

## Iowa City Public Library Board of Trustees Meeting Agenda

May 22, 2025 2nd Floor – Boardroom Regular Meeting - 5:00 PM

Tom Rocklin - PresidentBonnie BoothroyRobin PaetzoldDJ Johnk - Vice PresidentJoseph MassaJohn RaeburnHannah Shultz-SecretaryClaire MatthewsDan Stevenson

## 1. Call Meeting to Order.

## 2. Approval of May 22, 2025 Board Meeting Agenda.

## 3. Public Discussion.

## 4. Items to be Discussed.

A. Review and Consider Adoption of FY26 Wage Resolution.

Comment: Board action required.

B. Policy Review: 809 Library Use Policy.

Comment: Board action required.

C. Policy Review: 814 Copyright.

Comment: This is a regularly scheduled agenda item. Board action required.

D. Policy Discussion: 101 Bylaws

Comment: This policy is scheduled for review at the June meeting. Board action not required.

## 5. Staff Reports.

- A. Interim Director's Report.
- B. Departmental Reports: Adult Services, Community & Access Services.
- C. Development Report.

## 6. President's Report.

#### 7. Announcements from Members.

A. Foundation Updates.



B. Advocacy Updates.

## 8. Communications.

A. News Articles.

## 9. Consent Agenda.

- A. Approve Minutes of the Library Board of Trustees April 24, 2025 Regular Meeting.
- B. Approve Disbursements for April, 2025.

## 10. Set Agenda Order for June Meeting.

## 11. Adjournment.



# **Iowa City Public Library- Board of Trustee Meetings Agenda Items and Order Schedule**

May 22, 2025	June 26, 2025	July 24, 2025
Policy Review: 809 Library Use (AS)	ICPL Trustees Corporate Meeting as Friends Foundation	Strategic Planning Update
Policy Review: 814 Copyright (AS)	Policy Review: 101 Bylaws	Library Board of Trustees Annual Report
Policy Discussion: 101 Bylaws	Policy Review: 801 Circulation and Library Card Policy (CAS)	MOA-ICPLFF/ICPL
FY26 Wage Resolution  Dept Reports: AS, CAS	Policy Review: 806 Meeting Room and Lobby Use (CAS)	Departmental Reports: AS, CAS
Dept Reports. A3, CA3	Adopt NOBU Budget	
	Dept Reports: CH, CLS, IT	
August 28, 2025	September 25, 2025	October 23, 2025
4th Quarter Annual Financials & Statistics	Budget Discussion	Budget Discussion
Policy Review: 101 Bylaws (Board of Trustees)	Policy Review: 401 Finance (Admin)	Review 1st Quarter Financials & Statistics
Departmental Reports: CH, CLS, IT	Departmental Reports: AS, CAS	Departmental Reports: CH, CLS, IT
November 20, 2025	December 18, 2025	January 22, 2026
Appoint Committee: Directors Evaluation	Policy Review: 703 Recording and Streaming (AS)	
Policy Review: 601 Collection	Departmental Reports: CH, CLS, IT	Review 2nd Quarter Financials & Statistics
Development (COL)		Departmental Reports: AS, CAS
Departmental Reports: AS, CAS		



## Review and Consider Adoption of the FY2026 AFSCME Pay Plan (Tentative Agreement)

Prepared for the May 22, 2025 Meeting of the Library Board of Trustees Anne Mangano, Interim Library Director

**Proposal:** Authorize Fiscal Year 2026 pay plan for AFSCME employees.

**Summary:** Attached is the FY26 AFSCME pay plan that incorporates the 2.75% across the board wage increase, tentatively approved by the Board at the April meeting. This pay plan was agreed upon through collective bargaining by the City of Iowa City and AFSCME. As a semi-autonomous department, I participated in the negotiations, serving as the Library's managerial representative. The pay plan goes into effect on July 1, 2025.

The current AFSCME contract called for a wage-reopener in the final year of the agreement, which ends June 30, 2026.

The City Council voted to finalize the pay plan on Tuesday, May 6<sup>th</sup>. The Library Board must also approve the wage-reopener.



AFSCME PAY PLAN FY26 (July 6, 2025) 2.75% ATB	APPENDIX C-5 Page 1											
PAYGRADE:		STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		STEP 6
<b>1</b> Custodian - Government Buildings Custodian - Library	\$ \$ \$	20.72 1,657.60 43,097.60	\$ \$ \$	23.25 1,860.00 48,360.00	\$ \$ \$	23.96 1,916.80 49,836.80	\$ \$ \$	24.83 1,986.40 51,646.40	\$ \$ \$	25.58 2,046.40 53,206.40	\$ \$ \$	26.49 2,119.20 55,099.20
Cashier - Parking MW I - Transit MW I - Library Animal Center Assistant Receptionist - Senior Center MW I - Pools Communications Aide Public Works Aide Housing Receptionist	\$ \$ \$	21.35 1,708.00 44,408.00	\$ \$ \$	23.96 1,916.80 49,836.80	\$ \$ \$	24.83 1,986.40 51,646.40	\$ \$ \$	25.58 2,046.40 53,206.40	\$ \$ \$	26.49 2,119.20 55,099.20	\$ \$ \$	27.37 2,189.60 56,929.60
3 Cashier - Revenue MW I - Water Customer Service Scalehouse Operator Water Services Clerk MW I - Water Plant MWI - Landfill	\$ \$ \$	22.09 1,767.20 45,947.20	\$ \$ \$	24.83 1,986.40 51,646.40	\$ \$ \$	25.58 2,046.40 53,206.40	\$ \$ \$	26.49 2,119.20 55,099.20	\$ \$ \$	27.37 2,189.60 56,929.60	\$ \$ \$	28.32 2,265.60 58,905.60
MW I - Refuse MW I - Streets Library Clerk Animal Care Technician MW I - Wastewater Treatment MW I - Athletic Fields MW I - Parks MW I - Forestry Recreation Assistant Development Services Assistant Animal Center Assistant II Purchasing Assistant Volunteer Program Asst - Animal Serv MW I - Parking Parking Enforcement Attendant	\$ \$ \$	22.84 1,827.20 47,507.20	\$ \$	25.58 2,046.40 53,206.40	\$ \$ \$	26.49 2,119.20 55,099.20	\$ \$ \$	27.37 2,189.60 56,929.60	\$ \$	28.32 2,265.60 58,905.60	\$ \$	29.41 2,352.80 61,172.80
5 MW II - Parks MW II - Transportation Services MW II - Transit MW II - CBD MW II - Forestry MW II - Library MW II - Horticulture MW II - Pools MW II - Cemetery	\$ \$ \$	23.70 1,896.00 49,296.00	\$ \$ \$	26.47 2,117.60 55,057.60	\$ \$ \$	27.23 2,178.40 56,638.40		28.13 2,250.40 58,510.40		29.15 2,332.00 60,632.00		30.09 2,407.20 62,587.20

Construction Inspector I MW III - Government Buildings



AFSCME PAY PLAN FY26 (July 6, 2025)	APPENDIX C-5	Page 2

PAYGRADE:		STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		STEP 6
6												
Buyer I - Equipment	\$	24.44	\$	27.37	\$	28.32	\$	29.41	\$	30.39	\$	31.45
Community Service Officer	\$	1,955.20	\$	2,189.60	\$	2,265.60	\$	2,352.80	\$	2,431.20	\$	2,516.00
Library Assistant I	\$	50,835.20	\$	56,929.60	\$	58,905.60	\$	61,172.80	\$	63,211.20	\$	65,416.00
Mass Transit Operator												
Buyer I - Purchasing												
Police Records Technician												
CSO - Station Master												
CSO - Support Services Assistant Communications Creative Assistant												
Communications Creative Assistant												
7												
Library Assistant II	\$	25.31	\$	28.32	\$	29.41	\$	30.39	\$	31.45	\$	32.58
MW II - Refuse	\$	2,024.80	\$	2,265.60	\$	2,352.80	\$	2,431.20	\$	2,516.00	\$	2,606.40
MW II - Wastewater Treatment	\$	52,644.80	\$	58,905.60	\$	61,172.80	\$	63,211.20	\$	65,416.00	\$	67,766.40
Parts/Data Entry Clerk - Transit												
Program Assistant - Community Development												
Operations Assistant - Senior Center												
Senior Clerk/Typist - Wastewater												
Housing Assistant												
MW II - Water Distribution												
Animal Services Officer												
CSO - Evidence												
Signs & Pavement Markings Technician												
MW II - Water Service												
Customer Service Representative - Revenue	Convic	oc/Pocourco	NΔα	nagomont								
Customer Service Representative - Transportation MW II - Eastside Recycling Center	Servic	es/Resource	ivia	nagement								
Senior Clerk/Typist - Streets												
Semin Clerry Typist Streets												
8												
Laboratory Technician - Wastewater	\$	26.09	\$	29.41	- 1	30.39	\$	31.45	- 1	32.58		33.78
Library Assistant III	\$	2,087.20	\$	2,352.80	\$	2,431.20	\$	2,516.00	\$	2,606.40	\$	2,702.40
MW III - Forestry	\$	54,267.20	\$	61,172.80	\$	63,211.20	\$	65,416.00	\$	67,766.40	\$	70,262.40
MW II - Streets												
MW III - Cemetery												
MW III - Parks Senior Accounts Clerk - Accounting												
MW III - Refuse												
Housing Inspector Assistant												
MW III - Water Service												
Parts/Inventory Clerk - Equipment												
Laboratory Technician - Water												
Media Production Assistant												
Community Outreach Assistant												
Communications Technician - Cable TV												
0												
<b>9</b> Buyer II	\$	26.93	Ś	30.09	\$	31.15	Ś	32.23	\$	33.34	Ś	34.55
Mechanic I - Equipment	\$	2,154.40	\$	2,407.20	\$	2,492.00	\$	2,578.40	\$	2,667.20	ب \$	2,764.00
Senior Engineering Technician	\$	56,014.40	\$	62,587.20	\$	64,792.00	\$	67,038.40	\$	69,347.20	\$	71,864.00
Senior Library Assistant	Y	30,017.70	Y	32,337.20	Y	31,732.00	Y	37,030.40	Y	33,3 17.20	Y	. 1,007.00
Housing Program Assistant												
Landfill Operator												
Landfill Operator - Heavy Equipment												
Construction Inspector I												

Mechanic III - Transit

Electronics Technician - Wastewater Media Production Specialist



AFSCME PAY PLAN FY26 (July 6, 2025)	APPENDIX C-5	Page 3
PAYGRADE:	STEP 1 STEP 2 STEP 3 STEP 4	STEP 5 STEP 6
Housing Office Manager Maintenance Operator - Wastewater TPO - Wastewater Treatment TPO - Water Maintenance Operator - Water Utility Billing Coordinator Sr Library Assistant- Page Supervisor	2,214.40 \$ 2,477.60 \$ 2,560.00 \$ 2,645.60 \$ 2,7	34.24 \$ 35.42 39.20 \$ 2,833.60 19.20 \$ 73,673.60
MW III - Streets MW III - Wastewater Collection Mechanic II - Equipment IT Support Specialist - Library Mechanic II - Transit MW III - Lead Sweeper Operator Electrician - Traffic Engineering MW III - Water Distribution Electrician - Wastewater Library Public Relations Specialist Electronics Technician - Transportation Services Victim Services Coordinator Housing Inspector	2,360.00 \$ 2,606.40 \$ 2,702.40 \$ 2,812.80 \$ 2,9	36.40 \$ 37.77 12.00 \$ 3,021.60 12.00 \$ 78,561.60
12 Construction Inspector II Librarian I Senior MW - Forestry Senior MW - Parks Senior MW - Turfgrass Specialist Building Inspector Recycling Coordinator Right-of-Way Technician Development Services Specialist Senior MW - Horticulture Specialist Water GIS Technician Storm Water Specialist Climate Action Engagement Specialist Senior Landfill Operator - Heavy Equipment Climate Action Analyst Outreach and Engagement Specialist Public Housing Technician	2,472.80 \$ 2,700.00 \$ 2,793.60 \$ 2,896.80 \$ 3,0	37.54 \$ 38.76 03.20 \$ 3,100.80 83.20 \$ 80,620.80
Equity & Human Rights Engagement Specialist Senior Accountant - Payroll Housing Rehab Specialist Civilian Crime Analyst  13 Chemist Electronics Technician - Traffic Engineering Family Self-Sufficiency Program Coordinator Librarian II Mechanic III - Equipment (DAY) Mechanic III - Equipment (EVE) Survey Party Chief	2,552.00 \$ 2,812.80 \$ 2,912.00 \$ 3,021.60 \$ 3,1	39.23 \$ 40.68 38.40 \$ 3,254.40 98.40 \$ 84,614.40



AFSCME PAY PLAN FY26 (July 6, 2025) APPENDIX C-5 Page 4

PAYGRADE:	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		STEP 6
14											
Program Specialist - Senior Center \$ Recreation Program Supervisor \$ Senior Construction Inspector \$ Senior MW - Streets Senior MW - Wastewater Plant Senior MW - Water Distribution Senior TPO - Wastewater Community Outreach Specialist - Senior Center Senior TPO - Water Network Database Specialist - Library Senior MW - Water Plant Customer Service Coordinator Senior MW - Parking & Transit Senior MW - Wastewater Collection Library Web Specialist Development Specialist - Senior Center Building Inspector II	33.09 2,647.20 68,827.20	\$ \$ \$	36.40 2,912.00 75,712.00	\$ \$	37.77 3,021.60 78,561.60	\$ \$ \$	39.23 3,138.40 81,598.40	\$ \$ \$	40.68 3,254.40 84,614.40	\$ \$ \$	41.97 3,357.60 87,297.60
Public Safety Information Officer Senior Accountant - Accounting Senior Accountant - Revenue  15  Associate Planner \$ Civil Engineer \$ Human Rights Investigator \$ Senior Librarian Historic Preservation Planner	34.55 2,764.00 71,864.00	\$ \$ \$	37.80 3,024.00 78,624.00	\$ \$ \$	39.27 3,141.60 81,681.60	\$ \$ \$	40.75 3,260.00 84,760.00	\$ \$ \$	42.05 3,364.00 87,464.00	\$ \$ \$	43.48 3,478.40 90,438.40



## **809 Library Use Policy**

**Proposal:** A routine, three-year review of the Library Use Policy for the Iowa City Public Library Board of Trustees.

**Issues:** The Library Use Policy defines and clarifies patron interactions with library spaces and resources, as well as the Library staff's responses when issues arise. In June 2021, this Policy underwent an extensive language revision, including the removal of three bulleted examples, to achieve a softer tone and greater conciseness. Balancing specific language to comply with legal requirements while not overwhelming the reader is a delicate task.

## **Committee Recommendations:**

809.201	In 2017 the Committee added language from the City of Iowa City Office of Equity & Human Rights department to address youth LGBTQ+ bullying prevention. We broadened the language to include all protected classes while leaving in 'bullying' terminology to keep with the spirit of the original request.
809.203	Removed reference to "gambling" as we wanted to focus on behaviors that we regularly encounter.
809.206	Added information related to consequence of actions since we have seen an increase in this behavior and felt it was better to be transparent that we may discard items, if deemed necessary (item condition, odor, too large to stay in lost & found, etc.).
809.301	Sleeping was specifically prohibited in prior Policies from 2013 through 2021. There has been an increase in sleeping in the last few years, especially adults on the 2 <sup>nd</sup> floor. We felt it was time to address this again as it has impacted use in certain areas. We focused on the impacts to limited resources (computers, study rooms) and proper use of furniture.
809.305	This language was adopted in 2016 but we felt the part related to entry in staff areas was outside of the scope of the rest of the section. We have moved to a new heading 309.309.
809.308	Modified language to match other Library policies.
809.310	New section. We have encountered multiple instances of adult patrons without children loitering in the Children's Room, using the furniture as study space, and sometimes interacting with unattended youth. Specifying proper use of the space should clarify appropriate usage for patrons.



