

Iowa City Public Library Meeting Agendas and Other Significant Events		
SEPTEMBER 28, 2017	OCTOBER 26, 2017	NOVEMBER 16, 2017
Budget Discussion Departmental Reports: AS, CAS	Budget Discussion Policy Review: 501: Statement of Authority 502: Personnel 503: Admin/Confidential Benefits Review 1 st Quarter Statistics Departmental Reports: CH, CLS, IT OTHER: ILA Annual Conference; 10/18-20, Coralville	Departmental Reports: AS, CAS Policy Review: 808: Art Advisory Committee 810: Discussion Rooms
DECEMBER 21, 2017	JANUARY 25, 2018	FEBRUARY 22, 2018
Departmental Reports: CH, CLS, IT Policy Review: 704: Cardholder Database 811: Theft, Defacement, Alteration OTHER: Arts & Crafts Bazaar; 12/3 Inservice Day, 12/8	6 month Strategic Planning Update Policy Review: 816: Library Access for Sex Offenders Convicted of Sex Offenses Against Minors Review 2 nd Quarter Goals/Statistics Departmental Reports: AS, CAS	Appoint Nominating Committee Policy Review: 700: Community Relations 701: Public Relations Set Hours for Next Fiscal Year Departmental Reports: CH, CLS, IT
MARCH 22, 2018	APRIL 26, 2018	MAY 24, 2018
Appoint Committee to Evaluate Director Policy Review: 102: Policy Making & Policy Review Departmental Reports: AS, CAS	Meet as Members of Friends Foundation Policy Review: 803: Event Board 804: Pamphlet Distribution 805: Displays President Appoints to Foundation Board Review 3 rd Quarter Statistics Departmental Reports: CH, CLS, IT	Election of Officers Departmental Reports: AS, CAS
JUNE 28, 2018	JULY 26, 2018	AUGUST 23, 2018
Director Evaluation Develop Ideas for Board Annual Report Departmental Reports: CH, CLS, IT	Review Board Annual Report Adopt NOBU Budget Strategic Planning Update Departmental Reports: AS, CAS	Review Annual Staff Report Review 4 th Quarter Statistics Departmental Reports: CH, CLS, IT OTHER: Annual Board Dinner



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: Susan Craig • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

BOARD OF TRUSTEES

AGENDA

5:00 pm – 2nd floor Board Room

September 28, 2017

Jay Semel, President

Diane Baker

John Beasley

Kellee Forkenbrock

Janet Freeman, Secretary

Adam Ingersoll

Carol Kirsch

Robin Paetzold

Monique Washington, Vice-President

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

- A. Approve Regular Minutes of Library Board of Trustees August 24, 2017 meeting.

4. Items to be discussed.

- A. MERGE Tour.

Comment: Kate Moreland, Director of Collaboration and Community Relations for the Iowa City Area Development Group will give a tour of the MERGE space.

- B. FY19 Budget Request.

Comment: The FY19 operating budget request will be discussed.

5. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Adult Services, Community & Access Services.
- C. Development Office Report.
- D. Business Office Annual Report.
- E. Facilities Services Annual Report.
- F. Spotlight on the Collection.
- G. Miscellaneous.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

6. President's Report.

7. Announcements from Members.

8. Committee Reports.

A. Foundation Members. The FY2018 Memorandum of Understanding between the Friends Foundation Board of Directors and the Iowa City Public Library Board of Trustees and FY18 Friends Foundation budget.

9. Communications.

A. Email from Mary Gravitt and response.

10. Disbursements.

A. Review MasterCard expenditures for August, 2017.

B. Approve Disbursements for August, 2017.

11. Set Agenda Order for October Meeting.

12. Adjournment.



BOARD OF TRUSTEES

Minutes of the Regular Meeting

DRAFT

August 24, 2017

Members Present: Diane Baker, John Beasley (in at 5:20 pm), Kellee Forkenbrock, Janet Freeman, Adam Ingersoll, Carol Kirsch, Robin Paetzold, Jay Semel, Monique Washington.

Members Absent. None.

Staff Present: Terri Byers, Maeve Clark, Susan Craig, Kara Logsdon, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer, Angela Pilkington.

Guests Present: None.

Call Meeting to Order. President Semel called the meeting to order at 5:00 p.m.

Public Discussion. None.

Approval of Minutes.

The minutes of the July 27, 2017 Library Board of Trustees meeting were reviewed. A motion to approve the Minutes was made by Freeman and seconded by Baker. Motion carried 8/0.

Items to be discussed.

Library Annual Report. A link to the online version will be sent as soon as it is available. Craig said the full financial reports will be available in September as the City is just now closing the books on FY17. Semel asked if there were any notable ups or downs. Craig said circulation is down a little bit, as it is in most public libraries but she does not believe this is a drastic drop or that people in Iowa City are not reading anymore. Craig noted there was a slight increase in the number of people into the building. We are still the active downtown hub that we've always been and Craig believes we will still be the busiest public library in Iowa this year. Freeman noted that bookstores seem to be doing better; Craig said this is a trend and people are coming back to books and said the Pew research people have noted the millennial generation is library centric and views the library as a community center. Semel said the annual report is an amazing document.

Art Gallery. Craig received estimates from the architect to remodel the hallway space to be used as an art gallery and thought the estimate was high. She believes the work could cost us less than the estimate provided if we manage the work ourselves and do not hire a general contractor. Craig said most of the cost is in the lighting; as it is a dark hallway and needs to be improved for art. Semel asked Craig to review the concept. Craig said the plan is, to conserve staff time, an art show would hang for two months at a time, three times a year to coincide with the Gallery Walks. Semel reminded the Board that Alan Weinstein, a local artist, believes that having an art show in a library in Canada helped his

career as an artist and that the art selected would raise the awareness of the artist and further the artist's endeavors.

Baker asked how much staff time it would take and Paetzold asked about equating the work to a year's labor; one week of staff time for each show is a rough estimate. Craig said she would have to cost it out to have firm numbers but, with benefits, it would cost approximately \$50 per hour. Ingersoll asked if the money was allocated for the gallery; Craig said it was in the NOBU budget approved by the Board last month. He asked what percentage of the NOBU budget the art gallery represented; Craig said about 10%. Forkenbrock asked if we consulted with other libraries to see how they keep their costs down. Craig said there are many models out there. Freeman asked if the construction of the gallery is different than other construction we have done. Craig said the art gallery is not considered a large project. Paetzold identified the many ways ICPL already is involved in promoting art. She said we have the back wall on the second floor, circulating art, the art competition, and we do special exhibits, like the Pelzer mural. There are many venues in Iowa City that display art as well. Semel said he thinks a huge difference is having no commercial transactions in the building, like Java House, for example, which has art on the walls. Semel believes the other venues treat the art more as decoration. He believes when art is displayed as art there is a different impact for the viewer. Ingersoll asked how we would draw people's attention to the art rather than having it just be décor. Craig said it would be promoted and is part of the staff time it would take.

Board members left at 5:21 for their photo to be taken. Board reconvened at 5:25 pm.

Art gallery discussion continued:

Paetzold asked if the work required by staff for the gallery would be displacing someone from doing other work and ongoing staff costs. Craig said the person who would be assigned is currently on the Art Advisory Committee and manages the Art Purchase Prize. The work for each show would require organizing, advertising, meeting and selecting the artists, and then working with the artist to hang each show, plus organizing an opening reception. Ingersoll said this is ancillary to our mission. Kirsch said it would be participating in a community event and draw people to the space but it would not mitigate the burden on staff. Baker said we do an unbelievable job, and is not sure we need to do everything. Freeman noted that part of this discussion about staffing recognizes the bookmobile service we just started. More work has been added for the bookmobile and this may not be the time to do an art gallery that would involve yet more staff time. Beasley was an advocate for vetting the art gallery idea but feels that with what we need to accomplish in the next year to year and half, and with a large price tag, he does not believe the art gallery needs to go any further right now and is willing to table it. Beasley is completely satisfied with what has been done up to this point and is done with the discussion. Freeman does not like the idea of starting a new venture when we are changing directors and maybe it could be postponed. Craig said we revisit things all the time. Paetzold asked how staff feel about the art gallery. Craig said staff are not in favor of the art gallery. Board consensus was not to move forward with the art gallery at this time. Ingersoll said when we bring on a new director that person should have the ability to find their own way and revisit the gallery.

Staff Reports.

Director's Report. The ILA conference is in Coralville this year. Craig suggested Board members may wish to attend any part of the conference, and to let Miller know and she will take care of registration. Paetzold said she has had a great experience at the ILA conference in the past and recommends it. Craig said a number of ICPL staff are presenting at the conference this year. The State Library is putting

on Town Meetings this year, too, also in Coralville in September. Update on teen situation from last month: the new rules for the teen space, being upfront about expectations for behavior, knowing teen names, and having a few teens banned, is improving the situation. Clark said we are going to be proactive as we plan for next summer. Paetzold asked if there are accommodations for talking with parents who may not be able to come to the library for a return appointment. Clark said she will speak with parents on the phone and make things as easy as possible for parents.

Brooke Gladstone will be at the Englert Theatre on Sunday, 9/24/17 at 2:00 pm to kick off this year's Intellectual Freedom Festival, sponsored by ICPL and the Friends Foundation. The Bookmobile is off the road this week with one minor warranty detail left on our punchlist. Monday begins the new fall bookmobile schedule. Craig and Logsdon will be presenting a report on the Bookmobile to City Council and to the Johnson County Board of Supervisors. It will be sent to the Board when it is ready. A few policy reviews were inadvertently left off the calendar; look for them on next month's Board calendar. Be on the lookout for the fall Window, coming to mailboxes right after Labor Day.

Departmental Reports.

Children's Services. Pilkington said everyone wanted eclipse glasses. We received them as part of a grant, and participation in a library program was a requirement in order to get glasses. Clark talked about the ice cream socials at the elementary schools and how much kids tell staff they love the summer reading program. Beasley asked if we know why kids don't finish the program. Pilkington said there are several levels for our kids to finish, and many children only finish the first level. Family vacations, kids losing their program cards, or children signing up for the program with a summer camp and are no longer in the camp, are all reasons why completion rates are not as high as the number of registrants.

Collection Services. No comments.

IT. Palmer said the changes we are making to the Computer Lab are to encourage people to learn to do digital media creation by using software and other tools we can provide. Beasley asked for an example. Clark said a young woman came in who wanted to enter the downtown sign contest. She used Adobe Acrobat Suite to do so. She would not have been able to participate in the contest without access to our software and space. Palmer said people will be able to collaborate on projects and there will be dedicated stations people will be able to use individually. The new Digital Media Lab will provide more flexibility than the current stationary computer tables with 20 computers that sit idle most of the time. We will be able to deliver better and more classes and this represents a big advance for us. Craig said when this building was planned, the current Computer Lab was state of the art. Our mission is to help people learn and use our tools to create their own information.

Semel out at 5:59 pm.

Development Office. McCarthy thanked Beasley and his wife for attending the Block Party hosted by Michael Lensing and Tom Scott, which garnered \$4200. Baker asked if the event was well attended. McCarthy said it was a beautiful day and there were about 80 guests who enjoyed the day and music by Elizabeth Moen and Blake Shaw Trio. Beasley said the food was great and the number of people was great. McCarthy described the shared fundraiser, Tee Off for Swimming and Reading with the City Parks and Recreation Department planned for 9/8 at Finkbine. There is another ICPL Rocks my Block event; a progressive party at Plaza Towers on September 30. This will be a four-condo tour, hosted by great

friends in Plaza Towers. There will be light refreshments and then guests will gather at Neumann Monson to talk with architects from Neumann Monson and people from McComas-Lacina Construction. Tickets are \$50. McCarthy said if anyone wants to do a block party, to let her know.

Spotlight on the Collection. No comments.

President's Report. None.

Announcements from Members. Beasley would like to have someone from MERGE visit the Board to let us know what is going on there. Clark said we just had a successful collaboration with proto studios and she thinks they would be pleased to tour the Board. Craig said she would arrange this. Paetzold goes to the BYOB group and really appreciates it. She said the people who go don't really know each other but have great conversation. Paetzold asked about joining Kanopy (a free streaming movie service some libraries use) and what it would cost us to do this. She would like us to investigate. Mangano said that what has been available to us so far has been very expensive and the content poor. Mangano said we are always looking for new services for patrons. Mangano said some services require you to offer all their content. Paetzold asked if we could go in with other libraries on this. Mangano will look into this. Beasley commented on the year-end financial statement that he is impressed that almost 800,000 people are served by ICPL by fewer than 60 FTE employees for less than \$7,000,000. Paetzold asked how the Board's decision about the art gallery will be conveyed to the person requesting its consideration. Craig said Semel volunteered to inform the requester.

Committee Reports.

Foundation Members. None.

Communications. None.

Disbursements.

The MasterCard expenditures for July, 2017 were reviewed. A motion to approve the disbursements for July, 2017 was made by Ingersoll and seconded by Paetzold. Motion carried 8/0.

Set Agenda Order for September Meeting.

Budget FY19

MERGE.

