Iowa City Public Library Board of Trustees Meeting Agenda

November 17, 2022
2nd Floor - Boardroom
Regular Meeting - 5:00 PM

Carol Kirsch - President
Tom Rocklin - Vice President
DJ Johnk - Secretary

Claire Matthews
Robin Paetzold
John Raeburn

Hannah Shultz
Dan Stevenson

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1. Call Meeting to Order.

2. Approval of November 17, 2022 Board Meeting Agenda.

3. Public Discussion.

4. Items to be Discussed.

A. Appoint Committee to Evaluate Library Director.
Comment: This is a regularly scheduled agenda item. Board action required.

B. Policy Review: 601 Collection Development.
Comment: This is a regularly scheduled agenda item. Board action required.

5. Staff Reports.

A. Director's Report.
B. Departmental Reports: Adult Services, Community & Access Services.
C. Development Report.
D. Miscellaneous.

6. President's Report.

7. Announcements from Members.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or jennifer-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

8. Committee Reports.

9. Communications.

10. Consent Agenda.

A. Approve Minutes of Library Board of Trustees October 27, 2022 Regular Meeting.

B. Approve Disbursements for October, 2022.

11. Set Agenda Order for December Meeting.

12. Adjournment.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or jennifer-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Iowa City Public Library- Board of Trustee Meetings

Agenda Items and Order Schedule

November 17, 2022	December 15, 2022	January 26, 2023
Appoint Committee- Director's Evaluation **Policy Review: 601 Collection Development** Departmental Reports: AS, CAS	**Policy Review: 802 Confidentiality** Departmental Reports: CH, CLS, IT Special Events: **Staff Inservice Day 12/9/22**	Strategic Planning Update 2nd Quarter Goals/Statistics Financials Review **Policy Review: 703 Recording and Streaming Policy (IT)** Departmental Reports: AS, CAS
February 23, 2023	**March 23, 2023**	**April 27, 2023**
Director's Evaluation Appoint Nominating Committee Set Calendar for Next Fiscal Year Departmental Reports: CH, CLS, IT	Departmental Reports: AS, CAS	President Appoints to Foundation Board Election of Officers Review 3rd Quarter Financials & Statistics Departmental Reports: CH, CLS, IT
May 25, 2023	**June 22, 2023**	**July 27, 2023**
Policy Review: 815 Internet Use Policy (IT) **Policy Review: Naming and Recognition (Admin/Dev)** Departmental Reports: AS, CAS	Adopt NOBU Budget Departmental Reports: CH, CLS, IT Special Events: **Summer Reading Program 6/1/23**	Strategic Plan Review Board of Trustees Annual Report MOA-ICPLFF & ICPL Departmental Reports: AS, CAS

601: Collection Development Policy

Proposal: The Collection Development Policy serves as an overall guide to our staff on what we select, what we keep, and what we discard based on the library's mission, values, strategic goals, and our patron's needs. It provides general guidance on the values and principles of collection development at ICPL, establishing the criteria on how we manage the collection. It is a valuable tool in explaining collection decisions to members of our community.

This review is a regular, three-year policy review. We revised the policy earlier this calendar year (April 2022) to add specific language about content aggregators with the intention of completing a full review this month. The review committee consisted of our selection staff of six librarians, our purchaser, and the Collection Services Coordinator. It was vetted by the library's coordinator team and the City Attorney's Office.

The Collection Development Policy is one of the four policies required by the *Public Library Accreditation Standards* overseen by the State Library of Iowa. It should cover the intention of the collection, who is responsible for collection development, criteria for selecting resources, and how reconsideration of materials or complaints are handled. The American Library Association (ALA)'s *Intellectual Freedom Manual* recommends that the policy is consistent with and refers to the *Library Bill of Rights*, the *Freedom to Read*, and the *Freedom to View* statements.

Issues: After reviewing State Library standards, American Library Association recommendations, and peer library policies, we recommend making minor changes to our current policy. Our changes address:

- what resources are used in consideration of purchasing and cataloging items for the collection
- how we determine what formats are made available
- recent changes to language in the *Finance Policy* (401)

Committee Recommendations:

601	Refer to *Finance Policy* (401) in related policies section. Policy language from the *Finance Policy* provides background on the Collection Maintenance (601.4) section in this policy.
601.21	Add "support the Library's mission" to the goals for the collection under guidelines. The library's collection is a significant vehicle in how the library meets its mission in the community. Referring to the library's mission is considered a best practice. Minor changes were added to the sentence for clarity.
601.27	Add information on what criteria is used to decide what formats are retained and removed from the collection.

601.31	Add information on what resources staff use to consider the categorization and cataloging of items in the collection. The majority of questions we receive from patrons about the collection tend to be about cataloging. For example, why is this item considered "young adult" or why is this book in the children's room? Clarifying how those decisions are made in this policy is beneficial to provide context to the community and the staff at large.
601.41	Language changed to remove the second use of the word "need."
601.43	The language regarding how withdrawn materials are handled was updated to reflect recent changes to the *Finance Policy* (401)

Action Required: Review policy and adopt as amended.

Committee Members: Adult Services: Victoria Fernandez, Candice Smith, and Brian Visser; Children's Services: Casey Maynard and Anne Wilmoth; Collection Services: Melody Dworak, Anne Mangano, Romona Murrell

Attached:

- American Library Association's Library Bill of Rights
- American Library Association's Freedom to Read Statement
- American Library Association's Freedom to View Statement

601 Collection Development Policy

See related policies: Finance Policy (401), Circulation and Library Card Policy (801), Confidentiality and Privacy (802), and Internet Use (815)

601.1 Introduction

601.11 The Iowa City Public Library is committed to providing the best collection to support the community's information and leisure needs. The purpose of this policy is to guide librarians selecting materials and to inform the public about the principles guiding collection development decisions.

601.12 Collection development is the ongoing process of assessing materials available for purchase or licensing, and making decisions on their inclusion and on their retention. It also includes creation of and access to original content.

601.13 Under the direction of the Collection Services Coordinator, responsibility for collection development lies with librarians who apply professional knowledge, experience, and this policy in making decisions as well as the catalogers who determine where an item is placed within the collection. Selectors maintain a collection plan for developing and maintaining the Library's collection. Ultimate responsibility for collection development lies with the Director.

601.2 Guidelines

601.21 Materials selected for the collection will support the Library's mission and meet the current and long-term needs of Iowa City residents. Our collection supports ~~of~~ all ages and abilities for information, education, culture, and recreation. The Library strives to offer the widest possible range of subjects and views in a variety of formats, treatments, and levels of difficulty. Other considerations include cost, space limitations, availability from approved vendors, current holdings, and demand.

601.22 Generally, collections are broad, current and popular, not archival or comprehensive.

601.23 Collection development will support priorities of the Library's strategic plan.

601.24 The Library subscribes to the principles embodied in the Library Bill of Rights and its interpretations, Freedom to Read, and Freedom to View statements adopted by the American Library Association.

601.25 Including materials in the collection does not constitute endorsement of their contents. The Library recognizes that any given item may offend some patrons, but, because the Library follows accepted principles of intellectual freedom, it will not remove specific titles solely because individuals or groups may find them objectionable.

601.26 Digital materials may be provided through a content aggregator. The inclusion or exclusion of specific titles in these collections are made by the vendor and may not conform with the Library's collection development guidelines.

601.27 The Library regularly evaluates what formats are offered in the collection. Patron use and demand, market availability, staff availability, and financial sustainability are considered when adding or removing formats from the collection.

601.2~~7~~8 The Library welcomes suggestions and comments from the public. User suggestions for purchase will be evaluated in accordance with this policy and the collection development plan~~s~~.

601.2~~8~~9 The Library takes the privacy policies of vendors into consideration when purchasing and licensing digital content.

601.3 Access to Materials

601.31 Library materials are categorized and labeled for the convenience of browsing and the ease of locating items. Collection Services staff consider information from publishers, reviews, library material vendors, and current holdings as they select, categorize, and label materials.

601.32 Materials are not isolated from the public except for the purpose of protecting them from damage or theft. Some in-house collections are purchased for the purpose of staff professional development or programming support.

601.3~~2~~3 Access to Library materials will not be restricted based on age except in the case of select circulating equipment, which may require parent/guardian permission for checkout to patrons under the age of 18 due to high replacement costs. Access to specific collections may be restricted for the Student AIM cards based on the Memorandum of Agreement with the participating school districts and public libraries.

601.3~~3~~4 Specialized resources available in other local libraries will not be needlessly duplicated. The library adds curricular materials only when these also serve the general public, or meet specific needs for contracted services.

601.3~~4~~5 The Library participates in programs designed to provide patrons access to materials not owned, such as interlibrary loan, reciprocal borrowing agreements, and access to Internet resources.

601.3~~5~~6 Small outreach collections may be placed in agencies and institutions serving populations with limited Library access.

601.3~~6~~ 7 Materials selected for the collection may be physically owned by the Iowa City Public Library or may be accessed through the Library's or a vendor's web site. If mutually beneficial, the Library may partner with other libraries to offer joint access to digital collections.

601.3~~7~~8 Remote electronic access to digital resources may be limited by licensing constraints.

601.4 Collection Maintenance

601.41 To ensure that the Library's collection is up-to-date and relevant to the community's needs, ~~the need for~~ materials previously added to the collection ~~is~~are reevaluated on a regular basis.

601.42 Materials will be withdrawn if they are out-of-date, worn, damaged, duplicated, or no longer being used. Space, the cost of replacement, and the appearance of the collection are also factors. Locally significant materials may be retained.

601.43 Withdrawn materials may be placed in outreach collections, sold to book vendors, offered to other libraries, offered to the Friends Foundation for public sale, recycled, or discarded. Proceeds will support the Library's mission.

601.5 Gifts

601.51 The Friends Foundation manages all gifts for the collection, both monetary and in kind, for the Iowa City Public Library. Gifts are accepted for the collection with the understanding that the same guidelines of selection and retention are applied to gifts as to any materials acquired by purchase.

601.52 Although gifts are not accepted with stipulations, Library staff will consider the interests of the donors in determining how to use monetary gifts.

Originally adopted: 05/24/76

Revised: 03/27/80	Revised: 04/27/95	Revised: 03/24/11	Revised: 11/17/22
Revised: 04/25/85	Revised: 12/17/98	Revised: 01/23/14	
Revised: 02/25/88	Revised: 03/28/02	Revised: 11/17/16	
Revised: 10/26/89	Revised: 02/11/05	Revised: 11/21/19	
Revised: 11/21/91	Revised: 02/28/08	Revised: 04/28/22	

Library Bill of Rights

American Library Association:
https://www.ala.org/advocacy/intfreedom/librarybill

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the *Library Bill of Rights* are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as Interpretations of the Library Bill of Rights.

The Freedom to Read Statement

American Library Association:
https://www.ala.org/advocacy/intfreedom/freedomreadstatement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our

democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

   Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

   Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

   No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

   The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

   It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

   The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

American Library Association
Association of American Publishers

Subsequently endorsed by:

American Booksellers for Free Expression
The Association of American University Presses
The Children's Book Council
Freedom to Read Foundation
National Association of College Stores
National Coalition Against Censorship
National Council of Teachers of English
The Thomas Jefferson Center for the Protection of Free Expression

Freedom to View Statement

American Library Association:
https://www.ala.org/advocacy/intfreedom/freedomviewstatement

The **FREEDOM TO VIEW**, along with the freedom to speak, to hear, and to read, is protected by the First Amendment to the Constitution of the United States. In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantee of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

Endorsed January 10, 1990, by the ALA Council

Director's Report

Prepared for the November 17, 2022
Meeting of the Library Board of Trustees
Elsworth Carman, Library Director

New Board Packet Format

I am pleased to share our new format for board packets. This project has been in discussion for a few years; there was an interest in unifying the visual presentation of departmental board reports, policy reviews, and other documents we present to the trustees monthly. Graphics Intern Yvonne Jiang created a few options for the Leadership Team, and with input from Jen Miller and other Coordinators, we selected this version to try. I welcome your input and feedback; as a primary audience for this information, we want to make sure it works well for the board. It may take a few packets to fully integrate the new format and work out any issues, and I thank you in advance for your patience as we adapt to a new style.

CIP Update

The submitted CIP form for Board Room and Meeting Room E renovations has been added to the FY24 CIP plan. This project calls for a $55,000 refresh of two primary meeting spaces in the library. The Carpeting and Furnishing Replacement project is currently planned as a FY25 and FY26 project.

