these snacks every day during the summer, but the program does not cover the whole summer. To fill the "gaps" in the snack schedule, \$1,000 is requested to supplement the program.
- ~~8. IT consultant fees and software/hardware repair and maintenance costs are rising, and in an effort to keep existing equipment functional and updated, staff need resources. An increase of \$19,000 is requested for related lines. Removed 10/23/20.~~
9. ICPL staff is proud to be offering more informational and programmatic materials in non-English languages. To continue meeting this community need, an increase of \$2,500 is requested.

*Please see Project Sheets (in packet) for details of two additional requests:
Replace virtualized server environment equipment and materials budget
increase.*

City CIP Budget Request

10. No new CIP requests are being submitted. Carpet and Furnishings Replacement, Second Floor is scheduled to be completed in FY22.

FY21 Budget Proposal
Project Sheet: Materials Budget
(Collection Services—Anne Mangano)

Description:

An increase to the materials budget will support the Iowa City Public Library's ability to meet the diverse needs and interests of the community through its collection.

Need:

The Iowa City Public Library's mission is to connect people of all ages with information, engage them with the world of ideas and with each other, and enrich the community by supporting learning, promoting literacy, and encouraging creativity. To meet this mission, the Library is committed to providing a collection that best serves the community's needs and interests.

Libraries are not immune to price increases in the publishing marketplace. On September 1, 2019, a fifteen percent tariff was placed on printed materials from China, including hardback and paperback books, as well as magazines, dictionaries, and encyclopedias. Tariffs on children's books take effect later in the year, on December 15th. A number of publishers have their production lines in China; almost all children's books are printed there. Tariffs will lead to higher book pricing. Although publishers are quoting an increase of a dollar or two per book, the library purchases 24,000 print books a year. This pricing change will impact our ability to keep up with public demand and interests without an increase to the materials budget.

Physical books are not the only format to see price increases. Publishers have changed the pricing structure for eBooks and digital audiobooks sold to libraries to increase wait times and diminish availability for library users. Some publishers have increased the price of an eBook by \$20, making the average price of an eBook \$60-\$80 per unit. Publishers also impose meters on ownership of a digital title. For most eBooks and some digital audiobooks, we have to repurchase the content after two years or a certain number of uses. At the same time, patron use of this collection continues to climb with checkouts increasing by 20% for eBooks and 34% for audiobooks from last year alone.

A five percent increase will cover some of the anticipated price increases on printed books and new lending models for eBooks and digital audiobooks. The requested FY21 materials budget will support a strong collection and better access to materials in the library building, the bookmobile, and online.

Items to be funded:

Fund number:	Item:	Amount:
477020-477250	Library materials	An increase of \$33,712

Description of ongoing costs:

This will be an ongoing addition to the materials budget.

**FY21 Budget Proposal
Project Sheet: Virtual Server**

Description: Replace Virtualized Server Environment Equipment

Relation to values:

The library maintains servers dedicated to supporting of staff and patrons including library-specific software including our Integrated Library System and Public Access Catalog as well as other standard business needs including print, file, directory, authentication and DNS.

Virtualized servers offer greater flexibility, development environments and ease of maintenance.

Need:

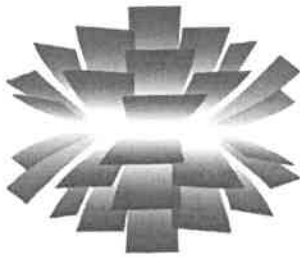
Servers, Storage, Switches, VM Software licenses.

Items to be funded:

Fund number:	Item:	Amount:
10550800/476050	Virtual Server Equipment	\$70,000
10550800/432060	Installation and Configuration	\$10,000
10550800/444080	Annual Software Licensing	\$4,000
10550800/444100	Extended Hardware Maintenance (to extend to 5 yrs)	\$10,000

Description of ongoing costs:

10550140/444080	Software Licensing	\$4,000
-----------------	--------------------	---------



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Elsworth Carman • PHONE 319-356-5200 • FAX 319-356-5494 • icpl.org

TO: Library Board

FROM: Elsworth Carman, Director

DATE: August 15, 2019

RE: FY20 NOBU/Direct State Aid Budget

Each July or August the Board approves expenditures for the coming year from non-operating funds budget accounts (referred to as N-O-BUdget). These funds are Board controlled and carry over a balance from one year to the next, unlike the operating budget. The two largest sources of income for NOBU are undesignated gift money, including the annual unrestricted payment from the Friends Foundation, which will be \$117,500.00 in FY20, and undesignated pass through gifts. Another significant source of revenue is state funding, which was \$69,584 in FY19. Additional revenue sources include interest income, earned income beyond expenses (sales accounts, lost and paid library materials, and reimbursables). These accounts are shown specifically in the end of the year financial statements.

Income is generally accumulated one year and spent the next, although the requirements of some parts of state funding call for expenditure in the year received. Foundation funds may also be spent in the year received, as may funds allocated for library collections. The City will not have finalized their FY19 reporting before your meeting, but it is safe to estimate a balance of at least \$200,000. The budget can be amended at any time.

The Library Board authorizes expenditures from these funds when the budget is approved for submittal to the City, and the preliminary budget is then amended early in the fiscal year when we know what the fund balances are and have more information on project related expenses. There are ongoing expenses as well as project-related one-time expenses.

Ongoing/Annual Expenses, \$128,000

Personnel, Development Office: Historically, a permanent, half-time position in the Development Office (DO) has been funded through Open Access state funds. This position allows the DO to lead efforts in fundraising, discarded and donated book selling, grant writing, and solicitation of support for Summer Reading program incentives.

FY20 NOBU Budget: \$34,000

Personnel, Children's Room: During discussion of staffing needs for the bookmobile, the Board agreed if the City approved an additional full-time position be funded through tax sources, part of the Foundation's annual gift would be used to support 16 hours per week of additional staffing in the Children's Room to support bookmobile service. A part-time position in the Children's Room was transitioned to full-time in February of FY18. Gift funds will be needed to keep this staffing level. FY20 budget reflects 40% of the position's expenses (wages and benefits).

FY20 NOBU Budget: \$28,000

Iowa City Book Festival: The Library donates space, furnishings, and equipment (phones, computers, etc.) to support the non-profit Iowa City UNESCO City of Literature. We share many common goals and the nonprofit receives funding from the City, in addition to other sources. The Library also, specifically, supports the Iowa City Book Festival because of the many literary events it hosts that align with our mission, but we could not support on our own.

FY20 NOBU Budget: \$3,000

Collection Support: Non-operating funds are used to support collection needs that cannot be met through the City's allocated budget.

FY20 NOBU Budget: \$40,000

Third Issue of the Window: Since FY16, we have used gift funding to support a third edition of the widely distributed printed library newsletter. In the past, the Library's newsletter was distributed to all Iowa City residents three times each year. In order to reduce expenses, one of the issues was eliminated several years ago. A recent user survey confirmed the newsletter is a valuable and effective tool that keeps people informed about what is going on at the Library. The Board has continued to approve this expense from NOBU funds. The third Window will be sent in December and will also serve as the Foundation's annual report and appeal.

FY20 NOBU Budget: \$9,000

Library programming Related to an Enhanced Climate Action Culture: The City of Iowa City has adopted a new initiative focused on climate change awareness and climate action culture. ICPL staff is excited to take on the challenge of increasing our public-facing programming related to climate change awareness and climate action.

Additional funding will allow both adult and children's programming to be developed to initiate and sustain conversation and action around these issues.

FY20 NOBU Budget: \$10,000

LibCon Support: ICPL's second annual LibCon was successful in drawing guests from across the state, including many individuals and families who had never been to our facility before. Additional support would allow us to advertise more widely and engage participants of all ages in creative play and learning.

FY20 NOBU Budget: \$4,000

Infrequent Operational/Stewardship Expenses, \$17,000

Strategic Plan Facilitator: Historically, ICPL has utilized a strategic plan to orient and direct agency work. The current five-year strategic plan will end in June 2020. Working with a skilled, library focused facilitator will allow the library to build on current success and move forward in an impactful way as we develop and implement a new five-year plan.

FY20 NOBU Budget: \$12,000

Art Appraisal, Hazel Westgate Collection: ICPL recently completed a reframing and preservation project to protect and enhance the Hazel Westgate Collection. A full, professional appraisal of this collection should be the next step in preserving this community resource. Following the successful completion of this appraisal project, an appraisal of the entire ICPL art collection will be considered as a FY21 initiative.

FY20 NOBU Budget: \$5,000

Facilities Enhancements, \$57,100

As the building ages, opportunities for enhancing and improving the physical library experience of patrons and staff emerge. Repairs are needed in the Children's Room to address worn and damaged shelving, furniture throughout the building needs upholstery work or replacement, and outdoor signage needs to be replaced. In an effort to be as accessible and inclusive as possible, the Administrative area needs a power-assist door opener installed, and the second floor needs a water-bottle filling station. After a summer of Ped Mall construction, the lobby and magazine area need a deep cleaning (including dusting/cleaning the hanging art mobile) to match the maintenance standards of the rest of the building. All baby changing stations need to be replaced to ensure they are safe and in functioning condition, and if possible, adding an adult-sized changing station would be an asset for the community. Additionally, in preparation for the flooring update project currently scheduled for FY22, it is an ideal time to have second floor staff workspaces assessed for modernization and reconfiguration.

FY20 NOBU Budget: \$57,100

Technology Projects, \$15,600

Continuing to build on ICPL's accessibility improvements, a modern hearing augmentation system is needed in Meeting Room A to ensure all patrons can engage in library programs and events. Additional public meeting spaces (Story Time Room and Room D) will also be assessed for compatibility with the new system.

FY20 NOBU Budget: \$10,000

SIP2 Licenses are needed for complete integration of the self-check machines with Sierra. In addition to ensuring we have the ability to capture all necessary data from our current self-checks, these licenses will provide the option of moving forward with an "auto renewal" feature without compromising the clarity of our circulation statistics. After the initial year, costs are estimated to be \$600 annually, which could be incorporated into the IT budget.

FY20 NOBU Budget: \$5,600

Total FY20 NOBU Budget: \$217,700



Library Materials Expenditures
FY2015 to FY2019

	FY2015		FY2016		FY2017		FY2018		FY2019	
	\$ Spent	%	\$ Spent	%	\$ Spent	%	\$ Spent	%	\$ Spent	%
Adult Print										
Books	210,496	29.4%	216,341	30.5%	245,442	33.7%	221,560	31.3%	215,674	30.3%
Standing Orders	8,636	1.2%	0	0.0%	3,612	0.5%	3,769	0.5%	3,958	0.6%
Serials	18,873	2.6%	18,986	2.7%	16,598	2.3%	15,487	2.2%	14,178	2.0%
Total Print	238,005	33.3%	235,327	33.2%	265,652	36.4%	240,816	34.1%	233,810	32.8%
Adult Electronic										
e-Reference	93,995	13.1%	102,484	14.5%	95,375	13.1%	97,736	13.8%	80,025	11.2%
e-Books	67,749	9.5%	64,564	9.1%	70,614	9.7%	65,535	9.3%	74,354	10.4%
e-Serials	10,752	1.5%	12,766	1.8%	6,564	0.9%	7,868	1.1%	7,389	1.0%
e-Audio	42,070	5.9%	47,535	6.7%	47,298	6.5%	62,444	8.8%	68,644	9.6%
e-Movies							1,930	0.3%	18,030	2.5%
e-Music	8,600	1.2%	6,055	0.9%	450	0.1%	1,050	0.1%	900	0.1%
Total Electronic	223,166	31.2%	233,404	32.9%	220,301	30.2%	236,563	33.5%	249,342	35.0%
Adult Audiovisual										
Music CD's	17,960	2.5%	14,373	2.0%	11,121	1.5%	9,440	1.3%	8,873	1.2%
Spoken Word - CD's	26,106	3.7%	28,944	4.1%	25,076	3.4%	19,909	2.8%	13,178	1.9%
Art	4,544	0.6%	4,735	0.7%	1,747	0.2%	4,525	0.6%	4,969	0.7%
DVD	65,329	9.1%	55,920	7.9%	61,477	8.4%	54,694	7.7%	54,857	7.7%
Gaming	6,953	1.0%	7,935	1.1%	5,517	0.8%	6,501	0.9%	6,790	1.0%
Equipment	1,066	0.1%	7,992	1.1%	4,240	0.6%	6,527	0.9%	6,849	1.0%
Total AV	121,958	17.1%	119,899	16.9%	109,178	15.0%	101,596	14.4%	95,516	13.4%
TOTAL ADULT	583,129	81.5%	588,630	83.1%	595,131	81.7%	578,975	81.9%	578,668	81.3%

	FY2015		FY2016		FY2017		FY2018		FY2019	
	\$ Spent	%	\$ Spent	%	\$ Spent	%	\$ Spent	%	\$ Spent	%
Children's Print										
Books	84,791	11.9%	92,254	13.0%	102,666	14.1%	94,510	13.4%	102,273	14.4%
Serials	822	0.1%	712	0.1%	572	0.1%	600	0.1%	609	0.1%
Total Print	85,613	12.0%	92,966	13.1%	103,238	14.2%	95,110	13.4%	102,882	14.4%
Children's Electronics										
e-Reference	4,134	0.6%	599	0.1%	943	0.1%	2,203	0.3%	2,098	0.3%
e-Books	7,900	1.1%	7,102	1.0%	6,200	0.9%	6,770	1.0%	6,557	0.9%
e-Audio	2,512	0.4%	2,682	0.4%	2,268	0.3%	3,338	0.5%	3,205	0.5%
e-Serials										
e-Misc (Apps)	467	0.1%	160	0.0%	54	0.0%	536	0.1%	398	0.1%
Total Electronic	15,013	2.1%	10,543	1.5%	9,465	1.3%	13,065	1.8%	12,371	1.7%
Children's Audiovisual										
Music	1,591	0.2%	463	0.1%	806	0.1%	1,115	0.2%	630	0.1%
Spoken Word - CDs and DVD	5,482	0.8%	3,681	0.5%	2,820	0.4%	2,799	0.4%	4,881	0.7%
	14,908	2.1%	8,921	1.3%	12,308	1.7%	11,943	1.7%	8,372	1.2%
Toys & Discovery Kits	7,813	1.1%	2,188	0.3%	4,192	0.6%	3,411	0.5%	2,942	0.4%
Multimedia/Gaming	1,628	0.2%	1,161	0.2%	908	0.1%	741	0.1%	1,263	0.2%
Total AV	31,422	4.4%	16,414	2.3%	21,034	2.9%	20,009	2.8%	18,088	2.5%
TOTAL CHILDREN'S	132,048	18.5%	119,923	16.9%	133,737	18.3%	128,184	18.1%	133,341	18.7%
Operating Budget	650,421	90.9%	650,212	91.8%	661,010	90.7%	667,595	94.4%	674,180	94.7%
Endowment and Gifts	64,756	9.1%	58,341	8.2%	67,858	9.3%	39,564	5.6%	39,188	5.5%
Special Funds									1500	0.2%
GRAND TOTAL	715,177	100%	708,553	100%	728,868	100%	707,159	100%	712,009	100.0%

FY2019 Reimbursable and Gift Fund Detail

Source/Account	Reimburse 10550410	Designated Gifts 10550420	Undesignated Gifts 10550430	Children's Materials 10550510	Adult Materials 10550520
Beginning Balance	\$56,431	\$37,487	\$486,249	\$17,227	\$31,264
RECEIPTS					
Tax Dollars					
Iowa City					
County Contract					
Other City Contracts					
State/Federal					
Fines/Fees					
Sales					
Interest					
Reimbursements (Incl Taxes)	\$5,203		\$149,930	\$14,716	\$16,192
Gifts / Grants		\$2,644			
Misc (Includes Bldg Rent)					
Transfers In					
Total	\$61,634	\$40,131	\$636,179	\$31,943	\$47,456
EXPENDITURES					
Personnel			\$27,974		
Commodities	\$16	\$19,389	\$2,747		
Services & Charges	\$7,197	\$8,915	\$8,154	\$5,000	
Capital Outlay					
RFID Tags					
Bldg/Furn/Equip			\$6,071		
Library Materials	\$2,638			\$10,092	\$38,062
Non ICPL Library materials					
Transfers Out					
Bond Abatement					
Total	\$9,851	\$28,304	\$44,946	\$15,092	\$38,062
Ending Balance	\$51,783	\$11,827	\$591,233	\$16,851	\$9,394



FY2019 Receipts and Expenditures by Fund

	City	Library Board Controlled Funds									
Source/Account	Operating Budget 10550110 to 10550220	Interest Account 10550310	Enterprise Fund 10550320	Lost & Damaged 10550330	Open Access 10550340	Direct State Aid 10550350	Gifts & Bequests 10550410 to 10550520	Development Office 10550600	Jail Fund 10000000	Total	Equipment Replacement and Reserve
Beginning Balance	\$0	\$29,705	\$71,683	\$91,159	\$77,235	\$1,031	\$629,126	-\$3,976	\$2,538	\$898,501	\$231,975
RECEIPTS											
Tax Dollars											
Iowa City	\$4,336,117									\$4,336,117	\$62,422
Iowa City Library Levy	\$976,555									\$976,555	
County Contract	\$469,430								\$3,566	\$472,996	
Other City Contracts	\$69,430									\$69,430	
State/Federal					\$48,240	\$21,344				\$69,584	
Fines/Fees	\$135,183			\$15,016						\$150,199	
Sales	\$2,340		\$16,496							\$18,836	
Interest		\$8,857					\$26,302			\$8,857	
Reimbursements (Incl Taxes)	\$12,458						\$6,915			\$19,373	
Gifts / Grants							\$149,672	\$112,776		\$262,448	
Misc (Includes Bldg Rent)	\$30,000									\$30,000	
Transfers In											
Total	\$6,031,513	\$38,562	\$88,179	\$106,175	\$125,475	\$22,375	\$812,015	\$108,800	\$6,104	\$7,312,896	\$294,397
EXPENDITURES											
Personnel	\$4,660,965				\$25,317		\$27,974	\$118,310		\$4,832,566	
Commodities	\$117,228		\$3,880				\$9,117	\$147		\$130,372	\$919
Services & Charges	\$516,711		\$5,330	\$6,213	\$11,880		\$7,854			\$536,108	
Capital Outlay											
RFID Tags											
Bldg/Furn/Equip										\$0	
Library Materials	\$674,187						\$48,153			\$722,340	
Non ICPL Library materials									\$4,358	\$4,358	
Transfers Out	\$62,422									\$62,422	
Total	\$6,031,513	\$0	\$9,210	\$6,213	\$37,197	\$0	\$93,098	\$118,457	\$4,358	\$6,288,166	\$919
Ending Balance	\$0	\$68,267	\$150,652	\$191,121	\$165,513	\$23,406	\$718,917	-\$13,633	\$4,284	\$1,308,527	\$293,478

Staffing

I am delighted to announce that the Children's Department is finally fully staffed! We have welcomed three new staff members in the last month.

First, we have welcomed our new Intern, Lauren Claeys. Lauren is in her first year at the University of Iowa's School of Library Science.

Anne Wilmoth was promoted to Children's Librarian, replacing Morgan Reeves who left in June. Anne started in the Children's Department as our Intern in the fall of 2016.

And finally taking Anne's place as our new Children's Assistant, is Becky Dannenberg. Becky began working as a Page in CAS last fall and was currently a Library Assistant in CAS.

All three are a great addition to our staff!

Professional Development

I was accepted to the Iowa City Area Chamber's Community Leadership Program in August and have had two full days of training with this impactful program. I look forward to this coming year with many local colleagues learning more about the Iowa City community and our impact.

Several staff attended the Child Care Summit hosted by the Iowa City Chamber in collaboration with the Iowa Women's Foundation, Iowa City Area Development and Johnson County Social Services. The summit, consisting of child care providers, local elected officials and candidates, and citizens looking to voice their concerns. In the end they are part of a continuing discussion that will lead to possible solutions in our city.



Programs

We have had a busy fall with some very exciting programs. Tween Pizza and Panels and our Tween Terrarium programs were big hits! Our Family Night Mural Walk was attended by a crowd of over 50.

JoCo STEM Festival

Library Assistant Paul Bethke and I attended the Johnson County STEM Festival. We participated along with 50 other organizations to present STEM in a fun way to over 1100 local students. We took our Makey Makey sets and taught kids to play the banana piano using Scratch Coding and bananas. It was a hit!



UAY Young Women's Retreat

I was happy to drop in to read, sing, dance, and draw with several youngsters at United Action for Youths Young Parent Retreat while their parents participated in a day of creative writing, yoga, exploring healthy relationships and learning more about parental issues.



AIM Card Update

The program has not started after a delay from the school district. Data is now coming in from the district and we are in the testing phase with our systems and the student's ID numbers.

Collection Services Department Report

Prepared for the October 24, 2019 Meeting of the Iowa City Public Library Board of Trustees
Anne Mangano, Collection Services Coordinator

Engaging our Patrons with the Collection

Reader's advisory is a central service at the Iowa City Public Library and promoting our collection is a team effort, involving all departments from IT to Community and Access Services. We want to engage Iowa City readers with books (and music and movies) that we love. We work hard to create and maintain a quality collection and reader's advisory allows us to connect our patrons with these materials. To reach different audiences, we promote the collection using a variety of approaches.

Staff Picks Website

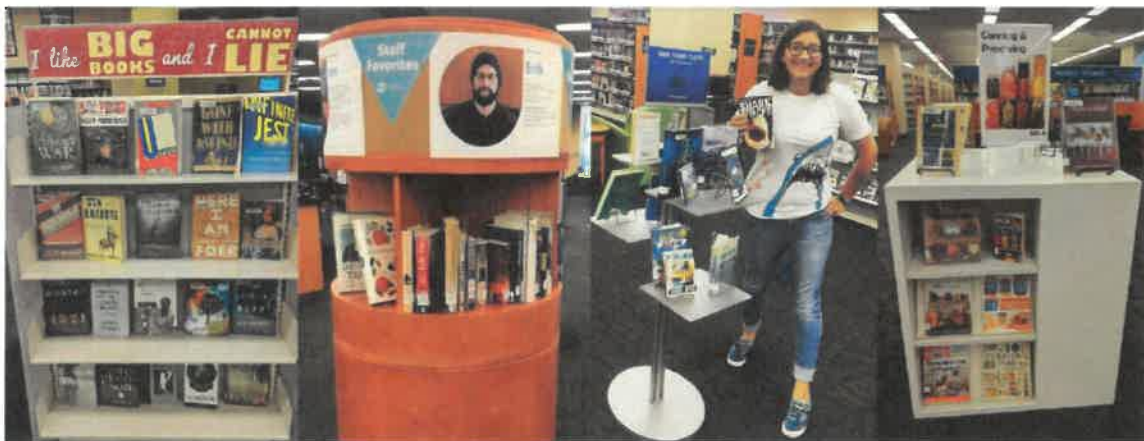
Our Staff Picks site brings readers advisory to our virtual branch. Through the site, we share our collection with the public in a way that is visually appealing, recommend individual titles, create lists of items on a common theme, and individualize staff with an "about me" section, complete with reading interests. Find out what our staff is reading at icpl.org/picks. Our website also includes a new items list refreshed weekly right on the front page of the site.

Favorite Titles from the 1897 ICPL Collection by Heidi L



Library Displays

From face-out shelving to thematic displays to a table filled with popular titles, staff put up displays throughout the library to showcase our collection. One benefit to judging books by covers is that if we put books face-out, they catch patrons' eyes and are checked out. Displays this month include spooky stories, new jFiction, true crime, and craft books advertising our upcoming craft bazaar. One of our patrons' favorites is our staff picks display, where a staff member has a dedicated space of a kiosk to put books out they like. Our new and recently



returned shelves also serve as a type of display, highlighting what is new and what other people in the community have recently read.

Spotlight on the Collection Newspaper Articles

Every month, the Board packet includes two "Spotlight on the Collection" reports from our staff, focusing on an area of our collection. These articles are written for *The Gazette* (monthly) and the *Press-Citizen* (twice a month). Each month we choose a different topic from great new fiction to living greener to how to start running. The point of the article is to promote new titles and other offerings at ICPL hopefully hitting an audience that isn't currently using the facility and promoting the variety of what is on our shelves. Our public services staff comment that newspaper readers visit the Library asking about the titles recommended in these articles.

