



# IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240  
319-356-5200 • icpl.org

## **LIBRARY BOARD OF TRUSTEES**

**March 24, 2022**

**Iowa City Public Library**

**2<sup>nd</sup> Floor - Boardroom**

**Regular Meeting - 5:00 pm**

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**Carol Kirsch - President**

**Tom Rocklin - Vice President**

**Derek Johnk - Secretary**

**Daniel Keranen**

**Noa Kim**

**Claire Matthews**

**Robin Paetzold**

**Hannah Shultz**

**Dan Stevenson**

- 1. Call Meeting to Order.**
- 2. Approval of March 24, 2022 Board Meeting Agenda.**
- 3. Public Discussion.**
- 4. Items to be Discussed.**
  - A. Policy Review: 505 Volunteer Policy.  
Comment: This is a regularly scheduled agenda item. Board action required.
  - B. Policy Review: 814: Library Copyright Policy.  
Comment: This is a regularly scheduled agenda item. Board action required.
- 5. Staff Reports.**
  - A. Director's Report.
  - B. Departmental Reports: Adult Services, Community & Access Services.
  - C. Development Office Report.
  - D. Miscellaneous.
- 6. President's Report.**
- 7. Announcements from Members.**

*If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or [jennifer-miller@icpl.org](mailto:jennifer-miller@icpl.org). Early requests are strongly encouraged to allow sufficient time to meet your access needs.*

**8. Committee Reports.**

**9. Communications.**

- A. ICPL Board of Trustees Intellectual Freedom statement.

**10. Consent Agenda.**

- A. Approve Minutes of Library Board of Trustees February 24, 2022 Regular Meeting.
- B. Approve Disbursements for February, 2022.

**11. Set Agenda Order for March Meeting.**

**12. Adjournment.**

**Iowa City Public Library – Board of Trustee Meetings  
Agenda Items and Order Schedule  
FY22**

| MARCH 24 2022   | APRIL 28 2022   | MAY 26 2022   |
|---|---|---|
| <p><b>Policy Review: 505 Volunteer Policy (CAS)</b></p> <p><b>Policy Review: 814 Library Copyright Policy (AS)</b></p> <p>Departmental Reports: AS, CAS</p> <p><b>Special Events:</b><br/>Local Libraries LIT: R.O. Kwon 3/3<br/>Wine Tasting at Hy-Vee 3/4</p> | <p>Strategic Planning Update</p> <p><b>Policy Review: 601 Collection Development</b></p> <p>3<sup>rd</sup> Quarter Goals/Statistics<br/>Financials – Review</p> <p>Departmental Reports: CH, CS, IT</p> <p>Committee Reports: ICPLFF Board</p> <p><b>Special Events:</b><br/>Trivia with Chris 4/5<br/>Eat Out to Read at Blackstone 4/27<br/>Volunteer Appreciation 4/27</p> | <p>Appoint Bylaws Committee</p> <p><b>Policy Review: 806 Meeting Room and Lobby Use</b></p> <p>Departmental Reports: AS, CAS</p> <p><b>Special Events:</b><br/>ICPLFF Corporate Annual Meeting 5/26</p>   |
| JUNE 23 2022  | JULY 28 2022  | AUGUST 25 2022  |
| <p>Departmental Reports: CH, CS, IT</p> <p>Committee Reports: ICPLFF Board</p> <p><b>Special Events:</b><br/>Pride Parade 6/18</p>  | <p>Strategic Planning Update &amp; Reporting Discussion</p> <p><b>Adopt NOBU Budget</b></p> <p>MOA – ICPLFF/ICPL</p> <p>Departmental Reports: AS, CAS</p> <p><b>Policy Review: 101 Bylaws (BOT/AD)</b></p>  | <p>4<sup>th</sup> Quarter/Annual Statistics<br/>Financials - Review</p> <p>Departmental Reports: CH, CLS, IT</p> <p>Form Committee - Finance</p> <p><b>Special Events:</b><br/>Summer Reading Program</p> |
| SEPTEMBER 22 2022   | OCTOBER 27 2022   | NOVEMBER 17 2022  |
| <p>FY Budget Prep Discussion</p> <p><b>Policy Review: 401 Finance Policy (AD)</b></p> <p><b>Policy Review: 801 Circulation and Library Card Policy (CAS)</b></p> <p>Departmental Reports: AS, CAS</p>   | <p>1<sup>st</sup> Quarter Statistics and<br/>Financials - Review</p> <p>Departmental Reports: CH, CLS, IT</p> <p><b>Special Events:</b><br/>Homecoming Parade</p>   | <p>Appoint Committee – Director’s<br/>Evaluation</p> <p>Departmental Reports: AS, CAS</p>   |

## 505 Volunteer Policy Memo

**Proposal:** A staff review and recommendations for edits to the Volunteer Policy.

**Issues:** The Volunteer Program Committee is composed of five members including four Volunteer Supervisors, the Volunteer Coordinator, and the Community and Access Services Coordinator. In the last year, this committee has developed a Volunteer Handbook, created new roles for volunteers while sunsetting other roles, written descriptions for all volunteer positions, and organized onboarding tools and training.

The following recommendations reflect that work.

### Staff Recommendations:

|        |   |
|--------|---|
| 505.1  | Add “seeks out” to imply the Library’s active commitment to recruiting participants for the volunteer program.  |
| 505.1B | Please “pool of volunteer workers” to “core group of volunteers” to distinguish between dedicated and donated volunteer hours and paid labor by Library staff.  |
| 505.1C | Replace “Create and facilitate strong community connections so that they become empowered in their knowledge and advocate for library services and needs while out in the larger community” with “Create and facilitate strong community connections so that they become empowered in their knowledge and advocate for library services and needs while out in the larger community” as the Library Volunteer program evolves its focus to engage, train, and develop ICPL advocates. |
| 505.1D | Remove the descriptor “work” and add the potential participant population of “students”.  |
| 505.31 | Replace “A current description will be maintained for each volunteer job” with “A Volunteer Handbook will be maintained to include current descriptions of each volunteer role, information about the ICPL volunteer program and volunteer rights, protections, and recognition” to keep the documentation of this work relevant and transparent.   |

**Action Required:** Review and adopt as amended.

**Prepared by:** Sam Helmick, Community and Access Services Coordinator, March 9, 2022

**Review Committee:** Terri Byers, Becky Danneberg, Victoria Fernandez, Patty McCarthy, Raquel MaKay



## 505. VOLUNTEER POLICY

505.1. The Iowa City Public Library ~~seeks out and~~ welcomes volunteers from the community in order to:

A. Implement programs and services that further its goals and objectives at a level not funded in the regular budget.

B. Establish a ~~pool of volunteer workers~~ core group of volunteers to assist with large projects which require additional staffing, to be on-call for tasks occurring on an intermittent basis, or to provide regular on-going assistance.

C. ~~Create a strong link with the community by developing a group of citizens who, through their volunteer work, become knowledgeable about the Library's services and needs.~~ Create and facilitate strong community connections so that they become empowered in their knowledge and advocate for library services and needs while out in the larger community.

D. Provide meaningful ~~work~~ experiences for special groups, such as community service clients, personal development classes, ~~students~~, special needs populations, and others, as staffing permits and suitable jobs are available.

505.2 Recruitment for volunteer positions, applicant screening, coordination of applications, and placement will be the responsibility of the Volunteer Coordinator. Supervision, training, and evaluation will be the responsibility of the department where the volunteer works. In general, the Library accepts applications from individuals age 12 and older. Exceptions must be approved by the Volunteer Coordinator.

505.3 General employment practices will be applied in the recruitment, placement, supervision and possible termination of all volunteer positions.

505.31 A Volunteer Handbook will be maintained to include current descriptions of each volunteer role, information about the ICPL volunteer program and volunteer rights, protections and recognition.

505.32 Approved applicants will be placed in available positions based on their interests, availability, and skills. Placement of an applicant may not always be possible.

505.33 Volunteers will work under the supervision of paid Library staff.

505.34 Volunteers will observe regular work rules while engaged in work for the Library.

505.35 Library staff reserves the right to terminate a volunteer if the volunteer's performance does not meet the standards for the job in which they have been placed.

505.36 City of Iowa City policies will be followed for volunteer jobs requiring background checks.

505.4 Volunteers will be used to augment basic services but will not be used to replace paid Library staff positions.

505.5 Each year the Library will recognize volunteers for their service during the previous year.

505.6 Volunteers may request reimbursement for transportation expenses related to time spent volunteering at the Library. Reimbursable expenses are parking meter and ramp tolls and bus fares.

Adopted: 2/22/79

Revised: 3/27/80

Revised: 9/30/82

Revised: 11/17/83

Revised: 3/22/84

Revised: 1/22/87

Revised: 12/14/89

Revised: 6/27/93

Revised: 2/27/97

Revised: 2/24/00

Revised: 11/21/02

Revised: 11/17/05

Revised: 10/23/08

Revised: 9/27/12

Revised: 12/17/15

Reviewed: 1/24/19

Revised: 3/24/2022



**To:** Iowa City Public Library Board of Trustees

**From:** Anne Mangano, Collection Services Coordinator

**Date:** March 24, 2022

**Re:** 814: Library Copyright Policy

**Proposal:** This is a routine, three-year review of the Library Copyright Policy.

First adopted in 1994, the Library's Copyright Policy was established to address concerns by the Board of Trustees about a new frontier in media. At issue was the VHS collection, newly installed listening and viewing stations, as well as the broadcast of live storytimes on ICPL's cable channel. The policy detailed how the staff would protect ICPL from liability by enacting specific procedures, including affixing copyright warnings on all equipment, limiting the number of people to a viewing station, securing the rights to books read at cable-casted storytimes, and reserving the right to revoke borrowing privileges to patrons who violate the policy.

The policy's current manifestation is to provide an explanation of what the Library's role is in managing the rights of copyright holders with that of our patrons to use our materials and equipment. It follows recommendations made by the American Library Association in their policy statement on interpreting *Article IV* of their *Code of Ethics*: "We respect intellectual property rights and advocate balance between the interests of information users and rights holders."

We currently follow recommendations made by the ALA in our copyright policy by explaining the library's role and determining where copyright issues are likely to arise, such on library equipment or in meeting rooms.

While no major changes have occurred in copyright law or in our practices since the 2019 revision, the committee recommends aligning the language of 814.1 to the copyright language in the [ALA's Code of Ethics](#) more closely.

