

LIBRARY BOARD OF TRUSTEES June 23, 2022 Iowa City Public Library 2nd Floor – Boardroom Regular Meeting - 5:00 pm

Carol Kirsch - President
Tom Rocklin - Vice President
Derek Johnk - Secretary
Noa Kim
Claire Matthews
Robin Paetzold
John Raeburn
Hannah Shultz
Dan Stevenson

- 1. Call Meeting to Order.
- 2. Approval of June 23, 2022 Board Meeting Agenda.
- 3. Public Discussion.
- 4. Items to be Discussed.
 - A. FY23 NOBU Budget.

Comment: This is a regularly scheduled agenda item. Board action required.

- 5. Staff Reports.
 - A. Director's Report.
 - B. Departmental Reports: Children's Services, Collection Services, IT.
 - C. Development Office Report.
 - D. Miscellaneous.
- 6. President's Report.
- 7. Announcements from Members.
- 8. Committee Reports.

A. ICPLFF Board.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or jennifer-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

9. Communications.

10. Consent Agenda.

- A. Approve Minutes of Library Board of Trustees May 26, 2022 Regular Meeting.
- B. Approve Disbursements for May, 2022.
- 11. Set Agenda Order for July Meeting.
- 12. Adjournment.



Iowa City Public Library – Board of Trustee Meetings Agenda Items and Order Schedule FY22

JUNE 23, 2022	JULY 28, 2022	AUGUST 25, 2022
Adopt NOBU Budget	Strategic Planning Update & Reporting Discussion	4 th Quarter/Annual Statistics Financials - Review
Departmental Reports: CH, CS, IT	MOA – ICPLFF/ICPL	Departmental Reports: CH, CLS, IT
Committee Reports: ICPLFF Board	Departmental Reports: AS, CAS	Form Committee - Finance
Special Events: Summer Reading Program Begins 6/1	Policy Review: 101 Bylaws (BOT/AD)	Special Events:
Katie Runde Publishing Party 6/3 ABC Day 6/4		Summer Reading Program Ends 8/14
Eat Out to Read at Hudson's 6/15 Pride Parade 6/18		
SEPTEMBER 22, 2022	OCTOBER 27, 2022	NOVEMBER 17, 2022
FY Budget Prep Discussion	Budget Discussion	Appoint Committee – Director's Evaluation
Policy Review: 401 Finance Policy (AD)	1 st Quarter Statistics and Financials - Review	Policy Review: 601 Collection Development
Policy Review: 801 Circulation and Library Card Policy	Departmental Reports: CH, CLS, IT	Departmental Reports: AS, CAS
(CAS)	Special Events: Homecoming Parade	
Departmental Reports: AS, CAS		
DECEMBER 15, 2022	JANUARY 26, 2023	FEBRUARY 23, 2022
Policy Review: 802 Confidentiality and Privacy	Strategic Planning Update	Director's Evaluation
Departmental Reports: CH, CLS, IT	2 nd Quarter Goals/Statistics Financials – Review	Appoint Nominating Committee
	_ ,, _ , ,	Set Calendar for Next Fiscal Year
Special Events: Staff InService 12/9	Policy Review: 703 Recording and Streaming Policy (IT)	Dept Reports: CH, CLS, IT
	Departmental Reports: AS, CAS	

TO: Library Board of Trustees

FROM: Elsworth Carman, Director

DATE: June 23, 2022

RE: FY23 NOBU/Direct State Aid Budget

Each year, the Board approves expenditures for the upcoming year from **N**on-**O**perating **Bu**dget accounts (referred to as NOBU). These funds are Board controlled and carry over a balance from one year to the next, unlike the operating budget. The two largest sources of income for NOBU are undesignated gift money, including the annual unrestricted payment from the Friends Foundation, which will be \$117,500 in FY22, and undesignated passthrough gifts. These funds are complemented by state funding through Enrich Iowa and Open Access, which totaled \$58,765 in FY22 (the FY21 total was \$69,580). Additional, smaller revenue sources include interest income, earned income beyond expenses (sales accounts, lost and paid library materials, and reimbursements). These accounts are shown specifically in the year-end financial statements.

Income generally accumulates one year and is spent the next, although the requirements of some parts of state funding—including Enrich lowa—call for expenditure in the year received. Foundation funds may also be spent in the year received, as may funds allocated for library collections. The budget may be amended at any time.

The Library Board authorizes expenditures from NOBU funds for ongoing and one-time, project-related expenses.

Ongoing/Annual Expenses, \$140,000

Personnel, Children's Services: The Board agreed that if the City approved an additional full-time position to be funded through tax sources, part of the Foundation's annual gift would be used to support 16 hours a week of additional staffing in Children's Services to support bookmobile service. A part-time position was transitioned to full-time in February, FY18. Gift funds are needed to keep these hours in place. FY22 budget reflects forty percent (40%) of the position's expenses (wages and benefits).

FY23 NOBU Budget: \$34,000

Personnel, Development Office: Historically, a permanent, half-time position in the Development Office has been funded through Open Access state funds. This position allows the DO to lead efforts in fundraising, discarded and donated book selling, grant writing, and solicitation of support for Summer Reading program incentives.

FY23 NOBU Budget: \$34,000

lowa City Book Festival: The Library has donated space, furnishings, and equipment (phones, computers, etc.) to support the non-profit lowa City UNESCO City of Literature. The nonprofit also receives funding from the City of lowa City, in addition to other funding sources. The Library also, specifically, has supported the lowa City Book Festival because of the many literary events it hosts that align with our mission, but could not fund on our own.

FY23 NOBU Budget: \$2,500

Collection Support: Non-operating funds are used to support collection needs that cannot be met through the City's operating budget allocation.

FY23 NOBU Budget: \$52,500

Third Issue of the Window: We have used gift funding to support a third edition of the library's newsletter since FY16. The newsletter is a valuable and effective tool to keep people informed about what is going on at the Library. The Board has continued to approve this expense from NOBU funds. The third Window will be distributed in December, and will also serve as the Foundation's annual report and appeal.

FY23 NOBU Budget: \$12,000

Library Programming: One of the hallmarks of ICPL's service is offering relevant, high-interest programming and events, often designed to complement initiatives from the library's strategic plan, City Council work, or projects from City of Iowa City administration. Additional funding will ensure ICPL staff remain empowered to build enriching experiences about climate change awareness and climate action culture, social justice, equity, and other important topics.

FY23 NOBU Budget: \$5,000

Project-Related/Strategic Initiatives Expenses, \$36,265

Second Floor Faucet Replacements: It was recently discovered that our automatic faucets require replacement. We completed the first floor in FY22; this will complete the upgrade through the second floor.

FY23 NOBU Budget: \$17,000

Programming: Programs continue to grow in popularity, and additional funds are needed to meet increasing costs associated with program planning and delivery. This will support Local Libraries Lit and Intellectual Freedom Festival programming, as well as other special library events.

FY23 NOBU Budget \$6,500

Technology: In response to patron requests, we would like to install JAWS software in Meeting Room D. This will allow patrons who use a screen reader to fully participate in conversation and activities. Additionally, staff will continue to explore strategies to enhance our network security.

YY23 JAWS Software \$6,500

Strategic Planning: We will be crafting a new strategic plan during FY23, and anticipate working with the State Library to do this work. We will use operating fund resources most of the costs associated with plan development, but will supplement with NOBU funds.

FY23 NOBU Budget \$3,000

Staff Learning: Staff needs continue to change as we emerge from the pandemic environment and reintroduce ICPL to the community. Field-wide concern about staff wellbeing and resiliency are identifying dynamic ways to keep staff engaged and enthusiastic about service work, which we would like to implement at ICPL. FY23 NOBU Budget: \$3,265

Total FY22 NOBU Budget: \$176,265

Director's Report: June 2022

Executive Leadership Program Session 2

The second session of the Iowa City Area Business Partnership/Tippie College of Business Executive Leadership Program the was held on Friday, June 3. This session was facilitated by Professor Ken Brown and focused on leading a diverse workforce. Over the course of the day, we talked about social identity, understanding and limiting bias, identifying and working through incivility, ways to increase inclusion, and empathetic communication. It was great to have an opportunity to talk about these topics with other local agency directors.

