



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240
319-356-5200 • icpl.org

LIBRARY BOARD OF TRUSTEES

December 16 2021

Iowa City Public Library

2nd Floor - Boardroom

Regular Meeting - 5:00 pm

Carol Kirsch - President

Tom Rocklin - Vice President

Derek Johnk - Secretary

Daniel Keranen

Noa Kim

Claire Ritz Matthews

Robin Paetzold

Hannah Shultz

Dan Stevenson

- 1. Call Meeting to Order**
- 2. Approval of December 16 2021 Board Meeting Agenda**
- 3. Public Discussion**
- 4. Items to be discussed**
 - A. Welcome New Board Member
 - a. Claire Ritz Matthews' term runs through June 30, 2023.
 - B. Intellectual Freedom
 - a. Update on regional and national Intellectual Freedom and Right to Read issues.
- 5. Staff Reports:**
 - A. Director's Report
 - B. Departmental Reports: Children's, Collection Services, IT
 - C. Development Office Report
 - D. Miscellaneous
- 6. President's Report**
- 7. Announcements from Members**
- 8. Committee Reports**

9. Communications

10. Consent Agenda:

- A. Approve Minutes of Library Board of Trustees November 18 2021 regular meeting
- B. Approve Disbursements for November 2021

11. Set Agenda Order for January Meeting

12. Adjournment

**Iowa City Public Library – Board of Trustee Meetings
Agenda Items and Order Schedule
FY22**

DECEMBER 16 2021	JANUARY 27 2022	FEBRUARY 24 2022
<p>Departmental Reports: CH, CS, IT</p> <p>Special Events: Staff In-Service 12/10</p>	<p>Strategic Planning Update</p> <p>2nd Quarter Goals/Statistics Financials – Review</p> <p>State Library ADA Accreditation Review</p> <p>Departmental Reports: AS, CAS</p>	<p>Director's Evaluation</p> <p>Set Hours for Next Fiscal Year</p> <p>Appoint Nominating Committee</p> <p>Departmental Reports: CH, CS, IT</p> <p>Special Events: Children's Event</p>
MARCH 24 2022	APRIL 28 2022	MAY 26 2022
<p>Policy Review: 505 Volunteer Policy (CAS)</p> <p>Policy Review: 814 Library Copyright Policy (AS)</p> <p>Departmental Reports: AS, CAS</p>	<p>Strategic Planning Update</p> <p>3rd Quarter Goals/Statistics Financials – Review</p> <p>Departmental Reports: CH, CS, IT</p>	<p>Appoint Bylaws Committee</p> <p>Policy Review: 806 Meeting Room and Lobby Use</p> <p>Departmental Reports: AS, CAS</p>
JUNE 23 2022	JULY 28 2022	AUGUST 25 2022
<p>Departmental Reports: CH, CS, IT</p>	<p>Strategic Planning Update & Reporting Discussion</p> <p>Adopt NOBU Budget</p> <p>MOA – ICPLFF/ICPL</p> <p>Departmental Reports: AS, CAS</p> <p>Policy Review: 101 Bylaws (BOT/AD)</p>	<p>4th Quarter/Annual Statistics Financials - Review</p> <p>Departmental Reports: CH, CLS, IT</p> <p>Form Committee - Finance</p> <p>Special Events: SRP</p>



MEMORANDUM

DATE: December 8, 2021

TO: Iowa City Public Library Board of Trustees

FROM: Sam Helmick

SUBJECT: Intellectual Freedom updates

This memo serves as a general update on Intellectual Freedom activities in the profession. Since speaking with the Iowa City Public Library Board of Trustees in November, both the state and national library associations have published statements in response to the increasing challenges to books and calls for censorship.

Iowa Library Association made a statement recognizing that, "the selection of library materials, including the withdrawal of materials and the evaluation of donations, should be the work of qualified library employees guided by selection policies and procedures." (see attached)

The American Library Association statement declared that, "libraries manifest the promises of the First Amendment by making available the widest possible range of viewpoints, opinions, and ideas, so that every person has the opportunity to freely read and consider information and ideas, regardless of their content or the viewpoint of the author. This requires the professional expertise of librarians who work in partnership with their communities to curate collections that serve the information needs of all their users." (see attached)

These statements have been supplemented with resources to guide and support library workers in public, private, school, and academic libraries. Learning opportunities have been made available through PLA and United for Libraries too. In fact, United for Libraries has launched free resources to help Library Trustees address the rise in program and material challenges across the United States. These resources include tip sheets, free webinars, and sample policies. <https://www.ala.org/united/advocacy/challenges> (see attached)

Iowa City Public Library is developing an Intellectual Freedom Task Force. This group will include members from all library departments in order to best craft events and resources which inform the community about the growing climate of censorship including its impacts to unimpeded speech and the freedom to read.

Respectfully submitted,

Sam Helmick



IOWA
LIBRARY
ASSOCIATION



November 30, 2021

Iowa Library Association Statement on Book Challenges across the State

In response to the swell of concerns and challenges to materials in libraries across the state of Iowa in recent weeks and months, particularly in school libraries, the Iowa Library Association issues this statement to remind all readers that Intellectual Freedom is the right of library users to read, seek information, and speak freely as guaranteed by the First Amendment.

As a matter of free, public discourse, the Iowa Library Association appreciates these constitutionally protected discussions. We understand that book challenges serve as mechanisms for shared understanding of the importance of library resources as well as foster interest in providing materials to community members of all ages, on all matters, to meet all needs and intellectual pursuits. We urge boards, committees, library workers, and stakeholders to process challenges according to their respective policies and procedures and to educate their communities about the essential role of the library including its collection development goals.

Libraries are shared resources managed by qualified, trained professionals, and we recognize that the selection of library materials, including the withdrawal of materials and the evaluation of donations, should be the work of qualified library employees guided by selection policies and procedures. Professional library materials selection requires library workers to consider a wide variety of community needs, interests, experiences, access levels, and abilities to then continuously develop a collection which offers value for everyone.

School libraries have a particular charge to provide materials that are accurate, inform and extend the curriculum, enrich students' comprehension of their own experiences along with the experiences and identities of others, and encourage students to develop their critical thinking and decision-making skills. As the American Association of School Librarians states in [their position statement on the role of the school library](#), "For learners, the school library represents one of America's most cherished freedoms: the freedom to speak and hear what others have to say. Learners have the right to choose what they will read, view, or hear and are expected to develop the ability to think clearly, critically, and creatively about their choices, rather than allowing others to do this for them."

Parents and legal guardians have a responsibility and a right to guide their children's use of library materials, resources, and services. This responsibility is balanced along other families' rights to make independent decisions, young people's developing right to privacy and the freedom to read, and the responsibility of schools and libraries to provide a wide variety of materials in keeping with their selection policies and procedures.

However, the freedom to read is under threat. Calls by organizations as well as elected and non-elected officials to dispense with policy, disregard individual rights, and to castigate and intimidate library workers freeze Iowan's abilities to exercise their own right to read and access information freely.

Every library in Iowa should have a documented materials selection policy, including a formal process for the reconsideration of library materials. These are typically found in the policies that have been established and approved by library boards or school boards. We remind librarians, communities, administrators, superintendents, boards, and city leadership that the reconsideration and removal of library materials must be done in accordance with these policies and procedures. Such formal processes promote transparent governance, free and open speech, and values safeguarded by the Constitution.

Intellectual Freedom Committee resources are freely available to all regardless of ILA membership status. The mission of the ILA Intellectual Freedom Committee is to actively pursue traditional and innovative opportunities to monitor, advocate for, and support Intellectual Freedom as it relates to the association and its individual members. Learn more at <https://ialibraryassociation.libguides.com/intellectualfreedom>.

Iowa Library Association Executive Board

Iowa Association for School Librarians

Iowa Library Association Intellectual Freedom Committee

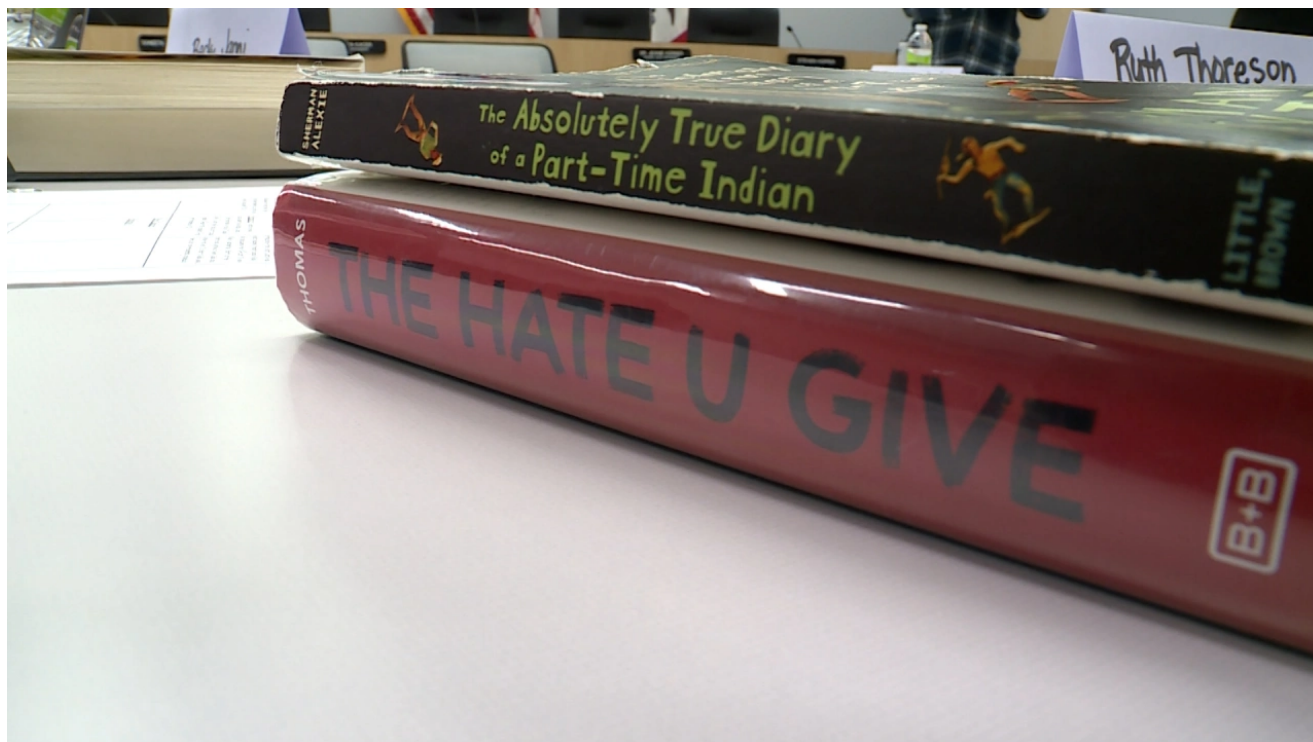
6919 Vista Drive • West Des Moines, IA 50266
Phone: 515-282-8192 • Fax: 515-282-9117

Iowa Library Association shares concerns about efforts to remove books from libraries

[who13.com/news/iowa-library-association-shares-concerns-about-efforts-to-remove-books-from-libraries/](https://www.who13.com/news/iowa-library-association-shares-concerns-about-efforts-to-remove-books-from-libraries/)

Taj Simmons

December 3, 2021



News

by: Taj Simmons

Posted: Dec 2, 2021 / 10:39 PM CST / Updated: Dec 2, 2021 / 10:42 PM CST

JOHNSTON, Iowa — Some controversial books are starting to become ideological battlefields, and the association representing Iowa's librarians is calling for a ceasefire.

