

# IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • [www.icpl.org](http://www.icpl.org)

## **BOARD OF TRUSTEES**

### **AGENDA**

**5:00 pm – 2<sup>nd</sup> floor Board Room**

**December 20, 2018**

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**Robin Paetzold, President**

**Diane Baker**

**Wesley Beary**

**John Beasley**

**Kellee Forkenbrock**

**Janet Freeman, Secretary**

**Carol Kirsch, Vice-President**

**Jay Semel**

**Monique Washington**

#### **1. Call Meeting to Order.**

#### **2. Public Discussion.**

#### **3. Approval of Minutes.**

- A. Approve Regular Minutes of Library Board of Trustees November 15, 2018 meeting.

#### **4. Items to be discussed.**

- A. Policy Review: 401: Finance Policy.

Comment: This is a regularly scheduled policy review.

#### **5. Staff Reports.**

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Spotlight on the Collection.
- E. Miscellaneous.

#### **6. President's Report.**

- A. Transition Committee.

#### **7. Announcements from Members.**

*If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or [elyse-miller@icpl.org](mailto:elyse-miller@icpl.org). Early requests are strongly encouraged to allow sufficient time to meet your access needs.*

**8. Committee Reports.**

- A. Foundation Members.

**9. Communications.**

- A. New York Public Library advertisement.

**10. Disbursements.**

- A. Review MasterCard Expenditures for November, 2018.
- B. Approve Disbursements for November, 2018.

**11. Set Agenda Order for January Meeting.**

**12. Adjournment.**

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Iowa City Public Library Meeting Agendas and Other Significant Events		
DECEMBER 20, 2018	JANUARY 24, 2019	FEBRUARY 28, 2019
<b><i>Policy Review: 401: Finance</i></b>  Departmental Reports: CH, CLS, IT  OTHER: <b>12/2: Craig Retirement Party</b> <b>12/8: Arts &amp; Crafts Bazaar</b> <b>12/14: Inservice Day</b>	6 month Strategic Planning Update  <b><i>Policy Review: 505: Volunteers</i></b>  Review 2 <sup>nd</sup> Quarter Goals/Statistics and Financials  Departmental Reports: AS, CAS	Appoint Nominating Committee  <b><i>Policy Review: 813: Unattended Children</i></b>  Set Calendar for Next Fiscal Year  Departmental Reports: CH, CLS, IT
MARCH 28, 2019	APRIL 25, 2019	MAY 23, 2019
Appoint Committee to Evaluate Director  <b><i>Policy Review: 703: Cable Television Channel Programming</i></b> <b><i>Policy Review: 814: Copyright</i></b>  Departmental Reports: AS, CAS	President Appoints to Foundation Board  <b><i>Policy Review: 817: Alcohol in the Library</i></b>  Review 3 <sup>rd</sup> Quarter Statistics and Financials  Election of Officers  Departmental Reports: CH, CLS, IT	State Accreditation  <b><i>Policy Review: 101: Bylaws</i></b>  Departmental Reports: AS, CAS
JUNE 27, 2019	JULY 25, 2019	AUGUST 22, 2019
Director Evaluation  Develop Ideas for Board Annual Report  Departmental Reports: CH, CLS, IT	Review Board Annual Report  Adopt NOBU Budget  Strategic Planning Update  Departmental Reports: AS, CAS	Review Annual Staff Report  Review 4 <sup>th</sup> Quarter Statistics and Financials  Departmental Reports: CH, CLS, IT  OTHER: Board Dinner
SEPTEMBER 26, 2019	OCTOBER 24, 2019	NOVEMBER 21, 2019
Budget Discussion  Departmental Reports: AS, CAS	Budget Discussion  Review 1 <sup>st</sup> Quarter Statistics and Financials  Departmental Reports: CH, CLS, IT	Departmental Reports: AS, CAS



## BOARD OF TRUSTEES

### Minutes of the Regular Meeting

**DRAFT**

**November 15, 2018**

**Members Present:** Diane Baker, Wesley Beary, John Beasley, Janet Freeman, Carol Kirsch, Robin Paetzold.

**Members Absent:** Kellee Forkenbrock, Jay Seme, Monique Washington

**Staff Present:** Paul Bethke, Todd Brown, Terri Byers, Maeve Clark, Karen Corbin, Susan Craig, Tyler Dryg, Melody Dworak, Meredith Hines-Dochterman, Kara Logsden, Anne Mangano, Patty McCarthy, Elyse Miller, Romona Murrell, Brent Palmer, Jason Paulios, Angela Pilkington, Morgan Reeves, Shawna Riggins, Candice Smith.

**Guests Present:** Aimee Breaux, Press-Citizen, Josh Sulser.

**Call Meeting to Order.** President Paetzold called the meeting to order at 5:03 pm.

**Public Discussion.** None.

### Approval of Minutes.

The minutes of the October 25, 2018 Regular Meeting of the Library Board of Trustees were reviewed. A motion to approve the Regular Minutes was made by Kirsch and seconded by Baker. Motion carried 6/0.

The minutes of the 11:30 am, October 30, 2018 Special Meeting of the Library Board of Trustees were reviewed. A motion to approve the Special Minutes was made by Freeman and seconded by Kirsch. Motion carried 6/0.

The minutes of the 5:00 pm, October 30, 2018 Special Meeting of the Library Board of Trustees were reviewed. A motion to approve the Special Minutes was made by Freeman and seconded by Beary. Motion carried 6/0.

### Items for Discussion/Action.

Director Announcement. Paetzold described the extensive process that sought candidates from throughout the nation through the consultant firm Bradbury Miller Associates. Feedback was sought from everyone who participated in the process. The Board unanimously selected Elsworth Carman as the next Library Director. His salary will be \$117,000 and his appointment begins on January 2, 2019. A motion to approve the selection of Elsworth Carman as the new Library Director was made by Paetzold and seconded by Kirsch. Baker said it was a long process and believes Paetzold did a great job leading the search process. Motion carried 6/0.

New Administrative/Confidential Staff Benefit: Family and Parental Leave. Craig said the Iowa City City Council voted and approved this benefit for City Confidential/Administration staff. The Library Board of Trustees needs to approve this benefit for Library Administrative/Confidential staff. The union will need to bring this up in their negotiations with the City if they are interested in negotiating this benefit. Freeman asked about confidential employees. Craig said staff whose jobs have access to restricted information are confidential employees, for example, Human Resources employees. Beary gave an example of ways this benefit can be flexed so that all of the time does not need to be taken at once. Freeman asked if this is the first time the City has offered leave like this. Craig said FMLA, a federally mandated leave is in place, but this is the first time the City is offering paid parental leave. The City is making a financial commitment said Craig, to help the City be more competitive and attractive to potential employees. A motion to approve the Family & Parental benefit was made by Beary and seconded by Baker. Motion carried 6/0.

Policy Review: 103: Membership in Community & Professional Organizations. This is a regularly scheduled policy review. No changes were recommended.

Approve Memo of Understanding with the Iowa City UNESCO City of Literature. Baker asked if we have to come up with an in-kind donation figure for our budget; Craig said Kenyon does this. Paetzold asked if we provide their equipment. Craig said we provide it and replace it when needed. Freeman asked if their space needs have changed; Craig said it has remained stable. A motion to approve the Memo of Understanding was made by Freeman and seconded by Kirsch. Motion carried 5/0, 1 abstention (Beasley).

### **Staff Reports.**

Director's Report. Craig had a budget meeting today at 2:30 with Finance Director and Assistant City Manager. The Finance Director will talk with the City Manager about the bigger items; for the Library including the proposed elimination of fines on children's materials. We may know by the December Board meeting if this is approved. The downstairs remodel will hopefully be done in the next week or so.

### **Departmental Reports:**

Adult Services. Clark mentioned the Inservice Day postcard and encouraged Board members to attend as much of the day as they can.

Community & Access Services. Clark and Logsden explained the Dream Center in response to a question by Freeman. Paetzold asked about why the Bookmobile is not going to Grant Wood. Logsden said we have tried many different ways of attracting people from Grant Wood onto the Bookmobile, but it has been unsuccessful so far. Paetzold asked if we gave this enough time. Logsden believes we have done as much as we can. On a happier note, having the Bookmobile go to Hills Elementary is a great change. Also on a happier note, Logsden said Alexander Elementary children are coming to the Bookmobile now, too.

Development Office Report. McCarthy asked for Board members to let her know if they don't receive a copy of the *Window* at home. Sunday, December 2, 2018 we will be saluting Susan Craig in Meeting Room A. The Arts & Crafts Bazaar fundraiser is on Saturday, December 8, 2018. McCarthy noted the many creative people in our community. Baker asked if using the envelope in the *Window* is different

than an online donation. McCarthy said it is just an alternative way for people to donate. Paetzold thanked McCarthy for the Book Gala event. McCarthy said they presented a Certificate of Appreciation to Prairie Lights in honor of the 25<sup>th</sup> anniversary of this event.

Spotlight on the Collection. No comments.

**President's Report.** Paetzold thanked everyone who worked on the Director Search process including staff members Paulios and Mangano, who served on the Search Committee. She recognized that the process was difficult for staff, the Board, and Craig. Paetzold will put together a transition committee in the next few weeks. Contact Paetzold if you are interested in participating on the committee.

**Announcements from Members.** Freeman said the Paetzold, the Chair of the Director Search Committee, took great care of the whole process. She kept everyone informed and was detail oriented. Kirsch and Baker echoed the comment. Freeman mentioned the great article in *Little Village* about Susan Craig. Also in the *Little Village* was an item about a collaboration between the Friends Foundation Board (FFB) and one of our long-standing partners, Hands Jewelers. If you give a gift to the Friends Foundation, you will receive a discount at Hands Jewelers, said McCarthy.

#### **Committee Reports.**

Foundation Members. Baker said the Friends Foundation Board met yesterday. The calendar was discussed and the membership job description was approved. The FFB brainstormed ideas to welcome the new Library Director. McCarthy thanked Board members for handwriting notes on donation letters.

Director Search Committee. The candidate was announced earlier in the meeting. Paulios said he and Mangano will talk with staff tomorrow morning at a staff meeting.

**Communications.** None.

#### **Disbursements.**

The MasterCard expenditures for October, 2018 were reviewed. A motion to approve the disbursements for October, 2018 was made by Kirsch and seconded by Baker. Motion carried 6/0.

President Paetzold presented some changes to the Library Board calendar:

Move Library Accreditation to May, 2019

Move Appoint Committee to evaluate Director to May or June, 2019.

Move Director evaluation to July, 2019.

#### **Set Agenda Order for December Meeting.**

Finance policy. Paetzold asked if Board members wanted to learn more about the use of NARCAN® (Naloxone), a drug that can reverse the effects of an opioid overdose. There were no other Board members interested at this time.

**Adjournment.** A motion to adjourn the meeting was made by Freeman and seconded by Kirsch. Motion carried 6/0. President Paetzold closed the meeting at 6:05 pm.

Respectfully submitted,  
Elyse Miller

## 401: Finance Policy – Regular Review

### Issues

Generally, only minor editorial changes are proposed in this regular review of the Board's Finance Policy. Language has been added in 401.6.B noting that beginning next year the Lost and Damaged payments will become part of the operating budget to help offset income lost due to the free fines for children's materials policy. And, a new section, 401.10.E., has been added to clarify the accounts used for joint purchases.

### Staff Recommendation

Staff recommend adoption of the proposed changes.

### Background

The powers of the Library Board to approve expenditures and to spend money allocated by the City Council as they see fit are very significant, and, with the exception of the Airport Commission, unique among City boards and commissions. In addition to the operating budget, the Board has authority over all special funds including gift accounts.

