

Iowa City Public Library Board of Trustees Meeting Agenda

October 26, 2023

2nd Floor - Boardroom

Regular Meeting - 5:00 PM

Tom Rocklin - President

Lucy Santos Green

Robin Paetzold

DJ Johnk - Vice President

Joseph Massa

John Raeburn

Hannah Shultz-Secretary

Claire Matthews

Dan Stevenson

1. Call Meeting to Order.

2. Approval of October 26, 2023 Board Meeting Agenda.

3. Public Discussion.

4. Items to be Discussed.

A. Budget Discussion.

Comment: This is a regularly scheduled agenda item. Board action required.

B. Review 1st Quarter Financials & Statistics.

Comment: This is a regularly scheduled agenda item. Board action not required.

C. Policy Review: 804 Free Materials Distribution.

Comment: This is a regularly scheduled agenda item. Board action required.

D. Advocacy Committee Discussion.

Comment: This is a discussion item. Board action not required.

5. Staff Reports.

A. Director's Report.

B. Departmental Reports: Children's Services, Collection Services, IT.

C. Development Report.

D. Miscellaneous: News Articles.

6. President's Report.

7. Announcements from Members.

8. Committee Reports.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or jennifer-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

9. Communications.

10. Consent Agenda.

- A. Approve Minutes of Library Board of Trustees September 28, 2023 Regular Meeting.
- B. Approve Disbursements September, 2023.

11. Set Agenda Order for November Meeting.

12. Adjournment.

Iowa City Public Library- Board of Trustee Meetings

Agenda Items and Order Schedule

October 26, 2023	November 16, 2023	December 21, 2023
Budget Discussion Review 1 st Quarter Financials & Statistics Policy Review: 804 Free Materials Distribution (CAS) Dept Reports: CH, CLS, IT Special Events: Homecoming Parade 10/6 Library Board Photo 10/26	Appoint Committee: Directors Evaluation Policy Review: 811 Theft, Defacement, Alteration (AS/IT/CAS) Dept Reports: AS, CAS	Policy Review: 704 Use of Library's Cardholder Database (CAS) Dept Reports: CH, CLS, IT Special Events: Staff Inservice Day 12/8 Winter Reading Program 12/16
January 25, 2024	February 22, 2024	March 28, 2024
Six Month Strategic Plan Update Policy Review: 701 Public Relations (CAS) Review 2 nd Quarter Financials & Statistics Dept Reports: AS, CAS	Director Evaluation Appoint Nominating Committee Policy Review: 812 Hours of Service (Admin) Set Calendar for Next Fiscal Year Dept Reports: AS, CAS	Policy Review: 700 Community Relations (CAS) Policy Review: 702 Library Programs (AS,CH,IT) Dept Reports: AS, CAS
April 25, 2024	May 23, 2024	June 27, 2024
President Appoints to Foundation Board Policy Review: 805 Displays (AS, COL) Policy Review: 706 Outreach Policy (CAS) Election of Officers Review 3rd Quarter Financials & Statistics Dept Reports: CH, CLS, IT	Dept Reports: AS, CAS Policy Review: 803 Event Board (CAS)	Policy Review: 809 Library Use (AS) Adopt NOBU Budget Dept Reports: CH, CLS, IT Special Events: Summer Reading Program 6/1

FY25 Budget Request and CIP Memo

Prepared for the October 2023
Meeting of the Library Board of Trustees
Elsworth Carman, Library Director

Planning for next year's budget is underway, and the process includes crafting new capital improvement project proposals and drafting the initial budget request for the full library budget.

CIP Update

I submitted two new capital improvement project proposals (attached). The first was for replacement shelving for Children's materials along east wall of the space (in FY26) and the second was for book/material vending machines and book returns for installation at two partner locations (in FY27). Neither new CIP proposal was selected for funding; both were cut by City Administration at first consideration.

We have two active CIP projects. This fiscal year, we are doing a refresh of the board room and Meeting Room E. In FY25-26, we will do a carpeting and furnishing replacement project.

FY25 Budget Request

I'm pleased to share the ICPL FY25 budget request for board discussion.

As Anne Mangano shared at the September meeting, departments have been asked to keep new service expenses to a minimum and to focus on maintaining current service levels. For the library, maintaining service levels will require allocation changes and/or an increase in funding in multiple areas of the budget.

Outside printing

The costs of printing and mailing informational and promotional materials has increased significantly over the past few years. We are collecting data on how physical promotional material and digital promotional materials impact our reach and community engagement, and thus far print materials still seem to be the most effective way to reach some audiences. We anticipate producing multiple publications for mailing in FY25 and will continue some of the traditional services we have been building for years (children's Summer Reading t-shirts, promotional/educational materials in multiple languages, etc.), and to do this, we will need an increase in the budget lines related to outside printing.

Children's Programming

We have not had a substantive increase in our Children's programming line in several years. Inflation and general rising costs of program supplies and presenter fees have necessitated a reduction in some types of programming, including multicultural events, special offerings on no-school weekdays, and large-scale summer programming. We have requested an increase in this area to ensure we can adequately meet the needs of our community through no cost, high-quality programming.

Staffing

Since reopening our building after the COVID 19 closure, we have been evaluating how we utilize personnel funding for hourly staff. We now have an opportunity to apply what we have learned and respond to evolving community and organizational needs by shifting some funding from hourly staffing lines to

permanent staffing lines. This change—while it has limited overall impact on the budget—will be made as part of the budget request. No currently filled positions will be eliminated and no new positions will be created; the request is simply to move some funding from hourly personnel lines to permanent (part-time) positions. Approximately 19% of the NOBU budget has been used to cover 40% of a Children's Services/Bookmobile staff salary for several years, and this change would allow us to shift these costs to the operational budget.

Capital Improvement Plan 2024-2028

2024 *thru* 2028

Department LIBRARY

City of Iowa City, Iowa

Contact Elsworth Carman

Project # B4343

Type Multi-Phase

Project Name Carpet and Furnishings Replacement

Useful Life 15 years

Category Library

GRANTEE NONE

PLAN None

Priority Essential (2)

MATCH % NONE

TIF DISTRICT None

Status Active

Total Project Cost: \$775,000

Description

A multi-year project to replace carpeting and some furnishings in large areas of the Library. First floor has 31,000 square feet of carpet and second floor has 39,000. Project includes updates for carpet, demo and floor prep, moving, GC, insurance, fees, bonds, and contingency. In addition, some of the original furnishings, including casual seating and gallery furnishings will be replaced. An emphasis on sustainable, durable materials and flexible space-making will steer this project.

Justification

Since the building opened in 2004, more than 9,500,000 people have come through the doors. The Library is a heavily visited public space in the heart of downtown; ongoing investment in the building is necessary to ensure a safe and attractive space is maintained. While this project falls under the "Aesthetic Improvement" priority right now, failure to complete this work in a timely manner will result in safety and efficiency issues in the future, which could lead to more costly unplanned repairs.

Expenditures	2024	2025	2026	2027	2028	Total
CONSTRUCTION		375,000	400,000			775,000
Total		375,000	400,000			775,000

Funding Sources	2024	2025	2026	2027	2028	Total
GENERAL FUND		375,000	400,000			775,000
Total		375,000	400,000			775,000

Budget Impact/Other

Neutral impact on staffing and maintenance expected. No additional revenue generated.

Capital Improvement Plan 2024-2028

2024 *thru* 2028

Department LIBRARY

City of Iowa City, Iowa

Contact Elsworth Carman

Project #

B4347

Project Name

ICPL Boardroom & Meeting Room E Renovation

Type One Phase

Useful Life 20 years

Category Library

Priority Essential (2)

Status Active

GRANTEE

PLAN

MATCH %

TIF DISTRICT

Total Project Cost: \$55,000

Description

Necessary improvements are required in the Boardroom and Meeting Room E at the Iowa City Public Library. Renovations we wish to complete include installing a hearing augmentation system, replacing 49 chairs, replacing 2 flat screen monitors, resurfacing the Boardroom table, painting both rooms, resurfacing cabinets in the Boardroom, and implementing a web conferencing hub in Meeting Room E.

Justification

Meeting Room E and the Boardroom are very popular meeting spaces that see regular use. Upgrades mentioned in the project description are necessary to maintain quality services to our patrons. A hearing augmentation system and technology upgrades would enable us to more equitably serve our patrons. After nearly 20 years of use, furniture upgrades are required to maintain a clean and safe environment for patrons.

Expenditures	2024	2025	2026	2027	2028	Total
CONSTRUCTION	15,000					15,000
OTHER	40,000					40,000
Total	55,000					55,000

Funding Sources	2024	2025	2026	2027	2028	Total
GENERAL FUND	55,000					55,000
Total	55,000					55,000

Budget Impact/Other

Capital Improvement Plan 2024-2028

2024 *thru* 2028

Department LIBRARY

City of Iowa City, Iowa

Contact Elsworth Carman

Project # BNEW1

Type One Phase

Project Name ICPL Children's Room Shelving

Useful Life 25 years

Category Library

GRANTEE

PLAN

Priority Efficiency Improvement (3)

MATCH %

TIF DISTRICT

Status Active

Total Project Cost: \$71,500

Description

Remove original (built-in) media shelving along the interior east wall of the Children's Room and replace with shelving that can accommodate current formats and reflects modern materials usage. New shelving will be modular and flexible to allow for reuse in a larger, future renovation of the Children's Room. Existing shelving was designed to hold CDs, which were a significant part of the Children's circulating collection for several years. The shelves have been modified multiple times in an attempt to maximize their useful life.

Justification

Children's materials have changed dramatically over the last 20 years, and new shelving will allow library staff to organize and display current and future formats in a browsable, high interest way. Updating this select area (the east side of the Children's Room) will allow staff to showcase juvenile World Language books and some picture books, two high-circulating types of materials. This will lead to more effective materials use (higher circulation) and better promotion of books in languages other than English.

Expenditures	2024	2025	2026	2027	2028	Total
PLANNING/DESIGN			1,500			1,500
CONSTRUCTION			70,000			70,000
Total			71,500			71,500

Funding Sources	2024	2025	2026	2027	2028	Total
GENERAL FUND			71,500			71,500
Total			71,500			71,500

Budget Impact/Other

Since this project would replace existing shelving, there would be no new maintenance or supply costs. Shelf maintenance and cleaning is already part of our budget.

Capital Improvement Plan 2024-2028

2024 *thru* 2028

Department LIBRARY

City of Iowa City, Iowa

Contact Elsworth Carman

Project #

BNEW2

Project Name

Material Vending Machine-Remote Book Returns

Type One Phase

Useful Life 15 years

Category Library

Priority Essential (2)

Status Active

GRANTEE

PLAN

MATCH %

TIF DISTRICT

Total Project Cost: \$300,000

Description

Purchase and installation of two library material vending machines and two new remote book returns to be located at partner sites in Iowa City. Book vending machines offer remote access (via checkout) to a curated collection of books and media. The machines offer 24-hour/7 days a week access, and connect patrons with high-interest, multi-format materials in a location convenient to them. Additional book returns will compliment this community service and ensure all ICPL card holders can return items near their homes and workplaces. Library vending machines allow material checkout with an active library card.

Justification

Library vending machines are an effective way to increase community access to library materials without adding new staffed service locations. Installing two library vending machines at partner locations in Iowa City would allow more people to use library resources without requiring a trip to the library building or the bookmobile and help ensure historically underserved neighborhoods have adequate access to materials of interest.

Expenditures	2024	2025	2026	2027	2028	Total
PLANNING/DESIGN				15,000		15,000
CONSTRUCTION				285,000		285,000
Total				300,000		300,000

Funding Sources	2024	2025	2026	2027	2028	Total
GENERAL FUND	300,000					300,000
Total	300,000					300,000

Budget Impact/Other

Vending machines and book returns would require regular physical assessment and materials replacement/collection (up to daily stops), which would be managed by facilities and outreach staff. No new positions would be needed; hours could be added to current part-time positions.

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550110411000		Perm Full Time	272,253.00	298,399.00	288,100.00	5.82
	1000-10-25-550-550100-550110-000-0000-411000					
10550110413000		Temporary Employees	13,000.00	13,000.00	13,000.00	.00
	1000-10-25-550-550100-550110-000-0000-413000					
10550110414100		Overtime Wages	2,000.00	2,000.00	2,000.00	.00
	1000-10-25-550-550100-550110-000-0000-414100					
10550110414300		Term-Vacation Pay	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-414300					
10550110414400		Term-Sick Leave	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-414400-					
10550110414500		Longevity Pay	.00	325.00	300.00	.00
	1000-10-25-550-550100-550110-000-0000-414500					
10550110421100		Health Insurance	58,977.00	55,652.00	45,400.00	-23.02
	1000-10-25-550-550100-550110-000-0000-421100					
10550110421200		Dental Insurance	1,257.00	1,200.00	1,300.00	3.42
	1000-10-25-550-550100-550110-000-0000-421200					
10550110421300		Life Insurance	492.00	656.00	600.00	21.95
	1000-10-25-550-550100-550110-000-0000-421300					
10550110421400		Disability Insurance	795.00	1,089.00	1,100.00	38.36
	1000-10-25-550-550100-550110-000-0000-421400					
10550110422100		FICA	21,300.00	22,193.50	23,200.00	8.92
	1000-10-25-550-550100-550110-000-0000-422100					
10550110423100		IPERS	27,117.00	29,616.00	28,600.00	5.47
	1000-10-25-550-550100-550110-000-0000-423100					
10550110432030		Financial Services & Charges	1,327.00	1,327.00	1,300.00	-2.03
	1000-10-25-550-550100-550110-000-0000-432030					
10550110432060		Consultant Services	3,000.00	3,000.00	5,500.00	83.33
	1000-10-25-550-550100-550110-000-0000-432060					
10550110432080		Other Professional Services	7,500.00	7,500.00	7,500.00	.00
	1000-10-25-550-550100-550110-000-0000-432080					
10550110435055		Mail & Delivery	27,000.00	26,000.00	32,000.00	18.52
	1000-10-25-550-550100-550110-000-0000-435055					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550110435055	906	Mail & Delivery	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-	435055-906				
10550110435059		Advertising	700.00	700.00	700.00	.00
	1000-10-25-550-550100-550110-000-0000-	435059				
10550110436030		Transportation	5,000.00	5,000.00	6,000.00	20.00
	1000-10-25-550-550100-550110-000-0000-	436030				
10550110436050		Registration	5,000.00	5,000.00	6,500.00	30.00
	1000-10-25-550-550100-550110-000-0000-	436050				
10550110436060		Lodging	5,000.00	5,000.00	7,000.00	40.00
	1000-10-25-550-550100-550110-000-0000-	436060				
10550110436080		Meals	1,000.00	1,000.00	2,000.00	100.00
	1000-10-25-550-550100-550110-000-0000-	436080				
10550110436090		Certifications	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-	436090-				
10550110438120		Long Distance Service	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-	438120				
10550110438130		Cell Phone/Data Services	.00	4,500.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-	438130				
10550110443020		Office Equipment R&M Services	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-	443020				
10550110445140		Outside Printing	3,000.00	2,000.00	3,000.00	.00
	1000-10-25-550-550100-550110-000-0000-	445140				
10550110445140	906	Outside Printing	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-	445140-906				
10550110446300		Phone Equipment/Line Chgbk	24,705.00	24,161.00	24,700.00	-.02
	1000-10-25-550-550100-550110-000-0000-	446300				
10550110446320		Mail Chargeback	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-	446320				
10550110446380		Vehicle R&M Chargeback	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-	446380-				
10550110449060		Dues & Memberships	12,500.00	12,500.00	12,500.00	.00
	1000-10-25-550-550100-550110-000-0000-	449060				

