



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: Susan Craig • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

BOARD OF TRUSTEES

AGENDA

5:00 pm – 2nd floor Board Room

October 27, 2016

Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Thomas Martin

Robin Paetzold

Meredith Rich-Chappell

Monique Washington, Vice-President

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

- A. Approve Regular Minutes of Library Board of Trustees September 22, 2016 meeting.

4. Items for Discussion/Action.

- A. Bookmobile Update.

Comment: An update on the bookmobile will be provided.

- B. FY18 Budget Process.

Comment: Budget request has been sent to the City.

- C. Policy Review: #815: Internet Use.

Comment: This is a regularly scheduled policy review.

5. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Spotlight on the Collection.
- E. Miscellaneous.

6. President's Report.

7. Announcements from Members.

8. Committee Reports.

9. Communications.

- A. Letter from Joan Nashelsky, University of Iowa Center for Human Rights.
- B. Email from Eleanor Dilkes to Kellsie Pepponi.

10. Quarterly Financial Reports.

- A. First quarter Receipts and Expenditures.

11. Quarterly Use Reports.

- A. First quarter Output Measures, Circulation by Area and Agency, Circulation by Type and Format.

12. Disbursements.

- A. Review MasterCard Expenditures for September, 2016.
- B. Approve Disbursements for September, 2016.

13. Set Agenda Order for November Meeting.

14. Adjournment.

Iowa City Public Library Meeting Agendas and Other Significant Events		
OCTOBER 27, 2016	NOVEMBER 17, 2016	DECEMBER 15, 2016
Budget Discussion Policy Review: 815: Internet Use Review 1 st Quarter Goals/Statistics Departmental Reports: CH, CLS, IT OTHER: 10/13-14: ILA Annual Conference , Dubuque	Policy Review: 601: Collection Development Departmental Reports: AS, CAS	Policy Review: 801: Circulation of Materials 802: Confidentiality Departmental Reports: CH, CLS, IT OTHER: 12/9: Inservice Day
JANUARY 26, 2017	FEBRUARY 23, 2017	MARCH 23, 2017
Review 2 nd Quarter Goals/Statistics 6 month Strategic Planning Update Policy Review: 705: Naming & Recognition Departmental Reports: AS, CAS	Appoint Nominating Committee Set Hours for Next Fiscal Year Policy Review: 812: Hours of Service Departmental Reports: CH, CLS, IT	Appoint Committee to Evaluate Director Policy Review: 702: Library Programs 703: Cable TV Programming Departmental Reports: AS, CAS
APRIL 27, 2017	MAY 25, 2017	JUNE 22, 2017
Meet as Members of Friends Foundation Review 3 rd Quarter Goals/Statistics Policy Review: 501: Statement of Authority 502: Personnel 503: Admin/Confidential Benefits President Appoints to Foundation Board Departmental Reports: CH, CLS, IT	Election of Officers Departmental Reports: AS, CAS	Director Evaluation Develop Ideas for Board Annual Report Departmental Reports: CH, CLS, IT
JULY 27, 2017	AUGUST 24, 2017	SEPTEMBER 28, 2017
Review Board Annual Report Adopt NOBU Budget Strategic Planning Update Departmental Reports: AS, CAS	Review Annual Staff Report Departmental Reports: CH, CLS, IT OTHER: Annual Board Dinner	Budget Discussion Departmental Reports: AS, CAS



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BOARD OF TRUSTEES

Minutes of the Regular Meeting September 22, 2016

DRAFT

Members Present: Diane Baker, Janet Freeman, Thomas Martin, Meredith Rich-Chappell, Jay Semel, Monique Washington (in at 5:03 pm.).

Members Absent: John Beasley, Adam Ingersoll, Robin Paetzold.

Staff Present: Maeve Clark, Susan Craig, Kara Logsden, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer, Angela Pilkington.

Guests Present: None.

Call Meeting to Order. President Semel called the meeting to order at 5:01 p.m.

Public Discussion. None.

Approval of Minutes.

The minutes of the August 25, 2016 Library Board of Trustees meeting were reviewed. A motion to approve the Minutes was made by Freeman and seconded by Rich-Chappell. Motion carried 5/0.

Approval of Minutes of Special Meeting.

The minutes of the September 7, 2016 Special Meeting of the Library Board of Trustees were reviewed. A motion to approve the minutes was made by Baker and seconded by Martin. Motion carried 5/0.

Unfinished Business.

Bookmobile Update. The City has issued the purchase order and construction has begun. There was a meeting with staff last week to talk about scheduling for the bookmobile. We hope to have the vehicle on 4/17. Three choices for the bookmobile's exterior design will be brought to the October Board meeting.

Bookmobile consulting contract. Craig believes the money for the consultant would be well spent. He will travel to the manufacturing site for inspect to make sure everything meets our RFP specifications. Martin asked if there is any liability on the part of the consultant. Logsden said a certain amount of money is held back during the process for any outstanding issues. The consultant would step in if there are any issues between ICPL and the vendor. Craig believes our consultant is professional and knows what he is doing. His qualifications and performance are good. Martin asked about the extra money

mentioned in the proposal. Logsden said this is included in case the consultant has to travel to Colorado a second time. A motion to approve the consulting contract was made by Martin, seconded by Freeman. Motion carried 6/0.

New Business.

FY18 Budget Request. Craig worked with staff to use the City's projected numbers in all areas except for personnel, which are not available yet, however, Craig added additional funding for temporary staff for a full year of the new hourly pay plan that goes into effect January, 2017. Craig adjusted some of the figures provided by the City, for example, gas and electric costs. There is \$98,000 in capital expenditures in the operating budget, spread out over building improvements, IT expenses and furniture for the work we hope to do in the Children's Room and Computer Lab. Craig asked the architect of our building for a ballpark figure to re-carpet the building, resulting in a significant project. Craig asked for \$200,000 for three years to replace the worst carpeting in the building. More than 10 million people will have walked on the carpet by the time we start to re-carpet. Semel commented that we need to request what we need. Baker said that the building isn't new anymore and the City needs to know that maintenance will become ongoing. Martin added that this is an important City building that needs to be maintained. A motion to approve the budget request as submitted was made by Baker and seconded by Washington. Motion carried 6/0.

ICN Service. Craig believes going forward with the suggested changes will create a more flexible space and the City Building Inspector previously said the capacity of the room could be doubled if there was no fixed furniture in the room. The fixed furniture will be removed to allow for more options to use the space. Urbandale and one other location are the only two other ICN locations left in public libraries in Iowa. Palmer will ask the City if it has any interest in keeping the ICN connection as it is reliable, but the room itself will no longer have the ICN equipment in it. The Board agreed to the discontinue offering ICN in the room beginning March 1, 2017.

Staff Reports.

Director's Report. The person who sent the email about security cameras to the Board also sent an email to City Council members. The City Attorney will respond to her communication. Craig will meet with her next week. Craig believes the security cameras are an important safety feature at the library. The Iowa City Book Festival is coming up October 4 through 9. Craig encouraged Board members to attend any events that look interesting. ICPL is getting positive press from our special Saturday access hours for children with autism. Pilkington received requests from American Libraries Direct, a phone call from the Director of the Charlotte-Mecklenburg library in North Carolina, the American Library Association for an interview for an upcoming book, from Library Journal to do an article, and from Web Junction, an OCLC online education service. 62 people and two dogs attended the program. North Liberty will participate in this programming every other month with us.

Departmental Reports:

Adult Services. Next Tuesday is the last event at ICPL in conjunction with the Shakespeare Folio exhibit, *Hamlet's Dreams*, a book discussion about the copy of the Alexander edition of the Complete Works of Shakespeare that was secretly circulated, annotated, and signed by a group of political prisoners at Robben Island in the 1970s. Tonight, the library is showing *Looking for Richard*, with Al Pacino. Three Cyclo-cross World Cup informational events will take place at ICPL. The founder of Jingle Cyclo-cross spoke at ICPL on Tuesday night. UI Professor Steve McGuire discussed fabrication and bike design last

week. Programs were taped so if you were unable to attend, you will still be able to see them. The route is on the Johnson County Fairgrounds, Craig said in response to a question by Semel. Baker said the Cyclo-cross is fabulous.

Community & Access Services. No comments.

Business Office. No comments.

Facilities Services. No comments.

Development Office. McCarthy talked about the Giving Guide, published by the Corridor Business Journal.

Spotlight on the Collection. No comments.

Miscellaneous. Craig encouraged members to go to a Lunch and Learn.

President's Report. No report.

Announcements from Members. Martin said Rock and Read has 54 registered readers, up significantly from last year after some good publicity.

Committee Reports.

Foundation Members. The first meeting was held and members are getting to know each other. The FY2017 Memorandum of Understanding between the Friends Foundation Board of Directors and the Iowa City Public Library Board of Trustees was approved and is included in the packet. Semel signed on behalf of the Library Board of Trustees.

Communications. Email from Kellsie Pepponi.

Disbursements.

The MasterCard expenditures for August, 2016 were reviewed. A motion to approve the disbursements for August, 2016 was made by Martin and seconded by Washington. Motion carried 6/0.

Set Agenda Order for October Meeting.

Internet Use policy.

1st quarter statistics.

Bookmobile update.

Adjournment. A motion to adjourn the meeting was made by Rich-Chappell and seconded by Freeman. Motion carried 6/0. President Semel closed the meeting at 5:48 p.m.

Respectfully submitted,
Elyse Miller

815 Internet Use Policy

A proposal to revise and update an existing policy.

Proposal:

Recommend changes to update the policy.

Issues:

This is the regular three-year review of the Internet Use Policy. The State Library of Iowa requires all public libraries to review and update their Internet Use Policy in order to maintain accreditation.

When the first Internet policy was written in 1995, the Internet was a tool staff and the public used to help them find information, communicate with others, and for entertainment purposes. In the intervening 21 years, the Internet has become integral to every public library in the United States and often a necessity for our users, especially for those without access at home.

As President Obama stated last year, "Today, high-speed broadband is not a luxury. It's a necessity." He was arguing that it should be a public utility. The United States Court of Appeals for the District of Columbia also agrees. In June, they ruled that high-speed internet service can be defined as a public utility. From the New York Times: "Over the past two decades, this content has transformed nearly every aspect of our lives, from profound actions like choosing a leader, building a career, and falling in love to more quotidian ones like hailing a cab and watching a movie," wrote David Tatel and Sri Srinivasan, the judges who wrote the opinion.

The Internet Use Policy outlines how and where the public makes use of the Internet. The Library has:

- 100 hard-wired Ethernet ports throughout the building
- 40 public Internet stations on the second floor
- 5 public Internet stations in the Teen Center
- 4 tablets in the Teen Center
- 10 wireless-accessible laptop computers in the Teen Center
- 6 public Internet stations in the Children's Room
- 10 tablets in the Children's Room
- 1 interactive touch table in the Children's Room
- 2 Internet express stations on the second floor
- 1 Internet express station on the first floor
- 10 circulating laptops

Wireless Internet access is available throughout the library. The library added circulating laptops in fiscal year 2016; they have Internet connectivity but the patron is responsible for accessing the Internet. We will add circulating mobile Internet hotspots during fiscal year 2017. Mobile hotspots are portable devices that provide wireless Internet access on many devices (a laptop, smartphone, MP3 player, tablet, portable gaming device, etc.). The mobile Internet hotspots will allow the public to access the Internet. We will require library hotspot users adhere to the library's Internet policy.

The Iowa City Public Library does not filter Internet content, per 815.3. This means that at times images some users may find objectionable may be displayed on a monitor. While this is an infrequent occurrence, Library staff investigate complaints if the public or staff report it. Any instance of child

pornography is immediately reported to the police. Other instances are handled on a case-by-case basis. Users may be asked to switch Internet sites or log off a computer for the day if the site they are using disturbs others, or if children in the vicinity may be exposed to sites featuring pornography. Refusing to comply will result in the loss of Internet privileges.

Staff Recommendations:

815.1: Staff recommend rewriting the statement to emphasize the central role the Internet now plays in a public library.

815.2 Staff recommend moving the statement about time limits to 815.4. Staff recommend adding tablets and the interactive Internet touch table to 815.2 and dropping the Internet Express station for that section.

815.3 Staff recommend adding a statement about the circulating Internet hotspots and that users will follow the Internet policy.

815.4 Staff recommend moving the statement about time limits to its own section from 815.2.

Action Required:

Review and adopt as amended.

Prepared by:

Maeve Clark, Adult Services Coordinator

Committee members: Adult Services: Maeve Clark, Teen Services Brian Visser Children's Services: Angie Pilkington, Morgan Reeves; Community and Access Services: Kara Logsden; IT Services: Brent Palmer.

Iowa City Public Library

815 Internet Use Policy

(See also Library Board policies Confidentiality (802), Conduct in the Library (809), Theft, Defacement or Alteration of Library Materials and Resources (811), and Library Copyright (814).)

815.1 ~~The purpose of public access to the Internet is to augment the Library's collection and to support the community's informational needs, lifelong learning opportunities, and cultural and leisure activities.~~ Internet access is a necessity of modern life. It is critical to accessing information, participating in work and educational opportunities, maintaining social relationships, and sharing in cultural and leisure activities. The Iowa City Public Library is committed to offering fast, reliable Internet to its patrons.

815.2 Public Internet access is provided at designated computer work stations and through wireless and wired network connections available in the building. ~~Time limits are placed on library equipment in order to provide access to as many users as possible.~~ Internet accessible work stations and tablets. ~~with the exception of the Internet Express station,~~ are reserved for children sixth grade and below in the Children's Department. Internet stations, tablets and wireless-accessible laptop computers are for use by junior and senior high school students in the Teen Center.

815.3 Internet access through library provided mobile Internet hotspots conforms to the Internet policy.

815.4 Time limits are placed on library equipment in order to provide access to as many users as possible.

815.3 5 The Library does not filter Internet content. Staff may, however, limit images displayed on screens in order to ensure the secure and comfortable environment of the Library.

815.4 6 The Library is not responsible for enforcing any restrictions which a parent or guardian may place on a minor's use of this resource.

815.5 7 Use of the Library's Internet connection in an illegal, disruptive or destructive manner may result in the loss of Internet or library privileges.

Adopted: 12/28/95

Adopted: 10/23/97

Adopted: 4/22/99

Adopted: 4/25/02

Adopted: 4/28/05

Adopted: 3/27/08

Adopted: 12/16/10

Revised: 12/19/13

Revised: 10/27/16

Iowa Library Association 2017 Legislative Agenda

Iowans love our libraries!

- **66% of Iowans have library cards and they check out more than 27 million pieces/year**
- **State reimbursement for interlibrary loans allows libraries to share more than 84,000 library items each year**
- **Over 49,000 Iowans visit libraries every day**

Libraries provide vital public services not available from any other source. In libraries across the state Iowans can access the Internet, find early childhood educational programs and homework help, and take advantage of resources for job searches, career development, and personal enrichment.

In 2017 ILA looks forward to working with the Governor, the State Legislature and state agencies to support high quality library service across the Iowa. To accomplish that goal the Iowa Library Association supports:

- **Full funding for the State Library of Iowa:** Every dollar invested in the State Library helps fulfill the Library's mission to partner with public libraries to improve service for all.
- **Increased funding for Enrich Iowa:** This statewide program of direct state aid for Iowa public libraries helps them modernize infrastructure, update technology and provide innovative services. State assistance also ensures that Iowans can use their local library card to check out materials at participating libraries across Iowa. Furthermore, state support for interlibrary loans give Iowans equal access to library resources by promoting resource sharing among all types of libraries.
- **Continued financial support for state-wide career and workforce related databases:** These interactive online learning platforms featuring over 770 practice tests, tutorials, and eBooks related to job search and workplace skills improvement, career certification and licensing exam preparation, college entrance and graduate school admissions exam preparation, GED exam preparation, and basic skills improvement in reading, writing, and math, for all ages.
- **Recognition of teacher librarians as school instructional staff:** Directing the Department of Education to designate teacher librarians as instructional staff who provide student learning in school libraries, classrooms, learning commons, makerspaces, labs, and virtual learning spaces. Teacher librarians play a critical role within the educational team in each Iowa school district and work closely with their public library, academic library, and special library colleagues to provide lifelong information literacy and to strengthen Iowa communities.
- **Preserving Iowa's tradition of hometown governance for public libraries:** ILA knows that autonomous, locally selected public library boards of trustees are fundamental to successful management and community support for local public libraries.
- **Support funding to preserve Iowa's historical documents and records:** We have a duty to future Iowans to use best practices to preserve, protect, and publicize our unique historical materials.

ILA members come from every county in the state and represent Iowa's invaluable system of 1500 public, school, academic and special libraries. As the organized voice of the Iowa library community the Iowa Library Association has worked for more than 100 years to provide Iowa with the best possible library service. The association will continue to monitor and address legislative issues of importance to the Iowa Library community.

Calendar Of Events

October

- 12-14 ILA Annual Conference – Dubuque
- 9-15 Teen Read Week
- 16-22 National Friends of Libraries Week
- 17 ILA Executive Board Elections Open
- 28 ILA Executive Board Elections Close

November

- Picture Book Month
- 4 Annual Planning Meeting
- 10 Article Deadline for December Catalyst
- 18 ILA Foundation Board Meeting
- 24-25 ILA Office Closed

December

- 2 Executive Board Meeting
- 26-30 ILA Office Closed

Children's Services Report

Prepared for the Iowa City Public Library Board of Trustees, October 2016 meeting

By Angie Pilkington, Children's Services Coordinator

Fall is shaping up to be a busy time for us in the Children's Room! Storytimes have changed over to subjects like leaves, apples, and monsters. The kids are looking forward to the Halloween Dance Party and Tweens are learning how to face paint like a pro. On a recent no-school day we hosted, Well Fed, Well Read, a half day program that featured a storytime, a musical guest, Hy-Vee dieticians, planting mini-gardens, upcycled crafts, and games. Admission was either a gently used book or a canned good for us to donate to the Crisis Center of Johnson County.