New Trustee Orientation

Carol Kirsch, Jen Miller, and I met with new trustee John Raeburn on June 15 for an orientation session. We went through the trustee manual and had a good conversation about board responsibilities and roles. Trustee Raeburn will be joining the board for the June meeting.

Strategic Plan Conversations with the State Library

I had multiple conversations with Beck Heil, our regional consultant from the state library, about strategic planning services this month. Becky provided a through overview of the services the state library can provide during the strategic planning process, and I am enthusiastic about option of designing a plan with her. She met virtually with the Leadership Team, and we anticipate continuing the conversation soon to beginning establishing a timeline and more detailed project plan. Continued planning will include working with the board to establish desired involvement in different parts of process.

Summer Events

If you attended ABC Saturday (part of the Arts Festival on June 2), I'm sure you saw the library's presence on the Ped Mall (including the Bookmobile!). We're gearing up to participate in community Juneteenth events and the lowa City Pride Festival in the next few days. Library staff are working extremely hard and doing great things this summer, and the community is responding by showing up in pre-COVID numbers and actively engaging with our programs and services. I am so thankful for and proud of the enthusiasm and commitment from ICPL staff; they are delivering great service in all kids of temperatures, locations, and crowds. Please stop and say hello if you see us at an event or in your neighborhood!

Respectfully submitted,

Elsworth Carman

From: Scott Dermont <toni.blair@iowa.gov>

Sent: Friday, May 20, 2022 1:47 PM

To: Elsworth Carman < Elsworth-Carman@icpl.org>

Subject: Enrich Iowa: Direct State Aid Tier Status / Funding Level

To: Elsworth Carman, Director

Iowa City Public Library

From: Scott Dermont, Library Consultant

Date: May 20, 2022

Re: Enrich Iowa: Direct State Aid Tier Status / Funding Level

Your library's Enrich Iowa: Direct State Aid payment and participation in the Open Access reimbursement program for next year (FY23 – July 1, 2022 to June 30, 2023) is based on your library's Tier Status. Tier Status is determined by the number of standards met by the library as reported to and verified by the State Library of Iowa. Participation in the Open Access program requires that a library meet all Tier 1 requirements. Refer to <u>In Service to Iowa: Public Library Standards</u>, 6th ed., 2016 for the standards and their definitions. More information on the accreditation program can be found online at:

https://www.statelibrarvofiowa.gov/index.php/libraries/search/accred-stand.

There are four funding Tiers:

- Tier 0 the library is not eligible for Direct State Aid funding or participation in the Open Access program
- Tier 1 the library meets requirements for Tier 1 funding and may participate in Open Access
 - Tier 2 the library meets requirements for Tier 2 funding and may participate in Open

Access

• Tier 3 – the library meets requirements for Tier 3 funding, is accredited, and may participate in Open Access

Your library's Tier Status and renewal date is listed below. Tier Status is good for three years.

As of July 1, 2022, Iowa City Public Library is Tier 3 and accredited

Accredited until June 30, 2025

You will need to renew your Tier Status by February, 2025

You do not need to do anything at this time. This letter is a notification of your Tier Status.

If your records and the State Library's records do not agree, please contact Scott Dermont immediately at 515-281-7573, 800-248-4483, or scott.dermont@iowa.gov. It is the library's responsibility to verify its Tier status by June 30, 2022.

Children's Services Department June 2022 Board Report Submitted by Angela Pilkington

Summer Reading is here and WOW! We kicked this year's program off on June 1 and within in the first week we had signed up the same amount as we did for the entire summer in 2021! At the time of me writing this report we have 774 Teens and Adults signed up and 1609 Babies – 6th graders registered. For a total of 2383 registrants.

YEAR: SIGN-UPS 2018: 4380 2019: 4389 2020: 1050 2021: 1964

2022: 2383* and counting!

Attendance at our programs has also been a return to pre-covid numbers it seems. ABC Day, our annual official start to summer reading was a wonderful day. The Children's Department hosted all of the children's activities booths and produced the family stage for the Summer of the Arts organization as part of Arts Fest. The entire Children's Services staff makes sure ABC Day runs smooth by putting in hours and hours of planning and then working the event. Mari Redington, LA3 Children's Assistant, is in charge of overseeing the entire day by finding all of the entertainers for the family stage and collaborates with SOTA and local groups to come and do activities for our booths. It is a tremendous amount of work and she and the rest of the staff should be commended.

After our first big in-house performance by the entertainer, Babaloo, I received a phone call from a local daycare center director. She said she needed to tell me all of the thoughts their group had on that mornings performance and I proceeded to hear a round of "thank yous" from a bunch of little voices in the background. The kids and staff were filled with such joy after watching him perform in our library that they wanted to come back for the afternoon show. If you happened to catch one of Babaloo's two shows he did, you would 100% agree with their assessment. The smiles, laughter and singing were nothing but pure joy.

Equally as impressive have been our Tween events, Stories In the Park, Bookwalk, World Wednesday and How To Tuesday events. All of these programs find us reaching in to our community and finding the best person to lead our young participants.

But why do we program and why do we put such an emphasis and devote time, staff and funding to it? From the American Library Association: https://www.ala.org/aboutala/offices/ppo/resources/benefitspublic

"Libraries are many things to their communities. They offer the practical information people need to improve their quality of life and to increase individual options in a complex society—information about health,







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education, business, child care, computers, the environment, and much more. Programs in the humanities and the arts that encourage people to think and talk about ethics and values, history, art, poetry, and other cultures are integral to the library's mission." Or to just enjoy the library in a fun setting, like Babaloo did for the children of the day care.

The White Paper, "National Impact of Library Public Programs Assessment" by the American Library Association (link to article: https://nilppa.org/phase-1-white-paper/nilppas-role-in-understanding-the-importance-of-public-programming/) outlined the following benefits of Public Programming in Libraries:

Individuals benefit: Library programs are opportunities for continuing education and lifelong learning. They serve residents of all ages and income levels. They serve a community's diversity through engaging entertainment, enrichment, and opportunities to encounter new ideas and learn new skills.

Communities benefit: Programming helps develop a community voice and can support civic dialogues. It helps foster community networks, introduces residents, invites newcomers, and allows exploration of ideas in a safe environment. Programming opens doors to new partnerships that can extend the community identity.

Libraries benefit: Cultural programs build awareness of the library and its value within the community, drawing increased attention to many important services the library provides.

And why do we have such a big emphasis on summer reading?

"Summer reading is critical, not only for helping kids maintain learning while school is out, but also for fostering social-emotional development, discovering the joy of stories, and elevating the importance of lifelong learning." https://edublog.scholastic.com/post/research-shows-benefits-summer-reading Even grade school kids know that reading over the summer will help them during the school year. With kids on average reading nine books over the summer. So far the kids in lowa City in our program have read for a total of 140,644 minutes; that's 2,344 hours of reading this summer so far!

According to Thomas White, James Kim, Helen Chen Kingston, and Lisa Foster (link to full article http://teacher.scholastic.com/products/face/news/impact-of-a-well-designed-summer-reading-program.html)

"On average, summer vacation creates a three-month gap in reading achievement between students from low- and middle-income families. Even small differences in summer learning can accumulate across the elementary years, resulting in a large achievement gap by the time students enter high school." The gap is caused by socioeconomic status, number of books in the home, access to public libraries, parents organizing literacy-related activities, and the amount of time children spend over the summer reading books that interest them. The bottom line is well-designed summer reading programs and outreach to the schools

like we strive to provide every year can prevent summer reading loss for low-SES students.







Collection Services Department Report

Prepared for the June 23, 2022 Meeting of the Iowa City Public Library Board of Trustees Anne Mangano, Collection Services Coordinator

Iowa Libraries Adventure Pass Program

On June 1st, the Iowa City Public Library added the Adventure Pass program to our collection. The Adventure Pass program allows resident cardholders to explore our state by checking out day passes to cultural attractions and museums for free. Each pass covers the cost of admission for two adults and two children.

Passes are available for the following attractions:

- African-American Museum of Iowa (Cedar Rapids)
- Blank Park Zoo (Des Moines)
- Figge Art Museum (Davenport)
- Greater Des Moines Botanical Garden (Des Moines)
- Grout Museum District Buildings (Waterloo)
- History Center (Cedar Rapids)
- Reiman Gardens (Ames)
- Science Center of Iowa (Des Moines)

This program is available statewide for public library participation and administered by the Grimes Public Library. We received several requests from our patrons to offer this program and we're glad we were able to join this year. Learn more about the program on our website under the More to Borrow tab.