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550110449120		Equipment Rental	2,600.00	4,000.00	2,700.00	3.85
	1000-10-25-550-550100-550110-000-0000-449120					
10550110449160		Other Rentals	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-449160					
10550110449260		Parking	2,500.00	.00	1,300.00	-48.00
	1000-10-25-550-550100-550110-000-0000-449260					
10550110449280		Misc Services & Charges	1,000.00	1,000.00	1,000.00	.00
	1000-10-25-550-550100-550110-000-0000-449280					
10550110452010		Office Supplies	5,000.00	4,000.00	5,500.00	10.00
	1000-10-25-550-550100-550110-000-0000-452010					
10550110465020		Gasoline	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-465020					
10550110469210		First Aid/Safety Supplies	250.00	100.00	400.00	60.00
	1000-10-25-550-550100-550110-000-0000-469210					
10550110469210 906		First Aid/Safety Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-469210-906					
10550110469320		Miscellaneous Supplies	2,500.00	1,500.00	2,500.00	.00
	1000-10-25-550-550100-550110-000-0000-469320					
10550110469320 906		Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-469320-906					
10550110469360		Food and Beverages	2,145.00	2,145.00	2,700.00	25.87
	1000-10-25-550-550100-550110-000-0000-469360					
10550110469370		Paper Products	.00	.00	.00	.00
	1000-10-25-550-550100-550110-000-0000-469370					
10550110490160		Misc Transfers Out	62,422.00	62,422.00	.00	-100.00
	1000-10-25-550-550100-550110-000-0000-490160					
10550121411000		Perm Full Time	244,159.00	238,008.00	242,200.00	-.80
	1000-10-25-550-550100-550120-131-0000-411000					
10550121412000		Perm Part Time	30,040.00	32,588.00	30,800.00	2.53
	1000-10-25-550-550100-550120-131-0000-412000					
10550121413000		Temporary Employees	88,000.00	88,000.00	88,000.00	.00
	1000-10-25-550-550100-550120-131-0000-413000					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550121414100		Overtime Wages	5,000.00	5,000.00	5,000.00	.00
	1000-10-25-550-550100-550120-131-0000-414100					
10550121414300		Term-Vacation Pay	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-414300-					
10550121414500		Longevity Pay	1,625.00	1,625.00	1,300.00	-20.00
	1000-10-25-550-550100-550120-131-0000-414500					
10550121421100		Health Insurance	77,860.00	73,471.00	87,700.00	12.64
	1000-10-25-550-550100-550120-131-0000-421100					
10550121421200		Dental Insurance	1,571.00	1,500.00	1,700.00	8.21
	1000-10-25-550-550100-550120-131-0000-421200					
10550121421300		Life Insurance	568.00	558.00	500.00	-11.97
	1000-10-25-550-550100-550120-131-0000-421300					
10550121421400		Disability Insurance	892.00	869.00	700.00	-21.52
	1000-10-25-550-550100-550120-131-0000-421400					
10550121421500		Unemployment Compensation	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-421500-					
10550121422100		FICA	27,540.00	27,353.50	28,000.00	1.67
	1000-10-25-550-550100-550120-131-0000-422100					
10550121423100		IPERS	34,817.00	34,476.20	34,700.00	-.34
	1000-10-25-550-550100-550120-131-0000-423100					
10550121432040		Architectural Services	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-432040-					
10550121432080		Other Professional Services	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-432080-					
10550121438030		Electricity	112,045.00	112,045.00	125,000.00	11.56
	1000-10-25-550-550100-550120-131-0000-438030					
10550121438050		Landfill Use	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-438050					
10550121438070		Heating Fuel/Gas	38,000.00	20,614.00	38,000.00	.00
	1000-10-25-550-550100-550120-131-0000-438070					
10550121438100		Refuse Collection Charges	168.00	168.00	200.00	19.05
	1000-10-25-550-550100-550120-131-0000-438100					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550121442010		Other Building R&M Services	62,000.00	68,000.00	80,000.00	29.03
	1000-10-25-550-550100-550120-131-0000-442010					
10550121442010 906		Other Building R&M Services	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-442010-906					
10550121442020		Structure R&M Services	7,000.00	5,000.00	7,800.00	11.43
	1000-10-25-550-550100-550120-131-0000-442020					
10550121442030		Heating & Cooling R&M Services	25,000.00	25,000.00	36,000.00	44.00
	1000-10-25-550-550100-550120-131-0000-442030					
10550121442050		Furnishing R&M Services	2,050.00	2,050.00	6,500.00	217.07
	1000-10-25-550-550100-550120-131-0000-442050					
10550121442060		Electrical & Plumbing R&M Srv	2,644.00	2,644.00	2,700.00	2.12
	1000-10-25-550-550100-550120-131-0000-442060					
10550121443050		Radio Equipment R&M Services	225.00	.00	600.00	166.67
	1000-10-25-550-550100-550120-131-0000-443050-					
10550121443080		Other Equipment R&M Services	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-443080					
10550121445030		Nursery Srv-Lawn & Plant Care	900.00	900.00	900.00	.00
	1000-10-25-550-550100-550120-131-0000-445030					
10550121445140		Outside Printing	.00	.00	6,000.00	.00
	1000-10-25-550-550100-550120-131-0000-445140					
10550121445330		Other waste Disposal	1,500.00	1,000.00	2,600.00	73.33
	1000-10-25-550-550100-550120-131-0000-445330					
10550121446340		Radio Maintenance Chgbk	.00	338.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-446340-					
10550121446350		City Vehicle Replacement Chgbk	3,250.00	3,009.00	3,400.00	4.62
	1000-10-25-550-550100-550120-131-0000-446350					
10550121446360		City Vehicle Rental Chargeback	240.00	226.00	1,400.00	483.33
	1000-10-25-550-550100-550120-131-0000-446360					
10550121449055		Permitting Fees	350.00	350.00	400.00	14.29
	1000-10-25-550-550100-550120-131-0000-449055					
10550121449120		Equipment Rental	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-449120					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550121449160		Other Rentals	5,200.00	4,920.00	5,500.00	5.77
	1000-10-25-550-550100-550120-131-0000-449160					
10550121449280		Misc Services & Charges	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-449280					
10550121452040		Sanitation & Indust Supplies	26,000.00	22,000.00	29,000.00	11.54
	1000-10-25-550-550100-550120-131-0000-452040					
10550121452040 906		Sanitation & Indust Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-452040-906					
10550121463040		Water/Sewer Chemicals	2,000.00	1,500.00	2,000.00	.00
	1000-10-25-550-550100-550120-131-0000-463040					
10550121463100		Ice Control Chemicals	310.00	310.00	300.00	-3.23
	1000-10-25-550-550100-550120-131-0000-463100					
10550121466070		Other Maintenance Supplies	4,500.00	4,500.00	4,500.00	.00
	1000-10-25-550-550100-550120-131-0000-466070					
10550121467020		Equipment R&M Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-467020					
10550121469190		Minor Equipment	536.00	536.00	700.00	30.60
	1000-10-25-550-550100-550120-131-0000-469190					
10550121469210		First Aid/Safety Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-469210-					
10550121469320		Miscellaneous Supplies	21,000.00	1,000.00	21,000.00	.00
	1000-10-25-550-550100-550120-131-0000-469320					
10550121474420		Other Operating Equipment	.00	.00	.00	.00
	1000-10-25-550-550100-550120-131-0000-474420					
10550122411000		Perm Full Time	12,953.00	12,698.00	11,800.00	-8.90
	1000-10-25-550-550100-550120-132-0000-411000					
10550122421100		Health Insurance	6,294.00	5,939.00	2,300.00	-63.46
	1000-10-25-550-550100-550120-132-0000-421100					
10550122421200		Dental Insurance	105.00	100.00	.00	-100.00
	1000-10-25-550-550100-550120-132-0000-421200					
10550122421300		Life Insurance	25.00	25.00	.00	-100.00
	1000-10-25-550-550100-550120-132-0000-421300					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550122421400		Disability Insurance	47.00	46.00	.00	-100.00
	1000-10-25-550-550100-550120-132-0000-421400					
10550122422100		FICA	991.00	971.00	900.00	-9.18
	1000-10-25-550-550100-550120-132-0000-422100					
10550122423100		IPERS	1,223.00	1,199.00	1,100.00	-10.06
	1000-10-25-550-550100-550120-132-0000-423100					
10550122438070		Heating Fuel/Gas	.00	.00	.00	.00
	1000-10-25-550-550100-550120-132-0000-438070-					
10550122442010		Other Building R&M Services	.00	.00	.00	.00
	1000-10-25-550-550100-550120-132-0000-442010					
10550122442020		Structure R&M Services	.00	.00	.00	.00
	1000-10-25-550-550100-550120-132-0000-442020-					
10550122442060		Electrical & Plumbing R&M Srvc	.00	.00	.00	.00
	1000-10-25-550-550100-550120-132-0000-442060-					
10550122449055		Permitting Fees	175.00	175.00	200.00	14.29
	1000-10-25-550-550100-550120-132-0000-449055-					
10550122449160		Other Rentals	.00	.00	.00	.00
	1000-10-25-550-550100-550120-132-0000-449160					
10550122463040		Water/Sewer Chemicals	.00	.00	.00	.00
	1000-10-25-550-550100-550120-132-0000-463040					
10550130413000		Temporary Employees	11,000.00	11,000.00	11,000.00	.00
	1000-10-25-550-550100-550130-000-0000-413000					
10550130422100		FICA	842.00	841.50	800.00	-4.99
	1000-10-25-550-550100-550130-000-0000-422100					
10550130423100		IPERS	1,038.00	1,038.40	1,000.00	-3.66
	1000-10-25-550-550100-550130-000-0000-423100					
10550130445140		Outside Printing	.00	.00	.00	.00
	1000-10-25-550-550100-550130-000-0000-445140					
10550140411000		Perm Full Time	450,175.00	441,355.00	460,300.00	2.25
	1000-10-25-550-550100-550140-000-0000-411000					
10550140412000		Perm Part Time	50,684.00	49,686.00	51,800.00	2.20
	1000-10-25-550-550100-550140-000-0000-412000					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550140413000		Temporary Employees	22,000.00	22,000.00	22,000.00	.00
	1000-10-25-550-550100-550140-000-0000-413000					
10550140414100		Overtime Wages	9,000.00	9,000.00	9,000.00	.00
	1000-10-25-550-550100-550140-000-0000-414100					
10550140414300		Term-Vacation Pay	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-414300					
10550140414500		Longevity Pay	3,550.00	3,375.00	3,600.00	1.41
	1000-10-25-550-550100-550140-000-0000-414500					
10550140421100		Health Insurance	113,994.00	107,344.00	122,200.00	7.20
	1000-10-25-550-550100-550140-000-0000-421100					
10550140421200		Dental Insurance	2,409.00	1,900.00	2,200.00	-8.68
	1000-10-25-550-550100-550140-000-0000-421200					
10550140421300		Life Insurance	1,019.00	997.00	1,000.00	-1.86
	1000-10-25-550-550100-550140-000-0000-421300					
10550140421400		Disability Insurance	1,829.00	1,792.00	1,900.00	3.88
	1000-10-25-550-550100-550140-000-0000-421400					
10550140421500		Unemployment Compensation	3,000.00	3,000.00	3,000.00	.00
	1000-10-25-550-550100-550140-000-0000-421500-					
10550140422100		FICA	39,298.00	38,769.50	41,700.00	6.11
	1000-10-25-550-550100-550140-000-0000-422100					
10550140423100		IPERS	50,542.00	49,598.40	51,600.00	2.09
	1000-10-25-550-550100-550140-000-0000-423100					
10550140432030		Financial Services & Charges	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-432030-					
10550140432060		Consultant Services	15,000.00	10,000.00	20,000.00	33.33
	1000-10-25-550-550100-550140-000-0000-432060					
10550140436080		Meals	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-436080-					
10550140438130		Cell Phone/Data Services	4,500.00	.00	3,500.00	-22.22
	1000-10-25-550-550100-550140-000-0000-438130-					
10550140438140		Internet Fees	12,000.00	12,000.00	10,000.00	-16.67
	1000-10-25-550-550100-550140-000-0000-438140					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550140443020		Office Equipment R&M Services	2,100.00	2,100.00	2,100.00	.00
	1000-10-25-550-550100-550140-000-0000-443020					
10550140444080		Software R&M Services	132,500.00	127,535.00	145,400.00	9.74
	1000-10-25-550-550100-550140-000-0000-444080					
10550140444080 906		Software R&M Services	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-444080-906					
10550140444100		Hardware R&M Services	20,600.00	24,339.00	15,000.00	-27.18
	1000-10-25-550-550100-550140-000-0000-444100					
10550140446190		ITS-Software SAAS Chgbk	4,311.00	4,090.00	4,300.00	-.26
	1000-10-25-550-550100-550140-000-0000-446190-					
10550140449060		Dues & Memberships	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-449060					
10550140449120		Equipment Rental	3,200.00	.00	.00	-100.00
	1000-10-25-550-550100-550140-000-0000-449120-					
10550140449280		Misc Services & Charges	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-449280-					
10550140452010		Office Supplies	3,200.00	3,200.00	2,400.00	-25.00
	1000-10-25-550-550100-550140-000-0000-452010					
10550140452010 906		Office Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-452010-906					
10550140455110		Software	2,000.00	2,000.00	2,000.00	.00
	1000-10-25-550-550100-550140-000-0000-455110					
10550140455120		Misc Computer Hardware	25,000.00	30,000.00	24,000.00	-4.00
	1000-10-25-550-550100-550140-000-0000-455120					
10550140455120 906		Misc Computer Hardware	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-455120-906					
10550140469320		Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-469320					
10550140469320 906		Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550140-000-0000-469320-906					
10550150411000		Perm Full Time	1,332,939.00	1,287,690.00	1,389,200.00	4.22
	1000-10-25-550-550100-550150-000-0000-411000					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550150412000		Perm Part Time	299,430.00	290,633.00	379,700.00	26.81
	1000-10-25-550-550100-550150-000-0000-412000					
10550150413000		Temporary Employees	455,000.00	455,000.00	455,000.00	.00
	1000-10-25-550-550100-550150-000-0000-413000					
10550150414100		Overtime Wages	40,000.00	40,000.00	41,500.00	3.75
	1000-10-25-550-550100-550150-000-0000-414100					
10550150414300		Term-Vacation Pay	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-414300					
10550150414400		Term-Sick Leave	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-414400					
10550150414500		Longevity Pay	8,000.00	8,675.00	8,700.00	8.75
	1000-10-25-550-550100-550150-000-0000-414500					
10550150421100		Health Insurance	380,456.00	343,018.00	423,300.00	11.26
	1000-10-25-550-550100-550150-000-0000-421100					
10550150421200		Dental Insurance	8,167.00	7,896.00	7,600.00	-6.94
	1000-10-25-550-550100-550150-000-0000-421200					
10550150421250		Insurance - Imputed	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-421250-					
10550150421300		Life Insurance	3,323.00	3,205.00	3,500.00	5.33
	1000-10-25-550-550100-550150-000-0000-421300					
10550150421400		Disability Insurance	5,032.00	4,852.00	5,400.00	7.31
	1000-10-25-550-550100-550150-000-0000-421400					
10550150421500		Unemployment Compensation	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-421500-					
10550150422100		FICA	159,137.00	155,013.50	173,800.00	9.21
	1000-10-25-550-550100-550150-000-0000-422100					
10550150423100		IPERS	201,579.00	196,541.00	214,700.00	6.51
	1000-10-25-550-550100-550150-000-0000-423100					
10550150432030		Financial Services & Charges	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-432030-					
10550150432080		Other Professional Services	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-432080					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550150446350		City Vehicle Replacement Chgbk	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-446350-					
10550150446360		City Vehicle Rental Chargeback	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-446360-					
10550150448030		Community Events Funding	.00	.00	.00	.00
	1000-10-25-550-550100-550150-000-0000-448030					
10550151413000		Temporary Employees	.00	10,000.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-413000-					
10550151422100		FICA	.00	765.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-422100-					
10550151423100		IPERS	.00	940.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-423100-					
10550151432080		Other Professional Services	1,800.00	2,200.00	1,800.00	.00
	1000-10-25-550-550100-550150-351-0000-432080-					
10550151432080 043		Other Professional Services	.00	.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-432080-043					
10550151445140		Outside Printing	1,000.00	1,000.00	1,000.00	.00
	1000-10-25-550-550100-550150-351-0000-445140-					
10550151445140 906		Outside Printing	.00	.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-445140-906					
10550151445250		Inter-Library Loans	5,250.00	5,902.00	5,900.00	12.38
	1000-10-25-550-550100-550150-351-0000-445250-					
10550151449280		Misc Services & Charges	1,500.00	1,500.00	1,500.00	.00
	1000-10-25-550-550100-550150-351-0000-449280-					
10550151452010		Office Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-452010-					
10550151454020		Subscriptions	.00	.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-454020-					
10550151469320		Miscellaneous Supplies	2,000.00	1,000.00	3,000.00	50.00
	1000-10-25-550-550100-550150-351-0000-469320-					
10550151469320 906		Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-469320-906					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550151469360		Food and Beverages	500.00	300.00	500.00	.00
	1000-10-25-550-550100-550150-351-0000-469360-					
10550151469370		Paper Products	.00	.00	.00	.00
	1000-10-25-550-550100-550150-351-0000-469370-					
10550152412000		Perm Part Time	45,327.00	48,594.00	.00	-100.00
	1000-10-25-550-550100-550150-352-0000-412000-					
10550152413000		Temporary Employees	.00	.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-413000-					
10550152414100		Overtime Wages	1,500.00	1,500.00	.00	-100.00
	1000-10-25-550-550100-550150-352-0000-414100-					
10550152414300		Term-Vacation Pay	.00	.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-414300-					
10550152414500		Longevity Pay	.00	375.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-414500-					
10550152421100		Health Insurance	21,217.00	6,780.00	.00	-100.00
	1000-10-25-550-550100-550150-352-0000-421100-					
10550152421200		Dental Insurance	.00	300.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-421200-					
10550152421300		Life Insurance	89.00	95.00	.00	-100.00
	1000-10-25-550-550100-550150-352-0000-421300-					
10550152421400		Disability Insurance	165.00	177.00	.00	-100.00
	1000-10-25-550-550100-550150-352-0000-421400-					
10550152422100		FICA	3,042.00	3,860.75	.00	-100.00
	1000-10-25-550-550100-550150-352-0000-422100-					
10550152423100		IPERS	4,421.00	4,764.60	.00	-100.00
	1000-10-25-550-550100-550150-352-0000-423100-					
10550152432080		Other Professional Services	7,000.00	5,000.00	14,000.00	100.00
	1000-10-25-550-550100-550150-352-0000-432080-					
10550152432080 043		Other Professional Services	.00	.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-432080-043					
10550152445140		Outside Printing	8,000.00	6,200.00	15,500.00	93.75
	1000-10-25-550-550100-550150-352-0000-445140-					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550152445140	906	Outside Printing	.00	.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-445140-					
10550152449280		Misc Services & Charges	.00	.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-449280-					
10550152452010		Office Supplies	276.00	276.00	300.00	8.70
	1000-10-25-550-550100-550150-352-0000-452010-					
10550152469320		Miscellaneous Supplies	5,000.00	5,000.00	8,000.00	60.00
	1000-10-25-550-550100-550150-352-0000-469320-					
10550152469320	043	Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-469320-043					
10550152469320	906	Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-469320-906					
10550152469360		Food and Beverages	800.00	700.00	900.00	12.50
	1000-10-25-550-550100-550150-352-0000-469360-					
10550152469370		Paper Products	.00	.00	.00	.00
	1000-10-25-550-550100-550150-352-0000-469370-					
10550159411000		Perm Full Time	66,082.00	64,792.00	67,600.00	2.30
	1000-10-25-550-550100-550150-359-0000-411000-					
10550159413000		Temporary Employees	26,000.00	26,000.00	26,000.00	.00
	1000-10-25-550-550100-550150-359-0000-413000-					
10550159414100		Overtime Wages	1,000.00	1,000.00	1,000.00	.00
	1000-10-25-550-550100-550150-359-0000-414100-					
10550159414500		Longevity Pay	325.00	325.00	300.00	-7.69
	1000-10-25-550-550100-550150-359-0000-414500-					
10550159421100		Health Insurance	25,177.00	23,758.00	26,900.00	6.84
	1000-10-25-550-550100-550150-359-0000-421100-					
10550159421200		Dental Insurance	419.00	400.00	400.00	-4.53
	1000-10-25-550-550100-550150-359-0000-421200-					
10550159421300		Life Insurance	130.00	126.00	100.00	-23.08
	1000-10-25-550-550100-550150-359-0000-421300-					
10550159421350		Group Life - Imputed	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-421350-					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550159421400		Disability Insurance	241.00	237.00	200.00	-17.01
	1000-10-25-550-550100-550150-359-0000-421400-					
10550159422100		FICA	6,850.00	6,788.50	7,200.00	5.11
	1000-10-25-550-550100-550150-359-0000-422100-					
10550159423100		IPERS	8,818.00	8,695.80	9,000.00	2.06
	1000-10-25-550-550100-550150-359-0000-423100-					
10550159432080		Other Professional Services	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-432080-					
10550159435055		Mail & Delivery	16,000.00	15,500.00	16,000.00	.00
	1000-10-25-550-550100-550150-359-0000-435055-					
10550159435059		Advertising	5,000.00	4,500.00	10,000.00	100.00
	1000-10-25-550-550100-550150-359-0000-435059-					
10550159438130		Cell Phone/Data Services	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-438130-					
10550159442010		Other Building R&M Services	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-442010-					
10550159442060		Electrical & Plumbing R&M Srvc	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-442060-					
10550159444100		Hardware R&M Services	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-444100-					
10550159445140		Outside Printing	21,500.00	21,500.00	42,000.00	95.35
	1000-10-25-550-550100-550150-359-0000-445140-					
10550159445140 906		Outside Printing	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-445140-906					
10550159446350		City Vehicle Replacement Chgbk	18,667.00	17,284.00	19,400.00	3.93
	1000-10-25-550-550100-550150-359-0000-446350-					
10550159446360		City Vehicle Rental Chargeback	3,575.00	3,373.00	3,700.00	3.50
	1000-10-25-550-550100-550150-359-0000-446360-					
10550159446370		Fuel Chargeback	3,500.00	520.00	3,600.00	2.86
	1000-10-25-550-550100-550150-359-0000-446370-					
10550159446380		Vehicle R&M Chargeback	3,941.00	3,718.00	4,100.00	4.03
	1000-10-25-550-550100-550150-359-0000-446380-					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550159448030		Community Events Funding	500.00	300.00	1,000.00	100.00
	1000-10-25-550-550100-550150-359-0000-448030-					
10550159448030 043		Community Events Funding	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-448030-043					
10550159449090		Land & Building Rental	350.00	350.00	500.00	42.86
	1000-10-25-550-550100-550150-359-0000-449090-					
10550159449280		Misc Services & Charges	1,500.00	1,500.00	1,500.00	.00
	1000-10-25-550-550100-550150-359-0000-449280-					
10550159452010		Office Supplies	1,200.00	1,000.00	1,200.00	.00
	1000-10-25-550-550100-550150-359-0000-452010-					
10550159454020		Subscriptions	616.00	616.00	600.00	-2.60
	1000-10-25-550-550100-550150-359-0000-454020-					
10550159455120		Misc Computer Hardware	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-455120-					
10550159469320		Miscellaneous Supplies	3,588.00	3,588.00	5,000.00	39.35
	1000-10-25-550-550100-550150-359-0000-469320-					
10550159469320 906		Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-469320-906					
10550159469360		Food and Beverages	500.00	300.00	2,000.00	300.00
	1000-10-25-550-550100-550150-359-0000-469360-					
10550159469370		Paper Products	.00	.00	.00	.00
	1000-10-25-550-550100-550150-359-0000-469370-					
10550160411000		Perm Full Time	434,751.00	426,223.00	444,500.00	2.24
	1000-10-25-550-550100-550160-000-0000-411000					
10550160412000		Perm Part Time	30,218.00	27,557.00	.00	-100.00
	1000-10-25-550-550100-550160-000-0000-412000					
10550160413000		Temporary Employees	46,000.00	46,000.00	46,000.00	.00
	1000-10-25-550-550100-550160-000-0000-413000					
10550160413000 908		Temporary Employees	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-413000-908					
10550160414100		Overtime Wages	11,000.00	11,000.00	11,000.00	.00
	1000-10-25-550-550100-550160-000-0000-414100					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550160414100	908	Overtime Wages	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-414100-908					
10550160414300		Term-Vacation Pay	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-414300					
10550160414500		Longevity Pay	4,700.00	3,975.00	4,700.00	.00
	1000-10-25-550-550100-550160-000-0000-414500					
10550160421100		Health Insurance	80,189.00	75,667.00	85,800.00	7.00
	1000-10-25-550-550100-550160-000-0000-421100					
10550160421100	908	Health Insurance	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-421100-908					
10550160421200		Dental Insurance	1,886.00	1,800.00	2,400.00	27.25
	1000-10-25-550-550100-550160-000-0000-421200					
10550160421200	908	Dental Insurance	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-421200-908					
10550160421300		Life Insurance	949.00	925.00	900.00	-5.16
	1000-10-25-550-550100-550160-000-0000-421300					
10550160421400		Disability Insurance	1,587.00	1,557.00	1,600.00	.82
	1000-10-25-550-550100-550160-000-0000-421400					
10550160422100		FICA	39,384.00	38,594.50	38,700.00	-1.74
	1000-10-25-550-550100-550160-000-0000-422100					
10550160422100	908	FICA	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-422100-908					
10550160423100		IPERS	49,720.00	48,592.80	47,800.00	-3.86
	1000-10-25-550-550100-550160-000-0000-423100					
10550160423100	908	IPERS	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-423100-908					
10550160432080		Other Professional Services	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-432080-					
10550160435010		Data Processing	20,933.75	19,200.00	21,100.00	.79
	1000-10-25-550-550100-550160-000-0000-435010					
10550160445140		Outside Printing	1,250.00	1,599.00	1,000.00	-20.00
	1000-10-25-550-550100-550160-000-0000-445140					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550160445270		Library Material R&M Services	22,000.00	22,000.00	22,000.00	.00
	1000-10-25-550-550100-550160-000-0000-445270					
10550160445290		Book Binding	.00	500.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-445290					
10550160449280		Misc Services & Charges	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-449280-					
10550160452010		Office Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-452010-					
10550160452050		Photo Supplies & Equipment	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-452050					
10550160469110		Misc Processing Supplies	18,000.00	19,000.00	18,000.00	.00
	1000-10-25-550-550100-550160-000-0000-469110					
10550160469190		Minor Equipment	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-469190-					
10550160469320		Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-469320-					
10550160469320 906		Miscellaneous Supplies	.00	.00	.00	.00
	1000-10-25-550-550100-550160-000-0000-469320-906					
10550160477380		Library-RFI Tags	7,000.00	7,000.00	7,000.00	.00
	1000-10-25-550-550100-550160-000-0000-477380					
10550170445140		Outside Printing	.00	.00	.00	.00
	1000-10-25-550-550100-550170-000-0000-445140-					
10550210477020		Books (Cat/Cir)	125,000.00	120,000.00	128,000.00	2.40
	1000-10-25-550-550200-550210-000-0000-477020					
10550210477020 043		Books (Cat/Cir)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477020-043					
10550210477030		Books (Outreach)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477030					
10550210477030 043		Books (Outreach)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477030-043					
10550210477040 043		DO NOT USE Books Cat/Reference	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477040-043					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550210477070		eBooks	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477070					
10550210477070 043		eBooks	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477070-043					
10550210477100		Audio (Compact Disc)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477100					
10550210477100 043		Audio (Compact Disc)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477100-043					
10550210477110		Audio (Digital)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477110					
10550210477110 043		Audio (Digital)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477110-043					
10550210477120		Audio (Read-Along)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477120					
10550210477120 043		Audio (Read-Along)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477120-043					
10550210477150		Art Reproductions	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477150-					
10550210477160		Video (DVD)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477160					
10550210477160 043		Video (DVD)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477160-043					
10550210477200		Toys/Kits	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477200					
10550210477200 043		Toys/Kits	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477200-043					
10550210477220		Video Games	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477220					
10550210477220 043		Video Games	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477220-043					
10550210477230		DO NOT USE Non-Fiction AudioCD	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477230					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550210477250		Streaming Media/PPU	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477250					
10550210477250 043		Streaming Media/PPU	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477250-043					
10550210477320		Serials (Digital)	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477320-					
10550210477340		DO NOT USE Print/CirculSerials	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477340					
10550210477350		Online Reference	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477350					
10550210477350 043		Online Reference	.00	.00	.00	.00
	1000-10-25-550-550200-550210-000-0000-477350-043					
10550220477020		Books (Cat/Cir)	600,000.00	590,000.00	609,000.00	1.50
	1000-10-25-550-550200-550220-000-0000-477020					
10550220477020 043		Books (Cat/Cir)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477020-043					
10550220477030		Books (Outreach)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477030					
10550220477030 043		Books (Outreach)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477030-043					
10550220477040		DO NOT USE Books Cat/Reference	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477040					
10550220477040 043		DO NOT USE Books Cat/Reference	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477040-043					
10550220477070		eBooks	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477070					
10550220477070 043		eBooks	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477070-043					
10550220477100		Audio (Compact Disc)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477100					
10550220477100 043		Audio (Compact Disc)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477100-043					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550220477110		Audio (Digital)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477110					
10550220477110 043		Audio (Digital)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477110-043					
10550220477120		Audio (Read-Along)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477120-					
10550220477150		Art Reproductions	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477150					
10550220477150 043		Art Reproductions	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477150-043					
10550220477160		Video (DVD)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477160					
10550220477160 043		Video (DVD)	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477160-043					
10550220477190		Circulating Equipment	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477190					
10550220477190 043		Circulating Equipment	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477190-043					
10550220477200		Toys/Kits	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477200					
10550220477210		DO NOT USE NonFiction VideoDVD	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477210					
10550220477220		Video Games	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477220					
10550220477220 043		Video Games	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477220-043					
10550220477250		Streaming Media/PPU	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477250					
10550220477250 043		Streaming Media/PPU	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477250-043					
10550220477290		Microfilm	.00	.00	.00	.00
	1000-10-25-550-550200-550220-000-0000-477290					

CITY OF IOWA CITY: DEPARTMENT BUDGET REQUESTS

BUDGET PROJECTION 25100 FY25 Operating Budget

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	DIVISION	PERCENT CHANGE
10550220477290	043	Microfilm	.00	.00	.00	.00
		1000-10-25-550-550200-550220-000-0000-477290-043				
10550220477320		Serials (Digital)	.00	.00	.00	.00
		1000-10-25-550-550200-550220-000-0000-477320-				
10550220477330		Serial (Print)	.00	.00	.00	.00
		1000-10-25-550-550200-550220-000-0000-477330				
10550220477330	043	Serial (Print)	.00	.00	.00	.00
		1000-10-25-550-550200-550220-000-0000-477330-043				
10550220477350		Online Reference	.00	.00	.00	.00
		1000-10-25-550-550200-550220-000-0000-477350				
10550220477350	043	Online Reference	.00	.00	.00	.00
		1000-10-25-550-550200-550220-000-0000-477350-043				
BUDGET CEILING:					7,116,930.75	
TOTALS:			7,116,930.75	6,921,772.45	7,345,200.00	3.21
** END OF REPORT - Generated by Elsworth Carman **						

