



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240
319-356-5200 • icpl.org

LIBRARY BOARD OF TRUSTEES

January 28, 2021

Electronic Formal Meeting - 5:00 pm

ZOOM MEETING PLATFORM

Electronic Meeting

(Pursuant to Iowa Code section 21.8)

An electronic meeting is being held because a meeting in person is impossible or impractical due to concerns for the health and safety of Commission members, staff and the public presented by COVID-19.

You can participate in the meeting and can comment on an agenda item by joining the Zoom meeting via the internet by going to:

[https://zoom.us/meeting/register/tJEIfuutrDksG93wNr48_5v-1pmAx0bYoGzY](https://zoom.us/join/zoom/register/tJEIfuutrDksG93wNr48_5v-1pmAx0bYoGzY)

If you are asked for a meeting ID, enter Meeting ID: **958 9252 2619**

to enter a "Waiting Room" for the meeting.

If you do not have a computer or smartphone, or a computer without a microphone, you may call in by telephone by dialing (312) 626-6799.

When prompted, enter the **meeting ID: 958 9252 2619**

Providing comments in person is not an option.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or jennifer-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

LIBRARY BOARD OF TRUSTEES

January 28, 2021

Electronic Formal Meeting - 5:00 pm

ZOOM MEETING PLATFORM

Wesley Beary, President

John Beasley

Kellee Forkenbrock

Derek Johnk, Secretary

Carol Kirsch, Vice-President

Robin Paetzold

Tom Rocklin

Hannah Shultz

Monique Washington

1. Call Meeting to Order.

2. Public Discussion.

3. Items to be discussed.

- A. 6-month Strategic Planning Update
- B. Virtual Meeting Room memo
- C. Review 2nd Quarter Goals/Statistics and Financials

4. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Adult Services, Community Access Services
- C. Development Office Report.
- D. Miscellaneous.

5. President's Report.

6. Announcements from Members.

7. Committee Reports.

- A. Foundation Members.
- B. Director's Evaluation Committee.

8. Communications.

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9. Consent Agenda.

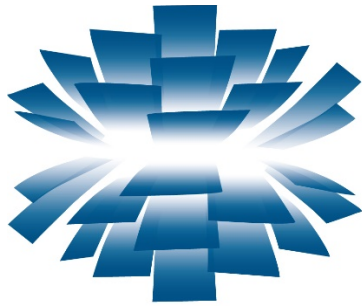
- A. Approve Regular Minutes of Library Board of Trustees December 17, 2020 meeting.
- B. Approve Disbursements for December, 2020.

10. Set Agenda Order for February Meeting.

11. Adjournment.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or jennifer-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Iowa City Public Library Meeting Agendas and Other Significant Events		
JANUARY 28, 2021	FEBRUARY 25, 2021	MARCH 25, 2021
6-month Strategic Planning Update Policy Review: 809: Library Use Review 2 nd Quarter Goals/Statistics and Financials Departmental Reports: AS, CAS	Director Evaluation Policy Review: 700: Community Relations 701: Public Relations 706: Outreach Set Calendar for Next Fiscal Year Appoint Nominating Committee Departmental Reports: CH, CLS, IT OTHER: Inservice Day, 2/26/21	Policy Review: 702: Library Programming 812: Hours of Service Departmental Reports: AS, CAS
APRIL 22, 2021	MAY 27, 2021	JUNE 24, 2021
Review 3 rd Quarter Statistics and Financials Policy Review: 803: Event Board 804: Free Materials Distribution 805: Display 816: Library Access for Sex Offenders Convicted of Sex Offense Against a Minor Departmental Reports: AS, CH, CLS, IT	Policy Review: 806: Meeting Room and Lobby Use Departmental Reports: AS, CAS	Memorandum of Agreement between ICPLFF and ICPL Budget Discussion Departmental Reports: CH, CLS, IT
JULY 22, 2021	AUGUST 26, 2021	SEPTEMBER 23, 2021
Election of Officers President Appoints to Foundation Board Develop Ideas for Board Annual Report Departmental Reports: AS, CAS	Review Board Annual Report Strategic Planning Update Departmental Reports: CH, CLS, IT	Review Annual Staff Report Adopt NOBU Budget Review 4 th Quarter Statistics and Financials Departmental Reports: AS, CS
OCTOBER 28, 2021	NOVEMBER 18, 2021	DECEMBER 16, 2021
Budget Discussion Review 1 st Quarter Statistics and Financials Departmental Reports: CH, CLS, IT	Appoint Committee to Evaluate Director Departmental Reports: AS, CAS	Departmental Reports: CH, CLS, IT



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Elsworth Carman • PHONE 319-356-5200 • FAX 319-356-5494 • icpl.org

To: Library Board
From: Elsworth Carman
Date: January 22, 2021
Re: Strategic Plan Six-Month Update

I am pleased to present a six-month update on the strategic plan we implemented in July, 2020.

The work reflected in this update is significant for a number of reasons. The context is unusual as the Library building has been closed for the entirety of this plan's implementation. This is the first strategic plan developed under my leadership, and, in response to community needs and City initiatives, it asks staff at all levels to think and work in new ways.

I am extremely proud of the progress we have made toward our newly established goals. As expected, we have advanced in goals that are easier to accomplish while the building is closed and our services are restricted compared with those that require more comprehensive engagement with the community. However, all parts of the plan are active and in play. Staff have risen to the challenge of not only undertaking a new strategic plan, but continuing to adjust to the prolonged building closure and other COVID-related restrictions. Even in times of struggle, when morale is suffering and it's hard to feel connected to the work, library staff have continued to put effort into making ICPL the library our community needs.

The attached update includes all established tactics, but more will be added throughout the life of the plan (unlike the objectives, which we anticipate will be unchanged). This is a representation of what work has been done and is underway.

Strategic Plan Six-Month Update: January 2021

GOAL 1: Recovery and Renewal following the COVID-19 Closure			
Objectives	Tactics	Six Month Report	Point Person/Team
1. Reimagine ICPL in the community: Evaluate the services we offer and the ways we offer them.	Create a schedule for twice-a-month surveys focused on service delivery as we “reopen” to get direct input from patrons.	Will be rolled out after two weeks in Phase 2.	EC
	Create a library-wide programming schedule to identify areas of overlap and/or holes in programming	A committee will be working on this initiative in Q3	EC/AP/JP/SH
	Add ways for patrons to explore the collection from home by building out digital browsing options.	Featured collections and a “Browse the Shelves” page was added to the website in October 2020 providing digital versions of recently returned shelves, tips for browsing the catalog and a “surprise me” feature.	AM
2. Identify carry-over goals from third and fourth quarters of FY20 strategic plan to FY21 plan; create new timeline for completion.	Plan for changes to availability of compact disc and DVD in marketplace.	Beginning in July, all compact disc collections (music and books on disc) are selected through patron suggestion only; the jRead-Along collection was replaced with books containing digital readers in December 2020.	AM
	Offer an interactive only readers’ advisory service.	Staff Picks...for You, a personalized reading service was launched in July. Patrons fill out a form indicating their reading interests and staff will provide 3-5 recommendations and place holds if preferred.	AM/JP
	Introduce new catalog to the public.	Staff are currently using the new catalog to provide feedback for improvements and features. Patron access will begin in Q3.	BP/AM

	Migrate Digital History Project (DHP) content to new content management system.	To be completed in 2 nd half of fiscal year	AM
	Plan and produce the Library's 125 th anniversary celebration.	Committee has been formed. Digital library collection being created. Programming, marketing and fundraising efforts underway.	EC/BP/AM/AP/JP/PM/SH
	Explore circulation support offered away from the Help Desk and expand and/or provide training as needed.	Info Desk staff have been providing more extensive patron account support since working remotely in March 2020. Investigate installing RFID pads at Info Desk in Q4.	JP/BP/SH
	Consider extending no fines to all collections.	Though complicated by C19 closure, we continue to think about ways to best illustrate the benefits of this shift to the Library Board, City Administration, and the community.	EC/BP/AM/AP/JP/PM/SH
3. Prioritize public health and safety in designing and delivering library services.	Compete a detailed reopening/phases document that identifies benchmarks and transition information for moving through the phases.	Finished; working version presented at November 2020 Board Meeting	EC
	Adapt selection and management of collection in response to changing patron demand and needs during pandemic.	Shifted FY21 collection budget to more digital collections; revised print standing order plans; offered new digital collections, including the Washington Post, Flipster and Creative Bug	AM/JP
	Implement wireless public printing option to remove unnecessary touching of shared computers. Allow first 10 pages free printing removes need for cash handling of small print jobs.	Vendors contacted in Q2 and decision made to go with Pharos MobilePrint. Will be live in Q3.	BP/JP
4. Assess and implement improved internal networks for individual, departmental, and group/team communication.	Purchase Microsoft Teams; provide training to all staff	Staff from all departments are using Teams for multiple projects.	BP
	Try different times and styles for "all staff" meetings	Scheduled "all staff" Zoom meetings at various times to see what worked best for the staff during C19 closure; also have been trying	EC

different agenda/meeting styles to assess group response' will work with new PR Specialist to continue to hone in on what works best

GOAL 2: Focus on Community Aspirations

Objectives	Tactics	Six Month Report	Point Person/Team
1. By FY2022, dedicate at least 30% of resources allocated to programming, outreach, and collections to services for and with BIPOC.	Conduct a diversity audit of teen and children's fiction collections.	The audit of Young Adult Fiction collection was completed and recommendations for the collection are being reviewed. An audit for the jFiction collection has started.	AM
	Introduced the Read Woke Reading Program for all age groups to participate in.	We currently distribute bookmarks, did three online book talks focused on Read Woke, multiple online book lists, and will be awarding prizes this spring to our first round of finishers of this ongoing program.	AP
	Develop tools for tracking expenditures and defining expenditure types.	Tools and research how to track this are still being discussed and created.	AP/JP/AM/BP/EC
2. Identify and address human resources and employment-related barriers	Update list of posting locations for all positions with special emphasis on nontraditional posting sites in areas around the community	Expanded our physical and online posting locations for PR Specialist and Coordinator of Administrative Services positions	EC

to establishing a workplace that reflects the community.	Reevaluate balance of professional and volunteer experience and educational accomplishments in candidate selection	Worked with City HR to craft new language around “relevant experience” in Administrative Services Coordinator position description and posting.	EC
3. Establish new ways for the community and library to communicate, including web-based, in-person, and postal mail options.	Research communication tools which meet community needs	Onboarding PR Specialist now, will be a priority project as he gets acclimated to ICPL.	EC/SH
4. Create a programming infrastructure for community-led, library-funded programs, with an emphasis on historically underrepresented, marginalized, and historically oppressed populations	Research how similar initiatives have been developed in other communities	Conversations have been ongoing with multiple library administrators who oversee adjacent programming initiatives	EC
5. Review select policies, procedures, and practices with community representatives focusing on restorative justice.	Evaluate and modify cataloging practices	Small staff committee identified specific parts of the children's collection as an initial project; a reclass of the folklore and fairy tales section is currently in progress	AM
6. Seek alternatives to calling the police for violations of the Library Use Policy.	Use Inservice Day to provide learning opportunities and training related to this goal.	Committee has met regularly to plan day; Inservice Day will be held February 26, 2021.	AM/AP

7. Partner with other City departments and community groups to create a comprehensive, sustainable, shared response to behavior issues.		Results of Inservice Day work will be used get conversations with other departments and community groups started.	EC
8. Prioritize access to information and materials related to community priorities like equity, antiracism, and First Amendment rights.	Collaborate with other area libraries to develop a program series featuring writers who champion equity, antiracism, and inclusion.	Local Libraries LIT (listen, initiate, talk) partnership with Coralville, Iowa City, North Liberty and University of Iowa Libraries created. Online presentations by social justice writers are planned in February and April.	PM

GOAL 3: Resource Management			
Objectives	Tactics	Six Month Report	Point Person/Team
1. Meet current and anticipate future community needs with intentionally-collected input from the community, library staff, public librarianship trends, adjacent professional fields, and other sources of inspiration.	Create staff “survey committee” to make regular inquiries about staff morale and needs related to PPE and other protective measures	Staff committee developed and analyzed three surveys. Responses were integrated in reopening procedures.	PM/LT
2. Communicate proactively and consistently; maintain transp	Hire new CAS Coordinator and PR Specialist; audit current internal and external communication strategies	New CAS Coordinator hired 9/14/2020; PR Specialist hired 1/6/2021.	EC/SH

arency in decision-making and process internally and externally.			
3. Ensure all ICPL employees, volunteers, and donors are ready to champion the changing work of librarianship; seek and allocate resources to build and maintain readiness and resiliency for staff and volunteers.	Join Urban Libraries Council for increased access to relevant training, education, and networking opportunities for staff and volunteers	Funding request made for FY22.	EC
4. Make choices informed by data, evidence, and research; practice assessment and evaluation.	Include defining measurements for and indicators for success as a step in developing strategic plan goals	Coordinators are working with departmental staff to develop skills and interest	EC/LT
	Evaluate online resources database collection performance.	Vendors contacted to obtain access to stats modules. Some decisions already made regarding renewals and purchases of databases. Parameters for analysis being developed.	JP/AM
	Evaluate Reference standing order collections.	Reference standing order list has been checked for currency, cost, duplication, and usage.	JP/AM
5. Perform a building audit to determine whether spaces are compatible with current and changing needs	Submitted CIP requests for full environmental and space use studies.	Tentatively scheduled for FY2025	EC
	Analyze second floor study room availability.	Based on data, expansion may be warranted. Potential for additional space by using staff workspace outside of Board Room under consideration.	JP

<p>6. Proactively maintain an efficient, functional, clean building and take pride in our physical spaces.</p>	<p>Adjust cleaning schedules to reflect best practices related to management of COVID-19 transmission</p> <p>Schedule and complete painting and repair projects during building closure to minimize impact on library patrons</p>	<p>Cleaning schedules continually assessed by Facilities management; adjusted as needed</p> <p>Significant portions of the interior have been deep cleaned and painted ahead of schedule</p>	<p>BG</p> <p>BG</p>
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Memo

To: Iowa City Public Library Board of Trustees

From: Community & Access Services Department

Date: 17 January 2021

Re: Virtual Meeting Rooms

The following is a synthesis of information requested by the Library Board of Trustees concerning the legal and practical implications of providing virtual meeting room access through the Iowa City Public Library.

1. Legal council believes the language and spirit of the proposed virtual room policy is in concert with existing policy. Assistant City Attorney, Eric Goers, informed Director Elsworth and Community and Access Services Coordinator Helmick that the Library could go forward as proposed in the December 2020 meeting.
2. Investigating contemporary use of virtual meeting spaces with area libraries has revealed low participation and minimal interest from library service communities. Libraries services are trending from offering a digital space to providing instruction, privacy training, and support for digital navigation for the variety of free platforms available.
3. Pending Library Board of Trustee approval, the Library will not pursue digital meeting spaces at this time but will focus on supporting the community with virtual navigation and digital literacy support.
4. Pending Library Board of Trustee approval, 806 Meeting Room and Lobby Use Policy will read:

806 Meeting Room and Lobby Use Policy

See also related policies: Discussion Rooms (810), Copyright (814), Policy for Library Programs (702), Confidentiality (802), Cable Television Channel Programming (703), Theft Defacement or Alteration of Library Materials and Resources (811), Alcohol (817), and Conduct in the Library (809). See also Code of Iowa City.