Processors

June marks the end of our fiscal year. Paired with the long list of summer book releases, it is a pretty busy time in Collection Services, especially for our processors. Our processors, Matt Dubberke and Natalie Holmes, work with all physical collection items added and removed from our collection. They work diligently to process materials, which includes affixing labels, barcodes, RFID tags, and book jackets as well as recasing audiovisual materials. On each item, you'll see their initials, indicating they were the one that handled the item.

Matt and Natalie are also integral to managing the collection. They move items from the new shelf to the regular collection. They evaluate the condition of books and audiovisual materials, pulling items in poor condition so they can be replaced. They also relabel all of the materials that we reclass. The processors also assist in pulling items on weeding lists and marking them as discards when we no longer need them. In FY21, they handled 40,990 materials, a low figure due to pandemic shortages and publication delays.

We would not be able to do any of our work without Matt and Natalie. Their work is essential to the lowa City Public Library's collection.



INFORMATION TECHNOLOGY REPORT

(June, 2022) Brent Palmer, IT Coordinator

Website Migration

On June 14, our main website was migrated to Microsoft's Azure cloud. This is a big step in our overall transition from hosting and maintaining our own virtual infrastructure stack to using public cloud infrastructure. We expected a fairly short downtime but prepped the staff for an extended outage just in case. The main website was restored in less than an hour but we did have some difficulties with authentication for our digital resource providers (Overdrive, Hoopla etc.). It was about 4 hours before we were able to fully restore those authentication providers. We had previously migrated other parts of our website including the Digital History Project and the site that powers our patron communication platform. The next big piece slated for migration is our online catalog sometime this summer.

Email Migration

The IT department is finishing up the last steps on a migration of our email services to Office 365. This transition was a more gradual one in which we moved staff over in smaller batches. We expect that this migration will reduce the amount of time and money we spend on maintaining email services and more importantly greatly improve cybersecurity. One complicating factor is how we archive emails in case of a legal request which doesn't currently work with the new service. We are coordinating with the City IT department on that issue.

Cybersecurity Awareness

One part of our overall security plan, reported on earlier, is a training program for staff. We have made some significant progress in our security awareness program by doing presentations to staff on topics such as our policy for remote access and understanding and protecting our work "identity". Upcoming topics include email and public service desks security. We also did a short survey to staff as a baseline for assessment of the effectiveness of the program in the future.

Hearing Loop Project Revived

Before the pandemic we had been working on a hearing augmentation project for Rooms A, B and C. That project stalled out partly due to the pandemic. Because it involves installing components under the carpeting I was hoping that we might roll it into the upcoming carpet replacement project that has been percolating for several years. But that project has been pushed again so we are planning on moving forward with it in the coming fiscal year. We will keep you informed of the progress on that.

Development Office Report

Prepared for the Board of Trustees
Iowa City Public Library
by Patty McCarthy, Director of Development
June 23, 2022



Book End Expands Hours

It is exciting to announce that the Book End will soon be open additional hours including two evenings and on weekends. Beginning on Tuesday, July 5, the new store hours will be:

Monday 10:30 am-7:30pm Tuesday 10:30 am-4:30pm Wednesday 10:30 am-7:30pm Thursday and Friday 10:30 am-4:30pm Saturday 11am-3:30pm Sunday 1-3:30pm

The expanded hours are possible thanks to ten new volunteers and the return of two long-time volunteers who are only available evenings or weekends. Additional volunteers will continue to be recruited and trained with hopes of restoring more evening hours. Those <u>interested in volunteering start here</u> by completing an application and submitting it to the Help Desk.

The Book End store depends on volunteers to serve as sales staff for the donated books and other items which are offered at bargain prices starting at \$.25 (yes, a quarter!) to going up to \$5.00. If the volunteer cannot come in as scheduled, the store is not open.

If the store is closed, people interested in purchasing materials still have an option. They can shop at the Book Nook. It's located on the first floor near the Help Desk and audiobooks. It's always open during library hours. Customers pay what they want.



July Sidewalk Days Book Sale

The Book End's popular Sidewalk Days book sale returns on Friday, July 15 and Saturday, July 16. Look for the tables under a tent which will be set up on the library's sidewalk (the ped mall) during the lowa City Downtown District annual Sidewalk Days. The Sidewalk Book Sale hours will be 10:30am-2:30pm. If the weather's bad, the sale will move to the library lobby.

FY2023 ICPLFF Officers

At its annual meeting on June 9, the Iowa City Public Library Friends Foundation Board of Directors elected these board members to serve as its leadership team for Fiscal Year 2023.

Jenny Olson, President and Executive Committee Chair

Erin Dougherty, President-elect and Fundraising Committee Co-Chair

Jenny Thomas, Treasurer and Finance Committee Chair

Amy Best, Secretary & Governance Committee Chair

Catherine Erickson, Past President

Barb McFadden, Book End Committee Chair

Erin Elgin, Fundraising Committee Co-Chair

Thank you to each of them for agreeing to be nominated and serving in these important positions!



A library card could earn you a free pass to museums, gardens and more in cities across lowa

Posted on Jun 2, 2022 by Paul Brennan



Blank Park Zoo in 2019, 7401 SW 9th St, Des Moines. — Lawrence Lansing/Wikimedia Commons

Library cards have always allowed you to read about other people's experiences for free, and now they can help have your own experiences. Also for free.

Adults with active library cards from the <u>Iowa City Public Library</u> (ICPL), the <u>Cedar Rapids Public Library</u> (CRPL) and the <u>Des Moines</u> <u>Public Library</u> (DMPL) — as well as many other public libraries all around the state — can now get free passes to selected locations and attractions. Each Iowa Libraries Adventure Pass allow good for free admission for two adults and two children.

There are a couple of other requirements to get a pass. You need a photo ID, and for most libraries, including ICPL and DMPL, you need to owe less than \$10 in fines. Cedar Rapidians don't need to worry about the \$10 threshold because CRPL and its partners in the Metro Library Network, Marion and Hiawatha, eliminated fines for overdue materials in 2020. (The Marion Public Library is participating in the Adventure Pass program, but Hiawatha isn't.)

There are also a few restrictions. First, it's one pass per library card per venue per year. So, if you choose Blank Park Zoo this summer, you'll have to wait 365 days before getting another pass to do the zoo. Passes cannot be used for "any other special member events." (So no Zoo Brew or Zoobilation.) Also, you need to print out the pass, and have the paper with you to be admitted.

The passes available depend on what your library has purchased for its cardholders.

For example, ICPL passes include:



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- African American Museum of Iowa (Cedar Rapids)
- Blank Park Zoo (Des Moines)
- Figge Art Museum (Davenport)
- Greater Des Moines Botanical Garden (Des Moines)
- Grout Museum District (Waterloo)
- The History Center (Cedar Rapids)
- Reiman Gardens (Ames)
- Science Center of Iowa (Des Moines)

A complete list of participating libraries is available on the <u>Adventure Pass page</u> (<u>North Liberty Public Library</u> is in, Coralville Public Library is not), as lists of available passes and open dates.

More information and FAQs about the passes are available on the ICPL's site, as well as the ones for CRPL, DMPL and other member libraries.

Posted in <u>Central Iowa</u>, <u>Central Iowa Community/News</u>, <u>Community/News</u>, <u>Eastern Iowa</u>, <u>Eastern Iowa Community/News</u> Tagged <u>Cedar Rapids News</u>, <u>Cedar Rapids Public Library</u>, <u>Des Moines</u>, <u>Des Moines News</u>, <u>Des Moines Public Library</u>, <u>ICPL</u>, <u>Iowa City News</u>, <u>Iowa City Public Library</u>, <u>Marion Public Library</u>, <u>North Liberty Public Library</u>

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Kids can get a free bus ride to downtown lowa City summer weekdays by showing their library card

Posted on May 31, 2022 by Paul Brennan



Iowa City's new electric bus debuts on the Downtown Shuttle route, photographed on Jan. 31, 2022, in Iowa City, Iowa. — Adria Carpenter/Little Village

Starting Wednesday, Iowa City kids will be able to get a free bus ride downtown by showing their library card, as the <u>Summer Library Bus program</u> returns. The Iowa City Public Library (ICPL) partners with Iowa City Transit every year for this program to make it easier for school-age kids to access the library during the summer break.