Prepared by:

Susan Craig, Library Director

## Iowa City Public Library

## SECTION 401: FINANCE POLICY

## 401.1 AUTHORITY

- A. The Library Board has final authority over all equipment and materials owned by the library and over the expenditures of all funds available to the library. See Title 11, Chapter 1 of the Iowa City Municipal Code (2007) updated July 17, 2008.-

## 401.2 ANNUAL OPERATING BUDGET (1000/10550110 - 10550900)

- A. The Board delegates to the Library Director the responsibility for the preparation of the preliminary draft of the annual budget with necessary supporting data.
- B. The Board reviews, revises, and approves the proposed budget before it is submitted to the City Manager via the City Finance Department.
- C. The City Council approves the annual operating budget based on the City Manager's recommendations ~~of the City Manager~~ and input from the Library Board.
- D. When the budget has been approved, the Library Director is responsible for the operation of the library under the financial conditions set forth in the annual budget.
- E. To ensure ongoing monitoring of the budget and to meet requirements of the local ordinance, all disbursements must ~~have the be approved by approval of~~ the Board president and the Board secretary. Disbursement lists are reviewed at monthly Board meetings. The Director shall provide at least quarterly reports to the Library Board on the status of the current year's budget.
- F. To ensure the validity of annual revenue projections submitted to the City Finance Department, all library fees and charges shall be reviewed each year from a report prepared by the Director.
- G. All balances in the Annual Operating Budget revert to the City's General Fund unless permission is granted by the Finance Department for a specific encumbered item not yet received, or for an uncompleted project. In these cases a budget amendment will be prepared.

## 401.3 REPORTING, BUDGETING AND EXPENDING MONIES IN LIBRARY SPECIAL FUNDS

- A. Each fiscal year's annual report will contain a balance sheet showing beginning and ending balances, receipts and expenditures by fund described in Section 401.4, 401.5, and 401.6.
- B. The Director shall prepare, and the Board shall approve a general budget plan for spending undesignated monies in the special funds described in Sections 401.4, 401.5 and 401.6 during the annual budget preparation process in September and October. Collectively these undesignated funds are known as NOBU funds (Non-Operating Budget/Undesignated).
- C. Generally, the receipts from one fiscal year will be used to fund the expenditures in the following fiscal year. If state guidelines require expenditure of funds within a fiscal year ~~their~~ these requirements will be met.

- D. Exceptions to 401.3.C may be made with Board approval. These exceptions generally will be approved only after next year's operating and special fund budget proposals have been approved. Exceptions may complement or prepare for a project to be funded in the next fiscal year's operating budget, or they may substitute for projects which were not approved by the City Council for ~~next the following~~ year's operating budget. Generally, this final review and approval ~~will occur~~ in July when balances from the previous year have been determined.
- E. Unlike the Annual Operating Budget, the balance in all Library special funds can be carried over to the next fiscal year, unless state guidelines require their expenditure.

#### 401.4 GIFTS AND BEQUESTS FUND (~~1002~~1001)

- A. Gifts which are designated for the Gifts and Bequests Fund are accepted by the Library Board and deposited in that fund. Gifts to the Iowa City Public Library Friends Foundation are accepted by the Development Office and are governed by policies of the Foundation.
- B. If any gift carries a request for a restricted use on the funds which does not meet the Library's current goals and objectives, the Director shall seek the approval of the Board before accepting the gift.
- C. All gifts accepted for a special purpose shall be honored and used for these purposes. The Library will keep records to show the approximate expenditures of these restricted funds.
- D. Income from the Myron J. Walker Trust Fund is considered an undesignated gift and is deposited in sub-account ~~1002~~1001/10550430 of this fund after being received by the Friends Foundation.
- E. The formal accounting, reporting, and auditing for this fund will be done by the City Finance Department. The Director shall report on the activity of the Gifts and Bequests Fund at least quarterly.
- F. Because Gifts and Bequests Fund expenditures are not a part of the annual operating budget, all purchases from unrestricted funds shall receive prior approval by the Library Board, item by item or as part of the annual process described in 401.3. All expenditures from the Gifts and Bequests Fund shall be listed on the monthly disbursement list for review at monthly Board meetings and signature signed by Board officers ~~and review at monthly Board meetings.~~
- G. Development Office Salary Fund. (1005/10550600)

This fund is used to pay salaries and benefits of employees of the Development Office. The funds are contributed to the Gifts and Bequests Fund by the Iowa City Public Library Friends Foundation.

#### 401.5 ENTERPRISE FUND (10550320)

- A. Accounts may be established from time to time to handle income and expenditures for items which the Library sells. Examples: photocopies, printing, supplies, book bags, etc.
- B. The City Finance Department maintains the accounts for the Enterprise fund and the Director shall report on the status of this fund at least annually.

## 401.6 SPECIAL PURPOSE FUNDS

- A. Jail Account. (1000/10000000/221907) The Johnson County Sheriff's Department provides these funds annually. They are used to buy materials for the Johnson County Jail.
- B. Lost and Damaged Fund. (1001/10550330) This is a revolving account for collecting fees paid for lost or damaged materials. Proceeds are used first to pay costs of collecting fines and materials from delinquent borrowers. The balance is used to replace materials, to repair or rebind damaged ~~materials-materials~~, or for any other purpose approved by the Board. See. 401.3. Beginning in FY20, lost and damaged payments will be moved to the general fund to offset the loss of fine revenues. The balance will be spent on Board approved items.
- C. Equipment Replacement Fund. Money is budgeted in and transferred from the Annual Operating Budget (401.2). Income from the sale of used items and miscellaneous recycling revenue is also deposited here. It is used to replace various kinds of equipment including computer hardware and software. Current replacement fund:
  - 1. Library Replacement Reserve (account 1000/10550800);
- D. Any purchase from any of these funds for items or services not directly related to the purpose of the fund shall be approved by the Board prior to the expenditures. (See 401.3)

## 401.7 STATE FUNDS

- A. Reciprocal Borrowing and Interlibrary Loan Reimbursement. (1001/10550340)
  - 1. These funds are paid by the State Library to reimburse participating libraries for two different State-funded programs via annual contracts.
    - a. Reciprocal borrowing. Open Access Libraries receive reimbursement for loaning materials to cardholders from other participating libraries. The transaction rate is based on the amount of state funding and the total number of eligible transactions state-wide.
    - b. Interlibrary loans. Access Plus Libraries are reimbursed for all loans at the current rate or as funding permits.
  - 2. The funds shall be used for library materials, salaries, equipment, or for any other purpose approved by the Board. See 401.3.
  - 3. These funds are held in a reserve fund ~~outside-separate from~~ the annual operating fund because State Library administrative rules require they be spent as additional monies for the library, not as a substitute for local tax monies.
- B. Enrich Iowa State Funding (1001/10550350)
  - 1. These funds are received annually from the state as direct state aid to public libraries. The amount is set by state law and is dependent on the number of libraries participating and the accreditation status of the libraries. The program is administered by the State Library.

2. According to administrative guidelines, Enrich Iowa funds may not be substituted for local tax monies. State guidelines may require funds be spent on a general purpose (e.g., technology), or within a specific time frame.

- C. Any purchase from any of these funds for items or services not directly related to the purpose of the fund shall be approved by the Board prior to the expenditures. See 401.3.

#### 401.8 CONTRACTS FOR SERVICE

- A. Local ordinance allows the Library Board to contract with others for use of the Library. Funds from these contracts ~~will be~~ are deposited in the Library's operating budget unless otherwise established by Board policy.

#### 401.9 GRANTS (1001/10550360)

- A. When required, applications for grants shall have the approval of the Library Board before submission.
- B. Grant funds requiring special reporting and auditing shall be placed in a distinct account as designated by the City Finance Department. Small grants which do not require extensive recordkeeping or special auditing shall be deposited in the Gifts and Bequests Fund and tracked internally by the Library.
- C. Expenditures from these accounts shall not require prior approval by the Library Board, but all expenditures shall be listed on the monthly list of disbursements.

#### 401.10 PURCHASING POLICY

- A. The Library will follow fundamental principles of prudent procurement practices, applicable State law, and budgetary and administrative control requirements when purchases are made.
- B. Administrative purchasing policies and procedures shall be reviewed periodically by the Library Director and shall ~~always~~ be available for examination by an auditor or by the public.
- C. Purchasing policies and procedures will ~~attempt to~~ be similar to City policies and procedures. The expertise and procurement resources of the Central Purchasing Division of the City Finance Department shall be used whenever appropriate.
- D. If mutually beneficial, the Library may purchase or contract services in conjunction with other governmental entities, including, but not limited to the City, another library, or a library consortium.
- E. For collection items or services purchased jointly where all parties cannot be billed separately, each entity's proportionate share will be collected and deposited in the reimbursable account (1001/10550410).

#### 401.11 DISPOSITION OF SURPLUS PROPERTY

- A. Equipment and Furniture.

1. First choice is given to other City departments. If an item has substantial value, a transfer of funds will be negotiated. Items may be donated to non-profit organizations at the discretion of the Library Director.
2. Disposition of ~~Property property Valued-valued~~ at ~~Less-less~~ than \$500. Surplus property ~~which is~~ valued at less than \$500, shall be disposed of by any of the following methods: sale at a fixed price established by the Director, sale at a public auction, resale shop, sealed bid, or given to the Friends Foundation for sale to benefit the Library.
3. Disposition of ~~Property property Valued-valued~~ at \$500 or ~~Moremore~~. Any property with an estimated value of \$500 or more shall be disposed of by sale at public auction or ~~by~~ sale by sealed bid.
4. The Library Board may make exceptions to this policy ~~in the event~~ if they wish to sell the property to another government agency.
5. All monies received from the sale of surplus items shall be returned to the fund from which it was purchased (General Fund, Gifts and Bequests Fund, Enterprise Fund, etc.), or to the equipment replacement fund.
6. If the surplus item has not been sold after all reasonable sale efforts have been made, the Library Director may dispose of the item in the most appropriate manner.

B. Books and Other Library Materials.

1. These items shall be withdrawn from the Library's collection as outlined in the Library Board's Collection Development Policy.
2. Items will be used in outreach collections, given to local nonprofits or other libraries, sold by the Friends Foundation, or discarded. The decision on the disposal of each withdrawn item will be based on the same criteria used to sort books given to the library.
3. All monies from the sale of withdrawn library materials will go to the Friends Foundation to benefit the library.

Library Board of Trustees

Adopted: March 28, 1985  
 Revised: December 22, 1987  
 Revised: November 16, 1989  
 Revised: December 20, 1990  
 Revised: June 27, 1991  
 Revised: February 26, 1993  
 Revised: May 26, 1994  
 Revised: December 19, 1996  
 Revised: August 24, 2000  
 Revised: February 19, 2004  
 Revised: December 21, 2006  
 Revised: October 25, 2007

Revised: October 15, 2009  
 Revised: November 15, 2012  
 Revised: December 17, 2015  
 Revised: December 20, 2018



## City of Iowa City Proclamation



**Whereas**, the City of Iowa City was granted the City of Literature designation by the United Nations Educational, Scientific, and Cultural Organization (UNESCO) on Nov. 20, 2008, becoming the third City of Literature in the world and the only such city in the United States at that time; and

**Whereas**, Iowa City now celebrates its 10<sup>th</sup> anniversary as a City of Literature as one of 180 members of UNESCO's Creative Cities Network, and one of 28 Cities of Literature around the world; and

**Whereas**, the City and the City of Literature organization over the past 10 years have grown our literary culture through programming like the Iowa City Book Festival, the One Book Two Book Children's Literature Festival, and the MusicIC chamber music and literature festival, and has increased Iowa City's stature around the world through collaborative projects with other cities and through hosting the other Cities of Literature in April 2018 for that group's annual meeting; and

**Whereas**, Iowa City continues to lead in the world of literary culture through institutions like the University of Iowa Writers' Workshop, Prairie Lights, the Iowa City Public Library, the Iowa City Literary Walk, and the many writers who have called our city home;

**Now, therefore**, I, James A. Throgmorton, Mayor of Iowa City, do hereby declare that Iowa City, will observe on November 20, 2018

### *UNESCO City of Literature Day*

I urge all citizens to take part in the mission of the UNESCO City of Literature which seeks to connect readers and writers through the power of story.



