



# IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • [www.icpl.org](http://www.icpl.org)

## BOARD OF TRUSTEES

### AGENDA

5:00 pm – 2<sup>nd</sup> floor Board Room

August 25, 2016

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Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Thomas Martin

Robin Paetzold

Meredith Rich-Chappell

Monique Washington, Vice-President

#### 1. Call Meeting to Order.

#### 2. Public Discussion.

#### 3. Approval of Minutes.

- A. Approve Regular Minutes of Library Board of Trustees July 28, 2016 meeting.

#### 4. Unfinished Business.

- A. Bookmobile Service.

Comment: RFP bids are due August 24, 2016.

#### 5. New Business.

- A. Library Annual Report.

Comment: Director's report, fact sheet, statistical output, and receipts and expenditures. Financial reports are not yet available. Complete report will be available online soon at [www.icpl.org/about/annual-report](http://www.icpl.org/about/annual-report).

- B. Library Board Policy #101: By-Laws.

Comment: This is a regularly scheduled policy review.

#### 6. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Spotlight on the Collection.

**7. President's Report.**

- A. Iowa Library Services Town Meeting, October 4, 2016, Coralville Public Library.
- B. Iowa Library Association Annual Conference, 10/12-14/16, Dubuque.

**8. Announcements from Members.**

**9. Committee Reports.**

- A. Foundation Members.

**10. Communications.**

**11. Disbursements.**

- A. Review MasterCard Expenditures for July, 2016.
- B. Approve Disbursements for July, 2016.

**12. Set Agenda Order for September Meeting.**

**13. Adjournment.**

| Iowa City Public Library<br>Meeting Agendas and Other Significant Events   |  |  |
|--|--|--|
| AUGUST 25, 2016  | SEPTEMBER 22, 2016   | OCTOBER 27, 2016   |
| Review Annual Staff Report<br><br><b>Policy Review:</b><br><b>101: Bylaws</b><br><br>Departmental Reports: CH, CLS, IT<br><br><b>OTHER: Annual Board Dinner</b>          | Budget Discussion<br><br>Departmental Reports: AS, CAS   | Budget Discussion<br><br><b>Policy Review:</b><br><b>815: Internet Use</b><br><br>Review 1 <sup>st</sup> Quarter Goals/Statistics<br>Departmental Reports: CH, CLS, IT<br><br><b>OTHER: 10/13-14:</b><br><b>ILA Annual Conference, Dubuque</b>   |
| NOVEMBER 17, 2016  | DECEMBER 15, 2016  | JANUARY 26, 2017   |
| <b>Policy Review:</b><br><b>601: Collection Development</b><br><br>Departmental Reports: AS, CAS   | <b>Policy Review:</b><br><b>801: Circulation of Materials</b><br><b>802: Confidentiality</b><br><br>Departmental Reports: CH, CLS, IT<br><br><b>OTHER: 12/9: Inservice Day</b> | Review 2 <sup>nd</sup> Quarter Goals/Statistics<br>6 month Strategic Planning Update<br><br><b>Policy Review:</b><br><b>705: Naming &amp; Recognition</b><br><br>Departmental Reports: AS, CAS   |
| FEBRUARY 23, 2017  | MARCH 23, 2017   | APRIL 27, 2017   |
| Appoint Nominating Committee<br><br>Set Hours for Next Fiscal Year<br><br><b>Policy Review:</b><br><b>812: Hours of Service</b><br><br>Departmental Reports: CH, CLS, IT | Appoint Committee to Evaluate Director<br><br><b>Policy Review:</b><br><b>702: Library Programs</b><br><b>703: Cable TV Programming</b><br><br>Departmental Reports: AS, CAS   | Meet as Members of Friends Foundation<br><br>Review 3 <sup>rd</sup> Quarter Goals/Statistics<br><br><b>Policy Review:</b><br><b>501: Statement of Authority</b><br><b>502: Personnel</b><br><b>503: Admin/Confidential Benefits</b><br><br>President Appoints to Foundation Board<br><br>Departmental Reports: CH, CLS, IT |
| MAY 25, 2017   | JUNE 22, 2017  | JULY 27, 2017  |
| Election of Officers<br><br>Departmental Reports: AS, CAS  | Director Evaluation<br><br>Develop Ideas for Board Annual Report<br><br>Departmental Reports: CH, CLS, IT  | Review Board Annual Report<br><br>Adopt NOBU Budget<br><br>Strategic Planning Update<br><br>Departmental Reports: AS, CAS  |



## **BOARD OF TRUSTEES**

### **Minutes of the Regular Meeting**

**DRAFT**

**July 28, 2016**

**Members Present:** Diane Baker, John Beasley, Adam Ingersoll, Thomas Martin, Robin Paetzold, Meredith Rich-Chappell, Jay Semel, Monique Washington.

**Members Absent:** Diane Baker, Janet Freeman.

**Staff Present:** Terri Byers, Susan Craig, Kara Logsden, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer.

**Guests Present:** None.

**Call Meeting to Order.** President Semel called the meeting to order at 5:01 p.m.

**Public Discussion.** None.

#### **Approval of Minutes.**

The minutes of the June 23, 2016 Library Board of Trustees meeting were reviewed. A motion to approve the Minutes was made by Paetzold and seconded by Washington. Motion carried 7/0.

#### **Unfinished Business.**

Library Board Annual Report. Craig said all City boards and commissions share accomplishments for the last year and goals for the coming year with City Council. Paetzold would like to include Iowa's early literacy initiative as one of the Board's goals. Craig said she would add it as a goal, together with the summer reading program. A motion to approve the Library Board annual report as amended was made by Martin and seconded by Paetzold. Motion carried 7/0.

Bookmobile Update and Schedule a Special Meeting to Approve a Purchase Agreement. The RFP is now published. Craig discussed the history of the purchase process and believes we are two weeks behind the original timeline. Craig asks the Board to consider a special meeting in September to approve the contract after the RFP has been evaluated. Semel asked why the Board can't approve a purchase agreement at the August meeting. Craig said the bids are due the day before the August Board meeting but a contract will not be negotiated for the Board to approve until a couple of weeks after the meeting. Craig proposes Wednesday, September 7, as the projected date for the special meeting but the actual meeting time and date will be set at the August meeting. Martin asked how many bids we expect to receive. Logsden said there are three vendors we feel confident we will receive bids from; and have sent it to four other vendors. Rich-Chappell asked who will participate on the RFP evaluation



committee: Craig said Logsdon, Craig, our consultant, City Equipment Division staff, and the City Purchasing agent, who will not have a vote but will be there for expertise.

### **New Business.**

**FY16 Strategic Plan Review.** This is a report from the end of fiscal year 2016. Semel asked if there was any part of the plan that didn't progress as we wanted it to. Craig said we are behind on the bookmobile and virtual branch, but we are back on track for both. By and large, Craig believes we got most of our plan done. Beasley feels we are way ahead on the bookmobile; it is a difficult project and he believes it was masterful to have progressed so well on such a complicated project. Martin wants the record to show that staff did an excellent job meeting the strategic goal objectives.

**FY17 Strategic Plan.** Craig said staff spent a great deal of time fleshing out the FY17 plan. Staff take the abbreviated structure of the plan approved last July and work with it all year (Much like what will happen with the FY18 Strategic Plan, below), therefore it is a more complete and detailed report than the one the Board saw last July. Martin asked about the phone system. Craig said this is under the control of the City. The City currently has an RFP out to hire a consultant to assist with the process for a new phone system. We have asked to be represented on the RFP evaluation committee. The City will put our part of the fee for the new system into our budget automatically. A motion to approve the FY17 Strategic Plan as presented was made by Ingersoll and seconded by Rich-Chappell. Motion carried 7/0.

**FY18 Strategic Plan.** Craig said this is an abbreviated version we use for budgeting purposes to be elaborated upon as time goes on. Ingersoll appreciates the social justice and sustainability goals that align with the City's priorities. Washington asked about Iowa City People (IC People) video series. Craig explained it is a video series that will continue the flavor of Ellen Buchanan's "One of a Kind" interview series. Clark and McCarthy will host an interview program with Iowa City people of interest and local changemakers. We anticipate two or three IC People programs next year. A motion to approve the FY18 Strategic Plan as presented was made by Rich-Chappell and seconded by Washington. Motion carried 7/0.

**FY17 NOBU Budget.** The NOBU fund balances carryover from one year to the next and consist of Open Access money from the State of Iowa and undesignated gifts we receive from and through the Friends Foundation. Craig said our practice is to only spend what we have at the end of the year with the exception that the direct state aid must be spent in the year it is received. Ingersoll asked if NOBU funds would be the funding source if there are unexpected bookmobile cost overruns. Craig said NOBU funds would be used. Craig said there is some money in the operating budget for startup miscellaneous expenses associated with the bookmobile. Rich-Chappell asked how much we supported the Iowa City Book Festival. Craig said we contributed \$5,000 last year, which helped bring author Bryan Stevenson to Iowa City. This year, the Iowa City UNESCO City of Literature asked us for \$3,000. A motion to approve the FY17 NOBU budget as presented was made by Martin and seconded by Washington. Motion carried 7/0.

### **Staff Reports.**

**Director's Report.** A copy of the Johnson County annual funding program was included in the Board packet. Craig said we are well supported by our county. Craig said the MERGE state and federal funding was approved and ICAD moved in next door. The space remodeling project is going out for bid soon. Craig attended her first meeting as a new Board member on the Iowa City Downtown District. ICPL's Summer Reading Program officially ends tomorrow. We are getting ready to move the graphic novels,

comics, and manga near the YA fiction. Some of the shelves will be lowered, hopefully by the August meeting. Logsden is teaching a class on Community Engagement at the UI's School of Library and Information Science. Mangano was recruited to be the Vice-Chair of the Community Leadership Program this year. Craig is on vacation next week; Mangano is in charge.

**Departmental Reports:**

Adult Services. No comments.

Community & Access Services. No comments.

Development Office. McCarthy said the Friends Foundation 25<sup>th</sup> anniversary will span FY17 and FY18. Some memorial gifts have been received from members of the community.

FY16 Public Relations Annual Report and FY17 Public Relations Plan. No comments.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

**President's Report.** Semel suggested the August Board dinner could be at Brix again but welcomed suggestions from members for alternative locations. Ingersoll and Beasley both offered their homes for the dinner. Miller will follow up.

**Announcements from Members.** Beasley asked if the President of the Board could write a letter to Johnson County thanking them for their support.

**Committee Reports.**

Foundation Members. Ingersoll and Baker are the new Trustee members to the Friends Foundation Board.

**Communications.** Letter from Susan Mannix.

**Disbursements.**

The MasterCard expenditures for June, 2016 were reviewed. A motion to approve the disbursements for June, 2016 was made by Paetzold and seconded by Washington. Motion carried 7/0.

**Set Agenda Order for August Meeting.**

Statistics.

Director's annual report.

By-Laws.

**Adjournment.** A motion to adjourn the meeting was made by Martin and seconded by Washington. Motion carried 7/0. President Semel closed the meeting at 5:49 p.m.

Respectfully submitted,  
Elyse Miller

## Director's Report 2016

### Highlights

- Bookmobile Service approved/planning begins
- Music-is-the-Word programming
- 1,000 Books Before Kindergarten begins
- Digital Johnson County cooperative launched

Connect-Engage-Enrich are the main themes of the Library's new strategic plan and in our first year we have worked hard to make the Library even more inviting and welcoming by providing opportunities for engagement and learning that offer something for everyone. We focused on expanded programming opportunities for all ages, creating new partnerships, and securing funding for our first bookmobile with the hope of making library services more equally accessible to all.

### Bookmobile Planning

A major initiative of the new strategic plan is offering bookmobile service. Iowa City is the largest community in Iowa with only one library location and community feedback shared during the planning process revealed that many feel it is a hardship to come to our downtown location. The purpose of the bookmobile is to offer collections and services throughout the community. Funding for the capital purchase of the vehicle was already in place -- \$100,000 approved last year as part of the FY17 City's capital improvements (CIP) budget, \$100,000 committed and held by the Friends Foundation for this purpose, and additional funds available through the Foundation's annual gift. The next step was securing funding for operating expenses in FY17. Annual costs include staffing, and one new full-time person was requested during the City's budget process, as well as other expenses such as gasoline, insurance, printing and site preparation. A commitment to support additional hours of staffing with gift funds was also made. Due to concerns about fiscal challenges, the City Manager did not recommend funding these operating costs in the FY17 budget draft sent to the City Council in late December. He did not recommend any new staffing City-wide which was paid from the general operating budget.

In January, during a budget session with the City Council, a request was made directly to Council by Board President Robin Paetzold for the necessary funding. Although several Council members were supportive, they were also concerned about the impact of the new service on an existing nonprofit bookmobile operating in the summer primarily in southeast Iowa City. The Antelope Lending Library has been providing service for several years and submitted a proposal to receive City funding to expand their service to year-around. After several back and forth discussions, a majority of the City Council members agreed to include the ICPL funding in the budget with the stipulation that then Assistant City Manager Geoff Fruin meet with representatives from both entities to determine how cooperation between them could improve service to the community. Those meetings were held, a report made to City Council, and on May 17, 2016, the final approval for the bookmobile service was received from Council. A consultant was hired to assist with the vehicle purchase and a Request for Proposal has been sent to vendors. Intensive planning regarding stops, collections, and services will be a staff focus in the next few months. This service is a major change to how library services are delivered and will have a significant impact on library operations. We hope to introduce the bookmobile in spring 2017.

### Programming

We kicked off nine-months of special music-related programming on September 17, with a Musical Revue at the Englert Theatre. More than one hundred music-themed events were presented to welcome the University of Iowa School of Music to downtown Iowa City, just three blocks from the

Library. The new building, built to replace the facility on the banks of the Iowa River that flooded in 2008, will open in the fall of 2016. The ambitious "Music is the Word" series of programs included performances, lectures, and workshops attended by more than 5,000 people. The eclectic offerings brought a variety of people to the Library. Many encountered music just being in the building, pausing to enjoy the performers who presented in the lobby over the noon hour. One staff member noted, "People in this town are so generous with their time! Everyone I approached about being a part of this series agreed to take part... I've made so many great contacts." We also began what will, hopefully, be a long and productive partnership with the School of Music. The series concluded in May with a free outdoor concert on the Ped Mall by Catfish Keith. This programming was made possible by the support of the Iowa City Public Library Friends Foundation, and many performers who donated their talent. The Foundation's spring fundraising event, *Looking Forward*, featured John Hasse, curator of American Music at the Smithsonian Institution, who presented a program on Duke Ellington.

New programs aimed at children were also introduced this year. On February 5, we launched 1,000 Books Before Kindergarten. The national program is designed to give children the tools they need to become successful readers by encouraging reading to young children before they enter kindergarten. Studies show reading aloud to children from birth strengthens language skills and builds vocabulary. By the end of June, 476 children were registered. The program is supported by a grant from Pearson to fund book bags and book prizes for participants. Pearson staff have also helped register children for the program. As part of a strategic plan goal to offer more programming for children in K-2 grades, the Crazy 8 Math Club was introduced, and a Governor's STEM Program grant supported a four-week series called Pint Sized Science. Both programs were filled to capacity with many positive reviews. We plan to repeat them in the fall.

Another gift, this one from the Pilot Club of Iowa City, helped us bring programming to people at the other end of the age spectrum. Aimed at serving people with dementia who are residents of local care facilities, Tales & Travel Memories has a goal to facilitate conversation in a relaxed atmosphere. Each hour-long visit focuses on a particular country or region. Library staff bring special kits and present facts about the location, a relevant folktale or story is read by the facilitator, and illustrated books selected from the Library's collection are available for participants to look at and discuss during the program.

## Collections

After months of planning and preparation, a major collaboration between the public libraries of Iowa City, Coralville, and North Liberty began in July with the introduction of Digital Johnson County. The goal of the partnership between the three libraries is to jointly purchase digital content and share it with all of our patrons. This system saves each library overhead expenses, provides a larger collection for everyone, and simplifies access for most Johnson County residents. Initially, eBooks and digital audio books were available through Overdrive, a digital content provider. At year's end, the partnership expanded to include magazines through the Zinio platform. Digital downloads were up 16.8% this year, topping 100,000 for the first time at 111,573, and accounting for 8.1% of all circulation. Overall, circulation was down 1.5%, but up slightly for children's materials.

Our Digital History Project saw several exciting additions in FY16. Working with the First Presbyterian Church and their archivist, we were able to digitize our first document-focused collection. And the ten-year anniversary of the 2006 tornado provided an opportunity to solicit a significant amount of community input. Putting out a call for tornado pictures in the winter edition of *The Window* brought a whirlwind of responses. An online exhibit displaying a map of the tornado path allowed people to click along the map to see donated pictures from the specific area. This was very popular when mounted on our two large interactive digital sign screens.



We also began work on a new video series, *Iowa City People*, designed to capture the stories of people in Iowa City. This series is designed to continue the work by Ellen Buchanan, who hosted two interview programs, *Tell Me Your Story* and *One of a Kind*, and produced an invaluable legacy of more than 140 programs sharing the stories of area residents. As Ellen says, "Everybody has a story to tell." Planning for the new series is underway and one interview has been recorded. Look for more next year.

Although public use of our internet stations has dropped somewhat (due, we believe to the high number of people with access to a smart phone), the library plays a crucial role in making technology accessible to everyone, and we took a big step this year toward that goal. In March, we began circulating laptops running Windows 7. The Lenovo Thinkpads were selected after in-house examination of multiple options. The service was well received by people who do not otherwise have access to a computer. Demographically, the users represent a wide age range and both men and women. Initially, five machines were made available, but the program was so successful we added five more before the busy summer season. These ten are consistently checked out, often with a short waiting list. From March through June the laptops circulated 101 times.

A major collection move began in the fall with the Children's comic books, graphic novels, and manga, and this is now moving to the much larger adult collection. Following the example of many other libraries, these materials are being pulled out of the nonfiction collection (Dewey Decimal Classification 740's / Drawing) and placed in their own area, similar to most other fiction materials (poetry, drama and essays remain classified in the 800s). In the Children's Room, the collection is shelved at the beginning of nonfiction, and upstairs the new home will be across from young adult (YA) fiction. This popular genre has grown dramatically in recent years. In 2001, adult circulation was 20,485, in 2015 it was 40,253 – more than other fiction genres such as mysteries or science fiction.

Although overall circulation is down one and a half percent, the number of reserves placed continue to rise. More than 163,000 reserves were placed last year. It helps that about 25%, 42,099, were placed on e-collections which requires no staff handling. Still, the number of holds on physical items in the collection has risen almost 40% in the last five years. People are taking advantage of the convenience of placing holds online and picking their items up at the shelves near the Help Desk.

### Looking Ahead

Reviewing the highlights of the year just ended, I think it's evident that the new strategic plan provides an opportunity to take a fresh look at traditional services. Libraries, like all service organizations across the country, are focusing on the customer in new ways. Locally, we are working hard to connect, engage and enrich the lives of the people we serve. I have worked in libraries for decades and one of the things that I love about them is the mutual support they provide and the collaboration in which they engage. In our community, it's not just libraries, but many other organizations that all work jointly toward the common good. Looking ahead to bookmobile service, continued growth of Digital Johnson County, great programs with new and old partners, reaching out to vulnerable populations, and being more proactive about capturing local history, I feel we are being responsive to our community. I'm looking forward to it.

