



# IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240  
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## **LIBRARY BOARD OF TRUSTEES**

**August 25, 2022**

**Iowa City Public Library**

**2<sup>nd</sup> Floor – Boardroom**

**Regular Meeting - 5:00 pm**

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**Carol Kirsch - President**

**Tom Rocklin - Vice President**

**DJ Johnk - Secretary**

**Noa Kim**

**Claire Matthews**

**Robin Paetzold**

**John Raeburn**

**Hannah Shultz**

**Dan Stevenson**

**1. Call Meeting to Order.**

**2. Approval of August 25, 2022 Board Meeting Agenda.**

**3. Public Discussion.**

**4. Items to be Discussed.**

A. 4<sup>th</sup> Quarter Annual Statistics & Financials.

Comment: This is a regularly scheduled agenda item. Board action not required.

B. Policy Review: 101 Bylaws.

Comment: This is a regularly scheduled agenda item. Board action required.

C. Nominate Finance Committee.

Comment: This is a regularly scheduled agenda item. Board action not required.

**5. Staff Reports.**

A. Director's Report.

B. Departmental Reports: Children's Services, Collection Services, IT.

C. Miscellaneous.

**6. President's Report.**

*If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or [jennifer-miller@icpl.org](mailto:jennifer-miller@icpl.org). Early requests are strongly encouraged to allow sufficient time to meet your access needs.*

**7. Announcements from Members.**

**8. Committee Reports.**

**9. Communications.**

**10. Consent Agenda.**

- A. Approve Minutes of Library Board of Trustees July 28, 2022 Regular Meeting.
- B. Approve Disbursements for July, 2022.

**11. Set Agenda Order for July Meeting.**

**12. Adjournment.**

**Iowa City Public Library – Board of Trustee Meetings  
Agenda Items and Order Schedule  
FY23**

<b>AUGUST 25, 2022</b>	<b>SEPTEMBER 22, 2022</b>	<b>OCTOBER 27, 2022</b>
<p>4<sup>th</sup> Quarter Annual Statistics &amp; Financials</p> <p><b>Policy Review: 101 Bylaws (BOT/AD)</b></p> <p>Departmental Reports: CH, CLS, IT</p> <p>Form Committee - Finance</p> <p><b>Special Events:</b> Summer Reading Program Ends 8/14</p>	<p>Budget Discussion</p> <p><b>Policy Review: 401 Finance Policy (AD)</b></p> <p><b>Policy Review: 801 Circulation and Library Card Policy (CAS)</b></p> <p>Departmental Reports: AS, CAS</p>	<p>Budget Discussion</p> <p>1<sup>st</sup> Quarter Statistics and Financials - Review</p> <p>Departmental Reports: CH, CLS, IT</p> <p><b>Special Events:</b> Homecoming Parade</p>
<b>NOVEMBER 17, 2022</b>	<b>DECEMBER 15, 2022</b>	<b>JANUARY 26, 2023</b>
<p>Appoint Committee – Director’s Evaluation</p> <p><b>Policy Review: 601 Collection Development</b></p> <p>Departmental Reports: AS, CAS</p>	<p><b>Policy Review: 802 Confidentiality and Privacy</b></p> <p>Departmental Reports: CH, CLS, IT</p> <p><b>Special Events:</b> Staff InService Day 12/9</p>	<p>Strategic Planning Update</p> <p>2<sup>nd</sup> Quarter Goals/Statistics Financials – Review</p> <p><b>Policy Review: 703 Recording and Streaming Policy (IT)</b></p> <p>Departmental Reports: AS, CAS</p>
<b>FEBRUARY 23, 2022</b>	<b>March 23, 2023</b>	<b>April 27, 2023</b>
<p>Director’s Evaluation</p> <p>Appoint Nominating Committee</p> <p>Set Calendar for Next Fiscal Year</p> <p>Dept Reports: CH, CLS, IT</p>	<p>Dept Reports: AS, CAS</p>	<p>President Appoints to Foundation Board</p> <p>Election of Officers</p> <p>Review 3<sup>rd</sup> Quarter Financials &amp; Statistics</p> <p>Dept Reports: CH, CLS, IT</p>



**To:** Library Board of Trustees

**From:** Elsworth Carman

**Date:** August 25, 2022

**Re:** End-of-Year Budget Summary

The FY22 budget has wrapped up much more traditionally than the last two budget cycles. While our service design and delivery were still impacted by COVID-19, supply chain issues continued to impact our purchasing decisions, and inflation forced us to recraft some purchasing practices, this budget report feels similar to those before the pandemic.

We ended the year with the total budget 97% spent. This reflects a 4% underrun in the Personnel line category (value of \$208,148.44) and two overruns: a 1% overrun in Services (value of \$7,988.12) and a 5% overrun in Supplies (value of \$4,909.42). The primary focus in “balancing” our overall budget is on the bottom line, so this feels like a successful end to the financial year.

The Personnel underrun is a result of strategically pacing or holding vacancies and compensation changes related to staff turnover.

The Services overrun has a more complex story. Within this category, there were some lines that were not fully spent.

- There were issues with availability of trainers and consultants for some of the staff development work we had planned to do, resulting in the Consultant Services line ending at 29% spent, with \$9,250.00 unspent.
- Travel-related expenditures were down, since some conferences and continuing education opportunities were still being offered virtually and some staff were electing not to travel due to pandemic concerns, including Meals (55% spent) and Transportation (56% spent).
- Dues and Memberships (54% spent) reflects the late expenditure of the Urban Libraries Council membership. This was held until the final quarter of FY22 due to changes in the Admin staff and my desire to roll out access at a time when

staff had time to explore a new resource. This late-in-the-year payment was split between FY22 and FY23, since the purchase would be “used” during both years. The full membership cost is budgeted for in the FY23 budget.

There were also lines that were overspent.

- Heating Fuel/Gas was overrun by 163% (\$22,412.04 over approved budget). This was due to inflation.
- Electricity was overrun by 21% (\$20,125.71), again, due to rising utility prices.

The Supplies overrun was largely due to inflation and pandemic-related expenditures.

**Summary:**

I am proud of every member of the Library team that contributed to this budget. No matter what challenge came up, adjustments were made strategically and in the spirit of offering good service to the community.

**Library Expenditures: July 1, 2021 to June 30, 2022**  
**Operating Budget: Accounts 10550110 to 10550220**

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
<b>Library Materials</b>	<b>714,957.00</b>	<b>715,245.58</b>	<b>(288.58)</b>	<b>100%</b>
477020 Books (Cat/Cir)	707,957.00	234,439.62	473,517.38	
477030 Books (Uncataloged)	-	2,217.57	(2,217.57)	
477040 Books (Cat/Reference)	-	3,404.56	(3,404.56)	
477070 Downloadable-eBooks	-	178,053.50	(178,053.50)	
477100 Fiction Audio-CD	-	1,915.43	(1,915.43)	
477110 Music-CD	-	1,488.86	(1,488.86)	
477120 Other Audio-CD	-	8,197.61	(8,197.61)	
477150 Art Reproductions	-	2,258.56	(2,258.56)	
477160 Video Recordings	-	18,638.51	(18,638.51)	
477190 Puzzles	-	3,360.13	(3,360.13)	
477200 Toys	-	425.44	(425.44)	
477210 Non-Fiction Video-DVD	-	3,001.95	(3,001.95)	
477220 Multi-Media/Gaming	-	2,170.72	(2,170.72)	
477230 Non-Fiction Audio-CD	-	385.45	(385.45)	
477250 Downloadable Media	-	153,745.54	(153,745.54)	
477290 Microforms-STO	-	4,767.00	(4,767.00)	
477330 Print/Reference Serials	-	7,294.58	(7,294.58)	
477340 Print/Circulating Serials	-	6,137.98	(6,137.98)	
477350 Online Reference	-	77,137.57	(77,137.57)	
477380 Library-RFI Tags	7,000.00	6,205.00	795.00	
<b>Other Financing Uses</b>	<b>62,422.00</b>	<b>62,422.00</b>	<b>-</b>	<b>100%</b>
490160 Misc Transfers Out	62,422.00	62,422.00	-	
<b>Personnel</b>	<b>5,205,330.08</b>	<b>4,997,181.64</b>	<b>208,148.44</b>	<b>96%</b>
411000 Perm Full Time	2,669,838.00	2,613,339.17	56,498.83	
412000 Perm Part Time	442,193.00	433,720.46	8,472.54	
413000 Temporary Employees	672,917.00	586,431.03	86,485.97	
414100 Overtime Wages	69,500.00	77,017.62	(7,517.62)	
414300 Term-Vacation Pay	-	8,352.42	(8,352.42)	
414500 Longevity Pay	17,719.00	17,012.00	707.00	
421100 Health Insurance	647,549.00	623,328.66	24,220.34	
421200 Dental Insurance	16,113.00	14,098.19	2,014.81	
421300 Life Insurance	6,452.00	6,088.43	363.57	
421400 Disability Insurance	9,739.00	9,926.46	(187.46)	
421500 Unemployment Compensation	4,000.00	(25.70)	4,025.70	
422100 FICA	289,458.91	276,881.52	12,577.39	
423100 IPERS	359,851.17	331,011.38	28,839.79	
<b>Services</b>	<b>636,967.00</b>	<b>644,955.12</b>	<b>(7,988.12)</b>	<b>101%</b>
432030 Financial Services & Charges	3,695.00	1,227.76	2,467.24	33%
432060 Consultant Services	13,000.00	3,750.00	9,250.00	29%
432080 Other Professional Services	17,000.00	16,475.95	524.05	97%
435010 Data Processing	24,000.00	22,232.00	1,768.00	93%
435055 Mail & Delivery	40,194.00	43,458.88	(3,264.88)	108%
435059 Advertising	5,166.00	5,879.00	(713.00)	114%
436030 Transportation	5,000.00	2,819.07	2,180.93	56%
436050 Registration	5,000.00	3,900.28	1,099.72	78%
436060 Lodging	5,000.00	5,012.23	(12.23)	100%
436080 Meals	1,000.00	552.16	447.84	55%
438030 Electricity	97,430.00	117,555.71	(20,125.71)	121%
438070 Heating Fuel/Gas	13,757.00	36,169.04	(22,412.04)	263%
438100 Refuse Collection Charges	1,287.00	-	1,287.00	0%
438130 Cell Phone/Data Services	3,480.00	4,489.37	(1,009.37)	129%
438140 Internet Fees	11,000.00	13,672.82	(2,672.82)	124%
442010 Other Building R&M Services	72,000.00	44,084.45	27,915.55	61%
442020 Structure R&M Services	5,387.00	8,073.10	(2,686.10)	150%
442030 Heating & Cooling R&M Services	22,986.00	18,904.05	4,081.95	82%
442050 Furnishing R&M Services	2,050.00	1,361.87	688.13	66%
442060 Electrical & Plumbing R&M Srvc	2,567.00	1,233.30	1,333.70	48%
443020 Office Equipment R&M Services	2,000.00	1,944.55	55.45	97%
444080 Software R&M Services	121,500.00	132,249.20	(10,749.20)	109%

**Library Expenditures: July 1, 2021 to June 30, 2022**  
**Operating Budget: Accounts 10550110 to 10550220**

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
444100 Hardware R&M Services	19,000.00	19,763.85	(763.85)	104%
445030 Nursery Svc-Lawn & Plant Care	720.00	350.94	369.06	49%
445140 Outside Printing	31,588.00	34,565.87	(2,977.87)	109%
445250 Inter-Library Loans	5,250.00	5,750.04	(500.04)	110%
445270 Library Material R&M Services	19,195.00	16,542.92	2,652.08	86%
445290 Book Binding	1,000.00	-	1,000.00	0%
445330 Other Waste Disposal	583.00	1,815.74	(1,232.74)	311%
446190 ITS-Software SAAS Chgbk	4,200.00	4,000.00	200.00	95%
446300 Phone Equipment/Line Chgbk	24,058.00	24,141.65	(83.65)	100%
446320 Mail Chargeback	504.00	-	504.00	0%
446340 Radio Maintenance Chgbk	304.00	253.05	50.95	83%
446350 City Vehicle Replacement Chgbk	19,713.00	19,326.24	386.76	98%
446360 City Vehicle Rental Chargeback	4,203.00	4,015.93	187.07	96%
446370 Fuel Chargeback	1,667.00	2,700.63	(1,033.63)	162%
446380 Vehicle R&M Chargeback	3,156.00	6,275.31	(3,119.31)	199%
448030 Community Events Funding	200.00	756.85	(556.85)	378%
449060 Dues & Memberships	12,500.00	6,774.50	5,725.50	54%
449090 Land & Building Rental	350.00	375.00	(25.00)	107%
449120 Equipment Rental	4,000.00	5,270.67	(1,270.67)	132%
449160 Other Rentals	4,524.00	5,058.63	(534.63)	112%
449260 Parking	1,996.00	576.50	1,419.50	29%
449280 Misc Services & Charges	3,757.00	1,596.01	2,160.99	42%
<b>Supplies</b>	<b>104,996.00</b>	<b>109,905.42</b>	<b>(4,909.42)</b>	<b>105%</b>
452010 Office Supplies	8,622.00	10,283.13	(1,661.13)	119%
452040 Sanitation & Indust Supplies	20,000.00	28,642.41	(8,642.41)	143%
454020 Subscriptions	591.00	588.00	3.00	99%
455110 Software	2,000.00	2,370.00	(370.00)	119%
455120 Misc Computer Hardware	30,000.00	22,011.16	7,988.84	73%
463040 Water/Sewer Chemicals	971.00	1,991.50	(1,020.50)	205%
463100 Ice Control Chemicals	310.00	312.50	(2.50)	101%
466070 Other Maintenance Supplies	4,000.00	4,665.30	(665.30)	117%
467020 Equipment R&M Supplies	408.00	-	408.00	0%
469110 Misc Processing Supplies	24,000.00	14,443.31	9,556.69	60%
469210 First Aid/Safety Supplies	100.00	272.55	(172.55)	273%
469320 Miscellaneous Supplies	10,640.00	18,398.25	(7,758.25)	173%
469360 Food and Beverages	3,354.00	5,264.12	(1,910.12)	157%
469370 Paper Products	-	663.19	(663.19)	66319%
<b>Grand Total</b>	<b>6,724,672.08</b>	<b>6,529,709.76</b>	<b>194,962.32</b>	<b>97%</b>

**Library Revenues: July 1, 2021 to June 30, 2022**  
**Operating Budget: Accounts 10550110 to 10550220**

Type	Revised Est Revenue	Actual YTD Revenue	Remaining Revenue	% Used
<b>Intergovernmental</b>	<b>(636,616.00)</b>	<b>(682,109.73)</b>	<b>45,493.73</b>	<b>107%</b>
331200 FEMA Reimbursements	-	(4,429.85)	4,429.85	
334160 C&I Prop Tax Rollback Reimb	(25,796.00)	(25,296.84)	(499.16)	
336110 Johnson County	(536,120.00)	(567,771.79)	31,651.79	
336140 University Heights	(41,510.00)	(47,636.00)	6,126.00	
336190 Other Local Governments	(33,190.00)	(36,975.25)	3,785.25	
<b>Miscellaneous Revenues</b>	<b>(63,260.00)</b>	<b>(19,359.83)</b>	<b>(43,900.17)</b>	<b>31%</b>
361310 Library Fines	(50,000.00)	(2,941.07)	(47,058.93)	
369100 Reimb of Expenses	(13,260.00)	(16,402.43)	3,142.43	
369200 Reimbursement of Damages	-	(16.00)	16.00	
369300 Cashier Overages	-	(0.33)	0.33	
<b>Other Financing Sources</b>	<b>-</b>	<b>(1,140.32)</b>	<b>1,140.32</b>	<b>100%</b>
392300 Sale of Equipment	-	(1,140.32)	1,140.32	
<b>Taxes</b>	<b>(1,151,434.00)</b>	<b>(1,144,223.36)</b>	<b>(7,210.64)</b>	<b>99%</b>
311160 Library Levy	(1,139,603.00)	(1,131,478.17)	(8,124.83)	
311270 Delq Library Levy	-	(3.68)	3.68	
313100 Gas/Electric Excise Tax	(10,961.00)	(11,791.75)	830.75	
313200 Mobile Home Tax	(870.00)	(949.76)	79.76	
<b>Use of Money &amp; Property</b>	<b>(25,850.00)</b>	<b>(22,792.05)</b>	<b>(3,057.95)</b>	<b>88%</b>
382200 Building/Room Rental	(24,000.00)	(22,000.00)	(2,000.00)	
384200 Vending Machine Commission	(1,850.00)	(779.80)	(1,070.20)	
384900 Other Commissions	-	(12.25)	12.25	
<b>Grand Total</b>	<b>(1,877,160.00)</b>	<b>(1,869,625.29)</b>	<b>(7,534.71)</b>	<b>100%</b>





### Receipts

FY22 compared to FY21 YTD

	Q4 FY21	Q4 FY22	% Change	FY22 Budget	% Received
<b>General Fund</b>					
Fines, Fees, etc.	\$4,150	\$2,991	-27.9%	\$50,000	6.0%
Vending, etc.	\$90	\$790	777.6%	\$1,850	42.7%
General Fund Total	\$4,240	\$3,781	-10.8%	\$51,850	7.3%
<b>Enterprise Fund</b>					
Photocopies	\$130	\$1,478	1037.3%	\$2,050	72.1%
Electronic Printing/Debit Card	\$707	\$7,884	1015.2%	\$8,320	94.8%
Counter/Cloth bag/Misc	\$30	\$519	1629.0%	\$1,000	51.9%
Recycle	\$84	\$175	108.6%	\$100	175.2%
Misc Grants	\$0	\$5,000	100%	\$5,000	100.0%
Enterprise Fund Total	\$951	\$15,057	1483.2%	\$11,470	131.3%
<b>Lost &amp; Damaged</b>	\$9,374	\$10,658	13.7%	\$10,100	105.5%
Lost & Damaged Total	\$9,374	\$10,658	13.7%	\$10,100	105.5%
<b>State Funds</b>					
Open Access / Access Plus	\$40,388.93	\$36,890.68	-8.7%	\$44,620	82.7%
Enrich Iowa/Direct State Aid	\$21,460	\$21,875	1.9%	\$22,360	97.8%
State Fund Total	\$61,849	\$58,765	-5.0%	\$66,980	87.7%