Fall also brings us a new intern from the University of Iowa's School of Library and Information Science graduate program. We welcomed Anne Wilmoth to the Children's staff for the school year. Anne brings with her experience working at the Shimek Elementary School library. She is enthusiastic about services to children and the role of the library in communities. She lives in Iowa City with her husband and two kids who love coming to all of our library programs.

I was excited to speak again at this year's Iowa Library Association's annual conference. The Children's Department was well represented, with not only myself speaking, but Karen Gordon and Morgan Reeves. I presented on a panel about the 2017 Summer Reading Program, Morgan spoke about services and programs to Tweens, and Karen spoke about the importance of womb literacy and reading to your baby at the library. I was able to sit in and listen to both Karen and Morgan at their sessions. They each did an excellent job talking about their respective topics and represented ICPL very well.

I mentioned our successful Special Access Hour we hosted for the Iowa City Autism Community Group at the last board meeting. We are excited that the next one is coming up on November 12 and will once again be held before we open the building at 9:00 am. The entire building will be accessible for individuals of all ages with autism and their families. The North Liberty Community Library is taking turns with us and hosting on Friday nights every other month. One of the best stories to come out of our first event was from one of the mom's who initially approached me about having the event. During our first meeting, I said it was my hope the event would help children feel more comfortable with the room and our staff and that eventually we wouldn't even need to hold these events because children would feel good about coming into the library anytime. I was told this would probably never happen and the subject was dropped. A couple weeks after our first event, I was working at the Children's Desk and the mom came up and told me how wonderful and appreciative she and her family were of the event and that, in fact, her son was no longer afraid of being in the Children's Room. She was ecstatic they were at the library for nearly two hours and her child was perfectly content and comfortable being in the library.

New program: Baby Massage



Well Fed, Well Read: Miss Jamie's Farm



Collection Services Department Report

Prepared for the October 27, 2016 meeting of the Iowa City Public Library Board of Trustees
Anne Mangano, Collection Services Coordinator

New eBook and eAudio Website

On Wednesday, November 9th, we will launch a new OverDrive website to improve the patron's experience checking out and using eBooks and digital audiobooks. Staff have had access to the new website since Friday, October 7th and it seems easy to navigate. A few of our favorite features include:

1. Availability of a title is easier to understand. On the current website, available titles had a bolded icon in the top-right hand corner of the cover while it was gray if it was already checked out. On the new site, a banner at the top of the cover says, "Available," "Wait List," or "Coming Soon."
2. Easier and faster borrowing while browsing. You can click on "Borrow" right under the cover and the book is checked out without a pop-up menu being generated. You can also add it to your wish list the same way.
3. Easier returns. On your accounts page, there is an option to return a title and, if you've downloaded it to your device, there is a pop up window explaining how to return the title from your app. This is a question we receive from patrons a great deal.
4. Allows for more library curation. We are now able to highlight specific titles and create book lists on the OverDrive website.



If you are interested in seeing the new site before the official launch, our current OverDrive site contains a link at the bottom of the browser to preview the site.

Digital Johnson County Expanded to Digital Magazines

On October 1st, the Iowa City Public Library began offering digital magazines through Zinio with Coralville and North Liberty as a consortium. Previously, Iowa City and Coralville had two separate collections with an overlap in many of the magazine title offerings. North Liberty partnered with Iowa City this past April. This means residents of Iowa City, Coralville, North Liberty, Hills, Lone Tree, University Heights, and rural Johnson County have access to the same digital magazine collection. As with OverDrive, Coralville and North Liberty residents need to use their home library card.

This move is an expansion of our Digital Johnson County consortium. Digital Johnson County is a partnership between the public libraries of Coralville, Iowa City, and North Liberty that expands access to digital collections to area residents, reduces differences in library services, and provides more title choices to library users. It also saves each library money by reducing duplication of purchases.



New digital magazines were also added to the collection this month, including *Brides*, Harper's, National Geographic Kids, Rolling Stone, Us Weekly, and The Week. Find these and our other great magazines at icpl.org/zinio.

INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD

October, 2016

Brent Palmer, IT Coordinator

New Event Manager Rollout

For the first phase of the Virtual Branch project, we introduced a new version of the ICPL's online calendar. Internally, we call this Event Manager. We use Event Manager to schedule meeting rooms and display spaces as well as to publicize Library events happening here or outside the Library.

The new Event Manager has an updated interface that is easier to use and works better on mobile devices. We have received feedback and we still need to improve ways for patrons to find events. There are also a substantial list of other features and improvements for both staff and patrons we are working on.

We changed the platform on which the calendar operates so it will be easier to add new features and make changes in the future. This will make it easier to integrate other parts of the Virtual Branch, including our new eSigns and the new mobile app we are working on.

One of the key things we learned is that dramatically changing a much-used interface is difficult for staff and patrons, even if it is an improvement. As we move forward with the Virtual Branch development, we will try to implement changes more gradually to see if it helps with the transition.

Circulating Hotspots

We ordered ten new mobile Wi-Fi hotspots to add to the circulating collection.

These were received as a donation from a nonprofit organization called MobileBeacon and its partnership with TechSoup. This donation helps with the initial purchase of the devices, making them significantly less expensive. MobileBeacon runs on the Sprint network and allows a major cost savings on the monthly fee for the devices. It also allows for unlimited data throughout the month (an obvious need for libraries, but not readily available from your standard Verizon store).

Other libraries report this kind of service has been very popular. We've heard from other facilities that, much like our circulating laptops, there is often a long holds list for these devices.

There are many details around how circulation will work and these are being finalized. We will pair some of the hotspots with our circulating laptops. We are excited to begin offering this service.

The Library Channel

The Library Channel's primary mission is to extend Library programs for children and adults to a wider audience and to inform the community about library services. Unfortunately, fewer patrons each year have access to The Library Channel via Mediacom. As much as possible, we have been increasing the amount of our programming which is available online.

We have a section of our website, video.icpl.org, dedicated to Library Channel programming. Much of our current Library Channel programming is available there, including the complete series *Tell Me Your Story* and *One of a Kind*, plus *Project Green*, *Irving Weber's Iowa City*, and all of the local Spelling Bees.

Sometimes limitations may prevent us from making an item available online. Some examples are copyright restrictions with music or books read aloud. In the case of our International Writer's Program series, there are concerns about what an author may say on a panel here in the United States may affect his or her status in their home country.

We have recently added a new series called *Iowa City People* and our first interview, with local radio DJ "Captain" Steve Bridges is available to watch now.

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 October 27, 2016

Shop for a Cause

You're invited to the Book Gala on Sunday, November 13, 6:30-8 p.m. This special fundraising event is hosted by Prairie Lights for guests of the Library Friends Foundation who may shop for holiday gifts at the store. A portion of the night's sales are donated to the Friends Foundation. If you cannot be there, you may share your shopping list with me and a "secret shopper" will take care of it! Please email me at patty-mccarthy@icpl.org.



Your colorful invitation hopefully arrived in your mailbox last week. You are welcome to bring family and friends to the event and encourage them to shop too! There are many non-book gift items available, especially in the children's area.

And make it an evening out by enjoying a meal at Pullman Diner, next door to Prairie Lights, before or after the Book Gala. Pullman has agreed to offer a 10% discount to diners who mention the Book Gala.

Thank you to Prairie Lights and the Pullman Diner for being such generous library friends!

Successful Book Drive

Thank you to the customers, staff, and community members who dropped off book donations for The Book End at local MidWestOne bank offices last month.

The fantastic donated fiction, non-fiction, and children's books are responsible for an increase in sales at the Book End that are nearly double the usual weekly totals. And even though thousands of new items were donated through the book drive, customers are buying them so quickly that we probably will not be able to continue restocking the shelves through the end of the month—we'll be out of books before then. Thank you MidWestOne Bank for hosting the 11th annual Book End Book Drive.



Arts & Crafts Bazaar

Nearly 200 handmade treasures have already been donated by their talented crafters for the December 3rd Arts & Crafts Bazaar. Thank you to everyone who is knitting, crocheting, painting, and creating other works of art to be sold to benefit the Library at the Bazaar.

There's still time to start a project, and a special display of craft books greets patrons on the second floor as they exit the staircase or elevator.



You can bring your donation to the Help Desk with an [ICPL Arts and Crafts Bazaar donation form](#) any time before December 1.

Friends Foundation Calendar

Book Gala: Sunday, November 13, 6:30-8 pm, Prairie Lights Books, 15 South Dubuque St, Iowa City
 Friends Foundation Board Meeting: Wednesday, November 30, 2016. 4 p.m., ICPL.

Arts & Crafts Bazaar/Book Sale: Saturday, December 3, 2016, 10 am-3 pm, ICPL Meeting Room A.

Historical Fiction with All the Thrills

By Anne Mangano, Collection Services Coordinator at the Iowa City Public Library

We are well into autumn and the days are getting shorter, the leaves are falling, and there is a crispness in the air. It is the perfect time to curl up with a good book. This fall, why not transport yourself to a different time and place with a historical thriller? The Iowa City Public Library has great new books that will keep you on the edge of your seat.

If you want history with a dose of mystery than Matthew Carr's *"The Devils of Cardona"* is your book. Judge Licenciado Bernardo Mendoza is sent to the Aragon region of Spain to investigate the murder of a Catholic priest. However, this is 1584, the Inquisition is in full swing, and the suspect, known only as the Redeemer, is a supposed Moor calling for the end of Catholic rule. This is a delicate situation for the King of Spain, as he doesn't want a revolt. When Mendoza arrives at the scene, he soon learns that this murder is much more personal than the historical and religious conflicts being exploited. So who is this Redeemer, is he the murderer, and what does he really want? For more thrillers with political and religious bends, check out the *"The Strangler Vine"* by Miranda Carter and *"The Midwife and the Assassin"* by Samuel Thomas.

In the mood for something more reminiscent of noir? In David C. Taylor's *"Night Life,"* NYPD detective Michael Cassidy finds a Broadway dancer dead in his apartment with evidence of torture. Cassidy takes this death as a warning; he is investigating a chain of murders that greatly interests the C.I.A. and not in a good way. This is the McCarthy era and Cassidy's family has Russian connections. How does he continue with his investigation without risking everything he has? For other historical detective fiction, look for Amy Stewart's *"Lady Cop Makes Trouble"* and *"The Whispering City"* by Sara Moliner.

In *"The Gilded Hour,"* Sara Donati takes us to 19th century New York City where Anna and Sophie Savard are working as physicians treating the poor of the tenement houses. While vaccinating a group of Italian immigrant children, she learns that a couple of young boys went missing on their way to an orphanage. On top of that, a number of women have turned up dead in the tenements. Do the vanished children have anything to do with these murders? Does the New York Society for the Suppression of Vice play a role? Will Anna fall in love with the handsome Italian American detective? Check out *"The Gilded Hour"* to find out. Other new books worthy of your consideration are Paulette Jiles' *"News of the World"* and Emma Donoghue's *"The Wonder."*

So now that you have a good book, all you need is a cozy afghan and a hot cup of tea to brave these cooler nights. Find these and other great historical fiction novels at catalog.icpl.org.

Meredith Hines-Dochterman, Public Relations Specialist at the Iowa City Public Library

When people reach for a book, they're more apt to pick up a traditional print book than its digital counterpart, according to a Pew Research Center survey.

The organization released data about Americans' reading habits last month, with results showing that while e-book sales are on the rise, print books continue to be first choice among dedicated readers.

I have an e-reader. I have a smartphone. I also have an Iowa City Public Library card and a number of bookshelves in my house stuffed with paperback and hardcover books I tell myself I'll read someday.

When it comes to reading, my habit is devouring the written word no matter its form. I love print books. I love digital books. When I upgraded my smartphone, I downloaded the Overdrive app from the Library and (finally) discovered the joy of audiobooks. Then, I downloaded the Zinio for Libraries app.

I'll never impulsively purchase a magazine again.

OK, that's a lie, but I can honestly say I'll do it less often.

Digital Johnson County offers 165 digital magazines to Library users living in Coralville, Hills, Iowa City, Lone Tree, North Liberty, University Heights or rural Johnson County. It's completely free; all you need to access it is a Library Card and password from your home library.

Thanks to this service, I'm now digitally subscribed to the following magazines: *Better Homes and Gardens*; *The Writer*; *Family Circle*; *The Atlantic*; *Redbook*; *Vanity Fair*; *The Nation*; *Newsweek*; *Good Housekeeping*; *Mental Floss*; *allrecipes*; *Running Times*; *The New Yorker*; and *Taste of Home*.

Do the math. If I purchased these titles every month, it'd cost me about \$100. And, if personal history has taught me anything, I'd most likely toss them in a basket as soon as I got home, where they'd become another thing to read someday.

Now that I have the Zinio for Libraries app, I can subscribe, for free, to any title that catches my interest. I can read the magazine at my leisure because it stays on my smartphone until I choose to delete it. I even receive e-mails notifying me when the newest issue is available. (You will have to check the notification button to get this service. It's at the bottom of the box that pops up when you first subscribe to a title. It's less annoying than those subscription cards that fall out of print publications.)

Are you ready to try digital magazines? Getting started is easy. Visit www.icpl.org/zinio and pick a title. You'll be prompted to create a new account, which takes seconds. From there, you can read the magazine on your computer, or download the app to your e-reader and/or smartphone and read it offline.

I'm glad Americans are still reading print books. I hope that never changes. However, I'm also glad the Iowa City Public Library offers digital media options for users who prefer listening to audiobooks, devouring the latest bestseller on their e-reader, or "flipping" through a digital magazine. It's the best of both worlds.



Autism Accessible Browsing: a Community Effort at the Iowa City Public Library

Dina Bishara, Angela Pilkington and Jessie Witherall / 07 October 2016

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It's a simple enough story: two parents saw a need at their library, took initiative and worked with library staff to hold a program. On second glance, though, there is a lot libraries can learn from the experience of this group of three—spanning identifying unseen needs, involving expertise from outside the library, and community building to make the library accessible to more people.

Read on to find out how Jessie Witherall and Dina Bishara, co-founders of the Iowa City Autism Community (ICAC) and each the mother of a child with autism, teamed up with Angela Pilkington, the Children's Services Coordinator at the Iowa City Public Library (ICPL), to affect change in their community, and how you might consider this type of program and collaboration for your library.



Jessie Witherell, parent: The ICAC is a group comprised of autistic adults, parents of children on the autism spectrum as well as general community members who are interested in local autism advocacy. Our group is a little different than many other autism groups in that we include actually autistic people in whatever we do. We ask people in our group what they feel our community needs regarding advocacy and accommodation and then act on those suggestions from there.

Dina Bishara, parent: One of our goals is to work for a community which is more accommodating and accepting of autistic people. Figuring out how to best accommodate autistic folks can sometimes seem challenging. We know that people in wheelchairs need ramps and elevators and wide doorways and automatic doors in order to access buildings. Many (but not all) autistic people struggle with crowds, noise, lights and other sensory stimuli. These struggles may be invisible and they vary from person to person, but they are significant, and they do, indeed, limit access to public places like grocery stores, restaurants, parks and libraries.

My 8-year-old autistic son went an entire year without visiting the library because the thought of all the children, the noise and the unpredictability was simply too overwhelming for him. . . . So the question we asked was, how can we create opportunities for autistic people to enjoy our library, and how can we work with the library to create a more accommodating space? — Dina Bishara, co-founder Iowa City Autism Community

Witherell: The subject of our local library came up a lot. Some autistic people were unable to handle the noise or bright lights of the library and would find the experience too overwhelming. The ICPL is a very busy and well-loved downtown library, so really it wasn't necessarily that the building itself, wasn't accommodating, it was

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Resources for serving patrons on the autism spectrum

WebJunction free course [Serving Library Users on the Autism Spectrum](#)

WebJunction free webinar [Serving the Underserved: Children with Disabilities at Your Library](#)

A write-up of the above webinar [Welcoming Children with Disabilities at Your Library](#)

More resources:

[Libraries and Autism](#)

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[Targeting Autism](#)

simply that there were just too many people there at any given time. Many people or families simply gave up trying to go there. My own family had started to use the library a town over simply because it was quieter, but it didn't have the same selection or quality of resources that our local library had. It really was an equity issue as far as we were concerned.

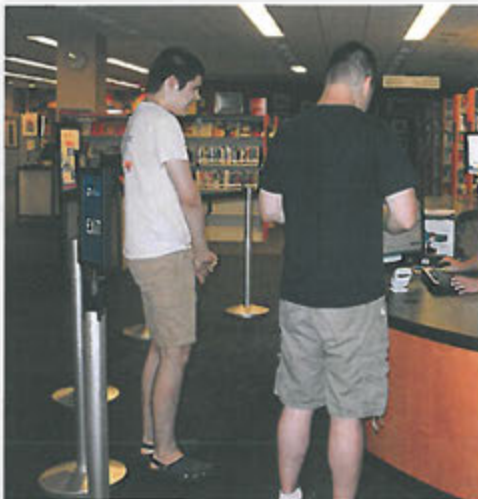
Bishara: My 8-year-old autistic son went an entire year without visiting the library because the thought of all the children, the noise and the unpredictability was simply too overwhelming for him. The library can also be a difficult place for parents of children on the autism spectrum to be. Most parents have been on the receiving end of disapproving looks and unsolicited parenting advice when their kids are acting in an unexpected way or are having a hard time under stressful conditions. So the question we asked was, *how can we create opportunities for autistic people to enjoy our library, and how can we work with the library to create a more accommodating space?*

Some cursory research revealed that aside from occasional "sensory storytimes" during regular library hours, very little had been attempted anywhere in the country to accommodate autistic needs.

