

# IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • [www.icpl.org](http://www.icpl.org)

## BOARD OF TRUSTEES

### AGENDA

**5:00 pm – 2<sup>nd</sup> floor Board Room**

**November 15, 2018**

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**Robin Paetzold, President**

**Diane Baker**

**Wesley Beary**

**John Beasley**

**Kellee Forkenbrock**

**Janet Freeman, Secretary**

**Carol Kirsch, Vice-President**

**Jay Semel**

**Monique Washington**

**1. Call Meeting to Order.**

**2. Public Discussion.**

**3. Approval of Minutes.**

A. Approve Regular Minutes of Library Board of Trustees October 25, 2018 meeting.

B. Approve Minutes of Special Meeting of the Library Board of Trustees, October 30, 2018, 11:30 am.

C. Approve Minutes of Special Meeting of the Library Board of Trustees, October 30, 2018, 5:00 pm.

**4. Items to be discussed.**

A. Director Announcement.

Comment: The selection of the new Library Director will be approved.

B. New Administrative/Confidential Staff Benefit: Family and Parental Leave.

Comment: A Parental and Family Leave Benefit to City Administrative and Confidential Employees was approved by the City Council on November 6, 2018. For Library Administrative staff to be eligible for this benefit, Library Board approval is required.

*If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or [elyse-miller@icpl.org](mailto:elyse-miller@icpl.org). Early requests are strongly encouraged to allow sufficient time to meet your access needs.*

C. Policy Review: 103: Membership in Community & Professional Organizations.

Comment: This is a regularly scheduled policy review.

D. Approve Memo of Understanding with the Iowa City UNESCO City of Literature.

Comment: A Memo of Understanding formalizes the longstanding arrangement for the Library to provide space, telephones, and computers to the nonprofit.

**5. Staff Reports.**

A. Director's Report.

B. Departmental Reports: Adult Services, Community & Access Services.

C. Development Office Report.

D. Spotlight on the Collection.

**6. President's Report.**

**7. Announcements from Members.**

**8. Committee Reports.**

A. Foundation Members.

B. Director Search Committee.

**9. Communications.**

**10. Disbursements.**

A. Review MasterCard Expenditures for October, 2018.

B. Approve Disbursements for October, 2018.

**11. Set Agenda Order for December Meeting.**

**12. Adjournment.**

*If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or [elyse-miller@icpl.org](mailto:elyse-miller@icpl.org). Early requests are strongly encouraged to allow sufficient time to meet your access needs.*

**Iowa City Public Library  
Meeting Agendas and Other Significant Events**

NOVEMBER 15, 2018	DECEMBER 20, 2018	JANUARY 24, 2019
Departmental Reports: AS, CAS  <b><i>Policy Review: 103: Membership in Community &amp; Professional Organizations</i></b>   OTHER: 11/11: Book Gala	State Accreditation  <b><i>Policy Review: 401: Finance</i></b>  Departmental Reports: CH, CLS, IT  OTHER: 12/2: Craig Retirement Party 12/8: Arts & Crafts Bazaar 12/14: Inservice Day	6 month Strategic Planning Update  <b><i>Policy Review: 505: Volunteers</i></b>  Review 2 <sup>nd</sup> Quarter Goals/Statistics and Financials  Departmental Reports: AS, CAS
FEBRUARY 28, 2019	MARCH 28, 2019	APRIL 25, 2019
Appoint Nominating Committee  <b><i>Policy Review: 813: Unattended Children</i></b>  Set Calendar for Next Fiscal Year   Departmental Reports: CH, CLS, IT	Appoint Committee to Evaluate Director  <b><i>Policy Review: 703: Cable Television Channel Programming</i></b> <b><i>Policy Review: 814: Copyright</i></b>  Departmental Reports: AS, CAS	President Appoints to Foundation Board  <b><i>Policy Review: 817: Alcohol in the Library</i></b>  Review 3 <sup>rd</sup> Quarter Statistics and Financials  Election of Officers  Departmental Reports: CH, CLS, IT
MAY 23, 2019	JUNE 27, 2019	JULY 25, 2019
Departmental Reports: AS, CAS  <b><i>Policy Review: 101: Bylaws</i></b>	Director Evaluation  Develop Ideas for Board Annual Report  Departmental Reports: CH, CLS, IT	Review Board Annual Report  Adopt NOBU Budget  Strategic Planning Update  Departmental Reports: AS, CAS
AUGUST 22, 2019	SEPTEMBER 26, 2019	OCTOBER 24, 2019
Review Annual Staff Report  Review 4 <sup>th</sup> Quarter Statistics and Financials  Departmental Reports: CH, CLS, IT  OTHER: Board Dinner	Budget Discussion  Departmental Reports: AS, CAS	Budget Discussion  Review 1 <sup>st</sup> Quarter Statistics and Financials  Departmental Reports: CH, CLS, IT



## **BOARD OF TRUSTEES**

### **Minutes of the Regular Meeting**

**DRAFT**

**October 25, 2018**

**Members Present:** Diane Baker, Wesley Beary, John Beasley, Kellee Forkenbrock (by phone at 5:10 pm), Carol Kirsch, Robin Paetzold, Jay Semel, Monique Washington.

**Members Absent:** Janet Freeman.

**Staff Present:** Maeve Clark, Susan Craig, Kara Logsden, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer, Jason Paulios, Angela Pilkington.

**Guests Present:** None.

**Call Meeting to Order.** President Paetzold called the meeting to order at 5:00 pm.

**Public Discussion.** None.

### **Approval of Minutes.**

The minutes of the September 25, 2018 Regular Meeting of the Library Board of Trustees were reviewed. A motion to approve the Regular Minutes was made by Kirsch and seconded by Washington. Motion carried 7/0.

### **Items for Discussion/Action.**

Director Candidate Interview Process. Seven semifinalists were interviewed; there are now three final candidates for the Library Director position. A public forum is scheduled for Monday, 10/29/18 at 7:00 pm. The question the finalists will address is "What do you see as the role of the library in modern day society?" The consultants will collect questions from forum attendees and ask as many as they can in the designated time. A Special Meeting of the Library Board of Trustees is scheduled for Tuesday, 10/30/18, at 11:30 am. The Trustees will interview each candidate, beginning at noon. There will be another closed session of the Library Board of Trustees at 5:00 pm on Tuesday with Search Committee to begin processing candidates. Paetzold distributed a short biography and CV for each of the candidates. Craig will email the bios to staff tonight after the meeting.

Library Channel. Since it is in the strategic plan to determine whether or not to continue operating Library Channel 20 and since the new director will have no history with it, Craig thought this would be a good time to look at the history of the service. A former Library Assistant Director was hired to marshal the public access channel for the library. Throughout the years, Mediacom has never been able to tell us how many people view the library channel and these days video content is getting to people in many other ways. The City of Iowa City is retaining its cable channel for City Council meetings and they have said we may use their channel to share content if it is appropriate for their channel. Staff recommend

we drop the library cable channel and believe only a small number of people use the service. Palmer demonstrated other video streaming options available to patrons. Kirsch asked if dropping the channel will save money and staff time. Craig said shooting and editing programs takes staff time but we will continue to shoot and edit because we stream other video programs from our website, [www.icpl.org/video](http://www.icpl.org/video). Videos are actually on YouTube but we embed them on our website. We also have a YouTube channel so patrons may find library content in both places. Periodically we live stream to YouTube; if you subscribe to our YouTube channel you receive a notification when we are live streaming. Online streaming has content available on demand with no need to wait for a broadcast time. Some downsides of online streaming are copyright issues and the need for broadband internet. Craig said copyright for children's programming, particularly with picture books, is challenging. We must be mindful about music copyright on YouTube as the service is sophisticated about locking down copyrighted material. Clark said people are interested in dropping cable service. We anticipate ending the service in April, 2019. The policy will come to the Board for regular review in March, 2019

### **Staff Reports.**

**Director's Report.** Craig said the building is going to be as clean as it has been since we opened the doors in 2004 on Monday in preparation for the Library Director candidates' visit. Administrative policies are getting organized and will be discussed at the next All Staff meeting. Craig encouraged everyone to get to the Children's Room to see the great Hazel Westgate collection. Kirsch looked at it on the website and enjoyed it. Craig reminded Board members that there is a little remodeling taking place on the 1<sup>st</sup> floor in the old circulation area which should be completed by Thanksgiving.

### **Departmental Reports:**

**Children's Services.** Paetzold did not make it to the Gallery Walk on Friday but she was in on Saturday and was really impressed with the Westgate collection in the Children's Room. She said the energy was really positive and the space was alive.

**Collection Services.** No comments.

**IT.** No comments.

**Development Office Report.** The Friends Foundation Board (FFB) will be providing cookies and cider on Monday, 10/29/18, for the Public Forum with the Library Director candidates at 7:00 pm. The next Friends Foundation Board meeting is 11/14/18. President Paetzold wanted to be sure FFB members know about the Public Forum on Monday evening.

**Spotlight on the Collection.** No comments.

**Miscellaneous.** No comments.

**President's Report.** Paetzold acknowledged that Craig received the Isabel Turner Award for working for the rights of individuals to get fair treatment at the annual Human Rights breakfast on Wednesday. Paetzold also acknowledged that Beary is a new dad to daughter Zoë. Paetzold mentioned there is a GoFundMe page for Orange City to replace the books that were burned (<https://www.gofundme.com/PrideOrangeCity>).

Announcements from Members. Kirsch thanked the library for sending her to the ILA annual conference. Kirsch mentioned a news story about Narcan® in public libraries. Craig said local police do not recommend this for us. Also, emergency personnel can get to the library in adequate time in such a situation. Kirsch appreciates having two staff members on the Director Search Committee and believes they have been extremely helpful to the process.

**Committee Reports.**

Foundation Members. No meeting.

Director Search Committee. Updated earlier.

**Communications.** None.

Quarterly Financial Reports. Craig said the first quarter financials are where they need to be. She believes the Pedestrian Mall construction has contributed to fewer people in the building.

Quarterly Use Reports. Circulation is up as we can now count streaming video use in our circulation statistics, per the State Library. However, we cannot consider Kanopy, our streaming video service, in our circulation statistics because it is an online database.

**Disbursements.**

The MasterCard expenditures for September, 2018 were reviewed. A motion to approve the disbursements for September, 2018 was made by Kirsch and seconded by Baker. Motion carried 8/0.

**Set Agenda Order for November Meeting.**

Policy review

Finalizing new director

Budget report after meeting with the City

Book Gala

**Adjournment.** A motion to adjourn the meeting was made by Baker and seconded by Washington. Motion carried 8/0. President Paetzold closed the meeting at 5:54 pm.