806.1 The purpose of the Library's meeting rooms is to provide space for library programs and events, to fulfill the Library's role as a community center, where the public can attend informational, educational, cultural events and to champion the principles of intellectual freedom by providing a forum for the free exchange of ideas.

806.2 Rooms are available to non-profit corporations (defined as those entities granted tax-exempt status by the IRS under section 501(c)(3) or other tax exempt sections of the

Internal Revenue Code), a candidate's campaign committee (as defined in Iowa Code §68A.102(5)), a political committee (as defined by Iowa Code §68A.102 (18), a non-profit citizen's group that provides appropriate contact information, a governmental subdivision, or a department/division/bureau of a governmental subdivision. Rooms are not available for use as a regularly scheduled classroom or study space by educational institutions. Rooms are not available for private parties.

806.3 Organizers of City-wide, free cultural or civic events that appeal to a variety of ages are encouraged to use Library meeting rooms and may request exceptions to regular practice.

806.4 Use of the Lobby as a community collection location for donated materials distributed by agencies in Johnson County will be considered on a case-by-case basis. The organization must provide the collection receptacle. Limits will be placed on the size of the collection receptacle and amount of time items are collected. Security of the collected materials cannot be guaranteed.

806.5 Groups may have bookings only for a single meeting or for a brief series of meetings extending for no longer than two weeks at any one time. Rooms are not intended for a group's regular meeting place or for multiple day exhibitions or displays.

806.6 There is no fee for the use of library meeting rooms. All rooms are set in a standard room set-up and groups are responsible for returning the room to the standard set-up. Groups will be charged for labor and materials to cover the cost of resetting the room, damage or extraordinary room clean up that results from use (minimum charge: \$50).

806.7 Selling and fundraising in the Library's meeting rooms and lobby are prohibited except for events that benefit the Library. Book selling by the presenter or local book store is permitted when the author is speaking at a Library-sponsored or co-sponsored event.

806.8 Admission may not be charged for any events in Library meeting rooms except for fundraising events sponsored by the Library or ICPL Friends Foundation that benefit the Library. Charges to recoup actual cost of food and materials are acceptable on a case by case basis as authorized in advance by Library staff.

806.9 Groups using Rooms B or C may move a table into the lobby area outside of Rooms B or C during their meeting. Lobby use may not impede the flow of people in and out of the building or to other meeting rooms. **Neither does the Library discriminate based on the political affiliation, religious beliefs, or on any other constitutionally or statutorily prohibited basis. The library does not advocate or endorse the viewpoints expressed during meetings or by meeting room users. Events taking place in meeting rooms may not be closed to any person due to age, gender, race, religion, national origin, disabling condition, or any other legally protected category.**

806.10 The Library neither approves nor disapproves of content, ideas or subject matter presented in meeting rooms and does not accept responsibility for ensuring accuracy or that all points of view are represented.

806.11 Events scheduled in Meeting Room A or when A, B, and C are used in combination must be open to the public. Meetings scheduled in Meeting Rooms B, C, D, and E may be closed to the public.

~~Events scheduled by the Library to occur online through digital platforms must be open to the public. Virtual meeting rooms may not be used for private social functions or for online programs or gatherings that present a clear and present danger to the welfare of the participants, attendees, library staff and members, and/or the community.~~

~~The Library retains the right to monitor all meetings, programs, and events. Minors may use the virtual meeting rooms only under direct and constant supervision of adults, who will assume full responsibility for all activities. Users agree to download all necessary software and software updates and to view all preparatory materials prior to the day of their event. Users agree to restrictions on widespread distribution of meeting link and password; information may only be directly shared with registered event attendees.~~

806.12 Meeting room reservation information is a public record and subject to public notice. Contact information for individuals reserving the rooms is required and will be visible on the Library website and other media.

806.13 Meeting rooms will be available for use during the hours the Library is open. If staffing permits and with prior arrangement, meetings in Rooms A, B, C, and D may begin before the Library opens, except on Sundays and holidays, and may end up to 30 minutes after close, except on weekends and holidays. Meetings in Room E are limited to Library hours only.

806.14 Simple refreshments may be served in the meeting rooms. Preparing food in the meeting rooms is not permitted. Groups are responsible for clean-up and extraordinary debris removal.

806.15 Meeting room users must follow all applicable City ordinances and codes. Alcohol is prohibited in all meetings rooms except as outlined in Library Policy 817-Alcohol in the Library.

806.16 The Library Board of Trustees or the City of Iowa City are not responsible for accidents, injury, or loss of individual property incurred by groups or individuals while using the meeting rooms or lobby.

806.17 Users of equipment, the piano, or the Control Room must reserve equipment in advance and provide valid identification and sign a statement of responsibility.

806.18 Library programs and events take priority over non-library bookings, but advance reservations will not be cancelled without prior notification of at least eight weeks. **The library reserves the right to cancel any meeting due to attendance in excess of fire code regulations or in the event of a building or weather emergency.**

806.19 This policy shall be administered by the Library Director, or her/his designee, who is authorized to adopt rules to implement it. An exception may be granted depending on room availability and staff resources.

Revised: March, 1984

Revised: September, 1986

Revised: October, 1989

Revised: March, 1991

Revised: May, 1991

Revised: February, 1996

Revised: December, 1998

Revised: January 2002

Revised: August 2002

Revised: September 2002

Revised: April 2004

Revised: April 2007

Revised: April 2010

Revised: April 2013

Revised: April 28, 2016

Revised: May 24, 2018

Revised: January 22, 2021

FY21 Circulation by Area & Agency

	1ST Q	2ND Q	YTD	LYTD	% CHG
Iowa City					
General Iowa City	78,347	91,172	169,519	394,738	-57.1%
Downloads + Streaming	73,265	75,260	148,525	115,359	28.8%
Temporary	27	4	31	243	-87.2%
Public schools	0	0	0	48	-100.0%
Private schools	0	0	0	268	-100.0%
Preschool/Daycare	59	160	219	1,570	-86.1%
Non-profit organizations	0	0	0	302	-100.0%
Business	0	0	0	10	-100.0%
City departments	2	0	2	3	-33.3%
State/Federal agencies	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0.0%
At Home	1,550	1,460	3,010	2,880	4.5%
Interlibrary loan	524	486	1,010	857	17.9%
Deposit collections/Nursing Homes	99	274	373	370	0.8%
Jail patrons	150	582	732	2,153	-66.0%
Total Iowa City	154,023	169,398	323,421	518,801	-37.66%
Local Contracts					
Johnson County					
General	6,826	9,076	15,902	38,402	-58.6%
Downloads	7,539	7,232	14,771	11,677	26.5%
Preschool/Daycare	0	0	0	0	0.0%
At Home	12	19	31	31	0.0%
Total Johnson County	14,377	16,327	30,704	50,110	-38.7%
Hills					
General	292	388	680	1,558	-56.4%
Downloads	231	158	389	274	42.0%
At Home	0	0	0	0	0.0%
Total Hills	523	546	1,069	1,832	-41.6%
Lone Tree					
General	528	616	1,144	2,007	-43.0%
Downloads	96	93	189	214	-11.7%
At Home	0	0	0	0	0.0%
Total Lone Tree	624	709	1,333	2,221	-40.0%

FY21 Circulation by Area & Agency

	1ST Q	2ND Q	YTD	LYTD	% CHG
University Heights					
General	1,064	1,404	2,468	5,941	-58.5%
Downloads	1,817	1,277	3,094	1,090	183.9%
At Home	0	0	0	0	0.0%
Total University Heights	2,881	2,681	5,562	7,031	-20.9%
Total Local Contracts	18,405	20,263	38,668	61,194	-36.8%
State Contract					
Reciprocal/Open Access					
Johnson County Libraries					
Coralville	4,098	4,288	8,386	30,613	-72.6%
North Liberty	2,927	3,364	6,291	15,846	-60.3%
Oxford	37	27	64	85	-24.7%
Solon	388	362	750	2,726	-72.5%
Swisher	18	0	18	118	-84.7%
Tiffin	288	560	848	2,447	-65.3%
AIM Downloads (None from North Liberty or Coralville)	5	0	5	0	0.0%
All Other Libraries					
Adel	0	1	1	0	0.0%
Ainsworth	0	3	3	2	50.0%
Albia	0	0	0	0	0.0%
Altoona	0	0	0	0	0.0%
Ames	0	0	0	3	-100.0%
Anamosa	18	0	18	68	-73.5%
Ankeny	15	0	15	116	-87.1%
Atkins	0	0	0	56	-100.0%
Belle Plaine	0	0	0	0	0.0%
Bennett	0	0	0	9	-100.0%
Bettendorf	0	0	0	29	-100.0%
Birmingham	0	0	0	43	-100.0%
Blairstown	0	0	0	0	0.0%
Bloomfield	19	116	135	242	-44.2%
Boone	0	0	0	5	-100.0%
Brooklyn	0	0	0	0	0.0%
Burlington	1	0	1	52	-98.1%
Carroll	0	0	0	0	0.0%
Cascade	0	0	0	0	0.0%
Cedar Falls	13	5	18	88	-79.5%
Cedar Rapids	170	147	317	2,975	-89.3%
Center Point	0	0	0	0	0.0%
Central City	0	0	0	0	0.0%
Chariton	0	0	0	0	0.0%
Charles City	0	0	0	0	0.0%
Clarence	0	0	0	14	-100.0%
Clinton	0	0	0	0	0.0%
Clive	0	2	2	0	0.0%

FY21 Circulation by Area & Agency

	1ST Q	2ND Q	YTD	LYTD	% CHG
Coggon	0	0	0	0	0.0%
Columbus Jct	8	5	13	303	-95.7%
Conesville	0	0	0	0	0.0%
Cornell College	133	166	299	1,418	-78.9%
Council Bluffs	0	0	0	0	0.0%
Crawfordsville	0	0	0	0	0.0%
Dallas Center	0	0	0	0	0.0%
Davenport	1	1	2	93	-97.8%
Decorah	1	0	1	2	-50.0%
Denison	0	0	0	0	0.0%
Des Moines	0	0	0	35	-100.0%
Donnelson	0	0	0	0	0.0%
Dubuque	0	0	0	10	-100.0%
Dunkerton	0	0	0	25	-100.0%
Earlham	0	0	0	0	0.0%
Eldon	0	0	0	40	-100.0%
Elkader	0	0	0	0	0.0%
Ely	0	0	0	146	-100.0%
Estherville	0	0	0	0	0.0%
Fairfax	0	0	0	168	-100.0%
Fairfield	6	3	9	658	-98.6%
Fort Dodge	0	0	0	6	-100.0%
Fort Madison	0	0	0	3	-100.0%
Gilman	0	0	0	41	-100.0%
Glenwood	0	0	0	0	0.0%
Grandview	0	0	0	0	0.0%
Grimes	0	0	0	0	0.0%
Grinnell	0	0	0	58	-100.0%
Guthrie Center	0	0	0	0	0.0%
Hedrick	0	0	0	0	0.0%
Hiawatha	2	0	2	47	-95.7%
Independence	0	0	0	0	0.0%
Indianola	0	0	0	0	0.0%
Johnston	0	0	0	0	0.0%
Kalona	165	160	325	2,388	-86.4%
Keokuk	0	0	0	0	0.0%
Keosauqua	0	0	0	34	-100.0%
Keota	12	26	38	165	-77.0%
LeClaire	0	0	0	0	0.0%
Letts	0	0	0	0	0.0%
Lisbon	0	4	4	29	-86.2%
Lowden	37	31	68	138	-50.7%
Manchester	0	0	0	5	-100.0%
Maquoketa	0	0	0	8	-100.0%
Marengo	98	86	184	669	-72.5%
Marion	28	14	42	225	-81.3%
Marshalltown	0	0	0	2	-100.0%
Martelle	0	0	0	4	-100.0%
Mason City	0	0	0	4	-100.0%
Mechanicsville	6	34	40	34	17.6%

FY21 Circulation by Area & Agency

	1ST Q	2ND Q	YTD	LYTD	% CHG
Mediapolis	0	0	0	8	-100.0%
Milford	0	0	0	0	0.0%
Montezuma	0	0	0	15	-100.0%
Monticello	0	0	0	0	0.0%
Montrose	0	0	0	34	-100.0%
Morning Sun	0	0	0	23	-100.0%
Mount Pleasant	2	4	6	82	-92.7%
Muscatine	34	4	38	323	-88.2%
Nevada	0	0	0	0	0.0%
New London	0	0	0	9	-100.0%
Newton	0	0	0	0	0.0%
North English	10	10	20	370	-94.6%
Norway	0	0	0	46	-100.0%
Odebolt	0	0	0	6	-100.0%
Oelwein	0	0	0	0	0.0%
Osceola	0	0	0	0	0.0%
Oskaloosa	0	0	0	5	-100.0%
Ottumwa	0	0	0	4	-100.0%
Pella	0	0	0	0	0.0%
Pleasant Hill	0	0	0	0	0.0%
Reinbeck	0	0	0	0	0.0%
Richland	0	0	0	0	0.0%
Riverside	172	251	423	1,424	-70.3%
Robins	0	0	0	0	0.0%
Rockwell	0	0	0	0	0.0%
Scott Co (Eldridge)	0	0	0	14	-100.0%
Scranton	0	3	3	9	-66.7%
Shellsburg	0	0	0	0	0.0%
Sigourney	0	0	0	0	0.0%
Sioux City	8	0	8	31	-74.2%
Sioux Rapids	0	0	0	3	-100.0%
South English	4	0	4	22	-81.8%
Spirit Lake	0	0	0	4	-100.0%
Springville	0	0	0	2	-100.0%
Stanwood	0	0	0	0	0.0%
Tipton	84	114	198	530	-62.6%
Toledo	0	0	0	0	0.0%
Traer	0	0	0	1	-100.0%
Urbandale	0	1	1	50	-98.0%
Van Horne	0	0	0	0	0.0%
Van Meter	0	0	0	0	0.0%
Victor	0	3	3	152	-98.0%
Vinton	27	42	69	0	0.0%
Wapello	0	0	0	0	0.0%
Washington	150	349	499	1,236	-59.6%
Waterloo	0	0	0	13	-100.0%
Waukee	0	0	0	0	0.0%
Waukon	0	0	0	6	-100.0%
Waverly	0	0	0	2	-100.0%
Wellman	88	79	167	664	-74.8%

FY21 Circulation by Area & Agency

	1ST Q	2ND Q	YTD	LYTD	% CHG
West Branch	460	485	945	3,689	-74.4%
West Des Moines	0	0	0	1	-100.0%
West Liberty	358	303	661	1,623	-59.3%
What Cheer	0	0	0	3	-100.0%
Williamsburg	111	193	304	1,543	-80.3%
Wilton	56	14	70	791	-91.2%
Winfield	0	0	0	45	-100.0%
Winterset	0	0	0	5	-100.0%
Winthrop	0	0	0	0	0.0%
Zearing	0	0	0	0	0.0%
Undefined Open Access	10	30	40	28	42.9%
Total Recip/Open Access	10,068	11,290	21,358	75,111	-71.6%
Total Circulation	182,496	200,951	383,447	655,106	-41.5%
(including E-Downloads, not in-house)					
Percent Iowa City	84.4%	84.3%	84.3%	79.2%	6.5%
Percent Hills	0.3%	0.3%	0.3%	0.3%	-0.3%
Percent Johnson County	7.9%	8.1%	8.0%	7.6%	4.7%
Percent Lone Tree	0.3%	0.4%	0.3%	0.3%	2.5%
Percent University Heights	1.6%	1.3%	1.5%	1.1%	35.2%
Percent Reciprocal/Open Access	5.5%	5.6%	5.6%	11.5%	-51.4%
	100.0%	100.0%	100.0%	100.0%	
Iowa City	154,023	169,398	323,421	518,801	-37.7%
Local Contracts	18,405	20,263	38,668	61,194	-36.8%
Open Access	10,068	11,290	21,358	75,111	-71.6%
In-house cards (staff use)	1,118	1,546	2,664	5,210	-48.9%
Undefined Other	0	0	0	0	0.0%
Total Spreadsheet	183,614	202,497	386,111	660,316	