FY25 Operating Budget in Brief

		FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 ACTUAL	FY24 Revised Budget	FY25 Proposed	Compare with FY24 Budget	COMMENTS
PERSONNEL									
411000	Permanent Full Time	2,533,676	2,466,493	2,613,339	2,711,862	2,813,312	2,903,700	3.21%	
412000	Perm Part Time	396,650	395,265	433,720	430,879	455,699	462,300	1.45%	
413000	Temporary	461,235	286,214	586,431	595,612	661,000	661,000	0.00%	
414100	Overtime	56,392	40,658	77,018	75,875	69,500	69,500	0.00%	
414300 & 414400	Termination	33,736	4,817	8,352	8,507	0	0	0.00%	
414500	Longevity	19,517	16,483	17,012	18,315	18,200	18,900	3.85%	
421100 to 424800	Benefits	1,149,565	1,139,882	1,261,309	1,322,570	1,477,820	1,532,500	3.70%	
Total Personnel		4,650,770	4,349,812	4,997,182	5,163,619	5,495,531	5,647,900	2.77%	
SUPPLIES									
452010	Office Supplies/Printing/Graphics/Paper	6,815	8,107	10,283	7,454	9,676	9,400	-2.85%	
452040	Sanitation Supplies	17,444	20,589	28,642	24,262	26,000	29,000	11.54%	
454020	Subscriptions	576	588	588	648	616	600	-2.60%	
455110 & 455120	Misc Computer Software & hardware	27,105	30,740	24,381	29,251	27,000	26,000	-3.70%	
463040, 463100 & 465020	Sewer & Ice Control Chemicals/ Gasoline	1,250	724	2,304	2,017	2,310	2,300	-0.43%	
466030 to 466070	Building Repair Supplies	4,607	5,626	4,665	3,740	4,500	4,500	0.00%	
467020	Equip repair/maint supply	398	0	408	0	0	0	0.00%	
469110	Misc processing supply	19,093	9,382	14,443	18,031	18,000	18,000	0.00%	
469190	Minor Equip & Furniture	0	8,308	0	607	536	700	30.60%	Combined w/ 452030 in FY19
469200 to 469370	Misc Commodities	16,793	31,535	24,598	23,346	38,283	46,000	20.16%	
Total Supplies		94,081	115,599	110,313	109,357	126,921	136,500	7.55%	

FY25 Operating Budget in Brief

		FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 ACTUAL	FY24 Revised Budget	FY25 Proposed	Compare with FY24 Budget	COMMENTS
CHARGES & SERVICES									
432030	Financial Svc / Charges	3,609	1,283	1,228	1,449	1,327	1,300	-2.03%	
432060 to 432080	Consultants, other	49,337	18,639	20,226	39,581	34,300	48,800	42.27%	
435010	Data Processing	16,250	19,697	22,232	13,079	20,934	21,100	0.79%	
435055 & 446320	Mail & Delivery	45,081	73,610	43,459	42,219	43,000	48,000	11.63%	
435059 & 435060	Advertising/ Legal Pub	3,300	2,774	5,879	7,098	5,700	10,700	87.72%	
436030 to 436090	Training & Education	12,776	7,971	12,284	13,952	16,000	21,500	34.38%	
438030 & 438070	Gas/Electric	108,452	118,036	144,267	149,776	150,045	163,000	8.63%	
438100 & 438050 & 445330	Refuse/ Landfill / other waste disposal	1,584	2,114	1,816	2,695	1,668	2,800	67.87%	changed contract manangment in FY22
438110 to 438130	Long Distance / Cell Phones	3,290	4,352	4,489	4,958	4,500	3,500	-22.22%	
438140	Internet	9,583	10,761	13,673	9,790	12,000	10,000	-16.67%	
442010 to 442070	Bldg. Repair & Maint	111,233	98,088	73,657	143,984	98,694	133,000	34.76%	
443020 to 443050	Equip Repair & Maint	774	138	1,945	2,615	2,325	2,700	16.13%	
444010 to 444120	IT Repair & Maintenance	139,284	145,019	152,013	146,083	153,100	160,400	4.77%	
445030	Plant Care	670	536	351	1,084	900	900	0.00%	
445140	Printing	30,727	26,901	34,566	39,259	34,750	68,500	97.12%	
445250	Interlibrary Loan	161	5,636	5,750	5,451	5,250	5,900	12.38%	
445270 to 445290	Materials processing & maintenance	19,029	8,836	16,543	19,121	22,000	22,000	0.00%	
446010 to 446340	City Chargebacks	28,208	27,875	28,398	23,700	29,016	29,000	-0.06%	
446350	Vehicle Replace Fund	19,326	19,326	19,326	19,326	21,917	22,800	4.03%	
446360 to 446380	City Vehicle Rental, Fuel, R&M	8,562	7,502	12,992	12,897	11,256	12,800	13.72%	
448030	Community Events Funding	200	0	757	610	500	1,000	100.00%	
449055	Permitting Fees	99	525	0	0	525	600	14.29%	
449060	Dues & Memberships	4,474	3,589	6,775	12,228	12,500	12,500	0.00%	
449090 to 449160	Land, Building, Equipment, & Other Rentals	10,026	10,620	10,704	10,068	11,350	8,700	-23.35%	
449260	Parking	1,947	0	577	1,845	2,500	1,300	-48.00%	
449280	Miscellaneous Services & Charges	2,707	1,677	1,596	2,877	4,000	4,000	0.00%	
Total Charges & Services		630,687	615,505	635,501	725,744	700,057	816,800	16.68%	

FY25 Operating Budget in Brief

		FY20 ACTUAL	FY21 ACTUAL	FY22 ACTUAL	FY23 ACTUAL	FY24 Revised Budget	FY25 Proposed	Compare with FY24 Budget	COMMENTS
CAPITAL EXPEND									
472010	Bldg. Improvements	0	0	0	0	0	0	0.00%	
474360 to 474420	Operating equipment	22,400	0	0	0	0	0	0.00%	
476050 to 476130	IT hardware / software	0	0	0	0	0	0	0.00%	
	Subtotal Equip/Improve	22,400	0	0	0	0	0	0.00%	
393190	Equip Replace Fund	62,422	62,422	62,422	62,422	62,422	62,422	0.00%	
	Subtotal Transfers	62,422	62,422	62,422	62,422	62,422	62,422	0.00%	
477020 to 477350	Library Materials	685,122	688,863	709,041	710,855	725,000	737,000	1.66%	
477380	RFI Tags	0	6,700	6,205	6,413	7,000	7,000	0.00%	
	Subtotal Materials	685,122	695,563	715,246	717,268	732,000	744,000	1.64%	
TOTAL Capital Expend		769,944	757,985	777,668	779,690	794,422	806,422	1.51%	
TOTAL WITHOUT PERSONNEL		1,494,711	731,104	1,523,482	1,614,791	1,621,400	1,759,722	8.53%	
TOTAL BUDGET		6,145,481	5,838,900	6,520,663	6,778,410	7,116,931	7,407,622	4.08%	

Library Expenditures Q1, FY24 Update

Prepared for the October 26, 2023
Meeting of the Library Board of Trustees
Elsworth Carman, Library Director

The Q1 expenditure report is as expected for this point in the year. While some lines are trending higher or lower than average, the overall balance is appropriate.

In the past, I have reported on specific lines that are off-average, and for this update I will briefly describe the spending associated with budget lines that are either over 75% spent or under 5% spent and have a line value (revised budget or expenditures) of \$5,000 or more (some lines are spent above or below those benchmarks but represent limited smaller allocations of funds). The Library Materials lines are excluded from this list, since that budget is intentionally allocated in a single budget category and spent through 16 distinct lines.

Services

Type	Revised Budget	YTD Expenditures	Available Budget	% Used	Notes
432060: Consultant Services	18,000	0	18,000	0%	The majority of this line is allocated for cybersecurity consultation and will be spent later in the year.
435101: Data Processing	20,934	16,950	3,984	81%	The largest expenditure from this line is made annually at the beginning of the fiscal year.
436030: Transportation	5,000	124	4,876	2%	This line covers travel costs related to staff continuing education. Expenses from the ILA and SHRM Iowa conferences (typically the first significant travel expenses in the fiscal year) will be processed in late October. Staff are encouraged to use the ICPL travel van to reduce expenses from this line.
436060: Lodging	5,000	0	5,000	0%	This line covers lodging for staff continuing education. Expenses from ILA and SHRM Iowa conferences will be processed in late October.
442010: Other Building R&M Services	62,000	1,710	60,290	3%	Expenditures planned for later in the year. This line covers most building repairs.
444080: Software R&M Services	132,500	108,898	23,602	82%	The bulk of this line is allocated for the ILS, which is billed annually at the start of the fiscal year.
444100: Hardware R&M Services	20,600	0	20,600	0%	Software costs continue to rise and hardware expenses are falling as IT services change. These lines are balanced against each other.
445250: Inter-Library Loans	5,250	5,523	(273)	105%	The annual ILL payment (for out-of-state ILL via OCLC subscription) is made early in the fiscal year.

Library Expenditures: July 1, 2023 to September 30, 2023

Operating Budget: Accounts 10550110 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Library Materials	732,000	189,453	542,547	26%
477020 Books (Cat/Cir)	725,000	54,789	670,211	
477030 Books (Outreach)	0	385	(385)	
477070 eBooks	0	26,116	(26,116)	
477100 Audio (Compact Disc)	0	359	(359)	
477110 Audio (Digital)	0	22,316	(22,316)	
477120 Audio (Read-Along)	0	95	(95)	
477160 Video (DVD)	0	6,592	(6,592)	
477190 Circulating Equipment	0	762	(762)	
477200 Toys/Kits	0	259	(259)	
477220 Video Games	0	909	(909)	
477250 Streaming Media/PPU	0	5,790	(5,790)	
477290 Microfilm	0	5,261	(5,261)	
477320 Serials (Digital)	0	13,226	(13,226)	
477330 Serial (Print)	0	12,837	(12,837)	
477350 Online Reference	0	39,760	(39,760)	
477380 Library-RFI Tags	7,000	0	7,000	
Other Financing Uses	62,422	15,605	46,817	25%
490160 Misc Transfers Out	62,422	15,605	46,817	
Personnel	5,495,531	1,139,544	4,355,987	21%
411000 Perm Full Time	2,813,312	598,998	2,214,314	
412000 Perm Part Time	455,699	78,756	376,943	
413000 Temporary Employees	661,000	128,954	532,046	
414100 Overtime Wages	69,500	18,526	50,974	
414300 Term-Vacation Pay	0	255	(255)	
414500 Longevity Pay	18,200	29	18,171	
421100 Health Insurance	764,164	169,632	594,532	
421200 Dental Insurance	15,814	3,536	12,278	
421300 Life Insurance	6,595	1,587	5,008	
421400 Disability Insurance	10,588	2,631	7,957	
421500 Unemployment Compensation	3,000	0	3,000	
422100 FICA	298,384	61,129	237,255	
423100 IPERS	379,275	75,511	303,764	
Services	700,057	244,906	455,150	35%
432030 Financial Services & Charges	1,327	637	690	48%
432060 Consultant Services	18,000	0	18,000	0%
432080 Other Professional Services	16,300	4,716	11,584	29%
435010 Data Processing	20,934	16,950	3,984	81%
435055 Mail & Delivery	43,000	10,252	32,748	24%
435059 Advertising	5,700	2,489	3,211	44%
436030 Transportation	5,000	124	4,876	2%
436050 Registration	5,000	911	4,089	18%
436060 Lodging	5,000	0	5,000	0%
436080 Meals	1,000	579	421	58%
438030 Electricity	112,045	35,949	76,096	32%
438070 Heating Fuel/Gas	38,000	1,793	36,207	5%
438100 Refuse Collection Charges	168	0	168	0%
438130 Cell Phone/Data Services	4,500	771	3,729	17%
438140 Internet Fees	12,000	1,939	10,061	16%
442010 Other Building R&M Services	62,000	1,710	60,290	3%
442020 Structure R&M Services	7,000	1,250	5,750	18%
442030 Heating & Cooling R&M Services	25,000	9,833	15,167	39%
442050 Furnishing R&M Services	2,050	1,000	1,050	49%
442060 Electrical & Plumbing R&M Srv	2,644	1,768	876	67%
443020 Office Equipment R&M Services	2,100	0	2,100	0%
443050 Radio Equipment R&M Services	225	0	225	0%
444080 Software R&M Services	132,500	108,898	23,602	82%
444100 Hardware R&M Services	20,600	0	20,600	0%
445030 Nursery Srv-Lawn & Plant Care	900	222	678	25%
445140 Outside Printing	34,750	6,278	28,472	18%

445250	Inter-Library Loans	5,250	5,523	(273)	105%
445270	Library Material R&M Services	22,000	3,645	18,355	17%
445330	Other Waste Disposal	1,500	892	608	59%
446190	ITS-Software SAAS Chgbk	4,311	0	4,311	0%
446300	Phone Equipment/Line Chgbk	24,705	6,109	18,596	25%
446350	City Vehicle Replacement Chgbk	21,917	4,832	17,085	22%
446360	City Vehicle Rental Chargeback	3,815	704	3,111	18%
446370	Fuel Chargeback	3,500	839	2,661	24%
446380	Vehicle R&M Chargeback	3,941	2,672	1,269	68%
448030	Community Events Funding	500	0	500	0%
449055	Permitting Fees	525	0	525	0%
449060	Dues & Memberships	12,500	8,755	3,745	70%
449090	Land & Building Rental	350	0	350	0%
449120	Equipment Rental	5,800	670	5,130	12%
449160	Other Rentals	5,200	1,116	4,084	21%
449260	Parking	2,500	267	2,234	11%
449280	Misc Services & Charges	4,000	814	3,186	20%
Supplies		126,921	15,907	111,014	13%
452010	Office Supplies	9,676	2,427	7,249	25%
452040	Sanitation & Indust Supplies	26,000	6,618	19,382	25%
454020	Subscriptions	616	0	616	0%
455110	Software	2,000	653	1,347	33%
455120	Misc Computer Hardware	25,000	1,176	23,824	5%
463040	Water/Sewer Chemicals	2,000	895	1,106	45%
463100	Ice Control Chemicals	310	0	310	0%
466070	Other Maintenance Supplies	4,500	1,832	2,668	41%
469110	Misc Processing Supplies	18,000	829	17,171	5%
469190	Minor Equipment	536	0	536	0%
469210	First Aid/Safety Supplies	250	182	68	73%
469320	Miscellaneous Supplies	34,088	929	33,159	3%
469360	Food and Beverages	3,945	277	3,668	7%
469370	Paper Products	0	89	(89)	8878%
Grand Total		7,116,931	1,605,416	5,511,514	23%

Library Revenues: July 1, 2023 to September 30, 2023
Operating and Non-Operating Budget: Accounts 10550110 to 10550800

Type	Revised Revenue Budget	YTD Actual	Remaining Revenue Budget	Percent Used
Charges for Services	-175	-66.8	-108.2	38%
353500 Sale of Recycled Items	-175	-66.8	-108.2	
Intergovernmental	-723701	-229533.78	-494167.22	32%
334160 C&I Prop Tax Rollback Reimb	-27328	0	-27328	
334710 Library Open Access	-34000	0	-34000	
334720 Enrich Iowa-Library	-21875	-22663.72	788.72	
336110 Johnson County	-544828	-181609.32	-363218.68	
336140 University Heights	-60200	-15050.06	-45149.94	
336190 Other Local Governments	-35470	-10210.68	-25259.32	
Misc Other Operating Transfers	-62422	-15605.44	-46816.56	25%
393190 Misc Other Operating Transfers	-62422	-15605.44	-46816.56	
Miscellaneous Revenues	-539450	-98448.25	-441001.75	18%
361310 Library Fines	-1000	-257.7	-742.3	
362100 Contrib & Donations	-249976	-52169.12	-197806.88	
363150 Copies/Computer Queries	-1552	-349.7	-1202.3	
363160 PC/Internet Printing	-8131	-3765.74	-4365.26	
363910 Misc Sale of Merchandise	-528	-135.5	-392.5	
369100 Reimb of Expenses	-267365	-39451.99	-227913.01	
369200 Reimbursement of Damages	-10898	-2318.5	-8579.5	
Other Financing Sources	0	-97.47	97.47	-9747%
392300 Sale of Equipment	0	-97.47	97.47	
Taxes	-1141622	-68254.51	-1073367.49	6%
311160 Library Levy	-1128899	-68110.81	-1060788.19	
313100 Gas/Electric Excise Tax	-11745	0	-11745	
313200 Mobile Home Tax	-978	-143.7	-834.3	
Use of Money & Property	-36244	-18859.83	-17384.17	52%
381100 Interest on Investments	-11452	-10398.6	-1053.4	
382200 Building/Room Rental	-24000	-8000	-16000	
384200 Vending Machine Commission	-780	-458.73	-321.27	
384900 Other Commissions	-12	-2.5	-9.5	
Grand Total	-2503614	-430866.08	-2072747.92	17%

Materials Added Report

FY24 1st Quarter

ADULT MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
TOTAL FICTION	1051	560	1611	1	1374	0.1	65.2
Fiction	843	471	1314	1	1187	0.1	64.2
Fiction Express	1	61	62	0	65	0.0	1.6
Large Print Fiction	45	6	51	0	14	0.0	88.2
Young Adult Fiction	162	22	184	0	108	0.0	88.0
TOTAL COMICS	51	80	131	0	59	0.0	38.9
TOTAL NONFICTION	642	295	937	2	1286	0.2	68.5
Nonfiction	635	256	891	1	1204	0.1	71.3
Nonfiction Express	0	35	35	0	74	0.0	0.0
Large Print Nonfiction	5	0	5	0	5	0.0	100.0
Reference	2	4	6	1	3	16.7	33.3
BOOKS IN OTHER LANGUAGES	7	0	7	6	1	85.7	100.0
MAGAZINES	5	0	5	0	0	0.0	100.0
TOTAL PRINT	1756	935	2691	9	2720	0.3	65.2
TOTAL AUDIO	18	4	22	0	224	0.0	81.8
Music Compact disc	18	4	22	0	64	0.0	81.8
Fiction on disc	0	0	0	0	120	0.0	0.0
Nonfiction On Disc	0	0	0	0	40	0.0	0.0
TOTAL VIDEO	152	257	409	0	268	0.0	37.2
DVD Movie	106	117	223	0	98	0.0	47.5
DVD TV	25	62	87	0	46	0.0	28.7
DVD Nonfiction	21	6	27	0	51	0.0	77.8
DVD Express	0	72	72	0	73	0.0	0.0
ART	22	0	22	0	4	0.0	100.0
BOOK CLUB KITS	0	0	0	0	0	0.0	0.0
VIDEO GAMES	19	3	22	0	15	0.0	86.4
CIRCULATING EQUIPMENT	0	5	5	0	1	0.0	0.0
DISCOVERY KITS	0	0	0	0	0	0.0	0.0
TOTAL NONPRINT	211	269	480	0	512	0.0	44.0

eAUDIO	437	692	1129	0	75	0.0	38.7
eBOOKS	310	310	620	0	278	0.0	50.0
eMUSIC	0	0	0	0	0	0.0	0.0
eMAGAZINES	0	0	0	0	0	0.0	0.0
ONLINE REFERENCE	0	0	0	0	0	0.0	0.0
DIGITAL VIDEOS	2	0	2	0	0	0.0	100.0

TOTAL DIGITAL	749	1002	1751	0	353	0.0	42.8
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TOTAL ADULT	2716	2206	4922	9	3585	0.2	55.1
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CHILDREN'S MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
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jEASY	340	365	705	3	578	0.4	48.2
jBoard Books	24	40	64	0	77	0.0	37.5
jE	284	278	562	3	456	0.5	50.5
jReader	31	47	78	0	44	0.0	39.7
jBig Book	1	0	1	0	1	0.0	100.0
jFICTION	124	134	258	0	540	0.0	48.1
jCOMICS	39	274	313	0	197	0.0	12.5
jNONFICTION	105	51	156	1	119	0.6	67.3
jLARGE PRINT	4	1	5	0	0	0.0	80.0
jPROGRAM COLLECTION	0	3	3	0	0	0.0	0.0

TOTAL jPRINT	612	828	1440	4	1434	0.3	42.5
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jAUDIO	24	1	25	0	697	0.0	96.0
jCompact disc	0	0	0	0	239	0.0	0.0
jRead Along Set	24	1	25	0	17	0.0	96.0
jBooks on Disc	0	0	0	0	441	0.0	0.0
jDVD	5	37	42	0	204	0.0	11.9
jTOYS	24	8	32	0	9	0.0	75.0
STORYTIME KITS	5	0	5	0	0	0.0	100.0
jDISCOVERY KITS	0	0	0	0	1	0.0	0.0
jVIDEO GAMES	0	0	0	0	0	0.0	0.0

TOTAL jNONPRINT	58	46	104	0	911	0.0	55.8
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jeAUDIO	45	99	144	0	2	0.0	31.3
jeBOOKS	138	101	239	0	56	0.0	57.7
jeMAGAZINES	0	0	0	0	0	0.0	0.0

TOTAL jDIGITAL	183	200	383	0	58	0.0	47.8
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TOTAL JUVENILE	853	1074	1927	4	2403	0.2	44.3
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TOTAL ADDED	3569	3280	6849	13	5988	0.2	52.1
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FY24 Circulation by Type & Format

Category	15 Months				
	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	26,718	12.2%	26,960	12.5%	-0.9%
Mystery	7,096	3.2%	7,755	3.6%	-8.5%
Science Fiction	4,980	2.3%	4,465	2.1%	11.5%
Book Club Kits (10 items per kit)	10	0.0%	13	0.0%	-23.1%
Young Adult Fiction	5,027	2.3%	5,405	2.5%	-7.0%
Comics	9,471	4.3%	10,033	4.6%	-5.6%
Large Print	3,029	1.4%	2,898	1.3%	4.5%
Books in Other Languages	256	0.1%	164	0.1%	56.1%
Total Fiction	56,587	25.9%	57,693	26.7%	-1.9%
Express/Nonfiction	451	0.2%	355	0.2%	27.0%
Large Print Nonfiction	513	0.2%	425	0.2%	20.7%
000 - General/Computers	650	0.3%	707	0.3%	-8.1%
100 - Psychology/Philosophy	2,915	1.3%	2,696	1.2%	8.1%
200 - Religion	1,545	0.7%	1,501	0.7%	2.9%
300 - Social Sciences	4,758	2.2%	4,864	2.3%	-2.2%
400 - Language	635	0.3%	597	0.3%	6.4%
500 - Science	1,886	0.9%	2,096	1.0%	-10.0%
600 - Applied Technology	9,109	4.2%	9,289	4.3%	-1.9%
700 - Art & Recreation	5,367	2.5%	5,141	2.4%	4.4%
800 - Literature	2,534	1.2%	2,786	1.3%	-9.0%
900 - History & Travel	4,503	2.1%	4,569	2.1%	-1.4%
Biography	1,729	0.8%	1,730	0.8%	-0.1%
Total Nonfiction: Adult & Young Adult	36,595	16.7%	36,756	17.0%	-0.4%
Magazines	1,632	0.7%	1,278	0.6%	27.7%
Total Miscellaneous	1,632	0.7%	1,278	0.6%	27.7%
Total Adult Print	94,814	43.3%	95,727	44.3%	-1.0%