The Iowa Library Association released a statement as efforts to remove some books from libraries or lesson plans intensify across the state.

"Since May of 2021, I've communicated with ten different libraries in Iowa; half are school libraries and half public libraries," said Amanda Vazquez, who heads the Iowa Library Association's Intellectual Freedom Committee. "It's mostly been challenges to materials that represent marginalized groups."

One of the most notable challenges occurred in Johnston last month, where a school committee ultimately decided to keep two novels in its lesson plans after a parent's complaint: *The Hate U Give* by Angie Thomas and *The Absolutely True Diary of a Part-Time Indian* by Sherman Alexie.

In its statement, the Iowa Library Association made the following claim:

The freedom to read is under threat. Calls by organizations, as well as elected and non-elected officials to dispense with policy, disregard individual rights, and to castigate and intimidate library workers freeze Iowans' abilities to exercise their own right to read and access information freely.

Iowa Library Association Intellectual Freedom Committee

"School librarians are trained to provide materials and make decisions about what is and isn't appropriate," Vazquez said. "Just because an individual might disagree with sexual content or profanity or depictions of certain marginalized groups in materials, that does not mean they are obscene."

Vasquez said the association is not opposed to book challenges in principle, as long as they are run through a formal reconsideration process such as how the Johnston School District handled its complaint.

The American Library Association opposes widespread efforts to censor books in U.S. schools and libraries

 ala.org/news/press-releases/2021/11/american-library-association-opposes-widespread-efforts-censor-books-us

November 29, 2021



CHICAGO - Due to a dramatic uptick in book challenges and outright removal of books from libraries, ALA's Executive Board and the Boards of Directors for all of ALA's eight divisions have released the following joint statement regarding attempts to remove materials that focus on LGBTQIA+ issues and books by Black authors or that document the Black experience or the experiences of other BIPOC individuals:

In recent months, a few organizations have advanced the proposition that the voices of the marginalized have no place on library shelves. To this end, they have launched campaigns demanding the censorship of books and resources that mirror the lives of those who are gay, queer, or transgender or that tell the stories of persons who are Black, Indigenous, or persons of color. Falsely claiming that these works are subversive, immoral, or worse, these groups induce elected and non-elected officials to abandon constitutional principles, ignore the rule of law, and disregard individual rights to promote government censorship of library collections. Some of these groups even resort to intimidation and threats to achieve their ends, targeting the safety and livelihoods of library workers, educators, and board members who have dedicated themselves to public service, informing our communities, and educating our youth.

ALA strongly condemns these acts of censorship and intimidation.

We are committed to defending the constitutional rights of all individuals of all ages to use the resources and services of libraries. We champion and defend the freedom to speak, the freedom to publish, and the freedom to read, as promised by the First Amendment of the Constitution of the United States.

We stand opposed to censorship and any effort to coerce belief, suppress opinion, or punish those whose expression does not conform to what is deemed orthodox in history, politics, or belief. The unfettered exchange of ideas is essential to the preservation of a free and democratic society.

Libraries manifest the promises of the First Amendment by making available the widest possible range of viewpoints, opinions, and ideas, so that every person has the opportunity to freely read and consider information and ideas, regardless of their content or the viewpoint of the author. This requires the professional expertise of librarians who work in partnership with their communities to curate collections that serve the information needs of all their users.

In 1953, when confronted with comparable threats to our democratic values, the American Library Association issued the Freedom to Read Statement, a declaration in support of the freedom to think or believe as one chooses, the freedom to express one's thoughts and beliefs without fear or retaliation, and the right to access information without restriction. ALA's Executive Board, staff, and member leaders reaffirm not only the principles of the Freedom to Read Statement, but also the daily practices that ensure it continues to inform the profession and that library workers and library trustees have the training, information, tools, and support they need to celebrate and defend their communities' right to read and to learn.

With the freedom to read under threat, the ALA, including its Executive Board, Divisions, Roundtables, and other units, stand firmly with our members, the entire library community, allied organizations, and all those across this country who choose to exercise their right to read and access information freely, and we call on others to do the same.

American Library Association Executive Board

American Association of School Librarians Board of Directors

Association for Library Service to Children Board of Directors

Association of College and Research Libraries Board of Directors

Core: Leadership, Infrastructure, Futures Board of Directors

Public Library Association Board of Directors

Reference and User Services Association Board of Directors

Young Adult Library Services Association Board of Directors

United for Libraries Board of Directors

The American Library Association's (ALA) Office for Intellectual Freedom (OIF) is actively involved in providing confidential legal guidance and strategic support to libraries and library professionals in communities across the country impacted by the recent surge in book challenges. Since June 1, 2021, OIF has tracked 155 unique censorship incidents and provided direct support and consultation in 120 of those cases. "We're seeing an unprecedented volume of challenges in the fall of 2021," said Deborah Caldwell-Stone, OIF Director. "In my twenty years with ALA, I can't recall a time when we had multiple challenges coming in on a daily basis."

Established Dec. 1, 1967, the Office for Intellectual Freedom is charged with implementing ALA policies concerning the concept of intellectual freedom as embodied in the Library Bill of Rights, the association's basic policy on free access to libraries and library materials. The goal of the office is to educate librarians and the general public about the nature and importance of intellectual freedom in libraries. <https://www.ala.org/aboutala/offices/oif>

OIF and ALA divisions and offices provide tools and resources for libraries, including challenge support; consulting and training; and awareness campaigns like Banned Books Week and the annual Top 10 Most Challenged Books list. Other support for library workers facing book challenges includes the LeRoy C. Merritt Humanitarian Fund, devoted to the support, maintenance, and welfare of librarians whose employment is threatened because of discrimination or because of their defense of intellectual freedom. A clearinghouse of resources is available on ALA's Fight Censorship page.

Tags

Advocacy, Governance, Governance Office, Association for Library Service to Children, American Association of School Librarians, Core: Leadership, Infrastructure, Futures, Public Library Association, United for Libraries, Reference and User Services Association, Young Adult Library Services Association, Executive Board, Association of College and Research Libraries



Learn more at [oclc.org/en/wise](https://oclc.org/en/wise.html)



<https://www.oclc.org/en/wise.html>

utm_campaign=lg-wise-fy22&utm_medium=digital-ad&utm_source=american-libraries-online&utm_content=wise-al-online-digital-banner-december)

ALA, Divisions Oppose Widespread Censorship Efforts in US Schools and Libraries

November 29, 2021

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On November 29, the Executive Board of the American Library Association (ALA) and the boards of

directors for ALA's eight divisions issued a joint statement regarding the increase in book challenges and removals from libraries and schools around the US. The [full statement](https://www.ala.org/news/press-releases/2021/11/american-library-association-opposes-widespread-efforts-censor-books-us) follows.

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Latest Library Links

<https://americanlibrariesmagazine.org/latest-links/>

6d



<https://americanlibrariesmagazine.org/wp-content/uploads/2021/12/scalar-screenshot-1.jpg> MLIS student Paige Szmodis writes: "Though the field of the digital humanities has been steadily growing in popularity in the past decade or so, it still has a bit of an [ambiguous definition](https://hacklibraryschool.com/2014/01/20/3-step-introduction-to-digital-humanities-for-library-dwellers/)—the intersection between the humanities and technology. One of the best ways to learn about the field is to explore examples of digital humanities projects, as well as the programs and technologies that can be used for digital curation, digital publishing, textual analysis, data visualization, mapping, and more."

AL Live



<http://americanlibrarieslive.org/>



<https://americanlibrariesmagazine.org/al-live/>

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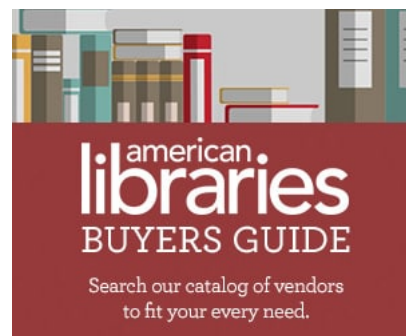
United for Libraries board of directors

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(https://marketplace.overdrive.com/News/Details/1181?utm_medium=paid&utm_source=american-libraries&utm_campaign=end-of-year).



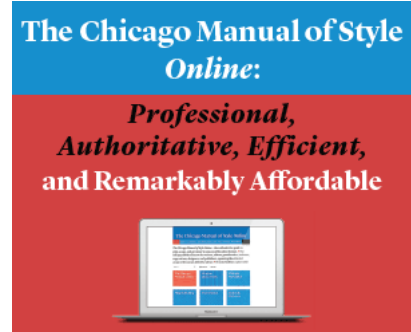
(<http://americanlibrariesbuyersguide.com/>).



(<http://bit.ly/2oRcBvg>).

(<https://www.ala.org/advocacy/intfreedom/librarybill>), the Association's basic policy on free access to libraries and library materials. The goal of the office is to educate librarians and the general public about the nature and importance of intellectual freedom in libraries.

OIF and ALA divisions and offices provide tools and resources for libraries, including [challenge support](https://www.ala.org/tools/challengesupport) (<https://www.ala.org/tools/challengesupport>); [consulting and training](https://www.ala.org/aboutala/offices/oif/consulting) (<https://www.ala.org/aboutala/offices/oif/consulting>); and awareness campaigns like [Banned Books Week](https://www.ala.org/advocacy/bbooks) (<https://www.ala.org/advocacy/bbooks>) and the annual [Top 10 Most Challenged Books](https://www.ala.org/advocacy/bbooks/frequentlychallengedbooks/top10) (<https://www.ala.org/advocacy/bbooks/frequentlychallengedbooks/top10>) list. Other support for library workers facing book challenges includes [the LeRoy C. Merritt Humanitarian Fund](https://www.ala.org/aboutala/affiliates/relatedgroups/merrittfund/merritthumanitarian) (<https://www.ala.org/aboutala/affiliates/relatedgroups/merrittfund/merritthumanitarian>), devoted to the support, maintenance, and welfare of librarians whose employment is threatened because of discrimination or because of their defense of intellectual freedom. A clearinghouse of resources is available on ALA's [Fight Censorship](https://www.ala.org/advocacy/fight-censorship) (<https://www.ala.org/advocacy/fight-censorship>) page.



(<https://www.chicagomanualofstyle.org/home.html>).

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[INSIDE ALA](https://americanlibrariesmagazine.org/tag/inside-ala/) ([HTTPS://AMERICANLIBRARIESMAGAZINE.ORG/TAG/INSIDE-ALA/](https://americanlibrariesmagazine.org/tag/inside-ala/)).

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RELATED POSTS:

(<https://americanlibrariesmagazine.org/2021/07/08/intellectual-freedom-a-manual-for-library-workers/>).

[Intellectual Freedom: A Manual for Library Workers](https://americanlibrariesmagazine.org/2021/07/08/intellectual-freedom-a-manual-for-library-workers/)

(<https://americanlibrariesmagazine.org/2021/07/08/intellectual-freedom-a-manual-for-library-workers/>).