809.4	Removed "snack" as it was vague. Removed "prohibitive" for "prohibited".
809.401	Included the more common term for e-cigarettes as clarification.
809.6	Staff felt that this vocabulary change better defined how we need to enforce the Policy, especially regarding disruptive behavior that isn't illegal. We regularly encounter behavior from patrons who may require additional accommodations, such as children and teens, individuals with developmental disabilities, and individuals with mental health conditions.

**Action:** Review policy and adopt as amended.

Prepared by: Jason Paulios, Adult Services Coordinator, May 2025.

**Committee:** Becky Dannenberg (Community & Access Services), Melody Dworak (Collection Services), Victoria Fernandez (Adult Services), Sam Helmick (Community & Access Services), Tom Jordan (Community & Access Services), Heidi Kuchta (Community & Access Services), Jason Paulios (Adult Services), Candice Smith (Adult Services), Brian Visser (Adult Services), Anne Wilmoth (Collection Services, Children's Services)



## **809 Library Use Policy**

See also related policies: Library Programming (702), Event Board (803), Meeting Room and Lobby Use (806), Discussion Rooms (810), Theft/Mutilation of Library Materials (811), Unattended Children (813), Copyright (814), and Internet Use (815). See also Iowa Code and Code of Iowa City, at the end of the policy.

#### 809.1

The purpose of the Library Use Policy is to affirm the rights of all people to free and equal access to information and use of the Library and bookmobile without discrimination, intimidation, threat of harm or invasion of privacy. The Iowa City Public Library is dedicated to providing a friendly, courteous and respectful experience. The Iowa City Public Library strives to provide an enjoyable, clean and comfortable environment for all Library users.

#### 809.2

The Iowa City Public Library is committed to providing a safe and secure environment for all. Committing or attempting to commit any activity that would constitute a violation of any federal, state or local criminal law or ordinance is prohibited on Iowa City Public Library property. Examples of prohibited activities include but are not limited to:

809.201 <u>Harassment, including sexual, physical, or other forms such as bullying.</u>Sexual, physical or other harassment including bullying youth or others on the basis of their sexual orientation or gender identity.

809.202 Possessing, consuming, selling or being under the influence of alcohol, illegal drugs or other substances.

809.203 Soliciting or, panhandling or gambling.

809.204 Trespassing or entering Library property when suspended.

809.205 Impeding passageways through physical presence or with personal property.

809.206 Leaving personal property unattended. Items left unattended will be removed <u>and may be discarded</u>.

809.207 Fraudulent use of another person's Library Card or account number.

#### 809.3

The Iowa City Public Library patrons and staff expect a comfortable and welcoming environment. Mutual respect makes it possible for everyone to enjoy library materials and services. We ask Library users to be respectful of each other and behave in a manner that does not disrupt others or interfere with normal operation of the Library.



Examples of prohibited disruptive behaviors include but are not limited to:

809.301 Sleeping <u>while lying down</u>, <u>except for attended individuals</u> in a way that<u>or</u> <u>sleeping at a impacts limited resources</u>.

809.302 Using threatening or abusive language.

809.303 Fighting or challenging to fight, running, shoving or throwing things.

809.304 Creating unreasonable noise. Using audible devices without headphones or using headphones set at a volume that disturbs others.

809.305 Failing to comply with a staff request, including unauthorized entry in a staff area or failure to leave the library during emergencies and at closing time.

809.306 Campaigning, petitioning, interviewing, survey taking, posting notices, fundraising or selling, unless authorized by the Director or designee.

809.307 Displaying flyers, signs, or posters larger than 8  $\frac{1}{2}$  x 11 inches or in a manner that disrupts other library patrons' ability to utilize library programs and services on Library premises (for example, displaying signs on sticks). Larger signs may be displayed by those reserving a meeting room.

809.308 Taking pictures or videotaping people, except at events, unless authorized by the Director or designee and by the patrons involved or parents caregivers if minors are present.

809.309 Unauthorized entry in a staff area.

809.310 The Children's Room is reserved for use by children 12 and under, their parents or caregivers, and those retrieving or using resources from the collection. The Teen Center is reserved for use by youth aged 12 to 18. Patrons seeking an accommodation related to these spaces may ask staff at the Children's or Information service points.

#### 809.4

The Iowa City Public Library will maintain a healthy and clean environment for all Library users. Considerate consumption of snack food or a covered beverage is allowed in public areas of the Library unless otherwise noted. Examples of prohibitive prohibited behaviors that are not conducive to providing a clean and hygienic environment include but are not limited to:

809.401 Using cigarettes, e-cigarettes (vapes), chewing tobacco or other tobacco.



809.402 Personal hygiene, odor or scent that constitutes a nuisance to others or poses a health risk.

809.403 Bringing animals inside Library buildings, with the exception of service animals and those allowed during special Library programs.

809.405 Introducing bed bugs or other pests via returned materials or personal belongings.

#### 809.5

The lowa City Public Library is responsible for protecting collections, equipment and property for present and future users. Intentionally damaging, destroying or stealing any materials, equipment or property belonging to the Library, another patron or staff member is prohibited.

#### 809.6

Enforcement of the Library Use Policy will be conducted in an fairequitable and reasonable manner. Individuals may not be aware that their conduct is disruptive.

809.601 Library staff, Iowa City Police Department and/or other trained professionals will intervene to inform and stop prohibited activities and behaviors.

809.602 Individuals who fail to observe the Library Use Policy may be asked to leave the Library building and property, be suspended from the Library for a period of time, be subject to arrest, or be subject to other lawful action.

809.603 Security cameras are located in public and staff areas of the Library to protect the safety and security of people, the building, and its contents.

#### Iowa Code:

Disorderly Conduct, §723.4

Assault, §708.1

Intoxication, §123.46 3

Trespass, §716.7

Criminal Mischief, §716.1

Indecent Exposure, §709.9

Theft, §714.1

Unlawful Assembly, §723.2



Harassment of Public Officers, Employees, §718.4

Willful Disturbance, §718.3

Public Health: Smoke Free Air §641.153

Use of Computers, §622.51A, §702.1A, §702.14, §714.1, and §716.6B

## Code of Iowa City:

Disorderly Conduct (8-5-1)

Aggressive Solicitation (8-5-2)

Damaging, Defacing Property (8-5-4)

Indecent Exposure (8-5-6)

False Alarms (8-5-7)

Animal Control (8-4-6)

Adopted: 4/25/1991 Revised: 05/25/1995 Revised: 01/28/1999 Revised: 01/28/1999

Revised: 12/10/2001 Revised: 01/27/2005 Revised: 01/08/2008 Revised: 01/27/2011

Revised: 01/24/2013 Revised: 11/21/2013 Revised: 03//24/2016 Revised: 11/16/2017

Revised: 07/23/2020 Revised: 06/14/2021 Revised: 08/22/2024 Revised: 09/26/2024

Revised: 05/22/2025



## **809 Library Use Policy**

See also related policies: Library Programming (702), Event Board (803), Meeting Room and Lobby Use (806), Discussion Rooms (810), Theft/Mutilation of Library Materials (811), Unattended Children (813), Copyright (814), and Internet Use (815). See also Iowa Code and Code of Iowa City, at the end of the policy.

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809.603 Security cameras are located in public and staff areas of the Library to protect the safety and security of people, the building, and its contents.

#### Iowa Code:

Disorderly Conduct, §723.4 Assault, §708.1 Intoxication, §123.46 3 Trespass, §716.7 Criminal Mischief, §716.1



Indecent Exposure, §709.9

Theft, §714.1

Unlawful Assembly, §723.2

Harassment of Public Officers, Employees, §718.4

Willful Disturbance, §718.3

Public Health: Smoke Free Air §641.153

Use of Computers, §622.51A, §702.1A, §702.14, §714.1, and §716.6B

## Code of Iowa City:

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Aggressive Solicitation (8-5-2)

Damaging, Defacing Property (8-5-4)

Indecent Exposure (8-5-6)

False Alarms (8-5-7)

Animal Control (8-4-6)

Adopted: 4/25/1991 Revised: 05/25/1995 Revised: 01/28/1999 Revised: 01/28/1999

Revised: 12/10/2001 Revised: 01/27/2005 Revised: 01/08/2008 Revised: 01/27/2011

Revised: 01/24/2013 Revised: 11/21/2013 Revised: 03//24/2016 Revised: 11/16/2017

Revised: 07/23/2020 Revised: 06/14/2021 Revised: 08/22/2024 Revised: 09/26/2024

Revised: 05/22/2025



## **814 Library Copyright Policy**

**Proposal:** A routine, three-year review of the Library Copyright Policy for the Iowa City Public Library Board of Trustees.

**Issues:** The Library Copyright Policy was established to address concerns raised by the Board of Trustees about emerging media frontiers. The policy detailed how staff could protect ICPL from liability by enacting specific procedures related to our A/V collections and cable-casted storytimes. In subsequent years, the policy was modified to address patron and staff use of library equipment and meeting rooms, and to follow recommendations made by the ALA regarding *Article IV* of their *Code of Ethics*. The 2025 Committee did not find substantive changes necessary but identified some language that could be clearer and suggested a few modifications.

## **Committee Recommendations:**

814.1	Change "allow" to "support" to better reflect staff's knowledge of patron activities and their responsibilities.
814.2	Modified for clarity.
814.5	Condensed language.

Action: Review policy and adopt as amended.

**Prepared by:** Jason Paulios, Adult Services Coordinator, May 2025.

**Committee:** Bond Drager (IT Services, Adult Services), Melody Dworak (Collection Services, Adult Services), Alyssa Hanson (IT Services, Adult Services), Anne Mangano (Collection Services), Jason Paulios (Adult Services), Brian Visser (Adult Services), Anne Wilmoth (Collection Services, Children's Services)



## **814 Library Copyright Policy**

See also related policies: Library Use (809) and Internet Use Policy (815).

## 814.1

The purpose of this policy is to recognize and respect intellectual property rights and balance the interests of information users and rights holders. The Library will not knowingly <u>allow-support</u> violation of the law either by staff or by the public.

#### 814.2

The Library <u>considers shall consider copyright law, including the Fair Use Doctrine</u> (Title 17 United States Code, Section 107) <u>or and Creative Commons factors, when evaluating material use when evaluating patron and staff use of materials for the purposes of copyright.</u>

#### 814.3

The Library assumes no legal responsibility for enforcement of copyright.

#### 814.4

The Library assumes neither liability nor responsibility for patrons' actions.

#### 814.5

The Library will make a reasonable effort to inform patrons about the limits which the law places on reproduction and performance of copyrighted material.

a. Under copyright law, illegal duplication or sharing of copyrighted materials is prohibited. Copyrighted materials may include, but are not limited to, all printed matter, audio recordings, video recordings, computer software, databases, and digital files that are owned or licensed by the Library, obtained through interlibrary loan, or downloaded from the internet. Warnings will be posted on or near all public equipment capable of reproducing print, audio, and video, and visual materials.

b. Library materials are for personal use only unless public performance rights have been obtained. Groups <u>playing media using playback equipment</u> in the meeting rooms will need to

acknowledge that they have obtained permission from the copyright holder and will be notified that the Library is not liable for any potential violations.

## Agenda Item 4C-3



Adopted 11/17/1994 Revised: 02/26/1998 Revised: 03/09/2001 Revised: 11/18/2004 Revised: 03/27/2007 Revised: 03/18/2010 Revised: 03/28/2013 Revised: 04/28/2016

Revised: 03/28/2019 Revised: 03/24/2022 Revised: 05/22/2025



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Revised: 03/28/2019 Revised: 03/24/2022 Revised: 05/22/2025





## **ICPL Board of Trustees Bylaws**

Prepared for the May 22, 2025 Meeting of the Library Board of Trustees Anne Mangano, Interim Library Director

**Summary:** The Board of Trustees Bylaws is up for review this year. The Board last revised the policy in August of 2022. The current bylaws are included here for your review.

At this meeting, we are soliciting feedback on the current policy and determining how to proceed with needed revisions.

**Attached:** Iowa City Public Library Board of Trustees Bylaws (Policy 101)



#### IOWA CITY PUBLIC LIBRARY Board of Trustees

101 BYLAWS

ARTICLE I: NAME AND PURPOSE

Section 1. This organization shall be known as the Iowa City Public Library Board of Trustees and shall operate a free public library for the City of Iowa City.

#### ARTICLE II: POWERS AND DUTIES

- Section 1. The Board of Trustees shall have the powers and duties set forth in Title 11 of the Iowa City Code and as required by Chapter 392.5 of the Code of Iowa (13).
- Section 2. The powers, duties and procedures shall be subject to all changes or repeals of state law and all such changes or repeals shall take precedence over these bylaws.

#### ARTICLE III: MEMBERSHIP

- Section 1. Terms and Qualifications. The Board of Trustees shall consist of nine (9) members, appointed for six (6) year terms by the Mayor of Iowa City and approved by the City Council. All members shall be residents of the City and shall be over the age of eighteen (18), except there may be one (1) non-resident member if the library is receiving funds for a county-wide library service on a contract basis. Appointments are approved by the City Council except the non-resident member who is approved by the Board of Supervisors.
- Section 2. Compensation. Members shall serve without compensation but may be reimbursed for expenses incurred relating to official Library business.
- Section 3. Vacancies. Any vacancy on the Board because of death, resignation, long-term illness, disqualification or removal due to four (4) consecutive unexcused absences from regular meetings shall be filled by appointment by the Mayor, with approval of the City Council, or the Board of Supervisors in the case of the non-resident member. The appointed trustee shall fill out the unexpired term for which the appointment is made. Members are expected to give the Mayor at least 30 days written notice of intention to resign.
- Section 4. Orientation for New Members. Prior to the first regular meeting following their appointment, new members shall be provided with copies of these bylaws, pertinent sections of the City Code and other documents that would be useful to Board members in carrying out their duties. They will also be given an orientation briefing by the President of the Board and the Library Director or their designees.

#### ARTICLE IV: OFFICERS

- Section 1. Number. The officers of this Board shall be President, Vice-President, and Secretary.
- Section 2. Election and Term of Office. The officers shall be elected annually at the April meeting and shall serve for one year beginning July 1. In February the President shall appoint a



nominating committee who will present a slate of officers at the April meeting. Other nominations may be presented from the floor.

- Section 3. Vacancies. In the event of the death or resignation of any officers, the Board shall choose a successor at the first meeting following the vacancy and that person shall hold office until the next regular election of officers.
- Section 4. President. The President shall preside at all meetings of the Board, appoint committees, make appointments to the Friends Foundation Board, call special meetings, execute all documents authorized by the Board and generally perform all duties associated with the office. The President and the Secretary shall sign all disbursement lists prepared by the Director. Notwithstanding anything to the contrary in these bylaws, a committee appointed by the President for the purpose of searching and/or recommending a Library Director shall require Board of Trustees' approval.
- Section 5. Vice President. In the event of the absence or disability of the President, or of a vacancy in the Presidency, the Vice President shall assume and perform the duties and functions of the President.
- Section 6. Secretary. The Secretary and the President shall sign all disbursement lists prepared by the Director. In the event of the absence or disability of the President- or the Vice President, the Secretary shall assume and perform the duties and functions of the President.

#### **ARTICLE V: MEETINGS**

- Section 1. Regular Meetings. Regular meetings of the Board shall be held at the Library at 5:00 p.m. on the fourth Thursday of the month, January through October. In November and December, the meeting shall be held on the third Thursday of the month at the same place and same time. Any change in the regular meeting time or date shall be approved by the Board at a previous regular meeting.
- Section 2. Special Meetings. A special meeting of the Board may be called at any time by the President or at the request of any two Board members for the transaction of business as stated in the call for the meeting. Such requests shall be given to the Library Director who shall give notice as described in Section 3.
- Section 3. Closed Meetings. In accordance with Section 21.5(1)(i) of the Iowa Code, the Board may hold all or part of a meeting in closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
- Section 4. Notice of Meetings. Notice of regular meetings shall not be required; a special meeting may be called upon written notice. Notice must be received not less than twenty-four (24) hours before the meeting except for emergencies and must include time, place, date and tentative agenda. News agencies will receive notice via the City's website.
- Section 5. Place of Meetings. Unless otherwise posted, meetings will occur in the Board Room of the Iowa City Public Library.
- Section 6. Quorum. A quorum for the transaction of business at any meeting shall consist of a majority of appointed board members. Trustees should report absences to the President or presiding officer in advance of meetings
- Section 7. Electronic Participation. Unless it has been determined that the Board Meeting must be entirely electronic, Board Members are encouraged to be physically present for all Board Meetings.