Susan Craig,  
Library Director



### FY2016 Fact Sheet – Draft

(Financial data not yet available)

|                      |   |  |
|----------------------|---|--|
| POPULATION SERVED:   | Iowa City 73,415; Rural Johnson County 22,523 (by contract);<br>University Heights 1,125 (by contract); Hills 806 (by contract);<br>Lone Tree 1,408 (by contract)   |  |
| GOVERNING BOARD:     | A nine-member Board of Trustees appointed by the City Council with powers to set policy, employ a Director and staff, expend tax funds allocated by the City Council, contract with other jurisdictions, and receive and spend gift funds and other revenues.                       |  |
| BOARD MEMBERS:       | <div> <div>Robin Paetzold, President and County Representative</div> <div> Diane Baker<br/>John Beasley<br/>Janet Freeman, Secretary<br/>Adam Ingersoll </div> <div> Thomas S. Martin<br/>Meredith Rich-Chappell<br/>Jay Semel, Vice President<br/>Monique Washington </div> </div> |  |
| STAFF:               | Librarians: 15.0 FTE<br>Other Permanent Staff: 29.50 FTE<br>Hourly Staff: 20.52 FTE<br>Volunteers: 4.62 FTE   |  |
| COLLECTIONS:         | Circulating Books/eBooks: 184,199<br>Circulating Non-print Materials/eAudio/eVideo: 47,970<br>Print and Electronic Reference/jProgram Collection: 3,200<br>Periodicals/Newspapers: current print & e-subscriptions: 407<br>Total Collection size: 235,776                           |  |
| ANNUAL USERSHIP:     | Cardholders: 64,111<br>Circulation: 1,369,069<br>Visits to the Library: 789,919<br>Information Requests: 45,613<br>Program Attendance in Meeting Rooms: 26,179<br>Meeting Room Use: non-library meetings: 1,642   |  |
| BUDGET:              |   |  |
| Income Sources:      | City of Iowa City:<br>Contracts (County, Cities):<br>State:<br>Fines / Fees / Sales:<br>Gifts / Grants:<br>Other:<br>Total:<br>Expenditures on Materials:   |  |
| PHYSICAL FACILITIES: | 81,276 sq. ft. building includes 5 meeting rooms (1 ICN facility)<br>Home of the Iowa City UNESCO City of Literature  |  |
| SUPPORT GROUP:       | Iowa City Public Library Friends Foundation: 816  |  |
| WEB PAGE:            | <a href="http://www.icpl.org">www.icpl.org</a>  |  |

(These figures are for the last complete fiscal year, July 1, 2015 through June 30, 2016.)



## FY16 Output Statistics- Annual Report

|   | Q1      | Q2      | Q3      | Q4      | YTD       | Last YTD  | % Change |
|---|---------|---------|---------|---------|-----------|-----------|----------|
| <b>In Building Services: Provide library facilities, materials, equipment</b>           |         |         |         |         |           |           |          |
| <b>A. Building Usage</b>  |         |         |         |         |           |           |          |
| Total hours open  | 861     | 833     | 855     | 860     | 3,409     | 3,389     | 0.6%     |
| People into the building  | 221,309 | 175,425 | 179,497 | 213,688 | 789,919   | 826,217   | -4.4%    |
| Average number per hour   | 257.0   | 210.6   | 209.9   | 248.5   | 231.7     | 244       | -5.0%    |
| <b>B. Meeting Rooms</b>   |         |         |         |         |           |           |          |
| Number of non-library meetings  | 390     | 372     | 404     | 390     | 1,556     | 1,528     | 1.8%     |
| Estimated attendance  | 6,528   | 6,030   | 6,968   | 6,653   | 26,179    | 28,337    | -7.6%    |
| Equipment set-ups   | 74      | 88      | 110     | 130     | 402       | 346       | 16.2%    |
| Group Study Room Use  | 1,263   | 1,293   | 1,438   | 1,290   | 5,284     | 5,803     | -8.9%    |
| Lobby Use   | 4       | 10      | 8       | 7       | 29        | 14        | 107.1%   |
| <b>C. Equipment Usage</b>   |         |         |         |         |           |           |          |
| Photocopies by public   | 7,483   | 5,510   | 7,483   | 7,188   | 27,664    | 26,869    | 3.0%     |
| Pay for Print copies  | 25,381  | 19,435  | 22,784  | 23,040  | 90,640    | 87,303    | 3.8%     |
| % Checkouts by Self-Check   | 73.1%   | 71.9%   | 72.3%   | 74.1%   | 72.8%     | 71.6%     | 1.7%     |
| DOT Kiosk usage   | 275     | 288     | 321     | 406     | 1,290     | 0         | 0.0%     |
| <b>D. In Building Use of Materials</b>  |         |         |         |         |           |           |          |
| Listening/Viewing Sessions  | 4,437   | 3,076   | 3,389   | 3,758   | 14,660    | 16,237    | -9.7%    |
| <b>E. Ride 'N' Read</b>   |         |         |         |         |           |           |          |
| Bus passes distributed  | 1,883   | 883     | 1,106   | 1,192   | 5,064     | 5,504     | -8.0%    |
| <b>Lending Services: Lend materials for home, school, and office use</b>                |         |         |         |         |           |           |          |
| <b>A. Total Circulation</b>   |         |         |         |         |           |           |          |
| (Materials plus equipment; includes eAudio; not items circulated in-house)              | 360,536 | 320,606 | 342,107 | 345,820 | 1,369,069 | 1,391,482 | -1.6%    |
| Average circulation per hour  | 419     | 385     | 400     | 402     | 402       | 411       | -2.2%    |
| <b>B. Circulation by Type of Material (includes downloads, not mending, lost, etc.)</b> |         |         |         |         |           |           |          |
| Adult Materials   | 244,136 | 222,250 | 238,722 | 232,362 | 937,470   | 961,093   | -2.5%    |
| Children's Materials  | 116,919 | 98,743  | 104,783 | 113,795 | 434,240   | 433,070   | 0.3%     |
| Percent Children's  | 32.4%   | 30.8%   | 30.6%   | 32.9%   | 31.7%     | 31.1%     | 1.9%     |
| Non-Print   | 136,436 | 127,292 | 135,347 | 124,534 | 523,609   | 449,141   | 16.6%    |
| Percent Non-print   | 37.8%   | 39.7%   | 39.6%   | 36.0%   | 38.2%     | 32.3%     | 18.5%    |
| Equipment loans   | 88      | 70      | 80      | 179     | 417       | 513       | -18.7%   |
| Downloads   | 27,432  | 23,206  | 31,536  | 29,399  | 111,573   | 95,534    | 16.8%    |
| <b>C. Circulation by Residence of User</b>  |         |         |         |         |           |           |          |
| (Materials plus equipment; includes downloads; not items circulated in-house)           | 360,536 | 320,606 | 342,107 | 345,820 | 1,369,069 | 1,391,482 | -1.6%    |
| <b>Iowa City</b>  | 274,949 | 248,669 | 263,394 | 265,569 | 1,052,581 | 1,070,670 | -1.7%    |
| <b>Local Contracts</b>  |         |         |         |         |           |           |          |
| Hills   | 960     | 863     | 880     | 847     | 3,550     | 3,354     | 5.8%     |
| Hills as % of all   | 0.3%    | 0.3%    | 0.3%    | 0.2%    | 0.3%      | 0.2%      | 7.6%     |
| Johnson County (rural)  | 28,324  | 24,083  | 26,654  | 26,260  | 105,321   | 110,359   | -4.6%    |
| Johnson County as % of all  | 7.9%    | 7.5%    | 7.8%    | 7.6%    | 7.7%      | 7.9%      | -3.0%    |
| Lone Tree   | 878     | 1,039   | 898     | 876     | 3,691     | 3,230     | 14.3%    |
| Lone Tree as % of all   | 0.2%    | 0.3%    | 0.3%    | 0.3%    | 0.3%      | 0.2%      | 16.1%    |
| University Heights  | 5,617   | 5,247   | 5,095   | 5,653   | 21,612    | 20,550    | 5.2%     |
| University Heights as % of all  | 1.6%    | 1.6%    | 1.5%    | 1.6%    | 1.6%      | 1.5%      | 6.9%     |
| Total Local Contracts   | 35,779  | 31,232  | 33,527  | 33,636  | 134,174   | 137,493   | -2.4%    |
| <b>State Contracts - Open Access</b>  |         |         |         |         |           |           |          |
| Coralville  | 20,850  | 16,484  | 18,500  | 19,373  | 75,207    | 76,554    | -1.8%    |
| Cedar Rapids  | 1,653   | 1,195   | 768     | 690     | 4,306     | 5,655     | -23.9%   |
| Other Open Access   | 27,294  | 23,026  | 25,880  | 26,509  | 102,709   | 100,931   | 1.8%     |
| Total Open Access   | 49,797  | 40,705  | 45,148  | 46,572  | 182,222   | 183,140   | -0.5%    |
| Open Access as % of all   | 13.8%   | 12.7%   | 13.2%   | 13.5%   | 13.3%     | 13.2%     | 1.1%     |
| <b>D. InterLibrary Loans</b>  |         |         |         |         |           |           |          |
| Loaned to other libraries   | 403     | 332     | 430     | 447     | 1,612     | 1,816     | -11.2%   |
| Percent of requests filled  | 32.9%   | 29.7%   | 32.3%   | 34.9%   | 32.5%     | 33.4%     | -2.7%    |
| Borrowed from other libraries   | 939     | 756     | 883     | 824     | 3,402     | 3,153     | 7.9%     |
| Percent of requests filled  | 82.1%   | 81.5%   | 81.8%   | 82.6%   | 82.0%     | 81.8%     | 0.3%     |
| Books/Periodicals/AV borrowed   | 933     | 741     | 877     | 814     | 3,365     | 3,136     | 7.3%     |
| Photocopy borrow requests filled  | 6       | 15      | 6       | 10      | 37        | 17        | 117.6%   |

|   | Q1        | Q2        | Q3        | Q4        | YTD       | Last YTD  | % Change |
|---|-----------|-----------|-----------|-----------|-----------|-----------|----------|
| E. Reserves Placed - Materials  | 41,310    | 38,275    | 42,729    | 41,191    | 163,505   | 146,917   | 11.3%    |
| F. Downloadable Media   |           |           |           |           |           |           |          |
| By Area   |           |           |           |           |           |           |          |
| Iowa City   | 23,543    | 22,135    | 24,647    | 25,215    | 95,540    | 82,063    | 16.4%    |
| Hills   | 86        | 104       | 106       | 104       | 400       | 176       | 127.3%   |
| Johnson County  | 3,425     | 3,279     | 3,687     | 2,476     | 12,867    | 11,848    | 8.6%     |
| Lone Tree   | 62        | 77        | 72        | 74        | 285       | 188       | 51.6%    |
| University Heights  | 328       | 295       | 336       | 339       | 1,298     | 1,259     | 3.1%     |
| Total   | 27,444    | 25,890    | 28,848    | 28,208    | 110,390   | 95,534    | 15.6%    |
| By Demographic  |           |           |           |           |           |           |          |
| Adult   | 25,487    | 24,185    | 26,959    | 27,141    | 103,772   | 89,695    | 15.7%    |
| Children's  | 1,957     | 1,705     | 1,889     | 2,258     | 7,809     | 5,839     | 33.7%    |
| Total   | 27,444    | 25,890    | 28,848    | 29,399    | 111,581   | 95,534    | 16.8%    |
| Number of items owned (monthly)   |           |           |           |           |           |           |          |
| E-Audio items available   | 5,663     | 5,926     | 5,761     | 5,942     | 5,942     | 5,429     | 9.4%     |
| E-Book items available  | 12,910    | 13,550    | 13,495    | 13,908    | 13,908    | 10,566    | 31.6%    |
| E-Video items available   | 72        | 72        | 72        | 72        | 72        | 72        | 0.0%     |
| E-Music   | 77        | 83        | 84        | 85        | 85        | 72        | 18.1%    |
| E-Magazines   | 206       | 190       | 157       | 174       | 174       | 163       | 6.7%     |
| Total Items   | 18,928    | 19,821    | 19,569    | 20,181    | 20,181    | 16,302    | 23.8%    |
| Information Services: Furnish information, reader advisory and reference assistance.    |           |           |           |           |           |           |          |
| A. Reference Questions Answered   | 11,845    | 10,778    | 11,651    | 11,339    | 45,613    | 45,510    | 0.2%     |
| Reference Questions   |           |           |           |           |           |           |          |
| Reference Desk  | 4,873     | 4,130     | 4,696     | 4,483     | 18,182    | 18,630    | -2.4%    |
| Help Desk   | 2,035     | 2,252     | 2,431     | 2,301     | 9,019     | 6,219     | 45.0%    |
| Switchboard   | 1,793     | 1,929     | 1,952     | 1,643     | 7,317     | 7,401     | -1.1%    |
| Drop-in Tech Help (public)  | 111       | 118       | 114       | 94        | 437       | 475       | -8.0%    |
| On-Call Tech Help   |           |           |           |           |           |           |          |
| Staff   | 50        | 43        | 47        | 39        | 179       | 299       | -40.1%   |
| Public  | 90        | 75        | 95        | 85        | 345       | 333       | 3.6%     |
| Total Tech Help Questions   | 140       | 118       | 142       | 124       | 524       | 632       | -17.1%   |
| Children's Desk   |           |           |           |           |           |           |          |
| Reference questions   | 2,852     | 2,185     | 2,264     | 2,661     | 9,962     | 11,967    | -16.8%   |
| Request to Pull Books (community)   | 41        | 46        | 52        | 33        | 172       | 186       | -7.5%    |
| Total Children's Questions  | 2,893     | 2,231     | 2,316     | 2,694     | 10,134    | 12,153    | -16.6%   |
| B. Electronic Access Services   |           |           |           |           |           |           |          |
| In House Computer Services  |           |           |           |           |           |           |          |
| Pharos Internet (in-house computer use)   | 23,851    | 21,429    | 21,746    | 24,539    | 91,565    | 108,345   | -15.5%   |
| Catalog Access  |           |           |           |           |           |           |          |
| Pageviews   | 918,313   | 864,159   | 845,993   | 696,654   | 3,325,119 | 3,685,414 | -9.8%    |
| Visits  | 105,729   | 98,077    | 0         | 0         | 203,806   | 531,239   | -61.6%   |
| *FY16 Q3 visits are included in remote access user sessions.                            |           |           |           |           |           |           |          |
| Overdrive Catalog Access  |           |           |           |           |           |           |          |
| Pageviews   | 547,260   | 537,415   | 653,404   | 658,398   | 2,396,477 | 0         | 0.0%     |
| Visits  | 120,656   | 121,954   | 145,584   | 149,622   | 537,816   | 0         | 0.0%     |
| Total Catalog Access  | 1,691,958 | 1,621,605 | 1,644,981 | 1,504,674 | 6,463,218 | 4,216,653 | 53.3%    |
| Electronic Resources Services   |           |           |           |           |           |           |          |
| Library Website Remote Access (www and mobile)  |           |           |           |           |           |           |          |
| # Homepage Pageviews  | 134,267   | 115,947   | 120,053   | 118,474   | 488,741   | 541,966   | -9.8%    |
| # Entire Site Pageviews   | 288,700   | 255,098   | 266,077   | 287,885   | 1,097,760 | 1,198,756 | -8.4%    |
| # User Sessions   | 145,107   | 129,026   | 145,164   | 156,763   | 576,060   | 577,799   | -0.3%    |
| *FY16 Q3 remote access sessions include catalog visits.                                 |           |           |           |           |           |           |          |
| Subscription Databases Accessed   |           |           |           |           |           |           |          |
| Total In-House  | 1,577     | 1,956     | 2,272     | 1,652     | 7,457     | 5,326     | 40.0%    |
| Total Remote  | 65,428    | 65,731    | 68,291    | 46,438    | 245,888   | 899,802   | -72.7%   |
| TOTAL   | 67,005    | 67,687    | 70,563    | 48,090    | 253,345   | 905,128   | -72.0%   |
| C. Total Switchboard Calls Received   |           |           |           |           |           |           |          |
| Total Library Calls   | 5,251     | 5,001     | 5,117     | 4,861     | 20,230    | 20,516    | -1.4%    |
| Other Questions (directional/account questions, meeting room booking, email added FY16) | 5,248     | 3,654     | 3,721     | 3,662     | 16,285    | 11,385    | 43.0%    |
| Transferred Calls   | 925       | 869       | 857       | 847       | 3,498     | 3,808     | -8.1%    |
| Pamphlets Distributed From Lobby Racks  | 7,941     | 7,090     | 7,665     | 7,025     | 29,721    | 32,077    | -7.3%    |
| State/Federal Tax Forms Distributed   | .         | .         | .         | 5,121     | 5,121     | 2,447     | 109.3%   |