Adjournment. A motion to adjourn the meeting was made by Ingersoll and seconded by Beasley. Motion carried 8/0. Vice-President Washington closed the meeting at 6:11 p.m.

Respectfully submitted,
Elyse Miller



TO: Library Board
 FROM: Susan Craig, Library Director
 DATE: September 21, 2017
 RE: FY19 Budget Request

I approached the FY19 budget with a goal of not asking for funding for any new initiatives. That said, there are new ongoing expenses related to bookmobile operations and several other areas where increases are needed to maintain current operations that result in increased requests. There is continuing concern about the State funding for cities as there is a significant budget shortfall and the new governor has indicated she is willing to look at the promised backfill dollars that were pledge to local governments when the property tax structure was modified. This could result in reductions to local funding.

One budget issue that staff considered and debated was eliminating fines on children's library materials to match what we did for children's materials on the bookmobile. We are interested in doing this long-term, but when we considered the amount – last year fines on children's materials accounted for over \$50,000 of revenue—we are not recommending that change at this time. We feel that we assist low-income children with a fine waiver program each summer and would have to make cuts to programs and services used by low-income families to make up for the loss in revenue.

For your review I have attached:

- Budget in brief summary showing several years of expenditures and FY18 budget, as well as the request for FY19. FY19 numbers reflect City projections. Fund numbers with significantly higher requests are annotated. The City has not yet projected personnel numbers which are based on current employees, projected salary increases, and benefit costs.
- A summary of items where the budget request significantly exceeds the City's projection.
- Capital Improvements Project budget request.
- A summary of anticipated FY19 NOBU expenses (you approve more specific and final version of the NOBU budget in July each year).

The financial report for FY16 (year just ended) showing income and expenses to all funds and fund balances when appropriate is not yet completed, but you will have it prior to the meeting. The City has not yet projected revenues, when they do I will share that information.

Budget Timeline:

- September: Review and approve budget request to be submitted to the City
- October: Staff enter data into City system.
- November: Director meets with City Manager, Assistant City Manager, Finance Director and other Finance Department staff to discuss budget request.
- December: City Manager's FY19 budget recommendations are sent to the City Council, typically late in the month.
- January: City Council reviews manager's recommendations, hears presentations from department heads.
- March: FY19 budget approved by Council, sent to State.
- July: FY19 NOBU budget approved by Board.

FY19 BUDGET IN BRIEF: September 21, 2017

		FY13 ACTUAL	FY14* ACTUAL	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 BUDGET	FY19 PROPOSED	Compare with FY18 Budget	COMMENTS
PERSONNEL										
411000	Permanent Full Time	2,158,031	2,156,849	2,185,292	2,224,016	2,364,008	2,498,125		0.00%	
412000	Permanent Part Time	371,974	370,799	427,678	438,144	446,532	419,067		0.00%	
413000	Temporary	396,731	403,263	427,062	448,741	484,912	492,350	507,120	3.00%	New pay scale
414100	Overtime	58,098	66,166	69,674	67,174	68,778	67,029		0.00%	
414300 & 414400	Termination	21,796	14,556	8,250	6,366	2,862	0		0.00%	
414500	Longevity	19,869	18,619	17,123	17,786	17,759	21,795		0.00%	
421100 to 424800	Benefits	828,148	897,632	957,286	937,584	1,031,511	1,074,029		0.00%	
	Total Personnel	3,854,647	3,927,884	4,092,365	4,139,811	4,416,362	4,572,395	507,120	-88.91%	
SUPPLIES										
452010	Office Supplies	2,836	2,755	2,938	1,945	2,409	1,992	2,440	22.49%	
452030	Minor Equip & Furniture	10,065	21,731	8,514	12,913	13,138	9,000	13,395	48.83%	
452040	Sanitation Supplies	15,288	17,300	18,016	19,555	20,248	20,147	20,644	2.47%	
452050	Photo Supplies	2,416	1,457	667	686	643	707	656	-7.21%	
454020	Subscriptions	456	480	480	480	480	495	489	-1.21%	
455010 & 455090	Printing/Graphic supply/Paper	7,525	6,001	8,806	6,316	5,127	5,426	5,089	-6.21%	
455110 & 455120	Misc Computer Software & Hardware	41,262	65,093	45,656	48,271	36,369	44,749	45,000	0.56%	
463040, & 465020	Sewer & Ice Control Chemicals/ Gasoline	3,836	3,456	1,645	2,149	1,563	2,221	1,641	-26.11%	
466030 to 466070	Building Repair Supplies	11,903	11,023	9,636	7,295	6,525	7,516	6,633	-11.75%	
467020	Equip Repair/Maint Supply	476	473	115	1,007	0	1,037	0	0.00%	
469110	Misc Processing Supply	30,277	26,057	29,138	24,929	27,020	25,683	27,549	7.27%	
469190 to 469370	Misc Commodities	28,020	23,963	17,755	22,580	18,073	19,270	18,111	-6.01%	
	Total Supplies	154,360	179,789	143,366	148,126	131,595	138,243	141,647	2.46%	

FY19 BUDGET IN BRIEF: September 21, 2017

CHARGES & SERVICES		FY13		FY14*		FY15		FY16		FY17		FY18		FY19		Compare with FY18 Budget	COMMENTS
		ACTUAL		ACTUAL		ACTUAL		ACTUAL		ACTUAL		BUDGET		PROPOSED			
432030	Financial Services / Charges	5,842		5,576		5,103		7,876		7,295		8,114		8,200		1.06%	Credit card fees.
432060 to 432080	Consultants, Other	13,295		27,844		23,218		24,138		27,317		26,200		39,000		48.85%	Director search, consultant background checks, programs.
435010	Data Processing	13,750		14,000		20,300		15,750		21,022		34,700		22,800		-34.29%	Some expenses moved to 445270.
435055	Postage & Mail Services	29,111		28,705		40,614		44,247		54,181		46,140		57,189		23.95%	
435059 & 435060	Advertising/ Legal Pub	9,899		8,130		6,186		8,496		5,003		12,742		5,102		-59.96%	
436030 to 436090	Training & Education	14,697		18,241		11,283		14,839		13,713		11,750		13,000		10.64%	
438030 & 438070	Gas/Electric	124,887		147,493		115,509		105,188		107,838		126,658		114,019		-9.98%	
438100 & 445330	Refuse/Landfill / Other waste disposal	1,380		1,380		2,180		1,991		1,655		2,050		1,688		-17.66%	
438110 to 438130	Long Distance / Cell Phones	2,539		2,808		2,847		3,019		2,871		6,711		2,414		-64.03%	
438140	Internet	13,686		17,373		16,205		15,637		13,789		16,110		19,068		18.36%	Hot spot data.
442010 to 442070	Bldg. Repair & Maint	91,516		74,687		97,750		70,335		95,019		81,764		89,401		9.34%	
443020 & 443050 & 443080	Equip Repair & Maint	7,874		1,985		2,419		2,662		3,055		2,645		3,115		17.77%	
444010 to 444120	IT Repair & Maintenance	122,553		149,623		111,800		131,390		146,419		171,563		149,281		-12.99%	One time expense FY18.
445030	Plant Care	797		804		804		839		804		864		820		-5.09%	
445140	Printing	37,506		43,002		34,612		35,575		34,536		32,048		37,220		16.14%	
445250	Interlibrary Loan	269		64		45		168		287		173		293		69.36%	
445270 to 445290	Materials Processing & Maintenance	15,235		15,092		16,627		19,542		19,578		3,479		14,600		319.66%	Expenses moved here from 435010.
446010 & 446200 & 449055	City Chargebacks	922		622		525		682		681		716		715		-0.14%	
446220 to 446300	Phone Chargebacks	20,295		22,086		23,599		23,682		26,483		26,772		26,772		0.00%	City to confirm with new phone system.
446350	Vehicle Replace Fund	5,240		5,690		5,717		5,690		5,690		5,860		21,689		270.12%	Bookmobile replacement fund.
446360, 446370, 446380	City Vehicle Rental, Fuel, R&M	3,993		5,173		5,667		4,685		6,197		18,966		19,309		1.81%	Bookmobile
449030	Property Tax	51,694		24,812		16,649		1,549		0		0		0		0.00%	
449060 & 448030	Dues, Membership, Permits, Community Events	3,130		3,263		3,646		4,134		4,152		4,659		4,152		-10.88%	*
449090 to 449160	Rent / Equipment	9,073		8,325		8,135		7,722		8,888		7,957		9,418		18.36%	

FY19 BUDGET IN BRIEF: September 21, 2017

		FY13 ACTUAL	FY14* ACTUAL	FY15 ACTUAL	FY16 ACTUAL	FY17 ACTUAL	FY18 BUDGET	FY19 PROPOSED	Compare with FY18 Budget	COMMENTS
449260 to 449350	Misc / Park 'n' Read / Meals	9,119	5,584	4,872	5,091	8,560	19,990	9,418	-52.89%	
	Total Charges & Services	608,302	632,362	576,312	554,927	615,033	668,631	668,683	0.01%	
CAPITAL EXPENDITURES										
472010	Building Improvements	0	12,000	3,995	0	6,843	0	10,461	0.00%	Generator to provide backup power to IT equipment.
474360 to 474420	Operating Equipment	0	17,713	0	0	0	0	21,836	0.00%	Replace east side bookdrops.
475010	Furniture / Office Equipment	0	0	0	0	0	0		0.00%	
476050 to 476130	IT Hardware/Software	0	11,614	0	13,903	0	0		0.00%	
	Subtotal Equip/Improve	0	41,327	3,995	13,903	6,843	0	32,297	0.00%	
490040	GO Bond Abatement	82,216	97,536	61,618	40,838	0	0		0.00%	
	Equip Replace Fund	62,422	62,422	62,422	62,422	62,422	62,422	62,422	0.00%	
	Subtotal Transfers	144,638	159,958	124,040	103,260	62,422	62,422	62,422	0.00%	
477020 to 477350	Library Materials	630,885	659,600	650,421	650,212	667,176	667,570	674,246	1.00%	
477380	RFI Tags	12,472	12,600	5,875	0	6,000	0	7,000	0.00%	
	Subtotal Materials	643,357	672,200	656,296	650,212	673,176	667,570	681,246	2.05%	
	TOTAL Capital Expenditures	787,995	873,485	784,331	767,375	742,441	729,992	775,965	6.30%	
	TOTAL WITHOUT PERSONNEL	1,550,657	1,685,636	1,504,009	1,470,428	1,489,069	1,536,866	1,586,295	3.22%	
	TOTAL BUDGET	5,405,304	5,613,520	5,596,374	5,610,239	5,905,431	2,266,858	2,362,260	4.21%	

FY19 Budget Request: Significant Projects

1. Personnel

Temporary/hourly staff funding. We are not adding additional hours to our hourly staff overall, but we are still catching up to the new wage scale that took effect in January, 2017. A 3% increase is requested.

2. Services

An increase request in consultants and professional services (#432060-432080) includes increases of several thousand dollars needed to cover costs of the new in-depth background checks on all new employees and most volunteers, and \$10,000 for a consultant to assist with the director search.

Internet fees (#438140) is seeing an increase due to the growth in our hotspot program which allows low-cost internet access to cardholders. This is a library priority and fits into the City's strategic plan as well.

The vehicle replacement fund (#446350) is showing a significant increase due to the new charges for the bookmobile. The City budgets over time to replace vehicles, prior to this year the fund covered our two vans. The City is budgeting to fund half the cost of the bookmobile replacement in fifteen years, the other half is expected to come through gifts.

3. Capital Expenses/Operating Budget

A backup generator is proposed to keep the air conditioner running in our computer room if the power goes out. The room overheats very quickly without air conditioning. Although we have a battery backup system to maintain power to the servers, it doesn't accomplish the goal if the servers overheat.

Last year, the west side book returns were damaged by a driver and replaced through insurance. We had planned to request funding to replace all the book returns as they turn 20 years old. This request is to replace the east side book returns. They are bent, rusting, and subject to leaking.

We are requesting a 1% increase to the collection budget. This is less than inflation, but we believe sufficient because circulation is down slightly.

4. City CIP Budget Request

The City's CIP budget is a budget stream outside the operating budget; it is intended to fund long term projects. The City sells debt to fund CIP projects. The bookmobile and our Computer Lab remodel are examples of CIP-funded projects. We are requesting funding for HVAC components scheduled for replacement in 2019.

City of Iowa City CIP Request Form
Capital Improvement Program 2018 - 2022

General Project Information

Department: Library New or Revised Request: New

Project Title: HVAC maintenance Project Number:

Submitted By: Susan Craig

Project Description

Several years ago there was an engineering study done to determine, among other things, a replacement schedule for HVAC components for the library building. They recommend replacing four blower coils and four condensing units in 2018 at an estimated cost of \$25,800.

Project Justification

These maintenance items are important to the regular and safe functioning of the building and prevent costly emergency repairs.