Shelf Talk: New Library Collections Email Newsletter

This monthly eNewsletter highlights different collections and individual items. It is a way to engage our patrons about what is new, what we love, and what are tried and true favorites from books to databases. The September edition discussed the Markus Zusak reading, our Discovery Kits, and the American Library Association's #eBooksForAll campaign, urging readers to sign a petition requesting that Macmillan rescind its decision to place an embargo and other limitations on library eBooks. Look for *Shelf Talk* the fourth Thursday of every month. To read our newsletter and subscribe, go to <https://www.icpl.org/about/news> and click on the link *Email Newsletters*.



Social Media

Encompassing all of the other methods we promote the collection, our public relations team uses Facebook, Instagram, and Twitter to connect our patrons with information about the collection. They share profiles and lists from our Staff Picks page, they link to our blog posts and newspaper articles, and they post pictures of our shelves and displays. They also recommend titles that are timely, like our pizza cookbooks for National Pizza Month.

We are working to get the Library's collection in front of people regardless if they are standing in front of one of our shelves or scrolling through their Instagram feed. From booklists to photos to news articles, our collection promotion celebrates the joy of reading.



INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD (October, 2019)

Brent Palmer, IT Coordinator

Virtual Branch Changes

For the past several years, our website included a separate "blog" site (blog.icpl.org) that featured a variety of posts from staff. This month we finished the last piece of a multiyear virtual branch project by integrating these posts into our main site in three different ways. Reader's advisory posts migrated into our staff pick area which makes them easier for staff to maintain. Information that is more ephemeral is now called "News." These posts can now be better managed so that the information in them doesn't become out-of-date. Reference-related posts will be moved into a Q & A format in the near future.

While not the end of development, this was the last subsite we wanted to incorporate into the rest of our website. Having all of our subsites pulled together under one platform makes it easier for us to maintain but allows us to link similar content and make it easier for patrons to find information they're interested in. Most of the features remain the same, but a couple of the new features include new categories which narrow down the previous tagging system and an archive feature that will allow us to point to updated information when blog posts' information is out-of-date. The next step in this project is creating a related reference guide which will allow us to take frequently sought reference articles into a Q&A guide that we can keep updated with common Library how-tos.

Library Security Camera System

The IT department is currently working on replacing the last of our older analog security cameras with newer digital ones. It might be useful to have a little background on our use of security cameras at the Library. The system is used for identifying people related to, or documenting events for, conduct issues. It is also used to verify patrons' claims that they never checked out materials. Some of the events that we routinely document are physical altercations between patrons, minor assaults, use of a stolen card or theft of patron property or library materials.

Access

A handful people on staff have regular access to the video server. The cameras are not monitored in real time. The system is accessed when we have requests from staff for images (usually related to some conduct issue). The Iowa City Police Department also has access to our cameras.

Coverage

The Library is too large to effectively cover all parts of the building. But a majority of the conduct issues occur in specific areas. We don't currently have any outside cameras. But part of the City's ongoing Ped Mall project includes adding video to cover much of the area. Several cameras will be near our entrances and in our alley that we will eventually have access to. Video from security cameras is kept for varying lengths of time depending on the location. For example, video from self-checks is kept the longest to aid in legal investigations as described above.

Privacy

Presence in the Library is not considered to be private information. However, the use of library materials is protected by state law, so the video system should not be used to document what resources a patron is using. The public may request to obtain video of public areas and may incur a charge if it requires significant staff time to produce.

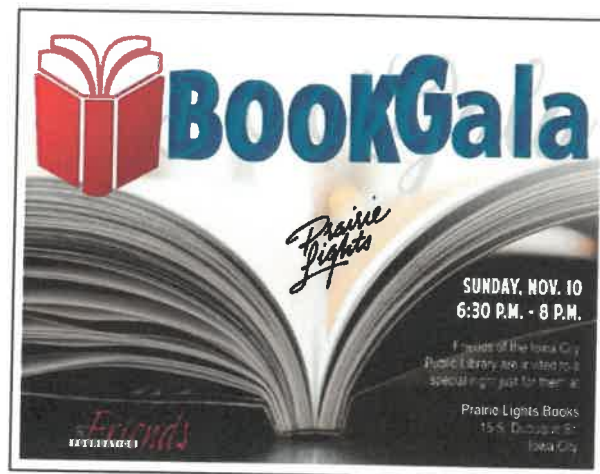
Development Office Report
Prepared for the Board of Trustees
Iowa City Public Library
by Patty McCarthy, Director of Development
October 24, 2019

You're Invited on November 10

Prairie Lights Books will be even more special on Sunday, November 10th when it reopens at 6:30pm for a magical 90 minutes just for friends of the Iowa City Public Library.

Join us to shop, visit with four local authors, and enjoy refreshments during the 26th (!!) annual Book Gala benefit hosted by Prairie Lights Books for the ICPL Friends Foundation.

Invitations are in the mail and you are welcome to bring guests who are potential new library friends! Hope to see you there.



Thank You MidWestOne Bank

Our generous community donated more than 500 books and DVDs during the MidWestOne Bank collection drive for the Book End last month.

Everyone is welcome to shop the store on the second floor of the ICPL for those high quality fiction, non-fiction, and children's books and movies at bargain prices.

The Book End is staffed by volunteers during these hours:

- Monday-Thursday 10:30am-7pm
- Friday 10:30am-5:30pm
- Saturday 11am-4pm
- Sunday 1-4pm



Are you interested in becoming a Book End volunteer to help sell gently read books and more to raise funds for the library? The first step is to complete and turn in a library [Volunteer Application](#) and indicate you are interested in joining the Book End team. We'd look forward to welcoming you!

Support ICPL on November 13, Great Give Day

The first-ever Johnson County Great Give Day will be on Wednesday, November 13 from 12am-11:59pm hosted by the Community Foundation of Johnson County.

All money donated that day to Johnson County nonprofits like the Iowa City Public Library Friends Foundation will be passed on to them without any fees. And the Community Foundation will offer a matching gift. Please consider giving to the ICPL Friends Foundation through the Community Foundation (www.CFJC.org) on November 13 for a fabulous first Great Give Day. Thank you!

Make weeknight cooking easy-peasy with the Iowa City Public Library
Anne Mangano, Collection Services Coordinator, Iowa City Public Library

Do you love to cook? Do you enjoy putting together a great meal? Do you take satisfaction in sharing your cooking with friends and family? Do you still feel that way on a Tuesday night? We're here to help. Weeknights do not mean you have to stress about cooking and it doesn't mean you have to sacrifice quality or flavor. The Iowa City Public Library's cookbook section has a lot of great strategies on tackling the weeknight meal.

Why not cut down on the ingredients? Jamie Oliver's "5 Ingredients: Quick and Easy Food" has really simplified my cooking. More importantly, it has simplified my shopping list. Each week, I pick five recipes, buy the ingredients, and get cooking. Most of the recipes take 30 minutes or less. With this book, less does indeed mean more; these recipes have a lot of flavor. Take advantage of fall with recipes like Harissa Squash Salad and Comforting Sausage Bake. Less ingredients means less chopping and that means more time for you to enjoy the eating part. For other short ingredient lists try "Six ingredients with Six Sisters' Stuff, Stuart O'Keeffe's" The Quick Six Fix," and Yotam Ottolenghi's "Simple."

Grab your sheet pan and make it a one-dish meal. America's Test Kitchen "One-Pan Wonders" contains recipes where you can throw all the ingredients onto a pan or into a pot and let it cook with just a few stirs and flips. No multiple burners. No timed steps. Just easy. Best of all, clean-up is a breeze with only one dish to wash. Try Unstuffed Shells with Butternut Squash and Leeks or Lemon-Thyme Roasted Chicken with Ratatouille. Give other one-dish cooking titles a try, such as Anne Byrn's "Skillet Love," Marge Perry's "Hero Dinners," and Diana Henry's "From the Oven to the Table."

Perhaps you need to delegate the cooking to an electric pressure cooker? Just plug it in, push a button, and you are good to go! Well, you might have to do some chopping. If you love flavor and variety, try Melissa Clark's "Dinner in an Instant." Her recipes are uncomplicated—perfect for a weeknight—and you'll be proud of every recipe you cook. For some comforting choices for chilly fall nights, try Chicken and Dumplings or Tangerine Carrots with Ricotta, Chives, and Walnuts. ICPL has a number of new pressure-cooking cookbooks, including "Madhur Jaffrey's Instantly Indian Cookbook," "Martha Stewart's Pressure Cooker," and "Keto Cooking with Your Instant Pot."

Weeknight cooking doesn't have to be chore. You just need the right recipes! Try these and other ways to simplify your cooking at the Iowa City Public Library. Have other meal-prep needs? We have a cookbook for you and more at catalog.icpl.org.

By Brent Palmer, Information Technology Coordinator at the Iowa City Public Library

The Iowa City Council declared a climate crisis on August 6, which called for "immediate and accelerated action" to decrease emissions community-wide. But as citizens, how do we begin? It can be overwhelming figuring out what our role is in addressing this problem.

For some people, it helps to make it personal, either by figuring out what kind of information that you personally respond to or how climate change intersects with your existing interests. Some of us like hard facts while others want more of a narrative. The Iowa City Public Library is a great place to begin or to continue your journey of becoming knowledgeable about climate change issues. For starters, "The Rough Guide to Climate Change" is a basic primer for understanding the symptoms, science and solutions for the problem. For regular, newsworthy developments, *The New York Times* online section titled "Climate & Environment" is an amazing resource; Iowa City residents can read *The New York Times* on a computer or any mobile device for free.

ICPL has a wide array of resources in different formats to explore. "Ice: Portraits of Vanishing Glaciers," features beautiful photographs from the Extreme Ice Survey, a delight for the visually-inclined. For those who prefer to listen, we have many audio books such as Naomi Klein's "This Changes Everything," which digs into the economic aspects of climate change. Our recently added streaming video service, Kanopy, has many films pertaining to climate change from a variety of perspectives. For example, "1.5 Stay Alive: Climate Change and Caribbean Music" is part musical and part factual. In it, popular Caribbean musicians express their experiences with rising seas by composing and performing songs about climate change and their visions of how to confront it. "Thule Tuvalu: Investigating Climate Change" draws a line between Thule, Greenland and a remote Pacific Island nation to show how indigenous peoples around the globe are being forced to abandon their traditional way of life as they move towards an unknown future.

There are many different facets to the problem of climate change, which will affect us in many different ways. The library has non-fiction resources that touch on any aspect that you might be personally interested in, such as diet, economics, or gardening. Examples include "Diet for a Changing Climate: Food for Thought," "The Climate Conscious Gardener," and "Climate Shock: the Economic Consequences of a Hotter Planet."

There are two books I'd like to highlight that are about bringing climate change closer to home. One is "Ground Truth: a Guide to Tracking Climate Change at Home" which focuses on phenology, the study of cyclic and seasonal natural phenomena. This book encourages us to become mindful of the changing environment right outside our door. Another is "A Sugar Creek Chronicle" by local ecologist Cornelia Mutel, who similarly ties her own with journal entries that follow changes she notices around her. Whether you are looking for science or local narrative, the library should have something that will engage you.

Iowa City Public Library “Lobby Stop” program brings the books to retirement communities

 [dailyiowan.com/2019/10/09/iowa-city-public-library-lobby-stop-program-brings-the-books-to-retirement-communities](https://www.dailyiowan.com/2019/10/09/iowa-city-public-library-lobby-stop-program-brings-the-books-to-retirement-communities)

The Lobby Stop program brings books, magazines, and other materials to four retirement homes in the Iowa City area.



Hannah Kinson

The Iowa City Public Library is seen on Monday, September 16, 2019. The new energy kits available at the library are encouraging efforts towards an energy-efficient home. (Hannah Kinson/The Daily Iowan)

Rylee Wilson, News Reporter
October 9, 2019

The Iowa City Public Library's bookmobile program brings books to the community — but when retirement-home residents struggled to make it to the bookmobile in the parking lot, the library brought books to their lobbies.

The Iowa City Public Library Lobby Stop program brings a mobile library of books, magazines, and more to residents of four retirement homes across the Iowa City area.

Heidi Kuchta, an outreach assistant for the library, said the idea for lobby stops originated when the staff realized not all residents could access the library's bookmobile stops.

"Some retirement homes we were serving with the bookmobile — the less mobile residents were unable to make it to the bookmobile on time, or with a winter storm, they just weren't willing to leave the front doors," she said.

RELATED: Library offers summer reading program in 6 languages to increase accessibility

On Wednesdays, Kuchta brings materials that retirement home residents specifically request, along with large-print books and popular titles, she said.

Kuchta visits Legacy Retirement Community, Bickford Senior Living, Walden Place, and Emerson Point retirement communities.

Leah Colbert, life-enrichment coordinator for Bickford Senior Living, said a familiar program such as the lobby stop can be a comforting resource for people living with dementia. She said she has seen residents with no interest in the bookmobile stop use the lobby-stop program.

"Bringing it inside takes a lot of the unknown out of it — especially for our residents with dementia," she said. "An unfamiliar face or place may overwhelm them."

Kara Logsden, the library's community and access services coordinator, said the lobby brings the feeling of a community fostered inside a library into retirement homes.

"We're seeing that the use of lobby stops is growing, as people find out about it, as people create a rapport with our staff. They really look forward to lobby stops," Logsden said. "What we see is some people, they don't always come to the library for the materials. They come to the library because we're a community center."

Kuchta said her programs typically draw five to eight regulars, and other residents drop by occasionally.

"Lately, I've seen a lot more people who I've never seen before who are getting new cards and might be new to the area or recently moved into that retirement home, so it's good to see some growth there," she said.

RELATED: Iowa City Public Library hosted a mural walk to showcase some of the area's newest artwork

Kuchta said Iowa City retirement homes often draw residents who are not from the Iowa City area and are searching for health-care and social services. Providing a sense of community for these residents can be helpful, she said.

"We have a lot of great retirement services for people — I didn't realize this going into this library work. There are a lot of people in retirement homes in Iowa City who aren't from Iowa City," she said.

Colbert said the lobby-stop program helps engage residents with magazines and books, even if it's only for a short while.

"Even if they don't end up checking it out it's something that engages them in the moment," Colbert said. "That's a big thing with dementia. They don't remember past or future moments. Focusing on their happiness in the present moment is a big thing that the lobby stop helps with."

About the Writer



Agenda Item 5E-2

Rylee Wilson, News Reporter

Email: rylee-wilson@uiowa.edu

Twitter: [@rylee_wilson8](https://twitter.com/rylee_wilson8)

Rylee Wilson is a news reporter and digital producer at The Daily Iowan. She is a sophomore...

Iowa City Public Library hosted a mural walk to showcase some of the area's newest artwork

 dailyiowan.com/2019/10/07/iowa-city-public-library-hosted-a-mural-walk-to-showcase-some-of-the-areas-newest-artwork

Downtown Iowa City Director Thomas Agran led a crowd of over 50 people around downtown Iowa City on a mural walk, showing that art can be beautiful, public, and easily attainable.



Raquele Decker

The Raccoon and the Firefly in the alley beside US Bank in Downtown Iowa City on October 7, 2019. (Raquele Decker/The Daily Iowan)

Austin J. Yerington, Arts Reporter
October 7, 2019

Iowa City is home to many colorful street art, ranging from massive to small. With all types of diverse murals, the Iowa City Public Library hosted an event Monday evening to show off the newest additions to the downtown area.

The event was guided by Iowa City Downtown Director of Public Art and muralist, Thomas Agran.

"Murals are very democratic, anyone can walk downtown and enjoy them," Agran said. "I think they add a sense of dynamism and vitality, murals can go up in a weekend, or a week, and suddenly, a space can look totally different."



Raquele Decker
The Sports Page art piece in the alley beside US Bank in Downtown Iowa City on October 7, 2019. (Raquele Decker/The Daily Iowan)

"Postcard" by Thomas Agran

Agran painted this mural to show aspects of Iowa City that many residents know well. The way each letter shows off iconic landmarks, and beloved businesses makes for an Iowa City cultural potluck of mural. This can be found in the alley between ICPL and Critical Hit Games.

"Próximamente; Reina Del Oceano Interior" by Nick Meister

This massive mural was designed to work around the electrical box and gas pipes sitting in the middle of the building wall. Meister dreamed up the idea of using the box as a film project that is showing out a colorful boat on the sea. This can be found right across from the Postcard mural, in the alley of ICPL and Critical Hit Games.

"Iowa City Robot" by Ryan McGuire

This hidden away machine can be seen in the further alley between Critical Hit Games and the Iowa City Public Library. The retro themed robot was created in 2018 by McGuire, with sponsorships coming from Iowa City Downtown District and University of Iowa Community Credit Union.

"Screendance" by Marina Ross

This mural can be found on the backside of the Ped Mall's FilmScene. Its creator, Marina Ross, received a M.F.A. from the UI. The mural was given only one guideline when commissioned: "movement and film, not popcorn," Agran said. This mural shows three models as they move and dance from film clip to film clip.

"Cowboy" by Thomas Agran

The image of two cowboys was commissioned by MidWestOne Bank. The mural was given the direction of "security and also not dusty," said Agran. Because of this direction, he ended with the results of a mirrored image depicting two cowboys separated by a large safedoor. This image was designed around the restricted field of view of the wall, due to the narrow alley. Because of this, Agran decided for a mirrored image, so both sides will see the same image. This mural is located on Clinton Street in the alley across from Buffalo Wild Wings.

Related: Downtown Iowa City splashed with color, Increase in public murals

"The Return" by Chris Vance

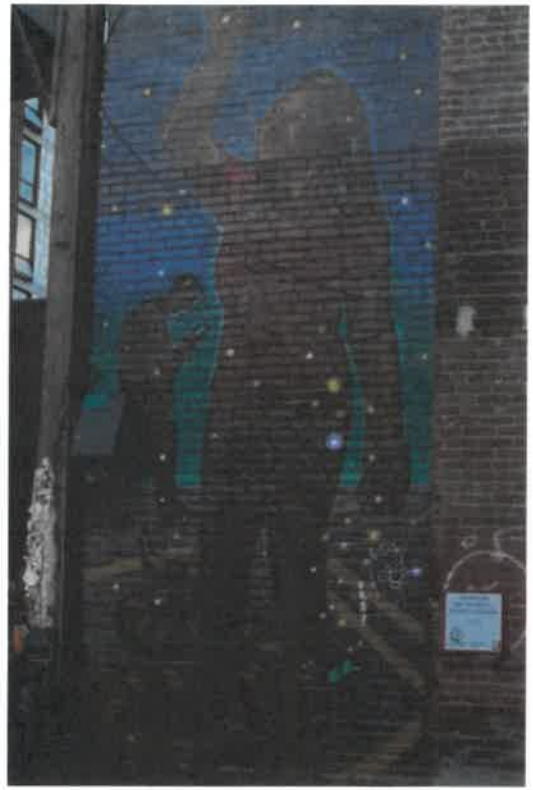
This explosion of color has become one of the most popular photo spots for social media in Iowa City, said Agran. "The Return" was painted by Vance and an assistant in 2018. The massive mural took a total of five days to complete, and can be found in the alley next The Sports Column.

"The Raccoon and the Firefly/ Galaxia Y La Culebra" by Dave Loewenstein

This nearly fluorescent night scene can be found in front of Studio 13. Loewenstein was brought in to paint this massive image that features a raccoon, cell phones, and many bioluminescent fireflies.

Raquele Decker
The girl reaching for the galaxy mural in the alley beside US Bank in Downtown Iowa City on October 7, 2019. (Raquele Decker/The Daily Iowan)

Agenda Item 5E-5



Raquel Decker
The Coexist mural in the alley beside US Bank in Downtown Iowa City on October 7, 2019. (Raquel Decker/The Daily Iowan)

"Coexist" by Sayuri Sasaki Hemann & United Action for Youth

This massive mural can be seen from blocks away. The colorful birds, flora, and insects spark a sense of joy that jumps right off the brick wall. The mural was painted on laminated material and then transferred on to the large building. This mural also involved many young artists from the United Action for Youth. This mural can be seen from the corner of Linn Street and Washington Street.

Agran said he hoped this event would both give history to the public art, but also show attendees that these can happen all over Iowa City.

"I hope that there's a demystifying quality here," Agran said. "This is just an inexpensive way to have a real dynamic and powerful voice in the built environment of your community."

Library Expenditures: Q1 Operating Budget
July 1 to September 30, 2019

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Capital Outlay	\$ 22,400.00	\$ -	\$ 22,400.00	
Other Operating Equipment	\$ 22,400.00	\$ -	\$ 22,400.00	
Library Materials	\$ 681,245.00	\$ 193,030.35	\$ 488,214.65	28%
Books (Cat/Cir)	\$ 674,245.00	\$ 70,521.24	\$ 603,723.76	
Books (Cat/Reference)	\$ -	\$ 947.04	\$ (947.04)	
Downloadable Media	\$ -	\$ 20,691.95	\$ (20,691.95)	
Downloadable-eBooks	\$ -	\$ 17,220.30	\$ (17,220.30)	
Fiction Audio-CD	\$ -	\$ 1,925.56	\$ (1,925.56)	
Library-RFI Tags	\$ 7,000.00	\$ -	\$ 7,000.00	
Microforms-STO	\$ -	\$ 128.00	\$ (128.00)	
Multi-Media/Gaming	\$ -	\$ 2,127.32	\$ (2,127.32)	
Music-CD	\$ -	\$ 1,859.28	\$ (1,859.28)	
Non-Fiction Audio-CD	\$ -	\$ 482.92	\$ (482.92)	
Non-Fiction Video-DVD	\$ -	\$ 1,304.79	\$ (1,304.79)	
Online Reference	\$ -	\$ 51,068.94	\$ (51,068.94)	
Other Audio-CD	\$ -	\$ 144.67	\$ (144.67)	
Print/Circulating Serials	\$ -	\$ 6,895.27	\$ (6,895.27)	
Print/Reference Serials	\$ -	\$ 5,976.91	\$ (5,976.91)	
Video Recordings	\$ -	\$ 11,736.16	\$ (11,736.16)	
Other Financing Uses	\$ 62,422.00	\$ 15,605.44	\$ 46,816.56	25%
Misc Transfers Out	\$ 62,422.00	\$ 15,605.44	\$ 46,816.56	
Personnel	\$ 4,951,475.35	\$ 1,095,687.70	\$ 3,855,787.65	22%
Dental Insurance	\$ 15,916.00	\$ 3,667.24	\$ 12,248.76	
Disability Insurance	\$ 9,639.00	\$ 2,301.34	\$ 7,337.66	
FICA	\$ 277,156.80	\$ 61,437.53	\$ 215,719.27	
Health Insurance	\$ 557,882.66	\$ 133,990.84	\$ 423,891.82	
IPERS	\$ 351,478.89	\$ 72,295.05	\$ 279,183.84	
Life Insurance	\$ 6,342.00	\$ 1,483.60	\$ 4,858.40	
Longevity Pay	\$ 22,046.00	\$ -	\$ 22,046.00	
Overtime Wages	\$ 68,500.00	\$ 16,280.57	\$ 52,219.43	
Perm Full Time	\$ 2,659,898.00	\$ 588,256.72	\$ 2,071,641.28	