|   | Q1     | Q2     | Q3     | Q4     | YTD    | Last YTD | % Change |
|---|--------|--------|--------|--------|--------|----------|----------|
| <b>Alerting Services: Promote awareness of the Library and use of its resources</b>                 |        |        |        |        |        |          |          |
| <b>A. Publications</b>  |        |        |        |        |        |          |          |
| Number of publications printed (jobs)   | 93     | 86     | 94     | 121    | 394    | 273      | 44.3%    |
| Copies printed for public distribution  | 13,504 | 17,368 | 13,161 | 46,883 | 90,916 | 60,837   | 49.4%    |
| <b>C. Displays</b>  |        |        |        |        |        |          |          |
| In-House  | 14     | 17     | 13     | 21     | 65     | 68       | -4.4%    |
| Other Groups  | 9      | 14     | 11     | 14     | 48     | 60       | -20.0%   |
| Off-site locations  | 5      | 3      | 2      | 6      | 16     | 8        | 100.0%   |
|   | 0      | 0      | 0      | 1      | 1      | 0        | 0.0%     |
| <b>D. Speeches/Radio/TV/Online Appearances</b>  |        |        |        |        |        |          |          |
|   | 34     | 25     | 36     | 33     | 128    | 60       | 113.3%   |
| <b>E. The Library Channel</b>   |        |        |        |        |        |          |          |
| Library Promos on The Library Channel   | 14     | 3      | 29     | 32     | 78     | 96       | -18.8%   |
| Total ICPL productions  | 26     | 27     | 20     | 38     | 111    | 105      | 5.7%     |
| Programs Cablecast  | 2,072  | 2,012  | 2,055  | 1,723  | 7,862  | 8,384    | -6.2%    |
| <b>F. Homepage/ Social Media</b>  |        |        |        |        |        |          |          |
| News scrollers on Home Page   | 36     | 37     | 45     | 61     | 179    | 162      | 10.5%    |
| Media releases sent   | 32     | 24     | 24     | 24     | 104    | 111      | -6.3%    |
| Tweets sent   | 484    | 402    | 421    | 427    | 1,734  | 1,749    | -0.9%    |
| Facebook, Twitter, Pinterest followers (monthly)  | 9,849  | 10,171 | 10,523 | 10,970 | 10,970 | 9,382    | 16.9%    |
| Facebook, Twitter, and Pinterest followers  | 451    | 315    | 343    | 438    | 1,547  | 1,412    | 9.6%     |
| <b>Outreach Services: Provide library service to people who cannot get to the library building</b>  |        |        |        |        |        |          |          |
| <b>A. At Home Services</b>  |        |        |        |        |        |          |          |
| Packages sent   | 520    | 464    | 516    | 591    | 2,091  | 1,883    | 11.0%    |
| Items loaned (no renewals)  | 894    | 793    | 1,010  | 1,189  | 3,686  | 2,669    | 45.6%    |
| Registered At Home Users (monthly)  | 144    | 146    | 137    | 131    | 131    | 135      | -3.0%    |
| New Users Enrolled  | 16     | 5      | 4      | 5      | 30     | 26       | 15.4%    |
| People served (average of monthly count)  | 50     | 28     | 46     | 49     | 47     | 42       | 13.0%    |
| <b>B. Jail Service*</b>   |        |        |        |        |        |          |          |
| People served   | 157    | 304    | 304    | 290    | 1,055  | 783      | 34.7%    |
| Items loaned (no renewals)  | 498    | 995    | 1,010  | 1,028  | 3,531  | 2,612    | 35.2%    |
| *Jail closed April 27 - August 11, 2015   |        |        |        |        |        |          |          |
| <b>C. Deposit Collections</b>   |        |        |        |        |        |          |          |
| Locations (Monthly)   | 13     | 13     | 13     | 13     | 13     | 13       | 0.0%     |
| Items loaned  | 90     | 180    | 90     | 180    | 540    | 558      | -3.2%    |
| Items added to permanent collections  | 779    | 65     | 1,197  | 79     | 2,120  | 8,363    | -74.7%   |
| <b>D. Remote Bookdrop Use</b>   |        |        |        |        |        |          |          |
| Remote as Percent of All Items Checked in<br>No renewals or in-house                                | 13.3%  | 12.5%  | 13.7%  | 13.2%  | 13.2%  | 14.1%    | -6.6%    |
| <b>E. Holds Notified Using Automated Phone</b>  |        |        |        |        |        |          |          |
|   | 1,215  | 1,182  | 1,274  | 1,101  | 4,772  | 4,215    | 13.2%    |
| <b>Group and Community Services: Provide library service to groups, agencies, and organizations</b> |        |        |        |        |        |          |          |
| <b>A. Adult Programs</b>  |        |        |        |        |        |          |          |
| In-House Programs   | 62     | 100    | 65     | 70     | 297    | 234      | 26.9%    |
| In-House Attendance   | 1,246  | 1,730  | 1,152  | 1,176  | 5,304  | 3,670    | 44.5%    |
| Outreach Programs   | 25     | 8      | 12     | 22     | 67     | 30       | 123.3%   |
| Outreach Attendance   | 4,771  | 4,085  | 120    | 591    | 9,567  | 9,987    | -4.2%    |
| <b>B. Young Adult Programs</b>  |        |        |        |        |        |          |          |
| In-House Programs   | 85     | 86     | 88     | 108    | 367    | 379      | -3.2%    |
| In-House Attendance   | 1,697  | 1,227  | 1,452  | 5,812  | 10,188 | 6,103    | 66.9%    |
| Outreach Programs   | 0      | 2      | 3      | 1      | 6      | 3        | 100.0%   |
| Outreach Attendance   | 0      | 11     | 21     | 5      | 37     | 1,300    | -97.2%   |
| <b>C. Children's Programs</b>   |        |        |        |        |        |          |          |
| In-House Programs   | 129    | 125    | 133    | 136    | 523    | 495      | 5.7%     |
| In-House Attendance   | 7,176  | 5,449  | 5,796  | 9,398  | 27,819 | 29,152   | -4.6%    |
| Outreach Programs   | 78     | 54     | 101    | 86     | 319    | 298      | 7.0%     |
| Outreach Attendance   | 1,704  | 1,440  | 2,402  | 6,517  | 12,063 | 11,185   | 7.8%     |
| <b>D. Library Tours and Classes</b>   |        |        |        |        |        |          |          |
| Number  | 13     | 17     | 14     | 13     | 57     | 53       | 7.5%     |
| Attendance  | 144    | 55     | 81     | 123    | 403    | 669      | -39.8%   |
| <b>E. Consulting for Area Groups</b>  |        |        |        |        |        |          |          |
|   | 5      | 0      | 2      | 0      | 7      | 5        | 40.0%    |

|  | Q1     | Q2     | Q3     | Q4     | YTD    | Last YTD | % Change |
|--|--------|--------|--------|--------|--------|----------|----------|
| <b>Control Services: Maintain library resources through borrower registration, overdue notices, equipment training, controlling valuable materials</b> |        |        |        |        |        |          |          |
| A. Library Cards Issued  | 2,257  | 1,225  | 1,412  | 2,029  | 6,923  | 6,896    | 0.4%     |
| Iowa City  | 1,856  | 988    | 1,107  | 1,592  | 5,543  | 5,378    | 3.1%     |
| Percent Iowa City  | 82.2%  | 80.7%  | 78.4%  | 78.5%  | 80.1%  | 78.0%    | 2.7%     |
| <b>Local Contracts</b>   |        |        |        |        |        |          |          |
| Hills  | 2      | 3      | 7      | 5      | 17     | 19       | -10.5%   |
| Johnson County (rural)   | 74     | 38     | 42     | 91     | 245    | 308      | -20.5%   |
| Lone Tree  | 1      | 5      | 4      | 4      | 14     | 19       | -26.3%   |
| University Heights   | 5      | 4      | 7      | 6      | 22     | 40       | -45.0%   |
| <b>State Contract - Open Access</b>  |        |        |        |        |        |          |          |
| Coralville   | 123    | 67     | 81     | 126    | 397    | 422      | -5.9%    |
| Cedar Rapids   | 11     | 13     | 14     | 13     | 51     | 53       | -3.8%    |
| Other Open Access  | 185    | 107    | 150    | 192    | 634    | 657      | -3.5%    |
| Total Open Access  | 319    | 187    | 245    | 331    | 1,082  | 1,132    | -4.4%    |
| Open Access as % of all  | 14.1%  | 15.3%  | 17.4%  | 16.3%  | 15.6%  | 16.4%    | -4.8%    |
| B. Total Registered Borrowers (monthly)  | 67,179 | 68,089 | 65,309 | 63,208 | 63,208 | 64,957   | -2.7%    |
| # At Home Users Registered (monthly)   | 144    | 146    | 137    | 131    | 131    | 135      | -3.0%    |
| <b>C. Overdue Notices</b>  |        |        |        |        |        |          |          |
| Items searched to verify claim of return   | 78     | 61     | 57     | 64     | 260    | 320      | -18.8%   |

**FY16 Circulation by Type & Format**

12 Months

| Category  | YTD            | % Total      | Last YTD       | % of Total   | % Change      |
|---|----------------|--------------|----------------|--------------|---------------|
| Adult Materials                                   |                |              |                |              |               |
| General Fiction/Fiction Express                   | 98,361         | 10.5%        | 101,356        | 10.5%        | -3.0%         |
| Mystery   | 35,009         | 3.7%         | 35,427         | 3.7%         | -1.2%         |
| Science fiction                                   | 19,615         | 2.1%         | 20,563         | 2.1%         | -4.6%         |
| Young Adult fiction                               | 23,392         | 2.5%         | 25,937         | 2.7%         | -9.8%         |
| Large print                                       | 9,131          | 1.0%         | 10,090         | 1.0%         | -9.5%         |
| Books in other languages                          | 1,444          | 0.2%         | 1,563          | 0.2%         | -7.6%         |
| <b>Total Fiction</b>                              | <b>186,952</b> | <b>19.9%</b> | <b>194,936</b> | <b>20.3%</b> | <b>-4.1%</b>  |
| EXPRESS/Nonfiction                                | 2,882          | 0.3%         | 2,956          | 0.3%         | -2.5%         |
| Large Print Nonfiction                            | 1,357          | 0.1%         | 1,496          | 0.2%         | -9.3%         |
| 000 - General/Computers                           | 4,561          | 0.5%         | 5,005          | 0.5%         | -8.9%         |
| 100 - Psychology/Philosophy                       | 10,480         | 1.1%         | 9,914          | 1.0%         | 5.7%          |
| 200 - Religion                                    | 8,642          | 0.9%         | 8,906          | 0.9%         | -3.0%         |
| 300 - Social Sciences                             | 22,089         | 2.4%         | 21,036         | 2.2%         | 5.0%          |
| 400 - Language                                    | 2,326          | 0.2%         | 2,378          | 0.2%         | -2.2%         |
| 500 - Science                                     | 7,779          | 0.8%         | 8,030          | 0.8%         | -3.1%         |
| 600 - Applied Technology                          | 45,661         | 4.9%         | 46,736         | 4.9%         | -2.3%         |
| 700 - Art & Recreation                            | 62,741         | 6.7%         | 69,289         | 7.2%         | -9.5%         |
| 800 - Literature                                  | 10,289         | 1.1%         | 11,020         | 1.1%         | -6.6%         |
| 900 - History & Travel                            | 21,633         | 2.3%         | 21,932         | 2.3%         | -1.4%         |
| Biography   | 7,717          | 0.8%         | 7,325          | 0.8%         | 5.4%          |
| <b>Total Nonfiction: Adult &amp; Intermediate</b> | <b>208,157</b> | <b>22.2%</b> | <b>216,023</b> | <b>22.5%</b> | <b>-3.6%</b>  |
| Paperbacks  | 1,127          | 0.1%         | 1,559          | 0.2%         | -27.7%        |
| Magazines   | 8,330          | 0.9%         | 9,739          | 1.0%         | -14.5%        |
| <b>Total Miscellaneous</b>                        | <b>9,457</b>   | <b>1.0%</b>  | <b>11,298</b>  | <b>1.2%</b>  | <b>-16.3%</b> |
| <b>Total Adult Print</b>                          | <b>404,566</b> | <b>43.2%</b> | <b>422,257</b> | <b>43.9%</b> | <b>-4.2%</b>  |
| Art to Go   | 1,635          | 0.2%         | 1,689          | 0.2%         | -3.2%         |
| DVD (Movies/TV)                                   | 265,629        | 28.3%        | 263,290        | 27.4%        | 0.9%          |
| EXPRESS/DVD                                       | 27,364         | 2.9%         | 30,894         | 3.2%         | -11.4%        |
| Nonfiction DVD                                    | 25,315         | 2.7%         | 29,846         | 3.1%         | -15.2%        |
| Fiction on Disc                                   | 20,241         | 2.2%         | 22,815         | 2.4%         | -11.3%        |
| Nonfiction on CD                                  | 10,497         | 1.1%         | 11,754         | 1.2%         | -10.7%        |
| Compact disc (Music)                              | 69,299         | 7.4%         | 78,275         | 8.1%         | -11.5%        |
| Young Adult Video Games                           | 8,618          | 0.9%         | 9,904          | 1.0%         | -13.0%        |
| Adult Multimedia (Language)                       | 57             | 0.0%         | 36             | 0.0%         | 58.3%         |
| Book Club Kits (10 items per kit)                 | 67             | 0.0%         | 124            | 0.0%         | -46.0%        |
| Outreach Kits                                     | 1              | 0.0%         | 1              | 0.0%         | 0.0%          |
| Circulating Equipment                             | 417            | 0.0%         | 513            | 0.1%         | -18.7%        |
| <b>Total Nonprint</b>                             | <b>429,140</b> | <b>45.8%</b> | <b>449,141</b> | <b>46.7%</b> | <b>-4.5%</b>  |



**FY16 Circulation by Type & Format**

12 Months

| Category                                      | YTD            | % Total       | Last YTD       | % of Total    | % Change     |
|---|----------------|---------------|----------------|---------------|--------------|
| Adult E-Audio # Downloads                     | 31,750         | 3.4%          | 23,596         | 2.5%          | 34.6%        |
| Adult E-Book # Downloads                      | 57,153         | 6.1%          | 50,361         | 5.2%          | 13.5%        |
| Adult E-Video # Downloads                     | 0              | 0.0%          | 2              | 0.0%          | -100.0%      |
| Adult E-Magazines                             | 11,263         | 1.2%          | 11,975         | 1.2%          | -5.9%        |
| Adult E-Music # Downloads/Local Music Project | 132            | 0.0%          | 152            | 0.0%          | -13.2%       |
| Adult Streaming                               | 3,466          | 0.4%          | 3,609          | 0.4%          | -4.0%        |
| <b>Total Adult E-Downloads</b>                | <b>103,764</b> | <b>11.1%</b>  | <b>89,695</b>  | <b>9.3%</b>   | <b>15.7%</b> |
| <b>Total Adult Circulation</b>                | <b>937,470</b> | <b>100.0%</b> | <b>961,093</b> | <b>100.0%</b> | <b>-2.5%</b> |
| <b>Children's Materials</b>                   |                |               |                |               |              |
| Fiction                                       | 77,182         | 17.8%         | 77,846         | 18.0%         | -0.9%        |
| Comics  | 20,699         | 4.8%          | 0              | 0.0%          | 0.0%         |
| Holiday                                       | 5,365          | 1.2%          | 5,857          | 1.4%          | -8.4%        |
| Picture: Big, Board, Easy                     | 120,324        | 27.7%         | 118,639        | 27.4%         | 1.4%         |
| Readers                                       | 47,278         | 10.9%         | 47,602         | 11.0%         | -0.7%        |
| Parent/Teacher Center                         | 0              | 0.0%          | 913            | 0.2%          | -100.0%      |
| Nonfiction & Biography                        | 60,638         | 14.0%         | 79,657         | 18.4%         | -23.9%       |
| Magazines                                     | 476            | 0.1%          | 451            | 0.1%          | 5.5%         |
| <b>Total Children's Print</b>                 | <b>331,962</b> | <b>76.4%</b>  | <b>330,965</b> | <b>76.4%</b>  | <b>0.3%</b>  |
| Video/DVD                                     | 69,312         | 16.0%         | 70,904         | 16.4%         | -2.2%        |
| Books on Disc                                 | 5,345          | 1.2%          | 5,445          | 1.3%          | -1.8%        |
| j Compact Disc/400                            | 218            | 0.1%          | 209            | 0.0%          | 4.3%         |
| Read-Along set                                | 5,333          | 1.2%          | 5,298          | 1.2%          | 0.7%         |
| Children's Music                              | 5,471          | 1.3%          | 5,380          | 1.2%          | 1.7%         |
| Children's Video Games                        | 3,676          | 0.8%          | 4,281          | 1.0%          | -14.1%       |
| Storytime Kits                                | 394            | 0.1%          | 310            | 0.1%          | 27.1%        |
| Games & Toys                                  | 4,706          | 1.1%          | 4,420          | 1.0%          | 6.5%         |
| Children's Multimedia (Language)              | 14             | 0.0%          | 19             | 0.0%          | -26.3%       |
| <b>Total Children's Nonprint</b>              | <b>94,469</b>  | <b>21.8%</b>  | <b>96,266</b>  | <b>22.2%</b>  | <b>-1.9%</b> |
| j E-Audio # Downloads                         | 3,035          | 0.7%          | 2,021          | 0.5%          | 50.2%        |
| j E-Book # Downloads                          | 4,774          | 1.1%          | 3,818          | 0.9%          | 25.0%        |
| j E-Video # Downloads                         | 0              | 0.0%          | 0              | 0.0%          | 0.0%         |
| <b>Total Children's E-Downloads</b>           | <b>7,809</b>   | <b>2.7%</b>   | <b>5,839</b>   | <b>2.1%</b>   | <b>33.7%</b> |
| <b>Total Children's</b>                       | <b>434,240</b> | <b>100.0%</b> | <b>433,070</b> | <b>100.0%</b> | <b>0.3%</b>  |
| <b>All Circulation by Type/Format</b>         |                |               |                |               |              |
| All Fiction                                   | 290,198        | 21.1%         | 278,639        | 19.9%         | 4.1%         |
| All Nonfiction and Biography                  | 268,795        | 19.5%         | 296,593        | 21.2%         | -9.4%        |
| Picture books & Readers                       | 167,602        | 12.2%         | 166,241        | 11.9%         | 0.8%         |
| Paperbacks                                    | 1,127          | 0.1%          | 1,559          | 0.1%          | -27.7%       |
| Magazines                                     | 8,806          | 0.6%          | 10,190         | 0.7%          | -13.6%       |
| <b>Total Print</b>                            | <b>736,528</b> | <b>53.5%</b>  | <b>753,222</b> | <b>53.9%</b>  | <b>-2.2%</b> |



**FY16 Circulation by Type & Format**

12 Months

| Category   | YTD              | % Total       | Last YTD         | % of Total    | % Change      |
|--|------------------|---------------|------------------|---------------|---------------|
| Toys   | 4,706            | 0.3%          | 4,420            | 0.3%          | 6.5%          |
| Art  | 1,635            | 0.1%          | 1,689            | 0.1%          | -3.2%         |
| DVD (Fiction, Nonfiction, & Express)             | 387,620          | 28.2%         | 394,934          | 28.3%         | -1.9%         |
| CD (Music)                                       | 74,770           | 5.4%          | 83,655           | 6.0%          | -10.6%        |
| Books on CD (Fiction & Nonfiction)               | 36,301           | 2.6%          | 40,223           | 2.9%          | -9.8%         |
| Read-Along Set                                   | 5,333            | 0.4%          | 5,298            | 0.4%          | 0.7%          |
| Video Games                                      | 12,294           | 0.9%          | 14,185           | 1.0%          | -13.3%        |
| Multimedia                                       | 71               | 0.0%          | 55               | 0.0%          | 29.1%         |
| Story and Book Club Kits                         | 461              | 0.0%          | 434              | 0.0%          | 6.2%          |
| Outreach Kits                                    | 1                | 0.0%          | 1                | 0.0%          | 0.0%          |
| Circulating Equipment                            | 417              | 0.0%          | 513              | 0.0%          | -18.7%        |
| <b>Total Nonprint</b>                            | <b>523,609</b>   | <b>38.1%</b>  | <b>545,407</b>   | <b>39.0%</b>  | <b>-4.0%</b>  |
| <b>Total E-Downloads</b>                         | <b>111,573</b>   | <b>8.1%</b>   | <b>95,534</b>    | <b>6.8%</b>   | <b>16.8%</b>  |
| <b>Total ILL/In House/Undefined</b>              | <b>4,282</b>     | <b>0.3%</b>   | <b>3,669</b>     | <b>0.3%</b>   | <b>16.7%</b>  |
| <b>Total Adult Materials (including e items)</b> | <b>937,470</b>   | <b>68.1%</b>  | <b>961,093</b>   | <b>68.8%</b>  | <b>-2.5%</b>  |
| <b>Total Children's (including e items)</b>      | <b>434,240</b>   | <b>31.6%</b>  | <b>433,070</b>   | <b>31.0%</b>  | <b>0.3%</b>   |
| <b>Grand Total</b>                               | <b>1,375,992</b> | <b>100.0%</b> | <b>1,397,832</b> | <b>100.0%</b> | <b>-1.56%</b> |
| <b>(Adult + Children's + Undefined)</b>          |                  |               |                  |               |               |