However, it is the policy of this Board to secure electronic participation by absent Board Members whenever it is physically feasible where such participation is necessary or desirable because of statutory voting requirements or the importance of the subject matter to the public. Notwithstanding this policy, a majority of Board Members must be physically present for all Board Meetings. Board Members intending to participate electronically shall alert the President or presiding officer to their intent as soon as practical.

Section 8. Procedural Rules. Proceedings of all meetings shall be governed by Robert's Rules of Order, most recent edition.

#### ARTICLE VI: ORGANIZATION OF BOARD BUSINESS

- Section 1. Agendas. The President and the Director shall prepare the agenda for all regular Board meetings.

  Agendas shall be posted and sent to Board members and the media at least three (3) days prior to the regular meeting. Agendas of all meetings must be posted at least twenty-four (24) hours in advance of the meeting on the bulletin board in the Library lobby and on the Library and City of Iowa City websites, as requested by the City Clerk.
- Section 2. Order of Business. The order of business of each meeting shall be established by the Board by motion made from time-to-time as the Board deems necessary. The agenda shall be established and posted in advance of each meeting in accordance with the requirements of the Iowa Open Meetings Law (Iowa Code Ch. 21).
- Section 3. Public Comment. Members of the public may address the Board at the beginning of meetings during the public comment agenda item. Individual comments are limited to no more than five (5) minutes, and may be extended by the presiding officer. Library staff time will not be used to prepare materials for public comment. Individuals addressing the Board must sign in with name and address. In order to comply with open meetings laws and proper meeting procedure, Trustees cannot engage in discussion or debate during the public comment period.
- Section 4. Minutes. Minutes of all regular and special meetings are to be prepared and distributed to Board members and the City Council. The Library shall keep as a permanent record copies of all minutes, including documents attached to the minutes by Board action.
- Section 5. Board Policies. All policy statements adopted by the Board shall be filed by subject in a policy notebook containing these bylaws. Each policy and each revision shall carry the date of its adoption. Board policies are also available on the library website.
- Section 6. Committee. Board committees and their composition, duties and terms shall be designated by the President. All committees shall make progress reports at each regular Board meeting.

  Notwithstanding anything to the contrary in these bylaws, a committee appointed by the President for the purpose of searching and/or recommending a Library Director shall require Board of Trustees' approval.

#### ARTICLE VII: LIBRARY DIRECTOR AND STAFF

Section 1. The Board shall appoint a qualified Library Director who shall be the executive and administrative officer of the library on behalf of the Board and under its review and direction. The Library Director shall carry out policies adopted by the Board and shall be held responsible for: employment and direction of staff; the care and maintenance of the building and equipment; the efficiency and effectiveness of the Library's service to the public; the provision of library collections and the operation of the Library under the financial conditions set forth in the annual budget. The Director



or designee shall attend all Library Board meetings and shall present a report at each regular meeting.

#### ARTICLE IX: RELATIONSHIP TO Iowa City Public Library FRIENDS FOUNDATION

Section 1. Membership. The membership of the Iowa City Public Library Friends Foundation, a 501(c) 3 nonprofit corporation, consists solely of the Trustees of the Iowa City Public Library. Each member of the Board of Trustees shall become a Member of the Friends Foundation Corporation concurrently with becoming a member of the Board of Trustees and shall continue to be a Member of the Friends Foundation Corporation as long as he/she is a Trustee of the Library. Powers and duties of the Members are found in the bylaws of the Iowa City Public Library Friends Foundation.

Section 2. Friends Foundation Board of Directors. The President shall appoint two (2) trustees to serve one-year terms on the Board of Directors of the Iowa City Public Library Friends Foundation. The terms begin upon the adjournment of the Annual Meeting of Members of the Iowa City Public Library Friends Foundation. The President of the Trustees may serve as a Director. No Trustee may serve more than six (6) consecutive terms as a Director of the Friends Foundation.

#### **ARTICLE X: AMENDMENTS**

Section 1. These bylaws may be altered or repealed, and new bylaws adopted by the members of the Board at any regular meeting or at any special meeting called for that purpose. The proposed changes in the bylaws shall be submitted in writing to the members of the Board at least ten (10) days prior to the meeting for their consideration.

07/26/84 Adopted: Revised: 12/17/87 10/27/88 Revised: Revised: 12/14/89 Revised: 01/93 01/95 Revised: 08/98 Revised: Revised: 01/05 Revised: 03/24/11 Revised: 11/21/13 08/25/16 Revised: Reviewed: 05/23/19 Reviewed: 06/27/19 Revised: 07/25/19 Revised: 08/25/2022



## **Interim Director's Report**

Prepared for the May 22, 2025 Meeting of the Library Board of Trustees Anne Mangano, Interim Library Director

## **Interim Plan**

At the April meeting, the Board discussed planning for the interim period. Here I include my approach to balancing two aspects of the work, the responsibilities of the interim library director and those of the collection services coordinator. The plan should be seen as a "broad strokes" description; there are many details within each category and several staff members that will assist in the tasks that make up the pieces.

Aside from the general responsibilities of the library director, we have a couple of major organization-wide projects to complete in the coming fiscal year. The first is the carpeting and library furnishings capital improvement project (discussed in the next section). The second is updating our library's integrated library system, the backend software that supports circulation, cataloging, statistical reporting, and ordering and receiving materials. These projects are heavy lifts for everyone on staff, but essential in maintaining our building and improving our day-to-day work. These projects are currently in motion and budgeted for in the upcoming fiscal year. Lastly, I want to ensure a smooth transition to the incoming library director, welcoming a new director with the information and support they need.

	-	• - •
Interim	Prio	rities

General library director responsibilities

- Implement mission, values, and strategic plan while supporting library staff
- Orient new board members
- Plan and oversee budget
- Coordinate with the City, community organizations, and library professional groups (such as Iowa Urban Public Libraries Association, Johnson County Libraries, Corridor Libraries Group)

Start carpeting and library furnishings capital improvement project

Select and implement new integrated library system software

Prepare transition for a new library director

• Extend current strategic plan another year (4-year plan) while positioning the library to develop a new plan

While I will retain general oversight of the Collection Services department during the interim, other



managers and staff members will assist in completing department tasks from gathering statistics to approving timesheets to serving on committees. Adult Services will hire a temporary hourly librarian to cover my public service shifts on the Information Desk. Collection Services staff discussed and documented the status of departmental projects and determined how best to proceed, pausing some projects, going ahead with some smaller ones, and wrapping up others. From this documentation, we can pick up projects we decided to pause.

Collection Services Duties	Maintain "big picture" oversight of department  • Plan and oversee departmental budget  • Hire vacancies
	Delegate general tasks (statistics, reports, procedural and routine responsibilities)
	Delegate management of projects underway or near completion
	Delegate committee and workgroup assignments
	Pause department projects in planning phase
	Hire substitute to cover public service desk hours

## Planning for the FY26 Carpeting Capital Improvement Project

In preparation for the FY26 carpet and library furnishings replacement, we have engaged Engberg Anderson for interior design services. The staff at Engberg Anderson have a long history working with the Library. They are the original architects of the building, designed the interior spaces, and worked on our 2012-2013 Better Building, Better Service renovations. We have asked Engberg Anderson to assist us with:

- Identifying durable flooring that meets accessibility standards and fits well with color schemes and finishes
- Evaluating space needs that can be easily addressed when furniture and shelving are moved during carpet installation
- Selecting replacement furniture that meets current and future patron needs

The carpet and library furnishing replacement project is funded through the City's Capital Improvement Plan. The project was originally requested by the library in FY17, scheduled by the City in FY21, and pushed back until the FY26 fiscal year, which starts July 1, 2025. Most of the carpet is from the original installation in 2004, when the new building opened to the public.

We have also asked Engberg Anderson to complete a facility improvement plan. It has been over a



decade since we considered how our building and its spaces are best used by the public. Engberg Anderson will survey the public and staff and observe use patterns, auditing our current configurations. After gathering data, they will present a number of concept designs, explaining how they fit our needs, considering strategies on how to implement changes with the resources available. Overall, we want to have a tangible understanding of what our needs are. The information may inform goals in a new strategic plan, but may also be the basis for a long-range plan.

## **Board Values Statement**

The Board Values Statement, reviewed at the April meeting, is now readily accessible to the public. The document is posted on our website under "Board Statements" at <a href="https://www.icpl.org/about/board">https://www.icpl.org/about/board</a> and physically in the lobby near the trustee photograph and accreditation certificate.

We are working to further promote the statement through handouts, ads, social media, and other print mediums, like the Window.

## **IMLS Funding and State Library Priorities**

At the end of April, Brenda Hall, the Interim State Librarian provided an update on federal funding received through the Institute of Museum and Library Services (IMLS) and the organization's funding priorities. The email was sent prior to the May 6<sup>th</sup> injunction by a federal judge pausing the elimination of IMLS. With that injunction, we are confident that federal funding will be restored while court cases work their way through the judicial system. However, for future planning purposes, it is important to note the State Library's priorities when facing budgetary uncertainty. The email stated they would focus their resources on:

- Federally-funded State Library staff
- State of Iowa Libraries Online (SILO) services, including the interlibrary Ioan system, Iowa Locator, PLOW websites, Iowa Library Directory, Library Talk, and technical support for the following State Library resources: State Data Center; People's Law Library; Iowa Publications Online; and Iowa Heritage Digital Collections)
- IA Shares statewide delivery service at a minimum of one-day per week
- Bridges consortium management and platform fee

ICPL utilizes SILO services to support our interlibrary loan program for patrons, which allows us to borrow items from other lowa libraries rather than purchasing the items for the collection. It provides further access to out-of-print and older materials as well as items that do not fit our purchasing guidelines. The interlibrary loan service is further supported by IA Shares, a statewide courier service that eliminates individual library postage costs when sharing materials. We do not utilize Bridges, the State Library's consortium to provide access to eBooks and audiobooks.

The State Library emphasized that their focus is on "programs and resources that provide the greatest value to Iowa libraries and residents, and services that deliver broad statewide impact and would be



difficult for individual libraries to obtain independently." We may not see this prioritization plan come to fruition and continue to see support for continuing education, endorsement and accreditation standards, and iRead, the statewide materials, graphics, and resource guides for summer reading programs. We will continue to watch the State Library how it decides what to fund and support.

## **Verbal De-escalation Training**

Library staff received verbal de-escalation training conducted by Officer Colin Fowler from the Iowa City Police Department on Tuesday, May 6th. Fifteen staff members attended from across all departments. Officer Fowler shared best practices in remaining calm, safe, and respectful while engaging patrons in stressful situations, but reiterated that it is appropriate to call the police when needed. Verbal de-escalation is a small portion of the intensive crisis intervention training that the police department uses for officer training. We hold verbal de-escalation training on a regular basis and it provides effective strategies for public services staff.

# WE SUPPORT

## **Intellectual Freedom**

Our First Amendment Right protects our intellectual freedom, our ability to explore our world and to think critically about the information we find there.

## **Parental Choice**

We encourage parents, guardians and caregivers to participate in their child's learning, to read and discuss ideas with their children as they encounter perspectives in the library and in the world.

## **Local Control**

A locally appointed Board of Trustees in each community should determine how libraries use local tax dollars to provide the highest quality and most equitable service possible to their patrons.

## **Professionalism**

Certified librarians diligently select and review materials to curate collections that best support the interests of their own diverse communities.

## A STATEMENT FROM THE LIBRARY BOARD OF TRUSTEES

**ADOPTED APRIL 2025** 





## **Adult Services Department Report**

Prepared for the May 22, 2025 Meeting of the Iowa City Public Library Board of Trustees Jason Paulios, Adult Services Coordinator

## **Event Partnerships**

Collaborating with Johnson County organizations enables us to enhance our program offerings, broaden our impact, pool resources, and strengthen community ties. This spring, the ICPL adult and teen programming staff leveraged existing partnerships and approached new partners, leading to the organization of the following events and initiatives:

- Teen Services collaborated with **The Englert Theatre** and **United Action for Youth** to present the second annual Crock-Pot Battle of the Bands. A large slate of youth performers played for guests of all ages. The Wedge provided pizza, with prizes from The Record Collector and The Vault recording studio.
- Adult Services joined efforts with University of Iowa student organization, Living Memoirs Project, to
  host a Human Library social hour designed to help bridge the divide between people of different cultural,
  ethnic, religious, and social groups through open and meaningful conversation without judgement.
  Community volunteers (Books) who have faced discrimination or prejudice converse with attendees
  (Readers) about their lived experiences and challenges.
- A local high school teacher, Sarah Outterson-Murphy, reached out this winter to offer her time to lead a
  series of fiction book discussions around climate change. Library staff helped organize, promote, purchase
  books, and co-host the discussions this spring, with three meetups between March and May. Green lowa
  AmeriCorps members also joined us for these discussions. Look for another round of this series in the fall!
- **Bur Oak Land Trust** staff and their **AmeriCorps** volunteers designed an extensive educational series, "Next Gen Land Stewards," for young people hosted in the Teen Center. Topics include mycology (fungi), prairie plants, local reptiles, water quality, and pollinators. Each event has an educational component and a related craft or hands-on project.
- Johnson County Social Services and University of Iowa Tippie College of Business student helpers again organized the VITA free tax assistance. This year, they expanded offerings to Monday and Wednesday nights as well as Saturdays. Volunteers processed around 700 free returns for qualifying Johnson County residents, doubling last year's efforts.
- ICPL patrons will be able to take advantage of volunteer efforts from the University of Iowa Mobile
   Clinic at the end of May. This is a new collaboration, and we hope to host future visits. University student
   and faculty volunteers will be on hand to provide free health screening, prevention, education, and basic
   health services to underserved and uninsured people.



## **Community & Access Services Department Report**

Prepared May 22, 2025 May 2025 Library Board of Trustees Meeting Sam Helmick, Community & Access Services Coordinator

## **2025 Volunteer Reception**

We celebrated our lovely ICPL volunteers, including our 2025 Volunteer of the Year, Inaiyah Smith, who dedicated countless hours facilitating teen programs, designing creative displays, and suggesting new ideas for teen engagement! To honor her legacy as she begins her college journey next fall, ICPL has created a new recognition inspired by her work: The Teen Trailblazer Award.

Special thank you to the ICPL Volunteer Committee for creating another memorable event this year!





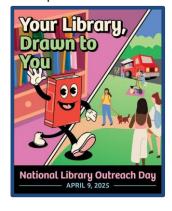


## **National Library Outreach Day**

lowa City Public Library celebrated the 2025 National Library Outreach Day with special social media posts and newsletter information about our Outreach, Book Bike, Bookmobile, At Home, and Jail services.

For the 2026 celebration, Iowa City Public Library will be featured in the American Library Association and Association of Bookmobile and Outreach Services annual campaigns. Thank you, Shawna and Manny, for filming promo footage which amplifies ICPL outreach services to national audiences.









## **ICPL Seed Library**

A Seed Library is sprouting on the second floor of the Downtown Library! The new Seed Library is located on the second floor in the filing cabinet between the Info Desk and The Book End. Participants may take up to five seed packets each month per household. We also accept seed donations from the community.

We received generous donations to stock the Seed Library from our partners, Grow Johnson County, Seed Savers Exchange, Nine Square Feet Des Moines, Wild Ones Cedar Rapids & Iowa City, and Earl May. A special thank you to Heidi Kutcha for making this new service possible for our community.