FY21 Output Statistics- Quarterly Report

	Q1	Q2	YTD	Last YTD	% Change
Library Services: Provide library facilities, materials, and equipment.					
A. Downtown Building Use					
Total Hours Open	0	636	636	1,677	-62.1%
People into the Building	0	0	0	320,757	-100.0%
Average Number Per Hour	0.0	0.0	0.0	382	-100.0%
Bookmobile Use					
Bookmobile Total Hours Open	28	68	96	393	-75.7%
People on Bookmobile	71	234	305	9,694	-96.9%
Average Number per Hour	3	3	3	25	-87.0%
Total Downtown & Bookmobile Hours Open	28	704	732	2,070	-64.7%
Total People Downtown & on Bookmobile	71	234	305	330,451	-99.9%
Total Average Number per Hour	3	0	0	160	-99.7%
B. Meeting Rooms					
Number of Non-Library Meetings	0	0	0	819	-100.0%
Estimated Attendance	0	0	0	12,403	-100.0%
Equipment Set-ups	0	0	0	0	0.0%
Group Study Room Use	0	0	0	2,883	-100.0%
Lobby Use	0	0	0	3	-100.0%
C. Equipment Usage					
Photocopies by Public	318	218	536	12,447	-95.7%
Pay for Print Copies	376	862	1,238	44,282	-97.2%
% Checkouts by Self-Check	0.0%	0.0%	0.0%	71.2%	-100.0%
DOT Kiosk Usage	0	101	101	837	-87.9%
<i>* FY20 pay for print copies data in September is an average of July and August due to technical issues.</i>					
D. Downtown Use of Electronic Materials					
Listening/Viewing/Tablets/Laptops Sessions	0	0	0	4,547	-100.0%
E. Ride 'N' Read					
Bus Passes Distributed Downtown	0	127	127	2,041	-93.8%
F. Services During Library Closure					
Patrons Using Mail	4,704	3,602	8,306	0	0.0%
Patrons Using Curbside	10,137	557	10,694	0	0.0%
Items Checked Out	48,383	63,466	111,849	0	0.0%
Materials Paged	37,177	48,398	85,575	0	0.0%
Missed Curbside Appointments	561	37	598	0	0.0%
Hours Assisting Patrons (Curbside)	548	27	575	0	0.0%
Lending Services: Lend materials for home, school, and office use.					
A. Circulation Downtown	182,350	199,935	382,285	638,590	-40.1%
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)					
Percent AIM Circulation Downtown	1.40%	0.08%	0.08%	0.20%	-60.29%
Circulation on Bookmobile	156	1,046	1,202	16,516	-92.7%
Percent AIM Circulation on Bookmobile	0.00%	0.00%	0.00%	0.01%	-100.00%
<i>*Beginning June 19, 2020 the Bookmobile collection was used to fulfill holds downtown.</i>					
Total Circulation Downtown & Bookmobile	182,506	200,981	383,487	655,106	-41.5%
Percent AIM Total Circulation Downtown & Bookmobile	1.40%	0.08%	0.08%	0.20%	-60.43%

	Q1	Q2	YTD	Last YTD	% Change
Average Total Circulation Downtown & Bookmobile Per Hour	0	314	601	381	57.8%
B. Circulation by Type of Material (Includes downloads, does not include mending, lost, etc.)					
Adult Materials	137,314	147,079	284,393	454,239	-37.4%
Children's Materials	45,880	54,925	100,805	204,219	-50.6%
Percent Children's	25.2%	27.5%	26.4%	32.0%	-17.5%
Non-Print	20,367	26,810	47,177	185,787	-74.6%
Percent Non-print	11.2%	13.4%	12.3%	29.1%	-57.6%
Equipment loans	98	91	189	372	-49.2%
Downloads	82,953	84,020	166,973	128,614	29.8%
C. Circulation by Residence of User (Downtown & Bookmobile)					
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	182,506	200,981	383,487	655,106	-41.5%
Iowa City	153,867	168,450	322,317	504,525	-36.1%
Local Contracts					
Hills	523	546	1,069	1,832	-41.6%
Hills as % of All	0.29%	0.3%	0.28%	0.28%	-0.3%
Johnson County (Rural)	14,377	16,327	30,704	50,110	-38.7%
Johnson County as % of All	7.88%	8.1%	8.01%	7.65%	4.7%
Lone Tree	624	709	1,333	2,221	-40.0%
Lone Tree as % of All	0.34%	0.35%	0.35%	0.34%	2.5%
University Heights	2,881	2,681	5,562	7,031	-20.9%
University Heights as % of All	1.58%	1.33%	1.45%	1.07%	35.1%
Total Local Contracts	18,405	20,263	38,668	61,194	-36.8%
State Contracts - Open Access					
Coralville	4,098	4,288	8,386	30,613	-72.6%
Cedar Rapids	170	147	317	2,975	-89.3%
Other Open Access	5,800	6,855	12,655	41,523	-69.5%
Total Open Access	10,068	11,290	21,358	75,111	-71.6%
Open Access as % of All	5.5%	5.6%	5.6%	11.5%	-51.4%
D. InterLibrary Loans					
Loaned to Other Libraries	227	195	422	597	-29.3%
Percent of Requests Filled	31.3%	27.3%	29.3%	50.4%	-41.8%
Total Borrowed From Other Libraries	395	474	869	1,704	-49.0%
Percent of Requests Filled	82.1%	84.0%	83.2%	176.6%	-52.9%
Books/Periodicals/AV Borrowed	392	465	857	1,683	-49.1%
Photocopy Borrow Requests Filled	3	9	12	21	-42.9%
E. Reserves Placed - Materials					
	52,361	64,313	116,674	65,975	76.8%
<i>*Overdrive has not reported reserve information since July 2020.</i>					
F. Downloadable Media					
Resident Cards By Area					
Iowa City	71,018	72,371	143,389	115,330	24.3%
Hills	229	99	328	274	19.7%
Johnson County	7,374	6,813	14,187	11,677	21.5%
Lone Tree	96	93	189	214	-11.7%
University Heights	1,714	1,216	2,930	1,090	168.8%
Total	80,431	80,592	161,023	128,585	25.2%

	Q1	Q2	YTD	Last YTD	% Change
Student AIM Cards by Area					
Iowa City	2,247	2,889	5,136	29	17610.3%
Hills	165	419	584	0	0.0%
Johnson Count	2	59	61	0	0.0%
Lone Tree	0	0	0	0	0.0%
University Heights	103	61	164	0	0.0%
Open Access	5	0	5	0	0.0%
Total	2,522	3,428	5,950	29	20417.2%
All Cards by Area					
Iowa City	73,265	75,260	148,525	115,359	28.8%
Hills	394	518	912	274	232.8%
Johnson Count	7,376	6,872	14,248	11,677	22.0%
Lone Tree	96	93	189	214	-11.7%
University Heights	1,817	1,277	3,094	1,090	183.9%
Open Access	5	0	5	0	0.0%
Total	82,949	84,020	166,969	128,614	29.8%
By Demographic					
Adult	71,309	73,336	144,645	120,331	20.2%
Children's	11,644	10,684	22,328	8,283	169.6%
Total	82,953	84,020	166,973	128,614	29.8%
Number of Items Owned (Cumulative)					
E-Audio Items Available	10,849	11,349	11,349	11,482	-1.2%
E-Book Items Available	19,447	24,529	24,529	20,603	19.1%
E-Music	47	47	47	45	4.4%
E-Magazines	121	121	121	112	8.0%
E-Newspapers	1	1	1	1	0.0%
Total Items	30,465	36,047	36,047	32,243	11.8%
Information Services: Furnish information, reader advisory, and reference assistance.					
A. Reference Questions Answered	2,324	2,439	4,763	21,979	-78.3%
Reference Questions					
Reference Desk	718	744	1,462	7,331	-80.1%
Help Desk	0	312	312	6,447	-95.2%
Curbside Questions	449	120	569	0	0
Switchboard	1,112	1,147	2,259	2,447	-7.7%
Bookmobile	0	17	17	503	-96.6%
Drop-In Tech Help (Public)	0	0	0	229	-100.0%
On-Call Tech Help					
Public	0	34	34	129	-73.6%
Total Tech Help Questions	0	34	34	207	-83.6%
Children's Desk					
Reference Questions	16	24	40	4,787	-99.2%
Request to Pull Books (Community)	29	41	70	28	150.0%
Total Children's Questions	45	65	110	4,815	-97.7%
B. Electronic Access Services					
Computer Services					
Pharos Internet (Downtown In House computer use)	0	189	189	34,662	-99.5%
Wifi Internet Use Downtown	0	4,330	4,330	530,274	-99.2%
Total Internet Use	0	4,519	4,519	564,936	-99.2%
<i>* FY20 Pharos data for September is an average of July and August due to technical issues.</i>					

	Q1	Q2	YTD	Last YTD	% Change
Website Access					
ICPL Website					
# Pageviews of Homepage	79,278	81,765	161,043	194,353	-17.1%
# Pageviews of Entire Site (Doesn't include catalog)	252,103	228,749	480,852	442,943	8.6%
# Visits (Does include catalog)	128,997	137,019	266,016	304,960	-12.8%
Catalog Access					
# Pageviews for ICPL Catalog	459,683	483,254	942,937	860,705	9.6%
# Pageviews for Overdrive	533,485	520,732	1,054,217	783,125	34.6%
Total Catalog Access	993,168	1,003,986	1,997,154	1,643,830	21.5%
<i>*Overdrive does not count pageviews through the Libby or Overdrive Apps.</i>					
ICPL Mobile App Use					
	0	0	0	59,857	-100.0%
<i>*Unable to retrieve mobile app data since October 2019</i>					
External Sites					
# Pageviews for Beanstack	12,265	4,639	16,904	17,527	-3.6%
Total Website Access	1,257,536	1,237,374	2,494,910	2,164,157	15.3%
Subscription Databases Accessed					
Total In-House	7,535	2,287	9,822	2,728	260.0%
Total Remote	64,695	70,171	134,866	149,035	-9.5%
TOTAL	72,230	72,458	144,688	151,763	-4.7%
C. Total Switchboard Calls Received					
Total Library Calls	4,776	4,073	8,849	8,064	9.7%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	6,204	4,646	10,850	7,525	44.2%
Transferred Calls	188	520	708	1,521	-53.5%
Pamphlets Distributed Downtown	995	1,215	2,210	8,995	-75.4%
State/Federal Tax Forms Distributed	0	0	0.0%
Alerting Services: Promote awareness of the library and use of its resources.					
A. Publications					
Number of Publications Printed (Jobs)	18	21	39	182	-78.6%
Copies Printed for Public Distribution	81,271	8,066	89,337	195,828	-54.4%
Number of Online Newsletters Subscribers	3,128	3,430	3,430	2,747	24.9%
Number of Online Newsletter Distribution	1,912	3,218	3,218	7,204	-55.3%
C. Displays					
In-House	0	4	4	37	-89.2%
Other Groups	0	4	4	31	-87.1%
Other Groups	0	0	0	6	-100.0%
Off-site locations	0	0	0	0	0.0%
E. The Library Channel					
Total ICPL Productions	0	0	0	52	-100.0%
Programs Cablecast	0	0	0	49	-100.0%
<i>*ICPL stopped airing library programs on cable television April 4th, 2019.</i>					
F. Homepage/ Social Media					
Homepage Banner Posts	39	48	87	96	-9.4%
Homepage Banner Clicks	386	293	679	878	-22.7%
Media Releases Sent	156	206	362	145	149.7%
Facebook, Twitter, Pinterest Followers (Cumulative)	16,215	16,371	16,371	15,469	5.8%
New Facebook, Twitter, and Pinterest Followers	116	84	200	428	-53.3%

	Q1	Q2	YTD	Last YTD	% Change
Outreach Services: Provide library service to people who cannot get to the library building.					
A. At Home Services					
Packages Sent	383	445	828	862	-3.9%
Items Loaned (No renewals)	1,562	1,479	3,041	2,911	4.5%
Registered At Home Users (Cumulative)	216	219	219	219	0.0%
New Users Enrolled	16	7	23	23	0.0%
People Served (Average of monthly count)	48	50	49	44	11.4%
B. Jail Service					
People Served	39	62	101	749	-86.5%
Items Loaned (No renewals)	150	582	732	2,153	-66.0%
C. Deposit Collections					
Locations (Cumulative)	0	0	0	14	-100.0%
Items Loaned	90	90	180	180	0.0%
Items Added to Permanent Collections	90	90	180	1,183	-84.8%
D. Remote Bookdrop Use					
Remote as Percent of All Items Checked In	0.0%	0.0%	0.0%	32.9%	-100.0%
<i>*Does not include renewals or in-house.</i>					
<i>* The remote bookdrop was used in FY21 but not counted.</i>					
Group and Community Services: Provide library service to groups, agencies, and organizations.					
A. Adult Programs					
In-House Programs	14	15	29	109	-73.4%
In-House Attendance	194	283	477	2,664	-82.1%
Outreach Programs	0	0	0	68	-100.0%
Outreach Attendance	0	0	0	3,703	-100.0%
B. Young Adult Programs					
In-House Programs	0	0	0	183	-100.0%
In-House Attendance	2	5	7	3,324	-99.8%
Outreach Programs	6	9	15	13	15.4%
Outreach Attendance	74	142	216	39	453.8%
C. Children's Programs					
In-House Programs	97	93	190	412	-53.9%
In-House Attendance	36	388	424	18,413	-97.7%
Outreach Programs	0	14	14	140	-90.0%
Outreach Attendance	0	309	309	3,056	-89.9%
D. Library Tours and Classes					
Number	8	8	16	27	-40.7%
Attendance	82	120	202	157	28.7%
E. Consulting for Area Groups					
	0	0	0	0	0.0%
Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.					
A. Library Cards Issued					
Iowa City	849	753	1,602	3,341	-52.1%
Percent Iowa City	641	596	1,237	2,538	-51.3%
	75.5%	79.2%	77.2%	76.0%	1.6%
Local Contracts					
Hills	2	3	5	8	-37.5%
Johnson County (Rural)	34	24	58	115	-49.6%
Lone Tree	3	2	5	13	-61.5%
University Heights	5	2	7	8	-12.5%

	Q1	Q2	YTD	Last YTD	% Change
State Contract - Open Access					
Coralville	35	29	64	220	-70.9%
Cedar Rapids	8	8	16	40	-60.0%
Other Open Access	121	89	210	399	-47.4%
Total Open Access	164	126	290	659	-56.0%
Open Access as % of All	19.3%	16.7%	18.1%	19.7%	-8.2%
<hr/>					
B. Total Registered Borrowers (Cumulative)	47,470	46,770	46,770	51,513	-9.2%
# At Home Users Registered (Cumulative)	216	219	219	219	0.0%
# AIM Users (Cumulative)	14,420	14,363	14,363	15,121	-5.0%
<i>*AIM library cards are not counted as registered borrowers, and are not included in total registered borrowers.</i>					
<hr/>					
C. Overdue Notices					
Items Searched to Verify Claim of Return	91	132	223	94	137.2%
Total First Notices (Items)	0	8,778	8,778	38,135	-77%
Total Second Notices (Items)	0	5,810	5,810	11,448	-49%
Bills-Public (Items)	0	3,597	3,597	4,861	-26.0%



