

# Iowa City Public Library Board of Trustees Meeting Agenda

December 15, 2022

2<sup>nd</sup> Floor - Boardroom

Regular Meeting - 5:00 PM

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Carol Kirsch - President  
Tom Rocklin - Vice President  
DJ Johnk - Secretary

Claire Matthews  
Robin Paetzold  
John Raeburn

Hannah Shultz  
Dan Stevenson

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## **1. Call Meeting to Order.**

## **2. Approval of December 15, 2022 Board Meeting Agenda.**

## **3. Public Discussion.**

## **4. Items to be Discussed.**

## **5. Staff Reports.**

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Report.
- D. Miscellaneous.

## **6. President's Report.**

## **7. Announcements from Members.**

## **8. Committee Reports.**

## **9. Communications.**

## **10. Consent Agenda.**

- A. Approve Minutes of Library Board of Trustees November 17, 2022 Regular Meeting.
- B. Approve Disbursements for November, 2022.

## **11. Set Agenda Order for January Meeting.**

*If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or [jennifer-miller@icpl.org](mailto:jennifer-miller@icpl.org). Early requests are strongly encouraged to allow sufficient time to meet your access needs.*

## 12. Adjournment.

# Iowa City Public Library- Board of Trustee Meetings

## Agenda Items and Order Schedule

| December 15, 2022  | January 26, 2023   | February 23, 2023  |
|--|--|--|
| Departmental Reports: CH, CLS, IT<br><br><b>Special Events:</b><br><b>Staff Inservice Day 12/9/22</b>                            | Strategic Planning Update<br><br>2 <sup>nd</sup> Quarter Goals/Statistics<br>Financials Review<br><br><b>Policy Review: 703 Recording and Streaming Policy (IT)</b><br><br>Departmental Reports: AS, CAS | Director's Evaluation<br><br>Appoint Nominating Committee<br><br>Set Calendar for Next Fiscal Year<br><br>Departmental Reports: CH, CLS, IT  |
| March 23, 2023   | April 27, 2023   | May 25, 2023   |
| <b>Policy Review: 802 Confidentiality</b><br><br>Departmental Reports: AS, CAS   | President Appoints to Foundation Board<br><br>Election of Officers<br><br>Review 3 <sup>rd</sup> Quarter Financials & Statistics<br><br>Departmental Reports: CH, CLS, IT                                | <b>Policy Review: 815 Internet Use Policy (IT)</b><br><br><b>Policy Review: Naming and Recognition (Admin/Dev)</b><br><br>Departmental Reports: AS, CAS  |
| June 22, 2023  | July 27, 2023  | August 24, 2022  |
| Adopt NOBU Budget<br><br>Departmental Reports: CH, CLS, IT<br><br><b>Special Events:</b><br><b>Summer Reading Program 6/1/23</b> | Strategic Plan Review<br><br>Board of Trustees Annual Report<br><br>MOA-ICPLFF & ICPL<br><br>Departmental Reports: AS, CAS   | Review 4 <sup>th</sup> Quarter Financials & Statistics<br><br><b>Policy Review: 816 Library Access for Sex Offenders Convicted of Sex Offenses Against Minors (Admin)</b><br><br>Dept Reports: CH, CLS, IT |

## Director's Report

Prepared for the December 15, 2022  
Meeting of the Library Board of Trustees  
Elsworth Carman, Library Director

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### Light Canopy in the Alley

As part of a public art project Iowa City Downtown District is leading in cooperation with the University of Iowa and Iowa City (via the Partnership for Alcohol Safety), a light canopy will be installed in the alley behind the library. The canopy is intended to increase general lighting and decrease problematic issues in the alley. The canopy will be 22 by 70 feet and installed approximately midway down the alley, between the Englert Theater and the Library. The full costs of the installation and maintenance of the canopy will be covered by ICDD and the University of Iowa. The canopy will be anchored to the Library building but is not a permanent fixture. Brad Gehrke, ICPL Building Manager, reviewed the installation schematics and did not see any issues with the anchoring process. I look forward to seeing the impacts of this lighting improvement project and am optimistic it will be a beautiful addition to our alley.

### Executive Leadership Program Completed

The final session of the Executive Leadership Program, a nine-month-long training offered through the Iowa City Business Partnership and University of Iowa Tippie College of Business, was held at The Eastern Iowa Airport on Friday, December 2. Previous sessions were held on the UI campus on March 4, June 3, and September 16, and featured facilitators Greg Stewart (on recruiting and retaining top talent), Ken Brown (on leading a diverse workforce), Jennifer Nahrgang (on leading strategic change), and Steve Courtright (on fostering engagement and well-being). It was a privilege to complete this program as part of the first cohort, and the learning outcomes compliment many of the projects we're doing at the Library.

### 2022 Public Libraries of Johnson County Annual Legislative Reception

ICPL hosted the 2022 Public Libraries of Johnson County Annual Legislative Reception on Monday, December 5. Held in the Digital Media Lab, the event included an overview of the Iowa Library Association Legislative Agenda by Sam Helmick and a presentation about intellectual freedom and children's library materials by Angie Pilkington, Erin Silva (North Liberty Community Library), and Sara Glenn (Coralville Public Library). Over 20 attendees, including two legislators and board members from several Johnson County libraries, participated in the program. Sam Helmick prepared a summary document to distribute to legislators who were unable to attend, which is attached to this report. I appreciate that three ICPL trustees were able to come to the event.

### Disruption at Co-Sponsored Program

A program titled "An Iowa Perspective on the Refugee Crisis and the United Nations," co-sponsored by the Johnson County United Nations Association, the Iowa City office of Equity and Human Rights, and the Refugee and Immigrant Association, was held on Tuesday, December 6 in Meeting Room A. Two men came to protest the event, and one refused to comply with staff directives related to verbally disrupting the program. The Iowa City Police responded to library staff's call for support and assisted in removing the disruptive party from the programming space. We increased the presence of staff in the room to ensure attendees had access to a library representative if needed. The program continued as planned.



### **Strategic Planning at ICPL Inservice Day**

The annual ICPL Inservice Day is coming up on Friday, December 9. The morning will include a presentation by the Strategic Plan Staff Committee and structured group work crafting draft strategic tactics that reflect the themes emerging from community and staff feedback sessions, community surveys, and departmental SWOT analyses. These themes are access, communication, advocacy and education, and building community. After Inservice Day, “next steps” for the strategic plan draft will include sharing the document with the board for review and discussion. Angie Pilkington provides an overview of the full agenda for Inservice Day in the Children’s Services Report included in this packet.

### **Environmental Protection Agency Environmental Investigation Request**

A representative from the United States Environmental Protection Agency came to the Library and requested access to the basement to perform air quality testing, including indoor air sampling and sub-slab sampling, based on historic use of the area. Liz Craig, Assistant City Attorney, Brad Gehrke, Library Building Manager, and I have discussed this request and agree that the results would be beneficial to the library and there is no inherent risk in approving the investigation. The request is attached to this report for your review.

# LEGISLATIVE RECEPTION

Legislators, City Council and County Board Members, Public Library Board Trustees, and library workers gathered on Monday, December 5, 2022 in the Iowa City Public Library's Digital Media Lab over light refreshments and a presentation about Intellectual Freedom and the Right to Read.

## FREEDOM TO READ

Angie Pilkington (ICPL), Erin Silva (NLL), and Sara Glenn (CPL) shared the record statistics of increased challenges to books, programs, and displays in Iowa libraries and around the nation.

The response spectrum for intellectual freedom challenges ranges from active and attentive listening of patron concerns, to formally reviewing materials in the library collection with a committee of community members and Board Trustees. Staff are trained in legal code and library policy which guide matters on patron privacy, intellectual freedom, and access to all.

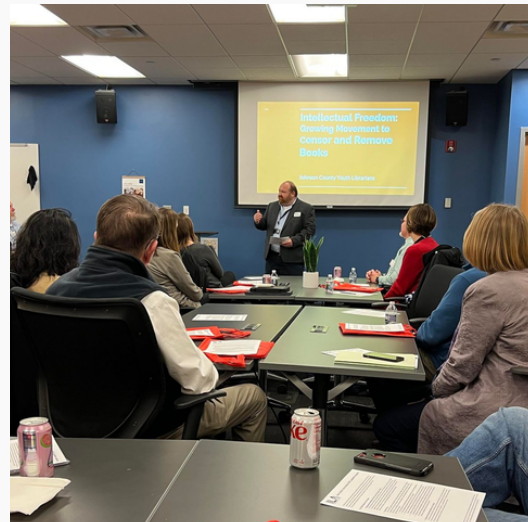
Echoing Director Carman's welcoming words, each speaker imparted their availability to support leaders seeking more information on book bans and thanked attendees for their support in library access, funding, and certification.

## UNITED AGAINST BOOK BANS

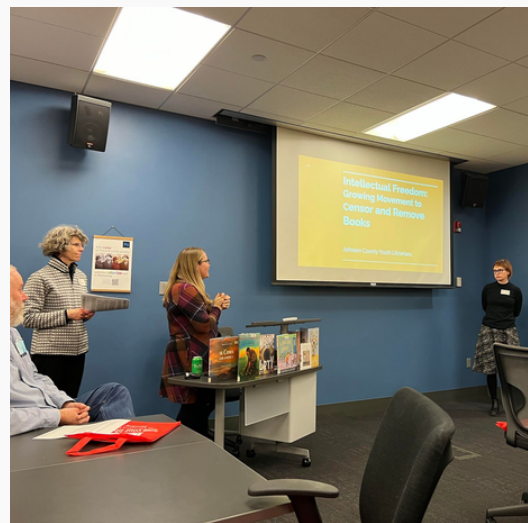
Jennie (NLL), Alison (CPL), Liz (SPL), and Elsworth (ICLP) addressed Public Libraries of Johnson County (PLJC) practices and collaborations in response to calls seeking to ban or restrict access to services, books, and programs. Each Director referred to their respective policies and procedures. They shared Iowa's historical connection to the Library Bill of Rights which was drafted in Des Moines in 1938 before it was adopted nationally by the American Library Association (ALA).

As 75% of Americans recently surveyed do not favor book bans, the ALA Office for Intellectual Freedom has launched a pledge campaign on this common value: **#UnitedAgainstBookBans**.

All leaders and community stakeholders are encouraged to review and take the pledge to show solidarity in access, literacy, and learning. You can visit <https://uniteagainstbookbans.org/> to learn more about this initiative.



Director Carman Welcomed Attendees



PLJC Childrens Staff Present on Access



Attendees Enjoyed Digital Media Lab Access

# LEGISLATIVE RECEPTION

## IOWA LIBRARY ASSOCIATION

Sam Helmick (ICPL) presented the Iowa Library Association's (ILA) 2023 Legislative Agenda. As their current President, they spoke to the shifts in advocacy needs from local leaders and community stakeholders. ILA Legislative Agenda highlights include:

### SUPPORTING LIBRARIES IN SAFEGUARDING INTELLECTUAL FREEDOM

There were a dozen bills in the previous Iowa Legislative season which threatened access to library materials, Library Board autonomy to represent their communities as appointed, and partnerships between school and public libraries.

Nationally, 2022 book challenge reports exceed the 2021 record. There have been 781 attempts to ban or restrict library resources reported between January 1 - October 31, 2022.

1,835 unique titles were targeted between January 1 - October 31, 2022. Most titles feature BIPOC and LGBTQIA+ characters and have ranged from Dr. Seuss to Flowers for Algernon, to 14 Cows for America.

### EBOOK & DIGITAL RESOURCE PRICING

Fair access and pricing for digital content to libraries is an essential matter. Barriers created due to this issue hit hardest on those who face technology or financial challenges. The state's smallest and rural libraries are the most burdened.

Currently, libraries face many challenges to meet the ebook needs of Iowans:

- Some publishers do not allow libraries to purchase licenses to some or all of their digital works.
- Some publishers embargo the sale of new ebooks to libraries.
- Many major publishers set library pricing as much as 6 times (or more) the cost to consumers for ebooks.

Many State Library Associations are seeking legislative support to ensure libraries are adequately funded and to claim space at the negotiation table for libraries to best steward their resources and advocate patron consumer rights.



Director Garner Answers Questions



ILA President Helmick Fields Questions



Audience Discuss Intellectual Freedom





**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 7**

11201 Renner Boulevard  
Lenexa, Kansas 66219

**CONSENT TO ACCESS FOR ENVIRONMENTAL INVESTIGATION**

Property Owner(s)/Tenant(s): \_\_\_\_\_

Property Address /  
Property Description: \_\_\_\_\_

**Right of Entry.** I am the owner, representative of the owner, or tenant of the property described above. I hereby consent to the United States Environmental Protection Agency, or EPA, and its authorized representatives, entering and conducting indoor air and sub-slab vapor sampling at the described property to determine whether, and to what extent, the property may be contaminated by hazardous substances, pollutants, or contaminants, in accordance with Section 104 of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. § 9604.

**Scope of Investigation.**

***Indoor Air Sampling*** – This sampling involves the placement of one or more sampling devices within the property. Sample devices will collect air over a period of several hours or overnight. EPA will then retrieve the sampling device and analyze its contents to determine whether contaminants are present in the indoor air, and if so, at what levels. Due to variability of indoor air concentrations, more than one sampling event may be required.