Library Expenditures: Q1 Operating Budget
July 1 to September 30, 2019

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Perm Part Time	\$ 421,224.00	\$ 87,588.84	\$ 333,635.16	
Temporary Employees	\$ 551,392.00	\$ 128,384.70	\$ 423,007.30	
Term-Vacation Pay	\$ -	\$ 1.27	\$ (1.27)	
Unemployment Compensation	\$ 10,000.00	\$ -	\$ 10,000.00	
Services	\$ 660,012.00	\$ 193,717.62	\$ 466,294.38	29%
Advertising	\$ 4,595.00	\$ 1,079.00	\$ 3,516.00	
Book Binding	\$ 2,352.00	\$ 57.45	\$ 2,294.55	
Cell Phone/Data Services	\$ 3,008.00	\$ 1,043.57	\$ 1,964.43	
City Vehicle Rental Chargeback	\$ 5,374.00	\$ 900.75	\$ 4,473.25	
City Vehicle Replacement Chgbk	\$ 20,293.00	\$ 4,831.56	\$ 15,461.44	
Community Events Funding	\$ 200.00	\$ 200.00	\$ -	
Consultant Services	\$ 12,000.00	\$ 2,793.00	\$ 9,207.00	
Data Processing	\$ 22,790.00	\$ -	\$ 22,790.00	
Dues & Memberships	\$ 4,400.00	\$ 1,072.50	\$ 3,327.50	
Electrical & Plumbing R&M Srvc	\$ 3,756.00	\$ 993.10	\$ 2,762.90	
Electricity	\$ 120,000.00	\$ 31,804.36	\$ 88,195.64	
Equipment Rental	\$ 1,650.00	\$ 872.61	\$ 777.39	
Financial Services & Charges	\$ 6,044.00	\$ 1,236.79	\$ 4,807.21	
Fuel Chargeback	\$ 2,002.00	\$ 470.58	\$ 1,531.42	
Furnishing R&M Services	\$ 1,024.00	\$ -	\$ 1,024.00	
Hardware R&M Services	\$ 19,000.00	\$ 2,620.00	\$ 16,380.00	
Heating & Cooling R&M Services	\$ 22,000.00	\$ 10,238.40	\$ 11,761.60	
Heating Fuel/Gas	\$ 17,270.00	\$ 1,249.00	\$ 16,021.00	
Inter-Library Loans	\$ 199.00	\$ 98.90	\$ 100.10	
Internet Fees	\$ 18,000.00	\$ 1,043.02	\$ 16,956.98	
ITS-Software SAAS Chgbk	\$ -	\$ 4,000.00	\$ (4,000.00)	
Land & Building Rental	\$ 332.00	\$ -	\$ 332.00	
Library Material R&M Services	\$ 17,000.00	\$ 4,738.25	\$ 12,261.75	
Lodging	\$ 4,000.00	\$ -	\$ 4,000.00	
Long Distance Service	\$ 156.00	\$ -	\$ 156.00	
Mail & Delivery	\$ 47,213.00	\$ 10,366.65	\$ 36,846.35	
Mail Chargeback	\$ 715.00	\$ -	\$ 715.00	
Meals	\$ 1,000.00	\$ -	\$ 1,000.00	

**Library Expenditures: Q1 Operating Budget
July 1 to September 30, 2019**

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Misc Services & Charges	\$ 4,068.00	\$ 1,830.11	\$ 2,237.89	
Nursery Svc-Lawn & Plant Care	\$ 847.00	\$ 201.00	\$ 646.00	
Office Equipment R&M Services	\$ 3,364.00	\$ 774.23	\$ 2,589.77	
Other Building R&M Services	\$ 64,131.00	\$ 3,680.50	\$ 60,450.50	
Other Professional Services	\$ 16,500.00	\$ 4,061.30	\$ 12,438.70	
Other Rentals	\$ 6,485.00	\$ 1,151.22	\$ 5,333.78	
Other Waste Disposal	\$ 583.00	\$ -	\$ 583.00	
Outside Printing	\$ 30,417.00	\$ 3,733.80	\$ 26,683.20	
Parking	\$ 3,448.00	\$ 1,159.50	\$ 2,288.50	
Permitting Fees	\$ 525.00	\$ -	\$ 525.00	
Phone Equipment/Line Chgbk	\$ 26,772.00	\$ 5,866.65	\$ 20,905.35	
Radio Maintenance Chgbk	\$ 303.00	\$ 10.21	\$ 292.79	
Refuse Collection Charges	\$ 1,840.00	\$ 240.00	\$ 1,600.00	
Registration	\$ 5,000.00	\$ 1,105.00	\$ 3,895.00	
Software R&M Services	\$ 126,083.00	\$ 86,483.69	\$ 39,599.31	
Structure R&M Services	\$ 5,742.00	\$ 1,214.00	\$ 4,528.00	
Transportation	\$ 3,000.00	\$ -	\$ 3,000.00	
Vehicle R&M Chargeback	\$ 4,531.00	\$ 496.92	\$ 4,034.08	
Supplies	\$ 112,357.00	\$ 34,920.74	\$ 77,436.26	31%
Food and Beverages	\$ 3,587.00	\$ 347.03	\$ 3,239.97	
Ice Control Chemicals	\$ 252.00	\$ -	\$ 252.00	
Misc Computer Hardware	\$ 35,000.00	\$ 14,902.02	\$ 20,097.98	
Misc Processing Supplies	\$ 26,380.00	\$ 5,137.28	\$ 21,242.72	
Miscellaneous Supplies	\$ 10,832.00	\$ 3,625.19	\$ 7,206.81	
Office Supplies	\$ 6,649.00	\$ 2,253.02	\$ 4,395.98	
Other Maintenance Supplies	\$ 5,000.00	\$ 1,243.98	\$ 3,756.02	
Paper Products	\$ 921.00	\$ 99.88	\$ 821.12	
Photo Supplies & Equipment	\$ 461.00	\$ 250.00	\$ 211.00	
Sanitation & Indust Supplies	\$ 19,043.00	\$ 4,485.02	\$ 14,557.98	
Software	\$ 1,478.00	\$ 2,001.32	\$ (523.32)	
Subscriptions	\$ 540.00	\$ 576.00	\$ (36.00)	
Water/Sewer Chemicals	\$ 2,214.00	\$ -	\$ 2,214.00	
Grand Total	\$ 6,489,911.35	\$ 1,532,961.85	\$ 4,956,949.50	24%

Library Revenues: Q1 Operating Budget
July 1 to September 30, 2019

Type	Revised Est Revenues	Actual YTD Revenues	Remaining Revenues	% Collected
Charges for Services	\$ -	\$ (4.00)	\$ 4.00	
Library Reserve Fees	\$ -	\$ (4.00)	\$ 4.00	
Intergovernmental	\$ (547,065.00)	\$ (184,527.46)	\$ (362,537.54)	34%
C&I Prop Tax Rollback Reimb	\$ (29,161.00)	\$ -	\$ (29,161.00)	
Johnson County	\$ (450,177.00)	\$ (164,958.96)	\$ (285,218.04)	
Other Local Governments	\$ (26,417.00)	\$ (9,191.25)	\$ (17,225.75)	
University Heights	\$ (41,310.00)	\$ (10,377.25)	\$ (30,932.75)	
Miscellaneous Revenues	\$ (138,807.00)	\$ (27,995.22)	\$ (110,811.78)	20%
Cashier Overages	\$ -	\$ 0.45	\$ (0.45)	
Library Fines	\$ (106,747.00)	\$ (23,161.97)	\$ (83,585.03)	
Reimb of Expenses	\$ (15,890.00)	\$ (4,833.70)	\$ (11,056.30)	
Reimbursement of Damages	\$ (16,170.00)	\$ -	\$ (16,170.00)	
Taxes	\$ (1,028,730.00)	\$ (89,007.09)	\$ (939,722.91)	9%
Delq Library Levy	\$ -	\$ (10.21)	\$ 10.21	
Gas/Electric Excise Tax	\$ (11,495.00)	\$ -	\$ (11,495.00)	
Library Levy	\$ (1,016,225.00)	\$ (88,756.79)	\$ (927,468.21)	
Mobile Home Tax	\$ (1,010.00)	\$ (240.09)	\$ (769.91)	
Use of Money/Property	\$ (28,190.00)	\$ (10,680.63)	\$ (17,509.37)	38%
Building/Room Rental	\$ (26,000.00)	\$ (10,000.00)	\$ (16,000.00)	
Other Commissions	\$ -	\$ (5.25)	\$ 5.25	
Vending Machine Commission	\$ (2,190.00)	\$ (675.38)	\$ (1,514.62)	
Grand Total	\$ (1,742,792.00)	\$ (312,214.40)	\$ (1,430,577.60)	18%

**Receipts**

FY20 compared to FY19 YTD

	Q1 FY19	Q1 FY20	% Change	FY20 Budget	% Received
General Fund					
Fines, Fees, etc.	\$33,931	\$22,687	-33.1%	\$106,747	21.3%
Vending, etc.	\$507	\$675	33.2%	\$2,190	30.8%
General Fund Total	\$34,438	\$23,363	-32.2%	\$108,937	21.4%
Enterprise Fund					
Photocopies	\$816	\$848	3.9%	\$3,040	27.9%
Electronic Printing/Debit Card	\$2,848	\$3,174	11.5%	\$10,610	29.9%
Counter/Cloth bag/Misc	\$477	\$426	-10.7%	\$1,450	29.4%
Recycle	\$38	\$0	0.0%	\$320	0.0%
Enterprise Fund Total	\$4,179	\$4,448	6.4%	\$15,420	28.8%
Lost & Damaged					
Lost & Damaged Total	\$3,772	\$4,024	6.7%	\$0	0.0%
State Funds					
Open Access / Access Plus	\$0	\$0.0	0.0%	\$54,070	0.0%
Enrich Iowa/Direct State Aid	\$0	\$0	0.0%	\$19,750	0.0%
State Fund Total	\$0	\$0	0.0%	\$73,820	0.0%



FY20 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Library Services: Provide library facilities, materials, and equipment.							
A. Downtown Building Use							
Total Hours Open	860	0	0	0	860	854	0.7%
People into the Building	168,890	0	0	0	168,890	190,563	-11.4%
Average Number Per Hour	196.4	0.0	0.0	0.0	196.4	223	-12.0%
Bookmobile Use							
Bookmobile Total Hours Open	219	0	0	0	219	209	4.5%
People on Bookmobile	5,257	0	0	0	5,257	4,724	11.3%
Average Number per Hour	24	0	0	0	24	23	6.5%
Total Downtown & Bookmobile Hours Open	1,079	0	0	0	1,079	1,063	1.4%
Total People Downtown & on Bookmobile	174,147	0	0	0	174,147	195,287	-10.8%
Total Average Number per Hour	161	0	0	0	161	184	-12.1%
B. Meeting Rooms							
Number of Non-Library Meetings	393	0	0	0	393	371	5.9%
Estimated Attendance	5,362	0	0	0	5,362	6,484	-17.3%
Equipment Set-ups	29	0	0	0	29	29	0.0%
Group Study Room Use	1,403	0	0	0	1,403	1,311	7.0%
Lobby Use	2	0	0	0	2	1	100.0%
C. Equipment Usage							
Photocopies by Public	6,945	0	0	0	6,945	6,872	1.1%
Pay for Print Copies	25,082	0	0	0	25,082	22,186	13.1%
% Checkouts by Self-Check	71.7%	0.0%	0.0%	0.0%	71.7%	72.7%	-1.4%
DOT Kiosk Usage	0	0	0	0	0	1070	-100.0%
<i>* FY20 pay for print copies data in September is an average of July and August due to technical issues.</i>							
D. Downtown Use of Electronic Materials							
Listening/Viewing/Tablets/Laptops Sessions	2,789	0	0	0	2,789	3,834	-27.3%
E. Ride 'N' Read							
Bus Passes Distributed Downtown	1,369	0	0	0	1,369	1,179	16.1%
Lending Services: Lend materials for home, school, and office use.							
A. Circulation Downtown							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	335,890	0	0	0	335,890	333,388	0.8%
Circulation on Bookmobile	8,098	0	0	0	8,098	9,784	-17.2%
Total Circulation Downtown & Bookmobile	343,988	0	0	0	343,988	343,172	0.2%
Average Total Circulation Downtown & Bookmobile Per Hour	391	0	0	0	391	390	0.0%
B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)							
Adult Materials	234,966	0	0	0	234,966	231,285	1.6%
Children's Materials	111,041	0	0	0	111,041	113,279	-2.0%
Percent Children's	33.1%	0.0%	0.0%	0.0%	33.1%	34.0%	-2.7%
Non-Print	97,095	0	0	0	97,095	106,411	-8.8%
Percent Non-print	28.9%	0.0%	0.0%	0.0%	28.9%	31.9%	-9.4%
Equipment loans	203	0	0	0	203	258	-21.3%
Downloads	63,588	0	0	0	63,588	51,558	23.3%
C. Circulation by Residence of User (Downtown & Bookmobile)							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	343,988	0	0	0	343,988	343,172	0.2%
Iowa City	264,028	0	0	0	264,028	260,752	1.3%
Local Contracts							
Hills	945	0	0	0	945	806	17.2%
Hills as % of All	0.27%	0.0%	0.0%	0.0%	0.27%	0.23%	17.0%
Johnson County (Rural)	26,149	0	0	0	26,149	28,101	-6.9%
Johnson County as % of All	7.60%	0.0%	0.0%	0.0%	7.60%	8.19%	-7.2%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Lone Tree	1,151	0	0	0	1,151	1,115	3.2%
Lone Tree as % of All	0.33%	0.00%	0.00%	0.00%	0.33%	0.32%	3.0%
University Heights	3,502	0	0	0	3,502	4,720	-25.8%
University Heights as % of All	1.02%	0.00%	0.00%	0.00%	1.02%	1.38%	-26.0%
Total Local Contracts	31,747	0	0	0	31,747	34,742	-8.6%
State Contracts - Open Access							
Coralville	16,850	0	0	0	16,850	15,687	7.4%
Cedar Rapids	1,809	0	0	0	1,809	960	88.4%
Other Open Access	22,490	0	0	0	22,490	23,384	-3.8%
Total Open Access	41,149	0	0	0	41,149	40,031	2.8%
Open Access as % of All	12.0%	0.0%	0.0%	0.0%	12.0%	11.7%	2.5%
D. InterLibrary Loans							
Loaned to Other Libraries	299	0	0	0	299	343	-12.8%
Percent of Requests Filled	24.5%	0.0%	0.0%	0.0%	24.5%	28.9%	-15.5%
Borrowed From Other Libraries	900	0	0	0	900	1,026	-12.3%
Percent of Requests Filled	87.0%	0.0%	0.0%	0.0%	87.0%	87.5%	-0.5%
Books/Periodicals/AV Borrowed	892	0	0	0	892	1,022	-12.7%
Photocopy Borrow Requests Filled	8	0	0	0	8	4	100.0%
E. Reserves Placed - Materials							
	33,579	0	0	0	33,579	55,151	-39.1%
<i>*Overdrive did not report reserve information for the first quarter of FY20.</i>							
F. Downloadable Media							
By Area							
Iowa City	56,718	0	0	0	56,718	47,208	20.1%
Hills	120	0	0	0	120	78	53.8%
Johnson County	6,116	0	0	0	6,116	5,134	19.1%
Lone Tree	96	0	0	0	96	127	-24.4%
University Heights	538	0	0	0	538	405	32.8%
Total	63,588	0	0	0	63,588	52,952	20.1%
By Demographic							
Adult	59,332	0	0	0	59,332	49,222	20.5%
Children's	4,256	0	0	0	4,256	3,730	14.1%
Total	63,588	0	0	0	63,588	52,952	20.1%
Number of Items Owned (Cumulative)							
E-Audio Items Available	10,977	0	0	0	10,977	8,638	27.1%
E-Book Items Available	20,253	0	0	0	20,253	17,989	12.6%
E-Music	45	0	0	0	45	43	4.7%
E-Magazines	112	0	0	0	112	123	-8.9%
E-Newspapers	1	0	0	0	1	1	0.0%
Total Items	31,388	0	0	0	31,388	26,794	17.1%
Information Services: Furnish information, reader advisory, and reference assistance.							
A. Reference Questions Answered							
Reference Questions	11,437	0	0	0	11,437	11,609	-1.5%
Reference Desk	3,850	0	0	0	3,850	4,436	-13.2%
Help Desk	3,202	0	0	0	3,202	2,701	18.5%
Switchboard	1,200	0	0	0	1,200	1,502	-20.1%
Bookmobile	293	0	0	0	293	278	5.4%
Drop-In Tech Help (Public)	114	0	0	0	114	161	-29.2%
On-Call Tech Help							
Staff	43	0	0	0	43	48	-10.4%
Public	72	0	0	0	72	84	-14.3%
Total Tech Help Questions	115	0	0	0	115	132	-12.9%
Children's Desk							
Reference Questions	2,649	0	0	0	2,649	2,380	11.3%
Request to Pull Books (Community)	14	0	0	0	14	19	-26.3%
Total Children's Questions	2,663	0	0	0	2,663	2,399	11.0%
B. Electronic Access Services							
Computer Services							
Pharos Internet (Downtown In House computer use)	19,757	0	0	0	19,757	19,953	-1.0%
Wifi Internet Use Downtown	264,751	0	0	0	264,751	291,828	-9.3%
Total Internet Use	284,508	0	0	0	284,508	311,781	-8.7%
<i>* FY20 Pharos data for September is an average of July and August due to technical issues.</i>							

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Website Access							
ICPL Website							
# Pageviews of Homepage	100,928	0	0	0	100,928	105,910	-4.7%
# Pageviews of Entire Site (Doesn't include catalog)	228,002	0	0	0	228,002	226,001	0.9%
# Visits (Does include catalog)	148,210	0	0	0	148,210	143,325	3.4%
Catalog Access							
# Pageviews for ICPL Catalog	426,443	0	0	0	426,443	418,701	1.8%
# Pageviews for Overdrive	412,543	0	0	0	412,543	484,703	-14.9%
Total Catalog Access	838,986	0	0	0	838,986	903,404	-7.1%
<i>*Overdrive does not count pageviews through the Libby or Overdrive Apps.</i>							
ICPL Mobile App Use	46,291	0	0	0	46,291	32,185	43.8%
External Sites							
# Pageviews for Beanstack	14,228	0	0	0	14,228	13,809	3.0%
Total Website Access	1,127,507	0	0	0	1,127,507	1,175,399	-4.1%
Subscription Databases Accessed							
Total In-House	1,419	0	0	0	1,419	1,463	-3.0%
Total Remote	68,388	0	0	0	68,388	59,595	14.8%
TOTAL	69,807	0	0	0	69,807	61,058	14.3%
C. Total Switchboard Calls Received							
Total Library Calls	4,090	0	0	0	4,090	4,338	-5.7%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	4,430	0	0	0	4,430	4,181	6.0%
Transferred Calls	750	0	0	0	750	897	-16.4%
Pamphlets Distributed Downtown	4,625	0	0	0	4,625	6,116	-24.4%
State/Federal Tax Forms Distributed	0	0	0	0	0	0	0.0%
Alerting Services: Promote awareness of the library and use of its resources.							
A. Publications							
Number of Publications Printed (Jobs)	91	0	0	0	91	76	19.7%
Copies Printed for Public Distribution	91,829	0	0	0	91,829	71,162	29.0%
Number of Online Newsletters Subscribers	2,600	0	0	0	2,600	1,773	46.6%
Number of Online Newsletter Distribution	12,960	0	0	0	12,960	7,920	63.6%
C. Displays							
In-House	15	0	0	0	15	19	-21.1%
Other Groups	12	0	0	0	12	11	9.1%
Off-site locations	3	0	0	0	3	6	-50.0%
	0	0	0	0	0	2	-100.0%
E. The Library Channel							
Total ICPL Productions	22	0	0	0	22	23	-4.3%
Programs Cablecast	24	0	0	0	24	2,010	-98.8%
<i>*ICPL stopped airing library programs on cable television April 4th, 2019.</i>							
F. Homepage/ Social Media							
Homepage Banner Posts	46	0	0	0	46	33	39.4%
Homepage Banner Clicks	537	0	0	0	537	236	127.5%
Media Releases Sent	12	0	0	0	12	15	-20.0%
Facebook, Twitter, Pinterest Followers (Cumulative)	14,890	0	0	0	14,890	13,799	7.9%
New Facebook, Twitter, and Pinterest Followers	196	0	0	0	196	393	-50.1%
Outreach Services: Provide library service to people who cannot get to the library building.							
A. At Home Services							
Packages Sent	450	0	0	0	450	568	-20.7%
Items Loaned (No renewals)	1,525	0	0	0	1,525	1,889	-19.3%
Registered At Home Users (Cumulative)	210	0	0	0	210	152	38.2%
New Users Enrolled	16	0	0	0	16	6	166.7%
People Served (Average of monthly count)	47	0	0	0	47	53	-11.9%
B. Jail Service							
People Served	400	0	0	0	400	204	96.1%
Items Loaned (No renewals)	1,268	0	0	0	1,268	896	41.5%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
C. Deposit Collections							
Locations (Cumulative)	14	0	0	0	14	10	40.0%
Items Loaned	90	0	0	0	90	90	0.0%
Items Added to Permanent Collections	677	0	0	0	677	206	228.6%

D. Remote Bookdrop Use							
Remote as Percent of All Items Checked In	18.0%	14.9%	0.0%	0.0%	18.0%	17.8%	1.1%
<i>*Does not include renewals or in-house.</i>							

E. Holds Notified Using Automated Phone	6	0	0	0	6	821	-99.3%
<i>*This service was discontinued in July, 2019.</i>							

Group and Community Services: Provide library service to groups, agencies, and organizations.

A. Adult Programs							
In-House Programs	52	0	0	0	52	56	-7.1%
In-House Attendance	850	0	0	0	850	676	25.7%
Outreach Programs	43	0	0	0	43	19	126.3%
Outreach Attendance	481	0	0	0	481	373	29.0%

B. Young Adult Programs							
In-House Programs	93	0	0	0	93	87	6.9%
In-House Attendance	2,078	0	0	0	2,078	1,398	48.6%
Outreach Programs	4	0	0	0	4	2	100.0%
Outreach Attendance	12	0	0	0	12	6	100.0%

C. Children's Programs							
In-House Programs	225	0	0	0	225	187	20.3%
In-House Attendance	11,104	0	0	0	11,104	10,220	8.6%
Outreach Programs	68	0	0	0	68	58	17.2%
Outreach Attendance	1,503	0	0	0	1,503	1,211	24.1%

D. Library Tours and Classes							
Number	10	0	0	0	10	10	0.0%
Attendance	48	0	0	0	48	112	-57.1%

E. Consulting for Area Groups	0	0	0	0	0	0	0.0%
--------------------------------------	---	---	---	---	---	---	------

Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.