**FY22 Circulation by Area & Agency- Annual Report**

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Iowa City									
General Iowa City	185,967	170,184	356,151	170,959	527,110	178,939	706,049	430,978	63.8%
Downloads + Streaming	65,091	64,745	129,836	70,056	199,892	72,107	271,999	291,250	-6.6%
Temporary	79	29	108	47	155	162	317	112	183.0%
Public schools	0	0	0	0	0	0	0	0	0.0%
Private schools	86	230	316	394	710	185	895	0	0.0%
Preschool/Daycare	716	783	1,499	1,045	2,544	739	3,283	744	341.3%
Non-profit organizations	292	302	594	416	1,010	319	1,329	158	741.1%
Business	0	0	0	0	0	0	0	13	-100.0%
City departments	18	12	30	19	49	8	57	17	235.3%
State/Federal agencies	0	0	0	0	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0	0	0	0	0.0%
At Home	1,919	1,957	3,876	2,145	6,021	1,818	7,839	6,916	13.3%
Interlibrary loan	672	313	985	531	1,516	422	1,938	2,045	-5.2%
Deposit collections/Nursing Homes	552	1,425	1,977	640	2,617	1,265	3,882	1,751	121.7%
Jail patrons	1,042	906	1,948	1,019	2,967	1,229	4,196	2,311	81.6%
<b>Total Iowa City</b>	<b>256,434</b>	<b>240,886</b>	<b>497,320</b>	<b>247,271</b>	<b>744,591</b>	<b>257,193</b>	<b>1,001,784</b>	<b>736,295</b>	<b>36.06%</b>
Local Contracts									
Johnson County									
General	17,716	15,283	32,999	16,100	49,099	16,648	65,747	42,248	55.6%
Downloads	7,644	7,550	15,194	7,946	23,140	7,855	30,995	30,563	1.4%
Preschool/Daycare	0	0	0	0	0	0	0	0	0.0%
At Home	23	20	43	17	60	18	78	78	0.0%
<b>Total Johnson County</b>	<b>25,383</b>	<b>22,853</b>	<b>48,236</b>	<b>24,063</b>	<b>72,299</b>	<b>24,521</b>	<b>96,820</b>	<b>72,889</b>	<b>32.8%</b>
Hills									
General	547	581	1,128	445	1,573	372	1,945	1,394	39.5%
Downloads	202	266	468	258	726	199	925	613	50.9%
At Home	4	8	12	13	25	4	29	27	7.4%
<b>Total Hills</b>	<b>753</b>	<b>855</b>	<b>1,608</b>	<b>716</b>	<b>2,324</b>	<b>575</b>	<b>2,899</b>	<b>2,034</b>	<b>42.5%</b>
Lone Tree									
General	963	626	1,589	586	2,175	927	3,102	2,543	22.0%
Downloads	114	121	235	126	361	103	464	359	29.2%
At Home	0	2	2	0	2	0	2	4	-50.0%
<b>Total Lone Tree</b>	<b>1,077</b>	<b>749</b>	<b>1,826</b>	<b>712</b>	<b>2,538</b>	<b>1,030</b>	<b>3,568</b>	<b>2,906</b>	<b>22.8%</b>
University Heights									
General	3,359	3,296	6,655	4,111	10,766	3,802	14,568	7,276	100.2%
Downloads	1,441	1,181	2,622	1,578	4,200	1,447	5,647	5,434	3.9%
At Home	0	0	0	0	0	0	0	0	0.0%
<b>Total University Heights</b>	<b>4,800</b>	<b>4,477</b>	<b>9,277</b>	<b>5,689</b>	<b>14,966</b>	<b>5,249</b>	<b>20,215</b>	<b>12,710</b>	<b>59.0%</b>
<b>Total Local Contracts</b>	<b>32,013</b>	<b>28,934</b>	<b>60,947</b>	<b>31,180</b>	<b>92,127</b>	<b>31,375</b>	<b>123,502</b>	<b>90,539</b>	<b>36.4%</b>
State Contract									
Reciprocal/Open Access									
Johnson County Libraries									
Coralville	12,715	12,230	24,945	11,997	36,942	12,154	49,096	23,722	107.0%
North Liberty	8,910	7,384	16,294	6,983	23,277	7,493	30,770	17,815	72.7%
Oxford	251	147	398	228	626	204	830	180	361.1%
Solon	1,763	1,427	3,190	635	3,825	573	4,398	2,524	74.2%
Swisher	118	11	129	0	129	3	132	31	325.8%
Tiffin	1,196	1,099	2,295	1,300	3,595	1,429	5,024	2,681	87.4%
AIM Downloads (None from North Liberty or Coralville)	16	55	71	481	552	374	926	10	9160.0%
All Other Libraries									
Adel	0	0	0	0	0	0	0	20	-100.0%
Ainsworth	4	9	13	6	19	3	22	8	175.0%
Albia	0	5	5	0	5	0	5	1	400.0%
Altoona	0	0	0	0	0	0	0	0	0.0%
Ames	13	15	28	0	28	0	28	0	0.0%
Anamosa	9	2	11	20	31	30	61	41	48.8%
Ankeny	41	0	41	0	41	2	43	15	186.7%
Arlington	0	3	3	7	10	23	33	0	0.0%
Atkins	0	0	0	0	0	6	6	0	0.0%
Belle Plaine	0	0	0	0	0	0	0	0	0.0%
Bennett	0	0	0	0	0	0	0	0	0.0%
Bettendorf	3	7	10	2	12	0	12	12	0.0%
Birmingham	0	25	25	0	25	0	25	0	0.0%
Blairtown	0	0	0	0	0	0	0	0	0.0%
Bloomfield	0	0	0	0	0	0	0	349	-100.0%

FY22 Circulation by Area & Agency- Annual Report

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Boone	0	0	0	0	0	0	0	6	-100.0%
Brooklyn	0	0	0	0	0	0	0	0	0.0%
Burlington	47	2	49	5	54	6	60	2	2900.0%
Carroll	0	0	0	0	0	0	0	0	0.0%
Cascade	0	0	0	0	0	0	0	0	0.0%
Cedar Falls	11	9	20	4	24	27	51	73	-30.1%
Cedar Rapids	549	664	1,213	661	1,874	560	2,434	1,133	114.8%
Center Point	0	0	0	0	0	0	0	0	0.0%
Centerville	0	10	10	0	10	0	10	0	0.0%
Central City	0	0	0	0	0	0	0	0	0.0%
Chariton	0	0	0	0	0	0	0	0	0.0%
Charles City	0	0	0	0	0	0	0	0	0.0%
Chelsea	2	3	1	0	1	0	5	0	0.0%
Clarence	10	11	21	10	31	51	82	0	0.0%
Clinton	0	0	0	0	0	2	2	0	0.0%
Clive	0	0	0	0	0	0	0	2	-100.0%
Coggon	0	0	0	0	0	0	0	0	0.0%
Columbus Jct	13	0	13	0	13	3	16	19	-15.8%
Conesville	0	9	9	0	9	12	21	0	0.0%
Cornell College	540	372	912	270	1,182	351	1,533	507	202.4%
Council Bluffs	7	19	26	0	26	0	26	0	0.0%
Crawfordsville	0	0	0	0	0	0	0	0	0.0%
Dallas Center	0	0	0	0	0	0	0	0	0.0%
Davenport	32	32	64	84	148	74	222	18	1133.3%
Decorah	0	0	0	0	0	0	0	2	-100.0%
Denison	0	0	0	0	0	0	0	0	0.0%
Des Moines	0	0	0	31	31	49	80	0	0.0%
Dewitt	12	12	24	4	28	0	28	0	0.0%
Donnelson	0	0	0	0	0	0	0	0	0.0%
Drake Community Library	0	0	0	0	0	0	0	2	-100.0%
Dubuque	0	10	10	0	10	100	110	0	0.0%
Dunkerton	0	0	0	0	0	0	0	0	0.0%
Earlham	0	0	0	0	0	0	0	0	0.0%
Eldon	0	0	0	21	21	0	21	8	162.5%
Elkader	0	0	0	0	0	0	0	0	0.0%
Ely	9	40	49	14	63	0	63	36	75.0%
Estherville	0	78	78	0	78	0	78	0	0.0%
Fairfax	22	97	119	107	226	64	290	0	0.0%
Fairfield	252	254	506	204	710	259	969	78	1142.3%
Fort Dodge	0	0	0	0	0	0	0	0	0.0%
Fort Madison	0	0	0	0	0	0	0	0	0.0%
Gilman	0	0	0	0	0	0	0	0	0.0%
Glenwood	0	0	0	0	0	0	0	0	0.0%
Grandview	0	0	0	0	0	0	0	0	0.0%
Grimes	0	0	0	0	0	1	1	0	0.0%
Grinnell	90	38	128	25	153	26	179	13	1276.9%
Guthrie Center	0	0	0	0	0	0	0	0	0.0%
Hedrick	0	0	0	0	0	0	0	0	0.0%
Hiawatha	218	209	427	147	574	210	784	609	28.7%
Independence	0	0	0	0	0	0	0	0	0.0%
Indianola	0	0	0	0	0	0	0	0	0.0%
Johnston	0	0	0	0	0	0	0	0	0.0%
Kalona	739	753	1,492	963	2,455	799	3,254	1,224	165.8%
Keokuk	0	0	0	0	0	0	0	0	0.0%
Keosauqua	0	1	1	21	22	36	58	0	0.0%
Keota	7	11	18	2	20	4	24	66	-63.6%
LeClaire	0	0	0	0	0	0	0	0	0.0%
Letts	0	0	0	0	0	0	0	0	0.0%
Lisbon	94	86	180	106	286	60	346	22	1472.7%
Lowden	77	80	157	20	177	79	256	154	66.2%
Manchester	0	0	0	0	0	0	0	0	0.0%
Maquoketa	6	6	12	5	17	5	22	0	0.0%
Marengo	606	514	1,120	477	1,597	227	1,824	608	200.0%
Marion	245	146	391	164	555	284	839	192	337.0%
Marshalltown	2	8	10	0	10	4	14	0	0.0%
Martelle	0	24	24	0	24	0	24	0	0.0%
Mason City	3	6	9	0	9	3	12	0	0.0%
Mechanicsville	12	3	15	8	23	11	34	78	-56.4%
Mediapolis	0	0	0	0	0	0	0	0	0.0%
Milford	0	0	0	0	0	0	0	0	0.0%
Montezuma	0	0	0	0	0	0	0	0	0.0%
Monticello	3	0	3	0	3	26	29	0	0.0%
Montrose	0	0	0	0	0	0	0	0	0.0%
Morning Sun	0	0	0	0	0	0	0	9	-100.0%
Mount Pleasant	40	20	60	10	70	47	117	20	485.0%
Muscatine	129	55	184	51	235	32	267	147	81.6%
Nevada	0	0	0	0	0	9	9	0	0.0%
New London	0	0	0	0	0	3	3	0	0.0%
Newton	0	0	0	12	12	4	16	0	0.0%
North English	145	143	288	73	361	267	628	43	1360.5%
Norway	0	0	0	0	0	0	0	3	-100.0%
Odebolt	0	0	0	0	0	0	0	0	0.0%

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	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Oelwein	0	0	0	0	0	0	0	0	0.0%
Osceola	0	0	0	0	0	0	0	0	0.0%
Oskaloosa	0	1	1	3	4	0	4	0	0.0%
Ottumwa	0	31	31	74	105	116	221	0	0.0%
Oxford Junction	0	0	0	1	1	0	1	0	0.0%
Parnell	5	0	5	0	5	0	5	0	0.0%
Pella	0	0	0	0	0	0	0	0	0.0%
Pleasant Hill	0	0	0	0	0	0	0	0	0.0%
Reinbeck	0	0	0	0	0	0	0	0	0.0%
Richland	0	5	5	0	5	0	5	0	0.0%
Riverside	979	759	1,738	823	2,561	666	3,227	1,637	97.1%
Robins	0	0	0	1	1	4	5	0	0.0%
Rockwell	1	1	2	0	2	0	2	0	0.0%
Scott Co (Eldridge)	0	0	0	0	0	0	0	0	0.0%
Scranton	2	0	2	0	2	0	2	8	-75.0%
Shellsburg	0	0	0	0	0	0	0	0	0.0%
Sigourney	3	0	3	0	3	0	3	3	0.0%
Sioux City	0	0	0	0	0	5	5	8	-37.5%
Sioux Rapids	0	0	0	0	0	0	0	0	0.0%
South English	1	0	1	9	10	0	10	10	0.0%
Spirit Lake	0	0	0	0	0	0	0	0	0.0%
Springville	0	0	0	4	4	0	4	0	0.0%
Stanwood	0	0	0	2	2	0	2	0	0.0%
Tama	0	0	0	3	3	17	20	0	0.0%
Tipton	480	290	770	196	966	299	1,265	394	221.1%
Toledo	0	0	0	0	0	0	0	0	0.0%
Traer	0	0	0	0	0	0	0	0	0.0%
Urbandale	0	0	0	0	0	25	25	8	212.5%
Van Home	0	0	0	0	0	0	0	0	0.0%
Van Meter	0	0	0	0	0	0	0	0	0.0%
Victor	17	26	43	0	43	3	46	54	-14.8%
Vinton	0	0	0	0	0	0	0	119	-100.0%
Wapello	0	0	0	0	0	0	0	0	0.0%
Washington	622	599	1,221	666	1,887	587	2,474	1,774	39.5%
Waterloo	5	17	22	7	29	22	51	36	41.7%
Waukee	0	0	0	1	1	0	1	0	0.0%
Waukon	0	0	0	0	0	0	0	0	0.0%
Waverly	0	0	0	9	9	5	14	0	0.0%
Webster City	0	0	0	97	97	0	97	0	0.0%
Wellman	235	232	467	370	837	512	1,349	501	169.3%
Wellsburg	0	0	0	0	0	4	4	0	0.0%
West Branch	1,104	740	1,844	883	2,727	857	3,584	2,451	46.2%
West Des Moines	3	0	3	0	3	0	3	3	0.0%
West Liberty	669	486	1,155	604	1,759	662	2,421	1,680	44.1%
West Point	0	0	0	60	60	59	119	0	0.0%
What Cheer	2	0	2	0	2	0	2	3	-33.3%
Williamsburg	584	429	1,013	338	1,351	310	1,661	851	95.2%
Wilton	416	306	722	337	1,059	339	1,398	493	183.6%
Winfield	30	18	48	7	55	6	61	7	771.4%
Winterset	0	0	0	0	0	0	0	0	0.0%
Winthrop	0	0	0	0	0	0	0	0	0.0%
Zearing	0	0	0	0	0	0	0	0	0.0%
Undefined Open Access	1	20	21	0	21	7	28	63	-55.6%
Total Recip/Open Access	34,120	30,104	64,220	29,653	93,873	30,494	124,371	62,586	98.7%
Total Circulation	322,572	299,953	622,487	308,105	930,591	319,282	1,249,912	889,432	40.5%
(including E-Downloads, not in-house)									



**FY22 Circulation by Type & Format- Annual Report**

Category	YTD	% Total	Last YTD	% of Total	% Change
<b>Adult Materials</b>					
General Fiction/Fiction Express	95,969	11.7%	66,169	10.5%	45.0%
Mystery	30,036	3.7%	21,278	3.4%	41.2%
Science Fiction	16,710	2.0%	11,002	1.7%	51.9%
Book Club Kits (10 items per kit)	54	0.0%	47	0.0%	14.9%
Young Adult Fiction	18,968	2.3%	14,811	2.4%	28.1%
Comics	34,692	4.2%	16,456	2.6%	110.8%
Large Print	10,810	1.3%	7,556	1.2%	43.1%
Books in Other Languages	804	0.1%	223	0.0%	260.5%
<b>Total Fiction</b>	<b>208,043</b>	<b>25.3%</b>	<b>137,542</b>	<b>21.8%</b>	<b>51.3%</b>
Express/Nonfiction	1,414	0.2%	295	0.0%	379.3%
Large Print Nonfiction	1,679	0.2%	919	0.1%	82.7%
000 - General/Computers	2,815	0.3%	1,740	0.3%	61.8%
100 - Psychology/Philosophy	10,982	1.3%	6,455	1.0%	70.1%
200 - Religion	5,451	0.7%	3,610	0.6%	51.0%
300 - Social Sciences	19,122	2.3%	14,508	2.3%	31.8%
400 - Language	1,894	0.2%	814	0.1%	132.7%
500 - Science	6,877	0.8%	4,421	0.7%	55.6%
600 - Applied Technology	36,363	4.4%	25,502	4.0%	42.6%
700 - Art & Recreation	20,564	2.5%	13,318	2.1%	54.4%
800 - Literature	9,631	1.2%	6,849	1.1%	40.6%
900 - History & Travel	17,089	2.1%	11,348	1.8%	50.6%
Biography	7,032	0.9%	6,679	1.1%	5.3%
<b>Total Nonfiction: Adult &amp; Young Adult</b>	<b>140,913</b>	<b>17.2%</b>	<b>96,458</b>	<b>15.3%</b>	<b>46.1%</b>
Magazines	5,860	0.7%	2,923	0.5%	100.5%
<b>Total Miscellaneous</b>	<b>5,860</b>	<b>0.7%</b>	<b>2,923</b>	<b>0.5%</b>	<b>100.5%</b>
<b>Total Adult Print</b>	<b>354,816</b>	<b>43.2%</b>	<b>236,923</b>	<b>37.6%</b>	<b>49.8%</b>
Art to Go	1,457	0.2%	616	0.1%	136.5%
DVD (Movies/TV)	135,753	16.5%	76,689	12.2%	77.0%
Express/DVD	1	0.0%	340	0.1%	-99.7%
Nonfiction DVD	8,443	1.0%	6,404	1.0%	31.8%
Fiction on Disc	5,135	0.6%	3,413	0.5%	50.5%
Nonfiction on CD	2,259	0.3%	1,515	0.2%	49.1%
Compact Disc (Music)	23,254	2.8%	12,701	2.0%	83.1%
Young Adult Video Games	7,252	0.9%	3,402	0.5%	113.2%
Circulating Equipment	573	0.1%	607	0.1%	-5.6%
Discovery Kits	19	0.0%	31	0.0%	-38.7%
<b>Total Nonprint</b>	<b>184,146</b>	<b>22.4%</b>	<b>105,718</b>	<b>16.8%</b>	<b>74.2%</b>