Urban Renewal Area (if applicable): (Choose From Below) Planning Procs (if applicable): (Choose From Below)

Project Priority: Essential (2)

Estimated Project Cost Breakdown

Calendar Year	2018	2019	2020	2021	2022
Project Cost Breakdown	Re-estimated	\$ Amount	\$ Amount	\$ Amount	\$ Amount
Design	\$ -	\$ -	\$ -	\$ -	\$ -
Right-of-Way/Site	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -
Inspection	\$ -	\$ -	\$ -	\$ -	\$ -
Administration	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Other (specify)	\$ -	\$ 25,800	\$ -	\$ -	\$ -
Estimated Project Cost	\$ -	\$ 25,800	\$ -	\$ -	\$ -
Cost Estimated by: Design Engineers		Multi-Year Project Cost		\$ 25,800	

Operating Budget Impact

Annual O & M Expense: \$ - Annual Revenue Generated: \$ -
 Number of New FTE's: - Life Expectancy (Years): -

Operating Budget Impact Discussion:

Hopefully, will prevent costly emergency repairs.

External Funding

Minority Impact

Description	Source	\$ Amount	Summarize Positive/Negative Impacts:
	State/Federal	\$0	
	County	\$0	
	Other Grants	\$0	
	Donations	\$0	
	Other (Specify)	\$0	
Estimated Outside Funding		\$0	Census Tract Minority Population (Choose From Below)

Preliminary FY19 NOBU Budget

Ongoing items include:

Personnel

Collection

Window Newsletter/3rd issue

Proposed one-time projects for FY19:

Digitize early Iowa City newspapers: \$7,500

New licenses for self-check software: \$12,500

Director search: \$10,000

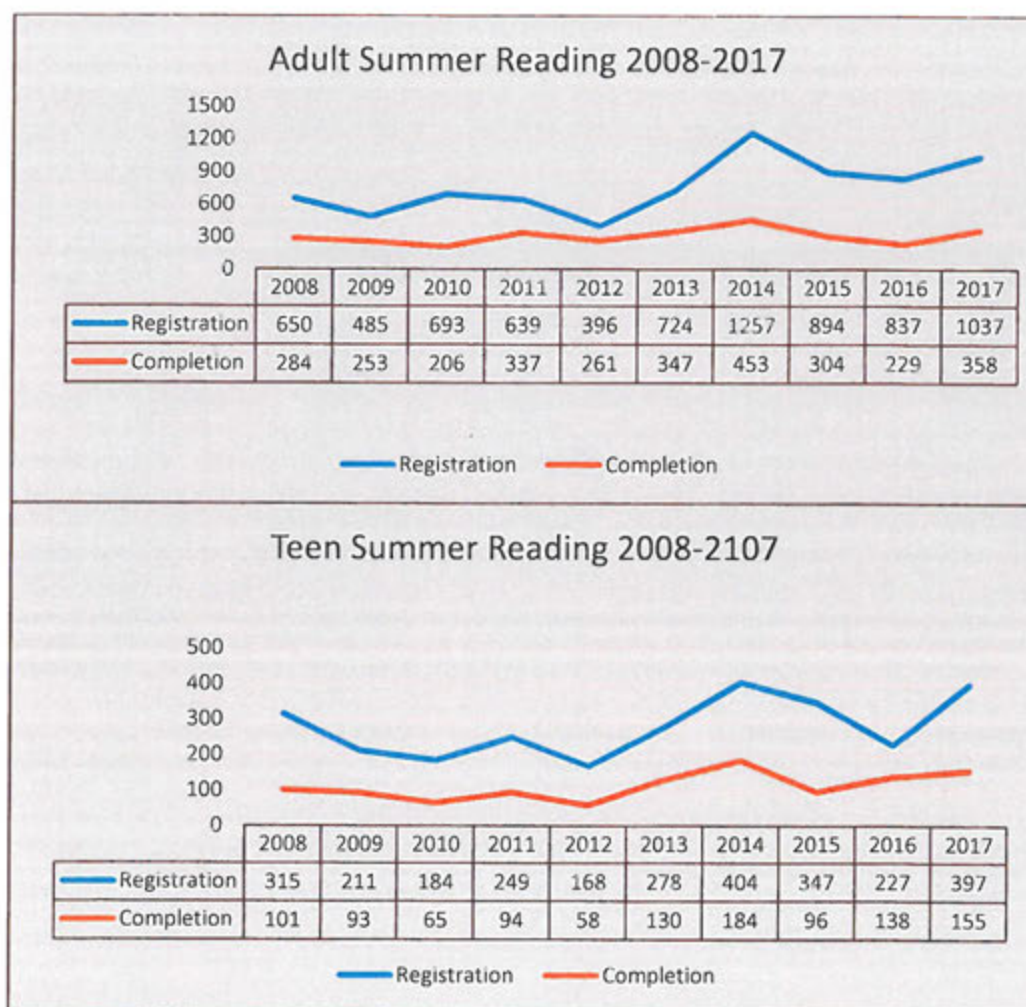
Adult Services Department Report

August 28, 2017 Meeting of the Iowa City Public Library Board of Trustees

Maeve Clark, Adult Services Coordinator

Summer Reading

Both Teen and Adult Summer reading numbers were higher this year than in the past. Adult registration was 1,037, with a completion rate of 358. Many adults register when their children sign-up for summer reading and start the program, but don't complete it. While we would be happy if more adults completed the program, we are not unhappy with the continued growth in sign-up and completion. Teen summer reading numbers also increased from the previous year. We would like to see an increase in the number of completions for teens. We are in the beginning stages of summer reading 2018 planning and one of our goals will be to increase the completion rate for teens.

**Programming**

We have a new partnering initiative with the University of Iowa Public Policy Center. Each month, the Public Policy Institute will present a policy topic on one of their research areas, in a variety of formats. The programs take place on the second or third Wednesday of each month at the library. We will air each program live on Library Channel 20, and will rebroadcast the programs and stream them from icpl.org.



Community & Access Services Dept, Help Desk & Bookmobile

Update for ICPL Board of Trustees

Prepared by Kara Logsdon, September 2017

Summer Reading 2017 Fine Waive for Students

We had a great summer at the Help Desk and on the Bookmobile. One service we provide in the summer is waiving fines and replacement fees for students in the summer to make sure their Library Account is in good standing and ready for summer checkouts. This summer, 655 children had fines and fees waived for a total of \$10,870. The average amount waived on each card was \$16.60. We see first-hand that many children who have accumulated fines and fees wait until summer to have charges waived so they can use their cards again. We are thankful for no fines on children's materials on the Bookmobile.

Summer Library Bus

The Summer Library Bus program provided 2,655 free rides this summer. The program provides a free ride to the Library on any Iowa City Transit Bus for students up to age 18 and the adults accompanying them. The Library's Ride and Read program, which provides two free bus passes each week for a free ride home, was recently featured in the *American Libraries* magazine. The article is included in this month's Board Packet.

Library cards at Ice Cream Socials

Library staff attended Back to School Ice Cream Socials in August at ICCSD elementary schools in Iowa City and Hills. Staff signed 62 students and family members up for new library cards. Alexander and Lincoln tied for first place with 11 new library card sign-ups each. Twain came in second with 9 and Hills came in third with 8. This is a wonderful opportunity for staff to talk about services at the Library and to remind families that a library card is an integral part of back to school planning.

Staff Changes

Lynn Mennenga, who has served as the Outreach Assistant in Community and Access Services for more than 10 years, is retiring at the end of September. Lynn has faithfully served members of our community who cannot come to the Library in person through outreach services to At Home patrons and inmates at the Johnson County Jail. She also assures Outreach Collections in the community receive a regular restocking of materials. Staff who go to retirement residences, especially Oaknoll, are often asked if Lynn accompanied them because she is so beloved to the people who she has served. Heidi Kuchta, a Library Clerk in CAS, was promoted into this job and her job is currently posted internally.

Bookmobile Summer Round-up

The Bookmobile had a great summer with 19 weekly stops and 4 bi-weekly stops. We logged 1,028 miles and checked out 8,449 items to 5,766 visitors. That's 8 checkouts per mile ☺ Weekly Party in the Park programs, in conjunction with the Iowa City Parks and Recreation Department drew 488 visitors to the Bookmobile and 1,186 people attended the thrice weekly Stories in the Park programs. The Bookmobile also went to the Farmer's Market, Juneteenth, the Airport Fly-In Breakfast and Paws for a Cause.

The Bookmobile Fall Schedule runs four days a week from August 28th through December 21st. Highlights include 17 Weekly Stops, 4 new stop locations, Wednesday morning stops at areas preschools, a Monday stop at Grant Wood Elementary coordinated with the evening English Language Learning program, and a Thursday morning stop at Mercer Park coordinated with Parks and Recreation's Tot Time program. We are beginning to think about the spring 2018 schedule and will have it finalized in October.

National Library Card Month

September is National Library Card Sign-up month. 2017 marks the 30th anniversary of this program, scheduled at the beginning of the school year to encourage students to sign-up for a library card. Patrons may get a free replacement card at the Help Desk all month. On the Bookmobile, anyone who uses their card will be entered into a drawing for a \$25 gas card. If they get a new library card and check out materials, they get two entries.

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 September 28, 2017

Memo of Understanding Explained

Every year, the Iowa City Public Library Friends Foundation gives grants to the Library which can be used for anything needed by the Library. The amount to be donated is described in the annual Memorandum of Understanding approved by the Board of Directors of the Iowa City Public Library Friends Foundation at its first meeting of each fiscal year.

The FY2018 Memo of Understanding was approved by Friends Foundation board members at their meeting on August 30, 2017. It is included in your meeting packet as an information item. This year's total is \$226,700. Most of the funds, \$114,500, are for unrestricted use by the Library. The remaining \$112,200 is for reimbursement of the estimated salary and benefits of one Development Office full-time staff member.

The total amount of grants this year is less than last year because an additional \$100,000 was given last year for the new bookmobile, and there were two full-time Development Office staff. The \$114,500 grant to the Library for unrestricted use is the same amount as last year.

Last Year at a Glance

Everyone who makes a difference for ICPL by donating to the Annual Fund of the Iowa City Public Library Friends Foundation makes it possible for the Library to receive the grants committed to it in the Memorandum of Understanding. The Annual Fund is the Friends Foundation's undesignated use fund. It can be used for whatever the library most needs and is the heart of the Friends Foundation budget.

In FY2017 (July 1, 2016 – June 30, 2017), the Friends Foundation brought in more than \$338,000. Annual Fund contributions comprise more than half of that total. As illustrated below, Annual Fund donations increased slightly last year over the prior year thanks to the work of the volunteers on the Friends Foundation Board of Directors and other community volunteers with Development Office staff. The goal of adding new donors was one of the year's most successful efforts. The number grew by more than 200 people. Thank you to everyone for giving generously and encouraging others to support the Library Friends Foundation.

**Iowa City Public Library
 Friends Foundation
 ANNUAL FUND**

Year	ANNUAL FUND Amount	Annual Change	Average Gift	# Donors
FY2017	\$169,818	Up .1% \$217	\$161	978
FY2016	\$169,601	Up 6% \$9,556	\$192	816
FY2015	\$160,045	Down 23% \$47,638	\$174	899
FY2014	\$207,683	Up 43% \$62,136	\$464	769
FY2013	\$145,547	Up 18% \$21,599	\$191	761

BUSINESS OFFICE ANNUAL REPORT

HIGHLIGHTS:

- Background checks
- Bookmobile
- Purchasing

BACKGROUND CHECKS

One of the many components of the hiring process is a background check. When an individual applies for a job or a volunteer position, the City of Iowa City requires a criminal background check and Iowa Child or Adult Dependent Abuse Registry check for positions identified as sensitive. Sensitive positions are those with direct access to cash, credit card, or checks, access to personally identifiable information, the care, safety, and security of people and property, and people who work with or around children or other vulnerable populations. Nearly every position in the library falls into one or more of these areas. The City contracted with a third party vendor, One Source, to perform background checks in FY17. Forty-one volunteer applicants and 20 paid job applicants filled out three forms. The forms then go to City HR, get forwarded to the vendor, and then we wait. One Source said the standard waiting time would be two weeks. This adversely affects staffing when someone gives two weeks' notice, a hiring process has to take place for that position, and then an additional two weeks elapses before clearance to hire or start a volunteer. As a result of this process, we were understaffed a few times this year. Going forward, we hope for a quicker background check process so all parties are less frustrated and can get busy.

BOOKMOBILE

The Bookmobile grabbed much of the library's attention in FY17. Nearly everyone was involved in getting our newest service on the road. One might not think that a behind-the-scenes department like the Business Office would have much to do with the Library's most in-front-of-the-scenes service, but we do. Like all of our other services, the library needs a way to understand how, when, where, and why the bookmobile is used. Enter Jen Royer, who, with assistance from other key staff, created the spreadsheets to help us compile this information. These statistics will help us determine bookmobile routes and times, materials for the bookmobile, and who is or isn't using it. Other statistics being collected are books per mile, and circulation by hour vs day (we have only collected circulation by day before).

PURCHASING

Purchasing goods and services and paying for them is a *raison d'être* of the Business Office. We strive to be good stewards of taxpayer dollars and we provided refresher training for staff who routinely purchase for their departments this year. There are strict rules by which we all must abide, a W-9 needs to be in place for each individual or company before a payment may be made, and almost all purchases are tax exempt. An exception would be hotel tax paid for traveling staff. There are three methods we use to pay for goods and services: an invoice from a company, a departmental credit card, or a check request form. Each has its own process,

and it can be confusing. The Business Office is always ready to help, and to wag the occasional finger when an itemized receipt doesn't accompany a purchase.