Witherell: Dina had forwarded me an article about a Colorado Library who had hosted an autism-accessible browsing hour and we decided to propose a similar model for the ICPL.

Angela Pilkington, librarian: In a perfect world everybody loves going to the library—a place where they don't feel judged, a place where they feel welcomed. In reality, many do not get that feeling when they step into a library. When you realize this or have it pointed out to you about your library, it stings.

When I first received an email from Dina Bishara and Jessie Witherell, it did sting; not their words, they didn't say one negative word about the library. I was hurt that someone didn't want to come to my library. I pride myself in how welcoming and inclusive my staff and I are in the Children's Department at ICPL, and to realize that some of our youngest community members did not like coming here, because of the noise, or the lights or because they felt they were being judged, hurt. After a quick glance at the article from [Public Libraries Online](#) they sent by Katherine Weadley, who was then the children's cataloger at the Longmont Public Library in Colorado, and speaking to her, I knew this type of program would work at our library and we had to do it to take that sting away. But how?



The first step was to have a meeting with ICAC. Dina, Jessie and I sat down one evening in the children's department and talked about what we could envision our event looking like. From the start, I knew I wanted them to handle the promotion language of any flyers or press releases that would go out to the community. The reasoning was simple, they know their community and they know the language that is best used. We also started to talk about what activities we would like to see happen in that special hour.

Bishara: We were thrilled when they said yes, and got to work figuring out the details. The ICPL offered to open their doors one hour early on a Saturday morning in order to provide a calmer, quieter library experience for

autistic people and their family or caregivers. We arranged for two therapy dog teams to be on hand for children (and adults!) to pet and hug and, sometimes, drape themselves over. The library arranged for a special storytime with a story-teller who has worked with autistic audiences before. They also agreed to dim the lights and allowed us to set up a resource table near the entrance.

Pilkington: With just a few more emails between us, we just did it. We jumped right in, not knowing if anyone would come or if we would have a huge group. In the end, 62 people showed up on a



bright, sunny Saturday morning. I had talked through the entire process with the staff in the children's department and then with the entire staff about three weeks prior to the Special Access hour. The staff that worked that morning made everything go smoothly. I greeted everyone at the door, another staff member was in the storytime room with our performer, and two more at the children's desk to answer questions, help with the computers or to help find books. We also had staff at our circulation desk to help out on the adult side and to issue cards. ICAC sat up a table with information about autism and their group. Overall, it was a fantastic morning. Every face that came through the door had a smile. They knew we had done this just for them. They were there among friends, doing things they love.

"We jumped right in, not knowing if anyone would come or if we would have a huge group. In the end, 62 people showed up on a bright, sunny Saturday morning. . . . Every face that came through the door had a smile. They knew we had done this just for them. They were there among friends, doing things they love." — Angela Pilkington, the Children's Services Coordinator

Witherell: I believe it was a great success. I personally know many of the families who came and can honestly say that the group was much more cheerful, relaxed and open to staying for a longer period of time than they otherwise would have been. I think that, especially for the children, it was a great way for them to open up and explore the library on their own terms. In addition, we had several adults and teenagers attend and we're hoping to they will feel welcome and encouraged to come again for the next event, which will be in November. The North Liberty Community Library, another local library, has reached out to us and we collaborated with them to host an accessible browsing hour of their own. It will be open to not only people on the autism spectrum but also people who have similar conditions like ADHD or PDD-NOS that would make going to a busy library a challenge. There will be sensory tables, a therapy dog and a therapeutic miniature pony.

Pilkington: My goal for the day was to be inviting and to be the library everyone deserves. This would be my advice for any librarian wondering if this would work at their library. For us, we found another library 20 minutes from us to switch off monthly with. I would love to have this event every month, and who knows? Maybe we will! We have received so much positive feedback from the community that I can see it happening in the new year. Reach out to your local autism community group. If you're not sure your community has a group, talk to the local schools and hospital, they will point you in the right direction.



If you can't devote an hour before opening or after closing, then maybe try having a special storytime hour or a special performer come in just for individuals on the spectrum. Have a program geared to all first, then the same program for special access viewing the next hour.

Helping someone rediscover, feel welcomed and love the library as much as you is worth the little effort that goes into bringing this event to your library!

Bishara: Most communities have only just started soliciting the perspectives of autistic people and the parents of autistic people to learn how we can best accommodate their unique needs. It may take a bit of effort but it is well worth it to send the message that our libraries belong to all of us, and everyone is welcome.

Photos, from top:

Mom and daughter enjoying one of the two therapy dogs who were a part of the morning. The dogs were a big hit and received lots of love from patrons.

Teen and dad checking out their selections.

Mom and son at the self-checkout, while in the background, a dad and his son play at the train table together. Some lights were turned off to help with sensory overload.

OCTOBER 19, 2016

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Iowa City PL Institutes Autism Accessible Browsing Hour

By [Lisa Peet](#) on September 30, 2016 [1 Comment](#)

Iowa City Public Library (ICPL) prides itself on welcoming all members of the community, and recently found a way to extend that service by introducing an Autism Accessible Browsing Hour for all ages. The library's bright and inviting children's room plays host to a variety of kids of all abilities, including through its Sensory Storytimes for children on the autism spectrum, but the boisterous atmosphere can be too loud, too bright, and too busy for some children with sensory issues.

Last spring Dina Bishara and Jessie Witherell, cofounders of the Iowa City Autism Community (ICAC), approached ICPL children's services coordinator Angela Pilkington about setting aside a time for kids on the autism spectrum to use the library, and she jumped at the chance. ICPL's first Autism Accessible Browsing Hour took place on September 17, and was successful enough that ICPL will be continuing the service.



Petting and brushing one of the therapy dogs at ICPL's Autism Accessible Browsing Hour
Photo credit: Meredith Hines-Dochlerman

LOOKING FOR EXAMPLES

Bishara and Witherell, mothers of sons with autism, were looking for ways to increase autism accessibility in the Iowa City community. Both agreed that the library could be a good partner. "The great thing about our library is that it's very successful, very well used, beloved by families and children," explained Bishara, "but for my son, that meant crowds, noise, unpredictability." Her eight-year-old son, Benjamin, hadn't set foot in the library for a year, she told *LJ*, and Witherell's five-year-old found it hard to tolerate as well.

They had researched public library programs for children on the autism spectrum or with other sensory integration issues, but had turned up little other than Sensory Storytimes—programs combining stories and songs with props and tactile activities, held in a quiet, distraction-free space where kids can talk and move around. Many libraries, including ICPL, also offered [Sensory Storytime Kits](#), which included books, props, music CDs, puppets, flannel boards, fidget toys, and information on how to use them. Bishara, however, envisioned library time just for kids with sensory needs, similar to the two hours the Iowa City Children's Museum sets aside on the last Sunday every month.

Finally they discovered the Special Access Browsing after-hours program in Longmont Public Library, CO, instituted by then-children's collection cataloger Katherine Weadley. Now director of Lyons Regional Library, CO, Weadley is the mother of two children on the autism spectrum and a strong believer that children with sensory issues particularly need the input and connection the library offers. The program at Longmont was part of a larger initiative to serve autism spectrum families, with the assistance of a 2013–14 Library Services and Technology Act (LSTA) grant.

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PUPPETS, DOGS, NATURAL LIGHT

Bishara and Witherell sent Weadley's 2015 article in [Public Libraries Online](#) to Pilkington and asked if she would consider doing something similar at ICPL. That kind of program, Pilkington told *LJ*, "was something I'd never thought of. I like to think that libraries are for everyone, and I've seen different kids throughout the spectrum who come in." But Bishara and Witherell explained how a traditional library setting could be stressful not only for children with sensory issues, but for their caregivers as well. "Most parents of autistic kids have at some point in time been on the receiving end of the sideways glances, scolding from other parents when their kids are acting in unexpected ways in public places, making unexpected noises, or maybe struggling in such a busy environment," said Bishara.

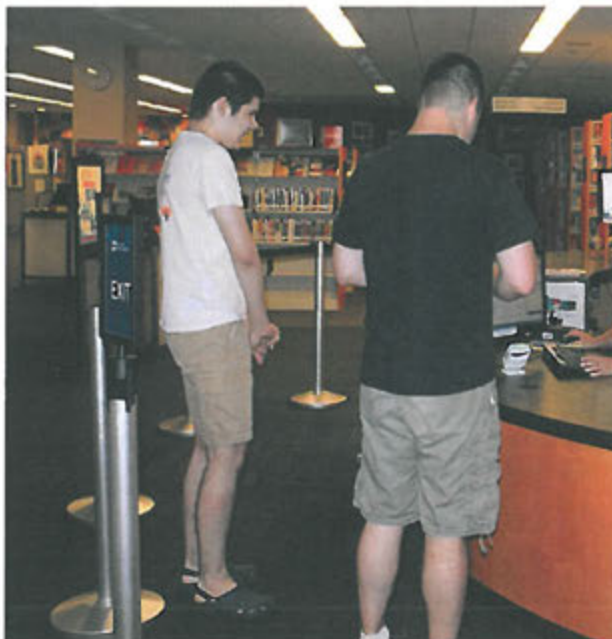
After discussions with her director, Pilkington decided that opening an hour early on a Saturday morning would be the easiest to staff and for parents to attend, as well as a time when the large windows would let in a lot of natural light so that the overhead fluorescent fixtures—often a trigger for children with sensitivities—could be turned off. Pilkington booked a local storyteller, Darrin Crow, to perform a show with shadow puppets. Therapy Dogs of Johnson County and One on One Dog Therapy Consulting and Mentoring brought in two therapy dogs. The ICAC would provide a volunteer-staffed table with autism information.

Pilkington asked Bishara and Witherell to handle all signage and press releases, both because of their access to the autism community and their sensitivity to inclusive language. There were no age restrictions during the Accessible Browsing Hour, nor was it limited to those on the autism spectrum. Pilkington's attitude, she told *LJ*, was "If you feel that a calmer time would make more sense for you to come in, please come in. We wouldn't turn anyone away from the door."

"THEIR FACES JUST LIT UP"

The Accessible Browsing Hour brought in 62 people, including several special needs teenagers, one mother with autism, and whole families that didn't often get the chance to go out together.

One family, said Pilkington, "brought mom, dad, grandma, and all three kids. One little boy... it was his day, it was all about him and what he wanted to do," and the library was their first destination. Bishara's five-year-old daughter, who is not autistic, thoroughly enjoyed the day. "For a whole year I would have to take my daughter by herself to the library," she noted, "so it's nice for whole families to be able to come and enjoy the library."



Teens checking out books at ICPL's Autism Accessible Browsing Hour
Photo credit: Meredith Hines-Dochterman

Pilkington worked the door, greeting everyone. Because children on the autism spectrum often don't like to be touched, she said, "I'd ask the little ones that were coming in if they wanted a high five or if they just wanted to say hey, and just introduced myself." Although she didn't turn anyone away, members of the general public were respectful and stayed in the lobby until the library officially opened.

Children spread out across the first floor, playing with toys and computers and reading. Staff members were available to assist children and parents, check out books, and help fill out forms for new library cards. The therapy dogs, in particular, were a big hit. "We didn't have a lot of kids who wanted to leave the playthings to go in and watch the shadow puppet show," said Pilkington, "but we had the dogs move toward our story time room and the kids just kind of followed [them], which was so cute. The dogs sat in there and the kids were able to pet them. By the time the show got going, every single child was in there, and just mesmerized."

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"The special time for autistic people is the only time I like going to the library!" said Bishara's son Benjamin. His favorite things about the event, he added, were "Getting my library card and petting Luke [the therapy dog]." Witherell's son, who usually wants to leave the library almost as soon as he arrives, stayed and played with the beaded toys in the children's area and told his mother that he "loves the library now."

Having library staff who were supportive, accepting, and inclusive made a huge difference for the success of the event, Bishara said. "It was obvious when we were at [ICPL] that the librarians were really happy that they could be participating in this, and that made all of us feel good too."

Three of ICPL's five managers came to observe and gave rave reviews to the morning's events and Pilkington herself. "Their faces just lit up," one said at the next management meeting. "You were on their level, you were greeting them, and they felt really special that this day was for them."

JUMPING IN

The library will hold another Accessible Browsing Hour in November, and a nearby library, North Liberty Library in Johnson County, is planning a similar program on a Friday evening in October—this one with a miniature therapy horse named Marigold. The two hope to make it a monthly event.

Other libraries are showing interest in developing accessible hours as well. Angela Craig, manager of the Charlotte Mecklenburg Library (CML)'s ImaginOn children and teen branch, contacted Pilkington to find out more about the process and took the idea to CML director David Singleton. With his approval, ImaginOn will be piloting its own Accessible Hour on the first Sunday of every month before the library opens, for six months beginning in January 2017.

Weadley, Pilkington, and Craig all agree that setting up a time for patrons with sensory needs is a relatively simple and inexpensive way to provide an invaluable service for the community. But it does take some planning.

Pilkington advises interested librarians to reach out to the autism group in their community or within their state, as well as local hospitals and schools. "And then talk to them—ask how you can make [autism spectrum patrons] feel welcome, what they need." They are also invaluable when it comes to networking and publicizing the events, added Bishara.

Check to see which staff members are interested and comfortable working with special needs, and whether local organizations can offer help in advance; the Colorado Autism Society offered several training sessions to Weadley's staff.

Figuring out how the space will be used is also important. "When you're talking about making things accessible, for certain disabilities it might seem kind of straightforward," Bishara noted. "With autistic people, since they are all very different from one another, it can be more challenging to really figure out what makes an event or an institution or a building more accessible to them." Pilkington felt that ICPL owed much of its success to the fact that there were places for noisy kids as well as quiet ones, and everyone was able to find a space to feel comfortable.

Once the event is approved, planned, and staffed, Pilkington said, "Just jump in and do it."

After all, added Weadley, "Everybody should be welcome at the library. Nobody's normal."



About Lisa Peet

Lisa Peet is Associate Editor, News for *Library Journal*.

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October 5, 2016

Susan Craig, Director
Iowa City Public Library
123 South Linn Street
Iowa City, IA 52240

Dear Susan,

Thank you so much for the support from the Iowa City Public Library for the 2016 One Community, One Book project. The \$200 we received in today's mail will definitely help us with our expenses for this project.

We have already taken some posters to the library and the library is noted as a supporter in our materials and on our new website at <http://uicr.uiowa.edu>.

We hope you and other members of the library staff will be able to hear Suki Kim speak on Sunday, October 9 from 2-4pm in C20 Pomerantz Center as one of the final events of the Iowa City Book Festival for 2016.

With gratitude,
Joan

A handwritten signature in cursive script that reads 'Joan'.

Joan Nashelsky, MLS
Joan-nashelsky@uiowa.edu

Marian Karr

From: Eleanor M. Dilkes
Sent: Tuesday, September 27, 2016 1:38 PM
To: 'Pepponi, Kellsie'
Cc: Council; 'Susan Craig'
Subject: RE: Surveillance Cameras in Public Restrooms
Attachments: CraigResponseToK.Pepponi.docx; CamerasAtLibraryACLU.pdf

Ms. Pepponi,

Library Director Susan Craig forwarded me a copy of her email to you of Wednesday September 21, a copy of which I have attached for the City Council's benefit. I understand that you will be meeting with Susan today but wanted to provide some additional information. As Susan indicates in her email my office researched the legality of the use of security cameras in the restrooms prior to their use and concluded that cameras directed toward the common areas of the bathroom (and away from either stalls or urinals) would be legal. In addition, because the Library Board was interested in achieving their goals in the least intrusive manner and protecting patron privacy by any means consistent with those goals, signs are posted notifying patrons of the presence of the cameras, the cameras are overtly mounted at a fixed viewing angle, the video from the camera is not actively monitored, but reviewed by authorized staff only following an incident, and the images from the bathroom cameras are kept for seven days and then deleted.

I know of at least 2 other cities in Iowa that use security cameras in the common areas of bathrooms – Council Bluffs and Cedar Rapids. I can also tell you that in 2008 the Library Board received a letter from the ACLU to which my office responded and we have had no further contact from the ACLU regarding this matter. A copy of that correspondence is attached.

Please feel free to contact me if you have questions.

Eleanor

Eleanor M. Dilkes
 City Attorney
 City of Iowa City
 410 E. Washington St.
 Iowa City, IA 52240
 Email: eleanor-dilkes@iowa-city.org
 Phone: (319) 356-5030
 Fax: (319) 356-5008

From: Pepponi, Kellsie [mailto:kellsie-pepponi@uiowa.edu]
Sent: Thursday, September 22, 2016 3:18 PM
To: Council
Subject: Surveillance Cameras in Public Restrooms

Iowa City Council,

My name is Kellsie Pepponi and I am currently a sophomore at the University of Iowa. Recently, I entered the first floor bathroom of the Iowa City Public Library and was disturbed to find a surveillance camera INSIDE the restroom. Now, I am from Illinois, where it is illegal to have this type of surveillance in restrooms and locker rooms. This type of invasion should be illegal in Iowa and Iowa City, and the terms of the law need to be revised. This law and its parts have been long overlooked and it is time to re-evaluate exactly why we are continuing to use this type of invasion. I would like further information about this topic, and what you plan on doing about this.

Thank you for your time,
 Kellsie Pepponi

From: Susan Craig
Sent: Wednesday, September 21, 2016 1:15 PM
To: Pepponi, Kellsie
Cc: LIBRARYBOARD
Subject: RE: Surveillance Cameras in Restrooms

Dear Ms Pepponi,

We do have security cameras aimed at the common areas of our larger public bathrooms. The cameras are fixed and are not easily changed. No one monitors recordings until an incident is reported and then they are reviewed by one of four authorized library employees. Our public restrooms have hundreds of visits a day, and, as a public building open 67 hours a week that can see as many as 20,000 visitors a week during busy times the cameras are one way to make our building safer. We have had people charged with assault and theft based on evidence from bathroom cameras. We were able to aid a police investigation into a death. In none of these instances would a camera outside of the door have provided the needed evidence. The City Attorney has approved the use of the cameras as long as signs are posted. Cameras only view activity in the open, common area of the bathrooms, not in the bathroom stalls.