**Staff Recommendations:**

| Point | Change Requested   |
|-------|--|
| 814.1 | Replace purpose of policy language to follow more closely align with the copyright language in the <i>ALA's Code of Ethics</i> . Changes "recognize the rights of copyright holders and the rights of patrons to use Library materials and equipment" to "recognize and respect intellectual property rights and balance the interests of information users and rights holders." |

| Point    | Change Requested                                   |
|----------|--|
| 814.5 a. | Small edit to remove capitalization of "internet." |

**Recommended Action:** Review and adopt as amended.

**Review Committee:** Bond Drager (Adult Services/Information Technology), Melody Dworak (Collection Services), Alyssa Hanson (Information Technology), Anne Mangano (Collection Services), Brian Visser (Adult Services), and Anne Wilmoth (Children's Services/Collection Services)

## 814 Library Copyright Policy

See also related policies: Library Use (809) and Internet Use Policy (815)

- 814.1 The purpose of this policy is to recognize and respect intellectual property ~~the rights of copyright holders~~ and balance the interests of information users and rights holder ~~the rights of patrons to use Library materials and equipment~~. The Library will not knowingly allow violation of the law either by staff or by the public.
- 814.2 The Library shall consider Fair Use Doctrine (Title 17 United States Code, Section 107) or Creative Commons factors when evaluating patron and staff use of materials for the purposes of copyright.
- 814.3 The Library assumes no legal responsibility for enforcement of copyright.
- 814.4 The Library assumes neither liability nor responsibility for patrons' actions.
- 814.5 The Library will make a reasonable effort to inform patrons about the limits which the law places on reproduction and performance of copyrighted material.
- a. Under copyright law, illegal duplication or sharing of copyrighted materials is prohibited. Copyrighted materials may include, but are not limited to, all printed matter, audio recordings, video recordings, computer software, databases, and digital files that are owned or licensed by the Library, obtained through interlibrary loan, or downloaded from the ~~Internet~~internet. Warnings will be posted on or near all public equipment capable of reproducing print, audio, and video, and visual materials.
  - b. Library materials are for personal use only unless public performance rights have been obtained. Groups using playback equipment in the meeting rooms will need to acknowledge that they have obtained permission from the copyright holder and will be notified that the Library is not liable for any potential violations.

Adopted: November 17, 1994

Revised: 2/26/98

Revised: 3/09/01

Revised: 11/18/04

Revised: 3/27/07

Revised: 3/18/10

Revised: 3/28/13

Revised: 4/28/16

Revised: 3/28/19

Revised: 3/24/22

# Director's Report: March 2022

## **Executive Leadership Program: Session 1**

March 4 was the first in-person session of the Executive Leadership Program through the Iowa City Area Business Partnership and the Tippie College of Business. It was great to meet the cohort and spend the day learning together.

Greg Stewart presented an excellent program on recruiting and retaining talent. I was pleased to see several of our current tactics identified as good or best practices, and really enjoyed learning about how we could make our recruitment and interview process better align with our strategic plan and organizational values from the job posting to the offer letter.

There were several opportunities to share our experiences with other members of the class, and I was proud to talk about some of the things ICPL is doing and the changing strategies we have been using in our hiring and onboarding of new staff.

Our next session is scheduled for Friday, June 3, and will focus on leading a diverse workplace.

## **Masking Update**

We transitioned away from requiring masks in the building and bookmobile on March 1st, in alignment with the City and the lifting of the local mask mandate. Aside from one inquiry about our plan for the Children's Room prior to the change, I have not heard any comments from patrons about masks since we changed our expectations. Some patrons and staff continue to mask, and thus far people seem to be respecting others appropriately.

ICPL staff and volunteers deserve huge thanks for their readiness for this change, their ability to quickly transition, and their continued focus on serving our patrons.

## **Summer Community Events**

We are beginning to plan for spring and summer community events, including events we have done in the past, like Iowa City Pride and the Johnson County Fair, and several new-to-us opportunities, like Diversity Markets with the South District Neighborhood Association, the Earth Day Festival with Kirkwood, Earth Day Expo at Terry Trueblood, and Kites for Kids with the ICPD. These events can be difficult to schedule, but they are great opportunities to further our strategic initiatives, especially those related to expanding our reach in the community.

## National Library Week

National Library Week is recognized April 3-9 this year. This week of celebrating libraries—sponsored by the American Library Association—includes the following daily foci.

**Monday, April 4:** State of America's Libraries Report released, including Top Ten Frequently Challenged Books of 2021.

**Tuesday, April 5:** [National Library Workers Day](#), a day for library staff, users, administrators, and Friends groups to recognize the valuable contributions made by all library workers.

**Wednesday, April 6:** [National Library Outreach Day](#) (formerly National Bookmobile Day), a day to celebrate library outreach and the dedicated library professionals who are meeting their patrons where they are.

**Thursday, April 7:** Take Action for Libraries Day, a day to rally advocates to support libraries.

More details can be found here

<https://www.ala.org/conferencesevents/celebrationweeks/natlibraryweek>.

## Second Anniversary of the COVID-19 Building Closure

March 15, 2022, marked two years since we first closed the building due to known community spread of COVID-19. We took some time to celebrate how far we've come as a staff and a library with treats in the Staff Lounge, and it was surprisingly cathartic to reminisce about those early days of navigating COVID-19 via email and in-person conversations. I am so proud and thankful for the work ICPL staff has done over the past two years; even on the hardest days, people show up ready to figure out how to get their work done and keep the community's needs met.

I am also enormously thankful for the support of the Board since that first closure. Your presence, your practical and logical approach to solving new problems, and your openness to our ideas about service design made a hard situation that much easier to get through.

## Public Library Association Conference

Becky Dannenberg, Sam Helmick, Anne Wilmoth, and Angie Pilkington will be attending the PLA conference in Portland, OR, March 23-25. This is a great opportunity to learn with library staff from all over the US and beyond, with a focus on contemporary public library issues. I will be presenting a virtual session titled "Recruiting, Retaining, and Engaging Transgender and Nonbinary Library Staff" on Wednesday, March 23. Conference information can be seen here <https://www.placonference.org/>.

Respectfully submitted,

Elsworth Carman

## Adult Services Department Report

Prepared for the March 24, 2022, Meeting of the Iowa City Public Library Board of Trustees

Jason Paulios, Adult Services Coordinator

### ***New Library Clerk and ILL update***

Tobin Hoover has started as our new Library Clerk, splitting his time in Adult Services on Interlibrary Loans and Community & Access Services on the Help Desk. This introduction feels like a great time to share a little more behind the scenes regarding Interlibrary Loan processes and statistics.

Interlibrary Loan borrow requests for ICPL patrons are received at any public service desks, the backend processes are handled by Phil Kirk and Tobin with Amanda Ray overseeing and filling in as needed. In FY19, the last year of good comparison stats, we borrowed 3,637 books and A/V materials from other libraries and loaned out 1,286. Ideally these numbers could be more balanced but it should be noted that we are often unable to fulfill requests (1:3 ratio of filled:unfilled) due to items being unavailable. We have a large, broad collection that draws interest from other libraries but we also have an active library community that checks things out! Of the OCLC requests for circulating materials that we weren't able to fulfill during February 2022 41% were too new to lend (published in the last year) and 46% were already checked out.

|                       | Ave. Total Borrowed | Ave. Total Unfilled |  | Ave. Total<br>Loaned Out | Ave. Total Unfilled |
|-----------------------|---------------------|---------------------|--|--------------------------|---------------------|
| <b>FY19</b>           | <b>303</b>          | <b>38</b>           |  | <b>107</b>               | <b>286</b>          |
| <b>FY21</b>           | <b>191</b>          | <b>30</b>           |  | <b>74</b>                | <b>186</b>          |
| <b>FY22 (Jul-Feb)</b> | <b>256</b>          | <b>38</b>           |  | <b>88</b>                | <b>232</b>          |

***SILO and IA Shares*** - For items that we want to borrow on behalf of our patrons we begin the process searching the State of Iowa Libraries Online (SILO) Iowa Locator catalog which tracks the transaction from request to return. Items are sent out and arrive twice weekly via a courier delivery service called IA Shares that is funded by the State Library. From July through February of this year about 70% of our Interlibrary Loan borrows and 75% of our loaned items are filled via IA Shares.

Libraries receive a subsidy per loan as part of the State Library's Enrich Iowa Programs. Reimbursements are based on transactions made the previous year, ICPL received \$730 this Fiscal Year.

***OCLC*** - Any items that aren't owned by Iowa libraries we use OCLC Worldshare Interlibrary Loan and search across the U.S. These are often scholarly/specialty books or niche A/V items and arrive by USPS mail. We reciprocate and send ICPL items to other libraries in need as part of the terms of agreement. A notable difference with this service is that lending libraries can charge fees beyond just postage, we currently charge \$15.00 for A/V items to out-of-state libraries. This is something we're reconsidering as many libraries are moving to "we charge what you charge" policies and we'd likely see savings since we borrow three times the number we lend. Some examples of items we're currently lending out-of-state include: *Vanishing Fleece: Adventures in American Wool*, *The Texas Chain Saw Massacre (40<sup>th</sup> Anniversary ed.)*, and *Edward's Menagerie: Over 40 Soft and Snuggly Toy Animal Crochet Patterns*.



***Teen Programming photos from February***



Teens had a chance to make decorative Black History Month name garlands throughout February



Teen using the light box tracer during a Monday Art Drop-In time in the Teen Center

***Classes kudos***

Stacey had good turnout and participation at her Gmail Tips & Tricks online class in February, the chat transcript was too good not to share!

11:32:48 From PB to Everyone:

We need a follow up class - please??

11:38:50 From C to Everyone:

This has been a really great session. Thank you.

11:39:18 From D to Everyone:

Lots of helpful tips

11:39:19 From MK to Everyone:

So helpful - thank you!

11:39:40 From MR to Everyone:

Thank you for the assistance! Very helpful and answered my questions.

11:40:08 From MM to Everyone:

Thanks - this was great

11:40:09 From CM to Everyone:

Thanks so much--great class!!

11:40:49 From JF to Everyone:

Great class! Enjoyed it.

11:48:15 From P to Everyone:

Joining you from FL 62 degrees

11:48:21 From C to Everyone:

If you ever offer this again, I would love to participate a second time.....short term memory, you know!

11:48:45 From JT to Everyone:

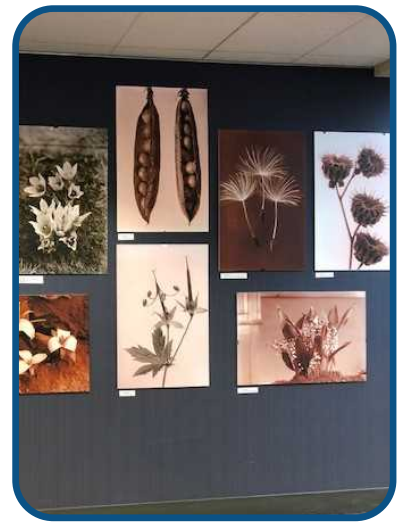
Thank you! You covered a lot and were very responsive and clear.