***Sub-Slab Sampling*** – This sampling involves the installation of small, flush-mounted sampling ports through the property's slab foundation. Through these ports EPA will collect vapor samples. This process may take several hours or overnight. EPA will then retrieve the sampling device and analyze its contents to determine whether contaminants are present, and if so, at what levels. Due to the variability of sub-slab vapor concentrations, more than one sampling event may be required. Once the sub-slab sampling is complete, EPA will grout and abandon the ports.

**Sampling Results.** Upon receipt by EPA of sampling results, EPA will send those results to the owner/tenant and EPA will be available to discuss those results with the owner/tenant. Section 104(e)(7) of CERCLA requires that sampling data be made available, upon request, to the public.

**Restoration of Property.** The performance of the actions described above may require some disturbance of the property. EPA will attempt to minimize such disturbance and areas of disturbance will be restored as nearly as possible to prior condition by EPA, subject to the availability of appropriated funds.

**Agreement not to Interfere.** Owner/tenant agrees not to interfere or tamper, or allow others to interfere or tamper, with any of the activities or work done, or equipment used, to conduct the sampling.

Liability. EPA requires its contractors to maintain comprehensive vehicle liability insurance, and comprehensive general liability insurance for bodily injury, death, and loss or damage to property or third persons arising from their activities. I understand that EPA's liability for damages to the property or injuries to persons which result from or are caused by its activities on the property shall be to the extent permitted by the Federal Tort Claims Act (28 U.S.C. §§ 1346(b), 2671 - 2680) and the Federal Employee's Compensation Act (5 U.S.C. §§ 8101 - 8151).

Term. The consent granted hereby will terminate upon EPA's notifying me that the environmental investigation is complete.

This written permission is given by me voluntarily and without threats or promises of any kind. By my signature I acknowledge that I am authorized to grant the access provided for herein.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Mailing Address (Street)**

\_\_\_\_\_  
**Mailing Address (City, State Zip)**

\_\_\_\_\_  
**Telephone Number**

\_\_\_\_\_  
**E-Mail**

## Children's Services Department Report

Prepared for the December 15, 2022

Meeting of the Iowa City Public Library Board of Trustees

Angie Pilkington, Children's Services Coordinator

### Programming

The last couple of weeks have included many collaborative programs at the library and out in the community. Here is a snapshot of four of our favorite and best attended programs of November and December.

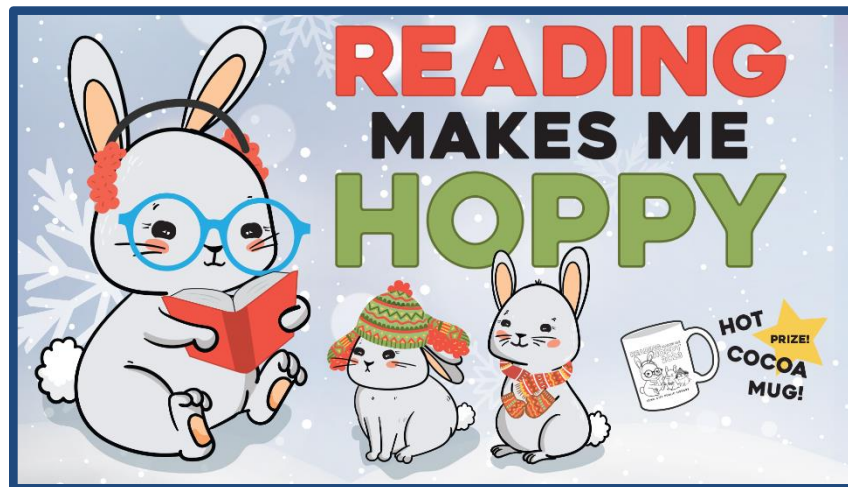
- **Ellen Buchanan Storytime:** The Ellen Buchanan Children's Room namesake presented a special storytime to a group of 75 children in November. Ellen's storytime is always energetic, full of movement and wonderful storytelling and songs.
- **Oaknoll Oaknotes Storytime Concert Special:** The Oaknotes Choir is 50+ person choir from the Oaknoll Assisted Living Communities here in Iowa City. The group meets weekly and performs concerts several times a year. We were delighted to host them at the library for the first time at Storytime. The program was a great success and we look forward to having them back in the spring for another storytime concert.
- **Storytime at the Stanley:** Children's Librarian Anne Wilmoth shared a fantastic storytime at the University of Iowa's new Stanley Museum of Art. Families enjoyed listening to picture books celebrating the power of art and learn about artists who are a part of the Stanley's inaugural exhibitions. After storytime, attendees went on a scavenger hunt through the museum and were able to see world-class works of art up close.
- **Tween Chess Tournament:** 75 Tweens competed in our annual Chess Tournament. The event was started by the community in memory of Chess player and Iowa Citian, Steve Young.





## Winter Reading

The winter season is upon us, and with it brings our annual Winter reading Program. All ages may complete reading logs to earn a hot cocoa mug and hot cocoa mix. Our prize mugs are generously donated by the Friends Foundation. This year's program begins on December 18, 2022, and continues until February 18, 2023. Make sure to sign up! For more information, visit [icpl.org/wrp](http://icpl.org/wrp)



## ICPL Inservice Day

Held every year, this year our focus was on our next three-year Strategic Plan goals. The morning session focused on Strategic Planning. In the afternoon, Dr. Gerta Bardhoshi from the Scanlan Center for School of Mental Health taught us ways to combat compassion fatigue, and Ryan Dickson from CommUnity Crisis Helpline gave staff ways to de-escalate stressful situations. The final session of the day, all attendees heard about Naloxone use and overdose response by Carrie Hough, Prevention Specialist, from Community and Family Resources (Prelude). Thank you to all members of ICPL who could attend and made the day a success.



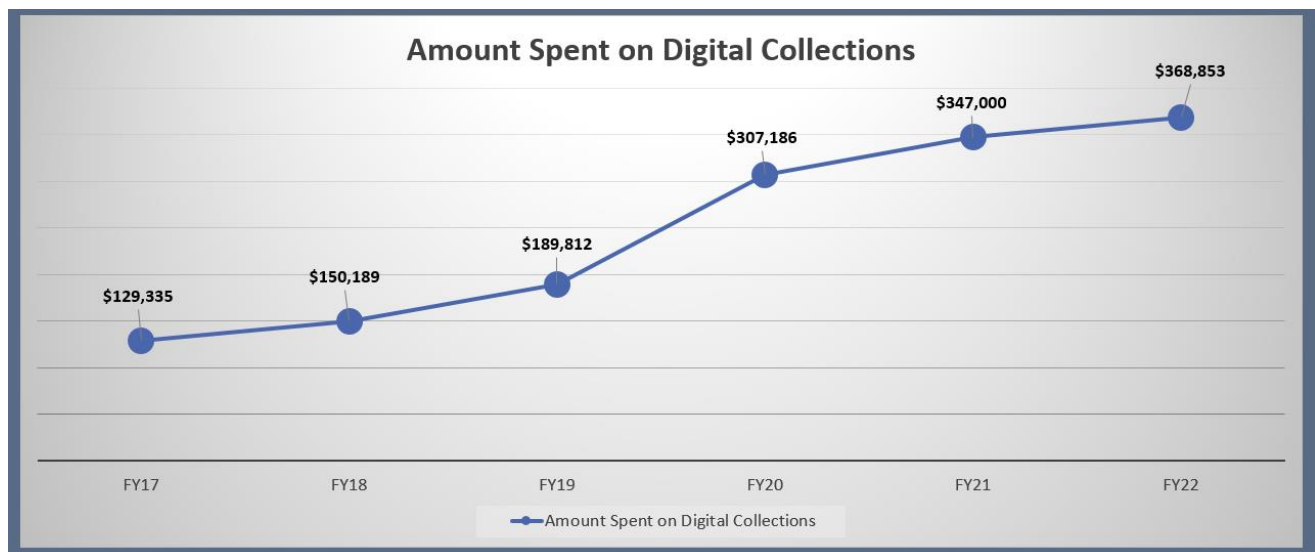
# Collection Services Department Report

Prepared for the December 15, 2022  
Meeting of the Iowa City Public Library Board of Trustees  
Anne Mangano, Collection Services Coordinator

## Digital Collection Access and Pricing

At the November meeting, we shared two legislative priorities we sent to the City to consider when developing and adopting the Council’s lobbying priorities for the upcoming Iowa State Legislature session. The first priority was safeguarding intellectual freedom, while the second focused on fair digital content access and pricing for libraries. We discussed intellectual freedom issues throughout this year, but I want to turn to digital collections to explain how current eBook and audiobook purchasing models continue to impact our budget, staff time, and our ability to provide a tried and true library service: access to collections.

The share of our materials budget spent on digital collections has grown substantially over the last couple of years. While the pandemic shifted more of our patrons over to digital options, the increase in spending is still staggering. In FY19, our last full fiscal year before COVID, we spent \$189,812 on digital collections. In FY22, we spent \$368,853, a 94% increase from before the pandemic. This is close to half of our materials budget (47%). These numbers reflect what we spent on eBooks and audiobooks through OverDrive and our streaming options, Kanopy (movies/TV) and hoopla (eBooks, audiobooks, movies/TV, and music).



Amount ICPL spent on digital collections from FY17-FY22. These expenditures cover purchasing eBooks and audiobooks through OverDrive and streaming services from Kanopy and hoopla.



**The impact of metered access models.** While patron use and demand certainly explain a portion of this surge in spending, the main driver is eBook and audiobook licensing models. The Big Five publishers<sup>1</sup> (Hachette, HarperCollins, Macmillan, Penguin/Random House, and Simon & Schuster) all use the “metered access” lending model for eBooks. This model is truly a *lending* model. ICPL buys access to one digital copy of a specific title and we have access to it for either a specific length of time or for a specific number of uses. After we’ve reached the determined threshold, we lose rights to the title and have to repurchase access. The majority of publishers use length of time, typically one to two years.

As each year goes by and with every title we purchase, the costs of keeping a title is compounded. For example, this month we will repurchase Matt Haig’s popular novel, The Midnight Library, to keep it in our collection. We will have to repurchase it again in 2024 and 2026. We originally purchased it in December 2020. The most important takeaway is that we have to repurchase backlist titles over and over again to keep them in our collections.

We often weed titles that are actively being used by the public simply because we cannot afford to repurchase most of the expired eBook and audiobook licenses, especially if we want to purchase new releases or keep up with holds. For example, we may not repurchase Ruth Ware’s The Death of Mrs. Westaway, originally published in 2018. This repurchase is the third time we had to purchase this title as it is on a two-year license.

**Digital collections are expensive.** In addition to repurchasing, pricing on these licenses are expensive and do not mirror the options available to consumers. For example, you can purchase the eBook version of Trust by Hernan Diaz through Amazon, Apple, or Google for \$14.99. The library is charged \$55.00 for the two-year license. While consumers do not have to pay for the infrastructure it takes to lend out digital collections, we pay a hefty yearly fee to OverDrive to administer the lending. The price of the eBook does not include these overhead charges, just the price to access the title. While eBooks are expensive, audiobooks are often twice the price of the eBook version.

Consumer and library price differences do not exist in other format areas, or if they do, it is largely to the library’s advantage. The hardcover version of Trust is available to the library from our main vendor for \$15.96. On Amazon, the price is currently \$25.20. We negotiate discounts with our vendors for physical items, such as books, compact discs, and DVDs. The more we purchase overall, the larger our discount. We are unable to negotiate pricing on digital collections. Pricing is set by the publishers, not the vendor (OverDrive).

The metered access lending model has impacted our collection in the following ways:

- Our materials budget has less reach
- Providing a backlist of popular eBook and audiobook titles is impractical
- Managing expiring titles takes a significant amount of staff time
- Title variety is suffering
- There are long wait times for eBooks and audiobooks

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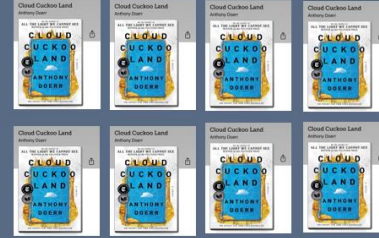
<sup>1</sup> The Big Five have significant control on what is published. Here is a very good chart on the imprints controlled by those companies:  
<https://almossawi.com/big-five-publishers/>

## Print versus Digital: Cloud Cuckoo Land

Hardcover Costs: \$420.00



Library eBook: \$511.92



In 2021, we spent \$100 more on the digital version of Anthony Doerr's Cloud Cuckoo Land. That may seem reasonable, but we purchased 25 print copies and only 8 copies of the eBook.

**Some content is just not available to libraries.** Of course, this pricing situation only reflects what we are given permission to offer to our patrons. There is a significant number of books, movies, and music that we are unable to access due to exclusive rights. Audible, an Amazon subsidiary, is one of the largest producers of audiobooks. We are unable to provide access to any of that content. Netflix, hulu, Peacock, Prime and other digital streaming services produce and release movies and television shows that will never make it to DVD, including Academy Award winning movies. Patrons that rely on our services cannot access important pieces of our culture.

