

Iowa City Public Library Board of Trustees Meeting Agenda

April 24, 2025

2nd Floor – Boardroom

Regular Meeting - 5:00 PM

Tom Rocklin - President

Bonnie Boothroy

Robin Paetzold

DJ Johnk – Vice President

Joseph Massa

John Raeburn

Hannah Shultz-Secretary

Claire Matthews

Dan Stevenson

1. Call Meeting to Order.

2. Approval of April 24, 2025 Board Meeting Agenda.

3. Public Discussion.

4. Items to be Discussed.

A. Director Evaluation Discussion.

Comment: This is a regularly scheduled agenda item. Board action not required.

B. Appoint Interim Library Director.

Comment: Board action required.

C. Consider the Future of Standing Committees.

Comment: Board action required.

D. Election of Officers.

Comment: A slate of officers for FY26 will be presented by the Nominating Committee. Board action required.

E. Board Recognition Discussion.

Comment: This is a regularly scheduled agenda item. Board action not required.

F. Review and Consider Adoption of Tentative FY26 Wage Rates.

Comment: Board action required.

G. Policy Review: 505 Volunteer Policy.

Comment: This is a regularly scheduled agenda item. Board action required.

H. Policy Review: 809 Library Use Policy.

Comment: This is a regularly scheduled agenda item. Board action required.

I. Review 3rd Quarter Financials & Statistics.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Royer, Iowa City Public Library, at 319-887-6003 or jennifer-royer@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Comment: This is a regularly scheduled agenda item. Board action not required.

5. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Report.

6. President's Report.

- A. President Appoints to Foundation Board.

7. Announcements from Members.

8. Committee Reports.

- A. Advocacy Committee.
- B. Finance Committee.
- C. Foundation Members.

9. Communications.

- A. News Articles.

10. Consent Agenda.

- A. Approve Minutes of the Library Board of Trustees March 27, 2025 Regular Meeting.
- B. Approve Minutes of the Library Board of Trustees April 3, 2025 Special Meeting.
- C. Approve Disbursements for March, 2025.

11. Set Agenda Order for May Meeting.

12. Adjournment.

Iowa City Public Library- Board of Trustee Meetings

Agenda Items and Order Schedule

April 24, 2025	May 22, 2025	June 26, 2025
President Appoints to Foundation Board Election of Officers Board Recognition Discussion Policy Review: 801 Circulation and Library Card Policy (CAS) Policy Review: 809 Library Use Policy (AS) Review 3rd Quarter Financials & Statistics Dept Reports: CH, CLS, IT	Policy Review: 806 Meeting Room and Lobby Use (CAS) Policy Review: 814 Copyright (AS) Dept Reports: AS, CAS	ICPL Trustees Corporate Meeting as Friends Foundation Adopt NOBU Budget Dept Reports: CH, CLS, IT
July 24, 2025	August 28, 2025	September 25, 2025
Strategic Planning Update Library Board of Trustees Annual Report MOA-ICPLFF/ICPL Departmental Reports: AS, CAS	4th Quarter Annual Financials & Statistics Policy Review: 101 Bylaws (Board of Trustees) Departmental Reports: CH, CLS, IT	Budget Discussion Policy Review: 401 Finance (Admin) Departmental Reports: AS, CAS
October 23, 2025	November 20, 2025	December 18, 2025
Budget Discussion Review 1st Quarter Financials & Statistics Departmental Reports: CH, CLS, IT	Appoint Committee: Directors Evaluation Policy Review: 601 Collection Development (COL) Departmental Reports: AS, CAS	Policy Review: 703 Recording and Streaming (AS) Departmental Reports: CH, CLS, IT

Review and Consider Adoption of the FY2026 AFSCME Pay Plan (Tentative Agreement)

Proposal: Approve a tentative agreement between the City of Iowa City and the Iowa City Public Library's Board of Trustees and the American Federation of State, County, and Municipal Employees (AFSCME), Local #183, AFL-CIO.

Information from the City Council Packet (April 15, 2025):

Prepared by Karen Jennings, Human Resources Administrator

Reviewed by Geoff Fruin, City Manager and Chris O'Brien, Deputy City Manager

The current AFSCME collective bargaining agreement, effective through June 30, 2026, included a limited re-opener in the final year. The City participated in collective bargaining with AFSCME in accordance with Chapter 20 of the Iowa Code. The parties participated in a bargaining session on March 11, 2025 and reached a tentative agreement (TA). The tentative agreement is subject to both City Council approval and union ratification. The City was notified on April 8, 2025 that the union has ratified the TA.

Background / Analysis:

The AFSCME contract limited re-opener for fiscal year 2026 was voluntarily settled. Negotiated wage adjustments provide for a 2.75% across the board increase in July 2025.

The tentative agreement is attached.


**TENTATIVE AGREEMENT
CITY OF IOWA CITY, IOWA
AND
AFSCME Local #183
City Counter Proposal 1
March 11, 2025**

Job Classification and Wage Rates

July 1, 2025 – 2.75% ATB



Greg Frain 3/11/25



505 Volunteer Policy Memo

Proposal: A review and recommendations for edits to the Volunteer Policy.

Issues: The Volunteer Program Committee is composed of five members, including four Volunteer Supervisors, the Volunteer Coordinator, and the Community and Access Services Coordinator. In 2022, this committee developed a Volunteer Handbook, created new roles for volunteers while sunsetting other roles, written descriptions for all volunteer positions, and organized onboarding tools and training. In 2024 the Volunteer Program Committee achieved the goal to make Volunteer Applications available online. This work has resulted in increased visibility as well as an opportunity to examine the language used in policy.

The following recommendations reflect that work.

Staff Recommendations:

505.1D	Replacing "Provide meaningful experiences for special groups, such as community service clients, personal development classes, students, special needs populations, and others as staffing permits and suitable jobs are available" with "Provide meaningful experiences as staffing permits and as suitable tasks are available."
505.2	The phrase "applicant screening" could be softened or clarified to indicate that the goal is to make the process welcoming rather than overly rigid. For example: "Recruitment, application review, and coordination" instead of "applicant screening."
502.32	Replace the word "positions" with "roles" to clarify the distinction between professional and volunteer library positions.
505.35	Replace the word "job" with "tasks" to clarify the distinction between professional and volunteer library positions.
505.36	Replace the word "jobs" with "tasks to clarify the distinction between professional and volunteer library positions.
505.5	Consider making the phrase about volunteer recognition more personal and appreciative. For example, instead of "Each year the library will recognize volunteers," consider "The library is committed to recognizing and celebrating volunteers for their invaluable contributions."

Action Required: Review and adopt staff suggestions as well as Board of Trustee recommendations made on March 27, 2025.

Prepared by: Sam Helmick, Community and Access Services Coordinator, and Katie Roche. Iowa City Friends Foundation Development Director on April 14, 2025

505 Volunteer Policy

505.1

The Iowa City Public Library seeks out and welcomes volunteers from the community in order to:

- A. Implement programs and services that further its goals and objectives at a level not funded in the regular budget.
- B. Establish a core group of volunteers to assist with large projects which require additional staffing, to be on-call for tasks occurring on an intermittent basis, or to provide regular on-going assistance.
- C. Create and facilitate strong community connections so that they become empowered in their knowledge and advocate for library services and needs while out in the larger community.
- D. Provide meaningful experiences for ~~special groups such as community service clients, personal development classes, students, special needs populations, and others,~~ historically underserved or marginalized groups as staffing permits and as suitable ~~jobs~~ tasks are available.

505.2

~~Recruitment for volunteer positions, applicant screening, coordination of applications, and placement~~ Recruitment, application review, and coordination for volunteer positions will be the responsibility of the Volunteer Coordinator. Supervision, training, and evaluation will be the responsibility of the department where the volunteer works. In general, the Library accepts applications from individuals age 12 and older. Exceptions must be approved by the Volunteer Coordinator.

505.3

General employment practices will be applied in the recruitment, placement, supervision and possible termination of all volunteer positions.

505.31

A Volunteer Handbook will be maintained to include current descriptions of each volunteer role, information about the ICPL volunteer program and volunteer rights, protections and recognition.

505.32

Approved applicants will be placed in available [positions-roles](#) based on their interests, availability, and skills. Placement of an applicant may not always be possible.

505.33

Volunteers will work under the supervision of paid Library staff.

505.34

Volunteers will observe regular work rules while engaged in work for the Library.

505.35

Library staff reserves the right to terminate a volunteer if the volunteer's performance does not meet the standards for the [job-task](#) in which they have been placed.

505.36

City of Iowa City policies will be followed for volunteer [jobs tasks](#) requiring background checks.

505.4

Volunteers will be used to augment basic services but will not be used to replace paid Library staff positions.

505.5

~~Each year the Library will recognize volunteers for their services during the previous year.~~The Library is committed to recognizing and celebrating volunteers for their invaluable contributions~~with an annual event.~~

505.6

Volunteers may request reimbursement for transportation expenses related to time spent volunteering at the Library. Reimbursable expenses are parking meter and ramp tolls and bus fares.

Adopted: 2/22/1979	Revised: 3/27/1980	Revised: 9/30/1982	Revised: 11/17/1983
Revised: 3/22/1984	Revised: 1/22/1987	Revised: 12/14/1989	Revised: 6/27/1993
Revised: 2/27/1997	Revised: 2/24/2000	Revised: 11/21/2002	Revised: 11/17/2005
Revised: 10/23/2008	Revised: 9/27/2012	Revised: 12/17/2015	Reviewed: 1/24/2019
Revised: 3/24/2022	<u>Revised: 4/24/2025</u>		

809 Library Use Policy

Proposal: A routine, three-year review of the Library Use Policy for the Iowa City Public Library Board of Trustees.

Issues: The Library Use Policy defines and clarifies patron interactions with library spaces and resources, as well as the Library staff's responses when issues arise. In June 2021, this Policy underwent an extensive language revision, including the removal of three bulleted examples, to achieve a softer tone and greater conciseness. Balancing specific language to comply with legal requirements while not overwhelming the reader is a delicate task.

Committee Recommendations:

809.201	In 2017 the Committee added language from the City of Iowa City Office of Equity & Human Rights department to address youth LGBTQ+ bullying prevention. We broadened the language to include all protected classes while leaving in 'bullying' terminology to keep with the spirit of the original request.
809.203	Removed reference to "gambling" as we wanted to focus on behaviors that we regularly encounter.
809.206	Added information related to consequence of actions since we have seen an increase in this behavior and felt it was better to be transparent that we may discard items, if deemed necessary (item condition, odor, too large to stay in lost & found, etc.).
809.301	Sleeping was specifically prohibited in prior Policies from 2013 through 2021. There has been an increase in sleeping in the last few years, especially adults on the 2 nd floor. We felt it was time to address this again as it has impacted use in certain areas. We focused on the impacts to limited resources (computers, study rooms) and proper use of furniture.
809.305	This language was adopted in 2016 but we felt the part related to entry in staff areas was outside of the scope of the rest of the section. We have moved to a new heading 309.309.
809.308	Modified language to match other Library policies.
809.310	New section. We have encountered multiple instances of adult patrons without children loitering in the Children's Room, using the furniture as study space, and sometimes interacting with unattended youth. Specifying proper use of the space should clarify appropriate usage for patrons.

809.4	Removed "snack" as it was vague. Removed "prohibitive" for "prohibited".
809.401	Included the more common term for e-cigarettes as clarification.
809.6	Staff felt that this vocabulary change better defined how we need to enforce the Policy, especially regarding disruptive behavior that isn't illegal. We regularly encounter behavior from patrons who may require additional accommodations, such as children and teens, individuals with developmental disabilities, and individuals with mental health conditions.

Action: Review policy and adopt as amended.

Prepared by: Jason Paulios, Adult Services Coordinator, March 2025.

Committee: Becky Dannenberg (Community & Access Services), Melody Dworak (Collection Services), Victoria Fernandez (Adult Services), Sam Helmick (Community & Access Services), Tom Jordan (Community & Access Services), Heidi Kuchta (Community & Access Services), Jason Paulios (Adult Services), Candice Smith (Adult Services), Brian Visser (Adult Services), Anne Wilmoth (Collection Services, Children's Services)

809 Library Use Policy

See also related policies: Library Programming (702), Event Board (803), Meeting Room and Lobby Use (806), Discussion Rooms (810), Theft/Mutilation of Library Materials (811), Unattended Children (813), Copyright (814), and Internet Use (815). See also Iowa Code and Code of Iowa City, at the end of the policy.

809.1

The purpose of the Library Use Policy is to affirm the rights of all people to free and equal access to information and use of the Library and bookmobile without discrimination, intimidation, threat of harm or invasion of privacy. The Iowa City Public Library is dedicated to providing a friendly, courteous and respectful experience. The Iowa City Public Library strives to provide an enjoyable, clean and comfortable environment for all Library users.

809.2

The Iowa City Public Library is committed to providing a safe and secure environment for all. Committing or attempting to commit any activity that would constitute a violation of any federal, state or local criminal law or ordinance is prohibited on Iowa City Public Library property. Examples of prohibited activities include but are not limited to:

809.201 Harassment, including sexual, physical, or other forms such as bullying.~~Sexual, physical or other harassment including bullying youth or others on the basis of their sexual orientation or gender identity.~~

809.202 Possessing, consuming, selling or being under the influence of alcohol, illegal drugs or other substances.

809.203 Soliciting or, panhandling ~~or gambling~~.

809.204 Trespassing or entering Library property when suspended.

809.205 Impeding passageways through physical presence or with personal property.

809.206 Leaving personal property unattended. Items left unattended will be removed and may be discarded.

809.207 Fraudulent use of another person's Library Card or account number.

809.3

The Iowa City Public Library patrons and staff expect a comfortable and welcoming environment. Mutual respect makes it possible for everyone to enjoy library materials and services. We ask Library users to be respectful of each other and behave in a

manner that does not disrupt others or interfere with normal operation of the Library.

Examples of prohibited disruptive behaviors include but are not limited to:

809.301 Sleeping, ~~except for attended individuals that impacts a limited resource or while laying down.~~

809.302 Using threatening or abusive language.

809.303 Fighting or challenging to fight, running, shoving or throwing things.

809.304 Creating unreasonable noise. Using audible devices without headphones or using headphones set at a volume that disturbs others.

809.305 Failing to comply with a staff request, ~~including unauthorized entry in a staff area or~~ failure to leave the library during emergencies and at closing time.

809.306 Campaigning, petitioning, interviewing, survey taking, posting notices, fundraising or selling, unless authorized by the Director or designee.

809.307 Displaying flyers, signs, or posters larger than 8 ½ x 11 inches or in a manner that disrupts other library patrons' ability to utilize library programs and services on Library premises (for example, displaying signs on sticks). Larger signs may be displayed by those reserving a meeting room.

809.308 Taking pictures or videotaping people, except at events, unless authorized by the Director or designee and by the patrons involved or ~~parents~~ caregivers if minors are present.

809.309 Unauthorized entry in a staff area.

809.310 The Children's Room is reserved for use by children 12 and under, their parents or caregivers, and those interested in children's materials while retrieving or using resources from the collection. The Teen Center is reserved for use by youth aged 12 to 18. Patrons seeking an accommodation related to these spaces may ask staff at the Children's or Information service points.

809.4

The Iowa City Public Library will maintain a healthy and clean environment for all Library users. Considerate consumption of ~~snack~~ food or a covered beverage is allowed in public areas of the Library unless otherwise noted. Examples of ~~prohibitive~~ prohibited behaviors that are not conducive to providing a clean and hygienic environment include but are not limited to:

809.401 Using cigarettes, e-cigarettes (vapes), chewing tobacco or other tobacco.

809.402 Personal hygiene, odor or scent that constitutes a nuisance to others or poses a health risk.

809.403 Bringing animals inside Library buildings, with the exception of service animals and those allowed during special Library programs.

809.405 Introducing bed bugs or other pests via returned materials or personal belongings.

809.5

The Iowa City Public Library is responsible for protecting collections, equipment and property for present and future users. Intentionally damaging, destroying or stealing any materials, equipment or property belonging to the Library, another patron or staff member is prohibited.

809.6

Enforcement of the Library Use Policy will be conducted in an fair ~~equitable~~ and reasonable manner. Individuals may not be aware that their conduct is disruptive.

809.601 Library staff, Iowa City Police Department and/or other trained professionals will intervene to inform and stop prohibited activities and behaviors.

809.602 Individuals who fail to observe the Library Use Policy may be asked to leave the Library building and property, be suspended from the Library for a period of time, be subject to arrest, or be subject to other lawful action.

809.603 Security cameras are located in public and staff areas of the Library to protect the safety and security of people, the building, and its contents.

Iowa Code:

Disorderly Conduct, §723.4

Assault, §708.1

Intoxication, §123.46 3

Trespass, §716.7

Criminal Mischief, §716.1

Indecent Exposure, §709.9

Theft, §714.1

Unlawful Assembly, §723.2

Harassment of Public Officers, Employees, §718.4

Willful Disturbance, §718.3

Public Health: Smoke Free Air §641.153

Use of Computers, §622.51A, §702.1A, §702.14, §714.1, and §716.6B

Code of Iowa City:

Disorderly Conduct (8-5-1)

Aggressive Solicitation (8-5-2)

Damaging, Defacing Property (8-5-4)

Indecent Exposure (8-5-6)

False Alarms (8-5-7)

Animal Control (8-4-6)

Originally adopted: 4/25/91

Revised: 05/25/95

Revised: 01/24/13

Revised: 08/22/24

Revised: 01/28/99

Revised: 11/21/13

Revised: 09/26/24

Revised: 12/10/01

Revised: 03//24/16

Revised: 04/24/25

Revised: 01/27/05

Revised: 11/16/17

Revised: 01/08/08

Revised: 07/23/20

Revised: 01/27/11

Revised: 06/14/21

Library Expenditures Q3, FY25 Update

Prepared for the April 24, 2025

Meeting of the Library Board of Trustees

Elsworth Carman, Library Director

The Q3 expenditure report is within the expected range for this point in the year. While some lines are trending higher or lower than average, the overall balance is appropriate at 71%.

For this update I will briefly describe the spending associated with budget lines that are either over 90% spent or under 60% spent and have a line value (revised budget or expenditures) of \$5,000 or more (some lines are spent above or below those benchmarks but represent limited smaller allocations of funds). The Library Materials lines are excluded from this list, since that budget is intentionally allocated in a single budget category and spent through 16 distinct lines.

As asterisk (*) Indicates that a % used value and/or note is largely unchanged from the FY25 Quarter 2 Update (available at

https://www.icpl.org/sites/default/files/board_packets/LBOT%20Packet%201.23.2025.pdf).

A shaded row indicates that the % used value and note are similar to those in the FY24 Quarter 3 Update (available at

https://www.icpl.org/sites/default/files/board_packets/LBOT%20Packet%204.25.2024.pdf).

Type	Revised Budget	YTD Expenditures	Available Budget	% Used	Notes
Services					
432060: Consultant Services	\$23,500	\$5,000	\$18,500	21%	The majority of this line is allocated for cybersecurity consultation and will be spent later in the year.*
435010: Data Processing	\$21,100	\$23,520	(\$2,420)	111%*	The largest expenditure from this line is made annually at the beginning of the fiscal year.*
435059: Advertising	\$6,200	\$6,540	(\$341)	105%	Costs related to local advertising have increased, but this overage includes a

					vendor billing error that has been identified and corrected.
436050: Registration	\$5,000	\$8,388	(\$3,388)	168%	This line covers registration costs for conferences and continuing education opportunities for library staff, with a significant portion allocated to the annual ALA conference. We have resources available in the NOBU budget for registration costs later in the year. Funds for the Corridor Libraries Staff Training came from this line.*
438030: Electricity	\$125,000	\$72,352	\$52,648	58%	We have made numerous improvements to building efficiency in recent years (including replacing exterior lights with LED fixtures and moving temperature sensors to ensure accurate outside temperature reading) and had a cooler than average summer.
438070: Heating Fuel/Gas	\$33,000	\$17,440	\$15,560	53%	Mild weather in the fall and early winter contributed to low expenditures from this line.*
438140: Internet Fees	\$10,000	\$5,567	\$4,433	56%	In FY24, we negotiated a lower price with our Internet provider after

					the FY25 budget was finalized. We adjusted this line in the FY26 budget.
442010: Other Building Repair and Maintenance Services	\$68,000	\$90,724	\$22,724	113%	This FY, we replaced a rooftop AC unit and air handler. We also replaced two failed sewer pipes.
442030: Heating and Cooling Repair and Maintenance Services	\$36,000	\$42,314	(\$6,314)	118%	In addition to planned repair expenditures, a roof HVAC unit was replaced this year. We expect minimal additional expenses from this line in FY25.
444080: Software R&M Services	\$145,400	\$137,904	\$7,496	95%*	The bulk of this line is allocated for the ILS, which is billed annually at the start of the fiscal year.*
444100: Hardware R&M Services	\$15,000	\$5,938	\$9,062	40%	Software costs continue to rise while hardware costs go down as services change. These lines are balanced against each other.*
445140: Outside Printing	\$42,500	\$23,462	\$19,038	55%	A significant portion of this line covers the summer edition of the Window (and other Summer Reading Program publications), which will be invoices later in the fiscal year.
445250: Inter-Library Loans	\$5,900	\$5,712	\$188	97%*	The annual payment (for out-of-state ILL via

					OCLC subscription) is made early in the fiscal year.*
445270: Library Material Repair and Maintenance Services	\$22,000	\$12,602	\$9,298	57%	This line is used for value added services like jacketing and labeling, which has been impacted by the supply issues through Baker and Taylor. The expenditures related to inhouse processing materials come from a supply line.
446380: Vehicle Repair and Maintenance Chargeback	\$4,100	\$6,029	(\$1,929)	147%*	The Bookmobile required a replacement battery pack.*
449160: Other Rentals	\$5,500	\$5,135	\$365	93%	Costs associated with renting the lobby and entrance rugs has increased.
449280: Miscellaneous Services and Charges	\$4,000	\$5,506	(\$1,506)	138%	The need for sign language interpretation at library events exceeded the budgeted amount this fiscal year.
Supplies					
452010: Office Supplies	\$9,400	\$5,141	\$4,259	55%	We anticipate placing a bulk office supply order (including printer paper) before the end of the year.
469360: Food and Beverages	\$5,300	\$5,025	\$275	95%	Staff have been trying different models of

					programming, some including food for participants. We do not expect significant additional spending form this line through the end of FY25.
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Library Expenditures: July 1, 2024 to March 31, 2025

Operating Budget: Accounts 10550110 to 10550220

type		Revised Budget	YTD Expenditures	Available Budget	% Used
Library Materials		732,000	542,222.84	189,777	74%
477020	Books (Cat/Cir)	725,000	151,872.77	573,127	
477030	Books (Outreach)	0	707.13	-707	
477070	eBooks	0	91,910.29	-91,910	
477100	Audio (Compact Disc)	0	517.12	-517	
477110	Audio (Digital)	0	90,344.71	-90,345	
477120	Audio (Read-Along)	0	9,037.42	-9,037	
477160	Video (DVD)	0	20,005.25	-20,005	
477190	Circulating Equipment	0	168.87	-169	
477200	Toys/Kits	0	1,263.50	-1,264	
477220	Video Games	0	4,847.24	-4,847	
477250	Streaming Media/PPU	0	53,213.20	-53,213	
477290	Microfilm	0	5,523.00	-5,523	
477320	Serials (Digital)	0	11,165.00	-11,165	
477330	Serial (Print)	0	14,355.10	-14,355	
477350	Online Reference	0	87,292.24	-87,292	
477380	Library-RFI Tags	7,000	0.00	7,000	
Other Financing Uses		62,400	46,800.00	15,600	75%
490160	Misc Transfers Out	62,400	46,800.00	15,600	
Personnel		5,728,500	3,988,497.23	1,740,003	70%
411000	Perm Full Time	2,973,300	2,132,465.43	840,835	
412000	Perm Part Time	462,300	293,681.46	168,619	
413000	Temporary Employees	650,500	425,921.90	224,578	
414100	Overtime Wages	69,500	59,249.20	10,251	
414300	Term-Vacation Pay	0	1,880.55	-1,881	
414500	Longevity Pay	18,900	20,402.50	-1,503	
421100	Health Insurance	804,400	545,120.17	259,280	
421200	Dental Insurance	15,800	11,196.66	4,603	
421300	Life Insurance	6,700	5,165.34	1,535	
421400	Disability Insurance	11,000	8,017.68	2,982	
421500	Unemployment Compensation	3,000	0.00	3,000	
422100	FICA	318,800	217,167.31	101,633	
423100	IPERS	394,300	268,229.03	126,071	
Services		751,800	598,742.90	153,057	80%
432030	Financial Services & Charges	1,300	2,550.05	-1,250	196%
432060	Consultant Services	23,500	5,000.00	18,500	21%
432080	Other Professional Services	15,800	13,654.90	2,145	86%
435010	Data Processing	21,100	23,520.07	-2,420	111%
435055	Mail & Delivery	48,000	33,471.57	14,528	70%
435059	Advertising	6,200	6,540.79	-341	105%
436030	Transportation	5,000	3,036.22	1,964	61%
436050	Registration	5,000	8,387.91	-3,388	168%
436060	Lodging	5,000	4,795.38	205	96%
436080	Meals	1,000	567.74	432	57%
438030	Electricity	125,000	72,352.07	52,648	58%
438050	Landfill Use	0	57.75	-58	5775%
438070	Heating Fuel/Gas	33,000	17,440.02	15,560	53%
438100	Refuse Collection Charges	200	0.00	200	0%
438130	Cell Phone/Data Services	3,500	2,021.75	1,478	58%
438140	Internet Fees	10,000	5,567.14	4,433	56%
442010	Other Building R&M Services	68,000	90,723.92	-22,724	133%
442020	Structure R&M Services	7,800	4,940.63	2,859	63%
442030	Heating & Cooling R&M Services	36,000	42,313.80	-6,314	118%
442050	Furnishing R&M Services	4,000	1,700.00	2,300	43%
442060	Electrical & Plumbing R&M Srv	2,700	1,285.41	1,415	48%
443020	Office Equipment R&M Services	2,100	1,574.57	525	75%
443050	Radio Equipment R&M Services	600	571.54	28	95%
444080	Software R&M Services	145,400	137,903.87	7,496	95%
444100	Hardware R&M Services	15,000	5,937.51	9,062	40%