Respectfully submitted,  
Elyse Miller



## **BOARD OF TRUSTEES**

### **Minutes of the Special Meeting**

**October 30, 2018**

**11:30 am**

**DRAFT**

**Members Present:** Diane Baker, Wesley Beary, Kellee Forkenbrock (in at 11:41 am, out at 11:45 am), Carol Kirsch, Robin Paetzold, Jay Semel.

**Members Absent:** John Beasley, Janet Freeman, Monique Washington.

**Staff Present:** Susan Craig (in at 3:05 pm), Anne Mangano, Jason Paulios.

**City Staff Present:** Eric Goers, Karen Jennings.

**Guests Present:** Dan Bradbury, Jobeth Bradbury.

**Call Meeting to Order.** President Paetzold called the meeting to order at 11:36 am.

**Public Discussion.** None.

#### **Items for Discussion/Action.**

Director Candidate Interview Process. A motion to close the meeting for the purposes of Executive Session to interview Library Director candidates was made by Semel and seconded by Baker. Voice vote aye by all present, 6/0. Meeting closed at 11:40 am.

**Adjournment.** A motion to adjourn the Executive Session was made by Kirsch and seconded by Semel. Motion carried 6/0. President Paetzold adjourned the meeting at 4:34 pm.

Respectfully submitted,  
Elyse Miller



## **BOARD OF TRUSTEES**

### **Minutes of the Special Meeting**

**October 30, 2018**

**5:00 pm**

**DRAFT**

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**Members Present:** Diane Baker, Wesley Beary, John Beasley (in at 5:06 pm), Janet Freeman, Kellee Forkenbrock, Carol Kirsch, Robin Paetzold, Jay Semel, Monique Washington.

**Members Absent:** None.

**Staff Present:** Susan Craig, Anne Mangano, Jason Paulios.

**City Staff Present:** Eric Goers.

**Guests Present:** Dan Bradbury, Jobeth Bradbury.

**Call Meeting to Order.** President Paetzold called the meeting to order at 5:01 pm.

**Public Discussion.** None.

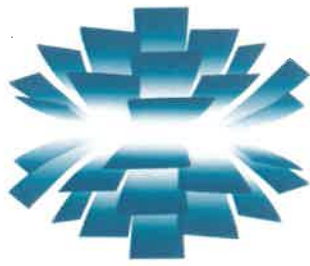
#### **Items for Discussion/Action.**

Director Candidate Interview Process. A motion to close the meeting for the purposes of Executive Session was made by Washington and seconded by Forkenbrock. Voice vote aye by all present, 8/0. Meeting closed at 5:02 pm.

**Adjournment.** A motion to adjourn the Executive Session was made by Semel and seconded by Kirsch. Motion carried 9/0. President Paetzold adjourned the meeting at 5:37 pm.

Respectfully submitted,  
Elyse Miller





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DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • [www.icpl.org](http://www.icpl.org)

TO: Library Board  
FROM: Susan Craig, Library Director  
DATE: November 7, 2018  
RE: Family Parental Leave Benefit

Attached is the information about a Family and Parental Leave Benefit for Administrative and Confidential employees that was approved by the Iowa City City Council on November 6, 2018. In order for this benefit to be available to Library administrative employees, it must be approved by the Library Board.

In order for the benefit to be extended to AFSCME employees, it would need to be bargained. If that happens, the Board would approve the extension at that time.



# CITY OF IOWA CITY COUNCIL ACTION REPORT

November 6, 2018

## Resolution Authorizing the City Manager to Provide a Family and Parental Leave Benefit to Administrative and Confidential Employees.

Prepared By: Karen Jennings, Human Resources Administrator  
Reviewed By: Geoff Fruin, City Manager  
Ashley Monroe, Asst. City Manager  
Fiscal Impact: The City budgets for 100% of employee salaries so benefit should not increase budgeted expenses but will replace some unpaid leave with partial pay.  
Recommendations: Staff: Approval  
Commission: N/A  
Attachments: Resolution  
Policy

### Executive Summary:

Staff requests City Council approval to offer a paid Family and Parental Leave benefit to permanent employees. The benefit would be extended immediately to approximately 120 permanent non-bargaining staff. Bargaining unit staff would be eligible to the extent negotiated in their collective bargaining agreements. Leave of absence provisions are a mandatory subject of bargaining for public safety unions and a permissive subject of bargaining for non-public safety unions.

### Background / Analysis:

The City seeks to offer expanded leave benefits to eligible employees in the event of birth or adoption and to employees needed to provide care to a spouse, parent or child with a serious medical condition by providing up to four weeks of partially paid leave in a calendar year. Paid family and parental leave provides support to employees experiencing major family events by:

- Easing the burden on employees with growing families and/or facing serious family medical issues
- Enriching the lives of families
- Supporting employee work life balance
- Increasing gender equity with regard to the economic impact of new parent or caregiver work absences

This leave benefit will also serve as an important recruitment and retention tool, helping the City to continue to be viewed as an employer of choice. This benefit aligns with the City Council priorities related to equity by mitigating implicit bias in hiring candidates typically associated with parental or caregiver responsibilities by making leave benefits equally available to men and women.

The proposed Family and Parental leave policy provides leave paid at 70% of an employee's regular wages due to the birth or adoption of a child or to care for a spouse, parent or child with a serious medical condition. Family and parental leave will be available following the first 2 weeks of leave and will be limited to a total of four weeks in any 12 month period. Employees will have the option of supplementing family and parental leave with applicable paid time off or as unpaid leave.

It is estimated that there could be approximately thirty qualifying events per year across all employee groups. Whether an employee chooses to utilize the benefit will depend on a variety of factors including the amount of accruals they have at the time. The City budgets for 100% of employee salaries so while this benefit should not increase budgeted expenses, it will replace some unpaid leave situations with partial pay.

**ATTACHMENTS:**

Description

Resolution

Policy

Prepared by: Eleanor Dilkes, City Attorney, 410 E. Washington St. 52240, (319)356-5030

Resolution No. \_\_\_\_\_

## Resolution Authorizing the City Manager to Provide a Family and Parental Leave Benefit to Administrative and Confidential Employees.

Whereas, the City Manager proposes to offer expanded leave benefits to eligible administrative and confidential employees in the event of birth or adoption and to provide care to a spouse, parent or child with a serious medical condition by providing up to four weeks of partially paid leave in a calendar year; and,

Whereas, the City Manager seeks the City Council's authorization for said benefit because while it should not increase budgeted expenses, it will replace some unpaid leave situations with partial pay; and,

Whereas, paid family and parental leave provides support to employees experiencing major family events by: 1) Easing the burden on employees with growing families and/or facing serious family medical issues; 2) Enriching the lives of families; 3) Supporting employee work life balance; and, 4) Increasing gender equity with regard to the economic impact of new parent or caregiver work absences; and,

Whereas, the family and parental leave benefit will also serve as an important recruitment and retention tool, helping the City to continue to be viewed as an employer of choice; and,

Whereas, this benefit aligns with the City Council priorities related to equity by mitigating implicit bias in hiring candidates typically associated with parental or caregiver responsibilities by making leave benefits equally available to men and women; and,

Whereas, as leave of absence provisions are a mandatory subject of bargaining for public safety unions and a permissive subject of bargaining for non-public safety unions, bargaining unit staff will be eligible to receive the benefit to the extent negotiated in their collective bargaining agreements;

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that the City Manager is authorized to provide a family and medical leave benefit, as described in the policy attached hereto, to the City's administrative and confidential employees, and to make amendments to that policy in the future as he determines necessary.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

Approved by

City Attorney's Office

**Ayes:**

Absent:

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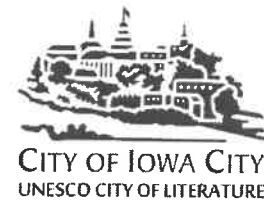
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\_\_\_\_\_ Teague  
\_\_\_\_\_ Cole  
\_\_\_\_\_ Mims  
\_\_\_\_\_ Salih  
\_\_\_\_\_ Taylor  
\_\_\_\_\_ Thomas  
\_\_\_\_\_ Throgmorton



## Family and Parental Leave Policy

### **Purpose**

This policy is established to provide paid leave benefits to support and ease the burden on employees with growing families and employees facing serious family medical issues. Family and Parental leave is intended to provide an opportunity for permanent City employees to take up to a maximum of four (4) weeks of paid leave to provide care immediately following the birth or adoption of a minor child or for a spouse, parent, or child diagnosed with a serious health condition. Approved family and parental leave pay would be available following the first two weeks of leave for a qualified absence.

### **Eligibility**

Employees are eligible for Family and Parental Leave following one year of employment in a permanent position. Members covered under a collective bargaining agreement are eligible as negotiated in their respective contracts.

### **Effective Date and Triggering Event**

Eligibility for taking Family and Parental Leave for birth or adoption of a child shall begin on the date of the birth of an employee's child or on the day on which custody is taken by the employee for adoption placement. If travel is required, leave may begin upon the first day of travel. In the case of adoption, the employee must be the legal guardian of, and reside in the same household with, the newly adopted child to be eligible. If an employee adopts multiple children, the event shall be considered a single qualifying event, and will not serve to increase the length of leave for the employee, so long as the children are adopted within six weeks of each other.

Eligibility for taking Family and Parental Leave to provide care for a spouse, parent, or child diagnosed with a serious health condition shall begin on the first day of absence to provide care for the spouse, parent, or child.

### **Leave Requests**

#### Birth or adoption

Employees who desire to use such leave for the birth or adoption of a child are required to apply in writing at least thirty (30) days in advance or within five (5) work days of the onset of leave in cases where the need for leave is unforeseeable. Such application shall be made in writing to Human Resources.

Spouse, parent, or child serious health condition

Employees who desire to use such leave to care for a spouse, parent, or child with a serious health condition are required to submit a written request to Human Resources within five (5) work days of the onset of leave. The request must include a statement from the treating medical provider identifying:

- The nature of illness
- The anticipated period of recovery
- The extent and nature of care required by the employee.

Serious illness is defined as an illness, injury, impairment or physical or mental condition which requires inpatient care or continuing medical treatment or supervision by a health care provider and that will require the prolonged or extended absence of the employee to provide care. Examples include but are not limited to conditions such as cancer, heart attacks, strokes, severe injuries, and Alzheimer's disease. Cosmetic procedures and short term conditions for which treatment and recovery are very brief such as the common cold, the flu, earaches, upset stomach, headaches (other than migraines), routine dental or orthodontia problems, etc. are not considered serious illnesses under this policy.