Thankfully, since cameras were installed 11 years ago, we have not had an incident of a child taken or lured into a bathroom with an intent to harm the child, however there have been two incidents of that nature during my tenure at the library and if something similar were to ever happen again I feel the cameras would be very helpful in providing evidence.

I understand the concern about privacy, librarians are very sensitive to privacy issues. For instance, we keep the records of materials that you check out confidential. However, if materials are long overdue we may reveal the information in an effort to retrieve the materials. Similarly, no one looks at images from any of our security cameras unless there is a reported incident, and the only view is that of the common space where there is no expectation of privacy.

If you wish to investigate further I recommend visiting with the City Attorney. I am glad to meet with you in person. Please let me know if you'd like to meet.



Receipts

FY17 compared to FY16 YTD

	Q1 FY16	Q1 FY17	% Change	FY17 Budget	% Received
General Fund					
Fines, Fees, etc.	\$37,279	\$38,271	2.7%	\$160,000	23.9%
Vending, etc.	\$687	\$666	-3.1%	\$2,500	26.6%
General Fund Total	\$37,966	\$38,937	2.6%	\$162,500	24.0%
Enterprise Fund					
Photocopies	\$1,156	\$919	-20.5%	\$8,685	10.6%
Electronic Printing/Debit Card	\$2,896	\$2,757	-4.8%	\$6,583	41.9%
Counter/Cloth bag/Misc	\$1,985	\$509	-74.3%	\$2,000	25.5%
Recycle	\$68	\$98	44.7%	\$100	97.8%
Enterprise Fund Total	\$6,103	\$4,283	-29.8%	\$17,368	24.7%
Lost & Damaged					
Lost & Damaged Total	\$5,144	\$4,890	-4.9%	\$20,139	24.3%
State Funds					
Open Access / Access Plus	\$0	\$0.00	0.0%	\$72,000	0.0%
Enrich Iowa/Direct State Aid	\$17,936	\$0.00	0.0%	\$17,743	0.0%
State Fund Total	\$17,936	\$0	-100.0%	\$89,743	0.0%

Library Expenditures: July 1, 2016 to September 30, 2016
Operating Budget Accounts: 10550100 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Capital	\$ -	\$ -	\$ -	
472010 Building Improvement	\$ -	\$ -	\$ -	
474420 Other Operating Equipment	\$ -	\$ -	\$ -	
476050 Server Hardware	\$ -	\$ -	\$ -	
476090 Data Communication Equipment	\$ -	\$ -	\$ -	
476110 Other IT Hardware	\$ -	\$ -	\$ -	
Library Materials	\$ 666,960.00	\$ 230,875.44	\$ 436,084.56	35%
477020 Books (Cat/Cir)	\$ 660,960.00	\$ 69,192.58	\$ 591,767.42	10%
477030 Books (Uncataloged)	\$ -	\$ 22.34	\$ (22.34)	
477040 Books (Cat/Reference)	\$ -	\$ 862.46	\$ (862.46)	
477060 Other Uncataloged Material	\$ -	\$ -	\$ -	
477070 Downloadable-eBooks	\$ -	\$ 24,095.21	\$ (24,095.21)	
477100 Fiction Audio-CD	\$ -	\$ 3,723.71	\$ (3,723.71)	
477110 Music-CD	\$ -	\$ 2,933.16	\$ (2,933.16)	
477120 Other Audio-CD	\$ -	\$ 387.83	\$ (387.83)	
477150 Art Reproductions	\$ -	\$ -	\$ -	
477160 Video Recordings	\$ -	\$ 12,935.95	\$ (12,935.95)	
477190 Puzzles	\$ -	\$ -	\$ -	
477200 Toys	\$ -	\$ 131.62	\$ (131.62)	
477210 Non-Fiction Video-DVD	\$ -	\$ 3,147.81	\$ (3,147.81)	
477220 Multi-Media/Gaming	\$ -	\$ 1,110.09	\$ (1,110.09)	
477230 Non-Fiction Audio-CD	\$ -	\$ 3,728.79	\$ (3,728.79)	
477250 Downloadable Media	\$ -	\$ 15,969.27	\$ (15,969.27)	
477270 Print/Reference-STO	\$ -	\$ -	\$ -	
477290 Microforms-STO	\$ -	\$ 3,612.00	\$ (3,612.00)	
477330 Print/Reference Serials	\$ -	\$ 5,885.63	\$ (5,885.63)	
477340 Print/Circulating Serials	\$ -	\$ 7,457.57	\$ (7,457.57)	
477350 Online Reference	\$ -	\$ 75,679.42	\$ (75,679.42)	
477380 Library-RFI Tags	\$ 6,000.00	\$ -	\$ 6,000.00	
Other Financing	\$ 62,422.00	\$ 10,403.60	\$ 52,018.40	17%
490070 GO Bond Abatement	\$ -	\$ -	\$ -	
490160 Misc Transfers Out	\$ 62,422.00	\$ 10,403.60	\$ 52,018.40	17%

Library Expenditures: July 1, 2016 to September 30, 2016
Operating Budget Accounts: 10550100 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
Personnel	\$ 4,439,919.00	\$ 870,593.34	\$ 3,569,325.66	20%
411000 Perm Full Time	\$ 2,367,630.00	\$ 458,062.69	\$ 1,909,567.31	19%
412000 Perm Part Time	\$ 437,565.00	\$ 88,147.48	\$ 349,417.52	20%
413000 Temporary Employees	\$ 465,590.00	\$ 88,918.08	\$ 376,671.92	19%
414100 Overtime Wages	\$ 72,000.00	\$ 11,197.72	\$ 60,802.28	16%
414200 FLSA Overtime Wages	\$ -	\$ -	\$ -	
414300 Term-Vacation Pay	\$ -	\$ 749.99	\$ (749.99)	
414400 Term-Sick Leave	\$ -	\$ -	\$ -	
414500 Longevity Pay	\$ 18,811.00	\$ -	\$ 18,811.00	
421100 Health Insurance	\$ 496,404.00	\$ 112,158.21	\$ 384,245.79	23%
421200 Dental Insurance	\$ 13,741.00	\$ 3,342.69	\$ 10,398.31	24%
421300 Life Insurance	\$ 6,249.00	\$ 1,511.70	\$ 4,737.30	24%
421350 Group Life - Imputed	\$ -	\$ -	\$ -	
421400 Disability Insurance	\$ 10,393.00	\$ 2,596.09	\$ 7,796.91	25%
421500 Unemployment Compensation	\$ -	\$ -	\$ -	
422100 FICA	\$ 251,344.00	\$ 47,781.78	\$ 203,562.22	19%
423100 IPERS	\$ 300,192.00	\$ 56,126.91	\$ 244,065.09	19%
Services	\$ 656,764.20	\$ 175,246.16	\$ 481,518.04	27%
431020 Court Costs & Services	\$ -	\$ -	\$ -	
432030 Financial Services & Charges	\$ 5,284.00	\$ 1,811.77	\$ 3,472.23	34%
432060 Consultant Services	\$ 10,200.00	\$ 1,755.00	\$ 8,445.00	17%
432080 Other Professional Services	\$ 11,500.00	\$ 2,846.32	\$ 8,653.68	25%
432090 Engineering Services	\$ -	\$ -	\$ -	
434013 Medical Service	\$ -	\$ -	\$ -	
435010 Data Processing	\$ 21,022.00	\$ -	\$ 21,022.00	
435054 Outside Mail Processing	\$ -	\$ -	\$ -	
435055 Postage and Stamps	\$ 31,224.00	\$ 10,443.84	\$ 20,780.16	33%
435057 Couriers	\$ 243.00	\$ 9.92	\$ 233.08	
435058 Bulk Mailing	\$ 9,661.00	\$ -	\$ 9,661.00	
435059 Advertising	\$ 6,906.00	\$ 340.00	\$ 6,566.00	5%
435060 Legal Publications	\$ -	\$ -	\$ -	
436030 Transportation	\$ 2,580.00	\$ 124.20	\$ 2,455.80	5%
436050 Registration	\$ 4,970.00	\$ 895.00	\$ 4,075.00	18%
436060 Lodging	\$ 3,000.00	\$ -	\$ 3,000.00	
436070 Miscellaneous Travel Expense	\$ -	\$ -	\$ -	
436080 Meals	\$ 600.00	\$ 320.00	\$ 280.00	53%
438030 Electricity	\$ 108,645.00	\$ 32,225.44	\$ 76,419.56	30%
438050 Landfill Use	\$ 166.00	\$ -	\$ 166.00	

Library Expenditures: July 1, 2016 to September 30, 2016
Operating Budget Accounts: 10550100 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
438070 Heating Fuel/Gas	\$ 21,079.00	\$ 1,799.63	\$ 19,279.37	9%
438100 Refuse Collection Charges	\$ 1,472.00	\$ 300.00	\$ 1,172.00	20%
438120 Long Distance Service	\$ 449.00	\$ 108.45	\$ 340.55	24%
438130 Cell Phone Service	\$ 4,300.00	\$ 402.31	\$ 3,897.69	9%
438140 Internet Fees	\$ 16,300.00	\$ 4,423.17	\$ 11,876.83	27%
442010 Other Building R&M Services	\$ 57,000.00	\$ 5,948.56	\$ 51,051.44	10%
442020 Structure R&M Services	\$ 5,048.00	\$ 1,125.00	\$ 3,923.00	22%
442030 Heating Equipment R&M Services	\$ 5,000.00	\$ -	\$ 5,000.00	
442040 Cooling Equipment R&M Services	\$ 6,000.00	\$ -	\$ 6,000.00	
442050 Furnishing R&M Services	\$ 14,000.00	\$ 1,725.00	\$ 12,275.00	12%
442060 Electrical & Plumbing R&M Svc	\$ 15,397.00	\$ 2,775.00	\$ 12,622.00	18%
443020 Office Equipment R&M Services	\$ 2,506.00	\$ 88.50	\$ 2,417.50	4%
443060 Telecom Equip R&M Services	\$ -	\$ -	\$ -	
443080 Other Equipment R&M Services	\$ -	\$ -	\$ -	
444030 Printer R&M Services	\$ -	\$ -	\$ -	
444080 Software R&M Services	\$ 150,776.00	\$ 81,821.40	\$ 68,954.60	54%
444100 Hardware R&M Services	\$ 16,855.00	\$ 1,495.00	\$ 15,360.00	9%
445030 Nursery Svc-Lawn & Plant Care	\$ 833.00	\$ 201.00	\$ 632.00	24%
445140 Outside Printing	\$ 38,477.00	\$ 9,572.69	\$ 28,904.31	25%
445250 Inter-Library Loans	\$ -	\$ 120.10	\$ (120.10)	
445270 Library Material R&M Services	\$ 16,000.00	\$ 3,238.00	\$ 12,762.00	20%
445290 Book Binding	\$ 2,196.00	\$ 456.95	\$ 1,739.05	21%
445330 Other Waste Disposal	\$ 620.00	\$ 70.95	\$ 549.05	11%
446010 Administrative Services	\$ -	\$ -	\$ -	
446120 ITS-Server/Storage Chgbk	\$ -	\$ -	\$ -	
446130 ITS-PC/Peripheral/Tablet S/R	\$ -	\$ -	\$ -	
446150 ITS-Application Dvlp Fee Chgbk	\$ -	\$ -	\$ -	
446160 ITS-Infrastructure Fee	\$ -	\$ -	\$ -	
446190 ITS-Software SAAS Chgbk	\$ -	\$ -	\$ -	
446280 Telecom Move/Add/Change Chgbk	\$ -	\$ -	\$ -	
446300 Phone Equipment/Line Chgbk	\$ 26,390.20	\$ 4,396.00	\$ 21,994.20	17%
446320 Mail Chargeback	\$ 221.00	\$ -	\$ 221.00	
446350 City Vehicle Replacement Chgbk	\$ 5,888.00	\$ 948.30	\$ 4,939.70	16%
446360 City Vehicle Rental Chargeback	\$ 12,007.00	\$ 715.02	\$ 11,291.98	6%
448030 Community Events Funding	\$ 200.00	\$ 200.00	\$ -	
449030 Property Tax	\$ -	\$ -	\$ -	
449055 Permitting Fees	\$ 525.00	\$ -	\$ 525.00	
449060 Dues & Memberships	\$ 3,647.00	\$ 449.00	\$ 3,198.00	12%

Library Expenditures: July 1, 2016 to September 30, 2016
Operating Budget Accounts: 10550100 to 10550220

Type	Revised Budget	YTD Expenditures	Available Budget	% Used
449090 Land & Building Rental	\$ 362.00	\$ -	\$ 362.00	
449100 Vehicle Rental	\$ -	\$ -	\$ -	
449120 Equipment Rental	\$ -	\$ -	\$ -	
449140 Tools Rental	\$ -	\$ -	\$ -	
449160 Other Rentals	\$ 7,056.00	\$ 1,324.06	\$ 5,731.94	19%
449260 Parking	\$ 3,000.00	\$ 535.00	\$ 2,465.00	18%
449280 Misc Services & Charges	\$ 7,159.00	\$ 235.58	\$ 6,923.42	3%
449350 Meals (non-travel)	\$ -	\$ -	\$ -	
Supplies	\$ 142,041.00	\$ 16,085.24	\$ 125,955.76	11%
452010 Office Supplies	\$ 3,013.00	\$ 1,195.81	\$ 1,817.19	40%
452030 Minor Office Equip/Furniture	\$ 8,817.00	\$ -	\$ 8,817.00	
452040 Sanitation & Indust Supplies	\$ 18,657.00	\$ 3,412.21	\$ 15,244.79	18%
452050 Photo Supplies & Equipment	\$ 691.00	\$ -	\$ 691.00	
453030 Telecom Equipment Supplies	\$ -	\$ -	\$ -	
454020 Subscriptions	\$ 497.00	\$ 480.00	\$ 17.00	97%
455010 Printing & Graphic Supplies	\$ 4,641.00	\$ 63.34	\$ 4,577.66	1%
455080 ITS-Data Storage Media	\$ -	\$ -	\$ -	
455090 Paper	\$ 2,674.00	\$ 331.39	\$ 2,342.61	12%
455110 Software	\$ 6,204.00	\$ -	\$ 6,204.00	
455120 Misc Computer Hardware	\$ 39,452.00	\$ 383.95	\$ 39,068.05	1%
463040 Water/Sewer Chemicals	\$ 1,412.00	\$ 183.86	\$ 1,228.14	13%
463100 Ice Control Chemicals	\$ 315.00	\$ -	\$ 315.00	
465020 Gasoline	\$ -	\$ -	\$ -	
466030 Paint Supplies	\$ 272.00	\$ -	\$ 272.00	
466040 Plumbing Supplies	\$ -	\$ -	\$ -	
466050 Electrical Supplies	\$ 4,989.00	\$ 909.34	\$ 4,079.66	18%
466070 Other Maintenance Supplies	\$ 4,598.00	\$ -	\$ 4,598.00	
467020 Equipment R&M Supplies	\$ 119.00	\$ -	\$ 119.00	
469110 Misc Processing Supplies	\$ 25,000.00	\$ 6,820.81	\$ 18,179.19	27%
469190 Minor Equipment	\$ 1,000.00	\$ -	\$ 1,000.00	
469200 Tools	\$ -	\$ -	\$ -	
469210 First Aid/Safety Supplies	\$ 335.00	\$ 26.86	\$ 308.14	8%
469290 Purchases For Resale	\$ -	\$ -	\$ -	
469320 Miscellaneous Supplies	\$ 14,566.00	\$ 1,822.79	\$ 12,743.21	13%
469360 Food and Beverages	\$ 4,178.00	\$ 262.32	\$ 3,915.68	6%
469370 Paper Products	\$ 611.00	\$ 192.56	\$ 418.44	32%
Grand Total	\$ 5,968,106.20	\$ 1,303,203.78	\$ 4,664,902.42	22%