Library Board of Trustees Vacancy Update

All necessary information has been submitted to the City Clerk's Office for the Library Board vacancy to be processed and posted. The vacancy details are available on the City's website (https://www.icgov.org/city-government/boards-commissions-and-committees/board-commission-and-committee-vacancies) and will also be shared on ICPL social media. Applications for this vacancy are due by 5.00pm on Tuesday, January 3, 2023. The vacancy is for a partial term, from date of appointment through June 30, 2027.

Annual Legislative Reception

At the November Johnson County Public Library Director's Meeting, the annual legislative reception was discussed. The event is scheduled for Monday, December 5, at ICPL, from 5.30pm-6.30pm. Invitations will be sent soon. The theme will be intellectual freedom and children's services, and children's services managers from around the county will be working together on a presentation for the event. Please save the date and watch for a formal invite in the coming days.

Meeting University of Iowa SLIS Director Candidates

Members of the University of Iowa SLIS Advisory Committee were invited to meet SLIS Director candidates during their onsite interviews. It was great to have an opportunity to both observe presentations and interact in a more social way with the candidates, and I appreciate being included in the process. It was a real pleasure to talk about big picture visioning and future casting for Iowa City (and area) libraries and library education with passionate library people.

Legislative Priorities Shared with City Administration

City Department Directors were asked to submit our departmental legislative priorities to City Administration as they prepare to work with the City Council to develop legislative priorities for the coming year. While departmental-level priorities are not typically included in the Council's final priorities document, the submitted content is assessed with a number of other inputs to create big-picture priorities that reflect the needs of the community and the aspirations of Council. Our submission included the following items.

Safeguard Intellectual Freedom and the Freedom to Read as Integral to the Public Library

Intellectual freedom is the right of every individual to both seek and receive information from all points of view without restriction. It is a core value, central to the public library's role and mission in a democratic society. Free and open access to information and materials is granted by the First Amendment of the Constitution of the United States. The City of Iowa City stands with the Iowa Library Association against any proposed legislation which would inhibit the freedom to read or infringe upon the foundational ethics of the library profession. We support retaining the Iowa Code 728 exemption for public libraries and educational institutions, which is consistent with federal and state law, as well as the professional ethics of librarians and library workers. Public libraries uphold our democratic values by providing access to collections, programming, gathering spaces, and displays while maintaining patron privacy and confidentiality.

Support Fair Digital Content Access and Pricing for Libraries

Library budgets are negatively impacted by unfair eBook and audiobook lending practices set by major publishers. While some publishers do not allow libraries to purchase digital content, others set library pricing as much as six times or more than consumer editions. Many publishers require libraries to repurchase titles on a one to two-year interval, having to repurchase the majority of their collection on a regular basis. It is difficult to impossible for public libraries to provide their communities access to needed materials. Current pricing structures by vendors are not sustainable for long-term public budgeting as it creates new barriers to a library's physical collection and services. Public libraries serve individuals who may not be able to purchase their own books and audiobooks and these pricing practices either eliminate or reduce access for those who face technological or financial challenges. It also stretches library budgets, which are supported by Iowan taxpayers. Iowans deserve equitable access to information, digital or print, as well as prudent stewardship of their library's budget. Iowans and their libraries should have a seat at the table to advocate and represent the communities they serve regarding pricing and digital collection development.

Adult Services Department Report

Prepared for the November 17, 2022
Meeting of the Iowa City Public Library Board of Trustees
Jason Paulios, Adult Services Coordinator

New Tech Training Partnership

Patron tech instruction for adults originates in a few different ways here at ICPL.

https://uiowa.campuslabs.com/engage/organization/device-advice/gallery/album/190468

- Incoming tech calls answered at Switchboard are usually transferred to the Tech Support phone service point run by Information Technology staff. They do their best to help remotely guide patrons through ICPL web/app-based services such as Hoopla and the Libby app.
- Info Desk staff may receive tech help questions via email or chat, the majority are related to ICPL web/app-based services.
- In-person questions are handled at the point of need, usually via Info Desk staff addressing the problem using a staff computer at the desk or assisting at a patron's personal computer station. These questions are not necessarily limited to ICPL services, we answer a wide variety of topics from how to navigate a website to best practices for digital file storage management.
- Stacey and Emma, our Digital Media Lab Intern, host drop-in help four days a week providing help with digital projects related to the specific Digital Media Lab equipment and software.

Prior to the pandemic we offered a one-on-one tech help program in the Digital Media Lab three days a week staffed by multiple Library staff and one day with volunteers from Johnson County Livable Community for Successful Aging. When revamping services after returning from Covid closure, we felt the staffing model of this drop-in program was difficult to maintain and began directing interested patrons to ask directly with Info Desk staff. We were still keen to explore a volunteer-led program but the core group of volunteers had moved on to other things. This past summer a coworker shared news of a University of Iowa student group called Device Advice that had been visiting the Senior Center. They have a mission to "[shrink] the digital divide by educating older adults on today's technology while creating meaning connections in the process." We reached out and in October finalized a plan to have these students offer a two-hour shift every Tuesday through this Semester in the Digital Media Lab coinciding with DML drop-in help times. We'll continue to evaluate these offerings in the new year and are excited to have a new partner to assist patrons with technology.

Voting Support

Ballot Basics: Voting Matters, Kati McVay and Travis Weipert.

This September, ICPL again collaborated with the League of Women Voters Johnson County, Iowa as one of the local host sites for National Voter Registration Day. Volunteers from LWVJC staffed an informational table in the lobby, speaking with dozens of proudly preregistered patrons as well as registering 10 new voters for the upcoming general election. The Education Committee from LWVJC cosponsored an event with us here in October on voting basics and election law changes presented by Travis Weipert, Johnson County Auditor and Kati McVay, Inside Out's Reentry Services Coordinator. The Johnson County Auditor's office again received a petition asking for ICPL to serve as a Satellite Absentee Voting site and we were able to host from Sunday, October 30th through Thursday, November 3rd. Auditor's Office tallies showed a visit of 1,228 total voters, averaging 245 per day with Sunday being the busiest day at 364. This average was higher than our numbers from the June Primary and quite a bit lower than the prior midterm election from 2018.

Community & Access Services Department Report

Prepared for the November 17, 2022
Meeting of the Iowa City Public Library Board of Trustees
Sam Helmick, CAS Coordinator

University of Iowa Homecoming

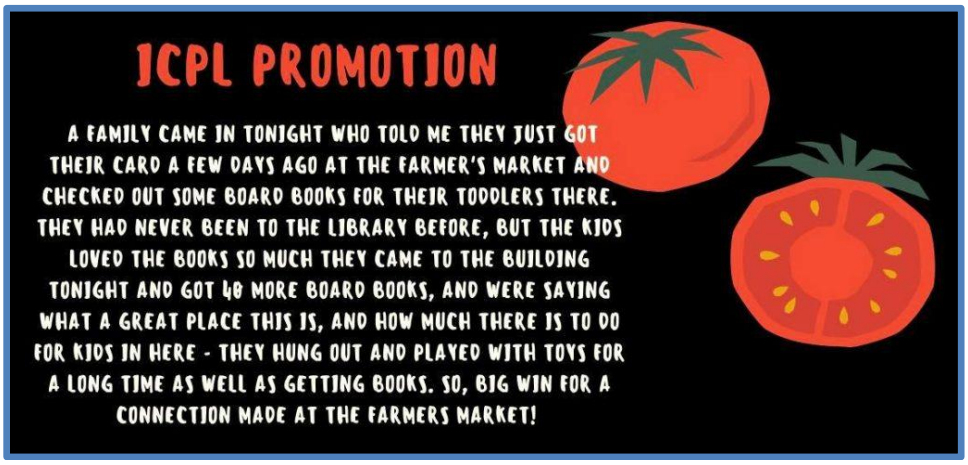
Iowa City Public Library participated in the 2022 University of Iowa Homecoming Parade. A special thank you to Anne W. for participating as Clifford the Big Red Dog and for riding along on the Bookmobile for the parade. Both the children spectating and the West High School Marching Band members ahead of us were very happy to see Clifford.

Thank you to Paul for organizing the Book Cart Drill Team, to Shawna for prepping the Bookmobile for thousands to see, and to each staff member that contributed to and participated in ICPL's annual Homecoming submission. It was a privilege to drive the parade route and listen to unending cheers for the Iowa City Public Library.

Iowa City Farmers Market

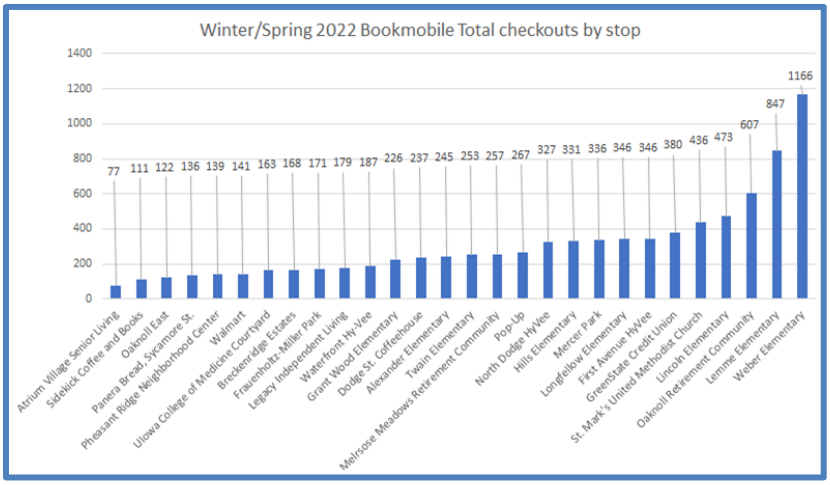
The Iowa City Farmers Market season has drawn to a close. The data collected from this year's outreach experience demonstrates the high value in providing services where our Iowa City community naturally gathers. Community members and out-of-town visitors alike contributed to awareness, growth and engagement during the IC Farmers Market outreach. The Bookmobile was often a point of community pride to share with friends and family visiting town and was a delightful surprise to many who had never visited the Bookmobile or Downtown Library before.

Connecting with the Iowa City Farmers Market audience provided time to share library services with unique and returning patrons each Saturday. On Jason's Saturday, he registered five new library cards. On one of Angie's Saturdays, she registered eleven new library cards. Telling the library's story by referring visitors to visit the Downtown Library, place materials on hold at search.icpl.org, visit the Digital Media Lab, or to simply spend a few minutes engaging with library workers was meaningful to both patrons and staff.



ICPL Bookmobile

Development for the Winter/Spring 2023 schedule is well under way. To build the strongest schedule we can, the ICPL Bookmobile Team reviewed Winter/Spring 2022 data to make the most informed decisions in this process.



Statistics for door count and circulation by stop suggest that adding extra service hours and stops with new Friday shifts contributed to growth in visits, holds, circulation, and awareness of ICPL services. Community members did not typically replace their former stop with any of the newer Friday stops. Rather new community members learned about the Bookmobile and use its Friday stops at their convenience.

Heatmapping each stop of that schedule revealed fairly even distribution in use and popularity in all four directions around the Downtown Library. The statistics imply that ICPL Bookmobile stops are evenly utilized in the north, south, east, and west of the Downtown building overall.

The ICPL Bookmobile Team is working to promote collections and readers advisory as much as possible in its capacity as a roving library service point. A special thanks to Tom, Anne M., and Shawna in their work on new approaches in making the ICPL Bookmobile collection as well as its shelf space enticing and relevant to our community.

While it may seem counterintuitive to hold fewer titles aboard, we are observing that the marketing and display approaches that serve us well at the Downtown Library also apply to the ICPL Bookmobile space. Therefore, we are experimenting more without facing titles in Adult Non-Fiction, Adult Fiction, and with a monthly Adult Spotlight of themed materials. We will monitor the impact of each area and continue to tweak efforts as well learn and grow new service and promotional approaches. Patrons are able to notice and pull more materials from these areas and expressing pleasure at these changes.

Continued Education

Several members of the Iowa City Public Library presented at the Iowa Library Association Conference in October.

Anne Mangano and Sam Helmick presented on intellectual freedom, equity, and access in regard to digital pricing and censorship, as well as book bans.

Becky Dannenberg and Terri Byers discussed wayfinding, hospitality services, and volunteer program facilitation/mentorship.

Melody Dworak and Stacey McKim presented on accessibility and literacy services in conjunction with Iowa Library for the Blind and Physically Handicapped

Sam Helmick also became the Iowa Library Association President for the 2022-2023 term. They served as VP in 2021-2022 and will follow their presidency as Ex-Officio and chair of the ILA Government Affairs Committee in 2023-2024.