445030	Nursery Srvc-Lawn & Plant Care	900	624.00	276	69%
445140	Outside Printing	42,500	23,462.37	19,038	55%
445250	Inter-Library Loans	5,900	5,712.11	188	97%
445270	Library Material R&M Services	22,000	12,601.78	9,398	57%
445330	Other Waste Disposal	2,600	1,861.61	738	72%
446190	ITS-Software SAAS Chgbk	4,300	0.00	4,300	0%
446300	Phone Equipment/Line Chgbk	24,700	18,329.25	6,371	74%
446350	City Vehicle Replacement Chgbk	22,800	14,465.69	8,334	63%
446360	City Vehicle Rental Chargeback	5,100	4,347.56	752	85%
446370	Fuel Chargeback	3,600	1,485.61	2,114	41%
446380	Vehicle R&M Chargeback	4,100	6,029.05	-1,929	147%
448030	Community Events Funding	1,000	225.00	775	23%
449055	Permitting Fees	600	0.00	600	0%
449060	Dues & Memberships	12,500	11,182.19	1,318	89%
449090	Land & Building Rental	500	0.00	500	0%
449120	Equipment Rental	2,700	1,339.62	1,360	50%
449160	Other Rentals	5,500	5,134.81	365	93%
449260	Parking	1,300	522.00	778	40%
449280	Misc Services & Charges	4,000	5,505.64	-1,506	138%
Supplies		109,400	74,323.70	35,076	68%
452010	Office Supplies	9,400	5,141.33	4,259	55%
452040	Sanitation & Indust Supplies	27,500	22,195.18	5,305	81%
454020	Subscriptions	600	1,181.85	-582	197%
455110	Software	2,000	2,185.60	-186	109%
455120	Misc Computer Hardware	24,000	4,736.22	19,264	20%
463040	Water/Sewer Chemicals	2,000	0.00	2,000	0%
463100	Ice Control Chemicals	300	0.00	300	0%
465020	Gasoline	0	106.05	-106	10605%
466070	Other Maintenance Supplies	4,500	2,691.55	1,808	60%
469110	Misc Processing Supplies	18,000	10,928.65	7,071	61%
469190	Minor Equipment	700	10,189.23	-9,489	1456%
469210	First Aid/Safety Supplies	400	171.06	229	43%
469320	Miscellaneous Supplies	14,700	9,609.41	5,091	65%
469360	Food and Beverages	5,300	5,024.91	275	95%
469370	Paper Products	0	162.66	-163	16266%
Grand Total		7,384,100	5,250,586.67	2,133,513	71%

Library Revenues: July 1, 2024 to March 31, 2025
Operating Budget: Accounts 10550110 to 10550220

Type	Revised Budget	YTD Revenues	Remaining Revenue Budget	% Used
Intergovernmental	-646,600	-548,911.06	-97,689	85%
334160 C&I Prop Tax Rollback Reimb	-10,400	-5,200.84	-5,199	
336110 Johnson County	-536,300	-465,953.30	-70,347	
336140 University Heights	-62,900	-47,173.17	-15,727	
336190 Other Local Governments	-37,000	-30,583.75	-6,416	
Miscellaneous Revenues	-25,751	-22,546.51	-3,204	88%
361310 Library Fines	-1,000	-352.70	-647	
369100 Reimb of Expenses	-17,600	-12,360.76	-5,239	
369200 Reimbursement of Damages	-7,000	-9,577.35	2,577	
369300 Cashier Overages	-1	-12.72	12	
369900 Miscellaneous Other Income	-150	-242.98	93	
Other Financing Sources	-500	-12.67	-487	3%
392300 Sale of Equipment	-500	-12.67	-487	
Use of Money & Property	-25,300	-20,740.61	-4,559	82%
382200 Building/Room Rental	-24,000	-20,000.00	-4,000	
384200 Vending Machine Commission	-1,300	-732.01	-568	
384900 Other Commissions	0	-8.60	9	
Grand Total	-698,151	-592,210.85	-105,940	85%

Appendix: Chart of Accounts

Budget Request Stages	Comments
Division	This is the City of Iowa City departmental budget request line. On library reports it shows what library staff requested; this is the initial budget request.
Finance	After the division request has been made, Finance reviews and makes changes to the request and delivers to City Council. This is the 2nd step in the budget request.
Adopted	This is the 3rd step in the budget request process and shows what City Council approved and what City departments may spend from.
Revised Budget	The final budget that was approved by City Council with any revisions.
Actual	The amount that was spent from any given budget line.

Organization Codes	Type	Comments
Operating Budget		
10550110	Administrative Department	This department coordinator is Jen Royer.
10550121	Facilities Services Department: Public	This department coordinator is Brad Gehrke.
10550122	Facilities Services Department: Commercial	This department coordinator is Brad Gehrke.
10550130	Development Department	This department coordinator is Katie Roche.
10550140	IT Department	This department coordinator is Brent Palmer.
10550150	Library Public Service	Wages for staff who work in Adult, Children, and Community & Access Services are paid from this org. Jason Paulios, Angie Pilkington, and Sam Helmick are the department coordinators.
10550151	Adult Services Department	This department coordinator is Jason Paulios.
10550152	Children's Services Department	This department coordinator is Angie Pilkington.
10550159	Community & Access Services Department	This department coordinator is Sam Helmick.
10550160	Collection Services Department	This department coordinator is Anne Mangano.
10550210	Children's Library Materials	This department coordinator is Anne Mangano.
10550220	Adult Library Materials	This department coordinator is Anne Mangano.
Non-Operating Budget (NOBU)		
10550310	Library Board Administration	Board controlled funds.
10550320	Library Board Enterprise	Board controlled funds.
10550330	Library Damage and Losses	Board controlled funds.
10550340	Reciprocal Borrowing/Open Access	Board controlled funds.
10550350	Enrich Iowa	Board controlled funds.
10550360	Miscellaneous Grants	Board controlled funds.
10550410	Reimbursables	Board controlled funds.
10550420	Designated Gifts	Board controlled funds.
10550430	Undesignated Gifts	Board controlled funds.
10550440	Processing Account	Board controlled funds.
10550510	Gifts: Children's Materials	Board controlled funds.
10550520	Gifts: Adult Materials	Board controlled funds.
10550600	Development Office (Foundation)	Board controlled funds.
10550800	Library Replacement Reserve	Board controlled funds.

Revenue Object Codes	Type	Comments
Intergovernmental Object Codes		
334160	C&I Prop Tax Rollback Reimb	This stands for commercial and industrial property tax rollback reimbursement.
336110	Johnson County	Johnson County has contracted library services for rural Johnson County residents, this is where the funds are deposited.
336140	University Heights	University Heights has contracted Iowa City and Coralville library services, this is where the Iowa City funds are deposited.

336190	Other Local Governments	Hills & Lone Tree have contracted library services with Iowa City Public Library, this is where the funds are deposited.
Miscellaneous Revenue Object Codes		
361310	Library Fines	ICPL went fine free July 1, 2022. Existing fines prior to that date were not retroactive and get deposited here.
369100	Reimbursement of Expenses	This line includes gas and electric reimbursement from the rental unit, staff reimbursements to the library, and reimbursements from other libraries for services such as Digital Johnson County.
369200	Reimbursement of Damages	Library materials that were lost and then billed get deposited here.
369300	Cashier Overages	This is where discrepancies in library deposits are accounted for.
369900	Miscellaneous Other Income	Per the contract, permanent staff who get called for jury duty are required to return their payments because they are being paid by the City of Iowa City. Those funds get deposited here.
Other Financing Sources Object Codes		
392300	Sale of Equipment	End of life Library equipment is sold on GovDeals and the funds are deposited here.
Use of Money & Property Object Codes		
382200	Building/Room Rental	The rental unit lease payments get deposited here.
384200	Vending Machine Commission	Proceeds from the library's vending machines are deposited here.
384900	Other Commissions	Sales from sanitary supplies in the restrooms are deposited here.
Expenditure Codes	Type	Comments
Library Material Object Codes		
477020	Books (Cat/Cir)	This line includes all physical printed books purchased for the collection, including adult, young adult, and children's titles.
477030	Books (Outreach)	Items purchased for our outreach collections at community sites, such as the Neighborhood Centers and Johnson County Jail.
477070	eBooks	Digital publications of printed texts purchased through vendors such as OverDrive. These are mostly purchased in a licensed format, requiring repurchase subject to the publisher's terms.
477100	Audio (Compact Disc)	Audio recordings of music on compact disc.
477110	Audio (Digital)	Digital publications of audio recordings of books purchased through vendors such as OverDrive. These are mostly purchased in a licensed format, requiring repurchase subject to the publisher's terms.
477120	Audio (Read-Along)	This line covers physical books with an attached digital speaker that reads the text on the page. Collection includes picture books and chapter books in the children's room.
477150	Art Reproductions	Covers all purchases for our Art-to-Go collection, framed art pieces available to the public to borrow. This line includes any purchases made through our Art Purchase Prize competition, an annual event to select pieces from artists living or working in the Johnson County area for our collection.

477160	Video (DVD)	Disc versions of movies, television, documentaries, and other films. Includes titles on DVD and Blu-ray.
477190	Circulating Equipment	Covers our small collection of circulating video players.
477200	Toys/Kits	This line includes all toys and activity kits available for the public to borrow.
477220	Video Games	Physical video games on discs and cartridges for a variety of consoles.
477250	Streaming Media/PPU	This line covers all purchases made for digital collections that charge a "pay per use" fee, such as Kanopy and hoopla. This model allows a vendor to offer a full catalog of titles and charge for only what is borrowed by library users.
477290	Microfilm	Covers physical reproductions of local newspapers on film for long-term use and preservation. Not all content of local newspapers are available digitally due to licensing restrictions.
477320	Serials (Digital)	This line covers digital versions of magazines available through vendors such as OverDrive.
477330	Serial (Print)	This line covers physical versions of magazines and newspapers. The public may borrow most magazines from the library, while newspaper issues are available to use inside the library.
477350	Online Reference	Covers the costs of subscriptions to our digital collection of research databases, learning software, consumer and investment information, and newspapers.
477380	Library-RFI Tags	Purchases RFID tags, a radio-frequency identification tag affixed to each physical item to simplify and quicken borrowing and return process, allow for ease of identifying items, and provide security of the collection.

Other Financing Uses Object Codes

490160	Misc Transfers Out	Annually a portion of the library budget is transferred to a library equipment replacement fund. This fund carries a balance from one year to the next and can be used to make replacements in the library.
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Personnel Object Codes

411000	Perm Full Time	Wages for permanent full time staff.
412000	Perm Part Time	Wages for permanent part time staff.
413000	Temporary Employees	Wages for hourly employees (all are part time).
414100	Overtime Wages	Wages for permanent staff when they are paid overtime. (Example-Working Sundays or over 40 hours per week).
414300	Term-Vacation Pay	Wages for permanent staff who resigned and were compensated for unused vacation hours (up to 192 hours).
414500	Longevity Pay	Permanent staff who have worked at least five years earn extra compensation for their years of service. These payments are made once a year in the last pay cycle of November annually.
421100	Health Insurance	Health Insurance benefits for permanent staff.
421200	Dental Insurance	Dental insurance benefits for permanent staff.
421300	Life Insurance	Life insurance benefits for permanent staff.
421400	Disability Insurance	Disability insurance benefits for permanent staff.
421500	Unemployment Compensation	Unemployment compensation for staff terminations.
422100	FICA	Federal Insurance Contributions Act contributions for all staff.
423100	IPERS	Iowa Public Employee Retirement System contributions for all staff.

Service Object Codes

432030	Financial Services & Charges	This is used for credit card fees from patron payments.
432060	Consultant Services	Consultants to the library are paid from this line. Examples are cybersecurity and strategic planning.
432080	Other Professional Services	Used for background checks, program performers, and interpreters.
435010	Data Processing	Data processing covers essential software tools for developing and maintaining the library's collection. It covers the costs for cataloging services and collection development support, tools that improve accessibility in our catalog, reduce staff time, and increase selection and cataloging efficiency. The largest expense is OCLC cataloging services, which provides nearly all of our catalog records at ICPL from individual to batched record services.
435055	Mail & Delivery	This covers the cost of postage for library mail such as the At Home program, inter-library loans, account notices, one issue of The Window, etc.
435059	Advertising	This line covers advertisements for the library. Examples of this include promotion of library services in Little Village magazine and job postings on the ALA website.
436030	Transportation	Staff transportation for conferences or continuing education pursuits are paid from this line. Examples include mileage reimbursement and flights.
436050	Registration	Used for staff conference registration fees associated with conferences or continuing education pursuits.
436060	Lodging	Hotels for staff attending conferences for continuing education are paid from this line.
436080	Meals	Meals for staff attending conferences for continuing education are paid from this line.
438030	Electricity	Used for paying electrical utilities at the library and rental unit. (The rental unit reimburses their portion)
438070	Heating Fuel/Gas	Used for paying gas utilities at the library and rental unit. (The rental unit reimburses their portion)
438130	Cell Phone/Data Services	This line is used for staff cell phones including the IT and Maintenance on call cell phones.
438140	Internet Fees	The internet fees line is used for internet services for staff and patrons in the building and on the Bookmobile.
442010	Other Building R&M Services	R&M stands for repair and maintenance. This line is used for bed bug inspections, window cleaning, annual inspections, etc.
442020	Structure R&M Services	R&M stands for repair and maintenance. This line is mainly used for elevator repairs.
442030	Heating & Cooling R&M Services	R&M stands for repair and maintenance. This line is used for HVAC repairs.
442050	Furnishing R&M Services	R&M stands for repair and maintenance. This line is used for reupholstering furniture.
442060	Electrical & Plumbing R&M Srvc	R&M stands for repair and maintenance. This line has been used for replacing light fixtures, installing the wiring for the television in the Boardroom, repairing leaking pipes, installing outlets, etc.
443020	Office Equipment R&M Services	R&M stands for repair and maintenance. This line covers fees related to copy machines.
443050	Radio Equipment R&M Services	R&M stands for repair and maintenance. The library pays for emergency radio services with the City of Iowa City.

444080	Software R&M Services	R&M stands for repair and maintenance. This line is used for ongoing service subscriptions and cloud platforms including Microsoft Cloud, Sierra, and Overdrive.
444100	Hardware R&M Services	R&M stands for repair and maintenance. This line is used for physical electronic device repair such as the RFID gates, control room audio-visual equipment and uninterrupted power supply units in the library.
445030	Nursery Srvc-Lawn & Plant Care	This budget line is used to pay a horticulturist to care for plants inside the library.
445140	Outside Printing	Used for printing services for bulk printings. Examples include mailers, informational brochures, library forms, tshirts, etc.
445250	Inter-Library Loans	This line pays for lost inter-library loans and access to Worldshare ILL which is the platform to request and share inter-library loans with other libraries.
445270	Library Material R&M Services	Covers vendor automated options for processing library books and other media for public use, including jacketing and labeling. These services maintain the quality of highly used materials, ensuring collection items are used to the highest capacity before replacement. Labeling includes call numbers that assist staff and patrons in locating materials.
445330	Other Waste Disposal	This line is used for refuse and recycling services.
446300	Phone Equipment/Line Chgbk	A chargeback is the library paying for services from another department of the City of Iowa City. The library uses the same phones as the City of Iowa City and we regularly reimburse them for those services.
446320	Mail Chargeback	A chargeback is the library paying for services from another department of the City of Iowa City. This line is used very rarely but could be used if the library needed to access the City of Iowa City's mail machine.
446350	City Vehicle Replacement Chgbk	A chargeback is the library paying for services from another department of the City of Iowa City. This is a fund that the library routinely pays into for future vehicle replacements.
446360	City Vehicle Rental Chargeback	A chargeback is the library paying for services from another department of the City of Iowa City. The City of Iowa City has a fleet of vehicles that Library staff can check out for local travel when the library vehicles are unavailable.
446370	Fuel Chargeback	A chargeback is the library paying for services from another department of the City of Iowa City. This line is used to pay for fuel from Transportation at the City of Iowa City. The library has two vans and a Bookmobile.
446380	Vehicle R&M Chargeback	R&M stands for repair and maintenance. A chargeback is the library paying for services from another department of the City of Iowa City. This line is used to pay for vehicle maintenance from Transportation at the City of Iowa City. The library has two vans and a Bookmobile.
448030	Community Events Funding	Community Events Funding is used for registration fees at events such as the University of Iowa Homecoming Parade & Latino Fest.
449060	Dues & Memberships	Used for staff and trustee memberships to organizations such as Iowa Library Association, American Library Association, Association of Bookmobile & Outreach Services, etc.

449120	Equipment Rental	Equipment rentals is used for the mail machine lease.
449160	Other Rentals	Other rentals is used for items such as sanitary supplies like rags, mops, and floor mats.
449260	Parking	This line is used for volunteer parking reimbursement and staff parking at conferences. The Ride & Read program was previously paid from this line before Transit offered free fare. Miscellaneous services covers a wide assortment of purchases such as reimbursing library patrons who found library materials that had been lost, sign language interpreters for events, staff and trustee headshots, performance rights, etc.
449280	Misc Services & Charges	

Supply Object Codes

452010	Office Supplies	Used for office supplies such as copy paper, pens, tape, notebooks, markers, etc.
452040	Sanitation & Indust Supplies	Used for maintenance supplies such as soap, paper towels, cleaning supplies, etc.
454020	Subscriptions	Subscriptions is used to pay for non-library material subscriptions such as Book Page magazine which is available for free in the library lobby.
455110	Software	Software is increasingly switching to cloud based models. Most softwares the library pays for come from the Software R&M line. An example of a software that is still used is Adobe Acrobat.
455120	Misc Computer Hardware	Miscellaneous computer hardware encompasses items such as laptops, monitors, the hearing loop, cables, etc.
463040	Water/Sewer Chemicals	Water/Sewer chemicals is used for purchases such as water treatment and salt softener supplies.
463100	Ice Control Chemicals	This line is used for purchasing salt for the sidewalks. This is typically purchased in bulk every other year.
466070	Other Maintenance Supplies	Other maintenance supplies is used for purchases such as lightbulbs, batteries, and paint.
467020	Equipment R&M Supplies	R&M stands for repair and maintenance. This line is used to pay for any repairs to equipment.
469110	Misc Processing Supplies	Includes the purchase of book jackets, barcodes, cases, labels, book tape, etc. for materials processed in-house. Also includes cover art for audio-visual materials.
469190	Minor Equipment	Minor equipment has been used for lower cost items used to maintain the library such as vacuums.
469210	First Aid/Safety Supplies	Used for basic first aid supplies to be used by patrons and staff. Examples include bandaids, ice packs, gloves, ointment, gauze, etc.
469320	Miscellaneous Supplies	Miscellaneous supplies cover a wide assortment of purchases such as library program supplies, mail supplies, display and storage supplies, some designated gifts, etc.
469360	Food and Beverages	This covers the cost of food and beverages for things such as Inservice Day, staff appreciation day, and library programming.
477380	Library RFID Tags	RFID tags are programmed with identification and security information and then attached to library materials. The use of RFID tags reduces staff time needed to perform routine circulation functions, and is an effective inventory and theft detection tool.

Materials Added Report

FY25 3rd Quarter

ADULT MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
TOTAL FICTION	943	675	1618	0	590	0.0	58.3
Fiction	732	538	1270	0	321	0.0	57.6
Fiction Express	0	93	93	0	84	0.0	0.0
Large Print Fiction	68	5	73	0	160	0.0	93.2
Young Adult Fiction	143	39	182	0	25	0.0	78.6
TOTAL COMICS	74	163	237	1	69	0.4	31.2
TOTAL NONFICTION	844	382	1226	2	390	0.2	68.8
Nonfiction	825	308	1133	2	370	0.2	72.8
Nonfiction Express	0	72	72	0	20	0.0	1.4
Large Print Nonfiction	18	3	21	0	0	0.0	85.7
Reference	0	0	0	0	0	0.0	0.0
WORLD LANGUAGES	103	5	108	19	95	17.6	95.4
MAGAZINES	0	0	0	0	0	0.0	0.0
TOTAL PRINT	1963	1226	3189	22	1144	0.7	61.6
TOTAL AUDIO	7	1	8	0	602	0.0	87.5
Music Compact disc	7	1	8	0	65	0.0	87.5
Fiction on disc	0	0	0	0	337	0.0	0.0
Nonfiction On Disc	0	0	0	0	200	0.0	0.0
TOTAL VIDEO	114	169	283	0	162	0.0	40.3
DVD Movie	83	114	197	0	117	0.0	42.1
DVD TV	8	9	17	0	4	0.0	47.1
DVD Nonfiction	23	1	24	0	1	0.0	95.8
DVD Express	0	45	45	0	40	0.0	0.0
ART	0	0	0	0	4	0.0	0.0
BOOK CLUB KITS	0	0	0	0	0	0.0	0.0
VIDEO GAMES	20	1	21	0	4	0.0	95.2
CIRCULATING EQUIPMENT	0	0	0	0	0	0.0	0.0
DISCOVERY KITS	0	0	0	0	0	0.0	0.0
TOTAL NONPRINT	141	171	312	0	772	0.0	45.2

eAUDIO	377	524	901	0	111	0.0	41.8
eBOOKS	788	1009	1797	0	399	0.0	43.9
eMUSIC	0	0	0	0	0	0.0	0.0
eMAGAZINES	0	0	0	0	0	0.0	0.0
ONLINE REFERENCE	0	0	0	0	0	0.0	0.0
DIGITAL VIDEOS	21	0	21	0	0	0.0	100.0

TOTAL DIGITAL	1186	1533	2719	0	510	0.0	43.6
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TOTAL ADULT	3290	2930	6220	22	2426	0.4	52.9
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CHILDREN'S MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
jEASY	282	336	618	1	708	0.2	45.6
jBoard Books	48	94	142	0	84	0.0	33.8
jE	217	209	426	1	547	0.2	50.9
jReader	17	33	50	0	75	0.0	34.0
jBig Book	0	0	0	0	2	0.0	0.0
jFICTION	104	120	224	0	113	0.0	46.4
jCOMICS	31	249	280	0	126	0.0	11.1
jNONFICTION	112	73	185	0	160	0.0	60.5
jLARGE PRINT	6	1	7	0	1	0.0	85.7
jWORLD LANGUAGES	11	2	13	0	12	0.0	84.6
jPROGRAM COLLECTION	3	8	11	0	0	0.0	27.3

TOTAL jPRINT	549	789	1338	1	1120	0.1	41.0
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jREAD ALONG	50	9	59	0	38	0.0	84.7
jDVD	5	9	14	0	46	0.0	35.7
jTOYS	8	3	11	0	6	0.0	72.7
STORYTIME KITS	0	0	0	0	0	0.0	0.0
jDISCOVERY KITS	0	0	0	0	0	0.0	0.0
jVIDEO GAMES	0	0	0	0	0	0.0	0.0

TOTAL jNONPRINT	63	21	84	0	90	0.0	75.0
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jeAUDIO	21	1	22	0	6	0.0	95.5
jeBOOKS	171	8	179	0	54	0.0	95.5

TOTAL jDIGITAL	192	9	201	0	60	0.0	95.5
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TOTAL JUVENILE	804	819	1623	1	1270	0.1	49.5
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TOTAL ADDED	4094	3749	7843	23	3696	0.3	52.2
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Output Report

3rd Quarter of FY25

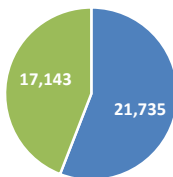
Our Mission



The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

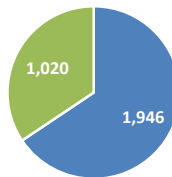
Statistics at a Glance

Meeting Room Attendance



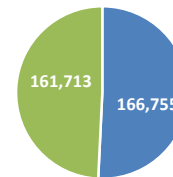
■ FY25 ■ FY24

Help Desk Reference Questions



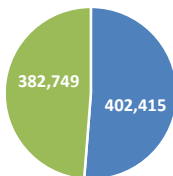
■ FY25 ■ FY24

ICPL Mobile App Use



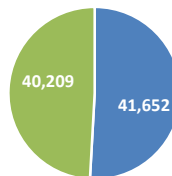
■ FY25 ■ FY24

People Entering Building



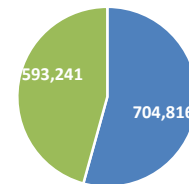
■ FY25 ■ FY24

Total Registered Borrowers



■ FY25 ■ FY24

Subscription Databases Accessed



■ FY25 ■ FY24

Community Feedback

"Just wanted to tell you that I appreciate ICPL, especially the excellent staff who provide important services that are so crucial for our community. Thank you for all that you do!"

"I don't think you realize how important you guys are to people. The Library makes our hearts glad."

"I think we must have the best library of all."