**FY22 Circulation by Type & Format**

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	96,291	11.7%	87,696	13.9%	9.8%
Adult E-Book # Downloads	100,455	12.2%	111,080	17.6%	-9.6%
Adult E-Magazines	13,171	1.6%	22,565	3.6%	-41.6%
Adult E-Music # Downloads/Local Music Project	32	0.0%	66	0.0%	-51.5%
Adult E-Newspapers	14,129	1.7%	13,315	2.1%	6.1%
Adult E-Video Streaming: Library Channel	57,962	7.1%	52,379	8.3%	10.7%
Total Adult E-Downloads	282,040	34.4%	287,101	45.6%	-1.8%
Total Adult Circulation	821,002	100.0%	629,742	100.0%	30.4%

**Children's Materials**

Fiction	65,908	15.3%	43,792	16.6%	50.5%
Comics	55,458	12.9%	24,087	9.1%	130.2%
Holiday	2	0.0%	5,325	2.0%	-100.0%
jLarge Print Fiction	943	0.2%	643	0.2%	46.7%
Picture: Big, Board, Easy	126,822	29.4%	74,437	28.2%	70.4%
Readers	53,638	12.4%	23,895	9.1%	124.5%
Nonfiction & Biography	54,970	12.7%	29,904	11.3%	83.8%
jLarge Print Nonfiction	29	0.0%	23	0.0%	26.1%
Total Children's Print	357,770	82.9%	202,106	76.6%	77.0%

Video/DVD/Blu-Ray	29,069	6.7%	14,316	5.4%	103.1%
Books on Disc	1,501	0.3%	960	0.4%	56.4%
Read-Along set	10,145	2.4%	2,596	1.0%	290.8%
Children's Music	1,323	0.3%	750	0.3%	76.4%
Children's Video Games	1,382	0.3%	861	0.3%	60.5%
Read with Me Kits	501	0.1%	357	0.1%	40.3%
Games & Toys	2,125	0.5%	614	0.2%	246.1%
jDiscovery Kits	60	0.0%	51	0.0%	17.6%
Total Children's Nonprint	46,106	10.7%	20,505	7.8%	124.9%

j E-Audio # Downloads	9,510	2.2%	11,396	4.3%	-16.5%
j E-Book # Downloads	18,181	4.2%	29,732	11.3%	-38.9%
Total Children's E-Downloads	27,691	8.4%	41,128	19.5%	-32.7%
Total Children's	431,567	100.0%	263,739	100.0%	63.6%

**All Circulation by Type/Format**

All Fiction	330,354	26.3%	211,389	23.6%	56.3%
All Nonfiction and Biography	195,912	15.6%	126,385	14.1%	55.0%
Picture books & Readers	180,460	14.4%	98,332	11.0%	83.5%
Magazines	5,860	0.5%	2,923	0.3%	100.5%
Total Print	712,586	56.7%	439,029	49.0%	62.3%

**FY22 Circulation by Type & Format**

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	2,125	0.2%	614	0.1%	246.1%
Art	1,457	0.1%	616	0.1%	136.5%
DVD (Fiction, Nonfiction, & Express)	173,266	13.8%	97,749	10.9%	77.3%
CD (Music)	24,577	2.0%	13,451	1.5%	82.7%
Books on CD (Fiction & Nonfiction)	8,895	0.7%	5,888	0.7%	51.1%
Read-Along Set	10,145	0.8%	2,596	0.3%	290.8%
Video Games	8,634	0.7%	4,263	0.5%	102.5%
Read with Me Kits	501	0.0%	357	0.0%	40.3%
Discovery Kits	79	0.0%	82	0.0%	-3.7%
Circulating Equipment	573	0.0%	607	0.1%	-5.6%
Total Nonprint	230,252	18.3%	126,223	14.1%	82.4%
Total E-Downloads	309,731	24.7%	328,229	36.6%	-5.6%
Total In House/Undefined	3,162	0.3%	2,297	0.3%	37.7%
Total Adult Materials (including e items)	821,002	65.4%	629,742	70.3%	30.4%
Total Children's (including e items)	431,567	34.4%	263,739	29.4%	63.6%
Grand Total (Adult + Children's + Undefined)	1,255,731	100.0%	895,778	100.0%	40.18%



**FY22 Output Statistics- Annual Report**

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<b>Library Services: Provide library facilities, materials, and equipment.</b>							
<b>A. Downtown Building Use</b>							
Total Hours Open	858	827	858	857	3,400	1,915	77.5%
People into the Building	85,219	82,996	87,275	120,449	375,939	102,692	266.1%
Average Number Per Hour	99.3	100.4	101.7	140.5	110.6	54	106.2%
<b>Bookmobile Use</b>							
Bookmobile Total Hours Open	220	208	227	266	920	263	250.0%
People on Bookmobile	3,981	3,175	2,831	5,050	15,037	2,328	545.9%
Average Number per Hour	18	15	12	19	16	9	84.6%
Total Downtown & Bookmobile Hours Open	1,078	1,035	1,085	1,123	4,320	2,178	98.4%
Total People Downtown & on Bookmobile	89,200	86,171	90,106	125,499	390,976	105,020	272.3%
Total Average Number per Hour	83	83	83	112	90	48	87.7%
<b>B. Meeting Rooms</b>							
Number of Non-Library Meetings	101	191	160	281	733	0	0.0%
Estimated Attendance	2,689	4,544	2,545	6,765	16,543	0	0.0%
Equipment Set-ups	32	21	27	48	128	0	0.0%
Group Study Room Use	794	1,282	1,529	1,436	5,041	0	0.0%
Lobby Use	0	0	0	1	1	0	0.0%
<b>C. Equipment Usage</b>							
Photocopies by Public	5,020	4,824	4,330	5,003	19,177	2,423	691.5%
Pay for Print Copies	10,864	13,048	12,286	10,281	46,479	10,070	361.6%
% Checkouts by Self-Check	70.9%	72.0%	71.1%	70.5%	71.1%	20.0%	51.2%
<b>D. Downtown Use of Electronic Materials</b>							
Listening/Viewing/Tablets/Laptops Sessions	57	141	142	68	408	0	0.0%
<b>E. Ride 'N' Read</b>							
Bus Passes Distributed Downtown	347	412	468	744	1,971	489	303.1%
<b>F. Services During Library Closure</b>							
Patrons Using Mail	0	0	0	0	0	10,480	-100.0%
Patrons Using Curbside	0	0	0	0	0	10,694	-100.0%
Items Checked Out	0	0	0	0	0	194,179	-100.0%
Materials Paged	0	0	0	0	0	137,647	-100.0%
Missed Curbside Appointments	0	0	0	0	0	598	-100.0%
Hours Assisting Patrons (Curbside)	0	0	0	0	0	575	-100.0%
<b>G. Book Bundles</b>							
Children's	0	0	0	0	0	1,476	-100.0%
Teen's	0	0	0	0	0	64	-100.0%
Adult's	0	0	0	0	0	128	-100.0%
Total Book Bundles	0	0	0	0	0	1,668	-100.0%
<b>H. To Go Kits</b>							
Children's	3,097	650	0	0	3,747	8,055	-53.5%
Tween's	100	0	0	0	100	417	-76.0%
Teen's	36	25	30	13	104	188	-44.7%
Adult's	52	15	0	0	67	199	-66.3%
Total To Go Kits	3,285	690	30	13	4,018	8,859	-54.6%
<b>Lending Services: Lend materials for home, school, and office use.</b>							
<b>A. Circulation Downtown</b>							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	315,147	294,419	302,148	311,667	1,223,381	884,060	38.4%
Percent AIM Circulation Downtown	1.27%	1.51%	1.44%	1.29%	1.29%	1.50%	-14.0%
<b>Circulation on Bookmobile</b>							
Percent AIM Circulation on Bookmobile	7,425	5,534	5,956	7,402	26,317	5,423	385.3%
	0.22%	0.26%	0.24%	0.18%	0.18%	0.00%	0.0%
Total Circulation Downtown & Bookmobile	322,572	299,953	308,104	319,069	1,249,698	889,483	40.5%
Percent AIM Total Circulation Downtown & Bookmobile	1.46%	1.74%	1.65%	1.44%	1.44%	1.61%	-10.5%
<b>Average Total Circulation Downtown &amp; Bookmobile Per Hour</b>							
	367	356	352	364	360	462	-22.1%



	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<b>B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)</b>							
Adult Materials	205,256	198,071	206,722	210,953	821,002	629,742	30.4%
Children's Materials	116,895	102,839	102,687	109,146	431,567	263,739	63.6%
Percent Children's	37.1%	34.9%	34.0%	35.0%	35.3%	29.8%	18.2%
Non-Print	60,252	58,178	56,479	55,343	230,252	126,223	82.4%
Percent Non-print	19.1%	19.8%	18.7%	17.8%	18.8%	14.3%	31.8%
Equipment loans	251	152	84	86	573	607	-5.6%
Downloads	73,283	73,918	80,445	82,085	309,731	328,229	-5.6%
<b>C. Circulation by Residence of User (Downtown &amp; Bookmobile)</b>							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	322,572	299,953	308,104	319,069	1,249,698	889,483	40.5%
<b>Iowa City</b>	249,984	236,021	241,963	250,693	978,661	731,557	33.8%
<b>Local Contracts</b>							
Hills	753	855	716	575	2,899	2,034	42.5%
Hills as % of All	0.23%	0.3%	0.2%	0.2%	0.23%	0.23%	1.4%
Johnson County (Rural)	25,383	22,853	24,063	24,521	96,820	72,889	32.8%
Johnson County as % of All	7.87%	7.6%	7.8%	7.7%	7.75%	8.19%	-5.5%
Lone Tree	1,077	749	712	1,030	3,568	2,906	22.8%
Lone Tree as % of All	0.33%	0.25%	0.23%	0.32%	0.29%	0.33%	-12.6%
University Heights	4,800	4,477	5,689	5,249	20,215	12,710	59.0%
University Heights as % of All	1.49%	1.49%	1.85%	1.65%	1.62%	1.43%	13.2%
Total Local Contracts	32,013	28,934	31,180	31,375	123,502	90,539	36.4%
<b>State Contracts - Open Access</b>							
Coralville	12,715	12,230	11,997	12,154	49,096	23,722	107.0%
Cedar Rapids	549	664	661	560	2,434	1,133	114.8%
Other Open Access	20,856	17,210	16,995	17,780	72,841	37,735	93.0%
Total Open Access	34,120	30,104	29,653	30,494	124,371	62,590	98.7%
Open Access as % of All	10.6%	10.0%	9.6%	9.6%	10.0%	7.0%	41.4%
<b>D. InterLibrary Loans</b>							
Loaned to Other Libraries	289	242	285	261	1,077	893	20.6%
Percent of Requests Filled	31.5%	26.2%	24.5%	27.6%	27.3%	28.1%	-2.9%
Total Borrowed From Other Libraries	787	732	847	783	3,149	2,312	36.2%
Percent of Requests Filled	88.0%	86.7%	87.9%	88.2%	87.7%	87.8%	-0.1%
Books/Periodicals/AV Borrowed	785	728	839	779	3,131	2,293	36.5%
Photocopy Borrow Requests Filled	2	4	8	4	18	19	-5.3%
<b>E. Reserves Placed with Innovative - Materials</b>							
<i>*Overdrive has not reported fulfilled reserve information since July 2020.</i>	35,986	32,772	36,534	33,133	138,425	228,295	-39.4%
<b>F. Downloadable Media</b>							
<b>Resident Cards By Area</b>							
Iowa City	63,291	62,154	67,848	70,126	263,419	280,174	-6.0%
Hills	192	233	257	189	871	529	64.7%
Johnson County	7,521	7,365	7,750	7,648	30,284	29,523	2.6%
Lone Tree	114	121	124	103	462	359	28.7%
University Heights	1,374	1,084	1,384	1,381	5,223	5,148	1.5%
Total	72,492	70,957	77,363	79,447	300,259	315,733	-4.9%
<b>Student AIM Cards by Area</b>							
Iowa City	1,800	2,487	2,209	1,981	8,477	11,076	-23.5%
Hills	123	185	196	207	711	1,040	-31.6%
Johnson Count	10	33	1	10	54	84	-35.7%
Lone Tree	0	0	2	0	2	0	0.0%
University Heights	67	97	194	66	424	286	48.3%
Open Access	16	55	481	374	926	10	9160.0%
Total	2,016	2,857	3,083	2,638	10,594	12,496	-15.2%
<b>All Cards by Area</b>							
Iowa City	65,091	64,641	70,057	72,107	271,896	291,250	-6.6%
Hills	315	418	453	396	1,582	1,569	0.8%
Johnson Count	7,531	7,398	7,751	7,658	30,338	29,607	2.5%
Lone Tree	114	121	126	103	464	359	29.2%
University Heights	1,441	1,181	1,578	1,447	5,647	5,434	3.9%
Open Access	16	55	481	374	926	10	9160.0%
Total	74,493	73,759	79,965	81,711	309,928	328,220	-5.6%