**Leave and Benefit Amount**

Approved family and parental leave pay will be available after two weeks of leave for the qualified absence. The employee must use applicable accruals during the first two weeks of leave or the equivalent of two weeks of leave in the cases of intermittent leave. The four (4) weeks of Family and Parental Leave shall be paid at 70% of the employee's regular rate of pay. The employee, at his or her discretion, may supplement the other 30% with their own applicable leave banks. The employee, with Department Director approval, may also work to accrue paid work hours to make up the 30%. If an employee works over the 30%, the employee shall forfeit Family and Parental Leave on an hour-for-hour basis. At no time is Family and Parental Leave to count toward overtime. For the duration of Family and Parental Leave, employees are eligible to receive all Employer-paid benefits and accrue all forms of leave at their regular accrual rates as if they were in active pay status and regardless of whether they are receiving payment at 70% or supplementing to 100% of their regular rate of pay. The City will continue paying the employer's portion of health insurance premiums during approved Family and Parental Leave.

**Benefit limitations**

Family and parental leave benefits are limited to a total of four (4) weeks in any rolling 12 month period.

**Use of Other Leave**

Employees must utilize applicable accruals during the first two weeks of leave. If no applicable accruals are available, this time will be unpaid. Employees may supplement their wages up to a combined total of 100% of their regular bi-weekly rate of pay. Applicable accruals will be utilized to supplement the 70% wages for the four weeks of Family and Parental leave pay or any portion thereof unless the employee requests that Family and Parental leave not be supplemented with their accruals in writing. Requests not to supplement must be made as part of the initial family and parental leave request.

Employees using Family and Parental Leave who meet the eligibility requirements of the Family and Medical Leave Act (FMLA) (i.e., twelve months of City service and 1,250 hours worked during the twelve months immediately before the leave event) shall have the entire non-working period of Family and Parental Leave counted toward the employee's FMLA entitlement.

**Policy Administration and Appeal**

Administration of this policy including the approval of requests for Family and Parental Leave and interpretation of policy provisions including the determination of whether a condition meets the policy definition of serious health condition shall be the responsibility of the Human Resources Administrator. Employees who wish to appeal a denial of benefits may do so to the City Manager. Such appeal must be made to the City Manager in writing no later than 5 working days after the Human Resources Administrator's denial of benefits. The City Manager's decision shall be the City's final decision. This policy shall not be subject to any other grievance procedure.



Policy Review: 103: Membership in Civic and Professional Organizations

Issues: This is a regularly scheduled policy review. Staff are not aware of any issues.

Staff Recommendations: No changes are recommended by staff.

Action Required: Review the policy, if changes are proposed, they must be approved.

Background: This policy is intended to support staff and Board involvement in community and professional organizations that will provide continuing education and networking opportunities, as well as support these organizations. The Library's policy is in keeping with what Iowa City and similar-sized libraries do.

Last year we paid institutional dues to the following organizations:

ABOS (Bookmobile)	\$ 49.00
IC Area Chamber	\$455.00
IC Cultural Corridor	\$300.00
Innovative Users Grp	\$100.00

Sixteen staff were reimbursed for Iowa Library Association (ILA) dues and ILA dues were paid for nine (9) board members. Five staff were reimbursed for American Library Association (ALA) dues. Total for these memberships and reimbursements was \$2,391. The Library Director's Iowa City Noon Rotary Club dues were also paid.

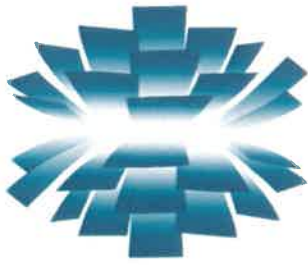
Prepared by,

Susan Craig,  
Library Director

## 103 Membership in Community and Professional Organizations

- 103.1 The purpose of maintaining memberships in community and professional organizations is to strengthen the Library's role in and knowledge of the community and to provide important continuing education and networking opportunities for trustees and staff.
- 103.2 The Library will maintain institutional membership in groups such as the Iowa City Area Chamber of Commerce and in professional groups such as the Association of Bookmobile and Outreach Services.
- 103.3 The Library will pay annual dues of the Iowa Library Association (ILA) and Trustee subdivision for all trustees, and of the Iowa Library Association and one subdivision for any permanent employee who requests reimbursement.
- 103.4 The Library will pay an annual basic membership in the American Library Association (ALA) for any trustee who requests it and one half of the basic membership, plus one subdivision to any permanent employee who requests reimbursement. Employees may be asked to provide journals they receive through subdivision membership to the Library.
- 103.5 The director may approve in full or part membership in other professional or community organizations that provide continuing education and networking opportunities to library staff.
- 103.6 The Library will pay membership in one local service club for the director and up to three other library employees designated by the director.

Adopted: 6/27/85  
Revised: 12/18/97  
Revised: 12/21/00  
Revised: 12/15/05  
Revised: 12/18/08  
Revised: 12/15/11  
Revised: 7/23/15  
Reviewed: 11/15/18



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DIRECTOR: Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • [www.icpl.org](http://www.icpl.org)

DATE: November 8, 2018  
TO: Library Board  
FROM: Susan Craig, Library Director  
RE: Memo of Understanding with the Iowa City UNESCO City of Literature

We offered the nonprofit Iowa City UNESCO City of Literature (COL) space in the Library when the organization hired its first employees and set up the office in 2006. Our building opened in 2004, and we had the capacity to house the organization. Since the designation was for the City, we felt it was important to have the office in a City space.

Although the COL's long-range goals include looking for a stand-alone space of their own, we have continued to provide space and support as outlined in the attached Memo of Understanding. With my retirement, it seemed the right time to have a more formal agreement in place. Eric Goers, from the City Attorney's office, has drafted this document and it has been reviewed by COL Executive Director, John Kenyon.

The agreement requires approval from both boards. The partnership has benefited the Library in many ways, and I am very supportive of providing the space and support as long as it is mutually beneficial and we have the resources to share.

## **Memo of Understanding between the Iowa City Public Library and the Iowa City UNESCO City of Literature nonprofit organization.**

The Iowa City Public Library (Library) agrees to provide in kind support to the Iowa City UNESCO City of Literature (COL) nonprofit as outlined below.

The Library will provide, at no charge, one private office and two nearby staff work areas, and one designated storage area. In addition, COL will have access to restrooms, and staff room/kitchen and use of staff meeting rooms when not in use by Library staff.

The following technology support will be provided at no charge:

- 2 Phone Lines including voicemail
- 3 Networked Workstations including basic Internet and Office productivity software and desktop support
- 1 Black Laser Printer
- Networked File storage (up to 50 GB)
- Internet Access (20 MB connection)
- Email Accounts for COL Employees
- Access to a network printer and copy machine
- Access to Miscellaneous ICPL Shared Tech Equipment including projectors, laptops, and Ipads

As staffing permits, the Library may provide support for recording, editing and sharing of all COL programs held at the Library and for basic IT and Graphics support. The COL acknowledges and agrees that COL employees, officers, agents, contractors, and subcontractors are not employees of the Library. The COL further agrees to indemnify, defend, and hold harmless the Library and City of Iowa City against any and all claims of any sort in any way related to the COL's use of the space, equipment, and resources provided to the COL pursuant to this Memo of Understanding.

The COL is responsible for any specialized software and general office supplies, as well as anything not specifically listed above.

The COL agrees to credit the Library with in kind support in an amount estimated as the cost of the space and support provided.

This agreement is subject to review and modification at any time with 60 days' notice.

\_\_\_\_\_  
Robin Paetzold, President  
Board of Trustees  
Iowa City Public Library

\_\_\_\_\_  
Alison Ames Galstad, President  
Board of Directors  
Iowa City UNESCO City of Literature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Adult Services Department Report

November 15, 2018 Meeting of the Iowa City Public Library Board of Trustees  
Maeve Clark, Adult Services Coordinator

### So Many New Staff

The Info Page station staff changes often as students graduate and move on, but this fall more than the usual number have left, leaving Jason Paulios, Senior Librarian, hiring four new staff members in the last month. They staff are Qi Zheng, Jacynthia (JC), West, Doug Nye and John Peters. (Jason has been extremely busy training new staff and serving on the new director search committee.) Brian Visser, Teen Services librarian, hired both a new Graduate Intern, Sarah Nott, and Undergraduate Intern, Callie Hauerwas, as Teen Center staff. And finally, Lyndey Kelly is about to hire a new Digital Media Lab intern. Once the paperwork is complete, Adult Services will be fully staffed.

### Programming

October was a busy month for adult and teen programming. ICPL again served as the location for many of the UNESCO City of Literature Iowa City Book Festival (ICBF) events and activities. Adult Services staff helped by introducing a number of authors, including Pulitzer Prize winner, Art Cullen. Cullen read from his new work, *Storm Lake*, Dan Kaufman, read from *The Fall of Wisconsin* and Silvia Hidalgo, read from *How to Be an American*. There were many thought provoking questions asked by very receptive audiences. All of the authors allowed us to air their programs live and to share them on our YouTube channel - thelibrarychannel. Young Adult author, Mike Mullin, read from his newest book, *Surface Tension* in the Teen Center. The library also hosted a number of ICBF events Wednesday, Thursday and Friday of the book festival. The recent Retro Tech Fair, held in the Digital Media Lab, was a hit. Film Scene projectionist, Ross Meyer, brought a 16 mm film projector and films, staff contributed Game Boys, and early versions of Pac Man, among many other games. It was truly a multi-generational event, with families coming to play games, (sometimes the adults won), watch films, and explore technology from an earlier century. We plan on repeating the event again soon.

### And for something entirely different

ICPL staff provided a meal at the Dream Center on November 1. Staff from all departments contributed to the cost of a spaghetti meal and baked desserts, and shared the meal with students, a number of whom are Teen Center users. Pictured are Dream Center students and (standing L to R) Ron Logsden, Kara Logsden, Maeve Clark, Shawna Riggins and Angela Pilkington. Fred Newell, executive director of the Dream Center is doing great work on the Southeast side of Iowa City. We have wanted to partner with the Dream Center for a long time and sharing a meal there gives us another means of connecting with one of our target audiences.