Respectfully submitted,
Sam

Development Department Report

Prepared for November 17, 2022
Meeting of the Iowa City Public Library Board of Trustees
Katie Roche, Development Director

Strengthening the ICPL into the future!

On October 31, 2022, I assumed the role of Development Director for the Iowa City Public Library Friends Foundation. I join this team after eleven years as the Development Director of The Englert Theatre and an overlapping 6 years as the Development Director of Strengthen · Grow · Evolve: Building the Greatest Small City for the Arts, the joint capital campaign of The Englert Theatre and FilmScene. I bring to this role strong relationships with donors and businesses within our service area, a state and national reputation for excellence in nonprofit management, a proven track record in grant and proposal writing, and a history of building robust development communication plans that support growth by deepening the understanding the vital role that contributed income makes in operations and future planning.

My first couple of weeks have been heartening and inspiring as I come to understand the extensive expertise that the library team brings to all they do. Our library boasts world class programs, services, collections, and facilities and it is my intention to become a vocal advocate for library usership and support. I am excited to help amplify all that the library has to offer in service to inspiring generous support from our immediate community and beyond.

Once a number of ICPLFF resolutions are signed I will have full access to ICPLFF QuickBooks, bank accounts, and investments. At that time, I'll be in a position to provide more detailed reporting and financial narratives to the ICPL Board of Trustees, working closely with Elsworth to make sure that you have the information you need to guide the ICPL into the future.

Any transition in leadership is an opportunity to evaluate best practices and undergo extensive planning. In the coming months I intend to engage in a series of important activities:

- Development of communications plan
- Evaluation of Foundation website architecture, recommending changes designed for donor acquisition/retention
- Establish updated table of needs
- Publication of a new Case Statement

I look forward to working with all of you!
Katie

Iowa City Public Library
2022 Iowa Public Library General Information Survey

		CURRENT YEAR	*PREVIOUS YEAR*

Section A - General Information

(Reporting period July 1, 2021 to June 30, 2022 - unless otherwise specified)
Due October 31, 2022
Questions relating to COVID-19 are located in sections G, H, and I.
Review the contact information below. Users cannot directly change data for questions A01 to A12. If any information has changed, answer Yes to number A13 and enter a note for the corresponding question. The State Library will verify and update the data. For Section A, report the most current information available.

A01	Library Name	IOWA CITY PUBLIC LIBRARY	*IOWA CITY PUBLIC LIBRARY*
A02	Library District	SE=Southeast	*SE=Southeast*
A03	Street Address	123 S LINN ST	*123 S LINN ST*
A04	City	IOWA CITY	*IOWA CITY*
A05	Zip	52240	*52240*
Mailing Address			
A06	Mailing Address	123 S LINN ST	*123 S LINN ST*
A07	City	IOWA CITY	*IOWA CITY*
A08	Zip	52240	*52240*
Other Contact Information			
A09	County	JOHNSON	*JOHNSON*
A10	Phone	(319) 356-5200	*(319) 356-5200*
A11	City population (2020 decennial population, do not report estimates)	74,828	*67,862*

A12	Library Size Code	H	*H*
A13	Has any information in questions A1 to A12 changed in the past year? YES, answer YES on the pulldown menu and enter a correction in a note. NO - answer NO on the pulldown menu and continue with question A14.	No	*No*
A14	Library Director/Administrator Name	Elsworth Carman	*Elsworth Carman*

Section B - Paid Staff and Salary Information

Include all paid staff on the library's payroll. Include unfilled positions if a search is currently underway. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Report all positions as of June 30, 2022.

B01	Total number of paid librarians	15	*15*
B02	Total number of all paid librarian hours worked per week	600.00	*600.00*
B03	Paid librarians FTE	15.00	*15.00*
B04	Total number of all other paid staff	90	*90*
B05	Total number of all other paid staff hours worked per week	1821.60	*2302.00*
B06	All other paid staff FTE	45.54	*57.55*
B07	Total number of paid staff	105	*105*

B08	Total paid staff FTE	60.54	*72.55*

Levels of Education

B09	How many of the paid librarians from line B01 have an ALA accredited masters of library science degree?	15	*15*
B10	Total number of hours worked per week by librarians from line B09 with an ALA accredited masters of library science degree	600.00	*600.00*
B11	Total FTE librarians with ALA accredited masters of library science degree	15.00	*15.00*
B12	Starting date of current director in director's position (mm/dd/yyyy)	01/02/2019	*01/02/2019*

Salary Information

Report the hourly salary for the positions listed below if employed by your library. Do not report one staff member more than once even if they perform multiple jobs. Refer to the instructions for more detailed information on each position. Do not report assistant director or department heads unless that role is part of their official job description. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Only report janitorial/building maintenance staff if they are an employee of the library. Report hourly salary amounts as of June 30, 2022.

B13	Hourly salary of the director	$69.03	*$65.23*
B14	Hourly salary of assistant director	N/A	*N/A*
B15	Hourly average salary of department heads	$48.38	*$45.99*
B16	Hourly salary of the children's librarians	$35.74	*$33.67*
B17	Hourly average salary of library clerks	$24.83	*$24.68*

B18	Hourly average salary of shelvers or pages	$15.50	*$13.80*
B19	Hourly average salary of janitorial or building maintenance employees	$20.28	*$19.14*

Section C - Capital Income and Expenditures

Capital income is intended to pay for large one-time library purchases. This section should not reflect any income or expenditure used for the regular operations of the library. If your library had any major one-time capital expenditures during FY22 report them in this section. Otherwise, skip to section D.

For Capital Income and Expenditures

Show all sources of capital funds for FY22 (July 1, 2021 - June 30, 2022).

If your library does not receive capital income from a source, enter a 0 (zero).

If your library receives capital income from a source, but the amount is unknown, enter N/A.

Report all capital income and expenditures in whole dollars only. Round to the nearest dollar.

For Capital Income

Report all income for major capital expenditures, by source of income. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Major building updates or repairs including roof, painting, carpeting, furnace, central air, etc.
- New computer hardware and software used to support library operations, link to networks, or run information products
- Replacement and repair of existing furnishings and equipment
- New vehicles
- Other major one-time projects

DO NOT REPORT INCOME FOR:

- Regular purchase of library materials - Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. - Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

Did your library have any major one-time capital projects in FY22? YES - check the box and click the SAVE button to display questions C01 - C06. NO - Skip to section D.	Yes	Yes

Capital Income

C01	Capital funds from local government (city, county)	$62,422	*$62,422*
C02	Capital funds from state sources		
C03	Capital funds from federal sources		
C04	Capital funds from private sources		
C05	Total capital income	$62,422	*$62,422*
Capital Expenditures			
C06	Total capital expenditures	$22,256	*$62,422*

Section D - Operating Income and Expenditures

OPERATING INCOME

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report income used for operating expenditures by source. Include federal, state, local, and non-governmental income.

REPORT ALL SOURCES OF FUNDS FOR FY22 (JULY 1, 2021 - JUNE 30, 2022).

- If your library does not receive operating income from a source enter a 0 (zero)
- If your library receives operating income from a source, but the amount is unknown, enter N/A
- Report all income in whole dollars only. Round to the nearest dollar

DO NOT REPORT

- Income for capital expenditures as reported in Section C
- Contributions to endowments
- Income passed through to another agency
- Funds unspent in the previous fiscal year – carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts and donations
- E-Rate discounts as income

Total Governmental Operating Income

D01	City income received from the city's general fund (exclude income from special levies)	$4,735,396	*$3,956,730*
D02	City income received from special levies	$1,172,384	*$1,169,324*

D03	County income received from all counties	$480,422	*$529,920*
D04	Income received from contracting cities in Iowa. Do not report income from your own city on this line.	$83,302	*$77,509*
D05	Other governmental income received	$0	*$3,796*
D06	Total local government operating income received	$6,471,504	*$5,737,279*
D07	State income received from the State Library of Iowa (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement) Prefilled and locked by the State Library.	$58,765	*$61,849*
D08	Other income received from the State of Iowa	$0	*$0*
D09	Total state government operating income received	$58,765	*$61,849*
D10	Total federal government income received	$9,430	*$231*
Non-Governmental Operating Income			
D11	Total non-governmental grants received	$0	*$8,750*
D12	Endowments and gifts received (only report if money was spent in FY22)	$202,244	*$77,244*

D13	Fines and/or fees received	$2,941	*$56,815*
D14	Other income received	$41,377	*$5,759*
D15	Total non-governmental operating income received	$246,562	*$148,568*

Total Operating Income

D16	Total operating income received	$6,786,261	*$5,947,927*

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

REPORT ALL EXPENDITURES INCLUDING GRANTS AND COOPERATIVE ARRANGEMENTS.

- If your library does not expend operating funds for an item, enter a 0 (zero)
- If your library expends operating funds for an item, but the amount is unknown, enter N/A
- To ensure accurate reporting, consult your business officer or city clerk regarding this section
- Report only money expended during FY22 (July 1, 2021 - June 30, 2022), regardless of when the money may have been received
- Report all expenditures as whole dollars only. Round fractions to the nearest whole dollar

DO NOT REPORT

- The value of free items
- Estimated Costs
- Capital expenditures as reported in Section C
- E-Rate discounts as expenditures

D17	Total salaries and wages expenditures (before deductions)	$3,911,927	*$3,327,945*
D18	Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.) This amount cannot be $0. If you are unsure of benefits amount, or this is a volunteer-run library, report N/A.	$1,336,134	*$1,184,142*

D19	Total staff expenditures	$5,248,061	*$4,512,087*
D20	Print physical collection expenditures	$253,494	*$198,327*
D21	Audio physical collection expenditures -- All physical formats, including tape, CDs, etc. Do not report downloadable expenditures on this line.	$11,987	*$18,855*
D22	Video physical collection expenditures -- All physical formats, including tape, Blu-Ray, DVD, etc. Do not report downloadable expenditures on this line.	$21,640	*$20,356*
D23	Other physical collection expenditures for any materials not listed above (puzzles, art prints, puppets, cake pans, etc.)	$12,982	*$1,827*
D24	Total physical non-print collection expenditures	$46,609	*$41,038*
D25	Total physical collection expenditures	$300,103	*$239,365*

D26	Bridges e-book collection expenditures. Report Bridges e-book expenditures only. Prefilled and locked by the State Library.	0	*$0*
D27	All other e-book collection expenditures. Report Advantage e-book expenditures on this line.	$166,596	*$174,378*
D28	Total e-book collection expenditures	$166,596	*$174,378*
D29	Bridges downloadable audio collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	0	*$0*
D30	All other downloadable audio collection expenditures. Report Advantage downloadable audio expenditures on this line.	$118,992	*$121,908*
D31	Total downloadable audio collection expenditures	$118,992	*$121,908*
D32	Bridges downloadable video collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	0	*$0*

D33	All other downloadable video collection expenditures. Report Advantage downloadable video expenditures on this line.	$0	*$42,782*
D34	Total downloadable video collection expenditures	$0	*$42,782*
D35	Bridges Magazine expenditures. Prefilled and locked by the State Library.	$0	*$4,097*
D36	All other Electronic Information collection expenditures. This includes databases, Freegal, Hoopla, etc. Do not report expenditures for products subsidized or managed by the State Library such as Bridges.	$123,429	*$108,984*
D37	Total Electronic Information collection expenditures	$123,429	*$113,081*
D38	Total downloadable and Electronic Information collection expenditures	$409,017	*$452,149*
D39	Total collection expenditures	$709,120	*$691,514*
D40	All other operating expenditures (phone, lights, heating, cooling, Internet access, insurance, etc.)	$807,825	*$800,226*

D41	Total of all operating expenditures	$6,765,006	*$6,003,827*

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of items owned by the library at the start of the fiscal year (July 1, 2021).

NUMBER ADDED DURING FISCAL YEAR - The number of items added to the collection during the fiscal year (July 1, 2021 - June 30, 2022) whether through purchase or donation.
NUMBER WITHDRAWN DURING FISCAL YEAR - The number of items withdrawn from the collection during the fiscal year (July 1, 2021 - June 30, 2022) whether through weeding, loss, or other cause.
NUMBER HELD AT END OF YEAR - The number of items owned by the library at the end of the fiscal year (June 30, 2022).