**MARCH 2022**

## COMMUNITY & ACCESS SERVICES REPORT

### LIBRARY DISPLAYS

Frannie has collaborated with Grinnell Historical Museum and the State Historical Society of Iowa to present photographic prints from 2021 Iowa Women's Hall of Fame inductee Cornelia Clarke. These works were largely lost to time or mis-attributed to male photographers until Grinnell historian Dan Kaiser began his research into her past. Cornelia Clarke's images have appeared in scientific journals, textbooks, and encyclopedias, some published long after her death. The images on display are some of the 100 glass plates that were digitized in 2019 for exhibits at the Grinnell Arts Center and Drake Community Library.



Back by popular demand, the Book Brackets competition returned this March! Books competing in the 2022 tournament fall into eight categories: CHILDRENS - Nonfiction, Picture Books, Super Series, and Graphic Novels. TEENS/ADULTS - Short Reads, Battles of the Banneds, All You Need Is Love, and Realistic Fiction.



The competition has both patrons and staff engaged and is a fun, interactive way to promote the ICPL collection.

### OUTREACH

The Prelude Bookmobile Pop-Up has been well-received by both Prelude and neighboring residents and organizations. Those staying at Prelude (and Prelude staff) have enjoyed the access and change of pace. Passersby have been pleasantly surprised too. ICPL staff look forward to seeing how future Pop-Ups go and hope to incorporate Prelude into the weekly Bookmobile schedule of stops in the future.



Outreach libraries (also referred to internally as "Deposit Collections") have enjoyed the surplus of gently-used books flowing into the Library from Collection Services' discards. In the past 6 months, 1,411 books have found new homes in our community. That's an average of 235 books donated each month. Kudos to Heidi for her dedicated efforts!

Mac's library card sign-up event at InsideOut Reentry Community Meeting went very well. About 20 people attended and asked great questions about Iowa City Public Library services. A handful of folks at the meeting signed up for their first card. By connecting with these communities through outreach, the Community and Access Services Department works to remove barriers to those who may not have strong access the Iowa City Public Library services.

### MARKETING & SOCIAL MEDIA

It's important to frame Library messaging with an understanding of not just who our audience is, but what they are doing when they see our content. Below is a snap shot of recent Facebook activities which continue to help us evolve the Iowa City Public Library's presence in this medium. By evaluating the content, time of day, and topic, Manny and Carson can balance informing followers with engaging them.





Reach: Organic / Paid Post Clicks Reactions, Comments & Shares

| Published              | Post   | Type | Targeting | Reach | Engagement | Promote                    |
|------------------------|--|------|-----------|-------|------------|----------------------------|
| 03/13/2022<br>9:01 AM  | Join the dancers of Champagne Academy of Irish Dance to learn            |      |           | 4     | 0<br>0     | <a href="#">Boost post</a> |
| 03/12/2022<br>6:01 PM  | A picture book biography of one of the first Native American women       |      |           | 365   | 1<br>5     | <a href="#">Boost post</a> |
| 03/12/2022<br>2:01 PM  | Want some help starting a project? Whether it's scanning photos, editing |      |           | 319   | 1<br>2     | <a href="#">Boost post</a> |
| 03/12/2022<br>1:00 PM  | Never hit a paywall again. Enjoy free access to the Washington Post with |      |           | 320   | 3<br>1     | <a href="#">Boost post</a> |
| 03/12/2022<br>12:01 PM | Join us in the Storytime Room for a movie and snack! We will be          |      |           | 593   | 16<br>5    | <a href="#">Boost post</a> |

For example, shared video content of "One of a Kind: Carol Spaziani" on February 18 engaged an organic audience of 4,272 which suggests sharing our legacy and honoring Library history resonates greatly with our audience.

Leaning into our partnerships works well too. Sharing content about One Book, Two Book on February 22 engaged an organic audience on 2,460.

Featuring the Iowa City Public Library's collection during 6pm posts each day is leveraged to honor specific celebrations like Black History Month and reminds the community of the board access available to them. A post shared on February 11 about Mia Bay's book "Traveling Black: A Story of Race and Resistance" engaged an organic audience of 12,097.

In-the-moment posts showcase the life happening each day at the ICPL. Photos shared of the Iowa Youth Ballet and Community Dance School and all our amazing attendees celebrating Tutu Tuesday engaged an organic audience of 1,650 but also produced 150 post clicks and 70 reactions.

We continue to learn, grow, and change in order to share content that is historically relevant to our audience, information and ideas which resonates with our audience today and tomorrow, as well as promotion of "hidden" services so are audience can better access all the Library has to offer.

Respectfully submitted,

Sam Helmick





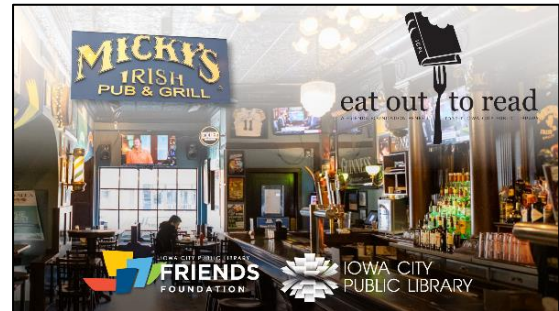
**Development Office Report**  
Prepared for the Board of Trustees  
Iowa City Public Library  
by Patty McCarthy, Director of Development  
March 24, 2022

**Eat Out to Read Tonight**

Enjoy fabulous food and beverages from Micky's Irish Pub on March 24th and fuel the Iowa City Public Library too!

[Micky's Irish Pub](#) is offering Eat Out to Read from 3 pm - close at 11 South Dubuque Street in downtown Iowa City. Dine in, carry out, or Chomp delivery.

A generous percentage of all sales will be donated to the Iowa City Public Library Friends Foundation. Thank you for your support.



**ICPLFF Strategic Plan**

The Board of Directors of the Iowa City Public Library Friends Foundation (ICPLFF) updated its goals at its last meeting. The resulting plan now syncs with the timeline of the [library's plan](#) to enable joint work on development of future strategic plans. The volunteers on each of the ICPLFF's Board committees will work with us in the Development Office to create specific steps to achieve the goals and objectives.



Fiscal Year 2022 – Fiscal Year 2023  
(July 1, 2021 – June 30, 2023)

**Goal 1: Generate sufficient financial support from donors to accomplish goals**

- Objective: Grow amount raised in annual contributions from multiple, diverse sources.
- Objective: Evaluate online events developed during pandemic.
- Objective: Reimagine Book End operations.

**Goal 2: Assist Iowa City Public Library Recovery following the COVID-19 closure**

- Objective: Board members champion and communicate changing role of library.
- Objective: Board leads profitable, fun, and worthwhile events.
- Objective: Develop new strategic plan to coincide with ICPL new plan.

**Goal 3: Participate in hiring of new ICPL Development Director**

- Objective: Assist Library Director in process as requested.
- Objective: Board supports Development Office staff during transition.
- Objective: Implement plan to welcome and introduce new Development Director.

**Text to Donate is Here**

There's a new way to give a financial contribution to grow the Iowa City Public Library. From your cell phone, you can text ICLibrary (not cap sensitive) to 366283 to receive a link to our online donation site. Or you can scan this QR code with your phone's camera to connect to the same secure donation link.



**Online Trivia Fundraiser April 5**

Everyone is invited to enjoy a family friendly night of book themed online trivia to benefit the Iowa City Public Library. Thank you to Christopher's Bar Exam for hosting the fun on Tuesday, April 5 at 7 p.m. Register [here](#) before the event to receive the online link.

## What to read over spring break — Iowa City book clubs share their picks

[dailyiowan.com/2022/03/11/what-to-read-over-spring-break-iowa-city-book-clubs-share-their-picks/](https://dailyiowan.com/2022/03/11/what-to-read-over-spring-break-iowa-city-book-clubs-share-their-picks/)

Three local book clubs in and around Iowa City suggest their picks for books to read over spring break.



Daniel McGregor-Huyer

A line of books are seen at the Iowa Public Library on March 11, 2022.

Anaka Sanders, Arts Reporter

March 11, 2022

With a week off from stress-inducing college classes, students can take the opportunity to read books other than their textbooks — escaping into another world over spring break.

There are many book clubs in the Iowa City area, with one on the University of Iowa campus in conjunction with the Stanley Museum of Art. The Stanley Reads book club was started in September of 2020, when the museum was trying to connect with its audience. Each month,

the club reads a book centered around one of the museum's art collections.

Right now, they are reading *A Thousand Acres* by Jane Smiley — a book chosen specifically for the University of Iowa's 175th anniversary. The novel is set in an imaginary county within Iowa, and follows a family as they're navigating changing generations. Since the Stanley doesn't currently have an exhibition on display because of its move to the new museum space on W Burlington Street, the club chose to read books that represent Iowa.

Kimberly Datchuk, the curator of learning and engagement at the Stanley, runs the Stanley Reads club. For her, a book to read over spring break needs to be something light and easy, and provide a little escape from daily life.

"If you're escaping to a beach or somewhere warm and enjoy reading a romcom, I love Jasmine Guillory," said Datchuk. "They're light, it's going to have a happy ending, but she also deals with some bigger issues in the books too."

She also recommended reading Kate Spencer's new novel *In a New York Minute*, which comes out March 15. The book features a "meet cute" in New York City on the subway in another classic rom-com story.

The Iowa City Public Library's book club, B.Y.O. Book, gets together once a month at various restaurants to discuss the month's reading. Since COVID they have been meeting virtually via Zoom, but since the weather is getting warmer, they are hoping to find some outdoor venues soon.

### **Related: Ask the Author: Lee Cole**

This month, B.Y.O. Book read a new biography on Polly Adler called *Madam* by Debby Applegate to celebrate Women's History Month. The book tells true stories about her rule-breaking life during the Jazz Age in New York City.

Candice Smith, a librarian in the Adult Services Department at the public library and co-founder of B.Y.O. Book, thinks that spring break is a great opportunity to read something that you've been wanting to read but haven't quite found the time. She also finds it interesting to read books related to the place you are going if you are traveling for break.

"A lot of the students we have here are from the Chicago area, so I would recommend Eric Larson's *Devil in the White City*," said Smith. "It's about the era of Chicago when they were having the World's Fair, and there happens to be this prolific serial killer."