CITY COMMITTEES

Staff Recognition and Potluck Committee. This is an annual gathering acknowledging five year employment milestones for City permanent staff. A cross-departmental group of five fabulous women are responsible for planning and organizing the event. The City Manager, the Mayor, and available City Council members invite those being recognized to come to the front of the room and receive their recognition gift. Meanwhile, co-workers are sitting at tables, enjoying main dishes the City generously provides, together with potluck items staff bring to share. This is always a great event, and it underscores the longevity City employment garners. We even have a number of library staff who have already, or will receive, 40-year awards!

Wellness Committee. The Wellness Committee is an interdepartmental group of nine, whose responsibility is to keep wellness both at work, and in general, on staff members' radar, by sponsoring events, and offering opportunities for staff to engage in activities. This can include cooking classes at Hy-Vee, raking leaves for communitarians who are not able to rake their own; planting gardens downtown, and the annual Wellness Fair. The Fair is an opportunity for staff to learn about all aspects of wellness. Vendors included UI Public Health, which offered information about bone and heart health and diabetes, the Mississippi Valley Regional Blood Center, which typed blood in just a few minutes with a finger stick, and Nationwide and ICMA, which provided retirement information. Johnson County Public Health and Johnson County Extension Service were also at the Fair, among many others. Chair massages, the ginormous blow-up slide, and adoptable canines from the Iowa City Animal Center added stress relief to the mix. The Committee also sponsored Racing Rewards, wherein half the registration fee for staff who participate in a racing, biking, or walking event for a charitable organization is paid for by the City, through the Wellness Committee.

STAFFING

Mary Patton left us in June for a permanent position at Systems Unlimited. We are fortunate to have Amanda Rodriguez step into the Library Aide position.

Elyse Miller,
Administrative Coordinator

FY17 Facilities Services Report

The arrival of the bookmobile. To help with the arrival of the bookmobile, Facilities Services helped select a permanent parking spot since our location does not have a good place for a large truck to be parked. We teamed up with several other City departments and identified the best possible site, under the College Street Bridge. This location offers electricity, is covered, and is in close proximity to the library, plus it is sized for a truck. Electrical contractors put in the 40 amp "camping" hookups required so we could have the bookmobile plugged in. We also had new parking signs made by the City's sign shop for the parking spots and installed them.

Big flood in children's. At the only time no one is in the building, a sewage back up happened in the children's area. This was too large of an area for Facilities staff to clean up, so outside help was used. Much of the carpet and furniture had to be removed and replaced. This was a large project and we used multiple contractors used. City Engineering was called in an attempt to find the problem. Action Drain and Sewer ran a camera to the middle of the Pedestrian Mall and found an area of constriction, which they jetted out with water. In the contaminated area, the drywall was cut from the floor up a few feet and insulation removed. After drying and disinfecting, all areas were replaced and painted... just like nothing happened.

Book Drop replacement. Early in the spring, our west side remote book return bins were struck and destroyed when a car crashed into them. These are a special order item, and the boxes were replaced with new ones.

Room D. Meeting Room D was changed from a fixed ICN room to a more flexible meeting space. It received new chairs and tables, paint, lighting changes, and new TV monitors. A new floor box was cut into the floor to centrally locate plugs for the electronic upgrades that were also part of this project.

Children's programs. Facilities Services is always helping out and provides guidance and assistance in manufacturing items for fun children's programs. This year projects included a water limbo structure, a STEAM Fest train display, and large sand box display to show topographical lines in changing heights of sand.

This year Facilities staff assisted with **shelving changes**. Many rows of tall shelving were cut down to shorter height and moved to better house parts of the collection. This improved visibility to the area and has let natural light into areas that did not previously receive good light.

Bed bug dog. With the constant foot traffic and transferring of materials to and from the public, it has brought on a concern about potential bed bug infestation. We now have quarterly inspections with a trained bed bug sniffing dog to make sure the building is free of established colonies. We also purchased a heat tent so we can treat any materials and furniture that may prove positive for the bugs.

Alley beautification. As part of a Downtown District initiative to improve alleys downtown, a large mural was painted on the northeast side of the building, which looks like a postcard from Iowa. Additionally, alley dumpsters are all from the same company now, contracted through the City of Iowa City, and are emptied daily. There are also new recycling containers in the alley. This has cut down on the overfilled containers and makes for a somewhat cleaner alley.

Pelzer Art Mural. Facilities staff relocated furniture and helped to carry and install the 83 year-old *Railroad Arrives* mural on loan from the Longfellow School until August 2018.

Brad Gehrke, Building Manager

By Brian Visser, Teen Services Librarian at the Iowa City Public Library

I love comics. On Wednesday mornings you'll find me reading the latest issue of *Batman*, and you should take a look at my well-worn trade paperbacks of *Ultimate Spider-man*.

While superhero comics are dear to me, comics are home to a wide variety of genres. Some of my favorites are sans spandex! Here are a few non-superhero titles that I'm quick to recommend to people who are wary of comics, and all are available at the Iowa City Public Library.

First is a crime noir series by Ed Brubaker and Sean Phillips called *Criminal*. In the first volume, *Coward*, we're introduced to Leo Patterson. Leo is a career criminal, and he's earned a reputation as a coward since he was the lone survivor of his last big heist. He gets recruited for another job, but he's got rules. When those rules don't get followed and things go South, Leo is on the run. Brubaker nails the story and dialog while Phillips sets the perfect mood with his art. It's hard to not want to read it in one sitting. Heads up -- this is an adult comic with language, violence, and sex.

Next is *Fables*, by Bill Willingham and Mark Buckingham, which was a long running and beloved fantasy series published by Vertigo, a DC Comics imprint. The first volume does a great job of easing us into the world--characters from all the fairy tales we've read are real and living together in New York after being forced from their homelands by a mysterious enemy called The Adversary. Rose Red, the sister of Snow White, has been murdered and their Sheriff, The Big Bad Wolf is investigating. The murder mystery isn't great, but it does get you interested in the world and characters. Stick with it because it gets amazing!

I want to share something I really love -- *Giant Days*, by John Allison and Lisa Treiman. *Giant Days* is a pure joy and nothing like the other dark titles I'm writing about. *Giant Days* follows three students just starting college (they call it university, because it's British). Susan is the grumpy med student; Daisy, the naive sweetheart; and Esther, a dramatic Goth girl. They go through all the things you do once you're out on your own -- discovering yourself and having troubles with love. All of the characters shine, and you'll immediately want to read the next volume.

Finally there's *Locke & Key*, by Joe Hill and Gabriel Rodriguez, a dark horror fantasy series revolving around the Locke Family. The three Locke kids--Tyler, Kinsey and Bode--are sent to live in their ancestral home in Massachusetts after their father is murdered. They soon learn that their home is no ordinary place. It is filled with magical keys that do wonderful and terrifying things. There's a gnawing sense of dread while you read it. You just know that something terrible is just a turn of the page away. I recommend it to anyone looking for an eerie read.

Jason Paulios, Iowa City Public Library Senior Librarian -- Adult Services

After I finish a novel I find it difficult to move directly on to the next, unable to easily slough off the world found in those last 400-odd pages. I often use this time to sample short story collections found on the new Fiction shelves at the Iowa City Public Library. With short stories I'm able to jump in with abandon. I'm comforted somehow by the knowledge that characters and situations will disperse after a few pages and I'll be on to the next.

Jim Shepard's latest collection "The World To Come," has only a few stories set in modern day, preferring to mostly stick with wildly varied historical settings. Rather than inventing scenes outright, Shepard prefers to research historical events to find inspiration. Characters in this collection face an external crisis (tsunami, volcanic explosion, boat trapped in sea ice) and in the face of disaster we learn about their (and our) true character. Many feature adventure and exploration in some fashion and most end in folly and ruin with just enough time for reflection. At the end of each story I found myself wanting to research its origin but, ultimately, was content to let Shepard's version stand in for reality.

If you're a regular reader of "The New Yorker," then you may already be familiar with the bulk of Akhil Sharma's collection "A Life of Adventure and Delight." These contemporary stories of the lives of mostly young Indian men and women eschew any experimental styles and instead focus on the emotional turmoil of the protagonists as they navigate life in India or as expats. A favorite story, "Surrounded by Sleep," depicts the struggles a young boy, Ajay, faces when his older brother has a swimming accident and ends up in a coma. The family is forced to live apart due to the hospitalization and, in the emotional turmoil, Ajay begins to see and talk with God. Sharma is careful and loving with his characters. They are not perfect but they always worry about making good decisions and seek happiness.

I picked up Sarah Hall's "Madame Zero," based on the cover blurb from Wells Tower, a short story writer I enjoy. These stories vary from surrealist to post-apocalyptic to realist, such that it can be hard to guess where each tale might lead. In the opening story, "Mrs. Fox," a well-off young couple visit a disused parkland surrounded by urban development where the wife turns into a fox. He flounders in the wake of this absurdist problem, searching for a reason or solution, but ultimately he embraces the unknown. Hall's characters are not always admirable and the situations they are cast in can be bleak. Still, her sentences can be poetry and I found I was always willing to start another story to see where we were going next.

The Daily Iowan

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GLADSTONE TAKES AIM AT 'FAKE NEWS'

By Sarah Stortz
sarah-stortz@uiowa.edu

News junkies turned podcast junkies may have "On the Media" in their library, which involves journalists Bob Garfield and Brooke Gladstone delving into both hot topics and current events alike.

At 2 p.m. Sept. 24, Gladstone will appear in the Englert as a part of the Intellectual Freedom Festival, giving listeners the opportunity to leave their podcast library for one afternoon.

Originating in New York City, "On the Media" is produced by WNYC. Over its 20 years, the series has grown to be nationally renowned, even earning a Peabody Award in 2004 for its excellence in reporting and commentary.

The discussion will be hosted by the Iowa City Public Library as part of its annual Intellectual Freedom Festival. Gladstone will give a presentation focused on fake news and the current media.

In her years of working in journalism, her experience in news includes working as a reporter for Cablevision, being an editor for National Public Radio, and reporting from Moscow for NPR, later cracking a joke at the expense of her growing age.

One of her most recent works is a book, *The Trouble With Reality: A Ruminant on Moral Panic in Our Time*, which further tackles fake news.

Gladstone said she wrote the book as a response to the confusion many felt after 2016 presidential election.

"I wanted to see I can try to see if I can get to the bottom of this distress," she said. "It seems to be so much deeper than the election of a president you don't like or trust."

Public Library adult-services coordinator Maeve Clark was responsible for assembling a committee to help produce the festival on a wider scale.

"This year, we decided to do a bigger program, which is why it's at the Englert," she said. "We really want to use the intellectual freedom as a way to make it more visible about fake news. Fake news is a huge issue right now. As a library, we try to educate people how to verify sources and to become a critical reader."

Clark commended the journalists on "On the Media" for their approach to the ongoing accusations of news organizations producing misleading news.

"Brooke Gladstone is a phenomenal commentator," Clark said. "We're hoping the name recognition will help. The whole idea of critical thinking, learning how to evaluate news, that it will draw people to the program and lead to a discussion after she's done with her speech."

IowaWatch Director Lyle Muller (also a writing coach for The Daily Iowan) will accompany Gladstone during the discussion.

Muller said he is concerned about how common the phrase has been used in the media.

"The phrase 'fake news' has now become a part of our vernacular where we try to determine whether what we're reading or hearing is true, but I think what's more important, whether what we're reading or hearing is being manipulated to make us do something," he said. "I take the stance that there's no such thing as 'fake news.' We should call it what it really is, and that is misinformation, usually on purpose so you can persuade someone of something."

Clark encouraged anyone to stop by at the Englert to hear Gladstone's presentation.

"[College students] are great consumers of news, and the way you consume news is so different than the way I used to consume news," she said. "It's important for people to know when they consume information on the Internet, that they need to think about where it came from."

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Thursday, September 21, 2017
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Sharing Our Cities, Towns, and Natural Places

It starts with library cards

By [Jeffrey T. Davis](https://americanlibrariesmagazine.org/authors/jeffrey-t-davis/) | July 19, 2017

[\(/#facebook\)](#)[\(/#twitter\)](#)[\(/#email\)](#)[\(/#print\)](#)

The romantic appeal of library cards is hard to deny. A look at the hashtag [#firstlibrarycard](#) on social media will turn up stories, photos, and enthusiasm about the milestone of

receiving one's first card. Whether they're used or not, library cards are tokens of belonging and potential. They come with privileges and responsibilities and a whole new relationship to the world. They're a big deal.

For kids, a library card is often their first entry to membership in grown-up society as individuals who are independent of their families. Library cards represent belonging for adults as well. For new immigrants, a library card may be the first material sign of membership in their wider new community. Whether one is a first- or fifth-generation American, the community library is the same, membership is the same, and the card is the same.