FY17 Output Statistics

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<i>In Building Services: Provide library facilities, materials, equipment</i>							
Building Usage							
Total hours open	859	0	0	0	859	861	-0.2%
People into the building	223,248	0	0	0	223,248	221,309	0.9%
Average number per hour	259.9	0.0	0.0	0.0	259.9	257	1.1%
Meeting Rooms							
Number of non-library meetings	413	0	0	0	413	390	5.9%
Estimated attendance	6,199	0	0	0	6,199	6,528	-5.0%
Equipment Set-ups	98	0	0	0	98	98	0.0%
Group Study Room Use	1,283	0	0	0	1,283	1,263	1.6%
Lobby Use	6	0	0	0	6	4	50.0%
Equipment Usage							
Photocopies by Public	6,489	0	0	0	6,489	7,483	-13.3%
Pay for Print Copies	22,499	0	0	0	22,499	25,381	-11.4%
% Checkouts by Self-Check	73.8%	0.0%	0.0%	0.0%	73.8%	73.1%	1.0%
DOT Kiosk Usage	418	0	0	0	418	275	52.0%
In Building Use of Materials							
Listening/Viewing Sessions	4,414	0	0	0	4,414	4,437	-0.5%
Ride 'N' Read							
Bus passes distributed	1,251	0	0	0	1,251	1,883	-33.6%
<i>Lending Services: Lend materials for home, school, and office use</i>							
Total Circulation	347,245	0	0	0	347,245	360,536	-3.7%
(materials plus equipment; includes eAudio; does not include items circulated in-house)							
Average circulation per hour	404	0	0	0	404	419	-3.5%
Circulation by Type of Material (includes downloads, does not include mending, lost, etc.)							
Adult Materials	232,532	0	0	0	232,532	244,136	-4.8%
Children's Materials	115,700	0	0	0	115,700	116,919	-1.0%
Percent Children's	33.3%	0.0%	0.0%	0.0%	33.3%	32.4%	2.7%
Non-Print	128,078	0	0	0	128,078	136,436	-6.1%
Percent Non-print	36.9%	0.0%	0.0%	0.0%	36.9%	37.8%	-2.5%
Equipment loans	158	0	0	0	158	88	79.5%
Downloads	30,227	0	0	0	30,227	27,432	10.2%
Circulation by Residence	347,245	0	0	0	347,245	360,536	-3.7%
(materials plus equipment; includes downloads; does not include items circulated in-house)							
Iowa City	266,195	0	0	0	266,195	274,949	-3.2%
Local Contracts							
Hills	996	0	0	0	996	960	3.8%
Hills as % of all	0.29%	0.0%	0.0%	0.0%	0.29%	0.27%	7.7%
Johnson County (rural)	27,363	0	0	0	27,363	28,324	-3.4%
Johnson County as % of all	7.88%	0.0%	0.0%	0.0%	7.88%	7.86%	0.3%
Lone Tree	1,007	0	0	0	1,007	878	14.7%
Lone Tree as % of all	0.3%	0.0%	0.0%	0.0%	0.3%	0.2%	19.1%
University Heights	5,644	0	0	0	5,644	5,617	0.5%
University Heights as % of all	1.6%	0.0%	0.0%	0.0%	1.6%	1.6%	4.3%
Total Local Contracts	35,010	0	0	0	35,010	35,779	-2.1%
State Contracts - Open Access							
Coralville	19,866	0	0	0	19,866	20,850	-4.7%
Cedar Rapids	776	0	0	0	776	1,653	-53.1%
Other Open Access	25,384	0	0	0	25,384	27,294	-7.0%
Total Open Access	46,026	0	0	0	46,026	49,797	-7.6%
Open Access as % of all	13.3%	0.0%	0.0%	0.0%	13.3%	13.8%	-4.0%
InterLibrary Loans							
Loaned to other libraries	441	0	0	0	441	403	9.4%
Percent of requests filled	34.3%	0.0%	0.0%	0.0%	34.3%	32.9%	4.2%
Borrowed from other libraries	874	0	0	0	874	939	-6.9%
Percent of requests filled	83.5%	0.0%	0.0%	0.0%	83.5%	82.1%	1.7%
Books/Periodicals/AV borrowed	869	0	0	0	869	933	-6.9%
Photocopy borrow requests filled	5	0	0	0	5	6	-16.7%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Reserves Placed - Materials	42,509	0	0	0	42,509	41,310	2.9%
Downloadable Media							
By Area							
Iowa City	25,624	0	0	0	25,624	23,543	8.8%
Hills	150	0	0	0	150	86	74.4%
Johnson County	4,051	0	0	0	4,051	3,425	18.3%
Lone Tree	54	0	0	0	54	62	-12.9%
University Heights	347	0	0	0	347	328	5.8%
Total	30,226	0	0	0	30,226	27,444	10.1%
By Demographic							
Adult	27,928	0	0	0	27,928	25,487	9.6%
Children's	2,298	0	0	0	2,298	1,957	17.4%
Total	30,226	0	0	0	30,226	27,444	10.1%
Number of items owned (cumulative)							
E-Audio items available	6,246	0	0	0	6,246	5,663	10.3%
E-Book items available	14,324	0	0	0	14,324	12,910	11.0%
E-Music	84	0	0	0	84	77	9.1%
E-Magazines	192	0	0	0	192	206	-6.8%
Total Items	20,846	0	0	0	20,846	18,856	10.6%
Information Services: Furnish information, reader advisory and reference assistance							
Reference Questions Answered	10,878	0	0	0	10,878	11,845	-8.2%
Reference Questions asked at:							
Reference Desk	4,389	0	0	0	4,389	4,873	-9.9%
Help Desk	2,129	0	0	0	2,129	2,035	4.6%
Switchboard	1,794	0	0	0	1,794	1,793	0.1%
Drop-In Tech Help (Public)	141	0	0	0	141	111	27.0%
Circulation by Type of Material (includes downloads, does not include mending, lost, etc.)							
Staff	35	0	0	0	35	50	-30.0%
Public	56	0	0	0	56	90	-37.8%
Total Tech Help Questions	91	0	0	0	91	140	-35.0%
Children's Desk							
Reference questions	2,299	0	0	0	2,299	2,852	-19.4%
Request to Pull Books (Community)	35	0	0	0	35	41	-14.6%
Total Children's Questions	2,334	0	0	0	2,334	2,893	-19.3%
Electronic Access Services							
In House Computer Services							
Pharos Internet (In-house computer use)	22,909	0	0	0	22,909	23,851	-3.9%
Website Access							
ICPL Website (Doesn't include catalog)							
# Pageviews of Homepage	113,253	0	0	0	113,253	134,267	-15.7%
# Pageviews of Entire Site	275,410	0	0	0	275,410	288,700	-4.6%
# Visits	150,674	0	0	0	150,674	145,107	3.8%
Catalog Access							
# Pageviews for ICPL Catalog	705,147	0	0	0	705,147	918,313	-23.2%
# Pageviews for Overdrive	661,118	0	0	0	661,118	547,260	20.8%
Total Catalog Access	1,366,265	0	0	0	1,366,265	1,465,573	-6.8%
External Sites							
# Pageviews for Beanstack	9,302	0	0	0	9,302	0	0.0%
Total Website Access	1,650,977	0	0	0	1,650,977	1,754,273	-5.9%
Subscription Databases Accessed							
Total In-House	1,891	0	0	0	1,891	1,577	19.9%
Total Remote	50,756	0	0	0	50,756	65,428	-22.4%
Total Accessed	52,647	0	0	0	52,647	67,005	-21.4%
Total Switchboard Calls Received							
Total Library Calls	5,229	0	0	0	5,229	5,251	-0.4%
Other Questions (directional and account questions, meeting room booking, email added FY16)	4,745	0	0	0	4,745	5,248	-9.6%
Transferred Calls	918	0	0	0	918	925	-0.8%
Pamphlets Distributed From Lobby Racks	9,055	0	0	0	9,055	7,941	14.0%
State/Federal Tax Forms Distributed	.	.	.	0	0	0	0.0%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
Alerting Services: Promote awareness of the Library and use of its resources							
Publications							
Number of Publications Printed (Jobs)	78	0	0	0	78	93	-16.1%
Copies Printed for Public Distribution	45,413	0	0	0	45,413	13,504	236.3%
Number of Online Newsletters Subscribers	210	0	0	0	210	0	0.0%
Number of Online Newsletter Distribution	1,645	0	0	0	1,645	0	0.0%
Displays							
In-House	12	0	0	0	12	9	33.3%
Other Groups	8	0	0	0	8	5	60.0%
Off-site locations	0	0	0	0	0	0	0.0%
The Library Channel							
Library Promos on The Library Channel	18	0	0	0	18	14	28.6%
Total ICPL Productions	25	0	0	0	25	26	-3.8%
Programs Cablecast	2,010	0	0	0	2,010	2,072	-3.0%
Homepage/ Social Media							
News scrollers on Home Page	54	0	0	0	54	36	50.0%
Media releases sent	32	0	0	0	32	32	0.0%
Tweets sent	474	0	0	0	474	484	-2.1%
Facebook, Twitter, Pinterest followers (cumulative)	11,411	0	0	0	11,411	9,849	15.9%
New Facebook, Twitter, and Pinterest followers	432	0	0	0	432	451	-4.2%
Outreach Services: Provide library service to people who cannot get to the library building							
At Home Service							
Packages sent	562	0	0	0	562	520	8.1%
Items Loaned (no renewals)	1,096	0	0	0	1,096	894	22.6%
Registered At Home Users (cumulative)	136	0	0	0	136	144	-5.6%
New Users Enrolled	5	0	0	0	5	16	-68.8%
People served (average of monthly count)	47	0	0	0	47	50	-5.3%
Jail Service (Jail closed April 27 - August 11, 2015)							
People served	345	0	0	0	345	157	119.7%
Items loaned (no renewals)	1,117	0	0	0	1,117	498	124.3%
Deposit Collections							
Locations (cumulative)	13	0	0	0	13	13	0.0%
Items loaned	90	0	0	0	90	90	0.0%
Items added to permanent collections	103	0	0	0	103	779	-86.8%
Remote Bookdrop Use							
Remote as Percent of All Items Checked in <i>Does not include renewals or in-house</i>	15.6%	0.0%	0.0%	0.0%	15.6%	13.3%	17.3%
Holds Notified Using Automated Phone	1,239	0	0	0	1,239	1,215	2.0%
Group and Community Services: Provide library service to groups, agencies, and organizations							
Adult Programs							
In-House Programs	63	0	0	0	63	62	1.6%
In-House Attendance	925	0	0	0	925	1,246	-25.8%
Outreach Programs	26	0	0	0	26	25	4.0%
Outreach Attendance	4,890	0	0	0	4,890	4,771	2.5%
Young Adult Programs							
In-House Programs	103	0	0	0	103	85	21.2%
In-House Attendance	2,027	0	0	0	2,027	1,697	19.4%
Outreach Programs	3	0	0	0	3	0	0.0%
Outreach Attendance	16	0	0	0	16	0	0.0%
Children's Programs							
In-House Programs	135	0	0	0	135	129	4.7%
In-House Attendance	6,811	0	0	0	6,811	7,176	-5.1%
Outreach Programs	71	0	0	0	71	78	-9.0%
Outreach Attendance	1,914	0	0	0	1,914	1,704	12.3%
Library Tours and Classes							
Number	13	0	0	0	13	13	0.0%
Attendance	86	0	0	0	86	144	-40.3%
Consulting for Area Groups	4	0	0	0	4	5	-20.0%

	Q1	Q2	Q3	Q4	YTD	Last YTD	% Change
<i>Control Services: Maintain library resources through borrower registration, overdue notices, equipment training and controlling valuable materials</i>							
Library Cards Issued	2,245	0	0	0	2,245	2,257	-0.5%
Iowa City	1,829	0	0	0	1,829	1,856	-1.5%
Percent Iowa City	81.5%	0.0%	0.0%	0.0%	81.5%	82.2%	-0.9%
Local Contracts							
Hills	9	0	0	0	9	2	350.0%
Johnson County (rural)	82	0	0	0	82	74	10.8%
Lone Tree	4	0	0	0	4	1	300.0%
University Heights	20	0	0	0	20	5	300.0%
State Contract - Open Access							
Coralville	109	0	0	0	109	123	-11.4%
Cedar Rapids	18	0	0	0	18	11	63.6%
Other Open Access	174	0	0	0	174	185	-5.9%
Total Open Access	301	0	0	0	301	319	-5.6%
Open Access as % of all	13.4%	0.0%	0.0%	0.0%	13.4%	14.1%	-5.1%
Total Registered Borrowers (cumulative)	65,936	0	0	0	65,936	67,179	-1.9%
# At Home Users Registered (cumulative)	136	0	0	0	136	144	-5.6%
Overdue Notices							
Items searched to verify claim of return	71	0	0	0	71	78	-9.0%



FY17 CIRCULATION BY AREA AND AGENCY

AREA/AGENCY	1ST Q	LAST YTD	% CHG
IOWA CITY			
General Iowa City	237,035	248,354	-4.6%
Downloads + Streaming	25,624	23,531	8.9%
Temporary	163	192	-15.1%
Public schools	0	22	-100.0%
Private schools	0	89	-100.0%
Preschool/Daycare	245	412	-40.5%
Churches	0	0	0.0%
Non-profit organizations	1	5	-80.0%
Business	4	4	0.0%
City departments	8	2	300.0%
State/Federal agencies	0	0	0.0%
University of Iowa departments	0	0	0.0%
At Home	1,227	1,103	11.2%
Interlibrary loan	669	550	21.6%
Deposit collections/Nursing Homes	99	186	-46.8%
Jail patrons	1,120	499	124.4%
TOTAL IOWA CITY	266,195	274,949	-3.18%
LOCAL CONTRACTS			
Johnson County			
General	23,294	24,872	-6.3%
Downloads	4,051	3,425	18.3%
Public schools	0	0	0.0%
Private schools	0	0	0.0%
Preschool/Daycare	0	0	0.0%
Churches	0	0	0.0%
Non-profit organizations	0	0	0.0%
Business	0	0	0.0%
County departments	0	0	0.0%
State/Federal agencies	0	0	0.0%
At Home	18	27	-33.3%
Nursing homes	0	0	0.0%
TOTAL JOHNSON COUNTY	27,363	28,324	-3.4%

FY17 CIRCULATION BY AREA AND AGENCY

AREA/AGENCY	1ST Q	LAST YTD	% CHG
Hills			
General	845	874	-3.3%
Downloads	150	86	74.4%
At Home	0	0	0.0%
TOTAL HILLS	995	960	3.6%
LONE TREE			
General	953	816	16.8%
Downloads	54	62	-12.9%
At Home	0	0	0.0%
TOTAL LONE TREE	1,007	878	14.7%
University Heights			
General	5,297	5,287	0.2%
Downloads	347	328	5.8%
At Home	0	2	-100.0%
TOTAL UNIVERSTY HEIGHTS	5,644	5,617	0.5%
TOTAL LOCAL CONTRACTS	35,009	35,779	-2.2%
STATE CONTRACT			
Reciprocal/Open Access			
<i>JOHNSON COUNTY LIBRARIES</i>			
Coralville	19,866	20,850	-4.7%
North Liberty	9,050	9,944	-9.0%
Oxford	205	647	-68.3%
Solon	1,083	829	30.6%
Swisher	116	80	45.0%
Tiffin	983	1,419	-30.7%
<i>ALL OTHER LIBRARIES</i>			
Adel	0	0	0.0%
Ainsworth	80	0	0.0%
Albia	0	51	-100.0%
Altoona	0	5	-100.0%
Ames	4	0	0.0%
Anamosa	65	28	132.1%
Ankeny	4	0	0.0%
Atkins	0	2	-100.0%
Belle Plaine	0	0	0.0%
Bennett	0	0	0.0%

FY17 CIRCULATION BY AREA AND AGENCY

AREA/AGENCY	1ST Q	LAST YTD	% CHG
Bettendorf	21	91	-76.9%
Boone	0	0	0.0%
Brooklyn	0	0	0.0%
Burlington	22	30	-26.7%
Camanche	0	0	0.0%
Carroll	0	0	0.0%
Cascade	2	0	0.0%
Cedar Falls	52	27	92.6%
Cedar Rapids	776	1,653	-53.1%
Central City	0	0	0.0%
Chariton	0	0	0.0%
Charles City	0	0	0.0%
Clarence	4	15	-73.3%
Clinton	76	52	46.2%
Columbus Jct	140	30	366.7%
Conesville	158	0	0.0%
Cornell College	611	588	3.9%
Council Bluffs	0	2	-100.0%
Crawfordsville	65	12	441.7%
Creston	0	0	0.0%
Dallas Center	0	0	0.0%
Davenport	48	10	380.0%
Des Moines	20	17	17.6%
Donnelson	0	15	-100.0%
Dubuque	17	0	0.0%
Eldon	10	0	0.0%
Elkader	0	10	-100.0%
Ely	45	85	-47.1%
Estherville	0	0	0.0%
Fairfax	85	37	129.7%
Fairfield	447	496	-9.9%
Fort Madison	0	0	0.0%
Gilman	0	2	-100.0%
Glenwood	0	0	0.0%
Grimes	11	9	22.2%
Grinnell	6	62	-90.3%
Hawkeye	0	0	0.0%
Hedrick	0	0	0.0%
Hiawatha	40	6	566.7%
Independence	2	17	-88.2%

FY17 CIRCULATION BY AREA AND AGENCY

AREA/AGENCY	1ST Q	LAST YTD	% CHG
Indianola	0	1	-100.0%
Johnston	81	20	305.0%
Kalona	1,772	1,786	-0.8%
Keokuk	0	0	0.0%
Keosauqua	3	0	0.0%
Keota	0	73	-100.0%
Letts	0	0	0.0%
Lisbon	62	62	0.0%
Lowden	16	0	0.0%
Manchester	9	0	0.0%
Maquoketa	8	10	-20.0%
Marengo	381	399	-4.5%
Marion	32	42	-23.8%
Marshalltown	3	0	0.0%
Mason City	0	24	-100.0%
Mechanicsville	23	59	-61.0%
Mediapolis	26	23	13.0%
Milford	16	0	0.0%
Montezuma	226	231	-2.2%
Monticello	4	2	100.0%
Montrose	2	0	0.0%
Morning Sun	5	5	0.0%
Mount Pleasant	102	170	-40.0%
Muscatine	438	250	75.2%
Nevada	0	0	0.0%
New London	3	0	0.0%
Newton	19	0	0.0%
North English	138	416	-66.8%
Norway	0	1	-100.0%
Olin	0	0	0.0%
Osceola	0	0	0.0%
Oskaloosa	1	12	-91.7%
Ottumwa	0	8	-100.0%
Pella	1	0	0.0%
Pleasant Hill	0	0	0.0%
Redfield	0	0	0.0%
Reinbeck	2	0	0.0%
Richland	0	68	-100.0%
Riverside	489	633	-22.7%
Robins	0	0	0.0%