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Mayor

Signed in Iowa City, Iowa,  
this 20<sup>th</sup> day of November 2018



**Children's Services Report****Prepared for the Iowa City Public Library Board of Trustees, December 2018 meeting****By Angela Pilkington, Children's Services Coordinator**

2018 is rapidly coming to a close and the Children's Room is busier than ever, planning end of the year events, like a Noon Year's Eve party, Gingerbread Fun and the Winter Reading Program (Don't forget to sign your kids and grandkids up!). But we are also looking ahead to 2019 with some big events on our horizons, such as our second Comic Con event, One Book Two Book Festival, ABC Day, and Summer Reading.

The annual Tween Chess Tournament was another great success. Over 60 tweens participated in this staple of the Library's tween programming. The tournament is held in honor of Steve Young, who was active in the community's chess population until his death in 2012. The picture at the bottom of the page shows the intensity of the day.

Each fall, the Iowa City Community School District brings in an author as part of their Visiting Author program. This year they brought in Bryan Collier, a picture book illustrator and author for the 3<sup>rd</sup> & 4<sup>th</sup> graders to meet. As part of the partnership, the visiting author also comes to the library to do a filmed interview. It was fantastic getting to listen and talk with him. As a special surprise, he donated two of his original pieces of children's book art to our Hazel Westgate Collection.

Dino Tea-Rex Party was a huge success. Our T-Rex delighted many little ones.



We recently began hosting Homeschooling Groups in our Digital Media Lab. In this picture, they're learning about coding.

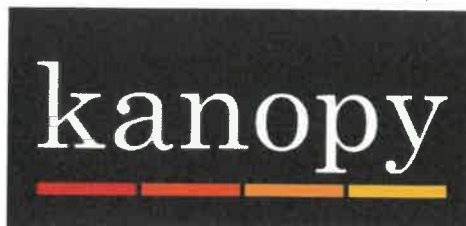


## Collection Services Department Report

Prepared for the December 20, 2018 Meeting of the Iowa City Public Library Board of Trustees  
Anne Mangano, Collection Services Coordinator

### Kanopy Update

As part of the FY19 strategic plan, we are currently evaluating streaming video services, including the use of Kanopy, which we added to our collection last May. To begin, we looked at Kanopy use data from the first four months of the fiscal year (July to October). Three hundred and seventy-six patrons are currently signed up for Kanopy, but an average of 167 patrons regularly use the service per month. Of those using Kanopy, only 8% are using all of the eight credit limit on the service. Each video on Kanopy equals one credit, so patrons are able to access eight movies/videos on the site each month. The average number of credits used per month is between 3 and 4.



In the last 30 days, the five most popular movies were:

1. *The Miseducation of Cameron Post* (2018)
2. *Hearts Beat Loud* (2018)
3. *First Reformed* (2017)
4. *Lady Bird* (2017)
5. *To Catch a Thief* (1955)

While the data suggests that the limits we have on the service is sufficient for demand, we are currently conducting a website survey to assess our patrons' experience with Kanopy. We are asking them to rate their satisfaction with the content on Kanopy and their experience with account set up, searching, and browsing the site. We will consider adding other library streaming services to our collection in the spring.

### Discovery Kits

To assist the public in discovering a new passion or facilitating an accomplishment, we will add 20 discovery kits to our collection next month. While our users have ample opportunity to engage in a variety of experiences within our building and on the bookmobile, we want to extend our services to facilitate and support an individual's curiosity, learning, and growth beyond the traditional book. Our discovery kits will focus on STEAM (science, math, engineering, art, and technology) activities with a special emphasis on hands-on activities for school-age children, teens, and adults. With discovery kits, users can try a new hobby or complete a one-time project without needing to invest in equipment and materials.

The kits will also include information on local organizations that foster and support interest in these activities. Examples include kits to support bird-watching, stargazing, knitting, flying kites, coding and robotics, and home energy efficiency. We were awarded a generous grant from the Community Foundation of Johnson County supported by the Iowa City Public Library Friends Foundation to help fund this project.



## INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD (December, 20

Brent Palmer, IT Coordinator

### Public Phone in Lobby

ICPL recently added a new public phone to the west vestibule in the lobby. The public can make free local calls with a time limit of five minutes. This came about as a request from the Info Desk staff because of the number of patrons who ask to use the desk phone.



New "coinless" public phone in the lobby of ICPL

Although anyone can use the new phone, we think it will mostly be used by our patrons who do not have cell phones including children who are here on their own. Because our patrons currently ask permission to use public desk phones we know the kinds of calls they make. Quite often, it is to arrange rides, make medical appointments, connect to children (or parents), even seek psychiatric help. Using the phone at the public desks is disruptive to staff and other patrons. We also hope that the new phone provides some privacy for users making the calls.

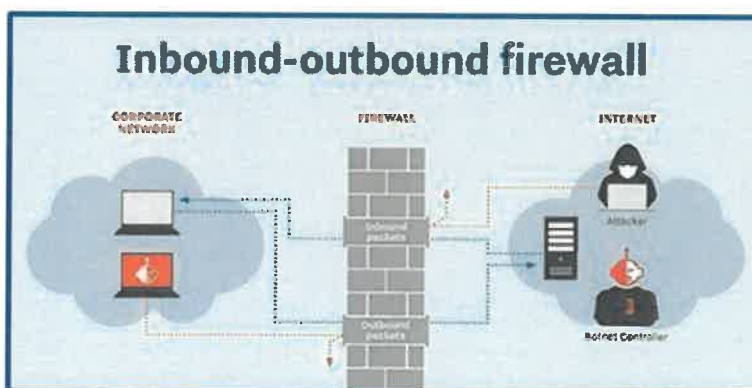
ICPL purchased the phone equipment. We submitted a request to ImOn, our service provider for public Internet, to inquire whether they would consider providing the phone line as a



community service. They immediately agreed and we have recognized their contribution with a sign on the phone. The Info Desk staff have been very appreciative of the new service.

### Firewall Project

The IT department is in the process of replacing the firewall for the staff network. The public computers and the staff computers are separated for security purposes. The public side has its own Internet connection (and its own firewall) while the staff workstations and our servers connect to the Internet through the city network. A firewall allows traffic into and out of the local network based on a set of rules. It rejects all other traffic not covered by those rules.



A firewall allows traffic into and out of the local network based on a set of rules. It rejects all other traffic.

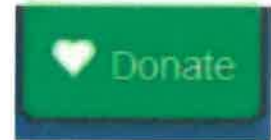
Image From: [searchsecurity.techtarget.com](http://searchsecurity.techtarget.com)

For this project we are partnering with the City IT department since they are also in the process of replacing their firewall. In some cases, the Library IT department partners with City IT to provide services. In this case, we are able to take advantage of better equipment and more redundancy by using the City firewall appliance. Other services like the Integrated Library System, the catalog, and public Internet management are not shared with the City.

**Development Office Report**  
 Prepared for the Board of Trustees  
 Iowa City Public Library  
 by Patty McCarthy, Director of Development  
 December 20, 2018

**Give Today**

“The bookmobile is THE best,” and “I had a better year thanks to a library book,” are two comments received recently with financial contributions from library friends. It is heartwarming to me that our wonderful donors take the time to tell us why they support the ICPL.



While thanking a couple of long-time library friends for their increased donation this year, I told them it was particularly appreciated as we work to figure out how to eliminate fines for late returns on all children’s materials. Their response was to *thank ICPL* for engaging in such a thoughtful conversation. They also said they know the ways that their donations make a difference because the library is always working to improve community life and they are proud to support our work. Please join them by taking a couple of minutes now to give [an online donation](#) to benefit ICPL. Thank you!

**Thank You Prairie Lights**

Prairie Lights Books hosted the 25<sup>th</sup> annual *Book Gala* benefit for the library last month. To mark the very special anniversary, the Friends Foundation presented Jan Weissmiller, store owner, with a certificate of appreciation and floral bouquet.



During the event, library friends can shop when the store is usually closed on a Sunday night and enjoy the undivided attention of Prairie Lights’ knowledgeable staff. The Friends Foundation receives a percentage of the evening’s sales and more than \$1,000 was raised this year. Please say thank you to Jan and her staff for this special partnership the next time you’re at Prairie Lights Books!

**Best-ever Arts & Crafts Bazaar**

Customers lined up before opening and purchased more than \$3,000 worth of unique handcrafted items during the first two hours of Arts & Crafts Bazaar on December 8. Shopping continued for another three hours and the seventh annual Bazaar raised the most ever-- more than \$7,200!



Thank you to everyone who donated their handmade treasures, shopped, and volunteered at the fundraiser. This celebration of our creative community offers a unique opportunity for everyone.

The “pay what you want” Book Sale hosted by the Book End Committee of the Friends Foundation brought in more than \$1,700.



## Gift Books for Kids

By Morgan Reeves, Children's Librarian at the Iowa City Public Library

As both an aunt and librarian, I am constantly on the lookout for the best books to give to my nieces and nephew. Spring and summer birthdays, returning from my travels, Christmas time; all are occasions for another book or two from Aunt Morgan. I especially love giving new books, as I can guarantee it will be a story unheard by them -- until I give in to the insistent requests for story time as soon as the wrapping paper is off. I hope the little and not-so-little ones in your life enjoy these favorites of mine from the last year.

For the youngest bookworms, pick up any one of the lift the flap offerings from Ingela P. Arrhenius and Nosy Crow. I like "Where's the Zebra?" in particular, for the contrasting colors. "Opposites" books by Erica Donner include real photos as well as simple concept text, both of which aid in early literacy. A seasonal choice I love for all the adorable pets, along with some number practice, is "The 12 pets of Christmas" by Taylor Garland.

For those read-aloud ready picture book aficionados, pick up one of these titles. "A Big Mooncake for Little Star" by Grace Lin is one of my favorites for the Caldecott Medal. The true to life difficulty of waiting to eat a treat is beautifully brought to life on the night black pages. "Stop That Yawn!" by Caron Levis walks the line between silly and cozy bedtime story perfectly. Fairytale lovers should pick up "Snow Pony and the Seven Miniature Ponies" by Christian Trimmer for a fractured retelling of "Snow White and the Seven Dwarfs."

Newly independent readers will devour "Peanut Butter and Jelly" the newest title in Ben Clanton's very funny Narwhal & Jelly series. The new Princess Pulverizer series by Nancy Krulik starts off with "Grilled Cheese and Dragons," which is sure to whet the appetites of new readers. The latest installment in Kara LaRue's Infamous Ratsos series, "Project Fluffy," is another book full of laughs alongside life lessons.

Tweens reading longer novels will find relatable friendship quandaries in "The Miscalculations of Lightning Girl" by Stacy McAnulty as a genius with numbers tries to figure out people. Puzzle fans and history buffs alike will love my current favorite for the Newbery Medal, "The Parker Inheritance" by Varian Johnson. Readers will find that facing truths in the past is made harder by our tendency to see only what we want to see. My graphic novel favorite "Be Prepared" by Vera Brosgol brought me back to summer camp in all the best ways. Get it for any tween about to be away from home for the first time.

Check out all of the gift book ideas and more out at the Iowa City Public Library. We're always happy to bring families together over a good book.