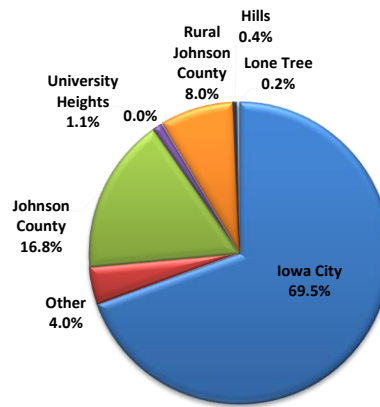
	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<b>By Demographic</b>							
Adult	67,105	66,958	73,318	75,781	283,162	287,101	-1.4%
Children's	7,403	6,856	7,128	6,304	27,691	41,128	-32.7%
Total	74,508	73,814	80,446	82,085	310,853	328,229	-5.3%
<b>Number of Items Owned (Cumulative)</b>							
E-Audio Items Available	12,751	13,055	13,395	13,759	13,759	12,462	10.4%
E-Book Items Available	26,128	26,259	22,541	26,577	26,577	25,945	2.4%
E-Music	47	47	47	47	47	47	0.0%
E-Magazines	3,703	3,928	4,077	4,204	4,204	12	34933.3%
E-Newspapers	3	3	3	3	3	3	0.0%
Total Items	42,632	43,292	40,063	44,590	44,590	38,469	15.9%
<b>Information Services: Furnish information, reader advisory, and reference assistance.</b>							
A. Reference Questions Answered	5,232	5,208	7,231	7,012	24,683	12,108	103.9%
<b>Reference Questions</b>							
Reference Desk	2,439	2,478	3,211	3,186	11,314	4,201	169.3%
Help Desk	443	546	1,384	935	3,308	997	231.8%
Curbside Questions	0	0	0	0	0	569	-100.0%
Switchboard	833	901	856	790	3,380	4,419	-23.5%
Bookmobile	110	60	262	256	688	101	581.2%
<b>On-Call Tech Help</b>							
Public	38	39	52	28	157	103	52.4%
Total Tech Help Questions	38	39	52	28	157	103	52.4%
<b>Children's Desk</b>							
Reference Questions	1,361	1,180	1,460	1,813	5,814	1,547	275.8%
Request to Pull Books (Community)	8	4	6	4	22	171	-87.1%
Total Children's Questions	1,369	1,184	1,466	1,817	5,836	1,718	239.7%
<b>B. Electronic Access Services</b>							
<b>Computer Services</b>							
Pharos Internet (Downtown In House computer use)	4,536	6,280	8,870	11,253	30,939	3,550	771.5%
Wifi Internet Use Downtown	8,506	2,920	2,480	5,380	19,286	17,972	7.3%
Total Internet Use	13,042	9,200	11,350	16,633	50,225	21,522	133.4%
<b>Website Access</b>							
<b>ICPL Website</b>							
# Pageviews of Homepage	79,792	78,916	84,407	80,439	323,554	327,140	-1.1%
# Pageviews of Entire Site (Doesn't include catalog)	200,115	211,853	232,385	228,934	873,287	949,339	-8.0%
# Visits (Does include catalog)	123,680	145,137	149,024	146,922	564,763	542,892	4.0%
<b>Catalog Access</b>							
# Pageviews for ICPL Catalog	392,640	416,244	446,354	407,203	1,662,441	1,877,901	-11.5%
# Pageviews for Overdrive	411,836	387,308	405,821	378,249	1,583,214	2,024,752	-21.8%
Total Catalog Access	804,476	803,552	852,175	785,452	3,245,655	3,902,653	-16.8%
<i>*Overdrive does not count pageviews through the Libby or Overdrive Apps.</i>							
ICPL Mobile App Use	30,434	36,825	44,013	45,375	156,647	17,285	806.3%
<b>External Sites</b>							
# Pageviews for Beanstack	15,589	5,558	4,967	15,617	41,731	40,250	3.7%
Total Website Access	1,050,614	1,057,788	1,133,540	1,075,378	4,317,320	4,909,527	-12.1%
<b>Subscription Databases Accessed</b>							
Total In-House	868	1,415	1,349	2,215	5,847	1,998	192.6%
Total Remote	45,020	48,934	48,986	43,082	186,022	358,618	-48.1%
TOTAL	45,888	50,349	50,335	45,297	191,869	360,616	-46.8%
<b>C. Total Switchboard Calls Received</b>							
Total Library Calls	3,277	2,959	3,419	3,069	12,724	16,354	-22.2%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	4,033	2,684	3,116	2,695	12,528	18,080	-30.7%
Transferred Calls	586	581	803	735	2,705	2,053	31.8%
Pamphlets Distributed Downtown	5,325	4,730	5,180	5,660	20,895	7,180	191.0%
Federal Tax Forms Distributed	• • •	• • •	• • •	586	586	830	0.0%
VITA Patrons Assisted	• • •	• • •	• • •	0	0	0	0.0%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<b>Alerting Services: Promote awareness of the library and use of its resources.</b>							
<b>A. Publications</b>							
Number of Publications Printed (Jobs)	38	51	88	57	234	118	98.3%
Copies Printed for Public Distribution	103,098	14,315	14,415	82,040	213,868	221,092	-3.3%
Number of Online Newsletters Subscribers	3,029	3,122	3,131	3,192	3,192	2,948	8.3%
Number of Online Newsletter Distribution	2,970	2,943	2,913	2,957	2,957	2,936	0.7%
<b>C. Displays</b>							
In-House	32	36	37	42	147	55	167.3%
Other Groups	27	28	32	33	120	46	160.9%
Off-site locations	4	8	5	8	25	3	733.3%
	1	0	0	1	2	6	-66.7%
<b>F. Homepage/ Social Media</b>							
Homepage Banner Posts	35	51	56	48	190	182	4.4%
Homepage Banner Clicks	142	462	282	364	1,250	1,050	19.0%
Media Releases Opened	4,965	7,841	4,816	8,158	25,780	816	3059.3%
Media Releases Sent	7	10	9	8	34	0	0.0%
Total Newsletters Opened-Unique Users	0	0	1,114	1,320	1,320	0	0.0%
Facebook, Twitter, Pinterest Followers (Cumulative)	17,260	16,796	16,945	17,110	17,110	16,633	2.9%
New Facebook, Twitter, and Pinterest Followers	124	106	140	233	603	120	402.5%
<i>*Began tracking 'Media Releases Sent' &amp; 'Total Newsletters Opened-Unique Users' in February, 2022.</i>							
<b>Outreach Services: Provide library service to people who cannot get to the library building.</b>							
<b>A. At Home Services</b>							
Packages Sent	676	567	696	688	2,625	2,123	23.7%
Items Loaned (No renewals)	1,946	1,987	2,175	1,840	7,948	7,025	13.1%
Registered At Home Users (Cumulative)	249	265	271	260	260	251	3.6%
New Users Enrolled	5	16	9	4	34	68	-50.0%
People Served (Average of monthly count)	68	66	68	60	66	59	12.0%
<b>B. Jail Service</b>							
People Served	138	219	217	247	821	379	116.6%
Items Loaned (No renewals)	1,042	906	1,019	1,229	4,196	2,311	81.6%
<b>C. Deposit Collections</b>							
Locations (Cumulative)	24	24	25	2	2	22	-90.9%
Items Loaned	270	540	270	540	1,620	720	125.0%
Items Donated to Permanent Collections	773	583	1,251	720	3,327	1,052	216.3%
<b>D. Remote Bookdrop Use</b>							
Remote as Percent of All Items Checked In	· · ·	15.0%	15.2%	0.0%	15.2%	12.4%	22.6%
<i>*Does not include renewals or in-house.</i>							
<i>* The remote bookdrop was used in FY21 but not counted.</i>							
<b>Group and Community Services: Provide library service to groups, agencies, and organizations.</b>							
<b>A. Adult Programs</b>							
Programs	30	53	64	83	230	77	198.7%
In Person Attendance	477	826	782	631	2,716	1,391	95.3%
Virtual Attendance	0	0	0	61	61	0	0.0%
Outreach Programs	1	0	6	6	13	0	0.0%
Outreach In Person Attendance	36	0	43	21	100	0	0.0%
Outreach Virtual Attendance	0	0	0	0	0	0	0.0%
<b>B. Young Adult Programs</b>							
Programs	14	29	70	63	176	4	4300.0%
Programs In Person Attendance	62	156	216	404	838	57	1370.2%
Programs Virtual Attendance	0	0	191	15	206	0	0.0%
Outreach Programs	3	1	0	7	11	52	-78.8%
Outreach In Person Attendance	27	13	0	339	379	582	-34.9%
Outreach Virtual Attendance	0	0	0	43	43	0	0.0%
<b>C. Children's Programs</b>							
Programs	101	148	145	148	542	374	44.9%
In Person Attendance	3,456	4,043	4,530	7,197	19,226	2,378	708.5%
Virtual Attendance	0	0	0	0	0	0	0.0%
Outreach Programs	32	50	45	86	213	88	142.0%
Outreach In Person Attendance	708	1,009	818	1,601	4,136	1,745	137.0%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
D. Library Tours and Classes							
Number	30	63	63	65	221	48	360.4%
In Person Attendance	194	799	893	930	2,816	487	478.2%
Virtual Attendance	0	0	0	0	0	0	0.0%
E. Consulting for Area Groups	3	0	0	0	3	2	50.0%
F. Total Number of Program Content Recordings							
Children's Recordings	22	46	45	21	134	183	-26.8%
Young Adult Recordings	1	1	0	0	2	6	-66.7%
Adult Recordings	6	39	11	23	79	46	71.7%
All Ages/ Other Recordings	3	4	0	2	9	5	80.0%
Total Virtual Program Recordings	32	90	56	46	224	240	-6.7%
G. Total Number of Views of Program Content Recording							
Instagram	355	0	0	0	355	19,455	-98.2%
Facebook	897	935	73	242	2,147	35,628	-94.0%
Youtube	12,001	12,604	14,847	18,506	57,958	51,620	12.3%
Total Virtual Program Views	13,253	13,539	14,920	18,748	60,460	106,703	-43.3%
<i>*Virtual program views were tracked by age group beginning in February 2022.</i>							
<b>Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.</b>							
A. Library Cards Issued	1,603	1,030	1,056	1,446	5,135	3,778	35.9%
Iowa City	1,248	844	830	1,133	4,055	3,006	34.9%
Percent Iowa City	77.9%	81.9%	78.6%	78.4%	79.0%	79.6%	-0.8%
<b>Local Contracts</b>							
Hills	6	7	1	5	19	15	26.7%
Johnson County (Rural)	51	23	35	46	155	123	26.0%
Lone Tree	4	1	2	2	9	12	-25.0%
University Heights	12	6	5	4	27	13	107.7%
<b>State Contract - Open Access</b>							
Coralville	76	51	60	92	279	198	40.9%
Cedar Rapids	14	10	13	16	53	34	55.9%
Other Open Access	192	88	110	148	538	377	42.7%
Total Open Access	282	149	183	256	870	609	42.9%
Open Access as % of All	17.6%	14.5%	17.3%	17.7%	16.9%	16.1%	5.1%
B. Total Registered Borrowers (Cumulative)	44,290	43,991	43,178	43,154	43,154	45,755	-5.7%
# At Home Users Registered (Cumulative)	249	265	271	260	260	251	3.6%
# AIM Users (Cumulative)	0	14,503	14,605	14,605	14,605	14,333	1.9%
<i>*AIM library cards are not counted as registered borrowers, and are not included in total registered borrowers.</i>							
C. Overdue Notices							
Items Searched to Verify Claim of Return	81	52	50	46	229	399	-42.6%
Total First Notices (Items)	10,646	10,160	11,019	10,357	42,182	23,089	82.7%
Total Second Notices (Items)	4,764	4,812	5,341	5,313	20,230	12,105	67.1%
Bills-Public (Items)	2,250	2,798	2,865	2,966	10,879	6,281	73.2%



**Cardholders by Place of Residence  
As of July 1, 2022**



Location	Number of Cards	Total	% of Total
<b>Iowa City</b>		39,452	69.5%
Residents	31,170		
AIM	7,828		
Homebound	232		
Institutions	44		
Temporary	178		
<b>LOCAL CONTRACTS</b>			
<b>Rural Johnson County</b>		4,528	8.0%
Residents	3,212		
AIM	1,312		
Homebound	3		
Institutions	1		
<b>Hills</b>		218	0.4%
Residents	140		
AIM	77		
Homebound	1		
Institutions	0		
<b>University Heights</b>		601	1.1%
Residents	558		
AIM	41		
Homebound	1		
Institutions	1		
<b>Lone Tree</b>		130	0.2%
Residents	126		
AIM	3		
Homebound	1		
Institutions	0		
<b>Johnson County Open Access</b>		9,513	16.8%
Coralville Resident	2,592		
Coralville AIM	2,423		
North Liberty	1,279		
North Liberty AIM	2,664		
Oxford	38		
Solon	140		
Swisher	16		
Tiffin	358		
Institutions	3		
		2,291	4.0%
<b>Open Access</b>	2,188		
<b>Open Access AIM</b>	103		
<b>Total Cards</b>		56,733	100.0%



## Materials Added Report

FY22 4th Quarter

ADULT MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
<b>TOTAL FICTION</b>	<b>807</b>	<b>678</b>	<b>1485</b>	<b>0</b>	<b>1399</b>	<b>0.0</b>	<b>54.3</b>
Fiction	611	455	1066	0	1070	0.0	57.3
Fiction Express	0	15	15	0	25	0.0	0.0
Large Print Fiction	43	7	50	0	17	0.0	86.0
Young Adult Fiction	153	201	354	0	287	0.0	43.2
<b>TOTAL COMICS</b>	<b>46</b>	<b>116</b>	<b>162</b>	<b>0</b>	<b>57</b>	<b>0.0</b>	<b>28.4</b>
<b>TOTAL NONFICTION</b>	<b>942</b>	<b>418</b>	<b>1360</b>	<b>3</b>	<b>2092</b>	<b>0.2</b>	<b>69.3</b>
Nonfiction	929	377	1306	3	1845	0.2	71.1
Nonfiction Express	0	40	40	0	65	0.0	0.0
Large Print Nonfiction	12	1	13	0	70	0.0	92.3
Reference	1	0	1	0	112	0.0	100.0
<b>BOOKS IN OTHER LANGUAGES</b>	<b>25</b>	<b>0</b>	<b>25</b>	<b>0</b>	<b>2</b>	<b>0.0</b>	<b>100.0</b>
<b>MAGAZINES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0.0</b>	<b>0.0</b>
<b>TOTAL PRINT</b>	<b>1820</b>	<b>1212</b>	<b>3032</b>	<b>3</b>	<b>3553</b>	<b>0.1</b>	<b>60.0</b>

<b>TOTAL AUDIO</b>	<b>18</b>	<b>2</b>	<b>20</b>	<b>0</b>	<b>545</b>	<b>0.0</b>	<b>90.0</b>
Music Compact disc	13	1	14	0	325	0.0	92.9
Fiction on disc	3	0	3	0	220	0.0	100.0
Nonfiction On Disc	2	1	3	0	0	0.0	66.7
<b>TOTAL VIDEO</b>	<b>173</b>	<b>314</b>	<b>487</b>	<b>0</b>	<b>1369</b>	<b>0.0</b>	<b>35.5</b>
DVD Movie	90	181	271	0	485	0.0	33.2
DVD TV	24	121	145	0	565	0.0	16.6
DVD Nonfiction	59	12	71	0	319	0.0	83.1
DVD Express	0	0	0	0	0	0.0	0.0

<b>ART</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>2</b>	<b>0.0</b>	<b>100.0</b>
<b>BOOK CLUB KITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>YA VIDEO GAMES</b>	<b>15</b>	<b>2</b>	<b>17</b>	<b>0</b>	<b>16</b>	<b>0.0</b>	<b>88.2</b>
<b>CIRCULATING EQUIPMENT</b>	<b>0</b>	<b>15</b>	<b>15</b>	<b>0</b>	<b>33</b>	<b>0.0</b>	<b>0.0</b>
<b>DISCOVERY KITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>TOTAL NONPRINT</b>	<b>214</b>	<b>333</b>	<b>547</b>	<b>0</b>	<b>1965</b>	<b>0.0</b>	<b>39.1</b>

<b>eAUDIO</b>	<b>452</b>	<b>843</b>	<b>1295</b>	<b>0</b>	<b>44</b>	<b>0.0</b>	<b>34.9</b>
<b>eBOOKS</b>	<b>928</b>	<b>526</b>	<b>1454</b>	<b>0</b>	<b>261</b>	<b>0.0</b>	<b>63.8</b>
<b>eMUSIC</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>eMAGAZINES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>ONLINE REFERENCE</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>100.0</b>
<b>DIGITAL VIDEOS</b>	<b>12</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>100.0</b>
<b>TOTAL DIGITAL</b>	<b>1393</b>	<b>1369</b>	<b>2762</b>	<b>0</b>	<b>305</b>	<b>0.0</b>	<b>50.4</b>

<b>TOTAL ADULT</b>	<b>3427</b>	<b>2914</b>	<b>6341</b>	<b>3</b>	<b>5823</b>	<b>0.0</b>	<b>54.0</b>
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<b>CHILDREN'S MATERIALS</b>	<b>New Titles</b>	<b>Added Copies</b>	<b>Total Added</b>	<b>Gifts</b>	<b>WD</b>	<b>%Gifts</b>	<b>%New</b>
<b>jEASY</b>	<b>354</b>	<b>450</b>	<b>804</b>	<b>3</b>	<b>668</b>	<b>0.4</b>	<b>44.0</b>
jBoard Books	58	152	210	0	142	0.0	27.6
jE (Picture Books)	235	239	474	3	488	0.6	49.6
jReader	61	59	120	0	27	0.0	50.8
jBig Book	0	0	0	0	11	0	0.0
<b>jFICTION</b>	<b>179</b>	<b>165</b>	<b>344</b>	<b>0</b>	<b>466</b>	<b>0.0</b>	<b>52.0</b>
<b>jCOMICS</b>	<b>68</b>	<b>314</b>	<b>382</b>	<b>0</b>	<b>167</b>	<b>0.0</b>	<b>17.8</b>
<b>jNONFICTION</b>	<b>249</b>	<b>85</b>	<b>334</b>	<b>0</b>	<b>248</b>	<b>0.0</b>	<b>74.6</b>
<b>jLARGE PRINT</b>	<b>7</b>	<b>1</b>	<b>8</b>	<b>0</b>	<b>5</b>	<b>0.0</b>	<b>87.5</b>

<b>jPROGRAM COLLECTION</b>	<b>4</b>	<b>1</b>	<b>5</b>	<b>0</b>	<b>7</b>	<b>0.0</b>	<b>80.0</b>
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<b>TOTAL jPRINT</b>	<b>861</b>	<b>1016</b>	<b>1877</b>	<b>3</b>	<b>1561</b>	<b>0.2</b>	<b>45.9</b>
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<b>jAUDIO</b>	<b>30</b>	<b>2</b>	<b>32</b>	<b>0</b>	<b>6</b>	<b>0.0</b>	<b>93.8</b>
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jCompact disc	0	0	0	0	2	0	0
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jRead Along Set	30	0	30	0	4	0.0	100.0
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jBooks on Disc	0	2	2	0	0	0.0	0.0
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<b>jDVD</b>	<b>24</b>	<b>67</b>	<b>91</b>	<b>0</b>	<b>189</b>	<b>0.0</b>	<b>26.4</b>
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<b>jTOYS</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>45</b>	<b>0.0</b>	<b>0.0</b>
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<b>STORYTIME KITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>jDISCOVERY KITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>
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<b>jVIDEO GAMES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>
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<b>TOTAL jNONPRINT</b>	<b>54</b>	<b>70</b>	<b>124</b>	<b>0</b>	<b>251</b>	<b>0.0</b>	<b>43.5</b>
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<b>jeAUDIO</b>	<b>78</b>	<b>4</b>	<b>82</b>	<b>0</b>	<b>10</b>	<b>0.0</b>	<b>95.1</b>
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<b>jeBOOKS</b>	<b>238</b>	<b>5</b>	<b>243</b>	<b>0</b>	<b>212</b>	<b>0.0</b>	<b>97.5</b>
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<b>jeMAGAZINES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
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<b>TOTAL jDIGITAL</b>	<b>316</b>	<b>9</b>	<b>325</b>	<b>0</b>	<b>222</b>	<b>0.0</b>	<b>97.2</b>
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<b>TOTAL JUVENILE</b>	<b>1231</b>	<b>1095</b>	<b>2326</b>	<b>3</b>	<b>2034</b>	<b>0.0</b>	<b>52.9</b>
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<b>TOTAL ADDED</b>	<b>4658</b>	<b>4009</b>	<b>8667</b>	<b>6</b>	<b>7857</b>	<b>0.0</b>	<b>53.7</b>
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## Materials Added Report

### FY22 Cumulative

ADULT MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
<b>TOTAL FICTION</b>	<b>3363</b>	<b>2734</b>	<b>6097</b>	<b>6</b>	<b>7522</b>	<b>0.1</b>	<b>55.2</b>
Fiction	2539	2202	4741	6	6212	0.1	53.6
Fiction Express	0	156	156	0	110	0.0	0.0
Large Print Fiction	221	34	255	0	342	0.0	86.7
Young Adult Fiction	603	342	945	0	858	0.0	63.8
<b>TOTAL COMICS</b>	<b>247</b>	<b>563</b>	<b>810</b>	<b>0</b>	<b>683</b>	<b>0.0</b>	<b>30.5</b>
<b>TOTAL NONFICTION</b>	<b>3824</b>	<b>1784</b>	<b>5608</b>	<b>10</b>	<b>9115</b>	<b>0.2</b>	<b>68.2</b>
Nonfiction	3744	1550	5294	8	8608	0.2	70.7
Nonfiction Express	1	200	201	0	133	0.0	0.5
Large Print Nonfiction	73	3	76	0	82	0.0	96.1
Reference	6	31	37	2	292	5.4	16.2
<b>BOOKS IN OTHER LANGUAGES</b>	<b>39</b>	<b>0</b>	<b>39</b>	<b>0</b>	<b>102</b>	<b>0.0</b>	<b>100.0</b>
<b>MAGAZINES</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>0.0</b>	<b>100.0</b>
<b>TOTAL PRINT</b>	<b>7476</b>	<b>5081</b>	<b>12557</b>	<b>16</b>	<b>17427</b>	<b>0.1</b>	<b>59.5</b>
<b>TOTAL AUDIO</b>	<b>135</b>	<b>14</b>	<b>149</b>	<b>1</b>	<b>976</b>	<b>0.7</b>	<b>90.6</b>
Music Compact disc	98	13	111	1	610	0.9	88.3
Fiction on disc	28	0	28	0	351	0.0	100.0
Nonfiction On Disc	9	1	10	0	15	0.0	90.0
<b>TOTAL VIDEO</b>	<b>692</b>	<b>778</b>	<b>1470</b>	<b>0</b>	<b>2948</b>	<b>0.0</b>	<b>47.1</b>
DVD Movie	397	441	838	0	1541	0.0	47.4
DVD TV	123	303	426	0	1025	0.0	28.9
DVD Nonfiction	172	34	206	0	369	0.0	83.5
DVD Express	0	0	0	0	13	0.0	0.0
<b>ART</b>	<b>11</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>14</b>	<b>0.0</b>	<b>100.0</b>