Receipts

FY21 compared to FY20 YTD

	Q2 FY20	Q2 FY21	% Change	FY21 Budget	% Received
General Fund					
Fines, Fees, etc.	\$42,225	\$1,923	-95.4%	\$50,000	3.8%
Vending, etc.	\$1,013	\$0	0.0%	\$1,910	0.0%
General Fund Total	\$43,238	\$1,923	-95.6%	\$51,910	3.7%
Enterprise Fund					
Photocopies	\$1,500	\$17	-98.9%	\$3,100	0.5%
Electronic Printing/Debit Card	\$5,921	\$2	-100.0%	\$11,550	0.0%
Counter/Cloth bag/Misc	\$743	\$0	0.0%	\$1,630	0.0%
Recycle	\$101	\$0	0.0%	\$220	0.0%
Enterprise Fund Total	\$8,265	\$19	-99.8%	\$16,500	0.1%
Lost & Damaged	\$7,198	\$2,384	-66.9%	\$0	0.0%
Lost & Damaged Total	\$7,198	\$2,384	-66.9%	\$0	0.0%
State Funds					
Open Access / Access Plus	\$44,621	\$40,389	-9.5%	\$48,240	83.7%
Enrich Iowa/Direct State Aid	\$22,362	\$21,460	-4.0%	\$21,340	100.6%
State Fund Total	\$66,984	\$61,849	-7.7%	\$69,580	88.9%

FY21 Circulation by Type & Format

6 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	29,091	10.2%	47,026	10.4%	-38.1%
Mystery	9,331	3.3%	15,759	3.5%	-40.8%
Science Fiction	4,698	1.7%	8,775	1.9%	-46.5%
Book Club Kits (10 items per kit)	15	0.0%	17	0.0%	-11.8%
Young Adult Fiction	6,270	2.2%	10,210	2.2%	-38.6%
Comics	5,132	1.8%	16,303	3.6%	-68.5%
Large Print	3,121	1.1%	5,756	1.3%	-45.8%
Books in Other Languages	66	0.0%	575	0.1%	-88.5%
Total Fiction	57,724	20.3%	104,421	23.0%	-44.7%
Express/Nonfiction	161	0.1%	1,680	0.4%	-90.4%
Large Print Nonfiction	294	0.1%	866	0.2%	-66.1%
000 - General/Computers	748	0.3%	1,749	0.4%	-57.2%
100 - Psychology/Philosophy	2,699	0.9%	6,059	1.3%	-55.5%
200 - Religion	1,541	0.5%	3,559	0.8%	-56.7%
300 - Social Sciences	6,279	2.2%	10,885	2.4%	-42.3%
400 - Language	304	0.1%	1,309	0.3%	-76.8%
500 - Science	1,767	0.6%	3,471	0.8%	-49.1%
600 - Applied Technology	10,560	3.7%	18,918	4.2%	-44.2%
700 - Art & Recreation	5,398	1.9%	10,565	2.3%	-48.9%
800 - Literature	3,067	1.1%	4,582	1.0%	-33.1%
900 - History & Travel	4,961	1.7%	9,294	2.0%	-46.6%
Biography	3,181	1.1%	3,774	0.8%	-15.7%
Total Nonfiction: Adult & Young Adult	40,960	14.4%	76,711	16.9%	-46.6%
Magazines	431	0.2%	2,851	0.6%	-84.9%
Total Miscellaneous	431	0.2%	2,851	0.6%	-84.9%
Total Adult Print	99,115	34.9%	183,983	40.5%	-46.1%
Art to Go	283	0.1%	893	0.2%	-68.3%
DVD (Movies/TV)	29,989	10.5%	101,538	22.4%	-70.5%
Express/DVD	318	0.1%	8,710	1.9%	-96.3%
Nonfiction DVD	2,434	0.9%	7,156	1.6%	-66.0%
Fiction on Disc	1,403	0.5%	5,546	1.2%	-74.7%
Nonfiction on CD	685	0.2%	2,761	0.6%	-75.2%
Compact Disc (Music)	4,273	1.5%	18,632	4.1%	-77.1%
Young Adult Video Games	1,036	0.4%	4,291	0.9%	-75.9%
Circulating Equipment	189	0.1%	372	0.1%	-49.2%
Discovery Kits	23	0.0%	26	0.0%	-11.5%
Total Nonprint	40,633	14.3%	149,925	33.0%	-72.9%

FY21 Circulation by Type & Format

6 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	42,706	15.0%	37,346	8.2%	14.4%
Adult E-Book # Downloads	56,171	19.8%	41,510	9.1%	35.3%
Adult E-Magazines	11,980	4.2%	9,339	2.1%	28.3%
Adult E-Music # Downloads/Local Music Project	37	0.0%	48	0.0%	-22.9%
Adult E-Newspapers	6,802	2.4%	8,464	1.9%	-19.6%
Adult E-Video Streaming: Library Channel	26,949	9.5%	23,624	5.2%	14.1%
Total Adult E-Downloads	144,645	50.9%	120,331	26.5%	20.2%
Total Adult Circulation	284,393	100.0%	454,239	100.0%	-37.4%

Children's Materials

Fiction	17,623	17.5%	32,039	15.7%	-45.0%
Comics	6,458	6.4%	20,248	9.9%	-68.1%
Holiday	3,868	3.8%	5,041	2.5%	-23.3%
jLarge Print Fiction	197	0.2%	0	0.0%	0.0%
Picture: Big, Board, Easy	25,960	25.8%	57,682	28.2%	-55.0%
Readers	7,328	7.3%	21,904	10.7%	-66.5%
Nonfiction & Biography	10,493	10.4%	22,819	11.2%	-54.0%
jLarge Print Nonfiction	6	0.0%	0	0.0%	0.0%
Magazines	0	0.0%	341	0.2%	-100.0%
Total Children's Print	71,933	71.4%	160,074	78.4%	-55.1%

Video/DVD/Blu-Ray	4,947	4.9%	26,529	13.0%	-81.4%
Books on Disc	409	0.4%	1,754	0.9%	-76.7%
Read-Along set	339	0.3%	2,792	1.4%	-87.9%
Children's Music	225	0.2%	1,815	0.9%	-87.6%
Children's Video Games	259	0.3%	1,230	0.6%	-78.9%
Read with Me Kits	141	0.1%	241	0.1%	-41.5%
Games & Toys	204	0.2%	1,446	0.7%	-85.9%
jDiscovery Kits	20	0.0%	55	0.0%	-63.6%
Total Children's Nonprint	6,544	6.5%	35,862	17.6%	-81.8%

j E-Audio # Downloads	5,888	5.8%	3,303	1.6%	78.3%
j E-Book # Downloads	16,440	16.3%	4,980	2.4%	230.1%
Total Children's E-Downloads	22,328	26.0%	8,283	5.1%	169.6%
Total Children's	100,805	100.0%	204,219	100.0%	-50.6%

All Circulation by Type/Format

All Fiction	85,870	22.2%	161,749	24.5%	-46.9%
All Nonfiction and Biography	51,459	13.3%	99,530	15.1%	-48.3%
Picture books & Readers	33,288	8.6%	79,586	12.1%	-58.2%
Magazines	431	0.1%	3,192	0.5%	-86.5%
Total Print	171,048	44.3%	344,057	52.1%	-50.3%

FY21 Circulation by Type & Format

6 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	204	0.1%	1,446	0.2%	-85.9%
Art	283	0.1%	893	0.1%	-68.3%
DVD (Fiction, Nonfiction, & Express)	37,688	9.8%	143,933	21.8%	-73.8%
CD (Music)	4,498	1.2%	20,447	3.1%	-78.0%
Books on CD (Fiction & Nonfiction)	2,497	0.6%	10,061	1.5%	-75.2%
Read-Along Set	339	0.1%	2,792	0.4%	-87.9%
Video Games	1,295	0.3%	5,521	0.8%	-76.5%
Read with Me Kits	141	0.0%	241	0.0%	-41.5%
Discovery Kits	43	0.0%	81	0.0%	-46.9%
Circulating Equipment	189	0.0%	372	0.1%	-49.2%
Total Nonprint	47,177	12.2%	185,787	28.1%	-74.6%
Total E-Downloads	166,973	43.2%	128,614	19.5%	29.8%
Total In House/Undefined	899	0.2%	1,858	0.3%	-51.6%
Total Adult Materials (including e items)	284,393	73.7%	454,239	68.8%	-37.4%
Total Children's (including e items)	100,805	26.1%	204,219	30.9%	-50.6%
Grand Total (Adult + Children's + Undefined)	386,097	100.0%	660,316	100.0%	-41.53%

Library Expenditures: July 1, 2020 to December 31, 2020
Operating Budget: Accounts 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Library Materials	\$ 608,764.00	\$ 301,977.01	\$ 306,786.99	50%
477020 Books (Cat/Cir)	\$ 601,764.00	\$ 64,984.64	\$ 536,779.36	
477030 Books (Uncataloged)	\$ -	\$ 47.48	\$ (47.48)	
477040 Books (Cat/Reference)	\$ -	\$ 2,398.93	\$ (2,398.93)	
477070 Downloadable-eBooks	\$ -	\$ 79,005.22	\$ (79,005.22)	
477100 Fiction Audio-CD	\$ -	\$ 1,974.98	\$ (1,974.98)	
477110 Music-CD	\$ -	\$ 796.49	\$ (796.49)	
477120 Other Audio-CD	\$ -	\$ 1,556.09	\$ (1,556.09)	
477160 Video Recordings	\$ -	\$ 5,919.02	\$ (5,919.02)	
477200 Toys	\$ -	\$ 36.73	\$ (36.73)	
477210 Non-Fiction Video-DVD	\$ -	\$ 1,044.88	\$ (1,044.88)	
477220 Multi-Media/Gaming	\$ -	\$ 646.32	\$ (646.32)	
477230 Non-Fiction Audio-CD	\$ -	\$ 400.96	\$ (400.96)	
477250 Downloadable Media	\$ -	\$ 65,940.65	\$ (65,940.65)	
477330 Print/Reference Serials	\$ -	\$ 7,063.41	\$ (7,063.41)	
477340 Print/Circulating Serials	\$ -	\$ 6,149.73	\$ (6,149.73)	
477350 Online Reference	\$ -	\$ 57,311.48	\$ (57,311.48)	
477380 Library-RFI Tags	\$ 7,000.00	\$ 6,700.00	\$ 300.00	
Other Financing Uses	\$ 62,422.00	\$ 31,210.96	\$ 31,211.04	50%
490160 Misc Transfers Out	\$ 62,422.00	\$ 31,210.96	\$ 31,211.04	
Personnel	\$ 5,184,698.00	\$ 2,038,045.81	\$ 3,146,652.19	39%
411000 Perm Full Time	\$ 2,744,826.00	\$ 1,194,108.85	\$ 1,550,717.15	
412000 Perm Part Time	\$ 432,290.00	\$ 189,139.05	\$ 243,150.95	
413000 Temporary Employees	\$ 595,502.00	\$ 90,321.47	\$ 505,180.53	
414100 Overtime Wages	\$ 69,500.00	\$ 5,873.11	\$ 63,626.89	
414500 Longevity Pay	\$ 21,740.00	\$ 16,483.00	\$ 5,257.00	
421100 Health Insurance	\$ 632,593.00	\$ 277,956.66	\$ 354,636.34	
421200 Dental Insurance	\$ 16,080.00	\$ 7,069.93	\$ 9,010.07	
421300 Life Insurance	\$ 6,548.00	\$ 2,854.64	\$ 3,693.36	
421400 Disability Insurance	\$ 10,049.00	\$ 4,424.43	\$ 5,624.57	
421500 Unemployment Compensation	\$ 4,000.00	\$ 593.32	\$ 3,406.68	
422100 FICA	\$ 286,821.00	\$ 110,758.88	\$ 176,062.12	
423100 IPERS	\$ 364,749.00	\$ 138,462.47	\$ 226,286.53	
Services	\$ 630,256.00	\$ 355,678.40	\$ 274,577.60	56%
432030 Financial Services & Charges	\$ 4,665.00	\$ 400.82	\$ 4,264.18	9%
432060 Consultant Services	\$ 18,000.00	\$ 5,922.00	\$ 12,078.00	33%
432080 Other Professional Services	\$ 17,500.00	\$ 2,417.50	\$ 15,082.50	14%
435010 Data Processing	\$ 19,790.00	\$ 18,006.00	\$ 1,784.00	91%
435055 Mail & Delivery	\$ 33,155.00	\$ 50,405.73	\$ (17,250.73)	152%

Library Expenditures: July 1, 2020 to December 31, 2020
Operating Budget: Accounts 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
435059 Advertising	\$ 4,500.00	\$ 1,024.00	\$ 3,476.00	23%
436030 Transportation	\$ 3,750.00	\$ -	\$ 3,750.00	0%
436050 Registration	\$ 5,000.00	\$ 1,587.00	\$ 3,413.00	32%
436060 Lodging	\$ 3,750.00	\$ -	\$ 3,750.00	0%
436080 Meals	\$ 750.00	\$ -	\$ 750.00	0%
438030 Electricity	\$ 77,769.00	\$ 47,467.78	\$ 30,301.22	61%
438070 Heating Fuel/Gas	\$ 16,547.00	\$ 5,418.38	\$ 11,128.62	33%
438100 Refuse Collection Charges	\$ 1,469.00	\$ 160.00	\$ 1,309.00	11%
438130 Cell Phone/Data Services	\$ 3,480.00	\$ 1,935.79	\$ 1,544.21	56%
438140 Internet Fees	\$ 11,000.00	\$ 6,685.21	\$ 4,314.79	61%
442010 Other Building R&M Services	\$ 68,133.00	\$ 26,653.32	\$ 41,479.68	39%
442020 Structure R&M Services	\$ 6,500.00	\$ 3,035.00	\$ 3,465.00	47%
442030 Heating & Cooling R&M Services	\$ 35,000.00	\$ 16,605.40	\$ 18,394.60	47%
442050 Furnishing R&M Services	\$ 2,000.00	\$ -	\$ 2,000.00	0%
442060 Electrical & Plumbing R&M Srv	\$ 6,000.00	\$ 855.10	\$ 5,144.90	14%
443020 Office Equipment R&M Services	\$ 2,237.00	\$ 137.59	\$ 2,099.41	6%
444080 Software R&M Services	\$ 131,510.00	\$ 109,669.84	\$ 21,840.16	83%
444100 Hardware R&M Services	\$ 20,000.00	\$ 8,650.90	\$ 11,349.10	43%
445030 Nursery Svc-Lawn & Plant Care	\$ 900.00	\$ 402.00	\$ 498.00	45%
445140 Outside Printing	\$ 29,258.00	\$ 7,785.23	\$ 21,472.77	27%
445250 Inter-Library Loans	\$ 5,250.00	\$ 5,158.64	\$ 91.36	98%
445270 Library Material R&M Services	\$ 15,800.00	\$ 4,291.64	\$ 11,508.36	27%
445290 Book Binding	\$ 200.00	\$ -	\$ 200.00	0%
445330 Other Waste Disposal	\$ 1,008.00	\$ 401.25	\$ 606.75	40%
446190 ITS-Software SAAS Chgbk	\$ 4,268.00	\$ -	\$ 4,268.00	0%
446300 Phone Equipment/Line Chgbk	\$ 24,018.00	\$ 11,834.68	\$ 12,183.32	49%
446320 Mail Chargeback	\$ 746.00	\$ -	\$ 746.00	0%
446340 Radio Maintenance Chgbk	\$ 343.00	\$ 94.82	\$ 248.18	28%
446350 City Vehicle Replacement Chgbk	\$ 20,293.00	\$ 9,663.12	\$ 10,629.88	48%
446360 City Vehicle Rental Chargeback	\$ 5,251.00	\$ 1,599.86	\$ 3,651.14	30%
446370 Fuel Chargeback	\$ 2,366.00	\$ 92.70	\$ 2,273.30	4%
446380 Vehicle R&M Chargeback	\$ 6,430.00	\$ 561.79	\$ 5,868.21	9%
448030 Community Events Funding	\$ 200.00	\$ -	\$ 200.00	0%
449055 Permitting Fees	\$ 525.00	\$ -	\$ 525.00	0%
449060 Dues & Memberships	\$ 5,500.00	\$ 513.00	\$ 4,987.00	9%
449090 Land & Building Rental	\$ 350.00	\$ -	\$ 350.00	0%
449120 Equipment Rental	\$ 3,678.00	\$ 2,510.88	\$ 1,167.12	68%
449160 Other Rentals	\$ 5,625.00	\$ 2,302.44	\$ 3,322.56	41%
449260 Parking	\$ 1,842.00	\$ -	\$ 1,842.00	0%