The 2014 Pew Research Center survey and report *From Distant Admirers to Library Lovers—and Beyond* looked at types of public library engagement in the US. Of the two groups least engaged with libraries—“distant admirers” and “off the grid”—28% nevertheless reported that they have a library card. That’s kind of remarkable.

The thing itself

It makes sense to start with a noninstrumental view of library cards. They have meaning to people whether or not they are used. The cards confer civic membership. They embody access to a place in the city. From that starting point, we can extend library cards’ meaning and use in practical ways.

Used frequently or infrequently, the cards themselves are carried around, seen, and handled by library members. Their designs affirm the library’s brand and can communicate in other ways. San Diego Public Library created limited-edition cards for Comic-Con and issued them with library registration at the event; special library cards were created for the opening of its new Central Library; and when new members register, they can choose a card in one of five colors. Similarly, Seattle Public Library created cards in partnership with the National Football League and the Seattle Seahawks. Brooklyn (N.Y.) Public Library offered a Sesame Street card to accompany an exhibition. Cleveland Public Library created a card honoring local comic book author Harvey Pekar of *American Splendor* fame.

Library cards create a connection with members. Using them may remind users of the time they got their card—their membership—at a special event or a local occasion, or when they just selected their own color. They’re part of the library community, with a history that is both personal and shared.

Libraries have led library card campaigns for years. In 1987 the American Library Association (ALA) launched Library Card Sign-Up Month

(<http://www.ala.org/conferencesevents/celebrationweeks/card>). That effort originated with then-Secretary of Education William J. Bennett who said, “Let’s have a national campaign ... every child should obtain a library card—and use it.” Every September, thousands of public and school libraries join in this national effort.

Students belong here

The recognition of library membership as a valuable focus continues to grow. In 2015 the Obama administration’s ConnectED initiative set a goal for public libraries in 30 cities to register every student for a library card. The challenge is supported by the Institute of Museum and Library Services, the Urban Libraries Council, and ALA. In some cases, the goal is pursued through traditional means—essentially, library card campaigns partnered with schools. In others cases, library membership is directly integrated with school enrollment. Library registration and activation are automatic via school enrollment in each of these districts:

- 15,000 Kansas City, Missouri, public school students’ IDs function as library cards (the ID numbers require a library prefix for operation).



(<https://americanlibrariesmagazine.org/wp-content/uploads/2017/07/editions2.jpg>)

This is an excerpt from *The Collection All Around: Sharing Our Cities, Towns, and Natural Places* by Jeffrey T. Davis (ALA Editions, 2017).

- 20,000 Boston public high school students receive the city's Boston One Card. The student ID also serves as a library card, community centers pass, and transit pass.
- 60,000 Nashville (Tenn.) public school students' IDs function as library cards.
- 70,000 Washington, D.C., public secondary school students receive the city's DC One Card, a school and municipal ID also available to adults. The card provides access to park and recreation centers and programs, serves as a transit pass, and is an activated library card.
- 154,000 Charlotte-Mecklenburg (N.C.) public school students' IDs function as library cards.

One way to build on library membership is to make the library card the hub of access to other community resources.



<https://americanlibrariesmagazine.org/wp-content/uploads/2017/07/editions3.jpg>

Earlier this year Brooklyn (N.Y.) Public Library introduced a special edition Where the Wild Things Are card with a launch event at Park Slope's PS 118, the Maurice Sendak Community School. Photo: Gregg Richards

Denver's My Denver card is an ID/pass for youth ages 5–18. The card was first developed as a teen pass to city parks, recreation facilities, and programs and was issued by public schools on an opt-in basis. Library services were added in January 2013. The library imported the My Denver database records into its integrated library system (ILS) as needed. Beginning in 2016, all Denver public school students are issued a My Denver card via school registration with a simple opt-in. The schools provide Denver Public Library (DPL) with a data file that is loaded into the ILS. These accounts require no other activation for database and ebook access. For circulating materials, youth using the library obtain a library barcode to add to the record, but no other forms or permissions are required.

"The big thing is making it really clear and easy for parents," says Jennifer Hoffman, manager of books and borrowing at DPL. "One of the things we realized early on is that the kind of parent who's going to see the library as a benefit for their child probably has already signed up their child for a library card. We have to be prepared for duplication and how to deal with that."

While the My Denver card started independently of the library, the library was envisioned early on as a partner. Today there are 70,000 cards activated for online services with DPL. No visit to the library is needed for that level of membership. To activate a card for full borrowing privileges, students need only visit the library and present their card.

Just as important, Denver's Office of Children's Affairs has worked with the Denver Art Museum and the American Museum of Western Art to add museum admission benefits and discounts to the My Denver card, including admission to the Denver Botanic Gardens, Denver Center for the Performing Arts, Denver Zoo, and Denver Museum of Nature and Science. Work is under way to include mass transit access.

All of this places DPL at the hub of Denver youths' access to local arts, culture, recreation, and education. That's real community membership.

Who needs a ride?

Iowa City Public Library's strategic planning process led to the development of an innovative partnership. The library, which does a community survey every five years, had frequently noticed that its members wanted easier access to the downtown library, in part driven by perceptions of limited parking in the area. The library also had data showing that its patrons came from all over the city but that some underserved neighborhoods had transportation barriers impeding access. Making it easier to visit the library became a strategic plan initiative.

They first experimented with a program that allowed any patron at the library with a valid library card to receive a pass for a bus ride home the same day. The program was good for Tuesdays through Thursdays and was available from all library public service desks. The limited schedule proved confusing, though, so it was later expanded to all six days with bus service. A simple tracking program limits patrons to two uses per week. The library complemented the program with a summer bus to the library, free to students up to age 18 and adults riding with them.

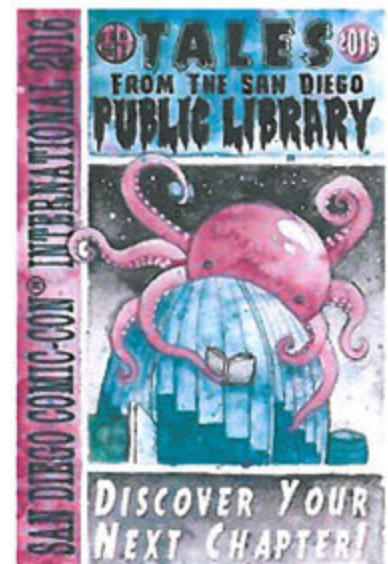
"It's wonderful to go to a school and say, 'Hey, if you have trouble getting to the library, all you have to do is show your library card and you can hop on a bus!'" says Kara Logsdon, community and access services coordinator for Iowa City Public Library. "It's brought a lot of kids into the library."

The bus rides are all charged to the library at a discounted rate by Iowa City Transit. The library budgets for the cost, which was a little more than \$2,000 in 2014. Statistics on the program show strong and growing use. In summer 2015 there were more than 3,200 summer bus rides downtown. While the usage is measurable and has tangible benefits, investing the library card with real-world applications like this has intangible value as well. The membership role of the library card grows. Members have access to the library and to their city: books, public places, programs, and mobility.

Local citizens

Programs like these demonstrate excellent ways that librarians have extended memberships. Local governments have also led noteworthy programs of civic membership, usually with ties to libraries. Municipal IDs are photo IDs provided by an increasing number of cities and counties. The cards help community members who have difficulty obtaining state-issued IDs—undocumented immigrants, the homeless, foster youth, the elderly, and formerly incarcerated individuals—to gain better access to civic and economic life.

The largest municipal ID program is New York City's IDNYC, with 863,464 cardholders as of June 2016. Library registration is not automatic, but the IDNYC card can be tied to existing library accounts or used to open new ones at all three library systems that cover New York City's five boroughs. About 10 other cities offer municipal IDs, and an equal number are seeking them. In most cases, government agencies run the service, but there are also private and nonprofit-administered programs. A survey of 70,000 IDNYC cardholders found that among immigrant cardholders, 36% rely on the municipal ID as their only form of photo identification, and 77% reported that their IDNYC card has increased their sense of belonging to the



(<https://americanlibrariesmagazine.org/wp-content/uploads/2017/07/editions4.jpg>)

San Diego Public Library partnered with ToshWerks, a local design studio, to create limited-edition library cards for Comic-Con 2016.

city.

IDNYC and other municipal ID programs have paired additional benefits to the IDs, including discounts at cultural institutions and local businesses, access to park and recreation centers, and the inclusion of emergency and medical information. Over half of IDNYC survey respondents have used the card to obtain free memberships to 40 cultural institutions and to receive discounts on groceries, pharmacies, and fitness centers.

While these programs have not originated with libraries, libraries have been active partners in them. Where localities do not have the interest or capacity to lead on municipal IDs, libraries might pursue a leading role. They have relevant experience in all aspects of these projects. Where the IDs are led by other city departments, libraries should be primary enrollment centers. The fit with libraries' mission and expertise is clear and consistent with the fundamental role of membership and community identity in library practice.

A home for community membership

Library membership is important to facilitating access to the world around us. It ties a wide variety of programs and services together. It is also a reminder that making the valuable resources around us more available to all has a longstanding institutional home and practice: the library and librarianship.

There are many directions for benefits attached to library membership yet to come. The thoughtful, deliberate work of local-access librarians will yield results that we can all learn from. We know that librarians have the expertise, experience, connections, and place in the community for the job. Let's see what they come up with. ■

JEFFREY T. DAVIS is branch manager at San Diego Public Library. He has worked in branch and central libraries from the South Bronx (N.Y.) to downtown San Diego. His previous experience includes collection development and electronic resources management.

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**Memorandum of Understanding Fiscal Year 2018
between the Iowa City Public Library Friends Foundation Board of Directors
and the Iowa City Public Library Board of Trustees**

The Iowa City Public Library Friends Foundation Board of Directors approved the attached Fiscal Year 2018 (FY18) budget on May 31, 2017. The Iowa City Public Library Friends Foundation agrees to pay the Iowa City Public Library a total of \$114,500.00 in undesignated use grants for FY18 for needs approved by the Library Director. Payments will be made on the first day of each quarter of fiscal year 2018: July 1, 2017; October 1, 2017; January 1, 2018; and April 1, 2018.

In addition, the Iowa City Public Library Friends Foundation agrees to fund a portion of salaries and benefits of the staff of the Iowa City Public Library Development Office. The Iowa City Public Library Friends Foundation agrees to pay \$112,200.00 in FY18 as determined by the budget for salaries and benefits. Payments to the Iowa City Public Library will be made on the schedule determined by the Iowa City Public Library/City of Iowa City.

Thus, as outlined above, the total grants, salaries and benefits payable to the Iowa City Public Library and City of Iowa City from the Iowa City Public Library Friends Foundation for FY18 is \$226,700.00. Funds will be payable from current and past year annual gifts, current and past year unrestricted spendable earnings, and, if necessary, unrestricted equity.

Jay Semel, President
Board of Trustees
Iowa City Public Library

Date

Wesley Beary, President
Board of Directors
Iowa City Public Library Friends Foundation

Date

IOWA CITY PUBLIC LIBRARY FRIENDS FOUNDATION		
Budget Fiscal Year 2018 (July 1, 2017 - June 30, 2018)		
Board approved 5/31/17		
INCOME		Budget FY18
1 Book End		
2 Better World Books		\$1,200
3 Contributions		\$800
4 Credit Card Sales		\$6,000
5 Cash/check Sales		\$22,000
6 Online Sales		\$0
7 Total Book End		\$30,000
8 Contributions		
9 Cash/check Annual Fund		\$80,000
10 Credit Cards Online Annual Fund		\$25,000
11 Iowa Shares Annual Fund		\$7,500
12 Business Partners Annual Fund		\$20,000
13 Total Contributions		\$132,500
14 Special Events		
15 Arts & Crafts Bazaar		\$6,000
16 Book Gala		\$800
19 Looking Forward Premier Event		\$25,000
20 Wine Tasting		\$400
21 Eat Out to Read Events		\$1,000
22 25th Anniversary Events		\$5,000
23 Golf with Parks Dept		\$15,000
24 Total Special Events		\$53,200
25 Interest/Dividends		\$3,000
26 Transfer from Spendable Earnings 4%		\$35,000
27 Gifts & Bequests (Passthrough)		\$45,000
28 TOTAL INCOME		\$298,700
EXPENSES		
Administrative Expenses		
29 Accounting/Tax Preparation		\$3,000
30 Computer Support		\$1,500
31 Credit Card Fees		\$2,000
32 Dues/Licenses/Permits		\$200
33 Insurance (D&O & Property)		\$2,000
34 Office Supplies		\$300
35 Postage		\$100
	Subtotal	\$9,100
36 Salary/Benefits Devel. Dir		\$28,000
37 S&B Asst to Devel Dir		\$0
38 Staff Salary&Benefits Total		\$28,000
39 Staff Training		\$100
40 Travel/Meetings/Meals		\$200
41 Total Admin. Expenses		\$37,400
42 Book End Expenses		
43 Credit Card Fees		\$750
44 Other Operating		\$500
45 Salary & Benefits/Asst to Dev Dir 10%		\$0
46 Total Book End		\$1,250
47 Fundraising Expenses		
48 Annual Appeal/Report (The WINDOW)		\$5,000
49 Iowa Shares		\$850
50 Wade (was Carnegie) Society		\$1,000
51 Special Events Expenses		
52 Arts & Crafts Bazaar		\$500
53 Book Gala		\$450
54 Library Links Golf		\$3,000
55 25th Anniversary events		\$450
56 Looking Forward Event		\$5,000
56 Fundraising Supplies		\$100
57 Fundraising Miscellaneous		\$0
	Subtotal	\$16,350
59 Staff Salary & Benefits		
60 Devel. Dir.		\$84,200
61 Asst to Devel Dir		\$0
62 Staff Salary & Benefits Total		\$84,200
62 Total Fundraising Expenses		\$100,550
63 Grants to ICPL		
64 Annual Allocation to Library		\$100,000
65 Gifts & Bequests (Passthrough)		\$45,000
66 Book End Program and Services Support		\$1,000
67 Art To Go (Book End=BE)		\$500
68 Children's Summer Reading Program (BE)		\$10,000
69 Teen Summer Reading Program (BE)		\$3,000
70 Total Grants to ICPL		\$159,500
71 TOTAL EXPENSES		\$298,700
72 TOTAL NET INCOME		\$0

From: Susan Craig
Sent: Thursday, September 21, 2017 8:14 AM
To: gravittmary@gmail.com
Cc: council@iowa-city.org
Subject: Library Discards

Dear Ms Gravitt,

I am responding to your concerns about discarded library materials that you shared in a recent email to the City Council. The Library Board does not instruct the staff what to do with damaged library materials. Board policy (Finance Policy #401) directs that withdrawn library materials "will be used in outreach collections, given to other libraries, sold by the Friends Foundation or discarded."