At the Coralville Public Library, they have two book clubs — It's a Mystery, and Novel Conversations. Mike Jorgensen, the Adult Services Librarian, helped start Novel Conversations around 2013. They read many different styles of books, from classic to contemporary.

Jorgensen recommends reading *Dune* by Frank Herbert over spring break, a recent pick from their book club. The first half of the story was recently adapted into a film starring actors including Timothee Chalamet and Zendaya.

“It’s an epic science fiction book, but it has a wider appeal than just science fiction,” Jorgensen said. “A lot of science fiction gets into that gritty stuff, and it turns off a lot of people, but this is more about a young guy coming into his own.”

Spring break is often used as a time to relax or party it up with friends, but it can also be a great time to pick up that book that’s been sitting on your shelf all semester. Whether you’re on a sunny beach, in a busy city, or staying in Iowa — there are endless possibilities for reading.

Facebook Comments



## Here are two events to check out this weekend in Iowa City, including the One Book Two Book festival

[press-citizen.com/story/entertainment/2022/02/23/things-do-iowa-city-weekend-one-book-two-book-festival/6819222001/](https://press-citizen.com/story/entertainment/2022/02/23/things-do-iowa-city-weekend-one-book-two-book-festival/6819222001/)

Paris Barraza, Iowa City Press-Citizen



Paris Barraza | Iowa City Press-Citizen

Attention young book worms, future novelists and student storytellers, the Iowa City UNESCO City of Literature's annual One Book Two Book Children's Literature Festival returns Saturday and Sunday.

Ice skating with the Iowa Heartlanders and events at Sidekick Coffee & Books are just part of what's planned for the festival.

Between that and an exhibit celebrating student life at the University of Iowa, here are two more events set for this weekend in Iowa City.

### City of Literature's One Book Two Book festival

The two-day festival celebrates literary arts among youth with various activities. Previous years included a visit from the arts education organization Story Pirates in 2018, book fairs and events featuring local authors. The festival began in 2012.

One Book Two Book recognizes the talented youth writers in the Iowa City area through a writing contest and has selected winners and honorable mentions among students from the Iowa City-Cedar Rapids Corridor school districts. This year, the work of 30 children was selected and can be read online at One Book Two Book's website.

On Saturday, Sidekick Coffee & Books will host an illustration workshop for children ages 9 through 12. The workshop will be taught by Jennifer Black Reinhardt, an illustrator in Iowa City whose work includes "Blue Ethel," "Gondra's Treasure" and "Yaks Yak." Participants will draw their own character and learn about making a picture book. The illustrators will have their artwork shared on social media. Katy Herbold, owner of Sidekick Coffee, will host a story time for youth earlier in the day.

"The goals of the One Book Two Book festival fully align with Sidekick's mission," Herbold said in an email to the Press-Citizen. "Giving children the opportunity to explore all aspects of literature is an exciting opportunity for young readers. Sidekick and the One Book Two Book Festival are happy to be a part of it."

Festivities at the Blackhawk Mini Park at the Ped Mall Saturday include a book character meet and greet and photo opportunities featuring Clifford the Big Red Dog, Taco Dragon, Zoom Squirrel and Wild Thing. There will also be free ice skating from 10 a.m. to 4 p.m. with players from the Heartlanders, Jr. Heartlanders and more making appearances on the ice. Skates will be provided.

People of all ages are invited to respond to simple writing prompts while at the park. Responses will be compiled for a public art project to be shared with the community.

The junior high writing jam Sunday features Iowa City author and artist Chuy Renteria, whose memoir "We Heard It When We Were Young" explores growing up first-generation Mexican American in West Liberty. The writing jam is organized by the Iowa Youth Writing Project in conjunction with One Book Two Book festival. The event will be held at the Iowa City Public Library. Those interested can register for the event online.

"We are pleased to be able to offer in-person programming again, though much of it is outside as we continue to take seriously the need for safety as the community continues to respond to the pandemic," John Kenyon, executive director of the Iowa City UNESCO City of Literature, said in an email to the Press-Citizen.

"Our partners always have been important, but this year they really stepped up, with story times at the Iowa City, Coralville and North Liberty libraries, events at Sidekick Books and the annual Jr. High Writing Jam with the Iowa Youth Writing Project," he said. "We also are excited to recognize another group of outstanding student writers who will read their work in a special video that will premiere on Sunday, Feb. 27."

Here is the full schedule of events:

- Ice skating at the Ped Mall: 10 a.m. to 4 p.m. Saturday
- Book fair & book drive at the Ped Mall: 11 a.m. to 4 p.m. Saturday
- The University of Iowa Mobile Science Lab at Sidekick Coffee & Books: 10 a.m. to 11:30 a.m. Saturday
- Storytime with the Iowa City Public Library: 10:30 a.m. to 11 a.m. Saturday
- Yoga Storytime with North Liberty Library: 10:30 a.m. to 11 a.m. Saturday
- Storytime with Coralville Public Library: 10:30 a.m. to 11 a.m. Saturday
- Storytime with Katy Herbold at Sidekick Coffee & Books: 12 p.m. to 12:30 p.m. Saturday
- "Home" writing prompt at the Blackhawk Mini Park at the Ped Mall: 12 p.m. to 4 p.m. Saturday
- Book character meet and greet at the Blackhawk Mini Park at the Ped Mall: 12:30 p.m. to 1 p.m. Saturday
- Illustration workshop with Jennifer Black Reinhardt at Sidekick Coffee & Books: 2 p.m. Saturday
- Skate with the Heartlanders and Dash: 2 p.m. to 3 p.m. Saturday
- Book character meet and greet at the Blackhawk Mini Park at the Ped Mall: 3:15 p.m. to 3:45 p.m. Saturday
- Junior high writing jam featuring Chuy Renteria at the Iowa City Public Library: 2 p.m. to 4 p.m. Sunday

## **‘We Are Hawkeyes’ exhibit at UI Main Library**

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While downtown for the One Book Two Book Festival, stop by the UI Main Library to check out the ongoing exhibit “We Are Hawkeyes: Celebrating 175 Years of Student Life at the University of Iowa.”

The exhibit, located in the main library gallery at 125 W. Washington Street, celebrates the experiences of UI students across decades, revisiting rallies and protests to athletics and parties through photographs, documents and other artifacts.

"We Are Hawkeyes" encompasses the varying experiences students can have through the university's many offerings and walks visitors through UI history through a student lens.

The exhibit opened Jan. 18 and will be available through July 3.

The main library gallery is open 9 a.m. to 6 p.m. on Friday, and 1 p.m. to 5 p.m. Saturday and Sunday.

*Paris Barraza covers entertainment, lifestyle and arts at the Iowa City Press-Citizen. Reach her at [PBarraza@press-citizen.com](mailto:PBarraza@press-citizen.com) or (319) 519-9731. Follow her on Twitter @ParisBarraza.*

# The Iowa City Public Library wants to know what the heck you experienced during the pandemic

Posted on [Mar 3, 2022](#) by [Adria Carpenter](#)

## Processing our pandemic years

Iowa City Public Library, Meeting Room A, March 29, 6:30-8:00 p.m.



*Adria Carpenter/Little Village*

For Candice Smith, the pandemic blurred the last few years.

“It has wiped my sense of time from my brain,” she said.

The pandemic was another heavy stone tied to the heels of an already terrible year. Smith was diagnosed with stage three breast cancer on April Fool’s Day in 2019. At the same time, her mom was undergoing treatment for bone marrow cancer.

The cancer had spread to Smith’s lymph nodes. She had chemotherapy, a double mastectomy and oophorectomy (removal of her ovaries). The cancer fed on estrogen, so she took medicine to suppress her estrogen levels, which led to an osteoporosis diagnosis this year.

“But other than that I’m doing well,” she said.

Before the pandemic closures began, both Smith’s parents passed away. She felt estranged from people and lost. Surprisingly, the COVID-19 pandemic made her feel less alone since everyone was working through it together.

“When the lockdowns happened, I got to spend a lot of time at home, which was really good for me, to just hang around with my husband,” Smith said. “In a weird way, it was actually I think not as hard for me as most other people.”

Smith is a librarian at Iowa City Public Library, where she’s worked for over 20 years. While the library usually holds “book-focused” programming, Smith had an idea for a “person-related” event: how has the pandemic affected us, and how do we process it?

Smith and her coworker, Stacey McKim, began working on the “What the heck just happened?? Processing our pandemic years” [event](#) last year. The library will provide participants with a journal and pen so they can write about their experiences during the pandemic. ICPL also prepared several prompts — like masks, silver linings, grieving, etc. — to help people start writing.

This will lead up to a socially distanced, in-person event held on March 29 in Meeting Room A from 6:30-8 p.m. People can gather to talk about what they wrote, how journaling might have helped them process their emotions or anything else they want to share.

“I think it’s going to be a good sharing/learning event and might be helpful in ways that people didn’t think it would,” she said. “If people come to it, they might find a lot of commonality, and also I think just a wide range of experience of how COVID affected people.”

Smith said we can’t move forward until we understand how the pandemic changed our lives, and by sharing our experiences, we can become more connected to others in our community.



# Iowa City Public Library board supports intellectual freedom

[thegazette.com/guest-columnists/iowa-city-public-library-board-supports-intellectual-freedom/](https://thegazette.com/guest-columnists/iowa-city-public-library-board-supports-intellectual-freedom/)

By Nick Westergaard



These bills claim “transparency,” but transparency already exists for every library in the state.

Iowa City Public Library Board of Trustees

Mar. 5, 2022 6:00 am



(Rebecca F. Miller/The Gazette)

Over the past few years, challenges to the content that “should be available” at libraries in Iowa and across the nation have come under great and increasing scrutiny.

In our capacity as the Iowa City Public Library (ICPL) board of trustees, we believe in Intellectual Freedom, a core value of ICPL and of the American Library Association. We believe that all Americans have an inalienable right to seek information, read, and speak freely; as is protected by our First Amendment.

We not only believe that all Americans have the right of this pursuit, but that facilitating this pursuit of knowledge is a core objective of libraries everywhere. Libraries are unique democratic ideas, spaces where open discourse is welcome, and where varied points of view are valued.

#### Advertisement


Libraries strive to offer wide perspectives, so that any member of our democracy can examine ideas that act as mirrors, reflecting ourselves; as windows, looking into ideas unlike our own; or as sliding glass doors, where we can grow from our own perspective to a broader community or idea (Bishop, 1990). Intellectual Freedom protects our ability to explore our world and to think critically about the information we find there.