The Role of Library Trustees

It is not uncommon for the role of the Friends and the role of the public library Trustees to become confused. What authority and responsibilities do the Friends have? What is the role of the Trustees? Should an individual serve on both boards? If either of these groups is unsure of the limits of their respective authorities, conflicts can, and often do, arise. Fact Sheets 10 and 11 outline the roles of the Trustees and the role of the Friends, specifically indicating where their work and communication should overlap or complement each other.

There are typically two types of Trustee Boards - a) a governing board or b) an advisory board.

The Governing Board is either elected by the general population or is appointed by the city or town's elected council. This type of board has full authority over the governance of the library. This Board hires the library director, sets policy, and works closely with the director in establishing and presenting the library's budget to the city.

The Advisory Board typically exists where the library is a city or county department, the library director is hired by the city or county, and the library director reports directly to the city/county manager or mayor. The Advisory Board typically has no

governing authority though it may be an appointed or elected Board. By law in most states, this board still has responsibility for assisting with policy setting, but does not have responsibility for the budget or the direct oversight of the library director.

In both cases, the library Board of Trustees engages in the development of policies that govern library services.

In both cases, the library Board of Trustees works with the library administration in planning and goal setting for the library.

In both cases, the library Board of Trustees should meet at least monthly with the library administration in an open meeting where a Friends liaison should be

present and have an opportunity on the agenda to update the Board of Trustees on the Friends' activities.

In both cases, all members of a library Board of Trustees should become personal members of the Friends at the highest level they are able.

Individually and collectively, Trustees should act as advocates of libraries and present the library point of view to their locally- and nationally-elected legislators and leaders.

At least yearly, the library board should plan a joint meeting to discuss mutual concerns with Friends. This can be done in conjunction with a breakfast or dinner meeting.

Should a member of the library Board of Trustees also serve as a member of the Friends of the Library Board? The generally accepted wisdom is "no." There are a number of reasons for this:

[continued](#)



The Role of Library Trustees, continued

It can imbue a single member with more power and authority than his or her peers on each of the boards.

There can be a perceived conflict if a member of the policy making Board is also in a decision making role on the Friends Board that helps fund the library's services.

There can be a potential conflict of interest when a policy the library Board of Trustees is proposing might not be considered to be in the best interest of the Friends. For example, deciding to give discarded library materials to an outsourced agency or proposing the establishment of a foundation for fundraising.

Even if your Trustee board and Friends board are working in perfect harmony right now, no precedent should be set that will allow possible conflicts in the future. Though it is the case that a Trustee Board member may take a leadership role in creating a new Friends group and therefore have a decision making role in both for awhile; this should be considered a temporary necessity and the new Friends should elect officers (other than library Trustees) as soon as possible.

Additional Resources

Tip Sheets

The Role of the Friends Board

Toolkits

Friends and Libraries: Working Effectively Together

Publications

101+ Great Ideas for Libraries and Friends (chapter on Organizational Effectiveness)

Webinars/Training

Short Takes for Trustees: Working with Friends

Other

Understanding Roles: The Separate But Complementary Roles of Friends, Trustees, and Library Directors



Public Library Trustee Ethics Statement

Official Statement from United for Libraries

Public library Trustees are accountable for the resources of the library as well as to see that the library provides the best possible service to its community. Every Trustee makes a personal commitment to contribute the time and energy to faithfully carry out his/her duties and responsibilities effectively and with absolute truth, honor and integrity.

- Trustees shall respect the opinions of their colleagues and not be critical or disrespectful when they disagree or oppose a viewpoint different than their own.
- Trustees shall comply with all the laws, rules and regulations that apply to them and to their library.
- Trustees, in fulfilling their responsibilities, shall not be swayed by partisan interests, public pressure or fear of criticism.
- Trustees shall not engage in discrimination of any kind and shall uphold library patrons' rights to privacy in the use of library resources.
- Trustees must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of the library, acknowledging and supporting the formal position of the Board even if they disagree.
- Trustees must respect the confidential nature of library business and not disclose such information to anyone. Trustees must also be aware of and in compliance with Freedom of Information laws
- Trustees must avoid situations in which personal interests might be served or financial benefits gained as a result of their position or access to privileged library information, for either themselves or others.
- A Trustee shall immediately disqualify him/herself whenever the appearance of or a conflict of interest exists.
- Trustees shall not use their position to gain unwarranted privileges or advantages for themselves or others from the library or from those who do business with the library.
- Trustees shall not interfere with the management responsibilities of the director or the supervision of library staff.
- Trustees shall support the efforts of librarians in resisting censorship of library materials by groups or individuals.

Approved by the United for Libraries Board in January 2012

Director's Report: December 2021

Welcome new Trustee!

It is a pleasure to welcome Claire Ritz Matthews as a new ICPL Trustee. Trustee Matthews brings experience in several types of libraries, as well as a great understanding of how libraries serve specific communities, and thus are each unique in what they offer. Trustee Matthews fills an unexpired term vacancy and will serve through June 30, 2023.

City Finance Department Changes

Long-time City of Iowa City Finance Director Dennis Bockenstedt will be leaving his role with the City at the end of December to pursue new professional opportunities. I include this in my report for two reasons. Dennis was a critical partner for me as I learned the budgeting tools and processes used here, and he has shown extraordinary grace and understanding when new situations come up, we have issues with vendors, or I need assistance with a library-budget-specific, obscure MUNIS report, and I want to recognize his impact. Secondly, while I doubt there will be any substantial changes to the budget process right away, a new Finance Director will most likely bring some changes in philosophy and operational management. I will do my best to keep the Board informed of any relevant changes to the budgeting process as we move forward.

Inservice Day

Inservice Day is scheduled for Friday, December 10. As usual, the Inservice Day staff committee has done an exceptional job planning a full day of enrichment, learning, and opportunities to be together (HUGE THANKS to Mac Edwards, Alyssa Hanson, Anne Mangano, Angie Pilkington, Amanda Ray, and Brian Visser). The committee took extra care this year to ensure we could be physically together without compromising COVID-19 best practices in distancing, and we will be meeting in the ballroom of the Graduate Hotel for the first part of the day. In the afternoon, we will return to the Library for smaller group sessions. This year, we will be working with trainer Terry Whitson for the first several hours of the day, and she will present her findings from group sessions with staff related to culture and communication post-COVID-closure. She will outline the themes and trends she heard from staff and outline some next steps we can collectively take to continue to recover from COVID impacts. This will be a different type of training than we typically do at staff day, and I am eager to see how staff respond to Terry's report. By the time of our meeting, there will be more details to share, but the day looks like it will be excellent.

Accreditation Update

ICPL will apply for reaccreditation to the State Library of Iowa in late February, 2022. Like the last cycle, this will include an ADA review of a portion of our building, I will work with Brad Gehrke on the ADA review and attempt to include a copy in the January Board packet for review, since this part of the process brought up a lot of Trustee questions the last time it was included in the accreditation application. ICPL is currently a Tier 3, accredited library, and I am confident we will remain at this rank in our renewal.

Legislators reception

The Annual Johnson County Public Library Legislator's Reception was held on Tuesday, December 7th. Held via Zoom, the event focused on ways Johnson County Public Libraries have increased access post-COVID-closures. Legislators Kevin Kinney, Amy Nielsen, Mary Masher and David Jacoby attended, as did a number of Trustees and library staff. It's always a pleasure to share our appreciation with local legislators and highlight the ways we are serving out communities. ICPL's slides focused on increasing computer session length and making computer access easier, auto-renewal of materials, expanded Bookmobile hours, the new catalog, and Spanish and Chinese bilingual Storytime offerings.

Best of the Crandic Awards

ICPL was awarded three *Little Village* "Best of the Crandic" awards this year. Continuing last year's sweep, we were awarded 2021's Best Pandemic Adaptation: Community, Best Public Restroom, and Best Library. This local recognition speaks directly to the hard work staff do every day at the Library and in the community, including the sometimes-overlooked (but critical and difficult) maintenance of our heavily-used public restrooms.



Respectfully Submitted,

Elsworth Carman

COVID-19

Best Defender of Science

Dr. Eli Perencevich

Twitter: @eliowa

"Dr. Perencevich has been a steady voice of reason and science during the pandemic, in the face of... 'gestures to everything.'"

—Kelcey P.

Best Pandemic Adaptation: Artist
Summer of the Arts' Music on the Move, featuring Kevin Burt and David Zollo

Best Pandemic Adaptation: Arts and Entertainment
FilmScene at The Chauncey
404 E College St #100, Iowa City
319-358-2555, icfilmscene.org

FilmScene on the Ped Mall
118 E College St, Iowa City

"Art house cinema, but at home. Bags of popcorn, but to go. Movies, but outside." —Nick B.

Best Pandemic Adaptation: Community
Iowa City Public Library
123 S Linn St
319-356-5200, icpl.org

"Safety first resonates. They haven't caved to peer pressure and have gone a million miles above and beyond to provide everyone with things from the library for all ages." —Paul M.

"They never stopped teaching and engaging throughout the pandemic." —Jamie H.

Best Pandemic Adaptation: Goods & Services
Iowa City Farmers Market/Field to Family online market

"Truly miracle workers! How did they pull it together? And so smoothly, when the world was chaos. It was so amazing as a

patron to still be able to get my goods without the in-person experience. And I have to imagine a great opportunity that farmers were still able to get their goods to their fans. In the online format, I found that I ended up trying [more] new vendors than I had in my previous farmers market routine and really enjoying it. It was also neat that I got some of the stories of the vendors that I just never asked about in the in-person format when I would hand my money and take my tomatoes."

—Becca D.

Best Pandemic Adaptation: Recreation
Mercer Park Aquatic Center Pool: Swim appointment scheduling
2701 Bradford Drive, Iowa City
icparks.org/pools

Best Pandemic Adaptation: Retail
Prairie Lights Books: Book delivery service
15 S Dubuque St, Iowa City
319-337-2681, prairielights.com

Best Pandemic Beacon of Rationality
Iowa City Mayor Bruce Teague

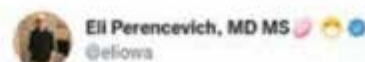
"Mayor Teague was one of the first to defiantly stand up for us against our dangerously irrational governor, Kim Reynolds. He has continued to do so throughout the pandemic, and I have no doubt that his actions have helped to save lives. Thank you, Mayor Teague, for your unwavering support and care for your citizens!" —Greg W.

Best Pandemic Mood-Booster
Skating inflatables
theskatinginflatables@gmail.com



Eli Perencevich

Winner of Best Defender of Science



If you don't vaccinate
We may need to intubate

10:06 PM · Nov 18, 2021 · Twitter Web App



Most people who don't work in public health first heard of Dr. Eli Perencevich seven months into the pandemic, when the "metrics" (a word Gov. Reynolds repeated endlessly in 2020) underlying the Iowa Department of Public Health's plan to manage the spread of COVID-19 finally became public.

"Not one of the criteria has anything to do with how the virus spreads," Perencevich told Zachary Oren Smith, the journalist who got a hold of IDPH's decision-making matrix, which the Reynolds administration was refusing to make public.