From 9 a.m. to 3 p.m. on weekdays, the under-18 set just needs to show an ICPL card to the driver of an Iowa City bus to get downtown. There is no stop at the library, but all buses stop at the Old Capital Town Center, which is three blocks away.

Adult caregivers accompanying children can also show a library card for a free ride. It's important to note that free rides for flashing a library card only works in one direction — downtown. Free return rides are available through ICPL's <u>Ride and Read</u> program. Anyone of any age can present their library card at any library desk and receive a bus pass good for a single ride. The Ride and Read program is more limited than the summer program — only one pass per library card a day, and a limit of two total per week — but it does run all year long.

Rides with Cambus, the University of Iowa's transit service, are free and open to the public every day of the week, all year long. <u>Cambus routes</u> run throughout the UI campus, including to the dorms, Pentacrest, hospitals and clinics, Hancher, Finkbine and the Research Park in Coralville. Cambus's ADA-accessible Bionic Buses can pick riders up wherever they are <u>by request</u>, and are equipped with kneelers and wheelchair ramps. That service, too, is free.



Posted in <u>Community/News</u>, <u>Eastern Iowa</u> Tagged <u>ICPL</u>, <u>Iowa City News</u>, <u>Iowa City Public Library</u>, <u>Iowa City Transit</u>, <u>Iowa City transportation</u>

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LIBRARY BOARD OF TRUSTEES May 26, 2022 Iowa City Public Library 2nd Floor – Boardroom Regular Meeting - 5:05 PM

DRAFT

Members Present: Derek Johnk, Noa Kim, Carol Kirsch, Claire Matthews, Robin Paetzold, Tom Rocklin, Hannah Shultz, Dan Stevenson.

Members Absent: None.

Staff Present: Elsworth Carman, Sam Helmick, Brent Palmer, Jason Paulios, Anne Mangano, Patty McCarthy, Jen Miller.

Guests Present: Doyle Landry.

Call Meeting to Order. Kirsch called the meeting to order at 5:07 PM. A quorum was present.

Approval of May 26, 2022 Board Meeting Agenda. Shultz made a motion to approve the agenda. Stevenson seconded. Motion passed 8/0.

Public Discussion. Landry gave Kirsch a copy of a Press Citizen article from November 26, 2021 that Landry wishes to be distributed to all Trustees at the June meeting. Landry did not have copies for everyone and wished to table the discussion until June. Landry shared that today was the anniversary of the murder of George Floyd and he is unhappy with the way lowa City is handling this.

Items to be Discussed.

Appoint Bylaws Committee. Kirsch appointed Shultz and Paetzold to serve on this committee with Kirsch. Kirsch wishes to address setting guidelines for public comment and virtual board meetings.

Policy Review: 806 Meeting Room & Lobby Use. Helmick thanked the Board for letting staff experiment and believes this policy has created consistency for patrons scheduling meeting rooms. Johnk made a motion to approve the Meeting Room & Lobby Use policy as presented. Rocklin seconded. Motion passed 8/0.

Staff Reports.

Director's Report. Carman shared that John Raeburn was appointed as the next ICPL Trustee. Raeburn will be oriented before the June meeting as required by the Bylaws. Paetzold asked Carman if he was

comfortable attending and possibly hosting an event during the state conference this fall and Carman shared he is comfortable, though hopes that C19 transmission rates are lower at that point.

Departmental Reports

Adult Services. Kirsch appreciated the blackout poetry description and illustration in the report. Kirsch and Johnk valued the positive CommUnity trainings. Paulios shared working with Cindy at CommUnity has been a great connection for ICPL.

Community & Access Services. Helmick shared information about the Insect Zoo event at the Bookmobile and is anticipating more activities this summer.

Development Office Report. McCarthy thanked those who made reservations for the publishing party with author, Katie Runde. Runde is a former board member who served on the ICPL Friends Foundation. Runde was also recently reviewed in the New York Times. McCarthy shared reservations are available for the fundraising portion of the evening but everyone is welcome to attend the event from 7-8 PM at no charge. McCarthy shared the next Eat Out to Read event is June 15th at Hudson's. Kirsch commented Runde's publication has good reviews.

Miscellaneous. None.

President's Report.

President Appoints to Foundation Board. Kirsch shared that Johnk and Stevenson were appointed to the ICPL Friends Foundation Board during the corporate annual meeting of the Library Board of Trustees.

Kirsch shared that new trustee, John Raeburn, has been a longtime Iowa City resident and was previously an English professor at the University of Iowa. Kirsch attended the Public Works Open House and visited the Bookmobile for the first time. Staff person, Heidi Kuchta, assisted Kirsch and was very kind. Kirsch asked Carman if the Bookmobile could be parked at the Public Works building. Carman said it is a wonderful space and he is working with staff there to see if it is a possibility.

Announcements from Members. None.

Committee Reports. None.

Communications. None.

Consent Agenda. Stevenson made a motion to approve the consent agenda. Shultz seconded. Motion passed 8/0.

Set Agenda Order for June Meeting. Kirsch will be absent from the June meeting and Rocklin will act as President in Kirsch's absence. Carman suggested reviewing the NOBU budget at the June meeting.

Adjournment. Kirsch adjourned the meeting at 5:31 PM.

Respectfully submitted, Jen Miller



Library Disbursements: May 1 to May 31, 2022

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110 10550110 432080 014353 ONE SOURCE THE BACKG 014353 ONE SOURCE THE BACKG	PLUS4649-20220430	0	nistration Other Professional Servi 2022 11 INV P 2022 11 INV P	ices 163.50 052022 80.00 051322 243.50		BACKGROUND CHECKS F BACKGROUND CHECKS F
			ACCOUNT TOTAL	243.50		
10550110 435055 010473 UNITED PARCEL SERVIC 010473 UNITED PARCEL SERVIC 010473 UNITED PARCEL SERVIC 010473 UNITED PARCEL SERVIC	000068774R182 000068774R192	0 0 0 0	Mail & Delivery 2022 11 INV P 2022 11 INV P 2022 11 INV P 2022 11 CRM P	25.42 052722 12.47 052022 13.14 052722 -28.92 052722 22.11	270906 271466	Admin/UPS Internet Admin/UPS Internet Admin/ UPS Internet Duplicate Payment
			ACCOUNT TOTAL	22.11		
10550110 436050 010475 GREENSTATE CREDIT U 010475 GREENSTATE CREDIT U		0	Registration 2022 11 INV P 2022 11 INV P	47.40 060322 60.00 060322 107.40	271559 271557	APilkington/Masterc JMiller/Mastercard
			ACCOUNT TOTAL	107.40		
10550110 438130 010482 VERIZON WIRELESS	9906187521	0	Cell Phone/Data Services 2022 11 INV P	412.43 052722	271498	Admin/Cell Phone Se
			ACCOUNT TOTAL	412.43		
10550110 445140 010050 TRU ART	118329011	0	Outside Printing 2022 11 INV P	269.00 060322	271627	Admin/3,000 Busines
010355 OLD CAPITOL SCREEN P	521952SRP	0	2022 11 INV P	1,530.25 052022	31911	Admin/Staff SRP T-s
			ACCOUNT TOTAL	1,799.25		
10550110 449060 010475 GREENSTATE CREDIT U	68229103	0	Dues & Memberships 2022 11 INV P	225.00 060322	271557	JMiller/Mastercard
			ACCOUNT TOTAL	225.00		
10550110 449120 011736 KONICA MINOLTA BUSIN	76288745	0	Equipment Rental 2022 11 INV P	114.30 052722	271346	Admin/Lease Payment
011898 QUADIENT LEASING USA	N9401114	0	2022 11 INV P	758.31 052722	32390	Admin/Mail Machine
			ACCOUNT TOTAL	872.61		
10550110 452010			Office Supplies			