Bills proposed during this legislative session would fundamentally change libraries as we know them, limiting libraries as institutions that guarantee free speech. Specifically, HF 2321, empowers city councils to overrule a library board in terms of placement of an item within a library collection as well as limiting an item to patrons above a certain age.

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You will begin to receive our Daily Opinion updates and our topical Pints & Politics newsletter. Add [newsletters@thegazette.com](mailto:newsletters@thegazette.com) to your contacts.

Bills considered “parent’s rights” protections are passing quickly through subcommittees. Legislation proposing harsh penalties for librarians, teachers and administrators (SF 2198 and HF 2176) chills Iowa’s ability to hire quality educators and free speech advocates. HSB 705 removes language that requires schools to hire one certified librarian per school district, allowing districts to hire personnel that have no training or experience in selecting appropriate materials for students. These bills claim “transparency,” but transparency already exists for every library in the state.

The ICPL Board recognizes the diligent work that certified librarians perform to curate books and materials, maintaining a collection that is current, fitting the needs, interests, experiences, abilities and values of everyone in their communities. Librarians select and review materials carefully to best support their own diverse communities. Selection policies at each Iowa library are public information, open to public commentary. All libraries in Iowa, school or public, include searchable digital catalogs, where citizens can openly view all library materials.

We encourage parents and guardians to participate in their child’s learning, to read and discuss what ideas and perspectives their children encounter. Parents and guardians have every right to instill their own values and encourage appropriate exploration of new ideas in their children. We believe that each parent or guardian has this ability, but that this right cannot limit other parents or guardians’ rights to do the same with their children.

Our Liberties and Rights as Iowans and Americans are under scrutiny as communities closely examine their values in the current national climate. By proxy, the Libraries in our communities are under a mirrored scrutiny. With this said, The Iowa City Public Library Board



of Trustees resoundingly supports our state libraries as a professional community which strives to provide the highest quality and equitable service possible to their patrons across Iowa.

*Adopted and approved by the Iowa City Public Library Board of Trustees on Feb. 24. Board members include Carol Kirsch, president, Tom Rocklin, vice president, Derek Johnk, secretary, Claire Matthews, Hannah Shultz, Dan Stevenson, Daniel Keranen, Noa Kim and Robin Paetzold.*





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#### **FOR IMMEDIATE RELEASE**

Date: February 28, 2022

Contact: Anne Mangano

Phone: 319-887-6034

## **ICPL Board of Trustees Intellectual Freedom Statement**

In their capacity as the Iowa City Public Library Board of Trustees, the members wish to impart their belief in Intellectual Freedom which is a core value of ICPL and of the American Library Association as well as to stand in solidarity with libraries and library workers facing this current sweep of challenges and censorship. The following is their statement on Intellectual Freedom.

For more information, please connect with ICPL Collection Services Coordinator, Anne Mangano at [Anne-Mangano@icpl.org](mailto:Anne-Mangano@icpl.org) and Library Board Vice President, Tom Rocklin at [Tom-Rocklin@icpl.org](mailto:Tom-Rocklin@icpl.org).

### **The Iowa City Public Library Board of Trustees Supports Intellectual Freedom in Schools and Libraries**

Over the past few years, challenges to the content that “should be available” at libraries in Iowa and across the nation have come under great and increasing scrutiny.

In our capacity as the Iowa City Public Library (ICPL) Board of Trustees, we believe in Intellectual Freedom, a core value of ICPL and of the American Library Association. We believe that all Americans have an inalienable right to seek information, read, and speak freely; as is protected by our First Amendment.

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Libraries strive to offer wide perspectives, so that any member of our democracy can examine ideas that act as mirrors, reflecting ourselves; as windows, looking into ideas unlike our own; or as sliding glass doors, where we can grow from our own perspective to a broader community or idea (Bishop, 1990).<sup>[1]</sup> Intellectual Freedom protects our ability to explore our world and to think critically about the information we find there.

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City Councils to overrule a library board in terms of placement of an item within a library collection as well as limiting an item to patrons above a certain age.

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Our Liberties and Rights as Iowans and Americans are under scrutiny as communities closely examine their values in the current national climate. By proxy, the Libraries in our communities are under a mirrored scrutiny. With this said, The Iowa City Public Library Board of Trustees resoundingly supports our state libraries as a professional community which strives to provide the highest quality and equitable service possible to their patrons across Iowa.

[1] Bishop, R.S. (1990). Mirrors, windows, and sliding glass doors. *Perspectives*, 6(3), ix-xi.

Adopted and approved by the Iowa City Public Library Board of Trustees on February 24, 2022.

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*The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.*



Questions?  
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## LIBRARY BOARD OF TRUSTEES

### Minutes of the Regular Meeting February 24, 2022

**DRAFT**

**Members Present:** Derek Johnk, Daniel Keranen, Noa Kim, Carol Kirsch, Claire Matthews, Robin Paetzold, Tom Rocklin, Hannah Shultz, Dan Stevenson.

**Members Absent:** None.

**Staff Present:** Elsworth Carman, Sam Helmick, Anne Mangano, Patty McCarthy, Jen Miller, Brent Palmer, Jason Paulios.

**Guests Present:** None.

**Call Meeting to Order.** Kirsch called the meeting to order at 5:02 pm. A quorum was present.

**Approval of February 24, 2022 Board Meeting Agenda.** Keranen made the motion to approve the agenda. Johnk seconded. Motion carried 9/0.

**Public Discussion.** No public comment.

### Items to be Discussed.

**Director's Evaluation Committee.** Carman requested his evaluation be conducted in a closed session. Motion passed 9/0 by roll call vote: Shultz, Keranen, Kim, Johnk, Matthews, Stevenson, Rocklin, Paetzold, Kirsch. The meeting closed at 5:04 pm.

President Kirsch reconvened the meeting at 5:42 pm. The evaluating committee recommended increasing Carman's salary by 3.5%. A motion to grant the raise was made by Kim. Shultz seconded. Motion carried 9/0.

Shultz made a motion to accept Carman's evaluation. Johnk seconded. Motion carried 9/0.

**Set FY23 Building Calendar.** Mangano noted a correction to the memo; Christmas day should be listed as Monday, December 26. Carman stated the calendar is submitted for approval every year to set the building calendar for holidays going forward. A motion to approve the building calendar was made by Johnk. Keranen seconded. Motion carried 9/0.

**Appoint Nominating Committee.** Kirsch requested members for the FY23 nominating committee; Matthews, Stevenson, and Rocklin were appointed.

**Review and Adopt Letter in Support of Intellectual Freedom.** A committee consisting of Johnk, Matthews, & Paetzold drafted a letter in support of Intellectual Freedom on behalf of the Iowa City Public Library Board of Trustees. Matthews said Mangano was instrumental to the document. Matthews discussed the definition of obscenity and free speech and felt it was important for the letter to be brief and transparent as ICPL is a public institution. Matthews stated current proposed bills would fundamentally change how materials are chosen in libraries and who is welcome to access materials. Kirsch asked Board Members if they were comfortable with the letter or if they wanted an opportunity to give feedback. Paetzold said this is a pending legislation so we need to act quickly. A motion to approve the document was made by Stevenson. Shultz seconded. Motion carried 9/0.

Paetzold thanked Matthews for their work. Discussion on disseminating this ensued. Helmick offered to create a distribution list; Matthews agreed and requested to see the distribution list. Carman said the letter is valuable to staff and thanked the Board for working on the letter.

**Policy Review: 801: Circulation and Library Card Policy.** Carman reviewed the memo, expressing COVID-19 has skewed our data but community support is positive for this policy change. Carman believes City and Council support exists and the policy change furthers our shared goals. Carman reviewed Helmick's memo and draft policy review, defining terminology of fees and costs. Kirsch said the Board has discussed going fine free over the past year and asked if approving the policy approved going fine free, all agreed yes. A motion to approve the policy as amended by staff was made by Johnk. Shultz seconded. Motion carried 9/0.

### **Staff Reports.**

**Director's Report.** Carman and Miller met with a City Engineer and an architect about permanent fixes for the steps to the Ped Mall. They reviewed options for safety and three options were presented. Option one adds handrails with scoring on the granite, option two adds a strip of accessibility tile in addition to option one, and option three adds a fluorescent safety strip in addition to options one and two. Carman suggested option one for safety and adding alternate options later if needed. This will be a large project; the handrails will need to be anchored. Carman looks forward to working with the City on an RFP and is pleased to have moved forward with another step of a solution.

Carman shared that as staff watch national trends to COVID-19 responses we are seeing mask requirements changing. Carman said the Johnson County mask mandate may end and asked for guidance on implementing change. The Board agreed staff should follow City of Iowa City guidance.

Carman discussed a new policy, Firearms in the Workplace. Paetzold discussed current house files and asked what insurance coverage ICPL has for legal fines. Carman inquired to the City Manager and the Legal Department and they believe there is no imminent risk. Paetzold was concerned for staff that aren't protected by the AFSCME Union, particularly Coordinators, and wants staff to pay attention to this issue. Carman offered to make inquiries with other library directors. Mangano will be conducting Intellectual Freedom training to identify scenarios that might arise with staff. Carman discussed potential freedom audits where public groups could record staff responses to tough questions. Carman is hopeful this won't happen but wants staff to be empowered in case it does.

### **Departmental Reports.**

Children's. Pilkington absent, no comment.

Collection Services. Mangano stated the department is half way through reclassifying the World Film collection.

IT. Palmer discussed the security awareness plan with programming for ICPL Board Members and staff. Palmer is working with City of Iowa City IT staff on digital security. ICPL currently partners with the City of Iowa City for our firewall, Endpoint Security, and other projects. Palmer said he is still determining next steps. Rocklin asked if there are threats specific to libraries. Palmer said no, targets can affect anyone. Palmer asked Board Members if they would be interested in a security exercise, all agreed yes.

**Development Office Report.** McCarthy discussed the Wine Tasting event benefitting ICPL on 3/4/22. This is the first in person fundraising event in two years and McCarthy is delighted to have a great partner in Hy-Vee. McCarthy announced a new Eat Out to Read event at Micky's Irish Pub on March 24<sup>th</sup>, 2022. McCarthy shared ICPLFF launched into the digital world with text donations effective 2/23/22.

**Miscellaneous.** None.

**President's Report.** Kirsch thanked the nominating committee and evaluation committee. Kirsch stated the Library Board always has two representatives on the ICPLFF Board. Kirsch asked ICPL Board of Trustees to consider joining and hopes to have two names by April. Kirsch gave kudos to Miller for putting her first board packet together. Kirsch appreciated special events listed in the calendar and thought it was well put together.