By Brent Palmer, Information Technology Coordinator at the Iowa City Public Library

Providing new tools to create digital media was the goal of the Iowa City Public Library's computer lab remodeling project that began last spring. The space was redesigned to support training, programming, and access to technology not typically owned by average users. The result is a flexible area that accommodates a variety of new activities in addition to supporting existing successful programs. Much of the technology and software was provided by a grant from the Roy J. Carver Charitable Trust.

One of the new additions to the lab is Adobe Creative Cloud software, which can be quite expensive and out of reach for many of our patrons. We have 10 computers with the software installed. In addition to Photoshop, this suite includes applications for video editing, graphic design, vector graphics, audio mixing and more. The Library periodically offers adult classes aimed at getting patrons started with this software. We partner with other organizations to offer classes, too. Staff from Public Access Television are scheduled to begin teaching classes on video editing using Adobe Premier and Public Space One has offered classes on layout using InDesign.

Although we offer classes, the Digital Media Lab is designed primarily for self-guided learning. We provide books and tutorials to help you get started on your project and there is a Library Intern who staffs the space for a few hours each week to help patrons with their projects. In order to begin using the lab on a drop-in basis, patrons must become a member. Membership is free but requires a library card in good standing and a brief orientation session.

There are two large-format high-quality image scanners in the room that members regularly use to scan personal slides and photographs for digital preservation. The lab also supports creative music projects with multiple licenses for Reason 10 software and a MIDI keyboard. We are currently in the process of adding digital drawing tablets to the equipment list. There is a class offered on December 11, called DIY Digital Portrait Painting, that utilizes these new digital tablets, contact us to register. A large format color printer is available for use within the lab.

A secondary goal of the lab is to promote an atmosphere of learning about digital literacy. The Digital Media Lab is the home of our popular Drop-In Tech Help program in which patrons can show up and ask questions or get help using any kind of technology. We routinely answer questions about Facebook privacy, troubleshooting email problems, and working with smart phones and tablets. We also teach a variety of adult classes related to technology. Recent classes include a class on improving your Etsy profile and a Retro Technology Fair that allowed visitors to try out older technology, including video games and entertainment devices from decades past.

If there is a creative digital project that you are interested in pursuing, please come by and check out the Digital Media Lab on the second floor of the Iowa City Public Library or visit our online information page at <https://www.icpl.org/services/digital-media-lab>.

## No Shame. No Blame. No Fines.



(<https://www.denverlibrary.org/sites/dplorg/files/2018/12/Fine%20free%20web%20graphic.jpg>)

*The Denver Public Library goes fine free.*

We get it: sometimes it's hard to return materials to the library. Schedules change; work calls; it snows. In short, life gets in the way. But being fined for late returns can be frustrating enough to make people not want to borrow again from the library. We want people to access our materials, so we set out to change the way we do business and we think you'll be pleased.

**Beginning Jan. 1, 2019, the Denver Public Library will discontinue charging overdue fine penalties for late returns.** We're even zeroing out most customers' existing overdue balances so they can start fresh. That means that when life gets in the way and you return items a few days late, you can do so without worrying about overdue fines. Even if you have an overdue item that prevents you from checking more items out, just return the book and you will be back to borrowing!

Why the change? Libraries are about providing access, and going fine free is one more way we're increasing access to our collections and services. Going fine free is a growing trend in American libraries, resulting in increased visits and circulation. That's music to a librarian's ears.

The Denver Public Library believes in free and equal access for all. That includes free access to books, movies, music and everything else you can check out with your library card. Access has a dividend for Denver - we all

benefit from a curious and engaged community. Increasing library use and increasing material circulation is a win-win for all.

"Eliminating overdue fines is paramount to providing equitable access for all customers," says City Librarian Michelle Jeske. "Too often, fines penalize the most vulnerable families and individuals who can least afford them; we want to reverse this trend and get community members back into our buildings to use materials and enhance their quality of life and education."

### **So how do materials get returned?**

Customers should make a habit of always returning items on or before the due date. It's not just the right thing to do, it's how libraries work. To give an extra push, customer accounts are blocked from further checkout when one or more items reach 14 days overdue. There is still a consequence for not returning an item on time, but it will not be in the form of overdue fines. Your account will be unblocked if you just get those overdue items back ASAP.

Read below if you'd like more information on going fine free. Otherwise, we can't wait to see some smiling faces we haven't seen in a while!

### **Fine Free Q&A**

*What's the difference between fines and fees?*

*Fines* are a daily penalty assessed for late return of library items. It's telling you you're naughty, after the fact. That isn't useful and we aren't doing it anymore.

*Fees* are replacement charges assessed for true material loss for unreturned or damaged items and may include fees resulting from collection referral. Fees are still included as part of our return policy.

*You say that many customers have had their fines forgiven. Am I included?*

Overdue fines for late returns have been eliminated; however, customers who have lost or damaged materials may need to settle their account to reinstate borrowing privileges. The easiest way to find out if you have a remaining balance is to login to your library card account at **denverlibrary.org** (<http://denverlibrary.org>) or stop into your local branch and talk with a staff member. Please be sure to bring your photo ID or library card.

*What happens if I don't return my items by the due date?*

You'll be blocked from checking out more items on the 14th day overdue.

*Will I be charged anything?*

You won't be charged overdue fines for late returns. Keep in mind though that items are considered *Lost* on the 28th day overdue and you will be billed replacement fees for those items at that point.

*I didn't really lose these items, can I still bring them back?*

Yes! Please do so ASAP. Those replacement fees will automatically drop off your account and you'll be back to borrowing.

*So, no matter how late I return items, I'll never be charged a fee?*

Well, no. If you wait too long, your account may be referred to a collection agency. We want our stuff back so other customers can use them, too! Accounts are referred to collections on the 56th day overdue. At that point, a non-negotiable \$10 fee is assessed to cover costs we incur pursuing collection action.

Borrowing privileges may be curtailed for customers who are habitually late returning library items.

*How much money did the library make from late fees?*

In 2018, fine revenue accounted for \$110,339 in citywide revenue. However, fine revenue is returned directly to the city's general fund; it is not returned to the library. Library fine revenue accounts for less than 0.2 percent of all fines collected by the city.

*How was the decision made to go fine free?*

The Denver Public Library has never charged late fees for seniors. In 2008, we stopped collecting fines for kids materials and in 2014, for young adult materials. These actions helped remove barriers to library use and positively impacted borrowing for many customers. In 2016, we began auto-renewals for many materials, further helping customers avoid fees. In 2018, the library formally asked the Denver Public Library Commission for approval to end overdue fine collection, an item that was approved by the Commission in October 2018. The City of Denver approved the change as part of the 2019 budget process

Categories: **Library News (/category/blog-categories/library-news)**

Tags: **fine free (/category/free-tagging/fine-free) • late returns**

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Written by **ChrisH (/users/chrish)** on December 5, 2018

Denver Public Library Website  
Accessed December, 10, 2018.

## Iowa City Public Library director Susan Craig retiring after 41 years

**Craig's career remembered for ensuring library was about 'much more than books'**

IOWA CITY — Finding the distance from Des Moines to Minneapolis or looking up recipes was usual work when Susan Craig started as an information librarian at the Iowa City Public Library in 1977.

Now, 41 years later, as Craig readies for retirement and wraps up her 24-year tenure as director, a librarian's job today looks a bit different, namely because of technology. The library now offers services such as movie streaming, a digital media lab and online chats.

"I've been a librarian for 40 years and the cycle of change, the pace of change, feels like it has exponentially picked up over those 40 years," Craig said.

In addition to those technology services, the library also started an art-to-go program, a teen center and book mobile during Craig's tenure. Last fiscal year, the library circulated 1.266 million items and saw 731,000 people walk through its doors.

"Susan understood very early in her career that libraries were much more than books," said Geoff Fruin, Iowa City's city manager. "She saw that libraries were places where individuals and families could find ways to improve their lives and where community members could gather to advance a wide range of causes."

Craig's interest in libraries came at an early age. She grew up just blocks from the Waterloo Public Library and would check out books at least twice a week during the summer. At 14, her first job was shelving books.

Ann Michelle Pisarik, Craig's daughter, said she instilled the importance of reading in her children. Pisarik grew up participating in library programs and remembers sitting on the lap of Clifford the Big Red Dog, a large stuffed-animal version of the popular children's book character, in the children's area.

This Christmas, Pisarik said she can expect a big box of books from her mom, just like she's done for her children and grandchildren on every other birthday and holiday. Among other things, Pisarik said she was taught the importance of reading, especially to infants, through her mom's career.

"I've been trying to think of the big lessons that my mom taught her kids, especially through the library," Pisarik said. "You think of a library and you just think reading, but that idea of access to information and equal access to information and how the library provides that for people, that's something my mom has instilled on all of us kids and I think everywhere in the library as well."

Maeve Clark, the Iowa City library's adult services coordinator, said Craig embraces the library as not just a place for information but also as a community center. Clark has worked with Craig for 26 years and credits employees' long tenures at the library to Craig's leadership.

"Susan has a very open-door policy to her management style. She's very much a planner, which I am not. But she is willing to work with people who aren't so much planners but who can come up with wacky ideas and she can form into a program or process that we can adopt or not adopt," Clark said.

When Craig leaves the library for the final time on Dec. 28, she's expecting the moment to be bittersweet. But on her desk is a sticky note labeled "January 2019" with a list of non-fiction books — Michelle Obama's memoir, one called "Our Towns" and a Winston Churchill biography — that she's hoping to tackle with her new free time.

"I'm leaving the library as an important community center for Iowa City, one that supports everybody in their information needs. And I hope it stays that way and becomes even stronger and more integral," Craig said, adding that she might come back as a volunteer one day and expects to use her library card plenty. "And I pay my fines."

Elsworth Carman, who most recently served as director of the Marion Public Library, will be the library's new director starting Jan. 2.

I Comments: (319) 339-3172; maddy.arnold@thegazette.com



**Madison Arnold**  
The Gazette



*The Gazette, December 9, 2018*

[Do Iowa City Ped Mall benches discriminate against homeless?](#)

[Johnson County's one-room schoolhouses showcased in historical society book](#)

# Iowa City grows after 10 years as City of Literature

In its 10th year as a City of Literature, Iowa City continues to be a hub for literary lovers.

Kinsey Phipps (<https://dailyiowan.com/staff/?writer=Kinsey%20Phipps>), News Reporter  
December 9, 2018

Iowa City was designated the world's third City of Literature by the UNESCO on Nov. 20, 2008. It has been a decade of recognizing, learning, writing, listening, and appreciating literature here in the heart of the U.S.

The UNESCO Creative Cities Network was established in 2004, hoping to increase cooperation among cities who feel that creativity is essential to city growth and development. Crafts and folk art, design, film, gastronomy, literature, media arts, and music are all creative titles awarded to cities dedicated to their craft.

Edinburgh, Scotland, was the first City of Literature in 2004. Four years later, a group with members of the International Writing Program, Iowa City, the Iowa City Public Library, and the University of Iowa came together to build an application for UNESCO. The town was designated as the third City of Literature a couple weeks behind Melbourne, Australia, local City of Literature Executive Director John Kenyon said.

Just months after the floods of 2008, Iowa City received the City of Literature designation. Rachael Carlson, Iowa City UNESCO director of operations, said this was a bright light in a dark time for the community, because so much of the Arts Campus was lost.

"You can't tell the story without talking about the flood," she said. "The arts community responded to the flood and has flourished since."

After the designation, Kenyon said, every literary aspect of the city grew. The Iowa City Book Festival and the Mission Creek Festival get larger every year, drawing in more artists, writers, and art connoisseurs. Along with New York City and Los Angeles, authors have Iowa City on their tour list when promoting new work, Kenyon said.