## **Quotable Quotes**

Community & Access Services routinely seeks feedback on outreach and circulation services. Social media provides an additional outlet for the community to share their thoughts about library services. It is joyful to include a snapshot of the support and appreciation the library frequently receives in this report.









#### **Development Department Report**

Prepared for May 22, 2025 Meeting of the Iowa City Public Library Board of Trustees Katie Roche, Development Director



#### **Great Give Day 2025**



We are pleased to provide an update on the lowa City Public Library Friends Foundation's (ICPLFF) participation in **Johnson County Great Give Day** on **May 7, 2025**, a countywide day of giving that encourages local philanthropy to support area nonprofits.

#### **Fundraising Results**

Thanks to the generosity of our community and the efforts of our team, ICPLFF raised a total of \$28,576 through this campaign—nearly \$30,000, representing about 38% of the \$80,000+ raised countywide on this day. While we did not reach our internal goal of \$40,000, this total is still a meaningful outcome and places the Library at the forefront of local charitable giving for the day.

#### Breakdown of funds:

- \$11,272 in match funds
- **\$17,304** in individual gifts

#### **Fundraising Strategies**

To activate support, we deployed a multi-pronged approach:

- **Direct mail appeal** sent to past and potential supporters, emphasizing the library's impact and encouraging participation in the countywide effort.
- Lobby tabling and pop-up book sale held on May 7 to engage patrons in-person at the Library
- Social media campaign featuring library stories and donor calls-to-action.

#### **Additional Context**

While this particular effort did not meet our original goal, we want to highlight that the Foundation's **Bright Future** fundraising event held on **April 11, 2025**, exceeded all expectations. The event raised



**\$30,000**, double the amount we had budgeted for it. Combined, these two spring fundraising activities generated **over \$58,000**, bolstering our mission to support Library programs and services.

#### **Looking Ahead**

We remain committed to learning from each campaign and refining our strategies to strengthen our fundraising results. For future participation in Great Give Day, we aim to:

- Expand our donor outreach through targeted digital channels
- Explore partnerships for challenge matches
- Leverage storytelling with deeper engagement from Library patrons and staff

Thank you for your continued support and guidance. We are proud of the community's response and grateful for the trust they place in the Library.

#### **July Big Book Sale**

The Iowa City Public Library Friends Foundation is gearing up for one of our biggest events of the summer—our annual Sidewalk Sale Book Sale, held during the Downtown Iowa City Sidewalk Sales on Saturday, July 19, from 10am to 3pm and Sunday, July 20, from noon to 4pm. Stop by the Library's Meeting Room A sale area for amazing bargains on books and more—all while supporting your Library!

#### But before the sale begins, we need your help.

We're calling on community members to donate gently used books, media, and games to help stock the sale tables. Every donated item helps raise funds that support Library programs, services, and collections.

#### What We Accept:

- Gently used books in good condition (all ages and genres welcome)
- Audiobooks on CD
   CDs and DVDs in original cases (no burned copies)
- LP records
- Textbooks published within the past 5 years
- World language books with ISBNs
- Historical materials about Iowa City and Iowa
- Complete puzzles and games in good condition

#### What We Cannot Accept:

- Damaged, dirty, ripped, wet, or moldy items
- Magazines



- Reader's Digest or other condensed books
- VHS or cassette tapes
- Encyclopedias, dictionaries, thesauruses
- Used workbooks or fill-in-the-blank books
- Advanced reader editions
- Burned CDs or DVDs
- Incomplete media collections (e.g., a missing DVD disc)

#### How to Donate:

Drop off your donations at the first floor Help Desk any time the Library is open. If you have more than two boxes, please contact the Development Office at 319-356-5249 or email <a href="mailto:development@icpl.org">development@icpl.org</a> to schedule a drop-off. We'll meet you at the 10-minute parking spots in front of the Library to assist with unloading.

Please bring your donations in bags or boxes you do not need returned.

Your donations help keep our sales thriving—and your support fuels the Library's mission to serve readers and learners of all ages. Thank you for giving your books a second life and helping our Library grow stronger with each sale.

We can't wait to see you July 19-20!

#### **Book Bike Summer 2025**



The ICPL Book Bike will once again be hitting the streets this summer to bring books, library services, and smiles directly into the community. As part of our ongoing outreach efforts, the Book Bike helps increase access to library materials and promotes engagement with patrons beyond our walls.

Katie will be bringing the Book Bike to the Pedestrian Mall on the following Thursdays:

June 12; July 3, 10, 17, 24, and 31; August 7, 14, and 21, 2025.

Katie will also bring The Book Bike to FilmScene's Banned Books On Screen before showtime on May 17 and 19

The Book Bike continues to be a beloved part of our summer outreach strategy and a strong visual

representation of the library's commitment to community presence and accessibility.



#### **Local Journalism with the Gazette**



On Monday, May 19, 2025, from 12:00 to 1:00 p.m., the lowa City Public Library will host a special program titled Local Journalism with The Gazette. The event will feature Zack Kucharski, Executive Editor of The Gazette, who will provide a behind-the-scenes look at local news gathering. He will discuss recent developments at The Gazette, industry-wide challenges facing local news in Iowa, and the evolution of daily storytelling at this 143-year-old publication. Attendees will have the opportunity to ask questions and provide feedback. The event is open to the public and will be held in Meeting Rooms A, B, and C, with a livestream option available. It is co-sponsored by the ICPL Friends Foundation.

## Panel Discussion: Moving Forward—Shaping the Future in a Shifting Policy Landscape



On Monday, June 23, 2025, from 4:30 to 6:00 p.m., the Iowa City Public Library will host a panel discussion titled *Moving Forward*: Shaping the Future in a Shifting Policy Landscape. This event aims to explore how recent and proposed policy changes are impacting nonprofit fundraising, six months after significant administrative changes began altering the funding landscape. The discussion will provide practical insights into the current challenges, adaptation strategies employed by fundraising professionals, and the broader implications for the community. Panelists will be Chastity Dillard of Neighborhood Centers of Johnson County, Katie Roche of the Iowa City Public Library Friends Foundation and Angelica Vannatta of United Way of East Central Iowa. Topics will include understanding funding shifts, public

advocacy for local nonprofits, educating the public on fundraising processes, and strategies for organizations to collaborate and strengthen community ties. The event will be held in Meeting Room A and will also be available via livestream. It marks the beginning of a broader series exploring the intersections of policy and philanthropy from AFP of Eastern lowa.

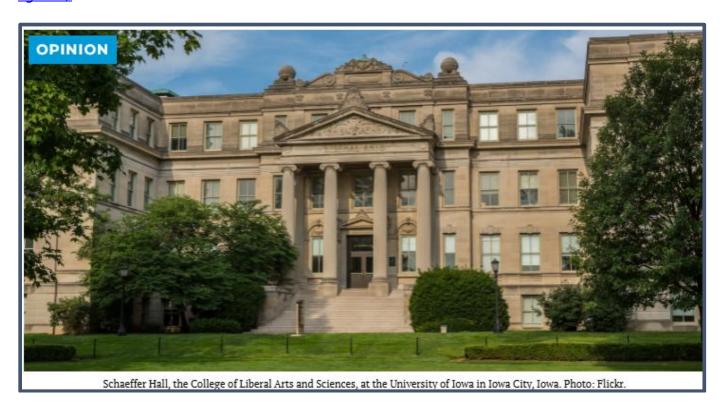


## the algemeiner

## An Iowa Children's Library Event Was Used to Push an Anti-Israel Agenda

Jasmyn Jordan | May 15, 2025

https://www.algemeiner.com/2025/05/15/an-iowa-childrens-library-event-was-used-to-push-an-anti-israel-agenda/



"Your teacher needs teaching." This quote appalled me because, although challenging ideas is crucial to democratic values, it's dangerous to assume your perspective is the definitive truth.

When I saw that the University of Iowa's Arabic Department was <u>promoting</u> a "Palestine Storytime and Craft" in the Iowa City Public Library (ICPL)'s Children's Room, I was curious about what it would convey, especially as someone who has worked with children for almost a decade, was employed in my hometown library's children's department, and participated avidly in those programs growing up.

The comment sections on ICPL's <u>Instagram</u> and <u>Facebook</u> pages were flooded with support and comments like "love this."

The event was cosponsored by Iowans for Palestine (IFP) and a local activist.

Besides spreading misleading information at their weekly protests and <u>campus events</u>, IFP has worked on a <u>piece</u> with Al Jazeera, which Israel and others have repeatedly accused of <u>bias</u>. Additionally, IFP



has promoted multiple fundraisers raising <u>thousands</u> of dollars for the Palestine Children's Relief Fund, which has been accused by watchdogs of funneling money to Hamas.

In October 2024, a pro-Palestinian community member spoke at an Iowa City School Board meeting, where she declared, "How much time has been given in schools to understand the Indigenous People's struggle for liberation from their occupiers or colonizers? All the while, an act of genocide is happening right now against the indigenous Palestinian people. The education system has been used before to hide or ignore the truth, lie or mislead against the many atrocities indigenous people have faced ... The abuse of education risks leading people to dehumanize an already embattled indigenous population ... Standing against colonialism and apartheid is to stand with truth to power."

This same activist took on the role of storyteller for the library event. She first read *My Olive Tree* by Hazar Elbayya, recognized as a Booklist Best Book of the Year, followed by *A Map for Falasteen*, written by Maysa Odeh and illustrated by Aliaa Betawi, which has received multiple honors, including Kirkus Best Book of 2024 and Booklist Editors' Choice 2024.

The presenter repeatedly emphasized that the one thing she wanted everyone to focus on was the adults' attire in the stories. She encouraged them to compare it to what she was wearing: a black and white keffiyeh.

In *My Olive Tree*, Hazar Elbayya portrays Israel as the villain through the eyes of a young girl who dreams of growing an olive tree, a cherished symbol of peace in her community, while soldiers are described as "forcefully march[ing] into our land and destroy[ing] everything in their path."

A Map for Falasteen opens with a young girl struggling to find her family's homeland on a map, while her classmates confidently share their own stories. When she asks why "Palestine" isn't shown, her teacher dismissively suggests it may not exist, prompting the girl to turn to her family in search of answers. After reading the first page, the community member said to the audience, "It's not actually on the map — it exists, but it's not on the map."

In the story, the girl's grandpa draws a <u>map</u> of "Palestine" and says, "Your teacher needs teaching. You can show this to her, so all of your friends can learn too."

It was not hard at all to spot the keffiyehs, watermelons, and Palestinian flags throughout the books.

After she was finished reading, the organizer took the keffiyeh off her neck to show the children and their families. She said the pattern resembling a fishing net is a tribute to Palestinian fishermen. Another pattern, with squiggly lines, symbolizes olive leaves, which she described as an essential part of Palestinian culture. According to her, the straight lines represent the borders between the cities and villages of Palestine.

While the reader's son — wearing a "Free Palestine" hoodie — and a few friends were notably engaged, the rest of the very young children seemed more interested in the craft portion of the event than the radical messaging.



It is a disheartening reality that many institutions, from college <u>campuses</u> to local libraries, are no longer prioritizing unbiased, meaningful education but instead are becoming platforms for harmful agendas.

This event is just one example of how young minds can be subtly influenced by radical messaging under the guise of innocent storytelling and community engagement.

As parents, educators, and responsible citizens, we must remain vigilant about what our children are exposed to. Just because a book has won awards does not mean it is objective, age-appropriate, or free from dangerous messaging.

It is our duty to ensure that young people are not preyed upon by pro-terrorist rhetoric or manipulated into adopting ideologies before they are old enough to critically assess them, especially when children are <u>regularly</u> weaponized by terrorists that try to appeal to them. Just look at how Hamas has used children to <u>celebrate</u> the deaths of babies held hostage — this is the destructive path that unchecked radicalization can lead to.

Jasmyn Jordan is a spring 2025 graduate of the University of Iowa, where she was a Presidential Scholar, double majoring in Political Science and International Relations with a minor in Journalism. She was a 2024–2025 CAMERA Fellow and organized a variety of pro-Israel initiatives, including bringing a speaker to campus. Her work has appeared in The College Fix, New Guard, and Breitbart, and she has been featured in interviews at the local, state, and national levels.

The opinions presented by Algemeiner bloggers are solely theirs and do not represent those of The Algemeiner, its publishers or editors. If you would like to share your views with a blog post on The Algemeiner, please be in touch through our <u>Contact</u> page.



## The Gazette

## 'It's brutal:' Sudden grants cuts devastate Iowa museums, libraries and cultural nonprofits

Lee Rood | April 21, 2025

https://www.desmoinesregister.com/story/news/2025/04/21/federal-grant-cuts-donald-trump-administration-doge-devastate-iowa-museums-libraries/83123747007/

Rural communities exptected to be hit particularly hard by lost NEH and IMLS funding

Part of a series.

The National Mississippi River Museum & Aquarium draws about 200,000 people annually, well over three times the population of Dubuque, where it's located on the river's edge.

But this month, the regional tourism destination, a Smithsonian affiliate, got notice along with dozens of other nonprofit museums, libraries and cultural attractions across the state that one of its sources of funding, grants from the federal government, had disappeared.

Swept up in the onslaught of <u>124 executive orders</u> issued by President Donald Trump since his January inauguration and cuts directed by the Department of Government Efficiency, guided by billionaire Elon Musk, have been large numbers of grants from the National Endowment for the Humanities and the Institute of Museum and Library Services.





Both have supported exhibits, programming and collections at the museum for more than two decades, including a \$31,000 grant this year that was supposed to help the museum carry out its 20-year interpretive master plan — a blueprint of sorts for how it will engage future visitors.

"I'm disheartened," said museum President Kurt Strand. "... I worry these dollars will never come back." Like other museums, libraries and cultural attractions across the state, the museum and aquarium is scrambling to look for other sources of funding, crafting contingency plans and searching for more support from the community.

There have been no layoffs yet, but Strand, echoing nonprofit leaders across the state, said he has no idea what the future holds or whether further federal grant money will disappear too.

Under Musk, DOGE has hacked away at federal spending at record speed, prompting the layoff of tens of thousands of federal workers. That has left scores of lowa nonprofits without funding already approved by Congress, and, in many cases, already allocated in anticipation of its receipt.

Federal grants, like those from the NEH and IMLS, provide money for the types of expenditures that arts, humanities and cultural nonprofits in lowa cannot afford to make on their own.

They include funds to host traveling exhibits or restore tired ones that are part of a museum's permanent collection, as well as archival projects that capture and protect a place's history or that digitize important historical records. Historically, they've also paid for new educational programs and covered the wages of interns who staff vital new initiatives.

But beginning April 2, the NEH ended more than 1,200 grants awarded from 2021 to 2025 and laid off almost 150 its employees, the bulk of its workforce.

IMLS — a huge funding source for lowa's 544 libraries — also was gutted. Workers were laid off in late March and another 1,000-plus grants eliminated. The small agency's shutdown eliminated services and grants to 35,000 museums and 123,000 libraries nationwide and put future funding on hold for many in lowa.

By April 16, 21 states — though not yet Iowa — had been told promised IMLS dollars for their libraries or museums had been terminated, prompting three major lawsuits, including from those states' attorneys general.

lowa's libraries, which enjoy heavy usage, have been in a kind of purgatory since, waiting to hear how they'll be affected or whether the lawsuits will restore what's been lost so far.



"I'm nervous Iowa taxpayers will get stuck with the bill. But I'm more worried this will close rural libraries," said Sam Helmick, incoming board chair of the American Library Association and head of community and access services for the Iowa City Public Library.

Last year, IMLS doled out \$2.2 million in matching funds for museums and libraries in Iowa, a pittance in terms of the federal budget but important for many small communities.

Strand said his museum is doing nothing controversial that should put it in the crosshairs of the current administration. When asked what he wished would happen, he said he wanted the administration to slow down and realize the effect "chainsaw" cuts are having across the country.