## FY16 CIRCULATION BY AREA AND AGENCY

| AREA/AGENCY                       | 1ST Q          | 2ND Q          | 6 MO           | 3RD Q          | 9 MO           | 4TH Q          | YTD              | LYTD             | % CHG         |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|---------------|
| <b>IOWA CITY</b>                  |                |                |                |                |                |                |                  |                  |               |
| General Iowa City                 | 248,354        | 223,224        | 471,578        | 235,193        | 706,771        | 236,497        | 943,268          | 975,947          | -3.3%         |
| Downloads + Streaming             | 23,531         | 22,135         | 45,666         | 24,647         | 70,313         | 25,215         | 95,528           | 82,063           | 16.4%         |
| Temporary                         | 192            | 161            | 353            | 94             | 447            | 105            | 552              | 516              | 7.0%          |
| Public schools                    | 22             | 32             | 54             | 44             | 98             | 5              | 103              | 365              | -71.8%        |
| Private schools                   | 89             | 129            | 218            | 37             | 255            | 20             | 275              | 98               | 180.6%        |
| Preschool/Daycare                 | 412            | 214            | 626            | 408            | 1,034          | 387            | 1,421            | 1,713            | -17.0%        |
| Churches                          | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| Non-profit organizations          | 5              | 2              | 7              | 0              | 7              | 3              | 10               | 897              | -98.9%        |
| Business                          | 4              | 4              | 8              | 2              | 10             | 4              | 14               | 12               | 16.7%         |
| City departments                  | 2              | 2              | 4              | 9              | 13             | 22             | 35               | 11               | 218.2%        |
| State/Federal agencies            | 0              | 0              | 0              | 1              | 1              | 0              | 1                | 0                | 0.0%          |
| University of Iowa departments    | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 2                | -100.0%       |
| At Home                           | 1,103          | 1,053          | 2,156          | 1,178          | 3,334          | 1,406          | 4,740            | 3,260            | 45.4%         |
| Interlibrary loan                 | 550            | 554            | 1,104          | 668            | 1,772          | 674            | 2,446            | 2,515            | -2.7%         |
| Deposit collections/Nursing Homes | 186            | 164            | 350            | 101            | 451            | 201            | 652              | 659              | -1.1%         |
| Jail patrons                      | 499            | 995            | 1,494          | 1,012          | 2,506          | 1,030          | 3,536            | 2,612            | 35.4%         |
| <b>TOTAL IOWA CITY</b>            | <b>274,949</b> | <b>248,669</b> | <b>523,618</b> | <b>263,394</b> | <b>787,012</b> | <b>265,569</b> | <b>1,052,581</b> | <b>1,070,670</b> | <b>-1.69%</b> |
| <b>LOCAL CONTRACTS</b>            |                |                |                |                |                |                |                  |                  |               |
| <b>Johnson County</b>             |                |                |                |                |                |                |                  |                  |               |
| General                           | 24,872         | 20,768         | 45,640         | 22,869         | 68,509         | 22,535         | 91,044           | 98,418           | -7.5%         |
| Downloads                         | 3,425          | 3,279          | 6,704          | 3,687          | 10,391         | 3,667          | 14,058           | 11,848           | 18.7%         |
| Public schools                    | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| Private schools                   | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| Preschool/Daycare                 | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| Churches                          | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| Non-profit organizations          | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| Business                          | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| County departments                | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| State/Federal agencies            | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| At Home                           | 27             | 36             | 63             | 98             | 161            | 58             | 219              | 93               | 135.5%        |
| Nursing homes                     | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| <b>TOTAL JOHNSON COUNTY</b>       | <b>28,324</b>  | <b>24,083</b>  | <b>52,407</b>  | <b>26,654</b>  | <b>79,061</b>  | <b>26,260</b>  | <b>105,321</b>   | <b>110,359</b>   | <b>-4.6%</b>  |
| <b>Hills</b>                      |                |                |                |                |                |                |                  |                  |               |
| General                           | 874            | 759            | 1,633          | 774            | 2,407          | 743            | 3,150            | 3,038            | 3.7%          |
| Downloads                         | 86             | 104            | 190            | 106            | 296            | 104            | 400              | 176              | 127.3%        |
| At Home                           | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 140              | -100.0%       |
| <b>TOTAL HILLS</b>                | <b>960</b>     | <b>863</b>     | <b>1,823</b>   | <b>880</b>     | <b>2,703</b>   | <b>847</b>     | <b>3,550</b>     | <b>3,354</b>     | <b>5.8%</b>   |
| <b>LONE TREE</b>                  |                |                |                |                |                |                |                  |                  |               |
| General                           | 816            | 962            | 1,778          | 826            | 2,604          | 802            | 3,406            | 3,042            | 12.0%         |
| Downloads                         | 62             | 77             | 139            | 72             | 211            | 74             | 285              | 188              | 51.6%         |
| At Home                           | 0              | 0              | 0              | 0              | 0              | 0              | 0                | 0                | 0.0%          |
| <b>TOTAL LONE TREE</b>            | <b>878</b>     | <b>1,039</b>   | <b>1,917</b>   | <b>898</b>     | <b>2,815</b>   | <b>876</b>     | <b>3,691</b>     | <b>3,230</b>     | <b>14.3%</b>  |
| <b>University Heights</b>         |                |                |                |                |                |                |                  |                  |               |
| General                           | 5,287          | 4,949          | 10,236         | 4,848          | 15,084         | 5,314          | 20,398           | 19,285           | 5.8%          |
| Downloads                         | 328            | 295            | 623            | 247            | 870            | 339            | 1,209            | 1,259            | -4.0%         |

## FY16 CIRCULATION BY AREA AND AGENCY

| AREA/AGENCY              | 1ST Q  | 2ND Q  | 6 MO   | 3RD Q  | 9 MO    | 4TH Q  | YTD     | LYTD    | % CHG   |
|--------------------------|--------|--------|--------|--------|---------|--------|---------|---------|---------|
| At Home                  | 2      | 3      | 5      | 0      | 5       | 0      | 5       | 6       | -16.7%  |
| TOTAL UNIVERSITY HEIGHTS | 5,617  | 5,247  | 10,864 | 5,095  | 15,959  | 5,653  | 21,612  | 20,550  | 5.2%    |
| TOTAL LOCAL CONTRACTS    | 35,779 | 31,232 | 67,011 | 33,527 | 100,538 | 33,636 | 134,174 | 137,493 | -2.4%   |
| STATE CONTRACT           |        |        |        |        |         |        |         |         |         |
| Reciprocal/Open Access   |        |        |        |        |         |        |         |         |         |
| JOHNSON COUNTY LIBRARIES |        |        |        |        |         |        |         |         |         |
| Coralville               | 20,850 | 16,484 | 37,334 | 18,500 | 55,834  | 19,373 | 75,207  | 76,554  | -1.8%   |
| North Liberty            | 9,944  | 8,026  | 17,970 | 8,762  | 26,732  | 9,475  | 36,207  | 34,347  | 5.4%    |
| Oxford                   | 647    | 200    | 847    | 306    | 1,153   | 332    | 1,485   | 838     | 77.2%   |
| Solon                    | 829    | 674    | 1,503  | 764    | 2,267   | 1,177  | 3,444   | 2,750   | 25.2%   |
| Swisher                  | 80     | 74     | 154    | 79     | 233     | 128    | 361     | 89      | 305.6%  |
| Tiffin                   | 1,419  | 1,108  | 2,527  | 1,553  | 4,080   | 1,108  | 5,188   | 4,436   | 17.0%   |
| ALL OTHER LIBRARIES      |        |        |        |        |         |        |         |         |         |
| Adel                     | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 4       | -100.0% |
| Albia                    | 51     | 3      | 54     | 1      | 55      | 0      | 55      | 214     | -74.3%  |
| Altoona                  | 5      | 0      | 5      | 3      | 8       | 0      | 8       | 16      | -50.0%  |
| Ames                     | 0      | 0      | 0      | 0      | 0       | 48     | 48      | 118     | -59.3%  |
| Anamosa                  | 28     | 11     | 39     | 36     | 75      | 26     | 101     | 159     | -36.5%  |
| Ankeny                   | 0      | 0      | 0      | 3      | 3       | 0      | 3       | 6       | -50.0%  |
| Atkins                   | 2      | 2      | 4      | 2      | 6       | 5      | 11      | 14      | -21.4%  |
| Belle Plaine             | 0      | 2      | 2      | 0      | 2       | 0      | 2       | 0       | 0.0%    |
| Bennett                  | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 24      | -100.0% |
| Bettendorf               | 91     | 63     | 154    | 30     | 184     | 124    | 308     | 324     | -4.9%   |
| Boone                    | 0      | 0      | 0      | 0      | 0       | 1      | 1       | 0       | 0.0%    |
| Brooklyn                 | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 1       | -100.0% |
| Burlington               | 30     | 30     | 60     | 108    | 168     | 22     | 190     | 180     | 5.6%    |
| Camanche                 | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 2       | -100.0% |
| Carroll                  | 0      | 2      | 2      | 0      | 2       | 2      | 4       | 4       | 0.0%    |
| Cascade                  | 0      | 11     | 11     | 38     | 49      | 25     | 74      | 0       | 0.0%    |
| Cedar Falls              | 27     | 44     | 71     | 72     | 143     | 100    | 243     | 171     | 42.1%   |
| Cedar Rapids             | 1,653  | 1,195  | 2,848  | 768    | 3,616   | 690    | 4,306   | 5,655   | -23.9%  |
| Central City             | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 12      | -100.0% |
| Chariton                 | 0      | 73     | 73     | 84     | 157     | 13     | 170     | 0       | 0.0%    |
| Charles City             | 0      | 10     | 0      | 1      | 0       | 8      | 19      | 5       | -100.0% |
| Clarence                 | 15     | 2      | 17     | 0      | 17      | 34     | 51      | 36      | 41.7%   |
| Clinton                  | 52     | 26     | 78     | 55     | 133     | 24     | 157     | 159     | -1.3%   |
| Columbus Jct             | 30     | 35     | 65     | 94     | 159     | 68     | 227     | 184     | 23.4%   |
| Conesville               | 0      | 3      | 3      | 67     | 70      | 117    | 187     | 0       | 0.0%    |
| Cornell College          | 588    | 398    | 986    | 430    | 1,416   | 404    | 1,820   | 2,645   | -31.2%  |
| Council Bluffs           | 2      | 0      | 2      | 0      | 2       | 0      | 2       | 0       | 0.0%    |
| Crawfordsville           | 12     | 64     | 76     | 63     | 139     | 94     | 233     | 0       | 0.0%    |
| Creston                  | 0      | 0      | 0      | 0      | 0       | 0      | 0       | 2       | -100.0% |
| Dallas Center            | 0      | 0      | 0      | 1      | 1       | 0      | 1       | 0       | 0.0%    |
| Davenport                | 10     | 34     | 44     | 31     | 75      | 75     | 150     | 222     | -32.4%  |
| Des Moines               | 17     | 26     | 43     | 6      | 49      | 32     | 81      | 43      | 88.4%   |
| Donnison                 | 15     | 1      | 16     | 0      | 16      | 0      | 16      | 51      | -68.6%  |
| Dubuque                  | 0      | 23     | 23     | 2      | 25      | 13     | 38      | 35      | 8.6%    |
| Eldon                    | 0      | 14     | 14     | 0      | 14      | 0      | 14      | 2       | 600.0%  |
| Elkader                  | 10     | 0      | 10     | 0      | 10      | 0      | 10      | 5       | 100.0%  |
| Ely                      | 85     | 12     | 97     | 91     | 188     | 83     | 271     | 360     | -24.7%  |
| Estherville              | 0      | 1      | 1      | 0      | 1       | 0      | 1       | 4       | -75.0%  |
| Fairfax                  | 37     | 40     | 77     | 48     | 125     | 79     | 204     | 231     | -11.7%  |

## FY16 CIRCULATION BY AREA AND AGENCY

| AREA/AGENCY         | 1ST Q | 2ND Q | 6 MO  | 3RD Q | 9 MO  | 4TH Q | YTD   | LYTD  | % CHG   |
|---------------------|-------|-------|-------|-------|-------|-------|-------|-------|---------|
| Fairfield           | 496   | 485   | 981   | 675   | 1,656 | 459   | 2,115 | 2,051 | 3.1%    |
| Fort Madison        | 0     | 2     | 2     | 2     | 4     | 0     | 4     | 2     | 100.0%  |
| Gilman              | 2     | 0     | 2     | 0     | 2     | 0     | 2     | 5     | -60.0%  |
| Glenwood            | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1     | -100.0% |
| Grimes              | 9     | 3     | 12    | 10    | 22    | 8     | 30    | 8     | 275.0%  |
| Grinnell            | 62    | 35    | 97    | 123   | 220   | 11    | 231   | 827   | -72.1%  |
| Hawkeye             | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0.0%    |
| Hedrick             | 0     | 0     | 0     | 6     | 6     | 0     | 6     | 0     | 0.0%    |
| Hiawatha            | 6     | 14    | 20    | 58    | 78    | 78    | 156   | 83    | 88.0%   |
| Independence        | 17    | 14    | 31    | 9     | 40    | 24    | 64    | 13    | 392.3%  |
| Indianola           | 1     | 0     | 1     | 0     | 1     | 0     | 1     | 0     | 0.0%    |
| Johnston            | 20    | 31    | 51    | 49    | 100   | 67    | 167   | 55    | 203.6%  |
| Kalona              | 1,786 | 1,624 | 3,410 | 1,600 | 5,010 | 1,822 | 6,832 | 6,411 | 6.6%    |
| Keokuk              | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1     | -100.0% |
| Keosauqua           | 0     | 13    | 13    | 25    | 38    | 27    | 65    | 0     | 0.0%    |
| Keota               | 73    | 3     | 76    | 79    | 155   | 29    | 184   | 168   | 9.5%    |
| Letts               | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 9     | -100.0% |
| Lisbon              | 62    | 32    | 94    | 26    | 120   | 19    | 139   | 156   | -10.9%  |
| Lowden              | 0     | 0     | 0     | 0     | 0     | 19    | 19    | 0     | 0.0%    |
| Maquoketa           | 10    | 0     | 10    | 37    | 47    | 8     | 55    | 110   | -50.0%  |
| Marengo             | 399   | 525   | 924   | 366   | 1,290 | 449   | 1,739 | 1,797 | -3.2%   |
| Marion              | 42    | 39    | 81    | 36    | 117   | 48    | 165   | 504   | -67.3%  |
| Marshalltown        | 0     | 8     | 8     | 21    | 29    | 14    | 43    | 0     | 0.0%    |
| Mason City          | 24    | 9     | 33    | 0     | 33    | 0     | 33    | 48    | -31.3%  |
| Mechanicsville      | 59    | 53    | 112   | 5     | 117   | 30    | 147   | 138   | 6.5%    |
| Mediapolis          | 23    | 8     | 31    | 8     | 39    | 6     | 45    | 3     | 1400.0% |
| Montezuma           | 231   | 247   | 478   | 106   | 584   | 175   | 759   | 971   | -21.8%  |
| Monticello          | 2     | 0     | 2     | 0     | 2     | 6     | 8     | 3     | 166.7%  |
| Montrose            | 0     | 18    | 18    | 0     | 18    | 0     | 18    | 2     | 800.0%  |
| Morning Sun         | 5     | 0     | 0     | 0     | 0     | 7     | 12    | 27    | -55.6%  |
| Mount Pleasant      | 170   | 53    | 223   | 111   | 334   | 153   | 487   | 609   | -20.0%  |
| Muscatine           | 250   | 209   | 459   | 291   | 750   | 445   | 1,195 | 1,165 | 2.6%    |
| Nevada              | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 7     | -100.0% |
| New London          | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 9     | -100.0% |
| Newton              | 0     | 29    | 29    | 0     | 29    | 19    | 48    | 0     | 0.0%    |
| North English       | 416   | 428   | 844   | 362   | 1,206 | 445   | 1,651 | 1,305 | 26.5%   |
| Norway              | 1     | 0     | 1     | 3     | 4     | 0     | 4     | 0     | 0.0%    |
| Olin                | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1     | -100.0% |
| Osceola             | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 1     | -100.0% |
| Oskaloosa           | 12    | 17    | 29    | 0     | 29    | 0     | 29    | 34    | -14.7%  |
| Ottumwa             | 8     | 0     | 8     | 0     | 8     | 0     | 8     | 38    | -78.9%  |
| Pella               | 0     | 0     | 0     | 9     | 9     | 15    | 24    | 0     | 0.0%    |
| Pleasant Hill       | 0     | 4     | 4     | 4     | 8     | 0     | 8     | 0     | 0.0%    |
| Redfield            | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 4     | -100.0% |
| Richland            | 68    | 0     | 68    | 1     | 69    | 0     | 69    | 236   | -70.8%  |
| Riverside           | 633   | 645   | 1,278 | 595   | 1,873 | 685   | 2,558 | 2,023 | 26.4%   |
| Robins              | 0     | 0     | 0     | 50    | 50    | 84    | 134   | 0     | 0.0%    |
| Roland              | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0.0%    |
| Scott Co (Eldridge) | 0     | 0     | 0     | 6     | 6     | 19    | 25    | 20    | 25.0%   |
| Shellsburg          | 0     | 0     | 0     | 0     | 0     | 18    | 18    | 5     | 260.0%  |
| Sigourney           | 0     | 4     | 4     | 6     | 10    | 1     | 11    | 5     | 120.0%  |
| Sioux City          | 10    | 0     | 10    | 0     | 10    | 1     | 11    | 0     | 0.0%    |
| South English       | 35    | 0     | 35    | 19    | 54    | 28    | 82    | 127   | -35.4%  |
| Stanwood            | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 7     | -100.0% |



## FY16 CIRCULATION BY AREA AND AGENCY

| AREA/AGENCY                           | 1ST Q          | 2ND Q          | 6 MO           | 3RD Q          | 9 MO             | 4TH Q          | YTD              | LYTD             | % CHG        |
|---------------------------------------|----------------|----------------|----------------|----------------|------------------|----------------|------------------|------------------|--------------|
| Tama                                  | 0              | 0              | 0              | 0              | 0                | 0              | 0                | 0                | 0.0%         |
| Tipton                                | 715            | 612            | 1,327          | 756            | 2,083            | 633            | 2,716            | 2,534            | 7.2%         |
| Traer                                 | 0              | 0              | 0              | 3              | 3                | 3              | 6                | 1                | 500.0%       |
| Urbandale                             | 0              | 54             | 54             | 448            | 502              | 54             | 556              | 10               | 5460.0%      |
| Van Horne                             | 4              | 0              | 0              | 1              | 0                | 4              | 9                | 3                | 200.0%       |
| Victor                                | 14             | 7              | 21             | 6              | 27               | 26             | 53               | 261              | -79.7%       |
| Vinton                                | 0              | 0              | 0              | 0              | 0                | 1              | 1                | 19               | -94.7%       |
| Wapello                               | 0              | 0              | 0              | 0              | 0                | 0              | 0                | 101              | -100.0%      |
| Washington                            | 1,161          | 1,055          | 2,216          | 1,189          | 3,405            | 1,179          | 4,584            | 5,199            | -11.8%       |
| Waterloo                              | 0              | 1              | 1              | 22             | 23               | 6              | 29               | 88               | -67.0%       |
| Wellman                               | 800            | 1,021          | 1,821          | 930            | 2,751            | 829            | 3,580            | 4,667            | -23.3%       |
| West Branch                           | 2,885          | 2,747          | 5,632          | 2,716          | 8,348            | 2,818          | 11,166           | 11,524           | -3.1%        |
| West Des Moines                       | 2              | 0              | 2              | 0              | 2                | 11             | 13               | 22               | -40.9%       |
| West Liberty                          | 1,611          | 1,058          | 2,669          | 1,349          | 4,018            | 998            | 5,016            | 5,787            | -13.3%       |
| What Cheer                            | 0              | 0              | 0              | 0              | 0                | 0              | 0                | 0                | 0.0%         |
| Williamsburg                          | 847            | 582            | 1,429          | 712            | 2,141            | 857            | 2,998            | 2,802            | 7.0%         |
| Wilton                                | 176            | 256            | 432            | 232            | 664              | 233            | 897              | 901              | -0.4%        |
| Winfield                              | 121            | 69             | 190            | 82             | 272              | 16             | 288              | 330              | -12.7%       |
| Winthrop                              | 0              | 0              | 0              | 0              | 0                | 5              | 5                | 0                | 0.0%         |
| Wyoming                               | 0              | 0              | 0              | 0              | 0                | 0              | 0                | 0                | 0.0%         |
| Zearing                               | 0              | 0              | 0              | 6              | 6                | 0              | 6                | 0                | 0.0%         |
| <b>TOTAL RECIPROCAL/OPEN ACCESS</b>   | <b>49,797</b>  | <b>40,705</b>  | <b>90,483</b>  | <b>45,148</b>  | <b>135,629</b>   | <b>46,572</b>  | <b>182,222</b>   | <b>183,140</b>   | <b>-0.5%</b> |
| <b>TOTAL CIRCULATION</b>              | <b>360,548</b> | <b>320,606</b> | <b>681,112</b> | <b>342,107</b> | <b>1,023,179</b> | <b>345,820</b> | <b>1,368,977</b> | <b>1,391,303</b> | <b>-1.6%</b> |
| (including E-Downloads, not in-house) |                |                |                |                |                  |                |                  |                  |              |
| Percent Iowa City                     | 76.3%          | 77.6%          | 76.9%          | 77.0%          | 76.9%            | 76.8%          | 76.9%            | 77.0%            | -0.1%        |
| Percent Hills                         | 0.3%           | 0.3%           | 0.3%           | 0.3%           | 0.3%             | 0.2%           | 0.3%             | 0.2%             | 7.6%         |
| Percent Johnson County                | 7.9%           | 7.5%           | 7.7%           | 7.8%           | 7.7%             | 7.6%           | 7.7%             | 7.9%             | -3.0%        |
| Percent Lone Tree                     | 0.2%           | 0.3%           | 0.3%           | 0.3%           | 0.3%             | 0.3%           | 0.3%             | 0.2%             | 16.1%        |
| Percent University Heights            | 1.6%           | 1.6%           | 1.6%           | 1.5%           | 1.6%             | 1.6%           | 1.6%             | 1.5%             | 6.9%         |
| Percent Reciprocal/Open Access        | 13.8%          | 12.7%          | 13.3%          | 13.2%          | 13.3%            | 13.5%          | 13.3%            | 13.2%            | 1.1%         |
|                                       | 100.0%         | 100.0%         | 100.0%         | 100.0%         | 100.0%           | 100.0%         | 100.0%           | 100.0%           |              |
| Iowa City                             | 274,949        | 248,669        | 523,618        | 263,394        | 787,012          | 265,569        | 1,052,581        | 1,070,670        | -1.7%        |
| Local Contracts                       | 35,779         | 31,232         | 67,011         | 33,527         | 100,538          | 33,636         | 134,174          | 137,493          | -2.4%        |
| Open Access                           | 49,797         | 40,705         | 90,502         | 45,148         | 135,629          | 46,572         | 182,222          | 183,140          | -0.5%        |
| In-house cards (staff use)            | 1,419          | 1,436          | 2,855          | 2,215          | 5,070            | 1,850          | 6,920            | 6,308            | 9.7%         |
| Undefined                             | 23             |                | 23             | 38             | 61               | 43             | 104              | 221              | -52.9%       |
| <b>Total Spreadsheet</b>              | <b>361,967</b> | <b>322,042</b> | <b>684,009</b> | <b>344,322</b> | <b>1,028,310</b> | <b>347,670</b> | <b>1,376,001</b> | <b>1,397,832</b> |              |