INVOICE LIST BY GL ACCOUNT

ACCOUNT/VENDOR	INVOICE	P0	YEAR/PR TY	P S	WARRANT	CHECK	DESCRIPTION
010475 GREENSTATE CREDIT U	68229103	0	2022 11 I	NV P	160.62 060322	271557	JMiller/Mastercard
			ACCOUNT TOT	AL	160.62		
10550110 469320 010475 GREENSTATE CREDIT U	68229103	0	Miscellaneous 2022 11 I		s 58.16 060322	271557	JMiller/Mastercard
010522 COPY SYSTEMS INC	IN446731	0	2022 11 1	NV P	237.71 052722	32357	Admin/Mail Machine
012264 MAILBOXES OF IOWA CI	43022	0	2022 11 I	NV P	154.00 052022	31902	Admin/Pkg Bubble Ma
			ACCOUNT TOT	AL	449.87		
		O	RG 10550110 TOT	AL	4,292.79		
10550121 10550121 438030 010319 MIDAMERICAN ENERGY	Lib 20220504081143	rary Bldg ! O	Maint - Public Electricity 2022 11 I	:NV P	5,870.96 050622	31761	MidAmBilling 050420
			ACCOUNT TOT	AL	5,870.96		
10550121 438070 010319 MIDAMERICAN ENERGY	20220504081143	0	Heating Fuel/G 2022 11 I	as NV P	3,834.70 050622	31761	MidAmBilling 050420
			ACCOUNT TOT	AL	3,834.70		
10550121 442010 010181 GREENERY DESIGNS	3731	0	Other Building 2022 11 I		rvices 99.00 051322	270658	FAC/April Interior
010248 IOWA FIRE EQUIPMENT	929717	0	2022 11 1	NV P	243.00 052022	31891	FAC/Annual Fire Ext
010452 T & K ROOFING & SHEE	8567	0	2022 11 I	NV P	567.82 060322	271625	FAC/Roof Inspection
010475 GREENSTATE CREDIT U	608220771	0	2022 11 I	NV P	170.85 060322	271560	BGehrke/Mastercard
010981 JOE'S QUALITY WINDOW 010981 JOE'S QUALITY WINDOW		0	2022 11 I 2022 11 I		150.00 051322 150.00 060322 300.00		FAC/Lower Outside W FAC/Lower Outside W
011049 D L BOKHOVEN	51922	0	2022 11 I	NV P	2,302.00 052722	271291	FAC/Public Phone Da
011345 TNT TUCKPOINTING & B	22008-1	0	2022 11 1	NV P	4,900.00 052022	270898	FAC/Masonry Buildin
014457 A TECH INC	547122	0	2022 11 I	NV P	72.00 052722	32342	FAC/Security Monito
			ACCOUNT TOT	AL	8,654.67		
10550121 442030 010392 RMB CO INC 010392 RMB CO INC	9861 9945	0	Heating & Cool 2022 11 I 2022 11 I	NV P	Services 386.48 051322 3,767.14 052722		FAC/RTU #8 Repair FAC/RTU #1 Repair



INVOICE LIST BY GL ACCOUNT

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
			l	4,153.62		
			ACCOUNT TOTAL	4,153.62		
10550121 445330 013663 REPUBLIC SERVICES OF 013663 REPUBLIC SERVICES OF		0	Other Waste Disposa 2022 11 INV P 2022 11 INV P	134.44 051322 134.44 060322 268.88	270729 271608	Refuse & Recycling Refuse & Recycling
			ACCOUNT TOTAL	268.88		
10550121 449160 010627 CINTAS CORPORATION 010627 CINTAS CORPORATION 010627 CINTAS CORPORATION	4118035652 4119320786 4120788047	0 0 0	Other Rentals 2022 11 INV P 2022 11 INV P 2022 11 INV P	223.25 051322 223.25 052722 223.25 060322 669.75	271280	FAC/Sanitary Suppli FAC/Sanitary Suppli FAC/Sanitary Suppli
			ACCOUNT TOTAL	669.75		
10550121 452040 010290 LENOCH AND CILEK ACE 010290 LENOCH AND CILEK ACE		0	Sanitation & Indust 2022 11 INV P 2022 11 INV P	Supplies 883.10 052022 59.50 052022 942.60		FAC/Sanitary Suppli FAC/Sanitary Suppli
010570 CENTRAL IOWA DISTRIB	225726	0	2022 11 INV P	440.00 060322	271531	FAC/Vacuum Supplies
010627 CINTAS CORPORATION 010627 CINTAS CORPORATION 010627 CINTAS CORPORATION	4118035652 4119320786 4120788047	0 0 0	2022 11 INV P 2022 11 INV P 2022 11 INV P	204.17 051322 273.66 052722 204.17 060322 682.00	271280	FAC/Sanitary Suppli FAC/Sanitary Suppli FAC/Sanitary Suppli
015759 JANWAY COMPANY	140395	0	2022 11 INV P	555.00 060322	271574	FAC/4,000 Adult Mas
			ACCOUNT TOTAL	2,619.60		
10550121 466070 011399 ELECTRIC EQUIPMENT S	9199	0	Other Maintenance S 2022 11 INV P	upplies 1,049.66 060322	32445	FAC/Ballasts, Batte
			ACCOUNT TOTAL	1,049.66		
			ORG 10550121 TOTAL	27,121.84		
10550140 10550140 438140 011937 AUREON COMMUNICATION 011937 AUREON COMMUNICATION	0789007015.04.22	Comp 0 0	uter Systems Internet Fees 2022 11 INV P 2022 11 INV P	300.00 050622 300.00 051322		Internet Services MAY INTERNET SERVIC



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
				600.00		
014293 IMON COMMUNICATIONS	2734475	0	2022 11 INV P	477.31 052722	271326	IT/Internet & Phone
			ACCOUNT TOTAL	1,077.31		
10550140 444080 010475 GREENSTATE CREDIT U	68220250	0	Software R&M Services 2022 11 INV P	721.60 060322	271556	BPalmer/Mastercard
012518 INSIGHT PUBLIC SECTO	1100937471	0	2022 11 INV P	327.85 052022	270836	IT/Microsoft 365 Li
			ACCOUNT TOTAL	1,049.45		
10550140 444100 012163 CONFERENCE TECHNOLOG	ST221100014	0	Hardware R&M Services 2022 11 INV P	774.00 051322	270634	IT/Hardware Repair
012971 SEN SOURCE	52387	0	2022 11 INV P	564.00 051322	270734	IT/Door Counter Sup
			ACCOUNT TOTAL	1,338.00		
10550140 455120 010475 GREENSTATE CREDIT U	68220250	0	Misc Computer Hardware 2022 11 INV P	121.45 060322	271556	BPalmer/Mastercard
			ACCOUNT TOTAL	121.45		
			ORG 10550140 TOTAL	3,586.21		
10550151 10550151 432080 016316 LONGORIA, AARON	Lib Publ-	ic s	Services - Adults Other Professional Services 2022 11 INV P	100.00 052022	270852	AD/Honorarium for I
			ACCOUNT TOTAL	100.00		
10550151 445250 000111 ROWAN PUBLIC LIBRARY 000111 WEST DES MOINES PUBL		0	Inter-Library Loans 2022 11 INV P 2022 11 INV P	19.82 052722 23.95 052722 43.77		AD/ILL Replacement AD/ILL Replacement
			ACCOUNT TOTAL	43.77		
10550151 469320 010475 GREENSTATE CREDIT U	608227792SRP	0	Miscellaneous Supplies 2022 11 INV P	43.92 060322	271558	JPaulios/Mastercard
			ACCOUNT TOTAL	43.92		
10550151 469360 010475 GREENSTATE CREDIT U	608227792SRP	0	Food and Beverages 2022 11 INV P	69.00 060322	271558	JPaulios/Mastercard
			ACCOUNT TOTAL	69.00		