"We are aligned with their direction, but the letter we got said we weren't," he said. "It just seems like a thoughtful approach is just not happening."



Sunlight floods the Iowa City Public Library. *Iowa* City Press-Citizen File Photo

#### Cuts affect attractions for communities big and small

Together, the NEH and IMLS supported state humanities councils, arts and cultural organizations, museums, libraries, archives and educational programs in all 50 states.

No one interviewed by the Des Moines Register was able to tally exactly how many nonprofit organizations in Iowa have been affected so far, but they include a wide mix.

For some nonprofits, the loss of grants hit hard, particularly as museums and cultural attractions have fought to win back crowds in the post-pandemic era.

Curt Simmons, president and CEO of The Science Center of Iowa in Des Moines, said it lost a \$196,000, 18-month grant, awarded in 2024, that was supposed to help it figure out how to lure new, nontraditional audiences.

Cuts and layoffs also are planned at the National Science Foundation, another source of funding for science centers.`

The History Center, housed in the Douglas Mansion in Cedar Rapids, saw grants evaporate overnight for a NEH-sponsored exhibit. Installed in January, "Grains of Growth" seeks to educate the public about the National Oats Company, a once-large employer in town that survived two world wars and marketed the Super-Pop Popcorn brand.



The notice from the Iowa Humanities Council that the federal NEH funds were no longer available left the History Center with a \$10,000 deficit.

"This is a developing situation, and we are actively working with our federal partners and department leadership to chart a path forward," the notice to the history center read. "For assistance with grants, please contact Kristen Vander Molen," the grants manager at the State Historical Society of Iowa. Vander Molen did not respond to a phone message seeking comment.



A horse-drawn wagon brings visitors to the Church of the Land during Family Christmas at Living History Farms. *Lily* Smith/The Register

Living History Farms, a 500-acre, open-air museum in Urbandale, applied for a grant early this year for a special reading and book program but has heard nothing.

Others, like the Des Moines Art Center, lost funds for exhibits already underway.

Director Kelly Baum said the center trimmed its budget and cut a summer program to make up for the loss of an \$11,275 grant that helped support "Light Within Ourselves," an exhibit opening April 18 in collaboration with Grinnell College and the Waterloo Center for the Arts.





From left: Des Moines Art Center Director Kelly Baum, Waterloo Center for the Arts Director Chawne Paige, and Des Moines Art Center associate curator Elizabeth Gollnick, at the "Light Within Ourselves: Haitian Art in Iowa" exhibit at the Des Moines Art Center. Lily Smith/The Register

The exhibit features a wide array of Haitian art, aided by the Waterloo Center, which owns the largest public collection of Haitian works in the United States.

"We are lucky because it was a relatively small grant at a mid-sized institution. We have a larger operating budget," Baum said. "But \$11,000 to a small organization is really existential. I worry about those operating on a shoestring budget."

#### **College programs also affected**

According to the National Humanities Alliance, which has asked NEH grantees to report lost funding, grants rescinded also have included those for an array of college programming, including art history, poetry and health education at the University of Iowa; a program introducing an agricultural humanities minor at Morningside University in Sioux City; and a historic photo archive grant for the University of Northern Iowa.

Hit especially hard were grants for small programs and museums in rural lowa that have few workers and often rely heavily on volunteers, according to Heather Plucar, who heads Ames-based Humanities lowa, a nonprofit that distributes funding across the state.



"It's brutal," she said. "Everyone is trying to find grant sources, including us."

Many nonprofits say they've reached out to state and federal leaders and gotten little response.



"We've gotten some canned responses from (U.S.) Sen. (Joni) Ernst's office," Plucar said. "They know what's going on. I know there has been a flood of outreach."

When asked about the grant cuts, some lowa nonprofits declined to respond or be interviewed for fear of retribution from the Trump administration or its supporters. Said one lowa museum director: "For obvious reasons, I am being circumspect about sharing details, which could place a spotlight on our little museum."

Trump's NEH executive order put an end to a partnership begun earlier this year between Humanities lowa and the NEH that was supposed to unlock multiple years of federal funding for the state. Plucar said the consequences will be immediate and severe, with grants, programs and staff positions eliminated by the end of April.

Since 2020, the NEH has been responsible for 46 grants to lowa institutions. Included were roughly \$6 million in grants awarded by the Iowa Historical Society to smaller museums.



Plucar said the losses across lowa threaten to dismantle decades of cultural and educational progress. Humanities lowa has joined with partners including <u>CultureALL</u>, the <u>Iowa Alliance for Arts</u> <u>Education</u>, <u>Iowa Cultural Coalition</u>, the <u>Iowa Library Association</u>, the <u>Iowa Museum Association</u>, <u>Voices Productions</u>, and <u>Tolerance Week</u> to raise awareness of the funding crisis and call for immediate action.

"This is a devastating blow not just to Humanities Iowa, but to every Iowan who values history, literacy, the arts, and civic dialogue," she said. "Our programs serve as lifelines for rural communities, underserved populations, and anyone seeking to better understand our shared human experience. We urgently need public support to survive."

Strand said federal grants always have been crucial in helping him pay for big-ticket items a Midwestern museum cannot afford on mere admissions sales alone.



Children get a close look at a turtle at the National Mississippi River Museum & Aquarium in Dubuque. Provided By The National Mississippi River Museum & Aquarium

And he said small amounts from the federal government have a big impact locally: The \$2.2 million federal investment the museum has received over the last 20 years has helped trigger \$16 million in annual economic impact for the region.



"I have reached out to our local representative and our (U.S.) senators. I have received really nice form letters back," Stamp said. "I can imagine they are overwhelmed. I appreciate that they are trying to respond."

Nonprofit leaders say the financial hits, if not reversed, will shutter some of the state's smaller institutions and strain the finances of the state's biggest ones.

"It's just created so much uncertainty and chaos," said Teresa Stenstrup, executive director of the Iowa Museum Association in Marion. "The loss of this federal funding is going to affect mostly smaller museums because they are going to be competing for a smaller funding pool with big museums."



(This story was edited to correct the spelling of Heather Plucar's name.)



## LITTLE VILLAGE

Independent Iowa News, Culture & Events

#### Books that Answer 'What Can I Do?'

Jasmyn Jordan | May 15, 2025

https://issuu.com/littlevillage/docs/little\_village\_issue\_340\_-\_may\_2025

#### Fully Booked: Recommendations from Local Librarians

Great Manga Romances

here are few things I dislike more than finishing a manga volume and reaching over to pick up the next installment, only to realize I forgot to check it out.

You needn't fear a dangling cliffhanger when it comes to my first recommendation. DMPL has added ComicsPunto our list of databases, making manga and graphic novels easier to access than ever. All published volumes of Minato's Laundromat, which chronicles a high schooler's infatuation with a local business owner in his small town, are available whenever I need a dose of lighthearted friendship, romance and funny family dynamics.



Insomniacs After School follows a pair of students who just want to get some sleep but end up finding friendship and romance almost by accident. Exoverworked students will relate to Ganta and Isaki's struggles, and the solace they find in the stars and each other.

I'm in Love with the Villainess also features a main character who leaves behind her chaotic work life in favor of living as her true self and finding true love. When Rei wakes up in her favorite romance roleplaying game from when she was a teen, she decides to seduce the villainess, instead of any of the game's princely suitor options.

It's easier than ever to read my favorite manga series from when I was a teen, I Hear the Sunspot. Originally translated via fan projects when it began serialization in 2013, I Hear the Sunspot follows a hard-of-hearing college student, Kohei, who finds friendship and eventually romance with an over-the-top and optimistic classmate, Taichi. Though updates have come slowly over the past 10 years, I'm always excited to learn about new installments.









-Arlette Uribe-Gonzalez, Des Moines Public Library

Books that Answer 'What Can I Do?'

A s a librarian who works with teens, I know the job isn't just about recommending books. It's about making information digestible to help them formulate their own solutions. Young people are apex community members, and they have many questions right now. They're passionate, dedicated and hungry for ways to be impactful while trying to understand how they best fit into our world.

My first recommendation is *The Littlest Drop* by Sascha Alper. Based on a parable from the indigenous Quechua people of South America, this is Alper's first picture book, and legendary illustrator Jerry Pinkney's last set of illustrations. Completed after Pinkney's death by his son, Brian, some brushstrokes are more whimsical than you might expect, but they work. Together with the text, demonstrates what can be achieved when we all do what we can with what we have.

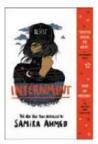
Drawing heavily from the Japanese internment camps and the Holocaust during WWII, Smira Ahmed's Internment imagines Muslims rounded up and sent to a detention camp in the California desert. The first few pages are so ominous and prophetic, I could barely put it down. She captured the defiance of her high school protagonist and contrasted this with her cautious parents who just want to protect their child. Ahmed spoke to high schoolers in the ICCSD in April. I had the privilege to sit down with her last month, and the full interview will be available at youtube.com/@thelibrarychannel.

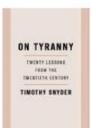
Yale historian and On Tyranny author Timothy Snyder explores freedom and what is at stake when we do not fully understand its definition in his latest, On Freedom. He is referred to as "the leading interpreter of our dark times" for a reason. Part history and part personal experience, Snyder is adept at explaining complex macro ideas and connecting dots like a pro. I thoroughly enjoy his writing style, and this is a timely, necessary read!

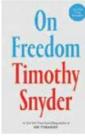
The artist behind Badass Cross Stitch has penned an extremely well-researched book on the relatively new idea of craftivism, Let's Move the Needle. While not explicitly about the how-tos of crafting, this is a fabulous read for those looking to activate community with their crafting prowess. Shannon Downey will be visiting ICPL again over Zoom on Aug. 9. LV

-Victoria Fernandez, Iowa City Public Library











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## Elsworth Carman to Step Down as Director of the Iowa City Public Library

https://content.govdelivery.com/accounts/IAIOWA/bulletins/3de4f89

Elsworth Carman to Step Down as Director of the Iowa City Public Library City of Iowa City sent this bulletin at 05/01/2025 11:05 AM CDT



FOR IMMEDIATE RELEASE

Date:5/1/2025

Contact: Manny Galvez Phone: 319-356-5241

Elsworth Carman to Step Down as Director of the Iowa City Public Library

The Iowa City Public Library Board of Trustees announces that Elsworth Carman will step down as Library Director, with his last day of service scheduled for May 19. Carman has accepted the position of Executive Director at the Oak Park Public Library in Illinois.

Carman began his tenure at ICPL on January 2, 2019. Over the past six and a half years, he has been a transformative leader, championing innovation, accessibility, and community-focused service.

"It has been a privilege to serve as the director of the Iowa City Public Library," said Carman. "This is a truly great organization, with an exceptional staff whose dedication and creativity make it a vital part of our community. I've also been continually inspired by our engaged community and the curious, passionate patrons who make this work so rewarding and joyful. I am proud of the ways we have reduced barriers to service and worked to make the Library a welcoming, accessible place for all."

Under Carman's leadership, the Library launched several key initiatives, including:

- Pandemic-Responsive Services: Curbside pickup, expanded virtual programming, and mail delivery ensured continued access to library resources during COVID-19.
- Fine-Free Library Services: In July 2022, ICPL eliminated overdue fines for all patrons, increasing accessibility and reducing financial barriers.
- Catalog Personalization: Enhancements to the catalog made browsing more intuitive and community-centered.
- PLA Grant Award: The Library secured a competitive Public Library Association grant, supporting innovative programs and outreach to underserved populations.

Before joining ICPL, Carman served as the Director of the Department of Administrative Services for the City of Marion. He also served as Marion's Library Director and held managerial roles at public libraries in Oak Park, Illinois, and Washington, D.C. He holds a Master of Library and Information Science from the University of Wisconsin–Madison.

"Elwsorth has guided the Iowa City Public Library with strength and vision during some of the most challenging times in recent memory, including a global pandemic," said Tom Rocklin,



President of the ICPL Board of Trustees. "His commitment to radical hospitality and equitable access has shaped the Library into a more inclusive and inspiring place for everyone in our community. We are deeply grateful for his leadership and proud of the direction he has set for the Library's future."

To ensure a smooth transition, the Board of Trustees has appointed Anne Mangano, Collection Services Coordinator, as Interim Library Director effective May 20.

"We are confident in the leadership our Interim Director will provide as the Board, with input from all of our stakeholders, recruits a new director to lead us in the next chapter in the Iowa City Public Library's story," said Rocklin. "Anne Mangano brings deep experience, dedication, and a thoughtful approach that will help ensure the Library continues to thrive and serve our community with excellence."

The public is invited to a celebration of Elsworth's tenure on Wednesday, May 7 at 11 a.m. in the Library Gallery on the first floor.

Those wishing to share memories or well-wishes with Elsworth are encouraged to email the Library Board <a href="mailto:library-board@icpl.org">library-board@icpl.org</a>.

Donations to support the Iowa City Public Library can be made through the Friends Foundation at: <a href="icpl.org/donate">icpl.org/donate</a>

**Media Contact:** 

**Tom Rocklin** 

**President, ICPL Board of Trustees** 

Email: tom-rocklin@icpl.org

The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.



# **Iowa City Public Library Board of Trustees Meeting Minutes**

April 24, 2025 2nd Floor – Boardroom Regular Meeting - 5:00 PM

#### DRAFT

Tom Rocklin - PresidentBonnie BoothroyRobin PaetzoldDJ Johnk - Vice PresidentJoseph MassaJohn RaeburnHannah Shultz-SecretaryClaire MatthewsDan Stevenson

**Members Present:** Bonnie Boothroy, DJ Johnk (remote), Joseph Massa, Claire Matthews, Robin Paetzold, John Raeburn, Tom Rocklin, Dan Stevenson.

Members Absent: None.

**Staff Present:** Elsworth Carman, Karen Corbin, Melody Dworak, Anne Mangano, Brent Palmer, Jason Paulios, Angie Pilkington, Katie Roche, Jen Royer.

**Guests Present:** None.

**Call Meeting to Order.** Rocklin called the meeting to order at 5:01 pm. A quorum was present.

**Approval of April 24, 2025 Board Meeting Agenda.** Massa made a motion to approve the April 24, 2025 Board Meeting Agenda. Boothroy seconded. Motion passed 7/0, Johnk abstained.

**Public Discussion.** Dworak introduced herself as a librarian on staff who will be serving as the staff representative for the library director search.

Roche and Shultz entered the meeting at 5:02 pm.

#### Items to be Discussed.

**Director Evaluation Discussion.** Rocklin shared Carman's evaluation was completed using the new evaluation process.

**Appoint Interim Library Director.** Rocklin recommended appointing Mangano as the interim library director on 5/20/2025 until a new librarian has been selected. Rocklin recommended Mangano be paid 10% above her current salary and an additional week of vacation should be awarded at the completion of her interim service. Rocklin said Mangano has a plan to cover the workload of her current position. Rocklin recommended Mangano's salary return to her current salary plus any across the board raises at the completion of the interim director role. Shultz made a motion to approve Rocklin's recommendation

If you will need disability-related accommodations in order to participate in this meeting, please contact Jen Royer, Iowa City Public Library, at 319-887-6003 or <a href="mailto:jennifer-royer@icpl.org">jennifer-royer@icpl.org</a>. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

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to appoint Mangano as interim library director with a 10% increase in wages, to award Mangano one week of vacation at the completion of the interim position, and to also return Mangano to her current wage as Collection Services Coordinator plus any across the board raises at the completion of the interim director position. Matthews seconded. Motion passed 8/0, Johnk abstained. Rocklin thanked Mangano.

Rocklin said it is nice when someone begins an interim position to have expectations from the board they will be reporting to. Rocklin asked trustees to share their thoughts on expectations during that time. Matthews noted the timing of the director vacancy will coincide with the end of the strategic plan, end of the fiscal year, and budgeting work to hire a consultant. Matthews said she assumed the trustees might consider placing the strategic plan on hold, saving that work for a new director. Carman said there is one year left in the strategic plan but the planning for the new strategic plan would normally be done next fiscal year. Rocklin said he hopes Mangano can manage that so we're ready when a new director arrives.