FY25 Output Statistics - Quarterly Report

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Circulation							
InterLibrary Loans							
Loaned to Other Libraries	388	392	440	0	1,220	1,041	17.2%
Percent of Requests Filled	29.7%	32.3%	31.7%	0.0%	31.2%	24.2%	28.8%
Total Borrowed From Other Libraries	742	757	731	0	2,230	2,293	-2.7%
Percent of Requests Filled	85.4%	88.6%	88.6%	0.0%	87.5%	87.1%	0.5%
Books/Periodicals/AV Borrowed	738	756	725	0	2,219	2,280	-2.7%
Photocopy Borrow Requests Filled	4	1	6	0	11	13	-15.4%
Subscription Databases Accessed	224,968	238,695	241,153	0	704,816	593,241	18.8%
Library Cards Issued - Resident							
Iowa City	1,466	782	940	0	3,188	3,152	1.1%
Percent Iowa City	81.6%	75.6%	79.4%	0.0%	79.4%	77.8%	2.0%
Library Cards Issued - Local Contracts							
Hills	3	7	3	0	13	22	-40.9%
Johnson County (Rural)	38	23	34	0	95	158	-39.9%
Lone Tree	2	8	5	0	15	11	36.4%
University Heights	8	2	1	0	11	36	-69.4%
Library Cards Issued - State Contract - Open Access							
Coralville	129	103	109	0	341	314	8.6%
Cedar Rapids	19	17	21	0	57	61	-6.6%
Other Open Access	131	92	71	0	294	295	-0.3%
Total Open Access	279	212	201	0	692	670	3.3%
Open Access as % of All	15.5%	20.5%	17.0%	0.0%	17.2%	16.5%	4.2%
Total Library Cards Issued	1,796	1,034	1,184	0	4,014	4,049	-0.9%
Total Registered Borrowers (Cumulative)	41,371	41,652	42,217	0	42,217	40,209	5.0%
# At Home Users Registered (Cumulative)	227	230	210	0	210	218	-3.7%
# AIM Users (Cumulative)	14,774	14,773	14,855	0	14,774	14,717	0.4%
<i>*AIM library cards are not counted as registered borrowers, and are not included in total registered borrowers.</i>							
Overdue Notices							
Total First Notices (Items)	13,282	12,835	11,906	0	38,023	38,179	-0.4%
Total Second Notices (Items)	7,065	7,441	6,188	0	20,694	20,064	3.1%
Bills-Public (Items)	3,827	4,141	3,041	0	11,009	10,490	4.9%
Technology							
Website Access							
ICPL Website							
# Pageviews of Homepage	87,269	82,686	55,323	0	225,278	254,946	-11.6%
# Pageviews of Entire Site (Doesn't include catalog)	229,020	214,800	142,240	0	586,060	695,791	-15.8%
# Visits (Does include catalog)	165,572	160,593	143,747	0	469,912	499,439	-5.9%
Catalog Access							
# Pageviews for ICPL Catalog	404,347	376,279	412,278	0	1,192,904	1,281,944	-6.9%
Total Catalog Access	404,347	376,279	412,278	0	1,192,904	1,474,982	-19.1%
<i>*Overdrive does not count pageviews through the Libby or Overdrive Apps.</i>							
ICPL Mobile App Use	62,099	51,154	53,502	0	166,755	161,713	3.1%
External Sites							
# Pageviews for Beanstack	6,907	3,424	5,530	0	15,861	17,880	-11.3%
Total Website Access	702,373	645,657	613,550	0	1,961,580	2,350,366	-16.5%

Equipment Usage							
Photocopies by Public	3,651	4,202	5,326	0	13,179	10,007	31.7%
Pay for Print Copies	34,759	29,691	21,561	0	86,011	54,914	56.6%
% Checkouts by Self-Check	69.6%	70.7%	70.9%	0.0%	70.4%	71.2%	-1.1%
Downtown Use of Electronic Materials							
Listening/Viewing/Tablets/Laptop Sessions	1,076	945	722	0	2,743	2,042	34.3%
Computer Services							
Pharos Internet (Downtown In House computer use)	14,659	12,353	12,411	0	39,423	37,758	4.4%
Wifi Internet Use Downtown	26,603	38,125	34,939	0	99,667	20,232	392.6%
Total Internet Use	41,262	50,478	47,350	0	139,090	57,990	139.9%
Reference Questions							
Reference Questions							
Reference Desk	2,282	2,036	2,124	0	6,442	6,439	0.0%
Help Desk	720	621	605	0	1,946	1,020	90.8%
Switchboard	656	577	701	0	1,934	2,352	-17.8%
Bookmobile	293	201	262	0	756	825	-8.4%
Children's Desk							
Reference Questions	2,455	1,847	1,764	0	6,066	5,545	9.4%
Request to Pull Books (Community)	13	6	6	0	25	16	56.3%
Total Children's Questions	2,468	1,853	1,770	0	6,091	5,561	9.5%
Switchboard Calls							
Total Library Calls	2,786	2,429	2,627	0	7,842	8,677	-9.6%
Other Questions (Directional and account questions, meeting room booking, email.)	3,343	2,186	2,401	0	7,930	6,262	26.6%
Transferred Calls	661	516	636	0	1,813	2,160	-16.1%
Programs							
Adult Programs 18+							
Onsite Programs	34	46	33	0	113	128	-11.7%
Onsite Attendance	1,282	2,009	1,155	0	4,446	3,284	35.4%
Offsite Programs	5	8	12	3	28	166	-83.1%
Offsite In Person Attendance	59	82	140	0	281	166	69.3%
Virtual Programs	8	6	13	0	27	64	-57.8%
Young Adult Programs 12-18							
Onsite Programs	31	35	25	0	91	169	-46.2%
Onsite Attendance	157	127	144	0	428	664	-35.5%
Offsite Programs	4	11	11	0	26	35	-25.7%
Offsite In Person Attendance	96	263	146	0	505	366	38.0%
Virtual Programs	0	0	0	0	0	0	0.0%
Children's Programs 0-11							
Onsite Programs	107	130	132	0	369	310	19.0%
Onsite Attendance	3,966	3,964	3,654	0	11,584	10,846	6.8%
Offsite Programs	82	133	125	0	340	312	9.0%
Offsite In Person Attendance	2,333	3,051	2,483	0	7,867	6,731	16.9%
Virtual Programs	0	0	0	0	0	0	0.0%
All Ages Programs							
Onsite Programs	60	65	73	0	198	140	41.4%
Onsite Attendance	4,920	5,316	4,304	0	14,540	10,978	32.4%
Offsite Programs	9	5	0	0	14	17	-17.6%
Offsite In Person Attendance	1,491	674	0	0	2,165	2,742	-21.0%
Virtual Programs	8	6	13	0	27	0	-57.8%
Virtual Program Attendance	16,220	19,058	19,326	0	54,604	0	0.0%
Total Number of Views of Program Content Recording							
Instagram	0	0	0	0	0	6,123	-100.0%
Facebook	18	110	0	0	128	139	-7.9%
Youtube	16,202	18,948	19,326	0	54,476	37,317	46.0%
Total Virtual Program Views	16,220	19,058	19,326	0	54,604	43,579	-61.9%

Building and Facility Use

Downtown Building Use							
Total Hours Open	863	835	846	0	2,544	2,539	0.2%
People into the Building	146,808	130,500	125,107	0	402,415	382,749	5.1%
Average Number Per Hour	170	156	148	0	158	151	4.9%
Bookmobile Use							
Bookmobile Total Hours Open	257	221	186	0	664	693	-4.1%
People on Bookmobile	5,232	4,310	2,836	0	12,378	11,659	6.2%
Average Number per Hour	20	19	15	0	19	17	10.7%
Total Downtown & Bookmobile Hours Open	1,120	1,056	1,032	0	3,208	3,232	-0.7%
Total People Downtown & on Bookmobile	152,040	134,810	127,943	0	414,793	394,408	5.2%
Total Average Number per Hour	136	128	124	0	129	122	5.9%
Meeting Rooms							
Number of Non-Library Meetings	326	353	291	0	970	812	19.5%
Estimated Attendance	10,764	5,627	5,344	0	21,735	17,143	26.8%
Equipment Set-ups	30	33	45	0	108	134	-19.4%
Group Study Room Use	2,022	2,077	2,148	0	6,247	5,968	4.7%
Lobby Use	2	2	0	0	4	3	33.3%

Outreach

Displays							
In-House	35	33	36	0	104	63	65.1%
Other Groups	4	10	6	0	20	23	-13.0%
Off-site locations	5	4	3	0	12	9	33.3%
Homepage/ Social Media							
Homepage Banner Posts	45	50	33	0	128	133	-3.8%
Homepage Banner Unique Clicks	222	197	156	0	575	778	-26.1%
Unique Media Releases Opened	6,643	12,482	12,482	0	31,607	37,345	-15.4%
Media Releases Sent	6	10	5	0	21	34	-38.2%
Total Newsletters Opened-Unique Users	1,082	1,809	2,158	0	2,158	1,312	64.5%
Facebook, X, Pinterest Followers (Cumulative)	17,630	17,506	17,445	0	17,445	17,804	-2.0%
New Facebook, X, and Pinterest Followers	165	140	140	0	445	173	157.2%
<i>*Began tracking 'Media Releases Sent' & 'Total Newsletters Opened-Unique Users' in</i>							
Publications							
Number of Publications Printed (Jobs)	71	60	68	0	199	331	-39.9%
Copies Printed for Public Distribution	70,551	9,050	7,510	0	87,111	97,849	-11.0%
Number of Online Newsletters Subscribers	3,984	7,775	10,234	0	10,234	4,355	135.0%
Number of Online Newsletter Distribution	3,710	7,303	9,692	0	9,692	4,027	140.7%
At Home Services							
Packages Sent	404	349	345	0	1,098	1,324	-17.1%
Items Loaned (No renewals)	1,095	973	839	0	2,907	4,129	-29.6%
Registered At Home Users (Cumulative)	227	230	210	0	210	218	-3.7%
New Users Enrolled	3	3	2	0	8	8	0.0%
Number of People Served (Average of monthly count)	42	44	44	0	44	91	-52.0%
Jail Service							
People Served	172	165	274	0	611	588	3.9%
Items Loaned (No renewals)	761	727	1,092	0	2,580	2,900	-11.0%
Deposit Collections							
Locations (Cumulative)	26	6	8	0	8	8	0.0%
Items Loaned	360	180	180	0	720	1,020	-29.4%
Items Donated to Permanent Collections	823	214	311	0	1,348	820	64.4%
Remote Bookdrop Use							
Remote as Percent of All Items Checked In	15%	13.5%	13.5%	0.0%	13.5%	13.7%	-1.5%
<i>*Does not include renewals or in-house.</i>							
<i>* The remote bookdrop was used in FY21 but not counted.</i>							
Pamphlets Distributed Downtown	5,156	8,045	3,930	0	17,131	21,723	-21.1%

Materials Added Report

FY25 3rd Quarter

ADULT MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
TOTAL FICTION	943	675	1618	0	590	0.0	58.3
Fiction	732	538	1270	0	321	0.0	57.6
Fiction Express	0	93	93	0	84	0.0	0.0
Large Print Fiction	68	5	73	0	160	0.0	93.2
Young Adult Fiction	143	39	182	0	25	0.0	78.6
TOTAL COMICS	74	163	237	1	69	0.4	31.2
TOTAL NONFICTION	844	382	1226	2	390	0.2	68.8
Nonfiction	825	308	1133	2	370	0.2	72.8
Nonfiction Express	0	72	72	0	20	0.0	1.4
Large Print Nonfiction	18	3	21	0	0	0.0	85.7
Reference	0	0	0	0	0	0.0	0.0
WORLD LANGUAGES	103	5	108	19	95	17.6	95.4
MAGAZINES	0	0	0	0	0	0.0	0.0
TOTAL PRINT	1963	1226	3189	22	1144	0.7	61.6
TOTAL AUDIO	7	1	8	0	602	0.0	87.5
Music Compact disc	7	1	8	0	65	0.0	87.5
Fiction on disc	0	0	0	0	337	0.0	0.0
Nonfiction On Disc	0	0	0	0	200	0.0	0.0
TOTAL VIDEO	114	169	283	0	162	0.0	40.3
DVD Movie	83	114	197	0	117	0.0	42.1
DVD TV	8	9	17	0	4	0.0	47.1
DVD Nonfiction	23	1	24	0	1	0.0	95.8
DVD Express	0	45	45	0	40	0.0	0.0
ART	0	0	0	0	4	0.0	0.0
BOOK CLUB KITS	0	0	0	0	0	0.0	0.0
VIDEO GAMES	20	1	21	0	4	0.0	95.2
CIRCULATING EQUIPMENT	0	0	0	0	0	0.0	0.0
DISCOVERY KITS	0	0	0	0	0	0.0	0.0
TOTAL NONPRINT	141	171	312	0	772	0.0	45.2

eAUDIO	377	524	901	0	111	0.0	41.8
eBOOKS	788	1009	1797	0	399	0.0	43.9
eMUSIC	0	0	0	0	0	0.0	0.0
eMAGAZINES	0	0	0	0	0	0.0	0.0
ONLINE REFERENCE	0	0	0	0	0	0.0	0.0
DIGITAL VIDEOS	21	0	21	0	0	0.0	100.0

TOTAL DIGITAL	1186	1533	2719	0	510	0.0	43.6
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TOTAL ADULT	3290	2930	6220	22	2426	0.4	52.9
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CHILDREN'S MATERIALS	New Titles	Added Copies	Total Added	Gifts	WD	%Gifts	%New
jEASY	282	336	618	1	708	0.2	45.6
jBoard Books	48	94	142	0	84	0.0	33.8
jE	217	209	426	1	547	0.2	50.9
jReader	17	33	50	0	75	0.0	34.0
jBig Book	0	0	0	0	2	0.0	0.0
jFICTION	104	120	224	0	113	0.0	46.4
jCOMICS	31	249	280	0	126	0.0	11.1
jNONFICTION	112	73	185	0	160	0.0	60.5
jLARGE PRINT	6	1	7	0	1	0.0	85.7
jWORLD LANGUAGES	11	2	13	0	12	0.0	84.6
jPROGRAM COLLECTION	3	8	11	0	0	0.0	27.3

TOTAL jPRINT	549	789	1338	1	1120	0.1	41.0
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jREAD ALONG	50	9	59	0	38	0.0	84.7
jDVD	5	9	14	0	46	0.0	35.7
jTOYS	8	3	11	0	6	0.0	72.7
STORYTIME KITS	0	0	0	0	0	0.0	0.0
jDISCOVERY KITS	0	0	0	0	0	0.0	0.0
jVIDEO GAMES	0	0	0	0	0	0.0	0.0

TOTAL jNONPRINT	63	21	84	0	90	0.0	75.0
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jeAUDIO	21	1	22	0	6	0.0	95.5
jeBOOKS	171	8	179	0	54	0.0	95.5
TOTAL jDIGITAL	192	9	201	0	60	0.0	95.5
TOTAL JUVENILE	804	819	1623	1	1270	0.1	49.5
TOTAL ADDED	4094	3749	7843	23	3696	0.3	52.2



FY25 Circulation by Type & Format

9 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	74,226	11.7%	75,111	12.1%	-1.2%
Mystery	19,993	3.1%	20,588	3.3%	-2.9%
Science Fiction	13,704	2.2%	14,274	2.3%	-4.0%
Book Club Kits (10 items per kit)	42	0.0%	30	0.0%	40.0%
Young Adult Fiction	9,798	1.5%	12,406	2.0%	-21.0%
Comics	22,258	3.5%	23,755	3.8%	-6.3%
Large Print	8,134	1.3%	8,463	1.4%	-3.9%
World Languages Collection	871	0.1%	700	0.1%	24.4%
Total Fiction	149,026	23.5%	155,327	25.0%	-4.1%
Express/Nonfiction	1,484	0.2%	1,446	0.2%	2.6%
Large Print Nonfiction	1,456	0.2%	1,613	0.3%	-9.7%
000 - General/Computers	1,929	0.3%	1,902	0.3%	1.4%
100 - Psychology/Philosophy	7,814	1.2%	8,820	1.4%	-11.4%
200 - Religion	3,834	0.6%	4,419	0.7%	-13.2%
300 - Social Sciences	13,357	2.1%	13,315	2.1%	0.3%
400 - Language	1,390	0.2%	1,632	0.3%	-14.8%
500 - Science	4,824	0.8%	5,244	0.8%	-8.0%
600 - Applied Technology	23,038	3.6%	25,997	4.2%	-11.4%
700 - Art & Recreation	13,951	2.2%	15,388	2.5%	-9.3%
800 - Literature	7,376	1.2%	7,511	1.2%	-1.8%
900 - History & Travel	12,996	2.0%	13,116	2.1%	-0.9%
Biography	4,917	0.8%	5,109	0.8%	-3.8%
Total Nonfiction: Adult & Young Adult	98,366	15.5%	105,512	17.0%	-6.8%
Magazines	4,584	0.7%	5,059	0.8%	-9.4%
Total Miscellaneous	4,584	0.7%	5,059	0.8%	-9.4%
Total Adult Print	251,976	39.7%	265,898	42.7%	-5.2%
Art to Go	1,252	0.2%	1,284	0.2%	-2.5%
DVD (Movies/TV)	82,501	13.0%	83,349	13.4%	-1.0%
Express/DVD	2,023	0.3%	3,157	0.5%	-35.9%
Nonfiction DVD	3,890	0.6%	5,350	0.9%	-27.3%
Fiction on Disc	1,207	0.2%	1,923	0.3%	-37.2%
Nonfiction on CD	449	0.1%	829	0.1%	-45.8%
Compact Disc (Music)	11,711	1.8%	13,137	2.1%	-10.9%
Video Games	5,921	0.9%	5,895	0.9%	0.4%
Circulating Equipment	72	0.0%	90	0.0%	-20.0%

FY25 Circulation by Type & Format

9 months

Category	YTD	% Total	Last YTD	% of Total	% Change
Discovery Kits	8	0.0%	24	0.0%	-66.7%
Total Nonprint	109,034	17.2%	115,038	18.5%	-5.2%
Adult E-Audio # Downloads	96,435	15.2%	84,110	13.5%	14.7%
Adult E-Book # Downloads	76,691	12.1%	79,019	12.7%	-2.9%
Adult E-Magazines	29,305	4.6%	26,849	4.3%	9.1%
Adult E-Music # Downloads/Local Music Project	22	0.0%	28	0.0%	-21.4%
Adult E-Newspapers	15,704	2.5%	13,785	2.2%	13.9%
Adventure Passes	133	0.0%	184	0.0%	-27.7%
Adult E-Video Streaming: Library Channel	55,775	8.8%	37,377	6.0%	49.2%
Total Adult E-Downloads	274,065	43.2%	241,352	38.8%	13.6%
Total Adult Circulation	635,075	100.0%	622,288	100.0%	2.1%
Children's Materials					
Fiction	42,375	15.2%	43,811	15.1%	-3.3%
Comics	40,938	14.7%	42,067	14.5%	-2.7%
jLarge Print Fiction	834	0.3%	785	0.3%	6.2%
Picture: Big, Board, Easy	82,804	29.7%	86,168	29.7%	-3.9%
Readers	31,651	11.4%	29,995	10.3%	5.5%
Nonfiction & Biography	37,009	13.3%	37,943	13.1%	-2.5%
jLarge Print Nonfiction	17	0.0%	27	0.0%	-37.0%
jWorld Languages	159	0.1%	0	0.0%	0.0%
Total Children's Print	235,787	84.6%	240,796	82.9%	-2.1%
Video/DVD/Blu-Ray	14,618	5.2%	17,203	5.9%	-15.0%
Books on Disc	0	0.0%	183	0.1%	-100.0%
Read-Along set	7,080	2.5%	7,913	2.7%	-10.5%
Children's Music	0	0.0%	460	0.2%	-100.0%
Children's Video Games	482	0.2%	703	0.2%	-31.4%
Read with Me Kits	201	0.1%	234	0.1%	-14.1%
Games & Toys	1,436	0.5%	1,472	0.5%	-2.4%
jDiscovery Kits	69	0.0%	92	0.0%	-25.0%
Total Children's Nonprint	23,886	8.6%	28,260	9.7%	-15.5%
j E-Audio # Downloads	7,774	2.8%	7,587	2.6%	2.5%
j E-Book # Downloads	11,289	4.1%	13,780	4.7%	-18.1%
Total Children's E-Downloads	19,063	8.2%	21,367	8.8%	-10.8%
Total Children's	278,736	100.0%	290,423	100.0%	-4.0%
All Circulation by Type/Format					
All Fiction	233,173	25.5%	241,990	26.4%	-3.6%
All Nonfiction and Biography	135,551	14.8%	143,482	15.7%	-5.5%
Picture books & Readers	114,455	12.5%	116,163	12.7%	-1.5%
Magazines	4,584	0.5%	5,059	0.6%	-9.4%
Total Print	487,763	53.2%	506,694	55.4%	-3.7%

FY25 Circulation by Type & Format

9 months

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	1,436	0.2%	1,472	0.2%	-2.4%
Art	1,252	0.1%	1,284	0.1%	-2.5%
DVD (Fiction, Nonfiction, & Express)	103,032	11.2%	109,059	11.9%	-5.5%
CD (Music)	11,711	1.3%	13,597	1.5%	-13.9%
Books on CD (Fiction & Nonfiction)	1,656	0.2%	2,935	0.3%	-43.6%
Read-Along Set	7,080	0.8%	7,913	0.9%	-10.5%
Video Games	6,403	0.7%	6,598	0.7%	-3.0%
Read with Me Kits	201	0.0%	234	0.0%	-14.1%
Discovery Kits	77	0.0%	116	0.0%	-33.6%
Circulating Equipment	72	0.0%	90	0.0%	-20.0%
Total Nonprint	132,920	14.5%	143,298	15.7%	-7.2%
Total E-Downloads	293,128	32.0%	262,719	28.7%	11.6%
Total In House/Undefined	2,227	0.2%	2,260	0.2%	-1.5%
Total Adult Materials (including e items)	635,075	69.3%	622,288	68.0%	2.1%
Total Children's (including e items)	278,736	30.4%	290,423	31.7%	-4.0%
Grand Total (Adult + Children's + Undefined)	916,038	100.0%	914,971	100.0%	0.12%

Director's Report

Prepared for the April 24, 2025
Meeting of the Library Board of Trustees
Elsworth Carman, Library Director

Update on the Enrich Iowa Program

Enrich Iowa is a program through the State Library of Iowa that includes three services: Open Access, Interlibrary Loan Reimbursement, and Direct State Aid. Funding for these programs comes from multiple sources, including IMLS. In the past, an agreement has been sent to all eligible libraries annually, with a return date no later than April 30. When no agreement was received this year, I contacted the State Library and asked if the process had changed. SE District Consultant Becky Heil responded and told me that the State Library is "holding off on that agreement until bills settle at the legislature," and also notes that deadlines will be changed and announced when the forms are ready to be sent out. ICPL has received all expected Enrich Iowa funds for this point in the year. We will keep the board up to date with any additional information about Enrich Iowa funds for FY26.

Preparation for the Director Transition

Over the last few weeks, I have been preparing to shift director responsibilities to the interim director. This work has included:

- Communicating the upcoming changes in ICPL leadership to library stakeholders (library staff, trustees, organizational partners, etc.) as appropriate and practical.
- Compiling a list of regularly scheduled tasks, including managerial processes, expenditure approvals, City reporting, and meetings (internal and external).
- Documenting ongoing involvement with local, regional, state, and national library director groups and professional organizations.
- Creating a guide to current administrative projects, including current status and relevant context.
- Assessing digital files and documenting how relevant information is organized in Teams and other assorted network locations.
- Reviewing paper files and eliminating non-essential documents. I have very few paper files (most of my files are digital), but significant files remain from previous administrative personnel. I will attempt to leave these as organized as possible.

These tasks are ongoing, but I will do my best to leave a well-organized, easy to navigate office for the interim director. The leadership team is extremely skilled and poised to adjust as needed to changing library administration, which will help ease the transition for all involved.

Thank You!

Monday, May 19 will be my last day at ICPL. It has been a privilege to serve as the director of the Iowa City Public Library, and I'm proud of what we've accomplished together over the past six and (almost) a half years. From eliminating overdue fines—first for children's materials, then expanding to the entire collection—to navigating the challenges of the pandemic, expanding inclusive practices and DEI-focused organizational goals, crafting a staff-led strategic planning process, creating the library's first bilingual professional positions, launching book bike service, and modernizing board packets, we've developed impactful services and initiatives. These efforts reflect the strength of staff collaboration and the value of working alongside our community partners, and also build on ICPL's remarkable legacy.

I am especially thankful to have had the opportunity to work closely with the ICPL leadership team, a deeply skilled group that continually finds ways to amplify individual and team performance, supports and challenges each other, and consistently puts the library's core values into action. This is a special team and they do great work.

I'm also hugely grateful to the Library Board of Trustees for their support, encouragement, and belief in the work we've done together. Your willingness to ask good questions, back bold ideas, and keep the focus on what's best for the community played a key role in helping ICPL grow and evolve during my time here. It's been a joy to work alongside such a thoughtful and dedicated group. Thank you!

Children's Services Department Report

Prepared for the April 27, 2025

Meeting of the Board of Trustees

Angela Pilkington, Children's Services Coordinator

The Ellen Buchanan's Children's Room of the Library has experienced a full spring, offering a diverse array of programs and events that have engaged children and families. Our weekly storytimes continue to be a cornerstone of our programming. Offered everyday but Sunday, the skilled children's staff bring in early literacy skills to hundreds of little ones and their caregivers. If you haven't been to a storytime in a while, I encourage you to come and check one out.

We are just about all set with our Summer Reading plans for 2025. We are excited to present "Color Our World " May 27-August 9. Please stay tuned in for more about this years' program! This year we will be sending our program notice out by postcard to all of our Iowa City residents. There will not be a summer issue of The Window this year. We are still finding supply chain issues and demand are affecting pricing this year with a nearly 65% increase for the Window and our summer reading prize shirts production.

We are busy setting up school visits and reaching out to summer camps about coming to the library or to a bookmobile stop this summer. This year we have a very special guest coming along with us that should get the kids excited for summer.



To kick the summer off we will be partnering again with The Summer of the Arts to bring ABC Day (Art, Books & Children), for a full day of fun and entertainment for the whole family to enjoy. This year's date will be June 7 and take place from 11-3 around the library on the PedMall. I hope to see you all there!