**A little bit of hope.** This time last year, Maryland and New York passed laws requiring publishers to provide access to digital collections under "reasonable terms." New York's law was vetoed by Governor Kathy Hochul, while a federal court struck down Maryland's as unconstitutional, providing that the federal government administers copyright law. But the issue is on the mind of legislators at the state and federal level. We hope that the State of Iowa works to pressure the federal government to address the need for reformed eBook and audiobook library access. This issue impacts our community significantly. We hope any lobbying efforts show that libraries are essential to providing access to important titles, are partners to publishers not adversaries, and we are working to balance the stewardship of our financial resources with increased demand for digital collections.

In the meantime, we will continue to determine best practices for the current situation. This fall, our University of Iowa practicum student, Alexa Starry, researched peer libraries in an effort to compare how others approach purchasing eBooks and audiobooks. While the preliminary results show most libraries are grappling with these same issues, best practices in managing digital collections for public libraries has not been developed. We'll document what we do, adapt as things change, and continue the conversations with other libraries.

# Information Technology Department Report

Prepared for the December FY23

Meeting of the Library Board

Brent Palmer, IT Coordinator

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## Bookmobile Connectivity

The IT department is currently working on replacing the router in the bookmobile during its current maintenance window. The Cradlepoint router uses a wireless connection for connectivity to the Internet. After the upgrade, the new router will be 5G capable. In addition to the router itself, we are working with the City Equipment division to install a new antenna on the roof of the vehicle, which is required for the 5G connection. The bookmobile crew has at times been frustrated because of poor connectivity. Like a cell phone, the quality of the connection depends a lot on where it is parked. The Bookmobile workstations have the same functionality as the circulation desk. There is no guarantee that this will work, but we hope that there will be improvement.

## Background: Bookmobile Technology

The technology on the bookmobile has evolved over the past few years since it was introduced. The bookmobile has two staff workstations that can be used as full checkout stations similar to the circulation desk in the building. There are a number of pieces to put into place to make this work. The Internet connection is powered by a router (mentioned above) with a cellular connection. The router provides connectivity for the workstations as well as a WiFi access point for visitors around the bookmobile. The workstations connect to our "on-premise" network via a VPN connection. This is necessary for the RFID pads to work as they need a direct connection to our ILS. This also allows staff to access internal web applications on our Intranet used for tracking stats and other tools. The current setup of the workstations involves a mini-pc bolted under the desk with monitors on swivel arms. The PC's have receipt printers, barcode readers and RFID pads. All the equipment is secured to the bookmobile in some way to prevent damage during transport.

The bookmobile also has two security cameras, one internal and one external with an on-board recording device. Unfortunately, there is no good way to connect those cameras to the system that we have here at ICPL. This makes it pretty inconvenient to review the footage. The easiest way is to manually pull the drive out and bring it back to the Library. There was an incident in the past year or two where the windshield was vandalized, however, we were not able to capture any video of that event because the drive had died.

At the outset, the Bookmobile was outfitted with people counters at the doors. The bookmobile staff spent several hours trying to adjust the devices but could not get them to work in the odd stairwell spaces at the entrances and have resorted to simple analog methods for counting visitors.

For A/V, the bookmobile was outfitted with a built-in PA system but it required the doors to be shut and the engine running. Our A/V specialist replaced it with a portable version that was more reliable and user-friendly. There was also a monitor that could be used to show movies or digital sign content that was evidently not used much and will also be removed during maintenance.

# Development Department Report

Prepared for December 12, 2022  
Meeting of the Iowa City Public Library Board of Trustees  
Katie Roche, Development Director

## Winter Window

The Winter Window quarterly newsletter (sent to 50,000+ residents in Iowa City) reintroduced the ICPLFF to the public and Katie Roche as the new ICPLFF Development Director. This created an opportunity for Katie to highlight some select Library services and programs and to invite support of the ICPL. A donation form is placed on the back cover of the mailer and small, but important adjustments were made to the form, outlined below:

**Your Gifts Grow ICPL**  
Give **everyone** great library experiences with your financial donation to the Iowa City Public Library Friends Foundation. Every donated dollar makes a difference. Thank you for giving as generously as you can!

**Giving is Easy**

**Online** - Visit [icpl.org/donate](https://icpl.org/donate) to use your credit card for a monthly or one-time donation.

**Mail** - Deliver or mail this completed form with a check payable to Iowa City Public Library (ICPL) Friends Foundation. Mail to ICPL Development Office, 123 S. Linn St, Iowa City IA 52240-1803.

**Text** - iclibrary to 366283

**Payroll deduction** - Employees of the City of Iowa City, Johnson County, The University of Iowa, or other local public and private employers can donate through Iowa Shares by naming Iowa City Public Library Friends Foundation at [bit.ly/IAshares](https://bit.ly/IAshares)

Enclosed is my/our contribution of \$ \_\_\_\_\_

|   |   |
|---|---|
| <input type="checkbox"/> <b>Literary Circle</b><br>\$2,500 and more   | <input type="checkbox"/> <b>Author's Circle</b> \$250-\$499 |
| <input type="checkbox"/> <b>Publisher's Circle</b><br>\$1,000-\$2,499 | <input type="checkbox"/> <b>Reader's Circle</b> \$100-\$249 |
| <input type="checkbox"/> <b>Editor's Circle</b><br>\$500-\$999        | <input type="checkbox"/> <b>Book Lovers</b> \$50-\$99       |
|   | <input type="checkbox"/> <b>Bookplate</b> \$1-\$49          |

NAME(S) \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**Questions?** Please contact [development@icpl.org](mailto:development@icpl.org) or call 319-356-5200.

**Breaking your donation into smaller monthly donations really adds up! Donate \$10 or more a month to join our Reader's Circle Friend Group! Donate \$100 a month to join our Publisher's Circle.**

*Emphasis on monthly/recurring gifts*

*Addition of call to action (blue box)*

*Addition of QR code to encourage younger & tech-savvy donors*

*"Payroll deduction": toplining who might take advantage Iowa Shares; bit.ly added*

Past ICPLFF practice included enclosing remittance envelopes in this edition of the Window. The ICPLFF will be closely monitoring the number of envelopes that are used to return gifts to the ICPLFF to determine if this is an investment that will continue to be made in the future.

Please reach out to [Katie-Roche@icpl.org](mailto:Katie-Roche@icpl.org) with any questions you might have about this appeal.



## **Protesters booted from Iowa City's public library during discussion on the refugee crisis**

by Valeree Dunn, KGAN  
Tuesday, December 6th 2022



IOWA'S NEWS NOW PHOTO: Police ended up booting the protesters out of the public library, after the two repeatedly disrupted the discussion before it could get off the ground, claiming they're the ones who are displaced.

IOWA CITY — A presentation on the refugee crisis in Iowa got off to a rocky start in Iowa City Tuesday evening.

Organizers had to call the police on a couple of protesters who wouldn't let them proceed with the program.

Police ended up booting the protesters out of the public library, after the two repeatedly disrupted the discussion before it could get off the ground, claiming they're the ones who are displaced.

The Johnson County United Nations Association and other human rights and refugee organizations sponsored Tuesday night's event, An Iowa Perspective On The Refugee Crisis And The United Nations Response.

A panel of refugees, including those who have settled in Iowa, spoke in-person and virtually about the increasing number of those forcibly displaced from their homes --- nearly 100 million worldwide, mostly women and children.

***"Christmas is coming and they don't have a family close here," Elisabeth Bernal, a refugee from Mexico said. "And their culture compared from there to here, it's currently angry. So I think it's more like thinking, how we can support each other and be more human to each other?"***

The United Nation's Human Rights Day is coming up this Saturday, December 10th.

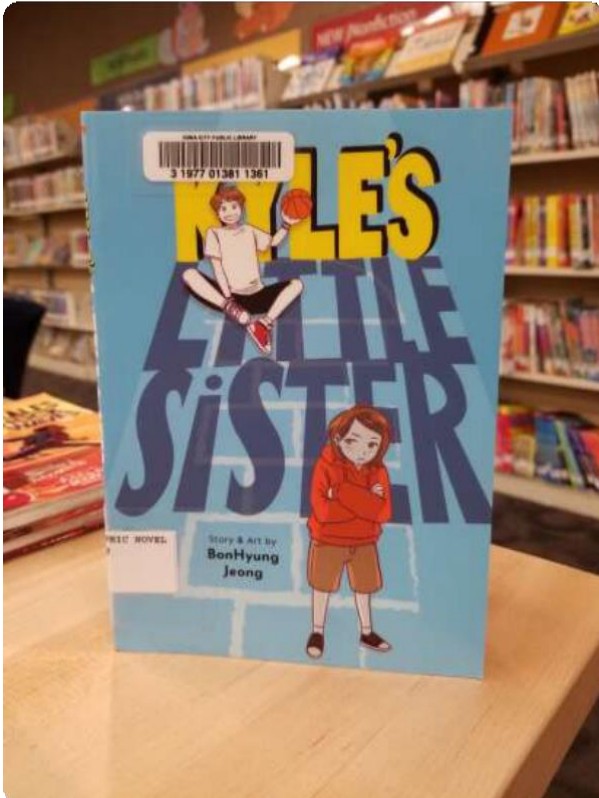
The hope is talk's like this one will help refugees become more accepted in Iowa, or wherever they may settle.

# The Gazette

## Comics and cookies: Kyle's Little Sister

Iowa City Public Library

Nov. 28, 2022 10:08 am



The graphic novel *Kyle's Little Sister* by BonHyung Jeong. (Photo provided by the Iowa City Public Library)

Each month, the Iowa City Public Library's will feature a comic or graphic novel for kids, suggest a sweet treat pairing, include a game or activity, and ask a couple discussion questions about the book.

*Kyle's Little Sister* by BonHyung Jeong is a debut graphic novel that depicts Grace's first few days in middle school.

Grace is an introvert who loves gaming and is sick of living in her popular older brother Kyle's shadow. She's also tired of the way girls — including her friends — act around him. When she has a falling-out with one of her best friends, though, and is targeted by a mean girl, she just might need Kyle's help sorting things out.

Pairs well with: Yakgwa (Korean honey cookies). The author is originally from South Korea, so try this popular Korean cookie that is crisp, fried, and coated with a thick honey syrup!

Discuss:

1. If you have siblings, what is your relationship like with them? Do you ever feel jealous of them?
2. Grace has a big, dramatic breakup with her two best friends. What do you think she could have done to patch things up before it got more out of control?

Do: Since this book is all about friendship, try making a simple friendship bracelet! You can work on this craft together with your friends, or make and give them as gifts to demonstrate you're thinking of them. You'll need at least four different-colored skeins of embroidery floss.

### **Classic Chevron Bracelet**

1. Cut about 72" lengths of each of the four colors. Fold the strings in half so you have 8 36" lengths of thread – two of each color. Tie an overhand knot near the end of the folded end. Use masking tape to secure the loop to the table. Arrange the strings so they are spread out in a mirroring pattern. For example, if the four colors you picked were red, orange, yellow, and green, you would lay them out in this pattern: red, orange, yellow, green, green, yellow, orange, red.
2. Starting with the outermost left hand string, tie forward knots one at a time on the next three strings until you reach the middle. Remember, forward knots are tied by making a "4" shape with the "working" string over the second string. Then bring the end of the "4" shape back up through the loop of the "4."
3. Now, using the outermost right hand string, tie backward knots on the next three strings until you reach the middle. Backward knots are the same as forward knots, except that you make a backward "4" shape with the "working" string on top of the second string.
4. Continue working back and forth in this manner until your bracelet is as long as you like! Stuck? There are lots of YouTube videos that can help!



# Iowa City Public Library Board of Trustees

## Meeting Minutes

November 17, 2022

2<sup>nd</sup> Floor – Boardroom

Regular Meeting – 5:00 PM

**DRAFT**

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**Members Present:** DJ Johnk, Carol Kirsch, Robin Paetzold, John Raeburn, Tom Rocklin, Hannah Shultz, Dan Stevenson.

**Members Absent:** Claire Matthews.

**Staff Present:** Elsworth Carman, Anne Mangano, Jen Miller, Brent Palmer, Jason Paulios, Angie Pilkington, Katie Roche.

**Guests Present:** Alexa Starry.

**Call Meeting to Order.** Kirsch called the meeting to order at 5:00 PM. A quorum was present.

**Approval of November 17, 2022 Board Meeting Agenda.** Kirsch requested to remove the vote on Agenda Item 4A to appoint a committee to evaluate the Library Director. Kirsch clarified the President can appoint a committee without a vote from the Trustees.

**Public Discussion.** None.

### Items to be Discussed.

**Appoint Committee to Evaluate Library Director.** Kirsch appointed Johnk, Rocklin, and Stevenson to form a committee to evaluate the Library Director.