Library Expenditures: July 1, 2015 to June 30, 2016  
Accounts: 10550100 to 10550220

| Type                                |    | Revised Budget | YTD Expenditures | Available Budget | % Used |
|-------------------------------------|----|----------------|------------------|------------------|--------|
| Capital                             | \$ | 7,000.00       | \$ 13,903.00     | \$ (6,903.00)    | 198.6% |
| 472010 Building Improvement         | \$ | 7,000.00       | -                | 7,000.00         |        |
| 474420 Other Operating Equipment    | \$ | -              | -                | -                |        |
| 476050 Server Hardware              | \$ | -              | -                | -                |        |
| 476090 Data Communication Equipment | \$ | -              | -                | -                |        |
| 476110 Other IT Hardware            | \$ | -              | 13,903.00        | (13,903.00)      | 99.4%  |
| Library Materials                   | \$ | 654,000.00     | 650,212.27       | 3,787.73         | 41.5%  |
| 477020 Books (Cat/Cir)              | \$ | 648,000.00     | 268,640.70       | 379,359.30       |        |
| 477030 Books (Uncataloged)          | \$ | -              | 1,617.51         | (1,617.51)       |        |
| 477040 Books (Cat/Reference)        | \$ | -              | 5,672.97         | (5,672.97)       |        |
| 477060 Other Uncataloged Material   | \$ | -              | -                | -                |        |
| 477070 Downloadable-eBooks          | \$ | -              | 79,806.63        | (79,806.63)      |        |
| 477100 Fiction Audio-CD             | \$ | -              | 17,585.95        | (17,585.95)      |        |
| 477110 Music-CD                     | \$ | -              | 13,727.48        | (13,727.48)      |        |
| 477120 Other Audio-CD               | \$ | -              | 715.58           | (715.58)         |        |
| 477150 Art Reproductions            | \$ | -              | 2,182.32         | (2,182.32)       |        |
| 477160 Video Recordings             | \$ | -              | 49,506.98        | (49,506.98)      |        |
| 477190 Puzzles                      | \$ | -              | 7,991.54         | (7,991.54)       |        |
| 477200 Toys                         | \$ | -              | 1,397.34         | (1,397.34)       |        |
| 477210 Non-Fiction Video-DVD        | \$ | -              | 11,068.45        | (11,068.45)      |        |
| 477220 Multi-Media/Gaming           | \$ | -              | 8,569.87         | (8,569.87)       |        |
| 477230 Non-Fiction Audio-CD         | \$ | -              | 10,810.08        | (10,810.08)      |        |
| 477250 Downloadable Media           | \$ | -              | 51,930.94        | (51,930.94)      |        |
| 477270 Print/Reference-STO          | \$ | -              | -                | -                |        |
| 477290 Microforms-STO               | \$ | -              | 3,360.00         | (3,360.00)       |        |
| 477330 Print/Reference Serials      | \$ | -              | 8,210.21         | (8,210.21)       |        |
| 477340 Print/Circulating Serials    | \$ | -              | 7,984.80         | (7,984.80)       |        |
| 477350 Online Reference             | \$ | -              | 99,432.92        | (99,432.92)      |        |
| 477380 Library-RFI Tags             | \$ | 6,000.00       | -                | 6,000.00         |        |
| Other Financing                     | \$ | 162,422.00     | 103,260.47       | 59,161.53        | 63.6%  |
| 490070 GO Bond Abatement            | \$ | 100,000.00     | 40,838.47        | 59,161.53        | 40.8%  |
| 490160 Misc Transfers Out           | \$ | 62,422.00      | 62,422.00        | -                |        |
| Personnel                           | \$ | 4,237,696.00   | 4,139,871.24     | 97,824.76        | 97.7%  |
| 411000 Perm Full Time               | \$ | 2,279,149.00   | 2,224,076.40     | 55,072.60        | 97.6%  |
| 412000 Perm Part Time               | \$ | 419,261.00     | 438,144.22       | (18,883.22)      | 104.5% |
| 413000 Temporary Employees          | \$ | 452,044.00     | 448,741.00       | 3,303.00         | 99.3%  |
| 414100 Overtime Wages               | \$ | 75,000.00      | 67,050.10        | 7,949.90         | 89.4%  |
| 414200 FLSA Overtime Wages          | \$ | -              | 124.16           | (124.16)         |        |

Library Expenditures: July 1, 2015 to June 30, 2016  
Accounts: 10550100 to 10550220

| Type                                | Revised Budget | YTD Expenditures | Available Budget | % Used  |
|-------------------------------------|----------------|------------------|------------------|---------|
| 414300 Term-Vacation Pay            | \$ -           | \$ 6,365.51      | \$ (6,365.51)    |         |
| 414400 Term-Sick Leave              | \$ -           | \$ -             | \$ -             |         |
| 414500 Longevity Pay                | \$ 21,088.00   | \$ 17,786.00     | \$ 3,302.00      | 84.3%   |
| 421100 Health Insurance             | \$ 426,502.00  | \$ 397,416.41    | \$ 29,085.59     | 93.2%   |
| 421200 Dental Insurance             | \$ 13,019.00   | \$ 13,023.63     | \$ (4.63)        | 100.0%  |
| 421300 Life Insurance               | \$ 6,497.00    | \$ 5,924.12      | \$ 572.88        | 91.2%   |
| 421350 Group Life - Imputed         | \$ -           | \$ -             | \$ -             |         |
| 421400 Disability Insurance         | \$ 11,512.00   | \$ 9,996.22      | \$ 1,515.78      | 86.8%   |
| 421500 Unemployment Compensation    | \$ -           | \$ 652.90        | \$ (652.90)      |         |
| 422100 FICA                         | \$ 243,703.00  | \$ 236,442.59    | \$ 7,260.41      | 97.0%   |
| 423100 IPERS                        | \$ 289,921.00  | \$ 274,127.98    | \$ 15,793.02     | 94.6%   |
| Services                            | \$ 622,319.00  | \$ 562,038.92    | \$ 60,280.08     | 90.3%   |
| 431020 Court Costs & Services       | \$ 185.00      | \$ (185.00)      | \$ 370.00        | -100.0% |
| 432030 Financial Services & Charges | \$ 5,588.00    | \$ 7,875.54      | \$ (2,287.54)    | 140.9%  |
| 432060 Consultant Services          | \$ 10,200.00   | \$ 21,262.00     | \$ (11,062.00)   | 208.5%  |
| 432080 Other Professional Services  | \$ 9,500.00    | \$ 7,875.76      | \$ 1,624.24      | 82.9%   |
| 432090 Engineering Services         | \$ -           | \$ -             | \$ -             |         |
| 434013 Medical Service              | \$ -           | \$ -             | \$ -             |         |
| 435010 Data Processing              | \$ 15,750.00   | \$ 15,750.00     | \$ -             |         |
| 435054 Outside Mail Processing      | \$ 363.00      | \$ -             | \$ 363.00        |         |
| 435055 Postage and Stamps           | \$ 21,546.00   | \$ 30,304.66     | \$ (8,758.66)    | 140.7%  |
| 435057 Couriers                     | \$ 259.00      | \$ 301.34        | \$ (42.34)       | 116.3%  |
| 435058 Bulk Mailing                 | \$ 8,453.00    | \$ 13,640.58     | \$ (5,187.58)    | 161.4%  |
| 435059 Advertising                  | \$ 8,426.00    | \$ 8,485.27      | \$ (59.27)       | 100.7%  |
| 435060 Legal Publications           | \$ -           | \$ 10.66         | \$ (10.66)       |         |
| 436030 Transportation               | \$ 2,580.00    | \$ 5,017.59      | \$ (2,437.59)    | 194.5%  |
| 436050 Registration                 | \$ 4,970.00    | \$ 6,926.74      | \$ (1,956.74)    | 139.4%  |
| 436060 Lodging                      | \$ 3,850.00    | \$ 2,154.01      | \$ 1,695.99      | 55.9%   |
| 436070 Miscellaneous Travel Expense | \$ -           | \$ -             | \$ -             |         |
| 436080 Meals                        | \$ 600.00      | \$ 740.98        | \$ (140.98)      | 123.5%  |
| 438030 Electricity                  | \$ 127,548.00  | \$ 91,377.34     | \$ 36,170.66     | 71.6%   |
| 438050 Landfill Use                 | \$ -           | \$ -             | \$ -             |         |
| 438070 Heating Fuel/Gas             | \$ 28,621.00   | \$ 13,810.47     | \$ 14,810.53     | 48.3%   |
| 438100 Refuse Collection Charges    | \$ 1,430.00    | \$ 1,310.70      | \$ 119.30        | 91.7%   |
| 438120 Long Distance Service        | \$ 637.00      | \$ 442.37        | \$ 194.63        | 69.4%   |
| 438130 Cell Phone Service           | \$ 2,273.00    | \$ 2,576.74      | \$ (303.74)      | 113.4%  |
| 438140 Internet Fees                | \$ 18,088.00   | \$ 15,637.48     | \$ 2,450.52      | 86.5%   |
| 442010 Other Building R&M Services  | \$ 47,912.00   | \$ 39,931.24     | \$ 7,980.76      | 83.3%   |
| 442020 Structure R&M Services       | \$ 6,622.00    | \$ 6,940.00      | \$ (318.00)      | 104.8%  |



Library Expenditures: July 1, 2015 to June 30, 2016  
Accounts: 10550100 to 10550220

| Type                                  | Revised Budget | YTD Expenditures | Available Budget | % Used |
|---------------------------------------|----------------|------------------|------------------|--------|
| 442030 Heating Equipment R&M Services | \$ 5,101.00    | \$ 4,067.28      | \$ 1,033.72      | 79.7%  |
| 442040 Cooling Equipment R&M Services | \$ 5,587.00    | \$ 11,248.11     | \$ (5,661.11)    | 201.3% |
| 442050 Furnishing R&M Services        | \$ 2,337.00    | \$ 412.95        | \$ 1,924.05      | 17.7%  |
| 442060 Electrical & Plumbing R&M Svc  | \$ 9,855.00    | \$ 9,510.23      | \$ 344.77        | 96.5%  |
| 443020 Office Equipment R&M Services  | \$ 2,058.00    | \$ 2,567.10      | \$ (509.10)      | 124.7% |
| 443060 Telecom Equip R&M Services     | -              | -                | -                |        |
| 443080 Other Equipment R&M Services   | -              | \$ 95.00         | \$ (95.00)       |        |
| 444030 Printer R&M Services           | -              | -                | -                |        |
| 444080 Software R&M Services          | \$ 123,012.00  | \$ 113,528.22    | \$ 9,483.78      | 92.3%  |
| 444100 Hardware R&M Services          | \$ 30,000.00   | \$ 17,861.76     | \$ 12,138.24     | 59.5%  |
| 445030 Nursery Svc-Lawn & Plant Care  | \$ 833.00      | \$ 839.00        | \$ (6.00)        | 100.7% |
| 445140 Outside Printing               | \$ 44,030.00   | \$ 35,574.68     | \$ 8,455.32      | 80.8%  |
| 445250 Inter-Library Loans            | \$ 67.00       | \$ 167.86        | \$ (100.86)      | 250.5% |
| 445270 Library Material R&M Services  | \$ 15,000.00   | \$ 16,941.50     | \$ (1,941.50)    | 112.9% |
| 445290 Book Binding                   | \$ 3,132.00    | \$ 2,600.55      | \$ 531.45        | 83.0%  |
| 445330 Other Waste Disposal           | \$ 633.00      | \$ 679.82        | \$ (46.82)       | 107.4% |
| 446010 Administrative Services        | -              | -                | -                |        |
| 446120 ITS-Server/Storage Chgbk       | -              | -                | -                |        |
| 446130 ITS-PC/Peripheral/Tablet S/R   | -              | -                | -                |        |
| 446150 ITS-Application Dvlp Fee Chgbk | -              | -                | -                |        |
| 446160 ITS-Infrastructure Fee         | -              | -                | -                |        |
| 446190 ITS-Software SAAS Chgbk        | -              | -                | -                |        |
| 446280 Telecom Move/Add/Change Chgt   | -              | -                | -                |        |
| 446300 Phone Equipment/Line Chgbk     | \$ 25,884.00   | \$ 23,682.00     | \$ 2,202.00      | 91.5%  |
| 446320 Mail Chargeback                | -              | \$ 682.03        | \$ (682.03)      |        |
| 446350 City Vehicle Replacement Chgbk | \$ 5,860.00    | \$ 5,689.80      | \$ 170.20        | 97.1%  |
| 446360 City Vehicle Rental Chargeback | \$ 5,484.00    | \$ 4,684.62      | \$ 799.38        | 85.4%  |
| 448030 Community Events Funding       | \$ 200.00      | -                | \$ 200.00        |        |
| 449030 Property Tax                   | -              | \$ 1,548.98      | \$ (1,548.98)    |        |
| 449055 Permitting Fees                | \$ 525.00      | \$ 525.00        | -                |        |
| 449060 Dues & Memberships             | \$ 3,383.00    | \$ 4,133.50      | \$ (750.50)      | 122.2% |
| 449090 Land & Building Rental         | \$ 759.00      | \$ 350.00        | \$ 409.00        | 46.1%  |
| 449100 Vehicle Rental                 | -              | -                | -                |        |
| 449120 Equipment Rental               | -              | -                | -                |        |
| 449140 Tools Rental                   | -              | -                | -                |        |
| 449160 Other Rentals                  | \$ 7,778.00    | \$ 7,371.81      | \$ 406.19        | 94.8%  |
| 449260 Parking                        | \$ 2,250.00    | \$ 3,243.55      | \$ (993.55)      | 144.2% |
| 449280 Misc Services & Charges        | \$ 3,150.00    | \$ 1,847.10      | \$ 1,302.90      | 58.6%  |
| 449350 Meals (non-travel)             | -              | -                | -                |        |

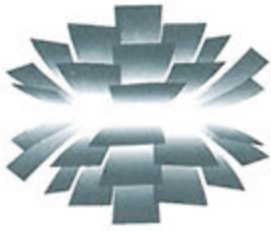


Library Expenditures: July 1, 2015 to June 30, 2016  
Accounts: 10550100 to 10550220

| Type                                | Revised Budget         | YTD Expenditures       | Available Budget     | % Used       |
|-------------------------------------|------------------------|------------------------|----------------------|--------------|
| <b>Supplies</b>                     | <b>\$ 156,036.00</b>   | <b>\$ 148,126.25</b>   | <b>\$ 7,909.75</b>   | <b>94.9%</b> |
| 452010 Office Supplies              | \$ 2,833.00            | \$ 1,944.83            | \$ 888.17            | 68.6%        |
| 452030 Minor Office Equip/Furniture | \$ 15,200.00           | \$ 12,912.74           | \$ 2,287.26          | 85.0%        |
| 452040 Sanitation & Indust Supplies | \$ 17,932.00           | \$ 19,555.41           | \$ (1,623.41)        | 109.1%       |
| 452050 Photo Supplies & Equipment   | \$ 1,510.00            | \$ 686.45              | \$ 823.55            | 45.5%        |
| 453030 Telecom Equipment Supplies   | \$ -                   | \$ -                   | \$ -                 |              |
| 454020 Subscriptions                | \$ 498.00              | \$ 480.00              | \$ 18.00             | 96.4%        |
| 455010 Printing & Graphic Supplies  | \$ 4,392.00            | \$ 3,532.59            | \$ 859.41            | 80.4%        |
| 455080 ITS-Data Storage Media       | \$ -                   | \$ -                   | \$ -                 |              |
| 455090 Paper                        | \$ 1,797.00            | \$ 2,783.19            | \$ (986.19)          | 154.9%       |
| 455110 Software                     | \$ 8,000.00            | \$ 4,748.95            | \$ 3,251.05          | 59.4%        |
| 455120 Misc Computer Hardware       | \$ 42,000.00           | \$ 43,522.34           | \$ (1,522.34)        | 103.6%       |
| 463040 Water/Sewer Chemicals        | \$ 3,629.00            | \$ 2,114.81            | \$ 1,514.19          | 58.3%        |
| 463100 Ice Control Chemicals        | \$ -                   | \$ -                   | \$ -                 |              |
| 465020 Gasoline                     | \$ -                   | \$ 33.96               | \$ (33.96)           |              |
| 466030 Paint Supplies               | \$ 95.00               | \$ 177.19              | \$ (82.19)           | 186.5%       |
| 466040 Plumbing Supplies            | \$ 369.00              | \$ 1,638.67            | \$ (1,269.67)        | 444.1%       |
| 466050 Electrical Supplies          | \$ 4,419.00            | \$ 4,913.47            | \$ (494.47)          | 111.2%       |
| 466070 Other Maintenance Supplies   | \$ 6,542.00            | \$ 565.48              | \$ 5,976.52          | 8.6%         |
| 467020 Equipment R&M Supplies       | \$ 490.00              | \$ 1,006.90            | \$ (516.90)          | 205.5%       |
| 469110 Misc Processing Supplies     | \$ 22,000.00           | \$ 24,929.12           | \$ (2,929.12)        | 113.3%       |
| 469190 Minor Equipment              | \$ 1,059.00            | \$ 870.00              | \$ 189.00            | 82.2%        |
| 469200 Tools                        | \$ -                   | \$ -                   | \$ -                 |              |
| 469210 First Aid/Safety Supplies    | \$ 183.00              | \$ 81.34               | \$ 101.66            | 44.4%        |
| 469290 Purchases For Resale         | \$ -                   | \$ -                   | \$ -                 |              |
| 469320 Miscellaneous Supplies       | \$ 14,263.00           | \$ 16,278.64           | \$ (2,015.64)        | 114.1%       |
| 469360 Food and Beverages           | \$ 5,500.00            | \$ 3,827.02            | \$ 1,672.98          | 69.6%        |
| 469370 Paper Products               | \$ 3,325.00            | \$ 1,523.15            | \$ 1,801.85          | 45.8%        |
| <b>Grand Total</b>                  | <b>\$ 5,839,473.00</b> | <b>\$ 5,617,412.15</b> | <b>\$ 222,060.85</b> | <b>96.2%</b> |