"Iowa City was a City of Literature long before the UNESCO designation," Kenyon said.

With the famous IWP, the Iowa Writers' Workshop, Prairie Lights, numerous libraries, and the heavy arts scene, Iowa City has always been a hub for lovers of literature, Kenyon said.

The 28 Cities of Literature around the globe learn from each other, implementing innovative practices. One Book Two Book, Iowa City's children's book festival, will implement Manchester's idea in 2019, accepting writing submissions for contest in the native language of the child. Iowa City is accepting submissions in English, French, and Spanish with the goal to expand more each year, Carlson said.

The UI is home to more than 30,000 students, living and learning in a City of Literature.

"One of the reasons I chose the University of Iowa was the fact that it was a City of Literature and its creative-writing program is so esteemed," first-year UI student Ashley Vannoy said. "I didn't even know all the things that go along with being a City of Literature until I got here, and so now I'm so excited and ready to further my writing."

The U.S. government is planning to leave UNESCO as a member, Kenyon said, but that will not affect Iowa City's designation.

"In the next 10 years, I see a lot of fruits of our labors in terms of collaborative efforts among cities around the world," he said. "We learn from the best cities around the world and teach them what we're doing. [Being a City of Literature] is not only a celebratory thing, it's a membership to a network."

*The Daily Iowan, December 9, 2018*



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## Literary kiosk placed at ICPL for month of December

The kiosk dispenses poems and short works of prose and is intended to encourage public reading and sharing.



Wyatt Dlouhy

A literary kiosk is seen in the Iowa City Public Library on Tuesday. The kiosk prints one-, three-, and five-minute short stories.

Kate Pixley, News Reporter

December 4, 2018

Filed under News (<https://dailyiowan.com/category/news/>)

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Iowa City citizens now have a new reading option at the Iowa City Public Library.

The Public Library, 123 S. Linn St., is home to a literary kiosk for the month of December. The kiosks were created by the University of Iowa Libraries and the UNESCO City of Literature. The kiosks allow on-demand printing of short prose or poetry works, the Public Library said.

The UI Main Library has two kiosks in its lobby. The kiosks are part of a trial phase; the full program will be released in the spring of 2019, with kiosks in five locations throughout Iowa City, Coralville, and Cedar Rapids.

The first kiosk was displayed in MERGE, 136 S. Dubuque St., during the Iowa City Book Festival in August. One kiosk was placed in the Main Library in October 2018.

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**RELATED: A celebration of medieval manuscripts for Iowa City Book Festival (<https://dailyiowan.com/2018/10/01/a-celebration-of-medieval-manuscripts-for-iowa-city-book-festival/>)**

The full release will include pieces by local writers from UI students, faculty members, and community members, said Rachael Carlson, the director of operations for the Iowa City UNESCO City of Literature, in an email to *The Daily Iowan*.

"The kiosks are meant to be a publishing venue for beginning as well as advanced writers," Carlson said. "K-12 teachers, as well as UI and Kirkwood faculty, are encouraged to use the kiosk as a way to introduce students to short genres and teach the value of word selection and narrative flow."

Iowa City has a long and storied history in the world of literature, and it was designated as the third UNESCO City of Literature in 2008.

Carlson noted that the kiosks are intended to encourage public reading.

"The literary kiosk encourages on-the-spot reading and literacy," she said. "The kiosk also increases access to literary content while raising the visibility of literature and highlighting the diversity of writers' voices in our community. Additionally, the project will provide an opportunity for students and others to obtain editing experience."

**RELATED: Public forum introduces Iowa City Public Library Director candidates (<https://dailyiowan.com/2018/10/29/public-forum-introduces-iowa-city-public-library-director-candidates/>)**

Readers have the option of selecting their reading time and the kiosk will dispense works. A press release from the Public Library announced the arrival of the kiosks and explained how they work.

"First installed in public spaces throughout Europe, the kiosks are now appearing throughout the United States with the goal of encouraging on-the-spot reading and literacy in a quick, easy, and engaging manner," the press release said. "Users simply press the one-, three-, or five-minute button on the kiosk and instantly receive a free print of literary work."

Kara Logsdon, the Public Library community services coordinator, said she's has seen the benefits associated with the kiosks.

"Yesterday, [I saw] two people sitting on a bench, and they both had printouts from the kiosk, and they were reading to each other," she said. "... It was just a little bit of serendipity where I observed a happy moment where there are little serendipity moments of reading, and sharing reading, and talking about what you just read. We live in such a vibrant literature community where there are little snippets makes you appreciate our community."

Thomas Keegan, the UI Libraries head of digital research & publishing who has worked on the project, said the kiosks have always been thought of as a project to benefit the entire Iowa City community.

"This has always been something that were interested in, promoting literacy and literature and to pull content from the community and share it more broadly," he said.

**More In News**



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**Key 1990 Iowa football moment reflects Matt**



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Amazon.com	10550140	455120	Misc Comp Hardware	\$999.58
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Amazon.com	10550152	469320	Miscellaneous Supplies	\$34.40
Amazon.com	10550159	469320	Miscellaneous Supplies	\$295.24
Amazon.com	10550110	452010	Office Supplies	\$27.71
Amazon.com	10550110	469320	Miscellaneous Supplies	(\$13.72)
Bread Garden	10550151	469360	Food and Beverages	\$12.99
Bruegger's Bagels	10550110	469360	Food and Beverages	\$69.96
CHOMP	10550110	435055	Postage and Stamps	\$25.44
Constructive play things	10550210	477200	Toys	\$97.05
Graduate Hotel	10550110	436060	Lodging	\$354.56
Hy-Vee	10550151	469360	Food and Beverages	\$20.97
Hy-Vee	10550152	469320	Miscellaneous Supplies	\$79.84
Hy-Vee	10550152	469360	Food and Beverages	\$36.09
IC Area Chamber of Commerce	10550110	436050	Registration	\$60.00
Java House	10550110	469360	Food and Beverages	\$17.00
Johnson County Historical Society	10550220	477020	Books (Cat/Circ)	\$92.97
Johnson County Historical Society	10550220	477040	Books (Cat/Ref)	\$30.99
Jon-Don	10550121	442010	Bldg Rep & Maint	\$189.34
KC Store Fixtures	10550121	452030	Minor Office Equipment/Furniture	\$318.63
Laminator.com	10550159	452010	Office Supplies	\$100.46
LSA	10000000	221907	Jail Materials	\$100.00
LSA	10550220	477040	Books (Cat/Ref)	\$100.00
Mobile Beacon	10550140	438140	Internet Fees	\$2,520.00
New Pioneer Coop	10550110	469360	Food and Beverages	\$29.43
Paypal	10550140	444080	Software Repair & Maintenance Services	\$22.80
Payphones.com	10550140	455120	Misc Comp Hardware	\$363.14
Pink Umbrella Bakery	10550152	469360	Food and Beverages	\$115.50
Prairie Lights	10550151	449280	Miscellaneous Services & Charges	\$25.00
Tallgrass Business Resources	10550160	469320	Miscellaneous Supplies	\$25.58
Tallgrass Business Resources	10550151	452010	Office Supplies	\$21.02
Tallgrass Business Resources	10550110	452010	Office Supplies	\$230.72
Wal-Mart	10550152	469320	Miscellaneous Supplies	\$130.93
Wedge Pizza	10550110	469360	Food and Beverages	\$184.30
<b>Grand Total</b>				<b>\$6,799.10</b>

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110 1000-10-25-550-550110-000-0000-432060 015167 BRADBURY ASSOCIATES 111818	Library Administration Consultant Services 2019 5 INV P	0		10,000.00 113018	222235	Admin&OA/ Library D
	ACCOUNT TOTAL			10,000.00		
1000-10-25-550-550110-000-0000-432080 014353 ONE SOURCE THE BACKG PLUS4649-20181031 014353 ONE SOURCE THE BACKG PLUS4649VOL-20181031 0	Other Professional Services 2019 5 INV P 2019 5 INV P	0		320.00 110918 458.95 110918	8793 8793	BACKGROUND CHECKS BACKGROUND CHECKS
	ACCOUNT TOTAL			778.95		
	ACCOUNT TOTAL			778.95		
1000-10-25-550-550110-000-0000-435055 010473 UNITED PARCEL SERVIC 00068774R418 010473 UNITED PARCEL SERVIC 00068774R428 010473 UNITED PARCEL SERVIC 00068774R438 010473 UNITED PARCEL SERVIC 00068774R448	Mail & Delivery 2019 5 INV P 2019 5 INV P 2019 5 INV P 2019 5 INV P	0		10.72 110918 10.45 110918 38.90 111618 25.84 112318	221427 221426 221613 221825	Admin/UPS Internet Admin/ UPS Internet Admin/3 UPS Interne Admin/ 3 UPS Intern
	ACCOUNT TOTAL			85.91		
010475 UNIVERSITY OF IOWA C 1108184864	2019 5 INV P	0		16.96 110918	221435	EMiller/ Mastercard
	ACCOUNT TOTAL			102.87		
1000-10-25-550-550110-000-0000-436030 010475 UNIVERSITY OF IOWA C 1108180235	Transportation 2019 5 INV P	0		176.68 110918	221431	APilkington/Masterc
	ACCOUNT TOTAL			176.68		
1000-10-25-550-550110-000-0000-436050 010475 UNIVERSITY OF IOWA C 1108184864	Registration 2019 5 INV P	0		147.00 110918	221435	EMiller/ Mastercard
	ACCOUNT TOTAL			147.00		
1000-10-25-550-550110-000-0000-436060 010475 UNIVERSITY OF IOWA C 1108184864	Lodging 2019 5 INV P	0		1,438.20 110918	221435	EMiller/ Mastercard
	ACCOUNT TOTAL			1,438.20		
1000-10-25-550-550110-000-0000-436080 010475 UNIVERSITY OF IOWA C 1108180235	Meals 2019 5 INV P	0		243.97 110918	221431	APilkington/Masterc
	ACCOUNT TOTAL			243.97		
1000-10-25-550-550110-000-0000-438130 010482 VERIZON WIRELESS 9816265563 010482 VERIZON WIRELESS 9818148819	Cell Phone/Data Services 2019 5 INV P 2019 5 INV P	0		93.99 110918 93.99 113018	221440 222320	Admin/ Cell Phones Admin/Monthly Cell
	ACCOUNT TOTAL			187.98		