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
449280 Misc Services & Charges	\$ 3,900.00	\$ 1,428.99	\$ 2,471.01	37%
Supplies	\$ 105,210.00	\$ 32,819.83	\$ 72,390.17	31%
452010 Office Supplies	\$ 8,166.00	\$ 2,556.10	\$ 5,609.90	31%
452040 Sanitation & Indust Supplies	\$ 20,000.00	\$ 6,259.34	\$ 13,740.66	31%
452050 Photo Supplies & Equipment	\$ 3.00	\$ -	\$ 3.00	0%
454020 Subscriptions	\$ 539.00	\$ 588.00	\$ (49.00)	109%
455110 Software	\$ 1,500.00	\$ -	\$ 1,500.00	0%
455120 Misc Computer Hardware	\$ 30,000.00	\$ 4,225.19	\$ 25,774.81	14%
463040 Water/Sewer Chemicals	\$ 1,894.00	\$ -	\$ 1,894.00	0%
466070 Other Maintenance Supplies	\$ 3,034.00	\$ 2,194.00	\$ 840.00	72%
469110 Misc Processing Supplies	\$ 24,800.00	\$ 2,284.27	\$ 22,515.73	9%
469210 First Aid/Safety Supplies	\$ 263.00	\$ 23.98	\$ 239.02	9%
469320 Miscellaneous Supplies	\$ 10,322.00	\$ 14,625.27	\$ (4,303.27)	142%
469360 Food and Beverages	\$ 3,504.00	\$ 23.84	\$ 3,480.16	1%
469370 Paper Products	\$ 1,185.00	\$ 39.84	\$ 1,145.16	3%
Grand Total	\$ 6,591,350.00	\$ 2,759,732.01	\$ 3,831,617.99	42%

Director's Report: January 2021

New Public Relations Specialist

Manny Galvez has been hired as the new ICPL Public Relations Specialist, effective January 6. Manny has extensive experience in providing marketing and event planning services for various educational, non-profit organizations, businesses, and governmental entities in our community. He was the publisher of *El Trueque Latino Magazine* and is the founder of the Iowa City Latino Festival. We are thrilled to have Manny onboard and look forward to growing our PR reach together.

Update on Administrative Coordinator Position

Out of twenty-four applicants, we have selected five finalists to interview for the Administrative Services Coordinator position. The interviews will be over Zoom and are scheduled for between Tuesday, February 2 and Monday, February 8. Kellie Fruehling, City Clerk, will be joining us as a City liaison for the interviews.

Weather Closure

On Tuesday, December 29, I closed the Library at 4.00pm because of significant snow and ice accumulation. Near whiteout conditions and freezing rain was expected to continue overnight, and it seemed like the best way to ensure staff could get home safely was to close two hours early.

A Facility Change (for the Better...)

When we welcome patrons back into our restrooms, they will be greeted with all new baby changing stations. This small but impactful update ensures this amenity is up to current safety standards, in good working order, and features appropriate directions for use in multiple languages and graphics.



January Budget Presentations

Both January budget presentations to Council went well. On January 5th, I gave an overview of the CIP requests submitted in late 2020 and on January 9th I presented a brief overview of the Library and our budget request for next year. The Council did not have any specific questions—which was not surprising, since our request was relatively flat—but Mayor Teague was supportive in his comments.

Low Temperatures, Ice and Snow

Winter weather has finally arrived in Iowa, and we're feeling the effects of deep cold and heavy precipitation at the library. Staff from the Facilities Department have been doing an exceptional job keeping our sidewalks clear and our internal hallways free from snow and salt residue. We have had some minor building issues related to snow and ice, but nothing outside of our regular scope of maintenance. We added three small space heaters to the lobby space to make sure staff providing service in the lobby are comfortable and able to focus on their work.

Presenting at ILOC/Committee for Diversity and Inclusion

On Thursday, January 21, I will be presenting a session called “Building, Defending, and Celebrating LGBTQAI(+)-Inclusive Collections” as part of the Innovative Libraries Online Conference, offered through the State Library of Iowa. I look forward to engaging with library staff from across the state and discussing the value of inclusive collections. More details about the conference can be found here <https://www.statelibraryofiowa.org/ld/c-d/continuing-ed/iloc/iloc2021/ilocschedule20>. I have also been invited to serve on the Iowa Library Association's Committee for Diversity and Inclusion, and I was pleased to accept a seat on a committee so directly aligned with the work we are doing at ICPL.

Respectfully Submitted,

Elsworth Carman

Adult Services Department Report

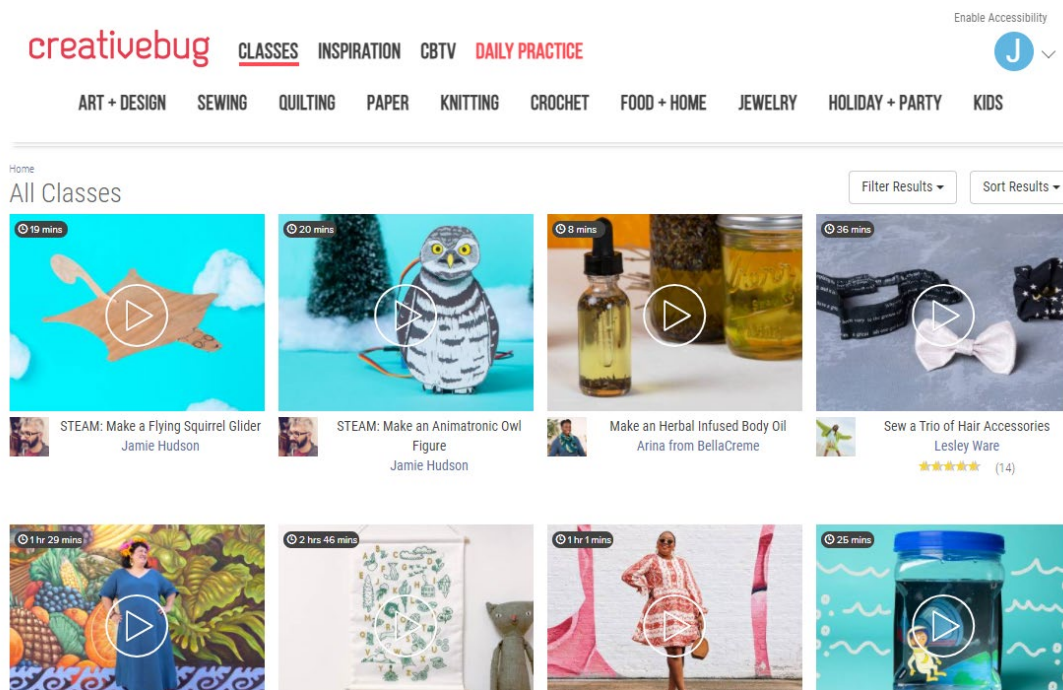
Prepared for the January 28, 2021 Meeting of the Iowa City Public Library Board of Trustees
Jason Paulios, Adult Services Coordinator

New Online Resources offerings - Creativebug & WashingtonPost.com

This December we began offering free access for Resident ICPL cardholders to **Creativebug**, an online resource dedicated to arts & crafts. This is a popular product owned by Jo-Ann Stores that we felt would supplement many of our current remote program and class offerings during the pandemic and beyond. They offered very reasonable rates at a locked 3-year price point. Access is possible via computer or mobile browser, after an account is created users may also use the app for mobile devices. Creativebug currently requires the creation of a free account, although they recently announced that they would be creating an option for Guest login which will make accessing the site even more private for our patrons that don't want to divulge their email address.

The site is very easy to navigate with a large catalog of varied-length, high-quality video tutorials. Instructor biographies are included and many are recognizable names in their artistic fields. Individual classes include write-ups of expected learning summaries, lists of needed materials, and high-res image downloads for patterns. Videos have chapter segments so users can skip around if needed. Closed captioning and a transcript of the video's dialog are also included. The free Creativebug account allows users to track progress in classes and participate in social aspects of the site such as asking questions of the tutor, discussing ideas with other participants, or uploading images of finished projects.

In the first month we've had 91 users register with an average of two and a half videos watched per user. In addition to our usual online promotions, Creativebug is providing us with promotional bookmarks which we will leave in craft, arts, and design books currently on hold for patrons.



We're also very excited to begin offering unrestricted 7-day subscriptions for online access to **The Washington Post** (WashingtonPost.com) later this month. The service will work very much like our similar 72-hour access for The New York Times online via nytimes.com. Resident cardholders will click a link from our website, login with their card and password, create or login with their free washingtonpost.com account and redeem the subscription. Access will also carry over to the Washington Post app for those users that prefer that method, although users will want to 'renew' the subscription in a web browser via our site every 7 days. Staff and patrons using in-house computers will have direct access without the need for the subscription process. When our tech setup is completed we will be promoting on the homepage and social media.

I accepted an appointment to the State Library of Iowa Online Resources Review Task Force as a representative for ICPL. Public Librarians from across the state will help State Library staff develop a framework for potential future online resource purchases. Federal IMLS and State money are used by State Library staff to either help subsidize or offer entirely free access to specific online resources that otherwise would be financially burdensome for libraries. Current examples include: Gale resources (magazine/journal database), Chilton Library (auto repair), Brainfuse (career help, test prep, tutoring), and Foundation Directory Online (grantmaker tool). We held a meeting January 14th where we outlined existing popularity trends and which resources are most utilized by our patrons. I'll continue to keep the Board updated throughout the year as the Task Force gathers.

Community & Access Services Report

Prepared for the Iowa City Public Library Board of Trustees, January 2021 meeting

By Sam Helmick, Community & Access Services Coordinator

2020 in Review

The previous year ended on many highlights for the Community & Access Services department. Staff adapted workflows and enhanced service points as the Library and community learned to navigate the continuing pandemic together. The CAS team collaborated well with each Library department and have thrived in a fluid working environment. Their recent successes from the last quarter year include the institution of automatic renewals, increased Jail services, processing notifications for returning materials (thousands of items checked out between March and November 2020), the return and cross-training of several Pages, as well as onboarding a new Community & Access Services coordinator and Bookmobile team member.

Looking Ahead

The pace has been set for 2021. The Community & Access Services team will focus on outreach and marketing opportunities which support connection with the community and promote access to the Iowa City Public Library collection. A manifestation of this focus would be the ICPL Book Vending Machine which utilizes empty meeting room windows to display titles. Visitors can browse the collection and request items by number in the Library lobby.

The team is reaching out to partners in the retirement community to assess their current comfort and needs for ICPL Deposit Collections which provide a “mini browsing” experience for residents of Melrose Meadows Retirement Community, Oaknoll Retirement Community, and Oaknoll’s Health Center.



Community & Access Services staff are also taking the opportunity from this time to review contemporary approaches to volunteer recruitment and engagement. Free training and source sharing through the Association of Leaders in Volunteer Engagement and Get Involved are providing knowledge on [Engagement as a Path to Inclusion and Justice](#), [COVID-19 Action Levels for Volunteers](#), and [The Future of Volunteering: Millennials](#).

Public Relations

The library team welcomed Manny Galvez as the new ICPL Public Relations Specialist in early January. Manny has worked in marketing and public relations in the Iowa City community for many years. Manny is the founder of the [Festival Latino of Iowa City](#) and recently organized the

[Time to Heal vigil](#) in November. His first marketing campaign will focus on the Iowa City Public



Library's 125th Anniversary. The Public Relations and Marketing Workgroup staff have provided an excellent foundation of content and concepts to engage the community in this celebration.

This year-long initiative will kickstart with the Zoom Storytime [Let's Celebrate the Library](#) on January 21 at 10:30 a.m. The community will be encouraged to share their library stories through a social media campaign tagged #LibrariesAreForEveryone. A web page dedicated to 125 years of serving as the center

of community life will be published on the Library site and include notable photos and links to historical documents.

Development Office Report
Prepared for the Board of Trustees
Iowa City Public Library
by Patty McCarthy, Director of Development
January 28, 2021



Local Libraries LIT: Mira Jacob

Local Libraries LIT presents thought-provoking writers to community members in a unique new collaboration between the public libraries in Coralville, Iowa City, and North Liberty, and the University of Iowa Libraries. The goal of Local Libraries LIT is to spark

conversations and actions to grow communities which champion diversity, equity, and inclusion for everyone.

Mira Jacob is the first speaker on Thursday, February 11 at 7pm. “Mira Jacob is a novelist, memoirist, illustrator, and cultural critic. Born in New Mexico to parents who emigrated from India, she uses her dual-culture background to navigate the ebb and flow of politics and modern culture.” – The Tuesday Agency



In 2015, Jacob illustrated a graphic article for BuzzFeed entitled “37 Difficult Questions from My Mixed-Race Son,” which quickly went viral. Her stunning graphic memoir, [*Good Talk: A Memoir in Conversations*](#), expands upon the delicate and nuanced conversations about race and politics she has with her son. The book was shortlisted for the National Book Critics Circle Award, longlisted for the PEN Open Book Award, named a New York Times Notable Book, and a best book of the year by Time, Esquire, Publisher’s Weekly, and Library Journal. It is currently in development as a television series with Film 44.

Jacob’s critically acclaimed debut novel, [*The Sleepwalker’s Guide to Dancing*](#), is described as “epic,” “engrossing,” and “utterly dazzling.” She is the visiting professor at the MFA Creative Writing program at The New School and a founding faculty member of the MFA Program at Randolph College. Jacob lives in Brooklyn with her husband, documentary filmmaker Jed Rothstein, and their son.

Reservations for Local Libraries LIT: Mira Jacob will be offered for \$25 for the online link to the one-hour program. Or for \$125, receive the special program link *and* pick up a very special refreshments package with wine, cheese, crostini, and jam from Brix Cheese Shop and Wine in Iowa City. Proceeds from Local Libraries LIT will be split between the public libraries to fuel future programs. Reservations for the program with Mira Jacob will open on January 25 at www.icpl.org/local-libraries-LIT

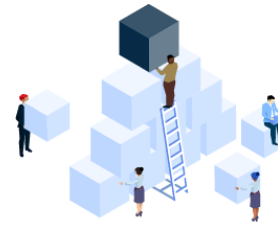


Mark your calendar now for Local Libraries LIT : Saeed Jones to be presented online on Thursday, April 1, 2021 at 7pm.