**Announcements from Members.** None.

#### **Committee Reports.**

**ICPLFF Board Report.** Mangano previously presented to the ICPLFF Board about Intellectual Freedom. The approved new Strategic Plan will be in the March report. Shultz said ICPLFF Bylaws were changed to allow electronic notification of meetings and language about faxing was updated. Shultz said there are upcoming events and they are looking for new Board Members.

**Communications.** None.

**Consent Agenda.** Rocklin made a motion to approve the consent agenda. Shultz seconded. Motion carried 9/0.

**Set Agenda Order for March Meeting.** The next meeting agenda has policy reviews and departmental updates. Kirsch asked for a volunteer to field inquiries. Paetzold recommended Vice President, Rocklin.

#### **Adjournment.**

Kirsch adjourned the meeting at 6:38 pm.

Respectfully submitted,  
Jen Miller



03/10/2022 13:22  
JMiller

CITY OF IOWA CITY  
Library Disbursements: February 1 to February 28, 2022

P 1  
apinvgl

| ACCOUNT/VENDOR                                   | INVOICE                     | PO | YEAR/PR | TYP | S     | WARRANT         | CHECK  | DESCRIPTION         |
|--|-----------------------------|----|---------|-----|-------|-----------------|--------|---------------------|
| 10550110   | Library Administration      |    |         |     |       |                 |        |                     |
| 10550110 432080                                  | Other Professional Services |    |         |     |       |                 |        |                     |
| 010286 LANGUAGE LINE SERVIC                      | 10451829                    | 0  | 2022    | 8   | INV P | 13.65 021122    | 268029 | LANGUAGE LINE SERVI |
| 014353 ONE SOURCE THE BACKG PLUS4649-20220131    |                             | 0  | 2022    | 8   | INV P | 44.00 021122    | 29967  | BACKGROUND CHECKS F |
| 014353 ONE SOURCE THE BACKG PLUS4649VOL-20220131 |                             | 0  | 2022    | 8   | INV P | 440.00 021122   | 29967  | BACKGROUND CHECKS F |
|  |                             |    |         |     |       | 484.00          |        |                     |
| ACCOUNT TOTAL                                    |                             |    |         |     |       | 497.65          |        |                     |
| 10550110 435055                                  | Mail & Delivery             |    |         |     |       |                 |        |                     |
| 010473 UNITED PARCEL SERVIC 000068774R032        |                             | 0  | 2022    | 8   | INV P | 11.94 021122    | 268077 | Admin/UPS Internet  |
| 010473 UNITED PARCEL SERVIC 000068774R062        |                             | 0  | 2022    | 8   | INV P | 11.46 022522    | 268644 | Admin/UPS Internet  |
|  |                             |    |         |     |       | 23.40           |        |                     |
| ACCOUNT TOTAL                                    |                             |    |         |     |       | 23.40           |        |                     |
| 10550110 449060                                  | Dues & Memberships          |    |         |     |       |                 |        |                     |
| 010229 IOWA CITY AREA BUSIN 2867                 |                             | 0  | 2022    | 8   | INV P | 2,000.00 022522 | 268559 | Admin/ Executive Le |
| ACCOUNT TOTAL                                    |                             |    |         |     |       | 2,000.00        |        |                     |
| 10550110 449120                                  | Equipment Rental            |    |         |     |       |                 |        |                     |
| 011736 KONICA MINOLTA BUSIN 75405564             |                             | 0  | 2022    | 8   | INV P | 114.30 022522   | 268576 | Admin/Lease Payment |
| 011898 QUADIENT LEASING USA N9259652             |                             | 0  | 2022    | 8   | INV P | 758.31 021822   | 30014  | Admin/ Lease Paymen |
| ACCOUNT TOTAL                                    |                             |    |         |     |       | 872.61          |        |                     |
| 10550110 449280                                  | Misc Services & Charges     |    |         |     |       |                 |        |                     |
| 010522 COPY SYSTEMS INC IN436370                 |                             | 0  | 2022    | 8   | INV P | 40.95 021122    | 29956  | Admin/Sponge & Brus |
| ACCOUNT TOTAL                                    |                             |    |         |     |       | 40.95           |        |                     |
| ORG 10550110 TOTAL                               |                             |    |         |     |       | 3,434.61        |        |                     |
| 10550121   | Library Bldg Maint - Public |    |         |     |       |                 |        |                     |
| 10550121 442010                                  | Other Building R&M Services |    |         |     |       |                 |        |                     |
| 010823 SCHUMACHER ELEVATOR 90540809              |                             | 0  | 2022    | 8   | INV P | 2,564.50 022522 | 30470  | FAC/Elevator Repair |
| 010981 JOE'S QUALITY WINDOW 20780                |                             | 0  | 2022    | 8   | INV P | 150.00 021122   | 268018 | FAC/ Lower Outside  |
| 015573 FOLDING PARTITION SE 11243                |                             | 0  | 2022    | 8   | INV P | 480.00 021822   | 268155 | FAC/Maintenance Cal |
| ACCOUNT TOTAL                                    |                             |    |         |     |       | 3,194.50        |        |                     |
| 10550121 442020                                  | Structure R&M Services      |    |         |     |       |                 |        |                     |
| 010823 SCHUMACHER ELEVATOR 90543204              |                             | 0  | 2022    | 8   | INV P | 625.21 021122   | 29970  | Elevator Maintenanc |
| ACCOUNT TOTAL                                    |                             |    |         |     |       | 625.21          |        |                     |



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| ACCOUNT/VENDOR              | INVOICE            | PO | YEAR/PR | TYP | S     | WARRANT            | CHECK  | DESCRIPTION                |
|-----------------------------|--------------------|----|---------|-----|-------|--------------------|--------|----------------------------|
| 10550121 442030             |                    |    |         |     |       |                    |        |                            |
| 010392 RMB CO INC           | 9415               | 0  | 2022    | 8   | INV P | 697.75             | 022522 | 30468 FAC/Down Draft Repa  |
| 010392 RMB CO INC           | 9430               | 0  | 2022    | 8   | INV P | 241.00             | 022522 | 30468 FAC/Belimo Valve Re  |
|                             |                    |    |         |     |       | 938.75             |        |                            |
|                             |                    |    |         |     |       | ACCOUNT TOTAL      |        | 938.75                     |
| 10550121 445330             |                    |    |         |     |       |                    |        |                            |
| 013663 REPUBLIC SERVICES OF | 0897-000948970     | 0  | 2022    | 8   | INV P | 134.44             | 021122 | 268058 Refuse & Recycling  |
|                             |                    |    |         |     |       | ACCOUNT TOTAL      |        | 134.44                     |
| 10550121 449160             |                    |    |         |     |       |                    |        |                            |
| 010627 CINTAS CORPORATION   | 4109714926         | 0  | 2022    | 8   | INV P | 223.25             | 021822 | 268137 FAC/Sanitary Suppli |
|                             |                    |    |         |     |       | ACCOUNT TOTAL      |        | 223.25                     |
| 10550121 452040             |                    |    |         |     |       |                    |        |                            |
| 010290 LENOCH AND CILEK ACE | 371608/3           | 0  | 2022    | 8   | INV P | 605.57             | 021822 | 268176 FAC/Sanitary Suppli |
| 010290 LENOCH AND CILEK ACE | 371680/3           | 0  | 2022    | 8   | INV P | 70.32              | 021822 | 268176 FAC/ 24 Qt. Restroo |
|                             |                    |    |         |     |       | 675.89             |        |                            |
| 010627 CINTAS CORPORATION   | 4109714926         | 0  | 2022    | 8   | INV P | 190.17             | 021822 | 268137 FAC/Sanitary Suppli |
| 015759 JANWAY COMPANY       | 139720             | 0  | 2022    | 8   | INV P | 1,228.64           | 021122 | 268016 FAC/10,000 Adult Di |
| 015759 JANWAY COMPANY       | 139721             | 0  | 2022    | 8   | INV P | 1,134.00           | 021122 | 268016 FAC/ 5,400 Kids Dis |
|                             |                    |    |         |     |       | 2,362.64           |        |                            |
|                             |                    |    |         |     |       | ACCOUNT TOTAL      |        | 3,228.70                   |
| 10550121 466070             |                    |    |         |     |       |                    |        |                            |
| 011399 ELECTRIC EQUIPMENT S | 9071               | 0  | 2022    | 8   | INV P | 173.94             | 022522 | 30449 FAC/Light Bulbs      |
| 011399 ELECTRIC EQUIPMENT S | 9073               | 0  | 2022    | 8   | INV P | 119.76             | 022522 | 30449 FAC/Light Bulbs      |
| 011399 ELECTRIC EQUIPMENT S | 9076               | 0  | 2022    | 8   | INV P | 99.80              | 022522 | 30449 FAC/Light Bulbs      |
| 011399 ELECTRIC EQUIPMENT S | 9079               | 0  | 2022    | 8   | INV P | 115.96             | 022522 | 30449 FAC/ Ballasts        |
|                             |                    |    |         |     |       | 509.46             |        |                            |
|                             |                    |    |         |     |       | ACCOUNT TOTAL      |        | 509.46                     |
|                             |                    |    |         |     |       | ORG 10550121 TOTAL |        | 8,854.31                   |
| 10550140                    |                    |    |         |     |       |                    |        |                            |
| 10550140 438140             |                    |    |         |     |       |                    |        |                            |
| 011937 AUREON COMMUNICATION | 0789007015.02.22   | 0  | 2022    | 8   | INV P | 300.00             | 021822 | 268123 Internet Services   |
| 015528 T-MOBILE USA INC     | 971634748-20211220 | 0  | 2022    | 8   | INV P | 533.96             | 021822 | 268221 IT/Data Services    |
| 015528 T-MOBILE USA INC     | 971634748-20220120 | 0  | 2022    | 8   | INV P | 496.18             | 021822 | 268220 IT/Data Services    |