A. Library Cards Issued	2,007	0	0	0	2,007	2,187	-8.2%
Iowa City	1,548	0	0	0	1,548	1,684	-8.1%
Percent Iowa City	77.1%	0.0%	0.0%	0.0%	77.1%	77.0%	0.2%
Local Contracts							
Hills	3	0	0	0	3	2	50.0%
Johnson County (Rural)	61	0	0	0	61	97	-37.1%
Lone Tree	11	0	0	0	11	4	175.0%
University Heights	4	0	0	0	4	11	-63.6%
State Contract - Open Access							
Coralville	120	0	0	0	120	131	-8.4%
Cedar Rapids	24	0	0	0	24	20	20.0%
Other Open Access	236	0	0	0	236	238	-0.8%
Total Open Access	380	0	0	0	380	389	-2.3%
Open Access as % of All	18.9%	0.0%	0.0%	0.0%	18.9%	17.8%	6.4%

B. Total Registered Borrowers (Cumulative)	51,293	0	0	0	51,293	60,236	-14.8%
# At Home Users Registered (Cumulative)	210	0	0	0	210	152	38.2%

C. Overdue Notices							
Items Searched to Verify Claim of Return	48	0	0	0	48	57	-15.8%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Iowa City							
General Iowa City	209,960	0	0	0	209,960	217,413	-3.4%
Downloads + Streaming	56,718	0	0	0	56,718	47,208	20.1%
Temporary	172	0	0	0	172	144	19.4%
Public schools	13	0	0	0	13	0	0.0%
Private schools	56	0	0	0	56	0	0.0%
Preschool/Daycare	598	0	0	0	598	316	89.2%
Non-profit organizations	186	0	0	0	186	41	353.7%
Business	6	0	0	0	6	4	50.0%
City departments	2	0	0	0	2	2	0.0%
State/Federal agencies	0	0	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0	0	0.0%
At Home	1,504	0	0	0	1,504	1,818	-17.3%
Interlibrary loan	420	0	0	0	420	464	-9.5%
Deposit collections/Nursing Homes	189	0	0	0	189	93	103.2%
Jail patrons	1,268	0	0	0	1,268	896	41.5%
Total Iowa City	271,092	0	0	0	271,092	268,399	1.00%
Local Contracts							
Johnson County							
General	20,012	0	0	0	20,012	22,896	-12.6%
Downloads	6,116	0	0	0	6,116	5,134	19.1%
Preschool/Daycare	0	0	0	0	0	0	0.0%
At Home	21	0	0	0	21	71	-70.4%
Total Johnson County	26,149	0	0	0	26,149	28,101	-6.9%
Hills							
General	825	0	0	0	825	728	13.3%
Downloads	120	0	0	0	120	78	53.8%
At Home	0	0	0	0	0	0	0.0%
Total Hills	945	0	0	0	945	806	17.2%
Lone Tree							
General	1,055	0	0	0	1,055	988	6.8%
Downloads	96	0	0	0	96	127	-24.4%
At Home	0	0	0	0	0	0	0.0%
Total Lone Tree	1,151	0	0	0	1,151	1,115	3.2%
University Heights							
General	2,964	0	0	0	2,964	4,315	-31.3%
Downloads	538	0	0	0	538	405	32.8%
At Home	0	0	0	0	0	0	0.0%
Total University Heights	3,502	0	0	0	3,502	4,720	-25.8%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Total Local Contracts	31,747	0	0	0	31,747	34,742	-8.6%
State Contract							
Reciprocal/Open Access							
Johnson County Libraries							
Coralville	16,850	0	0	0	16,850	15,687	7.4%
North Liberty	8,651	0	0	0	8,651	8,344	3.7%
Oxford	29	0	0	0	29	110	-73.6%
Solon	1,665	0	0	0	1,665	628	165.1%
Swisher	66	0	0	0	66	54	22.2%
Tiffin	1,203	0	0	0	1,203	883	36.2%
All Other Libraries							
Ainsworth	0	0	0	0	0	8	-100.0%
Albia	0	0	0	0	0	0	0.0%
Altoona	0	0	0	0	0	0	0.0%
Ames	1	0	0	0	1	0	0.0%
Anamosa	10	0	0	0	10	118	-91.5%
Ankeny	66	0	0	0	66	33	100.0%
Atkins	13	0	0	0	13	0	0.0%
Belle Plaine	0	0	0	0	0	0	0.0%
Bettendorf	15	0	0	0	15	70	-78.6%
Birmingham	12	0	0	0	12	0	0.0%
Blairstown	0	0	0	0	0	10	-100.0%
Bloomfield	90	0	0	0	90	0	0.0%
Boone	0	0	0	0	0	0	0.0%
Brooklyn	0	0	0	0	0	0	0.0%
Burlington	25	0	0	0	25	20	25.0%
Carroll	0	0	0	0	0	5	-100.0%
Cascade	0	0	0	0	0	33	-100.0%
Cedar Falls	46	0	0	0	46	139	-66.9%
Cedar Rapids	1,809	0	0	0	1,809	960	88.4%
Center Point	0	0	0	0	0	0	0.0%
Central City	0	0	0	0	0	0	0.0%
Chariton	0	0	0	0	0	0	0.0%
Charles City	0	0	0	0	0	3	-100.0%
Clarence	2	0	0	0	2	16	-87.5%
Clinton	0	0	0	0	0	2	-100.0%
Clive	0	0	0	0	0	0	0.0%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Columbus Jct	120	0	0	0	120	11	990.9%
Conesville	0	0	0	0	0	73	-100.0%
Cornell College	771	0	0	0	771	843	-8.5%
Council Bluffs	0	0	0	0	0	0	0.0%
Crawfordsville	0	0	0	0	0	0	0.0%
Dallas Center	0	0	0	0	0	0	0.0%
Davenport	41	0	0	0	41	17	141.2%
Decorah	0	0	0	0	0	1	-100.0%
Denison	0	0	0	0	0	0	0.0%
Des Moines	8	0	0	0	8	31	-74.2%
Donnelson	0	0	0	0	0	0	0.0%
Dubuque	3	0	0	0	3	0	0.0%
Earlham	0	0	0	0	0	0	0.0%
Eldon	22	0	0	0	22	0	0.0%
Elkader	0	0	0	0	0	0	0.0%
Ely	108	0	0	0	108	17	535.3%
Estherville	0	0	0	0	0	0	0.0%
Fairfax	107	0	0	0	107	55	94.5%
Fairfield	355	0	0	0	355	595	-40.3%
Fort Dodge	0	0	0	0	0	0	0.0%
Fort Madison	3	0	0	0	3	0	0.0%
Gilman	41	0	0	0	41	0	0.0%
Glenwood	0	0	0	0	0	0	0.0%
Grandview	0	0	0	0	0	0	0.0%
Grimes	0	0	0	0	0	0	0.0%
Grinnell	48	0	0	0	48	63	-23.8%
Guthrie Center	0	0	0	0	0	0	0.0%
Hedrick	0	0	0	0	0	0	0.0%
Hiawatha	24	0	0	0	24	1	2300.0%
Independence	0	0	0	0	0	0	0.0%
Indianola	0	0	0	0	0	0	0.0%
Johnston	0	0	0	0	0	3	-100.0%
Kalona	1,320	0	0	0	1,320	1,589	-16.9%
Keokuk	0	0	0	0	0	0	0.0%
Keosauqua	10	0	0	0	10	0	0.0%
Keota	20	0	0	0	20	22	-9.1%
LeClaire	0	0	0	0	0	0	0.0%
Letts	0	0	0	0	0	0	0.0%
Lisbon	29	0	0	0	29	43	-32.6%
Lowden	37	0	0	0	37	51	-27.5%
Manchester	5	0	0	0	5	0	0.0%
Maquoketa	8	0	0	0	8	3	166.7%
Marengo	490	0	0	0	490	458	7.0%
Marion	120	0	0	0	120	217	-44.7%
Marshalltown	0	0	0	0	0	0	0.0%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Mason City	0	0	0	0	0	5	-100.0%
Mechanicsville	19	0	0	0	19	35	-45.7%
Mediapolis	4	0	0	0	4	6	-33.3%
Milford	0	0	0	0	0	0	0.0%
Montezuma	3	0	0	0	3	31	-90.3%
Monticello	0	0	0	0	0	0	0.0%
Montrose	7	0	0	0	7	1	600.0%
Morning Sun	4	0	0	0	4	0	0.0%
Mount Pleasant	47	0	0	0	47	244	-80.7%
Muscatine	180	0	0	0	180	615	-70.7%
Nevada	0	0	0	0	0	0	0.0%
New London	5	0	0	0	5	0	0.0%
Newton	0	0	0	0	0	8	-100.0%
North English	265	0	0	0	265	264	0.4%
Norway	44	0	0	0	44	0	0.0%
Odebolt	6	0	0	0	6	0	0.0%
Oelwein	0	0	0	0	0	0	0.0%
Osceola	0	0	0	0	0	2	-100.0%
Oskaloosa	0	0	0	0	0	1	-100.0%
Ottumwa	4	0	0	0	4	19	-78.9%
Pella	0	0	0	0	0	0	0.0%
Pleasant Hill	0	0	0	0	0	0	0.0%
Reinbeck	0	0	0	0	0	0	0.0%
Richland	0	0	0	0	0	0	0.0%
Riverside	820	0	0	0	820	553	48.3%
Robins	0	0	0	0	0	0	0.0%
Rockwell	0	0	0	0	0	0	0.0%
Scott Co (Eldridge)	0	0	0	0	0	12	-100.0%
Scranton	0	0	0	0	0	0	0.0%
Shellsburg	0	0	0	0	0	0	0.0%
Sigourney	0	0	0	0	0	10	-100.0%
Sioux City	12	0	0	0	12	0	0.0%
Sioux Rapids	3	0	0	0	3	0	0.0%
South English	22	0	0	0	22	0	0.0%
Spirit Lake	4	0	0	0	4	0	0.0%
Springville	2	0	0	0	2	1	100.0%
Stanwood	0	0	0	0	0	3	-100.0%
Tipton	272	0	0	0	272	309	-12.0%
Toledo	0	0	0	0	0	0	0.0%
Traer	1	0	0	0	1	0	0.0%
Urbandale	44	0	0	0	44	97	-54.6%
Van Horne	0	0	0	0	0	0	0.0%
Van Meter	0	0	0	0	0	0	0.0%
Victor	51	0	0	0	51	122	-58.2%
Vinton	0	0	0	0	0	0	0.0%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Wapello	0	0	0	0	0	0	0.0%
Washington	611	0	0	0	611	981	-37.7%
Waterloo	12	0	0	0	12	8	50.0%
Waukon	6	0	0	0	6	3	100.0%
Waverly	0	0	0	0	0	27	-100.0%
Wellman	304	0	0	0	304	719	-57.7%
West Branch	1,978	0	0	0	1,978	1,663	18.9%
West Des Moines	1	0	0	0	1	0	0.0%
West Liberty	856	0	0	0	856	1,016	-15.7%
What Cheer	2	0	0	0	2	1	100.0%
Williamsburg	853	0	0	0	853	1,401	-39.1%
Wilton	444	0	0	0	444	492	-9.8%
Winfield	10	0	0	0	10	47	-78.7%
Winterset	1	0	0	0	1	4	-75.0%
Winthrop	0	0	0	0	0	0	0.0%
Zearing	0	0	0	0	0	0	0.0%
Undefined Open Access	9	0	0	0	9	115	-92.2%
Total Recip/Open Access	41,149	0	0	0	41,149	40,031	2.8%
Total Circulation (including E-Downloads, not in-house)	343,988	0	0	0	343,988	343,172	0.2%
Percent Iowa City	78.8%	0.0%	0.0%	0.0%	78.8%	78.2%	0.8%
Percent Hills	0.3%	0.0%	0.0%	0.0%	0.3%	0.2%	17.0%
Percent Johnson County	7.6%	0.0%	0.0%	0.0%	7.6%	8.2%	-7.2%
Percent Lone Tree	0.3%	0.0%	0.0%	0.0%	0.3%	0.3%	3.0%
Percent University Heights	1.0%	0.0%	0.0%	0.0%	1.0%	1.4%	-26.0%
Percent Reciprocal/Open Access	12.0%	0.0%	0.0%	0.0%	12.0%	11.7%	2.5%
	100.0%	0.0%	0.0%	0.0%	100.0%	100.0%	
Iowa City	271,092	0	0	0	271,092	268,399	1.0%
Local Contracts	31,747	0	0	0	31,747	34,742	-8.6%
Open Access	41,149	0	0	0	41,149	40,031	2.8%
In-house cards (staff use)	3,000	0	0	0	3,000	2,480	21.0%
Undefined Other	0	0	0	0	0	0	0.0%
Total Spreadsheet	346,988	0	0	0	346,988	345,652	

FY20 Circulation by Type & Format
3 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	25,096	10.7%	24,579	10.6%	2.1%
Mystery	8,323	3.5%	8,459	3.7%	-1.6%
Science Fiction	4,590	2.0%	4,194	1.8%	9.4%
Book Club Kits (10 items per kit)	12	0.0%	22	0.0%	-45.5%
Young Adult Fiction	6,170	2.6%	6,146	2.7%	0.4%
Comics	9,276	3.9%	8,506	3.7%	9.1%
Large Print	3,202	1.4%	2,503	1.1%	27.9%
Books in Other Languages	329	0.1%	362	0.2%	-9.1%
Total Fiction	56,998	24.3%	54,771	23.7%	4.1%
Express/Nonfiction	926	0.4%	829	0.4%	11.7%
Large Print Nonfiction	446	0.2%	328	0.1%	36.0%
000 - General/Computers	924	0.4%	890	0.4%	3.8%
100 - Psychology/Philosophy	3,019	1.3%	3,026	1.3%	-0.2%
200 - Religion	1,825	0.8%	1,845	0.8%	-1.1%
300 - Social Sciences	5,704	2.4%	5,553	2.4%	2.7%
400 - Language	701	0.3%	638	0.3%	9.9%
500 - Science	1,847	0.8%	2,078	0.9%	-11.1%
600 - Applied Technology	9,985	4.2%	10,259	4.4%	-2.7%
700 - Art & Recreation	5,285	2.2%	5,858	2.5%	-9.8%
800 - Literature	2,258	1.0%	2,648	1.1%	-14.7%
900 - History & Travel	4,820	2.1%	5,082	2.2%	-5.2%
Biography	1,935	0.8%	1,943	0.8%	-0.4%
Total Nonfiction: Adult & Young Adult	39,675	16.9%	40,977	17.7%	-3.2%
Magazines	1,474	0.6%	1,560	0.7%	-5.5%
Total Miscellaneous	1,474	0.6%	1,560	0.7%	-5.5%
Total Adult Print	98,147	41.8%	97,308	42.1%	0.9%
Art to Go	431	0.2%	454	0.2%	-5.1%
DVD (Movies/TV)	52,679	22.4%	55,158	23.8%	-4.5%
Express/DVD	4,728	2.0%	5,809	2.5%	-18.6%
Nonfiction DVD	3,657	1.6%	3,961	1.7%	-7.7%
Fiction on Disc	2,947	1.3%	3,689	1.6%	-20.1%
Nonfiction on CD	1,412	0.6%	1,773	0.8%	-20.4%
Compact Disc (Music)	9,192	3.9%	11,520	5.0%	-20.2%
Young Adult Video Games	2,227	0.9%	2,133	0.9%	4.4%
Circulating Equipment	203	0.1%	258	0.1%	-21.3%
Discovery Kits	11	0.0%	0	0.0%	0.0%
Total Nonprint	77,487	33.0%	84,755	36.6%	-8.6%

FY20 Circulation by Type & Format

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	19,219	8.2%	15,337	6.6%	25.3%
Adult E-Book # Downloads	21,728	9.2%	17,753	7.7%	22.4%
Adult E-Magazines	4,685	2.0%	2,650	1.1%	76.8%
Adult E-Music # Downloads/Local Music Project	10	0.0%	37	0.0%	-73.0%
Adult E-Newspapers	4,133	1.8%	3,977	1.7%	3.9%
Adult E-Video Streaming: Library Channel	9,557	4.1%	9,468	4.1%	0.9%
Total Adult E-Downloads	59,332	25.3%	49,222	21.3%	20.5%
Total Adult Circulation	234,966	100.0%	231,285	100.0%	1.6%

Children's Materials

Fiction	18,719	16.9%	20,764	18.3%	-9.8%
Comics	11,317	10.2%	9,571	8.4%	18.2%
Holiday	771	0.7%	754	0.7%	2.3%
Picture: Big, Board, Easy	31,686	28.5%	30,822	27.2%	2.8%
Readers	11,876	10.7%	13,391	11.8%	-11.3%
Nonfiction & Biography	12,564	11.3%	12,434	11.0%	1.0%
Magazines	244	0.2%	157	0.1%	55.4%
Total Children's Print	87,177	78.5%	87,893	77.6%	-0.8%
Video/DVD/Blu-Ray	14,581	13.1%	16,083	14.2%	-9.3%
Books on Disc	1,064	1.0%	1,308	1.2%	-18.7%
Read-Along set	1,533	1.4%	1,514	1.3%	1.3%
Children's Music	896	0.8%	1,185	1.0%	-24.4%
Children's Video Games	672	0.6%	701	0.6%	-4.1%
Read with Me Kits	141	0.1%	144	0.1%	-2.1%
Games & Toys	687	0.6%	721	0.6%	-4.7%
iDiscovery Kits	34	0.0%	0	0.0%	0.0%
Total Children's Nonprint	19,608	17.7%	21,656	19.1%	-9.5%
j E-Audio # Downloads	1,650	1.5%	1,633	1.4%	1.0%
j E-Book # Downloads	2,606	2.3%	2,097	1.9%	24.3%
Total Children's E-Downloads	4,256	4.8%	3,730	4.3%	14.1%
Total Children's	111,041	100.0%	113,279	100.0%	-2.0%

All Circulation by Type/Format

All Fiction	87,805	25.3%	85,860	24.8%	2.3%
All Nonfiction and Biography	52,239	15.1%	53,411	15.5%	-2.2%
Picture books & Readers	43,562	12.6%	44,213	12.8%	-1.5%
Magazines	1,718	0.5%	1,717	0.5%	0.1%
Total Print	185,324	53.4%	185,201	53.6%	0.1%

FY20 Circulation by Type & Format

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	687	0.2%	721	0.2%	-4.7%
Art	431	0.1%	454	0.1%	-5.1%
DVD (Fiction, Nonfiction, & Express)	75,645	21.8%	81,011	23.4%	-6.6%
CD (Music)	10,088	2.9%	12,705	3.7%	-20.6%
Books on CD (Fiction & Nonfiction)	5,423	1.6%	6,770	2.0%	-19.9%
Read-Along Set	1,533	0.4%	1,514	0.4%	1.3%
Video Games	2,899	0.8%	2,834	0.8%	2.3%
Read with Me Kits	141	0.0%	144	0.0%	-2.1%
Discovery Kits	45	0.0%	0	0.0%	0.0%
Circulating Equipment	203	0.1%	258	0.1%	-21.3%
Total Nonprint	97,095	28.0%	106,411	30.8%	-8.8%
Total E-Downloads	63,588	18.3%	52,952	15.3%	20.1%
Total In House/Undefined	981	0.3%	1,088	0.3%	-9.8%
Total Adult Materials (including e items)	234,966	67.7%	231,285	66.9%	1.6%
Total Children's (including e items)	111,041	32.0%	113,279	32.8%	-2.0%
Grand Total (Adult + Children's + Undefined)	346,988	100.0%	345,652	100.0%	0.4%

Staffing

I am delighted to announce that the Children's Department is finally fully staffed! We have welcomed three new staff members in the last month.

First, we have welcomed our new Intern, Lauren Claeys. Lauren is in her first year at the University of Iowa's School of Library Science.

Anne Wilmoth was promoted to Children's Librarian, replacing Morgan Reeves who left in June. Anne started in the Children's Department as our Intern in the fall of 2016.

And finally taking Anne's place as our new Children's Assistant, is Becky Dannenberg. Becky began working as a Page in CAS last fall and was currently a Library Assistant in CAS.

All three are a great addition to our staff!

Professional Development

I was accepted to the Iowa City Area Chamber's Community Leadership Program in August and have had two full days of training with this impactful program. I look forward to this coming year with many local colleagues learning more about the Iowa City community and our impact.

Several staff attended the Child Care Summit hosted by the Iowa City Chamber in collaboration with the Iowa Women's Foundation, Iowa City Area Development and Johnson County Social Services. The summit, consisting of child care providers, local elected officials and candidates, and citizens looking to voice their concerns. In the end they are part of a continuing discussion that will led to possible solutions in our city.



Programs

We have had a busy fall with some very exciting programs. Tween Pizza and Panels and our Tween Terrarium programs were big hits! Our Family Night Mural Walk was attended by a crowd of over 50.

JoCo STEM Festival

Library Assistant Paul Bethke and I attended the Johnson County STEM Festival. We participated along with 50 other organizations to present STEM in a fun way to over 1100 local students. We took our Makey Makey sets and taught kids to play the banana piano using Scratch Coding and bananas. It was a hit!



UAY Young Women's Retreat

I was happy to drop in to read, sing, dance, and draw with several youngsters at United Action for Youths Young Parent Retreat while their parents participated in a day of creative writing, yoga, exploring healthy relationships and learning more about parental issues.



AIM Card Update

The program has not started after a delay from the school district. Data is now coming in from the district and we are in the testing phase with our systems and the student's ID numbers.



Collection Services Department Report

Prepared for the October 24, 2019 Meeting of the Iowa City Public Library Board of Trustees
Anne Mangano, Collection Services Coordinator

Engaging our Patrons with the Collection

Reader's advisory is a central service at the Iowa City Public Library and promoting our collection is a team effort, involving all departments from IT to Community and Access Services. We want to engage Iowa City readers with books (and music and movies) that we love. We work hard to create and maintain a quality collection and reader's advisory allows us to connect our patrons with these materials. To reach different audiences, we promote the collection using a variety of approaches.

Staff Picks Website

Our Staff Picks site brings readers advisory to our virtual branch. Through the site, we share our collection with the public in a way that is visually appealing, recommend individual titles, create lists of items on a common theme, and individualize staff with an "about me" section, complete with reading interests. Find out what our staff is reading at icpl.org/picks. Our website also includes a new items list refreshed weekly right on the front page of the site.

Favorite Titles from the 1897 ICPL Collection by Heidi L.



Library Displays

From face-out shelving to thematic displays to a table filled with popular titles, staff put up displays throughout the library to showcase our collection. One benefit to judging books by covers is that if we put books face-out, they catch patrons' eyes and are checked out. Displays this month include spooky stories, new fiction, true crime, and craft books advertising our upcoming craft bazaar. One of our patrons' favorites is our staff picks display, where a staff member has a dedicated space of a kiosk to put books out they like. Our new and recently



returned shelves also serve as a type of display, highlighting what is new and what other people in the community have recently read.

Spotlight on the Collection Newspaper Articles

Every month, the Board packet includes two "Spotlight on the Collection" reports from our staff, focusing on an area of our collection. These articles are written for *The Gazette* (monthly) and the *Press-Citizen* (twice a month). Each month we choose a different topic from great new fiction to living greener to how to start running. The point of the article is to promote new titles and other offerings at ICPL hopefully hitting an audience that isn't currently using the facility and promoting the variety of what is on our shelves. Our public services staff comment that newspaper readers visit the Library asking about the titles recommended in these articles.

Shelf Talk: New Library Collections Email Newsletter

This monthly eNewsletter highlights different collections and individual items. It is a way to engage our patrons about what is new, what we love, and what are tried and true favorites from books to databases. The September edition discussed the Markus

Zusak reading, our Discovery Kits, and the American Library Association's #eBooksForAll campaign, urging readers to sign a petition requesting that Macmillan rescind its decision to place an embargo and other limitations on library eBooks. Look for *Shelf Talk* the fourth Thursday of every month. To read our newsletter and subscribe, go to <https://www.icpl.org/about/news> and click on the link *Email Newsletters*.



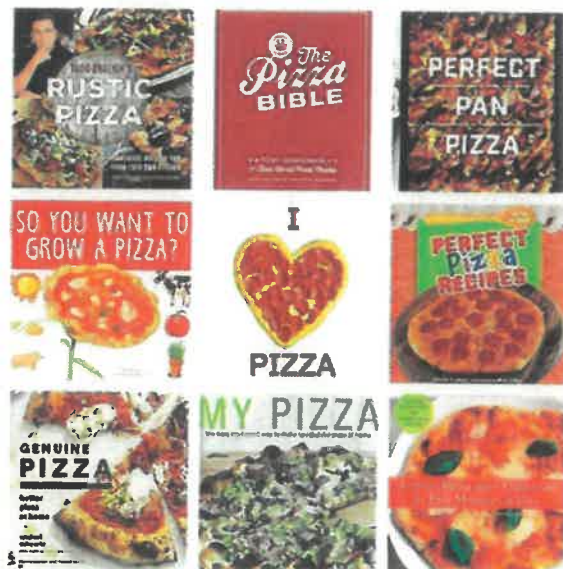
Social Media

Encompassing all of the other methods we promote the collection, our public relations team uses Facebook, Instagram, and Twitter to connect our patrons with information about the collection. They share profiles and lists from our Staff Picks page, they link to our blog posts and newspaper articles, and they post pictures of our shelves and displays. They also recommend titles that are timely, like our pizza cookbooks for National Pizza Month.

We are working to get the Library's collection in front of people regardless if they are standing in front of one of our shelves or scrolling through their Instagram feed. From booklists to photos to news articles, our collection promotion celebrates the joy of reading.



Did you know October is National Pizza Month? Do you know how much fun making pizza at home can be? Check out a cookbook and try it!



INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD (October, 2019)

Brent Palmer, IT Coordinator

Virtual Branch Changes

For the past several years, our website included a separate "blog" site (blog.icpl.org) that featured a variety of posts from staff. This month we finished the last piece of a multiyear virtual branch project by integrating these posts into our main site in three different ways. Reader's advisory posts migrated into our staff pick area which makes them easier for staff to maintain. Information that is more ephemeral is now called "News." These posts can now be better managed so that the information in them doesn't become out-of-date. Reference-related posts will be moved into a Q & A format in the near future.