**Policy Review: 601 Collection Development.** Mangano shared this is a three-year review to the policy. Changes were made in April to address concerns with whether or not Hoopla and Kanopy's collection development policies meet ICPL's criteria. Mangano noted changes were recently made to the Finance Policy and recommended editing the Collection Development policy to mirror the Finance Policy revision. Mangano noted other recommended changes such as changing the guidelines to support the Library's mission, criteria for determining what is retained in the collection, and adding documentation about labeling and categorizing the collection. Johnk appreciated adding language on Library mission to the policy. Raeburn suggested a diction change in line 601.21 and noted the use of the word supports was used twice in successive sentences. Raeburn recommended using the word serves in the second use. Raeburn also suggested editing for information, education, culture. On 601.27 Raeburn suggested using active voice instead of passive voice to read, it considers patron use and demand, and to change are considered to it considers.

Rocklin noted the classification by publishers and vendors and wondered if they ever disagree. Mangano shared disagreement would be unusual and gave an example of the new Enola Holmes which is now classified as a young adult material instead of a children's material. This is because Enola is now a young adult in the series. Rocklin made a motion to approve the Collection Development policy with the changes noted. Johnk seconded. Motion passed 7/0.

## **Staff Reports.**

**Director's Report.** Carman requested to move the revision of policy 802 from the December agenda to the February or March agenda. Kirsch suggested moving the revision to March.

Carman attended a Johnson County Library Director meeting where a date was set for this year's Legislative Reception. The reception will occur on Monday, December 5th from 5:30 to 6:30 pm in the Digital Media Lab at the Iowa City Public Library with a presentation on children's services and intellectual freedom.

Carman welcomed Katie Roche, new Coordinator of Development. Introductions were made between Roche and the Library Trustees.

Rocklin commented that he likes the new format of the Board report and shared that it would be helpful to have an interactive table of contents. Carman thinks this is possible and expects there to be minor tweaks to the layout as we continue to work with the new template. Johnk liked the new template as well.

Rocklin asked if all departments share legislative priorities with the City of Iowa City. Carman shared all departments are invited to contribute priorities and the City then decides what to push forward. Rocklin felt this was a good exercise.

## **Departmental Reports:**

**Adult Services.** Paulios shared an overview of services being offered in Adult Services and highlighted a new volunteer program for drop in tech help. Paulios noted in its third week it already has patrons waiting for the program to begin. Kirsch asked if there were repeat customers. Paulios said yes and there are plans for the program to continue after winter break at the Library and also at the Senior Center. Kirsch felt it was a community service to provide meaningful volunteer opportunities. Paulios agreed and shared the goal was to help older adults but noted they have also expressed an interest in helping.

Kirsch commented on high voter turnout with 1,200 voters at ICPL. Paulios shared the auditor's office and drive up locations were more popular but ICPL caught many voters walking through the building. Stevenson felt overall there were fewer satellite voting locations that might drive voting statistics up.

**Community & Access Services.** Helmick absent. Pilkington shared Helmick is performing their first duties as ILA President in Johnston, IA. Kirsch noted the hour study visitor's graphic in the report and asked if it referred to farmers market, Pilkington replied yes. Shultz asked how the farmers market compared to other sites and noted some of the data appeared very high. Pilkington explained most Bookmobile stops have shorter visits than the farmers market stops and draw a larger crowd. Pilkington highlighted the story in the graphic with a tomato and the graphic with Weber Elementary data. Pilkington noted the staff at Weber

Elementary work hard to promote Bookmobile services with students which really makes a difference.

**Development Report.** Roche shared she is getting her feet wet and is excited to start planning for the future of the department and organization. Roche is working with library staff to understand the current and future needs of ICPL. Roche would like to evaluate systems used to increase donations and encourage recurring donations. Roche noted there are currently 25 to 30 donors who have recurring gifts setup to the Foundation and would like to start prioritizing online recurring donations. Roche sees a lot of promise and really strong bones and credited Patty McCarthy for the established legacy of success. Kirsch asked if there was good turnout for the Prairie Lights fundraiser. Roche commented there were 25-30 in person attendees who purchased very generously and total figures are in process.

**Miscellaneous.** Carman discussed the State Library survey and noted the year to year comparison on some of the data is surprising and staff are digging into it. Carman reached out to Finance for clarity and may choose to submit edits. Carman noted the State Library regularly changes the survey questions. Kirsch asked if ICPL participates in Bridges. Mangano said it is a consortium for eBooks and audiobooks through Overdrive that many smaller libraries use. Raeburn asked who commissions the report and what happens with it. Carman shared the State Library commissions the report and it is used for determining our tier status and accreditation. Raeburn noted significant population changes were reported in FY22. Mangano shared that the State Library auto fills this information with census data and the lower FY22 number used 2010 census data. This report goes to the State Library which is part of the Department of Education. Raeburn believes the document is very informative. Carman said it is worth noting that the fields without comparison data are new questions this year.

**President's Report.** None.

**Announcements from Members.** None.

**Committee Reports.** Johnk said the Foundation Committee met last week with nothing to report, introductions were made with Roche.

**Communications.** Kirsch said the article on Comics and Cookies was interesting. Pilkington shared it is a new venture with the Gazette and ICPL. Librarian Anne Wilmoth runs a Cookies and Comics tween program and creates the submission for the Gazette.

**Consent Agenda.** Kirsch inquired about the draft of the meeting minutes heading stating meeting agenda. Miller explained the agenda is used for the meeting minutes but it can be changed. Rocklin suggested changing the heading to minutes. Kirsch thought this change would add clarity. Kirsch also requested to change approval of November 17 meeting agenda to October meeting. There was discussion about the length of the minutes being long and it was decided this is helpful if a meeting is missed. Johnk made a motion to approve the consent agenda with the changes discussed. Shultz seconded. Motion passed 7/0.