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| ACCOUNT/VENDOR             | INVOICE         | PO | YEAR/PR TYP S                  | WARRANT         | CHECK                      | DESCRIPTION |
|----------------------------|-----------------|----|--------------------------------|-----------------|----------------------------|-------------|
|                            |                 |    |                                |                 |                            | 1,030.14    |
|                            |                 |    | ACCOUNT TOTAL                  |                 |                            | 1,330.14    |
| 10550140 455120            |                 |    | Misc Computer Hardware         |                 |                            |             |
| 010081 CDW GOVERNMENT INC  | R446090         | 0  | 2022 8 INV P                   | 9,709.70 021822 | 268132 IT/Children's Publi |             |
|                            |                 |    | ACCOUNT TOTAL                  |                 |                            | 9,709.70    |
|                            |                 |    | ORG 10550140 TOTAL             |                 |                            | 11,039.84   |
| 10550151                   |                 |    | Lib Public Services - Adults   |                 |                            |             |
| 10550151 432080            |                 |    | Other Professional Services    |                 |                            |             |
| 016162 CHRISTIAN, DANIEL E | 2722            | 0  | 2022 8 INV P                   | 150.00 021822   | 268135 AD/Speaker Fee for  |             |
|                            |                 |    | ACCOUNT TOTAL                  |                 |                            | 150.00      |
| 10550151 445140            |                 |    | Outside Printing               |                 |                            |             |
| 010050 TRU ART             | 117288011       | 0  | 2022 8 INV P                   | 74.00 021122    | 268071 AD/100 Adult/Teen G |             |
|                            |                 |    | ACCOUNT TOTAL                  |                 |                            | 74.00       |
| 10550151 469360            |                 |    | Food and Beverages             |                 |                            |             |
| 016138 WILLIAMS, GABRIELLE | 2422            | 0  | 2022 8 INV P                   | 85.47 021822    | 268267 AD/Tween & Teen Co  |             |
|                            |                 |    | ACCOUNT TOTAL                  |                 |                            | 85.47       |
|                            |                 |    | ORG 10550151 TOTAL             |                 |                            | 309.47      |
| 10550152                   |                 |    | Lib Public Services - Children |                 |                            |             |
| 10550152 445140            |                 |    | Outside Printing               |                 |                            |             |
| 010373 PIP PRINTING        | 108564          | 0  | 2022 8 INV P                   | 82.79 021122    | 29969 CHI/2 Children's De  |             |
| 010373 PIP PRINTING        | 108665          | 0  | 2022 8 INV P                   | 27.39 022522    | 30465 CHI/Children's Bili  |             |
|                            |                 |    |                                |                 |                            | 110.18      |
|                            |                 |    | ACCOUNT TOTAL                  |                 |                            | 110.18      |
|                            |                 |    | ORG 10550152 TOTAL             |                 |                            | 110.18      |
| 10550159                   |                 |    | Lib Public Srvs-Comm Access    |                 |                            |             |
| 10550159 445140            |                 |    | Outside Printing               |                 |                            |             |
| 010050 TRU ART             | 117338011       | 0  | 2022 8 INV P                   | 534.00 021122   | 268072 CAS/3,000 Welcome B |             |
|                            |                 |    | ACCOUNT TOTAL                  |                 |                            | 534.00      |
|                            |                 |    | ORG 10550159 TOTAL             |                 |                            | 534.00      |
| 10550160                   |                 |    | Library Collection Services    |                 |                            |             |
| 10550160 435010            |                 |    | Data Processing                |                 |                            |             |
| 011068 OVERDRIVE INC       | MR0137022038500 | 0  | 2022 8 INV P                   | 262.00 021122   | 268042 LIBRARY MATERIALS/P |             |



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| ACCOUNT/VENDOR                            | INVOICE                       | PO | YEAR/PR | TYP | S     | WARRANT  | CHECK  | DESCRIPTION                |
|---|-------------------------------|----|---------|-----|-------|----------|--------|----------------------------|
| ACCOUNT TOTAL                             |                               |    |         |     |       | 262.00   |        |                            |
| 10550160 445270                           | Library Material R&M Services |    |         |     |       |          |        |                            |
| 010509 BAKER & TAYLOR INC C 200055012022V |                               | 0  | 2022    | 8   | INV P | 1,102.06 | 021122 | 267973 LIBRARY MATERIALS/P |
| ACCOUNT TOTAL                             |                               |    |         |     |       | 1,102.06 |        |                            |
| 10550160 469110                           | Misc Processing Supplies      |    |         |     |       |          |        |                            |
| 010509 BAKER & TAYLOR INC C H657382DM     |                               | 0  | 2022    | 8   | INV P | 4.78     | 022522 | 268512 LIBRARY MATERIALS   |
| 010546 MIDWEST TAPE                       | 501626904                     | 0  | 2022    | 8   | INV P | 294.58   | 022522 | 268587 LIBRARY MATERIALS   |
| ACCOUNT TOTAL                             |                               |    |         |     |       | 299.36   |        |                            |
| ORG 10550160 TOTAL                        |                               |    |         |     |       | 1,663.42 |        |                            |
| 10550210                                  | Library Children's Materials  |    |         |     |       |          |        |                            |
| 10550210 477020                           | Books (Cat/Cir)               |    |         |     |       |          |        |                            |
| 010509 BAKER & TAYLOR INC C 2036460898    |                               | 0  | 2022    | 8   | INV P | 203.00   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036461823    |                               | 0  | 2022    | 8   | INV P | 74.78    | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036461875    |                               | 0  | 2022    | 8   | INV P | 50.23    | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036464779    |                               | 0  | 2022    | 8   | INV P | 213.30   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036469533    |                               | 0  | 2022    | 8   | INV P | 110.76   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036471206    |                               | 0  | 2022    | 8   | INV P | 521.88   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036481052    |                               | 0  | 2022    | 8   | INV P | 341.70   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036483282    |                               | 0  | 2022    | 8   | INV P | 253.55   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036483346    |                               | 0  | 2022    | 8   | INV P | 72.26    | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036486267    |                               | 0  | 2022    | 8   | INV P | 62.41    | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036497475    |                               | 0  | 2022    | 8   | INV P | 25.10    | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036497579    |                               | 0  | 2022    | 8   | INV P | 322.65   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036497683    |                               | 0  | 2022    | 8   | INV P | 114.15   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036497756    |                               | 0  | 2022    | 8   | INV P | 304.32   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036499278    |                               | 0  | 2022    | 8   | INV P | 141.33   | 022522 | 268511 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2036510479    |                               | 0  | 2022    | 8   | INV P | 298.19   | 022522 | 268511 LIBRARY MATERIALS   |
|   |                               |    |         |     |       | 3,109.61 |        |                            |
| 010536 INGRAM LIBRARY SERVI 57254547      |                               | 0  | 2022    | 8   | INV P | 52.28    | 021122 | 268008 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 57348515      |                               | 0  | 2022    | 8   | INV P | 58.03    | 021122 | 268008 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 57372101      |                               | 0  | 2022    | 8   | INV P | 47.95    | 021122 | 268008 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 57388424      |                               | 0  | 2022    | 8   | INV P | 85.04    | 022522 | 268556 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 57461684      |                               | 0  | 2022    | 8   | INV P | 42.63    | 022522 | 268556 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 57582434      |                               | 0  | 2022    | 8   | INV P | 75.90    | 022522 | 268556 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 57594860      |                               | 0  | 2022    | 8   | INV P | 59.18    | 022522 | 268556 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 57594861      |                               | 0  | 2022    | 8   | INV P | 120.85   | 022522 | 268556 LIBRARY MATERIALS   |
|   |                               |    |         |     |       | 541.86   |        |                            |
| ACCOUNT TOTAL                             |                               |    |         |     |       | 3,651.47 |        |                            |
| 10550210 477030                           | Books (Uncataloged)           |    |         |     |       |          |        |                            |



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| ACCOUNT/VENDOR              | INVOICE         | PO | YEAR/PR                 | TYP | S     | WARRANT         | CHECK  | DESCRIPTION       |
|-----------------------------|-----------------|----|-------------------------|-----|-------|-----------------|--------|-------------------|
| 010509 BAKER & TAYLOR INC C | 2036471206      | 0  | 2022                    | 8   | INV P | 47.48 022522    | 268511 | LIBRARY MATERIALS |
| ACCOUNT TOTAL               |                 |    |                         |     |       | 47.48           |        |                   |
| 10550210 477070             |                 |    | Downloadable-eBooks     |     |       |                 |        |                   |
| 011068 OVERDRIVE INC        | 01370CO22032389 | 0  | 2022                    | 8   | INV P | 35.99 021122    | 268042 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22041774 | 0  | 2022                    | 8   | INV P | 17.99 022522    | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22042048 | 0  | 2022                    | 8   | INV P | 74.25 022522    | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22051110 | 0  | 2022                    | 8   | INV P | 69.20 022522    | 268597 | LIBRARY MATERIALS |
|                             |                 |    |                         |     |       | 197.43          |        |                   |
| ACCOUNT TOTAL               |                 |    |                         |     |       | 197.43          |        |                   |
| 10550210 477120             |                 |    | Other Audio-CD          |     |       |                 |        |                   |
| 015457 LIBRARY IDEAS LLC    | 87361           | 0  | 2022                    | 8   | INV P | 43.95 022522    | 268579 | LIBRARY MATERIALS |
| 015458 FINDAWAY WORLD LLC   | 377655          | 0  | 2022                    | 8   | INV P | 54.99 022522    | 268539 | LIBRARY MATERIALS |
| 015458 FINDAWAY WORLD LLC   | 378792          | 0  | 2022                    | 8   | INV P | 56.99 022522    | 268539 | LIBRARY MATERIALS |
|                             |                 |    |                         |     |       | 111.98          |        |                   |
| ACCOUNT TOTAL               |                 |    |                         |     |       | 155.93          |        |                   |
| 10550210 477160             |                 |    | Video Recordings        |     |       |                 |        |                   |
| 010546 MIDWEST TAPE         | 501611548       | 0  | 2022                    | 8   | INV P | 22.48 022522    | 268587 | LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 501611549       | 0  | 2022                    | 8   | INV P | 21.59 022522    | 268587 | LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 501641507       | 0  | 2022                    | 8   | INV P | 222.63 022522   | 268587 | LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 501645015       | 0  | 2022                    | 8   | INV P | 11.24 022522    | 268587 | LIBRARY MATERIALS |
|                             |                 |    |                         |     |       | 277.94          |        |                   |
| ACCOUNT TOTAL               |                 |    |                         |     |       | 277.94          |        |                   |
| 10550210 477250             |                 |    | Downloadable Media      |     |       |                 |        |                   |
| 011068 OVERDRIVE INC        | 01370CO22051110 | 0  | 2022                    | 8   | INV P | 22.50 022522    | 268597 | LIBRARY MATERIALS |
| 015034 KANOPY INC           | 283357 - PPU    | 0  | 2022                    | 8   | INV P | 180.00 021122   | 268027 | LIBRARY MATERIALS |
| ACCOUNT TOTAL               |                 |    |                         |     |       | 202.50          |        |                   |
| ORG 10550210 TOTAL          |                 |    |                         |     |       | 4,532.75        |        |                   |
| 10550220                    |                 |    | Library Adult Materials |     |       |                 |        |                   |
| 10550220 477020             |                 |    | Books (Cat/Cir)         |     |       |                 |        |                   |
| 010509 BAKER & TAYLOR INC C | 2036436852      | 0  | 2022                    | 8   | INV P | 46.43 022522    | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036456123      | 0  | 2022                    | 8   | INV P | 89.56 022522    | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036458868      | 0  | 2022                    | 8   | INV P | 299.60 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036460898      | 0  | 2022                    | 8   | INV P | 1,473.47 022522 | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036461833      | 0  | 2022                    | 8   | INV P | 135.39 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036462165      | 0  | 2022                    | 8   | INV P | 246.16 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036464846      | 0  | 2022                    | 8   | INV P | 58.76 022522    | 268511 | LIBRARY MATERIALS |