Paetzold asked what the plan is to introduce Mangano to professional colleagues, noting the importance of reinforcing the idea there is stability at this time. Carman said now that the interim director appointment has been made, he will begin to invite Mangano to stakeholder meetings, and he will meet with Mangano to review in progress projects and HR situations. Carman said the appointment of the interim director could be used to create an announcement for Carman's departure and the interim director. Carman said we're looking at a small-scale public event that can function as an introduction to both of those pieces. Rocklin said Helmick shared there was a draft press release ready to go announcing the appointment. Boothroy noted Mangano's ideas for the interim period, and suggested after Mangano meets with Carman she could report to the board what her plan looks like and how she sees it coming together.

Consider the Future of Standing Committees. Rocklin said there are two standing committees, finance and advocacy. Rocklin said he had come to understand that those meetings are subject to open meeting laws. Rocklin said while that work could be done publicly, it would require a formal agenda published to the public. Rocklin said there is always the possibility of a future board president asking a couple of trustees to work on a task, as opposed to the standing committees. Rocklin said the bylaws call for a nomination committee, which should be meeting publicly. That committee's work is scheduled for next February. Rocklin said the board should consider the bylaws. Rocklin said there is a specific requirement that the board approve the president appointment to any search committee. Rocklin noted there won't be search committees of that nature in the future. Paetzold said the bylaws should be revised at a future meeting. Rocklin agreed.

Shultz said the finance committee is new and asked if that has been helpful. Stevenson said that he learned a lot which helped with his understanding but as far as helping library staff he was not sure they'd offered much. Stevenson said he was comfortable with eliminating the committee, and use a working group as needed. Carman said it has been helpful to have focused and longer form conversations with trustees about finances, but at this point the group has normalized. Carman said the finance memo has been worked out and it is a functional document that shares information leading to more complex questions. Carman said the ad hoc idea or trying without a committee seemed reasonable. Carman said Mangano as the interim director could ask for that kind of meeting if needed.

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Paetzold said to Mangano there may be value in having a finance committee during the interim period of change. Paetzold said trustees may need to look at this in two stages: the interim period, and the more permanent structure. Matthews said the formalized memo in the packet is helpful in the way it is laid out. Matthews said now there is a roadmap that is public that someone in the future could look at. Matthews said she was fine with it being ad hoc as needed. Rocklin agreed the director could always ask a couple board members to look at something. Rocklin encouraged Mangano to use board members wherever it would be useful. Rocklin expressed there was consensus the board could eliminate the finance committee and asked about the advocacy committee.

Matthews said she didn't think the advocacy committee could be dissolved. Matthews said trustees have discussed how having a formalized process doesn't work for the timeliness of the work. Matthews suggested using an informal working group. Paetzold agreed and noted the committee had seasonal patterns and a standing committee isn't the best structure. Rocklin suggested in November or December the president could ask for volunteers to keep an eye on legislation and inform the board.

Stevenson made a motion to eliminate both the finance and advocacy committees. Shultz seconded. Motion passed 8/0, Johnk abstained.

Paetzold asked if the bylaws revision should be added to a future meeting. Rocklin said this could be done as soon as the next meeting and have the city attorney review the bylaws. There was a discussion about the policy schedule. Rocklin proposed having a discussion at the May meeting with feedback from the city attorney and to formally review the bylaws at the June meeting. There was consensus among the trustees.

**Election of Officers.** Shultz proposed a slate of officers to the board: Paetzold as President, Stevenson as Vice President, and Matthews as Secretary. Rocklin said the proposed individuals privately agreed to serve in these roles. Rocklin asked if there were any nominations from the floor; none were proposed. Boothroy made a motion to approve the slate of officers. Raeburn seconded. Motion passed 8/0, Johnk abstained.

**Board Recognition Discussion.** Carman said in the past there has been a regular event to acknowledge trustees, to come together outside of regular meetings, and to celebrate achievements. Carman said the last event was two years ago. Carman said Royer asked City Attorney Eric Goers if that type of event constitutes an open meeting. Carman said as long as there is no time spent on active library business it is okay to recognize past success. Carman asked the trustees if they would like to have an event planned and if so what month. Rocklin said at the last event a lot of problems were solved by doing it in conjunction with a staff retreat with low expenses. Rocklin asked if there is a staff retreat scheduled. Carman said no, there was one a few months ago. Carman said there may be another one in the fall if trustees wanted to look at a fall date, but there was a lot of flexibility if trustees would prefer to do it sooner.

Shultz said her memory was that the last event happened because there hadn't been one schedule since the COVID-19 closure. Shultz thought the recognition normally happened every other year when there was a major board transition. Shultz said the last regular event was in 2018 and it included the outgoing and incoming trustees. Paetzold said the idea was to introduce the incoming trustees and recognize the outgoing trustees. Paetzold said it was an annual event only if there were new trustees joining the



board, noting it was an opportunity for leadership to meet them as well. Rocklin and Paetzold proposed holding it in July or August. Royer said in the past the library paid for the trustees being honored, and everyone else paid their way. Stevenson said he liked the last event saying it was a good way to provide food without the expense of a venue. Paetzold proposed using a library room and there was general agreement. Carman said an August event at the library could be planned. Matthews said to plan for early August.

Review and Consider Adoption of Tentative FY26 Wage Rates. Carman shared this item was reflective of the wage reopener that was part of the collective bargaining agreement. Carman said the city met with AFSCME and a library leadership representative. The recommendation was a 2.75% across-the-board increase FY2026. Carman said the Library Board had an opportunity to support it. Mangano said lowa City City Council approved it April 15 and it would be brought back to the May meeting to be finalized. Raeburn noted the Library Board wasn't mentioned on the document. Carman said traditionally the Library Board signs as a third entity because it is semi-autonomous department. Rocklin said the Library Board participates in the negotiation but is really not going to have a different contract than the city has, noting it would be hard to administer. Massa made a motion to approve the proposed FY26 wage rates. Paetzold seconded. Motion passed 8/0, Johnk abstained.

**Policy Review: 505 Volunteer Policy.** Matthews asked if the policy was brought back from last month to finalize the previous conversation. Carman confirmed and said some edits were made to reflect the previous conversation, noting Helmick and Roche worked on it. Raeburn suggested cleaning up item C to, "Create and facilitate strong community connections so volunteers become empowered in their knowledge and advocate for the library in the community." Shultz made a motion to approve the policy with Raeburn's amendment, Boothroy seconded. Motion passed 8/0, Johnk abstained.

**Policy Review: 809 Library Use Policy.** Carman said this policy is used daily and Paulios led a large staff committee to review the policy because of it's significance. Carman said it was a multi-month process. Carman said there was a lot of internal discussion around the changes suggested. Carman said historically the policy has generated significant conversation.

Massa noted 809.301 and found the sentence starting with sleeping to be awkward; Massa suggested rewording it. Rocklin agreed it was awkward and endorsed the sentiment. Rocklin noted there has been a history of discussing sleeping. Paetzold asked if sleeping while sitting up on a sofa was okay. Paulios shared sleeping in a seated position is fine. Raeburn suggested recumbent sleeping or upright sleeping, noting patrons blocking resources isn't permitted. Paetzold felt it was not friendly to users. Paetzold asked if staff are comfortable enforcing the policy. Paulios said the language came about to split the difference, staff were finding that groups of individuals were on the floor or under furniture or using study rooms to sleep. Paulios said there were many unintended uses of library space and people didn't have access to tables because people were sleeping under them. Paulios said these spaces were becoming daily resting places for people and staff were trying to reset expectations. Paulios said you'd have to find a different way to say you're blocking access to furniture that's not accessible right now; the way it is worded now someone could be napping in a chair. Paulios said putting your head down after studying for two hours is normal human behavior, noting that sleeping is also impacted by the weather, especially when there are unavailable spaces for shelter. Paulios said sitting in a chair while sleeping felt different than laying on the floor. Carman said sitting on a chair also gives staff a visual to make sure

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there are indicators that patrons are okay. Carman said it is much more difficult to do that if someone is on the floor or under furniture. Paulios said there is a separate internal document for staff that guides how to implement the policy when patrons break rules. Paulios said sleeping has always been handled as an unlimited warning scenario until something has been abused in a much larger way such as refusing to comply with staff requests. Paulios shared the proposed policy changes with two Shelter House outreach representatives and there was no direct feedback. Paulios shared he is always in conversation with different community groups. Paulios shared Helmick was his cohort on the policy revision.

Boothroy asked what is meant by limited resources in regard to sleeping. Paulios said it could mean computers, or discussion rooms. Carman said when people are laying under tables it limits the seating, also noting the microfilm is a limited resource. Carman said sometimes people are looking for soft seating and if people are laying on the available couches that could also be a limited resource. Paulios said it could also mean a table, noting there are times when every table is in use.

Raeburn said sometimes it is okay to sleep and sometimes it's not, saying the difference is that an amenity that is supposed to be available to everyone is blocked by someone that is recumbent sleeping. Raeburn said even seated sleeping can do that at computer terminals. Rocklin agreed. Raeburn suggested the language, "Recumbent sleeping or seated sleeping that limits other patrons access to a physical amenity is prohibited". Rocklin said that was a good point and noted patron posture helps staff check on patrons. Roche asked if listing the intended use of the resource could be useful and gave the example of, the study room is meant to be used as a study room. Stevenson asked if the Study Room policy addressed sleeping. Paulios said the hope for the Library Use policy was to capture the whole building in an umbrella policy. Paulios said legal reviewed the policy were okay with the language.

Matthews said the policy is clearer now and assumed the policy was a public document that can be used to start the conversation with a patron. Matthews said brevity is important and it seems straight forward. Matthews agreed the sentence about sleeping could be clarified but appreciated it overall.

Rocklin asked Paulios and Helmick to work on the one sentence and bring it back next month. Shultz requested the policy revisions not have red lines for the meeting. Carman said both could be included.

Paetzold noted 310 and said it seemed like a new piece altogether and asked why. Pilkington said this originated out of behavior in the children's room. Paetzold asked if there were wanderers that weren't participating in the services offered in that area. Pilkington agreed. Paulios said adults were interacting with young people. Paetzold asked if legal was okay with limiting access to part of the building. Paulios agreed with the caveat that adults can be there to get materials but not loiter. Paulios said it is the same for the teen room. Paetzold asked how it would be implemented. Pilkington said staff are good about asking adults when they come into the children's room to see if they can help them find materials. Pilkington said that usually stops the behavior. Carman said the children's room staff navigate this and he is confident in their ability to do so equitably. Carman said there are adult patrons that use the space independently and read materials from that section and said they are welcome to engage with staff and the collection.

Dworak exited the meeting at 5:49 pm.

Carman said if someone is monopolizing staff time or behaving inappropriately staff need the policy to



support them. Paulios said there is caveat language in the policy for exceptions. Paulios said patrons with different disabilities might prefer to use the children's room. Paulios said similarly with teens, there are some teens that aged out of the teen center but might still attend City High School. Paulios said the language was borrowed from the Boston Public Library and was modified to fit ICPL's space needs. Paulios said legal commented on the age requirement of 12 and under, noting the struggle when middle school went to junior high. Matthews referred to section 809.310, "and those interested in children's materials while retrieving or using resources from the collection." Matthews suggested the language, "and those retrieving or using resources from the children's collection" in the interest of brevity and placing it in line with language in other policy statements. Paulios agreed. Paetzold asked if there is protection around adults not using the bathroom in the children's room. Paetzold said a person could come in to use the children's bathroom. Pilkington said the only single occupancy bathroom is in the children's room. Paetzold asked if it was open to everyone. Pilkington agreed. Carman said there was at least one instance of someone using the lactation space as a quiet area as well, noting staff are very attuned to the room but doesn't think a limit can be put on the bathroom itself. Pilkington said she doesn't think we can and shared there was a state law to consider with offering single occupancy restrooms. Pilkington said usually that is the comment she gets when asking adults if she can help them find anything in the kids room. Pilkington said patrons want to use the bathroom because it is the only single occupancy restroom and it locks. Rocklin asked for the policy revision to be brought back next month.

**Review 3<sup>rd</sup> Quarter Financials & Statistics.** Carman shared he is comfortable with where the budget is now. Carman said there has been a bit of bottom-line volatility in the past few months, but it hasn't been out of line with what is normal. Carman and Royer have been watching it closely. Carman said the finance committee met and had a good conversation, stating nothing rose to the group's concern. Carman said the chart of accounts Royer created is a good resource to learn about the object lines.

#### Staff Reports.

**Director's Report.** Rocklin shared it was Carman's final meeting. Carman said he counted the agendas and it was his 90th meeting. Carman said there is no additional information about Enrich lowa right now. Carman said while the library funding for next year is not delayed, the agreement with the State Library has been pushed back. Carman said we don't yet know what resources will change or be limited. Carman said there has been some communication amongst lowa libraries about this. Carman said both Enrich lowa and IMLS funding are getting attention right now and we're working on additional communication to make sure that is clear.

Carman said he also documented some next steps occurring in the library director transition. Carman said there is confidence among the leadership and staff that he and Mangano will create a smooth transition. Carman is working to introduce Mangano to stakeholder groups such as IUPLA and the Johnson County library directors at their upcoming meetings. Carman shared gratitude for the Library Board, stating he couldn't imagine a more dedicated and engaged group. Carman said it has made a huge difference in the experience of being the director. Rocklin thanked Carman.

**Departmental Reports: Children's Services.** None.

Collection Services. Paetzold said the report was very interesting and sad. Mangano said the library

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book industry is imploding and there will be ramifications. Mangano is working to get Ingram accounts so there are multiple accounts to use. Mangano said she is working on acquiring a new ILS (Integrated Library System) which could integrate directly and would show book pricing.

**IT.** Matthews said the report was very interesting.

Palmer exited the meeting at 6:01 pm.

**Development Report.** Rocklin said the Bright Future event was fantastic, fun, and had amazing energy. Roche said she was deeply appreciative of library staff, the Library Board, and Friends Foundation Board for their work. Roche noted Kami Zbanek-Hill spearheaded the planning and did an incredible job. Boothroy asked if Roche had analyzed the survey results. Roche said there was a lot of wonderful feedback and some constructive feedback. Rocklin shared he was looking forward to next year's event.

#### President's Report.

President Appoints to Foundation Board. Rocklin shared Boothroy and Stevenson agreed to serve as library representatives on the Friends Foundation Board. Rocklin said he assembled a working group to help with the director search and Paetzold would be the chair, and Massa and Boothroy will serve. Rocklin said Dworak will serve as the non-management representative, and Pilkington will serve from the leadership. Rocklin said at some point in the future the working group will present finalists to the Library Board who will then choose a new library director. Rocklin said while the group is working the city attorney advised that communications be one way only, from the working group to the Library Board. Rocklin said he doesn't believe that means questions can't be asked but there shouldn't be an appearance that the Library Board is doing the work of the search. Rocklin said the city attorney's preference is written reports to the Library Board for updates on progress. Stevenson asked if there should be regular updates to the Library Board at the meeting or just along the way. Rocklin said that is up to the Library Board. Shultz asked if they had started meeting and Rocklin said no. Rocklin thanked everyone and said hiring the director is fundamentally the most important thing the Library Board does.

Rocklin thanked Carman for his service to the Iowa City Public Library and shared it had been very gratifying to work with and learn from Carman. Rocklin said Carman is leaving a super solid attractive place for someone to succeed him and he was grateful for that. Rocklin said staff are organizing an event to celebrate Carman's tenure.

#### **Announcements from Members.** None.

Matthews exited the meeting at 6:06 pm.