FY17 CIRCULATION BY AREA AND AGENCY

AREA/AGENCY	1ST Q	LAST YTD	% CHG
Roland	0	0	0.0%
Scott Co (Eldridge)	31	0	0.0%
Shellsburg	0	0	0.0%
Sigourney	0	0	0.0%
Sioux City	0	10	-100.0%
South English	12	35	-65.7%
Spirit Lake	9	0	0.0%
Stanwood	0	0	0.0%
Tama	0	0	0.0%
Tipton	460	715	-35.7%
Traer	15	0	0.0%
Urbandale	0	0	0.0%
Van Horne	1	4	-75.0%
Victor	43	14	207.1%
Vinton	0	0	0.0%
Wapello	0	0	0.0%
Washington	1,181	1,161	1.7%
Waterloo	0	0	0.0%
Waverly	1	0	0.0%
Wellman	946	800	18.3%
West Branch	2,366	2,885	-18.0%
West Des Moines	0	2	-100.0%
West Liberty	1,585	1,611	-1.6%
What Cheer	0	0	0.0%
Williamsburg	803	847	-5.2%
Wilton	586	176	233.0%
Winfield	2	121	-98.3%
Winthrop	9	0	0.0%
Wyoming	0	0	0.0%
Zearing	0	0	0.0%
TOTAL RECIP/OPEN ACCESS	46,026	49,797	-7.6%
TOTAL CIRCULATION (including E-Downloads, not in-house)	347,245	360,548	-3.7%
Percent Iowa City	76.7%	76.3%	0.5%
Percent Hills	0.3%	0.3%	7.6%
Percent Johnson County	7.9%	7.9%	0.3%
Percent Lone Tree	0.3%	0.2%	19.1%
Percent University Heights	1.6%	1.6%	4.3%

FY17 CIRCULATION BY AREA AND AGENCY

AREA/AGENCY	1ST Q	LAST YTD	% CHG
Percent Reciprocal/Open Access	13.3%	13.8%	-4.0%
	100.0%	100.0%	
Iowa City	266,195	274,949	-3.2%
Local Contracts	35,009	35,779	-2.2%
Open Access	46,026	49,797	-7.6%
In-house cards (staff use)	1,909	1,419	34.5%
Undefined	15	23	-34.8%
Total Spreadsheet	349,154	361,967	

**FY17 Circulation by Type & Format**

3 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult Materials					
General Fiction/Fiction Express	26,370	11.3%	27,080	11.1%	-2.6%
Mystery	8,603	3.7%	9,551	3.9%	-9.9%
Science fiction	4,796	2.1%	5,110	2.1%	-6.1%
Young Adult fiction	6,494	2.8%	6,795	2.8%	-4.4%
Comics	4,762	2.0%	0	0.0%	100.0%
Large print	2,197	0.9%	2,627	1.1%	-16.4%
Books in other languages	446	0.2%	391	0.2%	14.1%
Total Fiction	53,668	23.1%	51,554	21.1%	4.1%
EXPRESS/Nonfiction	704	0.3%	666	0.3%	5.7%
Large Print Nonfiction	349	0.2%	340	0.1%	2.6%
000 - General/Computers	1,012	0.4%	1,112	0.5%	-9.0%
100 - Psychology/Philosophy	2,753	1.2%	2,622	1.1%	5.0%
200 - Religion	2,083	0.9%	2,290	0.9%	-9.0%
300 - Social Sciences	5,622	2.4%	5,679	2.3%	-1.0%
400 - Language	597	0.3%	610	0.2%	-2.1%
500 - Science	2,035	0.9%	2,149	0.9%	-5.3%
600 - Applied Technology	10,448	4.5%	11,576	4.7%	-9.7%
700 - Art & Recreation	10,066	4.3%	17,613	7.2%	-42.8%
800 - Literature	2,716	1.2%	2,507	1.0%	8.3%
900 - History & Travel	5,167	2.2%	5,293	2.2%	-2.4%
Biography	2,037	0.9%	1,873	0.8%	8.8%
Total Nonfiction: Adult & Intermediate	45,589	19.6%	54,330	22.3%	-16.1%
Paperbacks	318	0.1%	423	0.2%	-24.8%
Magazines	1,774	0.8%	2,361	1.0%	-24.9%
Total Miscellaneous	2,092	0.9%	2,784	1.1%	-24.9%
Total Adult Print	101,349	43.6%	108,668	44.5%	-6.7%
Art to Go	430	0.2%	422	0.2%	1.9%
DVD (Movies/TV)	65,746	28.3%	67,596	27.7%	-2.7%
EXPRESS/DVD	5,926	2.5%	7,070	2.9%	-16.2%
Nonfiction DVD	5,680	2.4%	6,431	2.6%	-11.7%
Fiction on Disc	5,009	2.2%	5,708	2.3%	-12.2%
Nonfiction on CD	2,345	1.0%	2,881	1.2%	-18.6%
Compact disc (Music)	15,800	6.8%	17,439	7.1%	-9.4%
Young Adult Video Games	2,138	0.9%	2,294	0.9%	-6.8%
Adult Multimedia (Language)	14	0.0%	19	0.0%	-26.3%
Book Club Kits (10 items per kit)	8	0.0%	33	0.0%	-75.8%
Outreach Kits	0	0.0%	0	0.0%	0.0%
Circulating Equipment	158	0.1%	88	0.0%	79.5%
Total Nonprint	103,254	44.4%	109,981	45.0%	-6.1%

FY17 Circulation by Type & Format

3 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Adult E-Audio # Downloads	8,918	3.8%	7,584	3.1%	17.6%
Adult E-Book # Downloads	14,558	6.3%	14,181	5.8%	2.7%
Adult E-Magazines	3,113	1.3%	2,850	1.2%	9.2%
Adult E-Music # Downloads/Local Music Project	46	0.0%	63	0.0%	-27.0%
Adult Streaming	1,294	0.6%	809	0.3%	60.0%
Total Adult E-Downloads	27,929	12.0%	25,487	10.4%	9.6%
Total Adult Circulation	232,532	100.0%	244,136	100.0%	-4.8%
Children's Materials					
Fiction	21,360	18.5%	22,479	19.2%	-5.0%
Comics	8,179	7.1%	635	0.5%	1188.0%
Holiday	686	0.6%	455	0.4%	50.8%
Picture: Big, Board, Easy	32,506	28.1%	30,924	26.4%	5.1%
Readers	12,661	10.9%	12,843	11.0%	-1.4%
Parent/Teacher Center	0	0.0%	0	0.0%	0.0%
Nonfiction & Biography	12,868	11.1%	21,074	18.0%	-38.9%
Magazines	318	0.3%	97	0.1%	227.8%
Total Children's Print	88,578	76.6%	88,507	75.7%	0.1%
Video/DVD	18,433	15.9%	19,512	16.7%	-5.5%
Books on Disc	1,501	1.3%	1,598	1.4%	-6.1%
j Compact Disc/400	76	0.1%	54	0.0%	40.7%
Read-Along set	1,379	1.2%	1,485	1.3%	-7.1%
Children's Music	1,463	1.3%	1,453	1.2%	0.7%
Children's Video Games	834	0.7%	1,013	0.9%	-17.7%
Storytime Kits	82	0.1%	86	0.1%	-4.7%
Games & Toys	1,052	0.9%	1,249	1.1%	-15.8%
Children's Multimedia (Language)	4	0.0%	5	0.0%	-20.0%
Total Children's Nonprint	24,824	21.5%	26,455	22.6%	-6.2%
j E-Audio # Downloads	894	0.8%	720	0.6%	24.2%
j E-Book # Downloads	1,404	1.2%	1,237	1.1%	13.5%
Total Children's E-Downloads	2,298	2.7%	1,957	2.6%	17.4%
Total Children's	115,700	100.0%	116,919	100.0%	-1.0%
All Circulation by Type/Format					
All Fiction	83,893	24.0%	74,488	20.6%	12.6%
All Nonfiction and Biography	58,457	16.7%	75,404	20.8%	-22.5%
Picture books & Readers	45,167	12.9%	43,767	12.1%	3.2%
Paperbacks	318	0.1%	423	0.1%	-24.8%
Magazines	2,092	0.6%	2,458	0.7%	-14.9%
Total Print	189,927	54.4%	196,540	54.3%	-3.4%

FY17 Circulation by Type & Format

3 Months

Category	YTD	% Total	Last YTD	% of Total	% Change
Toys	1,052	0.3%	1,249	0.3%	-15.8%
Art	430	0.1%	422	0.1%	1.9%
DVD (Fiction, Nonfiction, & Express)	95,785	27.4%	100,609	27.8%	-4.8%
CD (Music)	17,263	4.9%	18,892	5.2%	-8.6%
Books on CD (Fiction & Nonfiction)	8,931	2.6%	10,241	2.8%	-12.8%
Read-Along Set	1,379	0.4%	1,485	0.4%	-7.1%
Video Games	2,972	0.9%	3,307	0.9%	-10.1%
Multimedia	18	0.0%	24	0.0%	-25.0%
Story and Book Club Kits	90	0.0%	119	0.0%	-24.4%
Outreach Kits	0	0.0%	0	0.0%	0.0%
Circulating Equipment	158	0.0%	88	0.0%	79.5%
Total Nonprint	128,078	36.7%	136,436	37.7%	-6.1%
Total E-Downloads	30,227	8.7%	27,444	7.6%	10.1%
Total In House/Undefined	921	0.3%	901	0.2%	2.2%
Total Adult Materials (including e items)	232,532	66.6%	244,136	67.4%	-4.8%
Total Children's (including e items)	115,700	33.1%	116,919	32.3%	-1.0%
Grand Total	349,153	100.0%	361,956	100.0%	-3.54%
(Adult + Children's + Undefined)					

MasterCard Report

08-Oct-16

Vendor	Dept	Expense	Description	Amount
Adobe	10550140	444080	Software Repair & Maintenance Services	\$23.97
ALA	10550151	469320	Miscellaneous Supplies	\$108.40
Amazon.com	10550140	455120	Misc Comp Hardware	\$49.95
Amazon.com	10550152	455090	Paper	\$12.15
Amazon.com	10550152	469320	Miscellaneous Supplies	\$169.48
Amazon.com	10550159	469320	Miscellaneous Supplies	\$87.00
Amazon.com	10550110	452010	Office Supplies	\$23.86
Blick Art Materials	10550159	469320	Miscellaneous Supplies	\$41.28
Bread Garden	10550151	469360	Food and Beverages	\$2.50
Bread Garden	10550110	469320	Miscellaneous Supplies	\$7.16
Brix	10550410	469360	Food and Beverages	\$301.40
CVS Pharmacy	10550152	469320	Miscellaneous Supplies	\$60.65
Flowerama	10550151	469320	Miscellaneous Supplies	\$13.94
Great Dog Productions	10550220	477210	Non-Fiction Video-DVD	\$37.00
Hy-Vee	10550151	469320	Miscellaneous Supplies	\$24.75
ILA	10550110	436050	Registration	\$795.00
ILA	10550110	436080	Meals	\$420.00
K-Mart	10550152	469320	Miscellaneous Supplies	\$8.00
Mailboxes of Iowa City	10550110	435055	Postage and Stamps	\$22.06
Office Max	10550320	455010	Printing or Graphic Supplies	\$223.05
Office Max	10550140	455010	Printing or Graphic Supplies	\$63.34
Office Max	10550140	469320	Miscellaneous Supplies	\$35.40
Office Max	10550110	452010	Office Supplies	\$1,065.30
Office Max	10550110	455090	Paper	\$133.08
Office Max	10550110	469320	Miscellaneous Supplies	\$21.54
Paglioli's	10550110	469360	Food and Beverages	\$78.55
Payne Publishers	10550110	452010	Office Supplies	\$41.65
Paypal	10550140	444080	Software Repair & Maintenance Services	\$16.40
Wal-Mart	10550210	477200	Toys	\$31.72

Grand Total**\$3,918.58**



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CITY OF IOWA CITY
Library Disbursements: September 1 to September 30, 2016

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110						
1000-10-25-550-550100-550110-000-0000-435055-	Library Administration					
010475 UNIVERSITY OF IOWA C 100820163536	Postage and Stamps		2017 3 INV P	22.06 093016	166663	EMiller/MasterCard
	ACCOUNT TOTAL			22.06		
1000-10-25-550-550100-550110-000-0000-435057-	Couriers		2017 3 INV P	9.92 092316	166004	Admin/Outbound Ship
010473 UNITED PARCEL SERVIC 00068774R376	ACCOUNT TOTAL			9.92		
1000-10-25-550-550100-550110-000-0000-435059-	Advertising		2017 3 INV P	250.00 093016	166507	Admin/Giving Guide
01183 CORRIDOR BUSINESS JO 2016-18799	ACCOUNT TOTAL			250.00		
1000-10-25-550-550100-550110-000-0000-436050-	Registration		2017 3 INV P	895.00 093016	166663	EMiller/MasterCard
010475 UNIVERSITY OF IOWA C 100820163536	ACCOUNT TOTAL			895.00		
1000-10-25-550-550100-550110-000-0000-436080-	Meals		2017 3 INV P	320.00 093016	166663	EMiller/MasterCard
010475 UNIVERSITY OF IOWA C 100820163536	ACCOUNT TOTAL			320.00		
1000-10-25-550-550100-550110-000-0000-438130-	Cell Phone Service		2017 3 INV P	72.26 093016	166718	Admin/Monthly Charg
010482 VERIZON WIRELESS 9771799436	ACCOUNT TOTAL			72.26		
010889 U S CELLULAR 0154016331	ACCOUNT TOTAL			149.99 093016	166655	Admin/Monthly Servi
1000-10-25-550-550100-550110-000-0000-445140-	Outside Printing		2017 3 INV P	222.25		
010355 OLD CAPITOL SCREEN P 517926	ACCOUNT TOTAL			548.70 100716	166882	Admin/35 Homecoming
1000-10-25-550-550100-550110-000-0000-449260-	Parking		2017 3 INV P	44.00 100716	166888	Admin/JRedeker Vol.
000104 REDECKER, JUDITH 092716	ACCOUNT TOTAL			24.00 100716	166887	Admin/JBarnhart Vol
000104 BARNHART, JOEL M. 092816JB	ACCOUNT TOTAL			68.00		
000111 CAPLAN, TERRI 091516	ACCOUNT TOTAL			16.00 092316	165935	Admin/TCaplan Vol.
000111 HOLSTEIN, ROBERTA 092816RH	ACCOUNT TOTAL			22.00 100716	166849	Admin/RHolstein Vol
000111 JACKSON, VALERIE 100416	ACCOUNT TOTAL			13.00 101416	167076	Admin/VJackson Reim
000111 FRANTZ, JEREMY 100516	ACCOUNT TOTAL			8.00 101416	167075	Admin/JFrantz Vol.
	ACCOUNT TOTAL			59.00		
	ACCOUNT TOTAL			127.00		

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1000-10-25-550-550100-550110-000-0000-452010-010475 UNIVERSITY OF IOWA C 100820163536			Office Supplies 2017 3 INV P	1,130.81 093016	166663	EMiller/MasterCard
			ACCOUNT TOTAL	1,130.81		
1000-10-25-550-550100-550110-000-0000-455090-010475 UNIVERSITY OF IOWA C 100820163536			Paper 2017 3 INV P	133.08 093016	166663	EMiller/MasterCard
			ACCOUNT TOTAL	133.08		
1000-10-25-550-550100-550110-000-0000-469320-010475 UNIVERSITY OF IOWA C 100820163536			Miscellaneous Supplies 2017 3 INV P	28.70 093016	166663	EMiller/MasterCard
012264 MAILBOXES OF IOWA CI 091016			2017 3 INV P	104.00 091616	165598	Admin/2 Boxes of Bu
012264 MAILBOXES OF IOWA CI 09302016			2017 3 INV P	172.00 101416	167079	Admin/Bubbie Mailer
				276.00		
			ACCOUNT TOTAL	304.70		
1000-10-25-550-550100-550110-000-0000-469360-010475 UNIVERSITY OF IOWA C 10082016			Food and Beverages 2017 3 INV P	78.55 093016	166662	SCraig/MasterCard 1
			ACCOUNT TOTAL	78.55		
10550121			ORG 10550110 TOTAL	4,042.07		
1000-10-25-550-550100-550120-131-0000-438030-010319 MIDAMERICAN ENERGY 20160902095915			Library Bldg Maint - Public Electricity 2017 3 DIR P	13,117.34 W090216	363	MidAmBilling 090220
010319 MIDAMERICAN ENERGY 20160927132842			2017 3 INV P	13,677.79 093016	1311	MidAmBilling 092820
				26,795.13		
			ACCOUNT TOTAL	26,795.13		
1000-10-25-550-550100-550120-131-0000-438070-010319 MIDAMERICAN ENERGY 20160902095915			Heating Fuel/Gas 2017 3 DIR P	709.45 W090216	363	MidAmBilling 090220
010319 MIDAMERICAN ENERGY 20160927132842			2017 3 INV P	778.74 093016	1311	MidAmBilling 092820
010319 MIDAMERICAN ENERGY 630320916			2017 3 INV P	11.53 093016	166579	FAC/Basic Service C
				1,499.72		
			ACCOUNT TOTAL	1,499.72		
1000-10-25-550-550100-550120-131-0000-438100-010507 JOHNSON COUNTY REFUS 89499			Refuse Collection Charges 2017 3 INV P	100.00 093016	166568	Refuse & Recycling
			ACCOUNT TOTAL	100.00		
1000-10-25-550-550100-550120-131-0000-442010-			Other Building R&M Services			