Perencevich is a professor of Internal Medicine and Epidemiology at the University of Iowa Carver College of Medicine, as well as a member of the Iowa Infection Prevention Research Group and an expert on mathematical modeling in epidemiology. And just as importantly, he has been willing to speak about COVID and all its complications in language everyone can understand.

"In a lot of ways, Iowa is serving as the control group of what not to do," Perencevich told *The Atlantic's* Elaine Godfrey for a December 2020 story on how Iowa's government decided not to take many basic mitigation steps.

While Perencevich has been a useful expert source for journalists, his tweets have reached thousands of Iowans directly. His feed (@eliowa) features not just his own commentary on public health, along with the occasional tweet about daily life in Iowa City, but also retweets of information and articles that help illuminate the state of the pandemic and possible ways to deal with it.

And, of course, his tweets, like his quotes in news stories, are written in clear, easy-to-understand language. —Paul Brennan



"A T-rex and a unicorn roller skate down the street" sounds like the set-up for a silly joke. In Iowa City, it's a delightful reality at a time when fun distractions are as good as gold. The minds and skating talents behind the costumes are Laura Claps (the T-rex) and Sara Montgomery (the unicorn), Iowa City residents, partners and 10-year roller derby players.

"[Sara] said, 'You know, tomorrow we should just put these costumes on and skate around and just wave.'" Claps explained. "Really our target audience was kids who are at home, sitting in the window just kind of looking out ... It's just gotten an incredible reaction from the community, kids and adults included." (From the article "Iowa City's inflatable roller-skating animal brigade lifts spirits during COVID-19 crisis" by Emma McClatchey, published April 10, 2020)

United Action for Youth

1700 S 1st Ave #14, Iowa City
319-338-7518
unitedactionforyouth.org

Best Elected Official

Mayor Bruce Teague

Best Environmental Advocate
100 Grannies

100grannies.org

Best Historic Building
Old Capitol Building

University of Iowa Pentacrest,
Iowa City

Best LGBTQ+ Hangout
Studio 13

13 S Linn St, Iowa City
319-337-6464, sthirteen.com

Best Library
Iowa City Public Library

123 S Linn St, 319-356-5200, icpl.org

Best Local Facebook Page
Corridor Community Action Network

Facebook: @CorridorCAN
corridorcan.com

"For derecho relief, housing assistance, public actions and more, nothing beats it." —Jane S.

Best Local Hero
Willie Ray Fairley, Willie Ray's Q Shack

288 Blairs Ferry Rd NE,
Cedar Rapids, 319-206-3806
willieraysqshack.com



"I'm not necessarily sure if I can consider myself a master, but I like to think I

am," Fairley said. His barbecue restaurant, located at 288 Blairs Ferry Rd NE, serves food through



Izabela Zaluska / Little Village

Willie Ray Fairley, Willie Ray's Q Shack Winner of Best Local Hero

THE IOWA
CHILDREN'S
museum

.....

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2021

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Corridor Community Action Network

Winner of Best Local Facebook Page

Early in the COVID-19 pandemic, I found myself with an overabundance of diapers that my daughter had grown out of. Disoriented and feeling cut off from friends, family and usual donation options, I threw out a plea on Facebook asking where I might safely gift them. A friend directed me to the Corridor Community Action Network, the CRANDIC's Best Local Facebook Page. It was then a comparatively small community on the site. Mandi Nichols, who founded CCAN in August of 2019, connected me with an organization in need just blocks from my home.

CCAN is now a Facebook page boasting over 1,500 likes. The org posts daily calls to action that offer direct ways that individuals can make a difference in their communities, along with sharing posts and information from other like-minded groups. It's like your own personal mutual aid 101.

Nichols, whose family moved to North Liberty from Okinawa when she was 14, moved to Iowa City at 17 and has been raising children here for over 18 years. She's worked at UIHC for over 15 years. In addition to her work with CCAN, she is chair of the Iowa City Community Police Review Board, co-chair of the University of Iowa Safety and Security Committee and a member of the UI Council for the Status of Women.



Jason Smith / Little Village

What is CCAN's mission statement? Corridor Community Action Network serves to facilitate resident participation and empowerment, raising awareness about opportunities to improve the quality of life for all individuals in the Iowa Corridor. We take action to promote individual and community equity and quality of life through policy and advocacy work, service projects, volunteer efforts and the formation of alliances, partnerships and coalitions with other organizations.

Why did CCAN choose Facebook as a launchpad? CCAN originally began as a Facebook group where residents could share and find ways in which they could actively help our community. Over time it grew and changed in response to local needs, eventually starting some of our own initiatives and becoming the nonprofit that we are today. We created the public Facebook page prior to our first CCAN-Con, a tabling convention of nonprofit and grassroots organizations that allowed members of the public to speak with representatives and find opportunities that were good fits for them. In the future, we hope to host conventions two to three times per year.

Shortly before the pandemic reached Iowa, we also began hosting monthly networking meetings, which allow organizational representatives to come together, share their needs and plans for the upcoming month and collaborate on shared goals. After a long break, we began holding these meetings on Zoom and inviting the public to view them through Facebook Live. We have found that holding meetings virtually actually works better, as it removes barriers and allows more representatives to attend.

While I believe that interacting with people in person can go a long way towards building relationships, I would say that most of our deepest community connections continue to begin through Facebook interactions.

What CCAN accomplishment are you most proud of? The CCAN accomplishment that I am most proud of is providing nearly 100 students with new backpacks and all needed supplies for the 2020-2021 school year. We worked directly with student family advocates at Elizabeth Tate High and Grant Wood Elementary in order to assure the supplies went to students who needed them the most.

Why do you value community action? I value community action because such action is necessary in order to create an equitable community in which everyone is valued, safe and has their needs met. Since that is the type of community that I want myself and my children to live in, I have a responsibility to do my part to make it a reality. *LV* —Genevieve Trainor

Best Nonprofit for Community Access

CommUnity Crisis Services and Food Bank

1121 S Gilbert Ct, Iowa City
319-351-2726
builtbycommunity.org

Best Place for a Kid's Birthday Party

Iowa Children's Museum

Coral Ridge Mall, Coralville
319-625-6255, theicm.org

Best Place to Volunteer

CommUnity Crisis Services and Food Bank

"CommUnity really cares about its volunteers. Even in the height of the pandemic, staff were finding ways to deliver vital services while still keeping volunteers safe. They really stepped up to the plate during an impossible situation."

—Aiden R.

Best Public Restroom

Iowa City Public Library restrooms

"Downtown's public restroom. Convenient and clean with a drinking fountain that has a bottle filler right outside."

—Susan C.

Best Science or History Museum

University of Iowa Museum of Natural History

Macbride Hall, UI Pentacrest, Iowa City, 319-335-0480
mnh.uiowa.edu

Best Shopping District Downtown Iowa City

Best Tourist Attraction **TIE!**

The Amana Colonies

amanacolony.com

Devonian Fossil Gorge

2850 Prairie du Chien Rd NE, Iowa City (off Coralville Lake)

Program News



Our community wide Winter Reading program for all ages begins on December 12, 2021 and will end February 12, 2022. This year, along with celebrating our 125th Anniversary, we are declaring that “Reading is a Hoot!”. Make sure to sign you and everyone you know up! www.icpl.org/wrp Participants “whooo” finish will receive this year’s themed hot chocolate mug and a chance to win a Downton District gift card.

The Ellen Buchanan Children’s Room recently hosted its’ namesake for a very special storytime. Ellen delighted the group of storytime goers with marionettes, plush puppets and of course, Bruce the Goose. We aren’t quite sure when Ellen first started doing Storytimes in the Children’s Room, but she has been a staple at the Iowa City Public Library since April 1989, when she recorded her first interview. That series, “Tell Me Your Story” and then “One of a Kind” went on for over 25 years. We are thankful for Ellen’s storytelling and love of children. To view streaming video of Ellen Buchanan’s interviews on the library website, go to:

- **Tell Me Your Story:** <http://video-stream.icpl.org/?s=tell+me+your+story>
- **One of a Kind:** <http://video-stream.icpl.org/?s=o+ne+of+a+kind>



The annual Tween Chess Tournament was another great success. Over 30 tweens participated in this staple of the Library’s tween programming. The tournament is held in honor of Steve Young, who was active in the community’s chess population until his death in 2012. Each year, Eric Vigil volunteers his time to us by helping to coordinate the day to make sure the day goes smoothly. He is pictured here (in yellow) with all of the day’s winners.

Outreach Collection News

I am delighted to share a recent email comment I received:

"I just wanted to let you know what a wonderful surprise it was to walk into work today and see all the new beautiful books in our library. I know kids, parents and teachers are over the moon about the incredible bounty of stories, perspectives and characters you continue to make accessible to them through your kindness, compassion and awareness.

Take care and thanks a million for the everyday magic you bring to our lives,
Fiona Zachel, office manager, for Pheasant Ridge Neighborhood Center"

The day before, Casey Maynard, took over sixty new items and cleaned up their library area. Pheasant Ridge is one of three locations that Casey, as the Children' Librarian takes care of each month. Casey curates the collection, selecting and buying new books, processes the books, and delivers the books. While at the outreach site, she will weed and clean up the shelves for the families that use the books. I am very appreciative of all the work she puts into these collections and the places they go.

Display News

The Children's Room has a Display case right outside our main door. In October, we celebrated Día de los Muertos with a beautiful display created by children's librarian, Mari Redington. She also put together our DiNovember display case with over 75 dinosaurs for children of all ages to learn fun fact and to spy. This December we welcome the Harte School of Art to display their students' very talented and gorgeous works.



Collection Services Department Report

Prepared for the December 16, 2021 Meeting of the Iowa City Public Library Board of Trustees
Anne Mangano, Collection Services Coordinator

More Streaming Options Available to Patrons

On Tuesday, December 7th, the Iowa City Public Library introduced hoopla, a digital streaming service that offers full music albums, movies, television, eBooks, audiobooks, and comics/graphic novels.

We hope that hoopla will supplement our existing digital collection services OverDrive (eBooks, audiobooks, and magazines) and Kanopy (movies and documentaries). hoopla is a pay-per-use simultaneous access platform, which means we pay a fee for each item checked out by our patrons. There are no holds or waitlists.

Prices range from \$0.99 to \$3.99 a circulation; the average cost is \$1.78. To put this cost into perspective, Kanopy charges \$1.99 to \$3.99 per movie use. If we were to take advantage of OverDrive's cost per use models, they charge up to \$5.99 a use for popular eBooks or \$9.99 for audiobooks. We typically stay away from OverDrive for cost-per-use and only use it in a very limited fashion, such as support for our book club programs.



hoopla is particularly strong on backlist titles, which will expand our offerings of eBook, comic, and audiobook titles. In the coming months, selectors will look at data to determine how to adjust our digital buying strategy, including when to lean into OverDrive, where eBook and audiobooks are pretty expensive and need to be repurchased on a regular basis, and when to let hoopla serve as the way to access the content. We are continually evaluating our digital collections to find the right balance of expanding access to digital collections without negatively impacting other well-used collections, such as print.

There are over one million titles available on hoopla, including a variety of items in over 75 different languages. To ensure we are able to offer a large variety of titles, users are limited to eight items a month. Access is available to resident cardholders: Iowa City, Hills, Lone Tree, University Heights, and rural Johnson County. Iowa City Community School District AIM card users living in our service areas can also use hoopla.