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010889 U S CELLULAR	0277600134	0	2019 5	INV P	151.78 113018	222309	Admin/ Cell Phone P
			ACCOUNT TOTAL		339.76		
1000-10-25-550-550100-550110-000-0000-449120 011898 MAILFINANCE	N7419021	0	Equipment Rental 2019 5	INV P	758.31 112318	8919	Admin/Lease Payment
			ACCOUNT TOTAL		758.31		
1000-10-25-550-550100-550110-000-0000-449280 011736 KONICA MINOLTA BUSIN	61352495	0	Misc Services & Charges 2019 5	INV P	114.30 113018	222279	FAC/Lease Payment
			ACCOUNT TOTAL		114.30		
1000-10-25-550-550100-550110-000-0000-452010 010475 UNIVERSITY OF IOWA C	1108184864	0	Office Supplies 2019 5	INV P	238.81 110918	221435	EMiller/ Mastercard
			ACCOUNT TOTAL		238.81		
1000-10-25-550-550100-550110-000-0000-469210 010475 UNIVERSITY OF IOWA C	1108184864	0	First Aid/Safety Supplies 2019 5	INV P	59.88 110918	221435	EMiller/ Mastercard
			ACCOUNT TOTAL		59.88		
1000-10-25-550-550100-550110-000-0000-469320 010522 COPY SYSTEMS INC	IN320349	0	Miscellaneous Supplies 2019 5	INV P	42.80 110918	8763	Admin/Postage Tape
			ACCOUNT TOTAL		42.80		
012264 MAILBOXES OF IOWA CI	101618	0	2019 5	INV P	54.00 111618	221541	Admin/Bubble Mailer
			ACCOUNT TOTAL		96.80		
1000-10-25-550-550100-550110-000-0000-469360 010475 UNIVERSITY OF IOWA C	1108180318	0	Food and Beverages 2019 5	INV P	126.00 110918	221430	SCraig/Mastercard 1
			ACCOUNT TOTAL		98.93 110918	221435	EMiller/ Mastercard
					224.93		
			ACCOUNT TOTAL		224.93		
			ORG 10550110 TOTAL		14,720.46		
10550121 1000-10-25-550-550100-550120-131-0000-438030 010319 MIDAMERICAN ENERGY	20181119133825	0	Library Bldg Maint - Public Electricity 2019 5	INV P	6,142.38 112318	8921	MidAmBilling 112020
			ACCOUNT TOTAL		6,142.38		
1000-10-25-550-550100-550120-131-0000-438070 010319 MIDAMERICAN ENERGY	20181119133825	0	Heating Fuel/Gas 2019 5	INV P	1,121.64 112318	8921	MidAmBilling 112020
			ACCOUNT TOTAL		1,121.64		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-438100 013663 REPUBLIC SERVICES OF 0897-00842583		0	Refuse Collection Charges 2019 5 INV P	120.00 110918	221409	Refuse & Recycling
			ACCOUNT TOTAL	120.00		
1000-10-25-550-550100-550120-131-0000-442010 010262 IOWA WORKFORCE DEVEL 165467		0	Other Building R&M Services 2019 5 INV P	200.00 113018	222270	FAC/Boiler Safety
010392 RMB CO INC 1837		0	2019 5 INV P	2,237.58 110918	8804	FAC/ HVAC Quarterly
010475 UNIVERSITY OF IOWA C 1108180771		0	2019 5 INV P	2,517.97 110918	221434	BGehrke/ Mastercard
010512 JOHNSON CONTROLS FIR 41214818		0	2019 5 INV P	571.93 113018	9112	FAC/Fire Alarm
010981 JOE'S QUALITY WINDOW 17504		0	2019 5 INV P	140.00 113018	222273	FAC/Lower Outside W
010981 JOE'S QUALITY WINDOW 29223		0	2019 5 INV P	140.00 110918	221359	FAC/ Lower Outside
			ACCOUNT TOTAL	280.00		
014457 A TECH INC 409815		0	2019 5 INV P	72.00 113018	9097	FAC/Monitoring 12/1
			ACCOUNT TOTAL	5,879.48		
1000-10-25-550-550100-550120-131-0000-442020 010823 SCHUMACHER ELEVATOR 90450221		0	Structure R&M Services 2019 5 INV P	418.50 111618	8867	Elevator Maintenan
			ACCOUNT TOTAL	418.50		
1000-10-25-550-550100-550120-131-0000-442030 010392 RMB CO INC 1908		0	Heating & Cooling R&M Services 2019 5 INV P	3,570.49 111618	8865	FAC/Boiler & Toilet
			ACCOUNT TOTAL	3,570.49		
1000-10-25-550-550100-550120-131-0000-442050 011546 SEDLACEK UPHOLSTERY 282 011546 SEDLACEK UPHOLSTERY 284 011546 SEDLACEK UPHOLSTERY 286		0 0 0	Furnishing R&M Services 2019 5 INV P 2019 5 INV P 2019 5 INV P	255.00 110918 255.00 113018 255.00 113018	221414 222301 222301	FAC/ Labor Ottoman FAC/Ottoman Labor FAC/Ottomans Labor
			ACCOUNT TOTAL	765.00		
1000-10-25-550-550100-550120-131-0000-445030 010181 GREENERY DESIGNS 2733 010181 GREENERY DESIGNS 2760		0 0	Nursery Srvc-Lawn & Plant Care 2019 5 INV P 2019 5 INV P	67.00 113018 67.00 113018	222253 222253	FAC/October Interio FAC/ November Inter
			ACCOUNT TOTAL	134.00		
1000-10-25-550-550100-550120-131-0000-445140 010373 PIP PRINTING 98441		0	Outside Printing 2019 5 INV P	214.76 112318	8930	FAC/Travel to the S

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-449160			ACCOUNT TOTAL	214.76		
010627 CINTAS CORPORATION	342817359	0	Other Rentals			
010627 CINTAS CORPORATION	342821576	0	2019 5 INV P	175.87 110918	221302 FAC/ Cleaning Suppl	
010627 CINTAS CORPORATION	342825815	0	2019 5 INV P	175.87 111618	221482 FAC/Sanitary Suppli	
			2019 5 INV P	175.87 113018	222240 FAC/Cleaing Supplie	
				527.61		
			ACCOUNT TOTAL	527.61		
1000-10-25-550-550100-550120-131-0000-452040			Sanitation & Indust Supplies			
010290 LENOCH AND CILEK ACE	365017/3	0	2019 5 INV P	854.61 111618	221538 FAC/Sanitary Suppli	
010570 CENTRAL IOWA DISTRIB	172866	0	2019 5 INV P	287.10 113018	9103 FAC/ 6 Cases of Cle	
010627 CINTAS CORPORATION	342817359	0	2019 5 INV P	163.76 110918	221302 FAC/ Cleaning Suppl	
010627 CINTAS CORPORATION	342821576	0	2019 5 INV P	224.93 111618	221482 FAC/Sanitary Suppli	
010627 CINTAS CORPORATION	342825815	0	2019 5 INV P	163.76 113018	222240 FAC/Cleaing Supplie	
				552.45		
			ACCOUNT TOTAL	1,694.16		
1000-10-25-550-550100-550120-131-0000-466070			Other Maintenance Supplies			
010475 UNIVERSITY OF IOWA C	1108180771	0	2019 5 INV P	204.20 110918	221434 BGehrke/ Mastercard	
011399 ELECTRIC EQUIPMENT S	7402	0	2019 5 INV P	111.26 113018	9107 FAC/ 34 Packs of Li	
			ACCOUNT TOTAL	315.46		
			ORG 10550121 TOTAL	20,903.48		
10550122			Library Bldg Maint - Commercia			
1000-10-25-550-550100-550120-132-0000-442020-			Structure R&M Services			
010823 SCHUMACHER ELEVATOR	90450221	0	2019 5 INV P	188.50 111618	8867 Elevator Maintenanc	
			ACCOUNT TOTAL	188.50		
			ORG 10550122 TOTAL	188.50		
10550140			Library Computer Systems			
1000-10-25-550-550100-550140-000-0000-432060			Consultant Services			
010525 ENCOMPASS IOWA LLC	8683	0	2019 5 INV P	925.00 112318	8904 IT/ IT Essential Se	
			ACCOUNT TOTAL	925.00		
1000-10-25-550-550100-550140-000-0000-438140			Internet Fees			
010631 MEDIACOM	101418	0	2019 5 INV P	300.95 110918	221373 IT/Internet	
014293 IMON COMMUNICATIONS	1864527	0	2019 5 INV P	372.38 110918	221348 IT/Internet & Phone	

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
			ACCOUNT TOTAL	673.33		
1000-10-25-550-550100-550140-000-0000-444080 010475 UNIVERSITY OF IOWA C 1108180250		0	Software R&M Services 2019 5 INV P	247.20 110918	221433	BPalmer/ Mastercard
010525 ENCOMPASS IOWA LLC 8653		0	2019 5 INV P	4,015.84 110918	8772	IT/ VMware Software
			ACCOUNT TOTAL	4,263.04		
1000-10-25-550-550100-550140-000-0000-452010 010475 UNIVERSITY OF IOWA C 1108184864		0	Office Supplies 2019 5 INV P	824.54 110918	221435	EMiller/ Mastercard
			ACCOUNT TOTAL	824.54		
1000-10-25-550-550100-550140-000-0000-455120 010081 CDW GOVERNMENT INC PLX81298 010081 CDW GOVERNMENT INC PNF3965		0	Misc Computer Hardware 2019 5 INV P	466.00 110918	221300	IT/Cable Jacks
		0	2019 5 INV P	89.91 110918	221299	IT/HDMI Cable for R
				555.91		
010475 UNIVERSITY OF IOWA C 1108180250		0	2019 5 INV P	1,733.64 110918	221433	BPalmer/ Mastercard
010525 ENCOMPASS IOWA LLC 8644		0	2019 5 INV P	2,282.61 110918	8772	IT/Extra Ram for Se
014031 ENCORE DATA PRODUCTS 69790		0	2019 5 INV P	829.30 110918	221319	IT/ 70 Headphones
			ACCOUNT TOTAL	5,401.46		
			ORG 10550140 TOTAL	12,087.37		
10550151 1000-10-25-550-550100-550150-351-0000-469320- 010475 UNIVERSITY OF IOWA C 1108180227 010475 UNIVERSITY OF IOWA C 1108184864		0	Lib Public Services - Adults Miscellaneous Supplies 2019 5 INV P	81.00 110918	221429	MClark/ Mastercard
		0	2019 5 INV P	100.00 110918	221435	EMiller/ Mastercard
				181.00		
			ACCOUNT TOTAL	181.00		
1000-10-25-550-550100-550150-351-0000-469370- 010509 BAKER & TAYLOR INC C 2034119456		0	Paper Products 2019 5 INV P	99.10 113018	222232	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 36931449		0	2019 5 INV P	23.56 110918	221350	LIBRARY MATERIALS
			ACCOUNT TOTAL	122.66		
			ORG 10550151 TOTAL	303.66		
10550152 1000-10-25-550-550100-550150-352-0000-432080- 015188 OLD CREAMERY THEATRE 112818		0	Lib Public Services - Children Other Professional Services 2019 5 INV P	150.00 111618	221577	CHI/Lion, Witch, Wa



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550150-352-0000-445140-010050 TRU ART	67497	0	ACCOUNT TOTAL Outside Printing 2019 5 INV P	150.00 312.00 110918		
1000-10-25-550-550100-550150-352-0000-469320-010125 BLICK ART MATERIALS 222217		0	ACCOUNT TOTAL Miscellaneous Supplies 2019 5 INV P	312.00 11.38 110918	221423	CHI/1,000 Hazel Wes
010475 UNIVERSITY OF IOWA C 1108180235		0	2019 5 INV P	256.32 110918	221291	CHI/Sunday Funday G
010475 UNIVERSITY OF IOWA C 1108184864		0	2019 5 INV P	15.48 110918	221431	APilkington/Masterc
					221435	EMiller/ Mastercard
				271.80		
1000-10-25-550-550100-550150-352-0000-469360-010475 UNIVERSITY OF IOWA C 1108180235		0	ACCOUNT TOTAL Food and Beverages 2019 5 INV P	283.18 28.43 110918	221431	APilkington/Masterc
			ACCOUNT TOTAL	28.43		
			ORG 10550152 TOTAL	773.61		
10550159			Lib Public Svcs-Comm Access			
1000-10-25-550-550100-550150-359-0000-435059-011328 LITTLE VILLAGE MAGAZ 6479		0	Advertising 2019 5 INV P	45.00 112318	8917	CAS/Downtown Co-op
012233 IOWA CITY COMMUNITY 110318		0	2019 5 INV P	180.00 111618	221524	CAS/ Iowa City Publ
			ACCOUNT TOTAL	225.00		
1000-10-25-550-550100-550150-359-0000-445140-010373 PIP PRINTING 98568		0	Outside Printing 2019 5 INV P	68.56 112318	8930	CAS/ English/Swahil
010475 UNIVERSITY OF IOWA C 1108181910		0	2019 5 INV P	671.25 110918	221432	KLogsdan/ Mastercar
015165 RAYGUN LLC 139121		0	2019 5 INV P	108.00 110918	221404	CAS/Homecoming Para
			ACCOUNT TOTAL	847.81		
1000-10-25-550-550100-550150-359-0000-469320-010475 UNIVERSITY OF IOWA C 1108184864		0	Miscellaneous Supplies 2019 5 INV P	56.89 110918	221435	EMiller/ Mastercard
			ACCOUNT TOTAL	56.89		
			ORG 10550159 TOTAL	1,129.70		
10550160			Library Collection Services			
1000-10-25-550-550100-550160-000-0000-445140-010373 PIP PRINTING 98280		0	Outside Printing 2019 5 INV P	30.89 110918	8799	LIBRARY MATERIALS