Library Revenues: July 1, 2015 to June 30, 2016  
Accounts: 10550110 to 10550220

| Type                               | Revised Estimated Revenue | Actual YTD Revenue | Remaining Revenue | % Collected |
|------------------------------------|---------------------------|--------------------|-------------------|-------------|
| Charges for Services               | \$ -                      | \$ (22.00)         | \$ 22.00          |             |
| 347200 Library Reserve Fees        | \$ -                      | \$ (22.00)         | \$ 22.00          |             |
| Intergovernmental                  | \$ (499,630.00)           | \$ (536,777.82)    | \$ 37,147.82      | 107%        |
| 334160 C&I Prop Tax Rollback Reimb | \$ (33,139.00)            | \$ (33,235.28)     | \$ 96.28          | 100%        |
| 334610 University of Iowa          | \$ -                      | \$ -               | \$ -              |             |
| 336110 Johnson County              | \$ (404,864.00)           | \$ (440,948.62)    | \$ 36,084.62      | 109%        |
| 336140 University Heights          | \$ (39,763.00)            | \$ (39,763.00)     | \$ -              |             |
| 336190 Other Local Governments     | \$ (21,864.00)            | \$ (22,830.92)     | \$ 966.92         | 104%        |
| Miscellaneous Revenues             | \$ (175,666.00)           | \$ (165,871.37)    | \$ (9,794.63)     | 94%         |
| 361310 Library Fines               | \$ (175,666.00)           | \$ (155,519.27)    | \$ (20,146.73)    | 89%         |
| 362100 Contrib & Donations         | \$ -                      | \$ -               | \$ -              |             |
| 363910 Misc Sale of Merchandise    | \$ -                      | \$ (1,132.00)      | \$ 1,132.00       |             |
| 369100 Reimb of Expenses           | \$ -                      | \$ (9,330.32)      | \$ 9,330.32       |             |
| 369200 Reimbursement of Damages    | \$ -                      | \$ 117.25          | \$ (117.25)       |             |
| 369300 Cashier Overages            | \$ -                      | \$ (7.03)          | \$ 7.03           |             |
| 369900 Miscellaneous Other Income  | \$ -                      | \$ -               | \$ -              |             |
| Other Financing                    | \$ -                      | \$ (2,172.89)      | \$ 2,172.89       |             |
| 392300 Sale of Equipment           | \$ -                      | \$ (2,172.89)      | \$ 2,172.89       |             |
| 393270 From Broadband              | \$ -                      | \$ -               | \$ -              |             |
| Taxes                              | \$ (850,687.00)           | \$ (848,086.11)    | \$ (2,600.89)     | 100%        |
| 311160 Library Levy                | \$ (837,047.00)           | \$ (834,682.27)    | \$ (2,364.73)     | 100%        |
| 311270 Delq Library Levy           | \$ -                      | \$ (3.06)          | \$ 3.06           |             |
| 313100 Gas/Electric Excise Tax     | \$ (12,592.00)            | \$ (12,392.70)     | \$ (199.30)       | 98%         |
| 313200 Mobile Home Tax             | \$ (1,048.00)             | \$ (1,008.08)      | \$ (39.92)        | 96%         |
| Use of Money/Property              | \$ (125,096.00)           | \$ (47,944.38)     | \$ (77,151.62)    | 38%         |
| 382200 Building/Room Rental        | \$ (122,484.00)           | \$ (45,475.20)     | \$ (77,008.80)    | 37%         |
| 384200 Vending Machine Commission  | \$ (2,612.00)             | \$ (2,443.18)      | \$ (168.82)       | 94%         |
| 384900 Other Commissions           | \$ -                      | \$ (26.00)         | \$ 26.00          |             |
| Grand Total                        | \$ (1,651,079.00)         | \$ (1,600,874.57)  | \$ (50,204.43)    | 97%         |



# IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

Agenda Item 5B-1

DIRECTOR Susan Craig

PHONE 319-356-5200

FAX 319-356-5494

[www.icpl.org](http://www.icpl.org)

DATE: August 15, 2016

TO: Library Board

FROM: Susan Craig, Library Director

RE: Bylaws review

The periodic review of your Bylaws is scheduled for the August meeting. A ten-day notice is required for changes to bylaws, so you are receiving this item prior to the regular Board packet. There are no substantial changes proposed at this time. Removing the words, "in person" from Article V, Section 5, formalizes member participation in meetings electronically, something we have been doing since it was approved at the City level. Other proposed changes insure that agendas and policies are available on the website.

Your regular Board packet for August will be sent on Friday, as usual.



BYLAWS  
IOWA CITY PUBLIC LIBRARY  
BOARD OF TRUSTEES

ARTICLE I - NAME AND PURPOSE

Section 1. This organization shall be known as the Iowa City Public Library Board of Trustees and shall operate a free public library for the City of Iowa City.

ARTICLE II - POWERS AND DUTIES

Section 1. The Board of Trustees shall have the powers and duties set forth in Title 11 of the Iowa City Code and as required by Chapter 392.5 of the Code of Iowa (13).

Section 2. The powers, duties and procedures shall be subject to all changes or repeals of state law and all such changes or repeals shall take precedence over these bylaws.

ARTICLE III - MEMBERSHIP

Section 1. Terms and Qualifications. The Board of Trustees shall consist of nine (9) members, appointed for six (6) year terms by the Mayor of Iowa City and approved by the City Council. All members shall be residents of the City and shall be over the age of eighteen (18), except there may be one (1) non-resident member if the library is receiving funds for a county-wide library service on a contract basis. Appointments are approved by the City Council except the non-resident member who is approved by the Board of Supervisors.

Section 2. Compensation. Members shall serve without compensation but may be reimbursed for expenses incurred relating to official Library business.

Section 3. Vacancies. Any vacancy on the Board because of death, resignation, long-term illness, disqualification or removal due to four (4) consecutive unexcused absences from regular meetings shall be filled by appointment by the Mayor, with approval of the City Council, or the Board of Supervisors in the case of the non-resident member. The appointed trustee shall fill out the unexpired term for which the appointment is made. Members are expected to give the Mayor at least 30 days written notice of intention to resign.

Section 4. Orientation for New Members. Prior to the first regular meeting following their appointment, new members shall be provided with copies of these bylaws, pertinent sections of the City Code and other documents that would be useful to Board members in carrying out their duties. They will also be given an orientation briefing by the President of the Board and the Library Director or their designees.

ARTICLE IV - OFFICERS

Section 1. Number. The officers of this Board shall be President, Vice-President and Secretary.



- Section 2. Election and Term of Office. The officers shall be elected annually at the April meeting and shall serve for one year beginning July 1. In February the President shall appoint a nominating committee who will present a slate of officers at the April meeting. Other nominations may be presented from the floor.
- Section 3. Vacancies. In the event of the death or resignation of any officers, the Board shall choose a successor at the first meeting following the vacancy and that person shall hold office until the next regular election of officers.
- Section 4. President. The President shall preside at all meetings of the Board, appoint committees, make appointments to the Friends Foundation Board, call special meetings, execute all documents authorized by the Board and generally perform all duties associated with the office. The President and the Secretary shall sign all disbursement lists prepared by the Director.
- Section 5. Vice President. In the event of the absence or disability of the President, or of a vacancy in the Presidency, the Vice President shall assume and perform the duties and functions of the President.
- Section 6. Secretary. The Secretary and the President shall sign all disbursement lists prepared by the Director. In the event of the absence or disability of the President, ~~or~~ the Vice President, the Secretary shall assume and perform the duties and functions of the President.

#### ARTICLE V - MEETINGS

- Section 1. Regular Meetings. Regular meetings of the Board shall be held at the Library at 5:00 p.m. on the fourth Thursday of the month, January through October. In November and December the meeting shall be held on the third Thursday of the month at the same place and same time. Any change in the regular meeting time or date shall be approved by the Board at a previous regular meeting.
- Section 2. Special Meetings. A special meeting of the Board may be called at any time by the President or at the request of any two Board members for the transaction of business as stated in the call for the meeting. Such requests shall be given to the Library Director who shall give notice as described in Section 3.
- Section 3. Notice of Meetings. Notice of regular meetings shall not be required; a special meeting may be called upon written notice. Notice must be received not less than twenty-four (24) hours before the meeting except for emergencies and must include time, place, date and tentative agenda. News agencies will receive notice via the City's web site.
- Section 4. Place of Meetings. Regular meetings shall be in a place accessible to persons with disabilities.
- Section 5. Quorum. A quorum for the transaction of business at any meeting shall consist of five (5) members of the Board present ~~in person~~.
- Section 6. Procedural Rules. Proceedings of all meetings shall be governed by Robert's Rules of Order, most recent edition.

## ARTICLE VI - ORGANIZATION OF BOARD BUSINESS

- Section 1. Agendas. The President and the Director shall prepare the agenda for all regular Board meetings. Agendas shall be posted and sent to Board members and the media at least three (3) days prior to the regular meeting. Agendas of all meetings must be posted at least twenty-four (24) hours in advance of the meeting on the bulletin board in the Library lobby and on the Library and City of Iowa City websites, as requested by the City Clerk.
- Section 2. Order of Business. The order of business of each meeting shall be established by the Board by motion made from time-to-time as the Board deems necessary, ~~and the~~ The agenda shall be established and posted in advance of each meeting in accordance with the requirements of the Iowa Open Meetings Law (Iowa Code Ch. 21).
- Section 3. Minutes. Minutes of all regular and special meetings are to be prepared and distributed to Board members and the City Council. The Library shall keep as a permanent record copies of all minutes, including documents attached to the minutes by Board action.
- Section 4. Board Policies. All policy statements adopted by the Board shall be filed by subject in a policy notebook containing these bylaws. Each policy and each revision shall carry the date of its adoption. Board policies are also available on the library website.
- Section 5. Committee. Board committees and their composition, duties and terms shall be designated by the President. All committees shall make progress reports at each regular Board meeting.

## ARTICLE VII - LIBRARY DIRECTOR AND STAFF

- Section 1. The Board shall appoint a qualified Library Director who shall be the executive and administrative officer of the library on behalf of the Board and under its review and direction. The Library Director shall carry out policies adopted by the Board and shall be held responsible for: employment and direction of staff; the care and maintenance of the building and equipment; the efficiency and effectiveness of the Library's service to the public; the provision of library collections and the operation of the Library under the financial conditions set forth in the annual budget. The Director or designee shall attend all Library Board meetings and shall present a report at each regular meeting.

ARTICLE IX - RELATIONSHIP TO Iowa City Public Library FRIENDS FOUNDATION

- Section 1. Membership. The membership of the Iowa City Public Library Friends Foundation, a 501(c)(~~3~~)3 nonprofit corporation, consists solely of the Trustees of the Iowa City Public Library. Each member of the Board of Trustees shall become a Member of the Friends Foundation Corporation concurrently with becoming a member of the Board of Trustees and shall continue to be a Member of the Friends Foundation Corporation as long as he/she is a Trustee of the Library. Powers and duties of the Members are found in the bylaws of the Iowa City Public Library Friends Foundation.

Section 2. Friends Foundation Board of Directors. The President shall appoint two (2) trustees to serve one-year terms on the Board of Directors of the Iowa City Public Library Friends Foundation. The terms begin upon the adjournment of the Annual Meeting of Members of the Iowa City Public Library Friends Foundation. The President of the Trustees may serve as a Director. No Trustee may serve more than six (6) consecutive terms as a Director of the Friends Foundation.

#### ARTICLE X - AMENDMENTS

Section 1. These bylaws may be altered or repealed, and new bylaws adopted by the members of the Board at any regular meeting or at any special meeting called for that purpose. The proposed changes in the bylaws shall be submitted in writing to the members of the Board at least ten (10) days prior to the meeting for their consideration.

Adopted: 7/26/84  
 Revised: 12/17/87  
 Revised: 10/27/88  
 Revised: 12/14/89  
 Revised: 1/93  
 Revised: 1/95  
 Revised: 8/98  
 Revised: 1/05  
 Revised: 3/24/11  
 Revised: 11/21/13  
 Revised: 8/25/16



**Children's Services Report**  
**Prepared for the Iowa City Public Library Board of Trustees, August 2016 meeting**  
**By Angie Pilkington, Children's Services Coordinator**

**Summer Reading Update**

Our Summer Reading Program has come to a close for another year. We are still doing daily programs in the department, but the chance to earn prizes for reading has ended. We had 2,630 3<sup>rd</sup> to 6<sup>th</sup> graders sign up, with 998 finishing both levels to complete the program. 381 babies and toddlers registered for the program, with 123 finishing both levels to complete the program. This is a drop in participation and completion rates compared with last year when we had 2,878 children and 423 babies in the program and 1,369 kid finishers and 206 baby completions. It is hard to say why there was less participation this year, as we seemed just as busy on some days. We did notice a reduction in summer day camps coming to the Children's Room, which could account for some loss of participants.

We had a fantastic line up of programs this summer, with many people taking advantage of the cool building during the hot days to watch a show. We offered 50 programs in June, with a total of 6,143 participants. In July, we had 51 programs and 3,200 participants.

New this year was our partnership with the Parks and Recreation Department at the Robert A. Lee Recreation Center on a series called Wellness Wednesday's throughout the summer. We didn't get a huge crowd for these, but we are already thinking of ways we can continue to work together throughout the year.

We were also thrilled to partner again with the Fire Department for the Last Splash of Summer that takes place annually on the Ped Mall to celebrate the end of summer. The Fire Department brought their fire extinguisher game, inflatable smoke house, and other water games to play with the kids. It was a huge hit with more than 400 people attending!

We continue to be grateful to all of our wonderful sponsors who contributed fabulous prizes or monetary donations. The grand prizes this year were two bicycles donated by World of Bikes. Our winners were so delighted to win. I told Ryan, the owner of World of Bikes, that my call to Cohen was one of the best "You've Won" phone calls I have ever made in my 14 years of making them.

Lastly, I would like to thank all of the staff who worked hard to learn and implement our new summer reading software. We are still learning all the ins and outs of the program, especially using the reports feature. We did not openly tell people this year they could participate in the program solely online, but we had more than 50 families who found this on their own through our website and used it. The comments we got were all positive and folks were thankful they could do the program online. I believe this will be a huge benefit next year with the bookmobile.



## Collection Services Department Report

Prepared for the August 25, 2016 meeting of the Iowa City Public Library Board of Trustees  
Anne Mangano, Collection Services Coordinator

### Ending the Fiscal Year in Collection Services

It is no secret that ICPL is a busy place during summer. School is out and the Children's Room and the Teen Center are packed. More people are here to check out books for their vacations and to complete the Summer Reading Program (SRP). Staff are putting on programs daily for kids, teens, and adults. And in the middle of this, Collection Services is ending one fiscal year and starting another.

In the beginning of June, we set dates for selectors to submit their final orders to ensure that the books, movies, and music they purchase are here before the fiscal year ends. It gives us enough time to submit their orders, the vendors to process our materials (whether adding book labels or putting DVDs in our preferred cases), and to receive the shipment. Because May and June are busy publishing months, it usually means a lot of materials are coming through the department at the same time we are trying to close the books on FY16. This year, we submitted 2,780 orders for titles (not individual titles) during the months of May and June.

To keep up in the department, we try to prioritize the following after the last orders are submitted:

1. Receive everything—We unpack everything and note the day the items arrive in our records. At this time we also receive the invoices from our vendors. During the month of June, we received 2,110 titles.
2. Pay invoices—Once invoices are received, we submit payments so they can be paid using the current year's budget. Everything received in June must be paid using the current fiscal year's budget.
3. Cataloging—We strive to get the books, movies, and music out to the public as soon as possible. The more items coming in, the more cataloging we need to do. This ensures that our SRP participants have something new and interesting to take home. In June, we cataloged 1,945 titles.
4. Processing—All items need to be barcoded, tagged, and labeled. Some require different covers and cases. Again, we want to get as much out on the shelf as possible.
5. Adding Items—The last step is to create an item record for each book, DVD, CD, etc. It is different than cataloging because each individual item in the collection, from a single book to an issue of a magazine gets an item record, which includes an individual barcode. It is how you tell which copies of *Harry Potter and the Cursed Child* are checked out and which ones are here. The book has one catalog (bibliographic) record, but every copy of that book gets its own item record. We processed and added 3,363 individual items during the month of June.



Books, DVDs, and CDs ready to be added to the collection in June of 2014.

Once an item record is added, they are ready for our patrons. And we've closed another year and begin another.



## INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD (August, 2016)

Brent Palmer, IT Coordinator

### ILS Server Upgrade

On August 17, we had to take our Integrated Library System (ILS) offline for a part of the day. This was due to an upgrade of the operating system on the ILS server and is a preliminary step required for continuing to upgrade the Sierra software itself. Because Sierra is central to many of our services, when it goes offline, many things don't work: downloading eBooks and magazines, searching the catalog, self-checks, research databases and others. We can, however, continue to check out books in the building using an offline module that keeps track of items that are checked out during the downtime. When the system comes back up, we upload those transactions to the server. It also means that many of the staff (particularly in Collection Services) can't do their core tasks. Thanks to our ILS Administrator, the upgrade went very smoothly. The system was down from 7 am to around 1 pm, and there were no complications when it came back up. This first phase of the upgrade also fixed a long-standing and particularly frustrating problem that prevented off-site users from getting access to our most coveted online resource: Consumer Reports Online.

The second step of the upgrade, in which we actually upgrade the ILS software, will be scheduled in the coming weeks. This is only expected to take two hours and can be performed during off hours so it will cause fewer headaches.

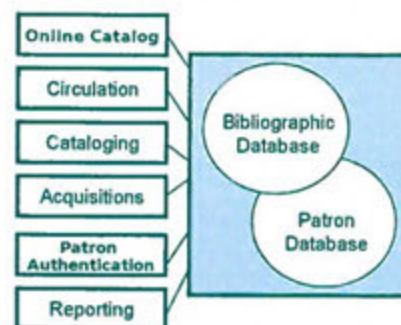
### UPS Upgrade

By the time you read this, we will have replaced the Uninterrupted Power Supply (UPS) in our main server room. The UPS is essentially a battery backup for our most essential equipment. It insures that all the servers do not get unintentionally turned off in the event of a sudden power loss. Although some equipment doesn't get harmed when you pull the power suddenly, a few might. But, more importantly, it takes a long time for all of them to come back online. The UPS will keep the servers and network equipment running during short dips in power or allow the servers to start turning themselves off gracefully in longer outages. Although longer outages are rare, every few weeks we have slight power fluctuations of less than a second or two that could also cause the servers to turn off.