While not the end of development, this was the last subsite we wanted to incorporate into the rest of our website. Having all of our subsites pulled together under one platform makes it easier for us to maintain but allows us to link similar content and make it easier for patrons to find information they're interested in. Most of the features remain the same, but a couple of the new features include new categories which narrow down the previous tagging system and an archive feature that will allow us to point to updated information when blog posts' information is out-of-date. The next step in this project is creating a related reference guide which will allow us to take frequently sought reference articles into a Q&A guide that we can keep updated with common Library how-tos.

Library Security Camera System

The IT department is currently working on replacing the last of our older analog security cameras with newer digital ones. It might be useful to have a little background on our use of security cameras at the Library. The system is used for identifying people related to, or documenting events for, conduct issues. It is also used to verify patrons' claims that they never checked out materials. Some of the events that we routinely document are physical altercations between patrons, minor assaults, use of a stolen card or theft of patron property or library materials.

Access

A handful people on staff have regular access to the video server. The cameras are not monitored in real time. The system is accessed when we have requests from staff for images (usually related to some conduct issue). The Iowa City Police Department also has access to our cameras.

Coverage

The Library is too large to effectively cover all parts of the building. But a majority of the conduct issues occur in specific areas. We don't currently have any outside cameras. But part of the City's ongoing Ped Mall project includes adding video to cover much of the area. Several cameras will be near our entrances and in our alley that we will eventually have access to. Video from security cameras is kept for varying lengths of time depending on the location. For example, video from self-checks is kept the longest to aid in legal investigations as described above.

Privacy

Presence in the Library is not considered to be private information. However, the use of library materials is protected by state law, so the video system should not be used to document what resources a patron is using. The public may request to obtain video of public areas and may incur a charge if it requires significant staff time to produce.

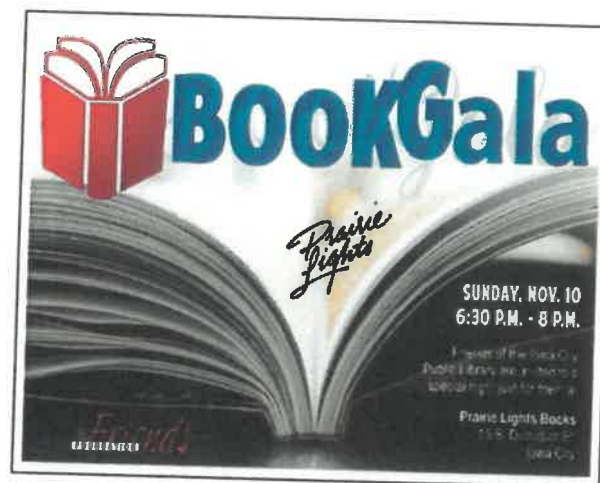
Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 October 24, 2019

You're Invited on November 10

Prairie Lights Books will be even more special on Sunday, November 10th when it reopens at 6:30pm for a magical 90 minutes just for friends of the Iowa City Public Library.

Join us to shop, visit with four local authors, and enjoy refreshments during the 26th (!!) annual Book Gala benefit hosted by Prairie Lights Books for the ICPL Friends Foundation.

Invitations are in the mail and you are welcome to bring guests who are potential new library friends! Hope to see you there.



Thank You MidWestOne Bank

Our generous community donated more than 500 books and DVDs during the MidWestOne Bank collection drive for the Book End last month.

Everyone is welcome to shop the store on the second floor of the ICPL for those high quality fiction, non-fiction, and children's books and movies at bargain prices.

The Book End is staffed by volunteers during these hours:

- Monday-Thursday 10:30am-7pm
- Friday 10:30am-5:30pm
- Saturday 11am-4pm
- Sunday 1-4pm



Are you interested in becoming a Book End volunteer to help sell gently read books and more to raise funds for the library? The first step is to complete and turn in a library [Volunteer Application](#) and indicate you are interested in joining the Book End team. We'd look forward to welcoming you!

Support ICPL on November 13, Great Give Day

The first-ever Johnson County Great Give Day will be on Wednesday, November 13 from 12am-11:59pm hosted by the Community Foundation of Johnson County.

All money donated that day to Johnson County nonprofits like the Iowa City Public Library Friends Foundation will be passed on to them without any fees. And the Community Foundation will offer a matching gift. Please consider giving to the ICPL Friends Foundation through the Community Foundation (www.CFJC.org) on November 13 for a fabulous first Great Give Day. Thank you!

Make weeknight cooking easy-peasy with the Iowa City Public Library
Anne Mangano, Collection Services Coordinator, Iowa City Public Library

Do you love to cook? Do you enjoy putting together a great meal? Do you take satisfaction in sharing your cooking with friends and family? Do you still feel that way on a Tuesday night? We're here to help. Weeknights do not mean you have to stress about cooking and it doesn't mean you have to sacrifice quality or flavor. The Iowa City Public Library's cookbook section has a lot of great strategies on tackling the weeknight meal.

Why not cut down on the ingredients? Jamie Oliver's "5 Ingredients: Quick and Easy Food" has really simplified my cooking. More importantly, it has simplified my shopping list. Each week, I pick five recipes, buy the ingredients, and get cooking. Most of the recipes take 30 minutes or less. With this book, less does indeed mean more; these recipes have a lot of flavor. Take advantage of fall with recipes like Harissa Squash Salad and Comforting Sausage Bake. Less ingredients means less chopping and that means more time for you to enjoy the eating part. For other short ingredient lists try "Six ingredients with Six Sisters' Stuff, Stuart O'Keeffe's" The Quick Six Fix," and Yotam Ottolenghi's "Simple."

Grab your sheet pan and make it a one-dish meal. America's Test Kitchen "One-Pan Wonders" contains recipes where you can throw all the ingredients onto a pan or into a pot and let it cook with just a few stirs and flips. No multiple burners. No timed steps. Just easy. Best of all, clean-up is a breeze with only one dish to wash. Try Unstuffed Shells with Butternut Squash and Leeks or Lemon-Thyme Roasted Chicken with Ratatouille. Give other one-dish cooking titles a try, such as Anne Byrn's "Skillet Love," Marge Perry's "Hero Dinners," and Diana Henry's "From the Oven to the Table."

Perhaps you need to delegate the cooking to an electric pressure cooker? Just plug it in, push a button, and you are good to go! Well, you might have to do some chopping. If you love flavor and variety, try Melissa Clark's "Dinner in an Instant." Her recipes are uncomplicated—perfect for a weeknight—and you'll be proud of every recipe you cook. For some comforting choices for chilly fall nights, try Chicken and Dumplings or Tangerine Carrots with Ricotta, Chives, and Walnuts. ICPL has a number of new pressure-cooking cookbooks, including "Madhur Jaffrey's Instantly Indian Cookbook," "Martha Stewart's Pressure Cooker," and "Keto Cooking with Your Instant Pot."

Weeknight cooking doesn't have to be chore. You just need the right recipes! Try these and other ways to simplify your cooking at the Iowa City Public Library. Have other meal-prep needs? We have a cookbook for you and more at catalog.icpl.org.

By Brent Palmer, Information Technology Coordinator at the Iowa City Public Library

The Iowa City Council declared a climate crisis on August 6, which called for "immediate and accelerated action" to decrease emissions community-wide. But as citizens, how do we begin? It can be overwhelming figuring out what our role is in addressing this problem.


For some people, it helps to make it personal, either by figuring out what kind of information that you personally respond to or how climate change intersects with your existing interests. Some of us like hard facts while others want more of a narrative. The Iowa City Public Library is a great place to begin or to continue your journey of becoming knowledgeable about climate change issues. For starters, "The Rough Guide to Climate Change" is a basic primer for understanding the symptoms, science and solutions for the problem. For regular, newsworthy developments, *The New York Times* online section titled "Climate & Environment" is an amazing resource; Iowa City residents can read *The New York Times* on a computer or any mobile device for free.

ICPL has a wide array of resources in different formats to explore. "Ice: Portraits of Vanishing Glaciers," features beautiful photographs from the Extreme Ice Survey, a delight for the visually-inclined. For those who prefer to listen, we have many audio books such as Naomi Klein's "This Changes Everything," which digs into the economic aspects of climate change. Our recently added streaming video service, Kanopy, has many films pertaining to climate change from a variety of perspectives. For example, "1.5 Stay Alive: Climate Change and Caribbean Music" is part musical and part factual. In it, popular Caribbean musicians express their experiences with rising seas by composing and performing songs about climate change and their visions of how to confront it. "Thule Tuvalu: Investigating Climate Change" draws a line between Thule, Greenland and a remote Pacific Island nation to show how indigenous peoples around the globe are being forced to abandon their traditional way of life as they move towards an unknown future.

There are many different facets to the problem of climate change, which will affect us in many different ways. The library has non-fiction resources that touch on any aspect that you might be personally interested in, such as diet, economics, or gardening. Examples include "Diet for a Changing Climate: Food for Thought," "The Climate Conscious Gardener," and "Climate Shock: the Economic Consequences of a Hotter Planet."

There are two books I'd like to highlight that are about bringing climate change closer to home. One is "Ground Truth: a Guide to Tracking Climate Change at Home" which focuses on phenology, the study of cyclic and seasonal natural phenomena. This book encourages us to become mindful of the changing environment right outside our door. Another is "A Sugar Creek Chronicle" by local ecologist Cornelia Mutel, who similarly ties her own with journal entries that follow changes she notices around her. Whether you are looking for science or local narrative, the library should have something that will engage you.

Iowa City Public Library “Lobby Stop” program brings the books to retirement communities

 dailyiowan.com/2019/10/09/iowa-city-public-library-lobby-stop-program-brings-the-books-to-retirement-communities

The Lobby Stop program brings books, magazines, and other materials to four retirement homes in the Iowa City area.



Hannah Kinson

The Iowa City Public Library is seen on Monday, September 16, 2019. The new energy kits available at the library are encouraging efforts towards an energy-efficient home. (Hannah Kinson/The Daily Iowan)

Rylee Wilson, News Reporter
October 9, 2019

The Iowa City Public Library's bookmobile program brings books to the community — but when retirement-home residents struggled to make it to the bookmobile in the parking lot, the library brought books to their lobbies.

The Iowa City Public Library Lobby Stop program brings a mobile library of books, magazines, and more to residents of four retirement homes across the Iowa City area.

Heidi Kuchta, an outreach assistant for the library, said the idea for lobby stops originated when the staff realized not all residents could access the library's bookmobile stops.

"Some retirement homes we were serving with the bookmobile — the less mobile residents were unable to make it to the bookmobile on time, or with a winter storm, they just weren't willing to leave the front doors," she said.

RELATED: Library offers summer reading program in 6 languages to increase accessibility

On Wednesdays, Kuchta brings materials that retirement home residents specifically request, along with large-print books and popular titles, she said.

Kuchta visits Legacy Retirement Community, Bickford Senior Living, Walden Place, and Emerson Point retirement communities.

Leah Colbert, life-enrichment coordinator for Bickford Senior Living, said a familiar program such as the lobby stop can be a comforting resource for people living with dementia. She said she has seen residents with no interest in the bookmobile stop use the lobby-stop program.

"Bringing it inside takes a lot of the unknown out of it — especially for our residents with dementia," she said. "An unfamiliar face or place may overwhelm them."

Kara Logsdon, the library's community and access services coordinator, said the lobby brings the feeling of a community fostered inside a library into retirement homes.

"We're seeing that the use of lobby stops is growing, as people find out about it, as people create a rapport with our staff. They really look forward to lobby stops," Logsdon said. "What we see is some people, they don't always come to the library for the materials. They come to the library because we're a community center."

Kuchta said her programs typically draw five to eight regulars, and other residents drop by occasionally.

"Lately, I've seen a lot more people who I've never seen before who are getting new cards and might be new to the area or recently moved into that retirement home, so it's good to see some growth there," she said.

RELATED: Iowa City Public Library hosted a mural walk to showcase some of the area's newest artwork

Kuchta said Iowa City retirement homes often draw residents who are not from the Iowa City area and are searching for health-care and social services. Providing a sense of community for these residents can be helpful, she said.

"We have a lot of great retirement services for people — I didn't realize this going into this library work. There are a lot of people in retirement homes in Iowa City who aren't from Iowa City," she said.

Colbert said the lobby-stop program helps engage residents with magazines and books, even if it's only for a short while.

"Even if they don't end up checking it out it's something that engages them in the moment," Colbert said. "That's a big thing with dementia. They don't remember past or future moments. Focusing on their happiness in the present moment is a big thing that the lobby stop helps with."

About the Writer



Agenda Item 5E-2

Rylee Wilson, News Reporter

Email: rylee-wilson@uiowa.edu

Twitter: [@rylee_wilson8](https://twitter.com/rylee_wilson8)

Rylee Wilson is a news reporter and digital producer at The Daily Iowan. She is a sophomore...

Iowa City Public Library hosted a mural walk to showcase some of the area's newest artwork

 dailyiowan.com/2019/10/07/iowa-city-public-library-hosted-a-mural-walk-to-showcase-some-of-the-areas-newest-artwork

Downtown Iowa City Director Thomas Agran led a crowd of over 50 people around downtown Iowa City on a mural walk, showing that art can be beautiful, public, and easily attainable.



Raquele Decker

The Raccoon and the Firefly in the alley beside US Bank in Downtown Iowa City on October 7, 2019. (Raquele Decker/The Daily Iowan)

Austin J. Yerington, Arts Reporter
October 7, 2019

Iowa City is home to many colorful street art, ranging from massive to small. With all types of diverse murals, the Iowa City Public Library hosted an event Monday evening to show off the newest additions to the downtown area.

The event was guided by Iowa City Downtown Director of Public Art and muralist, Thomas Agran.

"Murals are very democratic, anyone can walk downtown and enjoy them," Agran said. "I think they add a sense of dynamism and vitality, murals can go up in a weekend, or a week, and suddenly, a space can look totally different."



Raquele Decker

The Sports Page art piece in the alley beside US Bank in Downtown Iowa City on October 7, 2019. (Raquela Decker/The Daily Iowan)

"Postcard" by Thomas Agran

Agran painted this mural to show aspects of Iowa City that many residents know well. The way each letter shows off iconic landmarks, and beloved businesses makes for an Iowa City cultural potluck of mural. This can be found in the alley between ICPL and Critical Hit Games.

"Próximamente; Reina Del Oceano Interior" by Nick Meister

This massive mural was designed to work around the electrical box and gas pipes sitting in the middle of the building wall. Meister dreamed up the idea of using the box as a film project that is showing out a colorful boat on the sea. This can be found right across from the Postcard mural, in the alley of ICPL and Critical Hit Games.

"Iowa City Robot" by Ryan McGuire

This hidden away machine can be seen in the further alley between Critical Hit Games and the Iowa City Public Library. The retro themed robot was created in 2018 by McGuire, with sponsorships coming from Iowa City Downtown District and University of Iowa Community Credit Union.

"Screendance" by Marina Ross

This mural can be found on the backside of the Ped Mall's FilmScene. Its creator, Marina Ross, received a M.F.A. from the UI. The mural was given only one guideline when commissioned: "movement and film, not popcorn," Agran said. This mural shows three models as they move and dance from film clip to film clip.

"Cowboy" by Thomas Agran

The image of two cowboys was commissioned by MidWestOne Bank. The mural was given the direction of "security and also not dusty," said Agran. Because of this direction, he ended with the results of a mirrored image depicting two cowboys separated by a large safedoor. This image was designed around the restricted field of view of the wall, due to the narrow alley. Because of this, Agran decided for a mirrored image, so both sides will see the same image. This mural is located on Clinton Street in the alley across from Buffalo Wild Wings.

Related: Downtown Iowa City splashed with color, Increase in public murals

"The Return" by Chris Vance

This explosion of color has become one of the most popular photo spots for social media in Iowa City, said Agran. "The Return" was painted by Vance and an assistant in 2018. The massive mural took a total of five days to complete, and can be found in the alley next The Sports Column.

"The Racoon and the Firefly/ Galaxia Y La Culebra" by Dave Loewenstein

This nearly fluorescent night scene can be found in front of Studio 13. Loewenstein was brought in to paint this massive image that features a racoon, cell phones, and many bioluminescent fireflies.

Raquele Decker

The girl reaching for the galaxy mural in the alley beside US Bank in Downtown Iowa City on October 7, 2019. (Raquela Decker/The Daily Iowan)

Agenda Item 5E-5



Raquel Decker

The Coexist mural in the alley beside US Bank in Downtown Iowa City on October 7, 2019. (Raquel Decker/The Daily Iowan)

"Coexist" by Sayuri Sasaki Hemann & United Action for Youth

This massive mural can be seen from blocks away. The colorful birds, flora, and insects spark a sense of joy that jumps right off the brick wall. The mural was painted on laminated material and then transferred on to the large building. This mural also involved many young artists from the United Action for Youth. This mural can be seen from the corner of Linn Street and Washington Street.

Agran said he hoped this event would both give history to the public art, but also show attendees that these can happen all over Iowa City.

"I hope that there's a demystifying quality here," Agran said. "This is just an inexpensive way to have a real dynamic and powerful voice in the built environment of your community."

Arts

Library Expenditures: Q1 Operating Budget
July 1 to September 30, 2019

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Capital Outlay	\$ 22,400.00	\$ -	\$ 22,400.00	
Other Operating Equipment	\$ 22,400.00	\$ -	\$ 22,400.00	
Library Materials	\$ 681,245.00	\$ 193,030.35	\$ 488,214.65	28%
Books (Cat/Cir)	\$ 674,245.00	\$ 70,521.24	\$ 603,723.76	
Books (Cat/Reference)	\$ -	\$ 947.04	\$ (947.04)	
Downloadable Media	\$ -	\$ 20,691.95	\$ (20,691.95)	
Downloadable-eBooks	\$ -	\$ 17,220.30	\$ (17,220.30)	
Fiction Audio-CD	\$ -	\$ 1,925.56	\$ (1,925.56)	
Library-RFI Tags	\$ 7,000.00	\$ -	\$ 7,000.00	
Microforms-STO	\$ -	\$ 128.00	\$ (128.00)	
Multi-Media/Gaming	\$ -	\$ 2,127.32	\$ (2,127.32)	
Music-CD	\$ -	\$ 1,859.28	\$ (1,859.28)	
Non-Fiction Audio-CD	\$ -	\$ 482.92	\$ (482.92)	
Non-Fiction Video-DVD	\$ -	\$ 1,304.79	\$ (1,304.79)	
Online Reference	\$ -	\$ 51,068.94	\$ (51,068.94)	
Other Audio-CD	\$ -	\$ 144.67	\$ (144.67)	
Print/Circulating Serials	\$ -	\$ 6,895.27	\$ (6,895.27)	
Print/Reference Serials	\$ -	\$ 5,976.91	\$ (5,976.91)	
Video Recordings	\$ -	\$ 11,736.16	\$ (11,736.16)	
Other Financing Uses	\$ 62,422.00	\$ 15,605.44	\$ 46,816.56	25%
Misc Transfers Out	\$ 62,422.00	\$ 15,605.44	\$ 46,816.56	
Personnel	\$ 4,951,475.35	\$ 1,095,687.70	\$ 3,855,787.65	22%
Dental Insurance	\$ 15,916.00	\$ 3,667.24	\$ 12,248.76	
Disability Insurance	\$ 9,639.00	\$ 2,301.34	\$ 7,337.66	
FICA	\$ 277,156.80	\$ 61,437.53	\$ 215,719.27	
Health Insurance	\$ 557,882.66	\$ 133,990.84	\$ 423,891.82	
IPERS	\$ 351,478.89	\$ 72,295.05	\$ 279,183.84	
Life Insurance	\$ 6,342.00	\$ 1,483.60	\$ 4,858.40	
Longevity Pay	\$ 22,046.00	\$ -	\$ 22,046.00	
Overtime Wages	\$ 68,500.00	\$ 16,280.57	\$ 52,219.43	
Perm Full Time	\$ 2,659,898.00	\$ 588,256.72	\$ 2,071,641.28	

**Library Expenditures: Q1 Operating Budget
July 1 to September 30, 2019**

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Perm Part Time	\$ 421,224.00	\$ 87,588.84	\$ 333,635.16	
Temporary Employees	\$ 551,392.00	\$ 128,384.70	\$ 423,007.30	
Term-Vacation Pay	\$ -	\$ 1.27	\$ (1.27)	
Unemployment Compensation	\$ 10,000.00	\$ -	\$ 10,000.00	
Services	\$ 660,012.00	\$ 193,717.62	\$ 466,294.38	29%
Advertising	\$ 4,595.00	\$ 1,079.00	\$ 3,516.00	
Book Binding	\$ 2,352.00	\$ 57.45	\$ 2,294.55	
Cell Phone/Data Services	\$ 3,008.00	\$ 1,043.57	\$ 1,964.43	
City Vehicle Rental Chargeback	\$ 5,374.00	\$ 900.75	\$ 4,473.25	
City Vehicle Replacement Chgbk	\$ 20,293.00	\$ 4,831.56	\$ 15,461.44	
Community Events Funding	\$ 200.00	\$ 200.00	\$ -	
Consultant Services	\$ 12,000.00	\$ 2,793.00	\$ 9,207.00	
Data Processing	\$ 22,790.00	\$ -	\$ 22,790.00	
Dues & Memberships	\$ 4,400.00	\$ 1,072.50	\$ 3,327.50	
Electrical & Plumbing R&M Svc	\$ 3,756.00	\$ 993.10	\$ 2,762.90	
Electricity	\$ 120,000.00	\$ 31,804.36	\$ 88,195.64	
Equipment Rental	\$ 1,650.00	\$ 872.61	\$ 777.39	
Financial Services & Charges	\$ 6,044.00	\$ 1,236.79	\$ 4,807.21	
Fuel Chargeback	\$ 2,002.00	\$ 470.58	\$ 1,531.42	
Furnishing R&M Services	\$ 1,024.00	\$ -	\$ 1,024.00	
Hardware R&M Services	\$ 19,000.00	\$ 2,620.00	\$ 16,380.00	
Heating & Cooling R&M Services	\$ 22,000.00	\$ 10,238.40	\$ 11,761.60	
Heating Fuel/Gas	\$ 17,270.00	\$ 1,249.00	\$ 16,021.00	
Inter-Library Loans	\$ 199.00	\$ 98.90	\$ 100.10	
Internet Fees	\$ 18,000.00	\$ 1,043.02	\$ 16,956.98	
ITS-Software SAAS Chgbk	\$ -	\$ 4,000.00	\$ (4,000.00)	
Land & Building Rental	\$ 332.00	\$ -	\$ 332.00	
Library Material R&M Services	\$ 17,000.00	\$ 4,738.25	\$ 12,261.75	
Lodging	\$ 4,000.00	\$ -	\$ 4,000.00	
Long Distance Service	\$ 156.00	\$ -	\$ 156.00	
Mail & Delivery	\$ 47,213.00	\$ 10,366.65	\$ 36,846.35	
Mail Chargeback	\$ 715.00	\$ -	\$ 715.00	
Meals	\$ 1,000.00	\$ -	\$ 1,000.00	