Thank you to The Tuesday Agency for generously partnering with Local Libraries LIT for this special series.



Winter Summit Building the Next Normal Free Virtual Event Tuesday, February 23

[HOME](#)[PROGRAM](#)[SPEAKERS](#)[SPONSORS](#)

Join *LJ* for our Winter Summit: Building the Next Normal, taking place on February 23, 2021

This free, day-long, virtual convening will feature library leaders at all levels who will discuss lessons learned during the COVID-19 pandemic and share actionable ideas on how you can incorporate them into your post-COVID strategy.

The coronavirus has forced systems to reexamine their services and policies from scratch, leading to gains in accessible events, workforce flexibility, increased urgency around staff safety and a view of internal and patron-facing issues through an equitable lens. With live events, coworking, and other space-sharing staples coming back online, librarians are looking for guidance on ways to navigate the continuing practical and emotional challenges, weather the associated economic fallout, and come out the other side stronger than before.

Featured Keynote, Speakers and Topics Include:

- Keynote Don Lemon, of *CNN Tonight with Don Lemon*, will share his perspective after years as a breaking news television reporter and anchor, as well as details about his forthcoming title, *This Is the Fire: What I Say to My Friends About Racism*.
- Rebekkah Smith Aldrich, Executive Director of the Mid-Hudson Library System, will discuss the opportunities library leaders have to build community resilience in light of recent events and co-create a new future for their library and their community using regenerative thinking.
- Co-Founders Greg Peverill-Conti and Adam Zand from the Library Land Project will demonstrate the value of assessing the library through a patron's eyes.
- Librarian Reserve Corps Founder and *LJ*'s 2021 Librarian of the Year Elaine Hicks will present on how to fight the "infodemic" to help patrons safeguard their and their loved one's health.
- Library leaders will discuss the future of collection strategy and reader's advisory; service models and transformational changes to meet the needs of patrons and staff; improved management and communication methods to support frontline workers, and setting and achieving concrete Equity, Diversity, and Inclusion goals.

12:00 PM - 12:40 PM ET | Planning for Equity

Equity, Diversity, and Inclusion (EDI) mission statements and teams are only the first step to achieving long-term results. To make EDI a core library priority, it must be operationalized, measured—and funded. Hear from library leaders who are incorporating quantifiable EDI goals into their budgets, strategic plans, and partnerships.

Elsworth Carmen, Library Director, Iowa City Public Library

Michael Lambert, City Librarian, City and County of San Francisco

Moderator: Meredith Schwartz, Editor-in-Chief, *Library Journal*

Speakers



Elsworth Carmen is the Director of the Iowa City Public Library. He has a career-long passion for creating hospitable, welcoming public spaces and has worked in libraries in New Jersey; Washington, DC; Illinois, and Iowa. Elsworth has published and presented widely on inclusivity in library service design and the intersection of transgender/queer experience and libraries.

FOR LIBRARIES

FOR IOWANS

FOR DATA CENTER

ILOC Schedule 2021



JOIN US FOR THE 2021 CONFERENCE

"Libraries are for Everyone! Equity, Diversity, & Inclusion in Action in Iowa's Libraries"

**THURSDAY,
JANUARY 21, 2021**

9:00 a.m. - 7:30 p.m.

[Presenters](#) [Register](#) [Schedule](#)

Below is the tentative schedule of events for the Innovative Libraries Online Conference. The links to the Zoom webinar rooms will be live the morning of January 21. If you have questions, please contact [Becky Heil](#).

ILOC will be using a concurrent session model, with two breakout options in three sessions over the course of the day. A lunch keynote session has also been added to the schedule this year. Can't decide which one to attend? No worries! All of the sessions will be recorded and posted to this page a week or so after ILOC concludes.

We will begin broadcasting the conference on January 21, 2021 at 8:50 a.m., with the morning keynote starting promptly at 9:00 a.m. Click the Zoom links below to access the webinar room before each session. If prompted, the password for each session is: **ILOC**.

Time	Presenter(s)	Presentation Title	Presentation Description
Zoom	Elsworth Carman	Building, Defending, and Celebrating LGBTQAI(+)-Inclusive Collections	A conversational session focused on the importance of building, defending, and promoting collections inclusive of LGBTQIA+ materials in every community. Learn about finding and evaluating titles for your collections, making them available through effective cataloging, labeling, and merchandizing strategies, and how to handle negative comments or challenges. Hear about a selection of timeless classics and celebrate a few new titles through quick book talks. No previous knowledge of LGBTQIA+ materials or collection building necessary.

Elsworth Carman

Elsworth Carman is the Director of the Iowa City Public Library. He has a career-long focus on hospitality and creating opportunities for everyone to experience a feeling of belonging and ownership in public spaces.

Session:

Building, Defending, and Celebrating LGBTQAI(+)-Inclusive Collections | Session 3, 2:00 to 3:00 p.m.

Iowa City Public Library adds Sunday hours

by Morgan Ward | Friday, January 8th 2021

AA



Iowa City Public Library

Iowa City Public Library



IOWA CITY, Iowa — Iowa City Public Library will reopen its downtown building on Sundays, starting January 10. Sunday hours will be 12 p.m. - 5 p.m. Items on reserve can be picked up from the building Monday-Saturday 10 a.m. - 6 p.m. and Sundays 12 p.m. - 5 p.m.

Residents can access library items to reserve through the catalog 24/7 at icpl.org or by call 319-365-5200 for guidance during library hours. When receiving a notification for materials ready for pick up, please use the Linn Street entrance to the Library lobby.

In accordance to CDC guidelines face masks and maintaining 6-feet distance are required in the lobby. Please do not enter the building if you are experiencing symptoms of COVID-19.

Items can be returned to the 24/7 returns on Linn Street or at bins at two Iowa City locations:

- The HyVee at First and Muscatine Avenue
- GreenState Credit Union drive up on Mormom Trek Boulevard

No late fees will be charged through June 30, 2021.

After tumultuous year, Iowa City, UI come together to celebrate Martin Luther King Jr.'s legacy

Focusing on community was a hallmark of the work of Dr. Martin Luther King Jr. In honor of that legacy, several organizations in Iowa City have put community at the heart of planning a weekslong celebration. The annual Martin Luther King Jr. Human Rights Celebration is an opportunity to highlight why Dr. King's legacy is as important today as it was when he was alive.

"Thinking about the legacy of Dr. Martin Luther King Jr., community was at the center of that and it was so important to him. That's why I think it's important that we work collectively to keep this legacy alive," said event organizer Shalisa Gladney, coordinator of the Afro-American Cultural Center at the University of Iowa.

Those involved in putting the event together ranged from community members to students, to University of Iowa staff. Partner organizations include the Black Voices Project, the James Academy of Performing Arts, the Iowa City Public Library, United Action for Youth, Beloved Community Initiative, the Iowa City/Johnson County Senior Center, the City of Iowa City and the University of Iowa.

» **LIST OF EVENTS:** [MLK Day events planned in Cedar Rapids, Iowa City](#)

Gladney is proud of the work that so many people put in, especially in thinking creatively to pull off the event during a pandemic.

"We worked to make sure everyone was at the table. And I feel like all of us on the committee brought together our various creative energies and expertise to make this happen," she said.

"We're doing it over the course of two weeks, so it's a human rights celebration, she added, noting this will allow students to get involved upon their return to campus for the semester.

"And we have various activities and events and projects, so there's literally something for everyone."

The event kicks off on Monday with a bell ringing ceremony, car parade, free drive-up lunch and a virtual talent show taking place throughout the day. That evening, "We the People: Protest and Peace," will be hosted virtually by the Iowa City Public Library and will feature musicians and speakers, as well as a short service to honor King's legacy.

There's also a virtual showing of "John Lewis: Good Trouble" through FilmScene. UI Health Care is presenting a distinguished lecture by Dr. Joan Y. Reede, dean for diversity and community partnership and professor of medicine at Harvard Medical School.

Community-based service projects are happening during the event as well, including gathering donations for literacy kits, food drives and youth service activities.

Samer Suleman, a UI student helping to organize the event, put together an event called Celebrate Black Excellence Everyday: Honoring Unsung Heroes, to honor the names and faces of individuals who are not always remembered for their contributions to history and the civil rights movement as a whole.

"We wanted to find a way to celebrate the unsung Black heroes of the past and the ones still around us today," said Suleman of the interactive presentation. "I volunteered for the job because I used to attend a Black history game show in Des Moines called 'I'll Make Me a World in Iowa' where I learned about a great number of influential Black people in history. People can expect to come learn about faces they've seen before but never knew the names of, or names they've heard before but never saw the faces they belonged to, and they can expect to learn about people that they never heard anything about."

Suleman noted the event will be timely.

“Recent events have led me to discover Black heroes such as Stacey Abrams and Eugene Goodman and to recognize and celebrate them and their brilliance amid everything,” he said. “Those two names will appear in my presentation for the very reason that they represent heroism, sacrifice and the principles of the civil rights movement.”

Of course there has been much attention throughout 2020 and recently with events at the U.S. Capitol on racial injustice. Gladney said she hopes that people realize the importance of showing up for events like the MLK Celebration of Human Rights not only when the issues hold national attention, but always.

“Racial injustice is what this country was built on,” she said. “That has to be something that we admit to. This annual celebration is just one of the many ways that folks across the community and the university can work to address this. It’s important that we continue to do the necessary work to address racial injustice.”

The Martin Luther King Jr. quote selected as inspiration for this year’s event is “We will remember not the words of our enemies but the silence of our friends.”

“Even this quote highlights the importance of community and the important role everyone has in addressing racial injustice,” Gladney said.

She hopes that many people get involved in this year’s celebration.

“There are so many different things going on, so there are just lots of ways for folks to participate and show up. I’m excited about that,” Gladney said.

All events for the MLK Celebration of Human Rights are free. For a full listing of activities, visit mlk.uiowa.edu.



BOARD OF TRUSTEES

Minutes of the Electronic Regular Meeting December 17, 2020

DRAFT

Electronic Meeting (Pursuant to Iowa Code section 21.8)

An electronic meeting was held because a meeting in person was impossible or impractical due to concerns for the health and safety of board members, staff, and the public presented by COVID-19.

Members Present: Wesley Beary, Beasley (in 5:06 pm), Kellee Forkenbrock, Carol Kirsch Robin Paetzold, Tom Rocklin, Hannah Shultz, Monique Washington (in at 5:31).

Members Absent: None.

Staff Present, Elsworth Carman, Melody Dworak, Alyssa Hanson, Sam Helmick, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer, Jason Paulios, Angela Pilkington, Amanda Mae Ray.

Call Meeting to Order. President Beary called the meeting to order at 5:01 p.m.

Public Discussion. None.

Items for Discussion/Action.

Holiday Calendar: Juneteenth. A motion to approve the replacement of President's Day (February 15, 2021) with Juneteenth (June 18, 2021) on the FY21 Downtown Building calendar was made by Johnk and seconded by Kirsch. Motion carried 7/0.

Policy Review: 704: Use of Library Cardholder Database. This is a regularly scheduled policy review. Paetzold asked if this change will clean up our bookkeeping; Carman said it will clear up old debts by ensuring these accounts are reviewed on a schedule. Helmick said it is a procedure and patrons are made aware of it. Helmick said it is dependent on the card type. Paetzold asked if this is a new procedure; Helmick said it really is just more transparent as a procedure. Paetzold asked if this changes our dead debt and is concerned this might be in violation of Iowa Code. Helmick said we are not in violation of Iowa Code. Helmick said very old debt is separated from debt that will never be recovered from debt that may be collected which we have always done. Paetzold asked if we are removing items after 10 years; Helmick said we use Unique Management, a collection agency, to collect our debt, and after ten years it will not be pursued. Paetzold wants to be sure our system is cleared of dead debts and

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

our losses will be truly reflected going forward. Carman said this will be part of routine maintenance. Paetzold asked if we have pulled all of the records that are more than 10 years old and would like a list of items that are older than ten years. Beasley asked if we could potentially delete fines that are owed to the library. Helmick said this is part of the policy and we will not keep fines on the books forever. A motion to approve the policy with the changes suggested by staff was made by Kirsch and seconded by Shultz. Motion carried 8/0.

Policy Review: 806: Meeting Room and Lobby Use. Kirsch would like an explanation the library's role in providing a virtual meeting room. Helmick said many libraries are providing this as an access point since we no longer have space people can be in and this could be the space where community life gathers in response to COVID-19. It is like a virtual safe space and the library can help navigate if users have questions. Carman said it is very straightforward, just like the meeting room; it is not library sponsored. Kirsch asked if this has been done. Helmick said we are bringing this to the Board before we begin this offering. Carman said we are using a related model with our tutoring program. Carman said other directors said there is steady and regular use and that virtual space is a good amenity for those who do not know how to process this at home. Paetzold is concerned about inappropriate activity and wonders if we have any additional liability as host of the Zoom account. Carman does not believe there is tangible liable responsibility for this and thinks the risk is the same as with in-person meeting rooms. He said we would remove access to the service if it was being abused. Beasley asked if the library will monitor this activity. Carman said we would not, just like we do not monitor the meeting room space in the building. Shultz asked if we do anything when people use computers in the library. Carman said he will talk with Eric Goers, City Attorney, about this and come back next meeting. Johnk asked if we should provide provisional permission. Carman said he is fine to bring the policy back next meeting if it would be more comfortable. Beasley would prefer to approve something that he understands and that if we are not playing any role in what happens in the virtual room, he feels uncomfortable. Carman feels the best due diligence is to get Goer's opinion before we move forward with the policy approval. The policy will be placed on next month's agenda.

Policy Review: 811: Theft, Defacement, or Alteration of Library Materials and Resources. This is a regularly scheduled policy review. A motion to approve the policy with the changes suggested by staff was made by Johnk and seconded by Rocklin. Motion carried 8/0.

Staff Reports.

Director's Report. Carman said the rolling 14-day average is a big part of our benchmarking for reopening. This week we moved under that benchmark, which would open the lobby for DOT kiosk, computer use, and the bookmobile. Carman said these changes will come into play on January 4, 2021 if the numbers stay where they are. The lobby will be reorganized, we will offer computer access, DOT kiosk, and we will open on Sundays from 12-5. The bookmobile will take a little bit longer to incorporate into our phasing. Carman said this is a big report and welcomes questions or conversation about any of the parts included. Kirsch asked if restrooms would be open, Carman said they would. Beasley asked if there are any grants available to help offset the mailing costs during the pandemic. Carman said we have not found any grants targeted to this specifically, and he knows McCarthy is always looking for grants and other outside support to help us. A few of the most recent grants have been targeted to non-government nonprofits.