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| ACCOUNT/VENDOR              | INVOICE               | PO | YEAR/PR | TYP | S | WARRANT         | CHECK  | DESCRIPTION       |
|-----------------------------|-----------------------|----|---------|-----|---|-----------------|--------|-------------------|
| 010509 BAKER & TAYLOR INC C | 2036464990            | 0  | 2022 8  | INV | P | 461.73 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036469412            | 0  | 2022 8  | INV | P | 29.68 022522    | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036469660            | 0  | 2022 8  | INV | P | 282.98 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036471206            | 0  | 2022 8  | INV | P | 1,565.20 022522 | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036481109            | 0  | 2022 8  | INV | P | 309.94 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036486246            | 0  | 2022 8  | INV | P | 336.94 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036486270            | 0  | 2022 8  | INV | P | 151.92 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036486689            | 0  | 2022 8  | INV | P | 261.35 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036489756            | 0  | 2022 8  | INV | P | 52.34 022522    | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036495638            | 0  | 2022 8  | INV | P | 485.80 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036497680            | 0  | 2022 8  | INV | P | 104.60 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036499278            | 0  | 2022 8  | INV | P | 280.66 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2036500567            | 0  | 2022 8  | INV | P | 116.67 022522   | 268511 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 5017444213            | 0  | 2022 8  | INV | P | 248.34 022522   | 268510 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 5017470171            | 0  | 2022 8  | INV | P | 89.67 022522    | 268510 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 5017511736            | 0  | 2022 8  | INV | P | 164.07 022522   | 268510 | LIBRARY MATERIALS |
|                             |                       |    |         |     |   | 7,291.26        |        |                   |
| 010536 INGRAM LIBRARY SERVI | 57254547              | 0  | 2022 8  | INV | P | 23.24 021122    | 268008 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 57348515              | 0  | 2022 8  | INV | P | 81.28 021122    | 268008 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 57372101              | 0  | 2022 8  | INV | P | 62.60 021122    | 268008 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 57388424              | 0  | 2022 8  | INV | P | 18.13 022522    | 268556 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 57582434              | 0  | 2022 8  | INV | P | 143.34 022522   | 268556 | LIBRARY MATERIALS |
|                             |                       |    |         |     |   | 328.59          |        |                   |
| 014503 GREENHAVEN PUBLISHIN | GRL504102I            | 0  | 2022 8  | INV | P | 219.60 021122   | 268003 | LIBRARY MATERIALS |
| ACCOUNT TOTAL               |                       |    |         |     |   | 7,839.45        |        |                   |
| 10550220 477040             | Books (Cat/Reference) |    |         |     |   |                 |        |                   |
| 010509 BAKER & TAYLOR INC C | 5017444213            | 0  | 2022 8  | INV | P | 17.82 022522    | 268510 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 5017470171            | 0  | 2022 8  | INV | P | 14.82 022522    | 268510 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 5017511736            | 0  | 2022 8  | INV | P | 17.97 022522    | 268510 | LIBRARY MATERIALS |
|                             |                       |    |         |     |   | 50.61           |        |                   |
| ACCOUNT TOTAL               |                       |    |         |     |   | 50.61           |        |                   |
| 10550220 477070             | Downloadable-eBooks   |    |         |     |   |                 |        |                   |
| 011068 OVERDRIVE INC        | 01370CO22032393       | 0  | 2022 8  | INV | P | 918.45 021122   | 268042 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22038345       | 0  | 2022 8  | INV | P | 1,228.23 022522 | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22039642       | 0  | 2022 8  | INV | P | 885.04 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22042044       | 0  | 2022 8  | INV | P | 838.58 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22042995       | 0  | 2022 8  | INV | P | 128.99 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22043015       | 0  | 2022 8  | INV | P | 19.54 022522    | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22044961       | 0  | 2022 8  | INV | P | 391.99 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22049106       | 0  | 2022 8  | INV | P | 951.36 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22051112       | 0  | 2022 8  | INV | P | 898.59 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22052763       | 0  | 2022 8  | INV | P | 581.69 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CP22034970       | 0  | 2022 8  | INV | P | 175.00 022522   | 268597 | LIBRARY MATERIALS |



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CITY OF IOWA CITY  
INVOICE LIST BY GL ACCOUNT

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| ACCOUNT/VENDOR              | INVOICE         | PO | YEAR/PR               | TYP | S | WARRANT         | CHECK  | DESCRIPTION       |
|-----------------------------|-----------------|----|-----------------------|-----|---|-----------------|--------|-------------------|
| 011068 OVERDRIVE INC        | 01370DA22045995 | 0  | 2022 8                | INV | P | 60.00 022522    | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22047790 | 0  | 2022 8                | INV | P | 50.00 022522    | 268597 | LIBRARY MATERIALS |
|                             |                 |    |                       |     |   | 7,127.46        |        |                   |
| ACCOUNT TOTAL               |                 |    |                       |     |   | 7,127.46        |        |                   |
| 10550220 477100             |                 |    | Fiction Audio-CD      |     |   |                 |        |                   |
| 010518 BLACKSTONE AUDIOBOOK | 2022824         | 0  | 2022 8                | INV | P | 38.99 022522    | 30436  | LIBRARY MATERIALS |
| ACCOUNT TOTAL               |                 |    |                       |     |   | 38.99           |        |                   |
| 10550220 477110             |                 |    | Music-CD              |     |   |                 |        |                   |
| 010546 MIDWEST TAPE         | 501594485       | 0  | 2022 8                | INV | P | 24.58 022522    | 268587 | LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 501662451       | 0  | 2022 8                | INV | P | 12.59 022522    | 268587 | LIBRARY MATERIALS |
|                             |                 |    |                       |     |   | 37.17           |        |                   |
| ACCOUNT TOTAL               |                 |    |                       |     |   | 37.17           |        |                   |
| 10550220 477160             |                 |    | Video Recordings      |     |   |                 |        |                   |
| 010546 MIDWEST TAPE         | 501611548       | 0  | 2022 8                | INV | P | 358.31 022522   | 268587 | LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 501641507       | 0  | 2022 8                | INV | P | 324.62 022522   | 268587 | LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 501645015       | 0  | 2022 8                | INV | P | 511.25 022522   | 268587 | LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 501645016       | 0  | 2022 8                | INV | P | 36.73 022522    | 268587 | LIBRARY MATERIALS |
|                             |                 |    |                       |     |   | 1,230.91        |        |                   |
| ACCOUNT TOTAL               |                 |    |                       |     |   | 1,230.91        |        |                   |
| 10550220 477210             |                 |    | Non-Fiction Video-DVD |     |   |                 |        |                   |
| 010509 BAKER & TAYLOR INC C | H59924770       | 0  | 2022 8                | INV | P | 20.96 022522    | 268512 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H60176610       | 0  | 2022 8                | INV | P | 13.96 022522    | 268512 | LIBRARY MATERIALS |
|                             |                 |    |                       |     |   | 34.92           |        |                   |
| 010546 MIDWEST TAPE         | 501641507       | 0  | 2022 8                | INV | P | 18.74 022522    | 268587 | LIBRARY MATERIALS |
| ACCOUNT TOTAL               |                 |    |                       |     |   | 53.66           |        |                   |
| 10550220 477220             |                 |    | Multi-Media/Gaming    |     |   |                 |        |                   |
| 010536 INGRAM LIBRARY SERVI | 57582434        | 0  | 2022 8                | INV | P | 28.49 022522    | 268556 | LIBRARY MATERIALS |
| ACCOUNT TOTAL               |                 |    |                       |     |   | 28.49           |        |                   |
| 10550220 477250             |                 |    | Downloadable Media    |     |   |                 |        |                   |
| 011068 OVERDRIVE INC        | 01370CO22032393 | 0  | 2022 8                | INV | P | 332.49 021122   | 268042 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22038361 | 0  | 2022 8                | INV | P | 555.96 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22039638 | 0  | 2022 8                | INV | P | 1,017.00 022522 | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22042044 | 0  | 2022 8                | INV | P | 57.00 022522    | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22042995 | 0  | 2022 8                | INV | P | 283.99 022522   | 268597 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22043199 | 0  | 2022 8                | INV | P | 109.00 022522   | 268597 | LIBRARY MATERIALS |



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CITY OF IOWA CITY  
INVOICE LIST BY GL ACCOUNT

P 8  
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| ACCOUNT/VENDOR       | INVOICE         | PO | YEAR/PR | TYP | S | WARRANT         | CHECK     | DESCRIPTION       |
|----------------------|-----------------|----|---------|-----|---|-----------------|-----------|-------------------|
| 011068 OVERDRIVE INC | 01370CO22044969 | 0  | 2022 8  | INV | P | 988.67 022522   | 268597    | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC | 01370CO22049104 | 0  | 2022 8  | INV | P | 577.64 022522   | 268597    | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC | 01370CO22051112 | 0  | 2022 8  | INV | P | 346.99 022522   | 268597    | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC | 01370CO22052759 | 0  | 2022 8  | INV | P | 676.97 022522   | 268597    | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC | 01370DA22051820 | 0  | 2022 8  | INV | P | 85.50 022522    | 268597    | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC | 01370DA22051821 | 0  | 2022 8  | INV | P | 85.50 022522    | 268597    | LIBRARY MATERIALS |
|                      |                 |    |         |     |   | 5,116.71        |           |                   |
| 015034 KANOPY INC    | 283357 - PPU    | 0  | 2022 8  | INV | P | 3,616.00 021122 | 268027    | LIBRARY MATERIALS |
| ACCOUNT TOTAL        |                 |    |         |     |   | 8,732.71        |           |                   |
| ORG 10550220 TOTAL   |                 |    |         |     |   | 25,139.45       |           |                   |
| =====                |                 |    |         |     |   |                 |           |                   |
| FUND 1000 General    |                 |    |         |     |   | TOTAL:          | 55,618.03 |                   |
| =====                |                 |    |         |     |   |                 |           |                   |

Carol Kirsch, President

Derek Johnk, Secretary