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1000-10-25-550-550100-550160-000-0000-445270 010509 BAKER & TAYLOR INC C 200055102018V		0	2019 5 INV P	1,481.18 112318	221696	LIBRARY MATERIALS
010546 MIDWEST TAPE	96597998	0	2019 5 INV P	9.99 112318	221774	LIBRARY MATERIALS
011068 OVERDRIVE INC	MR0137018202544	0	2019 5 INV P	216.00 113018	222289	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,707.17		
1000-10-25-550-550100-550160-000-0000-445290 010535 HOUGHEN BINDERY LTD 240255 010535 HOUGHEN BINDERY LTD 240552		0	2019 5 INV P	234.35 110918	221334	LIBRARY MATERIALS
		0	2019 5 INV P	112.85 113018	222258	LIBRARY MATERIALS
			ACCOUNT TOTAL	347.20		
1000-10-25-550-550100-550160-000-0000-469110 010509 BAKER & TAYLOR INC C H613178DM		0	2019 5 INV P	850.84 112318	221697	LIBRARY MATERIALS
010510 DEMCO INC	6473259	0	2019 5 INV P	438.47 110918	221313	LIBRARY PROCESSING
010510 DEMCO INC	6482765	0	2019 5 INV P	927.61 110918	221313	LIBRARY PROCESSING
010510 DEMCO INC	6485312	0	2019 5 INV P	1,082.64 113018	222244	LIBRARY MATERIALS
010510 DEMCO INC	6491913	0	2019 5 INV P	714.45 113018	222244	LIBRARY MATERIALS
			ACCOUNT TOTAL	3,163.17		
010546 MIDWEST TAPE	96580895	0	2019 5 INV P	36.00 112318	221774	LIBRARY MATERIALS
			ACCOUNT TOTAL	4,050.01		
1000-10-25-550-550100-550160-000-0000-469320- 010475 UNIVERSITY OF IOWA C 1108184864		0	2019 5 INV P	379.60 110918	221435	EMiller/ Mastercard
			ACCOUNT TOTAL	379.60		
			ORG 10550160 TOTAL	6,514.87		
10550210 1000-10-25-550-550200-550210-000-0000-477020 010475 UNIVERSITY OF IOWA C 1108180292		0	2019 5 INV P	21.48 110918	221428	AMangano/ Mastercard
010509 BAKER & TAYLOR INC C 2034026262		0	2019 5 INV P	130.84 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034046419		0	2019 5 INV P	462.41 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034050550		0	2019 5 INV P	219.49 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034050656		0	2019 5 INV P	29.08 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034050827		0	2019 5 INV P	22.63 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034060233		0	2019 5 INV P	189.70 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034061889		0	2019 5 INV P	617.88 110918	221288	LIBRARY MATERIALS

ACCOUNT/VENDOR			INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
010509	BAKER & TAYLOR	INC	C	2034063095	0	2019	5	INV	P	599.88	111618	221471	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034063240	0	2019	5	INV	P	677.00	111618	221471	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034069545	0	2019	5	INV	P	449.57	111618	221471	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034074437	0	2019	5	INV	P	635.68	112318	221696	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034077028	0	2019	5	INV	P	292.53	111618	221471	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034077206	0	2019	5	INV	P	14.36	111618	221471	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034077246	0	2019	5	INV	P	257.93	112318	221696	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034079154	0	2019	5	INV	P	212.51	111618	221471	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034086719	0	2019	5	INV	P	789.08	112318	221696	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034088393	0	2019	5	INV	P	943.26	112318	221696	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034096524	0	2019	5	INV	P	380.05	112318	221696	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034098077	0	2019	5	INV	P	527.52	112318	221696	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034103174	0	2019	5	INV	P	898.01	113018	222232	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034104898	0	2019	5	INV	P	16.78	112318	221696	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034118003	0	2019	5	INV	P	371.36	113018	222232	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	H09246310	0	2019	5	INV	P	140.39	113018	222232	LIBRARY MATERIALS
						2019	5	INV	P	66.60	111618	221472	LIBRARY MATERIALS
8,944.54													
010536	INGRAM LIBRARY	SERVI		36812011	0	2019	5	INV	P	59.46	113018	222265	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		36931449	0	2019	5	INV	P	164.97	110918	221350	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		36993703	0	2019	5	INV	P	127.39	110918	221350	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37028156	0	2019	5	INV	P	27.10	110918	221350	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37051230	0	2019	5	INV	P	280.63	110918	221350	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37060625	0	2019	5	INV	P	9.19	110918	221350	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37100164	0	2019	5	INV	P	52.35	110918	221350	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37174619	0	2019	5	INV	P	137.08	113018	222265	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37203856	0	2019	5	CRM	P	-7.47	113018	222265	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37212347	0	2019	5	INV	P	122.11	113018	222265	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37261597	0	2019	5	INV	P	6.59	113018	222265	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37321735	0	2019	5	INV	P	110.87	113018	222265	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37370096	0	2019	5	INV	P	27.51	113018	222265	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37370097	0	2019	5	INV	P	12.65	113018	222265	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37401215	0	2019	5	INV	P	32.18	113018	222265	LIBRARY MATERIALS
1,162.61													
ACCOUNT TOTAL													
10,128.63													
1000-10-25-550-550200-550210-000-0000-477030													
010509	BAKER & TAYLOR	INC	C	2034086719	0	2019	5	INV	P	78.66	112318	221696	LIBRARY MATERIALS
010536	INGRAM LIBRARY	SERVI		37051230	0	2019	5	INV	P	62.04	110918	221350	LIBRARY MATERIALS
ACCOUNT TOTAL													
140.70													
1000-10-25-550-550200-550210-000-0000-477040-													
010509	BAKER & TAYLOR	INC	C	2034060233	0	2019	5	INV	P	12.99	110918	221288	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	2034069545	0	2019	5	INV	P	15.95	111618	221471	LIBRARY MATERIALS
28.94													

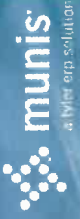
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010536 INGRAM LIBRARY SERVI 37370097		0	2019 5 INV P	58.02 113018	222265	LIBRARY MATERIALS
			ACCOUNT TOTAL	86.96		
1000-10-25-550-550200-550210-000-0000-477070			Downloadable-eBooks			
011068 OVERDRIVE INC 0137DA18195074		0	2019 5 INV P	15.99 111618	221578	LIBRARY MATERIALS
			ACCOUNT TOTAL	15.99		
1000-10-25-550-550200-550210-000-0000-477100			Fiction Audio-CD			
010509 BAKER & TAYLOR INC C 2034061889		0	2019 5 INV P	8.23 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034104898		0	2019 5 INV P	49.37 113018	222232	LIBRARY MATERIALS
			ACCOUNT TOTAL	57.60		
010546 MIDWEST TAPE 96550345		0	2019 5 INV P	19.99 110918	221375	LIBRARY MATERIALS
			ACCOUNT TOTAL	77.59		
1000-10-25-550-550200-550210-000-0000-477110			Music-CD			
010509 BAKER & TAYLOR INC C H10200650		0	2019 5 INV P	30.10 112318	221697	LIBRARY MATERIALS
			ACCOUNT TOTAL	30.10		
1000-10-25-550-550200-550210-000-0000-477120			Other Audio-CD			
010509 BAKER & TAYLOR INC C 2034060233		0	2019 5 INV P	15.99 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034118003		0	2019 5 INV P	15.99 113018	222232	LIBRARY MATERIALS
			ACCOUNT TOTAL	31.98		
			ACCOUNT TOTAL	31.98		
1000-10-25-550-550200-550210-000-0000-477160			Video Recordings			
010509 BAKER & TAYLOR INC C 2034063240		0	2019 5 INV P	10.07 111618	221471	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H08741020		0	2019 5 INV P	537.16 112318	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09246310		0	2019 5 INV P	10.86 111618	221472	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09284640		0	2019 5 INV P	552.08 112318	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09472870		0	2019 5 INV P	21.67 112318	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09695950		0	2019 5 INV P	6.72 112318	221697	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,138.56		
			ACCOUNT TOTAL	1,138.56		
1000-10-25-550-550200-550210-000-0000-477200			Toys			
010536 INGRAM LIBRARY SERVI 37060625		0	2019 5 INV P	8.24 110918	221350	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 37261597		0	2019 5 INV P	13.74 113018	222265	LIBRARY MATERIALS
			ACCOUNT TOTAL	21.98		
			ACCOUNT TOTAL	21.98		