#### **Committee Reports.**

**Advocacy Committee.** Rocklin distributed the advocacy statement that was discussed at the previous meeting. Paetzold asked trustees to review the final draft and determine if it was ready for graphics. Paetzold said the original goal was to place the sign in the lobby of the library. There was consensus to move forward. Rocklin said it was okay to go forward with an informal consensus. Paetzold and Rocklin agreed that a draft should be sent to Paetzold and Matthews with the graphics.

**Finance Committee.** Raeburn said the committee reviewed the plus's and minus's and they come close to balancing out. Raeburn said the library wouldn't be over budget. Raeburn said a lurking problem was

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determining the budget for hiring a director search consultant. Paetzold asked if salary funds from the director's absence could be used for marketing. Carman said the directive from the City of Iowa City is always to balance bottom line of the budget with a preference to spend it as allocated by category. Carman said an overage for a consultant would be processed to pay from the consultant line which may end up being 200-300% overspent, but functionally as long as the bottom line balanced against the personnel line that is okay. Paetzold said similarly with the overage for the interim director the same philosophy could be applied, with the goal being to balance and be transparent. Rocklin said the interim position wouldn't be noticeable because the personnel line would have excess in it. Carman said this could change any time, but historically the city budgets personnel at a maximum level. When there is a vacancy, especially at a higher paygrade, it results in that line being spent less. Paetzold said funds for a consultant will be available this fiscal year but the bill may come next fiscal year. Paetzold asked if an internal budget adjustment should be done for FY26. Carman said staff would need to look at where room could be found. Carman said now that an interim director has been formally appointed it will be a conversation that Royer, Mangano, and Carman can have to see which projects are most critical and if any can be delayed. Carman said it would be helpful to have a sense of what the cost would be. Paetzold agreed noting a down payment could be placed this fiscal year. Carman said with the last director search consultant there was an initial payment and then a balance payment. Mangano agreed. Paetzold asked if the RFP from the last library director hire was found. Rocklin said he had it and would send it to Paetzold. Carman said Des Moines Public Library may be doing a similar RFP so time is of the essence.

**Foundation Members.** Massa said the Finance committee met and the Foundation is financially robust.

#### Communications.

News Articles. None.

**Consent Agenda.** Boothroy made a motion to approve the consent agenda. Paetzold seconded. Motion passed 7/0, Johnk abstained.

**Set Agenda Order for May Meeting.** Rocklin said the Library Use policy will be reviewed, there will be department reports, and Rocklin asked trustees to review the bylaws for the May meeting.

**Adjournment.** Rocklin adjourned the meeting at 6:16 pm.

Respectfully submitted,

Jen Royer



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
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			ACCOUNT TOTAL	892.70		
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			ACCOUNT TOTAL	11,782.00		
10550110 436030 010199 HILLS BANK AND TRUST	0422253248	0	Transportation 2025 10 INV P	46.69 041125	311884	J Royer Visa 4/22/2
			ACCOUNT TOTAL	46.69		
10550110 449060 010199 HILLS BANK AND TRUST 010199 HILLS BANK AND TRUST		0	Dues & Memberships 2025 10 INV P 2025 10 INV P	65.00 041125 180.00 041125 245.00		J Royer Visa 4/22/2 A Pilkington Visa 4
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			ACCOUNT TOTAL	435.00		
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			ACCOUNT TOTAL	154.00		
10550110 469360 010199 HILLS BANK AND TRUST	0422253248	0	Food and Beverages 2025 10 INV P	15.96 041125	311884	J Royer Visa 4/22/2
			ACCOUNT TOTAL	15.96		
			ORG 10550110 TOTAL	13,462.35		



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10550121 10550121 438030 010319 MIDAMERICAN ENERGY	ı 565609639	Library Bldg	Maint - Public Electricity 2025 10 INV P	6,232.61 042525	55904 123 S LINN ST
			ACCOUNT TOTAL	6,232.61	
10550121 438070 010319 MIDAMERICAN ENERGY	565609639	0	Heating Fuel/Gas 2025 10 INV P	2,272.42 042525	55904 123 S LINN ST
			ACCOUNT TOTAL	2,272.42	
10550121 442010 010199 HILLS BANK AND TRUST	0422253297	0	Other Building R&M Servio	ces 37.57 041125	311886 B Gehrke Visa 4/22/
015241 ALL WINDOW CLEANING	47498	0	2025 10 INV P	3,500.00 050225	55946 Window Cleaning Ser
016722 PROFESSIONAL WINDOW	3721	0	2025 10 INV P	150.00 042525	312466 FAC/Window Cleaning
			ACCOUNT TOTAL	3,687.57	
10550121 442020 010823 SCHUMACHER ELEVATOR	90643538	0	Structure R&M Services 2025 10 INV P	575.00 041125	55433 Elevator Maintenanc
			ACCOUNT TOTAL	575.00	
10550121 445030 010181 GREENERY DESIGNS	4442	0	Nursery Srvc-Lawn & Plant 2025 10 INV P	t Care 78.00 041125	311878 FAC/Interior plants
			ACCOUNT TOTAL	78.00	
10550121 449160 010627 CINTAS CORPORATION 010627 CINTAS CORPORATION	4225555872 4227027249	0	Other Rentals 2025 10 INV P 2025 10 INV P	223.25 041125 223.25 042525 446.50	311847 FAC/Sanitary Suppli 312365 FAC/Sanitary Suppli
			ACCOUNT TOTAL	446.50	
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			ACCOUNT TOTAL	2,115.50	
10550121 466070 015429 STRYKER SALES CORP	9208345406	0	Other Maintenance Supplie 2025 10 INV P	es 2,024.30 041125	311954 FAC/Bookmobile AED



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			ACCOUNT TOTAL	2,024.30		
			ORG 10550121 TOTAL	17,431.90		
10550140 10550140 432030 010199 HILLS BANK AND TRUST	-	Com 0	outer Systems Financial Services & C 2025 10 INV P	Charges 3.18 041125	311889	B Palmer Visa 4/22/
			ACCOUNT TOTAL	3.18		
10550140 438140 014293 IMON COMMUNICATIONS	4057856	0	Internet Fees 2025 10 INV P	253.00 041825	312052	! Internet Services
			ACCOUNT TOTAL	253.00		
10550140 443020 014150 ADVANCED BUSINESS SY	INV412752	0	Office Equipment R&M S 2025 10 INV P	Services 286.71 041825	55455	S IT/Sharp Printing
			ACCOUNT TOTAL	286.71		
10550140 444080 010199 HILLS BANK AND TRUST	0422253305	0	Software R&M Services 2025 10 INV P	164.53 041125	311889	B Palmer Visa 4/22/
012971 SEN SOURCE	62663	0	2025 10 INV P	582.00 041825	312109	) IT/Annual Data Host
			ACCOUNT TOTAL	746.53		
10550140 455110 010199 HILLS BANK AND TRUST	0422253305	0	Software 2025 10 INV P	299.98 041125	311889	B Palmer Visa 4/22/
			ACCOUNT TOTAL	299.98		
10550140 455120 010199 HILLS BANK AND TRUST 010199 HILLS BANK AND TRUST		0	Misc Computer Hardware 2025 10 INV P 2025 10 INV P	9.80 041125 2,297.34 041125 2,307.14	311888 311889	B A Pilkington Visa 4 B Palmer Visa 4/22/
			ACCOUNT TOTAL	2,307.14		
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			ACCOUNT TOTAL	20.00		
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			ORG 10550151 TOTAL	219.84	
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017184 LATIN THUNDER	4182025LT	0	2025 10 INV P	200.00 050225	312586 CHI/Children's Day
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			ACCOUNT TOTAL	50.76	
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			ACCOUNT TOTAL	529.58	
			ORG 10550152 TOTAL	980.34	
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			ACCOUNT TOTAL	389.42	
10550159 449280 010199 HILLS BANK AND TRUST	0422253255	0	Misc Services & Charges 2025 10 INV P	89.85 041125	311883 S Helmick Visa 4/22
			ACCOUNT TOTAL	89.85	
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			ACCOUNT TOTAL	228.51	
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010373 PIP PRINTING	N200485	0	2025 10		Р	272.93 042525	55911	CAS&CS/2,000 Bookma
			ACCOUNT T	OTAL		272.93		
10550160 445270			Library Mate	rial	R&№	1 Services		
010509 BAKER & TAYLOR INC (		0	2025 10	CRM	Р	-4.95 041825		LIBRARY MATERIALS/C
010509 BAKER & TAYLOR INC O 010509 BAKER & TAYLOR INC O	2038851651	0	2025 10 2025 10	INV INV		.25 041825 23.30 041825		LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C		ő	2025 10	INV		29.65 041825		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (	2038857695	Ö	2025 10	INV	Р	19.92 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC		0	2025 10	INV		9.68 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC O 010509 BAKER & TAYLOR INC O		0 0	2025 10 2025 10	INV INV		110.54 041825 6.84 041825	312001 312001	LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (		ŏ	2025 10	INV		27.54 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (		0	2025 10	INV		5.76 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (	2038866046	0	2025 10 2025 10	INV		6.50 041825 9.77 041825		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C	2036666046 2038866308	0	2025 10	INV INV		24.00 041825	312001	LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (		ŏ	2025 10	INV		84.68 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC		0	2025 10	INV		16.57 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C		0	2025 10 2025 10	INV INV		3.53 041825 33.98 041825		LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (	2038876440	Ö	2025 10	INV		77.89 041825		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (	2038878254	0	2025 10	INV		15.96 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC		0	2025 10	INV		32.74 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC O 010509 BAKER & TAYLOR INC O		0 0	2025 10 2025 10	INV INV		29.82 041825 25.14 041825	312001	LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (		0	2025 10	INV		27.69 041825		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (	2038889155	Ö	2025 10	INV		99.79 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (	2038891180	0	2025 10	INV		35.59 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC O 010509 BAKER & TAYLOR INC O		0	2025 10 2025 10	INV INV		10.32 041125 14.54 041825	311839	LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (		0	2025 10	INV		6.84 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (		0	2025 10	INV		1.50 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC		0	2025 10	INV		25.11 041825	312001	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC O 010509 BAKER & TAYLOR INC O	2038894964	0	2025 10 2025 10	INV		4.22 041825 65.31 041825		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C		0	2025 10	INV INV		4.95 041825		LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC (		ŏ	2025 10	INV		94.48 041825		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC		0	2025 10	INV	Р	79.89 041825		LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK DESCRIPTION
010509 BAKER & TAYLOR	INC C 2038909005	0	2025 10	INV P	12.94 041825	312001 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038909288	0	2025 10	INV P	43.54 041825	312001 LIBRARY MATERIALS
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010509 BAKER & TAYLOR	INC C 2038912484	0	2025 10 2025 10	INV P	13.34 041825	312001 LIBRARY MATERIALS
010509 BAKER & TAYLOR 010509 BAKER & TAYLOR	INC C 2038912340	0	2025 10	INV P	10.91 041825	312001 LIBRARY MATERIALS 312000 LIBRARY MATERIALS
010509 BAKER & TAYLOR	TNC C 203892087	Ŏ	2025 10	INV P	135 93 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038930776	ŏ	2025 10	INV P	23.66 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038933949	Ö	2025 10	INV P	18.74 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038933965	0		INV P	4.56 041825	312001 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038934045	0	2025 10	INV P	12.54 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038934432	0	2025 10	INV P	33.43 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR 010509 BAKER & TAYLOR	INC C 2038937/19	0	2025 10	INV P	94.22 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2030941107	0	2023 10	INV P	39.34 U3U223 14 54 O5O325	312543 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	TNC C 2038942013	Ŏ	2025 10	TNV P	40 39 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038946460	ŏ	2025 10	INV P	65.39 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038948137	Ö	2025 10	INV P	1.25 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038948262	0	2025 10	INV P	11.06 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038948363	0	2025 10	INV P	4.96 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038949569	0	2025 10	INV P	44.10 050225	312543 LIBRARY MATERIALS
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010509 BAKER & TAYLOR 010509 BAKER & TAYLOR	INC C 2030933443	0	2023 10	INV P	31.04 U3U223 37 NS NSN32S	312543 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	TNC C 2038958025	Ŏ	2025 10	TNV P	18 00 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038958089	ŏ	2025 10	INV P	1.00 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038961365	0	2025 10	INV P	27.48 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038964730	0	2025 10	INV P	21.42 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038966010	0	2025 10	INV P	10.08 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038966015	0	2025 10	INV P	23.11 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR 010509 BAKER & TAYLOR	INC C 2038966042	0	2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10	INV P	14.82 030223	312543 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	TNC C 2038966658	0	2025 10	TNV P	10 23 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	TNC C 2038971637	Ö	2025 10	TNV P	53.42 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038972200	Ŏ	2025 10	INV P	23.16 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038972827	0	2025 10	INV P	12.90 042525	312355 LIBRARY MATERIALS
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010509 BAKER & TAYLOR	INC C 2038974495	0	2025 10	INV P	42.36 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR 010509 BAKER & TAYLOR	INC C 2038974502	0	2025 10	INV P	4.// 050225	312543 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2036974603	0	2023 10	INV P	0.73 U3U223 73 71 U5U225	312543 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	TNC C 2038979481	Ö	2025 10	TNV P	23 66 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038979489	ŏ	2025 10	INV P	30.96 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038985814	Ō	2025 10	INV P	13.00 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038988173	000000000000000000000000000000000000000	2025 10	INV P	14.05 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038989141	0	2025 10	INV P	57.34 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038993602	0	2025 10	INV P	34.44 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR 010509 BAKER & TAYLOR	INC C 203899/115	U	2025 10 2025 10	INV P INV P	00.31 U3U225	312543 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	TNC C 2030330401	0	2025 10	TNV P	6 60 050225	312543 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2038998907	ŏ	2025 10	INV P	34.31 050225	312543 LIBRARY MATERIALS
010509 BAKER & TAYLOR	INC C 2039002682	ŏ	2025 10	INV P	22. 43 041825 13. 34 041825 10. 91 041825 7.74 041825 7.74 041825 135. 93 050225 23. 66 050225 18. 74 050225 4. 56 041825 12. 54 050225 33. 43 050225 94. 22 050225 59. 34 050225 14. 54 050225 14. 54 050225 14. 54 050225 14. 56 050225 11. 06 050225 11. 06 050225 11. 06 050225 11. 06 050225 11. 06 050225 11. 06 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 11. 00 050225 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 12. 90 042525 13. 050225 14. 05 050225 15. 30. 96 050225 14. 05 050225 15. 30. 96 050225 14. 05 050225 15. 30. 96 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 14. 05 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15. 050225 15.	312543 LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S		WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC	C 2039004225	0	2025 10	INV P	29.56 2,546.51	050225	312543	LIBRARY MATERIALS
			ACCOUNT T	OTAL	2,546.51			
10550160 469110 010546 MIDWEST TAPE	506967160	0	Misc Process 2025 10	ing Su	oplies 371.65	041125	311921	LIBRARY MATERIALS
			ACCOUNT T	OTAL	371.65			
			ORG 10550160 T	OTAL	7,512.29			
10550210 10550210 432030 010199 HILLS BANK AND TRUS	ST 0422253263	Library Chi 0	ldren's Materia Financial Se 2025 10		& Charges	041125	311885	A Mangano Visa 4/22
			ACCOUNT T	OTAL	1.01			
10550210 477020 010199 HILLS BANK AND TRUS	ST 0422253263	0	Books (Cat/C 2025 10		359.56	041125	311885	A Mangano Visa 4/22
010509 BAKER & TAYLOR INC	C 2038929981 C 2038930776 C 2038933749 C 2038937719 C 2038941107 C 2038946460 C 2038948137 C 2038948137 C 2038955172 C 2038956913 C 2038958025 C 2038958025 C 2038958025 C 2038974410 C 2038972200 C 2038974412	000000000000000000000000000000000000000	2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10	INV P INV P	584.76 351.37 221.82 322.25 348.86 120.08 237.05 59.65 78.38 322.48 88.92 150.06 14.47 32.46 5.99 88.05 288.41	050225 050225 050225 050225 050225 050225 050225 050225 050225 050225 050225 050225 050225 050225 050225 050225	312543 312543 312543 312543 312543 312543 312543 312543 312543 312543 312543 312543 312543 312543 312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2038977742 C 2038979481 C 2038989141 C 2038997115 C 2038998527 C 2038998907	000000000000000000000000000000000000000	2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10	INV P INV P INV P	84.79 341.52 135.13 65.11 91.27 431.69	050225 050225 050225 050225	312543 312543 312543 312543 312543 312543	LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	5	WARRANT	CHECK	DESCRIPTION
010531 GALE GROUP	87063977	0	2025 10	INV F	28.76	041125	311872	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 010536 INGRAM LIBRARY SERVI	87292594 87332798 87361531 87402224 87474259 87482950	0 0 0 0 0 0	2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10	CRM FINV FINV FINV FINV FINV FINV FINV FINV	20.78 71.15 52.84 116.07 5 254.15 54.19	041125 042525 042525 042525	311895 312408 312408 312408 312408 312408	LIBRARY MATERIALS C LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT T	OTAL	6,159.23			
10550210 477030 010509 BAKER & TAYLOR INC C	2038820062	0	Books (Outre 2025 10		36.74	041125	311840	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87402224	0	2025 10	INV F	32.61	042525	312408	LIBRARY MATERIALS
			ACCOUNT T	OTAL	69.35			
10550210 477070 011068 OVERDRIVE INC	01370C025094897 01370C025109993 01370C025116070 01370C025122015 01370C025122813 01370DA25106116	0 0 0 0 0	eBooks 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10	INV F INV F INV F	2 13.10 2 41.15 3 88.57 4 159.41	041825 042525 050225	312094 312459 312604 312604	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT T	OTAL	532.23			
10550210 477110 011068 OVERDRIVE INC	01370DA25106116	0	Audio (Digit 2025 10	INV F		041825	312094	LIBRARY MATERIALS
			ACCOUNT T		22.50			
10550210 477120 016642 PLAYAWAY PRODUCTS 016642 PLAYAWAY PRODUCTS	495080 496065	0	Audio (Read- 2025 10 2025 10	INV	1,834.63			LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT T	OTAL	1,948.61			
10550210 477160 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE	506945409 507006721 507006722	0 0 0	Video (DVD) 2025 10 2025 10 2025 10	INV F	104.96		312596	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS



ACCOUNT/VENDOR INVO	ICE PO	) YEAR/PR	TVD S		WARRANT	CHECK	DESCRIPTION
ACCOUNTY VENDOR INVO	TCE PC	YEAR/PR	THE S		WARRANT	CHECK	DESCRIPTION
				240.66			
		ACCOUNT T	OTAL	240.66			
10550210 477350	22	Online Refer		750.00	0.444.25	211061	
013093 TUMBLEWEED PRESS INC 1193	22 0	2025 10	INV P	750.00	041125	311961	LIBRARY MATERIALS
		ACCOUNT T	OTAL	750.00			
		ORG 10550210 T	OTAL	9,723.59			
10550220	Library Adı	ılt Materials	·				
10550220 477020 010509 BAKER & TAYLOR INC C 2038	820062 0	Books (Cat/C 2025 10		1,129.06			LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	33.35 157.32	041125		LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038		2025 10	INV P	454.10	041125	311840	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	929981 0	2025 10	INV P	356.47	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	209.65	041825 050225		LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	937719 0	2025 10	INV P	349.21	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	595.40 163.04	050225	312543 312543	LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	942806 0	2025 10	INV P	433.90	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	173.23 161.85			LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	948363 0	2025 10	INV P	61.56	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	339.63 384.44		312543	LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038		2025 10	INV P	282.51	050225		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P	338.57 103.14	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10	INV P INV P	136.60	050225		LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	966015 0	2025 10	INV P	302.48	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	150.35 124.37			LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	966658 0	2025 10	INV P	197.16	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	321.14 504.35			LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	974502 0	2025 10	INV P	38.41	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	977742 0 979489 0	2025 10	INV P	259.48			LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	336.14 149.57		312543	LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	988173 0	2025 10	INV P	157.40	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	278.05 371.12			LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038	997115 0	2025 10	INV P	439.51	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2038 010509 BAKER & TAYLOR INC C 2038		2025 10 2025 10	INV P INV P	209.20	050225 050225		LIBRARY MATERIALS LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2039	002682 0	2025 10	INV P	435.62	050225	312543	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2039		2025 10	INV P	244.15	050225	312543	LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
					10,447.71		
010520 CENTER POINT PUBLISH	2158379	0	2025 10	INV P	97.08 042525	312362	LIBRARY MATERIALS
010531 GALE GROUP 010531 GALE GROUP 010531 GALE GROUP	87055291 87063977 999100313121	0 0 0	2025 10 2025 10 2025 10	INV P INV P INV P	30.39 041125 125.56 041125 92.77 042525 248.72	311872	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 010536 INGRAM LIBRARY SERVI	87332798 87361531 87402224 87474259 87482950	0 0 0 0 0 0	2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10	INV P INV P INV P INV P INV P INV P	348.93 041125 175.35 042525 202.94 042525 273.83 042525 378.42 042525 65.25 042525 50.44 042525	312408 312408 312408 312408 312408	LIBRARY MATERIALS
013692 MULTICULTURAL BOOKS	25-0583A	0	2025 10	INV P	714.27 041125	311932	LIBRARY MATERIALS
			ACCOUNT TO	OTAL	13,002.94		
10550220 477070 011068 OVERDRIVE INC	01370co25094990 01370co25097093 01370co25097099 01370co25110989 01370co25116067 01370co25116781 01370co25121885 01370co25121887 01370co25121888 01370co25121937 01370co25122814 01370ba25106116 01370ba25106116 01370ba25120253 01370ba2512053	ев 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	2025 10 2025 10	INV P INV P	685.64 041125 244.99 041125 150.00 041125 523.01 041825 590.71 042525 60.00 042525 51.99 050225 210.48 050225 1,392.13 050225 1,392.13 050225 1,156.03 050225 1,141.51 041825 481.75 041825 419.84 042525 880.55 050225	311935 311935 312094 312459 312604 312604 312604 312604 312094 312094 312459	LIBRARY MATERIALS
			ACCOUNT TO	OTAL	8,102.61		
10550220 477100 010546 MIDWEST TAPE 010546 MIDWEST TAPE	506931665 506987649	0 0	dio (Compa 2025 10 2025 10		13.49 041125 13.49 050225 26.98		LIBRARY MATERIALS LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK DESCRIPTION
			ACCOUNT TOTAL	26.98	
10550220 477110 011068 OVERDRIVE INC	01370C025079341 01370C025094990 01370C025097096 01370C025097101 01370C025109989 01370C025116067 01370C025116781 01370C025121879 01370C025121883 01370C025121884 01370C025121937 01370C025121967 01370C025121967 01370C025124839 01370DA25095148 01370DA25106116 01370DA25110511 01370DA25110511 01370DA25110511 01370DA25120253 01370DA25120253	000000000000000000000000000000000000000	Audio (Digital)  2025 10 INV P	66.50 042525 255.97 041125 258.23 041125 838.54 041125 174.99 041825 286.47 042525 199.38 050225 2,129.32 050225 454.94 050225 298.31 050225 114.98 050225 282.48 050225 164.99 050225 69.00 041125 1,233.23 041825 28.75 041825 1,388.19 041825 550.20 042525 1,482.08 050225	312459 LIBRARY MATERIALS 311935 LIBRARY MATERIALS 311935 LIBRARY MATERIALS 311935 LIBRARY MATERIALS 312936 LIBRARY MATERIALS 312459 LIBRARY MATERIALS 312459 LIBRARY MATERIALS 312604 LIBRARY MATERIALS 312094 LIBRARY MATERIALS 312604 LIBRARY MATERIALS 312604 LIBRARY MATERIALS
			ACCOUNT TOTAL	10,352.55	
10550220 477160 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE	506945407 506945409 506973362 507006721 507006722	0 0 0 0	Video (DVD)  2025 10 INV P	160.95 041125 410.08 041125 32.98 041825 186.67 050225 110.22 042525 900.90	311921 LIBRARY MATERIALS 311921 LIBRARY MATERIALS 312086 LIBRARY MATERIALS 312596 LIBRARY MATERIALS 312442 LIBRARY MATERIALS
			ACCOUNT TOTAL	900.90	
10550220 477220 016856 KLISE/CRIMSON MULTI 016856 KLISE/CRIMSON MULTI 016856 KLISE/CRIMSON MULTI 016856 KLISE/CRIMSON MULTI 016856 KLISE/CRIMSON MULTI	019872 019873 019874 019875 020107	0 0 0 0	Video Games 2025 10 INV P	346.32 041125 30.00 041125 70.00 041125 141.66 041125 65.02 041825	311909 LIBRARY MATERIALS 311909 LIBRARY MATERIALS 311909 LIBRARY MATERIALS 311909 LIBRARY MATERIALS 312068 LIBRARY MATERIALS
			ACCOUNT TOTAL	653.00	
10550220 477250 010546 MIDWEST TAPE	506970680	0	Streaming Media/PPU 2025 10 INV P	3,810.61 041125	311920 LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
015034 KANOPY INC	446318	0	2025 10 INV P	2,569.00 041125	311908	LIBRARY MATERIALS
			ACCOUNT TOTAL	6,379.61		
10550220 477330 010199 HILLS BANK AND TRU	ST 0422253263	0	Serial (Print) 2025 10 INV P	580.00 041125	311885	A Mangano Visa 4/22
			ACCOUNT TOTAL	580.00		
			ORG 10550220 TOTAL	39,998.59		
FUND 1000 G	eneral		TOTAL:	93,977.72		



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK DESCRIPTION
10550320 10550320 443020 010216 RICOH USA INC	Library 5071170999	Board O	Enterprise Office Equipment R&M Services 2025 10 INV P	s 68.92 042525	55913 LBE/Public Printing
014150 ADVANCED BUSINESS SY	′ INV412752	0	2025 10 INV P	17.86 041825	55455 IT/Sharp Printing
			ACCOUNT TOTAL	86.78	
		0	RG 10550320 TOTAL	86.78	
10550420 10550420 432080 017237 PENNELL, CHANEL	Library 032925	Desig O	nated Gifts Other Professional Services 2025 10 INV P	75.00 041125	311936 DG/Garden work
			ACCOUNT TOTAL	75.00	
10550420 435055 010468 U S POST OFFICE ACCT	O41425POST	0	Mail & Delivery 2025 10 INV P	275.00 042525	312498 Admin&DG/REplenish
			ACCOUNT TOTAL	275.00	
10550420 436050 010199 HILLS BANK AND TRUST	0422253271SRPEGG	0	Registration 2025 10 INV P	515.00 041125	311888 A Pilkington Visa 4
			ACCOUNT TOTAL	515.00	
10550420 469320 047 010199 HILLS BANK AND TRUST	0422253271SRPEGG	0	Miscellaneous Supplies 2025 10 INV P	166.47 041125	311888 A Pilkington Visa 4
			ACCOUNT TOTAL	166.47	
10550420 469360 010199 HILLS BANK AND TRUST	- 0422253289DLG	0	Food and Beverages 2025 10 INV P	24.65 041125	311887 J Paulios Visa 4/22
			ACCOUNT TOTAL	24.65	
		0	RG 10550420 TOTAL	1,056.12	
10550430 10550430 448030 011382 IOWA CITY UNESCO CIT	-	Undes 0	ignated Gifts Community Events Funding 2025 10 INV P	2,500.00 041125	311897 UG/2024 Iowa City B
			ACCOUNT TOTAL	2,500.00	
		0	RG 10550430 TOTAL	2,500.00	
10550510 10550510 477020 010509 BAKER & TAYLOR INC C 010509 BAKER & TAYLOR INC C	2038933949	Child 0 0	ren's Materials - Books (Cat/Cir) 2025 10 INV P 2025 10 INV P	30.34 050225 22.78 050225	312543 LIBRARY MATERIALS 312543 LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK DESCRIPTION
					53.12	
010536 INGRAM LIBRARY	SERVI 87474259	0	2025 10	INV P	128.21 042525	312408 LIBRARY MATERIALS
			ACCOUNT TO	DTAL	181.33	
10550510 477030 010509 BAKER & TAYLOR 010509 BAKER & TAYLOR		0	Books (Outrea 2025 10 2025 10	INV P	75.46 041125 28.48 050225 103.94	311840 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
			ACCOUNT TO	DTAL	103.94	
		OR	G 10550510 TO	DTAL	285.27	
10550520 10550520 477020 010509 BAKER & TAYLOR 010509 BAKER & TAYLOR	INC C 2038892409 INC C 203892981 INC C 2038929981 INC C 2038937719 INC C 2038941107 INC C 2038942806 INC C 203894660 INC C 20389495691 INC C 2038956913 INC C 2038964730 INC C 2038971637 INC C 2038972827 INC C 2038977115	O O O O O O O O O O O O O O O O O O O	Books (Cat/Ci 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10 2025 10	ir)	632.69 041125 124.12 041125 85.70 041825 316.59 050225 262.06 050225 118.55 050225 25.38 050225 784.44 050225 413.29 050225 188.55 050225 301.40 050225 382.83 050225 154.10 042525 614.88 050225 575.43 050225 297.93 050225 367.65 050225	311840 LIBRARY MATERIALS 311839 LIBRARY MATERIALS 312000 LIBRARY MATERIALS 312543 LIBRARY MATERIALS
010520 CENTER POINT PU	BLISH 2158379	0	2025 10	INV P	49.14 042525	312362 LIBRARY MATERIALS
010531 GALE GROUP 010531 GALE GROUP	87063977 87078162	0		INV P	57.58 041125 30.39 041125 87.97	311872 LIBRARY MATERIALS 311872 LIBRARY MATERIALS
010536 INGRAM LIBRARY 010536 INGRAM LIBRARY 010536 INGRAM LIBRARY 010536 INGRAM LIBRARY 010536 INGRAM LIBRARY 010536 INGRAM LIBRARY	SERVI 87361531 SERVI 87402224 SERVI 87474259 SERVI 87482950	0 0 0 0 0	2025 10 2025 10 2025 10 2025 10	INV P INV P INV P INV P INV P	146.42 041125 44.66 042525 303.02 042525 482.31 042525 73.41 042525 45.14 042525	311895 LIBRARY MATERIALS 312408 LIBRARY MATERIALS 312408 LIBRARY MATERIALS 312408 LIBRARY MATERIALS 312408 LIBRARY MATERIALS 312408 LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S		WARRANT	CHECK	DESCRIPTION
					1,094.96			
			ACCOUNT T	OTAL	6,877.66			
		ORG 1	.0550520 т	OTAL	6,877.66			
FUND 10	01 Library Gifts		Т	OTAL:	10,805.83			



#### Library Disbursements: April 1 to April 30, 2025

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
10550800 10550800 444080 010199 HILLS BANK AND TRUST	-		nent Reservo oftware R&M 2025 10	Services	293.53 041125	311889	B Palmer Visa 4/22/
016427 MICROSOFT CORPORATIO	G086020494	0	2025 10	INV P	3,672.43 042525		LRR/Microsoft Azure
			ACCOUNT TO	OTAL	3,965.96		
10550800 455120 010081 CDW GOVERNMENT INC 010081 CDW GOVERNMENT INC	AD32F2T AD4WC7T	Mi 0 0	sc Compute 2025 10 2025 10		868.35 041825 1,447.25 041825 2,315.60		LRR/Control Room mi LRR/Wireless bodypa
010199 HILLS BANK AND TRUST	0422253305	0	2025 10	INV P	2,555.68 041125	311889	B Palmer Visa 4/22/
			ACCOUNT TO	TAL	4,871.28		
		ORG	10550800 т	OTAL	8,837.24		
FUND 1006 Lib	rary Replacement Res	erves	TOTAL:		8,837.24		

Tom Rocklin, President Hannah Shultz, Secretary