Category	15 MONTHS				
	YTD	% Total	Last YTD	% of Total	% Change
Art to Go	462	0.2%	392	0.2%	17.9%
DVD (Movies/TV)	28,158	12.9%	30,076	13.9%	-6.4%
Express/DVD	1,245	0.6%	0	0.0%	0.0%
Nonfiction DVD	1,926	0.9%	2,723	1.3%	-29.3%
Fiction on Disc	885	0.4%	1,138	0.5%	-22.2%
Nonfiction on CD	305	0.1%	540	0.2%	-43.5%
Compact Disc (Music)	4,184	1.9%	5,725	2.6%	-26.9%
Young Adult Video Games	2,036	0.9%	1,870	0.9%	8.9%
Circulating Equipment	20	0.0%	92	0.0%	-78.3%
Discovery Kits	13	0.0%	5	0.0%	160.0%
Total Nonprint	39,234	17.9%	42,561	19.7%	-7.8%
Adult E-Audio # Downloads	27,816	12.7%	26,277	12.2%	5.9%
Adult E-Book # Downloads	26,699	12.2%	25,852	12.0%	3.3%
Adult E-Magazines	3,804	1.7%	2,605	1.2%	46.0%
Adult E-Music # Downloads/Local Music Project	11	0.0%	10	0.0%	10.0%
Adult E-Newspapers	14,367	6.6%	5,467	2.5%	162.8%
Adventure Passes	94	0.0%	92	0.0%	2.2%
Adult E-Video Streaming: Library Channel	11,984	5.5%	17,579	8.1%	-31.8%
Total Adult E-Downloads	84,775	38.7%	77,882	36.0%	8.9%
Total Adult Circulation	218,823	100.0%	216,170	100.0%	1.2%
Children's Materials					
Fiction	15,867	15.5%	16,988	15.5%	-6.6%
Comics	15,795	15.4%	15,991	14.6%	-1.2%
jLarge Print Fiction	283	0.3%	232	0.2%	22.0%
Picture: Big, Board, Easy	29,794	29.1%	31,916	29.1%	-6.6%
Readers	11,454	11.2%	13,632	12.4%	-16.0%
Nonfiction & Biography	12,038	11.7%	13,101	11.9%	-8.1%
jLarge Print Nonfiction	12	0.0%	6	0.0%	100.0%
Total Children's Print	85,243	83.2%	91,866	83.7%	-7.2%
Video/DVD/Blu-Ray	6,468	6.3%	7,475	6.8%	-13.5%
Books on Disc	183	0.2%	431	0.4%	-57.5%
Read-Along set	2,658	2.6%	2,685	2.4%	-1.0%
Children's Music	194	0.2%	370	0.3%	-47.6%
Children's Video Games	240	0.2%	260	0.2%	-7.7%
Read with Me Kits	88	0.1%	96	0.1%	-8.3%
Games & Toys	472	0.5%	504	0.5%	-6.3%
jDiscovery Kits	38	0.0%	33	0.0%	15.2%
Total Children's Nonprint	10,341	10.1%	11,854	10.8%	-12.8%
j E-Audio # Downloads	2,539	2.5%	2,319	2.1%	9.5%
j E-Book # Downloads	4,358	4.3%	3,672	3.3%	18.7%
Total Children's E-Downloads	6,897	7.8%	5,991	6.6%	15.1%
Total Children's	102,481	100.0%	109,711	100.0%	-6.6%

15 MONTHS

Category	YTD	% Total	Last YTD	% of Total	% Change
All Circulation by Type/Format					
All Fiction	88,532	27.5%	90,904	27.8%	-2.6%
All Nonfiction and Biography	48,645	15.1%	49,863	15.3%	-2.4%
Picture books & Readers	41,248	12.8%	45,548	13.9%	-9.4%
Magazines	1,632	0.5%	1,278	0.4%	27.7%
Total Print	180,057	55.9%	187,593	57.4%	-4.0%
Toys	472	0.1%	504	0.2%	-6.3%
Art	462	0.1%	392	0.1%	17.9%
DVD (Fiction, Nonfiction, & Express)	37,797	11.7%	40,274	12.3%	-6.2%
CD (Music)	4,378	1.4%	6,095	1.9%	-28.2%
Books on CD (Fiction & Nonfiction)	1,373	0.4%	2,109	0.6%	-34.9%
Read-Along Set	2,658	0.8%	2,685	0.8%	-1.0%
Video Games	2,276	0.7%	2,130	0.7%	6.9%
Read with Me Kits	88	0.0%	96	0.0%	-8.3%
Discovery Kits	51	0.0%	38	0.0%	34.2%
Circulating Equipment	20	0.0%	92	0.0%	-78.3%
Total Nonprint	49,575	15.4%	54,415	16.7%	-8.9%
Total E-Downloads	91,672	28.5%	83,873	25.7%	9.3%
Total In House/Undefined	896	0.3%	881	0.3%	1.7%
Total Adult Materials (including e items)	218,823	67.9%	216,170	66.2%	1.2%
Total Children's (including e items)	102,481	31.8%	109,711	33.6%	-6.6%
Grand Total (Adult + Children's + Undefined)	322,200	100.0%	326,762	100.0%	-1.40%



FY24 Circulation by Area & Agency

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Iowa City									
General Iowa City	171,204	0	0	0	0	0	171,204	180,632	-5.2%
Downloads + Streaming	81,650	0	0	0	0	0	81,650	74,116	10.2%
Temporary	183	0	0	0	0	0	183	101	81.2%
Public schools	0	0	0	0	0	0	0	0	0.0%
Private schools	81	0	0	0	0	0	81	77	5.2%
Preschool/Daycare	246	0	0	0	0	0	246	356	-30.9%
Non-profit organizations	52	0	0	0	0	0	52	122	-57.4%
Business	0	0	0	0	0	0	0	0	0.0%
City departments	10	0	0	0	0	0	10	1	900.0%
State/Federal agencies	0	0	0	0	0	0	0	0	0.0%
University of Iowa departments	0	0	0	0	0	0	0	0	0.0%
At Home	1,373	0	0	0	0	0	1,373	1,558	-11.9%
Interlibrary loan	431	0	0	0	0	0	431	504	-14.5%
Deposit collections/Nursing Homes	1,053	0	0	0	0	0	1,053	732	43.9%
Jail patrons	961	0	0	0	0	0	961	1,161	-17.2%
Total Iowa City	257,244	0	0	0	0	0	257,244	259,360	-0.82%
Local Contracts									
Johnson County									
General	16,251	0	0	0	0	0	16,251	16,531	-1.7%
Downloads	7,967	0	0	0	0	0	7,967	7,921	0.6%
Preschool/Daycare	0	0	0	0	0	0	0	0	0.0%
At Home	38	0	0	0	0	0	38	22	72.7%
Total Johnson County	24,256	0	0	0	0	0	24,256	24,474	-0.9%
Hills									
General	543	0	0	0	0	0	543	759	-28.5%
Downloads	178	0	0	0	0	0	178	142	25.4%
At Home	2	0	0	0	0	0	2	5	-60.0%
Total Hills	723	0	0	0	0	0	723	906	-20.2%
Lone Tree									
General	1,049	0	0	0	0	0	1,049	1,032	1.6%
Downloads	185	0	0	0	0	0	185	125	48.0%
At Home	0	0	0	0	0	0	0	0	0.0%
Total Lone Tree	1,234	0	0	0	0	0	1,234	1,157	6.7%

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
University Heights									
General	3,777	0	0	0	0	0	3,777	3,851	-1.9%
Downloads	1,685	0	0	0	0	0	1,685	1,353	24.5%
At Home	0	0	0	0	0	0	0	0	0.0%
Total University Heights	5,462	0	0	0	0	0	5,462	5,204	5.0%
Total Local Contracts	31,675	0	0	0	0	0	31,675	31,741	-0.2%
State Contract									
Reciprocal/Open Access									
Johnson County Libraries									
Coralville	11,185	0	0	0	0	0	11,185	13,196	-15.2%
North Liberty	7,118	0	0	0	0	0	7,118	7,889	-9.8%
Oxford	735	0	0	0	0	0	735	67	997.0%
Solon	927	0	0	0	0	0	927	1,271	-27.1%
Swisher	116	0	0	0	0	0	116	35	231.4%
Tiffin	1,894	0	0	0	0	0	1,894	1,518	24.8%
AIM Downloads (None from North Liberty or Coralville)	7	0	0	0	0	0	7	251	-97.2%
All Other Libraries									
Adel	0	0	0	0	0	0	0	0	0.0%
Ainsworth	14	0	0	0	0	0	14	0	0.0%
Albia	0	0	0	0	0	0	0	0	0.0%
Altoona	0	0	0	0	0	0	0	0	0.0%
Ames	0	0	0	0	0	0	0	0	0.0%
Anamosa	1	0	0	0	0	0	1	87	-98.9%
Ankeny	0	0	0	0	0	0	0	4	-100.0%
Arlington	3	0	0	0	0	0	3	8	-62.5%
Atkins	8	0	0	0	0	0	8	35	-77.1%
Belle Plaine	0	0	0	0	0	0	0	0	0.0%
Bennett	0	0	0	0	0	0	0	0	0.0%
Bettendorf	0	0	0	0	0	0	0	0	0.0%
Birmingham	43	0	0	0	0	0	43	0	0.0%
Blairtown	0	0	0	0	0	0	0	0	0.0%
Bloomfield	0	0	0	0	0	0	0	0	0.0%
Boone	0	0	0	0	0	0	0	5	-100.0%
Brooklyn	0	0	0	0	0	0	0	0	0.0%
Burlington	99	0	0	0	0	0	99	25	296.0%
Camanche	0	0	0	0	0	0	0	2	-100.0%
Carroll	0	0	0	0	0	0	0	0	0.0%
Cascade	0	0	0	0	0	0	0	0	0.0%
Cedar Falls	12	0	0	0	0	0	12	7	71.4%
Cedar Rapids	1,178	0	0	0	0	0	1,178	1,016	15.9%
Center Point	0	0	0	0	0	0	0	0	0.0%
Centerville	0	0	0	0	0	0	0	18	-100.0%
Central City	0	0	0	0	0	0	0	0	0.0%
Chariton	0	0	0	0	0	0	0	0	0.0%
Charles City	0	0	0	0	0	0	0	0	0.0%
Chelsea	0	0	1	0	1	0	0	0	0.0%
Clarence	17	0	0	0	0	0	17	41	-58.5%
Clear Lake	0	0	0	0	0	0	0	0	0.0%
Clinton	36	0	0	0	0	0	36	0	0.0%
Clive	6	0	0	0	0	0	6	6	0.0%
Clutier	7	0	0	0	0	0	7	4	75.0%
Coggon	0	0	0	0	0	0	0	0	0.0%
Columbus Jct	15	0	0	0	0	0	15	7	114.3%
Conesville	0	0	0	0	0	0	0	133	-100.0%
Cornell College	512	0	0	0	0	0	512	356	43.8%
Council Bluffs	0	0	0	0	0	0	0	0	0.0%
Crawfordsville	0	0	0	0	0	0	0	0	0.0%
Dallas Center	0	0	0	0	0	0	0	0	0.0%
Davenport	44	0	0	0	0	0	44	113	-61.1%
Decorah	0	0	0	0	0	0	0	3	-100.0%
Denison	0	0	0	0	0	0	0	0	0.0%
Des Moines	1	0	0	0	0	0	1	31	-96.8%
Dewitt	18	0	0	0	0	0	18	0	0.0%
Donnelson	0	0	0	0	0	0	0	0	0.0%
Drake Community Library	0	0	0	0	0	0	0	0	0.0%
Dubuque	1	0	0	0	0	0	1	6	-83.3%

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Dunkerton	0	0	0	0	0	0	0	0	0.0%
Earlham	0	0	0	0	0	0	0	0	0.0%
Eldon	0	0	0	0	0	0	0	0	0.0%
Elkader	0	0	0	0	0	0	0	0	0.0%
Ely	104	0	0	0	0	0	104	10	940.0%
Estherville	0	0	0	0	0	0	0	0	0.0%
Fairfax	46	0	0	0	0	0	46	78	-41.0%
Fairfield	285	0	0	0	0	0	285	292	-2.4%
Fort Dodge	3	0	0	0	0	0	3	0	0.0%
Fort Madison	1	0	0	0	0	0	1	8	-87.5%
Gilman	0	0	0	0	0	0	0	0	0.0%
Glenwood	0	0	0	0	0	0	0	1	-100.0%
Grandview	0	0	0	0	0	0	0	0	0.0%
Grimes	0	0	0	0	0	0	0	0	0.0%
Grinnell	115	0	0	0	0	0	115	32	259.4%
Guthrie Center	0	0	0	0	0	0	0	0	0.0%
Hedrick	0	0	0	0	0	0	0	0	0.0%
Hiawatha	44	0	0	0	0	0	44	119	-63.0%
Independence	3	0	0	0	0	0	3	0	0.0%
Indianola	0	0	0	0	0	0	0	0	0.0%
Johnston	0	0	0	0	0	0	0	0	0.0%
Kalona	711	0	0	0	0	0	711	827	-14.0%
Keokuk	1	0	0	0	0	0	1	1	0.0%
Keosauqua	0	0	0	0	0	0	0	12	-100.0%
Keota	3	0	0	0	0	0	3	0	0.0%
LeClaire	0	0	0	0	0	0	0	0	0.0%
Letts	0	0	0	0	0	0	0	0	0.0%
Lisbon	140	0	0	0	0	0	140	149	-6.0%
Lowden	15	0	0	0	0	0	15	45	-66.7%
Manchester	9	0	0	0	0	0	9	29	-69.0%
Manly	0	0	0	0	0	0	0	0	0.0%
Maquoketa	0	0	0	0	0	0	0	4	-100.0%
Marengo	317	0	0	0	0	0	317	333	-4.8%
Marion	116	0	0	0	0	0	116	304	-61.8%
Marshalltown	1	0	0	0	0	0	1	37	-97.3%
Martelle	27	0	0	0	0	0	27	0	0.0%
Mason City	0	0	0	0	0	0	0	16	-100.0%
Mechanicsville	15	0	0	0	0	0	15	86	-82.6%
Mediapolis	0	0	0	0	0	0	0	0	0.0%
Milford	0	0	0	0	0	0	0	0	0.0%
Montezuma	0	0	0	0	0	0	0	0	0.0%
Monticello	0	0	0	0	0	0	0	16	-100.0%
Montrose	0	0	0	0	0	0	0	0	0.0%
Mount Ayr	1	0	0	0	0	0	1	0	0.0%
Morning Sun	0	0	0	0	0	0	0	0	0.0%
Mount Pleasant	26	0	0	0	0	0	26	63	-58.7%
Muscatine	122	0	0	0	0	0	122	129	-5.4%
Nevada	4	0	0	0	0	0	4	10	-60.0%
New London	0	0	0	0	0	0	0	1	-100.0%
Newton	0	0	0	0	0	0	0	0	0.0%
North English	66	0	0	0	0	0	66	129	-48.8%
Norway	0	0	0	0	0	0	0	0	0.0%
Odebolt	0	0	0	0	0	0	0	0	0.0%
Oelwein	0	0	0	0	0	0	0	0	0.0%
Osceola	0	0	0	0	0	0	0	0	0.0%
Oskaloosa	0	0	0	0	0	0	0	1	-100.0%
Ottumwa	12	0	0	0	0	0	12	47	-74.5%
Oxford Junction	0	0	0	0	0	0	0	0	0.0%
Parnell	0	0	0	0	0	0	0	0	0.0%
Pella	0	0	0	0	0	0	0	0	0.0%
Pleasant Hill	0	0	0	0	0	0	0	0	0.0%
Polk City	0	0	0	0	0	0	0	0	0.0%
Reinbeck	0	0	0	0	0	0	0	0	0.0%
Richland	0	0	0	0	0	0	0	0	0.0%
Riverside	1,152	0	0	0	0	0	1,152	699	64.8%
Robins	0	0	0	0	0	0	0	3	-100.0%
Rockwell	0	0	0	0	0	0	0	0	0.0%
Scott Co (Eldridge)	0	0	0	0	0	0	0	0	0.0%
Scranton	0	0	0	0	0	0	0	6	-100.0%
Shellsburg	0	0	0	0	0	0	0	0	0.0%
Sigourney	0	0	0	0	0	0	0	12	-100.0%
Sioux City	0	0	0	0	0	0	0	9	-100.0%

	1ST Q	2ND Q	6 MO	3RD Q	9 MO	4TH Q	YTD	LYTD	% CHG
Sioux Rapids	0	0	0	0	0	0	0	0	0.0%
South English	12	0	0	0	0	0	12	29	-58.6%
Spirit Lake	0	0	0	0	0	0	0	0	0.0%
Springville	0	0	0	0	0	0	0	0	0.0%
Stanwood	0	0	0	0	0	0	0	0	0.0%
Stockport	0	0	0	0	0	0	0	0	0.0%
Tama	0	0	0	0	0	0	0	6	-100.0%
Tipton	193	0	0	0	0	0	193	266	-27.4%
Toledo	0	0	0	0	0	0	0	0	0.0%
Traer	0	0	0	0	0	0	0	0	0.0%
Urbandale	2	0	0	0	0	0	2	54	-96.3%
Van Horne	0	0	0	0	0	0	0	0	0.0%
Van Meter	0	0	0	0	0	0	0	0	0.0%
Victor	0	0	0	0	0	0	0	11	-100.0%
Vinton	0	0	0	0	0	0	0	19	-100.0%
Wapello	0	0	0	0	0	0	0	0	0.0%
Washington	367	0	0	0	0	0	367	428	-14.3%
Waterloo	0	0	0	0	0	0	0	10	-100.0%
Waukee	0	0	0	0	0	0	0	0	0.0%
Waukon	0	0	0	0	0	0	0	0	0.0%
Waverly	0	0	0	0	0	0	0	0	0.0%
Webster City	0	0	0	0	0	0	0	0	0.0%
Wellman	437	0	0	0	0	0	437	772	-43.4%
Wellsburg	0	0	0	0	0	0	0	0	0.0%
West Branch	844	0	0	0	0	0	844	1,039	-18.8%
West Des Moines	6	0	0	0	0	0	6	20	-70.0%
West Liberty	1,234	0	0	0	0	0	1,234	794	55.4%
West Point	0	0	0	0	0	0	0	0	0.0%
What Cheer	1	0	0	0	0	0	1	0	0.0%
Williamsburg	278	0	0	0	0	0	278	262	6.1%
Wilton	277	0	0	0	0	0	277	306	-9.5%
Winfield	0	0	0	0	0	0	0	10	-100.0%
Winterset	0	0	0	0	0	0	0	0	0.0%
Winthrop	0	0	0	0	0	0	0	0	0.0%
Wyoming	0	0	0	0	0	0	0	1	-100.0%
Zearing	0	0	0	0	0	0	0	0	0.0%
Undefined Open Access	5	0	0	0	0	0	5	24	-79.2%
Total Recip/Open Access	30,992	0	1	0	1	0	30,992	33,693	-8.0%
Total Circulation	320,005	0	1	0	1	0	320,005	325,171	-1.6%
(including E-Downloads, not in-house)									



FY24 Output Statistics- Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Library Services: Provide library facilities, materials, and equipment.							
A. Downtown Building Use							
Total Hours Open	857	0	0	0	857	859	-0.2%
People into the Building	142,151	0	0	0	142,151	120,723	17.7%
Average Number Per Hour	165.9	0.0	0.0	0.0	165.9	141	18.0%
Bookmobile Use							
Bookmobile Total Hours Open	276	0	0	0	276	290	-4.7%
People on Bookmobile	5,918	0	0	0	5,918	5,669	4.4%
Average Number per Hour	21	0	0	0	21	20	9.6%
Total Downtown & Bookmobile Hours Open	1,133	0	0	0	1,133	1,149	-1.4%
Total People Downtown & on Bookmobile	148,069	0	0	0	148,069	126,392	17.2%
Total Average Number per Hour	131	0	0	0	131	110	18.8%
B. Meeting Rooms							
Number of Non-Library Meetings	268	0	0	0	268	240	11.7%
Estimated Attendance	5,122	0	0	0	5,122	5,161	-0.8%
Equipment Set-ups	54	0	0	0	54	24	125.0%
Group Study Room Use	1,842	0	0	0	1,842	1,408	30.8%
Lobby Use	1	0	0	0	1	0	0.0%
C. Equipment Usage							
Photocopies by Public	3,678	0	0	0	3,678	6,970	-47.2%
Pay for Print Copies	19,983	0	0	0	19,983	17,993	11.1%
% Checkouts by Self-Check	70.5%	0.0%	0.0%	0.0%	70.5%	70.1%	0.4%
D. Downtown Use of Electronic Materials							
Listening/Viewing/Tablets/Laptops Sessions	652	0	0	0	652	270	141.5%
Lending Services: Lend materials for home, school, and office use.							
A. Circulation Downtown							
(Materials plus equipment; includes eAudio; does not include items circulated in-house.)	313,741	0	0	0	313,741	318,273	-1.4%
Percent AIM Circulation Downtown	1.93%	0.00%	0.00%	0.00%	1.93%	1.45%	33.7%
Circulation on Bookmobile							
Percent AIM Circulation on Bookmobile	5,959	0	0	0	5,959	6,898	-13.6%
	0.16%	0.00%	0.00%	0.00%	0.16%	0.26%	-39.3%
Total Circulation Downtown & Bookmobile	319,840	0	0	0	319,840	325,171	-1.6%
Percent AIM Total Circulation Downtown & Bookmobile	2.05%	0.00%	0.00%	0.00%	2.05%	1.67%	22.8%
Average Total Circulation Downtown & Bookmobile Per Hour							
	366	0	0	0	366	371	-1.2%
B. Circulation by Type of Material (Includes downloads; does not include mending, lost, etc.)							
Adult Materials	214,639	0	0	0	214,639	216,163	-0.7%
Children's Materials	102,481	0	0	0	102,481	109,711	-6.6%
Percent Children's	32.7%	0.0%	0.0%	0.0%	32.7%	34.5%	-5.2%
Non-Print	45,391	0	0	0	45,391	54,415	-16.6%
Percent Non-print	14.5%	0.0%	0.0%	0.0%	14.5%	17.1%	-15.4%
Equipment loans	20	0	0	0	20	92	-78.3%
Downloads	91,672	0	0	0	91,672	83,866	9.3%
C. Circulation by Residence of User (Downtown & Bookmobile)							
(Materials plus equipment; includes downloads; does not include items circulated in-house.)	319,840	0	0	0	319,840	325,171	-1.6%



Iowa City	252,047	0	0	0	252,047	253,685	-0.6%
Local Contracts							
Hills	723	0	0	0	723	906	-20.2%
Hills as % of All	0.23%	0.0%	0.0%	0.0%	0.23%	0.28%	-18.9%
Johnson County (Rural)	24,256	0	0	0	24,256	24,474	-0.9%
Johnson County as % of All	7.58%	0.0%	0.0%	0.0%	7.58%	7.53%	0.8%
Lone Tree	1,234	0	0	0	1,234	1,157	6.7%
Lone Tree as % of All	0.39%	0.00%	0.00%	0.00%	0.39%	0.36%	8.4%
University Heights	5,462	0	0	0	5,462	5,204	5.0%
University Heights as % of All	1.71%	0.00%	0.00%	0.00%	1.71%	1.60%	6.7%
Total Local Contracts	31,675	0	0	0	31,675	31,741	-0.2%
State Contracts - Open Access							
Coralville	11,185	0	0	0	11,185	13,196	-15.2%
Cedar Rapids	1,178	0	0	0	1,178	1,016	15.9%
Other Open Access	18,629	0	0	0	18,629	19,481	-4.4%
Total Open Access	30,992	0	0	0	30,992	33,693	-8.0%
Open Access as % of All	9.7%	0.0%	0.0%	0.0%	9.7%	10.4%	-6.5%
D. InterLibrary Loans							
Loaned to Other Libraries	315	0	0	0	315	358	-12.0%
Percent of Requests Filled	22.0%	0.0%	0.0%	0.0%	22.0%	28.1%	-21.8%
Total Borrowed From Other Libraries	905	0	0	0	905	894	1.2%
Percent of Requests Filled	88.6%	0.0%	0.0%	0.0%	88.6%	87.1%	1.6%
Books/Periodicals/AV Borrowed	902	0	0	0	902	886	1.8%
Photocopy Borrow Requests Filled	3	0	0	0	3	8	-62.5%
E. Reserves Placed with Innovative - Materials	31,807	0	0	0	31,807	34,798	-8.6%
<i>*Overdrive has not reported fulfilled reserve information since July 2020.</i>							
F. Downloadable Media							
Resident Cards By Area							
Iowa City	85,522	0	0	0	85,522	72,643	17.7%
Hills	178	0	0	0	178	138	29.0%
Johnson County	7,883	0	0	0	7,883	7,713	2.2%
Lone Tree	185	0	0	0	185	125	48.0%
University Heights	1,631	0	0	0	1,631	1,328	22.8%
Total	95,399	0	0	0	95,399	81,947	16.4%
Student AIM Cards by Area							
Iowa City	2,909	0	0	0	2,909	1,473	97.5%
Hills	0	0	0	0	0	4	-100.0%
Johnson County	84	0	0	0	84	208	-59.6%
Lone Tree	0	0	0	0	0	0	0.0%
University Heights	54	0	0	0	54	25	116.0%
Open Access	7	0	0	0	7	251	-97.2%
Total	3,054	0	0	0	3,054	1,961	55.7%
All Cards by Area							
Iowa City	88,431	0	0	0	88,431	74,116	19.3%
Hills	178	0	0	0	178	142	25.4%
Johnson Count	7,967	0	0	0	7,967	7,921	0.6%
Lone Tree	185	0	0	0	185	125	48.0%
University Heights	1,685	0	0	0	1,685	1,353	24.5%
Open Access	7	0	0	0	7	251	-97.2%
Total	98,453	0	0	0	98,453	83,908	17.3%
By Demographic							
Adult	91,556	0	0	0	91,556	77,882	17.6%
Children's	6,897	0	0	0	6,897	6,026	14.5%
Total	98,453	0	0	0	98,453	83,908	17.3%
Number of Items Owned (Cumulative)							
E-Audio Items Available	15,282	0	0	0	15,282	14,019	9.0%
E-Book Items Available	26,909	0	0	0	26,909	26,669	0.9%
E-Music	49	0	0	0	49	47	4.3%
E-Magazines	5,142	0	0	0	5,142	4,331	18.7%
E-Newspapers	3	0	0	0	3	3	0.0%
Total Items	47,385	0	0	0	47,385	45,069	5.1%



Information Services: Furnish information, reader advisory, and reference assistance.