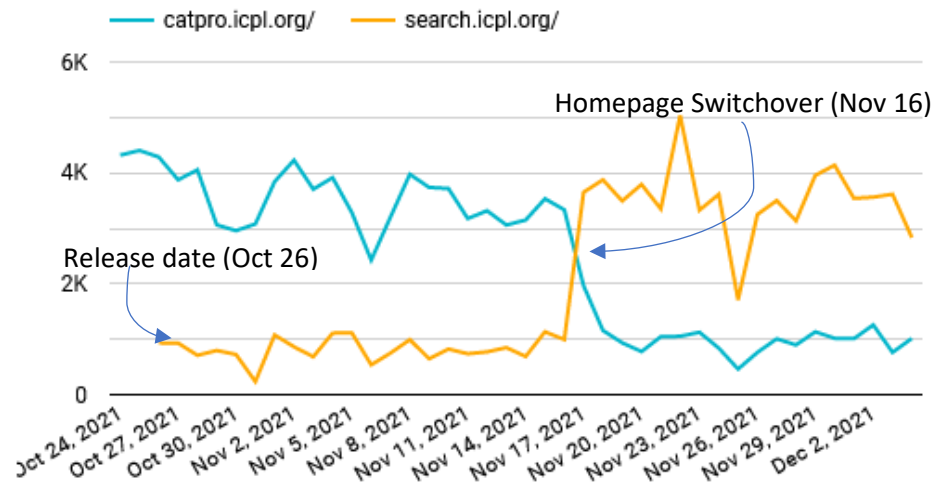
To sign up, go to <https://www.hoopladigital.com>.

INFORMATION TECHNOLOGY REPORT

(December, 2021) Brent Palmer, IT Coordinator

New Catalog Adoption

Here I provide a quick preview on adoption rates of the new catalog so far. Starting on October 26 the new catalog was made available to the public. We had a small amount of use initially, but the old catalog was still more popular. On November 16 when our website was switched to point to the new catalog, you can see the traffic flip-flopped and now our new catalog is the most used. What's left is mainly users who visit the old catalog directly via either a bookmark or by typing the web address, a method we plan to fix by redirecting the old catalog web address to the new.



Background: Collection Security and ID

The Library uses RFID technology for collection security and identification. Much of the hands-on activity to make this system work happens in the Collection Services department and is heavily integrated into their workflow. Most of the items in the collection have an RFID tag affixed, programmed with an ID connecting it to a record in the catalog. The tags also support a "security bit" which keeps track of whether the item has been checked out. When an item is checked out at a desk, the Sierra Desktop client changes the security bit using an RFID pad installed at the desk. At the self-check stations, the software is able to do the same. As materials are checked-in, the security bit is reset.

Components

Gates and Server - The biggest component both in terms of size and complexity are the gates at the entrance. The gates alert staff when an item with the security bit set passes through the gates. Software running at the Help Desk workstations, contacts a server which then displays the information about the item to staff working there.

RFID Pads - There are various RFID pads distributed throughout the Library including Service Desks, Self-Checkout, Check-in and of course Collection Services.

DVD Unlockers - The DVD unlockers that we use here at ICPL are not able to check the DVDs out. They only examine the security bit on the item and then unlock the item if unset. They are surprisingly expensive!

Software - All of the RFID pads require software of some kind to interact with them.

Licensing and Support

We pay a vendor for hardware and software support on the components above. The software also requires a license to use.

Discussion

For any aspect of IT management, it is difficult to navigate the tradeoff of whether maintaining support is worth the money. This one in particular pushes the limit as this equipment doesn't tend to wear out and we've rarely had to draw on the support options. And in a wider sense, we have debated whether the cost in staff time and RFID tags offsets what would have been lost in theft. But given that an automated materials handler system is being considered, for which RFID is pretty much required, perhaps that balance will change.

Development Office Report
Prepared for the Board of Trustees
Iowa City Public Library
by Patty McCarthy, Director of Development
December 16, 2021

Online Arts & Crafts Bazaar

Shop local *and* help grow the Iowa City Public Library this holiday season. Hundreds of treasures created by local artisans are now available to buy from the [online Arts & Crafts Bazaar](#). Sales proceeds from the Bazaar will add more Library experiences for everyone.

The ninth annual Bazaar is hosted by the Iowa City Public Library Friends Foundation to benefit the Library. Prices begin at \$2 for the one-of-a-kind handcrafted items which are made and donated by community members for the Bazaar. New items are being added to the online sale site nearly every day.

Shoppers can arrange to pick up their purchases from the library or select free local delivery through the Iowa City Delivers service of the Iowa City Downtown District.



Book Bunches@The Book End

To continue the 'shopping with purpose' theme, hundreds of books and DVDs are available at bargain prices at the Book End store. Two specials are being offered at the second-floor store through December 31.

Buy four books and receive one free book, and buy 'Surprise Bunches of Books!' Those are sealed bags labeled by genre, such as mysteries or non-fiction, which contain 5 adult books for \$20. 'Surprise Bunches' of children's books are \$10.

For those who prefer to request a genre, message us on the Book End's Facebook page <https://www.facebook.com/TheBookEnd> or email thebookend@icpl.org with a brief description of what to include, Fiction? Nonfiction? Children's? Young Adult?

After we reply to your message, pay for your [Book Bunch](#) by credit card or [PayPal](#) us. We'll create your bunch and arrange for pick up from the Library or free delivery in Iowa City, Coralville, and North Liberty thanks to the Iowa City Downtown District.

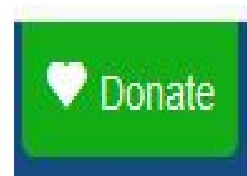


Welcome Amber Capps!

Amber Capps joined the Development Office staff this month as part-time Development Office Assistant. Her background includes experience with fundraising, bookkeeping, and marketing. Welcome Amber!

Please Give This Year

Power the next 125 years of exciting Iowa City Public Library service with a financial donation to the Iowa City Public Library Friends Foundation. Give online before or on December 31, 2021, to become eligible for a federal income tax deduction for cash gifts of up to \$300. That special provision of the CARES Act continues this year. Thank you for giving as generously as you can - all amounts make a big difference for everyone through the ICPL!



ICPL's Art-to-Go collection allows the Iowa City community to take home art for free

Not everyone can afford original art in their home, but it can still be accessible by checking it out at the Iowa City Public Library's Art-to-Go collection, which features artwork from Iowa City locals.

Olivia Augustine, Arts Reporter

Having original artwork in a space can greatly add to its ambience, but that's not always an accessible option for everyone. The Iowa City Public Library takes a step towards accessible art with its Art-to-Go collection.

The Art-to-Go collection was started in the late 1960s when less than a dozen posters and pieces of local art were donated to the library. Today, there are over 400 works of art in the collection.

Candice Smith, who currently coordinates the Art-to-Go collection, said the Iowa City library is one of very few libraries in the state to offer such a service, and the library's collection is likely larger than that offered by other libraries.



Gabby Drees

Art that can be checked out is seen at the Iowa City Public Library in Iowa City Tuesday, Nov. 9, 2021. (Gabby Drees/The Daily Iowan)

Checking out art from the collection works exactly as it would a library book: Free with a library card. Artwork can be put on hold online or browsed through in person at the library. Two pieces of art can be checked out at once for two months at a time.

Smith said in addition to accessibility, a goal of the program is to use visual art as an educational tool.

"It's a different method of learning in some ways," Smith said. "It opens my own self to learning about art."

Though Smith does occasionally buy art for the collection independently, she said one of the main ways artworks are collected is through the Art Purchase Prize Competition.

The Art Purchase Prize Competition is a juried contest for artists over 18 that live, work, or exhibit their art in the Iowa City area. It requires that artists have been in a juried competition prior to submitting their work to the Art Purchase Prize, but this rule may be relaxed on a case-to-case basis. Artists may submit two pieces per year.

After digital photos of the artwork are submitted, Smith discusses which images need to be viewed in person with her Art Advisory Committee, which is made up of Iowa City locals involved in the arts community.

Bekah Ash served several years on the Art Advisory Committee and has work in the collection. Ash has been a working artist in Iowa City for 20 years and was involved with art in public schooling for 18 years.

She said it was interesting to serve on the committee from an artist's perspective, and that the members each came from very different backgrounds. In selecting art, she said that her goal was to create a versatile collection.

"We try to create a balance because, you know, different types of art appeal to different types of people," said Ash. "I think kind of just coming up with a well-rounded collection, you know, a mixture of landscapes and portraits and maybe abstract versus photography."

Ash said the Art-to-Go collection makes art accessible so that everyone can enjoy it – which is exactly what prompted Donté Hayes, the Art Purchase Prize winner of 2018, to submit his work.

At the time, Hayes was a grad student working towards his MFA in art and art history when he saw a poster on the third floor of the visual arts building asking for submissions. He said he had never seen a program like the Art-to-Go collection ever before.

Hayes said he thought it was powerful for people to be able to check out art like they would anything else and keep it in their homes, regardless of how much money they have.

"Anyone can enjoy your art, and that's the reason why I really wanted to apply, because I feel like art should be enjoyed by everyone," Hayes said.



BOARD OF TRUSTEES

Minutes of the Recorded Regular Meeting

November 18 2021

DRAFT

Members Present: Carol Kirsch, Tom Rocklin, Derek Johnk, Noa Kim, Robin Paetzold, Hannah Shultz, Dan Stevenson

Members Absent: Daniel Keranen

Staff/Others Present: Elsworth Carman, Amanda Ray, Mara Cole, Angie Pilkington, Jason Paulios, Brent Palmer, Patty McCarthy, Anne Mangano, Alyssa Hanson, Sam Helmick

Call Meeting to Order: President Kirsch called the meeting to order at 5:06 pm. A quorum was present.

Approval of November 18, 2021 Board Meeting Agenda

Kirsch asks if approving the agenda was necessary. Carman said he will confirm. Derek Johnk made the motion to approve the meeting agenda. Hannah Shultz seconded. Motion carried.

Public Discussion: None.

Items to be discussed:

Carman requested a change in the order of items to be discussed, moving New Catalog Update from Staff Reports up to first to discuss.

New Catalog Update Anne Mangano provided a report and reviewed the highlights of how the New Catalog project came to be and how it's working so far. Johnk asked how it affects inter-library loan, Brent Palmer responded that there were no ILL capabilities with the old catalog, but there are other products and options that we could integrate in future. He also said the mobile app was just redone, is independent but there are possibilities for cross features. Alyssa Hanson demonstrated how to navigate the New Catalog, highlighting changes and new features.

Appoint Committee to Evaluate Director Comment: This is a regularly scheduled agenda item. Kirsch appointed Shultz, Paetzold, and Kim to the committee.

Policy Review: 813 Unattended Children Comment: This is a regularly scheduled agenda item. The Board reviewed the policy.

Policy Review: 817 Alcohol in the Library Comment: This is a regularly scheduled agenda item. Board action required. Derek Johnk made the motion to approve the policy as written. Tom Rocklin seconded. Motion passed.