Library Expenditures: Q1 Operating Budget
July 1 to September 30, 2019

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Misc Services & Charges	\$ 4,068.00	\$ 1,830.11	\$ 2,237.89	
Nursery Svc-Lawn & Plant Care	\$ 847.00	\$ 201.00	\$ 646.00	
Office Equipment R&M Services	\$ 3,364.00	\$ 774.23	\$ 2,589.77	
Other Building R&M Services	\$ 64,131.00	\$ 3,680.50	\$ 60,450.50	
Other Professional Services	\$ 16,500.00	\$ 4,061.30	\$ 12,438.70	
Other Rentals	\$ 6,485.00	\$ 1,151.22	\$ 5,333.78	
Other Waste Disposal	\$ 583.00	\$ -	\$ 583.00	
Outside Printing	\$ 30,417.00	\$ 3,733.80	\$ 26,683.20	
Parking	\$ 3,448.00	\$ 1,159.50	\$ 2,288.50	
Permitting Fees	\$ 525.00	\$ -	\$ 525.00	
Phone Equipment/Line Chgbk	\$ 26,772.00	\$ 5,866.65	\$ 20,905.35	
Radio Maintenance Chgbk	\$ 303.00	\$ 10.21	\$ 292.79	
Refuse Collection Charges	\$ 1,840.00	\$ 240.00	\$ 1,600.00	
Registration	\$ 5,000.00	\$ 1,105.00	\$ 3,895.00	
Software R&M Services	\$ 126,083.00	\$ 86,483.69	\$ 39,599.31	
Structure R&M Services	\$ 5,742.00	\$ 1,214.00	\$ 4,528.00	
Transportation	\$ 3,000.00	\$ -	\$ 3,000.00	
Vehicle R&M Chargeback	\$ 4,531.00	\$ 496.92	\$ 4,034.08	
Supplies	\$ 112,357.00	\$ 34,920.74	\$ 77,436.26	31%
Food and Beverages	\$ 3,587.00	\$ 347.03	\$ 3,239.97	
Ice Control Chemicals	\$ 252.00	\$ -	\$ 252.00	
Misc Computer Hardware	\$ 35,000.00	\$ 14,902.02	\$ 20,097.98	
Misc Processing Supplies	\$ 26,380.00	\$ 5,137.28	\$ 21,242.72	
Miscellaneous Supplies	\$ 10,832.00	\$ 3,625.19	\$ 7,206.81	
Office Supplies	\$ 6,649.00	\$ 2,253.02	\$ 4,395.98	
Other Maintenance Supplies	\$ 5,000.00	\$ 1,243.98	\$ 3,756.02	
Paper Products	\$ 921.00	\$ 99.88	\$ 821.12	
Photo Supplies & Equipment	\$ 461.00	\$ 250.00	\$ 211.00	
Sanitation & Indust Supplies	\$ 19,043.00	\$ 4,485.02	\$ 14,557.98	
Software	\$ 1,478.00	\$ 2,001.32	\$ (523.32)	
Subscriptions	\$ 540.00	\$ 576.00	\$ (36.00)	
Water/Sewer Chemicals	\$ 2,214.00	\$ -	\$ 2,214.00	
Grand Total	\$ 6,489,911.35	\$ 1,532,961.85	\$ 4,956,949.50	24%

Library Revenues: Q1 Operating Budget
July 1 to September 30, 2019

Type	Revised Est Revenues	Actual YTD Revenues	Remaining Revenues	% Collected
Charges for Services	\$ -	\$ (4.00)	\$ 4.00	
Library Reserve Fees	\$ -	\$ (4.00)	\$ 4.00	
Intergovernmental	\$ (547,065.00)	\$ (184,527.46)	\$ (362,537.54)	34%
C&I Prop Tax Rollback Reimb	\$ (29,161.00)	\$ -	\$ (29,161.00)	
Johnson County	\$ (450,177.00)	\$ (164,958.96)	\$ (285,218.04)	
Other Local Governments	\$ (26,417.00)	\$ (9,191.25)	\$ (17,225.75)	
University Heights	\$ (41,310.00)	\$ (10,377.25)	\$ (30,932.75)	
Miscellaneous Revenues	\$ (138,807.00)	\$ (27,995.22)	\$ (110,811.78)	20%
Cashier Overages	\$ -	\$ 0.45	\$ (0.45)	
Library Fines	\$ (106,747.00)	\$ (23,161.97)	\$ (83,585.03)	
Reimb of Expenses	\$ (15,890.00)	\$ (4,833.70)	\$ (11,056.30)	
Reimbursement of Damages	\$ (16,170.00)	\$ -	\$ (16,170.00)	
Taxes	\$ (1,028,730.00)	\$ (89,007.09)	\$ (939,722.91)	9%
Delq Library Levy	\$ -	\$ (10.21)	\$ 10.21	
Gas/Electric Excise Tax	\$ (11,495.00)	\$ -	\$ (11,495.00)	
Library Levy	\$ (1,016,225.00)	\$ (88,756.79)	\$ (927,468.21)	
Mobile Home Tax	\$ (1,010.00)	\$ (240.09)	\$ (769.91)	
Use of Money/Property	\$ (28,190.00)	\$ (10,680.63)	\$ (17,509.37)	38%
Building/Room Rental	\$ (26,000.00)	\$ (10,000.00)	\$ (16,000.00)	
Other Commissions	\$ -	\$ (5.25)	\$ 5.25	
Vending Machine Commission	\$ (2,190.00)	\$ (675.38)	\$ (1,514.62)	
Grand Total	\$ (1,742,792.00)	\$ (312,214.40)	\$ (1,430,577.60)	18%

**Receipts**

FY20 compared to FY19 YTD

	Q1 FY19	Q1 FY20	% Change	FY20 Budget	% Received
General Fund					
Fines, Fees, etc.	\$33,931	\$22,687	-33.1%	\$106,747	21.3%
Vending, etc.	\$507	\$675	33.2%	\$2,190	30.8%
General Fund Total	\$34,438	\$23,363	-32.2%	\$108,937	21.4%
Enterprise Fund					
Photocopies	\$816	\$848	3.9%	\$3,040	27.9%
Electronic Printing/Debit Card	\$2,848	\$3,174	11.5%	\$10,610	29.9%
Counter/Cloth bag/Misc	\$477	\$426	-10.7%	\$1,450	29.4%
Recycle	\$38	\$0	0.0%	\$320	0.0%
Enterprise Fund Total	\$4,179	\$4,448	6.4%	\$15,420	28.8%
Lost & Damaged					
Lost & Damaged Total	\$3,772	\$4,024	6.7%	\$0	0.0%
State Funds					
Open Access / Access Plus	\$0	\$0.0	0.0%	\$54,070	0.0%
Enrich Iowa/Direct State Aid	\$0	\$0	0.0%	\$19,750	0.0%
State Fund Total	\$0	\$0	0.0%	\$73,820	0.0%



FY20 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Library Services: Provide library facilities, materials, and equipment.							
A. Downtown Building Use							
Total Hours Open	860	0	0	0	860	854	0.7%
People into the Building	168,890	0	0	0	168,890	190,563	-11.4%
Average Number Per Hour	196.4	0.0	0.0	0.0	196.4	223	-12.0%
Bookmobile Use							
Bookmobile Total Hours Open	219	0	0	0	219	209	4.5%
People on Bookmobile	5,257	0	0	0	5,257	4,724	11.3%
Average Number per Hour	24	0	0	0	24	23	6.5%
Total Downtown & Bookmobile Hours Open	1,079	0	0	0	1,079	1,063	1.4%
Total People Downtown & on Bookmobile	174,147	0	0	0	174,147	195,287	-10.8%
Total Average Number per Hour	161	0	0	0	161	184	-12.1%
B. Meeting Rooms							
Number of Non-Library Meetings	393	0	0	0	393	371	5.9%
Estimated Attendance	5,362	0	0	0	5,362	6,484	-17.3%
Equipment Set-ups	29	0	0	0	29	29	0.0%
Group Study Room Use	1,403	0	0	0	1,403	1,311	7.0%
Lobby Use	2	0	0	0	2	1	100.0%
C. Equipment Usage							
Photocopies by Public	6,945	0	0	0	6,945	6,872	1.1%
Pay for Print Copies	25,082	0	0	0	25,082	22,186	13.1%
% Checkouts by Self-Check	71.7%	0.0%	0.0%	0.0%	71.7%	72.7%	-1.4%
DOT Kiosk Usage	0	0	0	0	0	1070	-100.0%
<i>* FY20 pay for print copies data in September is an average of July and August due to technical issues.</i>							
D. Downtown Use of Electronic Materials							
Listening/Viewing/Tablets/Laptops Sessions	2,789	0	0	0	2,789	3,834	-27.3%
E. Ride 'N' Read							
Bus Passes Distributed Downtown	1,369	0	0	0	1,369	1,179	16.1%
Lending Services: Lend materials for home, school, and office use.							
A. Circulation Downtown							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	335,890	0	0	0	335,890	333,388	0.8%
Circulation on Bookmobile	8,098	0	0	0	8,098	9,784	-17.2%
Total Circulation Downtown & Bookmobile	343,988	0	0	0	343,988	343,172	0.2%
Average Total Circulation Downtown & Bookmobile Per Hour	391	0	0	0	391	390	0.0%
B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)							
Adult Materials	234,966	0	0	0	234,966	231,285	1.6%
Children's Materials	111,041	0	0	0	111,041	113,279	-2.0%
Percent Children's	33.1%	0.0%	0.0%	0.0%	33.1%	34.0%	-2.7%
Non-Print	97,095	0	0	0	97,095	106,411	-8.8%
Percent Non-print	28.9%	0.0%	0.0%	0.0%	28.9%	31.9%	-9.4%
Equipment loans	203	0	0	0	203	258	-21.3%
Downloads	63,588	0	0	0	63,588	51,558	23.3%
C. Circulation by Residence of User (Downtown & Bookmobile)							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	343,988	0	0	0	343,988	343,172	0.2%
Iowa City							
	264,028	0	0	0	264,028	260,752	1.3%
Local Contracts							
Hills	945	0	0	0	945	806	17.2%
Hills as % of All	0.27%	0.0%	0.0%	0.0%	0.27%	0.23%	17.0%
Johnson County (Rural)	26,149	0	0	0	26,149	28,101	-6.9%
Johnson County as % of All	7.60%	0.0%	0.0%	0.0%	7.60%	8.19%	-7.2%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Lone Tree	1,151	0	0	0	1,151	1,115	3.2%
Lone Tree as % of All	0.33%	0.00%	0.00%	0.00%	0.33%	0.32%	3.0%
University Heights	3,502	0	0	0	3,502	4,720	-25.8%
University Heights as % of All	1.02%	0.00%	0.00%	0.00%	1.02%	1.38%	-26.0%
Total Local Contracts	31,747	0	0	0	31,747	34,742	-8.6%
State Contracts - Open Access							
Coralville	16,850	0	0	0	16,850	15,687	7.4%
Cedar Rapids	1,809	0	0	0	1,809	960	88.4%
Other Open Access	22,490	0	0	0	22,490	23,384	-3.8%
Total Open Access	41,149	0	0	0	41,149	40,031	2.8%
Open Access as % of All	12.0%	0.0%	0.0%	0.0%	12.0%	11.7%	2.5%
D. InterLibrary Loans							
Loaned to Other Libraries	299	0	0	0	299	343	-12.8%
Percent of Requests Filled	24.5%	0.0%	0.0%	0.0%	24.5%	28.9%	-15.5%
Borrowed From Other Libraries	900	0	0	0	900	1,026	-12.3%
Percent of Requests Filled	87.0%	0.0%	0.0%	0.0%	87.0%	87.5%	-0.5%
Books/Periodicals/AV Borrowed	892	0	0	0	892	1,022	-12.7%
Photocopy Borrow Requests Filled	8	0	0	0	8	4	100.0%
E. Reserves Placed - Materials							
	33,579	0	0	0	33,579	55,151	-39.1%
<i>*Overdrive did not report reserve information for the first quarter of FY20.</i>							
F. Downloadable Media							
By Area							
Iowa City	56,718	0	0	0	56,718	47,208	20.1%
Hills	120	0	0	0	120	78	53.8%
Johnson County	6,116	0	0	0	6,116	5,134	19.1%
Lone Tree	96	0	0	0	96	127	-24.4%
University Heights	538	0	0	0	538	405	32.8%
Total	63,588	0	0	0	63,588	52,952	20.1%
By Demographic							
Adult	59,332	0	0	0	59,332	49,222	20.5%
Children's	4,256	0	0	0	4,256	3,730	14.1%
Total	63,588	0	0	0	63,588	52,952	20.1%
Number of Items Owned (Cumulative)							
E-Audio Items Available	10,977	0	0	0	10,977	8,638	27.1%
E-Book Items Available	20,253	0	0	0	20,253	17,989	12.6%
E-Music	45	0	0	0	45	43	4.7%
E-Magazines	112	0	0	0	112	123	-8.9%
E-Newspapers	1	0	0	0	1	1	0.0%
Total Items	31,388	0	0	0	31,388	26,794	17.1%
Information Services: Furnish information, reader advisory, and reference assistance.							
A. Reference Questions Answered							
Reference Questions	11,437	0	0	0	11,437	11,609	-1.5%
Reference Desk	3,850	0	0	0	3,850	4,436	-13.2%
Help Desk	3,202	0	0	0	3,202	2,701	18.5%
Switchboard	1,200	0	0	0	1,200	1,502	-20.1%
Bookmobile	293	0	0	0	293	278	5.4%
Drop-In Tech Help (Public)	114	0	0	0	114	161	-29.2%
On-Call Tech Help							
Staff	43	0	0	0	43	48	-10.4%
Public	72	0	0	0	72	84	-14.3%
Total Tech Help Questions	115	0	0	0	115	132	-12.9%
Children's Desk							
Reference Questions	2,649	0	0	0	2,649	2,380	11.3%
Request to Pull Books (Community)	14	0	0	0	14	19	-26.3%
Total Children's Questions	2,663	0	0	0	2,663	2,399	11.0%
B. Electronic Access Services							
Computer Services							
Pharos Internet (Downtown In House computer use)	19,757	0	0	0	19,757	19,953	-1.0%
Wifi Internet Use Downtown	264,751	0	0	0	264,751	291,828	-9.3%
Total Internet Use	284,508	0	0	0	284,508	311,781	-8.7%
<i>* FY20 Pharos data for September is an average of July and August due to technical issues.</i>							

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Website Access							
ICPL Website							
# Pageviews of Homepage	100,928	0	0	0	100,928	105,910	-4.7%
# Pageviews of Entire Site (Doesn't include catalog)	228,002	0	0	0	228,002	226,001	0.9%
# Visits (Does include catalog)	148,210	0	0	0	148,210	143,325	3.4%
Catalog Access							
# Pageviews for ICPL Catalog	426,443	0	0	0	426,443	418,701	1.8%
# Pageviews for Overdrive	412,543	0	0	0	412,543	484,703	-14.9%
Total Catalog Access	838,986	0	0	0	838,986	903,404	-7.1%
<i>*Overdrive does not count pageviews through the Libby or Overdrive Apps.</i>							
ICPL Mobile App Use							
	46,291	0	0	0	46,291	32,185	43.8%
External Sites							
# Pageviews for Beanstack	14,228	0	0	0	14,228	13,809	3.0%
Total Website Access	1,127,507	0	0	0	1,127,507	1,175,399	-4.1%
Subscription Databases Accessed							
Total In-House	1,419	0	0	0	1,419	1,463	-3.0%
Total Remote	68,388	0	0	0	68,388	59,595	14.8%
TOTAL	69,807	0	0	0	69,807	61,058	14.3%
C. Total Switchboard Calls Received							
Total Library Calls	4,090	0	0	0	4,090	4,338	-5.7%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	4,430	0	0	0	4,430	4,181	6.0%
Transferred Calls	750	0	0	0	750	897	-16.4%
Pamphlets Distributed Downtown	4,625	0	0	0	4,625	6,116	-24.4%
State/Federal Tax Forms Distributed	-	-	-	0	0	0	0.0%
Alerting Services: Promote awareness of the library and use of its resources.							
A. Publications							
Number of Publications Printed (Jobs)	91	0	0	0	91	76	19.7%
Copies Printed for Public Distribution	91,829	0	0	0	91,829	71,162	29.0%
Number of Online Newsletters Subscribers	2,600	0	0	0	2,600	1,773	46.6%
Number of Online Newsletter Distribution	12,960	0	0	0	12,960	7,920	63.6%
C. Displays							
In-House	15	0	0	0	15	19	-21.1%
Other Groups	12	0	0	0	12	11	9.1%
Off-site locations	3	0	0	0	3	6	-50.0%
	0	0	0	0	0	2	-100.0%
E. The Library Channel							
Total ICPL Productions	22	0	0	0	22	23	-4.3%
Programs Cablecast	24	0	0	0	24	2,010	-98.8%
<i>*ICPL stopped airing library programs on cable television April 4th, 2019.</i>							
F. Homepage/ Social Media							
Homepage Banner Posts	46	0	0	0	46	33	39.4%
Homepage Banner Clicks	537	0	0	0	537	236	127.5%
Media Releases Sent	12	0	0	0	12	15	-20.0%
Facebook, Twitter, Pinterest Followers (Cumulative)	14,890	0	0	0	14,890	13,799	7.9%
New Facebook, Twitter, and Pinterest Followers	196	0	0	0	196	393	-50.1%
Outreach Services: Provide library service to people who cannot get to the library building.							
A. At Home Services							
Packages Sent	450	0	0	0	450	568	-20.7%
Items Loaned (No renewals)	1,525	0	0	0	1,525	1,889	-19.3%
Registered At Home Users (Cumulative)	210	0	0	0	210	152	38.2%
New Users Enrolled	16	0	0	0	16	6	166.7%
People Served (Average of monthly count)	47	0	0	0	47	53	-11.9%
B. Jail Service							
People Served	400	0	0	0	400	204	96.1%
Items Loaned (No renewals)	1,268	0	0	0	1,268	896	41.5%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
C. Deposit Collections							
Locations (Cumulative)	14	0	0	0	14	10	40.0%
Items Loaned	90	0	0	0	90	90	0.0%
Items Added to Permanent Collections	677	0	0	0	677	206	228.6%
D. Remote Bookdrop Use							
Remote as Percent of All Items Checked In	18.0%	14.9%	0.0%	0.0%	18.0%	17.8%	1.1%
<i>*Does not include renewals or in-house.</i>							

E. Holds Notified Using Automated Phone	6	0	0	0	6	821	-99.3%
<i>*This service was discontinued in July, 2019.</i>							

Group and Community Services: Provide library service to groups, agencies, and organizations.

A. Adult Programs							
In-House Programs	52	0	0	0	52	56	-7.1%
In-House Attendance	850	0	0	0	850	676	25.7%
Outreach Programs	43	0	0	0	43	19	126.3%
Outreach Attendance	481	0	0	0	481	373	29.0%
B. Young Adult Programs							
In-House Programs	93	0	0	0	93	87	6.9%
In-House Attendance	2,078	0	0	0	2,078	1,398	48.6%
Outreach Programs	4	0	0	0	4	2	100.0%
Outreach Attendance	12	0	0	0	12	6	100.0%
C. Children's Programs							
In-House Programs	225	0	0	0	225	187	20.3%
In-House Attendance	11,104	0	0	0	11,104	10,220	8.6%
Outreach Programs	68	0	0	0	68	58	17.2%
Outreach Attendance	1,503	0	0	0	1,503	1,211	24.1%
D. Library Tours and Classes							
Number	10	0	0	0	10	10	0.0%
Attendance	48	0	0	0	48	112	-57.1%
E. Consulting for Area Groups	0	0	0	0	0	0	0.0%

Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.

A. Library Cards Issued	2,007	0	0	0	2,007	2,187	-8.2%
Iowa City	1,548	0	0	0	1,548	1,684	-8.1%
Percent Iowa City	77.1%	0.0%	0.0%	0.0%	77.1%	77.0%	0.2%
Local Contracts							
Hills	3	0	0	0	3	2	50.0%
Johnson County (Rural)	61	0	0	0	61	97	-37.1%
Lone Tree	11	0	0	0	11	4	175.0%
University Heights	4	0	0	0	4	11	-63.6%
State Contract - Open Access							
Coralville	120	0	0	0	120	131	-8.4%
Cedar Rapids	24	0	0	0	24	20	20.0%
Other Open Access	236	0	0	0	236	238	-0.8%
Total Open Access	380	0	0	0	380	389	-2.3%
Open Access as % of All	18.9%	0.0%	0.0%	0.0%	18.9%	17.8%	6.4%
B. Total Registered Borrowers (Cumulative)	51,293	0	0	0	51,293	60,236	-14.8%
# At Home Users Registered (Cumulative)	210	0	0	0	210	152	38.2%
C. Overdue Notices							
Items Searched to Verify Claim of Return	48	0	0	0	48	57	-15.8%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Iowa City							
General Iowa City	209,960	0	0	0	209,960	217,413	-3.4%
Downloads + Streaming	56,718	0	0	0	56,718	47,208	20.1%
Temporary	172	0	0	0	172	144	19.4%
Public schools	13	0	0	0	13	0	0.0%
Private schools	56	0	0	0	56	0	0.0%
Preschool/Daycare	598	0	0	0	598	316	89.2%
Non-profit organizations	186	0	0	0	186	41	353.7%
Business	6	0	0	0	6	4	50.0%
City departments	2	0	0	0	2	2	0.0%
State/Federal agencies	0	0	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0	0	0.0%
At Home	1,504	0	0	0	1,504	1,818	-17.3%
Interlibrary loan	420	0	0	0	420	464	-9.5%
Deposit collections/Nursing Homes	189	0	0	0	189	93	103.2%
Jail patrons	1,268	0	0	0	1,268	896	41.5%
Total Iowa City	271,092	0	0	0	271,092	268,399	1.00%
Local Contracts							
Johnson County							
General	20,012	0	0	0	20,012	22,896	-12.6%
Downloads	6,116	0	0	0	6,116	5,134	19.1%
Preschool/Daycare	0	0	0	0	0	0	0.0%
At Home	21	0	0	0	21	71	-70.4%
Total Johnson County	26,149	0	0	0	26,149	28,101	-6.9%
Hills							
General	825	0	0	0	825	728	13.3%
Downloads	120	0	0	0	120	78	53.8%
At Home	0	0	0	0	0	0	0.0%
Total Hills	945	0	0	0	945	806	17.2%
Lone Tree							
General	1,055	0	0	0	1,055	988	6.8%
Downloads	96	0	0	0	96	127	-24.4%
At Home	0	0	0	0	0	0	0.0%
Total Lone Tree	1,151	0	0	0	1,151	1,115	3.2%
University Heights							
General	2,964	0	0	0	2,964	4,315	-31.3%
Downloads	538	0	0	0	538	405	32.8%
At Home	0	0	0	0	0	0	0.0%
Total University Heights	3,502	0	0	0	3,502	4,720	-25.8%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Total Local Contracts	31,747	0	0	0	31,747	34,742	-8.6%
State Contract							
Reciprocal/Open Access							
Johnson County Libraries							
Coralville	16,850	0	0	0	16,850	15,687	7.4%
North Liberty	8,651	0	0	0	8,651	8,344	3.7%
Oxford	29	0	0	0	29	110	-73.6%
Solon	1,665	0	0	0	1,665	628	165.1%
Swisher	66	0	0	0	66	54	22.2%
Tiffin	1,203	0	0	0	1,203	883	36.2%
All Other Libraries							
Ainsworth	0	0	0	0	0	8	-100.0%
Albia	0	0	0	0	0	0	0.0%
Altoona	0	0	0	0	0	0	0.0%
Ames	1	0	0	0	1	0	0.0%
Anamosa	10	0	0	0	10	118	-91.5%
Ankeny	66	0	0	0	66	33	100.0%
Atkins	13	0	0	0	13	0	0.0%
Belle Plaine	0	0	0	0	0	0	0.0%
Bettendorf	15	0	0	0	15	70	-78.6%
Birmingham	12	0	0	0	12	0	0.0%
Blairstown	0	0	0	0	0	10	-100.0%
Bloomfield	90	0	0	0	90	0	0.0%
Boone	0	0	0	0	0	0	0.0%
Brooklyn	0	0	0	0	0	0	0.0%
Burlington	25	0	0	0	25	20	25.0%
Carroll	0	0	0	0	0	5	-100.0%
Cascade	0	0	0	0	0	33	-100.0%
Cedar Falls	46	0	0	0	46	139	-66.9%
Cedar Rapids	1,809	0	0	0	1,809	960	88.4%
Center Point	0	0	0	0	0	0	0.0%
Central City	0	0	0	0	0	0	0.0%
Chariton	0	0	0	0	0	0	0.0%
Charles City	0	0	0	0	0	3	-100.0%
Clarence	2	0	0	0	2	16	-87.5%
Clinton	0	0	0	0	0	2	-100.0%
Clive	0	0	0	0	0	0	0.0%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Columbus Jct	120	0	0	0	120	11	990.9%
Conesville	0	0	0	0	0	73	-100.0%
Cornell College	771	0	0	0	771	843	-8.5%
Council Bluffs	0	0	0	0	0	0	0.0%
Crawfordsville	0	0	0	0	0	0	0.0%
Dallas Center	0	0	0	0	0	0	0.0%
Davenport	41	0	0	0	41	17	141.2%
Decorah	0	0	0	0	0	1	-100.0%
Denison	0	0	0	0	0	0	0.0%
Des Moines	8	0	0	0	8	31	-74.2%
Donnelson	0	0	0	0	0	0	0.0%
Dubuque	3	0	0	0	3	0	0.0%
Earlham	0	0	0	0	0	0	0.0%
Eldon	22	0	0	0	22	0	0.0%
Elkader	0	0	0	0	0	0	0.0%
Ely	108	0	0	0	108	17	535.3%
Estherville	0	0	0	0	0	0	0.0%
Fairfax	107	0	0	0	107	55	94.5%
Fairfield	355	0	0	0	355	595	-40.3%
Fort Dodge	0	0	0	0	0	0	0.0%
Fort Madison	3	0	0	0	3	0	0.0%
Gilman	41	0	0	0	41	0	0.0%
Glenwood	0	0	0	0	0	0	0.0%
Grandview	0	0	0	0	0	0	0.0%
Grimes	0	0	0	0	0	0	0.0%
Grinnell	48	0	0	0	48	63	-23.8%
Guthrie Center	0	0	0	0	0	0	0.0%
Hedrick	0	0	0	0	0	0	0.0%
Hiawatha	24	0	0	0	24	1	2300.0%
Independence	0	0	0	0	0	0	0.0%
Indianola	0	0	0	0	0	0	0.0%
Johnston	0	0	0	0	0	3	-100.0%
Kalona	1,320	0	0	0	1,320	1,589	-16.9%
Keokuk	0	0	0	0	0	0	0.0%
Keosauqua	10	0	0	0	10	0	0.0%
Keota	20	0	0	0	20	22	-9.1%
LeClaire	0	0	0	0	0	0	0.0%
Letts	0	0	0	0	0	0	0.0%
Lisbon	29	0	0	0	29	43	-32.6%
Lowden	37	0	0	0	37	51	-27.5%
Manchester	5	0	0	0	5	0	0.0%
Maquoketa	8	0	0	0	8	3	166.7%
Marengo	490	0	0	0	490	458	7.0%
Marion	120	0	0	0	120	217	-44.7%
Marshalltown	0	0	0	0	0	0	0.0%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Mason City	0	0	0	0	0	5	-100.0%
Mechanicsville	19	0	0	0	19	35	-45.7%
Mediapolis	4	0	0	0	4	6	-33.3%
Milford	0	0	0	0	0	0	0.0%
Montezuma	3	0	0	0	3	31	-90.3%
Monticello	0	0	0	0	0	0	0.0%
Montrose	7	0	0	0	7	1	600.0%
Morning Sun	4	0	0	0	4	0	0.0%
Mount Pleasant	47	0	0	0	47	244	-80.7%
Muscatine	180	0	0	0	180	615	-70.7%
Nevada	0	0	0	0	0	0	0.0%
New London	5	0	0	0	5	0	0.0%
Newton	0	0	0	0	0	8	-100.0%
North English	265	0	0	0	265	264	0.4%
Norway	44	0	0	0	44	0	0.0%
Odebolt	6	0	0	0	6	0	0.0%
Oelwein	0	0	0	0	0	0	0.0%
Osceola	0	0	0	0	0	2	-100.0%
Oskaloosa	0	0	0	0	0	1	-100.0%
Ottumwa	4	0	0	0	4	19	-78.9%
Pella	0	0	0	0	0	0	0.0%
Pleasant Hill	0	0	0	0	0	0	0.0%
Reinbeck	0	0	0	0	0	0	0.0%
Richland	0	0	0	0	0	0	0.0%
Riverside	820	0	0	0	820	553	48.3%
Robins	0	0	0	0	0	0	0.0%
Rockwell	0	0	0	0	0	0	0.0%
Scott Co (Eldridge)	0	0	0	0	0	12	-100.0%
Scranton	0	0	0	0	0	0	0.0%
Shellsburg	0	0	0	0	0	0	0.0%
Sigourney	0	0	0	0	0	10	-100.0%
Sioux City	12	0	0	0	12	0	0.0%
Sioux Rapids	3	0	0	0	3	0	0.0%
South English	22	0	0	0	22	0	0.0%
Spirit Lake	4	0	0	0	4	0	0.0%
Springville	2	0	0	0	2	1	100.0%
Stanwood	0	0	0	0	0	3	-100.0%
Tipton	272	0	0	0	272	309	-12.0%
Toledo	0	0	0	0	0	0	0.0%
Traer	1	0	0	0	1	0	0.0%
Urbandale	44	0	0	0	44	97	-54.6%
Van Horne	0	0	0	0	0	0	0.0%
Van Meter	0	0	0	0	0	0	0.0%
Victor	51	0	0	0	51	122	-58.2%
Vinton	0	0	0	0	0	0	0.0%