E01	Printed books (# of items), held at start of year	177,296	*178,061*
E02	Printed books (# of items), added during year	20,212	*16,523*
E03	Printed books (# of items), withdrawn during year	23,594	*17,288*
E04	Printed books (# of items), held at end of year	173,914	*177,296*
E05	Bridges e-books, held at end of year. Prefilled and locked by the State Library.	0	*0*
E06	All other e-books held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Freading, Hoopla, etc. here.	32,673	*27,166*
E07	Total e-books held at end of year	32,673	*27,166*

E08	Total books (print and e-books), held at end of year	206,587	*204,462*
E09	Audio materials (# of physical items), held at start of year	19,782	*20,132*
E10	Audio materials (# of physical items), added during year	373	*715*
E11	Audio materials (# of physical items), withdrawn during year	1,133	*1,065*
E12	Audio materials (# of physical items), held at end of year	19,022	*19,782*
E13	Bridges downloadable audio materials, held at end of year. Prefilled and locked by State Library.	0	*0*
E14	All other downloadable audio materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.	18,563	*14,751*
E15	Total downloadable audio materials, held at end of year	18,563	*14,751*
E16	Total audio materials (physical and downloadable), held at end of year.	37,585	*34,533*
E17	Video materials (# of physical items), held at start of year	22,273	*22,101*

E18	Video materials (# of physical items), added during year	1,714	*2,607*
E19	Video materials (# of physical items), withdrawn during year	3,320	*2,435*
E20	Video materials (# of physical items), held at end of year	20,667	*22,273*
E21	Bridges downloadable video materials, held at end of year. Prefilled and locked by the State Library	0	*0*
E22	All other downloadable video materials, held at end of year. Include Advantage titles here. Do not report downloads from Bridges, Freegal, Hoopla, etc. here.	74	*738*
E23	Total Downloadable video materials, held at end of year	74	*738*
E24	Total video materials (physical and downloadable), held at end of year	20 741	*23,011*
E25	Other library materials (# of physical items), held at start of year	1,647	*1,802*
E26	Other library materials (# of physical items), added during year	76	*98*

E27	Other library materials (# of physical items), withdrawn during year	256	*253*
E28	Other library materials (# of physical items), held at end of year	1,467	*1,647*
E29	Total physical items, held at start of year	220,998	*222,096*
E30	Total physical items, added during year	22,375	*19,943*
E31	Total physical items, withdrawn during year	28,303	*21,041*
E32	Total physical items, held at end of year	215,070	*220,998*
E33	Total downloadable items, held at end of year	51,310	*42,655*
E34	Total physical and downloadable items, held at end of year	266,380	*263,653*

Licensed Databases

Refer to the State Library of Iowa's website to determine how databases and other electronic resources are counted. https://www.statelibraryofiowa.gov/index.php/libraries/search/survey/cntelecres

E35	Number of licensed databases funded locally or by other non-state funded cooperative agreements (or consortia) within the state or region. Include subscription downloadable services such as Freegal, Freading, Hoopla, etc. here.	31	*41*

E36	Number of licensed databases funded by the state government or The State Library of Iowa. Count Brainfuse as 2. Maximum amount for this line is 2. Prefilled and locked by the State Library.	2	*45*
E37	Total licensed databases	33	*86*

Section F - Circulation and Use Counts

Circulation

Report circulation for FY22 (July 1, 2021 to June 30, 2022). Circulation should only be counted for items checked out of the library's collection for use outside of the library, including renewals. DO NOT count automatic renewals as circulation. DO NOT count in-house use or computer use as circulation. *COVID-19 Note: make sure to report items checked out through curb-side service as circulation.*

Circulation Transactions of Physical Items

F01	Adult books	329,988	*219,189*
F02	Young adult books	18,968	*14,811*
F03	Children's books	357,770	*202,106*
F04	Video recordings (physical formats)	173,266	*97,749*
F05	Audio recordings (physical formats)	43,617	*21,935*
F06	Serials (physical formats)	5,860	*2,923*
F07	All other physical items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, WiFi Hotspots, tools, video games, etc.)	13,369	*6,539*

F08	Total PHYSICAL circulation by material type	942,838	*565,252*

Lines F09 and F 10 should be reported as individual counts. They do not need to add up to a total. These counts are part of the physical total as reported on line F08. Do not count electronic use for lines F09 or F 10.

F09	Circulation of physical items to the rural population of your own county:	65,825	*42,326*
F10	Total physical circulation of all materials cataloged as "children's"	403,876	*222,611*

Use of Downloadable Material

F11	Bridges e-books, including use of Advantage titles. Prefilled and locked by the State Library.	0	*0*
F12	All other e-books - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F25.	118,636	*140,812*
F13	Total use of e-books	118,636	*140,812*
F14	Bridges downloadable video recordings, including use of Advantage titles. Prefilled and locked by the State Library.	0	*0*
F15	All other downloadable video recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F25.	57,962	*52,379*

F16	Total use of downloadable video recordings	57,962	*52,379*
F17	Bridges downloadable audio recordings, including use of Advantage titles. Prefilled and locked by the State Library.	0	*0*
F18	All other downloadable audio recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line. Report that use on line F25.	105,833	*99,158*
F19	Total use of downloadable audio recordings	105,833	*99,158*
F20	Bridges electronic serials - including use of Advantage titles. Prefilled and locked by the State Library.	0	*0*
F21	All other electronic serials - Include RB Digital or similar.	27,300	*35,880*
F22	Total use of electronic serials	27,300	*35,880*
F23	Total use of downloadable materials	309,731	*328,229*

Successful Retrieval of Electronic Information (Database Use)

F24	Successful retrieval of Electronic Information from Brainfuse This used to be called Licensed database use. Prefilled and locked by the State Library.	1,019	*1,566*
F25	Successful retrieval of all other Electronic Information funded locally or by other non-state funded cooperative agreements. Do not count users, sessions, website hits, or online catalog use. This used to be called Licensed database use. Include downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	190,945	*358,627*
F26	Total successful retrieval of Electronic Information.	191,964	*360,193*

Circulation and Use Totals

F27	Total Circulation of physical and downloadable materials (This is the same as Total circulation by material type on previous year's surveys).	1,252,569	*893,481*
F28	Total Electronic materials use (Total downloadable use plus Total successful retrieval of Electronic Information)	501,695	*688,422*

F29	Total Collection use (Total circulation of physical and downloadable items plus successful retrieval of Electronic Information. This is not the total of F27 + F28).	1,444,533	*1,253,674*

ILL and Other Use Counts

Interlibrary Loan

The State Library will automatically fill in data from the SILO ILL service. If your library only uses SILO for ILL, you can skip F30 to F35. Examples of other ILL services are OCLC or print forms.

F30	ILL Received from other libraries using the SILO ILL service. Prefilled and locked by the State Library.	2,165	*1,716*
F31	ILL Received from other libraries using all other ILL services. Do not report SILO ILL on this line.	957	*607*
F32	Total Interlibrary Loan received from other libraries	3,122	*2,323*
F33	ILL Provided to other libraries using the SILO ILL service. Prefilled and locked by the State Library.	827	*640*
F34	ILL Provided to other libraries using all other ILL services. Do not report SILO ILL on this line.	259	*227*
F35	Total Interlibrary Loan provided to other libraries	1,086	*867*

Other Use Counts

F36	Current total number of registered users as of June 30, 2022	44,929	*45,755*
F37	Door count annually - do not count curbside delivery or other services provided while the library is physically closed to the public as door count	270,527	*56,186*
F38	Is annual door count based on an annual count (i.e. with a door counter) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. If unsure, leave blank and skip to F39.	CT - Annual Count	*CT - Annual Count*
F39	Total number of reference transactions annually	18,690	*12,108*
F40	Is number of annual reference transactions based on annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options below - if unsure, leave blank and skip to F41.	CT - Annual Count	*CT - Annual Count*
F41	Number of Internet computers for public use	53	*12*
F42	Number of uses of public Internet computers ANNUALLY (You may count a typical week and multiply by 52)	31,172	*3,550*

F43	Is the number of uses of public Internet computers based on an annual count (i.e., year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. If unsure, leave blank and skip to F44.	CT - Annual Count	*CT - Annual Count*
F44	Number of wireless sessions annually - for libraries subscribing to the statewide WhoFi service. Prefilled and locked by the State Library.	0	*0*
F45	Number of wireless sessions annually - for libraries without the statewide WhoFi service.	19,286	*17,972*
F46	Total number of wireless sessions annually	19,286	*17,972*
F47	Is number of wireless sessions based on an annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. Libraries that use WhoFi only should report as an annual count. If unsure, leave blank and skip to F48.	CT - Annual Count	*CT - Annual Count*

F48	Website visits for libraries with a PLOW website annually. Prefilled and locked by the State Library.	0	*0*
F49	Website visits for all other libraries annually. Libraries unable to collect a count of their website visits should report **N/A**. Libraries without websites should report **-3.**	564,763	*542,892*
F50	Total website visits annually	564,763	*542,892*

Section G - Programs and Content Recordings

Intro and Children 0-5

LIBRARY PROGRAMS

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

INCLUDE

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not report "make and take" bags or coloring pages as a program. Report these self-directed activities on questions G115 to G123
- Recorded presentations of program content. Report these on questions G109 to G114.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.

Tips for reporting programs and attendance.

- When reporting the number of programs count the total number of events. A story time held once a week for a year is counted as 52, not as one.
- When reporting attendees count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.
- Live, virtual programs are conducted via a Web conferencing or webinar platform during which a library staff member (or other party sponsored by the library) is presenting to or interacting with an audience in real-time. These are considered programs for survey purposes and should be added into programming counts as indicated below.
- Recordings of program content include video or audio recordings created by a library staff person (or other party sponsored by the library) and posted to a video or audio hosting platform for the audience to view tor list to on-demand. Do not include promotional or marketing content. Recordings of program content are counted separately from live programs as indicated below.
- If a program is hybrid (i.e., in-person and virtual) then report it as in-person. Do not double count.
- WhoFi/Non-WhoFi - we prefill and lock data from WhoFi for libraries that use that service. If you did not use the WhoFi service fill out the non-WhoFi questions. The total number of WhoFi and non-WhoFi programs will equal the total number of programs offered in each category.

Children Ages 0-5

G01	Total number of live, in-person, onsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library	0
G02	Total number of live, in-person, onsite library programs for children ages 0-5 non-WhoFi	268
G03	Total number of live, in-person, onsite library programs for children ages 0-5	268
G04	Total number of people attending live, in-person, onsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library	0
G05	Total number of people attending live, in-person, onsite library programs for children ages 0-5 non-WhoFi	7,830
G06	Total number of people attending live, in-person, onsite library programs for children ages 0-5	7,830
G07	Total number of live, in-person, offsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	0

G08	Total number of live, in-person, offsite library programs for children ages 0-5 non-WhoFI	290
G09	Total number of live, in-person, offsite library programs for children ages 0-5	290
G10	Total number of people attending live, in-person, offsite library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	0
G11	Total number of people attending live, in person, offsite library programs for children ages 0-5 non-WhoFi	4,136
G12	Total number of people attending live, in-person, offsite library programs for children ages 0-5	4,136
G13	Total number of live, virtual library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	0
G14	Total number of live, virtual library programs for children ages 0-5 non-WhoFi	0
G15	Total number of live, virtual library programs for children ages 0-5	0

G16	Total number of people attending live, virtual library programs for children ages 0-5 from WhoFi. Prefilled and locked by the State Library.	0
G17	Total number of people attending live, virtual library programs for children ages 0-5 non-WhoFi	0
G18	Total number of people attending live, virtual library program for children ages 0-5	0
G19	Total number of library programs for children ages 0-5	558
G20	Total number of people attending library programs for children ages 0-5	11,966

Children 6-11

Children Ages 6-11

G21	Total number of live, in-person, onsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G22	Total number of live, in-person, onsite library programs for children ages 6-11 non-WhoFi	197

G23	Total number of live, in person, onsite library programs for children ages 6-11	197
G24	Total number of people attending live, in-person, onsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G25	Total number of people attending live, in person, onsite library programs for children ages 6-11 non-WhoFi	9,470
G26	Total number of people attending live, in-person, onsite library programs for children ages 6-11	9,470
G27	Total number of live, in-person, offsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G28	Total number of live, in-person, offsite library programs for children ages 6-11 non-WhoFi	0
G29	Total number of live, in-person, offsite library programs for children ages 6-11	0

G30	Total number of people attending live, in-person, offsite library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G31	Total number of people attending live, in-person, offsite library programs for children ages 6-11 non-WhoFi	0
G32	Total number of people attending live, in-person, offsite library programs for children ages 6-11	0
G33	Total number of live, virtual library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0
G34	Total number of live, virtual library programs for children ages 6-11 non-WhoFi	0
G35	Total number of live, virtual library programs for children ages 6-11	0
G36	Total number of people attending live, virtual library programs for children ages 6-11 from WhoFi. Prefilled and locked by the State Library.	0