A. Reference Questions Answered	5,343	0	0	0	5,343	6,531	-18.2%
Reference Questions							
Reference Desk	2,310	0	0	0	2,310	3,483	-33.7%
Help Desk	394	0	0	0	394	783	-49.7%
Switchboard	719	0	0	0	719	806	-10.8%
Bookmobile	0	0	0	0	0	205	-100.0%
Children's Desk							
Reference Questions	1,915	0	0	0	1,915	1,244	53.9%
Request to Pull Books (Community)	5	0	0	0	5	10	-50.0%
Total Children's Questions	1,920	0	0	0	1,920	1,254	53.1%

B. Electronic Access Services

Computer Services

Pharos Internet (Downtown In House computer use)	14,013	0	0	0	14,013	12,263	14.3%
Wifi Internet Use Downtown	7,298	0	0	0	7,298	7,073	3.2%
Total Internet Use	21,311	0	0	0	21,311	19,336	10.2%

Website Access

ICPL Website

# Pageviews of Homepage	85,278	0	0	0	85,278	82,466	3.4%
# Pageviews of Entire Site (Doesn't include catalog)	235,309	0	0	0	235,309	219,689	7.1%
# Visits (Does include catalog)	170,514	0	0	0	170,514	149,686	13.9%

Catalog Access

# Pageviews for ICPL Catalog	467,622	0	0	0	467,622	452,090	3.4%
# Pageviews for Overdrive	146,578	0	0	0	146,578	320,655	-54.3%
Total Catalog Access	614,200	0	0	0	614,200	772,745	-20.5%

**Overdrive does not count pageviews through the Libby or Overdrive Apps.*

ICPL Mobile App Use	53,342	0	0	0	53,342	56,523	-5.6%
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External Sites

# Pageviews for Beanstack	7,877	0	0	0	7,877	6,886	14.4%
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Total Website Access	910,728	0	0	0	910,728	1,055,843	-13.7%
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Subscription Databases Accessed	208,277	0	0	0	208,277	74,143	180.9%
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C. Total Switchboard Calls Received

Total Library Calls	3,001	0	0	0	3,001	3,108	-3.4%
Other Questions (Directional and account questions, meeting room booking, email added FY16.)	3,500	0	0	0	3,500	4,119	-15.0%
Transferred Calls	700	0	0	0	700	637	9.9%

Pamphlets Distributed Downtown	8,445	0	0	0	8,445	6,010	40.5%
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Alerting Services: Promote awareness of the library and use of its resources.

A. Publications

Number of Publications Printed (Jobs)	95	0	0	0	95	60	58.3%
Copies Printed for Public Distribution	21,126	0	0	0	21,126	20,192	4.6%
Number of Online Newsletters Subscribers	3,934	0	0	0	6,322	3,260	93.9%
Number of Online Newsletter Distribution	3,738	0	0	0	4,834	3,017	60.2%

C. Displays	34	11	0	0	45	21	114.3%
In-House	23	6	0	0	29	13	123.1%
Other Groups	8	4	0	0	12	5	140.0%
Off-site locations	3	1	0	0	4	3	33.3%



F. Homepage/ Social Media

Homepage Banner Posts	40	0	0	0	40	34	17.6%
Homepage Banner Unique Clicks	236	0	0	0	236	262	-9.9%
Unique Media Releases Opened	8,073	0	0	0	8,073	7,678	5.1%
Media Releases Sent	7	0	0	0	7	8	-12.5%
Total Newsletters Opened-Unique Users	1,281	0	0	0	1,281	1,178	8.7%
Facebook, Twitter, Pinterest Followers (Cumulative)	17,644	0	0	0	17,644	17,560	0.5%
New Facebook, Twitter, and Pinterest Followers	76	0	0	0	76	212	-64.2%

**Began tracking 'Media Releases Sent' & 'Total Newsletters Opened-Unique Users' in February, 2022.*

Outreach Services: Provide library service to people who cannot get to the library building.

A. At Home Services

Packages Sent	522	0	0	0	522	529	-1.4%
Items Loaned (No renewals)	1,413	0	0	0	1,413	1,585	-10.9%
Registered At Home Users (Cumulative)	265	0	0	0	265	250	6.0%
New Users Enrolled	0	0	0	0	0	8	-100.0%
Number of People Served (Average of monthly count)	53	0	0	0	53	55	-2.4%

B. Jail Service

People Served	193	0	0	0	193	200	-3.5%
Items Loaned (No renewals)	961	0	0	0	961	1,161	-17.2%

C. Deposit Collections

Locations (Cumulative)	6	0	0	0	6	3	100.0%
Items Loaned	0	0	0	0	0	270	-100.0%
Items Donated to Permanent Collections	375	0	0	0	375	1,094	-65.7%

D. Remote Bookdrop Use

Remote as Percent of All Items Checked In	15%	0.0%	0.0%	0.0%	15.1%	14.0%	7.9%
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**Does not include renewals or in-house.*

**The remote bookdrop was used in FY21 but not counted.*

Group and Community Services: Provide library service to groups, agencies, and organizations.

**Programming stat changes in FY24 reflect the State Report. LYTD data was tracked by department and not specific age range: virtual programs were not tracked.*

A. Adult Programs 18+

Onsite Programs	41	0	0	0	41	21	95.2%
Onsite Attendance	1,200	0	0	0	1,200	477	151.6%
Offsite Programs	30	0	0	0	30	10	200.0%
Offsite In Person Attendance	50	16	0	0	66	10	560.0%
Virtual Programs	10	0	0	0	10	0	0.0%

B. Young Adult Programs 12-18

Onsite Programs	50	0	0	0	50	51	-2.0%
Onsite Attendance	190	0	0	0	190	199	-4.5%
Offsite Programs	11	0	0	0	11	2	450.0%
Offsite In Person Attendance	30	0	0	0	30	23	30.4%
Virtual Programs	0	0	0	0	0	0	0.0%

C. Children's Programs 0-11

Onsite Programs	86	0	0	0	86	153	-43.8%
Onsite Attendance	3,036	0	0	0	3,036	6,809	-55.4%
Offsite Programs	77	0	0	0	77	56	37.5%
Offsite In Person Attendance	2,189	0	0	0	2,189	887	146.8%
Virtual Programs	0	0	0	0	0	0	0.0%

D. All Ages Programs

Onsite Programs	51	0	0	0	51	0	0.0%
Onsite Attendance	4,241	0	0	0	4,241	0	0.0%
Offsite Programs	15	0	0	0	15	0	0.0%
Offsite In Person Attendance	2,617	0	0	0	2,617	0	0.0%
Virtual Programs	0	0	0	0	0	0	0.0%
Virtual Program Attendance	0	0	0	0	0	0	0.0%

G. Total Number of Views of Program Content Recording

Instagram	6,123	0	0	0	6,123	0	0.0%
Facebook	55	0	0	0	55	395	-86.1%
Youtube	12,044	0	0	0	12,044	17,579	-31.5%
Total Virtual Program Views	18,222	0	0	0	18,222	17,974	1.4%

Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, and controlling valuable materials.



A. Library Cards Issued	1,851	0	0	0	1,851	1,833	1.0%
Iowa City	1,456	0	0	0	1,456	1,469	-0.9%
Percent Iowa City	78.7%	0.0%	0.0%	0.0%	78.7%	80.1%	-1.8%
Local Contracts							
Hills	5	0	0	0	5	6	-16.7%
Johnson County (Rural)	79	0	0	0	79	43	83.7%
Lone Tree	2	0	0	0	2	4	-50.0%
University Heights	25	0	0	0	25	6	316.7%
State Contract - Open Access							
Coralville	123	0	0	0	123	127	-3.1%
Cedar Rapids	23	0	0	0	23	25	-8.0%
Other Open Access	138	0	0	0	138	153	-9.8%
Total Open Access	284	0	0	0	284	305	-6.9%
Open Access as % of All	15.3%	0.0%	0.0%	0.0%	15.3%	16.6%	-7.8%
<hr/>							
B. Total Registered Borrowers (Cumulative)	39,711	0	0	0	39,711	41,243	-3.7%
# At Home Users Registered (Cumulative)	265	0	0	0	265	250	6.0%
# AIM Users (Cumulative)	14,547	0	0	0	14,547	14,566	-0.1%
<i>*AIM library cards are not counted as registered borrowers, and are not included in total registered borrowers.</i>							
<hr/>							
C. Overdue Notices							
C. Overdue Notices	27	0	0	0	27	43	-37.2%
Total First Notices (Items)	12,905	0	0	0	12,905	12,178	6.0%
Total Second Notices (Items)	6,625	0	0	0	6,625	6,497	2.0%
Bills-Public (Items)	3,542	0	0	0	3,542	3,566	-0.7%

804 Free Materials Distribution Policy Memo

Proposal: A staff review and recommendation for policy changes regarding the distribution of free materials through the Iowa City Public Library.

Issues: The Free Materials Distribution policy provides guidelines for what, how, and where free materials from the community may be shared and available through the library but limits those share points to the Children’s Desk and lobby.

Staff Recommendations:

804.1	Remove “Information about activities for children, parents, and caregivers are distributed in the Children’s Room, as space allows” and replace with “Relevant information about services and activities are distributed at Library service points, as space allows.”
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Action Required: Review and adopt as amended.

Prepared by: Sam Helmick, Community and Access Services Coordinator, October 20, 2023.

804 Free Materials Distribution Policy

See also related policy: 601 Collection Development Policy

804.1

The purpose of the Library's Free Materials Distribution Policy is to make space available for newspapers, magazines, pamphlets, forms, and other informational materials from local organizations and governmental agencies. Materials distributed will focus on information about local organizations, events, performances or cultural offerings; Iowa City and surrounding areas; tourism; public facilities; and current issues as well as frequently requested forms from local, state, or federal governmental agencies. Relevant information about services and activities are distributed at Library service points, as space allows.

804.2

All items must be reviewed and displayed by Library staff. Name and contact information for the organization preparing the material must be listed.

804.3

The Library will distribute announcements of cultural, educational, or recreational commercial events or services where the commercial advertising content is incidental to the informational value of its publication.

804.4

An emphasis will be placed on materials from or about Johnson County. The Library reserves the right to select items to be distributed and may reject otherwise qualified items due to limitations of space and lack of general interest. Materials may be stored and distributed at a later date if the materials are not time sensitive. In general, the Library will not purchase materials to distribute for free. If purchased, items must follow standard materials selection procedures.

804.5

The Library does not guarantee permanent space to any single publication.

804.6

The Library cannot assure the continued supply of any free materials.

804.7

Distribution of material does not imply Library endorsement of content, nor will the Library accept responsibility for the accuracy of the statements made in such materials.

Adopted: 8/28/1975	Revised: 1/23/1986	Revised: 12/15/1988	Revised: 1/24/1991
Revised: 6/25/1992	Revised: 11/16/1995	Revised: 12/16/1999	Revised: 11/6/2002
Revised: 9/7/2005	Revised: 10/27/2005	Revised: 2/26/2009	Revised: 2/23/2012
Revised: 4/23/2015	Revised: 4/26/2018	Revised: 4/12/2021	Revised: 10/26/2023

Director's Report

Prepared for the October 2023
Meeting of the Library Board of Trustees
Elsworth Carman, Library Director

Back at Work as of October 12

I resumed my regular schedule on October 12, and it's great to be back. The leadership team did an exceptional job managing operations while I was away; I am so thankful for the enthusiastic and skillful way they absorbed new roles and responsibilities during an already-busy time of year. Brent Palmer deserves special recognition for his leadership during this period; he did a great job as acting director.

2023 Iowa Library Association Conference Recap

The 2023 ILA Conference was October 9-October 13 in Dubuque. Eight ICPL staff members attended the conference. We were well represented throughout the event with five ICPL staff members facilitating sessions.

- Bond Drager presented "Tech Savvy Libraries: Navigating Hybrid & Virtual Programming".
- Sam Helmick presented "Building Bridges for Mental Health: Creating a Toolkit for Effective Community Partnerships" with Bobbi Newman from the University of Iowa and Cindy Fiester from Linn County.
- Alyssa Hanson, Amanda Ray, and I presented "Strategic Plan Staff Committees: The Benefits of Brining Many Voices to the Table".
- Angie Pilkington received the 2023 Quality Time Award for outstanding leadership in youth services, which is a significant achievement.
- Sam Helmick presided over the conference as current ILA president.
- ICPL Trustee Lucy Santos Green also facilitated a session called "Get Ready Stay Ready: The Community Action Toolkit for Proactive Librarianship" with Jackie Biger.

Material Removal from Iowa City Community School District Libraries: ICPL Response

ICCSA sent an email message to community stakeholders on October 16 sharing a list of materials removed from school libraries in the district that were identified as inappropriate for students by a "team of administrators, curriculum coordinators, teachers, and teacher librarians" under the specifications of Senate File 496. SF496 does not apply to public libraries, and we are not directly impacted by the changes schools are making in their holdings or collection development policies, but we are deeply committed to ensuring all members of our community have access to the materials they need and want. At this point, we will monitor the use of these books in our collections and make sure we have adequate stock to meet community need, just like we do for all other titles of interest. There are four titles on the list that are out-of-print and not currently part of our collection, and we do not plan to add them unless there is community demand. I sympathize with ICCSD leadership as they navigate the way this new law will limit their services to youth.

Union Advocating for Wage Increase

At the [September 19th City Council meeting](#), AFSCME representatives spoke to Council during the public comment period about the need for increased wages. The *Daily lowan* shared more information in an October 11 [article](#). The union is requesting City Council consider a 7% increase for union employees for FY24. I will keep the Board updated as I learn more about Council's response and other details; the Library Board is an active part of contract negotiations along with the City of Iowa City and AFSCME Local 183.

Children's Services Department Report

Prepared for the October 26, 2023

Library Board of Trustees Meeting

Submitted by Angela Pilkington, Children's Services Coordinator



Outreach

I am currently working on the Children's Department end of the year numbers that I report to the State Library every year. I am particularly proud the Children's Department had 323 preschool site storytimes and saw 5,890 children. When you add in our specific Wednesday morning stops that Children's staff does with the Bookmobile, you can add another 73 classrooms and 1,480 kids. What makes this more notable is that it is done during the school year months and by just four staff members, led by Children's Librarian, Casey Maynard, Fang Wang, Mari Redington and Miriam Khaetov. Their hard work makes the difference for these children out in our community!

ILA

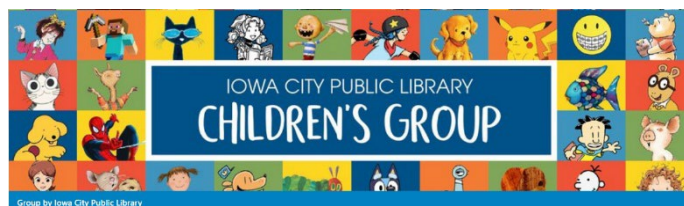
I was thrilled to be awarded this year's Iowa Library Association's Youth Services Subdivision Quality Time Award. This award is given yearly to a librarian who is a positive leader in youth services, who contributes to the library and youth services profession, and who is an overall exemplary professional.

It was a great privilege to attend this year's conference in Dubuque, not only for the wonderful speakers, learning opportunities, and networking, but to see Sam Helmick close out their chapter as ILA President. Sam did a tremendous job of leading this organization and leaving it in a better place than when they started. Sam should be commended and celebrated for all their hard work!

Children's Room Facebook

If you have been a follower of our Library's Facebook page you may have noticed there is a new group page that is part of our main page, but offers a little bit of a more focused content; specifically, ICPL children's programs. Here you will find new happenings in the children's room, fantastic pictures of our events, and curated content by our Children's Librarian Anne Wilmoth.

Make sure to check all the smiling faces soon!



Collection Services Department Report

Prepared for the October 26, 2023

Meeting of the Library Board of Trustees

Anne Mangano, Collection Services Coordinator

Digital Johnson County

Eight years ago, the Iowa City Public Library, the Coralville Public Library, and the North Liberty Community Library officially launched a partnership to jointly offer a digital collection of eBooks and audiobooks through the vendor OverDrive. We called this partnership Digital Johnson County. Through this partnership, we believed pooling our resources would broaden and simplify access for residents in our service areas while reducing costs.

And it's a success. We save almost \$4,000 a year on the annual OverDrive hosting fee shared across the three libraries. This fiscal year, Coralville and North Liberty will invest \$60,000 in the collection on top of our budget. They purchase extra copies of popular



titles, bolster our backlist titles, and help repurchase expired content. On the access side, it is a relief to tell Coralville and North Liberty residents that they have the same access to our digital collections, especially since residents sometimes move from community to community.

And our partnership has expanded beyond the initial eBook and audiobook collection. We jointly offer access to The New York Times website, Mango (a language instruction software), and Value Line (an investment information service). In the last three years, we've added the digital magazine collection through OverDrive. In addition to the savings listed above, our expansion to other digital services saved ICPL \$10,000 last fiscal year.

We regularly discuss additional digital services to offer and how to improve our current services. But there are some limitations. Sometimes a resource works well for one library, but not another. Some vendors do not provide "consortium" prices, so we cannot jointly offer it. And there are some services, like Kanopy, that we may all offer, but the way we are charged for use, doesn't make sense for the partnership. Kanopy charges the library for every video checked out by patrons rather than a flat fee. It also takes time to set up a joint digital collection (i.e. pulling in three different cardholder databases, breaking down statistical reports by library, creating staff permissions) that we balance with each resource.

The Digital Johnson County partnership opened doors for further resource sharing, such as [the AIM card](#), a partnership between the three libraries and the Iowa City School District. This partnership allows students to use their student ID to access public library collections. We look forward to discussing new ideas on further partnerships to expand access with Johnson County libraries. For more information on Digital Johnson County, visit our joint website: <https://www.digitaljohnsoncounty.org/>.

IT Department Report

Prepared for the October 2023
Meeting of the Library Board of Trustees
Brent Palmer, IT Coordinator

RFID Gates Replacement

In September the RFID security gates that sit between the lobby and the Library itself were replaced. The gates are part of an overall system that was installed in 2010. Although we weren't having any issues with the hardware, our vendor required a replacement in order to continue providing support on them. For the most part, the new gates will not be any sort of functional improvement. They will work the same way and the staff software and interfaces won't change. There was an attempt to find an option for less obtrusive gates but, there aren't a lot of options for Library applications and this was about as good as anything we could find.

Evidently the new gates also come with a radar-based people counter built into them. We didn't realize this until after the choice was made but if it works well, then it could provide a little more granularity to our attendance stats as we could get a sense of what percentage of people enter the library proper as opposed to just coming into the lobby.

IT Internships

The IT department has two internship positions, each working directly with a permanent staff member. One is a web intern and works with our Web Specialist. The other is with the Library Channel, working directly with our A/V Specialist.

With any internship there is a tradeoff between the benefit of the work they provide and the need to hire, onboard, and continually provide them with projects. But our experience has been that the tradeoff has certainly been beneficial for us and I believe has been helpful for the interns as well, primarily because of the time and energy put in by their supervisors.

Many of the applicants express an eagerness to work on actual projects as opposed to the theoretical ones that they encounter as class assignments. The work that they tend to do here is pretty independent and I think they are sometimes surprised to find that there is little team dynamic to their projects.

All of the interns in recent years have been from the University of Iowa or Kirkwood Community College. Skills vary; for the web interns, some are more adept at design while others have more solid programming skills, but they've all been eager to learn. For video interns, many of them have not encountered broadcast equipment that would be used in

We've had great web interns while I've been at ICPL. They have made great improvements to our web presence, helping us to consolidate our website in Drupal and build new features. Their work has allowed us to accomplish more of our web goals over the years. I have enjoyed getting to know them and helping them grow their skills. – Alyssa Hanson, Web Specialist

Recent video interns have gone on to work for the City of Iowa City's video production unit, a local television station, and an educational company that produces web videos used in K-12 schools. We benefit greatly from the additional hours they give us supporting video production and archival works, while they gain valuable experience and content for their professional "reel." – Bond Drager, A/V Specialist

television production, and we give them an opportunity to learn that workflow.

Examples of recent intern projects:

- Building a Bookmobile schedule tool for the website
- Recreating our digital signs tool as we get ready to retire the previous one
- Creating a new customized volunteer database from existing data
- Producing a video clue for a tween escape room program
- Editing a marketing video for Johnson County Libraries and making clips for all of the participating libraries to use on their social media
- Live streaming programming from the Iowa City Book Festival

Development Department Report

Prepared for October 26, 2023
Meeting of the Iowa City Public Library Board of Trustees
Katie Roche, Development Director



A time of change

It's a beautiful fall and I'm rounding the corner on working for this organization for nearly a year! What a wonderful and impactful year it has been. Thank you to all of you, the ICPL staff, and the ICPL Friends Foundation staff for helping to move this organization forward!

This is a time of big personnel changes for the ICPL Friends Foundation. We have welcomed Indya Finch to our team as a Library Aide in the Development Office and she has already hit the ground running. Indya was hired from within the ICPL and brings years of ICPL knowledge to our team. Welcome Indya!



We are also saying goodbye to Peter Fegley, Senior Library Assistant in the Development Office. Peter has accepted a new position with Johnson County and leaves behind a legacy of excellent leadership, interdepartmental collaboration, and attention to detail that the ICPL Friends Foundation deeply benefited from during his tenure. Plus, he's been an endlessly pleasant colleague to all of us. We wish him the best and thank him for all his substantial contributions! Thank you to Peter and best of luck to him in his new position!

The Senior Library Assistant position closed on 10/20/2023 and we'll begin the evaluation of candidates and extend interviews in the next 2 weeks. We are hoping to have this position filled within the next 4 weeks, but understand that hiring at this time of year can be complicated by the holidays.

We are also bidding a fond farewell to board member Amy Best who has gone above and beyond in her service to the ICPL Friends Foundation through her board service and volunteering. Amy and her family are moving to Arizona for new opportunities (that comes with a less wintry mix!). Thank you, Amy!