<b>BOOK CLUB KITS</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>7</b>	<b>0.0</b>	<b>100.0</b>
<b>YA VIDEO GAMES</b>	<b>27</b>	<b>10</b>	<b>37</b>	<b>0</b>	<b>85</b>	<b>0.0</b>	<b>73.0</b>
<b>CIRCULATING EQUIPMENT</b>	<b>0</b>	<b>25</b>	<b>25</b>	<b>0</b>	<b>51</b>	<b>0.0</b>	<b>0.0</b>
<b>DISCOVERY KITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>

<b>TOTAL NONPRINT</b>	<b>866</b>	<b>827</b>	<b>1693</b>	<b>1</b>	<b>4081</b>	<b>0.1</b>	<b>51.2</b>
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<b>eAUDIO</b>	<b>1886</b>	<b>1846</b>	<b>3732</b>	<b>0</b>	<b>61</b>	<b>0.0</b>	<b>50.5</b>
<b>eBOOKS</b>	<b>4065</b>	<b>1402</b>	<b>5467</b>	<b>0</b>	<b>653</b>	<b>0.0</b>	<b>74.4</b>
<b>eMUSIC</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>eMAGAZINES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>ONLINE REFERENCE</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>4</b>	<b>0.0</b>	<b>100.0</b>
<b>DIGITAL VIDEOS</b>	<b>46</b>	<b>0</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>100.0</b>

<b>TOTAL DIGITAL</b>	<b>5998</b>	<b>3248</b>	<b>9246</b>	<b>0</b>	<b>718</b>	<b>0.0</b>	<b>64.9</b>
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<b>TOTAL ADULT</b>	<b>14340</b>	<b>9156</b>	<b>23496</b>	<b>17</b>	<b>22226</b>	<b>0.0</b>	<b>61.0</b>
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<b>CHILDREN'S MATERIALS</b>	<b>New Titles</b>	<b>Added Copies</b>	<b>Total Added</b>	<b>Gifts</b>	<b>WD</b>	<b>%Gifts</b>	<b>%New</b>
<b>jEASY</b>	<b>1582</b>	<b>1856</b>	<b>3438</b>	<b>5</b>	<b>2473</b>	<b>0.1</b>	<b>46.0</b>
jBoard Books	163	430	593	0	720	0.0	27.5
jE	1098	1129	2227	5	1442	0.2	49.3
jReader	321	297	618	0	233	0.0	51.9
jHoliday <sup>1</sup>	0	0	0	0	54	0.0	0.0
jBig Book	0	0	0	0	24	0.0	0.0
<b>jFICTION</b>	<b>783</b>	<b>678</b>	<b>1461</b>	<b>0</b>	<b>1626</b>	<b>0.0</b>	<b>53.6</b>
<b>jCOMICS</b>	<b>253</b>	<b>1224</b>	<b>1477</b>	<b>0</b>	<b>603</b>	<b>0.0</b>	<b>17.1</b>
<b>jNONFICTION</b>	<b>818</b>	<b>358</b>	<b>1176</b>	<b>0</b>	<b>1212</b>	<b>0.0</b>	<b>69.6</b>
<b>jLARGE PRINT</b>	<b>22</b>	<b>2</b>	<b>24</b>	<b>0</b>	<b>8</b>	<b>0.0</b>	<b>91.7</b>

<sup>1</sup> Collection reclassified to jNonfiction; collection designated retired in FY21.

<b>jPROGRAM COLLECTION</b>	<b>28</b>	<b>54</b>	<b>82</b>	<b>0</b>	<b>250</b>	<b>0.0</b>	<b>34.1</b>
<b>TOTAL jPRINT</b>	<b>3486</b>	<b>4172</b>	<b>7658</b>	<b>5</b>	<b>6172</b>	<b>0.1</b>	<b>45.5</b>
<b>jAUDIO</b>	<b>204</b>	<b>20</b>	<b>224</b>	<b>0</b>	<b>157</b>	<b>0.0</b>	<b>91.1</b>
jCompact disc	1	1	2	0	106	0.0	50.0
jRead Along Set	203	17	220	0	21	0.0	92.3
jBooks on Disc	0	2	2	0	30	0.0	0.0
<b>jDVD</b>	<b>88</b>	<b>156</b>	<b>244</b>	<b>0</b>	<b>372</b>	<b>0.0</b>	<b>36.1</b>
<b>jTOYS</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>69</b>	<b>0.0</b>	<b>50.0</b>
<b>STORYTIME KITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>jDISCOVERY KITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0.0</b>	<b>0.0</b>
<b>jVIDEO GAMES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>	<b>0.0</b>	<b>0.0</b>
<b>TOTAL jNONPRINT</b>	<b>293</b>	<b>177</b>	<b>470</b>	<b>0</b>	<b>628</b>	<b>0.0</b>	<b>62.3</b>
<b>jeAUDIO</b>	<b>191</b>	<b>8</b>	<b>199</b>	<b>0</b>	<b>11</b>	<b>0.0</b>	<b>96.0</b>
<b>jeBOOKS</b>	<b>909</b>	<b>38</b>	<b>947</b>	<b>0</b>	<b>254</b>	<b>0.0</b>	<b>96.0</b>
<b>jeMAGAZINES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>TOTAL jDIGITAL</b>	<b>1100</b>	<b>46</b>	<b>1146</b>	<b>0</b>	<b>265</b>	<b>0.0</b>	<b>96.0</b>
<b>TOTAL JUVENILE</b>	<b>4879</b>	<b>4395</b>	<b>9274</b>	<b>5</b>	<b>7065</b>	<b>0.0</b>	<b>52.6</b>
<b>TOTAL ADDED</b>	<b>19219</b>	<b>13551</b>	<b>32770</b>	<b>22</b>	<b>29291</b>	<b>0.0</b>	<b>58.6</b>



## Collection Size Report

### FY22

ADULT MATERIALS	Current Year	Previous Year	% Change
<b>TOTAL FICTION</b>	<b>42,928</b>	<b>44,130</b>	<b>-2.72</b>
Fiction	34,267	35,289	-2.90
Fiction Express	149	104	43.27
Large Print Fiction	3,716	3,794	-2.06
Young Adult Fiction	4,796	4,943	-2.97
<b>TOTAL COMICS</b>	<b>8,124</b>	<b>8,092</b>	<b>0.40</b>
<b>TOTAL NONFICTION</b>	<b>62,255</b>	<b>63,947</b>	<b>-2.65</b>
Nonfiction	57,665	59,382	-2.89
Nonfiction Express	180	61	195.08
Large Print Nonfiction	704	640	10.00
Reference	3,706	3,864	-4.09
<b>BOOKS IN OTHER LANGUAGES</b>	<b>556</b>	<b>617</b>	<b>-9.89</b>
<b>MAGAZINES</b>	<b>136</b>	<b>138</b>	<b>-1.45</b>
<b>TOTAL PRINT</b>	<b>113,999</b>	<b>116,924</b>	<b>-2.50</b>
<b>TOTAL AUDIO</b>	<b>12,172</b>	<b>12,486</b>	<b>-2.51</b>
Music Compact disc	8,711	8,901	-2.13
Fiction on disc	1,841	1,958	-5.98
Nonfiction On Disc	1,620	1,627	-0.43
<b>TOTAL VIDEO</b>	<b>17,821</b>	<b>18,014</b>	<b>-1.07</b>
DVD Movie	8,023	8,279	-3.09
DVD TV	5,020	5,094	-1.45
DVD Nonfiction	4,777	4,626	3.26
DVD Express	1	15	-93.33
<b>ART</b>	<b>427</b>	<b>431</b>	<b>-0.93</b>
<b>BOOK CLUB KITS</b>	<b>43</b>	<b>54</b>	<b>-20.37</b>

<b>YA VIDEO GAMES</b>	<b>509</b>	<b>542</b>	<b>-6.09</b>
<b>CIRCULATING EQUIPMENT</b>	<b>72</b>	<b>105</b>	<b>-31.43</b>
<b>DISCOVERY KITS</b>	<b>12</b>	<b>12</b>	<b>0.00</b>

<b>TOTAL NONPRINT</b>	<b>31,056</b>	<b>31,644</b>	<b>-1.86</b>
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<b>eAUDIO</b>	<b>16,919</b>	<b>13,248</b>	<b>27.71</b>
<b>eBOOKS</b>	<b>27,000</b>	<b>22,186</b>	<b>21.70</b>
<b>eMUSIC</b>	<b>47</b>	<b>47</b>	<b>0.00</b>
<b>eMAGAZINES</b>	<b>11</b>	<b>11</b>	<b>0.00</b>
<b>ONLINE REFERENCE</b>	<b>156</b>	<b>159</b>	<b>-1.89</b>
<b>DIGITAL VIDEOS</b>	<b>784</b>	<b>738</b>	<b>6.23</b>

<b>TOTAL DIGITAL</b>	<b>44,917</b>	<b>36,389</b>	<b>23.44</b>
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<b>TOTAL ADULT</b>	<b>189,972</b>	<b>184,957</b>	<b>2.71</b>
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<b>CHILDREN'S MATERIALS</b>	<b>Current Year</b>	<b>Previous Year</b>	<b>% Change</b>
<b>jEASY</b>	<b>25,873</b>	<b>25,017</b>	<b>3.42</b>
jBoard Books	1,651	1,678	-1.61
jE	18,418	17,370	6.03
jReader	5,702	4,965	14.84
jHoliday <sup>1</sup>	0	889	-100.00
jBig Book	102	115	-11.30
<b>jFICTION</b>	<b>13,069</b>	<b>12,823</b>	<b>1.92</b>
<b>jCOMICS</b>	<b>5,135</b>	<b>4,242</b>	<b>21.05</b>
<b>jNONFICTION</b>	<b>13,106</b>	<b>13,110</b>	<b>-0.03</b>
<b>jLARGE PRINT</b>	<b>164</b>	<b>145</b>	<b>13.10</b>
<b>jPROGRAM COLLECTION</b>	<b>569</b>	<b>716</b>	<b>-20.53</b>
<b>TOTAL jPRINT</b>	<b>57,916</b>	<b>56,053</b>	<b>3.32</b>

<sup>1</sup> Collection reclassified to jNonfiction; collection designated retired in FY21.

<b>jAUDIO</b>	<b>1,603</b>	<b>1,563</b>	<b>2.56</b>
jCompact disc	541	644	-15.99
jRead Along Set	609	425	43.29
jBooks on Disc	453	494	-8.30
<b>jDVD</b>	<b>3,495</b>	<b>3,561</b>	<b>-1.85</b>
<b>jTOYS</b>	<b>187</b>	<b>216</b>	<b>-13.43</b>
<b>STORYTIME KITS</b>	<b>49</b>	<b>49</b>	<b>0.00</b>
<b>jDISCOVERY KITS</b>	<b>8</b>	<b>9</b>	<b>-11.11</b>
<b>jVIDEO GAMES</b>	<b>56</b>	<b>75</b>	<b>-25.33</b>

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<b>TOTAL jNONPRINT</b>	<b>5,398</b>	<b>5,473</b>	<b>-1.37</b>
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<b>jeAUDIO</b>	<b>1,644</b>	<b>1,456</b>	<b>12.91</b>
<b>jeBOOKS</b>	<b>5,673</b>	<b>4,980</b>	<b>13.91</b>
<b>jeMAGAZINES</b>	<b>1</b>	<b>1</b>	<b>0.00</b>

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<b>TOTAL jDIGITAL</b>	<b>7,318</b>	<b>6,437</b>	<b>13.69</b>
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<b>TOTAL JUVENILE</b>	<b>70,632</b>	<b>67,963</b>	<b>3.93</b>
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<b>TOTAL COLLECTION</b>	<b>260,604</b>	<b>252,920</b>	<b>3.04</b>
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## FY2022 Fact Sheet

POPULATION SERVED:	Iowa City: 67,862; By contract: Rural Johnson County: 21,343; University Heights: 1,051, Hills: 703; Lone Tree: 1,300	
GOVERNING BOARD:	A nine-member Board of Trustees appointed by the City Council with powers to set policy, employ a Director and staff, expend tax funds allocated by the City Council, contract with other jurisdictions, and receive and spend gift funds and other revenues.	
BOARD MEMBERS:	Kellee Forkenbrock Derek Johnk, Secretary Daniel Keranen Noa Kim Carol Kirsch, President Claire Matthews	Robin Paetzold, County Representative John Raeburn Tom Rocklin, Vice President Hannah Shultz Daniel Stevenson
STAFF	Librarians: Other Permanent Staff: Hourly Staff: Volunteers:	15.0 FTE 28.02 FTE 17.52 1.67 FTE
COLLECTIONS:	Circulating Books/eBooks: Circulating Non-print Materials/eAudio/eVideo: Print and Electronic Reference/jProgram Collection: Periodicals/Newspapers: current print & e-subscriptions: Total Collection size: Expenditures on Materials	200,177 55,848 4,431 48 260,604 \$766,161
ANNUAL USERSHIP:	Cardholders: Circulation: Visits to the Library: Information Requests: Program Attendance in Meeting Rooms: Meeting Room Use: non-library meetings:	45,755 1,249,698 375,939 85,178 19,226 733
BUDGET:		
Significant Income Sources:	City of Iowa City:	*
	Contracts (County, Cities):	*
	State:	*
	Gifts / Grants:	*
	Total:	*
	<i>*Final data is not yet available.</i>	
PHYSICAL FACILITIES:	81,276 sq. ft. building includes 5 meeting rooms	
WEB PAGE:	<a href="http://www.icpl.org">www.icpl.org</a> Home of the Iowa City UNESCO City of Literature	

(These figures are for the last complete fiscal year, July 1, 2021 through June 30, 2022.)



# **Library Meeting Room Use FY2022**

100% Iowa	Cardinal Ridge HOA Association (Iowa City)
19th Century Club	Cassidy Works
1st District Democrats	Caucus Organizing Committee
ABOS	CCR&R Iowa Child Care Resource & Referral
Access 2 Independence	Cents and Sensibility
ACCMH	Chamber Singers of Iowa City Board
Alpha Phi Alpha Fraternity, Inc.	Chinese Association
Amanda Adams	Chinese Choir
American Civil Liberties Union of Iowa	Chinese Heritage Orchestra Group
American Federation of Musicians Local 450	Chinese Parents Association
American Red Cross	Chinese Youth Chamber Music Group
Andrew Dunn for Iowa House	Chinese Youth Choir
Annie Gudenkauf	Chinese Youth Orchestra
AP Research Students (CHS & WHS)	City High Mock Trial
Asher's Birthday	City of IC Climate Action Commission
Assoc. For Comprehensive Energy Psychology -ACEP	City of Iowa City - Neighborhood & Development Services
Association for Latinos Moving Ahead	City of Iowa City Engineering Dept
Astronomy Club	City of Iowa City Office of Equity & Human Right
Benton Manor I & II HOA	Codependents Anonymous
Beta Phi Mu	COGS
Better Ballot Iowa	COGS/UE Local 896
Bicyclists of Iowa City	Community Study Group
Big Brothers Big Sisters of Johnson County	Community Transportation Committee
Bo Anderson	Congolese Health Partnership
Brain Injury Alliance of Iowa Support Group	Congolese Youth Connect
Camp Kindness Counts	



Coralville Youth Chamber Ensemble	Families, Inc.
Coralville Youth Chamber Music Group	Female Writers in Spanish -Spanish MFA1
Cornell Civic Engagement and Off-campus Study	Foundation for the Trades
Craft Guild of Iowa City Evening Knitting Group	Friends of Historic Preservation
Craft Guild of Iowa City Weavers Group	Friends of International Students
Crescendo Children's Choir	GBGG Ministries: Glory be to God Ministries
CRU	Girl Scout Troop 1332
Cub Scout Pack 222	Girl Scout Troop 1335
Danish Sisterhood of the Heartland	Girl Scout Troop 1386
Dee	Girl Scout Troop 2339
Department of Human Right's Iowa Youth Congress	Girl Scout Troop 3542
Donghee Han	Glen Brook Condo Association
Dreamwell Theatre Company	Global Medical Brigades
Drollette Piano Studio	Global Ties Iowa
Dungeons and Dragons Group	Good Neighbor Committee of 100 Grannies
Dunn for Iowa Committee	Green Iowa AmeriCorps
East Central Iowa Council of Governments	Greenwood Readers
Electoral Working Group	HACAP
Emergency Preparedness	Harvey for Iowa Committee
EMS Student Interest Organization of the University of Iowa	Hawks' Union for Students' Rights
Epsilon Theta Sigma Chapter	Her Campus Iowa
Equality Through Community	Holly Kukkonen Piano Studio
Erik Duncan	IC Global Medical Brigade
Escucha Mi Voz Catholic Worker	IC Speaks
Faith United Church of Christ, Iowa City	ICACA
	ICCT

**Library Meeting Room Use FY2022**

iGrowClub	Iowa City Press-Citizen Editorial Board
InterVarsity Graduate Christian Fellowship	Iowa City Pride
Iowa CCI	Iowa City LanTing Qipao Club
Iowa Child Advocacy Board	Iowa City Slam Poetry Team
Iowa Childcare Resource and Referral	Iowa City Summer League
Iowa Chinese Dance Club	Iowa City UNESCO City of Literature
Iowa City Area Business Partnership	Iowa Department of Public Health
Iowa City Area Chinese Association	Iowa Ed Tech Collaborative
Iowa City Area Development	Iowa Jobs for America's Graduates
Iowa City Area Group of the Sierra Club	Iowa Master Naturalists
Iowa City Book Club	Iowa Primary Care Association
Iowa City Classical Guitar Society	Iowa Psychological Association
Iowa City Community Theatre	Iowa Referee Committee
Iowa City Democratic Socialists of America (DSA)	Iowa Scenic Byway
Iowa City Downtown District	Iowa Sister States Veneto Committee
Iowa City Eastside Artists	Iowa Vocational Rehabilitation Services
Iowa City Foreign Relations Council	Iowa Women's Archives
Iowa City Friends	Iowa's News Now
Iowa City High Mock Trial	Iowans for Palestine
Iowa City iJAG	Italian Conversation Group
Iowa City Math Circle	Italian Group
Iowa City Math Club	J Carter Piano Recital
Iowa City Mental Illness Support Group	Jake Martino
Iowa City Mutual Aid Collective	JC Dem Exec Committee
Iowa City Poetry	John Beasley & Doug Alberhasky
Iowa City Poetry & IC Speaks	John Lanternier and Cynthia Hames