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550200-550210-000-0000-477220 010536 INGRAM LIBRARY SERVI 37100164		0	Multi-Media/Gaming 2019 5 INV P	113.98 110918	221350	LIBRARY MATERIALS
			ACCOUNT TOTAL	113.98		
1000-10-25-550-550200-550210-000-0000-477250 011068 OVERDRIVE INC 01370DA18206356		0	Downloadable Media 2019 5 INV P	50.00 112318	221792	LIBRARY MATERIALS
			ACCOUNT TOTAL	50.00		
			ORG 10550210 TOTAL	11,836.47		
10550220			Library Adult Materials			
1000-10-25-550-550200-550220-000-0000-477020			Books (Cat/Cir)			
010509 BAKER & TAYLOR INC C 2034026262		0	2019 5 INV P	836.37 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034040041		0	2019 5 INV P	274.02 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034050496		0	2019 5 INV P	179.25 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034054203		0	2019 5 INV P	491.24 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034060233		0	2019 5 INV P	1,426.95 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034061889		0	2019 5 INV P	1,783.71 110918	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034063056		0	2019 5 INV P	197.49 111618	221471	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034063095		0	2019 5 INV P	10.07 111618	221471	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034063214		0	2019 5 INV P	478.31 111618	221471	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034069545		0	2019 5 INV P	1,446.22 111618	221471	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034076934		0	2019 5 INV P	120.97 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034076942		0	2019 5 INV P	248.56 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034079154		0	2019 5 INV P	1,908.50 111618	221471	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034085060		0	2019 5 INV P	239.98 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034086719		0	2019 5 INV P	1,130.87 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034088237		0	2019 5 INV P	32.56 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034088269		0	2019 5 INV P	134.10 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034088562		0	2019 5 INV P	104.85 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034095303		0	2019 5 INV P	16.14 111618	221471	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034096524		0	2019 5 INV P	354.90 112318	221696	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034097937		0	2019 5 INV P	276.44 113018	222232	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034098033		0	2019 5 INV P	119.59 113018	222232	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034102540		0	2019 5 INV P	517.31 113018	222232	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034104898		0	2019 5 INV P	1,372.36 113018	222232	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034109628		0	2019 5 INV P	145.12 113018	222232	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034118003		0	2019 5 INV P	1,077.07 113018	222232	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2034118003		0	2019 5 INV P	101.91 110918	221287	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5015194251		0	2019 5 INV P	141.42 110918	221287	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5015213158		0	2019 5 INV P	15,166.28		
010519 BRODART CO	B5450556	0	2019 5 INV P	140.82 110918	8761	LIBRARY MATERIALS
010520 CENTER POINT PUBLISH 1636772		0	2019 5 INV P	134.82 113018	222239	LIBRARY MATERIALS
010531 GALE GROUP	65443818	0	2019 5 INV P	52.48 110918	221324	LIBRARY MATERIALS
010531 GALE GROUP	65452176	0	2019 5 INV P	23.99 110918	221324	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010531 GALE GROUP	65453196	0	2019	5	INV P	47.23	221324	LIBRARY MATERIALS
010531 GALE GROUP	65560115	0	2019	5	INV P	57.73	222250	LIBRARY MATERIALS
010531 GALE GROUP	65560220	0	2019	5	INV P	56.99	222250	LIBRARY MATERIALS
010531 GALE GROUP	65573885	0	2019	5	INV P	57.73	222250	LIBRARY MATERIALS
						296.15		
010536 INGRAM LIBRARY SERVI	36812011	0	2019	5	INV P	93.32	222265	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	36931449	0	2019	5	INV P	33.31	221350	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37028156	0	2019	5	INV P	44.17	221350	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37051230	0	2019	5	INV P	9.57	221350	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37100164	0	2019	5	INV P	38.38	221350	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37174619	0	2019	5	INV P	71.31	222265	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37212347	0	2019	5	INV P	207.06	222265	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37261597	0	2019	5	INV P	12.59	222265	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37321735	0	2019	5	INV P	123.96	222265	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37370096	0	2019	5	INV P	122.22	222265	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37370097	0	2019	5	INV P	10.19	222265	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	37401215	0	2019	5	INV P	64.14	222265	LIBRARY MATERIALS
						830.22		
010750 IOWA POETRY ASSOCIAT	101518IPA	0	2019	5	INV P	9.00	221356	LIBRARY MATERIALS
012405 REGENT BOOK CO	57127	0	2019	5	INV P	14.67	8803	LIBRARY MATERIALS
					ACCOUNT TOTAL	16,591.96		
1000-10-25-550200-550220-000-0000-477040					Books (Cat/Reference)			
010475 UNIVERSITY OF IOWA C	1108180292	0	2019	5	INV P	15.00	221428	AMangano/ Mastercar
010509 BAKER & TAYLOR INC C	2034061889	0	2019	5	INV P	23.70	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	5015194251	0	2019	5	INV P	134.99	221287	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	5015213158	0	2019	5	INV P	17.96	221287	LIBRARY MATERIALS
						176.65		
010548 OMNIGRAPHICS	105465101618	0	2019	5	INV P	202.23	221386	LIBRARY MATERIALS
010549 PETERSON'S A NEINET	INV-22466679	0	2019	5	INV P	57.93	221799	LIBRARY MATERIALS
012405 REGENT BOOK CO	57127	0	2019	5	INV P	15.80	8803	LIBRARY MATERIALS
					ACCOUNT TOTAL	467.61		
1000-10-25-550200-550220-000-0000-477070					Downloadable-eBooks			
011068 OVERDRIVE INC	01370C018197472	0	2019	5	INV P	81.00	221391	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018197473	0	2019	5	INV P	528.89	221391	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018200645	0	2019	5	INV P	372.38	221578	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018204445	0	2019	5	INV P	936.71	221792	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018210141	0	2019	5	INV P	845.29	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018210606	0	2019	5	INV P	226.96	222289	LIBRARY MATERIALS

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370C0182110608	0	2019	5	INV P	1,185.28	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018212361	0	2019	5	INV P	2,601.58	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018213022	0	2019	5	INV P	118.00	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018214414	0	2019	5	INV P	75.96	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018215051	0	2019	5	INV P	79.98	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018215841	0	2019	5	INV P	55.00	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018216112	0	2019	5	INV P	441.72	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018216113	0	2019	5	INV P	152.14	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C018216114	0	2019	5	INV P	246.99	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18199658	0	2019	5	INV P	459.00	221578	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18206356	0	2019	5	INV P	103.00	221792	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18211039	0	2019	5	INV P	55.00	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18216658	0	2019	5	INV P	167.00	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	0137DA18195074	0	2019	5	INV P	381.97	221578	LIBRARY MATERIALS
						9,113.85		
ACCOUNT TOTAL						9,113.85		
1000-10-25-550-550200-000-0000-477100								
010518 BLACKSTONE AUDIOBOOK 1049120		0	2019	5	INV P	80.00	8759	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1052689		0	2019	5	INV P	80.00	8759	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 1058472		0	2019	5	INV P	150.47	8890	LIBRARY MATERIALS
						310.47		
010551 RECORDED BOOKS LLC	76023715	0	2019	5	INV P	87.00	8802	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	76030466	0	2019	5	INV P	62.20	8934	LIBRARY MATERIALS
						149.20		
010880 RANDOM HOUSE INC	1083687520	0	2019	5	INV P	67.50	221590	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084064175	0	2019	5	INV P	33.75	221803	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1183451332	0	2019	5	INV P	26.25	221403	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1184064175	0	2019	5	INV P	33.75	221803	LIBRARY MATERIALS
						161.25		
ACCOUNT TOTAL						620.92		
1000-10-25-550-550220-000-0000-477110								
010509 BAKER & TAYLOR INC C H08369440		0	2019	5	INV P	94.77	221288	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H08827560		0	2019	5	INV P	52.84	221289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09237770		0	2019	5	INV P	17.62	221289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09467110		0	2019	5	INV P	132.29	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09694040		0	2019	5	INV P	16.64	221472	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H10179540		0	2019	5	INV P	44.09	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H10200650		0	2019	5	INV P	67.87	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H10200660		0	2019	5	INV P	9.54	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H10324350		0	2019	5	INV P	11.01	221697	LIBRARY MATERIALS
						446.67		



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010546 MIDWEST TAPE	96550346	0	2019	5	INV P	11.24	221375	LIBRARY MATERIALS
010546 MIDWEST TAPE	96570005	0	2019	5	INV P	11.24	221544	LIBRARY MATERIALS
						22.48		
					ACCOUNT TOTAL	469.15		
1000-10-25-550-550200-550220-000-0000-477160					Video Recordings			
010509 BAKER & TAYLOR INC C H08124240		0	2019	5	INV P	70.99	221289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H08369480		0	2019	5	INV P	24.64	221289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H08568080		0	2019	5	INV P	373.96	221289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H08741020		0	2019	5	INV P	94.17	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H08898980		0	2019	5	INV P	10.14	221472	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09246310		0	2019	5	INV P	535.18	221472	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09284640		0	2019	5	INV P	286.67	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09695950		0	2019	5	INV P	18.09	221697	LIBRARY MATERIALS
					ACCOUNT TOTAL	1,413.84		
010546 MIDWEST TAPE	96410559	0	2019	5	INV P	58.46	221774	LIBRARY MATERIALS
010546 MIDWEST TAPE	96529039	0	2019	5	INV P	29.99	221375	LIBRARY MATERIALS
010546 MIDWEST TAPE	96570007	0	2019	5	INV P	4.99	221544	LIBRARY MATERIALS
010546 MIDWEST TAPE	96574721	0	2019	5	INV P	54.73	221774	LIBRARY MATERIALS
					ACCOUNT TOTAL	148.17		
					ACCOUNT TOTAL	1,562.01		
1000-10-25-550-550200-550220-000-0000-477210					Non-Fiction Video-DVD			
010509 BAKER & TAYLOR INC C H07999660		0	2019	5	INV P	21.71	221289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H08568080		0	2019	5	INV P	36.24	221289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H08741020		0	2019	5	INV P	50.73	221697	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09246310		0	2019	5	INV P	25.37	221472	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C H09284640		0	2019	5	INV P	19.54	221697	LIBRARY MATERIALS
					ACCOUNT TOTAL	153.59		
010546 MIDWEST TAPE	96410559	0	2019	5	INV P	22.49	221774	LIBRARY MATERIALS
010546 MIDWEST TAPE	96574721	0	2019	5	INV P	38.24	221774	LIBRARY MATERIALS
					ACCOUNT TOTAL	60.73		
					ACCOUNT TOTAL	214.32		
1000-10-25-550-550200-550220-000-0000-477220					Multi-Media/Gaming			
010536 INGRAM LIBRARY SERVI 37060625		0	2019	5	INV P	47.49	221350	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 37100164		0	2019	5	INV P	322.94	221350	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 37212347		0	2019	5	INV P	265.86	222265	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 37261597		0	2019	5	INV P	28.49	222265	LIBRARY MATERIALS
					ACCOUNT TOTAL	664.78		



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-5502200-550220-000-0000-477230			ACCOUNT TOTAL	664.78		
010518 BLACKSTONE AUDIOBOOK 1052130		0	Non-Fiction Audio-CD 2019 5 INV P			
010546 MIDWEST TAPE	96550345	0	2019 5 INV P	32.49 110918	8759	LIBRARY MATERIALS
010546 MIDWEST TAPE	96570004	0	2019 5 INV P	29.99 110918	221375	LIBRARY MATERIALS
			2019 5 INV P	79.98 111618	221544	LIBRARY MATERIALS
				109.97		
010551 RECORDED BOOKS LLC	76024471	0	2019 5 INV P	62.20 111618	8864	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	76026031	0	2019 5 INV P	31.49 112318	8934	LIBRARY MATERIALS
				93.69		
010880 RANDOM HOUSE INC	1083451332	0	2019 5 INV P	60.00 110918	221403	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1083680137	0	2019 5 INV P	18.75 110918	221403	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1083723093	0	2019 5 INV P	41.25 110918	221403	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1283451332	0	2019 5 INV P	37.50 110918	221403	LIBRARY MATERIALS
				157.50		
			ACCOUNT TOTAL	393.65		
1000-10-25-550-5502200-550220-000-0000-477250			Downloadable Media			
011068 OVERDRIVE INC	01370CO18197480	0	2019 5 INV P	1,331.74 110918	221391	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18198461	0	2019 5 INV P	233.94 110918	221391	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18200644	0	2019 5 INV P	321.98 111618	221578	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18202866	0	2019 5 INV P	54.95 112318	221792	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18204446	0	2019 5 INV P	1,048.89 112318	221792	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18208316	0	2019 5 INV P	142.99 112318	221792	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18210142	0	2019 5 INV P	1,096.44 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18210607	0	2019 5 INV P	561.48 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18212362	0	2019 5 INV P	2,186.54 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18213037	0	2019 5 INV P	360.97 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18215052	0	2019 5 INV P	285.00 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO18215840	0	2019 5 INV P	152.99 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18199658	0	2019 5 INV P	547.27 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18209123	0	2019 5 INV P	162.48 111618	221578	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18211040	0	2019 5 INV P	59.99 112318	221792	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18211658	0	2019 5 INV P	49.99 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18216658	0	2019 5 INV P	123.50 113018	222289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA18195074	0	2019 5 INV P	423.99 111618	221578	LIBRARY MATERIALS
				9,145.13		
015034 KANOPY INC	138762	0	2019 5 INV P	1,020.00 111618	221532	LIBRARY MATERIALS
			ACCOUNT TOTAL	10,165.13		
			Online Reference			
1000-10-25-550-5502200-550220-000-0000-477350						



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C NS18110313		0	2019	5	INV P	1,910.00 113018	222232	TS360 SUBSCRIPTION
011013 OCLC INC	0000627164	0	2019	5	INV P	718.90 112318	221789	LIBRARY MATERIALS
					ACCOUNT TOTAL	2,628.90		
					ORG 10550220 TOTAL	42,892.28		
					TOTAL:	111,350.40		

Robin Paetzold, President

Janet Freeman, Secretary