With Amy's departure, we get to welcome Elizabeth Deninger to our board. Elizabeth is a teacher in the Iowa City Community School District who will be serving on the Fundraising Committee. Welcome Elizabeth!

Update: Outreach + Marketing and Communications

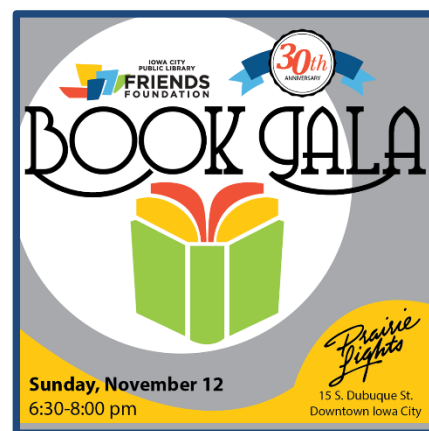
Part of our FY24 goals is to increase awareness of the work of the Friends Foundation and our activities through increased outreach, marketing, and communications. This is just a sample of the upcoming calendar:

- Oct. 26, 10:30 am - 11:30 am The Book End will participate in the [Trick or Treat Parade](#), handing out free kids books to participating children
- Look out for our ad before screenings at FilmScene →
- Listen for our underwriting ad supporting the Talk of Iowa Book Club on IPR!
- Check out our [new Friends Foundation brochure](#).
- Our website is up and will officially launch (along with FB and Instagram) on December 1st. Visit www.supportICPL.org to check it out.
- We will start placing ICPL Friends Foundation labels on most donated and discarded materials to further promote the org.
- Winter Window will reintroduce our community to the ICPL Friends Foundation and address legislative challenges to Library operations and funding
- Book Bike is on a roll! Working on a plan for how the Friends Foundation can use this great outreach tool to advocate for the ICPL!
- Postcards/emails going out for Book Gala/Arts& Crafts Bazaar
- The Book End is participating in [Downtown Elf Hunt](#), free kids book for each kid!



Upcoming Fundraising Events

- Nov 11, 8 am to 1 pm: [ICPLFF Book Sale Pop Up Shop at Iowa City Holiday Market](#),
- Nov 12, 6:30 to 8 pm: [Book Gala at Prairie Lights](#)
- Dec. 2, 10 am to 3 pm: [Return of the ICPL Arts and Crafts Bazaar](#)
- Dec 16, 8 am to 1 pm: [ICPLFF Book Sale Pop Up Shop at Iowa City Holiday](#),



Programmatic Support

Happy to report that the ICPLFF won a \$10,000 grant for Local Libraries Lit from the Community Foundation of Johnson County! The goal of Local Libraries {Listen, Initiate, Talk} is to grow a thriving community that shines with diversity, equity, and inclusion. The program is a collaboration between the ICPL, Coralville Public Library, North Liberty Library, Oxford Public Library, Solon Public Library, Springmier (Tiffin) Public Library, Swisher Public Library, and University of Iowa Libraries. Thank you to Peter Fegley for preparing this grant.

The Daily Iowan

THE INDEPENDENT NEWSPAPER OF THE UNIVERSITY OF IOWA COMMUNITY SINCE 1868

Iowa City union workers ask for wage increase

Unionized city employees have said their current wages are not keeping up with the rate of inflation.

Isabelle Foland, News Reporter

October 11, 2023



Local government Union workers Megan Vollenweider and Quintin Bryant stand in front of City Hall in Iowa City Iowa on Monday, Oct. 9th, 2023.

Alyssa Miner

When Shaun Daly came to work for the City of Iowa City 16 years ago, he willingly took a pay cut because of how great the benefits were for city employees.

Now, with inflation so high, Daly said it almost feels like he's taking a pay cut every single year.

Daly is an Iowa City employee who is part of the American Federation of State, County, and Municipal Employees [Local 183](#), which is a labor union that represents eligible employees of Coralville, Iowa City, Tiffin, and Johnson County.

At the Iowa City City Council's [Sept. 19 meeting](#), members of the union spoke to the city council about how current city employee wages are not keeping up with inflation brought on by the COVID-19 pandemic.

According to [a report by the National Bureau of Economic Research](#), total inflation went from 1.3 percent at the end of 2020 to 8.2 percent in September 2022.

Tax reform on the state level has [recently caused Iowa City to make less revenue](#) from property taxes, which is the main revenue generator for the city. This means the budget for the next fiscal year may be a tight one.

RELATED: [Johnson County poll workers to receive a \\$2 pay increase](#)

According to [the city's website](#), property tax askings for fiscal 2024 are 2.28 percent higher than fiscal 2023.

In a proposal from Local 183 sent to the city council and obtained by The Daily Iowan, union workers are asking for a 7 percent overall raise for all employees in fiscal 2024. In their current contract, this overall wage increase is set at 2 percent for fiscal 2024.

The proposal states this increase will not only show the city's appreciation for its city employees, but also help boost morale and reduce turnover.

Daly, who works in the city's wastewater department, said he has seen many of his coworkers leave the city to take on better paying jobs elsewhere, leaving the remaining staff to pick up the slack.

In the past decade, Daly said his department has reportedly been fully staffed for a total of three weeks.

Megan Vollenweider, another Iowa City employee and vice president of Local 183, said lagging wages have not only impacted her work life, but also her personal life.

She said she and her husband recently had to replace a broken car windshield for their shared car with money from their savings. This money will take a while for them to replenish, she said.

Quintin Bryant, the president of Local 183 and a city employee in the streets department, said the employees' current contract was negotiated in 2020 before inflation really began to take off and thus doesn't reflect the current economic state.

Bryant said wage negotiations with the city have always been fair, and the original proposed yearly wage increases were fair for early 2020 standards.

"This is just a once in a lifetime thing where inflation is just ridiculous right now," Bryant said. "So that's kind of why we're coming to city council to see if they can help us a little bit."

Bryant also said he has seen the impact of staffing shortages in his own department. He said his department oversees snow plowing and that employees sometimes have to work long hours for several weeks at a time because there are no other employees available to take on the necessary hours for plowing.

Vollenweider and Bryant said they are not sure exactly when discussions on a wage increase will take place, but they believe it will be sooner rather than later.

Iowa City Mayor Bruce Teague wrote in an email to the *DI* that the city greatly appreciates the work of all its employees, unionized or not.

"We acknowledge AFCME union's request to have conversations of their needs," Teague wrote. "I am certain this City Council will weigh their request but in the typical fashion of having closed door discussions with AFCME."

The Daily Iowan

THE INDEPENDENT NEWSPAPER OF THE UNIVERSITY OF IOWA COMMUNITY SINCE 1868

UI's 'Device Advice' student org provides tech support for seniors

Student volunteers Megan Missey and Erik Woolsey work to form connections by assisting seniors with any technological problems that may arise.

[Shreya Reddy](#), News Reporter

October 2, 2023



Kathy Le

Erik Woolsey, President, and Megan, student volunteer, aiding attendee Sally through student organization "Device Advice", aiding senior citizens in technology at Iowa City Public Library Student organization "Device Advice", aiding senior citizens in technology at Iowa City Public Library.

Device Advice, a student-led volunteer organization through the University of Iowa, is offering tech help to seniors at the Iowa City Public Library for free.

The organization works to assist with any technological problems that may arise from smartphones, apps, or general software.

Third-year UI student Erik Woolsey is the president of Device Advice and has helped provide tech support for seniors since he came to campus.

"The questions I get asked range from complex to relatively simple," Woolsey said.

Many people come in to ask questions related to customizing settings, how to reset passwords, and how to navigate their iPhones, he said.

"Some people want a new ringtone or help with setting up accounts," Woolsey said.

Megan Missey, a UI second-year student, just started at Device Advice this year and heard about the organization at the student organization fair.

Originally from St. Louis, Missouri, Missey said she volunteered at a similar program back home called Tech Connect, where she helped seniors at the senior living center with any technology questions they had.

"My grandparents have always struggled with technology and Tech Connect really helped form bonds with teens, like myself, and helped seniors to form relationships through technology," Missey said.

Missey said that oftentimes seniors will come in with what may seem like a simple question to younger generations — like how to download an app — when it can be more difficult in reality.

Some seniors are more experienced than others, Missey said, and are able to accomplish basic tech functions and access documents. However, they may need help in other departments such as uploading an attachment or organizing files.

Sally Stutsman, a member of the League of Women's Voters in Iowa City, came in Tuesday afternoon to locate where her documents were on her computer. She had just returned from a League of Women's Voters meeting and wanted to upload the minutes to her Google Drive.

Before getting help at the Iowa City Public Library with Device Advice, Stutsman relied on the IT Department at her former job. After retiring eight years ago, Stutsman needed somewhere new to help with her tech needs.

"It is much easier for me to learn when someone is walking me through it rather than trying to find a solution on the internet," Stutsman said.

Stutsman said the internet often assumes that the average older person knows more than what they actually do. She also said a lot of people rely on their grandchildren to help with technology, but that resource is not always available.

"What I appreciate is that these volunteers aren't rolling their eyes, looking down on me, or going so fast that I can't keep up," Stutsman said. "Having this resource is very helpful and I know that it is going to be here, so I can just come."

Woolsey emphasized the importance of digital literacy as well for people of all ages, encouraging individuals to be safe when perusing the internet.

"As everything becomes more digital, it is even more important that seniors especially are aware of what they should and shouldn't click on," Woolsey said.

Woolsey and Missey encourage seniors — or anyone who needs tech advice — to come in and ask for help.

Device Advice volunteers are available at the Iowa City Public Library [every other Tuesday](#) from 4:30-6 p.m. Volunteers can also be found at the Iowa City Senior Center, located at 28 S. Linn St., in the first-floor lobby from 4-5 p.m. on Thursdays.

Iowa City Press-Citizen

The Iowa City Book Festival is a playground for literary minds

Jessica Rish Iowa City Press-Citizen

Published 6:01 a.m. CT Oct. 7, 2023 | Updated 6:02 a.m. CT Oct. 7, 2023



Iowa City is widely known as a paradise for literature, whether for aspiring authors or published veterans.

If you pop into any coffee shop in Iowa City, you will see people typing away on their laptops, which isn't abnormal for a college town. Still, in this town, it is more likely that in a few weeks or even in a few years, what that person in the coffee shop was working on will be in a magazine or between book covers.

The upcoming Iowa City Book Festival celebrates that rich literary history.

The annual event presented by the Iowa City UNESCO City of Literature began in 2009, a year after Iowa City earned the special UNESCO distinction.

Iowa City is one of three North American cities to hold the honor. Programming for the festival begins on Oct. 8 and runs through Oct. 15.



Kathrine Moermond, education and outreach Coordinator at the Old Capitol Museum, reads from "Frankenstein" by Mary Shelley on Wednesday, Oct. 3, 2018, on the east steps of the Old Capitol on the Pentacrest in Iowa City. Volunteers began reading the 1818 novel at 9 a.m. and planned on finishing by 6 p.m. *Joseph Cress/Iowa City Press-Citizen*

A festival of opportunity

Each year, The Iowa City Book Festival teams up local organizations like indie bookstore, Prairie Lights, Filmscene and the Refocus Film Festival, and The Iowa City Public Library to host authors from around the world to speak with the Iowa City community.

The festival also welcomes a multitude of writers, speakers, educators, and artists — often an amalgamation of the four — who will present their works, many of whom are graduates of the UI's writing programs.

"It's a celebration of the local literary culture," said the Iowa City of Literature executive director, John Kenyon.



The festival offers readings, panels, and discussions at local venues, common Iowa City events that will have a little bit of extra flair.

"There are many people on our schedule this year who have some tie back to university and are coming back to celebrate the work. Sometimes it's just bringing in nationally or internationally prominent people," Kenyon said. "The reasons why [Iowa City is] a city of literature are evident, every day when you're walking around with you're looking at all these different events going on, and so we're always looking for a way do something a little bigger and different."

A jam-packed festival schedule

The festival boasts more than 30 programs, with most events being free and open to the public in addition to a few ticketed events.

Here are some of the biggest events to look forward to:

Gayatri Chakravorty Spivak: Translation! Ever New, Ever Elusive

Gayatri Chakravorty Spivak is a professor at Columbia University, but her first job was at the University of Iowa, where she founded The MFA in Translation in the Department of Comparative Literature. Fifty years since the founding of the MFA in Literature, she is coming back to speak about the program and current projects.

"Because of [Gayatri Chakravorty Spivak's] efforts, Iowa has become one of the most prominent places in the country, if not the world, for literary translation," Kenyon said. "And so a lot of the literary translation happens because of the people who have come through here, people who studied here are taught here at The University of Iowa,"



Nathan Hill: Wellness

Nathan Hill is an Iowa native and a University of Iowa graduate. His best-selling debut novel, "The Nix," was named the number one book of 2016 by Entertainment Weekly and one of the year's best books by The New York Times. His recent release, "Wellness," is an Oprah book club pick. It is a moving novel about modern marriage that leaves no topic untouched from detox diets and home-renovation hysteria. Hill will be at the Iowa City Public Library at 2:30 p.m. on Oct. 14 to read excerpts from "Wellness."



Ayana Mathis: The Unsettled

Ayana Mathis is an Iowa Writer's Workshop graduate and will speak with program director Lan Samantha Chang about her recent release. "The Unsettled" is Mathis first novel since the release of her 2012 best seller "The Twelve Tribes of Hattie." "The Unsettled" challenges readers to reject the impersonal and find the real story by following three central characters across time: the emotionally delicate Ava, a young mother trying to create a sense of home for herself and her son; her profane mother; Dutchess, and Ava's precocious son, Toussaint.

The Iowa City Book Festival strives to challenge guests to explore new worlds they might otherwise not visit through literary art.

"This is an opportunity to come," Kenyon said. "Maybe hear some new things, maybe be exposed to some new ideas or perspectives in one week, with opportunities that don't just happen every day, and then incorporate that into what you're doing as you move forward."

Jessica Rish is an entertainment, dining and business reporter for the Iowa City Press-Citizen. She can be reached at JRish@presscitizen.com.

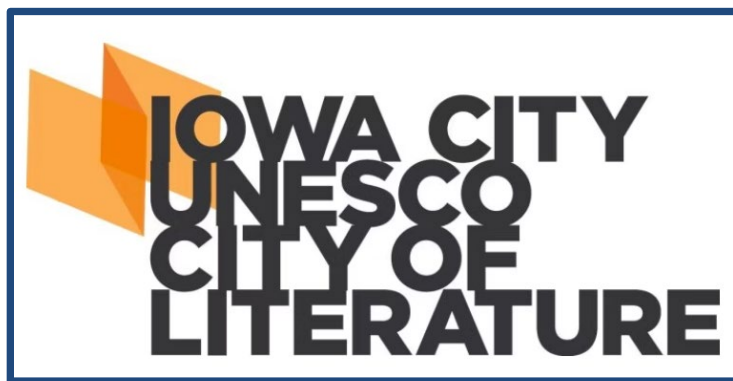


Bleeding Heartland

A community blog about Iowa politics

Laws that ban books run contrary to Iowa's history, legacy

Sunday, Oct 1 2023 | Iowa City UNESCO City of Literature



Banned Book Week runs from October 1 to October 7, 2023. The following letter, released on September 14, was co-signed by The Iowa City UNESCO City of Literature Board of Directors, Mayor Bruce Teague on behalf of the City of Iowa City, The Iowa City Public Library Trustees, The Iowa City Public Library Friends Foundation, The Coralville Public Library, The North Liberty Library, Think Iowa City, Iowa Small Library Association executive board, Prairie Lights, One Iowa, The Tuesday Agency, Iowa City Poetry, the Iowa Library Association, and Corridor Community Action Network.

An open letter to Governor Kim Reynolds and the Iowa legislature:

Iowa is home to one of the most literary cities on earth. It is here where the Iowa Writers' Workshop produced some of the greatest voices in American Literature: Frank Conroy, John Irving, Wallace Stegner, Raymond Carver, Jane Smiley, Rita Dove, Ayana Mathis, Flannery O'Connor, Ann Patchett, and so many others. Iowa is also home to contemporary writers producing works of fiction and non-fiction that are both bold in truth-telling and revolutionary in voice.

It's because of this legacy and the dedication of Iowans to producing great writing, that Iowa City was declared a UNESCO City of Literature in 2008. Often called the "Athens of the Midwest," Iowa City has a unique set of influential literary institutions, which explore new ways to teach and support writers. At the same time, it has long been, quite simply, a place for writers and for readers: a haven, a destination, a proving ground, and a nursery. Iowa has a history and an identity in which its citizens take enormous pride, prizing a role in celebrating and honoring writers and good writing.

On May 26, Iowa's governor signed into law legislation that runs counter to that legacy. Senate File 496 prohibits books with written and visual depictions of sex acts from school libraries. The legislation also bans written materials and instruction on "gender identity" and "sexual orientation." This law was passed under the pretense of protecting children, and yet what this law amounts to is a book ban that limits children's freedom of expression and access to knowledge about the world around them.

Laws that ban books run contrary to the history and legacy of Iowa as a place of great writing.

Far from corrupting children, books that teach children about identity and sexuality protect them. The World Health Organization notes that proper sex education protects children from abuse and delivers positive health outcomes that equips them to make responsible health choices and respect others. This recommendation is backed up by three decades of extensive research that shows unequivocally that sex education is essential for the health and well-being of children. Bans such as Iowa's limit children's access to quality health information and breed a culture of fear for educators, institutions, and families, and hinders learning for children. Additionally, book bans suppress student's ability to see themselves in their own life experiences and to build empathy and understanding for others. At a time when 86% of LGBTQ+ students report being harassed or assaulted at school, this need for understanding and empathy is more important than ever.

Because of laws like Senate File 496 and so many others passed in states across the nation, book bans are becoming state-sanctioned forms of silencing. According to the American Library Association, there were "1,269 demands to censor library books and resources in 2022, the highest number of attempted book bans since ALA began compiling data about censorship in libraries more than 20 years ago. The unparalleled number of reported book challenges in 2022 nearly doubles the 729 challenges reported in 2021."

Part of being a UNESCO City of Literature involves the pursuit of freedom of expression. Were Iowa City to apply for this designation today, the network would have cause to question the commitment to these ideals given the current laws of our state.

It's ironic that Iowa, the home of *The Field of Dreams*, a book, movie, and place loved and cherished by Iowans, written by W.P. Kinsella while he was at the Iowa Writers' Workshop, also has a storyline that deals with book bans. In one scene in the movie, Annie Kinsella, the wife of the main character Ray Kinsella, stands

up in a school board meeting to talk about how the book being described as “smut” and “pornographic,” a novel by Terence Mann, is actually a book of love and understanding.

Laws like Senate File 496 would ban classic works of literature written in Iowa and are already having negative effect on Iowans. In Vinton, two librarians resigned over book bans. In Logan, a local author’s book about her family was challenged. And across the state, books are being challenged and removed from libraries and classrooms. As the new school year begins, these efforts at banning will only increase. While individuals and parents or caregivers of young children can decide which books they read, it’s tyranny to try to remove those books and narratives from a school or a library and to seek to punish educators and librarians for providing access to books.

Accordingly, the board of the UNESCO City of Literature along with several institutions across the state of Iowa strongly condemn any law that bans books and undermines the very heart of democracy and freedom – the very founding principles of what it means to be an American and an Iowan.

Signed By:

The Iowa City UNESCO City of Literature Board of Directors

Mayor Bruce Teague on behalf of the City of Iowa City

The Iowa City Public Library Trustees

The Iowa City Public Library Friends Foundation

The Coralville Public Library

The North Liberty Library

Think Iowa City

Iowa Small Library Association executive board

Prairie Lights

One Iowa

The Tuesday Agency

Iowa City Poetry

Iowa Library Association

Corridor Community Action Network



Pedaling pages: Iowa City's Book Bike merges literacy and sustainability in a mobile library initiative

Iowa News Now Staff | Friday, October 6th, 2023, 3:41 PM CDT



IOWA CITY, Iowa — Iowa City Public library's newest initiative, The Book Bike, which combines climate action and literacy.

The Book Bike is essentially a mini, mobile library.

From local events, markets, parks, schools and various organizations, they're looking to bring the library to you.

"The Book Bike symbolizes two of our community's core values: fostering an informed citizenry and promoting sustainable practices," Community & Access Services Coordinator Sam Helmick said. "Not only does it offer a unique way to share literature, but it also becomes a beacon of information about our city's climate action endeavors."

You can sign up for a Library card, ask reference questions, learn how to download digital content, hear about programs and information on how to get involved in Iowa City's climate efforts.

The Book Bike debuts at the 2023 Homecoming Parade on Friday, Oct 6.

The library partnered with the City of Iowa City's Climate Action and Outreach division and the Iowa City Public Library Friends Foundation for this initiative.

For more information visit the [Iowa City Public Library](https://www.iowacitylibrary.org/).

Chilling Stories for the Whole Family

Published October 2023, Issue 322, Little Village

Fully Booked

Where is your Little Village?

Little Village is a community supported monthly alternative magazine and digital media channel offering an independent perspective on Iowa news, culture and events. The magazine is widely available for free, with a distribution focus on the state's cultural centers of Iowa City, Des Moines, Cedar Rapids, Ames, Cedar Falls/Waterloo and the Quad Cities.

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Chilling Stories for the Whole Family

If there's a tween in your life looking for a spooky story this Halloween season, these picks are eerie but not too scary. Aimed at 8-to-12-year-olds but enjoyable for all who appreciate a good ghost story, these titles deliver chills and suspense!

The Lost Library by Wendy Mass and Rebecca Stead is told from the alternating perspectives of a cat, a ghost librarian and an anxious middle-schooler named Evan. When Evan takes two books out of a little free library that's cropped up overnight, he becomes embroiled in a mystery that unearths long-held secrets in his small town. A gentle book that celebrates the power of community and stories, with a page-turning ghost story at its heart.



The Forgotten Girl by India Hill Brown is decidedly creepier, but similarly deals with buried community history. Playing in the woods on a cold winter night, two friends, Iris and Daniel, stumble on a child's grave in a neglected Black cemetery. While the friends work to restore the cemetery and achieve recognition for the citizens buried there, unsettling things begin happening: the child from the grave is determined to find a BFF, and Iris has become her target.



If you prefer your spooky stories with a dash of humor, try *Wretched Waterpark*, the first in the Sinister Summer series by Kiersten White. In the series, the Sinister-Winterbottom twins solve mysteries at increasingly bizarre summer vacation destinations as they attempt to locate their parents, who have left them with their weird Aunt Saffronia. It might be hard to imagine a gothic tale set in a waterpark, but you haven't visited Fathoms of Fun, where the employees wear unseasonable black attire, a shadowy figure looms from the top of the slide tower and a mysterious black goo is seeping into the wave pool.



If an action-filled supernatural fantasy is more your speed, pick up Claribel A. Ortega's *Ghost Squad*. Lucely and her best friend Syd accidentally cast a spell that awakens malicious spirits, who begin wreaking havoc across old-town St. Augustine. Syd's witch grandmother helps the girls in their quest to reverse the curse, culminating in a chilling encounter in a cemetery at midnight. Managing to be both heartwarming and spine-tingling, woven with Dominican culture and mythology, this is a high-energy, magical adventure.