## Community & Access Services Dept, Help Desk & Bookmobile

*Update for ICPL Board of Trustees*

*Prepared by Kara Logsdon, November 2018*

### Homecoming Parade

We enjoyed the UI Homecoming Parade in October. Staff, family members and ICPL Alumni came together to share the message that "America Needs Librarians." The Book Cart Drill team dazzled the crowd and the Bookmobile tooted its air horn at the urging of children along the route. Participating the UI Homecoming Parade is an amazing experience where we learn first-hand about the love our community has for the Library through applause, cheers and exclamations of appreciation from the crowd.



### Lobby Stops

The Bookmobile is reaching many new community members away from the Downtown Library. Something we've learned from Bookmobile stops at retirement residences is there are people who are unable to use the Bookmobile because of mobility issues. We perceive there is a need for Library services so we are piloting a new program to determine the need for Lobby Stops. We learned about Lobby Stops at the Association of Bookmobile and Outreach Services conference we attended in 2015. A Lobby Stop includes materials for checkout, holds placed for future delivery, and assistance from Library staff members. We are eager to see if there is a strong response for this service. The pilot project is planned for Walden Place, Bickford Senior Living and Legacy Assisted Living. We'll keep you posted about the response to this project.

### Old Circulation Desk Remodeling

Demolition of the old Circulation Desk began November 2nd. Holds shelves will be extended, Library Card registration computers will be moved into this area, and a new hook wall system to highlight Book Club Kits, Discovery Kits and Circulating Equipment will be added as well as materials for sale from The Book End. ICPL Maintenance staff is taking the lead for the remodel and we are excited about the new space.



### Spring Bookmobile Schedule

The Spring Bookmobile schedule runs from January 7 through May 23, 2019.

We are discontinuing stops at Grant Wood Elementary, Cole's Community and Emerson Point because of low use. We are adding weekly stops at Hills Elementary, Shimek Elementary, Pheasant Ridge Neighborhood Center, and Good Shepherd Center.

A big disappointment is discontinuing the Grant Wood Elementary stop. In the first quarter of FY19 that stop served 98 visitors who checked out 287 items (149 in July, 118 in August and 20 in September). This is very low use compared to other elementary school stops including Mark Twain (266 visitors, 436 checkouts), Helen Lemme (389 visitors, 890 checkouts) and Irving Weber (408 visitors and 666 checkouts). We've tried many strategies for increasing use at this stop including distributing a Bookmobile schedule to each student, communicating with staff, meeting with Neighborhood Centers of Johnson County staff (they oversee the after school program), and promoting the stop through the City's Next Door communication system.

With permission from Tim Kemp, the Mayor of Hills, the Bookmobile will begin serving Hills Elementary students once a week. The Neighborhood Centers of Johnson County run the after school program at Hills and have been asking for the Bookmobile to visit Hills Elementary since the introduction of this service. We appreciate the opportunity to serve the students at Hills Elementary and look forward to our weekly stops there.



Your generosity fuels projects and programs like these, and of course, more for everyone to read, watch, listen to, learn from, and enjoy. Thank you for your Giving Tuesday support!



You can also shop for books on December 8 during the giant book sale hosted by Book End volunteers. “Pay what you want” from hundreds of titles which will be available in Meeting Room D from 10am-3pm. We look forward to seeing you there!

**By Brian Visser, Teen Services Librarian at the Iowa City Public Library**

In the mood for an inexpensive and convenient movie night? The Iowa City Public Library has you covered. We offer Kanopy, a streaming video service with more than 30,000 films, to Iowa City, Hills, University Heights, Lone Tree, and rural Johnson County residents. It's easy to set up, and you can watch on your computer, tablet, phone or TV. Apps are available for iOS, Android, and Roku. Kanopy has a wide variety of movies and I wasn't surprised to find some of my favorites -- a thriller I was obsessed with in high school, an offbeat comedy, and a recent charming dramedy.

If you know me, you know I love movies. I was the same way in high school, but even more obnoxious about it. Once I found a movie I loved, I made everyone I knew watch it with me. "Memento," directed by Christopher Nolan, was one such movie. In "Memento," we follow Leonard, played by Guy Pearce, as he tries to avenge his wife. He suffers from short-term memory loss and doesn't know who he can trust. There are tattoos all over his body of important information about his situation and his wife's case. The audience often knows just as much as Leonard. You have to pay close attention to "Memento." It's one of the most rewarding and entertaining thrillers ever made.

Before Taika Waititi directed the amazing and hilarious "Thor: Ragnarok," he was directing offbeat independent comedies like "Hunt for the Wilderpeople." I was lucky enough to catch "Hunt for the Wilderpeople" when it was in theaters at FilmScene, and was excited to see it available to stream on Kanopy. The movie introduces us to Ricky, who has been in and out of foster homes. Ricky thinks of himself as a gangster and suddenly finds himself living in the countryside with a new family -- Aunt Bella and Uncle Hec. Events throw the surly Uncle Hec and Ricky together in the wilderness alone as people try to find them. Julian Dennison is hilarious as Ricky, and I'm always happy to see Sam Neill, as Uncle Hec, in a movie.

Kanopy has recent releases, too. I recently watched "Hearts Beat Loud" purely to get a Nick Offerman -- of "Parks and Rec" fame -- fix, and the movie did not disappoint. It's a heartwarming story about a dad and daughter both trying to move forward into new phases of their lives. Frank, the dad played by Offerman, really wants to start a band with his daughter, Sam, played by Kiersey Clemons, who has her mind set on college. When a song Frank and Sam made gets major exposure online, the two have to decide what they're going to do next. The music in the movie is great, and it's short, touching movie that's a good remedy for the constant cynicism lately.

Patrons can stream up to eight movies per month on Kanopy, and an Iowa City Public Library card is required. For more information or assistance, call the Library or visit [icpl.kanopy.com](http://icpl.kanopy.com).



By Maeve Clark, Adult Services Coordinator at the Iowa City Public Library

Are you thinking about adding a pet to your family? You might want to consider a rescue animal!

There are many animal shelters and breed specific rescue sites you can easily access on the Internet, and so many animals who need new forever homes. If you want to learn more about successful adoption and how to raise a happy and healthy pet, the Iowa City Public Library is here to help! We have hundreds of books about dogs, cats, rabbits, gerbils, lizards, cockatiels and other pets-to-be. In fact, if don't have the book you want or need, we can borrow it from another library.

Not all rescue dogs are puppies. Animals, by no fault of their own, end up in shelters because their human companions could no longer care for them. All the dogs I've adopted as an adult have been older and all of them have been or are wonderful pets. "My Old Dog: Rescued Pets with Remarkable Second Acts" written by Laura T. Coffey with photographs by Lori Fusaro, might inspire you to consider an older pet.

If you want to explore adopting a pet with the children in your family, look at "Adopting Pets: How to Choose Your New Best Friend" by Bill Gutman. It offers excellent advice for the entire family on how to make the right decision. Other books for the children in your life are "Can I Be Your Dog?" by Troy Cummings and "Trouper" by Meg Kearney with paintings by E.B. Lewis. If you are looking for advice on how to care for and train your adopted dog, "The Rescued Dog Problem Solver: Stories of Inspiration and Step-by-Step Training to Ensure Your Pet Rescue Success" by Shannon Kopp can help.

ICPL has books beautiful photos of rescued dogs. "Shelter Dogs in a Photo Booth" by Guinnevere Shuster will tug at your heartstrings and make you want to get to a shelter ASAP. If you are not quite ready to adopt, you can enjoy reading books about pet rescuers. "Pound for Pound: A Story of One Woman's Recovery and the Shelter Dogs Who Loved Her" by Shannon Kopp; "Miracle Dogs: Rescue Stories," photographs and stories by Liz Stavrinides; or "Dogtripping: 25 Rescues, 11 Volunteers, and 3 RVs on Our Canine Cross-Country Adventure" by David Rosenfelt are heartwarming reads. For a basic book on adoption tips, "Adopt the Perfect Dog" by Gwen Bailey is a good guide.

Steve Jenkins and Derek Walker write about their adopted pig in "Esther the Wonder Pig: Changing the World One Heart at a Time." "Rescuing Penny Jane: One Shelter Volunteer, Countless Dogs and the Quest to Find Them All Homes" by Amy Sutherland explores the world of an animal shelter, and the hard work of the staff and volunteers. And finally, a book about an animal sanctuary, "My Gentle Barn: Creating a Sanctuary Where Animals Heal and Children Learn to Hope" by Ellie Lak is enjoyable, too.

## MasterCard Report

08-Nov-18

Vendor	Dept	Expense	Description	Amount
AccuCut	10550152	469320	Miscellaneous Supplies	\$232.00
Airport Yellow Cab	10550110	436030	Transportation	\$42.50
ALA	10550151	469320	Miscellaneous Supplies	\$81.00
Amazon.com	10550140	455120	Misc Comp Hardware	\$925.12
Amazon.com	10550151	469320	Miscellaneous Supplies	\$100.00
Amazon.com	10550159	469320	Miscellaneous Supplies	\$56.89
Amazon.com	10550110	469210	First Aid/Safety Supplies	\$59.88
American Airlines	10550110	436030	Transportation	\$25.00
Bread Garden	10550152	469320	Miscellaneous Supplies	\$1.30
Brix	10550110	469360	Food and Beverages	\$126.00
Bruegger's Bagels	10550110	469360	Food and Beverages	\$24.99
CHOMP	10550110	435055	Postage and Stamps	\$16.96
Cincinnati Zoo & Botanical Garden	10550110	436080	Meals	\$28.62
Demco	10550151	469320	Miscellaneous Supplies	\$379.60
DrupalCorn Camp 20	10550110	436050	Registration	\$0.00
Eastern Iowa Airport	10550110	436030	Transportation	\$28.00
Etsy	10550210	477020	Books (Cat/Circ)	\$21.48
Homewood Suites	10550110	436060	Lodging	\$1,438.20
Hy-Vee	10550152	469320	Miscellaneous Supplies	\$23.02
Hy-Vee	10550152	469360	Food and Beverages	\$28.43
Hy-Vee	10550110	469360	Food and Beverages	\$10.59
ICGov	10550110	436050	Registration	\$160.00
ILA	10550110	436050	Registration	(\$13.00)
Interstate All Battery Center	10550121	442010	Bldg Rep & Maint	\$11.97
Iowa Legislature Service Agency	10000000	221907	Jail Materials	\$25.00
Iowa Legislature Service Agency	10550220	477040	Books (Cat/Ref)	\$15.00
Michaels	10550152	469320	Miscellaneous Supplies	\$15.48
Netgate	10550140	455120	Misc Comp Hardware	\$808.52
Nicholson's Tavern & Pub	10550110	436080	Meals	\$61.63
Outback Steakhouse	10550110	436080	Meals	\$39.66
Pagliai's	10550110	469360	Food and Beverages	\$63.35
Paypal	10550140	444080	Software Repair & Maintenance Services	\$19.20
Signsonthecheap.com	10550159	445140	Outside Printing	\$671.25
Skyline Chili	10550110	436080	Meals	\$20.94
Supply House	10550121	466070	Other Maintenance Supplies	\$204.20
Survey Monkey	10550140	444080	Software Repair & Maintenance Services	\$228.00