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010164 FREEMAN LOCK AND ALA 142328			2017 3	INV P	72.00 092316	165890	FAC/Alarm Monitorin
010392 RMB CO INC	29714		2017 3	INV P	1,321.50 092316	165978	FAC/HVAC Quarterly
010392 RMB CO INC	29715		2017 3	INV P	298.46 092316	165978	FAC/Water Heater Ma
010392 RMB CO INC	29816		2017 3	INV P	1,141.47 093016	166229	FAC/Vehicle Parts &
					2,761.43		
010817 AUTOMATIC DOOR GROUP 33897			2017 3	INV P	150.20 100716	166773	FAC/Labor on East I
010981 JOE'S QUALITY WINDOW 14971			2017 3	INV P	140.00 100716	166842	FAC/Lower Outside W
010981 JOE'S QUALITY WINDOW 15567			2017 3	INV P	140.00 092316	165920	FAC/Lower Outside W
					280.00		
				ACCOUNT TOTAL	3,263.63		
1000-10-25-550-550100-550120-131-0000-442020-				Structure R&M Services			
012238 OTIS ELEVATOR COMPAN CER05335816			2017 3	INV P	150.00 091616	165558	Elevator Service an
012238 OTIS ELEVATOR COMPAN CER65336616			2017 3	INV P	175.00 091616	165558	Elevator Service an
012238 OTIS ELEVATOR COMPAN CER65336816			2017 3	INV P	175.00 090916	165428	Elevator Service an
					500.00		
				ACCOUNT TOTAL	500.00		
1000-10-25-550-550100-550120-131-0000-445030-				Nursery Srvc-Lawn & Plant Care			
010181 GREENERY DESIGNS 1992			2017 3	INV P	67.00 100716	166819	FAC/Interior Plants
				ACCOUNT TOTAL	67.00		
1000-10-25-550-550100-550120-131-0000-449160-				Other Rentals			
010627 CINTAS CORPORATION 342587914			2017 3	INV P	123.00 101416	166987	FAC/Cleaning Suppli
010627 CINTAS CORPORATION 342601636			2017 3	INV P	147.78 092316	165858	FAC/Cleaning Suppli
010627 CINTAS CORPORATION 342605082			2017 3	INV P	123.00 101416	166987	IT/Cleaning Supplie
					393.78		
				ACCOUNT TOTAL	393.78		
1000-10-25-550-550100-550120-131-0000-452040-				Sanitation & Indust Supplies			
010290 LENOCH AND CILEK ACE 358732			2017 3	INV P	779.98 092316	165932	FAC/Cleaning Suppli
010290 LENOCH AND CILEK ACE 358971			2017 3	INV P	1,058.32 092316	165932	FAC/Cleaning Suppli
					1,838.30		
010627 CINTAS CORPORATION 342587914			2017 3	INV P	215.94 101416	166987	FAC/Cleaning Suppli
010627 CINTAS CORPORATION 342601636			2017 3	INV P	191.16 092316	165858	FAC/Cleaning Suppli
010627 CINTAS CORPORATION 342605082			2017 3	INV P	163.59 101416	166987	IT/Cleaning Supplie
					570.69		

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1000-10-25-550-550100-550120-131-0000-466050-011399 ELECTRIC EQUIPMENT S 5696 011399 ELECTRIC EQUIPMENT S 5709			ACCOUNT TOTAL	2,408.99		
			Electrical Supplies			
			2017 3 INV P	263.50	092316	165879 FAC/50 Westinghouse
			2017 3 INV P	143.52	092316	165879 FAC/48 Westinghouse
10550122 1000-10-25-550-550100-550120-132-0000-442020-012238 OTIS ELEVATOR COMPAN CER05335816			ACCOUNT TOTAL	407.02		
			ACCOUNT TOTAL	407.02		
			ORG 10550121 TOTAL	35,435.27		
			Library Bldg Maint - Commercial Structure R&M Services			
10550140 1000-10-25-550-550100-550140-000-0000-432060-010525 ENCOMPASS IOWA LLC 6602 010525 ENCOMPASS IOWA LLC 6708 010525 ENCOMPASS IOWA LLC 6768			ACCOUNT TOTAL	150.00	091616	165858 Elevator Service an
			ACCOUNT TOTAL	150.00		
			ORG 10550122 TOTAL	150.00		
			Library Computer Systems Consultant Services			
1000-10-25-550-550100-550140-000-0000-438140-010631 MEDIACOM			ACCOUNT TOTAL	2,632.50		
			Internet Fees			
			2017 3 INV P	299.95	101416	167083 IT/HSD Ultra 105
			2017 3 INV P	851.00	091616	165500 Internet Services
011937 AUREON COMMUNICATION 0789005209.2016.09 013770 SOUTH SLOPE COOPERAT 09012016			ACCOUNT TOTAL	310.06	092316	165986 IT/Internet Service
			ACCOUNT TOTAL	1,461.01		
			Software R&M Services			
			2017 3 INV P	40.37	093016	166659 BPalmer/MasterCard
1000-10-25-550-550100-550140-000-0000-444080-010475 UNIVERSITY OF IOWA C 100820160250 012215 FOUR WINDS INTERACTI SIN104952 012215 FOUR WINDS INTERACTI SIN107090			ACCOUNT TOTAL	320.13	091616	165542 IT/Content player L
			ACCOUNT TOTAL	320.13	101416	167023 IT/Content player L
			ACCOUNT TOTAL	640.26		
			ACCOUNT TOTAL	680.63		
1000-10-25-550-550100-550140-000-0000-444100-010525 ENCOMPASS IOWA LLC 6748			Hardware R&M Services			
			2017 3 INV P	1,319.20	101416	167017 IT/Server Hardware

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013925 NEW TEK INC	202449		2017 3 INV P	1,495.00 091616	165653	IT/Tricaster Suppor
			ACCOUNT TOTAL	2,814.20		
1000-10-25-550-550100-550140-000-0000-455010-010475 UNIVERSITY OF IOWA C 100820163536			Printing & Graphic Supplies 2017 3 INV P	63.34 093016	166663	EMiller/MasterCard
			ACCOUNT TOTAL	63.34		
1000-10-25-550-550100-550140-000-0000-455120-010081 CDW GOVERNMENT INC DWX0896			Misc Computer Hardware 2017 3 INV P	240.00 092316	165856	IT/Zebra Cables
010081 CDW GOVERNMENT INC FBN0436			2017 3 INV P	42.00 092316	165855	IT/Mini Stereo & Du
010081 CDW GOVERNMENT INC FFS2372			2017 3 INV P	602.20 101416	166985	IT/Small Computer F
				884.20		
010475 UNIVERSITY OF IOWA C 100820160250			2017 3 INV P	49.95 093016	166659	BPalmer/MasterCard
014031 ENCORE DATA PRODUCTS 49827			2017 3 INV P	439.60 101416	167018	IT/40 Headphones
			ACCOUNT TOTAL	1,373.75		
1000-10-25-550-550100-550140-000-0000-469320-010475 UNIVERSITY OF IOWA C 100820163536			Miscellaneous Supplies 2017 3 INV P	35.40 093016	166663	EMiller/MasterCard
			ACCOUNT TOTAL	35.40		
			ORG 10550140 TOTAL	9,060.83		
10550151			Lib Public Services - Adults			
1000-10-25-550-550100-550150-351-0000-432080-014350 BRASHER-FONS, LUKAS 090316			Other Professional Services 2017 3 INV P	50.00 091616	165511	AD/Stage Fighting T
			ACCOUNT TOTAL	50.00		
1000-10-25-550-550100-550150-351-0000-445250-000119 COLLINSVILLE MEMORIA 170014084			Inter-Library Loans 2017 3 INV P	3.00 100716	166868	AD/Postage fee to s
000119 AMES PUBLIC LIBRARY ILL106			2017 3 INV P	29.95 100716	166864	AD/Replacement Libr
				32.95		
011103 CITY OF DES MOINES ILL-173			2017 3 INV P	20.00 093016	166502	AD/ILL Bill "To Kil
			ACCOUNT TOTAL	52.95		
1000-10-25-550-550100-550150-351-0000-469320-010475 UNIVERSITY OF IOWA C 100820160227			Miscellaneous Supplies 2017 3 INV P	147.09 093016	166661	MClark/MasterCard 1
			ACCOUNT TOTAL	147.09		
1000-10-25-550-550100-550150-351-0000-469360-010475 UNIVERSITY OF IOWA C 100820160227			Food and Beverages 2017 3 INV P	2.50 093016	166661	MClark/MasterCard 1

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10550152			ACCOUNT TOTAL	2.50		
1000-10-25-550-550100-550150-352-0000-432080-014365 DAUGHERTY, DAVID	092516		ORG 10550151 TOTAL	252.54		
		Lib Public Services - Children				
		Other Professional Services				
		2017 3 INV P				
014369 JEPSON, CAROL BELDIN	092216		2017 3 INV P	200.00 092316	165867	CHI/William & Black
014372 MARTIN, JAMIE	100716		2017 3 INV P	100.00 093016	166566	CHI/Storytime "The
			2017 3 INV P	450.00 100716	166855	CHI/Miss Jamie's Fa
			ACCOUNT TOTAL	750.00		
1000-10-25-550-550100-550150-352-0000-445140-010050 TRU ART	687356		Outside Printing			
			2017 3 INV P	1,661.52 100716	166911	CHI/1000 ID Clips &
			ACCOUNT TOTAL	1,661.52		
1000-10-25-550-550100-550150-352-0000-455090-010475 UNIVERSITY OF IOWA C 100820160235			Paper			
			2017 3 INV P	12.15 093016	166660	APilkington/MasterC
			ACCOUNT TOTAL	12.15		
1000-10-25-550-550100-550150-352-0000-469320-010475 UNIVERSITY OF IOWA C 100820160235			Miscellaneous Supplies			
			2017 3 INV P	68.65 093016	166660	APilkington/MasterC
			2017 3 INV P	169.48 093016	166663	EMiller/MasterCard
			ACCOUNT TOTAL	238.13		
			ACCOUNT TOTAL	238.13		
1000-10-25-550-550100-550150-352-0000-469370-010509 BAKER & TAYLOR INC C 2032251248			Paper Products			
			2017 3 INV P	33.56 091616	165503	LIBRARY MATERIALS
			ACCOUNT TOTAL	33.56		
			ORG 10550152 TOTAL	2,695.36		
10550159			ACCOUNT TOTAL	2,695.36		
1000-10-25-550-550100-550150-359-0000-435059-011328 LITTLE VILLAGE MAGAZ 3614		Lib Public Svcs-Comm Access				
		Advertising				
		2017 3 INV P		45.00 100716	166852	CAS/Co-op B/W
			ACCOUNT TOTAL	45.00		
1000-10-25-550-550100-550150-359-0000-445140-010050 TRU ART	57858		Outside Printing			
			2017 3 INV P	5,145.30 093016	166653	CAS/Fall Window New
010373 PIP PRINTING	91421		2017 3 INV P	207.50 091616	165665	CAS/Barracuda Sign,
010373 PIP PRINTING	91471		2017 3 INV P	125.88 091616	165665	CAS/2000 At Home Re
010373 PIP PRINTING	91509		2017 3 INV P	220.00 093016	166616	CAS/4 Black Vinyl S



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1000-10-25-550-550100-550150-359-0000-448030-010467 U OF IA	090116		Community Events Funding 2017 3 INV P	200.00 091616	165703	CAS/One Community O
			ACCOUNT TOTAL	553.38		
				5,698.68		
1000-10-25-550-550100-550150-359-0000-469320-010475 UNIVERSITY OF IOWA C 100820161910			Miscellaneous Supplies 2017 3 INV P	41.28 093016	166658	Klogsdon/MasterCard
010475 UNIVERSITY OF IOWA C 100820163536			2017 3 INV P	87.00 093016	166663	EMiller/MasterCard
			ACCOUNT TOTAL	128.28		
			ACCOUNT TOTAL	128.28		
			ORG 10550159 TOTAL	6,071.96		
10550160			Library Collection Services			
1000-10-25-550-550100-550160-000-0000-445270-010509 BAKER & TAYLOR INC C 2032222099			Library Material R&M Services 2017 3 INV P	103.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032224977			2017 3 INV P	37.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032228891			2017 3 INV P	7.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032229114			2017 3 INV P	7.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032232241			2017 3 INV P	7.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032234632			2017 3 INV P	34.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032234772			2017 3 INV P	34.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032234932			2017 3 INV P	127.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032237267			2017 3 INV P	13.50 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032245001			2017 3 INV P	24.00 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032248848			2017 3 INV P	37.50 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032255013			2017 3 INV P	33.00 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032255047			2017 3 INV P	33.00 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032255295			2017 3 INV P	79.50 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032258815			2017 3 INV P	10.50 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032258943			2017 3 INV P	42.00 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032259032			2017 3 INV P	39.00 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032263547			2017 3 INV P	27.00 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032267337			2017 3 INV P	42.00 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032270496			2017 3 INV P	36.00 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032277526			2017 3 INV P	33.00 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032277563			2017 3 INV P	103.50 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032277661			2017 3 INV P	49.50 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032277753			2017 3 INV P	108.00 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032283824			2017 3 INV P	19.50 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032283859			2017 3 INV P	13.50 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032293066			2017 3 INV P	46.50 100716	166775	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032293203			2017 3 INV P	9.00 100716	166775	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032293224			2017 3 INV P	39.00 100716	166775	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032297431			2017 3 INV P	31.50 100716	166775	LIBRARY MATERIALS



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010509 BAKER & TAYLOR INC C 2032300732			2017	3	INV P	75.00	100716	166775 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032300784			2017	3	INV P	45.00	100716	166775 LIBRARY MATERIALS
						1,350.00		
011068 OVERDRIVE INC	MR-1370-0001-090216		2017	3	INV P	212.00	093016	166606 LIBRARY MATERIALS
					ACCOUNT TOTAL	1,562.00		
1000-10-25-550-550100-550160-000-0000-445290-								
010535 HOUGHEN BINDERY LTD 228543			2017	3	INV P	178.45	092316	165904 LIBRARY MATERIALS
010535 HOUGHEN BINDERY LTD 228925			2017	3	INV P	158.40	100716	166823 LIBRARY MATERIALS
						336.85		
					ACCOUNT TOTAL	336.85		
1000-10-25-550-550100-550160-000-0000-469110-								
010509 BAKER & TAYLOR INC C B561220DM			2017	3	INV P	714.61	093016	166490 LIBRARY MATERIALS
010510 DEMCO INC	5944811		2017	3	INV P	1,002.97	092316	165870 COL/Tape, Fan, Case
010510 DEMCO INC	5957175		2017	3	INV P	1,060.58	093016	166513 COL/Book Covers, La
						2,063.55		
010546 MIDWEST TAPE	94287859		2017	3	INV P	43.20	093016	166580 LIBRARY MATERIALS
					ACCOUNT TOTAL	2,821.36		
					ORG 10550160 TOTAL	4,720.21		
10550210								
1000-10-25-550-550200-550210-000-0000-477020-								
010509 BAKER & TAYLOR INC C 2032228890			2017	3	INV P	83.16	090916	165316 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032231244			2017	3	INV P	944.21	090916	165316 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032234631			2017	3	INV P	325.37	090916	165316 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032234931			2017	3	INV P	732.41	090916	165316 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032245471			2017	3	INV P	237.54	091616	165503 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032251248			2017	3	INV P	620.19	091616	165503 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032255046			2017	3	INV P	250.05	091616	165503 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032257507			2017	3	INV P	93.71	091616	165503 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032263546			2017	3	INV P	117.95	092316	165846 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032270495			2017	3	INV P	290.04	093016	165846 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032271740			2017	3	INV P	1,340.79	092316	165846 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032277562			2017	3	INV P	491.97	093016	166489 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032277752			2017	3	INV P	690.92	093016	166489 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032285541			2017	3	INV P	189.85	093016	166489 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032291564			2017	3	INV P	353.77	093016	166489 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032297430			2017	3	INV P	247.62	100716	166775 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032300731			2017	3	INV P	318.22	100716	166775 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032300783			2017	3	INV P	187.68	100716	166775 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032304718			2017	3	INV P	319.00	100716	166775 LIBRARY MATERIALS



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C B23855310			2017 3	INV P	5.25 093016	166490	LIBRARY MATERIALS
					7,839.70		
010514 AMAZON	6652809106		2017 3	INV P	35.94 093016	166483	LIBRARY MATERIALS A
010536 INGRAM LIBRARY SERVI 94295118			2017 3	INV P	31.11 090916	165363	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94347346			2017 3	INV P	89.21 090916	165363	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94431238			2017 3	INV P	63.15 091616	165569	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94501777			2017 3	INV P	42.32 091616	165569	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94616752			2017 3	INV P	13.19 091616	165569	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94616755			2017 3	INV P	24.10 091616	165569	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94674419			2017 3	INV P	28.54 093016	166554	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94784950			2017 3	INV P	12.78 093016	166554	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94790208			2017 3	INV P	5.15 100716	166830	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94823989			2017 3	INV P	5.97 100716	166830	LIBRARY MATERIALS
					315.52		
				ACCOUNT TOTAL	8,191.16		
1000-10-25-550-550200-550210-000-0000-477040-				Books (Cat/Reference)			
010536 INGRAM LIBRARY SERVI 94616755			2017 3	INV P	2.97 091616	165569	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94674419			2017 3	INV P	4.17 093016	166554	LIBRARY MATERIALS
					7.14		
				ACCOUNT TOTAL	7.14		
1000-10-25-550-550200-550210-000-0000-477070-				Downloadable-eBooks			
011068 OVERDRIVE INC 1370-132714360			2017 3	INV P	65.96 100716	166885	LIBRARY MATERIALS
				ACCOUNT TOTAL	65.96		
1000-10-25-550-550200-550210-000-0000-477100-				Fiction Audio-CD			
010518 BLACKSTONE AUDIOBOOK 853081			2017 3	INV P	37.49 093016	166491	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC 75394854			2017 3	INV P	41.40 092316	165972	LIBRARY MATERIALS
010880 RANDOM HOUSE INC 1088355048			2017 3	INV P	78.75 090916	165443	LIBRARY MATERIALS
				ACCOUNT TOTAL	157.64		
1000-10-25-550-550200-550210-000-0000-477110-				Music-CD			
010509 BAKER & TAYLOR INC C B24056440			2017 3	INV P	36.99 092316	165847	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24056450			2017 3	INV P	11.83 092316	165847	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25865950			2017 3	INV P	12.57 100716	166776	LIBRARY MATERIALS
					61.39		
				ACCOUNT TOTAL	61.39		