INVOICE LIST BY GL ACCOUNT

			YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
			ORG 10550151 TO	DTAL	256.69		
10550152 10550152 432080 010467 U OF IA	101	Lib Public 0	Services - Chilo Other Profess 2022 11	sional Servic	ces 75.00 052022	270904	CHI/How To Tuesday
013938 ELSENPETER PRODUCTIO	6922SRP	0	2022 11	INV P	800.00 052022	270811	CHI/SRP Kids Babalo
014415 FONZIBA KOSTER	62222SRP	0	2022 11	INV P	350.00 060322	271548	CHI/SRP African Dru
015347 DANIELS, MARTIKA	203	0	2022 11	INV P	950.00 052022	270803	CHI/SRP Kids One Wo
			ACCOUNT TO	OTAL	2,175.00		
10550152 432080 043 015004 GARDA, NORA G	6822SRP	0	Other Profess 2022 11		ces 150.00 060322	271552	CHI/Learn Tango CH
016246 CHEN, HAIMING	61522SRP	0	2022 11	INV P	150.00 060322	271532	CHI/SRP Tai Chi Ch.
			ACCOUNT TO	OTAL	300.00		
10550152 445140 010355 OLD CAPITOL SCREEN P	521948	0	Outside Print 2022 11	ting INV P	3,280.00 052022	31911	CHI&DG/Patron Prize
010373 PIP PRINTING	109565	0	2022 11	INV P	67.93 052722	32386	CHI/2 Children's Ga
			ACCOUNT TO	DTAL	3,347.93		
10550152 469320 010475 GREENSTATE CREDIT U	68227446SRP	0	Miscellaneous 2022 11		554.66 060322	271559	APilkington/Masterc
			ACCOUNT TO	OTAL	554.66		
10550152 469360 010475 GREENSTATE CREDIT U	68227446SRP	0	Food and Beve 2022 11	erages INV P	75.64 060322	271559	APilkington/Masterc
			ACCOUNT TO	OTAL	75.64		
			ORG 10550152 TO	OTAL	6,453.23		
10550159 10550159 435059 011328 LITTLE VILLAGE MAGAZ 011328 LITTLE VILLAGE MAGAZ 011328 LITTLE VILLAGE MAGAZ 011328 LITTLE VILLAGE MAGAZ 011328 LITTLE VILLAGE MAGAZ	10246 10342 9894	Lib Public 0 0 0 0 0	Srvs-Comm Access Advertising 2022 11 2022 11 2022 11 2022 11 2022 11 ACCOUNT TO	INV P INV P INV P INV P INV P	450.00 060322 450.00 052722 450.00 052722 350.00 060322 450.00 060322 2,150.00	271349 271349 271581	CAS/February Advert CAS/Advertisements CAS/Advertisements CAS/January Adverti CAS/January Adverti



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK DESCRIPTION
10550159 445140 010373 PIP PRINTING	109173BKM 109245 109280 109404 109440 109464 109567 109682	0 0 0 0 0 0	Outside Printing 2022 11 INV P	71.50 051322 20.78 051322 27.82 051322 328.66 052022 195.45 052022 14.58 052022 20.57 060322 198.27 060322 877.63	31831 CAS/2 BKM Birthday 31831 CAS/10 Pads for Pat 31831 CAS/2 Bookmobile Si 31916 CAS/2,000 MyICPL Ap 31916 CAS/1,000 Digital I 31916 CAS/200 No Address 32464 CAS/500 Lost & Foun 32464 CAS/1,000 Digital I
			ACCOUNT TOTAL	877.63	
10550159 448030 010475 GREENSTATE CREDIT U	608227149	0	Community Events Funding 2022 11 INV P	59.96 060322 59.96	271561 SHelmick/Mastercard
10550159 449090 010059 JOHNSON COUNTY AGRIC	5252022JCF	0	Land & Building Rental 2022 11 INV P	375.00 060322	271576 CAS/JoCo Fair Booth
			ACCOUNT TOTAL	375.00	
10550159 449280 010475 GREENSTATE CREDIT U	608227149	0	Misc Services & Charges 2022 11 INV P	39.98 060322	271561 SHelmick/Mastercard
			ACCOUNT TOTAL	39.98	
10550159 469320 010475 GREENSTATE CREDIT U 010475 GREENSTATE CREDIT U	608227149 68229103	0	Miscellaneous Supplies 2022 11 INV P 2022 11 INV P	50.00 060322 269.99 060322 319.99	271561 SHelmick/Mastercard 271557 JMiller/Mastercard
			ACCOUNT TOTAL	319.99	
10550159 469360 010475 GREENSTATE CREDIT U	608227149	0	Food and Beverages 2022 11 INV P	247.20 060322	271561 SHelmick/Mastercard
			ACCOUNT TOTAL	247.20	
10550159 469370 010475 GREENSTATE CREDIT U	608227149	0	Paper Products 2022 11 INV P	195.99 060322	271561 SHelmick/Mastercard
			ACCOUNT TOTAL	195.99	
		C	DRG 10550159 TOTAL	4,265.75	
10550160 10550160 435010 011068 OVERDRIVE INC	Librar MR0137022143262	y Colle 0	ection Services Data Processing 2022 11 INV P	203.00 051322	270715 LIBRARY MATERIALS



INVOICE LIST BY GL ACCOUNT

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK DESCRIPTION
			ACCOUNT TOTAL	203.00	
10550160 445140 010050 TRU ART	118301011	0	Outside Printing 2022 11 INV P	186.00 052022	270901 LIBRARY MATERIALS
			ACCOUNT TOTAL	186.00	
10550160 445270 010509 BAKER & TAYLOR INC C	200055042022V	0	Library Material R&M Serv ⁻ 2022 11 INV P	ices 1,377.52 051322	270621 LIBRARY MATERIALS
			ACCOUNT TOTAL	1,377.52	
10550160 469110 010509 BAKER & TAYLOR INC C	н659488DM	0	Misc Processing Supplies 2022 11 INV P	13.40 060322	271524 LIBRARY MATERIALS
010510 DEMCO INC	7124883	0	2022 11 INV P	305.18 052722	271297 LIBRARY MATERIALS
010514 AMAZON	66528051022	0	2022 11 INV P	122.97 060322	271517 LIBRARY MATERIALS
010546 MIDWEST TAPE	502050139	0	2022 11 INV P	315.56 051322	270700 LIBRARY MATERIALS
			ACCOUNT TOTAL	757.11	
		C	DRG 10550160 TOTAL	2,523.63	
10550210 10550210 477020 010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C	2036623592 2036627798 2036646030	Child 0 0 0	Iren's Materials Books (Cat/Cir) 2022 11 INV P 2022 11 INV P 2022 11 INV P	335.74 051322 77.49 051322 300.27 051322 376.98 051322	270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C	2036652487 2036656312 2036657523	0 0 0	2022 11 INV P 2022 11 INV P 2022 11 INV P	376.98 051322 53.31 051322 100.53 051322 21.26 051322	270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C	2036662582 2036663340 2036663347 2036663532 2036668483	0 0 0 0	2022 11 INV P 2022 11 INV P	21.26 051322 533.39 051322 55.18 051322 64.70 051322 271.57 051322 465.12 051322 134.56 052022	270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036672955 2036676212 2036681890	0 0 0 0	2022 11 INV P 2022 11 INV P	87.61 051322 37.21 051322 103.08 051322 273.40 060322	270793 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS 271523 LIBRARY MATERIALS 271523 LIBRARY MATERIALS 271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C	2036698445 2036700114 2036701369 2036708375	0 0 0 0 0 0	2022 11 INV P 2022 11 INV P	72.16 060322 115.59 052022 305.82 060322 124.64 060322 251.82 060322 131.64 060322 97.44 060322	271523 LIBRARY MATERIALS 270793 LIBRARY MATERIALS 271523 LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC 010509 BAKER & TAYLOR INC 010509 BAKER & TAYLOR INC 010509 BAKER & TAYLOR INC	C 2036711585 C 2036725707	0 0 0 0	2022 11 INV P 2022 11 INV P 2022 11 INV P 2022 11 INV P	98.35 060322 17.57 060322 229.22 060322 898.47 060322 5,634.12	271523 271523	B LIBRARY MATERIALS B LIBRARY MATERIALS B LIBRARY MATERIALS B LIBRARY MATERIALS
010531 GALE GROUP 010531 GALE GROUP 010531 GALE GROUP	77637270 77641387 77642792	0 0 0	2022 11 INV P 2022 11 INV P 2022 11 INV P	17.24 060322 17.24 051322 23.96 051322 58.44	270653	DELIBRARY MATERIALS B LIBRARY MATERIALS B LIBRARY MATERIALS
010536 INGRAM LIBRARY SERV 010536 INGRAM LIBRARY SERV 010536 INGRAM LIBRARY SERV 010536 INGRAM LIBRARY SERV	T 59152173 T 59178781	0 0 0 0	2022 11 INV P 2022 11 INV P 2022 11 INV P 2022 11 INV P	30.87 051322 18.89 051322 20.31 051322 54.41 060322 124.48	270668 270668	B LIBRARY MATERIALS \$ B LIBRARY MATERIALS \$ B LIBRARY MATERIALS \$ D LIBRARY MATERIALS
			ACCOUNT TOTAL	5,817.04		
10550210 477030 010509 BAKER & TAYLOR INC 010509 BAKER & TAYLOR INC 010509 BAKER & TAYLOR INC	C 2036668483	0 0 0	Books (Uncataloged) 2022 11 INV P 2022 11 INV P 2022 11 INV P	19.21 051322 28.48 051322 9.58 060322 57.27	270621	L LIBRARY MATERIALS L LIBRARY MATERIALS B LIBRARY MATERIALS
			ACCOUNT TOTAL	57.27		
10550210 477070 011068 OVERDRIVE INC	01370co22098059 01370co22124821 01370co22133722 01370co22138998 01370co22149399 01370co22156993 01370co22166026	0 0 0 0 0 0	Downloadable-eBooks 2022 11 INV P 2022 11 INV P	1,523.39 052722 601.18 051322 17.99 051322 316.33 051322 87.50 052022 171.34 052722 339.03 060322 3,056.76	270715 270715 270715 270876 271376	LIBRARY MATERIALS
			ACCOUNT TOTAL	3,056.76		
10550210 477120 015458 FINDAWAY WORLD LLC	385916	0	Other Audio-CD 2022 11 INV P	545.89 051322	270652	PLIBRARY MATERIALS
			ACCOUNT TOTAL	545.89		
10550210 477160 010546 MIDWEST TAPE 010546 MIDWEST TAPE	501998049 502026043	0	Video Recordings 2022 11 INV P 2022 11 INV P	55.48 051322 43.47 051322) LIBRARY MATERIALS) LIBRARY MATERIALS