Vendor	Dept	Expense	Description	Amount
Tallgrass Business Resources	10550140	452010	Office Supplies	\$824.54
Tallgrass Business Resources	10550110	436030	Transportation	\$25.00
Tallgrass Business Resources	10550110	452010	Office Supplies	\$238.81
TC Taxi	10550110	436030	Transportation	\$56.18
USPS	10550330	435055	Postage and Stamps	\$34.55
Versare	10550121	442010	Bldg Rep & Maint	\$2,506.00
Yard House	10550110	436080	Meals	\$55.15
Zablong	10550110	436080	Meals	\$37.97
<b>Grand Total</b>				<b>\$9,758.98</b>



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110						
1000-10-25-550-550100-550110-000-0000-432060	Library Administration					
015167 BRADBURY ASSOCIATES	101218	0	2019 4 INV P	5,500.00	210634	Admin/Director Sear
			ACCOUNT TOTAL	5,500.00		
1000-10-25-550-550100-550110-000-0000-432080	Other Professional Services					
014353 ONE SOURCE THE BACKG PLUS4549-20180930		0	2019 4 INV P	160.00	8253	BACKGROUND CHECKS
014353 ONE SOURCE THE BACKG PLUS4549VOL-20180930		0	2019 4 INV P	150.00	8335	BACKGROUND CHECKS
			ACCOUNT TOTAL	310.00		
			ACCOUNT TOTAL	310.00		
1000-10-25-550-550100-550110-000-0000-435055	Mail & Delivery					
010473 UNITED PARCEL SERVIC 000068774R388		0	2019 4 INV P	14.70	210365	Admin/ UPS Internet
010473 UNITED PARCEL SERVIC 000068774R398		0	2019 4 INV P	72.13	210589	Admin/UPS Internet
			ACCOUNT TOTAL	86.83		
010475 UNIVERSITY OF IOWA C 1008184864		0	2019 4 INV P	33.92	210211	EMiller/ Mastercard
			ACCOUNT TOTAL	120.75		
1000-10-25-550-550100-550110-000-0000-436050	Registration					
010475 UNIVERSITY OF IOWA C 1008184864		0	2019 4 INV P	2,132.00	210211	EMiller/ Mastercard
			ACCOUNT TOTAL	2,132.00		
1000-10-25-550-550100-550110-000-0000-438130	Cell Phone/Data Services					
010889 U S CELLULAR		0	2019 4 INV P	151.78	210743	Admin/ Monthly Serv
			ACCOUNT TOTAL	151.78		
1000-10-25-550-550100-550110-000-0000-443020	Office Equipment R&M Services					
011736 KONICA MINOLTA BUSIN 60910253		0	2019 4 INV P	120.02	210682	Admin/Konica Minolt
			ACCOUNT TOTAL	120.02		
1000-10-25-550-550100-550110-000-0000-449060	Dues & Memberships					
010475 UNIVERSITY OF IOWA C 1008184864		0	2019 4 INV P	100.00	210211	EMiller/ Mastercard
			ACCOUNT TOTAL	100.00		
1000-10-25-550-550100-550110-000-0000-449260	Parking					
000104 REDEKER, JUDY		0	2019 4 INV P	24.00	210339	Admin/ JRedker Volu
000104 HOLSTEIN, ROBERTA		0	2019 4 INV P	19.00	210338	Admin/RHolstein Rei
000104 CAPLAN, TERRI		0	2019 4 INV P	40.00	210337	Admin/TCaplan Reimb
			ACCOUNT TOTAL	83.00		
			ACCOUNT TOTAL	83.00		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550110-000-0000-452010 010475 UNIVERSITY OF IOWA C 1008184864		0	Office Supplies 2019 4 INV P ACCOUNT TOTAL	287.58 100518 287.58	210211	EMiller/ Mastercard
1000-10-25-550-550100-550110-000-0000-469320 010475 UNIVERSITY OF IOWA C 1008184864		0	Miscellaneous Supplies 2019 4 INV P	47.50 100518	210211	EMiller/ Mastercard
010510 DEMCO INC 6447192		0	2019 4 INV P ACCOUNT TOTAL	162.40 101218 209.90	210270	Admin/3 Rolls of Bo
10550121 1000-10-25-550-550100-550120-131-0000-438030 010319 MIDAMERICAN ENERGY 20181017103413		0	Library Bldg Maint - Public Electricity 2019 4 INV P ACCOUNT TOTAL	7,397.57 101918 7,397.57	8419	MidAmBilling 101720
1000-10-25-550-550100-550120-131-0000-438070 010319 MIDAMERICAN ENERGY 20181017103413		0	Heating Fuel/Gas 2019 4 INV P ACCOUNT TOTAL	715.53 101918 715.53	8419	MidAmBilling 101720
1000-10-25-550-550100-550120-131-0000-438100 013663 REPUBLIC SERVICES OF 0897-000839415		0	Refuse Collection Charges 2019 4 INV P ACCOUNT TOTAL	120.00 100518 120.00	210180	Refuse & Recycling
1000-10-25-550-550100-550120-131-0000-442010 010171 GERARD ELECTRIC INC 7380		0	Other Building R&M Services 2019 4 INV P	559.18 102618	210658	FAC/Lighting Instal
010721 ALL WINDOW CLEANING 39436		0	2019 4 INV P	3,200.00 101218	8292	Window Cleaning Ser
010981 JOE'S QUALITY WINDOW 17279		0	2019 4 INV P	140.00 101218	210304	FAC/Lower Outside W
011282 ACTION SEWER & SEPTI 93486		0	2019 4 INV P ACCOUNT TOTAL	290.00 101918 4,189.18	8368	FAC/Televised Storm
1000-10-25-550-550100-550120-131-0000-442020 010823 SCHUMACHER ELEVATOR 90449687		0	Structure R&M Services 2019 4 INV P ACCOUNT TOTAL	418.50 101918 418.50	210570	Elevator Maintenan
1000-10-25-550-550100-550120-131-0000-442030 010392 RMB CO INC 1716 010392 RMB CO INC 1730 010392 RMB CO INC 1732		0 0 0	Heating & Cooling R&M Services 2019 4 INV P 2019 4 INV P 2019 4 INV P	4,117.07 101218 617.25 101218 1,989.57 101218	8347 8347 8347	FAC/Valve Repair fo FAC/Condensor Motor FAC/Boiler Repair i

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-442050 011546 SEDLACEK UPHOLSTERY 280		0		6,723.89 6,723.89		
			ACCOUNT TOTAL			
			Furnishing R&M Services 2019 4 INV P	255.00 102618	210724	FAC/Labor Ottomans
			ACCOUNT TOTAL	255.00		
1000-10-25-550-550100-550120-131-0000-442060 010171 GERARD ELECTRIC INC 7379		0				
			Electrical & Plumbing R&M Svc 2019 4 INV P	1,344.68 102618	210658	FAC/ HVAC Repair &
			ACCOUNT TOTAL	1,344.68		
1000-10-25-550-550100-550120-131-0000-445030 010181 GREENERY DESIGNS 2706		0				
			Nursery Svc-Lawn & Plant Care 2019 4 INV P	67.00 101218	210284	FAC/September Inter
			ACCOUNT TOTAL	67.00		
1000-10-25-550-550100-550120-131-0000-445140 010373 PIP PRINTING 98186 010373 PIP PRINTING 98197 010373 PIP PRINTING 98243 010373 PIP PRINTING 98245		0 0 0 0				
			Outside Printing 2019 4 INV P	151.84 102618	8496	FAC/65 Signs for Pu
			2019 4 INV P	30.00 101918	8427	FAC/ Staff Only Sig
			2019 4 INV P	25.34 102618	8496	FAC/Final Westgate
			2019 4 INV P	30.00 102618	8496	FAC/Interior Staff
			ACCOUNT TOTAL	237.18		
			ACCOUNT TOTAL	237.18		
1000-10-25-550-550100-550120-131-0000-449160 010627 CINTAS CORPORATION 342808932 010627 CINTAS CORPORATION 342813157		0 0				
			Other Rentals 2019 4 INV P	175.87 100518	210092	FAC/Cleaning Suppli
			2019 4 INV P	175.87 101918	210455	FAC/Cleaning Suppli
			ACCOUNT TOTAL	351.74		
			ACCOUNT TOTAL	351.74		
1000-10-25-550-550100-550120-131-0000-449280 014239 VARSITY CLEANERS 677248		0				
			Misc Services & Charges 2019 4 INV P	21.00 101218	210408	FAC/ Table Cloth Cl
			ACCOUNT TOTAL	21.00		
1000-10-25-550-550100-550120-131-0000-452040 010290 LENOCH AND CILEK ACE 364843/3 010290 LENOCH AND CILEK ACE 364893/3		0 0				
			Sanitation & Indust Supplies 2019 4 INV P	700.45 101918	210523	FAC/Sanitary Suppli
			2019 4 INV P	29.95 101918	210523	FAC/ Can Liner
			ACCOUNT TOTAL	730.40		
010627 CINTAS CORPORATION 342808932 010627 CINTAS CORPORATION 342813157		0 0				
			2019 4 INV P	163.76 100518	210092	FAC/Cleaning Suppli
			2019 4 INV P	224.93 101918	210455	FAC/Cleaning Suppli