G37	Total number of people attending live, virtual library programs for children ages 6-11 non WhoFi	0
G38	Total number of people attending live, virtual library programs for children ages 6-11	0
G39	Total number of library programs for children ages 6-11	197
G40	Total number of people attending library program for children ages 6-11	9,470

Young Adults

Young Adults Ages 12-18

G41	Total number of live, in-person, onsite library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G42	Total number of live, in-person, onsite library programs for young adults non-WhoFi	199
G43	Total number of live, in person, onsite library program for young adults	199

G44	Total number of people attending live, in-person, onside library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0
G45	Total number of people attending live, in-person, onsite library programs for young adults non-WhoFi	1,284
G46	Total number of people attending live, in-person, onsite library programs for young adults	1,284
G47	Total number of live, in-person, offsite library programs for young adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G48	Total number of live, in-person, offsite library programs for young adults non-Who-fi	11
G49	Total number of live, in-person, offsite library programs for young adults	11
G50	Total number of people attending live, in-person, offsite library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0

G51	Total number of people attending live, in-person, offsite library programs for young adults non-WhoFi	422	
G52	Total number of people attending live, in-person, offsite library programs for young adults	422	
G53	Total number of live, virtual library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0	
G54	Total number of live, virtual library programs for young adults non-WhoFi	0	
G55	Total number of live, virtual library programs for young adults	0	*42*
G56	Total number of people attending live, virtual library programs for young adults from WhoFi. Prefilled and locked by the State Library.	0	
G57	Total number of people attending live, virtual library programs for young adults non-WhoFi	0	
G58	Total number of people attending live, virtual library program for young adults	0	*518*

G59	Total number of library programs for young adults	210	*52*
G60	Total number of people attending library program for young adults	1,706	*582*

Adult

Adults Aged 19 or Older

G61	Total number of live, in-person, onsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G62	Total number of live, in-person, onsite library programs for adults non-WhoFi	279
G63	Total number of live, in person, onsite library program for adults	279
G64	Total number of people attending live, in-person, onside library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G65	Total number of people attending live, in-person, onsite library programs for adults non-WhoFi	3,022

G66	Total number of people attending live, in-person, onsite library programs for adults	3,022
G67	Total number of live, in-person, offsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G68	Total number of live, in-person, offsite library programs for adults non-WhoFI	3
G69	Total number of live, in-person, offsite library programs for adults	3
G70	Total number of people attending live, in-person, offsite library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G71	Total number of people attending live, in-person, offsite library programs for adults non-WhoFi	70
G72	Total number of people attending live, in-person, offsite library programs for adults	70

G73	Total number of live, virtual library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G74	Total number of live, virtual library programs for adults non WhoFi	9
G75	Total number of live, virtual library programs for adults	9
G76	Total number of people attending live, virtual library programs for adults prefilled from WhoFi. Prefilled and locked by the State Library.	0
G77	Total number of people attending live, virtual library programs for adults non-WhoFi	673
G78	Total number of people attending live, virtual library program for adults	673
G79	Total number of library programs for adults	291
G80	Total number of people attending library program for adults	3,765

General Interest

General Interest - For All Ages

G81	Total number of live, in-person, onsite, general interest library programs from WhoFi. Prefilled and locked by the State Library.	0
G82	Total number of live, in-person, onsite general interest library programs non-WhoFi	0
G83	Total number of live, in person, onsite general interest library programs	0
G84	Total number of people attending live, in-person, onsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G85	Total number of people attending live, in-person, onsite general interest library programs non-WhoFi	0
G86	Total number of people attending live, in-person, onsite general interest library programs	0
G87	Total number of live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0

G88	Total number of live, in-person, offsite general interest library programs non-WhoFI	
G89	Total number of live, in-person, offsite general interest library programs	0
G90	Total number of people attending live, in-person, offsite general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G91	Total number of people attending live, in-person, offsite general interest library programs non-WhoFi	0
G92	Total number of people attending live, in-person, offsite general interest library programs	0
G93	Total number of live, virtual, general interest library programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G94	Total number of live, virtual, general interest library programs non-WhoFi	0
G95	Total number of live, virtual, general interest, library programs	0

G96	Total number of people attending live, virtual, general interest programs prefilled from WhoFi. Prefilled and locked by the State Library.	0
G97	Total number of people attending live, virtual, general interest programs non-WhoFi	0
G98	Total number of people attending live, general interest, virtual library programs	0
G99	Total number of live general interest library programs	0
G100	Total number of people attending live general interest library programs	0
G101	Total number of live, in-person, onsite library programs	943
G102	Total number of live, in-person, offsite library programs	304
G103	Total number of live, virtual library programs	9
G104	Total number of people attending live, in-person, onsite library programs	21,606

G105	Total number of people attending live, in-person, offsite library programs	4,628	
G106	Total number of people attending live, virtual library programs	673	
G107	Total number of live library programs	1,256	*638*
G108	Total number of people attending live library programs	26,907	*15,039*

Content Recordings and Patron Directed Activities

Program Content Recordings

A program content recording is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member.

The count of views of asynchronous program presentations for a period of THIRTY (30) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For recorded program presentations that are recordings of live, virtual program sessions, exclude live attendance; live attendance should have already been counted on lines G18, G29, G55, G78, or G95.

G109	Total number of program content recordings from WhoFi. Prefilled and locked by the State Library	0	
G110	Total number of program content recordings non-WhoFi	215	
G111	Total number of program content recordings	215	*240*

G112	Total number of views of program content recordings from WhoFi. Prefilled and locked by the State Library	0	
G113	Total number of views of program content recordings non-WhoFi	60,460	
G114	Total number of views of program content recordings	60,460	*106,703*

Patron-Directed Activities

Below is a list of activities that are patron directed and sometimes known as passive, self-directed, or indirect programming. All answers are prefilled with 0. If you do not provide a listed service you can leave it as a 0. If you provide a service but are unsure of how many times it was used, answer with an estimate, or N/A. Otherwise provide the number of times each service is used ANNUALLY. Do not count the number of items created, only count the number of times a service is used. Do not include anything provided as a part of a library sponsored, in-person, program. These counts should be accounted for in the programming counts listed above. For example, do not count coloring sheets used as part of a live, in-person, program as an indirect activity.

G115	Total number of make and take kits provided	4,047
G116	Total number of coloring sheets provided	1,200
G117	Total number of scavenger hunt participants	3,640
G118	Total number of trivia contest participants	1,807
G119	Total use of library's maker space service	1,055
G120	Total use of STEAM/STEM services	0
G121	Total number of story-walk participants	460

G122	Total number of reading log participants	2,590	

G123 List any other patron-directed activities, list one activity per box. To add more than one activity, click the "Add Activity" button.

	Name of activity only, do not include a use count.	Vote for favorite
	Name of activity only, do not include a use count.	I Spy Interactive
	Name of activity only, do not include a use count.	Book Madness
	Name of activity only, do not include a use count.	Tours

Section H - Library Buildings - Hours and Square Footage

Make sure to consider closures due to COVID-19 when calculating number of hours and weeks open. For example, if your library is normally open for 52 weeks, but was closed for 20 weeks and open for 32 weeks, due to COVID-19, report 32 on line H02.

H01	Total number of hours open to the public during FY22 (July 1, 2021 to June 30, 2022) at the main library only. Report actual number of hours open rather than scheduled hours open.	3,400	*750*

H02	Total number of weeks open to the public during FY22 (July 1, 2021 to June 30, 2022) at the main library only (round to the nearest whole number of weeks). Report actual weeks open rather than scheduled weeks open.	52	*14*
H03	Square footage of main library. Prefilled and locked by the State Library.	81,276	*81,276*
H04	Total number of weeks the main library was closed to the public during FY22 (July 1, 2021 to June 30, 2022) due to COVID-19.	0	*38*
H05	Total number of weeks the main library had limited occupancy during FY22 (July 1, 2021 to June 30, 2022) due to COVID-19.	0	*14*

Section H Part 2 - Branches and Bookmobiles

Enter information for each branch or bookmobile on separate lines. Click the "Add Group" button to report multiple branches or bookmobiles. Do not include information for your main library in this section - that is already covered by questions H01-H05.

Make sure to consider closures due to COVID-19 when calculating the answers for H07 and H08. For example, if your branch or bookmobile is normally open for 40 weeks, but was closed for 10 weeks and open for 30 weeks, due to COVID-19, report 30 on line H08.

If the Branch or Bookmobile name, address, or phone number has changed since last year, contact Scott Dermont at scott.dermont@iowa.gov for corrections.

NOTE: Libraries without branches should skip questions H06 to H11 and leave them blank.

H06	Branch or bookmobile name.	Iowa City public Library Bookmobile	*Iowa City Public Library Bookmobile*

H07	Total number of hours open to the public during FY22 (July 1, 2021 to June 30, 2022) at the branch or bookmobile. Report actual number of hours open rather than scheduled hours open.	2,807	*263*
H08	Total number of weeks open to the public during FY22 (July 1, 2021 to June 30, 2022) at the branch or bookmobile. Report actual number of weeks open rather than scheduled weeks open.	46	*20*
H09	Square footage of branch library (do not report bookmobile square footage - you may leave it blank or report an N/A)	N/A	*N/A*
H10	Total number of weeks the branch or bookmobile was closed to the public during FY22 (July 1, 2021 to June 30, 2022) due to COVID-19	6	*28*
H11	Total number of weeks the branch had limited occupancy during FY22 (July 1, 2021 to June 30, 2022) due to COVID-19	0	*16*

Section H Totals

H12	Total number of hours open annually at the main library and all branches. (Click the SAVE button to calculate the total.)	6,207	*1,013*

H13	Total number of weeks open annually at the main library and all branches (Click the SAVE button to calculate the total.)	98	*34*
H14	Total square footage of main and all branch libraries (Click the "SAVE" button to calculate the total.)	81,276	*81,276*

Section I - COVID 19 related questions

The following questions were added in the FY20 survey to assess the impact of the COVID-19 pandemic on library services. The impact extended into FY22, so we will continue with most of these questions this year. Answer Yes or No to the following questions if you know for sure that you provided the listed service or not. If you aren't sure, leave the question blank.

I01	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic? (YES/NO) • Hours open clarification: An outlet is considered physically closed when the public cannot access any library buildings or bookmobiles, regardless of staff access. A building can be physically closed but still offer virtual or "curbside" services outside the building.	No	*Yes*

I02	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? (YES/NO) • Services to the public can include providing reference service, hosting virtual programming or recorded content, curbside delivery, etc. Staff can be located or home or in a closed library while providing these services.	No	*Yes*
I03	Did the library allow users to complete registration for library cards online without having to come to the library DURING the Coronavirus (COVID-19) pandemic? (YES/NO)	No	*Yes*
I04	Did the library provide reference service via the Internet or telephone during the Coronavirus (COVID-19) pandemic? (YES/NO)	Yes	*Yes*

I05	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? (YES/NO) • Includes any contactless or minimal contact provision of circulation items. Similar terms could include curbside, vestibule, or porch pickups, delivery (mail or drop-off), drive-thru, etc. NOTE: Circulation of these items should be reported as circulation in the appropriate category in section F.	Yes	*Yes*
I06	Did the library intentionally provide access to Wi-Fi Internet access to users outside the building at one or more outlets DURING the Coronavirus (COVID-19) pandemic? (YES/NO)	Yes	*Yes*
I07	Did the library increase access to WI-FI Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? (YES/NO)	Yes	*Yes*

I08	Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? (YES/NO) • NOTE: Include reassignments to other government agencies (e.g., to provide unemployment claims), as well as other activities such as the use of library staff to distribute school lunches and other materials. Volunteering during work hours would count, but volunteering off hours would not.	No	*No*
I09	Does the library check out WIFI hotspots for use outside the library? (YES/NO)	Yes	*Yes*
I10	As of June 30, 2022, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? (YES/NO) NEW	No	

All libraries submitting an annual survey must also submit a Signature Page to certify accuracy. This document is also included in the Print Application Form. Click here to print off the form, sign it, and return it to Toni Blair as listed on the document.

The Gazette

Comics and cookies: ‘Drama’ by Raina Telgemeier

https://www.thegazette.com/kids-articles/comics-and-cookies-drama-by-raina-telgemeier/

Iowa City Public Library

Oct. 24, 2022 9:30 am

Each month, the Iowa City Public Library’s will feature a comic or graphic novel for kids, suggest a sweet treat pairing, include a game or activity, and ask a couple discussion questions about the book.