Staff Reports:

Director's Report – Carman had a budget meeting with the City and it went well. He will be participating on a Zoom call on December 7th to say thank you to legislators. Carman also gave a Board Recognition Dinner Update, providing guidelines from Johnson County Public Health to justify that it's still too early to plan an in-person meeting.

Department Reports:

Adult Services – Jason Paulios provided a report. He said Small Engine hasn't been a resource the Library has been able to offer before.

Community & Access Services – Sam Helmick provided a report. Kirsch asked what collection inspection is, Helmick said it's looking for stains and wear and tear, shifting and dusting our collections, and generally making it more engaging for our patrons. Carman added that there has been a significant shift on books being challenged in libraries, and for all to be aware and be prepared to be impactful.

Development Office – Patty McCarthy said thank you to Kirsch and others who went to Prairie Lights bookstore for the fundraiser on Sunday, and mentioned someone placed a \$600 online order. Eat Out to Read is December 8th at Nodo, both locations. Surprise Bunches of Books are back in the building and online. The arts and crafts bazaar will be held online, and hope to get that online soon.

Staff Inservice Day Report Information provided in the packet. Kirsch encourages those who can to attend, and finds it very worthwhile and well run.

Miscellaneous: Nothing to report.

President's Report: Kirsch wished all a happy Thanksgiving, encouraged attendance at Inservice Day, and offered appreciation for the evaluation committee's willingness to serve.

Announcements from Members: Nothing to report.

Committee Reports: Friends Foundation met November 9th. Shultz reviewed tax forms that were turned in last week. The Book Gala happened, and Arts and Crafts have a call for donations that starts around Thanksgiving.

Communications: Included in the packet.

Consent Agenda: Johnk made the motion to approve the consent agenda as written. Kim seconded. Motion carried.

Set Agenda for November Meeting:
Accreditation form, if deemed necessary.

Adjournment: Kirsch closed the meeting at 5:50 pm.

Respectfully submitted,
Amanda Ray
Supervising Librarian

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JMiller

CITY OF IOWA CITY
Library Disbursements: November 1 to November 30, 2021

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ACCOUNT/VENDOR					INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION		
10550110					Library Administration									
10550110 432080					Other Professional Services									
014353	ONE	SOURCE	THE	BACKG	PLUS4649-20211031	0	2022	5	INV	P	120.00	111921	28134	BACKGROUND CHECKS F
014353	ONE	SOURCE	THE	BACKG	PLUS4649VOL-20211031	0	2022	5	INV	P	250.00	111921	28134	BACKGROUND CHECKS F
											370.00			
ACCOUNT TOTAL											370.00			
10550110 435055					Mail & Delivery									
010473	UNITED	PARCEL	SERVIC	000068774R431	0	2022	5	INV	P	14.22	111221	265453	Admin/ UPS Internet	
010473	UNITED	PARCEL	SERVIC	000068774R451	0	2022	5	INV	P	16.19	112621	266012	Admin/UPS Internet	
											30.41			
ACCOUNT TOTAL											30.41			
10550110 435059					Advertising									
010475	GREENSTATE	CREDIT	U	1208217131EGG	0	2022	5	INV	P	324.00	112621	265935	ECarman/Mastercard	
ACCOUNT TOTAL											324.00			
10550110 436050					Registration									
010475	GREENSTATE	CREDIT	U	1208217446	0	2022	5	INV	P	189.00	112621	265934	APilkington/Masterc	
ACCOUNT TOTAL											189.00			
10550110 438130					Cell Phone/Data Services									
010482	VERIZON	WIRELESS		9892544644	0	2022	5	INV	P	372.79	112621	266034	Admin/Monthly Cell	
ACCOUNT TOTAL											372.79			
10550110 449120					Equipment Rental									
011736	KONICA	MINOLTA	BUSIN	74376131	0	2022	5	INV	P	114.30	112621	265961	Admin/Lease	
011898	QUADIENT	LEASING	USA	N9128961	0	2022	5	INV	P	758.31	112621	28556	Admin/Lease Payment	
ACCOUNT TOTAL											872.61			
10550110 449280					Misc Services & Charges									
000111	GRIFFIN,	LINDSEY		102921LG	0	2022	5	INV	P	23.00	111221	265417	Admin/Found Library	
ACCOUNT TOTAL											23.00			
10550110 452010					Office Supplies									
010475	GREENSTATE	CREDIT	U	1208217131EGG	0	2022	5	INV	P	225.21	112621	265935	ECarman/Mastercard	
ACCOUNT TOTAL											225.21			
10550110 469360					Food and Beverages									
010475	GREENSTATE	CREDIT	U	1208217149BKM	0	2022	5	INV	P	282.20	112621	265933	SHelmick/Mastercard	

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CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL				282.20		
ORG 10550110 TOTAL				2,689.22		
10550121			Library Bldg Maint - Public			
10550121 438030			Electricity			
010319 MIDAMERICAN ENERGY	20211110082301	0	2022 5 INV P	7,903.82	111221	28077 MidAmBilling 111020
010319 MIDAMERICAN ENERGY	20211123140952	0	2022 5 INV P	16,250.40	112621	28547 MidAmBilling 112320
				24,154.22		
ACCOUNT TOTAL				24,154.22		
10550121 438070			Heating Fuel/Gas			
010319 MIDAMERICAN ENERGY	20211103082604	0	2022 5 INV P	12.13	110521	28003 MidAmBilling 110320
010319 MIDAMERICAN ENERGY	20211110082301	0	2022 5 INV P	2,092.88	111221	28077 MidAmBilling 111020
010319 MIDAMERICAN ENERGY	20211123140952	0	2022 5 INV P	2,659.13	112621	28547 MidAmBilling 112320
				4,764.14		
ACCOUNT TOTAL				4,764.14		
10550121 442010			Other Building R&M Services			
010262 IOWA WORKFORCE DEVEL	180721	0	2022 5 INV P	160.00	110521	265215 FAC/ Boiler Inspect
010712 TRANE	312173208	0	2022 5 INV P	6,847.00	112621	266002 FAC/ Annual Service
010981 JOE'S QUALITY WINDOW	20261	0	2022 5 INV P	150.00	111921	265542 FAC/Lower Outside W
014366 ORKIN LLC	215684751	0	2022 5 INV P	1,152.28	110521	265253 FAC/Quarterly Bed B
014457 A TECH INC	527272	0	2022 5 INV P	72.00	112621	28525 FAC/ Monitoring 12/
ACCOUNT TOTAL				8,381.28		
10550121 442020			Structure R&M Services			
010823 SCHUMACHER ELEVATOR	90533278	0	2022 5 INV P	625.21	111921	28142 Elevator Maintenanc
ACCOUNT TOTAL				625.21		
10550121 442030			Heating & Cooling R&M Services			
010392 RMB CO INC	8863	0	2022 5 INV P	1,551.20	111921	28140 FAC/ Water Leak Rep
ACCOUNT TOTAL				1,551.20		
10550121 445330			Other Waste Disposal			
013663 REPUBLIC SERVICES OF	0897-000941363	0	2022 5 INV P	120.05	110521	265269 FAC/October Waste &
ACCOUNT TOTAL				120.05		
10550121 449160			Other Rentals			
010627 CINTAS CORPORATION	4100222632	0	2022 5 INV P	191.87	111221	265359 FAC/Sanitary Suppli

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CITY OF IOWA CITY
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010627 CINTAS CORPORATION	4101548332	0	2022	5	INV P	191.87 112621	265915	FAC/Sanitation Supp
						383.74		
					ACCOUNT TOTAL	383.74		
10550121 452040					Sanitation & Indust Supplies			
010290 LENOCH AND CILEK ACE 371123/3		0	2022	5	INV P	632.73 111921	265547	FAC/Sanitary Suppli
010290 LENOCH AND CILEK ACE 371153/3		0	2022	5	INV P	79.24 111921	265547	FAC/Sanitary Suppli
						711.97		
010475 GREENSTATE CREDIT U 1208217131EGG		0	2022	5	INV P	245.48 112621	265935	ECarman/Mastercard
010570 CENTRAL IOWA DISTRIB 217801		0	2022	5	INV P	385.10 110521	265161	FAC/ Vacuum Supplie
010627 CINTAS CORPORATION	4100222632	0	2022	5	INV P	224.93 111221	265359	FAC/Sanitary Suppli
010627 CINTAS CORPORATION	4101548332	0	2022	5	INV P	163.76 112621	265915	FAC/Sanitation Supp
						388.69		
015759 JANWAY COMPANY	139182	0	2022	5	INV P	1,792.00 111921	265539	FAC/7,200 Adult Ind
015759 JANWAY COMPANY	139183	0	2022	5	INV P	1,259.00 111921	265539	FAC/ 5,400 Children
						3,051.00		
					ACCOUNT TOTAL	4,782.24		
10550121 463040					Water/Sewer Chemicals			
010689 AQUA TECHNOLOGIES OF 10064		0	2022	5	INV P	248.24 111221	265348	FAC/2 Apple Blossom
					ACCOUNT TOTAL	248.24		
10550121 463100					Ice Control Chemicals			
010570 CENTRAL IOWA DISTRIB 217901		0	2022	5	INV P	312.50 110521	265161	FAC/ 25 Bags Triple
					ACCOUNT TOTAL	312.50		
10550121 466070					Other Maintenance Supplies			
011399 ELECTRIC EQUIPMENT S 8944		0	2022	5	INV P	479.88 110521	27986	FAC/ 12 Ballasts
011399 ELECTRIC EQUIPMENT S 8975		0	2022	5	INV P	351.00 112621	28539	FAC/100 Cases of 25
						830.88		
					ACCOUNT TOTAL	830.88		
					ORG 10550121 TOTAL	46,153.70		
10550140					Library Computer Systems			
10550140 438140					Internet Fees			
011937 AUREON COMMUNICATION 0789007015.11.21		0	2022	5	INV P	300.00 112621	265900	Internet Services

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CITY OF IOWA CITY
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
014293 IMON COMMUNICATIONS	2576747	0	2022	5	INV P	486.48 112621	265946	Internet Service
014293 IMON COMMUNICATIONS	2598936	0	2022	5	INV P	477.50 112621	265945	Internet Service
						963.98		
014400 MOBILE BEACON	MB133749	0	2022	5	INV P	1,375.00 110521	265246	IT/ Data Fees for 1
					ACCOUNT TOTAL	2,638.98		
10550140 444080					Software R&M Services			
010475 GREENSTATE CREDIT U	1208210250	0	2022	5	INV P	442.10 112621	265937	BPalmer/ Mastercard
010525 ENCOMPASS IOWA LLC	11879	0	2022	5	INV P	982.00 111221	28064	IT/ IT Essentials &
					ACCOUNT TOTAL	1,424.10		
10550140 455120					Misc Computer Hardware			
010475 GREENSTATE CREDIT U	1208210250	0	2022	5	INV P	566.72 112621	265937	BPalmer/ Mastercard
					ACCOUNT TOTAL	566.72		
					ORG 10550140 TOTAL	4,629.80		
10550150					Library Public Services			
10550150 421300					Life Insurance			
011048 MADISON NATIONAL LIF	Nov2021_Tritten	0	2022	5	INV P	4.21 112621	265966	Tyler Tritten_Nov 2
					ACCOUNT TOTAL	4.21		
					ORG 10550150 TOTAL	4.21		
10550151					Lib Public Services - Adults			
10550151 432080					Other Professional Services			
016093 DONALDSON, SEAN	102821SD	0	2022	5	INV P	100.00 111221	265369	AD/Teen Workplace S
					ACCOUNT TOTAL	100.00		
10550151 445140					Outside Printing			
010373 PIP PRINTING	107950	0	2022	5	INV P	110.27 111921	28136	AD/3,000 ILL Book C
					ACCOUNT TOTAL	110.27		
10550151 445250					Inter-Library Loans			
000119 SHAPIRO LIBRARY	IL:201563587	0	2022	5	INV P	115.00 110521	265244	AD/ ILL Replacement
					ACCOUNT TOTAL	115.00		
10550151 469320					Miscellaneous Supplies			
010475 GREENSTATE CREDIT U	1208217131EGG	0	2022	5	INV P	77.25 112621	265935	ECarman/Mastercard
010475 GREENSTATE CREDIT U	1208217446	0	2022	5	INV P	27.57 112621	265934	APilkington/Masterc
010475 GREENSTATE CREDIT U	1208217792	0	2022	5	INV P	146.39 112621	265932	JPaulios/Mastercard