**Set Agenda Order for December Meeting.** Kirsch noted Carman's request to move policy review 802 to the March meeting.

**Adjournment.** Kirsch adjourned the meeting at 5:38 PM.

Respectfully submitted,  
Jen Miller

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR                                   | INVOICE | PO | YEAR/PR | TYP | S     | WARRANT       | CHECK  | DESCRIPTION                 |
|--|---------|----|---------|-----|-------|---------------|--------|-----------------------------|
| 10550110   |         |    |         |     |       |               |        | Library Administration      |
| 10550110 432080                                  |         |    |         |     |       |               |        | Other Professional Services |
| 014353 ONE SOURCE THE BACKG PLUS4649-20221031    |         | 0  | 2023    | 5   | INV P | 40.00         | 111022 | 36255 BACKGROUND CHECKS F   |
| 014353 ONE SOURCE THE BACKG PLUS4649VOL-20221031 |         | 0  | 2023    | 5   | INV P | 320.00        | 111022 | 36255 BACKGROUND CHECKS F   |
|  |         |    |         |     |       | 360.00        |        |                             |
|  |         |    |         |     |       | ACCOUNT TOTAL |        | 360.00                      |
| 10550110 435055                                  |         |    |         |     |       |               |        | Mail & Delivery             |
| 010468 U S POST OFFICE ACCT 111822               |         | 0  | 2023    | 5   | INV P | 10,000.00     | 120222 | 280230 Admin/Replenish pos  |
| 010473 UNITED PARCEL SERVIC 000068774R392        |         | 0  | 2023    | 5   | CRM P | -.34          | 110422 | 279413 Admin/Credit Memo    |
| 010473 UNITED PARCEL SERVIC 000068774R412        |         | 0  | 2023    | 5   | INV P | 13.67         | 110422 | 279413 Admin/UPS Internet   |
|  |         |    |         |     |       | 13.33         |        |                             |
|  |         |    |         |     |       | ACCOUNT TOTAL |        | 10,013.33                   |
| 10550110 436030                                  |         |    |         |     |       |               |        | Transportation              |
| 010475 GREENSTATE CREDIT U 1108229103ZION        |         | 0  | 2023    | 5   | INV P | 20.00         | 110422 | 279302 JMiller/Mastercard   |
|  |         |    |         |     |       | ACCOUNT TOTAL |        | 20.00                       |
| 10550110 436050                                  |         |    |         |     |       |               |        | Registration                |
| 010475 GREENSTATE CREDIT U 1208227446            |         | 0  | 2023    | 5   | INV P | 49.00         | 120222 | 280169 A Pilkington Master  |
| 010475 GREENSTATE CREDIT U 1208229103ZION        |         | 0  | 2023    | 5   | INV P | 79.00         | 120222 | 280168 J Miller MasterCard  |
|  |         |    |         |     |       | 128.00        |        |                             |
|  |         |    |         |     |       | ACCOUNT TOTAL |        | 128.00                      |
| 10550110 436060                                  |         |    |         |     |       |               |        | Lodging                     |
| 010475 GREENSTATE CREDIT U 1208227131            |         | 0  | 2023    | 5   | INV P | 1,214.32      | 120222 | 280165 E Carman MasterCard  |
|  |         |    |         |     |       | ACCOUNT TOTAL |        | 1,214.32                    |
| 10550110 438130                                  |         |    |         |     |       |               |        | Cell Phone/Data Services    |
| 010482 VERIZON WIRELESS 9917866920               |         | 0  | 2023    | 5   | INV P | 412.07        | 110422 | 279435 Admin/Cell Phone Se  |
| 010482 VERIZON WIRELESS 9920250151               |         | 0  | 2023    | 5   | INV P | 471.45        | 120222 | 280251 ADMIN\Verizon wirel  |
|  |         |    |         |     |       | 883.52        |        |                             |
|  |         |    |         |     |       | ACCOUNT TOTAL |        | 883.52                      |
| 10550110 449120                                  |         |    |         |     |       |               |        | Equipment Rental            |
| 011736 KONICA MINOLTA BUSIN 77838268             |         | 0  | 2023    | 5   | INV P | 114.30        | 110422 | 279340 Admin/Lease Payment  |
|  |         |    |         |     |       | ACCOUNT TOTAL |        | 114.30                      |
| 10550110 449160                                  |         |    |         |     |       |               |        | Other Rentals               |
| 011898 QUADIENT LEASING USA N9662812             |         | 0  | 2023    | 5   | INV P | 669.81        | 112522 | 36778 Admin\Mail machine    |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE        | PO | YEAR/PR                     | TYP | S     | WARRANT   | CHECK  | DESCRIPTION                |
|-----------------------------|----------------|----|-----------------------------|-----|-------|-----------|--------|----------------------------|
| ACCOUNT TOTAL               |                |    |                             |     |       | 669.81    |        |                            |
| 10550110 452010             |                |    | Office Supplies             |     |       |           |        |                            |
| 010475 GREENSTATE CREDIT U  | 1108229103ZION | 0  | 2023                        | 5   | INV P | 216.02    | 110422 | 279302 JMiller/Mastercard  |
| 010475 GREENSTATE CREDIT U  | 1208229103ZION | 0  | 2023                        | 5   | INV P | 722.97    | 120222 | 280168 J Miller MasterCard |
|                             |                |    |                             |     |       | 938.99    |        |                            |
| ACCOUNT TOTAL               |                |    |                             |     |       | 938.99    |        |                            |
| 10550110 469320             |                |    | Miscellaneous Supplies      |     |       |           |        |                            |
| 010475 GREENSTATE CREDIT U  | 1108220292     | 0  | 2023                        | 5   | INV P | 17.96     | 110422 | 279298 AMangano/Mastercard |
| 010522 COPY SYSTEMS INC     | IN465511       | 0  | 2023                        | 5   | INV P | 356.60    | 112522 | 36764 Admin\2 ink cartrid  |
| ACCOUNT TOTAL               |                |    |                             |     |       | 374.56    |        |                            |
| 10550110 469360             |                |    | Food and Beverages          |     |       |           |        |                            |
| 010475 GREENSTATE CREDIT U  | 1108220292     | 0  | 2023                        | 5   | INV P | 564.98    | 110422 | 279298 AMangano/Mastercard |
| ACCOUNT TOTAL               |                |    |                             |     |       | 564.98    |        |                            |
| ORG 10550110 TOTAL          |                |    |                             |     |       | 15,281.81 |        |                            |
| 10550121                    |                |    | Library Bldg Maint - Public |     |       |           |        |                            |
| 10550121 438030             |                |    | Electricity                 |     |       |           |        |                            |
| 010319 MIDAMERICAN ENERGY   | 20221130075429 | 0  | 2023                        | 5   | INV P | 7,602.37  | 120222 | 36810 MidAmBilling 113020  |
| ACCOUNT TOTAL               |                |    |                             |     |       | 7,602.37  |        |                            |
| 10550121 438070             |                |    | Heating Fuel/Gas            |     |       |           |        |                            |
| 010319 MIDAMERICAN ENERGY   | 20221102135407 | 0  | 2023                        | 5   | INV P | 12.46     | 110422 | 36182 MidAmBilling 110220  |
| 010319 MIDAMERICAN ENERGY   | 20221130075429 | 0  | 2023                        | 5   | INV P | 1,963.45  | 120222 | 36810 MidAmBilling 113020  |
|                             |                |    |                             |     |       | 1,975.91  |        |                            |
| ACCOUNT TOTAL               |                |    |                             |     |       | 1,975.91  |        |                            |
| 10550121 442010             |                |    | Other Building R&M Services |     |       |           |        |                            |
| 010392 RMB CO INC           | 11050C         | 0  | 2023                        | 5   | INV P | 9,394.56  | 110422 | 36197 FAC/1st & 2nd Restr  |
| 010452 T & K ROOFING & SHEE | 8868           | 0  | 2023                        | 5   | INV P | 503.02    | 111022 | 279530 FAC/Leak Repair     |
| 010475 GREENSTATE CREDIT U  | 1208229103ZION | 0  | 2023                        | 5   | INV P | 39.52     | 120222 | 280168 J Miller MasterCard |
| 010712 TRANE                | 313134924      | 0  | 2023                        | 5   | INV P | 7,053.00  | 120222 | 280229 FAC/Annual Service  |
| 010981 JOE'S QUALITY WINDOW | 21339          | 0  | 2023                        | 5   | INV P | 150.00    | 120222 | 280187 window cleaning ser |
| 010981 JOE'S QUALITY WINDOW | 21422          | 0  | 2023                        | 5   | INV P | 150.00    | 110422 | 279334 AD/Lower Outside wi |
|                             |                |    |                             |     |       | 300.00    |        |                            |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE        | PO | YEAR/PR | TYP | S                               | WARRANT   | CHECK  | DESCRIPTION                |
|-----------------------------|----------------|----|---------|-----|---------------------------------|-----------|--------|----------------------------|
| 014457 A TECH INC           | 566699         | 0  | 2023    | 5   | INV P                           | 72.00     | 120222 | 36794 FAC/Monitoring       |
| 014457 A TECH INC           | 568132         | 0  | 2023    | 5   | INV P                           | 136.55    | 120222 | 36794 FAC/Access service   |
|                             |                |    |         |     |                                 | 208.55    |        |                            |
|                             |                |    |         |     | ACCOUNT TOTAL                   | 17,498.65 |        |                            |
| 10550121 442020             |                |    |         |     | Structure R&M Services          |           |        |                            |
| 010823 SCHUMACHER ELEVATOR  | 90566085       | 0  | 2023    | 5   | INV P                           | 625.21    | 111822 | 36322 Elevator Maintenanc  |
|                             |                |    |         |     | ACCOUNT TOTAL                   | 625.21    |        |                            |
| 10550121 442030             |                |    |         |     | Heating & Cooling R&M Services  |           |        |                            |
| 010392 RMB CO INC           | 11123          | 0  | 2023    | 5   | INV P                           | 5,779.87  | 111022 | 36257 FAC/RTU Repair & Ma  |
|                             |                |    |         |     | ACCOUNT TOTAL                   | 5,779.87  |        |                            |
| 10550121 442060             |                |    |         |     | Electrical & Plumbing R&M Srvcs |           |        |                            |
| 010392 RMB CO INC           | 11055          | 0  | 2023    | 5   | INV P                           | 683.95    | 110422 | 36197 FAC/2nd Floor women  |
|                             |                |    |         |     | ACCOUNT TOTAL                   | 683.95    |        |                            |
| 10550121 445330             |                |    |         |     | Other waste Disposal            |           |        |                            |
| 010944 STERICYCLE INC       | 9999999999     | 0  | 2023    | 5   | INV P                           | 85.58     | 111822 | 279710 FAC/Document Shred  |
| 013663 REPUBLIC SERVICES OF | 0897-000972996 | 0  | 2023    | 5   | INV P                           | 168.21    | 110422 | 279386 Refuse & Recycling  |
|                             |                |    |         |     | ACCOUNT TOTAL                   | 253.79    |        |                            |
| 10550121 449160             |                |    |         |     | Other Rentals                   |           |        |                            |
| 010627 CINTAS CORPORATION   | 4134325303     | 0  | 2023    | 5   | INV P                           | 223.25    | 110422 | 279270 FAC/Sanitary Suppli |
| 010627 CINTAS CORPORATION   | 4135713639     | 0  | 2023    | 5   | INV P                           | 223.25    | 111022 | 279472 FAC/Sanitary Suppli |
|                             |                |    |         |     |                                 | 446.50    |        |                            |
|                             |                |    |         |     | ACCOUNT TOTAL                   | 446.50    |        |                            |
| 10550121 452040             |                |    |         |     | Sanitation & Indust Supplies    |           |        |                            |
| 010290 LENOCH AND CILEK ACE | 372971/3       | 0  | 2023    | 5   | INV P                           | 1,108.88  | 111822 | 279663 FAC/Sanitary Suppli |
| 010290 LENOCH AND CILEK ACE | 373028/3       | 0  | 2023    | 5   | INV P                           | 90.07     | 111822 | 279663 FAC/Sanitary Suppli |
|                             |                |    |         |     |                                 | 1,198.95  |        |                            |
| 010570 CENTRAL IOWA DISTRIB | 232504         | 0  | 2023    | 5   | INV P                           | 466.00    | 112522 | 279994 Fac\15 units of vac |
| 010627 CINTAS CORPORATION   | 4134325303     | 0  | 2023    | 5   | INV P                           | 204.17    | 110422 | 279270 FAC/Sanitary Suppli |
| 010627 CINTAS CORPORATION   | 4135713639     | 0  | 2023    | 5   | INV P                           | 273.66    | 111022 | 279472 FAC/Sanitary Suppli |
|                             |                |    |         |     |                                 | 477.83    |        |                            |
|                             |                |    |         |     | ACCOUNT TOTAL                   | 2,142.78  |        |                            |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE        | PO | YEAR/PR | TYP | S     | WARRANT            | CHECK  | DESCRIPTION                |
|-----------------------------|----------------|----|---------|-----|-------|--------------------|--------|----------------------------|
| 10550121 466070             |                |    |         |     |       |                    |        | Other Maintenance Supplies |
| 010475 GREENSTATE CREDIT U  | 1108220771     | 0  | 2023    | 5   | INV P | 127.74 110422      | 279299 | BGehrke/Mastercard         |
| 011399 ELECTRIC EQUIPMENT S | 9306           | 0  | 2023    | 5   | INV P | 548.70 110422      | 36169  | FAC/Lightbulbs             |
|                             |                |    |         |     |       | ACCOUNT TOTAL      |        | 676.44                     |
|                             |                |    |         |     |       | ORG 10550121 TOTAL |        | 37,685.47                  |
| 10550140                    |                |    |         |     |       |                    |        | Library Computer Systems   |
| 10550140 432060             |                |    |         |     |       |                    |        | Consultant Services        |
| 010525 ENCOMPASS IOWA LLC   | 12693          | 0  | 2023    | 5   | INV P | 2,000.00 111822    | 36297  | IT/Active Directory        |
| 015282 PROCIRCULAR INC      | 3081           | 0  | 2023    | 5   | INV P | 9,350.00 111822    | 36319  | IT/FY23 Cyber Secur        |
|                             |                |    |         |     |       | ACCOUNT TOTAL      |        | 11,350.00                  |
| 10550140 438140             |                |    |         |     |       |                    |        | Internet Fees              |
| 010475 GREENSTATE CREDIT U  | 1208220250     | 0  | 2023    | 5   | INV P | 960.00 120222      | 280166 | B Palmer MasterCard        |
| 014293 IMON COMMUNICATIONS  | 2854612        | 0  | 2023    | 5   | INV P | 477.50 110422      | 279325 | IT/Phone & Internet        |
| 014293 IMON COMMUNICATIONS  | 2867238A       | 0  | 2023    | 5   | INV P | 279.12 111822      | 279642 | Internet Services          |
| 014293 IMON COMMUNICATIONS  | 2880215        | 0  | 2023    | 5   | INV P | 477.86 120222      | 280183 | IT/Phone & Internet        |
|                             |                |    |         |     |       |                    |        | 1,234.48                   |
|                             |                |    |         |     |       | ACCOUNT TOTAL      |        | 2,194.48                   |
| 10550140 444080             |                |    |         |     |       |                    |        | Software R&M Services      |
| 010475 GREENSTATE CREDIT U  | 1108220250     | 0  | 2023    | 5   | INV P | 332.90 110422      | 279297 | BPalmer/Mastercard         |
| 010475 GREENSTATE CREDIT U  | 1208220250     | 0  | 2023    | 5   | INV P | 418.29 120222      | 280166 | B Palmer MasterCard        |
|                             |                |    |         |     |       |                    |        | 751.19                     |
| 010525 ENCOMPASS IOWA LLC   | 12939          | 0  | 2023    | 5   | INV P | 975.00 110422      | 36172  | IT/IT Essentials &         |
| 010525 ENCOMPASS IOWA LLC   | 13042          | 0  | 2023    | 5   | INV P | 975.00 111822      | 36297  | IT/Backup/Endpoint         |
|                             |                |    |         |     |       |                    |        | 1,950.00                   |
|                             |                |    |         |     |       | ACCOUNT TOTAL      |        | 2,701.19                   |
| 10550140 455120             |                |    |         |     |       |                    |        | Misc Computer Hardware     |
| 010081 CDW GOVERNMENT INC   | DG00329        | 0  | 2023    | 5   | INV P | 1,889.06 110422    | 279267 | IT/Bookmobile Route        |
| 010475 GREENSTATE CREDIT U  | 1108220250     | 0  | 2023    | 5   | INV P | 195.42 110422      | 279297 | BPalmer/Mastercard         |
| 010475 GREENSTATE CREDIT U  | 1108229103ZION | 0  | 2023    | 5   | INV P | 115.34 110422      | 279302 | JMiller/Mastercard         |
| 010475 GREENSTATE CREDIT U  | 1208220250     | 0  | 2023    | 5   | INV P | 859.00 120222      | 280166 | B Palmer MasterCard        |
|                             |                |    |         |     |       |                    |        | 1,169.76                   |
|                             |                |    |         |     |       | ACCOUNT TOTAL      |        | 3,058.82                   |



## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE        | PO | YEAR/PR                        | TYP | S     | WARRANT   | CHECK  | DESCRIPTION                |
|-----------------------------|----------------|----|--------------------------------|-----|-------|-----------|--------|----------------------------|
| ORG 10550140 TOTAL          |                |    |                                |     |       | 19,304.49 |        |                            |
| 10550151                    |                |    | Lib Public Services - Adults   |     |       |           |        |                            |
| 10550151 432080             |                |    | Other Professional Services    |     |       |           |        |                            |
| 016512 PATRICK, MICHELE     | 10252022MP     | 0  | 2023                           | 5   | INV P | 100.00    | 111022 | 279513 AD/Honorarium Speak |
| ACCOUNT TOTAL               |                |    |                                |     |       | 100.00    |        |                            |
| 10550151 445250             |                |    | Inter-Library Loans            |     |       |           |        |                            |
| 000119 STRAWBERRY PUBLIC LI | 0000001        | 0  | 2023                           | 5   | INV P | 9.44      | 111822 | 279684 AD/ILL Reimbursemen |
| 000119 IOWA STATE UNIVERSIT | 043437         | 0  | 2023                           | 5   | INV P | 25.00     | 110422 | 279362 AD/ILL Replacement  |
| 000119 ARAPAHOE LIBRARY DIS | 1-0310         | 0  | 2023                           | 5   | INV P | 14.71     | 110422 | 279359 AD/ ILL Replacement |
|                             |                |    |                                |     |       | 49.15     |        |                            |
| 010261 IOWA STATE UNIVERSIT | 043437         | 0  | 2023                           | 5   | INV P | 25.00     | 120222 | 280186 Adult/ILL lost book |
| 011013 OCLC INC             | 1000265803     | 0  | 2023                           | 5   | INV P | 8.78      | 111022 | 279511 AD/October IFM Serv |
| ACCOUNT TOTAL               |                |    |                                |     |       | 82.93     |        |                            |
| 10550151 469320             |                |    | Miscellaneous Supplies         |     |       |           |        |                            |
| 010475 GREENSTATE CREDIT U  | 1108227792     | 0  | 2023                           | 5   | INV P | 224.50    | 110422 | 279301 JPaulios/Mastercard |
| 010475 GREENSTATE CREDIT U  | 1208227792     | 0  | 2023                           | 5   | INV P | 232.48    | 120222 | 280170 J Paulios MasterCar |
| 010475 GREENSTATE CREDIT U  | 1208229103ZION | 0  | 2023                           | 5   | INV P | 90.00     | 120222 | 280168 J Miller MasterCard |
|                             |                |    |                                |     |       | 546.98    |        |                            |
| ACCOUNT TOTAL               |                |    |                                |     |       | 546.98    |        |                            |
| 10550151 469360             |                |    | Food and Beverages             |     |       |           |        |                            |
| 010475 GREENSTATE CREDIT U  | 1108227792     | 0  | 2023                           | 5   | INV P | 38.88     | 110422 | 279301 JPaulios/Mastercard |
| 010475 GREENSTATE CREDIT U  | 1208227792     | 0  | 2023                           | 5   | INV P | 94.69     | 120222 | 280170 J Paulios MasterCar |
|                             |                |    |                                |     |       | 133.57    |        |                            |
| ACCOUNT TOTAL               |                |    |                                |     |       | 133.57    |        |                            |
| ORG 10550151 TOTAL          |                |    |                                |     |       | 863.48    |        |                            |
| 10550152                    |                |    | Lib Public Services - Children |     |       |           |        |                            |
| 10550152 432080             |                |    | Other Professional Services    |     |       |           |        |                            |
| 016412 STUDIO 13            | 101522         | 0  | 2023                           | 5   | INV P | 120.00    | 110422 | 279399 CHI/Drag Storytime  |
| ACCOUNT TOTAL               |                |    |                                |     |       | 120.00    |        |                            |
| 10550152 445140             |                |    | Outside Printing               |     |       |           |        |                            |
| 010373 PIP PRINTING         | 111390         | 0  | 2023                           | 5   | INV P | 29.92     | 120222 | 36814 CHI/1 Family Storyt  |
| ACCOUNT TOTAL               |                |    |                                |     |       | 29.92     |        |                            |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR             | INVOICE        | PO | YEAR/PR                     | TYP | S | WARRANT         | CHECK  | DESCRIPTION         |
|----------------------------|----------------|----|-----------------------------|-----|---|-----------------|--------|---------------------|
| 10550152 452010            |                |    | Office Supplies             |     |   |                 |        |                     |
| 010125 BLICK ART MATERIALS | 259111         | 0  | 2023 5                      | INV | P | 69.00 112522    | 279992 | CHI\25 units of pap |
| ACCOUNT TOTAL              |                |    |                             |     |   | 69.00           |        |                     |
| 10550152 469320            |                |    | Miscellaneous Supplies      |     |   |                 |        |                     |
| 010125 BLICK ART MATERIALS | 258901         | 0  | 2023 5                      | INV | P | 9.20 110422     | 279261 | CHI/Paper for Outre |
| 010475 GREENSTATE CREDIT U | 1108227446     | 0  | 2023 5                      | INV | P | 587.49 110422   | 279300 | APilkington/Masterc |
| 010475 GREENSTATE CREDIT U | 1208227446     | 0  | 2023 5                      | INV | P | 236.34 120222   | 280169 | A Pilkington Master |
|                            |                |    |                             |     |   | 823.83          |        |                     |
| ACCOUNT TOTAL              |                |    |                             |     |   | 833.03          |        |                     |
| 10550152 469360            |                |    | Food and Beverages          |     |   |                 |        |                     |
| 010475 GREENSTATE CREDIT U | 1108227446     | 0  | 2023 5                      | INV | P | 97.88 110422    | 279300 | APilkington/Masterc |
| 010475 GREENSTATE CREDIT U | 1208227446     | 0  | 2023 5                      | INV | P | 77.81 120222    | 280169 | A Pilkington Master |
| 010475 GREENSTATE CREDIT U | 1208229103ZION | 0  | 2023 5                      | INV | P | -.93 120222     | 280168 | J Miller MasterCard |
|                            |                |    |                             |     |   | 174.76          |        |                     |
| ACCOUNT TOTAL              |                |    |                             |     |   | 174.76          |        |                     |
| 10550152 469370            |                |    | Paper Products              |     |   |                 |        |                     |
| 010475 GREENSTATE CREDIT U | 1108229103ZION | 0  | 2023 5                      | INV | P | 50.84 110422    | 279302 | JMiller/Mastercard  |
| ACCOUNT TOTAL              |                |    |                             |     |   | 50.84           |        |                     |
| ORG 10550152 TOTAL         |                |    |                             |     |   | 1,277.55        |        |                     |
| 10550159                   |                |    | Lib Public Srvs-Comm Access |     |   |                 |        |                     |
| 10550159 435059            |                |    | Advertising                 |     |   |                 |        |                     |
| 012233 IOWA CITY COMMUNITY | 11322          | 0  | 2023 5                      | INV | P | 70.00 111822    | 279646 | CAS/November West S |
| 012233 IOWA CITY COMMUNITY | 11722          | 0  | 2023 5                      | INV | P | 100.00 111822   | 279646 | CAS/November West S |
|                            |                |    |                             |     |   | 170.00          |        |                     |
| ACCOUNT TOTAL              |                |    |                             |     |   | 170.00          |        |                     |
| 10550159 445140            |                |    | Outside Printing            |     |   |                 |        |                     |
| 010050 TRU ART             | 119872011      | 0  | 2023 5                      | INV | P | 8,079.78 110422 | 279407 | CAS/Fall Window New |
| 010373 PIP PRINTING        | 110353         | 0  | 2023 5                      | INV | P | 22.07 111822    | 36318  | CAS/500 ICPL Lost & |
| 010373 PIP PRINTING        | 110837         | 0  | 2023 5                      | INV | P | 392.80 111822   | 36318  | CAS/2000 Digital IC |
| 010373 PIP PRINTING        | 111276         | 0  | 2023 5                      | INV | P | 1,076.64 112522 | 36775  | CAS\8000 envelopes  |
|                            |                |    |                             |     |   | 1,491.51        |        |                     |
| ACCOUNT TOTAL              |                |    |                             |     |   | 9,571.29        |        |                     |
| 10550159 452010            |                |    | Office Supplies             |     |   |                 |        |                     |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE        | PO | YEAR/PR                       | TYP | S     | WARRANT         | CHECK  | DESCRIPTION         |
|-----------------------------|----------------|----|-------------------------------|-----|-------|-----------------|--------|---------------------|
| 010475 GREENSTATE CREDIT U  | 1108227149BKM  | 0  | 2023                          | 5   | INV P | 146.73 110422   | 279303 | SHelmick/Mastercard |
| ACCOUNT TOTAL               |                |    |                               |     |       | 146.73          |        |                     |
| 10550159 469320             |                |    | Miscellaneous Supplies        |     |       |                 |        |                     |
| 010475 GREENSTATE CREDIT U  | 1108227149BKM  | 0  | 2023                          | 5   | INV P | 64.47 110422    | 279303 | SHelmick/Mastercard |
| 010475 GREENSTATE CREDIT U  | 1208229103ZION | 0  | 2023                          | 5   | INV P | 113.97 120222   | 280168 | J Miller MasterCard |
|                             |                |    |                               |     |       | 178.44          |        |                     |
| ACCOUNT TOTAL               |                |    |                               |     |       | 178.44          |        |                     |
| 10550159 469360             |                |    | Food and Beverages            |     |       |                 |        |                     |
| 010475 GREENSTATE CREDIT U  | 1208227149     | 0  | 2023                          | 5   | INV P | 144.90 120222   | 280164 | S Helmick - MasterC |
| ACCOUNT TOTAL               |                |    |                               |     |       | 144.90          |        |                     |
| ORG 10550159 TOTAL          |                |    |                               |     |       | 10,211.36       |        |                     |
| 10550160                    |                |    | Library Collection Services   |     |       |                 |        |                     |
| 10550160 445140             |                |    | Outside Printing              |     |       |                 |        |                     |
| 010373 PIP PRINTING         | 111103         | 0  | 2023                          | 5   | INV P | 9.17 111022     | 36256  | LIBRARY MATERIALS/L |
| 010373 PIP PRINTING         | 111296         | 0  | 2023                          | 5   | INV P | 21.63 112522    | 36775  | LIBRARY MATERIALS   |
|                             |                |    |                               |     |       | 30.80           |        |                     |
| ACCOUNT TOTAL               |                |    |                               |     |       | 30.80           |        |                     |
| 10550160 445270             |                |    | Library Material R&M Services |     |       |                 |        |                     |
| 010125 BLICK ART MATERIALS  | 259168         | 0  | 2023                          | 5   | INV P | 1,356.04 111822 | 279589 | LIBRARY MATERIALS/L |
| 010509 BAKER & TAYLOR INC C | 200055102022   | 0  | 2023                          | 5   | INV P | 1,698.41 111822 | 279586 | LIBRARY MATERIALS   |
| ACCOUNT TOTAL               |                |    |                               |     |       | 3,054.45        |        |                     |
| 10550160 469110             |                |    | Misc Processing Supplies      |     |       |                 |        |                     |
| 010509 BAKER & TAYLOR INC C | H661699DM      | 0  | 2023                          | 5   | INV P | 288.10 112522   | 279987 | LIBRARY MATERIALS   |
| 010546 MIDWEST TAPE         | 502899675      | 0  | 2023                          | 5   | INV P | 335.50 111022   | 279508 | LIBRARY MATERIALS   |
| ACCOUNT TOTAL               |                |    |                               |     |       | 623.60          |        |                     |
| ORG 10550160 TOTAL          |                |    |                               |     |       | 3,708.85        |        |                     |
| 10550210                    |                |    | Library Children's Materials  |     |       |                 |        |                     |
| 10550210 477020             |                |    | Books (Cat/Cir)               |     |       |                 |        |                     |
| 010509 BAKER & TAYLOR INC C | 2037046591     | 0  | 2023                          | 5   | INV P | 7.79 111022     | 279462 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037080480     | 0  | 2023                          | 5   | INV P | 239.48 111822   | 279586 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037083658     | 0  | 2023                          | 5   | INV P | 35.30 111822    | 279586 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037083828     | 0  | 2023                          | 5   | INV P | 192.46 111822   | 279586 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037085585     | 0  | 2023                          | 5   | INV P | 1,040.96 111822 | 279586 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037088259     | 0  | 2023                          | 5   | INV P | 524.25 111822   | 279586 | LIBRARY MATERIALS   |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE         | PO | YEAR/PR         | TYP | S     | WARRANT       | CHECK  | DESCRIPTION       |
|-----------------------------|-----------------|----|-----------------|-----|-------|---------------|--------|-------------------|
| 010509 BAKER & TAYLOR INC C | 2037088504      | 0  | 2023            | 5   | INV P | 79.35 111822  | 279586 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037092138      | 0  | 2023            | 5   | INV P | 29.61 111822  | 279586 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037094190      | 0  | 2023            | 5   | INV P | 433.17 111822 | 279586 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037095466      | 0  | 2023            | 5   | INV P | 407.95 111822 | 279586 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037103735      | 0  | 2023            | 5   | INV P | 140.41 111822 | 279586 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037105049      | 0  | 2023            | 5   | INV P | 420.19 112522 | 279986 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037108063      | 0  | 2023            | 5   | INV P | 213.16 112522 | 279986 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037109426      | 0  | 2023            | 5   | INV P | 65.46 112522  | 279986 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037110748      | 0  | 2023            | 5   | INV P | 554.72 112522 | 279986 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037118470      | 0  | 2023            | 5   | INV P | 14.24 111822  | 279586 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037118926      | 0  | 2023            | 5   | INV P | 40.63 112522  | 279986 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037120900      | 0  | 2023            | 5   | INV P | 435.44 112522 | 279986 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037126591      | 0  | 2023            | 5   | INV P | 95.32 112522  | 279986 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037129032      | 0  | 2023            | 5   | INV P | 486.31 112522 | 279986 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037132152      | 0  | 2023            | 5   | INV P | 117.32 112522 | 279986 | LIBRARY MATERIALS |
|                             |                 |    |                 |     |       | 5,573.52      |        |                   |
| 010531 GALE GROUP           | 79504546        | 0  | 2023            | 5   | INV P | 18.39 111822  | 279621 | LIBRARY MATERIALS |
| 010531 GALE GROUP           | 79535761        | 0  | 2023            | 5   | INV P | 34.48 111822  | 279621 | LIBRARY MATERIALS |
|                             |                 |    |                 |     |       | 52.87         |        |                   |
| 010536 INGRAM LIBRARY SERVI | 70521463        | 0  | 2023            | 5   | CRM P | -12.68 111822 | 279643 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 70521464        | 0  | 2023            | 5   | CRM P | -12.68 111822 | 279643 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72142860        | 0  | 2023            | 5   | INV P | 61.31 111822  | 279643 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72152585        | 0  | 2023            | 5   | INV P | 71.27 111822  | 279643 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72247834        | 0  | 2023            | 5   | INV P | 220.66 111822 | 279643 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72383202        | 0  | 2023            | 5   | INV P | 49.54 111822  | 279643 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72479599        | 0  | 2023            | 5   | INV P | 53.35 112522  | 280035 | LIBRARY MATERIALS |
|                             |                 |    |                 |     |       | 430.77        |        |                   |
| ACCOUNT TOTAL               |                 |    |                 |     |       | 6,057.16      |        |                   |
| 10550210 477070             |                 |    | eBooks          |     |       |               |        |                   |
| 011068 OVERDRIVE INC        | 01370C022393265 | 0  | 2023            | 5   | INV P | 36.43 111022  | 279512 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022404549 | 0  | 2023            | 5   | INV P | 72.37 111822  | 279687 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22389416 | 0  | 2023            | 5   | INV P | 40.47 111022  | 279512 | LIBRARY MATERIALS |
|                             |                 |    |                 |     |       | 149.27        |        |                   |
| ACCOUNT TOTAL               |                 |    |                 |     |       | 149.27        |        |                   |
| 10550210 477110             |                 |    | Audio (Digital) |     |       |               |        |                   |
| 011068 OVERDRIVE INC        | 01370C022387739 | 0  | 2023            | 5   | INV P | 220.71 111022 | 279512 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022404549 | 0  | 2023            | 5   | INV P | 65.00 111822  | 279687 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22389416 | 0  | 2023            | 5   | INV P | 46.00 111022  | 279512 | LIBRARY MATERIALS |
|                             |                 |    |                 |     |       | 331.71        |        |                   |
| ACCOUNT TOTAL               |                 |    |                 |     |       | 331.71        |        |                   |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR                           | INVOICE   | PO | YEAR/PR                 | TYP | S     | WARRANT  | CHECK  | DESCRIPTION                |
|--|-----------|----|-------------------------|-----|-------|----------|--------|----------------------------|
| 10550210 477160                          |           |    |                         |     |       |          |        |                            |
|  |           |    | Video (DVD)             |     |       |          |        |                            |
| 010509 BAKER & TAYLOR INC C H62747880    |           | 0  | 2023                    | 5   | INV P | 40.57    | 111022 | 279463 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C H62763110    |           | 0  | 2023                    | 5   | INV P | 13.99    | 111022 | 279463 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C H62803350    |           | 0  | 2023                    | 5   | INV P | 55.99    | 111022 | 279463 LIBRARY MATERIALS   |
|  |           |    |                         |     |       | 110.55   |        |                            |
| 010546 MIDWEST TAPE                      | 502905534 | 0  | 2023                    | 5   | INV P | 11.24    | 111822 | 279677 LIBRARY MATERIALS   |
|  |           |    | ACCOUNT TOTAL           |     |       | 121.79   |        |                            |
| 10550210 477200                          |           |    |                         |     |       |          |        |                            |
|  |           |    | Toys/Kits               |     |       |          |        |                            |
| 013055 LAKESHORE LEARNING M 619632102522 |           | 0  | 2023                    | 5   | INV P | 160.98   | 111822 | 279661 LIBRARY MATERIALS   |
|  |           |    | ACCOUNT TOTAL           |     |       | 160.98   |        |                            |
| 10550210 477250                          |           |    |                         |     |       |          |        |                            |
|  |           |    | Streaming Media/PPU     |     |       |          |        |                            |
| 011068 OVERDRIVE INC 01370CP22396430     |           | 0  | 2023                    | 5   | INV P | 163.55   | 111022 | 279512 LIBRARY MATERIALS   |
| 015034 KANOPY INC 321379 - PPU           |           | 0  | 2023                    | 5   | INV P | 110.00   | 111022 | 279497 LIBRARY MATERIALS   |
|  |           |    | ACCOUNT TOTAL           |     |       | 273.55   |        |                            |
|  |           |    | ORG 10550210 TOTAL      |     |       | 7,094.46 |        |                            |
| 10550220                                 |           |    | Library Adult Materials |     |       |          |        |                            |
| 10550220 477020                          |           |    | Books (Cat/Cir)         |     |       |          |        |                            |
| 000119 QUASQUETON AREA HIST QAHS11422    |           | 0  | 2023                    | 5   | INV P | 35.00    | 111822 | 279682 LIBRARY MATERIALS   |
| 010475 GREENSTATE CREDIT U 1108220292    |           | 0  | 2023                    | 5   | INV P | 30.98    | 110422 | 279298 AMangano/Mastercard |
| 010475 GREENSTATE CREDIT U 1208220292    |           | 0  | 2023                    | 5   | INV P | 47.00    | 120222 | 280167 A Mangano MasterCar |
|  |           |    |                         |     |       | 77.98    |        |                            |
| 010509 BAKER & TAYLOR INC C 2037011578   |           | 0  | 2023                    | 5   | INV P | 307.58   | 111022 | 279462 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037046591   |           | 0  | 2023                    | 5   | INV P | 137.85   | 111022 | 279462 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037077725   |           | 0  | 2023                    | 5   | INV P | 31.90    | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037077886   |           | 0  | 2023                    | 5   | INV P | 135.32   | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037085585   |           | 0  | 2023                    | 5   | INV P | 2,209.63 | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037088062   |           | 0  | 2023                    | 5   | INV P | 250.77   | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037094190   |           | 0  | 2023                    | 5   | INV P | 2,376.96 | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037095538   |           | 0  | 2023                    | 5   | INV P | 318.83   | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037095831   |           | 0  | 2023                    | 5   | INV P | 601.90   | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037095859   |           | 0  | 2023                    | 5   | INV P | 342.25   | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037101281   |           | 0  | 2023                    | 5   | INV P | 49.43    | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037103735   |           | 0  | 2023                    | 5   | INV P | 698.81   | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037105092   |           | 0  | 2023                    | 5   | INV P | 314.08   | 111822 | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037108063   |           | 0  | 2023                    | 5   | INV P | 280.70   | 112522 | 279986 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037110748   |           | 0  | 2023                    | 5   | INV P | 1,374.02 | 112522 | 279986 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037113017   |           | 0  | 2023                    | 5   | INV P | 407.57   | 112522 | 279986 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2037113418   |           | 0  | 2023                    | 5   | INV P | 470.69   | 112522 | 279986 LIBRARY MATERIALS   |

# CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE         | PO | YEAR/PR | TYP | S     | WARRANT   | CHECK  | DESCRIPTION              |
|-----------------------------|-----------------|----|---------|-----|-------|-----------|--------|--------------------------|
| 010509 BAKER & TAYLOR INC C | 2037120900      | 0  | 2023    | 5   | INV P | 914.69    | 112522 | 279986 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037126591      | 0  | 2023    | 5   | INV P | 509.67    | 112522 | 279986 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037129032      | 0  | 2023    | 5   | INV P | 1,447.25  | 112522 | 279986 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | 2037132152      | 0  | 2023    | 5   | INV P | 185.80    | 112522 | 279986 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H2037080879     | 0  | 2023    | 5   | INV P | 239.16    | 111822 | 279587 LIBRARY MATERIALS |
|                             |                 |    |         |     |       | 13,604.86 |        |                          |
| 010514 AMAZON               | 66528101022     | 0  | 2023    | 5   | INV P | 11.57     | 111022 | 279460 LIBRARY MATERIALS |
| 010531 GALE GROUP           | 79504546        | 0  | 2023    | 5   | INV P | 22.39     | 111822 | 279621 LIBRARY MATERIALS |
| 010531 GALE GROUP           | 79534847        | 0  | 2023    | 5   | INV P | 22.39     | 111822 | 279621 LIBRARY MATERIALS |
| 010531 GALE GROUP           | 79546712        | 0  | 2023    | 5   | INV P | 20.79     | 111822 | 279621 LIBRARY MATERIALS |
|                             |                 |    |         |     |       | 65.57     |        |                          |
| 010536 INGRAM LIBRARY SERVI | 72142860        | 0  | 2023    | 5   | INV P | 49.14     | 111822 | 279643 LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72152585        | 0  | 2023    | 5   | INV P | 186.48    | 111822 | 279643 LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72247834        | 0  | 2023    | 5   | INV P | 13.36     | 111822 | 279643 LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72383202        | 0  | 2023    | 5   | INV P | 44.44     | 111822 | 279643 LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI | 72479599        | 0  | 2023    | 5   | INV P | 160.90    | 112522 | 280035 LIBRARY MATERIALS |
|                             |                 |    |         |     |       | 454.32    |        |                          |
| 010750 IOWA POETRY ASSOCIAT | IPA101722       | 0  | 2023    | 5   | INV P | 12.75     | 111022 | 279489 LIBRARY MATERIALS |
| 015582 ICE CUBE PRESS LLC   | 5479            | 0  | 2023    | 5   | INV P | 15.48     | 111822 | 279641 LIBRARY MATERIALS |
| ACCOUNT TOTAL               |                 |    |         |     |       | 14,277.53 |        |                          |
| 10550220 477070             | eBooks          |    |         |     |       |           |        |                          |
| 011068 OVERDRIVE INC        | 01370C022370587 | 0  | 2023    | 5   | INV P | 87.00     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022391716 | 0  | 2023    | 5   | INV P | 107.99    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022393264 | 0  | 2023    | 5   | INV P | 430.45    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022394731 | 0  | 2023    | 5   | INV P | 184.15    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022394734 | 0  | 2023    | 5   | INV P | 567.96    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022394973 | 0  | 2023    | 5   | INV P | 89.99     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022404551 | 0  | 2023    | 5   | INV P | 960.40    | 111822 | 279687 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022406038 | 0  | 2023    | 5   | INV P | 878.75    | 111822 | 279687 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022411040 | 0  | 2023    | 5   | INV P | 114.94    | 112522 | 280071 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370C022413233 | 0  | 2023    | 5   | INV P | 705.90    | 112522 | 280071 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22337363 | 0  | 2023    | 5   | INV P | 65.00     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22338949 | 0  | 2023    | 5   | INV P | 535.81    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22346835 | 0  | 2023    | 5   | INV P | 420.12    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22389416 | 0  | 2023    | 5   | INV P | 467.45    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22397772 | 0  | 2023    | 5   | INV P | 65.00     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22400365 | 0  | 2023    | 5   | INV P | 1,021.70  | 112522 | 280071 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22408392 | 0  | 2023    | 5   | INV P | 843.90    | 112522 | 280071 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22415594 | 0  | 2023    | 5   | INV P | 684.52    | 112522 | 280071 LIBRARY MATERIALS |
|                             |                 |    |         |     |       | 8,231.03  |        |                          |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE         | PO | YEAR/PR              | TYP | S     | WARRANT   | CHECK  | DESCRIPTION              |
|-----------------------------|-----------------|----|----------------------|-----|-------|-----------|--------|--------------------------|
| ACCOUNT TOTAL               |                 |    |                      |     |       | 8,231.03  |        |                          |
| 10550220 477100             |                 |    | Audio (Compact Disc) |     |       |           |        |                          |
| 010546 MIDWEST TAPE         | 502855014       | 0  | 2023                 | 5   | INV P | 21.73     | 111022 | 279508 LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 502897968       | 0  | 2023                 | 5   | INV P | 25.18     | 111822 | 279677 LIBRARY MATERIALS |
| 010546 MIDWEST TAPE         | 502909987       | 0  | 2023                 | 5   | INV P | 22.48     | 112522 | 280058 LIBRARY MATERIALS |
|                             |                 |    |                      |     |       | 69.39     |        |                          |
| ACCOUNT TOTAL               |                 |    |                      |     |       | 69.39     |        |                          |
| 10550220 477110             |                 |    | Audio (Digital)      |     |       |           |        |                          |
| 011068 OVERDRIVE INC        | 01370CO22364283 | 0  | 2023                 | 5   | INV P | 1,071.94  | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22370587 | 0  | 2023                 | 5   | INV P | 262.42    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22391819 | 0  | 2023                 | 5   | INV P | 65.00     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22391820 | 0  | 2023                 | 5   | INV P | 140.00    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22391830 | 0  | 2023                 | 5   | INV P | 65.00     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22393264 | 0  | 2023                 | 5   | INV P | 254.99    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22394732 | 0  | 2023                 | 5   | INV P | 543.99    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22394973 | 0  | 2023                 | 5   | INV P | 59.95     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22399304 | 0  | 2023                 | 5   | INV P | 1,354.30  | 111822 | 279687 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22404507 | 0  | 2023                 | 5   | INV P | 66.50     | 111822 | 279687 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22404551 | 0  | 2023                 | 5   | INV P | 364.48    | 111822 | 279687 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22406046 | 0  | 2023                 | 5   | INV P | 1,142.96  | 111822 | 279687 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22411040 | 0  | 2023                 | 5   | INV P | 250.00    | 112522 | 280071 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370CO22413230 | 0  | 2023                 | 5   | INV P | 993.86    | 112522 | 280071 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22337363 | 0  | 2023                 | 5   | INV P | 65.00     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22338949 | 0  | 2023                 | 5   | INV P | 484.04    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22346835 | 0  | 2023                 | 5   | INV P | 699.33    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22389416 | 0  | 2023                 | 5   | INV P | 592.05    | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22397772 | 0  | 2023                 | 5   | INV P | 75.00     | 111022 | 279512 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22400365 | 0  | 2023                 | 5   | INV P | 413.03    | 112522 | 280071 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22400366 | 0  | 2023                 | 5   | INV P | 72.07     | 111822 | 279687 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22408392 | 0  | 2023                 | 5   | INV P | 553.87    | 112522 | 280071 LIBRARY MATERIALS |
| 011068 OVERDRIVE INC        | 01370DA22415594 | 0  | 2023                 | 5   | INV P | 874.06    | 112522 | 280071 LIBRARY MATERIALS |
|                             |                 |    |                      |     |       | 10,463.84 |        |                          |
| ACCOUNT TOTAL               |                 |    |                      |     |       | 10,463.84 |        |                          |
| 10550220 477160             |                 |    | Video (DVD)          |     |       |           |        |                          |
| 010509 BAKER & TAYLOR INC C | H62747880       | 0  | 2023                 | 5   | INV P | 55.94     | 111022 | 279463 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H62763110       | 0  | 2023                 | 5   | INV P | 6.99      | 111022 | 279463 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H62775110       | 0  | 2023                 | 5   | INV P | 17.49     | 111022 | 279463 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H62803350       | 0  | 2023                 | 5   | INV P | 19.58     | 111022 | 279463 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H62825630       | 0  | 2023                 | 5   | INV P | 104.24    | 111822 | 279587 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H62862430       | 0  | 2023                 | 5   | INV P | 137.02    | 111822 | 279587 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H62894650       | 0  | 2023                 | 5   | INV P | 99.35     | 111822 | 279587 LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C | H62921940       | 0  | 2023                 | 5   | INV P | 88.12     | 112522 | 279987 LIBRARY MATERIALS |
|                             |                 |    |                      |     |       | 528.73    |        |                          |



## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR     |            |                       | INVOICE      | PO | YEAR/PR | TYP    | S     | WARRANT    | CHECK  | DESCRIPTION |          |            |
|--------------------|------------|-----------------------|--------------|----|---------|--------|-------|------------|--------|-------------|----------|------------|
| 010546             | MIDWEST    | TAPE                  | 502876066    | 0  | 2023    | 5      | INV P | 196.41     | 111022 | 279508      | LIBRARY  | MATERIALS  |
| 010546             | MIDWEST    | TAPE                  | 502876067    | 0  | 2023    | 5      | INV P | 59.98      | 111022 | 279508      | LIBRARY  | MATERIALS  |
| 010546             | MIDWEST    | TAPE                  | 502905534    | 0  | 2023    | 5      | INV P | 92.95      | 111822 | 279677      | LIBRARY  | MATERIALS  |
| 010546             | MIDWEST    | TAPE                  | 502905535    | 0  | 2023    | 5      | INV P | 29.99      | 111822 | 279677      | LIBRARY  | MATERIALS  |
| 010546             | MIDWEST    | TAPE                  | 502931592    | 0  | 2023    | 5      | INV P | 29.99      | 112522 | 280058      | LIBRARY  | MATERIALS  |
| 010546             | MIDWEST    | TAPE                  | 502931594    | 0  | 2023    | 5      | INV P | 86.20      | 112522 | 280058      | LIBRARY  | MATERIALS  |
|                    |            |                       |              |    |         |        |       | 495.52     |        |             |          |            |
| ACCOUNT TOTAL      |            |                       |              |    |         |        |       | 1,024.25   |        |             |          |            |
| 10550220           | 477190     | Circulating Equipment |              |    |         |        |       |            |        |             |          |            |
| 010475             | GREENSTATE | CREDIT U              | 1208220250   | 0  | 2023    | 5      | INV P | 66.00      | 120222 | 280166      | B Palmer | MasterCard |
| 010514             | AMAZON     |                       | 66528101022  | 0  | 2023    | 5      | INV P | 787.67     | 111022 | 279460      | LIBRARY  | MATERIALS  |
| ACCOUNT TOTAL      |            |                       |              |    |         |        |       | 853.67     |        |             |          |            |
| 10550220           | 477220     | Video Games           |              |    |         |        |       |            |        |             |          |            |
| 010536             | INGRAM     | LIBRARY SERVI         | 72479599     | 0  | 2023    | 5      | INV P | 115.01     | 112522 | 280035      | LIBRARY  | MATERIALS  |
| ACCOUNT TOTAL      |            |                       |              |    |         |        |       | 115.01     |        |             |          |            |
| 10550220           | 477250     | Streaming Media/PPU   |              |    |         |        |       |            |        |             |          |            |
| 010546             | MIDWEST    | TAPE                  | 502903278    | 0  | 2023    | 5      | INV P | 4,459.54   | 111022 | 279509      | LIBRARY  | MATERIALS  |
| 015034             | KANOPY     | INC                   | 321379 - PPU | 0  | 2023    | 5      | INV P | 2,566.00   | 111022 | 279497      | LIBRARY  | MATERIALS  |
| ACCOUNT TOTAL      |            |                       |              |    |         |        |       | 7,025.54   |        |             |          |            |
| 10550220           | 477330     | Serial (Print)        |              |    |         |        |       |            |        |             |          |            |
| 010524             | EBSCO      |                       | 2301827      | 0  | 2023    | 5      | INV P | 10.53      | 112522 | 36767       | LIBRARY  | MATERIALS  |
| ACCOUNT TOTAL      |            |                       |              |    |         |        |       | 10.53      |        |             |          |            |
| ORG 10550220 TOTAL |            |                       |              |    |         |        |       | 42,070.79  |        |             |          |            |
| FUND 1000 General  |            |                       |              |    |         | TOTAL: |       | 137,498.26 |        |             |          |            |



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## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR             | INVOICE     | PO | YEAR/PR                     | TYP | S | WARRANT   | CHECK  | DESCRIPTION                |
|----------------------------|-------------|----|-----------------------------|-----|---|-----------|--------|----------------------------|
| 10550320                   |             |    | Library Board Enterprise    |     |   |           |        |                            |
| 10550320 444080            |             |    | Software R&M Services       |     |   |           |        |                            |
| 010555 TRACSYSTEMS INC     | 4376        | 0  | 2023 5                      | INV | P | 3,700.50  | 111022 | 279536 LBE/Annual Support  |
|                            |             |    | ACCOUNT TOTAL               |     |   | 3,700.50  |        |                            |
| 10550320 449120            |             |    | Equipment Rental            |     |   |           |        |                            |
| 010216 RICOH USA INC       | 106654190   | 0  | 2023 5                      | INV | P | 438.93    | 111822 | 279698 LBE/ Renewal 11/22/ |
|                            |             |    | ACCOUNT TOTAL               |     |   | 438.93    |        |                            |
| 10550320 452010            |             |    | Office Supplies             |     |   |           |        |                            |
| 010216 RICOH USA INC       | 5065667534  | 0  | 2023 5                      | INV | P | 54.70     | 110422 | 36196 LBE/Additional Imag  |
| 010216 RICOH USA INC       | 5065977791  | 0  | 2023 5                      | INV | P | 20.08     | 111822 | 36321 LBE/Additional Imag  |
|                            |             |    |                             |     |   | 74.78     |        |                            |
| 015626 HP INC              | 0478124     | 0  | 2023 5                      | INV | P | 127.63    | 120222 | 280179 Lib Board Ent/Print |
| 015626 HP INC              | 0479568     | 0  | 2023 5                      | INV | P | 111.07    | 110422 | 279321 LBE/Printing        |
| 015626 HP INC              | 0480082     | 0  | 2023 5                      | INV | P | 103.33    | 110422 | 279321 LBE/ Printing       |
| 015626 HP INC              | 0480913     | 0  | 2023 5                      | INV | P | 95.41     | 120222 | 280179 Lib Board Ent/Print |
|                            |             |    |                             |     |   | 437.44    |        |                            |
|                            |             |    | ACCOUNT TOTAL               |     |   | 512.22    |        |                            |
|                            |             |    | ORG 10550320 TOTAL          |     |   | 4,651.65  |        |                            |
| 10550330                   |             |    | Damages & Losses            |     |   |           |        |                            |
| 10550330 435055            |             |    | Mail & Delivery             |     |   |           |        |                            |
| 010475 GREENSTATE CREDIT U | 1208227149  | 0  | 2023 5                      | INV | P | 12.94     | 120222 | 280164 S Helmick - MasterC |
|                            |             |    | ACCOUNT TOTAL               |     |   | 12.94     |        |                            |
|                            |             |    | ORG 10550330 TOTAL          |     |   | 12.94     |        |                            |
| 10550340                   |             |    | Reciprocal Borrowing        |     |   |           |        |                            |
| 10550340 442010            |             |    | Other Building R&M Services |     |   |           |        |                            |
| 010392 RMB CO INC          | 11050A      | 0  | 2023 5                      | INV | P | 8,576.10  | 110422 | 36197 OA/Restroom Sensor   |
| 010392 RMB CO INC          | 11050B      | 0  | 2023 5                      | INV | P | 8,916.22  | 110422 | 36197 OA/ Restroom Sensor  |
|                            |             |    |                             |     |   | 17,492.32 |        |                            |
|                            |             |    | ACCOUNT TOTAL               |     |   | 17,492.32 |        |                            |
|                            |             |    | ORG 10550340 TOTAL          |     |   | 17,492.32 |        |                            |
| 10550420                   |             |    | Library Designated Gifts    |     |   |           |        |                            |
| 10550420 469320            |             |    | Miscellaneous Supplies      |     |   |           |        |                            |
| 014778 CROWN TROPHY        | 154525CHESS | 0  | 2023 5                      | INV | P | 33.75     | 120222 | 280150 DG/Chess Tournament |

## CITY OF IOWA CITY

## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR              | INVOICE        | PO | YEAR/PR | TYP | S                              | WARRANT | CHECK     | DESCRIPTION                |
|-----------------------------|----------------|----|---------|-----|--------------------------------|---------|-----------|----------------------------|
| ACCOUNT TOTAL               |                |    |         |     |                                | 33.75   |           |                            |
| 10550420 469360             |                |    |         |     | Food and Beverages             |         |           |                            |
| 010475 GREENSTATE CREDIT U  | 1108229103ZION | 0  | 2023    | 5   | INV P                          | 394.64  | 110422    | 279302 J Miller/Mastercard |
| 010475 GREENSTATE CREDIT U  | 1208229103ZION | 0  | 2023    | 5   | INV P                          | 198.76  | 120222    | 280168 J Miller MasterCard |
|                             |                |    |         |     |                                | 593.40  |           |                            |
| ACCOUNT TOTAL               |                |    |         |     |                                | 593.40  |           |                            |
| ORG 10550420 TOTAL          |                |    |         |     |                                | 627.15  |           |                            |
| 10550430                    |                |    |         |     | Library Undesignated Gifts     |         |           |                            |
| 10550430 436050             |                |    |         |     | Registration                   |         |           |                            |
| 010475 GREENSTATE CREDIT U  | 1108229103ZION | 0  | 2023    | 5   | INV P                          | 249.00  | 110422    | 279302 J Miller/Mastercard |
| ACCOUNT TOTAL               |                |    |         |     |                                | 249.00  |           |                            |
| 10550430 436060             |                |    |         |     | Lodging                        |         |           |                            |
| 010475 GREENSTATE CREDIT U  | 1208229103ZION | 0  | 2023    | 5   | INV P                          | 599.25  | 120222    | 280168 J Miller MasterCard |
| ACCOUNT TOTAL               |                |    |         |     |                                | 599.25  |           |                            |
| ORG 10550430 TOTAL          |                |    |         |     |                                | 848.25  |           |                            |
| 10550510                    |                |    |         |     | Library Children's Materials - |         |           |                            |
| 10550510 477020             |                |    |         |     | Books (Cat/Cir)                |         |           |                            |
| 010509 BAKER & TAYLOR INC C | 2037088259     | 0  | 2023    | 5   | INV P                          | 59.08   | 111822    | 279586 LIBRARY MATERIALS   |
| ACCOUNT TOTAL               |                |    |         |     |                                | 59.08   |           |                            |
| ORG 10550510 TOTAL          |                |    |         |     |                                | 59.08   |           |                            |
| 10550520                    |                |    |         |     | Library Adult Materials - Gift |         |           |                            |
| 10550520 477020             |                |    |         |     | Books (Cat/Cir)                |         |           |                            |
| 010509 BAKER & TAYLOR INC C | 2037094190     | 0  | 2023    | 5   | INV P                          | 78.79   | 111822    | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037095859     | 0  | 2023    | 5   | INV P                          | 24.78   | 111822    | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037103735     | 0  | 2023    | 5   | INV P                          | 18.99   | 111822    | 279586 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037108063     | 0  | 2023    | 5   | INV P                          | 18.24   | 112522    | 279986 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037110748     | 0  | 2023    | 5   | INV P                          | 57.93   | 112522    | 279986 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037129032     | 0  | 2023    | 5   | INV P                          | 48.42   | 112522    | 279986 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C | 2037132152     | 0  | 2023    | 5   | INV P                          | 58.50   | 112522    | 279986 LIBRARY MATERIALS   |
|                             |                |    |         |     |                                | 305.65  |           |                            |
| ACCOUNT TOTAL               |                |    |         |     |                                | 305.65  |           |                            |
| ORG 10550520 TOTAL          |                |    |         |     |                                | 305.65  |           |                            |
| FUND 1001 Library Gifts     |                |    |         |     |                                | TOTAL:  | 23,997.04 |                            |

# CITY OF IOWA CITY



## Library Disbursements: November 1 to November 30, 2022

| ACCOUNT/VENDOR                         | INVOICE    | PO | YEAR/PR | TYP | S     | WARRANT            | CHECK  | DESCRIPTION                 |
|--|------------|----|---------|-----|-------|--------------------|--------|-----------------------------|
| 10550800                               |            |    |         |     |       |                    |        | Library Replacement Reserve |
| 10550800 444080                        |            |    |         |     |       |                    |        | Software R&M Services       |
| 016427 MICROSOFT CORPORATIO            | G015662065 | 0  | 2023    | 5   | INV P | 2,577.39           | 110422 | 279353 LRR/Monthly Subscri  |
| 016427 MICROSOFT CORPORATIO            | G016570637 | 0  | 2023    | 5   | INV P | 2,863.45           | 112522 | 280054 LRR\Microsoft Reser  |
|  |            |    |         |     |       | 5,440.84           |        |                             |
|  |            |    |         |     |       | ACCOUNT TOTAL      |        | 5,440.84                    |
|  |            |    |         |     |       | ORG 10550800 TOTAL |        | 5,440.84                    |
| FUND 1006 Library Replacement Reserves |            |    |         |     |       | TOTAL:             |        | 5,440.84                    |

Carol Kirsch, President

DJ Johnk, Secretary