In ‘Drama’ by Raina Telgemeier, group of kids work together to stage a middle-school play. As the group forms, they find their identities onstage and also navigate personal drama in the theater club.

Pairs well with: Pecan Praline Cookies. In the book, the play the kids put on is a Civil War-era romantic musical featuring an over-the-top Southern belle, so pair this read with a Southern delight like pecan praline cookies!

Discuss:

- Callie is passionate about set design and researches old movies to learn and gather inspiration from. What topics do you love learning about?
- Callie gets angry because Jesse ditches her at the dance, and Liz gets angry because Callie leaves her at the dance. Do you think Callie and Liz have a right to be mad? Why? How would you feel?

Do: Try a couple theater games! For these you'll need a few friends or family members (at least 4 people, and more is even better). Drama casts and theater groups use these games for team-building.

Human Knot

The goal is to untangle yourselves without letting go of each other's hands. Stand in a circle. Join hands with someone who is not standing next to you. Right hands should hold right hands, and left hands should hold left hands until arms are crisscrossing across the circle.

Inspect your knot. Communicate with each other to figure out how to untangle without anyone letting go of another person’s hand. Twist around, climb over or under others' hands, bend, stretch, and maneuver, but don't let go!

It's OK if you need to briefly let go to readjust your grip. No one should be hurt in this game! When the knot is untangled, you'll end up in a circle all holding hands with those next to you (though some may be facing outside and some inside). Set a timer for an additional challenge!

Zip, Zap, Zop

The goal is to say the correct word in the pattern when you it's your turn. Stand in a circle.

The first person claps as they say "zip," then points to and makes eye contact with anyone else in the circle. That person claps as they say "zap," then points to and makes eye contact with anyone else, who does the same with the word, "zop," then the next person starts the pattern over with "zip," etc.

See how fast you can go! If someone hesitates or says the wrong word, they are "out" and sits down where they are. Watch the speaker's eyes carefully!

Comments: (319) 398-8411; grace.king@thegazette.com

Iowa City Public Library Board of Trustees Meeting Agenda

October 27, 2022
2nd Floor - Boardroom
Regular Meeting - 5:00 PM

DRAFT

Members Present: DJ Johnk, Claire Matthews, John Raeburn, Tom Rocklin, Hannah Shultz, Dan Stevenson.

Members Absent: Carol Kirsch, Robin Paetzold.

Staff Present: Elsworth Carman, Sam Helmick, Anne Mangano, Jen Miller, Brent Palmer, Jason Paulios, Angie Pilkington.

Guests Present: Abby Johnson, Redmond Jones, Alexa Starry.

Call Meeting to Order. Rocklin called the meeting to order at 5:00 PM. A quorum was present.

Approval of November 17, 2022 Board Meeting Agenda. Rocklin requested an amendment to the agenda and noted that Item 4A, Budget Discussion, required a vote.

Johnk entered at 5:01 PM.

Matthews made a motion to approve adding the Trustee vote on the FY24 Budget request. Raeburn seconded. Motion passed 6/0.

Public Discussion. None.

Items to be Discussed.

Budget Discussion. Carman discussed the Budget in Brief for FY24, which outlines the operational budget the Library is requesting from the City of Iowa City. Carman shared all City department directors were asked to submit a flat budget request, excluding personnel costs, and while the Library did not submit a flat budget due to inflation, attempts were made to limit increases to only essential lines. Library staff also submitted a list to City Finance of priority budget requests. The deadline for submitting the FY24 budget with the City did not line up perfectly for Board approval before submission but Carman shared that Finance is aware adjustments may be made after the Board meeting. Carman discussed the clock replacement and book return costs and noted they are the largest new budget requests for FY24. Matthews was surprised by the $30,000 expense of new clocks. Rocklin asked how many clocks would be purchased with that amount. Carman shared 58 clocks

would be purchased, and the cost included the exterior antenna. If the request is not approved a workaround could be determined. Carman said the cost of book returns are less negotiable however as their current state is a public safety concern. If the $20,000 request for new book returns is denied Carman would like to see if any repairs could get the Library by for the short term. Shultz clarified the book returns were for the east side Hy-Vee location. Stevenson asked about rising personnel costs and wondered if the personnel request was high enough. Carman shared City Finance manages the budget calculation for personnel costs which includes cost of living. Stevenson asked what the cost of living increase will be, Mangano shared 2%. Carman shared the AFSCME contract is negotiated for a set number of years. Mangano said it is negotiated for five years and during the final year of the contract can be opened up and renegotiated. Rocklin commented that it was negotiated before the effects of inflation. Shultz asked who the AFSCME steward was and Mangano shared there has been a leadership change. Carman said that AFSCME leadership changed but is unsure if the Library-specific steward roles have changed. Stevenson asked if they expect to reopen the contract. Mangano said that was not part of the negotiation contract. Rocklin asked about the strategic plan consultant increase.

Helmick entered at 5:10 PM.

Carman shared the consultant line is for IT and strategic planning. Matthews noted personnel benefits are through the City of Iowa City and asked if there is an increase in costs for FY24. Carman shared there have been significant costs that have not yet affected staff. Raeburn asked about the longevity budget line. Carman shared after five years staff begin getting a bonus once a year. Every milestone anniversary staff meet increases the longevity payment. Raeburn noted the termination budget line was not requested this fiscal year but had been used in prior years. Carman and Miller said this was for unemployment or accrual payouts. Mangano clarified that staff salaries will increase 2.25% in FY24 and 2% the following year. Raeburn was surprised by the low request for equipment repair and maintenance supplies. Matthews noted the cost of sanitation supplies went up with increased need for sanitation during the pandemic. Matthews wondered if this trend would continue. Carman budgeted for the purchasing of masks in FY24 in case they are required.

Johnk made a motion to approve the FY24 budget request. Shultz seconded.

Carman shared as a semiautonomous department of the City, the Library Board has the authority to make budget decisions for the Library. Resources could be shifted throughout the year if the Library Board wished to do so. Matthews noted the hardware and software budget lines. Discussion clarified this budget was requested but not as a capital budget request. Carman shared that he and Miller aspire to make the budget documents more user friendly.

The Board of Trustees voted to approve the FY24 budget request. Motion passed 6/0.

Carman shared the next piece of the budget request is the CIP, or capital improvement project planning. The CIP request for carpet was previously requested but the CIP request for upgrades to meeting rooms is new. Carman shared we are trying to get ahead of preventative maintenance in case it takes time to be approved at a City level.

1st Quarter Financials and Statistics. Carman discussed first quarter expenditures for FY23 and felt the Library was in a normal and manageable part of the budget cycle. Shultz asked about the Finance committee and if it had met. Carman shared it had not.

Staff Reports.

Director's Report. Carman shared the Ped Mall playground is now open. Shade poles and sun shade are still going to be installed. Carman shared Noa Kim resigned from the Board and the vacancy will be filled as soon as possible. The vacancy will be in the next council packet. Standing Trustee applications will be revisited. Carman asked the Trustees to think about their own networks and invite others to apply. The vacancy should be filled by a person who identifies as female and is a five-year seat. Rocklin asked when applications are due. Carman shared they will be announcing it at the next meeting and applications will follow.
Rocklin asked if there were any updates to Drag Queen Storytime. Carman shared the Iowa City Human Rights Commission wrote a statement in support of Storytime and it was well done. Carman got no community feedback about the event until the Iowa City Press Citizen article was published. Afterwards a handful of people commented but it wasn't anywhere near the volume he expected. Carman said it was tough experience for staff involved. Carman felt the Library has done a good job training staff about Intellectual Freedom and was happy that work had been done prior to the event. Carman shared the next Drag Queen Storytime will be in February around Valentine's Day and hopes it will be a community event for kids. Stevenson asked if it would be on a weekend again. Pilkington said it would be on a Saturday. Matthews hopes after the midterm elections it won't be an issue. Carman said that since the previous five Drag Queen Storytime programs at ICPL had not been problematic, he did not reach out to the police proactively about the event. Next time he will work with the Police Chief to create a plan before the program, though in this case, he believes a police presence may have escalated the situation. Rocklin said it sounds like it was handled very well and asked if any lessons were learned. Carman shared a City Attorney met with the Leadership Team to discuss first amendment rights and the Library Use Policy. The attorney helped clarify that staff need to focus on the behavior happening in the situation and not the ideology. Carman believes it is important to celebrate first amendment rights but that doesn't mean that patrons can abuse staff. The Attorney suggested that if any changes were made after this event, they would suggest revisiting Library policies about holding signs in the Library or videotaping other patrons. Carman feels enforcement of videotaping would be complex but worth the conversation. Rocklin agreed it would be hard to figure out. Raeburn asked if the protesters interrupted the program in a verbal and direct confrontational way. Carman said not in a dramatic way but they spoke at a normal speaking voice throughout the program. Carman said there was no yelling or chanting but there were louder voices in the lobby before he got on the scene that had been managed by staff. Johnk said he saw video of Pilkington and Carman standing between the protestors and patrons. Johnk felt that it stood very tall to see it handled so well and appreciated their actions. Carman shared he was struck by staff member Mari Redington, who remained poised and professional for the duration of the event, and said he appreciated the staff who jumped in to help.

Departmental Reports:
Children's Services. Pilkington asked Trustees to put Inservice Day on their calendars for December 9th. The

morning session focuses on strategic planning with Carman and Becky Heil from the State Library. The session counts as Board continuing education credit.

Collection Services. Raeburn said the bibliography on Intellectual Freedom was well done and very useful. Matthews asked if Mangano had good turnout for the ILA conference presentation. Mangano said several Board members from other cities were in attendance and it was good to see Trustees engage with the topic. Mangano was then asked to do a webinar for the State Library. Matthews said a webinar will be very useful to rural libraries. Mangano discussed genre label changes and how reading the Intellectual Freedom manual impacted the labels. Johnk liked the explanation of label changes. Matthews believes changing the labels if done well isn't typically noticed. Matthew thought this was a good example of one of those moments and appreciated the thought that went into the seamless process.

IT. None.

Miscellaneous. Carman introduced Redmond Jones, Deputy City Manager, who attended the meeting. Redmond is the new liaison for the Library with the City of Iowa City.

President's Report. Rocklin shared a note from Carol Kirsch who apologized for not being there. Kirsch thanked ICPL for her attendance at ILA and thanked staff for leading presentations. At the November meeting Kirsch will appoint a director evaluation committee with three members. Kirsch encouraged Trustees to contact her before the November meeting if they wish to join. Kirsch also shared that Trustee Noa Kim resigned and Carman will initiate the process of accepting applications for the vacancy.

Announcements from Members. Johnk recognized Helmick as newly appointed ILA President.

Committee Reports. None.

Communications. Rocklin said the Press Citizen article was remarkable in its thoroughness. Stevenson appreciated the framing of the article identifying the protestors as the problem, not the reason they were protesting.

Consent Agenda. Johnk made a motion to approve the Consent Agenda. Matthews seconded. Motion passed 6/0.

Set Agenda Order for November Meeting. Rocklin discussed agenda topics for November including appointing a director evaluation committee, departmental reports, and a collection policy revision.

Adjournment. Rocklin adjourned the meeting at 5:45 PM.