In *Small Spaces* by Katherine Arden, a field trip to a farm begins innocently enough, but slowly becomes a full-on nightmare for Ollie and her friends as they take to the woods to escape the "smiling man," a sinister specter who grants your greatest wish, but only for the ultimate price. Featuring a strange bus driver, a field full of staring scarecrows and a previously broken digital watch that suddenly begins flashing the word "RUN," Ollie and her friends will lead you on an exquisitely paced fight for survival against forces living and dead. The most intense of the bunch! **LV**

—Anne Wilmoth

LITTLEVILLAGEMAG.COM/LV322 OCTOBER 2023 15

The Gazette
140th ANNIVERSARY

[Voice support for library funding in Iowa](#)

Sam Helmick

Oct. 18, 2023 5:00 am



Sam Helmick, the community and access services coordinator for the Iowa City Public Library, poses for a portrait on Wednesday, March 15, 2023, on the Iowa City Mobile Library in Iowa City, Iowa. (Geoff Stellfox/The Gazette)

As the Iowa Library Association President, I seek your support to Iowa communities affected by House File 718 as levy dollars funding services in approximately 17.7 percent of Iowa's libraries are now in jeopardy.

While at first glance it might seem that the new tax exemption law lowers costs to Iowans, more accurately it allows legal reappropriation from the intended purpose to a less clear designation. Rather than mitigate increases, the law continues to collect tax initiated through personal community choice for stronger libraries and allows cities to shift funds from libraries to other projects which would typically be funded by increased taxes. The result eliminates the option for communities to create future library levies and will significantly diminish the impact and capacity of Iowa libraries.

In 97 communities across the state, Iowans successfully petitioned for a library levy to be placed on their ballot. Iowans in those communities then voted by the required margin to obtain levies for library services. Subsequently, these communities gained stronger access to information, literacy, learning, entertainment, technical help, and community-building through these levies.

Levies are the most perfect form of representation through taxation. The voters of the communities proudly served by these libraries not only agreed through a petition to add the levy to the ballot, but also voted to tax themselves in order to fund their priorities.

Levy dollars account for significant portions of the operating budget in public libraries around the state. These funds enable circulation of materials, provide robust reference services, and support job seeking, entrepreneurial and economic development, lifelong learning, and social welfare.

- Looking for a job or new home? Use library resources to write the next big chapter in your life.
- Figuring out new technology? Chat with a helpful, knowledgeable librarian for tips.
- Printing government or medical forms? Stop by the library for assistance and access to supplies.
- Seeking a new skill, hobby, recipe, or philosophy? Browse the library catalog.
- In need of a comfortable space to gather which is free to the public? Use a library meeting room.
- Seeking high-quality family events or classes supporting personal growth? Attend a library program.
- Balancing your personal budget? Take advantage of free library materials, classes, and databases.

Without these dedicated funds, the library may not be able to maintain the level of collections, staffing, or operational hours their communities have come to rely on. If these funds are reallocated, onerous choices will emerge as libraries must decide what crucial services must be cut.

Libraries provide open access privileges to over 500 other service communities around the state, lend each other resources, and provide comprehensive support throughout Iowa. What impacts one library truly impacts us all. Please reach out to your library director today to learn how your voice can help in these crucial conversations during library board and city council meetings.

Sam Helmick is president of the Iowa Library Association.

Iowa City Public Library Board of Trustees

Meeting Minutes

September 28, 2023

2nd Floor – Boardroom

Regular Meeting – 5:00 PM

DRAFT

Tom Rocklin – President

Lucy Santos Green

Robin Paetzold

DJ Johnk – Vice President

Joseph Massa

John Raeburn

Hannah Shultz-Secretary

Claire Matthews

Dan Stevenson

Members Present: Joseph Massa, Claire Matthews, Robin Paetzold, Tom Rocklin, Dan Stevenson.

Members Absent: DJ Johnk, John Raeburn, Lucy Santos Green, Hannah Shultz.

Staff Present: Sam Helmick, Anne Mangano, Jen Miller, Brent Palmer, Jason Paulios, Angie Pilkington, Katie Roche.

Guests Present: David Neuberger III.

Call Meeting to Order. Rocklin called the meeting to order at 5:00 pm. A quorum was present.

Approval of September 28, 2023 Board Meeting Agenda. Stevenson made a motion to approve the September 28, 2023 Board Meeting Agenda. Matthews seconded. Motion passed 5/0.

Public Discussion. None.

Items to be Discussed.

Budget Discussion. Rocklin shared that Carman would be absent and Mangano was at the meeting in his place. Mangano said the library is preparing the FY25 budget. City Finance staff held a budget kickoff meeting which provided a timeline of the budgeting process and detailed instructions on submitting budget requests in Munis, the financial software. The City of Iowa City shared the FY25 budget will look very similar to the FY24 budget. Paetzold asked if the allocations would be similar. Mangano replied yes and staff are monitoring budget forecasts, there is a lot of pressure on the City with inflation and changes to property tax reform. Matthews said news statements made the budget seem far more dire. Mangano said we will see, in the long term there will be changes. Mangano shared staff are working on a funding report for the next fiscal year which will be available at the October Board meeting. In November, Library Leadership will meet with City Management Staff and the Finance Team to review budget requests. In January, Carman will present the budget to City Council. Paetzold asked when the library will have conversations with Johnson County. Paetzold was notified about this in the past as the county representative on the Board. Mangano took note of this. Mangano said the packet includes the FY23 at a glance report which shows finances that came in and out in FY23.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Miller, Iowa City Public Library, at 319-887-6003 or jennifer-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Policy Review: 808 Art Advisory Committee. Paulios said there were no policy changes except capitalization and lettering in the document. Matthews asked if the six members appointed to the committee were library staff. Paulios said the committee consists of community members and Candice Smith, a Librarian on staff. Paulios said committee members could be artists, art teachers, students, university faculty, etc. and shared that Smith is a nonvoting member. Smith will formally make committee nominations to the Board as necessary during a regular Library Board of Trustees meeting. Trustees would then vote on nominations. Committee members serve three-year terms and meet once a year. Massa made a motion to approve the proposed changes to policy 808 Art Advisory Committee. Matthews seconded. Motion passed 5/0.

Policy Review: 810 Discussion Rooms. Paulios said the policy title was changed from Discussion Room to Study Room in an attempt to merge terminology with policy. Matthews agreed it matched common nomenclature. Matthews made a motion to approve the proposed changes to policy 810 Discussion Rooms. Massa and Stevenson seconded simultaneously. Motion passed 5/0.

Staff Reports.

Director's Report. Mangano shared Carman is doing well and should return to work in a few weeks. Mangano said there will be a Board of Trustees Recognition event on Tuesday, October 24th at the Eastside Recycling Center. Mangano said next month an updated photo of the Library Board will be taken at the October meeting. Mangano gave a heads up that the Leadership Team is currently in conversation with legal about ADA policies and the agenda may get updated for next month.

Paetzold asked about threatening messages the library received and wondered if there was any follow up, or if the police were investigating further. Mangano said ICPL hasn't received a recent update but in the last communication with police they were following protocols. Paetzold asked if this was part of the national attacks happening on libraries. Mangano replied that Library staff don't know. Massa asked if the police knew if the threat was from a local source or somewhere else. Mangano said the person in the chat disclosed they were out of state but we don't know. Matthews asked if the reference chat was open again. Mangano said yes. Matthews was amazed at the press received from bomb threats.

Departmental Reports: Adult Services. Paulios shared interviews are being conducted for the open Teen Intern position. The Teen Room has reduced hours in response to a few incidents. Paulios said it has been nice for regulars to have some oversight in the Teen Room.

Community & Access Services. Helmick shared Yvonne Jiang, who developed the fall and summer editions of The Window, has been promoted to Graphic Designer. Helmick hopes to hire a Graphic Intern soon to replace Jiang. Rocklin asked how many hours the Graphic Designer works. Helmick replied 25 hours per week and the position supports ICPL, the ICPL Friends Foundation, and partnerships with the City of Iowa City. Matthews shared excitement about the new branding page and said ICPL is the hub for partnerships in our community. Pilkington invited Library Trustees to see the new electric book bike after the meeting.

Development Report. Roche shared the final version of the new Friends Foundation website is ready and hopes it will go live by the end of the next day. Roche wrote over 25 pages of content for the website that provides information on supporting the library. Roche tackled this feat before the end of her first year as Development Director and is excited to show it off.

Miscellaneous: News Articles. None.

President's Report. Rocklin shared he participated in an intercultural development opportunity and found it useful. Mangano shared Coordinators also participated in this consultation.

Announcements from Members. None.

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Committee Reports. None.

Communications. None.

Consent Agenda. Paetzold made a motion to approve the Consent Agenda. Matthews seconded. Motion passed 5/0.

Set Agenda Order for October Meeting. Rocklin said the next meeting will include a budget report, first quarter statistics and finances, policy review 804 Free Materials Distribution, and department reports.

Rocklin gave a reminder that the Homecoming parade is on October 6. Helmick shared the new electric bicycle, Bookmobile, and the Book Cart Drill Team will be there. Helmick invited Trustees to participate in the parade.

Matthews noted the Board Recognition event and October meeting will be in the same week.

Rocklin reminded Trustees to look ahead at upcoming library policies due for review.

Adjournment. Rocklin adjourned the meeting at 5:21 pm.

Respectfully submitted,

Jen Miller

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YEAR/PERIOD: 2024/3 TO 2024/3		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550110											Library Administration
10550110	432080										Other Professional Services
	014353	ONE SOURCE THE BACKG	2022	136693	0	2024	3	INV P	247.00	091523	43060 BACKGROUND CHECKS F
									ACCOUNT TOTAL	247.00	
10550110	435055										Mail & Delivery
	010473	UNITED PARCEL SERVIC	0000	68774R333	0	2024	3	INV P	20.27	090823	291338 Admin/UPS Internet
	010473	UNITED PARCEL SERVIC	0000	68774R373	0	2024	3	INV A	15.76	100623	Admin/UPS Internet
									36.03		
	012264	MAILBOXES OF IOWA CI	831	2023	0	2024	3	INV P	17.00	091523	291501 Admin/ #2 Bubble Ma
									ACCOUNT TOTAL	53.03	
10550110	436030										Transportation
	010475	GREENSTATE CREDIT U	0926	230250	0	2024	3	INV P	113.67	092223	291672 B Palmer Mastercard
									ACCOUNT TOTAL	113.67	
10550110	436050										Registration
	010475	GREENSTATE CREDIT U	0926	239103	0	2024	3	INV P	911.34	092223	291673 J Miller Mastercard
									ACCOUNT TOTAL	911.34	
10550110	436080										Meals
	010475	GREENSTATE CREDIT U	0926	230250	0	2024	3	INV P	13.40	092223	291672 B Palmer Mastercard
									ACCOUNT TOTAL	13.40	
10550110	449060										Dues & Memberships
	010475	GREENSTATE CREDIT U	0926	239103	0	2024	3	INV P	379.00	092223	291673 J Miller Mastercard
									ACCOUNT TOTAL	379.00	
10550110	449260										Parking
	000111	Deborah T Schulte	071	1023	0	2024	3	INV A	11.00	100623	Admin/Volunteer Tra
									ACCOUNT TOTAL	11.00	
10550110	449280										Misc Services & Charges
	000111	Leslie Delavah	0926	23	0	2024	3	INV A	7.00	100623	Admin/Found Library
	000111	Marina Reynolds	0927	23	0	2024	3	INV A	62.00	100623	Admin/Found Library
	000111	Judy Sivertsen	0927	23SIVERTSEN	0	2024	3	INV A	11.00	100623	Admin/Found Library
									80.00		
									ACCOUNT TOTAL	80.00	
10550110	452010										Office Supplies
	010475	GREENSTATE CREDIT U	0926	239103	0	2024	3	INV P	735.24	092223	291673 J Miller Mastercard

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ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
				ACCOUNT TOTAL				735.24			
10550110 469210										First Aid/Safety Supplies	
010475 GREENSTATE CREDIT U	0926239103			0	2024	3	INV P	123.23	092223	291673	J Miller Mastercard
				ACCOUNT TOTAL				123.23			
10550110 469320										Miscellaneous Supplies	
010510 DEMCO INC	7367063			0	2024	3	INV A	253.52	100623		Admin/ILL labels fo
010522 COPY SYSTEMS INC	IN496814			0	2024	3	INV P	87.96	092223	43107	Admin/Postage Label
012264 MAILBOXES OF IOWA CI	8312023			0	2024	3	INV P	60.00	091523	291501	Admin/ #2 Bubble Ma
				ACCOUNT TOTAL				401.48			
10550110 469360										Food and Beverages	
010475 GREENSTATE CREDIT U	0926239103			0	2024	3	INV P	84.95	092223	291673	J Miller Mastercard
				ACCOUNT TOTAL				84.95			
				ORG 10550110 TOTAL				3,153.34			
10550121										Library Bldg Maint - Public	
10550121 438030										Electricity	
010319 MIDAMERICAN ENERGY	20230920114443			0	2024	3	INV P	15,759.17	092223	43135	MidAmBilling 092020
				ACCOUNT TOTAL				15,759.17			
10550121 438070										Heating Fuel/Gas	
010319 MIDAMERICAN ENERGY	20230920114443			0	2024	3	INV P	895.72	092223	43135	MidAmBilling 092020
				ACCOUNT TOTAL				895.72			
10550121 442010										Other Building R&M Services	
010392 RMB CO INC	13130			0	2024	3	INV P	177.64	092223	43151	FAC/Toilet Seats
011282 ACTION SEWER & SEPTI	118304			0	2024	3	INV P	110.00	092223	43093	FAC/Cleaned Front w
016413 BED BUG CATCHER	3007			0	2024	3	INV P	750.00	092923	292059	FAC/Bed Bug Inspect
016722 PROFESSIONAL WINDOW	3051			0	2024	3	INV P	150.00	092923	292154	FAC/window Cleaning
016722 PROFESSIONAL WINDOW	3391			0	2024	3	INV P	150.00	090823	291311	FAC/Outside Window
								300.00			
				ACCOUNT TOTAL				1,337.64			
10550121 442020										Structure R&M Services	
010823 SCHUMACHER ELEVATOR	90589041			0	2024	3	INV P	625.21	091523	43067	Jul FY24 Monthly El
010823 SCHUMACHER ELEVATOR	90591460			0	2024	3	INV P	625.21	092223	43155	Aug 2023 Elevator M

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ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									1,250.42		
ACCOUNT TOTAL									1,250.42		
10550121	442030					Heating & Cooling R&M Services					
010392	RMB CO INC		13195		0	2024	3	INV A	369.00	100623	FAC/Replaced Conden
ACCOUNT TOTAL									369.00		
10550121	442050					Furnishing R&M Services					
013948	SMITH, AMY		55822		0	2024	3	INV P	1,000.00	091523	291547 FAC/10-2nd Floor Pu
ACCOUNT TOTAL									1,000.00		
10550121	442060					Electrical & Plumbing R&M Srv					
010171	GERARD ELECTRIC INC		10171		0	2024	3	INV A	1,768.00	100623	FAC/New Fixtures, R
ACCOUNT TOTAL									1,768.00		
10550121	445030					Nursery Srv-Lawn & Plant Care					
010181	GREENERY DESIGNS		4068		0	2024	3	INV P	74.00	092223	291666 FAC/Interior Plants
010181	GREENERY DESIGNS		4089		0	2024	3	INV A	74.00	100623	FAC/Interior Plants
									148.00		
ACCOUNT TOTAL									148.00		
10550121	445330					Other Waste Disposal					
010004	A-TEC RECYCLING INC		230831-56936		0	2024	3	INV A	371.18	100623	FAC/Lightbulb and B
013663	REPUBLIC SERVICES OF		0897-000999048		0	2024	3	INV P	184.87	091523	291537 Refuse & Recycling
013663	REPUBLIC SERVICES OF		0897-001001692		0	2024	3	INV A	168.21	100623	Refuse & Recycling
									353.08		
ACCOUNT TOTAL									724.26		
10550121	449160					Other Rentals					
010627	CINTAS CORPORATION		4166391682		0	2024	3	INV P	223.25	092223	291638 FAC/Sanitary Suppli
010627	CINTAS CORPORATION		4167882783		0	2024	3	INV P	223.25	092923	292073 FAC/Sanitary Suppli
									446.50		
ACCOUNT TOTAL									446.50		
10550121	452040					Sanitation & Indust Supplies					
010290	LENOCH AND CILEK ACE		374214/3		0	2024	3	INV P	1,188.87	092223	291707 FAC/Restroom Suppli
010290	LENOCH AND CILEK ACE		374411/3		0	2024	3	INV P	1,018.60	092223	291707 FAC/Restroom Suppli
010290	LENOCH AND CILEK ACE		374543/3		0	2024	3	INV P	1,461.26	092223	291707 FAC/Restroom Suppli
010290	LENOCH AND CILEK ACE		374636/3		0	2024	3	INV A	891.13	100623	FAC/Sanitary Suppli
010290	LENOCH AND CILEK ACE		374639/3		0	2024	3	INV A	243.54	100623	FAC/Sanitary Suppli

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									4,803.40		
010627	CINTAS CORPORATION	4166391682	0	2024	3	INV	P		320.36	092223	291638 FAC/Sanitary Suppli
010627	CINTAS CORPORATION	4167882783	0	2024	3	INV	P		245.69	092923	292073 FAC/Sanitary Suppli
									566.05		
ACCOUNT TOTAL									5,369.45		
10550121	463040					Water/Sewer Chemicals					
016545	MOOSE MECHANICAL LLC	4101	0	2024	3	INV	A		894.50	100623	FAC/4 5Gallon Pails
ACCOUNT TOTAL									894.50		
10550121	466070					Other Maintenance Supplies					
011399	ELECTRIC EQUIPMENT S	9542	0	2024	3	INV	P		987.74	090823	42945 FAC/Lightbulbs
011399	ELECTRIC EQUIPMENT S	9558	0	2024	3	INV	A		149.00	100623	FAC/LED Keystone
									1,136.74		
ACCOUNT TOTAL									1,136.74		
ORG 10550121 TOTAL									31,099.40		
10550140					Library Computer Systems						
10550140	438130					Cell Phone/Data Services					
010482	VERIZON WIRELESS	9941702963	0	2024	3	INV	P		287.87	090823	291351 IT/Phone Services
010482	VERIZON WIRELESS	9944102840	0	2024	3	INV	P		288.35	092923	292216 IT/Verizon Wireless
									576.22		
ACCOUNT TOTAL									576.22		
10550140	438140					Internet Fees					
014293	IMON COMMUNICATIONS	3200169	0	2024	3	INV	P		477.50	092923	292106 IT/Phone & Internet
ACCOUNT TOTAL									477.50		
10550140	444080					Software R&M Services					
010475	GREENSTATE CREDIT U	0926230250	0	2024	3	INV	P		227.96	092223	291672 B Palmer Mastercard
010525	ENCOMPASS IOWA LLC	14035	0	2024	3	INV	P		224.00	091523	43038 IT/Backup Protectio
014696	TECHSOUP GLOBAL	03457989	0	2024	3	INV	P		6,960.00	090823	291329 100 Microsoft 365 A
ACCOUNT TOTAL									7,411.96		
10550140	444100					Hardware R&M Services					
012163	CONFERENCE TECHNOLOG	ST231100143	0	2024	3	INV	A		492.82	100623	FAC/Storytime Camer
ACCOUNT TOTAL									492.82		

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10550140	452010					Office Supplies					
	014150	ADVANCED BUSINESS SY	INV333787		0	2024	3	INV P	162.92	091523	43012 IT&LBE/Sharp Copies
ACCOUNT TOTAL									162.92		
10550140	455110					Software					
	014841	ADOBE SYSTEMS INCORP	2539041759		0	2024	3	INV P	652.75	092923	292049 IT/Creative Cloud L
ACCOUNT TOTAL									652.75		
10550140	455120					Misc Computer Hardware					
	010475	GREENSTATE CREDIT U	0926230250		0	2024	3	INV P	299.99	092223	291672 B Palmer Mastercard
	010475	GREENSTATE CREDIT U	0926237792KTC		0	2024	3	INV P	499.98	092223	291670 J Paulios Mastercar
									799.97		
ACCOUNT TOTAL									799.97		
ORG 10550140 TOTAL									10,574.14		
10550151						Lib Public Services - Adults					
10550151	432080					Other Professional Services					
	016797	MCGILL, LYNN ALEXAND	092623MCGILL		0	2024	3	INV A	100.00	100623	AS/Youth Leadership
ACCOUNT TOTAL									100.00		
10550151	469320					Miscellaneous Supplies					
	010475	GREENSTATE CREDIT U	0926237792KTC		0	2024	3	INV P	87.45	092223	291670 J Paulios Mastercar
ACCOUNT TOTAL									87.45		
ORG 10550151 TOTAL									187.45		
10550152						Lib Public Services - Children					
10550152	432080					Other Professional Services					
	013703	CHAMPAGNE ACADEMY OF	82423		0	2024	3	INV P	50.00	091523	291400 CHI/ Irish Dance Li
	014753	BP CREATIVE ENTERPRI	091823		0	2024	3	INV P	200.00	092923	292064 CHI/Tween Art Progr
ACCOUNT TOTAL									250.00		
10550152	445140					Outside Printing					
	010373	PIP PRINTING	113920		0	2024	3	INV P	86.43	090823	42976 CHI/1 Children's De
ACCOUNT TOTAL									86.43		
10550152	452010					Office Supplies					
	010125	BLICK ART MATERIALS	265525		0	2024	3	INV P	41.00	092223	291630 CHI/24 Bookwalk Pap
	010510	DEMCO INC	7351589		0	2024	3	INV P	167.28	090823	291233 CHI/100 EA Multi Pu

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YEAR/PERIOD: 2024/3 TO 2024/3										
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL								208.28		
Miscellaneous Supplies										
10550152 469320										
010475 GREENSTATE CREDIT U	0926237131	0	2024	3	INV P	40.39	092223	291674	E Carman Mastercard	
010475 GREENSTATE CREDIT U	0926237446	0	2024	3	INV P	171.12	092223	291669	A Pilkington Master	
						211.51				
ACCOUNT TOTAL								211.51		
ORG 10550152 TOTAL								756.22		
Lib Public Srvs-Comm Access										
Advertising										
10550159										
10550159 435059										
010114 DAILY IOWAN	2315	0	2024	3	INV P	240.00	092223	291647	CAS/Hawkeye View	
011328 LITTLE VILLAGE MAGAZ	11661	0	2024	3	INV P	483.00	092923	292121	CAS/Advertisement	
ACCOUNT TOTAL								723.00		
Outside Printing										
10550159 445140										
010050 TRU ART	124090011	0	2024	3	INV P	3,518.00	090823	291333	CAS/6,000 Fall wind	
010050 TRU ART	124409011	0	2024	3	INV P	169.00	090823	291332	CAS/1,000 Bookmobil	
						3,687.00				
010373 PIP PRINTING	113994	0	2024	3	INV P	118.45	092223	43144	CAS/500 MyICPL App	
010373 PIP PRINTING	114052	0	2024	3	INV P	114.32	092223	43144	CAS/500 Digital ICP	
						232.77				
ACCOUNT TOTAL								3,919.77		
Misc Services & Charges										
10550159 449280										
010475 GREENSTATE CREDIT U	0926237149	0	2024	3	INV P	348.00	092223	291671	S Helmick Mastercar	
ACCOUNT TOTAL								348.00		
Office Supplies										
10550159 452010										
010475 GREENSTATE CREDIT U	0926239103	0	2024	3	INV P	36.97	092223	291673	J Miller Mastercard	
ACCOUNT TOTAL								36.97		
Miscellaneous Supplies										
10550159 469320										
010475 GREENSTATE CREDIT U	0926239103	0	2024	3	INV P	66.81	092223	291673	J Miller Mastercard	
ACCOUNT TOTAL								66.81		
ORG 10550159 TOTAL								5,094.55		