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CITY OF IOWA CITY
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
				251.21		
			ACCOUNT TOTAL	251.21		
10550151 469360			Food and Beverages			
010475 GREENSTATE CREDIT U	1208217446	0	2022 5 INV P	29.99 112621		265934 APilkington/Masterc
010475 GREENSTATE CREDIT U	1208217792	0	2022 5 INV P	117.33 112621		265932 JPaulios/Mastercard
				147.32		
			ACCOUNT TOTAL	147.32		
			ORG 10550151 TOTAL	723.80		
10550152			Lib Public Services - Children			
10550152 432080			Other Professional Services			
016092 STEIN, KARIN	236	0	2022 5 INV P	75.00 111221		265443 CHI/Latin Music/Mar
			ACCOUNT TOTAL	75.00		
10550152 469320			Miscellaneous Supplies			
010475 GREENSTATE CREDIT U	1208217131EGG	0	2022 5 INV P	15.17 112621		265935 ECarman/Mastercard
010475 GREENSTATE CREDIT U	1208217446	0	2022 5 INV P	292.53 112621		265934 APilkington/Masterc
				307.70		
			ACCOUNT TOTAL	307.70		
10550152 469320 043			Miscellaneous Supplies			
010475 GREENSTATE CREDIT U	1208217446	0	2022 5 INV P	168.00 112621		265934 APilkington/Masterc
			ACCOUNT TOTAL	168.00		
10550152 469360			Food and Beverages			
010475 GREENSTATE CREDIT U	1208217446	0	2022 5 INV P	29.99 112621		265934 APilkington/Masterc
			ACCOUNT TOTAL	29.99		
10550152 469370			Paper Products			
010536 INGRAM LIBRARY SERVI	55586404	0	2022 5 INV P	20.68 112621		265947 LIBRARY MATERIALS
			ACCOUNT TOTAL	20.68		
			ORG 10550152 TOTAL	601.37		
10550159			Lib Public Srvs-Comm Access			
10550159 435059			Advertising			
011328 LITTLE VILLAGE MAGAZ	9730	0	2022 5 INV P	350.00 112621		265963 CAS/Advertising
			ACCOUNT TOTAL	350.00		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550159 469320			Miscellaneous Supplies			
010475 GREENSTATE CREDIT U	1208217131EGG	0	2022 5 INV P	37.58 112621	265935	ECarman/Mastercard
010475 GREENSTATE CREDIT U	1208217149BKM	0	2022 5 INV P	39.00 112621	265933	SHelmick/Mastercard
				76.58		
			ACCOUNT TOTAL	76.58		
			ORG 10550159 TOTAL	426.58		
10550160			Library Collection Services			
10550160 435010			Data Processing			
011068 OVERDRIVE INC	MR0137021440863	0	2022 5 INV P	292.00 111221	265432	LIBRARY MATERIALS
			ACCOUNT TOTAL	292.00		
10550160 445140			Outside Printing			
010373 PIP PRINTING	107932	0	2022 5 INV P	53.12 111921	28136	LIBRARY MATERIALS
			ACCOUNT TOTAL	53.12		
10550160 445270			Library Material R&M Services			
010475 GREENSTATE CREDIT U	1208210292	0	2022 5 INV P	565.59 112621	265936	AMangano/ Mastercar
010509 BAKER & TAYLOR INC C	200055102021V	0	2022 5 INV P	853.69 112621	265905	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,419.28		
10550160 469110			Misc Processing Supplies			
010509 BAKER & TAYLOR INC C	H654579DM	0	2022 5 INV P	9.56 112621	265906	LIBRARY MATERIALS
010510 DEMCO INC	7035719	0	2022 5 INV P	963.09 111921	265504	LIBRARY MATERIALS
010546 MIDWEST TAPE	501208941	0	2022 5 INV P	297.25 111221	265424	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,269.90		
			ORG 10550160 TOTAL	3,034.30		
10550210			Library Children's Materials			
10550210 477020			Books (Cat/Cir)			
010509 BAKER & TAYLOR INC C	2036112487	0	2022 5 INV P	509.07 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036129522	0	2022 5 INV P	276.03 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036150640	0	2022 5 INV P	157.88 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036192699	0	2022 5 INV P	161.33 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036213923	0	2022 5 INV P	167.59 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036233679	0	2022 5 INV P	43.62 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036233757	0	2022 5 INV P	24.93 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036240109	0	2022 5 INV P	505.71 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036241217	0	2022 5 INV P	382.11 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036245923	0	2022 5 INV P	268.26 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036250917	0	2022 5 INV P	219.93 110521	265153	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C	2036254341	0	2022 5	INV	P	87.69 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036255089	0	2022 5	INV	P	412.58 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036256155	0	2022 5	INV	P	354.98 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036257667	0	2022 5	INV	P	28.53 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036257690	0	2022 5	INV	P	183.29 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036257834	0	2022 5	INV	P	14.37 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036259335	0	2022 5	INV	P	196.66 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036261155	0	2022 5	INV	P	67.67 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036261643	0	2022 5	INV	P	405.95 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036261787	0	2022 5	INV	P	128.05 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036264180	0	2022 5	INV	P	310.55 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036265168	0	2022 5	INV	P	40.70 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036267256	0	2022 5	INV	P	67.00 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036273589	0	2022 5	INV	P	288.35 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036274288	0	2022 5	INV	P	425.35 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036277416	0	2022 5	INV	P	149.60 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036277817	0	2022 5	INV	P	278.88 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036277879	0	2022 5	INV	P	44.70 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036280887	0	2022 5	INV	P	104.05 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036282477	0	2022 5	INV	P	7.27 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036287537	0	2022 5	INV	P	247.07 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036290792	0	2022 5	INV	P	390.46 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036291874	0	2022 5	INV	P	285.16 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036293818	0	2022 5	INV	P	84.90 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036294482	0	2022 5	INV	P	200.82 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036294917	0	2022 5	INV	P	150.70 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036301114	0	2022 5	INV	P	237.66 112621	265905	LIBRARY MATERIALS
						7,909.45		
010536 INGRAM LIBRARY SERVI	55283638	0	2022 5	INV	P	120.10 112621	265947	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55368120	0	2022 5	INV	P	21.62 111221	265388	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55392182	0	2022 5	INV	P	41.95 111221	265388	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55465098	0	2022 5	INV	P	51.70 112621	265947	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55465099	0	2022 5	INV	P	52.86 112621	265947	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55543011	0	2022 5	INV	P	42.51 112621	265947	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55586404	0	2022 5	INV	P	83.30 112621	265947	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55609002	0	2022 5	INV	P	23.73 112621	265947	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55656879	0	2022 5	INV	P	32.22 112621	265947	LIBRARY MATERIALS
						469.99		
015582 ICE CUBE PRESS LLC	5142	0	2022 5	INV	P	13.00 111221	265387	LIBRARY MATERIALS
ACCOUNT TOTAL						8,392.44		
10550210 477030	Books (Uncataloged)							
010509 BAKER & TAYLOR INC C	2036256155	0	2022 5	INV	P	481.98 110521	265153	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036264180	0	2022 5	INV	P	273.88 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036267256	0	2022 5	INV	P	11.18 111221	265351	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036273589	0	2022 5	INV	P	27.16 112621	265905	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036301114	0	2022 5	INV	P	48.08 112621	265905	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
						842.28		
010536 INGRAM LIBRARY SERVI	55283638	0	2022	5	INV P	173.54	112621	265947 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55586404	0	2022	5	INV P	20.68	112621	265947 LIBRARY MATERIALS
						194.22		
						ACCOUNT TOTAL		1,036.50
10550210 477040						Books (Cat/Reference)		
010509 BAKER & TAYLOR INC C	2036150640	0	2022	5	INV P	17.99	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036241217	0	2022	5	INV P	14.37	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036264180	0	2022	5	INV P	24.17	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036287537	0	2022	5	INV P	7.18	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036301114	0	2022	5	INV P	9.49	112621	265905 LIBRARY MATERIALS
						73.20		
010536 INGRAM LIBRARY SERVI	55283638	0	2022	5	INV P	19.51	112621	265947 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55368120	0	2022	5	INV P	4.57	111221	265388 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55609002	0	2022	5	INV P	11.39	112621	265947 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	55656879	0	2022	5	INV P	13.78	112621	265947 LIBRARY MATERIALS
						49.25		
						ACCOUNT TOTAL		122.45
10550210 477070						Downloadable-eBooks		
011068 OVERDRIVE INC	01370CO21429216	0	2022	5	INV P	212.31	110521	265254 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO21435873	0	2022	5	INV P	96.93	111221	265432 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA21425010	0	2022	5	INV P	58.93	110521	265254 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA21429690	0	2022	5	INV P	24.99	110521	265254 LIBRARY MATERIALS
						393.16		
						ACCOUNT TOTAL		393.16
10550210 477100						Fiction Audio-CD		
015457 LIBRARY IDEAS LLC	85421	0	2022	5	INV P	119.85	110521	265224 LIBRARY MATERIALS
						ACCOUNT TOTAL		119.85
10550210 477120						Other Audio-CD		
015458 FINDAWAY WORLD LLC	365407	0	2022	5	INV P	59.99	110521	265182 LIBRARY MATERIALS
						ACCOUNT TOTAL		59.99
10550210 477160						Video Recordings		
010546 MIDWEST TAPE	501155416	0	2022	5	INV P	15.99	110521	265235 LIBRARY MATERIALS
010546 MIDWEST TAPE	501186863	0	2022	5	INV P	48.74	111221	265424 LIBRARY MATERIALS
010546 MIDWEST TAPE	501230345	0	2022	5	INV P	74.19	112621	265971 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
						138.92		
						ACCOUNT TOTAL	138.92	
10550210 477250					Downloadable Media			
011068 OVERDRIVE INC	01370DA21416671	0	2022	5	INV P	79.00	110521	265254 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA21425010	0	2022	5	INV P	28.30	110521	265254 LIBRARY MATERIALS
						107.30		
015034 KANOPY INC	270036 - PPU	0	2022	5	INV P	190.00	111221	265413 LIBRARY MATERIALS
						ACCOUNT TOTAL	297.30	
						ORG 10550210 TOTAL	10,560.61	
10550220					Library Adult Materials			
10550220 477020					Books (Cat/Cir)			
010475 GREENSTATE CREDIT U	1208210292	0	2022	5	INV P	50.00	112621	265936 AMangano/ Mastercar
010509 BAKER & TAYLOR INC	C 0003249612	0	2022	5	CRM P	-112.00	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 0003249613	0	2022	5	CRM P	-125.00	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036112487	0	2022	5	INV P	1,515.37	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036150640	0	2022	5	INV P	636.19	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036192699	0	2022	5	INV P	325.92	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036237368	0	2022	5	INV P	73.29	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036241217	0	2022	5	INV P	1,174.49	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036242596	0	2022	5	INV P	301.11	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036246294	0	2022	5	INV P	251.36	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036250917	0	2022	5	INV P	853.85	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036254341	0	2022	5	INV P	444.20	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036254855	0	2022	5	INV P	65.07	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036254922	0	2022	5	INV P	197.92	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036256155	0	2022	5	INV P	418.28	110521	265153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036257834	0	2022	5	INV P	372.63	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036259335	0	2022	5	INV P	334.05	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036264180	0	2022	5	INV P	648.98	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036265099	0	2022	5	INV P	158.12	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036265478	0	2022	5	INV P	207.67	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036267256	0	2022	5	INV P	286.11	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036271571	0	2022	5	INV P	256.96	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036271839	0	2022	5	INV P	346.96	111221	265351 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036273589	0	2022	5	INV P	646.54	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036277416	0	2022	5	INV P	229.83	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036278092	0	2022	5	INV P	84.28	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036280887	0	2022	5	INV P	1,404.78	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036282099	0	2022	5	INV P	118.86	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036285388	0	2022	5	INV P	270.09	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036287537	0	2022	5	INV P	619.96	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036290644	0	2022	5	INV P	137.51	112621	265905 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2036291874	0	2022	5	INV P	1,079.49	112621	265905 LIBRARY MATERIALS