Collection Services Department Report

Prepared for the April 24, 2025

Meeting of the Library Board of Trustees

Anne Mangano, Collection Services Coordinator

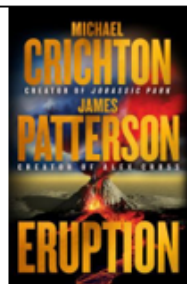
Book Delivery Delays

Over the past few years, we experienced significant delays receiving new print titles, exacerbating wait times for holds and frustrating our users. There are a couple of things at play leading to boxes of books arriving months after expected delivery dates. Some of these delays had to do with material shortages, publishers leaning into short print runs with limited supplies of specific titles, and the inability to meet demand for titles that resonated with the public (such as BookTok phenomena). Some publishers moved away from paperbacks entirely, making back list titles impossible to replace. In these cases, no one can get these titles—not Amazon, not bookstores, not libraries.

A new, surprising factor is the internal reorganization of one major publisher. Last summer, Hachette Publishing consolidated some imprints, dissolved others, and reduced its workforce.¹ This realignment led to an unexpected break in the distributional relationship with our major vendor, Baker and Taylor. Baker and Taylor (B&T) is a company that exclusively supplies libraries with materials, offering competitive discounts on list prices and providing value-added services, such as processing and cataloging. We benefit from B&T's current contract as the main book vendor for the State Library of Iowa. Hachette's distribution interruption was not planned, so B&T found out in the same way we found out—by books not arriving.

Under Hachette's corporate umbrella are some important imprints including Little, Brown and Company, Workman, Basic Books, Grand Central, and Running Press. Major authors include Elin Hilderbrand, Michael Connelly, James Patterson, Nicholas Sparks, Harlan Coben, and David Baldacci. It's safe to say that when we experience delays on these authors, people notice. We waited over a month for "Swan Song" by Elin Hilderbrand, a month and a half to receive "The Waiting" by Michael Connelly, and *seven months* for duplicate copies of "Eruption" by Michael Crichton & James Patterson.

¹ Albanese, Andrew. "Hachette Reorgs Workman, Moves Algonquin into Little, Brown." PublishersWeekly.com, July 16, 2024. <https://www.publishersweekly.com/pw/by-topic/industry-news/publisher-news/article/95510-hachette-reorgs-workman-absorbs-algonquin-into-little-brown.html>.



Eruption
by Michael Crichton & James Patterson

Released 6/3/2024

ICPL originally ordered: 2/14/2024

First copies received: 6/27/2024

Duplicates ordered: 7/19/2024

Duplicates received: 2/17/2025

We waited seven months to receive our duplicate copies of a new Michael Crichton and James Patterson title.

B&T is working to resolve these issues, but we moved onto purchasing Hachette titles from other vendors. We want the books. Moving over to other book distributors isn't simple. Right now, we have to purchase unprocessed materials (no Mylar or reinforced covers, no labeling, no catalog records). This abrupt change means that the department has taken on additional work to jacket, label, and catalog these items to ready them for library use. We are waiting for these vendors to set up our processing accounts. Unfortunately, many libraries are doing the exact same thing. Ingram and other vendors are overwhelmed with the demand and are slow to add new processing accounts. We have waited five months so far to get our processing accounts up and running, but we are assured that we are in line, which is lucky. They are no longer taking new customers.

Even if B&T and Hachette reestablish their distribution relationship, we hope to come out of this situation with multiple vendors to choose from when purchasing materials with the value-added support we require.

Local Music Project Discussed in New Nonfiction Book



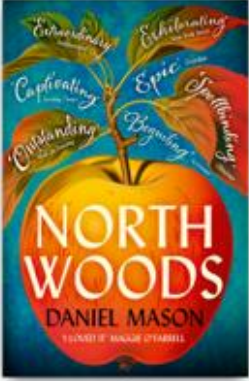
Liz Perry includes a history of digital local music collections at public libraries, including our Local Music Project in "Mood Machine: The Rise of Spotify and the Costs of a Perfect Playlist." In the conclusion of her book about the economics and fallout of the music streaming business, she looked for bright spots: the public library. Our own Jason Paulios and retired librarian John Hiatt feature in the story about the history of the LMP. In addition to Iowa City (the first of such a digital collection!), Perry discusses iterations in Ann Arbor, Madison, Edmonton, and Seattle. The book was published by Atria in January 2025.

You can find the book in our catalog here: <https://search.icpl.org/Record/1819042>

Dublin Literary Award

Every year, the Dublin Literary Award invites public libraries from around the globe to nominate a work of fiction. The award recognizes excellence in English literature, including translated works. We submitted titles sporadically in the past, but this year our nomination made the short list. Daniel Mason's "North Woods" follows a single piece of land in Western Massachusetts for four centuries

telling the story of the people, animals, plants, and buildings that come and go. The short list also includes Percival Everett's "James," Selva Almada's "Not a River," Paul Lynch's "Prophet Song," Michael Crummey's "The Adversary," and Gerda Blees' "We Are Light." The winner will be announced on Thursday, May 22nd during the International Literature Festival Dublin.



2025 SHORTLIST

North Woods

Daniel Mason

NOMINATING LIBRARY COMMENTS

Captivating historical tapestry, weaving together diverse narratives and genres to explore the connections between humanity, environment, and time.(Municipal Library of Prague) It is refreshing, funny, and a little chaotic. It follows the history of a single piece of land in the woods of western Massachusetts from first contact into the future. It's the story of the land, the animals that live there, and the house that stands on it and how they change with each generation, but also how each generation is influenced by the land and the house. It is full of these beautiful connections woven throughout the generations—sometimes in completely unexpected ways. One of my favorite parts of the novel are the ghostly ballads written by two twin sisters that are used as interludes between chapters. Yes, this novel is ambitious. And Mason succeeds. (Iowa City Public Library)

Dublin Literary Award's website includes information about the Iowa City Public Library.

Information Technology Department Report

Prepared for the April 24, 2025

Meeting of the Library Board of Trustees

By Brent Palmer, IT Coordinator

AI Bot Wars

In February, we were getting increasing reports of slowness and periodic downtimes for our catalog. This wasn't new; I had already upgraded the catalog server to try and help it through these slow-downs but it didn't seem to be working; the issues continued to increase in terms of frequency and duration. After analyzing the logs, I became aware that these slow-downs were due to many long, complicated searches coming in over a short period. The search terms didn't really make any sense and were mostly coming from other countries so I knew they weren't patrons. They were clearly bots, but not the normal search bots (spiders that crawl web sites in order to feed data to search engines like Google and Bing) and they didn't appear to be hacking attempts. The same queries or some slight variation would come in over and over again from various IP addresses spread around the world. I deduced that these are AI bots that scour the web for content to feed their language learning models.

All websites are now dealing with these AI bots. However certain sites seem to be more prone to the problems than others and library catalogs are one of them. This is probably due to the fact that the site contains more long passages of text (like descriptions of books) and they show connections between things like authors and works and historical events etc. And the site is open and free. Other library administrators have been talking about this in the online groups we are a part of. Based on those posts, there has been a real surge for everyone since last fall for this problem.

I tried blocking the countries that they were coming from which would work for a while but they just switched to other countries. I eventually found rule sets to add to our firewall that are specifically for filtering out what they call "bad" bots and hacking attempts. AI bot requests still make it through the filter and we do sometimes have some minor slowdowns but overall, it has worked very well. On one 24-hour period in March, I calculated that we blocked an average of 700 requests per minute (though it varies a lot minute by minute).

Unfortunately, there are also a few false positives, i.e. legitimate patrons who are getting blocked when trying to use our catalog or website. There aren't too frequent, but it is pretty frustrating for the patrons. We added a custom error message that explains why they were blocked (see image). If I know the time when they reported getting blocked, I can usually figure out what triggered it. Unfortunately, it's very time consuming to comb through the logs to find these false positives. And there isn't always a clear way to mitigate it without just turning off the filter rules.

Iowa City Public Library

Error 403 - Forbidden

Why are you seeing this page?

Because we thought you were a bot! 🤖

Bots and crawlers have become so aggressive that they have been preventing our patrons from accessing the ICPL website. But we didn't mean to block you.

Please contact the Library at switchboard@icpl.org or 319-356-5200 to report this error.



Thank you for your patience while we fine-tune our settings.

Development Department Report

Prepared for April 24, 2025

Meeting of the Iowa City Public Library Board of Trustees

Katie Roche, Development Director



Bright Future a Great Success

"Bright Future: Celebrating the Iowa City Public Library," an after-hours fundraising event took place Friday, April 11, 2025, from 7:30 to 10:00 PM at the Iowa City Public Library. This event aimed to foster appreciation and support for the Library. 250 guests celebrated the night away at the Library, beginning with opening remarks from Library Director Elsworth Carman and ICPL Friends Foundation Development Director Katie Roche, followed by an opening invocation with song-catcher Lyndsey Scott who led attendees in singing together the words "Another world is not only possible, on a quiet day, I can hear her breathing". From there the attendees explored the Library, catching special programs throughout the building! It was an evening of hope and generosity, with approximately \$30,000 raised in support of the Library!

Attendees were invited to fill out a survey after the event sharing their accolades and feedback to help us improve this event for next year! We are grateful to the event sponsors, the featured artists, our community for buying tickets and responding to requests for silent auction items, and to event volunteers and Library staff who made this event possible. We are grateful to everyone who has helped to spread the word and supported. **Please see the PDF of the event program to learn more!**

Some event stats:

- 250 attendees (goal was 100!)
 - 20% of attendees received sponsored tickets (at no cost to the attendee)
- \$30,189.75 total income (goal was \$15,000) > \$13 cost per attendee
 - \$5,399 total raised from Silent Auction
- \$3,299.23 expenses
 - Due to the generosity of sponsors, our costs were able to be kept low!
- \$26,890.52 net income

PHOTO BOOTH • CATERED SNACKS & DRINKS



Bright Future



CELEBRATING THE IOWA CITY PUBLIC LIBRARY

FRIDAY, APRIL 11
7:30 to 10 PM



SPONSORED BY JAMES INVESTMENT GROUP

Bright Future

Presented by The Iowa City Public Library Friends Foundation
and James Investment Group

Schedule of Events

7:30

- Doors Open

8:00

Welcoming Remarks

- Elsworth Carman- Library Director, ICPL
- Katie Roche- Development Director, ICPLFF
- Special Invocation: Lyndsey Scott and the
Community Singing as Collective Power Class

8:15

- Golden Alexander- Periodical Section, 1st floor
- Raptology- Story Time Room, 1st floor

8:20

- "This is Flammable" Reading- Koza Family Teen
Center, 2nd floor

9:00

- The 781's - Periodical Section, 1st floor
- IC Speaks Reading, Featuring Noah Goupell - Koza
Family Teen Center, 2nd floor

9:30

- Silent Auction Winners Announced, Meeting Rm A
- BRINK Poetry Reading with Cory Hutchinson-Reuss-
Koza Family Teen Center, 2nd floor

Station Descriptions:

Station 1: Sign-in, Silent Auction, Photobooth

Station 2: The Book Bike with the Community AccessF
Services Department

Station 3: Raptology with Children's ProgrammingF

Station 4: The Book End Bookstore Open House

Station 5: Collections Statistics Treasure Hunt with theF
Collections Department

Station 6: Custom Bookmarks and Photo Art Demo withF
the Digital Media Lab Staff

Station 7: Poetry Readings in the Koza Family Teen Center

A Word from our Development Director...

On behalf of the **Iowa City Public Library Friends Foundation**, welcome to Bright Future—we're so gladF
you're here! Thank you to our incredible Library staff,F
dedicated volunteers, performers, generous silent auctionF
donors, valued sponsors, and every single ticket holderF
who made tonight possible. Your support helps build aF
bright future for our Library and the community it serves—
thank you!

Have fun exploring and celebrating our Library!

Shine on!



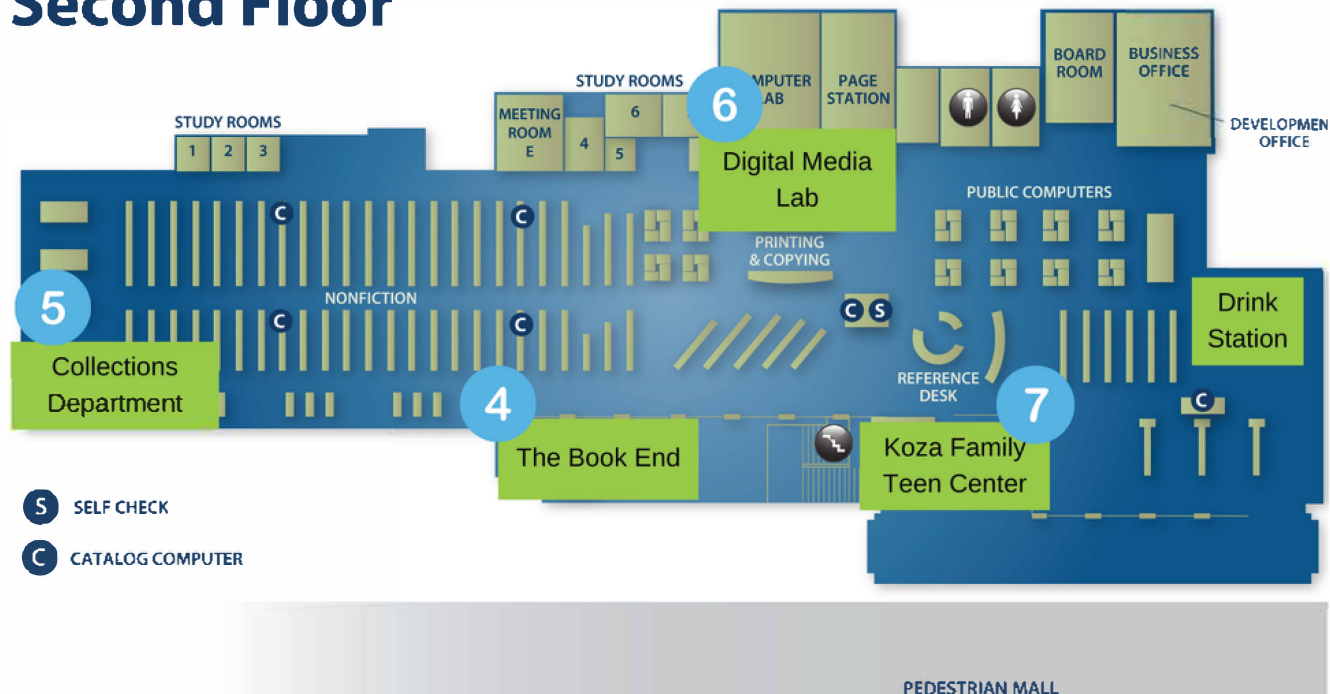
katie-roche@icpl.org

supportICPL.org





Second Floor



About Our Guest Performers...

Lyndsey Scott: 2024-25 Grant Wood Fellow of Interdisciplinary Performance Lyndsey Scott is a multimedia artist, songleader, songwriter, and ritualist committed to exploring community singing as a technology of belonging and a strategy for mutual liberation. Her reputation for playful + potent engagement earned recognition including the Grand Center Visionary Artist Award, Critical Mass for the Arts Stimulus, and the 52nd City Kick Ass Award.
<https://www.lyndseyscott.earth/>

John Zbanek Hill (Pianist): John started piano lessons with his grandmother at age five and has been immersed in music ever since. He holds degrees in Musical Theatre from Cornell College and in Education from Mount Mercy University. After teaching elementary music in Cedar Rapids for three years, he joined the Cedar Rapids Public Library as a Programming Specialist. He leads musical storytimes, runs the D&D Club, and regularly performs with MVLCT and Theater Cedar Rapids.

Willow Schultz (Pianist): Willow is a sophomore at City high. She has been in Jazz Ensemble, City high's top jazz band, since she was a freshman. She has played piano since she was in first grade and plays percussion and piano in City High's Wind Ensemble. Willow also plays guitar and runs cross country and track. Willow is a reader, so this is a very special event for her. Her favorite book is "Severance" by Ling Ma.

Noah Goupell (Spoken Word Artist): Noah was born and raised in Iowa City. Besides competitive and performative poetry, he spends his time reading books about activism and hanging out at the the ICPL.

Featured Readers from This is Flammable a new, teen-led literary magazine featuring original writing and art, edited by the Teen Space Writing Group at the ICPL Koza Family Teen Center. A testimonial from a Youth Empowered to Serve (YES!) program participant will also be featured. YES! is an 8-week paid internship experience for youth ages 14–18 facilitated by Neighborhood Centers of Johnson County.

Cory Hutchinson-Reuss (courtesy of Brink Literary Magazine):

Cory is the author of "Triptych", forthcoming from Milk & Cake Press in 2025. Her poems and hybrid writing have appeared in LIT, Cherry Tree, Timber, Slice, Pangyrus, the Offing, Witness, and elsewhere. She holds a PhD in English from the University of Iowa and has taught in both academic and community settings.

The 781s is a band made up mostly of Iowa City Public Library staff, representing departments across ICPL, and covering a wide range of musical styles. Named after the Dewey Decimal number for music, the group started with casual staff conversations and grew into a call to play together outside of work. They perform vocal-forward covers of rock, R&B, country, and alt music.

Members:

- Hanna Busse – Library Aide, Adult Services (Vocals, Keyboard, Fiddle)
- Alyssa Hanson – Web Specialist (Vocals)
- Brent Palmer – IT Coordinator (Electric & Acoustic Guitar)
- Bond Drager – AV Specialist (Trumpet)
- Paul Bethke – Cataloger, Children's Librarian, Bookmobile Driver (Bass, general enabler, and keeper of forward motion)
- Doug Bissell – Drummer and honorary non-staff "interloper"

Golden Alexander a dynamic new band rooted in vintage rock and roll, with vibrant influences of Americana and power pop. They have been seen locally at venues such as Wilson's Orchard, Lion Bridge Brewing, IC Party in the Park, La Wine, The Old Neighborhood Pub, and Jubeck Brewing, and were chosen as a "favorite act" of Film Scene's Refocus Film Festival by RogerEbert.com. For Iowa City trio GA, music is a family affair. The Alexander brothers—Marc (vocals, guitar), Seth (bass, vocals), and Al (drums)—are united by more than their genetic bonds. These triplets share a passion for tight, tuneful rock and roll, drawing inspiration from legends like the Beatles and Byrds along with contemporaries such as Wilco and Spoon. From their catalog of diverse, inventive original material to their deep well of delightful covers, GA is down-home rock n' roll, times three.

Thank You To Our Sponsors!

\$250 Shining Partners

Megan Alter

BRINK

Karen & Wally Chappell

Kelly Cwiertny

Deluxe Bakery

Mike & Beth Deninger

Susan Bryant

Dr. Suzanne Stock,

Orthodontist

Fitzco Pinball

Barbara Haring

Little Village Magazine

Sherry Lohman

Katherine & John Moyers

Jairo & Kristine Munoz

Doug Peters & Martha Schut

Pulkrabek Law Offices

Sidekick Coffee & Books

Velvet Coat

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Maggie & Jason Atkinson

Bread Garden Market

Carl Brown

Gene Savin & Susan Enzle

Chris Loftus

Linzee & Paul McCray

Overdrive

Mayor Bruce Teague

\$1000 Spark Sponsors

MidWestOne Bank

Tom Rocklin & Barb McFadden

Right Way Painting and Staining

\$2500 Spotlight Entertainment Sponsor Hands Jewelers

\$4000 Luminary Sponsor James Investment Group

With guidance from Iowa City Climate Action, all drinkware, plates, napkins, and cutlery can be disposed of in the City of Iowa City's compost bins located on each floor.

City of Iowa City PROCLAMATION

Whereas, libraries serve as vital hubs for connection, learning, and exploration and are dedicated to ensuring equitable access to information and services for all community members, regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status; and

Whereas, libraries prioritize privacy, defend the right to read freely, champion intellectual freedom, and serve as cornerstones of democracy, promoting the free exchange of information and ideas for all; and

Whereas, libraries provide free and equitable access to books, are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals while preserving our collective heritage and knowledge, safeguarding both physical and digital resources for present and future generations; and

Whereas, libraries play a pivotal role in economic development by providing resources and support for job seekers, entrepreneurs, and small businesses, thus contributing to local prosperity and growth; and

Whereas, Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity; and

Whereas, an Iowan authored the Library Bill of Rights, Iowa has more public libraries per capita than any other state in the nation, and over 74% of Iowans own at least one library card; and

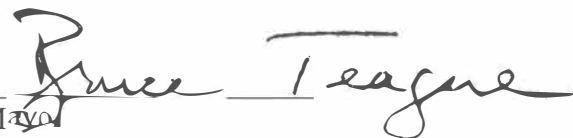
Whereas, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week.

Now, Therefore, I, Bruce Teague, Mayor of Iowa City, do hereby proclaim April 6-12, 2025 to be

National Library Week

and encourage all residents to visit the Iowa City Public Library and celebrate the access and opportunities provided by ICPL services and programming.




Mayor

Signed in Iowa City, Iowa
this 1st day of April 2025.

The Daily Iowan

THE INDEPENDENT NEWSPAPER OF THE UNIVERSITY OF IOWA COMMUNITY SINCE 1868

Iowa City Public Library opens after-hours for fundraising event

Isobel Perez, News Reporter | April 13, 2025

https://dailyiowan.com/2025/04/13/iowa-city-public-library-opens-after-hours-for-fundraising-event/?fbclid=IwZXh0bgNhZW0CMTEAR5ZjQrZWgiWNnxL9BW0KJskNJq3DRqNA0aFnPli-NWMuUIm3Lx6Nf2YKKgs-w_aem_PbBSeppRmMPn8rVTH5kV8w

The Bright Future event celebrated the library and the Iowa City community, who remains resilient despite policies targeting public libraries.



Ava Neumaier

Attendees gather during Bright Future: Celebration of the Iowa City Public Library at the ICPL on Friday, April 11. The fundraising event featured a silent auction, piano and local band performances, readings, a live raptor, and a session of community singing.

The Iowa City Public Library Bright Future: Celebrating the Iowa City Public Library fundraising event was hosted Friday by the [ICPL Friends Foundation](#) — a foundation that seeks to strengthen and

support the institution through its fundraising programs and promotion of the resources available at the library.

"It's a building-wide event. We're taking over the whole space," Kami Zbanek Hill, a senior library assistant with ICPL Friends Foundation, said.

The evening began with a reception where people mingled and participated in a 60-piece silent auction. Once the library had closed, people had access to the rest of the building and activities planned for the evening.

On the first floor of the library, activities included access to the book bike, live music, and a visit from Raptology and their raptors in the children's area. On the second floor were poetry readings from IC Speaks poets and This Is Flammable poets in the teen center, access to the digital media lab, an art gallery participants will have the opportunity to contribute to, and a treasure hunt with collection services.

The foundation originally hoped to sell 100 tickets for the event. Then, when they met that goal, they hoped to sell 200. They sold 250 tickets for the event, with people still reaching out to see if there was space to attend the event.



The Iowa Raptor Project leads a session of Raptology during Bright Future: Celebration of the Iowa City Public Library at the ICPL on Friday, April 11. The fundraising event featured a silent auction, piano and local band performances, readings, a live raptor, and a session of community singing. (Ava Neumaier)

Katie Roche, the development director with ICPL Friends Foundation, said approximately 20 percent of people who attended received their tickets for free thanks to sponsors of the event who generated community tickets.

"It's going to benefit them because they get to come to a fun event, but then they're also able to learn more and deepen their understanding of the library and network and socialize with other members of the community," Roche said. "I think the way that we get through hard times in our community, and one of the reasons Iowa City is so resilient, is because we're such a connected community, and so we wanted to help connect people."

This partially inspired the name of the event, Bright Future, Zbanek Hill said.

"Community action and collaboration is how you build a bright future," Zbanek Hill said.

The event sought to not only strengthen the community by connecting people with others in Iowa City but also to strengthen people's relationship with the public library by highlighting the many resources the library provides, many of which have been tailored to the specific needs of people in Iowa City.

"I think the thing that's really exciting for people to understand about the modern library is that the modern library, and libraries in general, have always been a reaction to the communities that they're serving," Roche said.

However, [President Donald Trump's recent executive order to dismantle the Institute of Library and Museum Services](#) threatens critical funding that allows the library to provide resources like its summer reading programs and to collect data to assess its community's needs.

"That was one of the resources that funded the data collection that helps inform some of our decisions," Roche said. "So, we'll have to figure out how to continue that work without funding."



A band plays during Bright Future: Celebration of the Iowa City Public Library at the ICPL on Friday, April 11. The fundraising event featured a silent auction, piano and local band performances, readings, a live raptor, and a session of community singing. (Ava Neumaier)

In recent years, libraries have been the target of censorship laws and book bans, including Senate File 496, which required the [removal of thousands of books from Iowa public](#) schools, and Senate File 235, which [removed obscenity exemptions from public libraries](#). As Roche explained, these laws seek to ban not only books but also important perspectives and experiences.

"Of course, we know that the reasons people want books censored are really problematic: anti-LGBTQ, wanting to erase or disappear history of marginalized people," Roche said. "You know, at libraries, every viewpoint is represented here."

Despite these laws targeting libraries, those who work in libraries, and people who rely on the important services provided by public libraries, Zbanek Hill and Roche believe it's important to remain optimistic.

"There have been times in the last six weeks where naming this event 'Bright Future' felt like it was going to feel inappropriate or scary," Roche said. "But what we settled on in our hearts is that the future's always bright with libraries. Let us do our thing, let us continue to serve the public, let us shine, and the future is always bright. So, we still feel a lot of optimism for the future."

This is the first year Bright Future is being held, but it serves to reflect the strength and optimism of the library and its community, which continue to serve Iowa City even facing hardship.

"Libraries thrive when communities come together," Elsworth Carman, the director of Iowa City Public Library, wrote in an email to *The Daily Iowan*. "We're proud to serve a community that shows up for its library."