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION			
Library Collection Services												
10550160	445140											
010373	PIP PRINTING	113799	0	2024	3	INV P	260.83	091523	43062	LIBRARY	MATERIALS	
ACCOUNT TOTAL							260.83					
Library Material R&M Services												
10550160	445270											
010509	BAKER & TAYLOR INC C 200055082023V		0	2024	3	INV P	1,851.33	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037684570		0	2024	3	INV P	10.32	090823	291211	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037700959		0	2024	3	INV P	10.32	091523	291387	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037725597		0	2024	3	INV P	5.16	092223	291626	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037761455		0	2024	3	INV P	7.74	092923	292056	LIBRARY	MATERIALS	
							1,884.87					
ACCOUNT TOTAL							1,884.87					
Misc Processing Supplies												
10550160	469110											
010546	MIDWEST TAPE	504292230	0	2024	3	INV P	293.54	092223	291723	LIBRARY	MATERIALS	
ACCOUNT TOTAL							293.54					
ORG 10550160 TOTAL							2,439.24					
Library Children's Materials												
10550210	477020											
Books (Cat/Cir)												
010509	BAKER & TAYLOR INC C 2037649493		0	2024	3	INV P	494.92	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037665953		0	2024	3	INV P	41.50	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037666153		0	2024	3	INV P	212.99	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037666236		0	2024	3	INV P	145.16	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037669622		0	2024	3	INV P	562.75	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037677298		0	2024	3	INV P	1,128.32	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037680810		0	2024	3	INV P	349.84	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037680824		0	2024	3	INV P	86.53	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037682344		0	2024	3	INV P	164.66	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037686830		0	2024	3	INV P	80.31	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037686917		0	2024	3	INV P	15.96	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037691509		0	2024	3	INV P	279.52	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037692961		0	2024	3	INV P	328.13	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037696659		0	2024	3	INV P	187.47	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037697047		0	2024	3	INV P	36.44	092923	292057	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037703084		0	2024	3	INV P	273.19	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037708516		0	2024	3	INV P	1,106.15	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037710286		0	2024	3	INV P	271.36	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037716379		0	2024	3	INV P	297.32	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037720288		0	2024	3	INV P	420.29	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037722688		0	2024	3	INV P	93.03	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037724302		0	2024	3	INV P	124.48	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037724389		0	2024	3	INV P	342.96	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037727302		0	2024	3	INV P	167.33	090823	291212	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C 2037728252		0	2024	3	INV P	26.53	092923	292057	LIBRARY	MATERIALS	

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YEAR/PERIOD: 2024/3 TO 2024/3														
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION	
010509	BAKER & TAYLOR INC	C	2037731106	0	2024	3	INV	P	267.23	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037733090	0	2024	3	INV	P	368.47	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037733998	0	2024	3	INV	P	214.58	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037736814	0	2024	3	INV	P	31.98	092923	292057	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037739075	0	2024	3	INV	P	84.50	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037740253	0	2024	3	INV	P	71.75	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037740667	0	2024	3	INV	P	373.07	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037743772	0	2024	3	INV	P	419.59	092923	292057	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037744409	0	2024	3	INV	P	20.50	092923	292057	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037744867	0	2024	3	INV	P	235.77	091523	291388	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037752177	0	2024	3	INV	P	202.67	092223	291627	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037755286	0	2024	3	INV	P	118.71	092223	291627	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037760987	0	2024	3	INV	P	82.00	092923	292057	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037761028	0	2024	3	INV	P	441.91	092923	292057	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037761081	0	2024	3	INV	A	271.80	100623		LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037766826	0	2024	3	INV	A	46.66	100623		LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC	C	2037772624	0	2024	3	INV	A	218.13	100623		LIBRARY	MATERIALS	
									10,706.46					
010531	GALE GROUP		81739903	0	2024	3	INV	P	37.48	090823	291247	LIBRARY	MATERIALS	
010531	GALE GROUP		82639713	0	2024	3	INV	A	37.48	100623		LIBRARY	MATERIALS	
									74.96					
010536	INGRAM LIBRARY SERVI	77368704	0	2024	3	INV	P	32.79	090823	291257	LIBRARY	MATERIALS		
010536	INGRAM LIBRARY SERVI	77461993	0	2024	3	INV	P	27.05	091523	291468	LIBRARY	MATERIALS		
010536	INGRAM LIBRARY SERVI	77716902	0	2024	3	INV	P	11.12	092923	292107	LIBRARY	MATERIALS		
									70.96					
010978	TSAI FONG BOOKS INC	16216	0	2024	3	INV	P	31.35	092223	291803	LIBRARY	MATERIALS		
ACCOUNT TOTAL									10,883.73					
10550210	477030	Books (Outreach)												
010509	BAKER & TAYLOR INC	C	2037649493	0	2024	3	INV	P	12.76	091523	291388	LIBRARY	MATERIALS	
ACCOUNT TOTAL									12.76					
10550210	477070	eBooks												
011068	OVERDRIVE INC	01370C023296997	0	2024	3	INV	P	40.17	090823	291305	LIBRARY	MATERIALS		
011068	OVERDRIVE INC	01370C023308204	0	2024	3	INV	P	142.24	092223	291737	LIBRARY	MATERIALS		
011068	OVERDRIVE INC	01370C023312255	0	2024	3	INV	P	320.85	092223	291737	LIBRARY	MATERIALS		
011068	OVERDRIVE INC	01370C023315381	0	2024	3	INV	P	57.89	092923	292144	LIBRARY	MATERIALS		
011068	OVERDRIVE INC	01370DA23301376	0	2024	3	INV	P	24.99	090823	291305	LIBRARY	MATERIALS		
									586.14					
ACCOUNT TOTAL									586.14					
10550210	477110	Audio (Digital)												

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011068	OVERDRIVE INC		01370C023296997	0	2024	3	INV P	59.99	090823		291305	LIBRARY MATERIALS
011068	OVERDRIVE INC		01370C023315381	0	2024	3	INV P	58.00	092923		292144	LIBRARY MATERIALS
								117.99				
ACCOUNT TOTAL								117.99				
10550210	477160					Video (DVD)						
010509	BAKER & TAYLOR INC	C	H65921150	0	2024	3	INV P	6.99	090823		291213	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	H66201770	0	2024	3	INV P	10.49	092923		292058	LIBRARY MATERIALS
								17.48				
010546	MIDWEST TAPE		504220050	0	2024	3	INV P	30.72	090823		291296	LIBRARY MATERIALS
010546	MIDWEST TAPE		504249481	0	2024	3	INV P	37.47	090823		291296	LIBRARY MATERIALS
010546	MIDWEST TAPE		504317857	0	2024	3	INV P	14.99	092223		291723	LIBRARY MATERIALS
010546	MIDWEST TAPE		504346835	0	2024	3	INV P	168.66	092923		292137	LIBRARY MATERIALS
								251.84				
ACCOUNT TOTAL								269.32				
10550210	477200					Toys/kits						
010475	GREENSTATE CREDIT U	U	0926237446	0	2024	3	INV P	101.84	092223		291669	A Pilkington Master
ACCOUNT TOTAL								101.84				
10550210	477250					Streaming Media/PPU						
011068	OVERDRIVE INC		01370CP23305059	0	2024	3	INV P	5.50	091523		291528	LIBRARY MATERIALS
015034	KANOPY INC		363665	0	2024	3	INV P	110.00	091523		291490	LIBRARY MATERIALS
ACCOUNT TOTAL								115.50				
ORG 10550210 TOTAL								12,087.28				
10550220	Library Adult Materials											
10550220	477020					Books (Cat/Cir)						
010378	PRAIRIE LIGHTS BOOKS	7626		0	2024	3	INV P	23.20	092223		291771	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037649493	0	2024	3	INV P	2,170.80	091523		291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037669783	0	2024	3	INV P	79.73	090823		291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037677298	0	2024	3	INV P	1,398.83	090823		291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037680722	0	2024	3	INV P	167.41	090823		291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037682344	0	2024	3	INV P	859.07	090823		291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037684570	0	2024	3	INV P	145.08	090823		291211	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037691339	0	2024	3	INV P	118.84	090823		291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037692961	0	2024	3	INV P	1,168.29	090823		291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037700198	0	2024	3	INV P	80.91	092923		292057	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037700959	0	2024	3	INV P	116.92	091523		291387	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037705252	0	2024	3	INV P	306.43	090823		291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037707277	0	2024	3	INV P	142.02	090823		291212	LIBRARY MATERIALS

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010509	BAKER & TAYLOR INC	C	2037708516	0	2024	3	INV	P	1,167.90	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037710488	0	2024	3	INV	P	118.50	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037713730	0	2024	3	INV	P	52.94	092223	291627	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037714063	0	2024	3	INV	P	266.80	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037718975	0	2024	3	INV	P	331.97	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037720288	0	2024	3	INV	P	1,175.43	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037722688	0	2024	3	INV	P	247.86	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037725597	0	2024	3	INV	P	98.33	092223	291626	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037727302	0	2024	3	INV	P	191.15	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037728198	0	2024	3	INV	P	227.41	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037731010	0	2024	3	INV	P	418.76	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037733090	0	2024	3	INV	P	1,474.96	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037733789	0	2024	3	INV	P	346.10	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037733841	0	2024	3	INV	P	66.10	092923	292057	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037737044	0	2024	3	INV	P	341.58	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037739075	0	2024	3	INV	P	294.99	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037740106	0	2024	3	INV	P	8.99	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037740194	0	2024	3	INV	P	75.00	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037740226	0	2024	3	INV	P	62.69	092923	292057	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037740609	0	2024	3	INV	P	157.92	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037743772	0	2024	3	INV	P	623.36	092923	292057	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037747692	0	2024	3	INV	P	351.93	092223	291627	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037752177	0	2024	3	INV	P	464.04	092223	291627	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037755286	0	2024	3	INV	P	239.76	092223	291627	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037756839	0	2024	3	INV	P	211.94	092223	291627	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037756964	0	2024	3	INV	A	407.86	100623		LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037761455	0	2024	3	INV	P	68.95	092923	292056	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037764150	0	2024	3	INV	P	431.78	092223	291627	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037769423	0	2024	3	INV	A	118.49	100623		LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037772681	0	2024	3	INV	P	99.27	092923	292057	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037787413	0	2024	3	INV	A	336.15	100623		LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037791482	0	2024	3	INV	A	134.31	100623		LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	C	2037791580	0	2024	3	INV	A	390.84	100623		LIBRARY MATERIALS
									17,758.39			
010520	CENTER POINT PUBLISH		2031605	0	2024	3	INV	P	142.02	090823	291219	LIBRARY MATERIALS
010520	CENTER POINT PUBLISH		2037628	0	2024	3	INV	P	142.02	092923	292071	LIBRARY MATERIALS
									284.04			
010531	GALE GROUP		81724111	0	2024	3	INV	P	27.19	090823	291247	LIBRARY MATERIALS
010531	GALE GROUP		81751741	0	2024	3	INV	P	26.39	090823	291247	LIBRARY MATERIALS
010531	GALE GROUP		82488273	0	2024	3	INV	A	63.98	100623		LIBRARY MATERIALS
									117.56			
010536	INGRAM LIBRARY SERVI		77368704	0	2024	3	INV	P	25.39	090823	291257	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI		77461993	0	2024	3	INV	P	100.90	091523	291468	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI		77716902	0	2024	3	INV	P	32.08	092923	292107	LIBRARY MATERIALS
010536	INGRAM LIBRARY SERVI		77885141	0	2024	3	INV	A	47.19	100623		LIBRARY MATERIALS

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ACCOUNT/VENDOR									
							205.56		
011068 OVERDRIVE INC	01370MG23324286	0	2024	3	INV	P	17,500.00	092923	292144 LIBRARY MATERIALS
014503 GREENHAVEN PUBLISHIN	GRL5054171	0	2024	3	INV	P	226.92	092223	291667 LIBRARY MATERIALS
015582 ICE CUBE PRESS LLC	5821	0	2024	3	INV	P	16.67	090823	291254 LIBRARY MATERIALS
	ACCOUNT TOTAL						36,132.34		
10550220 477030									
	Books (Outreach)								
010536 INGRAM LIBRARY SERVI	77368704	0	2024	3	INV	P	11.54	090823	291257 LIBRARY MATERIALS
	ACCOUNT TOTAL						11.54		
10550220 477070									
	eBooks								
011068 OVERDRIVE INC	01370CO23266474	0	2024	3	INV	P	1,400.33	090823	291305 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23290966	0	2024	3	INV	P	116.99	090823	291305 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23292356	0	2024	3	INV	P	27.23	090823	291305 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23296994	0	2024	3	INV	P	1,779.70	090823	291305 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23302665	0	2024	3	INV	P	27.50	091523	291528 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23302702	0	2024	3	INV	P	584.56	091523	291528 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23308186	0	2024	3	INV	P	1,032.98	092223	291737 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23308533	0	2024	3	INV	P	775.40	092223	291737 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23312217	0	2024	3	INV	P	337.97	092223	291737 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23312260	0	2024	3	INV	P	291.28	092223	291737 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23315382	0	2024	3	INV	P	1,336.42	092923	292144 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23317753	0	2024	3	INV	P	55.00	092923	292144 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23321013	0	2024	3	INV	P	14.99	092923	292144 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO23325572	0	2024	3	INV	P	125.00	092923	292144 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA23294779	0	2024	3	INV	P	508.86	090823	291305 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA23301376	0	2024	3	INV	P	313.96	090823	291305 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA23310878	0	2024	3	INV	P	35.00	092223	291737 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA23318588	0	2024	3	INV	P	285.86	092923	292144 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA23325993	0	2024	3	INV	P	490.40	092923	292144 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA23325994	0	2024	3	INV	P	60.00	092923	292144 LIBRARY MATERIALS
							9,599.43		
	ACCOUNT TOTAL						9,599.43		
10550220 477100									
	Audio (Compact Disc)								
010509 BAKER & TAYLOR INC C	H65894750	0	2024	3	INV	P	11.88	090823	291213 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H65905970	0	2024	3	INV	P	39.05	090823	291213 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	H66186380	0	2024	3	INV	P	39.05	092923	292058 LIBRARY MATERIALS
							89.98		
010546 MIDWEST TAPE	504275474	0	2024	3	INV	P	23.68	091523	291512 LIBRARY MATERIALS
010546 MIDWEST TAPE	504311574	0	2024	3	INV	P	30.71	092223	291723 LIBRARY MATERIALS
010546 MIDWEST TAPE	504317857	0	2024	3	INV	P	68.24	092223	291723 LIBRARY MATERIALS

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010546	MIDWEST TAPE	504340287	0	2024	3	INV P		12.59	092923	292137	LIBRARY	MATERIALS	
							135.22						
ACCOUNT TOTAL							225.20						
10550220	477110	Audio (Digital)											
011068	OVERDRIVE INC	01370C023266474	0	2024	3	INV P		460.43	090823	291305	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023293194	0	2024	3	INV P		90.00	090823	291305	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023296944	0	2024	3	INV P		180.50	090823	291305	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023296994	0	2024	3	INV P		351.99	090823	291305	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023302665	0	2024	3	INV P		76.00	091523	291528	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023302701	0	2024	3	INV P		611.05	091523	291528	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023308186	0	2024	3	INV P		486.72	092223	291737	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023312206	0	2024	3	INV P		164.94	092223	291737	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023312209	0	2024	3	INV P		511.96	092223	291737	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023312250	0	2024	3	INV P		958.51	092223	291737	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023312263	0	2024	3	INV P		225.99	092223	291737	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023315382	0	2024	3	INV P		757.24	092923	292144	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023317753	0	2024	3	INV P		109.98	092923	292144	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023321013	0	2024	3	INV P		82.88	092923	292144	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370C023325569	0	2024	3	INV P		129.94	092923	292144	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370DA23292283	0	2024	3	INV P		109.00	090823	291305	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370DA23294779	0	2024	3	INV P		277.78	090823	291305	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370DA23301376	0	2024	3	INV P		689.04	090823	291305	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370DA23301377	0	2024	3	INV P		35.00	090823	291305	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370DA23310878	0	2024	3	INV P		142.99	092223	291737	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370DA23318588	0	2024	3	INV P		396.69	092923	292144	LIBRARY	MATERIALS	
011068	OVERDRIVE INC	01370DA23325993	0	2024	3	INV P		859.41	092923	292144	LIBRARY	MATERIALS	
							7,708.04						
ACCOUNT TOTAL							7,708.04						
10550220	477160	Video (DVD)											
010509	BAKER & TAYLOR INC C	H65906000	0	2024	3	INV P		30.74	090823	291213	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H65921150	0	2024	3	INV P		41.94	090823	291213	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H65970930	0	2024	3	INV P		184.69	091523	291389	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H66028430	0	2024	3	INV P		10.49	091523	291389	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H66074820	0	2024	3	INV P		25.87	091523	291389	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H66093890	0	2024	3	INV P		298.78	091523	291389	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H66109630	0	2024	3	INV P		69.90	092923	292058	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H66159290	0	2024	3	INV P		18.19	092923	292058	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H66201770	0	2024	3	INV P		104.92	092923	292058	LIBRARY	MATERIALS	
010509	BAKER & TAYLOR INC C	H66232640	0	2024	3	INV P		75.52	092923	292058	LIBRARY	MATERIALS	
							861.04						
010546	MIDWEST TAPE	504214458	0	2024	3	INV P		29.99	090823	291296	LIBRARY	MATERIALS	
010546	MIDWEST TAPE	504220050	0	2024	3	INV P		118.45	090823	291296	LIBRARY	MATERIALS	
010546	MIDWEST TAPE	504248489	0	2024	3	INV P		53.98	090823	291296	LIBRARY	MATERIALS	
010546	MIDWEST TAPE	504249481	0	2024	3	INV P		375.57	090823	291296	LIBRARY	MATERIALS	

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Library Disbursements: September 1 to September 30, 2023

YEAR/PERIOD: 2024/3 TO 2024/3												
ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION	
010546	MIDWEST TAPE		504286086	0	2024	3	INV P	23.99	091523	291512	LIBRARY MATERIALS	
010546	MIDWEST TAPE		504286088	0	2024	3	INV P	237.64	091523	291512	LIBRARY MATERIALS	
010546	MIDWEST TAPE		504317857	0	2024	3	INV P	353.84	092223	291723	LIBRARY MATERIALS	
010546	MIDWEST TAPE		504317858	0	2024	3	INV P	29.99	092223	291723	LIBRARY MATERIALS	
010546	MIDWEST TAPE		504346835	0	2024	3	INV P	101.94	092923	292137	LIBRARY MATERIALS	
								1,325.39				
ACCOUNT TOTAL								2,186.43				
10550220	477190				Circulating Equipment							
010475	GREENSTATE CREDIT U	0926230292		0	2024	3	INV P	761.73	092223	291668	A Mangano Mastercard	
ACCOUNT TOTAL								761.73				
10550220	477220				Video Games							
010475	GREENSTATE CREDIT U	0926230292		0	2024	3	INV P	502.13	092223	291668	A Mangano Mastercard	
ACCOUNT TOTAL								502.13				
10550220	477250				Streaming Media/PPU							
015034	KANOPY INC	363665		0	2024	3	INV P	2,650.00	091523	291490	LIBRARY MATERIALS	
ACCOUNT TOTAL								2,650.00				
10550220	477290				Microfilm							
010550	PROQUEST INFORMATION	62993291		0	2024	3	INV P	5,260.50	092223	43145	LIBRARY MATERIALS	
ACCOUNT TOTAL								5,260.50				
10550220	477330				Serial (Print)							
010475	GREENSTATE CREDIT U	0926230292		0	2024	3	INV P	20.00	092223	291668	A Mangano Mastercard	
ACCOUNT TOTAL								20.00				
10550220	477350				Online Reference							
010524	EBSCO	1000213175-1		0	2024	3	INV P	3,935.06	092923	43569	LIBRARY MATERIALS	
010547	NEWS BANK INC	RN1101987		0	2024	3	INV P	10,686.00	091523	291521	NEWSBANK RENEWAL/CU	
012479	MORNINGSTAR	11855719MDFY24		0	2024	3	INV P	1,488.00	091523	291518	MORNINGSTAR RENEWAL	
ACCOUNT TOTAL								16,109.06				
ORG 10550220 TOTAL								81,166.40				
FUND 1000 General					TOTAL:			146,558.02				

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Library Disbursements: September 1 to September 30, 2023

YEAR/PERIOD: 2024/3 TO 2024/3										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
10550320			Library Board		Enterprise					
10550320 452010					Office Supplies					
010216	RICOH USA INC	1098138368	0	2024	3	INV P	5.00	091523	43065	LBE/Late Charges
010216	RICOH USA INC	5067613815	0	2024	3	INV P	57.84	091523	43065	LBE/Printing
010216	RICOH USA INC	5068025626	0	2024	3	INV P	50.63	092223	43150	LBE/Printing
010216	RICOH USA INC	5068026353	0	2024	3	INV P	35.25	092223	43150	LBE/Additional Imag
							148.72			
014150 ADVANCED BUSINESS SY INV333787			0	2024	3	INV P	99.24	091523	43012	IT&LBE/Sharp Copies
ACCOUNT TOTAL							247.96			
ORG 10550320 TOTAL							247.96			
10550420			Library Designated Gifts							
10550420 469360					Food and Beverages					
010475	GREENSTATE CREDIT U	0926239103	0	2024	3	INV P	101.88	092223	291673	J Miller Mastercard
ACCOUNT TOTAL							101.88			
ORG 10550420 TOTAL							101.88			
10550430			Library Undesignated Gifts							
10550430 445140					Outside Printing					
010050	TRU ART	124420011	0	2024	3	INV P	241.80	092923	292173	UG/780 Libcon Label
ACCOUNT TOTAL							241.80			
ORG 10550430 TOTAL							241.80			
10550520			Library Adult Materials - Gift							
10550520 477020					Books (Cat/Cir)					
010509	BAKER & TAYLOR INC C	2037649493	0	2024	3	INV P	32.00	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037722688	0	2024	3	INV P	14.99	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037727302	0	2024	3	INV P	11.99	090823	291212	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037733090	0	2024	3	INV P	18.04	091523	291388	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2037752177	0	2024	3	INV P	16.53	092223	291627	LIBRARY MATERIALS
							93.55			
ACCOUNT TOTAL							93.55			
10550520 477160					Video (DVD)					
010509	BAKER & TAYLOR INC C	H66201770	0	2024	3	INV P	13.96	092923	292058	LIBRARY MATERIALS
010546	MIDWEST TAPE	504286088	0	2024	3	INV P	44.98	091523	291512	LIBRARY MATERIALS
010546	MIDWEST TAPE	504317857	0	2024	3	INV P	22.49	092223	291723	LIBRARY MATERIALS
							67.47			

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Library Disbursements: September 1 to September 30, 2023

YEAR/PERIOD: 2024/3 TO 2024/3									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL							81.43		
10550520 477250				Streaming Media/PPU					
010546 MIDWEST TAPE		504295604	0	2024	3	INV P	7,595.43	091523	291512 LIBRARY MATERIALS
ACCOUNT TOTAL							7,595.43		
ORG 10550520 TOTAL							7,770.41		
FUND 1001 Library Gifts							TOTAL: 8,362.05		

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Library Disbursements: September 1 to September 30, 2023

YEAR/PERIOD: 2024/3 TO 2024/3									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550800				Library Replacement Reserve					
10550800	444080			Software R&M Services					
016427	MICROSOFT CORPORATIO	G028764065	0	2024	3	INV P	3,089.18	092223	43134 LRR/Microsoft Azure
ACCOUNT TOTAL							3,089.18		
10550800	455120			Misc Computer Hardware					
010866	EATON ELECTRICAL INC	986859717	0	2024	3	INV P	3,305.06	091523	291416 LRR/ UPS-Battery Re
011252	ENVISIONWARE INC	INV-US-67550	0	2024	3	INV P	8,612.00	092223	291656 LRR/RFID Gate - Har
ACCOUNT TOTAL							11,917.06		
ORG 10550800 TOTAL							15,006.24		
FUND 1006 Library Replacement Reserves				TOTAL:			15,006.24		

 Tom Rocklin, President

 Hannah Shultz Secretary