ACCOUNT	Γ/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
	MIDWEST TAPE MIDWEST TAPE	502063393 502096311	0	2022 11 2022 11			53.96 052022 11.24 060322 164.15		LIBRARY MATERIALS LIBRARY MATERIALS
				ACCOUNT T	OTAL		164.15		
	477190 BAKER & TAYLOR INC C BAKER & TAYLOR INC C		0	Puzzles 2022 11 2022 11	INV INV	P P	14.34 051322 6.38 060322 20.72		LIBRARY MATERIALS LIBRARY MATERIALS
010514	AMAZON	66528051022	0	2022 11	INV	Р	180.43 060322	271517	LIBRARY MATERIALS
	INGRAM LIBRARY SERVI INGRAM LIBRARY SERVI		0	2022 11 2022 11			10.44 051322 24.08 060322 34.52		LIBRARY MATERIALS \$ LIBRARY MATERIALS
013055	LAKESHORE LEARNING M	850700042822	0	2022 11	INV	Р	67.82 052022	270848	LIBRARY MATERIALS
016330	FUN AND FUNCTION	577853	0	2022 11	INV	Р	233.42 060322	271549	LIBRARY MATERIALS
				ACCOUNT TO	OTAL		536.91		
10550210 010514	477200 AMAZON	66528051022	0	Toys 2022 11	INV	Р	97.17 060322	271517	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI	59178781	0	2022 11	INV	Р	21.72 051322	270668	LIBRARY MATERIALS \$
013055	LAKESHORE LEARNING M	850700042822	0	2022 11	INV	Р	172.46 052022	270848	LIBRARY MATERIALS
				ACCOUNT T	OTAL		291.35		
	477250 OVERDRIVE INC OVERDRIVE INC	01370C022138998 01370C022166026	0	Downloadable 2022 11 2022 11	INV	Р	31.50 051322 22.50 060322 54.00		LIBRARY MATERIALS LIBRARY MATERIALS
015034	KANOPY INC	296315 - PPU	0	2022 11	INV	Р	155.00 051322	270686	LIBRARY MATERIALS
				ACCOUNT T	OTAL		209.00		
10550210 014283	477350 GROUT MUSEUM OF HIST	3314	0	Online Refer 2022 11			200.00 052722	271316	ICPL ADVENTURE PASS
016317	FIGGE ART MUSEUM	1939	0	2022 11	INV	Р	75.00 052722	271308	ICPL ADVENTURE PASS
				ACCOUNT TO	OTAL		275.00		



ACCOUNT/VENDOR INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK DESCRIPTION
,		RG 10550210 TOTAL	10,953.37	
			10,333.37	
10550220 10550220 477020	Library Adult			
010378 PRAIRIE LIGHTS BOOKS 3377	0	Books (Cat/Cir) 2022 11 INV P	31.92 052722	271429 LIBRARY MATERIALS
	•			
010509 BAKER & TAYLOR INC C 0003259580 010509 BAKER & TAYLOR INC C 2036623592		2022 11 CRM P 2022 11 INV P		270793 LIBRARY MATERIALS 270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036627798		2022 11 INV P		270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036648548	0	2022 11 INV P	119.53 051322	270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036652510		2022 11 INV P		270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036652804		2022 11 INV P 2022 11 INV P		270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036656312 010509 BAKER & TAYLOR INC C 2036658556		2022 11 INV P 2022 11 INV P		270621 LIBRARY MATERIALS 270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036660819		2022 11 INV P		270021 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036662582	0	2022 11 INV P	634.98 051322	270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036663333		2022 11 INV P		270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036666122		2022 11 INV P		270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036668483 010509 BAKER & TAYLOR INC C 2036669530		2022 11 INV P 2022 11 INV P		270621 LIBRARY MATERIALS 270793 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036672955		2022 11 INV P		270793 LIBRARY MATERIALS 270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036674090	•	2022 11 INV P		270793 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036674245		2022 11 INV P	125.63 052022	270793 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036676212		2022 11 INV P		270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036680583		2022 11 INV P 2022 11 INV P		270621 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036681890 010509 BAKER & TAYLOR INC C 2036691096		2022 11 INV P	,	270621 LIBRARY MATERIALS 270793 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036691215	•	2022 11 INV P		270793 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036691512	0	2022 11 INV P	254.19 052022	270793 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036694588		2022 11 INV P		270793 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036698445	0	2022 11 INV P		271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036700114 010509 BAKER & TAYLOR INC C 2036701498	•	2022 11 INV P 2022 11 INV P		271523 LIBRARY MATERIALS 270793 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036701498	•	2022 11 INV P		270793 LIBRARY MATERIALS 271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036708375		2022 11 INV P		271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036709825	0	2022 11 INV P		271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036711585	0	2022 11 INV P		271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036716376		2022 11 INV P 2022 11 INV P		270792 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036722683 010509 BAKER & TAYLOR INC C 2036722809	•	2022 11 INV P 2022 11 INV P		271523 LIBRARY MATERIALS 271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036722809		2022 11 INV P		271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036742880	Ö	2022 11 INV P	2,183.38 060322	271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2036750610	0	2022 11 INV P	151.66 060322	271522 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2039712807	0	2022 11 INV P		271523 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5017168258 010509 BAKER & TAYLOR INC C 5017686484	0 0	2022 11 INV P 2022 11 INV P		271522 LIBRARY MATERIALS 270792 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5017080464		2022 11 INV P		270792 LIBRARY MATERIALS 270792 LIBRARY MATERIALS
525555 5.M.E.N. &E.ON. THE C 3017713042	Ü	2022 11 1114 1	17,371.03	1,0,00 LIBRARY PATERIALS
010514 AMAZON 6652805102	2 0	2022 11 INV P	20.94 060322	271517 LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR T	YP S	WARRANT	CHECK	DESCRIPTION
010520 CENTER POINT PUBLISH 010520 CENTER POINT PUBLISH		0	2022 11 : 2022 11 :		138.42 060322 29.96 051322 168.38		LIBRARY MATERIALS LIBRARY MATERIALS
010531 GALE GROUP	77642817	0	2022 11	INV P	15.19 051322	270653	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 010536 INGRAM LIBRARY SERVI 010536 INGRAM LIBRARY SERVI 010536 INGRAM LIBRARY SERVI 010536 INGRAM LIBRARY SERVI	59083472 59152173 59178781	0 0 0 0	2022 11 2022 11 2022 11 2022 11 2022 11	INV P INV P INV P	37.24 051322 10.20 051322 23.79 051322 43.01 051322 180.55 060322 294.79	270668 270668 270668	LIBRARY MATERIALS \$ LIBRARY MATERIALS \$ LIBRARY MATERIALS \$ LIBRARY MATERIALS \$ LIBRARY MATERIALS
015582 ICE CUBE PRESS LLC 015582 ICE CUBE PRESS LLC	5259 5274	0	2022 11 2 2022 11	INV P INV P	30.96 051322 18.49 052022 49.45		LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT TO	TAL	17,951.70		
10550220 477040 010378 PRAIRIE LIGHTS BOOKS	3377	0	ooks (Cat/Re 2022 11		e) 15.96 052722	271429	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2036681890 2036725707 2036742880	0 0 0 0	2022 11 2022 11 2022 11 2022 11 2022 11	INV P INV P INV P	16.14 051322 18.99 051322 109.98 060322 64.99 060322 35.97 052022 246.07	270621 271523 271523	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
011706 DATA AXLE	10003974260	0	2022 11	INV P	457.00 060322	32442	LIBRARY MATERIALS
			ACCOUNT TO	TAL	719.03		
10550220 477070 011068 OVERDRIVE INC	01370c022120431 01370c022124818 01370c022125986 01370c022126643 01370c022127454 01370c022129545 01370c022133040 01370c022133708 01370c02213707 01370c022138996 01370c022144894 01370c022149396 01370c022149396 01370c022152305 01370c022152305	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	ownloadable-02022 11 2022 11	INV PINV PINV PINV PINV PINV PINV PINV P	465.84 051322 3,652.01 051322 56.00 051322 604.20 051322 86.86 051322 115.00 051322 88.98 051322 827.59 051322 822.43 051322 2,381.36 051322 2,381.36 051322 954.72 052022 1,323.12 052022 935.97 052022 585.38 052722	270715 270715 270715 270715 270715 270715 270715 270715 270716 270876 270876 270876	LIBRARY MATERIALS