FY20 Circulation by Area & Agency

	Q1	Q2	Q3	Q4	YTD	LYTD	% CHG
Wapello	0	0	0	0	0	0	0.0%
Washington	611	0	0	0	611	981	-37.7%
Waterloo	12	0	0	0	12	8	50.0%
Waukon	6	0	0	0	6	3	100.0%
Waverly	0	0	0	0	0	27	-100.0%
Wellman	304	0	0	0	304	719	-57.7%
West Branch	1,978	0	0	0	1,978	1,663	18.9%
West Des Moines	1	0	0	0	1	0	0.0%
West Liberty	856	0	0	0	856	1,016	-15.7%
What Cheer	2	0	0	0	2	1	100.0%
Williamsburg	853	0	0	0	853	1,401	-39.1%
Wilton	444	0	0	0	444	492	-9.8%
Winfield	10	0	0	0	10	47	-78.7%
Winterset	1	0	0	0	1	4	-75.0%
Winthrop	0	0	0	0	0	0	0.0%
Zearing	0	0	0	0	0	0	0.0%
Undefined Open Access	9	0	0	0	9	115	-92.2%
Total Recip/Open Access	41,149	0	0	0	41,149	40,031	2.8%
Total Circulation	343,988	0	0	0	343,988	343,172	0.2%
(including E-Downloads, not in-house)							
Percent Iowa City	78.8%	0.0%	0.0%	0.0%	78.8%	78.2%	0.8%
Percent Hills	0.3%	0.0%	0.0%	0.0%	0.3%	0.2%	17.0%
Percent Johnson County	7.6%	0.0%	0.0%	0.0%	7.6%	8.2%	-7.2%
Percent Lone Tree	0.3%	0.0%	0.0%	0.0%	0.3%	0.3%	3.0%
Percent University Heights	1.0%	0.0%	0.0%	0.0%	1.0%	1.4%	-26.0%
Percent Reciprocal/Open Access	12.0%	0.0%	0.0%	0.0%	12.0%	11.7%	2.5%
	100.0%	0.0%	0.0%	0.0%	100.0%	100.0%	
Iowa City	271,092	0	0	0	271,092	268,399	1.0%
Local Contracts	31,747	0	0	0	31,747	34,742	-8.6%
Open Access	41,149	0	0	0	41,149	40,031	2.8%
In-house cards (staff use)	3,000	0	0	0	3,000	2,480	21.0%
Undefined Other	0	0	0	0	0	0	0.0%
Total Spreadsheet	346,988	0	0	0	346,988	345,652	

FY20 Circulation by Type & Format
3 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	25,096	10.7%	24,579	10.6%	2.1%
Mystery	8,323	3.5%	8,459	3.7%	-1.6%
Science Fiction	4,590	2.0%	4,194	1.8%	9.4%
Book Club Kits (10 items per kit)	12	0.0%	22	0.0%	-45.5%
Young Adult Fiction	6,170	2.6%	6,146	2.7%	0.4%
Comics	9,276	3.9%	8,506	3.7%	9.1%
Large Print	3,202	1.4%	2,503	1.1%	27.9%
Books in Other Languages	329	0.1%	362	0.2%	-9.1%
Total Fiction	56,998	24.3%	54,771	23.7%	4.1%
Express/Nonfiction	926	0.4%	829	0.4%	11.7%
Large Print Nonfiction	446	0.2%	328	0.1%	36.0%
000 - General/Computers	924	0.4%	890	0.4%	3.8%
100 - Psychology/Philosophy	3,019	1.3%	3,026	1.3%	-0.2%
200 - Religion	1,825	0.8%	1,845	0.8%	-1.1%
300 - Social Sciences	5,704	2.4%	5,553	2.4%	2.7%
400 - Language	701	0.3%	638	0.3%	9.9%
500 - Science	1,847	0.8%	2,078	0.9%	-11.1%
600 - Applied Technology	9,985	4.2%	10,259	4.4%	-2.7%
700 - Art & Recreation	5,285	2.2%	5,858	2.5%	-9.8%
800 - Literature	2,258	1.0%	2,648	1.1%	-14.7%
900 - History & Travel	4,820	2.1%	5,082	2.2%	-5.2%
Biography	1,935	0.8%	1,943	0.8%	-0.4%
Total Nonfiction: Adult & Young Adult	39,675	16.9%	40,977	17.7%	-3.2%
Magazines	1,474	0.6%	1,560	0.7%	-5.5%
Total Miscellaneous	1,474	0.6%	1,560	0.7%	-5.5%
Total Adult Print	98,147	41.8%	97,308	42.1%	0.9%
Art to Go	431	0.2%	454	0.2%	-5.1%
DVD (Movies/TV)	52,679	22.4%	55,158	23.8%	-4.5%
Express/DVD	4,728	2.0%	5,809	2.5%	-18.6%
Nonfiction DVD	3,657	1.6%	3,961	1.7%	-7.7%
Fiction on Disc	2,947	1.3%	3,689	1.6%	-20.1%
Nonfiction on CD	1,412	0.6%	1,773	0.8%	-20.4%
Compact Disc (Music)	9,192	3.9%	11,520	5.0%	-20.2%
Young Adult Video Games	2,227	0.9%	2,133	0.9%	4.4%
Circulating Equipment	203	0.1%	258	0.1%	-21.3%
Discovery Kits	11	0.0%	0	0.0%	0.0%
Total Nonprint	77,487	33.0%	84,755	36.6%	-8.6%

FY20 Circulation by Type & Format

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	19,219	8.2%	15,337	6.6%	25.3%
Adult E-Book # Downloads	21,728	9.2%	17,753	7.7%	22.4%
Adult E-Magazines	4,685	2.0%	2,650	1.1%	76.8%
Adult E-Music # Downloads/Local Music Project	10	0.0%	37	0.0%	-73.0%
Adult E-Newspapers	4,133	1.8%	3,977	1.7%	3.9%
Adult E-Video Streaming: Library Channel	9,557	4.1%	9,468	4.1%	0.9%
Total Adult E-Downloads	59,332	25.3%	49,222	21.3%	20.5%
Total Adult Circulation	234,966	100.0%	231,285	100.0%	1.6%

Children's Materials

Fiction	18,719	16.9%	20,764	18.3%	-9.8%
Comics	11,317	10.2%	9,571	8.4%	18.2%
Holiday	771	0.7%	754	0.7%	2.3%
Picture: Big, Board, Easy	31,686	28.5%	30,822	27.2%	2.8%
Readers	11,876	10.7%	13,391	11.8%	-11.3%
Nonfiction & Biography	12,564	11.3%	12,434	11.0%	1.0%
Magazines	244	0.2%	157	0.1%	55.4%
Total Children's Print	87,177	78.5%	87,893	77.6%	-0.8%
Video/DVD/Blu-Ray	14,581	13.1%	16,083	14.2%	-9.3%
Books on Disc	1,064	1.0%	1,308	1.2%	-18.7%
Read-Along set	1,533	1.4%	1,514	1.3%	1.3%
Children's Music	896	0.8%	1,185	1.0%	-24.4%
Children's Video Games	672	0.6%	701	0.6%	-4.1%
Read with Me Kits	141	0.1%	144	0.1%	-2.1%
Games & Toys	687	0.6%	721	0.6%	-4.7%
iDiscovery Kits	34	0.0%	0	0.0%	0.0%
Total Children's Nonprint	19,608	17.7%	21,656	19.1%	-9.5%
j E-Audio # Downloads	1,650	1.5%	1,633	1.4%	1.0%
j E-Book # Downloads	2,606	2.3%	2,097	1.9%	24.3%
Total Children's E-Downloads	4,256	4.8%	3,730	4.3%	14.1%
Total Children's	111,041	100.0%	113,279	100.0%	-2.0%

All Circulation by Type/Format

All Fiction	87,805	25.3%	85,860	24.8%	2.3%
All Nonfiction and Biography	52,239	15.1%	53,411	15.5%	-2.2%
Picture books & Readers	43,562	12.6%	44,213	12.8%	-1.5%
Magazines	1,718	0.5%	1,717	0.5%	0.1%
Total Print	185,324	53.4%	185,201	53.6%	0.1%

FY20 Circulation by Type & Format

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	687	0.2%	721	0.2%	-4.7%
Art	431	0.1%	454	0.1%	-5.1%
DVD (Fiction, Nonfiction, & Express)	75,645	21.8%	81,011	23.4%	-6.6%
CD (Music)	10,088	2.9%	12,705	3.7%	-20.6%
Books on CD (Fiction & Nonfiction)	5,423	1.6%	6,770	2.0%	-19.9%
Read-Along Set	1,533	0.4%	1,514	0.4%	1.3%
Video Games	2,899	0.8%	2,834	0.8%	2.3%
Read with Me Kits	141	0.0%	144	0.0%	-2.1%
Discovery Kits	45	0.0%	0	0.0%	0.0%
Circulating Equipment	203	0.1%	258	0.1%	-21.3%
Total Nonprint	97,095	28.0%	106,411	30.8%	-8.8%
Total E-Downloads	63,588	18.3%	52,952	15.3%	20.1%
Total In House/Undefined	981	0.3%	1,088	0.3%	-9.8%
Total Adult Materials (including e items)	234,966	67.7%	231,285	66.9%	1.6%
Total Children's (including e items)	111,041	32.0%	113,279	32.8%	-2.0%
Grand Total (Adult + Children's + Undefined)	346,988	100.0%	345,652	100.0%	0.4%



1
apinvgl

10/14/2019 13:25
emiller

CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110 432080 014353 ONE SOURCE THE BACKG PLUS4649-20190831 014353 ONE SOURCE THE BACKG PLUS4649VOL-20190831			Library Administration Other Professional Services 2020 3 INV P 2020 3 INV P	285.30 090619 160.00 091319	13186 BACKGROUND CHECKS F 13278 BACKGROUND CHECKS F	
				445.30		
			ACCOUNT TOTAL	445.30		
10550110 435055 010473 UNITED PARCEL SERVIC 000068774R369 010473 UNITED PARCEL SERVIC 000068774R379			Mail & Delivery 2020 3 INV P 2020 3 INV P	11.04 092719 11.95 100419	236109 Admin/ ILL Outbound 236312 Admin/ ILL UPS Inte	
				22.99		
010475 GREEN STATE CREDIT U 1008195531		0	2020 3 INV P	57.68 100419	236218 EMiller/ Mastercard	
			ACCOUNT TOTAL	80.67		
10550110 436050 010437 STATE OF IOWA 91719		0	Registration 2020 3 INV P	30.00 092719	236092 Admin/ 2 Workshop R	
010475 GREEN STATE CREDIT U 1008195531		0	2020 3 INV P	375.00 100419	236218 EMiller/ Mastercard	
			ACCOUNT TOTAL	405.00		
10550110 438130 010482 VERIZON WIRELESS 9837822441		0	Cell Phone/Data Services 2020 3 INV P	148.47 092719	236151 Admin/ Monthly Cell	
010889 U S CELLULAR 0329336970		0	2020 3 INV P	151.54 092719	236107 Admin/ Monthly Cell	
014293 IMON COMMUNICATIONS 2067893		0	2020 3 INV P	367.79 100419	236234 Admin/ Internet & P	
			ACCOUNT TOTAL	667.80		
10550110 443020 010522 COPY SYSTEMS INC IN348051		0	Office Equipment R&M Services 2020 3 INV P	184.50 092019	13340 Admin/ Ink Cartridg	
011736 KONICA MINOLTA BUSIN 260708005		0	2020 3 INV P	475.43 092019	235479 Admin/Quarterly Mai	
011736 KONICA MINOLTA BUSIN 64940921		0	2020 3 INV P	114.30 092719	236054 Admin/ Lease Paymen	
				589.73		
			ACCOUNT TOTAL	774.23		
10550110 449280 010475 GREEN STATE CREDIT U 1008195531		0	Misc Services & Charges 2020 3 INV P	119.39 100419	236218 EMiller/ Mastercard	
			ACCOUNT TOTAL	119.39		
10550110 452010 010475 GREEN STATE CREDIT U 1008195531		0	Office Supplies 2020 3 INV P	361.41 100419	236218 EMiller/ Mastercard	

10/14/2019 13:25
emillerCITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019P 2
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110 469320 012264 MAILBOXES OF IOWA CI 82919		0	ACCOUNT TOTAL Miscellaneous Supplies 2020 3 INV P	361.41 134.00 091319		235266 Admin/ 2 Boxes of B
			ACCOUNT TOTAL	134.00		
10550110 469360 010475 GREEN STATE CREDIT U 1008195531		0	Food and Beverages 2020 3 INV P	108.99 100419		236218 EMiller/ Mastercard
			ACCOUNT TOTAL	108.99		
10550121 438030 010319 MIDAMERICAN ENERGY 20190926081551			ORG 10550110 TOTAL Library Bldg Maint - Public Electricity 2020 3 INV P	3,096.79 13,371.59 092719	13600 MidAmBilling 092620	
			ACCOUNT TOTAL	13,371.59		
10550121 438070 010319 MIDAMERICAN ENERGY 20190918095505 010319 MIDAMERICAN ENERGY 20190926081551		0 0	Heating Fuel/Gas 2020 3 INV P 2020 3 INV P	24.29 092019 656.61 092719	13367 MidAmBilling 091820 13600 MidAmBilling 092620	
			ACCOUNT TOTAL	680.90		
10550121 438100 013663 REPUBLIC SERVICES OF 0897-000871128		0	ACCOUNT TOTAL Refuse Collection Charges 2020 3 INV P	680.90 120.00 092019	235520 Refuse & Recycling	
			ACCOUNT TOTAL	120.00		
10550121 442010 010392 RMB CO INC 4027		0	Other Building R&M Services 2020 3 INV P	1,603.00 100419	13696 FAC/ Quarterly HVAC	
010981 JOE'S QUALITY WINDOW 17842		0	2020 3 INV P	140.00 092719	236045 FAC/ Lower Outside	
011282 ACTION SEWER & SEPTI 98006		0	2020 3 INV P	545.50 092719	13562 FAC/ Sewer Remediat	
			ACCOUNT TOTAL	2,288.50		
10550121 442020 010823 SCHUMACHER ELEVATOR 90473045		0	Structure R&M Services 2020 3 INV P	418.50 091319	13295 Elevator Maintenance	
			ACCOUNT TOTAL	418.50		
10550121 442030 010392 RMB CO INC 3846 010392 RMB CO INC 3933		0 0	Heating & Cooling R&M Services 2020 3 INV P 2020 3 INV P	231.00 091319 6,020.73 092719	13290 FAC/ RTU #3 Compres 13613 FAC/ Boiler Pump Re	

10/14/2019 13:25
emillerCITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019P 3
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550121 442060 010392 RMB CO INC	4033	0	Electrical & Plumbing R&M Svc 2020 3 INV P	993.10 100419	13695	FAC/Urinal Repair
			ACCOUNT TOTAL	993.10		
10550121 445030 010181 GREENERY DESIGNS 010181 GREENERY DESIGNS	3007 3033	0 0	Nursery Svc-Lawn & Plant Care 2020 3 INV P 2020 3 INV P	67.00 091319 67.00 100419	235222 236219	FAC/August Interior FAC/ September Inte
			ACCOUNT TOTAL	134.00		
10550121 449160 010627 CINTAS CORPORATION 010627 CINTAS CORPORATION	4029689383 4030664958	0 0	Other Rentals 2020 3 INV P 2020 3 INV P	191.87 092019 191.87 100419	235410 236197	FAC/ Cleaning Suppl FAC/ Cleaning Suppl
			ACCOUNT TOTAL	383.74		
10550121 452040 010570 CENTRAL IOWA DISTRIB	185010	0	Sanitation & Indust Supplies 2020 3 INV P	383.74	13580	FAC/30 Vacuum Bags
010627 CINTAS CORPORATION 010627 CINTAS CORPORATION	4029689383 4030664958	0 0	2020 3 INV P 2020 3 INV P	130.50 092719 224.93 092019 163.76 100419	235410 236197	FAC/ Cleaning Suppl FAC/ Cleaning Suppl
			ACCOUNT TOTAL	388.69		
10550121 466070 010475 GREEN STATE CREDIT U	1008190771	0	Other Maintenance Supplies 2020 3 INV P	519.19	236216	BGehrke/ Mastercard
011399 ELECTRIC EQUIPMENT S	7894	0	2020 3 INV P	319.70 100419	13250	FAC/ Lightbulbs
			ACCOUNT TOTAL	254.00		
			ORG 10550121 TOTAL	25,715.25		
10550122 10550122 442020 010823 SCHUMACHER ELEVATOR	90473045	0	Library Bldg Maint - Commercia Structure R&M Services 2020 3 INV P	188.50 091319	13295	Elevator Maintenan
			ACCOUNT TOTAL	188.50		
			ORG 10550122 TOTAL	188.50		



10/14/2019 13:25
emiller

CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019

P 4
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550140 432060 10550140 432060 010525 ENCOMPASS IOWA LLC 9485		0	2020 3 INV P ACCOUNT TOTAL	931.00 092019 931.00	13349	IT/ IT Essentials-
10550140 444080 010475 GREEN STATE CREDIT U 1008190250 010537 INNOVATIVE INTERFACE INV-INC22829		0	2020 3 INV P 2020 3 INV P ACCOUNT TOTAL	5.11 100419 67,788.05 091319 67,793.16	236217 BPalmer/ Mastercard 235239 IT/ Sierra Maintena	
10550140 444100 010525 ENCOMPASS IOWA LLC 9517		0	2020 3 INV P ACCOUNT TOTAL	2,620.00 092019 2,620.00	13349	IT/ Hardware Mainte
10550140 452010 010475 GREEN STATE CREDIT U 1008195531		0	2020 3 INV P ACCOUNT TOTAL	899.34 100419 899.34	236218 EMiller/ Mastercard	
10550140 455110 010475 GREEN STATE CREDIT U 1008190250		0	2020 3 INV P ACCOUNT TOTAL	342.00 100419 342.00	236217 BPalmer/ Mastercard	
10550140 455120 010081 CDW GOVERNMENT INC TSZ6507 010081 CDW GOVERNMENT INC TVS2810		0	2020 3 INV P 2020 3 INV P ACCOUNT TOTAL	804.06 092019 1,608.12 092719 2,412.18	235406 IT/ 1 Day & Night N 236002 IT/2 Security Camer	
010475 GREEN STATE CREDIT U 1008190250		0	2020 3 INV P ACCOUNT TOTAL	263.95 100419 1,645.00 092019 8,700.00 092019 10,345.00	236217 BPalmer/ Mastercard 235505 IT/ 5 HP Chromebook 235506 IT/ 12 HP Business	
10550151 449280 014024 SWANK MOTION PICTURE 2746468		0	2020 3 INV P ACCOUNT TOTAL	13,021.13 85,606.63 1,069.00 092719 1,069.00	236095 AD/ Copyright Compl	