The Daily Iowan

THE INDEPENDENT NEWSPAPER OF THE UNIVERSITY OF IOWA COMMUNITY SINCE 1868

Public library programs at risk after executive order dismantles Institute of Library and Museum Services

Anna Mitchell, News Reporter | April 10, 2025

<https://dailyiowan.com/2025/04/10/public-library-programs-at-risk-after-executive-order-dismantles-institute-of-library-and-museum-services/>

Trump's executive order to dismantle the Institute of Library and Museum Services could result in Iowa losing millions to fund museums and libraries.



President Donald Trump's initiative to dismantle the Institute of Library and Museum Services could result in Iowa losing out on federal funding and support for libraries and museums.

Issued on March 14, the [executive order](#) seeks to dissolve the Institute of Library and Museum Services — the sole federal agency which provides federal funding to libraries in the U.S. — entirely. Iowa advocates say the charge would cause cuts to many programs.

Sam Helmick, president-elect of the American Library Association, or ALA, who currently works at the Iowa City Public Library, said the order is not reflective of what the American people want.

"Iowans really care about their libraries, including the ones that vote for Trump," Helmick said. "He's not listening to them."

The Institute of Museum and Library Sciences funds make up .003 percent of the annual federal budget, according to a [statement](#) from ALA. In 2024, they awarded \$266.7 million in funding to libraries and institutions across the country, according to the [Institute of Museum and Library Services](#).

The agency administers funding from the Library Services and Technology Act in which funding is provided to state libraries through reimbursements to be allocated to local public libraries. In fiscal 2022, Iowa libraries received \$2,030,383 from the Library Services and Technology Act, according to the [State Library of Iowa](#).

"I think it's very short sighted, because I think that there are going to be ripple effects from us losing access to information and educational abilities that come from defunding libraries," President of the Iowa Library Association Eric Jennings said.

Katie Roche, development director at the Iowa City Public Library Friends Foundation, said she strongly contests the decision from the federal government, stating that the move to dissolve IMLS is illegal.

"This is actually unlawful, and we protest this in the strongest terms," she said. "These are sophisticated organizations that closely budget to provide excellent, highly excellent services that have very high approval ratings throughout the nation. You know, there's no reason to defund them."

Attorneys general from 21 states filed a class action [lawsuit](#) on April 4 against the Trump administration in an attempt to stop the elimination of the agency after receiving letters that their federal funding was cut effective April 2. Iowa is not involved in the lawsuit.

Since the executive order, the entire agency staff of 70 employees has since been placed on administrative leave, according to [NPR](#).

Helmick said that without federal employees to process funding, Iowa will not be receiving grant money regardless.

"By all intents and purposes, we are on a pause or in a holding pattern in the state of Iowa, because it takes human capital to process those congressionally required funds," Helmick said.

Without this funding, the following programs at the Iowa City Public Library are at risk:

- Summer Library Program, in which the State Library of Iowa provides public libraries with a comprehensive summer reading program through [iREAD](#)
- [All Iowa Reads](#), a program with the purpose of encouraging communities to come together to read and talk about a single book throughout one calendar year
- [People's Law Library of Iowa](#), a plain language legal resource used by Iowans in an attempt to understand state laws

[The State Library Endorsement](#), a program dedicated to training and supporting library staff in order to optimize service throughout the state, is also at risk. The endorsement also provides public libraries and library boards with necessary guidelines used to create staff policies.

The [IA Shares](#) program would also not survive without federal funding, a loss that would be felt at the state and local level. The statewide delivery service for public libraries allows people to access materials from libraries across the state, regardless of the available collections at their local libraries.

"Libraries aggregate those [federal] funds in a way that allows more than just an individual who happens to be wealthy to have access to these resources, and so [dismantling IMLS] is taking away from people's access to that information," Jennings said.

Helmick said that the Iowa City Public Library will have decisions to make surrounding the IA Shares program if it loses federal dollars.

Helmick said that the library will have to turn to postage to administer interlibrary loans, which would not be possible with the current volume of distribution. Helmick added that it will affect ICPL directly, because they produce a large number of interlibrary loans to rural communities throughout the state.

Helmick said while libraries are used to working with a shoestring budget, it would not be possible to maintain the same level of operation without funding from the federal government. Helmick mentioned it is Iowa City Public Library's focus to absorb as many costs as possible in order to avoid impacting patrons, but that potential tariffs will increase the cost of books and make the margins razor thin.

"At some point, this is going to have to start affecting the public, even though that's the last thing library workers want," Helmick said.

Helmick emphasized that while all public libraries will feel the effects of the lost funding, rural libraries will be hit the hardest, and the Iowa City Public Library is "lucky" in comparison. According to the [State Library of Iowa](#), 75 percent of public libraries throughout the state are in communities of 2,499 or less.

Roche expressed the same feelings about the impact the decision will have on rural communities.

"This kind of having the rug pulled out from underneath you in the middle of a grant process when funds have already been expended is extremely dangerous to these organizations," she said. "I think we can expect small and rural libraries to close as a result of this."

Helmick and Roche both said that while the executive order is distressing, it is not the first time the government, state or federal, has attempted to reduce funding for public libraries in recent years.

"There is a systemic effort to destroy the funding of libraries in the state of Iowa," Helmick said.

[House File 718](#), passed by the Iowa legislature in 2023, eliminated 97 library levies across the state in an overhaul of the property tax system. This reduced the funds available to many local public libraries.

Since then, other bills that threaten library funding have been introduced, but not passed.

"We're talking about decades of consistent funding for beloved public institutions that they've come to rely on, to build it into their budgets," Roche said. "They've improved services as a result of it, and now with no notice, without any feedback or care to understand the impact. It's gone. It's not how we are, that's not how we do things in our business."

Helmick said the move from the federal government could go hand-in-hand with potential book bans and limiting access to information.

"It's a bit of trying to control the narrative and stymieing people from pursuing thought and information freely and independently," Helmick said.

The Gazette

Trump wants to shutter a federal library agency. Here's what that could mean for Iowa libraries.

Grace Nieland | April 5, 2025

<https://www.thegazette.com/local-government/trump-wants-to-shutter-a-federal-library-agency-heres-what-that-could-mean-for-iowa-libraries/>

Rural libraries most likely to feel squeeze if federal funding disappears



Mindy Clark of Cedar Rapids is framed through an O in Iowa as she visits the Cedar Rapids Public Library in southeast Cedar Rapids on Friday. (Jim Slosiarek/The Gazette)

Federal funding for Iowa library systems — and the public services they support — could be at risk following a presidential directive targeting a federal agency that provides financial support to libraries across the U.S.

The Institute of Museum and Library Services this week placed its entire staff on administrative leave following [a March 14 executive order](#) from President Donald Trump demanding the institute wind down operations “to the maximum extent consistent with applicable law.”

Congress established IMLS in 1996 to oversee grant funding for libraries and museums across the country, but the agency is now caught in the crosshairs of Trump's ongoing efforts to slash the federal budget.



Ashley Lind of Cedar Rapids reads a book as she waits for a friend at the Cedar Rapids Public Library in southeast Cedar Rapids on Friday. (Jim Slosiarek/The Gazette)

The agency is relatively small — around 70 employees — but it is responsible for the disbursement of more than \$250 million in federal funds to libraries and museums nationwide to support special projects and ongoing operations.

Per IMLS data, Iowa received \$2.2 million in federal funding during the last fiscal year. Combined with state matching funds, library systems statewide received about \$3.5 million under the Library Services and Technology Act (LSTA).

The State Library of Iowa in turn relies on LSTA funding to deliver statewide library development initiatives, meaning any reduction in federal funding could have a significant impact on current and future programming.

"Libraries are centers of community life ... that provide opportunity to Iowans every single day," said Sam Helmick, community and access services coordinator at the Iowa City Public Library and president-elect of the American Library Association. "When defunding happens, ... we can no longer provide that same level of service."



Sam Helmick, the community and access services coordinator for the Iowa City Public Library, poses for a portrait on March 15, 2023, in Iowa City. (The Gazette)

How is IMLS funding used in Iowa?

IMLS funding is distributed in several ways across the country, although the lion's share of its budget goes directly to state library agencies. In Iowa, the State Library uses that funding to support several statewide programs.

One such program is the [IA Shares Delivery Service](#), a twice-weekly delivery service to every public library in Iowa to support the sharing of materials between libraries.



Dara Schmidt

Through the program, libraries are able to request books they either don't have or don't have enough copies of from other libraries. The books are then delivered to the requesting library at no charge, issued to patrons and later returned to the material's home library.

"It's one of those behind-the-scenes things that people don't think about until it's to the point of 'Oh, but I really wanted that one book and now I can't get it,'" said Cedar Rapids Public Library Director Dara Schmidt. "It's not flashy, but it's a basic part of the services we provide."

Schmidt said the program is particularly helpful for smaller libraries that don't have the room or budget to keep a large selection of materials on-hand.

Cedar Rapids patrons last year borrowed more than 300 items from other libraries, for example, while 1,000 Cedar Rapids materials were provided to other Iowa libraries through IA Shares.

Federal funds also support programs like Brainfuse — a digital library resource that offers assistance with homework help, tutoring and career services — and help cover accreditation and continuing education services for Iowa libraries and their staff.

IMLS funding also can be awarded for specific projects or programs, such as a [\\$246,000 grant awarded in 2023](#) for the State Library to develop a pilot program to help library staff address patrons' psychological needs.

State law also a factor

Iowa libraries faced two bills in the Iowa Legislature this year that could have affected their funding and operations.

The first, [House Files 880](#), would have [removed state funding from libraries that are members](#) of professional associations that engage in advocacy work such as the American Library Association or Iowa Library Association.

The second, [House Files 521](#), would have [removed current obscenity exemptions](#) for public libraries in a move opponents said could have opened libraries up to possible litigation.

Neither made it past the state's second legislative deadline this week, although they could reappear for debate during next year's session.

What happens without those funds?

Public libraries are primarily funded by city and county taxes, but area library leaders still stressed the importance of federal funding.

Without federal support for ongoing programs like IA Shares, Iowa libraries could be forced to decide if they'd like to pay the cost of those services themselves or if they must instead reduce or eliminate them.

The burden of replacing funding for those services would be felt by all public libraries, Schmidt said, but it would hit small, rural libraries particularly hard given their relatively smaller budgets and staffing levels.

"Libraries in Iowa are funded largely through property tax dollars, so the bigger the community, the more dollars you have coming into that system," she said. "That's just simple math, but what that means is that (reductions in federal funding) ... will be particularly hard for small libraries who simply don't have the tax dollars to support those additional services."



Book shelfer Loraine Bennett returns books to the correct locations at the Cedar Rapids Public Library in southeast Cedar Rapids on Friday. (Jim Slosiarek/The Gazette)

Ely Public Library Director Sarah Sellon echoed that sentiment. She said the Ely library relies on IA Shares to supplement the library's existing catalog and on LSTA funding more broadly for initiatives like All Iowa Reads and the summer reading program.

The library also is a part of the [Bridges eLibrary program](#), the e-book and audiobook buying consortium for Iowa Public Libraries.

The State Library of Iowa facilitates the program and manages the contract on behalf of participating libraries using funds collected from consortium members and from IMLS to make digital materials more accessible and affordable for Iowa libraries.

Without the IMLS funding used to cover the program's platform fee, that consortium could be at risk. Further, IMLS funds are tied to matching state funds that support things like the [Enrich Iowa](#) program that provides things like interlibrary loan reimbursement and direct state aid, and Sellon said it's unclear how the potential elimination of IMLS could affect those programs.

If IMLS funding were to disappear or substantially decline, however, Sellon said the Ely library — which serves a population of roughly 2,300 — would be forced to make some “tough decisions” about what programs and products it could continue to support on its own.

“I’ve really been thinking about all this, and I’m honestly not exactly sure what we’d do if it came down to it,” she said. “Our budget is small, ... and we can’t do it all (by ourselves).”

Has the executive order eliminated the IMLS?

Ultimately, Trump’s executive order cannot totally eliminate the IMLS because the agency was established by law. Instead, the order directed the institute to shrink down to its statutory minimum. Those statutory minimums have yet to be outlined in the public eye, however, and local library leaders fear that the president’s future budget proposals will call on Congress to eliminate the agency altogether.

Congressionally-approved federal funds have been earmarked for IMLS use through September, at which point reauthorization will be required to fund future operations. At its current funding level, IMLS funding accounts for less than .05 percent of the federal budget.



A visitor is silhouetted against the window at the Cedar Rapids Public Library in southeast Cedar Rapids on Friday. (Jim Slosiarek/The Gazette)

Helmick said library leaders and literacy advocates nationwide intend to push congressional leaders to renew their support for IMLS despite Trump's order. This past week, Helmick visited Washington to meet with Iowa representatives and discuss the importance of public libraries.

Preliminary conversations provided some positive feedback from lawmakers, Helmick said, although they still encouraged all Iowa residents to reach out to their legislators with personal stories of why their public library is important.

"Our representatives are acknowledging that Iowans really care about and love their libraries," Helmick said. "What I'm hearing from our representatives are Iowa values. Now we'll have to see if Iowa actions follow."

Celebrate National Library Week

National Library Week will be celebrated from April 6-12. The weeklong celebration recognizes the role of libraries and library workers in strengthening communities.

The Cedar Rapids Public Library will recognize several celebrations over the week, including:

- Right to Read Day on Monday, April 7.
- National Library Workers Day on Tuesday, April 8.
- Take Action for Libraries Day on Thursday, April 10.
- Friends of the Cedar Rapids Public Library book sale, which will take place April 11-13 at the Downtown Library.

For more information on National Library Week and the Cedar Rapids Public Library, [visit the library's website](#) or social media pages.

Comments: grace.nieland@thegazette.com

Iowa City Press-Citizen

Grassroots Iowa City town hall erupts into rally against federal layoffs, funding cuts

Ryan Hansen | March 24, 2025

<https://www.press-citizen.com/story/news/local/2025/03/24/hundreds-rally-against-federal-layoffs-funding-cuts-in-iowa-city/82616313007/>



Hundreds of people gathered on Iowa City's Pedestrian Mall on Saturday as part of a grassroots town hall, rallying for a range of causes, from [National Institutes of Health funding](#) to [Iowa City VA hospital staffing](#) and federal layoffs.

The "Stand Up for Your Constituents" event was created as an opportunity for Iowa's 1st District Rep. Mariannette Miller-Meeks to speak, organizers said, but it instead gave community members a chance to voice frustrations with their Congressional representation and the Trump administration.

More: [University of Iowa could miss out on \\$33.4M in research funding if NIH cuts are approved](#)

Miller-Meeks did not attend Saturday's event and was not involved in the planning, her Communications Director Anthony Cruz said on Monday.

"Every term in Congress, she has held town halls. And her plan is to hold such events or listening posts in every county each term," Cruz wrote in an email to the Press-Citizen. "Rep. Miller Meeks held a tele town hall with 12,000 Iowans last month, with the majority of questions answered coming from Iowa City."

Cruz said Miller-Meeks met with small businesses and veterans from across the district in the days leading up to Saturday's demonstration, and "as usual," she heard from many constituents.

"She does not stop working for the district and it is why she was elected to a third term," Cruz said. Saturday's rally was originally scheduled for a meeting room at the Iowa City Public Library but was moved outside.

At least 250 people circled around the Ped Mall stage as the event began on Saturday afternoon, chanting, "Do your job," "Don't be weak, Miller-Meeks," and "Where's Meeks?"

Many held up union-made or hand-written signs that read, "Stop kissing Trump's rump," "Reject fascism," "Stop messing with our future," "Where is my rep?" and "Smells like DOGE crap."



Grassroots town hall speakers include education association head, VA nurse

A range of speakers shared stories about their day-to-day work and the impact that federal funding cuts could have on their jobs.

Iowa City Education Association President Brady Schutt shared details about a trip to Twain Elementary last week, where he saw students eating lunch "grown here in eastern Iowa and funded through a soon-to-be-cut" federal program.

USA Today reported on March 11 that about [\\$1 billion in funding for the Local Food for Schools program](#) was set to be cut as part of cost-saving initiatives by the Trump administration and Musk's Department of Government Efficiency.

"I didn't see any fraud, none of the DOGE nonsense," Schutt said. "Rather, that morning demonstrated the beauty and power of public schools and federal funding."



Patrick Kearns is a registered nurse who has worked at [Iowa City's VA Medical Center](#) for decades. He said his goal as a nurse is to give everyone the care they need, but the Trump administration and Elon Musk "want to destroy" the VA and "profit off of it."

"The biggest mistake the VA ever made is that we don't make a profit for billionaires," Kearns said.

"We don't make a profit for private, for-profit companies or hospitals."

Kearns added that Miller-Meeks' "silence" is an "endorsement of widespread cuts." He accused her office of making it difficult to schedule meetings with her because they "don't want to answer the tough questions."

Kearns urged the large crowd to continue to advocate and said the three-vote margin that Republicans currently hold in the U.S. House of Representatives representatives means "protests, rallies and demonstrations can have an impact."

"(Republicans) have such a narrow majority and people are so angry that it can make a difference," Kearns said.

(This story was updated because an earlier version included an inaccuracy.)

Ryan Hansen covers local government and crime for the Press-Citizen. He can be reached at rhansen@press-citizen.com or on X, formerly known as Twitter, @ryanhansen01.



Federal cuts to library and museum services will impact Eastern Iowa

Becky Phelps | March 26, 2025

<https://www.kcrg.com/2025/03/26/federal-cuts-library-museum-services-will-impact-eastern-iowa/>



CEDAR RAPIDS, Iowa (KCRG) - Iowa libraries and museums are worried about their future, after President Donald Trump signed an executive order to cut the Institute of Museum and Library Services. That agency provides grant money and helps fund programs across the country.

Those grants have a direct impact helping museums and libraries in Eastern Iowa. For example, the African American Museum of Iowa in Cedar Rapids got a \$60,000 grant in 2023 that helped them update the shelving that stored their collections, improve technology, and hire an intern to help with inventory.

Curator and Collections Manager Felicite Wolfe says it was disheartening to hear about cuts to the IMLS. "Probably more than half of our funding comes from grants," says Wolfe. "Your local museum, cultural institution, libraries, they're there to serve the public, and they're for the public good, and to maintain the history of the area. And we can't do that if we don't have grants."

At the Iowa City Public Library, Katie Roche with the Iowa City Public Library Friends Foundation says the agency IMLS helps them with a long list of programs, including hosting summer reading programs, and get access to collections in other libraries. "The state library, through the IMLS funding, also helps us to collect data that helps us understand who we're reaching, how we're reaching them, and why that matters. It helps to inform libraries about how they can do a better job of reaching members of the public," says Roche.

These cuts to federal funds make the future uncertain for many libraries and museums.

"I think one of the most concerning things with this defunding and dismantling of the IMLS is the access to continuing education for library workers and the state accreditation for libraries," says Roche. "[The IMLS is] providing guidance and tools from the state library to help them reach those goals."

TV9 reached out to Iowa Senators about the concerns over the cuts to the IMLS.

Sen. Chuck Grassley said in a statement "Iowa's libraries play a key role in promoting literacy and accessing information, and our museums are valuable cultural assets that enrich lives and promote tourism. I'm closely monitoring the situation as it unfolds, and as Iowa's U.S. Senator, I'm passing on Iowans' questions and concerns to the administration."

A spokesperson for Sen. Joni Ernst said in a statement "DOGE is doing due diligence to ensure taxpayer dollars are actually serving Iowans. Reviews like this are working to stop waste and fraud. As programs are under review, Senator Ernst is continuing to meet with Iowans to hear directly from them and working with the administration to stand up for her constituents."

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**LITTLE
VILLAGE****Trump's move to cut support for libraries and museums will be felt in Iowa****Paul Brennan | March 21, 2025**<https://littlevillagemag.com/trumps-move-to-cut-support-for-libraries-and-museums-will-be-felt-in-iowa/>

Nancy Holland reads book at the Iowa City Public Library's Toddler Storytime, on Sept. 18, 2017. — Jav Ducker/Little Village

Accompanied by a security team and members of Elon Musk's DOGE, Keith Sonderling arrived at the offices of the Institute of Museum and Library Services (IMLS) [on Thursday](#) to take over the independent federal agency as its new acting director. President Trump appointed Sonderling to the position earlier on Thursday, even though Sonderling is already serving as deputy secretary of the U.S. Department of Labor.

It doesn't matter to the Trump administration that Sonderling has a full-time position in the Labor Department, or that there is nothing in his background making him suitable to be the director of an agency serving the needs of libraries and museums. He is not there to make IMLS function better. He was appointed to carry out [a March 14 executive order](#) signed by Trump that requires IMLS and six other agencies to "reduce the performance of their statutory functions and associated personnel to the minimum presence and function required by law."

It would take an act of Congress to close IMLS, but starting with the actions he took in January to gut

the U.S. Agency for International Development, Trump has repeatedly shown that he is willing to shut down federal agencies and suspend or fire almost all their employees, regardless of what the law says.

AFGE Local 30, the union representing IMLS employees, [said in a statement](#) it “expects that most employees will be placed on administrative leave over the weekend or Monday. It remains unclear whether funding for existing grantees will continue, and whether new grants will be available in the future.”

The impact of the changes ordered by President Trump will be felt in Iowa.

“The loss of IMLS funds would have a direct and significant impact on Iowa City Public Library patrons and staff,” ICPL Director Elsworth Carman said in a written statement.

“Interlibrary loan — a vital service that allows patrons to access books from libraries across the state and beyond — could be reduced or eliminated. State Library support for our Summer Reading program may decrease or disappear, limiting engaging literacy opportunities for children and families,” Carman explained. “Additionally, the loss of funding for continuing education and accreditation programs would weaken professional development for library staff and diminish the quality standards that ensure excellent library service for our community.”



The Iowa City Public Library, 123 S Linn St. — Jason Smith/Little Village

In a news release on Thursday, the [Iowa City Public Library Friends Foundation](#) pointed out that rural areas of the state will be hit hard if IMLS stops functioning.

"IMLS funding cuts will disproportionately harm small and rural libraries, which often rely on federal support to access essential resources," the foundation said. "Without federal funding, rural libraries could lose access to training, educational resources, and tools like STEM kits, online tutoring, and interlibrary loan systems, further widening the gap in services available to underserved communities. These cuts will make it even harder for small and rural libraries to meet the diverse needs of their patrons, limiting their ability to foster education, community engagement, and equal access to information."

The [Dubuque County Historical Society](#), which operates the [National Mississippi River Museum & Aquarium](#) and [Mathias Ham Historic Site](#), released a statement explaining how important the funding and support it has received from IMLS over the last 26 years has been, and how it may be impacted by Trump's executive order.

"This critical funding has helped gain intellectual control of collections, create an interpretive master plan, and create significant permanent exhibits," [the society said](#). "The National Mississippi River Museum and the Mathias Ham Historic Site draw 200,000 visitors annually, account for \$16 million in activity for our local economy, and directly support 176 households through employment. Without IMLS funding, the growth of the museum, its role as a public steward of historic and living collections, and its leadership in contributing to Iowa's economy face significant risk."

"... While we are uncertain what the impact of these cuts will be, we can be certain this will have a significant impact on not only DCHS but museums, arboretums, cultural centers, and those organizations preserving history and amplifying community voices."



IMLS was created by the Museum and Library Services Act (MLSA), which was passed by Congress with bipartisan majorities in 1996, and signed into law by President Bill Clinton. The institute's statutory duties involve providing funding, policy leadership, and research to support libraries and museums around the country, and it is required to do so in a nonpartisan, nonpolitical way. That's why Congress made it an independent federal agency: to limit any possible politically motivated interference from either a presidential administration or members of Congress.

The MLSA was reauthorized in 2003 during the Bush administration, in 2010 during the Obama administration and most recently, in 2018 during the first Trump administration.

Every year during the first Trump administration, the White House submitted budgets to Congress that [eliminated funding](#) for IMLS, as well as other cultural and educational agencies, including the National Endowment for the Arts and the National Endowment for the Humanities. Each year, regardless of which party was in charge of the House or Senate, Congress rejected those budgets, and continued funding the IMLS and other cultural and educational programs and agencies. Although IMLS survived the first Trump administration, its future now seems much more insecure. The actions Trump took towards IMLS over the last week are much more aggressive than anything he did during his first term, and Congressional leaders are much more servile in their approach to dealing with Trump now than they were in 2017.

In the last annual budget for the federal government Congress actually passed — the budget for fiscal year 2024, approved in 2023 — IMLS received \$294.6 million in funding for the entire year. That amount represents 0.004 percent of the total FY 2024 federal budget of \$6.8 trillion. Since FY 2024 ended last June, the federal government has been funded by a series of continuing resolutions, each lasting several months and largely keeping funding levels at those approved in the last budget. The most recent continuing resolution, passed by Congress this month, kept funding levels for IMLS at the same level as FY 2024.

President Trump signed the continuing resolution into law on March 15, one day after issuing the executive order effectively ordering the shuttering of IMLS, the Federal Mediation and Conciliation Service, the United States Agency for Global Media, the Woodrow Wilson International Center for Scholars, the United States Interagency Council on Homelessness, the Community Development Financial Institutions Fund and the Minority Business Development Agency.


To suggest an update, email editor@littlevillagemag.com.

Bright Future: Celebrating the Iowa City Public Library – April 11

<https://content.govdelivery.com/accounts/IAIOWA/bulletins/3d79404>

Bright Future: Celebrating the Iowa City Public Library – April 11

City of Iowa City sent this bulletin at 03/28/2025 04:35 PM CDT

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FOR IMMEDIATE RELEASE

Date: 3/28/2025

Contact: Manny Galvez

Phone: 319-356-5241

Bright Future: Celebrating the Iowa City Public Library – April 11

The Iowa City Public Library Friends Foundation (ICPLFF) invites the community to an unforgettable evening in support of the Iowa City Public Library. **“Bright Future: Celebrating the Iowa City Public Library”** is a special after-hours fundraising party dedicated to fostering appreciation and growth of our Library. The celebration will take place at the Iowa City Public Library on April 11, 2025, from 7:30 to 10:00 p.m..