Respectfully submitted,
Jen Miller

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or jennifer-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

CITY OF IOWA CITY

Library Disbursements: October 1 to October 31, 2022

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
10550110			Library Administration						
10550110 432080			Other Professional Services						
014353 ONE SOURCE THE BACKG	PLUS4649-20220930	0	2023 4	INV	P	160.00	100722	35461	BACKGROUND CHECKS F
014353 ONE SOURCE THE BACKG	PLUS4649VOL-20220930	0	2023 4	INV	P	200.00	101422	35550	BACKGROUND CHECKS F
						360.00			
			ACCOUNT TOTAL			360.00			
10550110 449260			Parking						
000104 SCHULTZ, DEB	100322DS	0	2023 4	INV	P	10.00	102122	278759	Admin/ Volunteer Pa
			ACCOUNT TOTAL			10.00			
10550110 449280			Misc Services & Charges						
000111 RHINEHART, SHERRY	100522	0	2023 4	INV	P	21.00	102122	278728	Admin/Found Library
			ACCOUNT TOTAL			21.00			
10550110 469320			Miscellaneous Supplies						
012264 MAILBOXES OF IOWA CI	91322	0	2023 4	INV	P	154.00	102122	35620	Admin/2 Boxes of Bu
			ACCOUNT TOTAL			154.00			
			ORG 10550110 TOTAL			545.00			
10550121			Library Bldg Maint - Public						
10550121 438030			Electricity						
010319 MIDAMERICAN ENERGY	20221019084621	0	2023 4	INV	P	43,642.29	102122	35623	MidAmBilling 101920
			ACCOUNT TOTAL			43,642.29			
10550121 438070			Heating Fuel/Gas						
010319 MIDAMERICAN ENERGY	20221019084621	0	2023 4	INV	P	2,246.21	102122	35623	MidAmBilling 101920
			ACCOUNT TOTAL			2,246.21			
10550121 442010			Other Building R&M Services						
010981 JOE'S QUALITY WINDOW	21417	0	2023 4	INV	P	150.00	102122	278719	FAC/Outside Window
015241 ALL WINDOW CLEANING	44023	0	2023 4	INV	P	3,300.00	102122	35599	Window Cleaning - I
			ACCOUNT TOTAL			3,450.00			
10550121 442020			Structure R&M Services						
010823 SCHUMACHER ELEVATOR	90563547	0	2023 4	INV	P	625.21	101422	35557	Monthly Elev Maint
			ACCOUNT TOTAL			625.21			
10550121 442060			Electrical & Plumbing R&M Srvc						
010171 GERARD ELECTRIC INC	11216	0	2023 4	INV	P	725.51	102122	278686	FAC/Installation 1

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION
			ACCOUNT TOTAL	725.51			
10550121 445030			Nursery Srvc-Lawn & Plant Care				
010181 GREENERY DESIGNS	3834	0	2023 4 INV P	74.00	102122	278691	FAC/September Inter
010181 GREENERY DESIGNS	3855	0	2023 4 INV P	74.00	102122	278691	FAC/October Interio
				148.00			
			ACCOUNT TOTAL	148.00			
10550121 449160			Other Rentals				
010627 CINTAS CORPORATION	4132970816	0	2023 4 INV P	223.25	102122	278659	FAC/Sanitary Suppli
			ACCOUNT TOTAL	223.25			
10550121 452040			Sanitation & Indust Supplies				
010290 LENOCH AND CILEK ACE	372841/3	0	2023 4 INV P	810.40	102122	278727	FAC/Sanitary Suppli
010627 CINTAS CORPORATION	4132970816	0	2023 4 INV P	273.66	102122	278659	FAC/Sanitary Suppli
			ACCOUNT TOTAL	1,084.06			
			ORG 10550121 TOTAL	52,144.53			
10550140			Library Computer Systems				
10550140 438140			Internet Fees				
014293 IMON COMMUNICATIONS	2842074A	0	2023 4 INV P	253.20	102822	279096	Internet Services
			ACCOUNT TOTAL	253.20			
			ORG 10550140 TOTAL	253.20			
10550151			Lib Public Services - Adults				
10550151 445250			Inter-Library Loans				
011013 OCLC INC	1000258758	0	2023 4 INV P	51.56	102122	278754	AD/September IFM
011013 OCLC INC	1000259678	0	2023 4 INV P	3,973.53	102122	278754	COL&AD/Catalogin &
				4,025.09			
			ACCOUNT TOTAL	4,025.09			
			ORG 10550151 TOTAL	4,025.09			
10550159			Lib Public Srvs-Comm Access				
10550159 435055			Mail & Delivery				
010468 U S POST OFFICE ACCT	102422	0	2023 4 INV P	5,481.17	110422	279410	Bulk Mail Reimburse
			ACCOUNT TOTAL	5,481.17			
			ORG 10550159 TOTAL	5,481.17			

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
10550160			Library Collection Services						
10550160 435010			Data Processing						
011013 OCLC INC	1000259678	0	2023 4	INV	P	12,194.21	102122	278754	COL&AD/Catalogin &
			ACCOUNT TOTAL			12,194.21			
10550160 445270			Library Material R&M Services						
010509 BAKER & TAYLOR INC C	200055082022V	0	2023 4	INV	P	1,444.40	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	200055092022V	0	2023 4	INV	P	1,692.95	101422	278431	LIBRARY MATERIALS
						3,137.35			
			ACCOUNT TOTAL			3,137.35			
10550160 469110			Misc Processing Supplies						
010509 BAKER & TAYLOR INC C	H661259DM	0	2023 4	INV	P	10.05	110422	279257	LIBRARY MATERIALS
010510 DEMCO INC	7191306	0	2023 4	INV	P	122.58	101422	278455	LIBRARY MATERIALS
010514 AMAZON	66528091022	0	2023 4	INV	P	225.01	110422	279246	LIBRARY MATERIALS
010514 AMAZON	66528091022CM	0	2023 4	CRM	P	-37.68	110422	279246	LIBRARY MATERIALS C
						187.33			
010546 MIDWEST TAPE	502761084	0	2023 4	INV	P	613.27	101422	278520	LIBRARY MATERIALS
			ACCOUNT TOTAL			933.23			
			ORG 10550160 TOTAL			16,264.79			
10550210			Library Children's Materials						
10550210 477020			Books (Cat/Cir)						
010509 BAKER & TAYLOR INC C	2036981163	0	2023 4	INV	P	214.08	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036981349	0	2023 4	INV	P	122.21	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036988051	0	2023 4	INV	P	84.27	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036991757	0	2023 4	INV	P	28.74	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036993536	0	2023 4	INV	P	127.55	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036999157	0	2023 4	INV	P	167.58	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037002774	0	2023 4	INV	P	119.67	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037004708	0	2023 4	INV	P	168.86	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037008419	0	2023 4	INV	P	570.57	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037008554	0	2023 4	INV	P	7.97	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037008593	0	2023 4	INV	P	78.62	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037013299	0	2023 4	INV	P	498.07	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037014514	0	2023 4	INV	P	88.40	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037014873	0	2023 4	INV	P	236.10	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037018776	0	2023 4	INV	P	1,168.52	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037022013	0	2023 4	INV	P	340.91	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037025601	0	2023 4	INV	P	60.20	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037031284	0	2023 4	INV	P	284.80	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037036175	0	2023 4	INV	P	168.03	102822	279039	LIBRARY MATERIALS

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
010509	BAKER & TAYLOR INC C	2037036227	0	2023 4	INV	P	453.49	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037036250	0	2023 4	INV	P	310.63	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037038808	0	2023 4	INV	P	372.84	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037039666	0	2023 4	INV	P	14.36	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037041831	0	2023 4	INV	P	498.60	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037043495	0	2023 4	INV	P	325.96	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037050355	0	2023 4	INV	P	716.68	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037050808	0	2023 4	INV	P	852.49	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037052949	0	2023 4	INV	P	503.18	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037053148	0	2023 4	INV	P	346.65	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037055947	0	2023 4	INV	P	407.83	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037056676	0	2023 4	INV	P	30.52	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037057115	0	2023 4	INV	P	74.04	102822	279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037062137	0	2023 4	INV	P	375.26	110422	279256	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037065740	0	2023 4	INV	P	137.77	110422	279256	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037070086	0	2023 4	INV	P	209.17	110422	279256	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037076775	0	2023 4	INV	P	210.03	110422	279256	LIBRARY MATERIALS
							10,374.65			
010514	AMAZON	66528091022	0	2023 4	INV	P	29.98	110422	279246	LIBRARY MATERIALS
010531	GALE GROUP	79455188	0	2023 4	INV	P	79.16	110422	279294	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	71766316	0	2023 4	INV	P	16.15	102822	279099	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	71775097	0	2023 4	INV	P	34.48	102822	279099	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	71974644	0	2023 4	INV	P	21.44	102822	279099	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	72055402	0	2023 4	INV	P	59.64	110422	279327	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	72167336	0	2023 4	INV	P	158.10	110422	279327	LIBRARY MATERIALS
							289.81			
				ACCOUNT TOTAL			10,773.60			
10550210	477070			eBooks						
011068	OVERDRIVE INC	01370CO22351015	0	2023 4	INV	P	102.45	100722	278366	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22353378	0	2023 4	INV	P	473.83	101422	278544	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22358098	0	2023 4	INV	P	35.63	101422	278544	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22368250	0	2023 4	INV	P	83.91	110422	279372	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22370586	0	2023 4	INV	P	3.99	110422	279372	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22376386	0	2023 4	INV	P	87.34	110422	279372	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22379283	0	2023 4	INV	P	562.28	110422	279372	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22384482	0	2023 4	INV	P	4.99	110422	279372	LIBRARY MATERIALS
							1,354.42			
				ACCOUNT TOTAL			1,354.42			
10550210	477110			Audio (Digital)						
011068	OVERDRIVE INC	01370CO22379286	0	2023 4	INV	P	519.18	110422	279372	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22384482	0	2023 4	INV	P	54.00	110422	279372	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
						573.18			
			ACCOUNT TOTAL			573.18			
10550210 477160			Video (DVD)						
010509 BAKER & TAYLOR INC C	H62588350	0	2023 4	INV	P	24.49	102822	279040	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62656860	0	2023 4	INV	P	48.98	102822	279040	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62663920	0	2023 4	INV	P	78.35	110422	279257	LIBRARY MATERIALS
						151.82			
010546 MIDWEST TAPE	502677645	0	2023 4	INV	P	201.65	100722	278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502710615	0	2023 4	INV	P	52.45	100722	278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502739514	0	2023 4	INV	P	59.98	101422	278520	LIBRARY MATERIALS
010546 MIDWEST TAPE	502771749	0	2023 4	INV	P	11.24	102822	279125	LIBRARY MATERIALS
010546 MIDWEST TAPE	502843553	0	2023 4	INV	P	59.96	110422	279357	LIBRARY MATERIALS
						385.28			
			ACCOUNT TOTAL			537.10			
10550210 477250			Streaming Media/PPU						
011068 OVERDRIVE INC	01370CO22353384	0	2023 4	INV	P	152.98	101422	278544	LIBRARY MATERIALS
015034 KANOPY INC	316699	0	2023 4	INV	P	105.00	101422	278501	LIBRARY MATERIALS
			ACCOUNT TOTAL			257.98			
			ORG 10550210 TOTAL			13,496.28			
10550220			Library Adult Materials						
10550220 477020			Books (Cat/Cir)						
010509 BAKER & TAYLOR INC C	2036897716	0	2023 4	INV	P	110.27	110422	279255	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036978165	0	2023 4	INV	P	147.06	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036984666	0	2023 4	INV	P	181.16	101422	278430	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036985563	0	2023 4	INV	P	313.77	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036988179	0	2023 4	INV	P	47.88	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036988259	0	2023 4	INV	P	317.84	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036993536	0	2023 4	INV	P	234.43	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036999157	0	2023 4	INV	P	439.33	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037002774	0	2023 4	INV	P	972.82	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037004071	0	2023 4	INV	P	248.29	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037004522	0	2023 4	INV	P	230.40	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037004524	0	2023 4	INV	P	850.45	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037008209	0	2023 4	INV	P	118.01	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037008554	0	2023 4	INV	P	427.73	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037008577	0	2023 4	INV	P	400.98	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037013299	0	2023 4	INV	P	534.86	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037018431	0	2023 4	INV	P	50.47	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037018644	0	2023 4	INV	P	150.16	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037018834	0	2023 4	INV	P	637.71	101422	278431	LIBRARY MATERIALS