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Carman said that mailing materials may need to be tied to a phase. He said the heat map may help if we find the right partner, which may lessen the impact of changing or discontinuing the mail. He would prefer to keep mailing items to patrons, but from a stewardship perspective, it may not be the wisest thing to do fiscally. Of course, we would communicate with patrons about this before we changed/discontinued the service. Kirsch thinks that using the mail because of a pandemic does not mean we are obligated to keep doing it when the pandemic is over and there are other means for people to receive items at home. Carman thinks the community will understand this and believes most patrons will find other ways to get their materials. "We are making accommodations now," said Kirsch, "but we won't be bad people if this doesn't continue." Beasley said his understanding is that mail will be phased out before we reopen. Carman said he thinks we need to start thinking about it now so if/when mailing sunsets, patrons will understand this change. Rocklin said he thinks this is a great analysis and if we have a plan soon, we are in a good position to communicate with patrons. Rocklin thinks letting people know about our At Home program is a good idea. Carman said we can also include information about digital collections and other options we have to offer patrons in that communication.

Departmental Reports.

Children's Services. President Beary said this is a great time to support the library. Kirsch asked if a lot of children are using the Zoom tutoring we're offering. Pilkington said we've had three sessions and they were filled. Pilkington said the tutors from the University of Iowa are great.

Collection Services. No comments.

IT. Paetzold asked if the library app is working correctly now as she has been having some difficulty with it. Palmer said they have been working on it and is hoped it will be up and running soon.

Development Office. McCarthy encouraged everyone to give this year, particularly since there is an extra incentive – the ability to deduct charitable giving on taxes this year. Shultz asked if the Book End is accepting donations. McCarthy said no as there is no room and no staffing to do so. McCarthy said we encourage people to donate to Crowded Closet and Goodwill. Shultz also noted that Public Health colleagues really liked the masks in the library windows. While discussing charitable giving, Paetzold noted that when a nonprofit applies for a grant, it is more challenging if a board is not already supporting the entity at the 100% level. Kirsch said she spoke with a co-volunteer who really appreciates the reader's advisory service.

Miscellaneous. Carman noted ICPL won three Best of Crandic awards: Best Public Library, Best Pandemic Adaptation, and Best Public Bathrooms, again. Carman said it is great have the community recognize our efforts. Rocklin said it is a great acknowledgement for the library.

President's Report. President Beary said that more Board-related education is now available on YouTube, which is easier to get to and use than when they were at the State Library website.

Announcement from Members. None.

Committee Reports.

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Friends Foundation. No comments.

Director Evaluation Committee. Kirsch, Hannah, and Rocklin sent a survey to all permanent staff. The last day to provide input is next week. Miller has been helpful sending this out. Rocklin has developed a survey for the Board that he will be sending out. A meeting is scheduled with Coordinators in early January. The evaluation provides an opportunity for staff to speak with the committee, if they wish to do so. The Evaluation Committee will speak with Carman before the evaluation, which will take place in February. President Beary appreciated the Committee's work.

Communications. Previously discussed during Miscellaneous agenda item.

Consent Agenda. Kirsch asked about the Mastercard statement and why it wasn't in the packet. Miller explained it was removed for redundancy as the Mastercard charges already appear in the disbursements. A motion to approve the consent agenda was made by Johnk and seconded by Kirsch. Motion carried 9/0.

Set Agenda for January meeting.

6-month strategic plan update

Library policy review

Meeting room policy update

Review 2nd quarter goals and stats

Adjournment. President Beary closed the meeting at 6:00 p.m.

Respectfully submitted,
Elyse Miller

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

01/15/2021 15:06
JMiller

CITY OF IOWA CITY
Library Disbursements: December 1 to December 31, 2020

P 1
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110	Library Administration					
10550110 432080	Other Professional Services					
014353 ONE SOURCE THE BACKG PLUS4649VOL-20201130	0	2021 6 INV P	160.00	121120	20865	BACKGROUND CHECKS F
ACCOUNT TOTAL			160.00			
10550110 435055	Mail & Delivery					
010468 U S POST OFFICE ACCT 120920	0	2021 6 INV P	10,000.00	121820	252758	Admin/ Replenish Po
010473 UNITED PARCEL SERVIC 000068774R470	0	2021 6 INV P	12.54	121120	252610	Admin/ UPS Internet
010473 UNITED PARCEL SERVIC 000068774R500	0	2021 6 INV P	12.06	123120	253156	Admin/UPS Internet
			24.60			
012264 MAILBOXES OF IOWA CI 120120	0	2021 6 INV P	930.00	121820	252705	Admin/ Bubble Maile
ACCOUNT TOTAL			10,954.60			
10550110 435059	Advertising					
010475 GREENSTATE CREDIT U 108215531	0	2021 6 INV P	424.00	123120	253130	EMiller/Mastercard
ACCOUNT TOTAL			424.00			
10550110 436050	Registration					
010475 GREENSTATE CREDIT U 108215531	0	2021 6 INV P	25.00	123120	253130	EMiller/Mastercard
ACCOUNT TOTAL			25.00			
10550110 438130	Cell Phone/Data Services					
010482 VERIZON WIRELESS 9868864248	0	2021 6 INV P	194.75	123120	253173	Admin/ Monthly Cell
010889 U S CELLULAR 0410026750	0	2021 6 INV P	99.70	122420	252902	Admin/ Monthly Cell
014293 IMON COMMUNICATIONS 2363509	0	2021 6 INV P	64.96	123120	253133	ITAD/Phone & Intern
ACCOUNT TOTAL			359.41			
10550110 449120	Equipment Rental					
011736 KONICA MINOLTA BUSIN 269694302	0	2021 6 INV P	308.46	121120	252547	Admin/ Quarterly Ma
011736 KONICA MINOLTA BUSIN 70557940	0	2021 6 INV P	114.30	122420	252855	Admin/Lease Payment
			422.76			
ACCOUNT TOTAL			422.76			
10550110 452010	Office Supplies					
010475 GREENSTATE CREDIT U 108215531	0	2021 6 INV P	61.26	123120	253130	EMiller/Mastercard
ACCOUNT TOTAL			61.26			
10550110 469320	Miscellaneous Supplies					
010522 COPY SYSTEMS INC IN395615	0	2021 6 INV P	22.20	122420	20965	Admin/ Meter Tape f

01/15/2021 15:06
JMiller

CITY OF IOWA CITY
Library Disbursements: December 1 to December 31, 2020

P 2
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ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
010522	COPY SYSTEMS INC		IN396813	0	2021	6	INV P	133.20	123120	21346 Admin/ 12 Meter Tap
010522	COPY SYSTEMS INC		IN396954	0	2021	6	INV P	40.95	123120	21346 Admin/ Sponge & Bru
								196.35		
ACCOUNT TOTAL								196.35		
ORG 10550110 TOTAL								12,603.38		
Library Bldg Maint - Public										
10550121	438030				Electricity					
010319	MIDAMERICAN ENERGY	20201202071909	0	2021	6	INV P	6,378.19	120420	20796 MidAmBilling	120220
010319	MIDAMERICAN ENERGY	20201222134618	0	2021	6	INV P	5,848.63	122420	20984 MidAmBilling	122220
								12,226.82		
ACCOUNT TOTAL								12,226.82		
Heating Fuel/Gas										
10550121	438070									
010319	MIDAMERICAN ENERGY	20201202071909	0	2021	6	INV P	1,317.83	120420	20796 MidAmBilling	120220
010319	MIDAMERICAN ENERGY	20201222134618	0	2021	6	INV P	1,719.64	122420	20984 MidAmBilling	122220
010319	MIDAMERICAN ENERGY	20201230080210	0	2021	6	INV P	12.13	123120	21354 MidAmBilling	123020
								3,049.60		
ACCOUNT TOTAL								3,049.60		
Other Building R&M Services										
10550121	442010									
010392	RMB CO INC	6802	0	2021	6	INV P	4,762.06	121820	20925 FAC/Gas Piping Inst	
010981	JOE'S QUALITY WINDOW	19292	0	2021	6	INV P	140.00	122420	252851 FAC/ Lower Outside	
014366	ORKIN LLC	204449236	0	2021	6	INV P	1,212.00	122420	252878 FAC/ Bed Bug Quarte	
ACCOUNT TOTAL								6,114.06		
Structure R&M Services										
10550121	442020									
010823	SCHUMACHER ELEVATOR	90509120	0	2021	6	INV P	607.00	121120	20873 Elevator Maintenanc	
ACCOUNT TOTAL								607.00		
Electrical & Plumbing R&M Srvc										
10550121	442060									
010171	GERARD ELECTRIC INC	9278	0	2021	6	INV P	448.79	123120	253124 FAC/ Emergency Ball	
ACCOUNT TOTAL								448.79		
Nursery Srvc-Lawn & Plant Care										
10550121	445030									
010181	GREENERY DESIGNS	3382	0	2021	6	INV P	67.00	122420	252839 FAC/November Interi	
010181	GREENERY DESIGNS	3402	0	2021	6	INV P	67.00	122420	252839 FAC/ December Inter	
								134.00		

01/15/2021 15:06
JMiller

CITY OF IOWA CITY
Library Disbursements: December 1 to December 31, 2020

P 3
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						134.00		
10550121 445330			Other Waste Disposal					
013663 REPUBLIC SERVICES OF	0897-000913021	0	2021	6	INV P	80.00 121120	252581	FAC/ Waste & Recycl
014875 SHRED-IT USA LLC	8180870541	0	2021	6	INV P	161.25 121120	252590	FAC/ Shred Services
ACCOUNT TOTAL						241.25		
10550121 449160			Other Rentals					
010627 CINTAS CORPORATION	4068618185	0	2021	6	INV P	191.87 121120	252505	FAC/ Cleaning Suppl
010627 CINTAS CORPORATION	4069889573	0	2021	6	INV P	191.87 122420	252825	FAC/ Cleaning Suppl
						383.74		
ACCOUNT TOTAL						383.74		
10550121 452040			Sanitation & Indust Supplies					
010290 LENOCH AND CILEK ACE	369536/3	0	2021	6	INV P	179.85 122420	252856	FAC/ Cleaning Suppl
010627 CINTAS CORPORATION	4068618185	0	2021	6	INV P	224.93 121120	252505	FAC/ Cleaning Suppl
010627 CINTAS CORPORATION	4069889573	0	2021	6	INV P	163.76 122420	252825	FAC/ Cleaning Suppl
						388.69		
ACCOUNT TOTAL						568.54		
10550121 466070			Other Maintenance Supplies					
011399 ELECTRIC EQUIPMENT S	8536	0	2021	6	INV P	95.96 121120	20851	FAC/ 4 Ballasts
011399 ELECTRIC EQUIPMENT S	8560	0	2021	6	INV P	95.96 122420	20969	FAC/ 4 Ballasts
						191.92		
ACCOUNT TOTAL						191.92		
ORG 10550121 TOTAL						23,965.72		
10550140			Library Computer Systems					
10550140 432060			Consultant Services					
010525 ENCOMPASS IOWA LLC	10813	0	2021	6	INV P	987.00 121820	20904	IT/ IT Essentials &
ACCOUNT TOTAL						987.00		
10550140 438140			Internet Fees					
011937 AUREON COMMUNICATION	0789007015.20.12	0	2021	6	INV P	300.00 121820	252652	Internet Services
014293 IMON COMMUNICATIONS	2363509	0	2021	6	INV P	412.38 123120	253133	ITAD/Phone & Intern
ACCOUNT TOTAL						712.38		
10550140 444080			Software R&M Services					
010475 GREENSTATE CREDIT U	108210250	0	2021	6	INV P	270.15 123120	253127	BPalmer/ Mastercard

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010525 ENCOMPASS IOWA LLC	10849	0	2021 6	INV	P	3,970.00 121820	20904	IT/ VMware Renewal
014114 ZOBEAN INC	17351	0	2021 6	INV	P	4,421.00 123120	253176	IT/Annual License 1
014841 ADOBE SYSTEMS INCORP	1307184422	0	2021 6	INV	P	4,356.00 121820	252646	IT/Creative Cloud
ACCOUNT TOTAL						13,017.15		
10550140 444100			Hardware R&M Services					
010525 ENCOMPASS IOWA LLC	10851	0	2021 6	INV	P	1,325.00 121820	20904	IT/ ESX6 Hardware M
012766 RMC IMAGING INC	2414	0	2021 6	INV	P	785.00 121820	252739	IT/ Microfilm Reade
ACCOUNT TOTAL						2,110.00		
10550140 452010			Office Supplies					
010475 GREENSTATE CREDIT U	108215531	0	2021 6	INV	P	869.80 123120	253130	EMiller/Mastercard
ACCOUNT TOTAL						869.80		
10550140 455120			Misc Computer Hardware					
010475 GREENSTATE CREDIT U	108210250	0	2021 6	INV	P	137.71 123120	253127	BPalmer/ Mastercard
010475 GREENSTATE CREDIT U	108215531	0	2021 6	INV	P	1,427.94 123120	253130	EMiller/Mastercard
						1,565.65		
ACCOUNT TOTAL						1,565.65		
ORG 10550140 TOTAL						19,261.98		
10550151			Lib Public Services - Adults					
10550151 432080			Other Professional Services					
015777 RAINEY, CALEB	12172020	0	2021 6	INV	P	100.00 123120	253147	AD/ Teen Poetry Spe
ACCOUNT TOTAL						100.00		
10550151 445140			Outside Printing					
010050 TRU ART	111796011	0	2021 6	INV	P	212.00 123120	253153	AD/ 2,000 Teen & Ad
ACCOUNT TOTAL						212.00		
10550151 445250			Inter-Library Loans					
000119 MOUNT PLEASANT PUBLI	12072020	0	2021 6	INV	P	20.00 122420	252871	AD/ ILL Replacement
000119 CITY OF ANKENY	202011095340	0	2021 6	INV	P	29.95 122420	252869	AD/ILL Replacement
						49.95		
ACCOUNT TOTAL						49.95		
10550151 449280			Misc Services & Charges					
010475 GREENSTATE CREDIT U	108210227WRP	0	2021 6	INV	P	255.99 123120	253128	MClark/ Mastercard