Attendees will begin the evening in Meeting Room A, where live grand piano music will set the tone for the night. Guests can enjoy drinks while bidding on exclusive packages in the silent auction. **At 8:00 p.m., a formal welcome and sponsor recognition will officially kick off the main event.** From there, guests will have opportunities throughout the evening to explore the Library as they have never seen it before—featuring food and drink stations, pop-up performances, live music, readings, and more. It will be a night of community, entertainment, and celebration of the vital role the Library plays in Iowa City.

Katie Roche, Development Director of the Iowa City Public Library Friends Foundation, points out: “This has been a challenging legislative season for libraries across Iowa, reminding us how vital it is to stand together in support of intellectual freedom and community resources. Now, more than ever, we must celebrate the bright future of the Iowa City Public Library—an institution that continues to inspire, educate, and strengthen our community for generations to come.”

For more event details, visit the ICPL Friends Foundation webpage:

[ICPL Friends Foundation - Bright Future](#)

Reserve your tickets online:

[Purchase Tickets for Bright Future](#)

In addition to individual tickets, sponsors have the opportunity to support this event while receiving benefits based on their sponsorship level. Individuals and organizations may also sponsor tickets, which will be distributed to workers at partner organizations, strengthening ties between the Library and the community.

Current Sponsors Include:

James Investment Group, Overdrive, Hands Jewelers, Karen and Wally Chappell, Little Village Magazine, MC Ginsberg, Tom Rocklin & Barb McFadden, Susan Bryant, Bread Garden Market, Harger’s Acoustics Inc., MidWestOne Bank, Dr. Suzanne Stock, Orthodontist, BRINK, Sherry Lohman, Barbara Haring, Sidekick Coffee and Books, Velvet Coat, Mike and Beth Deninger.

Join us in celebrating and supporting the Bright Future of the Iowa City Public Library!

About the Iowa City Public Library Friends Foundation

The Mission of the Iowa City Public Library Friends Foundation is to strengthen the Iowa City Public Library through fundraising, advocacy, and promotion of its valuable resources. Our Vision is to inspire every member of our community to support the Iowa City Public Library as a Library user, volunteer, or donor.

Contact Information:

Katie Roche

Development Office Coordinator

(319) 356-5249 | katie-roche@icpl.org

The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.



Iowa City Public Library Board of Trustees

Meeting Minutes

March 27, 2025
2nd Floor – Boardroom
Regular Meeting - 5:00 PM

DRAFT

Tom Rocklin - President	Bonnie Boothroy	Robin Paetzold
DJ Johnk – Vice President	Joseph Massa	John Raeburn
Hannah Shultz-Secretary	Claire Matthews	Dan Stevenson

Members Present: Bonnie Boothroy, DJ Johnk, Joseph Massa, Claire Matthews, Robin Paetzold, John Raeburn, Tom Rocklin.

Members Absent: Hannah Shultz, Dan Stevenson.

Staff Present: Elsworth Carman, Anne Mangano, Brent Palmer, Jason Paulios, Angie Pilkington, Katie Roche, Jen Royer.

Guests Present: Matt Gilchrist, Luna Johnk.

Call Meeting to Order. Rocklin called the meeting to order at 5:01 pm. A quorum was present.

Approval of March 27, 2025 Board Meeting Agenda. Johnk made a motion to approve the March 27, 2025 board meeting agenda. Matthews seconded. Motion passed 7/0.

Rocklin proposed a change to the board meeting agenda and said the director evaluation discussion would happen at the April meeting and the agenda entry should not include board action. Johnk made a motion to revise the March 27, 2025 agenda as Rocklin proposed. Matthews seconded. Motion passed 7/0.

Public Discussion. None.

Items to be Discussed.

~~**Director Evaluation Discussion.**~~

Policy Review: 505 Volunteers. Carman said Roche and Helmick worked on the policy review. Roche said there aren't a lot of substantial changes to policy. Roche said in practice, the way we work with volunteers is an ongoing conversation, but the policy related to it stands. Boothroy noted 505.5 and said since this is a policy that is applicable for multiple years, Boothroy wondered if the last sentence needed the phrase "with an annual event". Boothroy noted perhaps one year wouldn't be possible and we have a

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variety of ways of recognition. Boothroy suggested the last phrase could be dropped. Roche agreed. Carman shared it was practical. Paetzold noted the proposed change to 505.1 and asked why certain groups were eliminated and others added.

Gilchrist entered the meeting at 5:04 pm.

Roche said in practice the library is not working with as many community service clients. Roche said there are not many personal development classes implemented in the volunteer program because there are minimum requirements that need to be met. Roche said volunteers in classes have one or two hours of service as opposed to the multiple hours that are needed at ICPL. Roche believed the requirement was 20 or 30 hours over a couple months at ICPL. Roche said the committee considered that special needs populations are already part of the volunteer pool and don't need to be called out. Paetzold asked if historically underserved and marginalized communities are part of the volunteer pool already. Roche said yes, but other ICPL documents specifically indicate support for those populations.

Raeburn said in 505.1D the language "suitable jobs" makes it sounds like employees. Raeburn suggested using "appropriate activities" or something to that nature. Carman suggested tasks and Raeburn agreed. Carman asked if Paetzold suggested the policy language should be changed. Paetzold said she was mulling it over but did not recommend a change. Massa asked if 505.1D was needed. Carman said a positive challenge with volunteers is there are more requests than can be accommodated. Carman said he wasn't part of the policy committee but thought there was merit to calling out historically underserved or marginalized groups to help communicate saying yes to one volunteer and no to another. Carman said he understood Massa's question and does think the policy could function without 505.1.D. Massa suggested "provide meaningful experiences for groups and individuals who desire to volunteer as staffing permits and suitable jobs or tasks are available". Roche said she and Helmick felt they were honoring the historic institutional commitment to underserved and marginalized groups.

Paetzold shared she was not sure it belonged there, noting we want to provide meaningful experiences for all volunteers. Matthews shared she agreed section D wasn't needed as C covered it. Matthews said she loved it as a value, but it wasn't needed in the policy. Rocklin said D adds the idea that we will have limited availability to provide the experiences as staffing permits and suitable tasks are available. Paetzold felt it minimized instead of advocating for. Rocklin said he wasn't taking a position on whether to do that or not and acknowledged that not every person that wants to volunteer can. Matthews asked can you tag the language "as staffing permits..." to section A. Roche referred to line 505.32 that gives additional information that is pertinent to the line. Paetzold asked Roche to clarify if she was proposing the adjustment that Matthews suggested or the inclusion of D altogether. Paulios said more to Rocklin's point. Roche said we can only meet those requests if we have availability. Paetzold asked if Roche was suggesting no adjustment was needed or if she was supporting the removal of D. Roche said she is comfortable with D staying because 505.32. Roche guessed that D was introduced to the policy because of the kinds of ongoing requests the institution receives, and it is helpful to have in policy directly. Carman noted Matthew's point was important, sharing the library's value statement and strategic plan reinforce those ideas. Carman said if the policy doesn't feel like the right place for it, the idea wouldn't be lost.

Rocklin asked if staff should bring back the policy. Matthews asked the committee to consider if D is necessary as it is covered in library values and the work done at the library every day. Roche said if 505.32

covers it, striking D is acceptable, and Carman feels like it is covered by value statements we could proceed.

Boothroy noted Raeburn's point about using the word tasks instead of job. Boothroy asked the committee to bat around the idea of position because it sounds like a job too. Boothroy said consider talking about assigned tasks instead of a position in 505.32.

Rocklin asked the staff committee to bring the policy back at the next meeting.

Staff Reports.

Director's Report. Carman said he was hopeful to have an IMLS funding update but there wasn't much more to share. There were many responses to the executive order arguing that IMLS is already compliant because the funding goes to statutory functions; it's already core projects and programs. As more information becomes available, Carman will loop the Board in. Carman said there are general legislation updates. The 2nd funnel deadline is April 4, so by that date policy bills need to be passed by their home committee and the assigned opposite chamber. Carman said the bills he is watching the most are HF880 (Enrich Iowa bill) and HF521 (obscenity exemption bill). Both are still functionally alive.

Pilkington exited the meeting at 5:18 pm.

Carman said SF493 (prohibits local governments from spending tax dollars on lobbyists) is still alive. Carman had a conversation with City Attorney, Eric Goers, about impacts of SF 503 (Expands criteria for open records eligibility for cities) on ALA and ILA work. Carman said there aren't clear answers at this point. Carman said this point in the session is always a waiting game. Raeburn noted that news from the house gets more publicity than news from the senate. Raeburn asked if the bills are alive in both the house and senate. Carman said some bills that came earlier in the session are companion bills. Carman said he thought both 880 and 521 have a senate component bill. Carman agreed it still has to process through both groups.

Pilkington entered the meeting at 5:23 pm.

Raeburn said there was an assumption that this was a done deal and that when Trump issued legislation in 2020 and 2016, there were two different executive orders. Raeburn shared he would like to know what the stature is of US Code Title 20 Educational chapter 72 signed by Trump 12/31/2018. Raeburn noted there was a second bill he would also like to know about. Carman agreed it could be included in the next packet.

Departmental Reports: Adult Services. Raeburn noted language about the summer library program and suggested an edit, noting library programs are not for staff. Carman clarified the trainings are for library staff and agreed it could be more clear.

Paetzold and Boothroy appreciated the details of the report.

Community & Access Services. Helmick absent. Paetzold noted the library website showed the Bookmobile had a few down days and asked if it was for regular maintenance or lifespan issues. Carman shared some of the recent closures were weather related. Pilkington said one of the closures was for regular maintenance and it was determined the back breaks needed repair. Pilkington said the maintenance coincided with spring break and a majority of schools being closed.

Development Report. Roche said 200 tickets for Bright Future had sold so far. Roche said she has seen an extreme amount of generosity in the community and was very pleased. Roche shared she was happy with the advocacy newsletter and the press release about IMLS. Rocklin encouraged Trustees to attend Bright Future. Raeburn asked if there was news on the meeting of the two Finance committees. Roche said there was a great conversation, and she was tasked with finding more information to move forward.

President's Report. Rocklin shared that Royer notified him a letter was mailed to him as Board President from a law firm. Rocklin shared the library was mentioned in a will but there were no assets to be distributed.

Announcements from Members. None.

Committee Reports.

Advocacy Committee. Paetzold shared the committee worked on a statement they'd like to have posted in the library reinforcing library values. Paetzold said it was written during a period when there was more happening with legislation and we're in a slightly different period now, but it brings up the question of how to do this in a timely way. Paetzold asked Trustees for their response from the statement of values to be posted in the front of the library. Paetzold noted there were two values in creating it. The first being to share it with the community and the second to stand firm with staff.

Matthews said it stemmed from the letter the Board wrote in 2022, noting the statement was a short and sweet version of that letter which she hoped would have graphic design. Matthews saw value in having a bulleted list of what ICPL stands for instead of an essay, to have the same impact with more readability.

Rocklin shared he thought it was quite wonderful. Rocklin noted the board can't adopt the statement because it was not on the agenda. Johnk suggested striking the words "we support" from every first sentence. Matthews said in her imagination, on a poster, the words "we support" were in big letters and underneath were the statements in smaller letters. Matthews said the committee didn't want it to state "Iowa City Public Library Board of Trustees Values" at the top and shared she was open to ideas. Rocklin noted there are library values in the strategic plan that are different. Rocklin suggested the title "At the Iowa City Public Library we Support:" and then list the statements below. There was consensus among the Trustees.

Boothroy supported the idea of a short statement that people would read. Boothroy said the phrase parental choice is used regularly with school vouchers, noting it is a red flag phrase, and asked if there is another way to convey this. Rocklin asked Carman if there is language that is more inclusive that refers to adults that care for kids. Carman suggested caregiver in lieu of guardians, it is used in youth services materials to be inclusive. Carman didn't have a suggestion to replace parental choice with. Rocklin suggested family choice. Paetzold advocated for keeping parental choice because it is the argument used against libraries. Paetzold said it supported the standing that libraries agree with parental choice too and this is what it means to us. Matthews said that was also how the committee landed on local control as well, it's a word that is thrown around a lot and means different things depending on who said it. Helmick was also involved in that conversation and recommended it. Matthews shared she saw where Boothroy was coming from, it is a private school idea.

Johnk & Johnk exited the meeting at 5:39 pm.

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Paetzold noted there were pros and cons to using parental choice. Raeburn asked if librarians are certified in the way teachers are noting professors are not certified. Carman said yes and having certification is part of the accreditation standards. Carman said to be a certified librarian you have to send in your transcript and maintain continuing education credits that are reported to the state library. A library having certified librarians impacts the library's tier status. Paetzold noted some libraries have lost accreditation over it.

Johnk & Johnk entered the meeting at 5:41 pm.

Carman said there is a new board photo in the library lobby and the committee could consider using it as a base for a complimentary design. Carman suggested having graphics work on the design. Matthews felt it was not yet ready, noting indecision on parental choice. Paetzold wanted to deliberate on parental choice and asked if parental choice is advocating for the school voucher system. Mangano said context is important and depending on who is reading it how do you know what they're coming up with. Mangano said she thinks the second sentence explains it. Mangano said parental choice is a phrase that many libraries are using now to explain how people should be making choices to their own communities. Mangano compared it to going to a supermarket and where there are a variety of things and it is up to families to decide what to get. Mangano said phrases that staff use inside the library are very different than ones used with community members. Boothroy said that makes sense, saying her filter is through the school and that is not what is pertinent to a library. Paetzold said it is because Boothroy was speaking to a population in the community.

Matthews asked if guardians should be scratched and caregivers should be used instead. There was agreement. Carman said both local choice and parental control are phrases he uses intentionally to speak with legislators and said it felt significant to use both phrases. Carman said it is also used to talk about policy regularly when deciding if things should be managed differently, noting the importance of parental choice. Boothroy said she was not opposed to the phrases because she didn't think it could be misconstrued to mean the Iowa City Public Library supports school vouchers. Matthews asked if the bullet points were in the right order. Johnk didn't imagine it going any other way. Raeburn asked if the statement would be the library's credo. Rocklin suggested bringing the statement back to the next meeting.

Paetzold asked the trustees as a body how to have flexibility to respond immediately. Paetzold said we need to be more nimble. Rocklin agreed. Paetzold asked how the foundation responded so quickly. Roche said the library was working to interpret what was happening and that info was requested and was put into a press release. Paetzold asked if it came about because a staff person brought this or did Roche need to get the approval of the body. Roche said the foundation adopted an advocacy position two years ago and it is a part of the work the foundation does, there aren't special permissions that need to be sought. Carman asked as long as foundation members support it that are in an advocacy role it goes through. Roche said there is not an advocacy role on the foundation board, but the foundation board supports advocacy work. Rocklin and Paetzold asked if the foundation empowered Roche to do that. Roche agreed. Matthews said the library board doesn't have that structure. Matthews suggested Roche should be in the advocacy committee meeting. Paetzold said no, it's private vs public, so it is an interesting issue. Paetzold said she would like to know if there are other city boards that can move quickly, or if they need to vote approval before it goes out. Rocklin said it is just the library and airport in terms of autonomy. Paetzold said we've been in this position a few times and have been more nimble in the past

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calling emergency meetings. Paetzold said a system should be in place to be active. Carman said he would ask some director groups.

Finance Committee. Massa said Roche summarized the finance committee meeting well. Massa said he was the trustee rep for the finance committee and the foundation's finance committee. Carman said a member of the foundation board attended, as well as Rocklin. They met and will have some options for the board to look at in April. Massa said they are looking specifically at the undesignated gifts account, with more to come.

Foundation Members. None.

Communications.

News Articles. Matthews appreciated the full coverage from news sources, and shared many more books were pulled than the Des Moines Register article indicated, far more than 3,400 books were pulled. Matthews said as of yesterday schools can put the books back on the shelves for now. The injunction is now back in place and high schools are putting materials back out until another unset court date.

Consent Agenda. Boothroy made a motion to approve the consent agenda. Johnk seconded. Motion passed 7/0.

Set Agenda Order for April Meeting. The nominations committee will present a slate of officers, appointments to the foundation board will be made, there will be a discussion on board recognition, policies on copy right, circulation policies, and volunteers will be reviewed, 3rd quarter financial reports and statistics, director evaluation, and advocacy statement will be reviewed.

Carman proposed moving some policies to May. There was discussion about which items to move. Rocklin said to move policy 801 to May and keep 814 and 809 for the April meeting.

Adjournment. Rocklin adjourned the meeting at 5:57 pm.

Respectfully submitted,

Jen Royer

Iowa City Public Library Board of Trustees

Meeting Minutes

April 3, 2025

2nd Floor – Boardroom

Special Meeting - 5:00 PM

DRAFT

Tom Rocklin - President

Bonnie Boothroy

Robin Paetzold

DJ Johnk – Vice President

Joseph Massa

John Raeburn

Hannah Shultz-Secretary

Claire Matthews

Dan Stevenson

Members Present: Bonnie Boothroy, Joseph Massa, Claire Matthews, Robin Paetzold, John Raeburn, Tom Rocklin, Hannah Shultz (remote), Dan Stevenson.

Members Absent: DJ Johnk.

Staff Present: Elsworth Carman, Karen Corbin, Anne Mangano, Brent Palmer, Jason Paulios, Angie Pilkington, Katie Roche, Jen Royer.

Guests Present: Eric Goers.

Call Meeting to Order. Rocklin called the meeting to order at 5:00 pm. A quorum was present.

Approval of April 3, 2025 Board Meeting Agenda. Massa made a motion to approve the April 3, 2025 board meeting agenda. Paetzold requested to move agenda item C (discussion on employing a search firm) to the top of the agenda as it would affect items A & B (reviewing the position description & announcement). Boothroy seconded. Motion passed 7/0, Shultz abstained.

Rocklin requested the board reconsider the order of the agenda items by moving item F (open meetings and open records law, Eric Goers) to the top of the agenda. There were no objections.

Public Discussion. None.

Items to be Discussed.

Raeburn entered the meeting at 5:03 pm.

Open Meetings and Open Records Law, Eric Goers. Rocklin asked Goers to give an overview as the board will operate under new Iowa open meetings and open records laws when hiring a director, noting things have changed a bit in that domain. Goers introduced himself as city attorney for the City of Iowa City. Goers explained historical procedures and shared for decades in Iowa the way searches for positions directly hired by governmental bodies has gone is applicants have requested confidentiality,

and the governing body went into closed session to consider those applicants. At some point, finalists were revealed in a public process, but almost never early in the screening process. Goers said there are several reasons for this. Folks who are working for another employer may not want their present employer to know they are looking for a different position. They also may not want to expose themselves to public consideration of their resume and qualifications if they could avoid it. Goers said that process has been done for decades without qualms.

Goers shared that recently the Iowa Court of Appeals has come down with an opinion, and the Iowa Supreme Court with another. The open meetings case was related to the hiring of the Cedar Rapids City Clerk, and it was concluded that unless there were specific and articulable negative things that would irreparably harm the applicant's reputation then they could not go into closed sessions to consider the hiring and firing of those candidates. Goers said, to be clear, the statute has always said something to the effect of, if there is risk of irreparable harm to the candidate or person requesting to go into closed session, that is the basis for closing. Goers said the word necessary has always been there and the court of appeals has decided to focus on that now. Their opinion was that you could go into closed session initially for each candidate but only to then determine what the specific and articulable things are that would irreparably harm their reputation, which is not the best way to open a job interview. As a result, it doesn't seem very practicable. The court of appeals, specifically in their opinion, considered the possibility that boards would go in and out of open and closed sessions several times during one interview, which does not seem very practical. Every time the board goes in closed session everyone present would know there is something out there that might irreparably harm the candidate's reputation, which leads to speculation. Similarly with open records, the Iowa Supreme Court case concluded that application materials were not to be considered personnel records, because they are not employees yet of the governing body hiring. It was determined the internal applicants don't count either and the outside applicants enjoy some protection because it is communication with the governmental body that is not required, and they may be discouraged from doing so if their communication were to be made public. That is a specific exemption to open records law 22.7.18 which has been there for a long time and the court said that made sense. This led to the somewhat perverse outcome that internal applicants had their application materials exposed, and external applicants did not, which seemed unbalanced. Goers said those are the challenges that have come up earlier this year. Goers said city attorneys in Iowa are struggling to figure out what to do. The court of appeals' opinion on open records has been appealed by Cedar Rapids, and the Iowa Supreme Court has accepted it for further review. Goers said maybe by the end of the calendar year there could be a different answer, but we're stuck with the law as it sits for the library director search process.

Goers said the penalty for violations are serious, a regular violation for every board member that votes to go into closed session when it turns out they should not have is \$500-\$1,000 dollars. If it is a known violation, it is \$1,000 to \$2,500 per board member, plus the attorney fees of the person challenging the closed session. Those fees are paid personally by the board members who voted to go into closed session. There is a House file 706 that has been proposed by Iowa Legislature to change the penalties to \$2,500 for innocuous violations and \$5,000-\$12,500 per board member paid from their personal funds if it is a knowing violation. Goers said if it is done more than once the trustee(s) are ordered to be removed from the governmental body. Goers said it is not a law to be messed with. Goers said this leads

to some problems, any search expert or consultant would tell you that the disclosure of candidacy in hiring is going to discourage many applicants for the reasons Goers mentioned previously. Goers said it is a similar problem for evaluations. Goers said city attorney's throughout the state are struggling with what to do about that as well. Goers said there are some options:

- Option one is that there could be a fully open process with all materials publicly available, you would want to communicate with anyone who applied up front in the application materials that anything submitted would likely be public and any interview process, screening, or selection of candidates would be done in an open session. Goers said this probably won't help the candidate pool.
- Option two is to delegate the authority to winnow the field of applicants to just a few finalists that would be public. The authority could be delegated to a single person such as the board president or to a small group that is less than a quorum. However, it is important that the small group is not an official subcommittee because there are arguments to be made that if you officially appoint that body, it would be an official subcommittee, and that body would be subject to open meeting laws which would defeat the point.
- Option three is the board could delegate the board president, who in turn could select a few volunteers from the board (totaling less than a quorum) and folks from outside the board, if that is valuable to the process, who would then winnow the field to deliver final candidates to the board in an open session.
- Option four is that option 3 could be taken a step further and that group could choose the final candidate and bring it to the board for approval.
- Option five is to hire a consultant or executive search firm. They would solicit applications and narrow them down to a chosen number of finalists. Application materials would be shared from internal candidates and the final decision would be made in open session.

Paetzold noted the previous director's search and asked how the second and fourth options differ. Paetzold said in the past the consultant would go through the list of candidates and break down the pool to a manageable number and have a first round of interviews. Paetzold said the second round of interviews was public presentations with the finalists. Paetzold said other than the first round having to be open to the public now there wouldn't be a difference. Goers said he thought that was probably right. Goers shared he was involved in the hiring process for Carman, noting it had been a number of years and he couldn't recall all of the details, but he remembered a search firm was involved. Goers wasn't able to recall on his own whether they had done an initial screening. Paetzold said the firm did an initial screening and the committee did a second screening to ensure candidates were meeting the basic qualifications. Paetzold said they then did a video round of interviews and brought it down to three final candidates who then presented in public, though the discussion was not open to the public. Paetzold said with the current options the process would be the same, but the discussion would have to be public now. Paetzold asked Goers, does public mean public for viewing or can an attendant participate? Goers said you wouldn't need to allow the public to participate but the meetings would need to be open to the public. Goers noted there were no members of the public present at the current Board meeting but there could be cameras rolling to share with news outlets. Paetzold said in the past there was a

question-and-answer period during the finalist presentations. Goers agreed and said he would have expected the committee to narrow the field to Carman in closed session.

Rocklin asked if that smaller group, which was called a committee last time but would not be called that now, would be a conflict now anytime they got together. Goers said it cannot be an official committee. Rocklin said it can be a group of volunteers. Goers said what he would want to see, if going the route of having the president solicit volunteers, that would probably be not sitting around the board table, that would be the president going home and getting on the phone and talking to people. Paetzold asked if libraries follow the same category as city employers with this, noting the library is slightly more autonomous than a city clerk would be. Paetzold asked if libraries have any additional flexibility. Goers said the library is a governmental body, and it's because the library is semiautonomous that makes the argument even more powerful that this should be open to the public. Goers said the library board is entirely in control. Goers said this also applies to the city council and all 23 of the boards and commissions. Goers said when there are two city council members on economic development or bylaws committees, they are open and notice is posted. Goers said all these rules would apply to the library board. Rocklin said if we had an official committee, it's not just that anyone can attend but there is a notice required, and you've got to stick to the published agenda.

Carman asked if the board were to appoint a director in lieu of a traditional interview process how that would change the process. Goers said he wasn't sure that it would change anything, if the board wanted to discuss a particular candidate it would have to happen in open session. Goers said this is a tricky thing and in the city there are only five employees to which this applies because they report to a governmental body: the library director, airport manager, city manager, city clerk, and city attorney. Goers said the City of Iowa City has around 1,000 employees and this only applies to 5.

Pilkington said if an outside group reviewed candidates and was not subject to open meetings laws, could the leadership team narrow down the candidates for the library director and present it to the board. Goers asked if it was Pilkington's vision that the board would delegate authority to the library leadership team to do the winnowing in Pilkington's hypothetical scenario. Pilkington agreed. Goers said he thought that could be done because the leadership team would not be part of the board, so it wouldn't violate open meetings laws. Pilkington asked if that occurred if applications would not need to be open to the public. Goers said he wouldn't agree with that, especially the internal candidates. Goers said that the breakdown in the Iowa Supreme Court case was external applicants can remain private but internal applicants is open to the public because they are not outside of government.