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010509	BAKER & TAYLOR INC C	2037022013	0	2023 4	INV	P	241.91	101422 278431	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037023716	0	2023 4	INV	P	419.99	101422 278431	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037025601	0	2023 4	INV	P	386.71	101422 278431	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037027176	0	2023 4	INV	P	134.57	101422 278431	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037030100	0	2023 4	INV	P	368.12	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037031284	0	2023 4	INV	P	774.29	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037032850	0	2023 4	INV	P	300.25	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037036415	0	2023 4	INV	P	115.74	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037036417	0	2023 4	INV	P	185.03	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037038808	0	2023 4	INV	P	1,187.71	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037040042	0	2023 4	INV	P	301.52	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037041831	0	2023 4	INV	P	546.21	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037046107	0	2023 4	INV	P	66.91	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037046413	0	2023 4	INV	P	525.84	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037050355	0	2023 4	INV	P	1,472.70	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037050808	0	2023 4	INV	P	11.39	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037052958	0	2023 4	INV	P	111.36	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037053487	0	2023 4	INV	P	103.62	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037055947	0	2023 4	INV	P	524.24	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037056923	0	2023 4	INV	P	64.38	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037060222	0	2023 4	INV	P	534.79	102822 279039	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037062137	0	2023 4	INV	P	857.68	110422 279256	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037065740	0	2023 4	INV	P	204.38	110422 279256	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037069878	0	2023 4	INV	P	306.01	110422 279256	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037070355	0	2023 4	INV	P	151.90	110422 279256	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037074043	0	2023 4	INV	P	308.43	110422 279256	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037076775	0	2023 4	INV	P	730.51	110422 279256	LIBRARY MATERIALS
							17,349.81		
010520	CENTER POINT PUBLISH	1961427	0	2023 4	INV	P	142.02	110422 279269	LIBRARY MATERIALS
010531	GALE GROUP	79455188	0	2023 4	INV	P	25.59	110422 279294	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	71766316	0	2023 4	INV	P	59.30	102822 279099	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	71775097	0	2023 4	INV	P	193.19	102822 279099	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	71974644	0	2023 4	INV	P	26.76	102822 279099	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	72055402	0	2023 4	INV	P	110.73	110422 279327	LIBRARY MATERIALS
							389.98		
015582	ICE CUBE PRESS LLC	5420	0	2023 4	INV	P	16.67	102822 279094	LIBRARY MATERIALS
015582	ICE CUBE PRESS LLC	5456	0	2023 4	INV	P	17.17	110422 279323	LIBRARY MATERIALS
							33.84		
				ACCOUNT TOTAL			17,941.24		
10550220	477070			eBooks					
011068	OVERDRIVE INC	01370CO22349591	0	2023 4	INV	P	525.92	100722 278366	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22349594	0	2023 4	INV	P	1,285.11	100722 278366	LIBRARY MATERIALS
011068	OVERDRIVE INC	01370CO22351017	0	2023 4	INV	P	775.78	100722 278366	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370CO22353247	0	2023 4	INV	P	482.90	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22353253	0	2023 4	INV	P	593.62	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22353688	0	2023 4	INV	P	229.36	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22358093	0	2023 4	INV	P	614.01	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22364285	0	2023 4	INV	P	731.31	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22368253	0	2023 4	INV	P	1,052.90	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22370588	0	2023 4	INV	P	178.33	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22370623	0	2023 4	INV	P	455.01	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22376384	0	2023 4	INV	P	682.58	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22377881	0	2023 4	INV	P	500.25	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22377883	0	2023 4	INV	P	521.51	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22377904	0	2023 4	INV	P	53.52	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22384476	0	2023 4	INV	P	626.97	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CP22360565	0	2023 4	INV	P	110.25	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22320587	0	2023 4	INV	P	677.95	100722 278366	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22331021	0	2023 4	INV	P	862.47	100722 278366	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22346836	0	2023 4	INV	P	147.50	100722 278366	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22354009	0	2023 4	INV	P	624.30	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22354010	0	2023 4	INV	P	179.99	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22362070	0	2023 4	INV	P	21.95	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22365502	0	2023 4	INV	P	556.45	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22372362	0	2023 4	INV	P	770.63	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22372363	0	2023 4	INV	P	124.98	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22379709	0	2023 4	INV	P	770.76	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22379710	0	2023 4	INV	P	55.00	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370MG22345941	0	2023 4	INV	P	11,200.00	100722 278366	LIBRARY MATERIALS
						25,411.31		
			ACCOUNT TOTAL			25,411.31		
10550220 477100			Audio (Compact Disc)					
010509 BAKER & TAYLOR INC C	H62539740	0	2023 4	INV	P	11.88	102822 279040	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62696820	0	2023 4	INV	P	10.18	102822 279040	LIBRARY MATERIALS
						22.06		
010518 BLACKSTONE AUDIOBOOK	2063355	0	2023 4	INV	P	40.00	102822 36068	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	2064447	0	2023 4	INV	P	80.00	101422 35509	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	2065159	0	2023 4	INV	P	40.00	102822 36068	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	2068349	0	2023 4	INV	P	40.00	102822 36069	LIBRARY MATERIALS
						200.00		
010546 MIDWEST TAPE	502765651	0	2023 4	INV	P	11.24	102822 279124	LIBRARY MATERIALS
010546 MIDWEST TAPE	502794047	0	2023 4	INV	P	109.86	102822 279125	LIBRARY MATERIALS
010546 MIDWEST TAPE	502833123	0	2023 4	INV	P	50.81	110422 279357	LIBRARY MATERIALS
						171.91		
			ACCOUNT TOTAL			393.97		

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10550220 477110			Audio (Digital)					
010546 MIDWEST TAPE	502662036	0	2023 4	INV	P	10.79	100722 278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502687861	0	2023 4	INV	P	11.99	100722 278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502720606	0	2023 4	INV	P	11.24	101422 278520	LIBRARY MATERIALS
						34.02		
011068 OVERDRIVE INC	01370CO22368253	0	2023 4	INV	P	394.48	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22370585	0	2023 4	INV	P	387.55	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22370624	0	2023 4	INV	P	189.98	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22371778	0	2023 4	INV	P	190.49	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22376384	0	2023 4	INV	P	370.99	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22377885	0	2023 4	INV	P	576.73	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22377896	0	2023 4	INV	P	500.55	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22377901	0	2023 4	INV	P	307.46	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22384476	0	2023 4	INV	P	75.00	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22385508	0	2023 4	INV	P	106.49	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22385512	0	2023 4	INV	P	138.57	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22354009	0	2023 4	INV	P	733.21	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22365502	0	2023 4	INV	P	572.49	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22372362	0	2023 4	INV	P	528.98	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22379709	0	2023 4	INV	P	1,041.37	110422 279372	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22379710	0	2023 4	INV	P	95.00	110422 279372	LIBRARY MATERIALS
						6,209.34		
			ACCOUNT TOTAL			6,243.36		
10550220 477160			Video (DVD)					
010509 BAKER & TAYLOR INC C	H62381270	0	2023 4	INV	P	41.92	102822 279040	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62449760	0	2023 4	INV	P	20.96	100722 278290	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62507600	0	2023 4	INV	P	20.96	101422 278432	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62588350	0	2023 4	INV	P	109.93	102822 279040	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62624230	0	2023 4	INV	P	25.15	102822 279040	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62644470	0	2023 4	INV	P	25.87	102822 279040	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62656860	0	2023 4	INV	P	276.89	102822 279040	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62663920	0	2023 4	INV	P	59.40	110422 279257	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62725190	0	2023 4	INV	P	413.40	110422 279257	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H62731250	0	2023 4	INV	P	20.97	110422 279257	LIBRARY MATERIALS
						1,015.45		
010546 MIDWEST TAPE	502677645	0	2023 4	INV	P	140.18	100722 278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502677646	0	2023 4	INV	P	47.98	100722 278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502710615	0	2023 4	INV	P	274.37	100722 278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502710616	0	2023 4	INV	P	75.76	100722 278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502739514	0	2023 4	INV	P	117.67	101422 278520	LIBRARY MATERIALS
010546 MIDWEST TAPE	502739515	0	2023 4	INV	P	169.48	101422 278520	LIBRARY MATERIALS
010546 MIDWEST TAPE	502771749	0	2023 4	INV	P	230.14	102822 279125	LIBRARY MATERIALS
010546 MIDWEST TAPE	502771802	0	2023 4	INV	P	29.99	102822 279125	LIBRARY MATERIALS
010546 MIDWEST TAPE	502771840	0	2023 4	INV	P	11.99	102822 279125	LIBRARY MATERIALS
010546 MIDWEST TAPE	502805994	0	2023 4	INV	P	364.31	102822 279125	LIBRARY MATERIALS

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010546 MIDWEST TAPE	502805995	0	2023 4	INV	P	145.45	102822 279125	LIBRARY MATERIALS
010546 MIDWEST TAPE	502843553	0	2023 4	INV	P	381.56	110422 279357	LIBRARY MATERIALS
010546 MIDWEST TAPE	502843554	0	2023 4	INV	P	26.24	110422 279357	LIBRARY MATERIALS
						2,015.12		
			ACCOUNT TOTAL			3,030.57		
10550220 477210			DO NOT USE NonFiction VideoDVD					
010509 BAKER & TAYLOR INC C	H62371180	0	2023 4	INV	P	20.96	101422 278432	LIBRARY MATERIALS
010546 MIDWEST TAPE	502677645	0	2023 4	INV	P	33.73	100722 278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502710615	0	2023 4	INV	P	18.74	100722 278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502739514	0	2023 4	INV	P	14.99	101422 278520	LIBRARY MATERIALS
010546 MIDWEST TAPE	502739515	0	2023 4	INV	P	29.24	101422 278520	LIBRARY MATERIALS
						96.70		
			ACCOUNT TOTAL			117.66		
10550220 477220			Video Games					
010536 INGRAM LIBRARY SERVI	71775097	0	2023 4	INV	P	114.97	102822 279099	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	72055402	0	2023 4	INV	P	382.00	110422 279327	LIBRARY MATERIALS
						496.97		
			ACCOUNT TOTAL			496.97		
10550220 477250			Streaming Media/PPU					
010546 MIDWEST TAPE	502757562	0	2023 4	INV	P	3,818.03	101422 278521	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22349587	0	2023 4	INV	P	529.51	100722 278366	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22349593	0	2023 4	INV	P	1,491.91	100722 278366	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22351017	0	2023 4	INV	P	334.98	100722 278366	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22353256	0	2023 4	INV	P	348.47	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22353262	0	2023 4	INV	P	617.86	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22353688	0	2023 4	INV	P	447.22	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO22358093	0	2023 4	INV	P	396.74	101422 278544	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22320587	0	2023 4	INV	P	869.46	100722 278366	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22331021	0	2023 4	INV	P	760.18	100722 278366	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA22354010	0	2023 4	INV	P	319.98	101422 278544	LIBRARY MATERIALS
						6,116.31		
015034 KANOPY INC	316699	0	2023 4	INV	P	2,286.00	101422 278501	LIBRARY MATERIALS
			ACCOUNT TOTAL			12,220.34		
10550220 477330			Serial (Print)					
010524 EBSCO	2301065	0	2023 4	INV	P	1,220.10	101422 35522	LIBRARY MATERIALS
			ACCOUNT TOTAL			1,220.10		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
10550220 477350			Online Reference						
010550 PROQUEST INFORMATION	70744030	0	2023 4	INV	P	9,095.00	110422	36193	LIBRARY MATERIALS
011013 OCLC INC	1000259450	0	2023 4	INV	P	783.64	101422	278542	LIBRARY MATERIALS
015776 CREATIVEBUG LLC	DMARVA23-1014	0	2023 4	INV	P	2,000.00	102822	279052	LIBRARY MATERIALS /
			ACCOUNT TOTAL			11,878.64			
			ORG 10550220 TOTAL			78,954.16			
FUND 1000 General			TOTAL:			171,164.22			

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
10550410			Library Reimbursables						
10550410 477070			eBooks						
011068 OVERDRIVE INC	01370MG22345941	0	2023 4	INV	P	6,300.00	100722	278366	LIBRARY MATERIALS
			ACCOUNT TOTAL			6,300.00			
			ORG 10550410 TOTAL			6,300.00			
10550510			Library Children's Materials -						
10550510 477020			Books (Cat/Cir)						
010509 BAKER & TAYLOR INC C	2037008419	0	2023 4	INV	P	14.37	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037014873	0	2023 4	INV	P	9.68	101422	278431	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037036250	0	2023 4	INV	P	59.08	102822	279039	LIBRARY MATERIALS
						83.13			
			ACCOUNT TOTAL			83.13			
			ORG 10550510 TOTAL			83.13			
10550520			Library Adult Materials - Gift						
10550520 477020			Books (Cat/Cir)						
010509 BAKER & TAYLOR INC C	2036999157	0	2023 4	INV	P	15.96	100722	278289	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037031284	0	2023 4	INV	P	6.59	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037032850	0	2023 4	INV	P	28.45	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037036415	0	2023 4	INV	P	10.20	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037038808	0	2023 4	INV	P	33.96	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037046413	0	2023 4	INV	P	14.25	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037050355	0	2023 4	INV	P	28.50	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037050808	0	2023 4	INV	P	56.91	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037052958	0	2023 4	INV	P	9.57	102822	279039	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2037062137	0	2023 4	INV	P	73.73	110422	279256	LIBRARY MATERIALS
						278.12			
			ACCOUNT TOTAL			278.12			
10550520 477160			Video (DVD)						
010546 MIDWEST TAPE	502677645	0	2023 4	INV	P	29.99	100722	278353	LIBRARY MATERIALS
010546 MIDWEST TAPE	502710615	0	2023 4	INV	P	29.99	100722	278353	LIBRARY MATERIALS
						59.98			
			ACCOUNT TOTAL			59.98			
			ORG 10550520 TOTAL			338.10			
FUND 1001 Library Gifts			TOTAL:			6,721.23			

Carol Kirsch, President

DJ Johnk, Secretary