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR		TYP	S	WARRANT	CHECK	DESCRIPTION
010509	BAKER & TAYLOR INC	C 2036293818	0	2022	5	INV	P	311.71 112621	265905	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036294444	0	2022	5	INV	P	186.95 112621	265905	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036294702	0	2022	5	INV	P	115.81 112621	265905	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036294919	0	2022	5	INV	P	57.76 112621	265905	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036298788	0	2022	5	INV	P	262.47 112621	265905	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036301114	0	2022	5	INV	P	478.98 112621	265905	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036302564	0	2022	5	INV	P	326.98 112621	265905	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 2036302704	0	2022	5	INV	P	452.51 112621	265905	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C 5017318097	0	2022	5	INV	P	185.63 112621	265904	LIBRARY MATERIALS
								15,601.67		
010520	CENTER POINT PUBLISH	1881628	0	2022	5	INV	P	138.42 111221	265357	LIBRARY MATERIALS
010520	CENTER POINT PUBLISH	1882520	0	2022	5	INV	P	56.17 111221	265357	LIBRARY MATERIALS
010520	CENTER POINT PUBLISH	1888453	0	2022	5	INV	P	138.42 112621	265912	LIBRARY MATERIALS
								333.01		
010531	GALE GROUP	76020638	0	2022	5	INV	P	116.76 111221	265379	LIBRARY MATERIALS
010531	GALE GROUP	76024706	0	2022	5	INV	P	60.78 111221	265379	LIBRARY MATERIALS
010531	GALE GROUP	76044435	0	2022	5	INV	P	57.58 111221	265379	LIBRARY MATERIALS
010531	GALE GROUP	76053147	0	2022	5	INV	P	115.16 111221	265379	LIBRARY MATERIALS
010531	GALE GROUP	76059820	0	2022	5	INV	P	28.79 111221	265379	LIBRARY MATERIALS
010531	GALE GROUP	76104115	0	2022	5	INV	P	30.39 112621	265927	LIBRARY MATERIALS
010531	GALE GROUP	76157057	0	2022	5	INV	P	29.59 112621	265927	LIBRARY MATERIALS
010531	GALE GROUP	76161852	0	2022	5	INV	P	31.19 112621	265927	LIBRARY MATERIALS
010531	GALE GROUP	76175669	0	2022	5	INV	P	24.79 112621	265927	LIBRARY MATERIALS
010531	GALE GROUP	76175845	0	2022	5	INV	P	30.39 112621	265927	LIBRARY MATERIALS
								525.42		
010536	INGRAM LIBRARY SERVI	55283638	0	2022	5	INV	P	37.64 112621	265947	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	55368120	0	2022	5	INV	P	36.99 111221	265388	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	55392182	0	2022	5	INV	P	101.77 111221	265388	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	55465098	0	2022	5	INV	P	20.97 112621	265947	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	55465099	0	2022	5	INV	P	40.72 112621	265947	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	55543011	0	2022	5	INV	P	30.37 112621	265947	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	55586404	0	2022	5	INV	P	77.60 112621	265947	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	55609002	0	2022	5	INV	P	188.95 112621	265947	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	55656879	0	2022	5	INV	P	18.95 112621	265947	LIBRARY MATERIALS
								553.96		
010750	IOWA POETRY ASSOCIAT	IPA2021	0	2022	5	INV	P	9.00 110521	265212	LIBRARY MATERIALS
015582	ICE CUBE PRESS LLC	5142	0	2022	5	INV	P	51.98 111221	265387	LIBRARY MATERIALS
ACCOUNT TOTAL								17,125.04		
10550220	477040	Books (Cat/Reference)								
010475	GREENSTATE CREDIT U	1208210292	0	2022	5	INV	P	25.00 112621	265936	AMangano/ Mastercard

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ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR TYP S				WARRANT	CHECK	DESCRIPTION	
010509	BAKER & TAYLOR	INC	C	2036241217	0	2022	5	INV	P	56.99	110521	265153	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC	C	5017318097	0	2022	5	INV	P	94.00	112621	265904	LIBRARY MATERIALS
										150.99			
ACCOUNT TOTAL										175.99			
10550220	477070				Downloadable-eBooks								
011068	OVERDRIVE	INC		01370CO21426657	0	2022	5	INV	P	1,414.93	111921	265576	LIBRARY MATERIALS
011068	OVERDRIVE	INC		01370CO21427057	0	2022	5	INV	P	960.12	110521	265254	LIBRARY MATERIALS
011068	OVERDRIVE	INC		01370CO21429218	0	2022	5	INV	P	731.01	110521	265254	LIBRARY MATERIALS
011068	OVERDRIVE	INC		01370CO21432217	0	2022	5	INV	P	346.65	111221	265432	LIBRARY MATERIALS
011068	OVERDRIVE	INC		01370CO21435874	0	2022	5	INV	P	318.64	111221	265432	LIBRARY MATERIALS
011068	OVERDRIVE	INC		01370CP21439421	0	2022	5	INV	P	279.50	111221	265432	LIBRARY MATERIALS
011068	OVERDRIVE	INC		01370DA21416671	0	2022	5	INV	P	607.83	110521	265254	LIBRARY MATERIALS
011068	OVERDRIVE	INC		01370DA21425010	0	2022	5	INV	P	394.87	110521	265254	LIBRARY MATERIALS
011068	OVERDRIVE	INC		01370DA21427174	0	2022	5	INV	P	55.00	110521	265254	LIBRARY MATERIALS
011068	OVERDRIVE	INC		10370CO21430480	0	2022	5	INV	P	505.36	110521	265254	LIBRARY MATERIALS
										5,613.91			
ACCOUNT TOTAL										5,613.91			
10550220	477110				Music-CD								
010546	MIDWEST	TAPE		501149079	0	2022	5	INV	P	125.21	110521	265235	LIBRARY MATERIALS
010546	MIDWEST	TAPE		501202567	0	2022	5	INV	P	55.30	111221	265424	LIBRARY MATERIALS
										180.51			
ACCOUNT TOTAL										180.51			
10550220	477150				Art Reproductions								
010475	GREENSTATE	CREDIT	U	1208210292	0	2022	5	INV	P	696.29	112621	265936	AMangano/ Mastercar
ACCOUNT TOTAL										696.29			
10550220	477160				Video Recordings								
010509	BAKER & TAYLOR	INC	C	H58229250	0	2022	5	INV	P	21.71	112621	265906	LIBRARY MATERIALS
010546	MIDWEST	TAPE		501155416	0	2022	5	INV	P	71.67	110521	265235	LIBRARY MATERIALS
010546	MIDWEST	TAPE		501186863	0	2022	5	INV	P	234.64	111221	265424	LIBRARY MATERIALS
010546	MIDWEST	TAPE		501186864	0	2022	5	INV	P	25.59	111221	265424	LIBRARY MATERIALS
010546	MIDWEST	TAPE		501230345	0	2022	5	INV	P	331.29	112621	265971	LIBRARY MATERIALS
010546	MIDWEST	TAPE		501230346	0	2022	5	INV	P	29.99	112621	265971	LIBRARY MATERIALS
										693.18			
ACCOUNT TOTAL										714.89			
10550220	477210				Non-Fiction Video-DVD								
010546	MIDWEST	TAPE		501186863	0	2022	5	INV	P	158.90	111221	265424	LIBRARY MATERIALS
010546	MIDWEST	TAPE		501230345	0	2022	5	INV	P	79.45	112621	265971	LIBRARY MATERIALS

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ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION	
							238.35			
ACCOUNT TOTAL							238.35			
10550220 477220					Multi-Media/Gaming					
010536 INGRAM LIBRARY SERVI	55609002		0	2022	5 INV P	33.24	112621	265947	LIBRARY MATERIALS	
ACCOUNT TOTAL							33.24			
10550220 477250					Downloadable Media					
011068 OVERDRIVE INC	01370CO21427058		0	2022	5 INV P	718.69	110521	265254	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370CO21429218		0	2022	5 INV P	260.49	110521	265254	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370co21430479		0	2022	5 INV P	1,224.62	110521	265254	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370CO21430490		0	2022	5 INV P	822.94	110521	265254	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370CO21432215		0	2022	5 INV P	637.51	111221	265432	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370CO21432466		0	2022	5 INV P	334.45	111221	265432	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370CO21435874		0	2022	5 INV P	283.50	111221	265432	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370DA21416671		0	2022	5 INV P	866.98	110521	265254	LIBRARY MATERIALS	
011068 OVERDRIVE INC	01370DA21425010		0	2022	5 INV P	631.44	110521	265254	LIBRARY MATERIALS	
							5,780.62			
015034 KANOPY INC	270036 - PPU		0	2022	5 INV P	3,985.00	111221	265413	LIBRARY MATERIALS	
ACCOUNT TOTAL							9,765.62			
10550220 477350					Online Reference					
010524 EBSCO	1000166958-1		0	2022	5 INV P	6,975.00	111921	28116	LIBRARY MATERIALS	
015776 CREATIVEBUG LLC	DMARVA22-694		0	2022	5 INV P	2,000.00	110521	265168	LIBRARY MATERIALS -	
ACCOUNT TOTAL							8,975.00			
ORG 10550220 TOTAL							43,518.84			
=====										
FUND 1000 General					TOTAL:		112,342.43			
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