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-466070 010475 UNIVERSITY OF IOWA C 108180771		0	Other Maintenance Supplies 2019 4 INV P	388.69 1,119.09		
011399 ELECTRIC EQUIPMENT S 7300 011399 ELECTRIC EQUIPMENT S 7327		0 0	2019 4 INV P 2019 4 INV P	61.18 100518 149.50 101218 339.29 102618	210205 BGehrke/Mastercard 8310 FAC/Westinghouse Li 8471 FAC/Westinghouse Li	
				488.79		
10550122 1000-10-25-550-550100-550120-132-0000-442020- 010823 SCHUMACHER ELEVATOR 90449687			ACCOUNT TOTAL ORG 10550121 TOTAL Library Bldg Maint - Commercial Structure R&M Services 2019 4 INV P	549.97 23,510.33		210570 Elevator Maintenance
10550140 1000-10-25-550-550100-550140-000-0000-432060 010525 ENCOMPASS IOWA LLC 8601			ACCOUNT TOTAL ORG 10550122 TOTAL Library Computer Systems Consultant Services 2019 4 INV P	188.50 101918 188.50 188.50	8396 IT/IT Essentials -	
1000-10-25-550-550100-550140-000-0000-438140 010631 MEDIACOM 91418		0	Internet Fees 2019 4 INV P	925.00 101918 925.00		
014293 IMON COMMUNICATIONS 1846162		0	2019 4 INV P	299.95 100518 364.82 100518 664.77	210144 IT/ Internet 210127 IT/Internet & Phone	
1000-10-25-550-550100-550140-000-0000-444080 010475 UNIVERSITY OF IOWA C 1008180250		0	ACCOUNT TOTAL Software R&M Services 2019 4 INV P	21.00 100518	210210 BPalmer/ Mastercard	
010551 RECORDED BOOKS LLC 76009567		0	2019 4 INV P	4,000.00 101918 4,021.00	8432 IT/Zinio One Click	
1000-10-25-550-550100-550140-000-0000-455110 010475 UNIVERSITY OF IOWA C 1008180250		0	ACCOUNT TOTAL Software 2019 4 INV P	549.00 100518 549.00	210210 BPalmer/ Mastercard	
1000-10-25-550-550100-550140-000-0000-455120 010475 UNIVERSITY OF IOWA C 1008180250		0	ACCOUNT TOTAL Misc Computer Hardware 2019 4 INV P	53.98 100518	210210 BPalmer/ Mastercard	

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550151				53.98		
1000-10-25-550-550100-550150-351-0000-445140- 010373 PIP PRINTING 97455	Lib Public Services - Adults Outside Printing	0	2019 4 INV P	19.04 100518		8257 AD/1000 ILL Borrowl
010373 PIP PRINTING 97458		0	2019 4 INV P	65.70 100518		8257 AD/2000 ILL Book Co
010373 PIP PRINTING 98109		0	2019 4 INV P	32.39 100518		8257 AD/500 ILL Postcard
010373 PIP PRINTING 98279		0	2019 4 INV P	13.44 102618		8496 AD/333 Problem Noti
				130.57		
				130.57		
1000-10-25-550-550100-550150-351-0000-449280- 014024 SWANK MOTION PICTURE 2568084	Misc Services & Charges	0	2019 4 INV P	1,018.00 100518		210194 AD/Copyright Compli
				1,018.00		
				1,148.57		
10550152						
1000-10-25-550-550100-550150-352-0000-469320- 010373 PIP PRINTING 98181	Lib Public Services - Children Outside Printing	0	2019 4 INV P	90.80 101918		8427 CHI/400 Caldecott &
010373 PIP PRINTING 98284		0	2019 4 INV P	17.98 102618		8496 CHI/ 100 Belly Babi
				108.78		
				108.78		
1000-10-25-550-550100-550150-352-0000-469320- 010125 BLACK ART MATERIALS 222528	Miscellaneous Supplies	0	2019 4 INV P	65.21 102618		210632 CHI/Children's Prog
010475 UNIVERSITY OF IOWA C 1008180235SRP		0	2019 4 INV P	54.24 100518		210207 APilkington/ Master
				119.45		
1000-10-25-550-550100-550150-352-0000-469360- 010475 UNIVERSITY OF IOWA C 1008180235SRP	Food and Beverages	0	2019 4 INV P	173.15 100518		210207 APilkington/ Master
				173.15		
				401.38		
10550159						
1000-10-25-550-550100-550150-359-0000-435059- 011328 LITTLE VILLAGE MAGAZ 6372	Lib Public Svcs-Comm Access Advertising	0	2019 4 INV P	45.00 101218		8327 CAS/Downtown Co-op
012233 IOWA CITY COMMUNITY 92418		0	2019 4 INV P	100.00 100518		210130 CAS/Journalism Adve



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550150-359-0000-445140-010050 TRU ART	67287	0	2019 4 INV P	145.00		
			ACCOUNT TOTAL			
010373 PIP PRINTING	98107	0	2019 4 INV P	5,336.77	210200	CAS/55,075 Fall Win
010373 PIP PRINTING	98178	0	2019 4 INV P	86.30	8257	CAS/2 Library Card/
010373 PIP PRINTING	98239	0	2019 4 INV P	60.50	8427	CAS/3000 Final Notl
010373 PIP PRINTING	98276	0	2019 4 INV P	64.28	8496	CAS/200 Read Swahil
			ACCOUNT TOTAL	27.50	8496	CAS/500 Minor Libra
015165 RAYGUN LLC	138518	0	2019 4 INV P	238.58		
			ACCOUNT TOTAL	378.00	210720	CAS/Homecoming T-sh
1000-10-25-550-550100-550150-359-0000-452010-010475 UNIVERSITY OF IOWA C 1008181910		0	2019 4 INV P	5,953.35		
			ACCOUNT TOTAL			
010475 UNIVERSITY OF IOWA C 1008184864		0	2019 4 INV P	52.48	210208	KLogsdan/ Mastercard
			ACCOUNT TOTAL	52.48		
1000-10-25-550-550100-550150-359-0000-469320-010019 AERO RENTAL	207994	0	2019 4 INV P	52.20	8287	CAS/Supplies for Ge
010475 UNIVERSITY OF IOWA C 1008184864		0	2019 4 INV P	254.43	210211	EMiller/ Mastercard
			ACCOUNT TOTAL	306.63		
10550160			ORG 10550159 TOTAL	6,457.46		
1000-10-25-550-550100-550160-000-0000-445140-010050 TRU ART	67322	0	2019 4 INV P	216.00	210360	BOOKMARKS
			ACCOUNT TOTAL	216.00		
1000-10-25-550-550100-550160-000-0000-445270-010509 BAKER & TAYLOR INC C 200055092018V		0	2019 4 INV P	1,111.75	210446	LIBRARY MATERIAL PR
010518 BLACKSTONE AUDIOBOOK 1046559		0	2019 4 INV P	7.95	8461	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC 76013646		0	2019 4 INV P	7.95	8723	LIBRARY MATERIALS
011068 OVERDRIVE INC MR137018179665		0	2019 4 INV P	184.00	210336	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,311.65		
1000-10-25-550-550100-550160-000-0000-469110-010509 BAKER & TAYLOR INC C H610586DM		0	2019 4 INV P	585.55	210086	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H611953DM		0	2019 4 INV P	525.80	210629	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,111.35		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010510 DEMCO INC	6450991	0	2019	4	INV P	605.77	210270	LIBRARY PROCESSING
010510 DEMCO INC	6451413	0	2019	4	INV P	936.97	210270	LIBRARY PROCESSING
						1,542.74		
010514 AMAZON	66528091018	0	2019	4	INV P	124.99	210077	LIBRARY MATERIALS
010519 BRODART CO	510408	0	2019	4	INV P	306.00	8297	LIBRARY PROCESSING
010546 MIDWEST TAPE	96482125	0	2019	4	INV P	45.60	210537	LIBRARY MATERIALS
					ACCOUNT TOTAL	3,130.68		
					ORG 10550160 TOTAL	4,658.33		
10550210								
1000-10-25-550-550200-550210-000-0000-477020								
010475 UNIVERSITY OF IOWA C 1008180292		0	2019	4	INV P	48.92	210206	AMangano/ Mastercar
010509 BAKER & TAYLOR INC C 2033888783		0	2019	4	INV P	255.82	211159	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033956875		0	2019	4	INV P	791.45	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033961119		0	2019	4	INV P	174.23	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033964513		0	2019	4	INV P	133.16	210085	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033971531		0	2019	4	INV P	379.48	210085	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033972301		0	2019	4	INV P	15.40	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033974826		0	2019	4	INV P	20.19	210085	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033975636		0	2019	4	INV P	213.46	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033977145		0	2019	4	INV P	219.27	210085	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033980192		0	2019	4	INV P	13.99	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033981714		0	2019	4	INV P	20.49	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033983049		0	2019	4	INV P	615.02	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033988073		0	2019	4	INV P	434.66	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033988130		0	2019	4	INV P	469.11	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033993323		0	2019	4	INV P	254.88	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033999970		0	2019	4	INV P	372.39	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034000513		0	2019	4	INV P	476.05	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034001496		0	2019	4	INV P	304.57	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034002065		0	2019	4	INV P	68.81	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034005125		0	2019	4	INV P	343.34	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034005133		0	2019	4	INV P	433.75	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034005309		0	2019	4	INV P	490.78	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034005311		0	2019	4	INV P	91.40	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034007695		0	2019	4	INV P	89.47	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034016568		0	2019	4	INV P	8.98	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034017390		0	2019	4	INV P	253.19	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034018431		0	2019	4	INV P	137.13	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034022545		0	2019	4	INV P	9.51	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034022578		0	2019	4	INV P	78.46	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034022582		0	2019	4	INV P	170.32	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034022585		0	2019	4	INV P	1,055.59	210628	LIBRARY MATERIALS
						30.75	210628	LIBRARY MATERIALS





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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010551 RECORDED BOOKS LLC	76017901	0	2019	4	INV P	12.60	110218	8723 LIBRARY MATERIALS
					ACCOUNT TOTAL	251.13		
1000-10-25-550-550200-550210-000-0000-477160					Video Recordings			
010509 BAKER & TAYLOR INC	C H00565420	0	2019	4	INV P	100.04	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H04594210	0	2019	4	INV P	39.11	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H04815820	0	2019	4	INV P	28.97	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H04947460	0	2019	4	INV P	69.73	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H05370460	0	2019	4	INV P	10.87	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H05881910	0	2019	4	INV P	123.18	101918	210447 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H06456210	0	2019	4	INV P	7.23	101918	210447 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H06687370	0	2019	4	INV P	7.23	102618	210629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H06712200	0	2019	4	INV P	117.67	110218	211160 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07065070	0	2019	4	INV P	157.29	102618	210629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07512680	0	2019	4	INV P	14.49	110218	211160 LIBRARY MATERIALS
					ACCOUNT TOTAL	675.81		
010546 MIDWEST TAPE	96424699	0	2019	4	INV P	22.49	100518	210146 LIBRARY MATERIALS
010546 MIDWEST TAPE	96443426	0	2019	4	INV P	14.99	100518	210146 LIBRARY MATERIALS
					ACCOUNT TOTAL	37.48		
1000-10-25-550-550200-550210-000-0000-477220					Multi-Media/Gaming			
010536 INGRAM LIBRARY SERVI	36958856	0	2019	4	INV P	113.98	110218	211185 LIBRARY MATERIALS
					ACCOUNT TOTAL	113.98		
1000-10-25-550-550200-550210-000-0000-477250					Downloadable Media			
011068 OVERDRIVE INC	01370C018187655	0	2019	4	INV P	1,589.03	102618	210709 LIBRARY MATERIALS
					ACCOUNT TOTAL	1,589.03		
1000-10-25-550-550200-550210-000-0000-477350					Online Reference			
010475 UNIVERSITY OF IOWA	C 1008180292	0	2019	4	INV P	48.74	100518	210206 Amangano/ Mastercar
					ACCOUNT TOTAL	48.74		
					ORG 10550210 TOTAL	15,777.65		
10550220					Library Adult			
1000-10-25-550-550200-550220-000-0000-477020					Books (Cat/Cir)			
010378 PRAIRIE LIGHTS BOOKS	5328	0	2019	4	INV P	25.99	100518	210163 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 0003121771	0	2019	4	CRM P	-95.00	101918	210446 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 203388783	0	2019	4	INV P	679.72	110218	211159 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033956875	0	2019	4	INV P	1,471.84	101918	210446 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033964484	0	2019	4	INV P	29.53	100518	210085 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033971098	0	2019	4	INV P	356.99	100518	210085 LIBRARY MATERIALS