INVOICE LIST BY GL ACCOUNT

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370Co22158335 01370Co22160656 01370Co22163459 01370Co22164832 01370Co22166023 01370Co22167214 01370Cp22140703 01370DA22121272 01370DA22121277 01370DA22134879 01370DA22142441 01370DA22144416 01370DA22146311 01370DA22146311	0 0 0 0 0 0 0 0 0 0 0	2022 11 INV P 2022 11 INV P	116.99 052722 486.34 060322 855.24 060322 147.88 060322 1,860.08 060322 55.00 060322 190.68 051322 601.91 051322 721.64 051322 713.65 051322 61.25 052022 130.00 052022 1,008.33 052722 700.61 052722 892.37 060322	271595 271595 271595 271595 270715 270715 270715 270715 270876 270876 271376	LIBRARY MATERIALS
			ACCOUNT TOTAL	21,441.43		
10550220 477100 010518 BLACKSTONE AUDIOBOOK 010518 BLACKSTONE AUDIOBOOK 010518 BLACKSTONE AUDIOBOOK	2040456	0 0 0	Fiction Audio-CD 2022 11 INV P 2022 11 INV P 2022 11 INV P	40.00 051322 40.00 051322 40.00 060322 120.00	31802	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT TOTAL	120.00		
10550220 477110 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE	501960215 501981851 502024444 502039375 502063393 502090061	0 0 0 0 0	Music-CD 2022 11 INV P	28.47 051322 29.22 051322 20.23 051322 10.49 052022 41.24 052022 25.18 060322	270700 270700 270864 270864	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT TOTAL	154.83		
10550220 477150 010125 BLICK ART MATERIALS	254980	0	Art Reproductions 2022 11 INV P	1,562.27 052722	271267	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,562.27		
10550220 477160 010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C	н61097090	0 0 0	Video Recordings 2022 11 INV P 2022 11 INV P 2022 11 INV P	41.92 051322 41.92 051322 20.96 060322 104.80	270622	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	РО	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010546 MIDWEST TAPE	501998048 501998049 501998120 502026042 502026044 502063392 502063393 502067455 502096311 502096312	0 0 0 0 0 0 0 0	2022 11 INV P 2022 11 INV P	74.97 051322 196.41 051322 29.99 051322 35.23 051322 212.15 051322 42.38 051322 42.38 051322 363.61 052022 113.19 052022 55.48 052022 55.48 052022 520.06 060322 29.99 060322	270700 270700 270700 270700 270700 270864 270864 270864 271590	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,778.26		
10550220 477190 010514 AMAZON	66528051022	0	Puzzles 2022 11 INV P	419.80 060322	271517	LIBRARY MATERIALS
			ACCOUNT TOTAL	419.80		
10550220 477210 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE	501998048 501998049 502026042	0 0 0	Non-Fiction Video-DN 2022 11 INV P 2022 11 INV P 2022 11 INV P	/D 44.98 051322 28.48 051322 33.73 051322 107.19	270700	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT TOTAL	107.19		
10550220 477220 010536 INGRAM LIBRARY SERVI 010536 INGRAM LIBRARY SERVI		0	Multi-Media/Gaming 2022 11 INV P 2022 11 INV P	208.96 051322 171.96 060322 380.92		LIBRARY MATERIALS \$ LIBRARY MATERIALS
			ACCOUNT TOTAL	380.92		
10550220 477230 010518 BLACKSTONE AUDIOBOOK 010518 BLACKSTONE AUDIOBOOK		0	Non-Fiction Audio-CE 2022 11 INV P 2022 11 INV P	40.00 060322 40.00 060322 80.00		LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT TOTAL	80.00		
10550220 477250 011068 OVERDRIVE INC 011068 OVERDRIVE INC 011068 OVERDRIVE INC 011068 OVERDRIVE INC	01370co22120433 01370co22120693 01370co22124637 01370co22124818	0 0 0 0	Downloadable Media 2022 11 INV P 2022 11 INV P 2022 11 INV P 2022 11 INV P	667.87 051322 149.87 051322 69.00 051322 529.97 051322	270715 270715	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	P0	YEAR/PR TYP S	WARRANT	CHECK DESCRIPTION
011068 OVERDRIVE INC	01370C022126645 01370C022133040 01370C022133770 01370C022134327 01370C0221347701 01370C0221347701 01370C022143808 01370C022143808 01370C022144893 01370C022144893 01370C022144900 01370C022149396 01370C022152315 01370C022152315 01370C022152435 01370C022166066 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164024 01370C022164012 01370C022164012 01370C022164012 01370C022164012 01370C022164012 01370C022164012 01370C022164012 01370C022164012 01370C022164012 01370C022164012 01370C022164012 01370C022164012	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	2022 11 INV P	647.98 051322 189.99 051322 906.99 051322 604.47 051322 126.15 051322 1,071.05 051322 1,071.05 051322 39.99 052022 388.99 052022 69.50 052022 613.71 052022 260.99 052022 317.73 052022 77.22 052022 77.22 052022 201.49 052722 288.93 060322 471.95 060322 471.95 060322 471.95 060322 234.49 060322 307.90 060322 242.50 060322 76.00 060322 242.50 060322 76.00 051322 107.96 051322 107.96 051322 107.96 051322 107.96 051322 1,000.91 051322 1,000.91 051322 1,000.91 051322 1,071.40 052722 740.94 052722 740.94 052722 999.66 060322 31.50 060322	270715 LIBRARY MATERIALS 270876 LIBRARY MATERIALS 271595 LIBRARY MATERIALS 270715 LIBRARY MATERIALS
015034 KANOPY INC	296315 - PPU	0	2022 11 INV P	2,740.00 051322	270686 LIBRARY MATERIALS
10550220 477220		_	ACCOUNT TOTAL	17,613.52	
10550220 477330 010524 EBSCO	1661513	0 F	Print/Reference Seria 2022 11 INV P	ls 363.99 051322	31811 LIBRARY MATERIALS
011183 CORRIDOR BUSINESS JO	FY23CBJ	0	2022 11 INV P	84.00 060322	271535 LIBRARY MATERIALS
015305 WEST BRANCH TIMES	FY22WBT	0	2022 11 INV P	30.00 051322	270777 LIBRARY MATERIALS W
			ACCOUNT TOTAL	477.99	
		ORG	10550220 TOTAL	62,806.94	



INVOICE LIST BY GL ACCOUNT

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
FUND 1000 (Conoral		TOTAL:	122,260.45		

** END OF REPORT - Generated by Jen Miller **

Carol Kirsch, President Derek Johnk, Secretary