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL				255.99		
10550151 469320			Miscellaneous Supplies			
010475 GREENSTATE CREDIT U	108210227WRP	0	2021 6 INV P	56.50 123120		253128 MClark/ Mastercard
010475 GREENSTATE CREDIT U	108210235	0	2021 6 INV P	113.00 123120		253129 APilkington/ Master
				169.50		
ACCOUNT TOTAL				169.50		
ORG 10550151 TOTAL				787.44		
10550152			Lib Public Services - Children			
10550152 469320			Miscellaneous Supplies			
010475 GREENSTATE CREDIT U	108210227WRP	0	2021 6 INV P	192.47 123120		253128 MClark/ Mastercard
010475 GREENSTATE CREDIT U	108210235	0	2021 6 INV P	1,467.31 123120		253129 APilkington/ Master
010475 GREENSTATE CREDIT U	108215531	0	2021 6 INV P	149.49 123120		253130 EMiller/Mastercard
				1,809.27		
ACCOUNT TOTAL				1,809.27		
10550152 469370			Paper Products			
010475 GREENSTATE CREDIT U	108210227WRP	0	2021 6 INV P	39.84 123120		253128 MClark/ Mastercard
ACCOUNT TOTAL				39.84		
ORG 10550152 TOTAL				1,849.11		
10550159			Lib Public Srvs-Comm Access			
10550159 435055			Mail & Delivery			
010468 U S POST OFFICE ACCT	348652	0	2021 6 INV P	4,767.21 121120		252609 Bulk mail reimburse
ACCOUNT TOTAL				4,767.21		
10550159 435059			Advertising			
012233 IOWA CITY COMMUNITY	12062020	0	2021 6 INV P	100.00 122420		252845 CAS/ December Adver
ACCOUNT TOTAL				100.00		
10550159 452010			Office Supplies			
010373 PIP PRINTING	105225	0	2021 6 INV P	423.82 123120		21358 CAS/ 4,000 Windowed
ACCOUNT TOTAL				423.82		
10550159 469320			Miscellaneous Supplies			
010475 GREENSTATE CREDIT U	108211910	0	2021 6 INV P	64.00 123120		253126 KLogsden/ Mastercar
010475 GREENSTATE CREDIT U	108215531	0	2021 6 INV P	717.87 123120		253130 EMiller/Mastercard
				781.87		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						781.87		
ORG 10550159 TOTAL						6,072.90		
10550160	Library Collection Services							
10550160 435010	Data Processing							
011068 OVERDRIVE INC	MR0137020429671	0	2021	6	INV P	264.00	121820	252724 LIBRARY MATERIALS
ACCOUNT TOTAL						264.00		
10550160 445270	Library Material R&M Services							
010509 BAKER & TAYLOR INC C	200055112020V	0	2021	6	INV P	613.10	121120	252494 LIBRARY MATERIALS
ACCOUNT TOTAL						613.10		
10550160 469110	Misc Processing Supplies							
010546 MIDWEST TAPE	99704845	0	2021	6	INV P	257.69	121820	252716 LIBRARY MATERIALS
ACCOUNT TOTAL						257.69		
ORG 10550160 TOTAL						1,134.79		
10550210	Library Children's Materials							
10550210 477020	Books (Cat/Cir)							
010509 BAKER & TAYLOR INC C	2035406067	0	2021	6	INV P	47.92	121120	252494 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035416052	0	2021	6	INV P	84.78	121120	252494 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035497719	0	2021	6	INV P	311.71	121820	252655 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035550421	0	2021	6	INV P	83.73	121120	252494 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035554506	0	2021	6	INV P	23.50	121120	252494 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035567419	0	2021	6	INV P	298.62	121820	252655 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035606943	0	2021	6	INV P	65.98	121120	252494 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035616390	0	2021	6	INV P	98.09	121120	252494 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035623156	0	2021	6	INV P	34.28	121820	252655 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035625395	0	2021	6	INV P	5.98	121120	252494 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035630634	0	2021	6	INV P	41.62	121820	252655 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2035640501	0	2021	6	INV P	28.96	121820	252655 LIBRARY MATERIALS
						1,125.17		
010531 GALE GROUP	72643015	0	2021	6	INV P	110.18	121820	252684 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	49423160	0	2021	6	INV P	10.92	121820	252696 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	49656047	0	2021	6	INV P	128.51	121820	252696 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	49688849	0	2021	6	INV P	31.33	121820	252696 LIBRARY MATERIALS
						170.76		
ACCOUNT TOTAL						1,406.11		
10550210 477070	Downloadable-eBooks							
011068 OVERDRIVE INC	01370CO20418236	0	2021	6	INV P	128.91	121820	252724 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20423113	0	2021	6	INV P	167.25	121820	252724 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370CO20434795	0	2021 6	INV	P	380.46 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CP20379576	0	2021 6	INV	P	7.23 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20361834	0	2021 6	INV	P	304.37 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20383200	0	2021 6	INV	P	317.83 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20401206	0	2021 6	INV	P	87.99 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20411180	0	2021 6	INV	P	200.00 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20421886	0	2021 6	INV	P	63.03 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20440757	0	2021 6	INV	P	68.56 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20445252	0	2021 6	INV	P	17.99 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20445428	0	2021 6	INV	P	14.95 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20448990	0	2021 6	INV	P	87.98 122420	252879	LIBRARY MATERIALS
						1,846.55		
ACCOUNT TOTAL						1,846.55		
10550210 477120	Other Audio-CD							
015458 FINDAWAY WORLD LLC	331968	0	2021 6	INV	P	119.98 121820	252680	LIBRARY MATERIALS
015458 FINDAWAY WORLD LLC	332156	0	2021 6	INV	P	771.84 121820	252680	LIBRARY MATERIALS
015458 FINDAWAY WORLD LLC	333817	0	2021 6	INV	P	54.99 121820	252680	LIBRARY MATERIALS
015458 FINDAWAY WORLD LLC	334977	0	2021 6	INV	P	94.98 121820	252680	LIBRARY MATERIALS
						1,041.79		
ACCOUNT TOTAL						1,041.79		
10550210 477160	Video Recordings							
010546 MIDWEST TAPE	99648410	0	2021 6	INV	P	56.20 121120	252557	LIBRARY MATERIALS
010546 MIDWEST TAPE	99648411	0	2021 6	INV	P	18.74 121120	252557	LIBRARY MATERIALS
010546 MIDWEST TAPE	99666429	0	2021 6	INV	P	11.24 121120	252557	LIBRARY MATERIALS
						86.18		
ACCOUNT TOTAL						86.18		
10550210 477250	Downloadable Media							
011068 OVERDRIVE INC	01370CO20418235	0	2021 6	INV	P	130.93 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20434794	0	2021 6	INV	P	104.97 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20361834	0	2021 6	INV	P	19.00 122420	252879	LIBRARY MATERIALS
						254.90		
015034 KANOPY INC	225087	0	2021 6	INV	P	205.00 121120	252544	LIBRARY MATERIALS
ACCOUNT TOTAL						459.90		
ORG 10550210 TOTAL						4,840.53		
10550220	Library Adult Materials							
10550220 477020	Books (Cat/Cir)							
010509 BAKER & TAYLOR INC C	0003221464	0	2021 6	CRM	P	-1.28 121120	252494	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	0003223872	0	2021 6	CRM	P	-.63 121120	252494	LIBRARY MATERIALS

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ACCOUNT /VENDOR				INVOICE	PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION		
010509	BAKER & TAYLOR	INC	C	0003223874	0	2021	6	CRM	P	-3.69	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035416040	0	2021	6	INV	P	134.19	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035416193	0	2021	6	INV	P	424.29	121820	252655	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035497719	0	2021	6	INV	P	2,461.26	121820	252655	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035506784	0	2021	6	INV	P	63.85	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035518854	0	2021	6	INV	P	129.55	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035524713	0	2021	6	INV	P	342.83	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035550421	0	2021	6	INV	P	75.17	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035554506	0	2021	6	INV	P	344.17	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035565550	0	2021	6	INV	P	10.18	121820	252655	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035567419	0	2021	6	INV	P	1,656.48	121820	252655	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035606943	0	2021	6	INV	P	548.05	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035608130	0	2021	6	INV	P	286.11	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035611463	0	2021	6	INV	P	133.34	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035616390	0	2021	6	INV	P	1,911.85	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035617227	0	2021	6	INV	P	282.78	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035623156	0	2021	6	INV	P	245.06	121820	252655	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035625395	0	2021	6	INV	P	2,058.13	121120	252494	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035630634	0	2021	6	INV	P	388.08	121820	252655	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035631322	0	2021	6	INV	P	205.15	121820	252655	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	2035640501	0	2021	6	INV	P	505.70	121820	252655	LIBRARY	MATERIALS
010509	BAKER & TAYLOR	INC	C	5016585294	0	2021	6	INV	P	76.63	121820	252654	LIBRARY	MATERIALS
										12,277.25				
010518	BLACKSTONE	AUDIOBOOK		1192003	0	2021	6	INV	P	40.00	121120	20839	LIBRARY	MATERIALS
010536	INGRAM	LIBRARY	SERVI	49381331	0	2021	6	INV	P	18.99	121120	252535	LIBRARY	MATERIALS
010536	INGRAM	LIBRARY	SERVI	49423160	0	2021	6	INV	P	92.93	121820	252696	LIBRARY	MATERIALS
010536	INGRAM	LIBRARY	SERVI	49656047	0	2021	6	INV	P	285.83	121820	252696	LIBRARY	MATERIALS
010536	INGRAM	LIBRARY	SERVI	49656048	0	2021	6	INV	P	50.97	121820	252696	LIBRARY	MATERIALS
010536	INGRAM	LIBRARY	SERVI	49688849	0	2021	6	INV	P	105.98	121820	252696	LIBRARY	MATERIALS
										554.70				
ACCOUNT TOTAL										12,871.95				
10550220	477040	Books (Cat/Reference)												
010509	BAKER & TAYLOR	INC	C	5016585294	0	2021	6	INV	P	139.99	121820	252654	LIBRARY	MATERIALS
010531	GALE	GROUP		72650879	0	2021	6	INV	P	29.40	121820	252684	LIBRARY	MATERIALS
015673	PETERSONS	LLC		INV-2251527	0	2021	6	INV	P	47.96	121820	252727	LIBRARY	MATERIALS
015673	PETERSONS	LLC		INV-2251539	0	2021	6	INV	P	48.69	121820	252727	LIBRARY	MATERIALS
015673	PETERSONS	LLC		INV-2251546	0	2021	6	INV	P	48.26	121820	252727	LIBRARY	MATERIALS
015673	PETERSONS	LLC		INV-2251579	0	2021	6	INV	P	48.95	121820	252727	LIBRARY	MATERIALS
										193.86				
ACCOUNT TOTAL										363.25				
10550220	477070	Downloadable-eBooks												

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370CO20418518	0	2021 6	INV	P	436.92 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20418554	0	2021 6	INV	P	1,961.18 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20423125	0	2021 6	INV	P	1,308.41 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20423696	0	2021 6	INV	P	463.47 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20430570	0	2021 6	INV	P	18.99 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20433214	0	2021 6	INV	P	553.01 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20434935	0	2021 6	INV	P	16.95 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20434947	0	2021 6	INV	P	24.99 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20438077	0	2021 6	INV	P	766.01 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20440142	0	2021 6	INV	P	448.22 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20444847	0	2021 6	INV	P	222.50 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20445394	0	2021 6	INV	P	1,792.20 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CP20379576	0	2021 6	INV	P	23.08 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20361834	0	2021 6	INV	P	897.94 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20383200	0	2021 6	INV	P	583.92 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20401206	0	2021 6	INV	P	912.86 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20411180	0	2021 6	INV	P	1,322.42 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20419911	0	2021 6	INV	P	130.00 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20421886	0	2021 6	INV	P	332.98 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20433713	0	2021 6	INV	P	21.99 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20438725	0	2021 6	INV	P	74.99 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20440757	0	2021 6	INV	P	325.86 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20448990	0	2021 6	INV	P	110.00 122420	252879	LIBRARY MATERIALS
						12,748.89		
ACCOUNT TOTAL						12,748.89		
10550220 477100	Fiction Audio-CD							
010518 BLACKSTONE AUDIOBOOK	1192003	0	2021 6	INV	P	38.99 121120	20839	LIBRARY MATERIALS
010546 MIDWEST TAPE	99731651	0	2021 6	INV	P	39.99 122420	252866	LIBRARY MATERIALS
ACCOUNT TOTAL						78.98		
10550220 477110	Music-CD							
010509 BAKER & TAYLOR INC	C H52017740	0	2021 6	INV	P	29.37 121120	252495	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H52307580	0	2021 6	INV	P	10.28 121820	252656	LIBRARY MATERIALS
						39.65		
010546 MIDWEST TAPE	99702814	0	2021 6	INV	P	11.69 121820	252716	LIBRARY MATERIALS
010546 MIDWEST TAPE	99731652	0	2021 6	INV	P	25.48 122420	252866	LIBRARY MATERIALS
						37.17		
ACCOUNT TOTAL						76.82		
10550220 477160	Video Recordings							
010509 BAKER & TAYLOR INC	C H51773150	0	2021 6	INV	P	21.71 121120	252495	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H52021740	0	2021 6	INV	P	43.42 121820	252656	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C H52059910	0	2021 6	INV	P	21.71 121820	252656	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C	H52194410	0	2021 6	INV	P	21.71 121820	252656	LIBRARY MATERIALS
						108.55		
010546 MIDWEST TAPE	99648410	0	2021 6	INV	P	224.13 121120	252557	LIBRARY MATERIALS
010546 MIDWEST TAPE	99666429	0	2021 6	INV	P	237.63 121120	252557	LIBRARY MATERIALS
010546 MIDWEST TAPE	99723738	0	2021 6	INV	P	65.22 122420	252866	LIBRARY MATERIALS
						526.98		
						ACCOUNT TOTAL	635.53	
10550220 477210					Non-Fiction Video-DVD			
010546 MIDWEST TAPE	99648410	0	2021 6	INV	P	29.98 121120	252557	LIBRARY MATERIALS
010546 MIDWEST TAPE	99666429	0	2021 6	INV	P	97.45 121120	252557	LIBRARY MATERIALS
						127.43		
						ACCOUNT TOTAL	127.43	
10550220 477220					Multi-Media/Gaming			
010536 INGRAM LIBRARY SERVI	49381331	0	2021 6	INV	P	37.99 121120	252535	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	49688849	0	2021 6	INV	P	56.99 121820	252696	LIBRARY MATERIALS
						94.98		
						ACCOUNT TOTAL	94.98	
10550220 477230					Non-Fiction Audio-CD			
010518 BLACKSTONE AUDIOBOOK	1192993	0	2021 6	INV	P	80.00 122420	20957	LIBRARY MATERIALS
						ACCOUNT TOTAL	80.00	
10550220 477250					Downloadable Media			
011068 OVERDRIVE INC	01370CO20413364	0	2021 6	INV	P	578.60 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20418517	0	2021 6	INV	P	340.45 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20418553	0	2021 6	INV	P	1,856.96 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20423695	0	2021 6	INV	P	2,125.71 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20433213	0	2021 6	INV	P	585.61 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20434935	0	2021 6	INV	P	465.68 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20438084	0	2021 6	INV	P	607.92 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20440143	0	2021 6	INV	P	582.50 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO20445395	0	2021 6	INV	P	1,849.73 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20361834	0	2021 6	INV	P	848.62 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20383200	0	2021 6	INV	P	280.40 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20401206	0	2021 6	INV	P	877.70 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20411180	0	2021 6	INV	P	1,072.51 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20415083	0	2021 6	INV	P	45.50 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20417136	0	2021 6	INV	P	65.00 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20419911	0	2021 6	INV	P	91.00 121820	252724	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20421886	0	2021 6	INV	P	361.00 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20421887	0	2021 6	INV	P	95.00 121820	252724	LIBRARY MATERIALS

01/15/2021 15:06
JMiller

CITY OF IOWA CITY
Library Disbursements: December 1 to December 31, 2020

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370DA20440757	0	2021	6	INV P	133.14 122420	252879	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA20448990	0	2021	6	INV P	45.50 122420	252879	LIBRARY MATERIALS
						12,908.53		
015034 KANOPY INC	225087	0	2021	6	INV P	3,381.00 121120	252544	LIBRARY MATERIALS
					ACCOUNT TOTAL	16,289.53		
10550220 477330					Print/Reference Serials			
010545 MCS COURIER & DIST	101954	0	2021	6	INV P	1,158.99 122420	252861	NYT SUBSCRIPTION
					ACCOUNT TOTAL	1,158.99		
10550220 477350					Online Reference			
010509 BAKER & TAYLOR INC C NS20110300		0	2021	6	INV P	1,910.00 121120	252494	LIBRARY MATERIALS
010547 NEWS BANK INC	RN976378	0	2021	6	INV P	13,352.00 121120	252565	LIBRARY MATERIALS a
012479 MORNINGSTAR	37861	0	2021	6	INV P	1,310.00 121120	252561	LIBRARY MATERIALS
					ACCOUNT TOTAL	16,572.00		
					ORG 10550220 TOTAL	61,098.35		
=====								
FUND 1000 General		TOTAL:				131,614.20		=====

Wesley Beary, President

Derek Johnk, Secretary