Johnson Clean Energy District	Melissa Lavine
Johnson County Affordable Housing Coalition	Melissa's Music Studio
Johnson County Coalition Against Domestic Violence	MFA Spanish Creative Writing University of Iowa
Johnson County Democratic Central Committee	Michael Beaver
Johnson County Democratic Party	Mid-Autumn Festival Group
Johnson County Democratic Party Executive Committee	Midwest Renewable Energy Association
Johnson/Linn Wild Ones	Mochi-Improv Group from Willow Creek Theater Company
Junior Achievement Board of Directors	Mock Trial
Kappa Alpha Psi Iowa City Cedar Rapids Alumni Chapter	Mokom Awa
Kids Topology Club	Moms Demand Action for Gun Sense in America - Johnson County
Kirkwood Tutoring	Mrs. Lohman's First Grade Class and Friends
Knitting and Conversation	Music of Love - Youth Chartable Chamber
Kristi Waite	Navarrete
League of United Latin American Citizens	NDS Management
League of Women Voters of Johnson County	Nineteenth Century Club
Living Memoirs Project	Northside Dems
LSAT proctored online exam	Oak Hill Condo Association
LULAC 10	Obermann Center for Advanced Studies
Madison Frasher	OG Togos
Management Meeting	Old Capital Chapter National Federation of the Blind
Mayfield HOA	One Human Family
McGuire Piano Studio with Creative Motion Alliance	One Iowa
Mediation Services of Eastern Iowa	Orchestra Sectional Practice
Megan Walsh	Oriette D'Angelo

**Library Meeting Room Use FY2022**

Oyunbold	Session Zero LGBTQ+ D&D
Phi Sigma Pi	Session Zero: LGBTQ Youth D&D
Phoenix Comedy	Shelter House Art Auction Committee
Pi Beta Phi	SLIS/ABOS
Piano Practice	St. Raphael Orthodox Church
Positive Vision Communications	State of Iowa Youth Advisory Council
Press-Citizen Editorial Board	Suchona
Private Interview	Summer of the Arts
Private Meeting	Sunday Italian Group
Proctored Exam	Support Group
PSP	Systems Unlimited, Inc
Qin Pao Health Club	Table to Table
R Place	Tamarack Discovery School
Raley for Iowa Senate	The Coalition for Family & Children's Services
Rebuild Nepal Education Foundation	The Daily Iowan
Recovery Dharma Iowa City	"The Do-Gooders"
Red Cedar Chamber Music	The Machine Stops production
Rich LeMay	The Three Masked Guys
Riverside Theatre Outreach Committee	The Writers' Rooms
Rosazza lesson studios	Thunder King Chess Club
Run of the Mill Theatre (ROM)	Tippi Toes
Sass Muffin Gaming	Toastmasters
SCA -Shire of Shadowdale	Tony Chang
Scrap the MRAP	Tutor Session
Scrub Club	UAY Lifeskills Group
SEIU Iowa	UE Local 896 - COGS



Universal Network of Iowan Time Lords	Willow Creek Theater Company
University Democrats at Iowa	Wilson' Orchard
University of Iowa Admissions Marketing & Communications	Women in Business
University of Iowa DeGowin Blood Center	Women of Words
University of Iowa Department of Gender, Women's & Sexuality Studies	Youth Chamber Music Group
University of Iowa Division of Student Life	Youth Charity Orchestra
University of Iowa Elementary Education Class: Literacy II	Youth Orchestra Group
University of Iowa eSports Club Fighting Game Weekly	Zabner For Iowa
University of Iowa Hawkeye DeCarbonization Summit	Zoom Meeting
University of Iowa Labor Center	
University of Iowa Law School	
University of Iowa Leadership & Engagement	
University of Iowa Special Olympics & Iowa City Special Olympics	
USAF TES	
V Fixmer-Oraiz for Johnson County Supervisor	
Vegan Society at the University of Iowa	
Veterans for Peace #169	
Walnut Ridge Homeowners Association	
Washington Economic Development Group	
West High School Music Club	
West Wind Education Policy Foundation	
Wild Ones Seedling Chapter	
Willow Creek Condos Owners Assoc	

## 101 ICPL Board of Trustees Bylaws

**Proposal:** A regularly scheduled review of Board Bylaws by an ICPL Board committee.

**Issues:** The committee's members addressed three primary issues in its review: clarifying Board policies related to the public comment portion of the monthly agendas; addressing the issue of electronic participation by Board members; and addition of a section related to closed meetings. Minor changes include specifying the place where regular monthly meetings are held and refining the definition of a quorum for the transaction of business.

### Committee Recommendations:

Article V, Section 3	Insert a new section to address the issue of a closed meeting. This section does not address all the possible reasons for a closed meeting spelled out in Section 21.5 (1) (i) of the Iowa Code since as a matter of course the Board uses this option only for personnel matters.
Article V, Section 5	Replace "Regular meetings shall be in a place accessible to persons with disabilities" with the more precise reference to the Board Room.
Article V, Section 6	Change definition of a quorum from 5 members to "a majority of appointed Board members." This allows for the occasions when the Board consists of fewer than 9 members.
Article V, Section 7	Insert a new section to address the practice of electronic participation. The Board has previously permitted remote participation but post Covid times have brought to the fore the need for addressing the issue in the bylaws, especially in light of the fact that Iowa law requires that a majority must be physically present in order for the Board to transact business.
Article VI, Section 3	Insert a new section to spell out Board expectations related to the Public Comment section of the regular meetings. The review committee looked at the new City Council rules regarding public participation and chose to adopt some of their rules, particularly relating to time limits on public comments and the expectation that Board members will refrain from engaging with the public during this time since open meetings laws require that Board meetings be limited to previously posted agenda items.

**Action Required:** Review and adopt as amended.

**Prepared by Review Committee members:** Hannah Shultz, Robin Paetzold, Carol Kirsch, July 2022.

IOWA CITY PUBLIC LIBRARY  
Board of Trustees

101 BYLAWS

ARTICLE I: NAME AND PURPOSE

Section 1. This organization shall be known as the Iowa City Public Library Board of Trustees and shall operate a free public library for the City of Iowa City.

ARTICLE II: POWERS AND DUTIES

Section 1. The Board of Trustees shall have the powers and duties set forth in Title 11 of the Iowa City Code and as required by Chapter 392.5 of the Code of Iowa (13).

Section 2. The powers, duties and procedures shall be subject to all changes or repeals of state law and all such changes or repeals shall take precedence over these bylaws.

ARTICLE III: MEMBERSHIP

Section 1. Terms and Qualifications. The Board of Trustees shall consist of nine (9) members, appointed for six (6) year terms by the Mayor of Iowa City and approved by the City Council. All members shall be residents of the City and shall be over the age of eighteen (18), except there may be one (1) non-resident member if the library is receiving funds for a county-wide library service on a contract basis. Appointments are approved by the City Council except the non-resident member who is approved by the Board of Supervisors.

Section 2. Compensation. Members shall serve without compensation but may be reimbursed for expenses incurred relating to official Library business.

Section 3. Vacancies. Any vacancy on the Board because of death, resignation, long-term illness, disqualification or removal due to four (4) consecutive unexcused absences from regular meetings shall be filled by appointment by the Mayor, with approval of the City Council, or the Board of Supervisors in the case of the non-resident member. The appointed trustee shall fill out the unexpired term for which the appointment is made. Members are expected to give the Mayor at least 30 days written notice of intention to resign.

Section 4. Orientation for New Members. Prior to the first regular meeting following their appointment, new members shall be provided with copies of these bylaws, pertinent sections of the City Code and other documents that would be useful to Board members in carrying out their duties. They will also be given an orientation briefing by the President of the Board and the Library Director or their designees.

ARTICLE IV: OFFICERS

Section 1. Number. The officers of this Board shall be President, Vice-President, and Secretary.

Section 2. Election and Term of Office. The officers shall be elected annually at the April meeting and shall serve for one year beginning July 1. In February the President shall appoint a

nominating committee who will present a slate of officers at the April meeting. Other nominations may be presented from the floor.

Section 3. Vacancies. In the event of the death or resignation of any officers, the Board shall choose a successor at the first meeting following the vacancy and that person shall hold office until the next regular election of officers.

Section 4. President. The President shall preside at all meetings of the Board, appoint committees, make appointments to the Friends Foundation Board, call special meetings, execute all documents authorized by the Board and generally perform all duties associated with the office. The President and the Secretary shall sign all disbursement lists prepared by the Director. Notwithstanding anything to the contrary in these bylaws, a committee appointed by the President for the purpose of searching and/or recommending a Library Director shall require Board of Trustees' approval.

Section 5. Vice President. In the event of the absence or disability of the President, or of a vacancy in the Presidency, the Vice President shall assume and perform the duties and functions of the President.

Section 6. Secretary. The Secretary and the President shall sign all disbursement lists prepared by the Director. In the event of the absence or disability of the President- or the Vice President, the Secretary shall assume and perform the duties and functions of the President.

#### ARTICLE V: MEETINGS

Section 1. Regular Meetings. Regular meetings of the Board shall be held at the Library at 5:00 p.m. on the fourth Thursday of the month, January through October. In November and December, the meeting shall be held on the third Thursday of the month at the same place and same time. Any change in the regular meeting time or date shall be approved by the Board at a previous regular meeting.

Section 2. Special Meetings. A special meeting of the Board may be called at any time by the President or at the request of any two Board members for the transaction of business as stated in the call for the meeting. Such requests shall be given to the Library Director who shall give notice as described in Section 3.

Section 3. ~~Closed Meetings~~. In accordance with Section 21.5(1)(i) of the Iowa Code, the Board may hold all or part of a meeting in closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Section ~~4~~3. Notice of Meetings. Notice of regular meetings shall not be required; a special meeting may be called upon written notice. Notice must be received not less than twenty-four (24) hours before the meeting except for emergencies and must include time, place, date and tentative agenda. News agencies will receive notice via the City's website.

Section ~~5~~4. Place of Meetings. ~~Regular meetings shall be in a place accessible to persons with disabilities. Unless otherwise posted, meetings will occur in the Board Room of the Iowa City Public Library.~~

Section ~~6~~5. Quorum. A quorum for the transaction of business at any meeting shall consist of ~~five (5)~~



members of the Board present a majority of appointed board members. Trustees should report absences to the President or presiding officer in advance of meetings.

Section 7. Electronic Participation. Unless it has been determined that the Board Meeting must be entirely electronic, Board Members are encouraged to be physically present for all Board Meetings. However, it is the policy of this Board to secure electronic participation by absent Board Members whenever it is physically feasible where such participation is necessary or desirable because of statutory voting requirements or the importance of the subject matter to the public. Notwithstanding this policy, a majority of Board Members must be physically present for all Board Meetings. Board Members intending to participate electronically shall alert the President or presiding officer to their intent as soon as practical.

Section 86. Procedural Rules. Proceedings of all meetings shall be governed by Robert's Rules of Order, most recent edition.

#### ARTICLE VI: ORGANIZATION OF BOARD BUSINESS

Section 1. Agendas. The President and the Director shall prepare the agenda for all regular Board meetings. Agendas shall be posted and sent to Board members and the media at least three (3) days prior to the regular meeting. Agendas of all meetings must be posted at least twenty-four (24) hours in advance of the meeting on the bulletin board in the Library lobby and on the Library and City of Iowa City websites, as requested by the City Clerk.

Section 2. Order of Business. The order of business of each meeting shall be established by the Board by motion made from time-to-time as the Board deems necessary. The agenda shall be established and posted in advance of each meeting in accordance with the requirements of the Iowa Open Meetings Law (Iowa Code Ch. 21).

Section 3. Public Comment. Members of the public may address the Board at the beginning of meetings during the public comment agenda item. Individual comments are limited to no more than five (5) minutes, and may be extended by the presiding officer. Library staff time will not be used to prepare materials for public comment. Individuals addressing the Board must sign in with name and address. In order to comply with open meetings laws and proper meeting procedure, Trustees cannot engage in discussion or debate during the public comment period.

Section 43. Minutes. Minutes of all regular and special meetings are to be prepared and distributed to Board members and the City Council. The Library shall keep as a permanent record copies of all minutes, including documents attached to the minutes by Board action.

Section 54. Board Policies. All policy statements adopted by the Board shall be filed by subject in a policy notebook containing these bylaws. Each policy and each revision shall carry the date of its adoption. Board policies are also available on the library website.

Section 65. Committee. Board committees and their composition, duties and terms shall be designated by the President. All committees shall make progress reports at each regular Board meeting. Notwithstanding anything to the contrary in these bylaws, a committee appointed by the President for the purpose of searching and/or recommending a Library Director shall require Board of Trustees' approval.

## ARTICLE VII: LIBRARY DIRECTOR AND STAFF

Section 1. The Board shall appoint a qualified Library Director who shall be the executive and administrative officer of the library on behalf of the Board and under its review and direction. The Library Director shall carry out policies adopted by the Board and shall be held responsible for: employment and direction of staff; the care and maintenance of the building and equipment; the efficiency and effectiveness of the Library's service to the public; the provision of library collections and the operation of the Library under the financial conditions set forth in the annual budget. The Director or designee shall attend all Library Board meetings and shall present a report at each regular meeting.

## ARTICLE IX: RELATIONSHIP TO Iowa City Public Library FRIENDS FOUNDATION

Section 1. Membership. The membership of the Iowa City Public Library Friends Foundation, a 501(c) 3 nonprofit corporation, consists solely of the Trustees of the Iowa City Public Library. Each member of the Board of Trustees shall become a Member of the Friends Foundation Corporation concurrently with becoming a member of the Board of Trustees and shall continue to be a Member of the Friends Foundation Corporation as long as he/she is a Trustee of the Library. Powers and duties of the Members are found in the bylaws of the Iowa City Public Library Friends Foundation.

Section 2. Friends Foundation Board of Directors. The President shall appoint two (2) trustees to serve one-year terms on the Board of Directors of the Iowa City Public Library Friends Foundation. The terms begin upon the adjournment of the Annual Meeting of Members of the Iowa City Public Library Friends Foundation. The President of the Trustees may serve as a Director. No Trustee may serve more than six (6) consecutive terms as a Director of the Friends Foundation.

## ARTICLE X: AMENDMENTS

Section 1. These bylaws may be altered or repealed, and new bylaws adopted by the members of the Board at any regular meeting or at any special meeting called for that purpose. The proposed changes in the bylaws shall be submitted in writing to the members of the Board at least ten (10) days prior to the meeting for their consideration.

Adopted: 07/26/84  
 Revised: 12/17/87  
 Revised: 10/27/88  
 Revised: 12/14/89  
 Revised: 01/93  
 Revised: 01/95  
 Revised: 08/98  
 Revised: 01/05  
 Revised: 03/24/11  
 Revised: 11/21/13  
 Revised: 08/25/16  
 Reviewed: 05/23/19  
 Reviewed: 06/27/19  
 Revised: 07/25/19

# Director's Report: August 2022

## **End of Summer/Summer Reading Program**

ICPL staff pulled off a summer of intensive programming and reading fun for all ages. Every department rose to the challenges brought on by a busy season with hard work and dedication to serving our community. This is a great time to thank a library worker for all the planning, promoting, facilitating, and cleaning-up they did all summer...it's hard work! I was especially impressed by the way our staff quickly adapted back to in-person, large-scale programs and events after the past couple of years of more hybrid models.

## **Delay in Handrail Installation**

The handrail installation outside the Library was scheduled to begin August 8<sup>th</sup>, but has been delayed. At this point, the City does not have an updated start date. The Ped Mall playground demolition and construction project started on August 8<sup>th</sup>, as scheduled.

## **Development Coordinator Update**

Interviews for the ICPL Development Coordinator are going well. Finalists have been participating in panel interviews with the Leadership Team and making short presentations. Special thanks to Tom Rocklin and Barb McFadden for attending the presentations on behalf of the Board of Trustees and the Friends Foundation Board.

## **Telework and Work from Home Policy**

At a previous meeting, I shared that the Leadership Team was working through the City of Iowa City's new Telework and Work from Home Policy to identify how it could be applied at the library. We continue to discuss this, and have an implementation idea that we plan to share with staff for feedback soon. I anticipate bringing this policy to the board at the September meeting.

## **Two ICPL Staff Attended ILA's 2022 Leadership Institute**

I am proud that two ICPL staff members attended the 2022 Iowa Library Association Leadership Institute, which was held August 3-5. Melody Dworak, a Librarian II in Collections Services, and Alyssa Hanson, ICPL's Library Web Specialist, both participated in the Institute, along with 24 other librarians from around the state. Maureen Sullivan facilitated the event.

## **New Bed Bug Dog Service Agreement**

For several years, ICPL contracted with Orkin for bedbug dog inspections. After the dog that Orkin worked with became unavailable, we did some searching for a replacement service, but were unable to locate a local provider. A few months ago, the owners of Bed Bug Catchers in Cedar Rapids approached us and introduced Fletcher,

their bedbug dog. Fletcher has the same training as the previous dog we worked with, and we have moved forward with a service agreement with Bed Bug Catchers for a visit every other month. The first visit went well, with nothing detected. Having a bed bug dog come through the library helps us know that our procedures are working, and if any issues are identified, we are able to quickly respond.

**Thank You, Patty McCarthy!**

Patty McCarthy retired on August 19<sup>th</sup>, 2022, after nearly 18 years of service to ICPL. As Development Coordinator, Patty helped tell the Library's story in all kinds of ways. Patty went out of her way to welcome new staff and volunteers and consistently sought ways for greater equity in the ways we serve the public. We wish Patty the best on her next adventures!