Your observation that there are fewer materials on the Free Shelf than in the past is correct and there are several reasons. First of all, we put things on the free shelf that are not just library discards, but donated materials as well and the donated items in poor condition have always been the majority of items on the free shelf.

We are more strict than we have been in the past regarding contaminated items. All library discards and donations that have been contaminated with bodily fluids, smell, or are showing evidence of insect infestation (including bedbugs) are immediately removed from the building and placed in dumpsters. In the past some of these items would have been placed on the free shelf, after an experience with bed bugs in donated materials we are very diligent about removing potentially contaminated items. Items that cannot be recycled and are in poor condition may also be placed in a dumpster.

Books in poor condition, which includes many library discards, are recycled. Other withdrawn materials not used in outreach collections, are given to the Friends Foundation for sale at their used book store, periodic book sales or for sale through a third party vendor.

The quantity of materials on the free shelf has diminished due, primarily, to a concern about health and safety of potentially contaminated items but also because of more opportunities for resale.

I am glad to talk to you personally about this situation if you have further questions.

Susan Craig
Library Director
319-356-5241
www.icpl.org



From: Mary Gravitt [<mailto:gravittmary@gmail.com>]
Sent: Saturday, September 16, 2017 1:47 PM
To: Council
Subject: DISAPPOINTED WITH CITY OF IOWA CITY SERVICES

I am disappointed with several government-sponsored things going on in Iowa City

The Council and City Manager promised to supply bus-shelters and/or benches for the outgoing Towncrest bus route. This redresses past discrimination: there's never been bus-shelters on the Outbound Towncrest. Winter's coming—nothing's materialized. Citizens disabled—and otherwise need the shelters for protection in inclement weather and benches for those who cannot stand for long periods of time.

Some haven't been able to shop the Hy-Vee, nor any stores on First Avenue and Muscatine because of the lack of shelters and dependable bus scheduling.

Outbound Towncrest isn't the only ICT that needs shelters/benches. UIHC Family Practice; Highway 6 on the Mall/Broadway routes. Gilbert and Highland where the Lakeside and Broadway cross paths; the Cross Park and Broadway routes serving the mini mall on North Gilbert (the former Aldi).

Post signs: **NO SMOKING IN THE BUS SHELTERS OR ON THE BENCHES!** Persons intentionally smokes in the shelter on the inbound Broadway and claims he can do so legally because there is no posted signs forbidding smoking.

The second IC Service: The Board of Directors of ICPL have instructed the staff to throw damaged library materials (books, CDs etc.) in the dumpster rather than place them on the *Discard Shelf* because members feel that ICPL was/is "giving away too much." This is a crime against the citizens of Iowa City since their tax money and donations pay for the library collection.

Finally, stop calling IC "Literary City" that allows freedom of speech. Every year that the IWW come to IC, I am the only civilian that attends on a regular basis. This, I believe is because all the questions have to be written down handed in and censored. My word is my bond and if a government sponsored censor has to make judgment on the worth of my questions. Then this because a "Stalinist" endeavor.

Mary Gravitt

2714 Wayne Avenue #6

Iowa City, IA 52240

319.341.6230

MasterCard Report

08-Sep-17

Vendor	Dept	Expense	Description	Amount
1000Bulbs.com	10550121	466050	Electrical Supplies	\$156.36
ALA Store	10550220	477040	Books (Cat/Ref)	\$40.50
ALA Store	10550151	449280	Miscellaneous Services & Charges	\$121.90
Amazon.com	10550140	455120	Misc Comp Hardware	\$1,183.39
Amazon.com	10550159	469320	Miscellaneous Supplies	\$37.60
Amazon.com	10550110	469320	Miscellaneous Supplies	\$125.39
Cookies & More	10550110	469360	Food and Beverages	\$15.15
Demco	10550159	469320	Miscellaneous Supplies	\$63.94
Dick Blick	10550159	469320	Miscellaneous Supplies	\$23.82
Dollar Tree	10550152	469320	Miscellaneous Supplies	\$5.00
Hy-Vee	10550151	469320	Miscellaneous Supplies	\$11.99
Hy-Vee	10550152	469320	Miscellaneous Supplies	\$2.37
Hy-Vee	10550152	469360	Food and Beverages	\$111.61
Justgiving.com	10550151	432080	Other Professional Svc	\$50.00
Menards	10550121	442010	Bldg Rep & Maint	\$16.79
MGM Grand Hotel	10550110	436060	Lodging	\$175.74
Mountain Crest Gardens	10550151	449280	Miscellaneous Services & Charges	\$85.25
Nile Ethiopian Restaurant	10550152	469360	Food and Beverages	\$20.00
Oriental Trading Co	10550152	469320	Miscellaneous Supplies	\$73.43
Paypal	10550140	444080	Software Repair & Maintenance Services	\$17.90
Pizza Pit	10550152	469360	Food and Beverages	\$110.44
Tallgrass Business Resources	10550140	455010	Printing or Graphic Supplies	\$1,919.29
Tallgrass Business Resources	10550140	469320	Miscellaneous Supplies	\$45.70
Tallgrass Business Resources	10550152	469320	Miscellaneous Supplies	\$24.78
Tallgrass Business Resources	10550159	469320	Miscellaneous Supplies	\$326.39
Tallgrass Business Resources	10550110	452010	Office Supplies	\$413.93
Tallgrass Business Resources	10550110	455090	Paper	\$169.95
Tallgrass Business Resources	10550110	469320	Miscellaneous Supplies	\$176.31
USPS	10550330	435055	Postage and Stamps	\$39.54
Wal-Mart	10550152	469360	Food and Beverages	\$39.90
Grand Total				\$5,604.36

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Library Disbursements: August 1 to August 31, 2017P 1
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550110								
1000-10-25-550-550100-550110-000-0000-432080	Library Administration							
010286 LANGUAGE LINE SERVIC 4123733	Other Professional Services	0	2018	2	INV P	21.45	081117	188997 LANGUAGE LINE SERVI
014353 ONE SOURCE THE BACKG PLUS4649-20170731	2018 2 INV P	0	2018	2	INV P	176.35	081117	189016 BACKGROUND CHECKS
014353 ONE SOURCE THE BACKG PLUS4649VOL-20170731	2018 2 INV P	0	2018	2	INV P	286.00	081117	189016 BACKGROUND CHECKS
						462.35		
	ACCOUNT TOTAL					483.80		
1000-10-25-550-550100-550110-000-0000-436060	Lodging							
010475 UNIVERSITY OF IOWA C 090820173536BKM	2018 2 INV P	0	2018	2	INV P	175.74	090117	191331 EMiller/ MasterCard
	ACCOUNT TOTAL					175.74		
1000-10-25-550-550100-550110-000-0000-438130	Cell Phone Service							
010482 VERIZON WIRELESS 9790778504	2018 2 INV P	0				93.93	090117	191351 Admin/Monthly Cell
010889 U S CELLULAR 0204643278	2018 2 INV P	0				150.46	082517	190667 Admin/Monthly Servi
	ACCOUNT TOTAL					244.39		
1000-10-25-550-550100-550110-000-0000-449060	Dues & Memberships							
013258 ROTARY CLUB OF IOWA 080517	2018 2 INV P	0				300.00	082517	190635 Admin/Scraig Rotary
	ACCOUNT TOTAL					300.00		
1000-10-25-550-550100-550110-000-0000-449260	Parking							
000104 MALDONADO, MARILYN 080317	2018 2 INV P	0				19.00	081817	190304 Admin/M.Maldonado P
	ACCOUNT TOTAL					19.00		
1000-10-25-550-550100-550110-000-0000-449280	Misc Services & Charges							
012680 IOWA LIBRARY ASSOCIA 081117	2018 2 INV P	0				350.00	082517	190577 Admin/ICPL's portio
	ACCOUNT TOTAL					350.00		
1000-10-25-550-550100-550110-000-0000-452010	Office Supplies							
010475 UNIVERSITY OF IOWA C 090820173536BKM	2018 2 INV P	0				413.93	090117	191331 EMiller/ MasterCard
	ACCOUNT TOTAL					413.93		
1000-10-25-550-550100-550110-000-0000-455090	Paper							
010475 UNIVERSITY OF IOWA C 090820173536BKM	2018 2 INV P	0				169.95	090117	191331 EMiller/ MasterCard
	ACCOUNT TOTAL					169.95		
1000-10-25-550-550100-550110-000-0000-469320	Miscellaneous Supplies							
010475 UNIVERSITY OF IOWA C 090820173536BKM	2018 2 INV P	0				277.00	090117	191331 EMiller/ MasterCard
	ACCOUNT TOTAL					277.00		

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Library Disbursements: August 1 to August 31, 2017

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550110-000-0000-469360 010475 UNIVERSITY OF IOWA C 090820173536BKM		0	Food and Beverages 2018 2 INV P	15.15 090117	191331	EMiller/ MasterCard
	ACCOUNT TOTAL		15.15			
	ORG 10550110 TOTAL		2,448.96			
10550121 1000-10-25-550-550100-550120-131-0000-438070 010319 MIDAMERICAN ENERGY 630320817	Library Bldg Maint - Public Heating Fuel/Gas 2018 2 INV P	0	11.08 082517	190596	FAC/Basic Service C	
	ACCOUNT TOTAL		11.08			
1000-10-25-550-550100-550120-131-0000-442010 010392 RMB CO INC 32880	Other Building R&M Services 2018 2 INV P	0	1,530.62 090117	3560	FAC/ HVAC Quarterly	
010475 UNIVERSITY OF IOWA C 090820170771	2018 2 INV P	0	16.79 090117	191327	BGherke/ MasterCard	
010981 JOE'S QUALITY WINDOW 16185	2018 2 INV P	0	140.00 090117	191219	FAC/Lower Outside W	
014457 A TECH INC 360087	2018 2 INV P	0	72.00 082517	3359	FAC/Monitoring 9/1/	
	ACCOUNT TOTAL		1,759.41			
1000-10-25-550-550100-550120-131-0000-442020 012338 OTIS ELEVATOR COMPAN CER05335617	Structure R&M Services 2018 2 INV P	0	150.00 082517	190612	Elevator Service an	
	ACCOUNT TOTAL		150.00			
1000-10-25-550-550100-550120-131-0000-449160 010627 CINTAS CORPORATION 342688312	Other Rentals 2018 2 INV P	0	165.14 082517	190508	FAC/Cleaning Suppli	
	ACCOUNT TOTAL		165.14			
1000-10-25-550-550100-550120-131-0000-452040 010290 LENOX AND CILEK ACE 361548/3 010290 LENOX AND CILEK ACE 361688/3	Sanitation & Indust Supplies 2018 2 INV P 2018 2 INV P	0 0	910.88 081817 770.44 081817	190255 190255	FAC/Sanitation Supp FAC/Sanitation Supp	
			1,681.32			
010627 CINTAS CORPORATION 342688312	2018 2 INV P	0	211.69 082517	190508	FAC/Cleaning Suppli	
	ACCOUNT TOTAL		1,893.01			
1000-10-25-550-550100-550120-131-0000-466050 010475 UNIVERSITY OF IOWA C 090820170771	Electrical Supplies 2018 2 INV P	0	156.36 090117	191327	BGherke/ MasterCard	
011399 ELECTRIC EQUIPMENT S 6452	2018 2 INV P	0	52.25 081817	190185	FAC/Westinghouse Li	
	ACCOUNT TOTAL		208.61			

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Library Disbursements: August 1 to August 31, 2017