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550151 469320 010475 GREEN STATE CREDIT U 1008190227		0	Miscellaneous Supplies 2020 3 INV P	96.40 100419	236214	MClark/ Mastercard
			ACCOUNT TOTAL	96.40		
			ORG 10550151 TOTAL	1,165.40		
10550152 432080 014568 NATIONAL MISSISSIPPI 10266430SRP			Lib Public Services - Children Other Professional Services 2020 3 INV P	591.00 091319	235282	CHI/ 2 SRP Ocean Od
015430 HARVEY, JENNIFER	112019	0	2020 3 INV P	300.00 100419	236222	CHI/Raising Anti-Ra
			ACCOUNT TOTAL	891.00		
10550152 445140 010050 TRU ART	104963011	0	Outside Printing 2020 3 INV P	406.00 092719	236100	CHI&CAS/ 20,000 Out
010373 PIP PRINTING	101585	0	2020 3 INV P	102.50 100419	13693	CHI/ 100 New Sibling
010373 PIP PRINTING	101662	0	2020 3 INV P	46.86 100419	13693	CHI/ 500 Graphic No
010373 PIP PRINTING	101663	0	2020 3 INV P	39.95 100419	13693	CHI/1 Fine Free Pos
			ACCOUNT TOTAL	189.31		
			ACCOUNT TOTAL	595.31		
10550152 469320 010475 GREEN STATE CREDIT U 1008190235SRP		0	Miscellaneous Supplies 2020 3 INV P	49.00 100419	236215	APilkington/Masterc
010475 GREEN STATE CREDIT U 1008195531		0	2020 3 INV P	186.06 100419	236218	EMiller/ Mastercard
			ACCOUNT TOTAL	235.06		
			ACCOUNT TOTAL	235.06		
10550152 469360 010475 GREEN STATE CREDIT U 1008190235SRP		0	Food and Beverages 2020 3 INV P	108.78 100419	236215	APilkington/Masterc
			ACCOUNT TOTAL	108.78		
10550152 469370 010475 GREEN STATE CREDIT U 1008190235SRP		0	Paper Products 2020 3 INV P	99.88 100419	236215	APilkington/Masterc
			ACCOUNT TOTAL	99.88		
			ORG 10550152 TOTAL	1,930.03		
10550159 435059 010114 DAILY IOWAN	540	0	Lib Public Srvs-Comm Access Advertising 2020 3 INV P	191.00 092719	236011	CAS/ Hawkeye View-
			ACCOUNT TOTAL	191.00		

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550159 445140 010050 TRU ART	104963011	0	Outside Printing 2020 3 INV P	406.00 092719	236100	CHI&CAS/ 20,000 Out
010373 PIP PRINTING	101361	0	2020 3 INV P	51.26 091319	13282	CAS/ 300 ICPL Digit
010373 PIP PRINTING	101557	0	2020 3 INV P	80.37 092719	13608	CAS/ 500 Fine Free
010373 PIP PRINTING	101559	0	2020 3 INV P	35.35 092719	13608	CAS/ 1,000 Free Day
				166.98		
			ACCOUNT TOTAL	572.98		
10550159 448030 010467 U OF IA	91219	0	Community Events Funding 2020 3 INV P	200.00 092719	236105	CAS/ 2019 Support f
			ACCOUNT TOTAL	200.00		
10550159 449280 010475 GREEN STATE CREDIT U 1008195531		0	Misc. Services & Charges 2020 3 INV P	159.96 100419	236218	EMiller/ Mastercard
010556 UNIQUE MANAGEMENT SE 557161		0	2020 3 INV P	17.90 100419	236311	CAS/ July Placement
010556 UNIQUE MANAGEMENT SE 558538		0	2020 3 INV P	26.85 100419	236311	CAS/ August Placeme
				44.75		
			ACCOUNT TOTAL	204.71		
10550159 452010 010475 GREEN STATE CREDIT U 1008195531		0	Office Supplies 2020 3 INV P	439.92 100419	236218	EMiller/ Mastercard
			ACCOUNT TOTAL	439.92		
10550159 469320 010475 GREEN STATE CREDIT U 1008195531		0	Miscellaneous Supplies 2020 3 INV P	400.99 100419	236218	EMiller/ Mastercard
			ACCOUNT TOTAL	400.99		
			ORG 10550159 TOTAL	2,009.60		
10550160 10550160 445140 010373 PIP PRINTING			Library Collection Services Outside Printing 2020 3 INV P	154.56 100419	13693	LIBRARY MATERIALS
	101558	0	ACCOUNT TOTAL	154.56		
10550160 445270 010509 BAKER & TAYLOR INC C 0003182357 010509 BAKER & TAYLOR INC C 200055082019V		0	Library Material R&M Services 2020 3 CRM P	-1.89 100419	236190	LIBRARY MATERIALS
		0	2020 3 INV P	1,264.92 091319	235195	LIBRARY MATERIALS
				1,263.03		
011068 OVERDRIVE INC	MR0137019163797	0	2020 3 INV P	213.00 092019	235509	LIBRARY MATERIALS



10/14/2019 13:25
emiller
CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550160 469110			ACCOUNT TOTAL	1,476.03		
010509 BAKER & TAYLOR INC C H626350DM		0	Misc Processing Supplies 2020 3 INV P	595.11 100419	236191	LIBRARY MATERIALS
010510 DEMCO INC	6669482	0	2020 3 INV P	867.88 100419	236202	LIBRARY MATERIALS
010510 DEMCO INC	6675860	0	2020 3 INV P	842.13 100419	236202	LIBRARY MATERIALS
010510 DEMCO INC	6676147	0	2020 3 INV P	896.36 100419	236202	LIBRARY MATERIALS
				2,606.37		
010546 MIDWEST TAPE	97877874	0	2020 3 INV P	196.80 092019	235496	LIBRARY MATERIALS
010983 ID LABEL INC	0128656-IN	0	2020 3 INV P	821.00 100419	236233	LIBRARY MATERIALS
			ACCOUNT TOTAL	4,219.28		
			ORG 10550160 TOTAL	5,849.87		
10550210 477020			Library Children's Materials Books (Cat/Cir)			
010509 BAKER & TAYLOR INC C 2034661587		0	2020 3 INV P	279.06 100419	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034700856		0	2020 3 INV P	740.30 091319	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034740322		0	2020 3 INV P	526.33 091319	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034746039		0	2020 3 INV P	75.81 091319	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034747979		0	2020 3 INV P	245.98 091319	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034748192		0	2020 3 INV P	259.30 091319	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034749620		0	2020 3 INV P	161.65 091319	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034750133		0	2020 3 INV P	465.92 092019	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034752035		0	2020 3 INV P	65.30 092019	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034754020		0	2020 3 INV P	538.76 092019	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034754182		0	2020 3 INV P	217.97 092019	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034754642		0	2020 3 INV P	621.89 092019	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034754694		0	2020 3 INV P	238.56 092019	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034758167		0	2020 3 INV P	173.42 092019	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034758170		0	2020 3 INV P	51.08 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034759559		0	2020 3 INV P	67.63 092019	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034762363		0	2020 3 INV P	89.16 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034763143		0	2020 3 INV P	287.02 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034764294		0	2020 3 INV P	326.25 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034766036		0	2020 3 INV P	96.84 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034766595		0	2020 3 INV P	225.44 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034769755		0	2020 3 INV P	175.25 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034774159		0	2020 3 INV P	482.22 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034775886		0	2020 3 INV P	266.89 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034778938		0	2020 3 INV P	129.58 092719	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034779875		0	2020 3 INV P	96.54 100419	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034779982		0	2020 3 INV P	211.38 100419	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034781858		0	2020 3 INV P	437.84 100419	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034782056		0	2020 3 INV P	139.81 100419	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034783577		0	2020 3 INV P	389.15 100419	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034786962		0	2020 3 INV P	451.27 100419	236190	LIBRARY MATERIALS

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR	INC C 2034789361	0	2020	3	INV P	75.28	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2034792136	0	2020	3	INV P	23.73	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39400640	0	2020	3	INV P	10.28	236191	LIBRARY MATERIALS
						8,642.89		
010536 INGRAM LIBRARY	SERVI 41541549	0	2020	3	INV P	44.67	235238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41566109	0	2020	3	INV P	41.94	235238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41603940	0	2020	3	INV P	10.92	235455	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41650155	0	2020	3	INV P	53.43	235455	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41687104	0	2020	3	INV P	28.15	235455	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41768811	0	2020	3	INV P	29.88	236037	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41893325	0	2020	3	INV P	89.04	236238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41893326	0	2020	3	INV P	73.52	236238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41938026	0	2020	3	INV P	56.38	236238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41945478	0	2020	3	INV P	103.66	236238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41963800	0	2020	3	INV P	101.85	236238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41974542	0	2020	3	INV P	11.48	236238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 41990347	0	2020	3	INV P	10.34	236238	LIBRARY MATERIALS
010536 INGRAM LIBRARY	SERVI 42016042	0	2020	3	INV P	26.44	236238	LIBRARY MATERIALS
						681.70		
ACCOUNT TOTAL						9,324.59		
10550210 477100								
010518 BLACKSTONE AUDIOBOOK	1138206	0	2020	3	INV P	120.00	13646	LIBRARY MATERIALS
						120.00		
ACCOUNT TOTAL								
10550210 477120								
010536 INGRAM LIBRARY	SERVI 41938026	0	2020	3	INV P	56.90	236238	LIBRARY MATERIALS
						56.90		
ACCOUNT TOTAL								
10550210 477160								
010509 BAKER & TAYLOR	INC C H38357240	0	2020	3	INV P	177.52	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38413590	0	2020	3	INV P	10.86	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38468050	0	2020	3	INV P	188.89	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38579070	0	2020	3	INV P	20.97	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38708850	0	2020	3	INV P	10.87	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39026470	0	2020	3	INV P	21.70	236191	LIBRARY MATERIALS
						430.81		
010546 MIDWEST TAPE	97849757	0	2020	3	INV P	457.29	235274	LIBRARY MATERIALS
010546 MIDWEST TAPE	97879867	0	2020	3	INV P	22.48	235496	LIBRARY MATERIALS
010546 MIDWEST TAPE	97911199	0	2020	3	INV P	7.49	236257	LIBRARY MATERIALS
010546 MIDWEST TAPE	97945293	0	2020	3	INV P	22.48	236257	LIBRARY MATERIALS
						509.74		

10/14/2019 13:25
emiller

CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019



P
apiavgla

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550210 477220 010536 INGRAM LIBRARY SERVI	41541549	0	ACCOUNT TOTAL Multi-Media/Gaming 2020 3 INV P	940.55		
10550210 477250 011068 OVERDRIVE INC	01370C019173266	0	ACCOUNT TOTAL Downloadable Media 2020 3 INV P	104.47	235238	LIBRARY MATERIALS
015034 KANOPY INC	165547 - PPU	0	ACCOUNT TOTAL 2020 3 INV P	104.47		
10550210 477350 011322 MANGO LANGUAGES	INV005381	0	ACCOUNT TOTAL Online Reference 2020 3 INV P	120.00	236075	LIBRARY MATERIALS
			ACCOUNT TOTAL	150.00	235477	LIBRARY MATERIALS
			ACCOUNT TOTAL	270.00		
			ORG 10550210 TOTAL	1,510.95	236059	LIBRARY MATERIALS
				1,510.95		
				12,327.46		
10550220 477020 10550220 477020			Library Adult Materials Books (Cat/Cir)			
010509 BAKER & TAYLOR INC	0003182357	0	2020 3 CRM P	-17.94	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034661587	0	2020 3 INV P	1,705.94	236190	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034700856	0	2020 3 INV P	1,011.18	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034740322	0	2020 3 INV P	353.62	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034741259	0	2020 3 INV P	71.05	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034741875	0	2020 3 INV P	98.11	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034741933	0	2020 3 INV P	56.09	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034744760	0	2020 3 INV P	44.22	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034744790	0	2020 3 INV P	478.04	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034746039	0	2020 3 INV P	225.55	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034749620	0	2020 3 INV P	139.14	235195	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034750133	0	2020 3 INV P	672.13	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034751343	0	2020 3 INV P	97.17	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034754020	0	2020 3 INV P	739.92	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034754478	0	2020 3 INV P	419.28	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034754501	0	2020 3 INV P	77.30	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034759559	0	2020 3 INV P	40.31	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034762363	0	2020 3 INV P	1,496.57	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034763143	0	2020 3 INV P	344.37	235398	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034764009	0	2020 3 INV P	565.82	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034764236	0	2020 3 INV P	269.16	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034766036	0	2020 3 INV P	485.54	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034769509	0	2020 3 INV P	527.93	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034769741	0	2020 3 INV P	151.68	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034771775	0	2020 3 INV P	129.22	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034775886	0	2020 3 INV P	343.77	235991	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	02034778938	0	2020 3 INV P	1,239.04	235991	LIBRARY MATERIALS
				275.04	235991	LIBRARY MATERIALS

10/14/2019 13:25
emiller

CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019



P 10
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC	C 2034779690	0	2020	3	INV P	345.81	100419	236190 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034781858	0	2020	3	INV P	1,389.00	100419	236190 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034782056	0	2020	3	INV P	1,447.18	100419	236190 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034783613	0	2020	3	INV P	279.81	100419	236190 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034787139	0	2020	3	INV P	240.57	100419	236190 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034787229	0	2020	3	INV P	277.17	100419	236190 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034789361	0	2020	3	INV P	818.01	100419	236190 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034792136	0	2020	3	INV P	444.15	100419	236190 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 5015690755	0	2020	3	INV P	162.15	100419	236189 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 5015721582	0	2020	3	INV P	105.98	100419	236189 LIBRARY MATERIALS
						17,385.27		
010518 BLACKSTONE AUDIOBOOK	1135174	0	2020	3	INV P	32.49	091319	13229 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1139238	0	2020	3	INV P	40.00	100419	13646 LIBRARY MATERIALS
						72.49		
010520 CENTER POINT PUBLISH	1718939	0	2020	3	INV P	134.82	092719	236003 LIBRARY MATERIALS
010520 CENTER POINT PUBLISH	1722640	0	2020	3	INV P	57.67	100419	236196 LIBRARY MATERIALS
010520 CENTER POINT PUBLISH	1723498	0	2020	3	INV P	31.90	100419	236196 LIBRARY MATERIALS
						224.39		
010531 GALE GROUP	67687750	0	2020	3	INV P	50.38	091319	235218 LIBRARY MATERIALS
010531 GALE GROUP	67688516	0	2020	3	INV P	47.23	091319	235218 LIBRARY MATERIALS
010531 GALE GROUP	67713471	0	2020	3	INV P	25.59	091319	235218 LIBRARY MATERIALS
010531 GALE GROUP	68177444	0	2020	3	INV P	24.79	092719	236020 LIBRARY MATERIALS
010531 GALE GROUP	68178007	0	2020	3	INV P	88.77	092719	236020 LIBRARY MATERIALS
010531 GALE GROUP	68307635	0	2020	3	INV P	30.39	092719	236020 LIBRARY MATERIALS
010531 GALE GROUP	68308345	0	2020	3	INV P	30.39	092719	236020 LIBRARY MATERIALS
						297.54		
010536 INGRAM LIBRARY SERVI	41541549	0	2020	3	INV P	80.42	091319	235238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41566109	0	2020	3	INV P	8.99	091319	235238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41603940	0	2020	3	INV P	85.96	092019	235455 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41650155	0	2020	3	INV P	8.40	092019	235455 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41650156	0	2020	3	INV P	5.37	092019	235455 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41663996	0	2020	3	INV P	75.95	092019	235455 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41687104	0	2020	3	INV P	100.21	092019	235455 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41768812	0	2020	3	INV P	11.39	092019	235455 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41893326	0	2020	3	INV P	205.42	100419	236238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41938026	0	2020	3	INV P	9.60	100419	236238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41938027	0	2020	3	INV P	30.58	100419	236238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41945478	0	2020	3	INV P	21.27	100419	236238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41945478	0	2020	3	INV P	10.80	100419	236238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	41974542	0	2020	3	INV P	10.80	100419	236238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	42016042	0	2020	3	INV P	78.95	100419	236238 LIBRARY MATERIALS
						733.31		
						18,713.00		
						ACCOUNT TOTAL		



CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019

10/14/2019 13:25
emiller

P 11
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550220 477040						
010509 BAKER & TAYLOR INC C 5015690755		0	Books (Cat/Reference) 2020 3 INV P	309.74 100419	236189	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5015721582		0	2020 3 INV P	303.95 100419	236189	LIBRARY MATERIALS
				613.69		
010536 INGRAM LIBRARY SERVI 41650156		0	2020 3 INV P	5.37 092019	235455	LIBRARY MATERIALS
			ACCOUNT TOTAL	619.06		
10550220 477070						
011068 OVERDRIVE INC	01370C019159415	0	Downloadable-eBooks 2020 3 INV P	1,071.49 092019	235509	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019167790	0	2020 3 INV P	199.99 092019	235509	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019167953	0	2020 3 INV P	747.93 092019	235509	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019172357	0	2020 3 INV P	599.47 092719	236075	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019172975	0	2020 3 INV P	230.38 092719	236075	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019172987	0	2020 3 INV P	447.94 092719	236075	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019173263	0	2020 3 INV P	888.29 092719	236075	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019173456	0	2020 3 INV P	30.42 092719	236075	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C019173548	0	2020 3 INV P	13.95 092719	236075	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19159937	0	2020 3 INV P	55.00 092019	235509	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19159938	0	2020 3 INV P	60.00 092019	235509	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA19169132	0	2020 3 INV P	130.00 092019	235509	LIBRARY MATERIALS
			ACCOUNT TOTAL	4,474.86		
10550220 477100						
010518 BLACKSTONE AUDIOBOOK 1138206		0	Fiction Audio-CD 2020 3 INV P	40.00 100419	13646	LIBRARY MATERIALS
010546 MIDWEST TAPE	97829815	0	2020 3 INV P	74.98 091319	235274	LIBRARY MATERIALS
010546 MIDWEST TAPE	97881275	0	2020 3 INV P	144.96 092019	235496	LIBRARY MATERIALS
010546 MIDWEST TAPE	97912801	0	2020 3 INV P	169.96 100419	236257	LIBRARY MATERIALS
010546 MIDWEST TAPE	97938518	0	2020 3 INV P	99.97 100419	236257	LIBRARY MATERIALS
			ACCOUNT TOTAL	489.87		
10550220 477110						
010509 BAKER & TAYLOR INC C H38472120		0	Music-CD 2020 3 INV P	10.28 091319	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H38606250		0	2020 3 INV P	9.54 091319	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H38658380		0	2020 3 INV P	11.75 091319	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H38795390		0	2020 3 INV P	11.75 092019	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H38903680		0	2020 3 INV P	8.81 092019	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H38911100		0	2020 3 INV P	10.28 092019	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H39116180		0	2020 3 INV P	10.28 100419	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H39236310		0	2020 3 INV P	280.47 100419	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H39236320		0	2020 3 INV P	56.53 100419	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H39255110		0	2020 3 INV P	20.56 100419	236191	LIBRARY MATERIALS



12
P
apinvgl

10/14/2019 13:25
emiller
CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR	INC C H39292440	0	2020	3	INV P	13.22	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39305160	0	2020	3	INV P	10.28	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39372410	0	2020	3	INV P	69.80	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39400640	0	2020	3	INV P	53.58	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39459240	0	2020	3	INV P	11.01	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39463500	0	2020	3	INV P	11.01	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39507710	0	2020	3	INV P	22.04	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C Q60886190	0	2020	3	INV P	31.57	236191	LIBRARY MATERIALS
						652.76		
010546 MIDWEST TAPE	97881273	0	2020	3	INV P	36.72	235496	LIBRARY MATERIALS
010546 MIDWEST TAPE	97938516	0	2020	3	INV P	24.73	236257	LIBRARY MATERIALS
						61.45		
						714.21		
ACCOUNT TOTAL								
Video Recordings								
10550220 477160	INC C H38312850	0	2020	3	INV P	112.32	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38357240	0	2020	3	INV P	699.17	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38413590	0	2020	3	INV P	68.04	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38448220	0	2020	3	INV P	25.35	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38468050	0	2020	3	INV P	181.02	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38531420	0	2020	3	INV P	39.86	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38579070	0	2020	3	INV P	637.00	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38627990	0	2020	3	INV P	41.27	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38658480	0	2020	3	INV P	32.60	235399	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38682850	0	2020	3	INV P	18.84	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38708850	0	2020	3	INV P	29.70	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38751830	0	2020	3	INV P	10.87	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38795430	0	2020	3	INV P	7.24	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38861300	0	2020	3	INV P	597.16	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39026470	0	2020	3	INV P	142.64	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39078410	0	2020	3	INV P	217.40	236191	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H39121410	0	2020	3	INV P	144.83	236191	LIBRARY MATERIALS
						3,005.31		
010546 MIDWEST TAPE	97829817	0	2020	3	INV P	18.74	235274	LIBRARY MATERIALS
010546 MIDWEST TAPE	97849757	0	2020	3	INV P	194.16	235274	LIBRARY MATERIALS
010546 MIDWEST TAPE	97879867	0	2020	3	INV P	11.24	235496	LIBRARY MATERIALS
010546 MIDWEST TAPE	97938519	0	2020	3	INV P	15.99	236257	LIBRARY MATERIALS
010546 MIDWEST TAPE	97945293	0	2020	3	INV P	53.23	236257	LIBRARY MATERIALS
						293.36		
						3,298.67		
ACCOUNT TOTAL								
Non-Fiction Video-DVD								
10550220 477210	INC C H38312850	0	2020	3	INV P	13.97	235196	LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C H38357240	0	2020	3	INV P	28.98	235196	LIBRARY MATERIALS



P 13
apinvgla

10/14/2019 13:25
emiller

CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2019

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C H38579070		0	2020	3	INV P	12.32	092019	235399 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H38861300		0	2020	3	INV P	17.99	100419	236191 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H39026470		0	2020	3	INV P	16.66	100419	236191 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H39121410		0	2020	3	INV P	31.21	100419	236191 LIBRARY MATERIALS
						121.13		
010546 MIDWEST TAPE	97849757	0	2020	3	INV P	14.99	091319	235274 LIBRARY MATERIALS
					ACCOUNT TOTAL	136.12		
10550220 477220					Multi-Media/Gaming			
010536 INGRAM LIBRARY SERVI 41541549		0	2020	3	INV P	37.99	091319	235238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 41663996		0	2020	3	INV P	56.99	092019	235455 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 41938026		0	2020	3	INV P	569.82	100419	236238 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 42016042		0	2020	3	INV P	227.96	100419	236238 LIBRARY MATERIALS
						892.76		
					ACCOUNT TOTAL	892.76		
10550220 477230					Non-Fiction Audio-CD			
010551 RECORDED BOOKS LLC 76512937		0	2020	3	INV P	35.99	100419	13694 LIBRARY MATERIALS
					ACCOUNT TOTAL	35.99		
10550220 477250					Downloadable Media			
011068 OVERDRIVE INC 01370C019159416		0	2020	3	INV P	803.90	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019161959		0	2020	3	INV P	125.52	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019167057		0	2020	3	INV P	189.91	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019167789		0	2020	3	INV P	162.48	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019167958		0	2020	3	INV P	1,257.97	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019168937		0	2020	3	INV P	219.98	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019172358		0	2020	3	INV P	341.91	092719	236075 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019172986		0	2020	3	INV P	631.91	092719	236075 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C019173549		0	2020	3	INV P	54.95	092719	236075 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA19159937		0	2020	3	INV P	76.00	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA19159938		0	2020	3	INV P	59.99	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA19163974		0	2020	3	INV P	83.99	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA19169132		0	2020	3	INV P	130.00	092019	235509 LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA19170289		0	2020	3	INV P	59.80	092719	236075 LIBRARY MATERIALS
						4,198.31		
015034 KANOPY INC	165547 - PPU	0	2020	3	INV P	1,837.00	092019	235477 LIBRARY MATERIALS
					ACCOUNT TOTAL	6,035.31		
10550220 477350					Online Reference			
011322 MANGO LANGUAGES	INV005380	0	2020	3	INV P	3,795.35	092719	236059 LIBRARY MATERIALS
					ACCOUNT TOTAL	3,795.35		



a tyler corp solution

10/14/2019 13:25
emiller

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

P 14
apinvgl

YEAR/PERIOD: 2020/3 TO 2020/3
ACCOUNT/VENDOR INVOICE

WARRANT CHECK DESCRIPTION

ORG 10550220 TOTAL 39,245.20

FUND 1000 General

TOTAL:

177,134.73

Wesley Beary, President

John Beasley, Secretary