Respectfully submitted,

Elsworth Carman

Children's Services Report  
August 2022 Board Meeting  
Angie Pilkington, Coordinator

### Summer Reading Update

Summer Reading has officially come to an end, and what a summer we had! It was not a complete return to pre-covid numbers, but it was a great introduction back into the busy-ness of the Children's Room in the summer. With two summers off, we really forgot just how busy we can be. Our last two events of the summer, Poke Ball Terrariums, and the Last Splash of Summer **each** brought in 500 participants!

In the end we had 1,973 sign-ups for our 0-12 Summer Reading Program with 1,024 finishing. Teens and adults had 986 sign-ups and 502 finishers. For programming, the staff put on 101 programs just in June and July and saw over 6,402 participants!

Can you guess what was the best and the worst item to waffle at the Tween "Will it Waffle?"



program? This was the Tween's biggest program of the summer along with our weekly Tween Dungeons and Dragons group. We are very thankful to Bruce Elgin and his son Philip, who volunteer their time to run this weekly group. They will continue this as a bi-weekly group this fall.

The Children's Department is already heavily planning our fall line ups of storytimes, family nights, outreach and other big events like a spooky storyhour at our Bookwalk, DiNovemeber and more!

### Room updates & Staff changes:

If you stop in the kids' room you will see some new toys and play items that were purchased this summer. They are getting plenty of use and children really seem to be enjoying them.

We also said goodbye to two part-time Children's room staff: Rachel Tornblom and March Sutton.

Rachel was our Program Aide for the last 6 months and March was an Hourly Librarian for past 5 years. They will be deeply missed, but we wish them well on their new chapters!

And while it is not technically our playground, construction on the City's Ped Mall Playground that sits right outside the Children's Room windows began on Monday, August 8. The project is expected to take 6-8 weeks. I was invited by the Parks and Rec staff to sit on the redesign playground committee 2 years ago, so I am happy to see progress is finally being made to update the playground.



## Collection Services Department Report

Prepared for the August 25, 2022, Meeting of the Iowa City Public Library Board of Trustees

Anne Mangano, Collection Services Coordinator



Last August, I lamented that our circulation and collection data for FY21 was incomparable to collection performance in other years. Building closures and modified services led to inaccessible physical collections and a heavy investment in digital materials. ICPL has been fully open for a year and our collection statistics are shifting as our patron's needs change. Here are a few highlights:

**Our circulation numbers are healthy.** In FY22, patrons checked out over 1.2 million items, which means we are very close to prepandemic circulation numbers for the collection overall. The big story is print's comeback: 712,586 print items circulated in FY22, an increase of 62.3% from the previous year. Although FY21 circulation data wasn't a huge hurdle to pass, adult fiction, children's picture books, and children's comics outperformed FY19 data, our last prepandemic fiscal year.

Circulation of Library Collection					
FY17	FY18	FY19	FY20	FY21	FY22
1,315,177	1,274,425	1,338,581	1,055,422	895,778	1,255,731

There are a few reasons for this circulation gain. Access to the full collection is the most significant factor. Patrons can browse the shelves and pick items at their leisure, rather than waiting and picking up holds, our model during COVID closure. A full year of collection access led to most gains. More titles were certainly published this year as publishers pushed to get unreleased titles originally slated for 2020 and 2021 out in the market. We also added automatic renewals during the height of the pandemic, which accounts for some of the additional circulations. Items not returned before the due date and eligible for renewal are considered another checkout to that patron.

But patrons checked out more materials per library visit. In FY22, patrons borrowed an average 3.69 items per visit. In FY19, that figure was only 1.57 items.<sup>1</sup> Perhaps this library use change was a result of the pandemic, the need to lessen your number of visits during the curbside and grab & go service models extended even after we fully opened. Whatever the reason, patrons are finding more things to check out when they visit the library and bookmobile.

**We are also close to our prepandemic statistics in the number of materials added to the collection.** In the fall of 2021, news outlets from the *New York Times* to *Vox* to *Publishers Weekly* covered delayed releases and short first print runs because of paper, labor, and shipping container shortages. At the beginning of this fiscal year, we rarely saw a title before its release

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<sup>1</sup> Thank you Melody Dworak for this statistic.

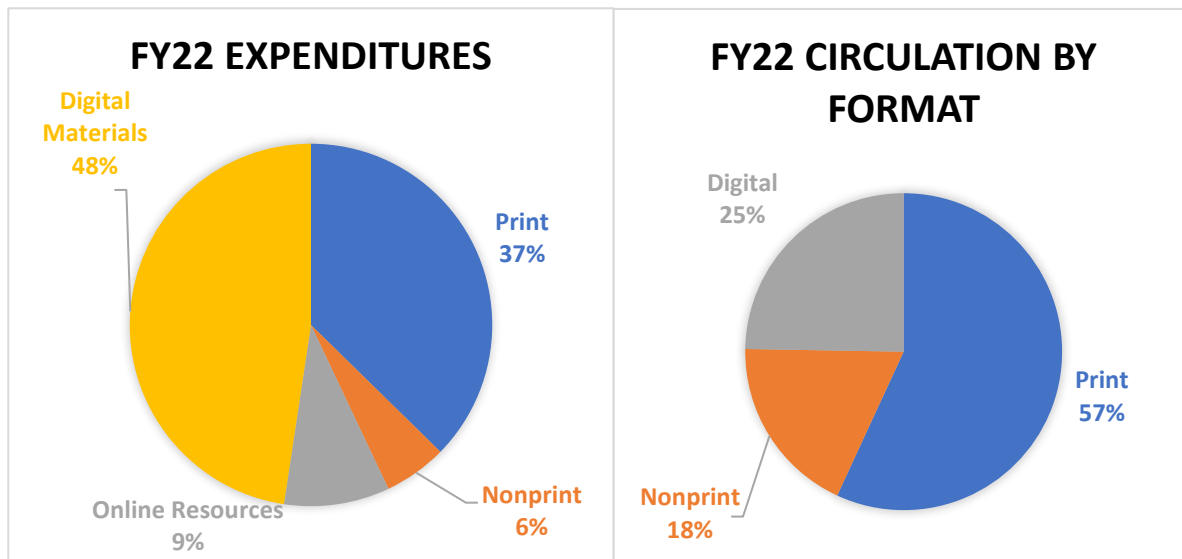
date. If we needed to buy more copies of a title due to unanticipated demand, it would take a long time for those copies to reach us.

Luckily, delays have seemed to ease. We regularly see shipments of popular titles in advance of the release date. Boxes of books are roaring in. In FY22, the number of items added to the collection reached over 30,000, a regular prepandemic benchmark.

# of Items Added to the Collection					
FY17	FY18	FY19	FY20	FY21	FY22
38,936	37,265	34,012	26,478	27,491	32,770

Most of our gains in collection purchases were in print. Reflecting patron use, we added 22.3% more print items in FY22 than in FY21. We continued to shift away from DVDs and compact discs (nonprint collections) as patron use declined in these collections. While the FY22 circulation numbers were up for these collections when compared to last year, nonprint's circulation was down 42.5% from FY19. The continued limited availability of new music, movies, and television shows in physical format and drop in demand led to only 2,163 nonprint items added to the collection in FY22, a 36.7% decrease from FY21.

**It is clear that shifting away from physical audiovisual materials towards digital collections comes with a price tag.** Digital collections are another area that saw a substantial gain in purchases last year. In FY22, we purchased 37.8% more digital copies in OverDrive than in FY21. A significant portion of these digital materials were repurchased expired titles and duplicate copies to lower wait times. For expired titles, the majority of publishers cap the amount of time we have access to an individual title and the license needs to be repaid.



We spent \$370,000 last year on digital materials, which is almost 50% of the collection budget; digital circulation is only 25% of collection use. Due to this imbalance of expenditures versus circulation, paired with the overall expense of digital materials, selectors have revised our



repurchasing guidelines for digital books, making the repurchasing threshold higher. We consider use of a title when repurchasing. We are also looking at restricting certain price points (such as over \$100) if the title is metered by time or use. The result will mean a collection with newer titles, less of a backlist of perennial popular favorites, and titles missing from some publishers. Some patrons will be frustrated to see less variety of titles, holes in series, and some popular releases, but this collection is unsustainable in its current form.

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Thank you to everyone in Collection Services as well as ICPL at large. These circulation and collection statistics are a testament to their efforts in welcoming the public back to the library and getting materials on the shelf. Our selectors worked very hard to identify and order items from long lists of publishing catalogs and release announcements. Our Collection Services staff worked to swiftly order, receive, pay invoices, catalog, process, and maintain the records database. From displays to readers advisory to collection promotion, patrons have responded by checking out materials. Here's to another successful year for the collection at ICPL.



## INFORMATION TECHNOLOGY REPORT

(August, 2022) Brent Palmer, IT Coordinator

### Selfcheck Payment Option

The option to pay fines from the selfchecks was removed at the beginning of this fiscal year. Use has consistently dropped since we began removing fines for materials. There are still fees for lost materials that patrons must occasionally pay but the number of actual transactions at these terminals was very low. In addition, the cost of providing the payment terminals went up drastically. It was pretty obvious that keeping this option did not make sense fiscally any longer. We still have other payment options such as the online catalog and at two service desks. The number of transactions through the catalog interface is also low but the cost is minimal so it makes sense to keep this option given that it provides patrons with a way to pay without having to visit us downtown and at any time of day or night.

### UPS - Batteries

This year we will be replacing the batteries in our main battery backup device (often called an uninterruptible power supply or "UPS") in our server room. Although the UPS doesn't have the same cachet as selfchecks and web servers, we still have to maintain it. The main server room has a large UPS; the other two auxiliary closets have smaller ones situated in the racks. The batteries for the main UPS should be replaced ever 3-4 years and they are overdue.

Although a total power failure is pretty rare, it is fairly common to have a very short power drop due to fluctuations in the power grid or from lightning strikes. The main UPS smooths out those fluctuations. It's difficult to know how long the batteries would last in actual power outage, but when purchased, we planned for 20-30 minutes.

The importance in maintaining such a backup power supply for our IT equipment is waning as we move many of our production servers to city infrastructure and to the public cloud. In the past, this UPS would help keep these servers running even in an outage, providing remote patrons with access to our website, ILS and catalog during the downtime. However, for the time being, there are still benefits to maintaining it. The UPS will keep our network, phones and paging system up in the event of an outage which could help in an emergency.

(<https://dailyiowan.com>)

## Teens learn about their right to intellectual freedom at Iowa City Public Library

Victoria Fernandez, UI alum and teen librarian at the ICPL, organized an anti-book banning program for preteens and teens this Thursday at the ICPL. The children learned about the reasons for censorship, the repercussions of banning certain perspectives, and the means to protect their rights to knowledge.



Lillie Hawker ([https://dailyiowan.com/staff\\_name/lillie-hawker/](https://dailyiowan.com/staff_name/lillie-hawker/))

The Iowa City Public Library is seen on Sunday, March 20, 2022.

Vaishnavi Kolluru

([https://dailyiowan.com/staff\\_name/vaishnavi-kolluru/](https://dailyiowan.com/staff_name/vaishnavi-kolluru/)), Arts Reporter

August 1, 2022

Even during her college years, Victoria Fernandez had been an advocate for human rights, majoring in international relations with a specialty in social justice, eventually going on to work for the Red Cross.

Fernandez, a University of Iowa alum and the current teen librarian at the Iowa City Public Library, hosted an anti-book banning event for teens on July 28.

“As a library, we’re responsible for reflecting the community, especially for children. Sometimes adults can seem apathetic,” Fernandez said. “We want to show youth that we have not just books but all these programs to connect them with issues they are passionate about. We want to show them we care.”

The program began with a scavenger hunt in the library for a list of books that included E.B. White’s “Charlotte’s Web,” Susan Kuklin’s “Beyond Magenta: Transgender Teens Speak Out,” and Jesse Andrews’ “Me and Earl and the Dying Girl” among others.

Because of the eclectic nature of the list, attendees were puzzled when Fernandez asked what all the books had in common. After a series of incorrect guesses, Fernandez revealed that all the books had been “challenged or banned repeatedly.”

Exclamations of perplexity rung throughout the room. Fernandez then ran through the list of books and explained why they had been deemed offensive. She briefly broached upon the history of banned and challenged books, noting that such books were likely to have content regarded as seditious, heretic, or inappropriate.

Fernandez also posed the question of why it is dangerous to ban books in the first place, prompting her audience to consider often-debated issues like climate change, or the shape of the earth. She also reinforced the importance of hearing diverse voices, using the example of Abraham Lincoln, who deliberately recruited people who thought differently from him.

“If you have an idea and if you’re interested in the truth, the best way to get hold of that truth is to find somebody with the opposite perspective and figure things out,” Fernandez said.

Fernandez ended the event with examples of children campaigning for their rights to read books shrouded in stigma, prohibited, or age-restricted.

“Nobody should be allowed to deny you information,” Fernandez said. “This program is to show you the necessity and means for protecting your intellectual freedom.”

Bones Kalina, one of the participants at the event, said he learned a lot, and that the event was overall enjoyable.

“Banning books, in my opinion, is stupid. Why would you do that? Some people want to read them,” Kalina said. “Taking those books away is taking their freedom away to read.”

Aria Meyer-Fernandez, the organizer’s daughter, said that J.K. Rowling’s “Harry Potter and the Prisoner of Azkaban” — one of her favorite books — had been targeted for belittling those in authority.

“I understand that some people don’t like the book, but I think it should be on the shelf,” Meyer-Fernandez said.



**LIBRARY BOARD OF TRUSTEES**

**July 28, 2022**

**Iowa City Public Library**

**2<sup>nd</sup> Floor – Boardroom**

**Regular Meeting - 5:00 pm**

**DRAFT**

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**Members Present:** DJ Johnk, Noa Kim, Carol Kirsch, Claire Matthews, Robin Paetzold, John Raeburn, Hannah Shultz, Dan Stevenson.

**Members Absent:** Tom Rocklin.

**Staff Present:** Elsworth Carman, Sam Helmick, Anne Mangano, Patty McCarthy, Jen Miller, Jason Paulios, Angie Pilkington.

**Guests Present:** None.

**Call Meeting to Order.** Kirsch called the meeting to order at 5:00 PM. A quorum was present.

**Approval of July 28, 2022 Board Meeting Agenda.** Matthews made a motion to approve the July 28, 2022 Board Meeting Agenda. Shultz seconded. Motion passed 8/0.

**Public Discussion.** None.

**Items to be Discussed.**

**Library Board of Trustees Annual Report.** Kirsch asked if the Trustees Annual Report is still needed. Carman shared this report was included in the packet because Miller found it in a previous packet with a statement that it gets reported to the City. Administration is still determining where this gets reported. Kirsch and Stevenson appreciated seeing the Board's accomplishments for the past year. Carman shared the Leadership Team crafted the report to reflect the Board's achievements and not the library's. The Leadership Team is presenting the drafted document to the Board for their approval. Paetzold inquired to the purpose and requirements of the report. Mangano said it is a state requirement for the Board of Trustees to submit a report to the City. Kirsch appreciated the effort staff put into the document and wondered how much work it took. Carman said the Leadership Team crafted it as a group and used previous reports as a template. Raeburn inquired to the inclusion of the Johnson County Board of Supervisors. Carman said it is a goal to share the library's work with the Johnson County Board of Supervisors. Paetzold agreed this work used to happen annually or for special events such as purchasing a Bookmobile. As the County Representative for Johnson County, Paetzold used to go annually with former Director to a Board of Supervisors meeting. Paetzold believes COVID-19 disrupted this practice and said it is important to acknowledge their funding and contribution to the Iowa City Public Library. Kirsch thinks it is a good goal for next year to meet with the Johnson County Board of Supervisors.

Kirsch and Stevenson said they were comfortable with using the report as is. Paetzold believes a missing accomplishment is analyzing the equitable usage patterns of the library. Carman suggested adding “analysis of equitable use patterns with the goal of moving to equal access” to the first accomplishment. Paetzold asked if the report stated advocacy for intellectual freedom and it was determined that it did. Stevenson made a motion to approve the Library Board of Trustees Annual Report with the edit Carman discussed. Johnk seconded. Motion passed 8/0.

**FY22 Strategic Plan Review.** Carman shared this was the first year in which quarterly updates were shared with the Board and welcomed feedback. Carman is proud of the work staff have done while facing many trials. Carman shared the Strategic Planning report with staff as a way to celebrate ICPL accomplishments. Matthews asked for clarification on goal 1, number 2 which states, “Migrate Digital History Project (DHP) content to new content management system”. Matthews noted it mentions a new public facing website and asked if this was just for the Digital History Project. Mangano and Carman agreed, yes. Carman shared that the document was intentionally drafted in an attempt to not include library jargon and asked if other examples were found to share them. Raeburn shared as a new Trustee he was unaware of the Digital History Project and low contact printing. Carman explained that low contact printing was implemented as a result of COVID-19. Mangano gave an overview of the Digital History Project which is a website which showcases photographs and documents of Iowa City and Johnson County history. The new website will be easier to navigate and is a more sophisticated system. Kirsch asked if digital newspapers are archived there. Mangano shared that they are separate because the library pays for digital access to historical newspapers. Johnk commented that they can’t wait to see it.

Raeburn asked who the audience was for the Strategic Plan report. Raeburn believes if the Strategic Plan report is for the public there should be more explanation however if it is an internal document than it doesn’t need further explanation. Carman said the report is for both external and internal purposes. Carman shared there is an internal and more granular version of this report used for project management and designing work flow. The document shared with the Board was drafted in an attempt to be easily understood by the public. Carman suggested a footnote version of the document could be created with informational links to the projects involved. Kirsch believes ICPL takes Strategic Planning seriously and shared that it drives the work of the library. Kirsch is impressed with the current Strategic Plan process and likes the formatting of the document. Raeburn wondered what the newspaper survey results found. Matthews believes the results would be shared in the fall. Matthews asked about goal 2, objective 1 and wondered what the parameters of the diversity audit were. Mangano shared a diversity audit was done in house using a variety of factors such as socio-economic status and religion. Staff then used those parameters in purchasing materials. Mangano shared staff used this information over the past year and will continue to evaluate best practices. Matthews asked if the audit was in relation to the Ingram audit. Mangano shared that Collection Services staff completed an internal audit and touched every item in the young adult collection. This process took many staff hours and it could only be done because the building was closed due to COVID-19. Due to time constraints, Ingram was then paid to do a diversity audit on other collections. The data Ingram collected was not found to be as specific or useful as the in-house audit. Mangano shared some staff attended an Innovative Conference and have ideas about enhancing in-house diversity audits in the future.