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010509 BAKER & TAYLOR INC	C 2033971531	0	2019	4	INV P	1,263.75	210085	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033972301	0	2019	4	INV P	294.82	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033974060	0	2019	4	INV P	145.44	210085	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033974826	0	2019	4	INV P	96.30	210085	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033975636	0	2019	4	INV P	638.09	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033977573	0	2019	4	INV P	105.39	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033980192	0	2019	4	INV P	704.97	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033981518	0	2019	4	INV P	154.46	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033983049	0	2019	4	INV P	610.74	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033987982	0	2019	4	INV P	148.83	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033988056	0	2019	4	INV P	661.49	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033988073	0	2019	4	INV P	19.00	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033989375	0	2019	4	INV P	490.65	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033993323	0	2019	4	INV P	1,032.16	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033994486	0	2019	4	INV P	192.59	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 20339944619	0	2019	4	INV P	472.29	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033994651	0	2019	4	INV P	86.72	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033994664	0	2019	4	INV P	243.47	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2033999970	0	2019	4	INV P	408.18	210258	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034000513	0	2019	4	INV P	596.89	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034001496	0	2019	4	INV P	637.55	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034005263	0	2019	4	INV P	89.94	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034005283	0	2019	4	INV P	86.69	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034005327	0	2019	4	INV P	68.87	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034016568	0	2019	4	INV P	1,205.17	210446	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034017390	0	2019	4	INV P	577.66	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034018431	0	2019	4	INV P	726.40	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034019105	0	2019	4	INV P	225.48	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034022521	0	2019	4	INV P	70.60	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034025448	0	2019	4	INV P	906.57	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034031955	0	2019	4	INV P	364.13	211159	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034033736	0	2019	4	INV P	1,674.67	211159	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034035290	0	2019	4	INV P	253.58	211159	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034035912	0	2019	4	INV P	1,625.44	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034044737	0	2019	4	INV P	305.41	211159	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034045113	0	2019	4	INV P	1,672.41	211159	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2034050664	0	2019	4	INV P	14.97	210628	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 5015157620	0	2019	4	INV P	281.43	211159	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 5015176565	0	2019	4	INV P	87.50	210084	LIBRARY MATERIALS
						90.86	210445	LIBRARY MATERIALS
						21,774.64		
010519 BRODART CO	B5407976	0	2019	4	INV P	14.49	8220	LIBRARY MATERIALS
010519 BRODART CO	B5427316	0	2019	4	INV P	62.60	8220	LIBRARY MATERIALS
010519 BRODART CO	B5432096	0	2019	4	INV P	8.11	8380	LIBRARY MATERIALS
						85.20		
010520 CENTER POINT PUBLISH	1627022	0	2019	4	INV P	134.82	210638	LIBRARY MATERIALS
010531 GALE GROUP	65147418	0	2019	4	INV P	48.73	210111	LIBRARY MATERIALS

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ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010531	GALE GROUP	65168811	0	2019	4	INV	P	105.71	210111	LIBRARY MATERIALS
010531	GALE GROUP	65202309	0	2019	4	INV	P	23.99	210279	LIBRARY MATERIALS
010531	GALE GROUP	65250196	0	2019	4	INV	P	26.99	210279	LIBRARY MATERIALS
010531	GALE GROUP	65342708	0	2019	4	INV	P	58.49	210479	LIBRARY MATERIALS
010531	GALE GROUP	65343118	0	2019	4	INV	P	190.44	210479	LIBRARY MATERIALS
010531	GALE GROUP	65361917	0	2019	4	INV	P	23.24	210656	LIBRARY MATERIALS
010531	GALE GROUP	65376756	0	2019	4	INV	P	25.49	210656	LIBRARY MATERIALS
010531	GALE GROUP	65388612	0	2019	4	INV	P	28.49	210656	LIBRARY MATERIALS
									531.57	
010536	INGRAM LIBRARY SERVI	36210488	0	2019	4	INV	P	4.77	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36406306	0	2019	4	INV	P	55.73	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36406307	0	2019	4	INV	P	8.99	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36455960	0	2019	4	INV	P	11.39	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36468311	0	2019	4	INV	P	41.56	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36504185	0	2019	4	INV	P	19.20	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36524815	0	2019	4	INV	P	84.31	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36535115	0	2019	4	INV	P	26.55	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36580360	0	2019	4	INV	P	56.20	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36598693	0	2019	4	INV	P	9.57	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36744382	0	2019	4	INV	P	125.74	210504	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36772607	0	2019	4	INV	P	26.84	210670	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36797780	0	2019	4	INV	P	251.89	210670	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36832911	0	2019	4	INV	P	14.97	210670	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36958856	0	2019	4	INV	P	56.98	211185	LIBRARY MATERIALS
									794.69	
ACCOUNT TOTAL									23,346.91	
Books (Cat/Reference)										
010475	UNIVERSITY OF IOWA C	1008180292	0	2019	4	INV	P	50.00	210206	Amangano/ Mastercard
010509	BAKER & TAYLOR INC C	5015157620	0	2019	4	INV	P	170.76	210084	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	5015176565	0	2019	4	INV	P	35.77	210445	LIBRARY MATERIALS
									206.53	
010536	INGRAM LIBRARY SERVI	36210487	0	2019	4	INV	P	39.00	210128	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	36210488	0	2019	4	INV	P	4.77	210128	LIBRARY MATERIALS
									43.77	
011706	INFOGROUP	10003374135	0	2019	4	INV	P	550.00	210297	LIBRARY MATERIALS
012480	SAGE PUBLICATIONS IN	293929KI	0	2019	4	INV	P	266.54	210568	LIBRARY MATERIALS
012808	FARM & HOME PUBLISHE	31065	0	2019	4	INV	P	53.90	210475	LIBRARY MATERIALS
013941	ROWMAN & LITTLEFIELD	10935815	0	2019	4	INV	P	90.89	211236	Hello Michelle,

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	ACCOUNT TOTAL	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550200-550220-000-0000-477070 010551 RECORDED BOOKS LLC 76010277		0	2019	4	INV P	Downloadable-eBooks	1,261.63		
011068 OVERDRIVE INC 01370C018158645		0	2019	4	INV P		333.72	8432	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018167292		0	2019	4	INV P		149.94	210549	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018168573		0	2019	4	INV P		400.61	210157	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018183265		0	2019	4	INV P		237.51	210549	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018184212		0	2019	4	INV P		396.95	210549	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018184213		0	2019	4	INV P		670.78	210549	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018185180		0	2019	4	INV P		289.06	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018185185		0	2019	4	INV P		2,817.90	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018187471		0	2019	4	INV P		60.00	211219	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018187473		0	2019	4	INV P		87.00	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018187475		0	2019	4	INV P		40.00	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018187476		0	2019	4	INV P		330.95	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018188364		0	2019	4	INV P		55.00	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018192157		0	2019	4	INV P		158.99	211219	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370C018192991		0	2019	4	INV P		721.91	211219	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18168954		0	2019	4	INV P		607.97	210157	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18168956		0	2019	4	INV P		8.99	210157	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18170424		0	2019	4	INV P		87.00	210157	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18171370		0	2019	4	INV P		60.00	210157	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18174093		0	2019	4	INV P		329.96	210336	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18180739		0	2019	4	INV P		105.00	210549	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18180740		0	2019	4	INV P		60.00	210549	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18185478		0	2019	4	INV P		134.96	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18189533		0	2019	4	INV P		5.99	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18189534		0	2019	4	INV P		9.99	210709	LIBRARY MATERIALS
011068 OVERDRIVE INC 01370DA18190488		0	2019	4	INV P		473.97	211219	LIBRARY MATERIALS
							8,634.15		
							16,023.81		
1000-10-25-550-550200-550220-000-0000-477100 010509 BAKER & TAYLOR INC C 2034031955		0	2019	4	INV P	Fiction Audio-CD			
010518 BLACKSTONE AUDIOBOOK 1036605		0	2019	4	INV P		13.72	211159	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1038332		0	2019	4	INV P		32.49	8216	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1038782		0	2019	4	INV P		112.49	8216	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1038825		0	2019	4	INV P		38.99	8216	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1040661		0	2019	4	INV P		40.00	8216	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1042609		0	2019	4	INV P		40.00	8378	LIBRARY MATERIALS
							303.97		
010536 INGRAM LIBRARY SERVI 36468311		0	2019	4	INV P		47.47	210128	LIBRARY MATERIALS
010546 MIDWEST TAPE 96529307		0	2019	4	INV P		119.97	211207	LIBRARY MATERIALS