Boothroy asked when all of this went into effect. Goers said he believed January 2025. Goers said there were two cases this calendar year and they are all recent. Boothroy said there wouldn't be people in the state we could turn to and ask how they did it. Goers said he has been making those calls and there is no silver bullet. Goers said everyone in Iowa is struggling and all are trying to choose the least bad option. Goers said a lot of the conversations have been centered around evaluations, and the same set of rules apply.

Paetzold clarified any conversation the board would have with a consultant would be public, and asked but any conversation a consultant had with an applicant would not be public. Goers said he would want the board to have buy in with the selection of the consultant. Paetzold agreed but said once a

consultant is hired, conversations with a consultant would be had in a quorum and open, but a conversation that a consultant would have representing the applicants would be within their own domain. Goers said a lot of this comes down to subject matter. Goers agreed that meeting with a consultant to share values, or candidate profiles the board would like to see that should be done in public. Goers said a lot of it comes down to if there is quorum having the discussion. Goers said if it is the governmental body having the discussion it would have to be public. Rocklin said if it is a smaller group that is not a committee meeting with the consultant it can be done in private. Goers said he believed that is correct.

Goers said there is another case, *Hutchison v. Shull*, that talks about agency in a serial meeting. Goers said you can't have an agent, such as the board president, talk to board member #1 and ask what they think, then go to board member #2 to see what they think. Goers said discussion through an agent is a violation. Rocklin asked if there is a get out of a jail free card if the board is following city attorney's advice. Goers said in years past, the city attorney's office has written a memo to the board stating their belief that you can go into closed session based on Iowa Code and that is the get out of jail free card. The board can say they relied on the opinion of counsel. Goers said they can't write that letter anymore. Rocklin said if the board forms a group of volunteers on Goers legal advice, and someone says the board was clearly evading the open meetings law in doing so. Goers said he understood Rocklin's point. Goers said he thinks he could still write that memo if that would be valuable to the board. Matthews asked if there were a small group of three in closed session to winnow the candidates down, and their recommendation went to another small group to finalize the candidates could that be in closed meeting. Goers said if it is not a governmental body no open meetings are required. If a governmental body meets then open meeting laws would apply. Rocklin thanked Goers for his help.

Goers exited the meeting at 5:27 pm.

Search for Library Director: Discussion on Employing a Search Firm. Rocklin asked Paetzold to speak to the group as the only Trustee who has been through a director hire. Paetzold said Mangano and Paulios were also on the committee last time.

Paetzold said there are firms that specialize in library specific searches. Last time the Board put out a bid for their services and received 8 bids with different specializations. Paetzold said they selected Bradbury, which was not the least expensive but had excellent references and a menu of services. Paetzold said in all honesty some mistakes were made, and the committee learned a lot. In the end the committee got a lot of applicants. Bradbury helped to define the job description, advertise the position, collect applications, screen candidates, remove candidates from the pool who did not meet the minimum requirements, and helped the committee select who to interview. The hiring committee had to be small so as not to have a quorum. The committee discussed the initial interview and selected who to invite for finalist interviews. The three finalist interviews were done on the same night and included a presentation to the public. Finalists then later met with the board and library staff, and got a city tour. The consultant helped negotiate with the final candidate and acted as their broker. The committee then brought a final decision to the board for a vote and the entire process took 8 or 9 months. Paetzold said it was expensive but other libraries who did not use consultants have affirmed they were at a disadvantage. Paetzold said that former director, Susan Craig, warned the committee the public would want to be very involved, they care, and the Iowa City community is very committed to their library. Paetzold said

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Paulios was the Union representative at the time and Mangano was the management representative. Rocklin said there were three trustees and two staff members last time on the committee. Paetzold shared HR and legal were there to advise and represent the city.

Carman said every director transition is complex, and that this situation is very different than when Craig left because she was a legacy director. Carman said there was a lot of thought on how to transition from a long-term director to a new director. Carman said that experience is an advantage this time around as many staff are still around from the previous transition to help make it easier. Carman said ICPL is now more nationally involved through groups like Urban Library Council, and the reach of the leadership team has increased. Carman said Bradbury was exceptional to work with and was a positive experience as a candidate in both Iowa City and Marion.

Carman said Craig's vacancy was planned far in advance and payment for the consultant came from the operating budget. Carman said he did not plan for a hiring consultant in the operating budget. Carman said there is some consultant money in the administrative budget. Carman said the library has essentially committed, pending board approval, \$45,000 of the NOBU Budget to the carpet replacement CIP. Royer said there is roughly \$20,000 from Enrich Iowa that was not spent during COVID. Carman said there are no unallocated funds in the current fiscal year budget. There was further discussion about travel costs and where Bradbury was based out of.

Paetzold said because of the attention on Iowa libraries, a search firm might be a good communicator of the unique aspects of Iowa for out of state candidates. Rocklin said he was initially focusing on speed which mitigated against a firm, but he shared he was becoming convinced of the need to accept it is going to take time and get the help. Rocklin said it is a little different if you're embedded in an organization that has staff to do these functions, but we don't have that. Paetzold agreed that was a valid point, it would take a full time staff person to handle the logistics. Paulios agreed the public would want to know and staff would as well. Paulios said he has been thinking about how tricky it was to navigate, taking feedback and help stakeholders understand the process. Paetzold said the public process was important because we have a lot of people who invest financially in the library and it gave them an avenue to be involved.

Rocklin asked if the last committee brought a single name to the board to act on. Paetzold said they did but there was an avenue for conversation. Paetzold said there were three finalists and two candidates that were close and one candidate that fell out. Paetzold said the group came to a consensus in the end. Paetzold said it was the process of the conversation that would be difficult now. Rocklin said he didn't see a way around it, we're going to have to sit with the public present and say I prefer candidate A but I could live with candidate B.

Roche said she heard about conversations with donors post interview process and came to the meeting hoping to suggest that the Foundation have a seat on the hiring committee but asked if that made it more complicated. Paetzold said it made it more complicated and said it is the responsibility of the library board. There was discussion about how the staff representatives were chosen. Massa shared there are library board members who are also on the foundation board for representation. Boothroy said Trustees could solicit feedback from the foundation on their values.

Carman said centering the board decision from the beginning is wise and sets the tone. Carman said

most director transitions are going to have some ups and downs and won't be super smooth. Having a group that has ownership over the decision and working together to come to a conclusion is powerful. Balancing an open process with the community and allowing the group to own the work is important. Carman said the board is uniquely qualified for that and they are a diverse group united by a passion for ICPL. Paetzold said the board has overseen strategy for last few years and they are responsible to the staff for that strategy. Matthews asked if this is the final year of the strategic plan. Paetzold agreed. Matthews said there will be an overlap of a new director and a new strategic plan. Matthews said that is great but in the meantime it's an ambiguous moment, an incoming director would have ownership in strategic process which is important, but there is a tricky gap there. There was further discussion.

Rocklin asked trustees their thoughts on using a search committee. Matthews said she felt strongly a search firm should be used because of the open records, noting if one is not used early candidates would be public information. Rocklin said external applications would not be open to the public, internal applications would be available. Matthews said there was strength in getting that for the candidate pool because a search firm would be able to maintain a level of confidentiality. Massa said a search firm would cast a wide net and take care of organizational paperwork. Rocklin said the board's task would be to create an RFP which would add time without a director. Matthews said if the money is reorganized to pay for a search firm would it then fall on an interim director at the start of a new fiscal year to determine the finances. Carman said there is time now, the leadership team could provide recommendations. Boothroy said if using a search firm, it should include that they consult in advance with the city attorney, so they understand the changes to Iowa law. Rocklin agreed. Paetzold asked if Goers made a recommendation when Rocklin met with him as to whether to use a firm. Rocklin said no. Stevenson made a motion to create a proposal for a search consultant to hire a library director. Massa seconded. Motion passed 7/0, Shultz abstained. Rocklin said he will identify a small group of volunteers to develop an RFP for a search firm to assist the board in the search for a library director.

Pilkington exited the meeting at 5:58 pm.

Paetzold asked Carman when his last day will be. Carman replied it is not confirmed yet but likely May 9th or May 16th.

Search for Library Director: Review of Position Description. None.

Search for Library Director: Review of the Job Announcement Used in the Last Search. None.

Search for Library Director: Advertising Strategy. None.

Search for Library Director: Composition of the Search Committee. Rocklin asked what sort of volunteers he should look for. Paetzold said continuity for the whole process was important. Matthews, Rocklin, and Stevenson felt staff should be included. Matthews asked if it was valuable to have a representative for the staff and for management last time. Pilkington said the union will want to be on it. Mangano said last time staff selected a person to represent themselves and management did as well. Mangano said to keep in mind, it's important to be up front with staff about what cannot be shared, stating there is a lot of pressure on the two employees to share. Last time staff felt the two employees on the committee were not being forthright when they both had to sign a nondisclosure agreement. Paulios noted that peers saw the public interviews and had limited information, they did not see ¾ of the private interviews which informed the decision. Paulios said it could feel like a no-win situation.

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Royer, Iowa City Public Library, at 319-887-6003 or jennifer-royer@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Rocklin said it is an unfortunate and unavoidable fact of these processes. Rocklin said for the management representative that is a leadership function, for the non-management representative that is hard. Roche said there are ways to build confidence in the process where you're not sharing details but sharing how the process is advancing. Mangano said what we didn't have then but have now is a communication committee. Mangano said if the board needs assistance in disseminating information to staff they can help.

Rocklin said it always takes courage for an internal candidate to apply, and that will be especially true knowing that everything submitted will be discoverable. Rocklin encouraged any internal candidates who are considering applying to gird yourself and apply. Rocklin said it is a fantastic job and ICPL has fantastic talent. Matthews said a lot will stay the same, but it is a very different library climate. This is the post-covid years and we're in a whole new world. Carman said the intersection of everything being more discoverable with the attempted nullification of library professionals in our state is complex and will impact the candidate pool. Carman said that savvy candidates will have a lot of questions. Rocklin said that is going to be an important conversation with the search firm.

Matthews noted the director job description does not include advocacy which has been a huge part of the job. Pilkington said it will be interesting to see what can be done with the job description because the city was adamant that we accept the job descriptions that they paid a firm to create. Pilkington said the board should have a conversation with HR and the city manager before making changes. Rocklin said there will not be a lot of latitude on changing the job description. Carman said the big pieces are represented but the announcement is another place where more context about the position can be shared. Rocklin said that it is a place to share great things about the Iowa City community and the library.

Rocklin said there was no need to vote as there would not be a search committee. Rocklin said he would be in touch with some trustees to ask them to work on this project. Rocklin will consult with Carman to identify one staff and one management representative.

Process for Appointing an Interim Director. Rocklin said this agenda item does not need to be done now as there is a library director through the April board meeting. Rocklin said Mangano regularly is the acting director when Carman is out. Rocklin said Mangano is a logical person to ask to serve in that role. Rocklin said he was open to discussion or could consult with Carman for suggestions. Paetzold and Stevenson supported Mangano as Interim Director. Matthews said the Interim Director needs to be someone who can support that role for a long time and can make sure operations are functional. Paetzold said there will be savings from the director being gone. Rocklin said you can use that for backfill. Carman said his directive from the city is that the bottom line of the budget must balance, with an aspiration that the sections of the budget balance. Carman said he would advocate for the interim director to have increased compensation.

Adjournment. Rocklin adjourned the meeting at 6:16 pm.

Respectfully submitted,

Jen Royer

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550110								Library Administration
10550110 432030								Financial Services & Charges
010199 HILLS BANK AND TRUST	0322253240	0	2025 9	INV	P	278.16 031425	311147 J Royer Visa 3/22/2	
						ACCOUNT TOTAL	278.16	
10550110 432080								Other Professional Services
014353 ONE SOURCE THE BACKG	2022174712	0	2025 9	INV	P	951.55 030725	54747 BACKGROUND CHECKS F	
						ACCOUNT TOTAL	951.55	
10550110 449060								Dues & Memberships
010199 HILLS BANK AND TRUST	0322253240	0	2025 9	INV	P	100.00 031425	311147 J Royer Visa 3/22/2	
012680 IOWA LIBRARY ASSOCIA	10698	0	2025 9	INV	A	195.00 040425	Admin/ILA 2025 Memb	
						ACCOUNT TOTAL	295.00	
10550110 449260								Parking
000111 Wai Yin Chan	030125	0	2025 9	INV	P	20.00 032125	311322 Admin/VITA Voluntee	
000111 Laura Zieglovsky	032525	0	2025 9	INV	A	30.00 040425	Admin/Volunteer Par	
						50.00		
						ACCOUNT TOTAL	50.00	
10550110 452010								Office Supplies
010199 HILLS BANK AND TRUST	0322253240	0	2025 9	INV	P	162.11 031425	311147 J Royer Visa 3/22/2	
						ACCOUNT TOTAL	162.11	
10550110 469320								Miscellaneous Supplies
010199 HILLS BANK AND TRUST	0322253240	0	2025 9	INV	P	67.98 031425	311147 J Royer Visa 3/22/2	
012264 MAILBOXES OF IOWA CI	666607	0	2025 9	INV	P	60.00 031425	311181 Admin/Mailer Bubble	
						ACCOUNT TOTAL	127.98	
10550110 469360								Food and Beverages
010199 HILLS BANK AND TRUST	0322253240	0	2025 9	INV	P	5.99 031425	311147 J Royer Visa 3/22/2	
						ACCOUNT TOTAL	5.99	
						ORG 10550110 TOTAL	1,870.79	
10550121								Library Bldg Maint - Public
10550121 438030								Electricity
010319 MIDAMERICAN ENERGY	564461754	0	2025 9	INV	P	5,796.88 032125	54859 123 S LINN ST	
						ACCOUNT TOTAL	5,796.88	
10550121 438070								Heating Fuel/Gas

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
010319	MIDAMERICAN ENERGY	564461754	0	2025	9	INV	P	2,758.56	032125	54859 123 S LINN ST
ACCOUNT TOTAL								2,758.56		
10550121	442010			Other Building R&M Services						
010060	BLACKHAWK AUTOMATIC	123276	0	2025	9	INV	P	387.00	031425	311108 FAC/Annual fire spr
010392	RMB CO INC	16279A	0	2025	9	INV	P	10,675.00	031425	54798 FAC/Replaced Roofto
010392	RMB CO INC	16279B	0	2025	9	INV	P	13,320.00	031425	54798 FAC/Replaced Roofto
010392	RMB CO INC	16279C	0	2025	9	INV	P	14,375.00	031425	54798 FAC/Replace Rooftop
010392	RMB CO INC	16385	0	2025	9	INV	P	355.00	031425	54798 FAC/Backflow testin
							38,725.00			
010821	MIDWEST ALARM SERVIC	489676	0	2025	9	INV	P	502.40	032825	311619 FAC/Service Call an
010823	SCHUMACHER ELEVATOR	90638199	0	2025	9	INV	P	370.50	031425	54799 Elevator Maintenanc
014520	FREEMAN LOCKSMITH LL	2012	0	2025	9	INV	P	135.00	032825	55289 FAC/Labor to Drill
014621	RAC SERVICES LLC	2546	0	2025	9	INV	P	65.00	032125	54870 FAC/Reconfigure doo
016413	BED BUG CATCHER	3064	0	2025	9	INV	P	750.00	032125	311271 FAC/Library Bed Bug
016722	PROFESSIONAL WINDOW	3967	0	2025	9	INV	A	150.00	040425	FAC/Window Cleaning
ACCOUNT TOTAL								41,084.90		
10550121	442020			Structure R&M Services						
010823	SCHUMACHER ELEVATOR	90640754	0	2025	9	INV	P	575.00	030725	54753 Elevator Maintenanc
ACCOUNT TOTAL								575.00		
10550121	442030			Heating & Cooling R&M Services						
010392	RMB CO INC	16412	0	2025	9	INV	P	4,695.55	031425	54798 FAC/Repair leak on
ACCOUNT TOTAL								4,695.55		
10550121	445330			Other Waste Disposal						
013663	REPUBLIC SERVICES OF	0897-001046937	0	2025	9	INV	P	194.07	031425	311201 Refuse & Recycling
013663	REPUBLIC SERVICES OF	0897-001049537	0	2025	9	INV	A	219.06	040425	Refuse & Recycling
							413.13			
ACCOUNT TOTAL								413.13		
10550121	449160			Other Rentals						
010627	CINTAS CORPORATION	4222618382	0	2025	9	INV	P	223.25	031425	311118 FAC/Sanitary Suppli
010627	CINTAS CORPORATION	4224098051	0	2025	9	INV	P	223.25	032825	311583 FAC/Sanitary Suppli
010627	CINTAS CORPORATION	9300236863	0	2025	9	INV	P	223.25	031425	311118 FAC/Sanitary Suppli
							669.75			

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						669.75		
10550121 452040								Sanitation & Indust Supplies
010290 LENOCH AND CILEK ACE 377302/3		0	2025 9	INV	P	112.48	031425	311180 FAC/Trash bags
010290 LENOCH AND CILEK ACE 377345/3		0	2025 9	INV	P	1,160.34	032125	311321 FAC/Sanitary Suppli
010290 LENOCH AND CILEK ACE 377377/3		0	2025 9	INV	P	45.00	032825	311615 FAC/Gloves
						1,317.82		
010627 CINTAS CORPORATION 4222618382		0	2025 9	INV	P	330.62	031425	311118 FAC/Sanitary Suppli
010627 CINTAS CORPORATION 4224098051		0	2025 9	INV	P	412.91	032825	311583 FAC/Sanitary Suppli
010627 CINTAS CORPORATION 9300236863		0	2025 9	INV	P	374.66	031425	311118 FAC/Sanitary Suppli
						1,118.19		
ACCOUNT TOTAL						2,436.01		
ORG 10550121 TOTAL						58,429.78		
10550140								Library Computer Systems
10550140 432060								Consultant Services
015282 PROCIRCULAR INC 4835		0	2025 9	INV	P	5,000.00	032125	54868 IT/Incident Respons
ACCOUNT TOTAL						5,000.00		
10550140 438130								Cell Phone/Data Services
010482 VERIZON WIRELESS 6105715216		0	2025 9	INV	P	288.83	031425	311240 IT/Verizon wireless
010482 VERIZON WIRELESS 6108185093		0	2025 9	INV	A	288.83	040425	IT/Verizon wireless
						577.66		
ACCOUNT TOTAL						577.66		
10550140 438140								Internet Fees
010199 HILLS BANK AND TRUST 0322253305		0	2025 9	INV	P	120.00	031425	311146 B Palmer Visa 3/22/
014293 IMON COMMUNICATIONS 4002092		0	2025 9	INV	P	253.00	032125	311310 Internet Services
014293 IMON COMMUNICATIONS 4030375		0	2025 9	INV	A	302.79	040425	IT/Internet
						555.79		
ACCOUNT TOTAL						675.79		
10550140 443020								Office Equipment R&M Services
014150 ADVANCED BUSINESS SY INV408784		0	2025 9	INV	P	197.22	031425	54766 IT/Sharp Printing
ACCOUNT TOTAL						197.22		
10550140 444080								Software R&M Services
010199 HILLS BANK AND TRUST 0322253305		0	2025 9	INV	P	401.58	031425	311146 B Palmer Visa 3/22/

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
			ACCOUNT TOTAL		401.58		
10550140 444100			Hardware R&M Services				
011252 ENVISIONWARE INC	INV-US-75344	0	2025 9	INV P	5,247.51 032125	311295	IT/RFID Gate Renewa
			ACCOUNT TOTAL		5,247.51		
10550140 452010			Office Supplies				
010199 HILLS BANK AND TRUST	0322253305	0	2025 9	INV P	145.20 031425	311146	B Palmer Visa 3/22/
			ACCOUNT TOTAL		145.20		
10550140 455110			Software				
010199 HILLS BANK AND TRUST	0322253305	0	2025 9	INV P	1,744.00 031425	311146	B Palmer Visa 3/22/
			ACCOUNT TOTAL		1,744.00		
10550140 455120			Misc Computer Hardware				
010199 HILLS BANK AND TRUST	0322253305	0	2025 9	INV P	209.94 031425	311146	B Palmer Visa 3/22/
			ACCOUNT TOTAL		209.94		
			ORG 10550140 TOTAL		14,198.90		
10550151			Lib Public Services - Adults				
10550151 432080			Other Professional Services				
013681 BUR OAK LAND TRUST	0003	0	2025 9	INV P	50.00 031425	311110	AS/Tabling at Prair
			ACCOUNT TOTAL		50.00		
10550151 445250			Inter-Library Loans				
000119 Elk Grove Village Pu	010725	0	2025 9	INV P	21.00 032825	311625	AS/Lost ILL Book
000119 Elk Grove Village Pu	030225	0	2025 9	INV P	20.00 032825	311624	AS/Lost ILL Book
000119 James Kennedy Public	031425	0	2025 9	INV A	14.99 040425		AS/Lost ILL Book
					55.99		
			ACCOUNT TOTAL		55.99		
10550151 449280			Misc Services & Charges				
014024 SWANK MOTION PICTURE	031825	0	2025 9	INV P	1,123.00 032825	311648	AS/Copyright compli
			ACCOUNT TOTAL		1,123.00		
10550151 469320			Miscellaneous Supplies				
010199 HILLS BANK AND TRUST	03222253289DLG	0	2025 9	INV P	20.97 031425	311145	J Paulios Visa 3/22
			ACCOUNT TOTAL		20.97		
10550151 469360			Food and Beverages				
010199 HILLS BANK AND TRUST	03222253289DLG	0	2025 9	INV P	164.76 031425	311145	J Paulios Visa 3/22

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						164.76		
ORG 10550151 TOTAL						1,414.72		
10550152			Lib Public Services - Children					
10550152 432080			Other Professional Services					
016884 RAPTOLOGY	3425	0	2025	9	INV P	80.00 031425	311200	CHI/Winter Programm
017185 CAPRON, MARK AARON	030425	0	2025	9	INV P	60.00 032125	311275	CHI/March Chess Clu
017273 SOPHIA FACE PAINTING	022625	0	2025	9	INV P	50.00 031425	311207	CHI/Family Night Ch
ACCOUNT TOTAL						190.00		
10550152 469320			Miscellaneous Supplies					
010199 HILLS BANK AND TRUST	0322253263	0	2025	9	INV P	88.83 031425	311143	A Mangano 3/22/25
010199 HILLS BANK AND TRUST	0322253271XMARKSSRP	0	2025	9	INV P	152.07 031425	311142	A Pilkington Visa 2
						240.90		
010509 BAKER & TAYLOR INC C	2038914555	0	2025	9	INV P	21.64 032825	311573	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86816786	0	2025	9	INV P	42.26 031425	311153	LIBRARY MATERIALS
ACCOUNT TOTAL						304.80		
10550152 469360			Food and Beverages					
010199 HILLS BANK AND TRUST	0322253271XMARKSSRP	0	2025	9	INV P	30.10 031425	311142	A Pilkington Visa 2
ACCOUNT TOTAL						30.10		
ORG 10550152 TOTAL						524.90		
10550159			Lib Public Srvs-Comm Access					
10550159 435059			Advertising					
011328 LITTLE VILLAGE MAGAZ	1044	0	2025	9	INV P	2,340.00 032825	55295	CAS/Ads
ACCOUNT TOTAL						2,340.00		
10550159 448030			Community Events Funding					
011903 IOWA CITY DOWNTOWN D	11276r	0	2025	9	INV P	75.00 032825	55293	CAS/Spring Gallery
ACCOUNT TOTAL						75.00		
10550159 469320			Miscellaneous Supplies					
010199 HILLS BANK AND TRUST	0322253240	0	2025	9	INV P	10.96 031425	311147	J Royer Visa 3/22/2
010199 HILLS BANK AND TRUST	0322253255	0	2025	9	INV P	56.50 031425	311144	S Helmick Visa 3/22
						67.46		
ACCOUNT TOTAL						67.46		

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ORG 10550159 TOTAL							2,482.46		
10550160	Library Collection Services								
10550160	445270	Library Material					R&M Services		
010509	BAKER & TAYLOR INC C	2038821914	0	2025	9	INV P	9.03	030725	310885 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038840959	0	2025	9	INV P	9.03	030725	310885 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038861791	0	2025	9	INV P	7.74	030725	310885 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038875117	0	2025	9	INV P	10.32	032125	311269 LIBRARY MATERIALS
							36.12		
ACCOUNT TOTAL							36.12		
10550160	469110	Misc Processing Supplies							
010509	BAKER & TAYLOR INC C	H671881DM	0	2025	9	INV A	3.35	040425	LIBRARY MATERIALS/P
010510	DEMCO INC	7611331	0	2025	9	INV P	922.09	032125	311287 LIBRARY MATERIALS
010546	MIDWEST TAPE	506829887	0	2025	9	INV P	487.72	032125	311329 LIBRARY MATERIALS
010655	KENT ADHESIVE PRODUC	1495038	0	2025	9	INV P	340.51	032125	311318 LIBRARY MATERIALS
014495	THE LIBRARY STORE IN	729778	0	2025	9	INV P	1,063.24	032125	54881 LIBRARY MATERIALS
ACCOUNT TOTAL							2,816.91		
ORG 10550160 TOTAL							2,853.03		
10550210	Library Children's Materials								
10550210	477020	Books (Cat/Cir)							
010199	HILLS BANK AND TRUST	0322253263	0	2025	9	INV P	595.04	031425	311143 A Mangano 3/22/25
010509	BAKER & TAYLOR INC C	2038585328	0	2025	9	INV P	119.38	030725	310886 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038760774	0	2025	9	INV P	126.13	031425	311104 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038851650	0	2025	9	INV P	12.79	030725	310886 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038866045	0	2025	9	INV P	122.68	030725	310886 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038870779	0	2025	9	INV P	261.40	030725	310886 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038870854	0	2025	9	INV P	65.90	030725	310886 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038876439	0	2025	9	INV P	167.95	030725	310886 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038878253	0	2025	9	INV P	169.13	030725	310886 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038880744	0	2025	9	INV P	72.52	030725	310886 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038885883	0	2025	9	INV P	37.71	031425	311104 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038889154	0	2025	9	INV P	86.20	031425	311104 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038891179	0	2025	9	INV P	395.08	031425	311104 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038894388	0	2025	9	INV P	27.94	032825	311573 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038902968	0	2025	9	INV P	121.05	032825	311573 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038908213	0	2025	9	INV P	113.91	032825	311573 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038909004	0	2025	9	INV P	65.72	032825	311573 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038909287	0	2025	9	INV P	606.36	032825	311573 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038912180	0	2025	9	INV A	51.98	040425	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038914021	0	2025	9	INV P	33.68	032825	311573 LIBRARY MATERIALS
010509	BAKER & TAYLOR INC C	2038917131	0	2025	9	INV A	21.64	040425	LIBRARY MATERIALS