**Policy Review: 101 Bylaws.** Kirsch commented the Bylaws policy needs to be shared with the Trustees ten days before the policy can be approved. The Bylaws will be voted on in August. Kirsch asked if any Trustees had comments, there were none. Kirsch shared the three main things the revision addressed were electronic participation, public comments, and the definition of quorum.

**Policy Review: Bereavement.** Carman shared the City of Iowa City expanded their leave policies and this policy has been adopted by Council and is supported by union leadership. Carman recommends the Library Board of

Trustees approve the policy so library staff can adopt it. Paetzold made a motion to approve the Bereavement Policy. Shultz seconded. Motion passed 8/0.

**Board Recognition Dinner Discussion.** Kirsch shared that due to COVID-19 the Board has not recognized recent outgoing Trustees for their terms of service. Johnk believed the last Trustee dinner was in 2019. Kirsch asked if reinstituting the annual dinner appealed to other Trustees and all agreed. Kirsch will work with Carman to plan a dinner sometime after August. Paetzold would like to include Trustees that were not included in previous years due to COVID-19.

### **Staff Reports.**

**Director's Report.** Carman shared there are no updates on the Development Coordinator position until it closes. Carman has received a few inquiries regarding Monkeypox and if it will impact library services. Carman's response so far is that staff are actively monitoring county, state, and federal guidelines but at this point we are not taking specific action.

Kirsch commented on the mention of including Trustees in the interview process of the Development Director in the Director's report. Kirsch asked if Trustees were interested to let her know. Carman would like interviewees to do a presentation in which all Trustees could attend. However, a Trustee would need to be available to attend all of the interviews in order to attend.

Paetzold asked to the intensity of the fire at the Cedar Rapids Public Library. Carman reached out to their director and shared that the sprinklers went off but there was no water damage to books. Paetzold asked if it was appropriate to reach out to Cedar Falls Public Library. Carman clarified there was a state park shooting and one of the victims was employed by the Cedar Falls Public Library and committed to reaching out to see what they needed.

Carman shared he included a study on library burnout that was released at ALA from the Urban Librarians Unite group. Carman shared this document is getting a lot of press and believes it is important to follow the changing expectations for mental health support for library workers. Carman said Trustees might hear comments related to burnout or fatigue from ICPL staff and from other library workers at the ILA conference and beyond, so he wanted to provide context. Carman would like to offer a conversation with staff on this study.

Carman gave an overview of ILA and shared that ICPL Trustees are registered ILA members. Miller can register Trustees for the ILA conference and will send more information to Trustees about signing up. Raeburn asked when the conference was and Miller responded October 12-14 in Coralville. Paetzold gave an overview of the conference and shared it is a great opportunity to meet Trustees from other Iowa communities. Helmick shared Ty Rushing is a keynote speaker and there is also a legislative session that is available to Trustees. Paetzold and Carman believe it is a great educational opportunity for Trustees. Kirsch shared it is a fun opportunity.

### **Departmental Reports.**

**Adult Services.** Kirsch enjoyed the pictures from the produce photo booth at the Farmers Market.

**Community & Access Services.** Matthews and Stevenson enjoyed the photos of students with new library cards from Kirkwood. Kirsch asked if the signup event had been going on for a while and Helmick replied yes. Kim asked who initiated the program and Helmick replied Kirkwood did with a plan to do more in the spring. Helmick is also interested in reaching out to the University of Iowa for a similar program.

**Development Office Report.** McCarthy shared Sidewalk Sales and The Book End recently raised \$1,100. The weather was stormy and humid so they stayed inside the library lobby but patrons were very excited. Kirsch commented that it was a good fundraiser.

Carman shared this is McCarthy's last meeting after 18 years as Development Director. McCarthy thanked everyone for supporting the library and thanked everyone in advance for their support in continuing the very generous tradition of having all Board Members contribute donations to the Iowa City Public Library. Kirsch said McCarthy will be missed. McCarthy shared she recently reviewed her first report as Development Director in 2004 which stated she raised \$68,500. Today the Development Office averages \$400,000 to \$450,000 a year with one and a half full time staff. McCarthy thanked everyone for their help in her success.

**Miscellaneous.** None.

**President's Report.** None.

**Announcements from Members.** Johnk shared that they identify as a gender non-conforming person and prefer to go by DJ going forward.

**Committee Reports.** Stevenson shared this was his first meeting with the Foundation. There were four new board members in attendance and it was the first in person meeting since the pandemic began. The committee chairs described their committee work and filled out a form specifying how they would support the work of the Foundation. Other work included a conflict of interest disclosure and a new supplemental volunteer health insurance coverage that is available to volunteers. The new Corporate Resolution was approved. Carman gave an update and the Memorandum of Understanding was approved. McCarthy was thanked for her service. Kirsch asked if she needed to sign the Memo of Understanding. McCarthy replied yes, Kirsch can sign a copy after the meeting.

**Communications.** None.

**Consent Agenda.** Shultz reported their name was misspelled and asked for it to be edited. Paetzold made a motion to approve the consent agenda with the edit discussed. Shultz seconded. Motion passed 8/0.

**Set Agenda Order for July Meeting.** Kirsch shared the annual statistics & financials and voting on the Bylaws will be on the next agenda. Kirsch asked if forming a finance committee was happening. Paetzold thought it would be a good opportunity for review. Carman shared this is a good time with Miller in her first budget cycle as Administrative Coordinator. Kirsch asked if there is interest in having a policy to review the financial reports in the board packet. Matthews is interested but has time constraints. Matthews suggested nominating Rocklin. Kim offered to assist.

**Adjournment.** Kirsch adjourned the meeting at 6:12 PM.

Respectfully submitted,  
Jen Miller

## Library Disbursements: July 1 to July 31, 2022

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550110			Library Administration					
10550110 435055			Mail & Delivery					
010468 U S POST OFFICE	ACCT 7122	0	2023	1	INV P	10,000.00	070822	272907 Admin/Replenish Pos
ACCOUNT TOTAL						10,000.00		
10550110 449060			Dues & Memberships					
010229 IOWA CITY AREA BUSIN	2975	0	2023	1	INV P	448.00	070122	272648 Admin/FY23 Membersh
016382 HEADSPACE INC	INV10807	0	2023	1	INV P	2,210.00	071522	272989 Admin/Annual Member
ACCOUNT TOTAL						2,658.00		
ORG 10550110 TOTAL						12,658.00		
10550121			Library Bldg Maint - Public					
10550121 442010			Other Building R&M Services					
015573 FOLDING PARTITION SE	11533	0	2023	1	INV P	220.00	072922	273748 FAC/Panel Repair
ACCOUNT TOTAL						220.00		
10550121 449160			Other Rentals					
010627 CINTAS CORPORATION	4124725379	0	2023	1	INV P	223.25	072222	273332 FAC/Sanitary Suppli
ACCOUNT TOTAL						223.25		
10550121 452040			Sanitation & Indust Supplies					
010627 CINTAS CORPORATION	4124725379	0	2023	1	INV P	273.66	072222	273332 FAC/Sanitary Suppli
ACCOUNT TOTAL						273.66		
ORG 10550121 TOTAL						716.91		
10550140			Library Computer Systems					
10550140 438140			Internet Fees					
011937 AUREON COMMUNICATION	0789007015.22.07	0	2023	1	INV P	300.00	071522	272939 JUL 2022 INTERNET I
ACCOUNT TOTAL						300.00		
ORG 10550140 TOTAL						300.00		
10550152			Lib Public Services - Children					
10550152 432080			Other Professional Services					
010261 IOWA STATE UNIVERSIT	1258SRP	0	2023	1	INV P	448.53	070122	272656 CHI/SRP Kids Insect
012922 BRAMMER, RICK	72822SRP	0	2023	1	INV P	600.00	072922	273721 CHI/SRP Kids Magici
014935 SCIENCE CENTER OF IO	72122SRP_10542662	0	2023	1	INV P	300.00	071522	273069 CHI/Oceans of Space
014997 LOOKING UP PRODUCTIO	71422SRP	0	2023	1	INV P	800.00	070122	272670 CHI/SRP Kids Drum S
015273 ESBAUM, JILL	71622SRP	0	2023	1	INV P	100.00	070822	272811 CHI/Airport Family



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
016374 SPANGENBERG, RACHEL	71322SRP	0	2023	1	INV P	150.00 070122	272704	CHI/world wednesday
016400 GORDON, KAREN A	01	0	2023	1	INV P	150.00 072922	273756	CHI/SRP Kids Yoga 7
ACCOUNT TOTAL						2,548.53		
10550152 432080 043			Other Professional Services					
015667 BIGER, JACQUELINE	72722SRP	0	2023	1	INV P	75.00 072922	273720	CHI/SRP world wende
ACCOUNT TOTAL						75.00		
ORG 10550152 TOTAL						2,623.53		
10550210			Library Children's Materials					
10550210 477020			Books (Cat/Cir)					
010509 BAKER & TAYLOR INC C	2036838069	0	2023	1	INV P	102.14 072222	273323	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036840599	0	2023	1	INV P	216.62 072222	273323	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036850161	0	2023	1	INV P	22.77 072922	273717	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036850914	0	2023	1	INV P	33.80 072922	273717	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036854215	0	2023	1	INV P	39.68 072922	273717	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036858687	0	2023	1	INV P	14.80 072922	273717	LIBRARY MATERIALS
						429.81		
010531 GALE GROUP	78124859	0	2023	1	INV P	36.78 072922	273750	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	70465893	0	2023	1	INV P	315.27 072922	273773	LIBRARY MATERIALS
ACCOUNT TOTAL						781.86		
10550210 477070			Downloadable-eBooks					
011068 OVERDRIVE INC	01370Co22268978	0	2023	1	INV P	49.99 072922	273831	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co22269662	0	2023	1	INV P	154.38 072922	273831	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co22272592	0	2023	1	INV P	76.78 072922	273831	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co22281091	0	2023	1	INV P	85.64 080522	274109	LIBRARY MATERIALS
						366.79		
ACCOUNT TOTAL						366.79		
10550210 477160			Video Recordings					
010546 MIDWEST TAPE	502387241	0	2023	1	INV P	67.47 072922	273804	LIBRARY MATERIALS
010546 MIDWEST TAPE	502418266	0	2023	1	INV P	39.70 080522	274087	LIBRARY MATERIALS
						107.17		
ACCOUNT TOTAL						107.17		
10550210 477250			Downloadable Media					
011068 OVERDRIVE INC	01370Co22271497	0	2023	1	INV P	488.94 072922	273831	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370Co22272592	0	2023	1	INV P	22.50 072922	273831	LIBRARY MATERIALS

# CITY OF IOWA CITY

## Library Disbursements: July 1 to July 31, 2022

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
						511.44		
						ACCOUNT TOTAL		511.44
						ORG 10550210 TOTAL		1,767.26
10550220						Library Adult Materials		
10550220	477020					Books (Cat/Cir)		
010509	BAKER & TAYLOR INC	C 2036833982	0	2023	1 INV P	95.11	072222	273323 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036838343	0	2023	1 INV P	263.65	072222	273323 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036840599	0	2023	1 INV P	565.32	072222	273323 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036847431	0	2023	1 INV P	153.14	072922	273717 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036847570	0	2023	1 INV P	257.52	072222	273323 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036850161	0	2023	1 INV P	257.34	072922	273717 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036850895	0	2023	1 INV P	55.53	072922	273717 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036850897	0	2023	1 INV P	58.18	072922	273717 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036863904	0	2023	1 INV P	924.29	072922	273717 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036869004	0	2023	1 INV P	96.53	072922	273716 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C H61854820	0	2023	1 INV P	20.96	072922	273718 LIBRARY MATERIALS
						2,747.57		
010520	CENTER POINT PUBLISH	1942198	0	2023	1 INV P	138.42	072922	273725 LIBRARY MATERIALS
010531	GALE GROUP	78124859	0	2023	1 INV P	193.50	072922	273750 LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	70465893	0	2023	1 INV P	226.79	072922	273773 LIBRARY MATERIALS
010978	TSAI FONG BOOKS INC	13043	0	2023	1 INV P	1,048.90	072222	273434 LIBRARY MATERIALS
						ACCOUNT TOTAL		4,355.18
10550220	477070					Downloadable-eBooks		
010524	EBSCO	1000182600-1	0	2023	1 INV P	2,427.04	072222	33367 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022266061	0	2023	1 INV P	284.96	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022267051	0	2023	1 INV P	1,744.08	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022269661	0	2023	1 INV P	1,946.48	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022271496	0	2023	1 INV P	997.88	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022271622	0	2023	1 INV P	40.00	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022271634	0	2023	1 INV P	160.99	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022271692	0	2023	1 INV P	552.17	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022272590	0	2023	1 INV P	910.78	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022277152	0	2023	1 INV P	889.05	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370C022281084	0	2023	1 INV P	1,012.85	080522	274109 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370DA22267881	0	2023	1 INV P	498.19	080522	274109 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370DA22273303	0	2023	1 INV P	1,106.97	080522	274109 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370DA22277533	0	2023	1 INV P	150.00	072922	273831 LIBRARY MATERIALS
011068	OVERDRIVE INC	01370DA22279100	0	2023	1 INV P	677.32	080522	274109 LIBRARY MATERIALS
						10,971.72		

# CITY OF IOWA CITY

## Library Disbursements: July 1 to July 31, 2022

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						13,398.76		
10550220 477100			Fiction Audio-CD					
010518 BLACKSTONE AUDIOBOOK	2052192	0	2023	1	INV P	120.00	072922	33789 LIBRARY MATERIALS
010546 MIDWEST TAPE	502397626	0	2023	1	INV P	11.24	080522	274087 LIBRARY MATERIALS
ACCOUNT TOTAL						131.24		
10550220 477110			Music-CD					
010546 MIDWEST TAPE	502397626	0	2023	1	INV P	25.48	080522	274087 LIBRARY MATERIALS
ACCOUNT TOTAL						25.48		
10550220 477160			Video Recordings					
010509 BAKER & TAYLOR INC C	H61778170	0	2023	1	INV P	20.96	072922	273718 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H61914870	0	2023	1	INV P	20.96	072922	273718 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H61977820	0	2023	1	INV P	20.96	080522	274013 LIBRARY MATERIALS
						62.88		
010546 MIDWEST TAPE	502356560	0	2023	1	INV P	26.24	072922	273804 LIBRARY MATERIALS
010546 MIDWEST TAPE	502383719	0	2023	1	INV P	103.86	072922	273803 LIBRARY MATERIALS
010546 MIDWEST TAPE	502387241	0	2023	1	INV P	611.74	072922	273804 LIBRARY MATERIALS
010546 MIDWEST TAPE	502418266	0	2023	1	INV P	599.70	080522	274087 LIBRARY MATERIALS
010546 MIDWEST TAPE	502418267	0	2023	1	INV P	149.95	080522	274087 LIBRARY MATERIALS
						1,491.49		
ACCOUNT TOTAL						1,554.37		
10550220 477210			Non-Fiction Video-DVD					
010546 MIDWEST TAPE	502356560	0	2023	1	INV P	18.74	072922	273804 LIBRARY MATERIALS
010546 MIDWEST TAPE	502387240	0	2023	1	INV P	80.97	072922	273804 LIBRARY MATERIALS
						99.71		
ACCOUNT TOTAL						99.71		
10550220 477230			Non-Fiction Audio-CD					
010518 BLACKSTONE AUDIOBOOK	2052192	0	2023	1	INV P	112.49	072922	33789 LIBRARY MATERIALS
ACCOUNT TOTAL						112.49		
10550220 477250			Downloadable Media					
011068 OVERDRIVE INC	01370C022266061	0	2023	1	INV P	348.70	072922	273831 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C022267075	0	2023	1	INV P	2,717.76	072922	273831 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C022269661	0	2023	1	INV P	679.21	072922	273831 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C022271499	0	2023	1	INV P	1,420.53	072922	273831 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C022271634	0	2023	1	INV P	97.95	072922	273831 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C022271690	0	2023	1	INV P	646.48	072922	273831 LIBRARY MATERIALS

## Library Disbursements: July 1 to July 31, 2022

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370C022272590	0	2023 1	INV	P	205.74 072922	273831	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C022277156	0	2023 1	INV	P	974.85 072922	273831	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C022281084	0	2023 1	INV	P	759.47 080522	274109	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22267881	0	2023 1	INV	P	309.97 080522	274109	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22269097	0	2023 1	INV	P	49.95 072922	273831	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22273303	0	2023 1	INV	P	837.11 080522	274109	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22277533	0	2023 1	INV	P	65.00 072922	273831	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22279100	0	2023 1	INV	P	910.19 080522	274109	LIBRARY MATERIALS
						<b>10,022.91</b>		
ACCOUNT TOTAL						10,022.91		
10550220 477330			Print/Reference Serials					
010524 EBSCO	1660131	0	2023 1	INV	P	5,825.55 072222	33367	LIBRARY MATERIALS
ACCOUNT TOTAL						5,825.55		
10550220 477340			Print/Circulating Serials					
010524 EBSCO	1660131	0	2023 1	INV	P	5,630.27 072222	33367	LIBRARY MATERIALS
ACCOUNT TOTAL						5,630.27		
10550220 477350			Online Reference					
010524 EBSCO	100018662-1	0	2023 1	INV	P	7,181.00 072222	33367	LIBRARY MATERIALS
ACCOUNT TOTAL						7,181.00		
ORG 10550220 TOTAL						48,336.96		
FUND 1000 General						<b>TOTAL:</b>		
						66,402.66		

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 Carol Kirsch, President

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 DJ Johnk, Secretary