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010551 RECORDED BOOKS LLC	76001689	0	2019	4	INV P	74.20	100518	8262 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	76014582	0	2019	4	INV P	61.87	102618	8500 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	76015217	0	2019	4	INV P	35.99	102618	8500 LIBRARY MATERIALS
						172.06		
010880 RANDOM HOUSE INC	1081865176	0	2019	4	INV P	33.75	100518	210167 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1082318117	0	2019	4	INV P	30.00	101918	210557 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1082682105	0	2019	4	INV P	67.50	102618	210719 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1083150726	0	2019	4	INV P	187.50	102618	210719 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1083457272	0	2019	4	INV P	60.00	110218	211234 LIBRARY MATERIALS
						378.75		
						1,035.94		
1000-10-25-550-550200-550220-000-0000-477110								
010509 BAKER & TAYLOR INC	C H01652290	0	2019	4	INV P	28.63	102618	210629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H05300090	0	2019	4	INV P	19.09	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H05300100	0	2019	4	INV P	31.57	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H05302250	0	2019	4	INV P	19.09	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H05537870	0	2019	4	INV P	22.03	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H05834800	0	2019	4	INV P	78.01	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H06004880	0	2019	4	INV P	13.33	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H06097420	0	2019	4	INV P	22.04	100518	210086 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H06593010	0	2019	4	INV P	13.22	101918	210447 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H06687320	0	2019	4	INV P	9.30	101918	210447 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07062520	0	2019	4	INV P	16.15	101918	210447 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07118410	0	2019	4	INV P	41.86	101918	210447 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07284620	0	2019	4	INV P	20.55	101918	210447 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07310200	0	2019	4	INV P	88.11	101918	210447 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07454790	0	2019	4	INV P	22.77	102618	210629 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07856870	0	2019	4	INV P	24.23	110218	211160 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07986200	0	2019	4	INV P	22.08	110218	211160 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H07999600	0	2019	4	INV P	13.22	110218	211160 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H08309410	0	2019	4	INV P	11.01	110218	211160 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H08539950	0	2019	4	INV P	9.31	110218	211160 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H08709170	0	2019	4	INV P	17.62	110218	211160 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H611723CM	0	2019	4	CRM P	-8.07	102618	210629 LIBRARY MATERIALS
						535.15		
010514 AMAZON	66528091018	0	2019	4	INV P	73.97	100518	210077 LIBRARY MATERIALS
010514 AMAZON	66528101018	0	2019	4	INV P	15.83	102618	210623 LIBRARY MATERIALS
						89.80		
010546 MIDWEST TAPE	96441416	0	2019	4	INV P	29.23	100518	210146 LIBRARY MATERIALS
010546 MIDWEST TAPE	96463246	0	2019	4	INV P	11.99	101918	210537 LIBRARY MATERIALS
010546 MIDWEST TAPE	96487435	0	2019	4	INV P	36.73	101918	210537 LIBRARY MATERIALS
010546 MIDWEST TAPE	96507427	0	2019	4	INV P	20.99	110218	211207 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010551 RECORDED BOOKS LLC	76000085	0	2019	4	INV	P	8262	LIBRARY MATERIALS
ACCOUNT TOTAL						98.94		
1000-10-25-550-550220-000-0000-477160						62.20	100518	
010475 UNIVERSITY OF IOWA C 1008180292						786.09		
Video Recordings								
010509 BAKER & TAYLOR INC C H00565420		0	2019	4	INV	P	37.97	100518
010509 BAKER & TAYLOR INC C H04247030		0	2019	4	INV	P	186.33	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H04430360		0	2019	4	INV	P	154.96	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H04594210		0	2019	4	INV	P	25.34	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H04712520		0	2019	4	INV	P	496.15	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H04815820		0	2019	4	INV	P	12.31	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H04947460		0	2019	4	INV	P	21.73	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05229330		0	2019	4	INV	P	189.92	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05370460		0	2019	4	INV	P	576.86	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05462690		0	2019	4	INV	P	30.45	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05543000		0	2019	4	INV	P	21.71	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05881910		0	2019	4	INV	P	21.74	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06102680		0	2019	4	INV	P	715.77	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06302420		0	2019	4	INV	P	108.54	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06456210		0	2019	4	INV	P	28.96	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06517630		0	2019	4	INV	P	14.49	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06712200		0	2019	4	INV	P	4.33	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06775600		0	2019	4	INV	P	449.29	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06930040		0	2019	4	INV	P	109.75	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07065070		0	2019	4	INV	P	438.18	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07380280		0	2019	4	INV	P	85.47	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07459640		0	2019	4	INV	P	101.50	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07627500		0	2019	4	INV	P	808.47	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07856920		0	2019	4	INV	P	7.24	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07895070		0	2019	4	INV	P	56.44	LIBRARY MATERIALS
						14.46	110218	
						576.07	110218	
						112.83	110218	
ACCOUNT TOTAL						5,369.29		
010546 MIDWEST TAPE	96424699	0	2019	4	INV	P	56.97	LIBRARY MATERIALS
010546 MIDWEST TAPE	96443426	0	2019	4	INV	P	37.47	LIBRARY MATERIALS
010546 MIDWEST TAPE	96466103	0	2019	4	INV	P	33.73	LIBRARY MATERIALS
010546 MIDWEST TAPE	96508283	0	2019	4	INV	P	47.22	LIBRARY MATERIALS
ACCOUNT TOTAL						175.39		
1000-10-25-550-550220-000-0000-477190						5,582.65		
010475 UNIVERSITY OF IOWA C 1008180250		0	Puzzles	2019	4	INV	P	44.85
							100518	210210 BPalmer/ Mastercard

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Agenda Item 10B-16

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL								
44.85								
1000-10-25-550-550200-550220-000-0000-477210								
010509 BAKER & TAYLOR INC C H00565420		0	2019	4	INV P	21.71	210086	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H04947460		0	2019	4	INV P	476.84	210086	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05229330		0	2019	4	INV P	18.12	210086	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05370460		0	2019	4	INV P	54.53	210086	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05462690		0	2019	4	INV P	12.32	210086	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05675350		0	2019	4	INV P	21.71	210086	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H05842640		0	2019	4	INV P	44.58	210447	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06182960		0	2019	4	INV P	13.01	210447	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06456210		0	2019	4	INV P	18.12	210447	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06517630		0	2019	4	INV P	65.53	210629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06598900		0	2019	4	INV P	33.32	210447	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06687370		0	2019	4	INV P	18.09	210629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H06930040		0	2019	4	INV P	43.49	210629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07065070		0	2019	4	INV P	23.87	210629	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07313140		0	2019	4	INV P	43.38	211160	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07512680		0	2019	4	INV P	7.24	211160	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07856920		0	2019	4	INV P	68.25	211160	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H07895070		0	2019	4	INV P	22.47	211160	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H610579CM		0	2019	4	CRM P	-21.71	210086	LIBRARY MATERIALS
984.87								
010514 AMAZON	66528091018	0	2019	4	INV P	49.43	210077	LIBRARY MATERIALS
010546 MIDWEST TAPE	96485688	0	2019	4	INV P	18.74	210537	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	76010443	0	2019	4	INV P	160.75	8500	LIBRARY MATERIALS
ACCOUNT TOTAL								
1,213.79								
1000-10-25-550-550200-550220-000-0000-477220								
010514 AMAZON	66528101018	0	2019	4	INV P	295.09	210623	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	36376009	0	2019	4	INV P	113.98	210128	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	36468311	0	2019	4	INV P	113.97	210128	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	36797780	0	2019	4	INV P	750.28	210670	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	36958856	0	2019	4	INV P	484.35	211165	LIBRARY MATERIALS
ACCOUNT TOTAL								
1,462.58								
1000-10-25-550-550200-550220-000-0000-477230								
010509 BAKER & TAYLOR INC C 2033971531		0	2019	4	INV P	21.96	210085	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1034640	0	2019	4	INV P	38.99	8216	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1035743	0	2019	4	INV P	40.00	8216	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1036842	0	2019	4	INV P	35.74	8216	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1038782	0	2019	4	INV P	40.00	8216	LIBRARY MATERIALS



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010518 BLACKSTONE AUDIOBOOK	1042250	0	2019	4	INV P	40.00	101918	8378 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1042567	0	2019	4	INV P	40.00	101918	8378 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1044607	0	2019	4	INV P	38.99	101918	8378 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1045912	0	2019	4	INV P	40.00	102618	8461 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	1047593	0	2019	4	INV P	40.00	102618	8461 LIBRARY MATERIALS
						353.72		
010546 MIDWEST TAPE	96487437	0	2019	4	INV P	69.98	101918	210537 LIBRARY MATERIALS
010546 MIDWEST TAPE	96529307	0	2019	4	INV P	209.95	110218	211207 LIBRARY MATERIALS
						279.93		
010880 RANDOM HOUSE INC	1082090313	0	2019	4	INV P	30.00	100518	210167 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1082292569	0	2019	4	INV P	30.00	101918	210557 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1182682105	0	2019	4	INV P	33.75	102618	210719 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1183150726	0	2019	4	INV P	26.25	102618	210719 LIBRARY MATERIALS
						120.00		
						775.61		
1000-10-25-550-550200-550220-000-0000-477250								
011068 OVERDRIVE INC	01370CO18167297	0	2019	4	INV P	226.95	100518	210157 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18168575	0	2019	4	INV P	950.84	100518	210157 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18177045	0	2019	4	INV P	82.94	101218	210336 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18184210	0	2019	4	INV P	596.40	101918	210549 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18184211	0	2019	4	INV P	440.91	101918	210549 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18185184	0	2019	4	INV P	2,031.37	102618	210709 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18187471	0	2019	4	INV P	180.50	110218	211219 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18187472	0	2019	4	INV P	315.96	102618	211219 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18188365	0	2019	4	INV P	62.99	102618	210709 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18188365	0	2019	4	INV P	161.50	102618	210709 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18192150	0	2019	4	INV P	174.99	110218	211219 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18192990	0	2019	4	INV P	636.46	110218	211219 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18168954	0	2019	4	INV P	547.93	100518	210157 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18168955	0	2019	4	INV P	95.00	100518	210157 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18174093	0	2019	4	INV P	76.00	101218	210336 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18174094	0	2019	4	INV P	59.99	101218	210336 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18180739	0	2019	4	INV P	38.00	101918	210549 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18185478	0	2019	4	INV P	186.48	102618	210709 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18190488	0	2019	4	INV P	810.44	110218	211219 LIBRARY MATERIALS
						7,675.65		
015034 KANOPY INC	136349 - PPU	0	2019	4	INV P	914.00	101218	210310 LIBRARY MATERIALS
						8,589.65		
1000-10-25-550-550200-550220-000-0000-477330								
011074 MOLINE DISPATCH PUBL	12800306733100918	0	2019	4	INV P	19.95	110218	211213 LIBRARY MATERIALS

ACCOUNT TOTAL  
Print/Reference Serials  
2019 4 INV P



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			ACCOUNT TOTAL	19.95		
			ORG 10550220 TOTAL	60,438.55		
			TOTAL:	127,809.55		
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Robin Paetzold, President

Janet Freeman, Secretary