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-469320 010310 PHYSIO CONTROL INC 117060231		0	Miscellaneous Supplies 2018 2 INV P	194.09 090117	191297	AED Pads and Batter
			ACCOUNT TOTAL	194.09		
			ORG 10550121 TOTAL	4,381.34		
10550122 1000-10-25-550-550100-550120-132-0000-442020- 012238 OTIS ELEVATOR COMPAN CER0535617		0	Library Bldg Maint - Commercial Structure R&M Services 2018 2 INV P	150.00 082517	190612	Elevator Service an
			ACCOUNT TOTAL	150.00		
			ORG 10550122 TOTAL	150.00		
10550140 1000-10-25-550-550100-550140-000-0000-438140 010631 MEDACOM 081417		0	Library Computer Systems Internet Fees 2018 2 INV P	299.95 090117	191253	IT/ HSD Ultra 105
011937 AUREON COMMUNICATION 0789005209.2017.08		0	2018 2 INV P	774.40 082517	190494	Internet Services
			ACCOUNT TOTAL	1,074.35		
1000-10-25-550-550100-550140-000-0000-444080 010475 UNIVERSITY OF IOWA C 090820170250		0	Software R&M Services 2018 2 INV P	17.90 090117	191330	BPalmer/ MasterCard
010525 ENCOMPASS IOWA LLC 7624		0	2018 2 INV P	3,890.59 090117	191185	IT/ VMware License
			ACCOUNT TOTAL	3,908.49		
1000-10-25-550-550100-550140-000-0000-455010 010475 UNIVERSITY OF IOWA C 090820173536BKM		0	Printing & Graphic Supplies 2018 2 INV P	1,919.29 090117	191331	EMiller/ MasterCard
			ACCOUNT TOTAL	1,919.29		
1000-10-25-550-550100-550140-000-0000-455120 010475 UNIVERSITY OF IOWA C 090820170250		0	Misc Computer Hardware 2018 2 INV P	1,183.39 090117	191330	BPalmer/ MasterCard
			ACCOUNT TOTAL	1,183.39		
1000-10-25-550-550100-550140-000-0000-469320 010475 UNIVERSITY OF IOWA C 090820173536BKM		0	Miscellaneous Supplies 2018 2 INV P	45.70 090117	191331	EMiller/ MasterCard
			ACCOUNT TOTAL	45.70		
			ORG 10550140 TOTAL	8,131.22		
10550151 1000-10-25-550-550100-550150-351-0000-432080- 010475 UNIVERSITY OF IOWA C 090820170227		0	Lib Public Services - Adults Other Professional Services 2018 2 INV P	50.00 090117	191328	McIark/ MasterCard
			ACCOUNT TOTAL	50.00		

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Library Disbursements: August 1 to August 31, 2017

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550150-351-0000-445140-010373 PIP PRINTING	94336	0	Outside Printing 2018 2 INV P	73.74	090117	191298 AD/500 Online Resou
			ACCOUNT TOTAL	73.74		
1000-10-25-550-550100-550150-351-0000-445250-000119 MARION PUBLIC LIBRAR 080417		0	Inter-Library Loans 2018 2 INV P	27.00	082517	190606 AD/ ILL Replacement
			ACCOUNT TOTAL	27.00		
1000-10-25-550-550100-550150-351-0000-449280-010475 UNIVERSITY OF IOWA C 090820170227		0	Misc Services & Charges 2018 2 INV P	207.15	090117	191328 MClark/ MasterCard
010774 MOTION PICTURE LICEN 504100918		0	2018 2 INV P	240.29	081817	190283 AD/Umbrella License
			ACCOUNT TOTAL	447.44		
1000-10-25-550-550100-550150-351-0000-469320-010475 UNIVERSITY OF IOWA C 090820170227		0	Miscellaneous Supplies 2018 2 INV P	11.99	090117	191328 MClark/ MasterCard
			ACCOUNT TOTAL	11.99		
			ORG 10550151 TOTAL	610.17		
10550152			lib Public Services - Children			
1000-10-25-550-550100-550150-352-0000-432080-014243 ZEN DEN LLC	080317SRP	0	Other Professional Services 2018 2 INV P	65.00	081817	190475 CHI/SRP17 Yoga for
014568 NATIONAL MISSISSIPPI 072017SRP		0	2018 2 INV P	396.00	081817	190286 CHI/ SRP17 Rocking
			ACCOUNT TOTAL	461.00		
1000-10-25-550-550100-550150-352-0000-469320-010475 UNIVERSITY OF IOWA C 090820170235SRP		0	Miscellaneous Supplies 2018 2 INV P	80.80	090117	191329 APilkington/ Master
010475 UNIVERSITY OF IOWA C 090820173536BKM		0	2018 2 INV P	24.78	090117	191331 EMiller/ MasterCard
			ACCOUNT TOTAL	105.58		
			Food and Beverages 2018 2 INV P	281.95	090117	191329 APilkington/ Master
			ACCOUNT TOTAL	281.95		
			ORG 10550152 TOTAL	848.53		
10550159			lib Public Svcs-Comm Access			
1000-10-25-550-550100-550150-359-0000-435059-010238 IOWA CITY PRESS CITI 0000673047		0	Advertising 2018 2 INV P	260.00	082517	190572 CAS/Summer of the A

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550150-359-0000-445140- 010373 PIP PRINTING 94318BKM 010373 PIP PRINTING 94333 010373 PIP PRINTING 94335								
			ACCOUNT TOTAL		260.00			
			Outside Printing					
			2018	2	INV P	68.58	090117	191299 CAS/2 Bookmobile Po
			2018	2	INV P	133.50	090117	191298 CAS/3,000 At Home R
			2018	2	INV P	203.26	090117	191298 CAS/1,000 Envelopes
					405.34			
010983 ID LABEL INC 0103669-IN 0 2018 2 INV P 5,356.65 090117 191205 CAS/Library Cards &								
			ACCOUNT TOTAL		5,761.99			
1000-10-25-550-550100-550150-359-0000-454020- 012407 BOOK PAGE S31762 0 2018 2 INV P 528.00 082517 190501 CAS/Bookpage-12 Mon								
			Subscriptions					
			2018	2	INV P	528.00	082517	
			ACCOUNT TOTAL		528.00			
1000-10-25-550-550100-550150-359-0000-469320- 010475 UNIVERSITY OF IOWA C 090820171910 0 2018 2 INV P 23.82 090117 191326 Klogsden/ MasterCard 010475 UNIVERSITY OF IOWA C 090820173536BKM 0 2018 2 INV P 452.63 090117 191331 EM/ller/ MasterCard								
			Miscellaneous Supplies					
			2018	2	INV P	23.82	090117	
			2018	2	INV P	452.63	090117	
					476.45			
010510 DEMCO INC 6181646 0 2018 2 INV P 420.00 082517 190529 CAS/Green Library C								
			ACCOUNT TOTAL		896.45			
			ORG 10550159 TOTAL		7,446.44			
10550160 Library Collection Services 1000-10-25-550-550100-550160-000-0000-435010 Data Processing								
			2018	2	INV P	40.38	082517	190495 LIBRARY MATERIALS
			2018	2	INV P	33.11	082517	190495 LIBRARY MATERIALS
			2018	2	INV P	14.66	082517	190495 LIBRARY MATERIALS
			2018	2	INV P	34.66	082517	190495 LIBRARY MATERIALS
			2018	2	INV P	77.49	082517	190495 LIBRARY MATERIALS
			2018	2	INV P	4.12	082517	190495 LIBRARY MATERIALS
			2018	2	INV P	.34	082517	190495 LIBRARY MATERIALS
			2018	2	INV P	56.70	082517	191162 LIBRARY MATERIALS
			2018	2	INV P	5.42	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	37.10	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	7.99	082517	190495 LIBRARY MATERIALS
			2018	2	INV P	56.70	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	9.92	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	9.16	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	16.72	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	6.72	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	.68	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	1.68	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	132.30	090117	191162 LIBRARY MATERIALS
			2018	2	INV P	6.12	090117	191162 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2033082205		0	2018	2 INV P	36.26 090117	191162	LIBRARY MATERIALS
					588.23		
	ACCOUNT TOTAL				588.23		
1000-10-25-550-550100-000-0000-445270							Library Material R&M Services
010509 BAKER & TAYLOR INC C 2033015782		0	2018	2 INV P	111.51 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033020377		0	2018	2 INV P	54.54 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033020389		0	2018	2 INV P	60.98 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033022068		0	2018	2 INV P	20.79 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033023533		0	2018	2 INV P	55.79 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033028087		0	2018	2 INV P	34.34 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033029227		0	2018	2 INV P	47.25 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033032092		0	2018	2 INV P	15.12 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033032638		0	2018	2 INV P	49.14 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033036022		0	2018	2 INV P	14.37 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033036059		0	2018	2 INV P	21.22 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033036088		0	2018	2 INV P	31.68 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033036100		0	2018	2 INV P	20.34 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033041692		0	2018	2 INV P	34.02 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033042714		0	2018	2 INV P	11.76 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033044048		0	2018	2 INV P	22.68 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033046083		0	2018	2 INV P	15.12 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033050654		0	2018	2 INV P	33.95 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033050806		0	2018	2 INV P	620.94		
010551 RECORDED BOOKS LLC 75565970		0	2018	2 INV P	21.85 081817	190322	LIBRARY MATERIALS
011068 OVERDRIVE INC MR0137017010820		0	2018	2 INV P	132.00 081817	190298	LIBRARY MATERIALS
	ACCOUNT TOTAL				774.79		
1000-10-25-550-550100-000-0000-452050		0					Photo Supplies & Equipment
014524 ELM USA INC 4569 AAA		0	2018	2 INV P	175.70 082517	190541	COL/Waterpump Casse
	ACCOUNT TOTAL				175.70		
1000-10-25-550-550100-000-0000-469110		0					Misc Processing Supplies
010509 BAKER & TAYLOR INC C B588235DM		0	2018	2 INV P	745.68 090117	191163	LIBRARY MATERIALS
010546 MIDWEST TAPE 952277196		0	2018	2 INV P	43.20 082517	190597	LIBRARY MATERIALS
	ACCOUNT TOTAL				788.88		
	ORG 10550160 TOTAL				2,327.60		
10550210							Library Children's Materials
1000-10-25-550-550200-000-0000-477020		0	2018	2 INV P	396.67 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033015781		0	2018	2 INV P			Books (Cat/Cir)

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2033020376	2018 2 INV P					540.87 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033022207	2018 2 INV P					567.08 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033023532	2018 2 INV P					879.20 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033028086	2018 2 INV P					7.98 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033029226	2018 2 INV P					658.66 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033032091	2018 2 INV P					97.49 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033032637	2018 2 INV P					919.16 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033036099	2018 2 INV P					260.34 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033041691	2018 2 INV P					90.60 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033044047	2018 2 INV P					144.59 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033046082	2018 2 INV P					26.60 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033050653	2018 2 INV P					7.98 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033050805	2018 2 INV P					573.06 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033053942	2018 2 INV P					403.87 082517	190495	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033056567	2018 2 INV P					320.70 082517	190495	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033058030	2018 2 INV P					22.22 082517	190495	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033062753	2018 2 INV P					333.14 082517	190495	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033068948	2018 2 INV P					95.77 090117	191162	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033074024	2018 2 INV P					32.28 090117	191162	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033074493	2018 2 INV P					19.02 090117	191162	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033075052	2018 2 INV P					316.84 090117	191162	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033082000	2018 2 INV P					126.80 090117	191162	LIBRARY MATERIALS
						6,840.92		
010536 INGRAM LIBRARY SERVI 99411299	2018 2 INV P					153.55 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 99433439	2018 2 INV P					10.34 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 99476527	2018 2 INV P					233.04 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 99486472	2018 2 INV P					11.96 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 99513627	2018 2 INV P					91.73 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 99581987	2018 2 INV P					360.23 082517	190568	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 99609414	2018 2 INV P					63.65 082517	190568	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 99727378	2018 2 INV P					76.84 090117	191206	LIBRARY MATERIALS
						1,001.34		
013055 LAKESHORE LEARNING M 5217350817	2018 2 INV P					120.95 082517	190584	LIBRARY MATERIALS
						7,963.21		
1000-10-25-550-550200-550210-000-0000-477100	Fiction Audio-CD					19.19 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033044047	2018 2 INV P					19.19 081817	190152	LIBRARY MATERIALS
						19.19		
1000-10-25-550-550200-550210-000-0000-477110	Music-CD					13.49 082517	190597	LIBRARY MATERIALS
010546 MIDWEST TAPE 95289715	2018 2 INV P					13.49		
						13.49		
1000-10-25-550-550200-550210-000-0000-477120	Other Audio-CD					15.99 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033029226	2018 2 INV P					15.99 081817	190152	LIBRARY MATERIALS