We replaced the batteries three times on the previous unit, which was about 12 years old, and were told it was time to replace the whole thing. We also added a "bypass switch" which will let us switch over to utility power if the UPS needs to be serviced. We are going to do the replacement on Saturday, August 20<sup>th</sup>, after we close. In order to do this we will take the whole network down, including the website, email, channel 20 and the ILS. We will then install the bypass switch and bring everything back online while the UPS is being replaced.

### ILS

Most of our patrons think of the library system as the catalog where you search for resources. But the catalog is only one piece of an integrated whole made up of clients, databases and web servers. There are a number of modules and services that rely on it. For example, in order for a patron to check out an eBook or use Consumer Reports, the barcode must be authenticated through the ILS. CPL uses "Sierra" as its ILS.



### ILS Downtime Checklist

There are a number of steps to prepare for ILS downtime affecting various departments:

- Add alert to website
- Do a press release
- Clear Holds Shelf
- Run Paging List
- Setup Check-in jail
- Set up Offline Search utility
- Initiate off-line circulation mode
- Put signs on all catalogs and self-checks

**Development Office Report**  
 Prepared for the Board of Trustees  
 Iowa City Public Library  
 by Patty McCarthy, Director of Development  
 August 24, 2016

### **MidWestOne Bank Book Drive**

For the Book End, September signals more than the return of students and Hawkeye football. It's also time for the annual book drive hosted by local MidWestOne Banks for the Book End! We are honored by the bank's decision to collect special deposits of books, DVDs, and CDs for the 11<sup>th</sup> annual event.

Colorful collection containers will be set up at all Iowa City, Coralville, and North Liberty bank offices during September. This year, we will really appreciate donations of romance paperbacks in great condition as well as children's books, in addition to other gently read fiction, non-fiction, and usable DVDs and CDs.

Beginning September 1, you can deliver your donation during bank hours inside the buildings.



The Book End does not accept damaged books, magazines, textbooks, pornography, Readers Digest condensed books, dated materials (how-to books/manuals more than 2 years old), LP records, or encyclopedias. Proceeds from sales at The Book End support the Children's and Teen Summer Reading Programs, the popular Art-to-Go program, and enable the Library to do more for everyone.

### **WANTED: Your Handmade Arts & Crafts**

On September 6, the Library will start accepting flocks of adorable birds like these, and many more treasures lovingly handcrafted by talented area crafters and artists.

The donations will be sold during the annual Arts and Crafts Bazaar on December 3 to benefit the Library.

Need inspiration? Check out our impressive collection of project books starting with these links:

- [Painting](#)
- [Pottery](#)
- [Fiber Craft](#)
- [Paper Craft](#)



Please complete a [donation form](#) and turn it in with each item to the Help Desk. If you have questions, contact me ([patty-mccarthy@icpl.org](mailto:patty-mccarthy@icpl.org)) or Christina Stanton ([christina-stanton@icpl.org](mailto:christina-stanton@icpl.org)) in the Development Office

### **Friends Foundation Calendar**

The Foundation Board will meet at 4 pm on these dates:

Wednesday, August 31, 2016  
 Wednesday, November 30, 2016  
 Wednesday, March 1, 2017  
 Wednesday, May 31, 2017

Arts and Crafts Bazaar: Saturday, December 3, 2016. 10 am-3 pm. Meeting Room A at ICPL.

Book Sale: Saturday, December 3, 2016. 10 am-3 pm outside Meeting Room A.



By Casey Maynard, Children's Librarian at the Iowa City Public Library

As we near the end of the summer and children prepare to go back to school, I cannot help but think of this time as a new beginning. It is in this spirit that I would like to take this opportunity to share some debut titles from new authors about which I am particularly excited, as well as preview a few upcoming sequels.

"The Bear and the Piano," by David Litchfield is stunningly beautiful and heartfelt. The discovery of a piano in a forest has surprising consequences for a bear with humble beginnings. Adults will recognize the desire for understanding and expression throughout youth leading to self-exploration and eventual nostalgia of adulthood.

As a debut effort, Litchfield has made a lasting impression and used the picture book medium to its full potential, truly creating a piece of art to be cherished over and over. He is an author and artist to keep an eye on for future publications.

"Grumpy Pants," by Claire Messer follows a penguin who is in a bad mood. He doesn't know why and cannot seem to shake the grumpies off! Hopefully he will find a way to make himself feel better, and soon. Messer uses a combination of linoleum printing and a nipping press to create her very unique illustrations. Children and parents alike will love the all-too-familiar scenes and will smile even if the penguin doesn't.

"Swatch: The Girl Who Loved Color," by Julia Denos is a breathtaking work of art. The individual personality of every color explodes off of the page in this debut work from veteran illustrator, Denos. Prepare to fall in love with a vibrant young girl whose enjoyment of color gets her in trouble. Can colors be tamed? Should they be? Not only is this a wonderful exploration of creativity, self-expression and individuality, but "Swatch" also serves as a great reminder that sometimes the best things in life can never truly be owned but are better enjoyed when they are wild, exuberant, and free.

The coming months will undoubtedly see the publishing of a plethora of books for children including some sequels to well-loved series. Aaron Becker's "The Return," is the final installment of a wordless trilogy that began with "Journey," in 2013. This month, expect "The Return," to pick up right where we left off at the end of "Quest."

In October, expect an addition to Grace Lin's popular "Ling & Ting," reader series with "Ling & Ting: Together in All Weather." Also in October, the final installment of Jon Klassen's acclaimed hat trilogy, "We Found a Hat." Molly Idle has just released Flora's pas-de-trois with the peacocks and is already moving on to a new fowl adventure, this time in a board book! "Flora and the Chicks," will be released in January of 2017.

Visit the Library soon to check out these and other new titles!



By Stacey McKim, Outreach and Volunteer Assistant, Iowa City Public Library

Shakespeare's First Folio -- the first edition of his collected works, printed in 1623 -- is coming to Iowa City! If it's been a while since you thought about the Bard, the Iowa City Public Library has plenty of books and DVDs to get you ready for the University of Iowa Libraries exhibit at the end of the month.

The First Folios themselves make for fascinating reading.

Shakespearean scholar Eric Rasmussen traveled the world to catalog the location of each remaining First Folio and he shares the stories he collected in "The Shakespeare Thefts: In Search of the First Folios." His chatty tales of how these rare books changed hands over the centuries give readers a sense their value and how far people have gone to obtain their own copy.

One man with a particular interest in the book was Henry Folger, an American industrialist who ended up with a staggering eighty-two First Folios. Find out what drove his interest in "The Millionaire and the Bard: Henry Folger's Obsessive Hunt for Shakespeare's First Folio," by Andrea E. Mays. Considering that the exhibit in Iowa City comes courtesy of the Folger Shakespeare Library, these gripping stories about Folger's acquisitions undoubtedly include the copy we'll see here.

You can discuss "The Millionaire and the Bard," with others at our B.Y.O.Book event on Sept. 20, followed by a discussion of "Station Eleven: A Novel," on Oct. 18. I recently enjoyed "Station Eleven;" an atmospheric and intriguing story of a traveling theatre group performing Shakespeare in a post-apocalyptic Midwest.

If you just want a few tidbits about Shakespeare to jog your memory, the 822.33 section of nonfiction has a variety of approaches to the man and his works. "Shakespeare Basics for Grown-Ups," by Foley and Coates is a good overview, with historical context, coverage of each play, and brief rebuttals to the various theories suggesting that the guy from Stratford named William Shakespeare isn't the author of the plays. Dig in deeper to the controversy with "Contested Will: Who Wrote Shakespeare?" by James Shapiro.

For evidence that these 400-year-old works of literature are still powerful, see "Shakespeare Saved My Life: Ten Years in Solitary with the Bard," by Laura Bates. She shares the unique perspectives of inmates on Shakespeare's plays that involve crime (*Macbeth*), revenge (*Titus Andronicus*), and imprisonment (*Richard III*).

If that's still too stuffy for you, how about the Star Wars novels rewritten in Shakespearean language? Get thee to the science fiction section for "The Empire Striketh Back." "The Shakespeare Notebooks," on the Library's second floor provide (fictional) evidence that Doctor Who had a hand in the famous plays. Look for graphic novel versions of Shakespeare plays up there, too.

Finally, nothing's better than seeing the plays performed. Recordings of theatrical performances are upstairs in the nonfiction DVDs, and feature film versions are on the Library's first floor with the movies.

We don't want you to feel uncomfortable (a word he invented!) with Shakespeare, so stop by the Library and reacquaint yourself.

## MasterCard Report

08-Aug-16

| Vendor              | Dept     | Expense | Description                            | Amount            |
|---------------------|----------|---------|--|-------------------|
| Adobe               | 10550140 | 444080  | Software Repair & Maintenance Services | \$23.97           |
| Amazon.com          | 10550140 | 455120  | Misc Comp Hardware                     | \$70.01           |
| Amazon.com          | 10550420 | 469360  | Food and Beverages                     | \$10.12           |
| Amazon.com          | 10550151 | 469320  | Miscellaneous Supplies                 | \$23.45           |
| Amazon.com          | 10550152 | 469320  | Miscellaneous Supplies                 | \$5.99            |
| Amazon.com          | 10550121 | 452030  | Minor Office Equipment/Furniture       | \$169.99          |
| Amazon.com          | 10550110 | 452010  | Office Supplies                        | \$9.99            |
| Amazon.com          | 10550110 | 469320  | Miscellaneous Supplies                 | \$16.90           |
| Blick Art Materials | 10550152 | 469320  | Miscellaneous Supplies                 | (\$5.76)          |
| Bruegger's Bagels   | 10550110 | 469360  | Food and Beverages                     | \$17.68           |
| Demco               | 10550160 | 445140  | Outside Printing                       | \$11.03           |
| Demco               | 10550110 | 445140  | Outside Printing                       | \$183.41          |
| Englert             | 10550151 | 469370  | Paper Products/Certificate/Prizes      | \$30.94           |
| Englert             | 10550152 | 469370  | Paper Products/Certificate/Prizes      | \$30.94           |
| Hy-Vee              | 10550110 | 469360  | Food and Beverages                     | \$35.16           |
| Menards             | 10550121 | 442010  | Bldg Rep & Maint                       | \$565.48          |
| Minitex             | 10550110 | 436050  | Registration                           | \$165.00          |
| Office Max          | 10550152 | 455090  | Paper                                  | \$41.56           |
| Office Max          | 10550110 | 452010  | Office Supplies                        | \$122.29          |
| Office Max          | 10550110 | 455090  | Paper                                  | \$42.81           |
| Office Max          | 10550110 | 469320  | Miscellaneous Supplies                 | \$106.92          |
| Pancheros           | 10550420 | 469320  | Miscellaneous Supplies                 | \$10.00           |
| Paypal              | 10550140 | 444080  | Software Repair & Maintenance Services | \$17.20           |
| PSC                 | 10550121 | 466040  | Plumbing Supplies                      | \$995.90          |
| SING                | 10550110 | 432080  | Other Professional Svc                 | \$400.00          |
| StemFinity          | 10550152 | 469320  | Miscellaneous Supplies                 | \$10.98           |
| USPS                | 10550330 | 435055  | Postage and Stamps                     | \$19.41           |
| Wal-Mart            | 10550152 | 469320  | Miscellaneous Supplies                 | \$42.35           |
| <b>Grand Total</b>  |          |         |  | <b>\$3,173.72</b> |



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| ACCOUNT/VENDOR                                | INVOICE                         | PO | YEAR/PR TYP S      | WARRANT           | CHECK  | DESCRIPTION          |
|---|---------------------------------|----|--------------------|-------------------|--------|----------------------|
| 10550110                                      |                                 |    |                    |                   |        |                      |
| 1000-10-25-550-550100-550110-000-0000-438130- | Library Administration          |    |                    |                   |        |                      |
| 010889 U S CELLULAR                           | Cell Phone Service              |    | 2017 1 INV P       | 149.99 072916     | 161755 | Admin/Monthly Servi  |
|   | 0144798780                      |    | ACCOUNT TOTAL      | 149.99            |        |                      |
| 1000-10-25-550-550100-550110-000-0000-443020- | Office Equipment R&M Services   |    | 2017 1 INV P       | 88.50 072216      | 160994 | Admin/Quarterly Con  |
| 011736 KONICA MINOLTA BUSIN 240492851         |                                 |    | ACCOUNT TOTAL      | 88.50             |        |                      |
| 1000-10-25-550-550100-550110-000-0000-449060- | Dues & Memberships              |    | 2017 1 INV P       | 300.00 070816     | 160470 | Admin/Annual Rotary  |
| 013258 ROTARY CLUB OF IOWA 070116             |                                 |    | ACCOUNT TOTAL      | 300.00            |        |                      |
| 1000-10-25-550-550100-550110-000-0000-449160- | Other Rentals                   |    | 2017 1 INV P       | 807.28 072216     | 161005 | Admin/Lease Payment  |
| 011898 MAILFINANCE                            | H6026500                        |    | ACCOUNT TOTAL      | 807.28            |        |                      |
|   |                                 |    | ORG 10550110 TOTAL | 1,345.77          |        |                      |
| 10550121                                      |                                 |    |                    |                   |        |                      |
| 1000-10-25-550-550100-550120-131-0000-438030- | Library Bldg Maint - Public     |    |                    |                   |        |                      |
| 010319 MIDAMERICAN ENERGY 20160706125244      | Electricity                     |    | 2017 1 DIR P       | 12,596.42 W070616 | 310    | MidAmbBilling 070620 |
|   |                                 |    | ACCOUNT TOTAL      | 12,596.42         |        |                      |
| 1000-10-25-550-550100-550120-131-0000-438070- | Heating Fuel/Gas                |    | 2017 1 DIR P       | 781.47 W070616    | 310    | MidAmbBilling 070620 |
| 010319 MIDAMERICAN ENERGY 20160706125244      |                                 |    | ACCOUNT TOTAL      | 781.47            |        |                      |
| 1000-10-25-550-550100-550120-131-0000-438100- | Refuse Collection Charges       |    | 2017 1 INV P       | 100.00 080516     | 161983 | Refuse & Recycling   |
| 010507 JOHNSON COUNTY REFUS 87902             |                                 |    | ACCOUNT TOTAL      | 100.00            |        |                      |
| 1000-10-25-550-550100-550120-131-0000-442010- | Other Building R&M Services     |    | 2017 1 INV P       | 140.00 072216     | 160986 | FAC/Cleaned Outside  |
| 010981 JOE'S QUALITY WINDOW 14935             |                                 |    | 2017 1 INV P       | 140.00 080516     | 161982 | FAC/Lower Outside W  |
| 010981 JOE'S QUALITY WINDOW 14992             |                                 |    | ACCOUNT TOTAL      | 280.00            |        |                      |
|   |                                 |    | ACCOUNT TOTAL      | 280.00            |        |                      |
| 1000-10-25-550-550100-550120-131-0000-445030- | Nursery Srvcs-Lawn & Plant Care |    | 2017 1 INV P       | 67.00 071516      | 160565 | FAC/Interior Plants  |
| 010181 GREENERY DESIGNS 1932                  |                                 |    | ACCOUNT TOTAL      | 67.00             |        |                      |





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| ACCOUNT/VENDOR  | INVOICE   | PO | YEAR/PR TYP S   | WARRANT                             | CHECK            | DESCRIPTION                                |
|---|-----------|----|---|-------------------------------------|------------------|--|
| 1000-10-25-550-550100-550120-131-0000-466050-<br>011399 ELECTRIC EQUIPMENT S 5557   |           |    | Electrical Supplies<br>2017 1 INV P   | 143.52 072916                       | 161654           | PAC/48 Packs of Lig                        |
|   |           |    | ACCOUNT TOTAL   | 143.52                              |                  |  |
|   |           |    | ORG 10550121 TOTAL  | 13,968.41                           |                  |  |
| 10550140<br>1000-10-25-550-550100-550140-000-0000-438140-<br>010631 MEDIACOM  |           |    | Library Computer Systems<br>Internet Fees<br>2017 1 INV P                     | 299.95 080516                       | 162001           | IT/HSD Ultra 105                           |
| 011937 AUREON COMMUNICATION 0789005209.2016.07  |           |    | 2017 1 INV P  | 851.00 072916                       | 161617           | Internet Services                          |
| 012215 FOUR WINDS INTERACTI SIN09862  |           |    | 2017 1 INV P  | 320.13 072216                       | 160943           | IT/4 App Suite & Co                        |
| 013770 SOUTH SLOPE COOPERAT 07012016  |           |    | 2017 1 INV P  | 205.06 072216                       | 161068           | IT/Internet Service                        |
|   |           |    | ACCOUNT TOTAL   | 1,676.14                            |                  |  |
| 1000-10-25-550-550100-550140-000-0000-444080-<br>010537 INNOVATIVE INTERFACE INV-INC10840<br>010537 INNOVATIVE INTERFACE INV-INC10842 |           |    | Software R&M Services<br>2017 1 INV P<br>2017 1 INV P                         | 8,976.56 072916<br>63,876.06 072916 | 161685<br>161685 | IT/Encore Annual Re<br>IT/Maintenance Annu |
|   |           |    | ACCOUNT TOTAL   | 72,852.62                           |                  |  |
| 011068 OVERDRIVE INC  | H-0035449 |    | 2017 1 INV P  | 8,208.00 072216                     | 161021           | IT/Digital JC Servi                        |
|   |           |    | ACCOUNT TOTAL   | 81,060.62                           |                  |  |
| 1000-10-25-550-550100-550140-000-0000-455120-<br>010081 CDW GOVERNMENT INC DPZ4872  |           |    | Misc Computer Hardware<br>2017 1 INV P  | 52.00 080516                        | 161920           | IT/48 Pack Box of B                        |
|   |           |    | ACCOUNT TOTAL   | 52.00                               |                  |  |
|   |           |    | ORG 10550140 TOTAL  | 82,788.76                           |                  |  |
| 10550151<br>1000-10-25-550-550100-550150-351-0000-432080-<br>010211 HYVEE FOOD STORE SRP712   |           |    | Lib Public Services - Adults<br>Other Professional Services<br>2017 1 INV P   | 125.00 072216                       | 160972           | Adult/Healthy Eatin                        |
| 014215 LAURA ERNST KINETIC SRP071216x2  |           |    | 2017 1 INV P  | 325.00 070816                       | 160413           | Adult/ SRP 2nd Half                        |
|   |           |    | ACCOUNT TOTAL   | 450.00                              |                  |  |
|   |           |    | ORG 10550151 TOTAL  | 450.00                              |                  |  |
| 10550152<br>1000-10-25-550-550100-550150-352-0000-432080-<br>012182 DINO O'DELL SRP061516   |           |    | Lib Public Services - Children<br>Other Professional Services<br>2017 1 INV P | 325.00 070816                       | 160362           | CHI/Children's Conc                        |
| 014260 MACH 3 ENTERPRISES SRP061516   |           |    | 2017 1 INV P  | 600.00 070816                       | 160418           | CHI/Hanson Family S                        |