Library Disbursements: March 1 to March 31, 2025

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2038917310		0	2025 9	INV	P	88.30 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038922271		0	2025 9	INV	P	492.51 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038923679		0	2025 9	INV	P	344.99 032825	311573	LIBRARY MATERIALS
						3,604.95		
010531 GALE GROUP	86900745	0	2025 9	INV	P	37.48 030725	310915	LIBRARY MATERIALS
010531 GALE GROUP	87047435	0	2025 9	INV	A	37.48 040425		LIBRARY MATERIALS
						74.96		
010536 INGRAM LIBRARY SERVI 86426069		0	2025 9	INV	P	52.41 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86451416		0	2025 9	INV	P	14.94 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86544895		0	2025 9	INV	P	79.54 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86544896		0	2025 9	INV	P	72.92 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86569943		0	2025 9	INV	P	15.23 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86592406		0	2025 9	INV	P	98.81 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86640343		0	2025 9	INV	P	15.18 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86659965		0	2025 9	INV	P	41.15 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86707088		0	2025 9	INV	P	22.29 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86816786		0	2025 9	INV	P	332.27 031425	311153	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86848171		0	2025 9	INV	P	20.24 032125	311311	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86963888		0	2025 9	INV	P	111.50 032825	311600	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87014516		0	2025 9	INV	A	137.51 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87021648		0	2025 9	INV	A	8.37 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87084183		0	2025 9	INV	A	48.28 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87084184		0	2025 9	INV	A	128.90 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87128931		0	2025 9	INV	A	130.75 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87134965		0	2025 9	INV	A	51.92 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87176962		0	2025 9	INV	A	139.01 040425		LIBRARY MATERIALS
						1,521.22		
010978 TSAI FONG BOOKS INC 20480		0	2025 9	INV	P	462.09 030725	311004	LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC 20532		0	2025 9	INV	P	189.19 032125	311365	LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC 20535		0	2025 9	INV	P	1,654.25 032125	311365	LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC 20621		0	2025 9	INV	A	38.01 040425		LIBRARY MATERIALS
						2,343.54		
011068 OVERDRIVE INC	01370C025054662	0	2025 9	INV	P	68.95 030725	310976	LIBRARY MATERIALS
017261 KAYAAN LLC	2625AK	0	2025 9	INV	P	357.00 031425	311174	LIBRARY MATERIALS
ACCOUNT TOTAL						8,565.66		
10550210 477030					Books (Outreach)			
010509 BAKER & TAYLOR INC C 2038876439		0	2025 9	INV	P	28.48 030725	310886	LIBRARY MATERIALS
ACCOUNT TOTAL						28.48		
10550210 477070					eBooks			

Library Disbursements: March 1 to March 31, 2025

ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION	
011068	OVERDRIVE	INC	01370C025061351	0	2025	9	INV	P	45.00	031425	311193	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025073047	0	2025	9	INV	P	24.12	032125	311336	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025080541	0	2025	9	INV	P	155.99	032825	311634	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025081587	0	2025	9	INV	P	1,412.42	032825	311634	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025088433	0	2025	9	INV	A	160.90	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025090202	0	2025	9	INV	A	111.92	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25059256	0	2025	9	INV	P	12.90	030725	310976	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25068430	0	2025	9	INV	P	12.90	032125	311336	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25071857	0	2025	9	INV	P	76.96	032125	311336	LIBRARY MATERIALS
									2,013.11			
ACCOUNT TOTAL									2,013.11			
10550210	477110	Audio (Digital)										
011068	OVERDRIVE	INC	01370C025080541	0	2025	9	INV	P	59.99	032825	311634	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025090203	0	2025	9	INV	A	91.79	040425		LIBRARY MATERIALS
									151.78			
ACCOUNT TOTAL									151.78			
10550210	477120	Audio (Read-Along)										
010509	BAKER & TAYLOR	INC C	2038876439	0	2025	9	INV	P	43.96	030725	310886	LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C	2038885883	0	2025	9	INV	P	43.96	031425	311104	LIBRARY MATERIALS
									87.92			
016642	PLAYAWAY	PRODUCTS	489254	0	2025	9	INV	P	56.99	030725	310980	LIBRARY MATERIALS
016642	PLAYAWAY	PRODUCTS	490132	0	2025	9	INV	P	54.99	030725	310980	LIBRARY MATERIALS
016642	PLAYAWAY	PRODUCTS	492043	0	2025	9	INV	P	226.96	032125	311342	LIBRARY MATERIALS
									338.94			
ACCOUNT TOTAL									426.86			
10550210	477160	Video (DVD)										
010546	MIDWEST	TAPE	506708203	0	2025	9	INV	P	69.71	030725	310962	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506746040	0	2025	9	INV	P	65.96	030725	310962	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506812887	0	2025	9	INV	P	42.72	032125	311329	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506844327	0	2025	9	INV	P	14.99	032125	311329	LIBRARY MATERIALS
									193.38			
ACCOUNT TOTAL									193.38			
10550210	477200	Toys/Kits										
010199	HILLS BANK AND TRUST		0322253263	0	2025	9	INV	P	17.77	031425	311143	A Mangano 3/22/25
013055	LAKESHORE	LEARNING M	90280279	0	2025	9	INV	P	45.99	032125	311320	LIBRARY MATERIALS
013055	LAKESHORE	LEARNING M	90294627	0	2025	9	INV	P	103.47	032125	311320	LIBRARY MATERIALS

Library Disbursements: March 1 to March 31, 2025

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
						149.46		
014616 FAT BRAIN TOYS, LLC	250452706431	0	2025 9	INV	P	151.50 030725	310912	LIBRARY MATERIALS
						ACCOUNT TOTAL		318.73
10550210 477250					Streaming Media/PPU			
011068 OVERDRIVE INC	01370CP25063794	0	2025 9	INV	P	103.54 031425	311193	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CP25065479	0	2025 9	INV	P	5.50 031425	311193	LIBRARY MATERIALS
						109.04		
						ACCOUNT TOTAL		109.04
10550210 477350					Online Reference			
016282 FRIENDS OF THE GRIME	21425IAP	0	2025 9	INV	P	450.00 032125	311301	LIBRARY MATERIALS
						ACCOUNT TOTAL		450.00
						ORG 10550210 TOTAL		12,257.04
10550220					Library Adult Materials			
10550220 477020					Books (Cat/Cir)			
010199 HILLS BANK AND TRUST	0322253263	0	2025 9	INV	P	101.40 031425	311143	A Mangano 3/22/25
010509 BAKER & TAYLOR INC	C 0003312090	0	2025 9	CRM	P	-23.34 032825	311573	LIBRARY MATERIALS C
010509 BAKER & TAYLOR INC	C 2038585328	0	2025 9	INV	P	256.17 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038716756	0	2025 9	INV	P	347.61 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038760774	0	2025 9	INV	P	733.14 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038865951	0	2025 9	INV	P	57.93 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038874212	0	2025 9	INV	P	395.83 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038876439	0	2025 9	INV	P	399.54 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038880744	0	2025 9	INV	P	166.74 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038882045	0	2025 9	INV	A	351.33 040425		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038884740	0	2025 9	INV	P	372.80 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038885883	0	2025 9	INV	P	131.22 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038889154	0	2025 9	INV	P	699.75 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038894335	0	2025 9	INV	P	170.97 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038894343	0	2025 9	INV	P	69.48 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038894899	0	2025 9	INV	P	295.37 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038902968	0	2025 9	INV	P	545.01 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038908213	0	2025 9	INV	P	522.90 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038909004	0	2025 9	INV	P	21.64 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038912266	0	2025 9	INV	P	278.67 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038912483	0	2025 9	INV	P	175.95 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038912539	0	2025 9	INV	P	146.72 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038912570	0	2025 9	INV	P	85.84 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038914021	0	2025 9	INV	P	180.19 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038915306	0	2025 9	INV	P	366.89 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038922271	0	2025 9	INV	P	861.79 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038926170	0	2025 9	INV	P	111.48 032825	311573	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
						7,721.62		
010520 CENTER POINT PUBLISH	2152752	0	2025 9	INV	A	121.65 040425		LIBRARY MATERIALS
010531 GALE GROUP	86881061	0	2025 9	INV	P	56.78 030725	310915	LIBRARY MATERIALS
010531 GALE GROUP	86966887	0	2025 9	INV	A	62.38 040425		LIBRARY MATERIALS
010531 GALE GROUP	86998424	0	2025 9	INV	A	32.79 040425		LIBRARY MATERIALS
010531 GALE GROUP	87004897	0	2025 9	INV	A	29.59 040425		LIBRARY MATERIALS
010531 GALE GROUP	87033052	0	2025 9	INV	A	28.79 040425		LIBRARY MATERIALS
						210.33		
010536 INGRAM LIBRARY SERVI	86426069	0	2025 9	INV	P	1,034.09 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86451416	0	2025 9	INV	P	30.18 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86544895	0	2025 9	INV	P	52.59 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86544896	0	2025 9	INV	P	122.02 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86569943	0	2025 9	INV	P	91.10 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86592406	0	2025 9	INV	P	299.13 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86640343	0	2025 9	INV	P	200.88 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86659965	0	2025 9	INV	P	145.48 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86707088	0	2025 9	INV	P	35.22 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86816786	0	2025 9	INV	P	843.41 031425	311153	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86848171	0	2025 9	INV	P	361.63 032125	311311	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86963888	0	2025 9	INV	P	280.89 032825	311600	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86980510	0	2025 9	CRM	P	-11.97 032125	311311	LIBRARY MATERIALS C
010536 INGRAM LIBRARY SERVI	87014516	0	2025 9	INV	A	129.74 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87021648	0	2025 9	INV	A	167.49 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87084183	0	2025 9	INV	A	42.05 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87084184	0	2025 9	INV	A	436.87 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87128931	0	2025 9	INV	A	40.28 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87134965	0	2025 9	INV	A	133.83 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87176962	0	2025 9	INV	A	277.82 040425		LIBRARY MATERIALS
						4,712.73		
010546 MIDWEST TAPE	506772911	0	2025 9	INV	P	7.49 030725	310962	LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC	20471	0	2025 9	INV	P	1,053.96 030725	311004	LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC	20483	0	2025 9	INV	P	50.68 030725	311004	LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC	20627	0	2025 9	INV	A	163.54 040425		LIBRARY MATERIALS
						1,268.18		
ACCOUNT TOTAL						14,143.40		
10550220 477030	Books (Outreach)							
010536 INGRAM LIBRARY SERVI	86544895	0	2025 9	INV	P	30.35 030725	310925	LIBRARY MATERIALS
ACCOUNT TOTAL						30.35		
10550220 477070	eBooks							

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	01370C025054663	0	2025 9	INV	P	1,196.45 030725	310976	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025055920	0	2025 9	INV	P	509.12 030725	310976	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025061348	0	2025 9	INV	P	728.71 031425	311193	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025062041	0	2025 9	INV	P	753.00 031425	311193	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025062047	0	2025 9	INV	P	221.49 031425	311193	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025062048	0	2025 9	INV	P	41.65 031425	311193	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025069458	0	2025 9	INV	P	18.99 032125	311336	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025072375	0	2025 9	INV	P	55.00 032125	311336	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025073037	0	2025 9	INV	P	669.58 032125	311336	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025076678	0	2025 9	INV	P	80.00 032125	311336	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025080542	0	2025 9	INV	P	550.88 032825	311634	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025081576	0	2025 9	INV	P	92.50 032825	311634	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025081577	0	2025 9	INV	P	1,104.68 032825	311634	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025087322	0	2025 9	INV	A	591.81 040425		LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025087329	0	2025 9	INV	A	94.99 040425		LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025087331	0	2025 9	INV	A	381.12 040425		LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025088425	0	2025 9	INV	A	1,171.25 040425		LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025090134	0	2025 9	INV	A	15.99 040425		LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025090205	0	2025 9	INV	A	343.79 040425		LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025090207	0	2025 9	INV	A	22.50 040425		LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025092971	0	2025 9	INV	A	45.00 040425		LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA25059256	0	2025 9	INV	P	483.56 030725	310976	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA25071857	0	2025 9	INV	P	869.21 032125	311336	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA25078263	0	2025 9	INV	P	137.50 032125	311336	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA25080761	0	2025 9	INV	P	61.28 032825	311634	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA25083848	0	2025 9	INV	P	75.00 032825	311634	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA25086133	0	2025 9	INV	P	456.82 032825	311634	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA25093548	0	2025 9	INV	A	748.49 040425		LIBRARY MATERIALS
						11,520.36		
ACCOUNT TOTAL						11,520.36		
10550220 477100			Audio (Compact Disc)					
010546 MIDWEST TAPE	506730990	0	2025 9	INV	P	23.23 030725	310962	LIBRARY MATERIALS
010546 MIDWEST TAPE	506755782	0	2025 9	INV	P	11.99 030725	310962	LIBRARY MATERIALS
010546 MIDWEST TAPE	506854138	0	2025 9	INV	A	17.24 040425		LIBRARY MATERIALS
						52.46		
ACCOUNT TOTAL						52.46		
10550220 477110			Audio (Digital)					
011068 OVERDRIVE INC	01370C025054663	0	2025 9	INV	P	205.98 030725	310976	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025055921	0	2025 9	INV	P	458.42 030725	310976	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025055922	0	2025 9	INV	P	390.49 030725	310976	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025056011	0	2025 9	INV	P	72.45 030725	310976	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025057030	0	2025 9	INV	P	87.40 030725	310976	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025061348	0	2025 9	INV	P	444.46 031425	311193	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025062044	0	2025 9	INV	P	1,011.14 031425	311193	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025062064	0	2025 9	INV	P	61.75 031425	311193	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370C025062067	0	2025 9	INV	P	239.97 031425	311193	LIBRARY MATERIALS

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ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION	
011068	OVERDRIVE	INC	01370C025069458	0	2025	9	INV	P	66.50	032125	311336	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025072381	0	2025	9	INV	P	139.98	032125	311336	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025073037	0	2025	9	INV	P	348.46	032125	311336	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025076678	0	2025	9	INV	P	142.50	032125	311336	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025080542	0	2025	9	INV	P	334.97	032825	311634	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025081579	0	2025	9	INV	P	615.34	032825	311634	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025081580	0	2025	9	INV	P	925.62	032825	311634	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025087327	0	2025	9	INV	A	210.94	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025087337	0	2025	9	INV	A	809.91	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025087339	0	2025	9	INV	A	392.97	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025088425	0	2025	9	INV	A	397.48	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025090180	0	2025	9	INV	A	108.00	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025090187	0	2025	9	INV	A	390.91	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370C025092971	0	2025	9	INV	A	57.00	040425		LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25059256	0	2025	9	INV	P	877.20	030725	310976	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25060613	0	2025	9	INV	P	65.00	031425	311193	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25061708	0	2025	9	INV	P	84.99	031425	311193	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25071857	0	2025	9	INV	P	1,012.91	032125	311336	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25078263	0	2025	9	INV	P	351.50	032125	311336	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25083848	0	2025	9	INV	P	65.00	032825	311634	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25086133	0	2025	9	INV	P	589.45	032825	311634	LIBRARY MATERIALS
011068	OVERDRIVE	INC	01370DA25093548	0	2025	9	INV	A	714.19	040425		LIBRARY MATERIALS
									11,672.88			
ACCOUNT TOTAL									11,672.88			
10550220	477160						Video (DVD)					
010509	BAKER & TAYLOR	INC C	H71583490	0	2025	9	INV	P	15.39	030725	310887	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506708203	0	2025	9	INV	P	415.31	030725	310962	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506708204	0	2025	9	INV	P	93.97	030725	310962	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506746040	0	2025	9	INV	P	182.16	030725	310962	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506746041	0	2025	9	INV	P	91.97	030725	310962	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506772911	0	2025	9	INV	P	378.52	030725	310962	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506772912	0	2025	9	INV	P	55.48	030725	310962	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506812887	0	2025	9	INV	P	942.35	032125	311329	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506812888	0	2025	9	INV	P	172.19	032125	311329	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506844325	0	2025	9	INV	P	101.71	032125	311329	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506844327	0	2025	9	INV	P	104.91	032125	311329	LIBRARY MATERIALS
010546	MIDWEST	TAPE	506878379	0	2025	9	INV	A	239.12	040425		LIBRARY MATERIALS
010546	MIDWEST	TAPE	506878390	0	2025	9	INV	A	169.24	040425		LIBRARY MATERIALS
010546	MIDWEST	TAPE	506911138	0	2025	9	INV	A	379.30	040425		LIBRARY MATERIALS
010546	MIDWEST	TAPE	506911139	0	2025	9	INV	A	152.44	040425		LIBRARY MATERIALS
									3,478.67			
ACCOUNT TOTAL									3,494.06			
10550220	477220						Video Games					
016856	KLISE/CRIMSON	MULTI	019101	0	2025	9	INV	P	376.71	030725	310945	LIBRARY MATERIALS
016856	KLISE/CRIMSON	MULTI	019194	0	2025	9	INV	P	135.44	030725	310945	LIBRARY MATERIALS

Library Disbursements: March 1 to March 31, 2025

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
016856	KLISE/CRIMSON MULTI	019462	0	2025	9	INV P	206.48 032125	311319	LIBRARY MATERIALS
016856	KLISE/CRIMSON MULTI	019463	0	2025	9	INV P	80.00 032125	311319	LIBRARY MATERIALS
							798.63		
ACCOUNT TOTAL							798.63		
10550220	477250			Streaming Media/PPU					
010546	MIDWEST TAPE	506824936	0	2025	9	INV P	3,409.51 031425	311186	LIBRARY MATERIALS
015034	KANOPY INC	441736	0	2025	9	INV P	2,585.00 031425	311173	LIBRARY MATERIALS
ACCOUNT TOTAL							5,994.51		
10550220	477330			Serial (Print)					
010199	HILLS BANK AND TRUST	0322253263	0	2025	9	INV P	170.91 031425	311143	A Mangano 3/22/25
010524	EBSCO	2503938	0	2025	9	INV P	4.22 032825	55285	LIBRARY MATERIALS
ACCOUNT TOTAL							175.13		
10550220	477350			Online Reference					
011707	VALUE LINE PUBLISHIN	MB-111579-25	0	2025	9	INV A	2,998.60 040425		LIBRARY MATERIALS
014895	THE NEW YORK TIMES	35FF57C6259	0	2025	9	INV P	3,194.85 032125	311361	LIBRARY MATERIALS/R
ACCOUNT TOTAL							6,193.45		
ORG 10550220 TOTAL							54,075.23		
FUND 1000 General					TOTAL:		148,106.85		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550320								Library Board Enterprise
10550320 443020								Office Equipment R&M Services
010216 RICOH USA INC	5071014680	0	2025 9	INV	P	66.82 032125		54871 LBE/Public Printing
010216 RICOH USA INC	5071014693	0	2025 9	INV	P	81.21 032825		55302 LBE/Public Printing
						148.03		
014150 ADVANCED BUSINESS SY	INV408784	0	2025 9	INV	P	46.18 031425		54766 IT/Sharp Printing
						ACCOUNT TOTAL	194.21	
10550320 449280								Misc Services & Charges
010539 IOWA CITY PUBLIC LIB	031025	0	2025 9	INV	P	44.40 032125		311313 LBE/1/2 funds colle
						ACCOUNT TOTAL	44.40	
						ORG 10550320 TOTAL	238.61	
10550410								Library Reimbursables
10550410 477320								Serials (Digital)
011707 VALUE LINE PUBLISHIN	MB-111579-25	0	2025 9	INV	A	1,701.40 040425		LIBRARY MATERIALS
						ACCOUNT TOTAL	1,701.40	
10550410 477350								Online Reference
014895 THE NEW YORK TIMES	35FF57C6259	0	2025 9	INV	P	1,812.75 032125		311361 LIBRARY MATERIALS/R
						ACCOUNT TOTAL	1,812.75	
						ORG 10550410 TOTAL	3,514.15	
10550420								Library Designated Gifts
10550420 469320								Miscellaneous Supplies
010199 HILLS BANK AND TRUST	03222253289DLG	0	2025 9	INV	P	80.16 031425		311145 J Paulios Visa 3/22
010199 HILLS BANK AND TRUST	0322253271XMARKSSRP	0	2025 9	INV	P	215.42 031425		311142 A Pilkington Visa 2
						295.58		
						ACCOUNT TOTAL	295.58	
10550420 469320 047								Miscellaneous Supplies
010199 HILLS BANK AND TRUST	0322253271XMARKSSRP	0	2025 9	INV	P	17.73 031425		311142 A Pilkington Visa 2
						ACCOUNT TOTAL	17.73	
						ORG 10550420 TOTAL	313.31	
10550510								Library Children's Materials -
10550510 477020								Books (Cat/Cir)
010509 BAKER & TAYLOR INC C	2038878253	0	2025 9	INV	P	10.25 030725		310886 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038909004	0	2025 9	INV	P	20.50 032825		311573 LIBRARY MATERIALS

Library Disbursements: March 1 to March 31, 2025

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C	2038909287	0	2025 9	INV	P	11.39 032825	311573	LIBRARY MATERIALS
						42.14		
					ACCOUNT TOTAL	42.14		
10550510 477030					Books (Outreach)			
010509 BAKER & TAYLOR INC C	2038760774	0	2025 9	INV	P	35.98 031425	311104	LIBRARY MATERIALS
					ACCOUNT TOTAL	35.98		
					ORG 10550510 TOTAL	78.12		
10550520					Library Adult Materials - Gift			
10550520 477020					Books (Cat/Cir)			
010509 BAKER & TAYLOR INC C	2038585328	0	2025 9	INV	P	816.52 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038760774	0	2025 9	INV	P	801.02 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038821914	0	2025 9	INV	P	97.71 030725	310885	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038840959	0	2025 9	INV	P	110.33 030725	310885	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038861791	0	2025 9	INV	P	86.94 030725	310885	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038875117	0	2025 9	INV	P	122.78 032125	311269	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038876439	0	2025 9	INV	P	510.54 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038880744	0	2025 9	INV	P	192.69 030725	310886	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038885883	0	2025 9	INV	P	215.70 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038889154	0	2025 9	INV	P	422.65 031425	311104	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038902968	0	2025 9	INV	P	89.89 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038908213	0	2025 9	INV	P	579.13 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038914021	0	2025 9	INV	P	207.97 032825	311573	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2038922271	0	2025 9	INV	P	855.84 032825	311573	LIBRARY MATERIALS
						5,109.71		
010520 CENTER POINT PUBLISH	2152752	0	2025 9	INV	A	24.57 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86426069	0	2025 9	INV	P	222.58 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86451416	0	2025 9	INV	P	18.11 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86544895	0	2025 9	INV	P	35.04 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86544896	0	2025 9	INV	P	247.02 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86569943	0	2025 9	INV	P	73.76 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86592406	0	2025 9	INV	P	110.84 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86640343	0	2025 9	INV	P	16.90 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86659965	0	2025 9	INV	P	55.02 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86707088	0	2025 9	INV	P	90.16 030725	310925	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86816786	0	2025 9	INV	P	1,005.82 031425	311153	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86848171	0	2025 9	INV	P	150.07 032125	311311	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86963888	0	2025 9	INV	P	303.31 032825	311600	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87014516	0	2025 9	INV	A	60.56 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87021648	0	2025 9	INV	A	13.38 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87084183	0	2025 9	INV	A	34.76 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87084184	0	2025 9	INV	A	73.37 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87128931	0	2025 9	INV	A	311.59 040425		LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87134965	0	2025 9	INV	A	18.09 040425		LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010536 INGRAM LIBRARY SERVI	87176962	0	2025 9	INV	A	185.55 040425		LIBRARY MATERIALS
						3,025.93		
						ACCOUNT TOTAL		8,160.21
10550520 477160								Video (DVD)
010546 MIDWEST TAPE	506708203	0	2025 9	INV	P	34.48 030725	310962	LIBRARY MATERIALS
010546 MIDWEST TAPE	506746040	0	2025 9	INV	P	29.99 030725	310962	LIBRARY MATERIALS
						64.47		
						ACCOUNT TOTAL		64.47
						ORG 10550520 TOTAL		8,224.68
FUND 1001 Library Gifts						TOTAL:		12,368.87

Library Disbursements: March 1 to March 31, 2025

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10550800							Library Replacement Reserve
10550800 443020							Office Equipment R&M Services
010216 RICOH USA INC	5070871153	0	2025 9	INV P	128.62 031425	54797	LRR/Public Printing
				ACCOUNT TOTAL	128.62		
10550800 444080							Software R&M Services
010199 HILLS BANK AND TRUST	0322253305	0	2025 9	INV P	293.09 031425	311146	B Palmer Visa 3/22/
016427 MICROSOFT CORPORATIO	G081825504	0	2025 9	INV P	3,564.42 032825	55296	LRR/Microsoft Azure
				ACCOUNT TOTAL	3,857.51		
				ORG 10550800 TOTAL	3,986.13		
FUND 1006 Library Replacement Reserves TOTAL:					3,986.13		

Tom Rocklin, President

Hannah Shultz, Secretary