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		ACCOUNT TOTAL		753.40	
		ORG 10550210 TOTAL		8,792.06	
		Library Adult Materials			
		Books (Cat/Cir)			
		2018 2 INV P			
10550220	1000-10-25-550	550200-000-0000-477020	0	2018 2 INV P	1,138.15 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033015781	0	2018 2 INV P	540.92 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033020388	0	2018 2 INV P	208.72 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033022207	0	2018 2 INV P	845.60 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033029226	0	2018 2 INV P	323.74 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033032091	0	2018 2 INV P	277.63 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033032637	0	2018 2 INV P	239.07 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033036021	0	2018 2 INV P	389.07 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033036058	0	2018 2 INV P	689.67 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033036087	0	2018 2 INV P	140.98 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033041691	0	2018 2 INV P	432.84 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033042713	0	2018 2 INV P	143.79 081817 190152 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033044047	0	2018 2 INV P	471.74 082517 190495 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033046082	0	2018 2 INV P	242.40 082517 190495 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033050666	0	2018 2 INV P	491.93 082517 190495 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033053944	0	2018 2 INV P	1,456.54 082517 190495 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033054295	0	2018 2 INV P	18.56 082517 190495 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033056567	0	2018 2 INV P	1,080.93 082517 190495 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033058028	0	2018 2 INV P	46.24 090117 191162 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033062753	0	2018 2 INV P	466.89 090117 191162 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033067623	0	2018 2 INV P	120.00 082517 190495 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033068035	0	2018 2 INV P	1,161.41 090117 191162 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033068948	0	2018 2 INV P	69.46 090117 191162 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033069940	0	2018 2 INV P	107.50 090117 191162 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033070020	0	2018 2 INV P	233.20 090117 191162 LIBRARY MATERIALS
010509	BAKER & TAYLOR	INC C 2033070287	0	2018 2 INV P	82.24 090117 191162 LIBRARY MATERIALS

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010509 BAKER & TAYLOR INC C 2033075052		0	2018	2 INV P	1,239.15 090117	191162	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2033082204		0	2018	2 INV P	455.77 090117	191162	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5014637838		0	2018	2 INV P	40.71 081817	190151	LIBRARY MATERIALS
					13,801.49		
010520 CENTER POINT PUBLISH	1495384	0	2018	2 INV P	134.82 082517	190506	LIBRARY MATERIALS
010531 GALE GROUP	60954825	0	2018	2 INV P	26.39 081817	190198	LIBRARY MATERIALS
010531 GALE GROUP	60968473	0	2018	2 INV P	57.58 081817	190198	LIBRARY MATERIALS
010531 GALE GROUP	60976163	0	2018	2 INV P	30.39 081817	190198	LIBRARY MATERIALS
010531 GALE GROUP	60984574	0	2018	2 INV P	27.99 082517	190546	LIBRARY MATERIALS
010531 GALE GROUP	60991819	0	2018	2 INV P	28.79 082517	190546	LIBRARY MATERIALS
					171.14		
010536 INGRAM LIBRARY SERVI	99406981	0	2018	2 CRM P	-25.64 082517	190568	LIBRARY MATERIALS C
010536 INGRAM LIBRARY SERVI	99411299	0	2018	2 INV P	37.95 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99433439	0	2018	2 INV P	52.18 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99476526	0	2018	2 INV P	29.98 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99476527	0	2018	2 INV P	40.83 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99486472	0	2018	2 INV P	70.61 081817	190226	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99513627	0	2018	2 INV P	66.87 081817	190568	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99581987	0	2018	2 INV P	63.63 082517	190568	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99609414	0	2018	2 INV P	47.84 082517	190568	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99727378	0	2018	2 INV P	126.83 090117	191206	LIBRARY MATERIALS
					511.08		
010546 MIDWEST TAPE	95261506	0	2018	2 INV P	12.74 081817	190265	LIBRARY MATERIALS
					14,631.27		
1000-10-25-550-550200-000-477040		0	Books (Cat/Reference)		40.50 090117	191325	Amangano/ MasterCar
010475 UNIVERSITY OF IOWA C 090820170292		0	2018	2 INV P			
010509 BAKER & TAYLOR INC C 2033041691		0	2018	2 INV P	10.66 081817	190152	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5014637838		0	2018	2 INV P	134.99 081817	190151	LIBRARY MATERIALS
					145.65		
010536 INGRAM LIBRARY SERVI	99727378	0	2018	2 INV P	55.00 090117	191206	LIBRARY MATERIALS
012480 SAGE PUBLICATIONS IN	280893KI	0	2018	2 INV P	247.02 090117	191312	LIBRARY MATERIALS
					488.17		
1000-10-25-550-550200-000-477070		0	Downloadable-eBooks		330.96 081817	190298	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17003230	0	2018	2 INV P	107.00 081817	190298	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17003232	0	2018	2 INV P	1,675.77 090117	191289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17015466	0	2018	2 INV P	244.82 090117	191289	LIBRARY MATERIALS
011068 OVERDRIVE INC	01370CO17015467	0	2018	2 INV P			

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011068 OVERDRIVE INC	01370COI17017884	0	2018	2	INV P	48.00	090117	191289 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370COI17018527	0	2018	2	INV P	671.96	090117	191289 LIBRARY MATERIALS
011068 OVERDRIVE INC	01370DA17016146	0	2018	2	INV P	65.00	090117	191289 LIBRARY MATERIALS
						3,143.51		
ACCOUNT TOTAL						3,143.51		
1000-10-25-550-5502200-000-0000-477100								
Fiction Audio-CD								
010509 BAKER & TAYLOR INC C	2033041691	0	2018	2	INV P	30.18	081817	190152 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	2033056567	0	2018	2	INV P	27.43	082517	190495 LIBRARY MATERIALS
						57.61		
010518 BLACKSTONE AUDIOBOOK	917397	0	2018	2	INV P	38.99	081817	190156 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	919197	0	2018	2	INV P	40.00	081817	190156 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	919948	0	2018	2	INV P	38.99	082517	190500 LIBRARY MATERIALS
						117.98		
010551 RECORDED BOOKS LLC	75577897	0	2018	2	INV P	1,045.54	090117	191308 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75579448	0	2018	2	INV P	58.20	090117	191308 LIBRARY MATERIALS
						1,103.74		
010880 RANDOM HOUSE INC	1083156281	0	2018	2	INV P	30.00	081817	190319 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1083238326	0	2018	2	INV P	33.75	081817	190319 LIBRARY MATERIALS
						63.75		
ACCOUNT TOTAL						1,343.08		
1000-10-25-550-5502200-000-0000-477110								
Music-CD								
010509 BAKER & TAYLOR INC C	B57042450	0	2018	2	INV P	202.57	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	B57199890	0	2018	2	INV P	18.36	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	B57510170	0	2018	2	INV P	8.37	082517	190496 LIBRARY MATERIALS
						229.30		
010546 MIDWEST TAPE	95250959	0	2018	2	INV P	12.59	081817	190265 LIBRARY MATERIALS
010546 MIDWEST TAPE	95289715	0	2018	2	INV P	11.99	082517	190597 LIBRARY MATERIALS
						24.58		
ACCOUNT TOTAL						253.88		
1000-10-25-550-5502200-000-0000-477160								
Video Recordings								
010509 BAKER & TAYLOR INC C	B55336700	0	2018	2	INV P	297.43	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	B55631260	0	2018	2	INV P	485.38	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	B55693850	0	2018	2	INV P	154.56	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	B55802050	0	2018	2	INV P	331.21	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C	B56239730	0	2018	2	INV P	388.74	081817	190153 LIBRARY MATERIALS

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CITY OF IOWA CITY
Library Disbursements: August 1 to August 31, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C B56346500		0	2018	2	INV P	55.17	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B56464570		0	2018	2	INV P	757.71	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B56542640		0	2018	2	INV P	37.63	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B56690040		0	2018	2	INV P	41.31	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B56900770		0	2018	2	INV P	420.07	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57005970		0	2018	2	INV P	14.49	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57043170		0	2018	2	INV P	502.73	090117	191163 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57199900		0	2018	2	INV P	56.63	090117	191163 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57245310		0	2018	2	INV P	395.05	090117	191163 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57327840		0	2018	2	INV P	10.87	090117	191163 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57510220		0	2018	2	INV P	545.38	090117	191163 LIBRARY MATERIALS
						4,494.36		
010546 MIDWEST TAPE	95253528	0	2018	2	INV P	11.24	081817	190265 LIBRARY MATERIALS
010546 MIDWEST TAPE	95261506	0	2018	2	INV P	21.74	081817	190265 LIBRARY MATERIALS
010546 MIDWEST TAPE	95262098	0	2018	2	INV P	38.97	081817	190265 LIBRARY MATERIALS
						71.95		
ACCOUNT TOTAL						4,566.31		
Non-Fiction Video-DVD								
010509 BAKER & TAYLOR INC C B55336700		0	2018	2	INV P	295.06	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B55693850		0	2018	2	INV P	195.63	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B55926070		0	2018	2	INV P	26.78	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B56239730		0	2018	2	INV P	10.87	081817	190153 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B56464570		0	2018	2	INV P	21.71	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B56900770		0	2018	2	INV P	50.61	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57005970		0	2018	2	INV P	14.46	082517	190496 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57199900		0	2018	2	INV P	10.84	090117	191163 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B57245310		0	2018	2	INV P	21.71	090117	191163 LIBRARY MATERIALS
						647.67		
010546 MIDWEST TAPE	95241695	0	2018	2	INV P	18.74	081817	190265 LIBRARY MATERIALS
010546 MIDWEST TAPE	95258464	0	2018	2	INV P	14.99	081817	190265 LIBRARY MATERIALS
010546 MIDWEST TAPE	95261506	0	2018	2	INV P	22.49	081817	190265 LIBRARY MATERIALS
010546 MIDWEST TAPE	95262098	0	2018	2	INV P	18.74	081817	190265 LIBRARY MATERIALS
010546 MIDWEST TAPE	95275734	0	2018	2	INV P	33.73	081817	190265 LIBRARY MATERIALS
						108.69		
ACCOUNT TOTAL						756.36		
Multi-Media/Gaming								
010536 INGRAM LIBRARY SERVI	99609414	0	2018	2	INV P	47.49	082517	190568 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	99727378	0	2018	2	INV P	56.99	090117	191206 LIBRARY MATERIALS
						104.48		
ACCOUNT TOTAL						104.48		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S		WARRANT	CHECK	DESCRIPTION
1000-10-25-550200-550220-000-0000-477230 010518 BLACKSTONE AUDIOBOOK 921672		0	Non-Fiction Audio-CD 2018 2 INV P		40.00 090117		191167	LIBRARY MATERIALS
010546 MIDWEST TAPE 010546 MIDWEST TAPE 010546 MIDWEST TAPE	95250958 95270981 95289716	0 0 0	2018 2 INV P 2018 2 INV P 2018 2 INV P		29.99 081817 59.99 081817 124.97 082517		190265 190265 190597	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
					214.95			
010551 RECORDED BOOKS LLC 010551 RECORDED BOOKS LLC 010551 RECORDED BOOKS LLC 010551 RECORDED BOOKS LLC 010551 RECORDED BOOKS LLC	75571750 75571794 75574266 75577878 75581030	0 0 0 0 0	2018 2 INV P 2018 2 INV P 2018 2 INV P 2018 2 INV P 2018 2 INV P		18.00 081817 26.99 081817 29.69 081817 99.00 090117 34.19 090117		190322 190322 190322 191308 191308	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
					207.87			
					462.82			
1000-10-25-550200-550220-000-0000-477250 011068 OVERDRIVE INC 011068 OVERDRIVE INC 011068 OVERDRIVE INC 011068 OVERDRIVE INC 011068 OVERDRIVE INC 011068 OVERDRIVE INC 011068 OVERDRIVE INC 011068 OVERDRIVE INC	01370COI17003229 01370COI17003231 01370COI17014054 01370COI17015465 01370COI17017885 01370COI17018528 01370DAI17012092 01370DAI17012092	0 0 0 0 0 0 0 0	Downloadable Media 2018 2 INV P 2018 2 INV P 2018 2 INV P 2018 2 INV P 2018 2 INV P 2018 2 INV P 2018 2 INV P		95.00 081817 417.89 081817 327.91 090117 1,545.78 090117 66.50 090117 913.44 090117 66.50 082517		190298 190298 191289 191289 191289 191289 190614	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
					3,433.02			
012887 MILLER, KYLE	IMPKM82017	0	2018 2 INV P		300.00 082517		190599	LOCAL MUSIC PROJECT
					3,733.02			
1000-10-25-550200-550220-000-0000-477340 010524 EBSCO	1549347	0	Print/Circulating Serials 2018 2 INV P		21.45 081817		190183	LIBRARY MATERIALS
					21.45			
1000-10-25-550200-550220-000-0000-477350 010524 EBSCO	1000062473-1	0	Online Reference 2018 2 INV P		3,040.00 090117		191182	LIBRARY MATERIALS
010531 GALE GROUP	60973102	0	2018 2 INV P		750.00 082517		190546	LIBRARY MATERIALS
010550 PROQUEST INFORMATION	70475274A	0	2018 2 INV P		23,340.00 090117		191301	LIBRARY MATERIALS
011322 MANGO LANGUAGES	INV001768	0	2018 2 INV P		3,614.62 090117		191249	LIBRARY MATERIALS
					30,744.62			
					60,248.97			
					95,385.29			
FUND 1000 General								
ORG 10550220 TOTAL								
TOTAL:								

Janet Freeman, Secretary