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| ACCOUNT/VENDOR                                | INVOICE   | PO | YEAR/PR TYP S                 | WARRANT       | CHECK  | DESCRIPTION         |
|---|-----------|----|-------------------------------|---------------|--------|---------------------|
| 014282 JIMENEZ, BEN                           | SRP3328   |    | 2017 1 INV P                  | 325.00 070816 | 160405 | CHI/Bubble Show SRP |
| 014283 GROUT MUSEUM OF HIST                   | SRP061516 |    | 2017 1 INV P                  | 257.00 070816 | 160384 | CHI/Grout Museum Sn |
|   |           |    | ACCOUNT TOTAL                 | 1,507.00      |        |                     |
| 1000-10-25-550-550100-550150-352-0000-445140- |           |    | Outside Printing              |               |        |                     |
| 010373 PIP PRINTING                           | 91158     |    | 2017 1 INV P                  | 20.75 080516  | 162034 | CHI/200 Bookmarks   |
|   |           |    | ACCOUNT TOTAL                 | 20.75         |        |                     |
|   |           |    | ORG 10550152 TOTAL            | 1,527.75      |        |                     |
| 10550159                                      |           |    | Lib Public Srvs-Comm Access   |               |        |                     |
| 1000-10-25-550-550100-550150-359-0000-435059- |           |    | Advertising                   |               |        |                     |
| 011328 LITTLE VILLAGE MAGAZ 3368              |           |    | 2017 1 INV P                  | 45.00 080516  | 161993 | CAS/Co-op B/W       |
|   |           |    | ACCOUNT TOTAL                 | 45.00         |        |                     |
| 1000-10-25-550-550100-550150-359-0000-445140- |           |    | Outside Printing              |               |        |                     |
| 010050 TRU ART                                | 57107     |    | 2017 1 INV P                  | 76.45 072916  | 161753 | CAS/11 Garden Sign  |
| 010373 PIP PRINTING                           | 91052     |    | 2017 1 INV P                  | 118.68 072216 | 161038 | CAS/200 Birthday Ca |
|   |           |    | ACCOUNT TOTAL                 | 195.13        |        |                     |
|   |           |    | ORG 10550159 TOTAL            | 240.13        |        |                     |
| 10550160                                      |           |    | Library Collection Services   |               |        |                     |
| 1000-10-25-550-550100-550160-000-0000-445140- |           |    | Outside Printing              |               |        |                     |
| 010373 PIP PRINTING                           | 91013     |    | 2017 1 INV P                  | 474.56 072916 | 161720 | COL/15,000 White St |
|   |           |    | ACCOUNT TOTAL                 | 474.56        |        |                     |
| 1000-10-25-550-550100-550160-000-0000-445270- |           |    | Library Material R&M Services |               |        |                     |
| 010509 BAKER & TAYLOR INC C 2032119861        |           |    | 2017 1 INV P                  | 33.00 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032128149        |           |    | 2017 1 INV P                  | 7.50 072916   | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032128167        |           |    | 2017 1 INV P                  | 12.00 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032128227        |           |    | 2017 1 INV P                  | 3.00 072916   | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032128320        |           |    | 2017 1 INV P                  | 88.50 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032131103        |           |    | 2017 1 INV P                  | 55.50 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032134230        |           |    | 2017 1 INV P                  | 18.00 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032134626        |           |    | 2017 1 INV P                  | 3.00 072916   | 161622 | LIBRARY MATERIALS   |
|   |           |    | ACCOUNT TOTAL                 | 220.50        |        |                     |
|   |           |    | ACCOUNT TOTAL                 | 220.50        |        |                     |
| 1000-10-25-550-550100-550160-000-0000-469110- |           |    | Misc Processing Supplies      |               |        |                     |
| 010509 BAKER & TAYLOR INC C B558778DM         |           |    | 2017 1 INV P                  | 368.06 072916 | 161623 | LIBRARY MATERIALS   |
| 010510 DEMCO INC                              | 5907411   |    | 2017 1 INV P                  | 843.03 072916 | 161647 | COL/Book Jacket Cov |



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| ACCOUNT/VENDOR                         | INVOICE    | PO | YEAR/PR                      | TYP S   | WARRANT       | CHECK  | DESCRIPTION         |
|--|------------|----|------------------------------|---------|---------------|--------|---------------------|
| 010546 MIDWEST TAPE                    | 94116802   |    | 2017                         | 1 INV P | 60.00 072916  | 161705 | LIBRARY MATERIALS   |
| 010983 ID LABEL INC                    | 0093251-IN |    | 2017                         | 1 INV P | 819.00 072916 | 161683 | COL/1000 Library Ba |
|  |            |    | ACCOUNT TOTAL                |         | 2,090.09      |        |                     |
|  |            |    | ORG 10550160 TOTAL           |         | 2,785.15      |        |                     |
| 10550210                               |            |    | Library Children's Materials |         |               |        |                     |
| 1000-10-25-550-550200-000-0000-477020- |            |    | Books (Cat/Cir)              |         |               |        |                     |
| 010509 BAKER & TAYLOR INC C 2032124630 |            |    | 2017                         | 1 INV P | 210.85 072916 | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032127294 |            |    | 2017                         | 1 INV P | 69.39 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032128148 |            |    | 2017                         | 1 INV P | 56.81 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032128166 |            |    | 2017                         | 1 INV P | 73.86 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032128226 |            |    | 2017                         | 1 INV P | 23.90 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032138665 |            |    | 2017                         | 1 INV P | 294.81 072916 | 161622 | LIBRARY MATERIALS   |
|  |            |    |                              |         | 729.62        |        |                     |
| 010536 INGRAM LIBRARY SERVI 93660298   |            |    | 2017                         | 1 INV P | 404.98 072916 | 161684 | LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 93667817   |            |    | 2017                         | 1 INV P | 18.95 072916  | 161684 | LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 93702823   |            |    | 2017                         | 1 INV P | 107.53 072916 | 161684 | LIBRARY MATERIALS   |
|  |            |    |                              |         | 531.46        |        |                     |
| 012182 DINO O'DELL                     | 2          |    | 2017                         | 1 INV P | 15.00 072916  | 161649 | LIBRARY MATERIALS I |
|  |            |    | ACCOUNT TOTAL                |         | 1,276.08      |        |                     |
| 1000-10-25-550-550200-000-0000-477100- |            |    | Fiction Audio-CD             |         |               |        |                     |
| 010551 RECORDED BOOKS LLC 75361504     |            |    | 2017                         | 1 INV P | 25.75 072916  | 161736 | LIBRARY MATERIALS   |
| 010551 RECORDED BOOKS LLC 75364574     |            |    | 2017                         | 1 INV P | 26.99 072916  | 161736 | LIBRARY MATERIALS   |
|  |            |    |                              |         | 52.74         |        |                     |
| 010880 RANDOM HOUSE INC                | 1087924054 |    | 2017                         | 1 INV P | 28.50 072916  | 161724 | LIBRARY MATERIALS   |
|  |            |    | ACCOUNT TOTAL                |         | 81.24         |        |                     |
| 1000-10-25-550-550200-000-0000-477110- |            |    | Music-CD                     |         |               |        |                     |
| 010509 BAKER & TAYLOR INC C B20433080  |            |    | 2017                         | 1 INV P | 9.61 072916   | 161623 | LIBRARY MATERIALS   |
|  |            |    | ACCOUNT TOTAL                |         | 9.61          |        |                     |
| 1000-10-25-550-550200-000-0000-477120- |            |    | Other Audio-CD               |         |               |        |                     |
| 010536 INGRAM LIBRARY SERVI 93667817   |            |    | 2017                         | 1 INV P | 28.45 072916  | 161684 | LIBRARY MATERIALS   |
|  |            |    | ACCOUNT TOTAL                |         | 28.45         |        |                     |
| 1000-10-25-550-550200-000-0000-477160- |            |    | Video Recordings             |         |               |        |                     |
| 010509 BAKER & TAYLOR INC C B19463720  |            |    | 2017                         | 1 INV P | 262.32 072916 | 161623 | LIBRARY MATERIALS   |



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| ACCOUNT/VENDOR                                | INVOICE     | PO | YEAR/PR | TYP | S                         | WARRANT  | CHECK  | DESCRIPTION                |
|---|-------------|----|---------|-----|---------------------------|----------|--------|----------------------------|
| 010509 BAKER & TAYLOR INC C B19816220         |             |    | 2017    | 1   | INV P                     | 50.22    | 072916 | 161623 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B19988000         |             |    | 2017    | 1   | INV P                     | 32.76    | 072916 | 161623 LIBRARY MATERIALS   |
|   |             |    |         |     |                           | 345.30   |        |                            |
| 010514 AMAZON                                 | 66528071016 |    | 2017    | 1   | INV P                     | 7.31     | 072916 | 161613 LIBRARY MATERIALS A |
| 010546 MIDWEST TAPE                           | 94119276    |    | 2017    | 1   | INV P                     | 17.24    | 072916 | 161705 LIBRARY MATERIALS   |
| 010546 MIDWEST TAPE                           | 94143508    |    | 2017    | 1   | INV P                     | 22.49    | 072916 | 161705 LIBRARY MATERIALS   |
|   |             |    |         |     |                           | 39.73    |        |                            |
|   |             |    |         |     | ACCOUNT TOTAL             | 392.34   |        |                            |
| 1000-10-25-550-550200-550210-000-0000-477340- |             |    |         |     | Print/Circulating Serials |          |        |                            |
| 010524 EBSCO                                  | 1516671     |    | 2017    | 1   | INV P                     | 516.84   | 072216 | 160930 LIBRARY MATERIALS   |
|   |             |    |         |     | ACCOUNT TOTAL             | 516.84   |        |                            |
|   |             |    |         |     | ORG 10550210 TOTAL        | 2,304.56 |        |                            |
| 10550220                                      |             |    |         |     | Library Adult Materials   |          |        |                            |
| 1000-10-25-550-550200-550220-000-0000-477020- |             |    |         |     | Books (Cat/Cir)           |          |        |                            |
| 010509 BAKER & TAYLOR INC C 2032119860        |             |    | 2017    | 1   | INV P                     | 213.65   | 072916 | 161622 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032124630        |             |    | 2017    | 1   | INV P                     | 1,167.25 | 072916 | 161622 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032127294        |             |    | 2017    | 1   | INV P                     | 1,850.32 | 072916 | 161622 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032128319        |             |    | 2017    | 1   | INV P                     | 635.25   | 072916 | 161622 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032131102        |             |    | 2017    | 1   | INV P                     | 348.63   | 072916 | 161622 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032134229        |             |    | 2017    | 1   | INV P                     | 157.72   | 072916 | 161622 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032134625        |             |    | 2017    | 1   | INV P                     | 28.54    | 072916 | 161622 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 2032138665        |             |    | 2017    | 1   | INV P                     | 1,502.77 | 072916 | 161622 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 5014172369        |             |    | 2017    | 1   | INV P                     | 95.81    | 072916 | 161621 LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C 5014187094        |             |    | 2017    | 1   | INV P                     | 55.08    | 072916 | 161621 LIBRARY MATERIALS   |
|   |             |    |         |     |                           | 6,055.02 |        |                            |
| 010514 AMAZON                                 | 66528071016 |    | 2017    | 1   | INV P                     | 22.95    | 072916 | 161613 LIBRARY MATERIALS A |
| 010520 CENTER POINT PUBLISH 1384900           |             |    | 2017    | 1   | INV P                     | 131.22   | 072916 | 161634 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 93635222          |             |    | 2017    | 1   | INV P                     | 289.26   | 072916 | 161684 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 93660298          |             |    | 2017    | 1   | INV P                     | 216.04   | 072916 | 161684 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 93667817          |             |    | 2017    | 1   | INV P                     | 132.43   | 072916 | 161684 LIBRARY MATERIALS   |
| 010536 INGRAM LIBRARY SERVI 93702823          |             |    | 2017    | 1   | INV P                     | 280.91   | 072916 | 161684 LIBRARY MATERIALS   |
|   |             |    |         |     |                           | 918.64   |        |                            |
| 012405 REGENT BOOK CO                         | 53381       |    | 2017    | 1   | INV P                     | 16.06    | 072916 | 161737 LIBRARY MATERIALS   |
|   |             |    |         |     | ACCOUNT TOTAL             | 7,143.89 |        |                            |
| 1000-10-25-550-550200-550220-000-0000-477040- |             |    |         |     | Books (Cat/Reference)     |          |        |                            |





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CITY OF IOWA CITY  
Library Disbursements: July 1 to July 31, 2016

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| ACCOUNT/VENDOR   | INVOICE | PO | YEAR/PR TYP S                       | WARRANT       | CHECK  | DESCRIPTION         |
|--|---------|----|-------------------------------------|---------------|--------|---------------------|
| 010509 BAKER & TAYLOR INC C 5014172369                                       |         |    | 2017 1 INV P                        | 124.99 072916 | 161621 | LIBRARY MATERIALS   |
|  |         |    | ACCOUNT TOTAL                       | 124.99        |        |                     |
| 1000-10-25-550-550200-000-0000-477070-011068 OVERDRIVE INC 1370-000130607    |         |    | Downloadable-eBooks<br>2017 1 INV P | 24.99 071516  | 160628 | LIBRARY MATERIALS   |
|  |         |    | ACCOUNT TOTAL                       | 24.99         |        |                     |
| 1000-10-25-550-550200-000-0000-477100-010551 RECORDED BOOKS LLC 75362244     |         |    | Fiction Audio-CD<br>2017 1 INV P    | 99.00 072916  | 161736 | LIBRARY MATERIALS   |
| 010880 RANDOM HOUSE INC 1087924054   |         |    | 2017 1 INV P                        | 86.25 072916  | 161724 | LIBRARY MATERIALS   |
| 010880 RANDOM HOUSE INC 1087933843   |         |    | 2017 1 INV P                        | 26.25 072916  | 161724 | LIBRARY MATERIALS   |
|  |         |    | ACCOUNT TOTAL                       | 112.50        |        |                     |
|  |         |    | ACCOUNT TOTAL                       | 211.50        |        |                     |
| 1000-10-25-550-550200-000-0000-477110-010509 BAKER & TAYLOR INC C B19976020  |         |    | Music-CD<br>2017 1 INV P            | 521.79 072916 | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B20433080  |         |    | 2017 1 INV P                        | 285.14 072916 | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B20433090  |         |    | 2017 1 INV P                        | 39.89 072916  | 161623 | LIBRARY MATERIALS   |
|  |         |    | ACCOUNT TOTAL                       | 846.82        |        |                     |
| 010514 AMAZON 66528071016  |         |    | 2017 1 INV P                        | 11.95 072916  | 161613 | LIBRARY MATERIALS A |
| 010546 MIDWEST TAPE 94127486   |         |    | 2017 1 INV P                        | 14.24 072916  | 161705 | LIBRARY MATERIALS   |
|  |         |    | ACCOUNT TOTAL                       | 873.01        |        |                     |
| 1000-10-25-550-550200-000-0000-477160-010509 BAKER & TAYLOR INC C 2032124630 |         |    | Video Recordings<br>2017 1 INV P    | 15.68 072916  | 161622 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B19354320  |         |    | 2017 1 INV P                        | 213.46 072916 | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B19463720  |         |    | 2017 1 INV P                        | 831.30 072916 | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B19578720  |         |    | 2017 1 INV P                        | 18.95 072916  | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B19682700  |         |    | 2017 1 INV P                        | 18.95 072916  | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B19816220  |         |    | 2017 1 INV P                        | 516.34 072916 | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B198292980                                       |         |    | 2017 1 INV P                        | 5.10 072916   | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B19963720  |         |    | 2017 1 INV P                        | 25.50 072916  | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B19988000  |         |    | 2017 1 INV P                        | 351.17 072916 | 161623 | LIBRARY MATERIALS   |
| 010509 BAKER & TAYLOR INC C B20134480  |         |    | 2017 1 INV P                        | 18.22 072916  | 161623 | LIBRARY MATERIALS   |
|  |         |    | ACCOUNT TOTAL                       | 2,014.67      |        |                     |
| 010514 AMAZON 66528071016  |         |    | 2017 1 INV P                        | 144.29 072916 | 161613 | LIBRARY MATERIALS A |
| 010546 MIDWEST TAPE 94097706   |         |    | 2017 1 INV P                        | 56.22 072916  | 161705 | LIBRARY MATERIALS   |
|  |         |    | ACCOUNT TOTAL                       | 2,215.18      |        |                     |



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CITY OF IOWA CITY  
Library Disbursements: July 1 to July 31, 2016

| ACCOUNT/VENDOR  | INVOICE | PO | YEAR/PR TYP S   | WARRANT                              | CHECK            | DESCRIPTION                                |
|---|---------|----|---|--------------------------------------|------------------|--|
| 1000-10-25-550-550200-550220-000-0000-477210-<br>010509 BAKER & TAYLOR INC C B19463720<br>010509 BAKER & TAYLOR INC C B19988000 |         |    | Non-Fiction Video-DVD<br>2017 1 INV P<br>2017 1 INV P | 53.55 072916<br>102.00 072916        | 161623<br>161623 | LIBRARY MATERIALS<br>LIBRARY MATERIALS     |
|   |         |    | ACCOUNT TOTAL   | 155.55                               |                  |  |
| 1000-10-25-550-550200-550220-000-0000-477230-<br>010551 RECORDED BOOKS LLC 75363868<br>010551 RECORDED BOOKS LLC 75363958       |         |    | Non-Fiction Audio-CD<br>2017 1 INV P<br>2017 1 INV P  | 22.49 072916<br>35.99 072916         | 161736<br>161736 | LIBRARY MATERIALS<br>LIBRARY MATERIALS     |
|   |         |    | ACCOUNT TOTAL   | 58.48                                |                  |  |
| 010880 RANDOM HOUSE INC 1087984306  |         |    | 2017 1 INV P  | 41.25 072916                         | 161724           | LIBRARY MATERIALS                          |
|   |         |    | ACCOUNT TOTAL   | 99.73                                |                  |  |
| 1000-10-25-550-550200-550220-000-0000-477330-<br>010524 EBSCO 1516671   |         |    | Print/Reference Serials<br>2017 1 INV P               | 5,805.68 072216                      | 160930           | LIBRARY MATERIALS                          |
| 012323 HYBRID PUBLICATIONS FY17NLL<br>012323 HYBRID PUBLICATIONS FY17SE   |         |    | 2017 1 INV P<br>2017 1 INV P                          | 30.00 071516<br>30.00 071516         | 160579<br>160579 | IC LIBRARY SUBSCRIP<br>IC LIBRARY SUBSCRIP |
|   |         |    | ACCOUNT TOTAL   | 60.00                                |                  |  |
| 1000-10-25-550-550200-550220-000-0000-477340-<br>010524 EBSCO 1516671   |         |    | Print/Circulating Serials<br>2017 1 INV P             | 5,865.68<br>6,912.95 072216          | 160930           | LIBRARY MATERIALS                          |
|   |         |    | ACCOUNT TOTAL   | 6,912.95                             |                  |  |
| 1000-10-25-550-550200-550220-000-0000-477350-<br>010524 EBSCO 1000035817-1<br>010524 EBSCO 1516671                              |         |    | Online Reference<br>2017 1 INV P<br>2017 1 INV P      | 3,480.00 071516<br>16.50 072216      | 160555<br>160930 | LIBRARY MATERIALS<br>LIBRARY MATERIALS     |
|   |         |    | ACCOUNT TOTAL   | 3,496.50                             |                  |  |
| 010550 PROQUEST INFORMATION 70390398<br>010550 PROQUEST INFORMATION 70400785  |         |    | 2017 1 INV P<br>2017 1 INV P                          | 10,860.00 072216<br>13,320.00 072216 | 161042<br>161042 | LIBRARY MATERIALS<br>LIBRARY MATERIALS     |
|   |         |    | ACCOUNT TOTAL   | 24,180.00                            |                  |  |
|   |         |    | ORG 10550220 TOTAL                                    | 27,676.50                            |                  |  |
|   |         |    | ACCOUNT TOTAL   | 51,303.97                            |                  |  |
|   |         |    | FUND 1000 General                                     | 156,714.50                           |                  |  |
|   |         |    | TOTAL:  |                                      |                  |  |

Jay Semel, President

Janet Freeman, Secretary