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550200-550210-000-0000-477160-						
010509 BAKER & TAYLOR INC C B23855310			Video Recordings	144.61 093016	166490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24149500			2017 3 INV P	58.30 093016	166490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24826920			2017 3 INV P	14.57 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25013150			2017 3 INV P	29.14 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25338680			2017 3 INV P	67.74 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25339310			2017 3 INV P	53.94 100716	166776	LIBRARY MATERIALS
				368.30		
010546 MIDWEST TAPE	94285709		2017 3 INV P	5.24 092316	165943	LIBRARY MATERIALS
			ACCOUNT TOTAL	373.54		
1000-10-25-550-550200-550210-000-0000-477200-						
010475 UNIVERSITY OF IOWA C 100820160235			Toys	31.72 093016	166660	APilkington/MasterC
			ACCOUNT TOTAL	31.72		
1000-10-25-550-550200-550210-000-0000-477220-						
010536 INGRAM LIBRARY SERVI 94501777			Multi-Media/Gaming	94.98 091616	165569	LIBRARY MATERIALS
			2017 3 INV P	94.98		
			ACCOUNT TOTAL	94.98		
			ORG 10550210 TOTAL	8,983.53		
10550220						
1000-10-25-550-550200-550220-000-0000-477020-			Library Adult Materials			
010509 BAKER & TAYLOR INC C 2032222098			Books (Cat/Cir)	635.07 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032224976			2017 3 INV P	185.09 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032229113			2017 3 INV P	49.75 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032231244			2017 3 INV P	855.21 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032232240			2017 3 INV P	39.47 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032234771			2017 3 INV P	190.81 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032237266			2017 3 INV P	94.18 090916	165316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032245000			2017 3 INV P	226.11 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032245471			2017 3 INV P	1,071.51 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032248847			2017 3 INV P	313.09 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032251248			2017 3 INV P	1,642.07 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032255012			2017 3 INV P	253.62 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032255294			2017 3 INV P	573.01 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032257507			2017 3 INV P	1,192.75 091616	165503	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032258814			2017 3 INV P	69.89 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032258942			2017 3 INV P	201.84 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032259031			2017 3 INV P	315.93 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032267336			2017 3 INV P	338.21 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032271740			2017 3 INV P	2,337.57 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032277525			2017 3 INV P	229.77 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032277660			2017 3 INV P	312.92 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032283823			2017 3 INV P	172.72 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032283858			2017 3 INV P	80.84 093016	166489	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032285541			2017 3 INV P	1,398.01 093016	166489	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC	C 2032291564		2017	3	INV P	1,972.85	093016	166489 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2032293065		2017	3	INV P	284.85	100716	166775 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2032293202		2017	3	INV P	68.90	100716	166775 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2032293223		2017	3	INV P	303.44	100716	166775 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 2032304718		2017	3	INV P	1,612.22	100716	166775 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 5014221000		2017	3	INV P	87.11	090916	165315 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C 5014237854		2017	3	INV P	72.14	090916	165315 LIBRARY MATERIALS
						17,180.95		
010514 AMAZON	6652809106		2017	3	INV P	37.53	093016	166483 LIBRARY MATERIALS A
010519 BRODART CO	B4635416		2017	3	INV P	61.44	090916	165323 LIBRARY MATERIALS
010519 BRODART CO	B4675937		2017	3	INV P	108.39	100716	166785 LIBRARY MATERIALS
						169.83		
010520 CENTER POINT PUBLISH	1405298		2017	3	INV P	131.22	093016	166499 LIBRARY MATERIALS
010531 GALE GROUP	58553962		2017	3	INV P	47.23	090916	165347 LIBRARY MATERIALS
010531 GALE GROUP	58585763		2017	3	INV P	314.29	090916	165347 LIBRARY MATERIALS
010531 GALE GROUP	58705626		2017	3	INV P	24.79	091616	165551 LIBRARY MATERIALS
010531 GALE GROUP	58878040		2017	3	INV P	55.98	093016	166531 LIBRARY MATERIALS
010531 GALE GROUP	58894218		2017	3	INV P	30.39	093016	166531 LIBRARY MATERIALS
010531 GALE GROUP	58933947		2017	3	INV P	27.19	093016	166531 LIBRARY MATERIALS
010531 GALE GROUP	58934682		2017	3	INV P	563.00	093016	166531 LIBRARY MATERIALS
010531 GALE GROUP	58953740		2017	3	INV P	55.98	093016	166531 LIBRARY MATERIALS
						1,118.85		
010536 INGRAM LIBRARY SERVI	94347346		2017	3	INV P	35.13	090916	165363 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94431238		2017	3	INV P	87.58	091616	165569 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94458436		2017	3	INV P	28.78	092316	165911 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94501777		2017	3	INV P	99.11	091616	165569 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94616753		2017	3	INV P	4.77	093016	166554 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94616754		2017	3	INV P	11.39	093016	166554 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94616755		2017	3	INV P	46.76	091616	165569 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94674419		2017	3	INV P	91.11	093016	166554 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94739728		2017	3	INV P	83.69	093016	166554 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94784950		2017	3	INV P	271.15	093016	166554 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94790208		2017	3	INV P	26.39	100716	166830 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94823989		2017	3	INV P	39.66	100716	166830 LIBRARY MATERIALS
						825.52		
010546 MIDWEST TAPE	94257653		2017	3	INV P	39.99	090916	165398 LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC	INV72849.1		2017	3	INV P	224.55	090916	165461 LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC	INV72849.2		2017	3	INV P	123.45	090916	165461 LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC	INV72849.3		2017	3	INV P	30.38	090916	165461 LIBRARY MATERIALS
010978 TSAI FONG BOOKS INC	INV72920		2017	3	INV P	270.59	092316	165998 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	1370-131615327		2017	3	INV P	209.99	093016	166606 LIBRARY MATERIALS
012405 REGENT BOOK CO	53553		2017	3	INV P	16.06	090916	165449 LIBRARY MATERIALS
012405 REGENT BOOK CO	53730		2017	3	INV P	16.06	093016	166626 LIBRARY MATERIALS
						32.12		
					ACCOUNT TOTAL	20,394.97		
1000-10-25-550-550200-550220-000-0000-477040-					Books (Cat/Reference)			
010509 BAKER & TAYLOR INC C 2032251248			2017	3	INV P	35.93	091616	165503 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5014221000			2017	3	INV P	142.93	090916	165315 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5014237854			2017	3	INV P	142.80	090916	165315 LIBRARY MATERIALS
						321.66		
010536 INGRAM LIBRARY SERVI 94616753			2017	3	INV P	4.77	093016	166554 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 94823989			2017	3	INV P	77.00	100716	166830 LIBRARY MATERIALS
						81.77		
010549 PETERSON'S A NELNET 4861022			2017	3	INV P	50.63	092316	165961 LIBRARY MATERIALS
012480 SAGE PUBLICATIONS IN 194352KI			2017	3	INV P	227.02	093016	166632 LIBRARY MATERIALS
					ACCOUNT TOTAL	681.08		
1000-10-25-550-550200-550220-000-0000-477070-					Downloadable-eBooks			
011068 OVERDRIVE INC	1370-000122313		2017	3	INV P	168.00	100716	166885 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000227127		2017	3	INV P	19.99	091616	165659 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000338077		2017	3	INV P	102.00	091616	165659 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000344050		2017	3	INV P	155.00	093016	166606 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000345230		2017	3	INV P	18.99	093016	166606 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000353840		2017	3	INV P	59.05	100716	166885 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000403013		2017	3	INV P	336.00	100716	166885 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-122319623		2017	3	INV P	471.95	093016	166606 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-123525260		2017	3	INV P	204.00	091616	165659 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-130902213		2017	3	INV P	4,298.34	093016	166606 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-131538407		2017	3	INV P	167.98	093016	166606 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-132714360		2017	3	INV P	1,443.06	100716	166885 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-132049810		2017	3	INV P	2,097.40	100716	166885 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-173106820		2017	3	INV P	39.98	091616	165659 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-173154667		2017	3	INV P	45.56	091616	165659 LIBRARY MATERIALS
					ACCOUNT TOTAL	9,627.30		
1000-10-25-550-550200-550220-000-0000-477100-					Fiction Audio-CD	9,627.30		



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010509 BAKER & TAYLOR INC C 2032231244			2017	3	INV P	32.92	090916	165316 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032251248			2017	3	INV P	40.06	091616	165503 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032271740			2017	3	INV P	49.39	092316	165846 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032285541			2017	3	INV P	43.90	093016	166489 LIBRARY MATERIALS
						166.27		
010518 BLACKSTONE AUDIOBOOK 853081			2017	3	INV P	494.91	093016	166491 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 853082			2017	3	INV P	45.00	093016	166491 LIBRARY MATERIALS
						539.91		
010546 MIDWEST TAPE	94268135		2017	3	INV P	59.99	090916	165398 LIBRARY MATERIALS
010546 MIDWEST TAPE	94307118		2017	3	INV P	14.99	093016	166580 LIBRARY MATERIALS
						74.98		
010551 RECORDED BOOKS LLC	75391713		2017	3	INV P	82.20	090916	165448 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75392679		2017	3	INV P	41.40	090916	165448 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75394778		2017	3	INV P	99.00	092316	165972 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75396941		2017	3	INV P	99.00	092316	165972 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75397001		2017	3	INV P	45.40	092316	165972 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75400194		2017	3	INV P	71.98	093016	166625 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75400651		2017	3	INV P	26.99	093016	166625 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75402615		2017	3	INV P	35.99	093016	166625 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75403933		2017	3	INV P	144.40	093016	166625 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75407396		2017	3	INV P	35.99	100716	166899 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75408082		2017	3	INV P	198.00	100716	166899 LIBRARY MATERIALS
						880.35		
010880 RANDOM HOUSE INC	1088254676		2017	3	INV P	26.25	090916	165443 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088269929		2017	3	INV P	67.50	090916	165443 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088326633		2017	3	INV P	26.25	090916	165443 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088334135		2017	3	INV P	26.25	090916	165443 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088410493		2017	3	INV P	41.25	092316	165970 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088459958		2017	3	INV P	97.50	093016	166622 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088535898		2017	3	INV P	30.00	093016	166622 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088622007		2017	3	INV P	26.25	100716	166897 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1188535898		2017	3	INV P	26.25	093016	166622 LIBRARY MATERIALS
						367.50		
						2,029.01		
1000-10-25-550200-550220-000-0000-477110-								
010509 BAKER & TAYLOR INC C B23669650			2017	3	INV P	25.14	090916	165317 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24031050			2017	3	INV P	10.35	090916	165317 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24056440			2017	3	INV P	204.79	092316	165847 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24056450			2017	3	INV P	19.22	092316	165847 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24262310			2017	3	INV P	21.44	092316	165847 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24359120			2017	3	INV P	9.66	092316	165847 LIBRARY MATERIALS

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010509 BAKER & TAYLOR INC C B24470440			2017	3 INV P	10.35 092316	165847	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24687810			2017	3 INV P	8.65 092316	165847	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25339870			2017	3 INV P	369.53 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25339880			2017	3 INV P	48.80 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25601390			2017	3 INV P	59.62 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25783420			2017	3 INV P	8.97 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B26074190			2017	3 INV P	35.49 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B26143300			2017	3 INV P	22.18 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B26320940			2017	3 INV P	9.61 100716	166776	LIBRARY MATERIALS
					863.80		
010514 AMAZON	6652809106		2017	3 INV P	30.93 093016	166483	LIBRARY MATERIALS A
010518 BLACKSTONE AUDIOBOOK 855664			2017	3 INV P	45.00 100716	166781	LIBRARY MATERIALS
010546 MIDWEST TAPE	94265972		2017	3 INV P	10.49 092316	165943	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75411187		2017	3 INV P	58.20 100716	166899	LIBRARY MATERIALS
				ACCOUNT TOTAL	1,008.42		
1000-10-25-550-550200-550220-000-0000-477160-				Video Recordings			
010509 BAKER & TAYLOR INC C B23050450			2017	3 INV P	752.08 090916	165317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B23251180			2017	3 INV P	13.84 090916	165317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B23350680			2017	3 INV P	54.65 090916	165317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B23669730			2017	3 INV P	545.43 092316	165847	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B23855310			2017	3 INV P	703.21 093016	166490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24058020			2017	3 INV P	161.27 093016	166490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24149500			2017	3 INV P	33.50 093016	166490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24359200			2017	3 INV P	488.91 093016	166490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24470460			2017	3 INV P	14.56 093016	166490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B24826920			2017	3 INV P	29.12 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25013150			2017	3 INV P	1,005.48 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25104520			2017	3 INV P	94.75 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25324880			2017	3 INV P	43.73 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25338680			2017	3 INV P	879.96 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25339310			2017	3 INV P	444.44 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25421030			2017	3 INV P	47.38 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25783460			2017	3 INV P	21.86 100716	166776	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25979920			2017	3 INV P	21.83 100716	166776	LIBRARY MATERIALS
					5,356.00		
010514 AMAZON	6652809106		2017	3 INV P	104.65 093016	166483	LIBRARY MATERIALS A
010546 MIDWEST TAPE	94257503		2017	3 INV P	4.49 090916	165398	LIBRARY MATERIALS
010546 MIDWEST TAPE	94285709		2017	3 INV P	17.24 092316	165943	LIBRARY MATERIALS
010546 MIDWEST TAPE	94345196		2017	3 INV P	34.48 100716	166860	LIBRARY MATERIALS
					56.21		



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						
5,516.86						
Non-Fiction Video-DVD						
1000-10-25-550-550220-000-0000-477210-010475 UNIVERSITY OF IOWA C 100820160292			2017 3 INV P	37.00 093016	166657	AMangano/MasterCard
010509 BAKER & TAYLOR INC C B23050450			2017 3 INV P	40.80 090916	165317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B23855310			2017 3 INV P	18.22 093016	166490	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B25338680			2017 3 INV P	18.22 100716	166776	LIBRARY MATERIALS
77.24						
010514 AMAZON	6652809106		2017 3 INV P	35.00 093016	166483	LIBRARY MATERIALS A
010546 MIDWEST TAPE	94257503		2017 3 INV P	82.48 090916	165398	LIBRARY MATERIALS
010546 MIDWEST TAPE	94285709		2017 3 INV P	37.49 092316	165943	LIBRARY MATERIALS
119.97						
010551 RECORDED BOOKS LLC	75398036		2017 3 INV P	180.67 093016	166625	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75398119		2017 3 INV P	2,008.50 093016	166625	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75398135		2017 3 INV P	144.67 093016	166625	LIBRARY MATERIALS
2,333.84						
ACCOUNT TOTAL						
2,603.05						
Multi-Media/Gaming						
1000-10-25-550-550220-000-0000-477220-010514 AMAZON	6652809106		2017 3 INV P	179.34 093016	166483	LIBRARY MATERIALS A
010536 INGRAM LIBRARY SERVI	94347346		2017 3 INV P	66.47 090916	165363	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94501777		2017 3 INV P	265.92 091616	165569	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94674419		2017 3 INV P	284.95 093016	166554	LIBRARY MATERIALS
617.34						
ACCOUNT TOTAL						
796.68						
Non-Fiction Audio-CD						
1000-10-25-550-550220-000-0000-477230-010509 BAKER & TAYLOR INC C 2032271740			2017 3 INV P	50.49 092316	165846	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032304718			2017 3 INV P	38.41 100716	166775	LIBRARY MATERIALS
88.90						
010518 BLACKSTONE AUDIOBOOK	853081		2017 3 INV P	74.98 093016	166491	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	853082		2017 3 INV P	45.00 093016	166491	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK	855664		2017 3 INV P	45.00 100716	166781	LIBRARY MATERIALS
164.98						
010546 MIDWEST TAPE	94174532		2017 3 INV P	254.95 090916	165398	LIBRARY MATERIALS
010546 MIDWEST TAPE	94221634		2017 3 CRM P	-69.99 090916	165398	LIBRARY MATERIALS
010546 MIDWEST TAPE	94257653		2017 3 INV P	82.98 090916	165398	LIBRARY MATERIALS



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
010546 MIDWEST TAPE	94268135		2017	3 INV P	72.98	165398	LIBRARY MATERIALS
010546 MIDWEST TAPE	94301328		2017	3 INV P	34.99	165943	LIBRARY MATERIALS
010546 MIDWEST TAPE	94318763		2017	3 INV P	59.98	166580	LIBRARY MATERIALS
010546 MIDWEST TAPE	94337719		2017	3 INV P	169.96	166860	LIBRARY MATERIALS
					605.85		
010551 RECORDED BOOKS LLC	75392744		2017	3 INV P	62.99	165448	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75394072		2017	3 INV P	26.99	165448	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75394957		2017	3 INV P	40.49	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75394991		2017	3 INV P	35.95	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75395044		2017	3 INV P	35.95	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75395807		2017	3 INV P	59.80	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75396015		2017	3 INV P	383.75	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75396349		2017	3 INV P	53.99	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75396401		2017	3 INV P	201.50	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75396471		2017	3 INV P	43.95	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75396554		2017	3 INV P	59.80	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75396942		2017	3 INV P	35.00	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75397667		2017	3 INV P	34.19	165972	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75399427		2017	3 INV P	44.99	166625	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75400617		2017	3 INV P	40.49	166625	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75401618		2017	3 INV P	31.49	166625	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75402924		2017	3 INV P	80.60	166625	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75404115		2017	3 INV P	26.99	166625	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75405262		2017	3 INV P	82.20	166625	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75409030		2017	3 INV P	99.00	166899	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75409389		2017	3 INV P	22.45	166899	LIBRARY MATERIALS
					1,502.56		
010880 RANDOM HOUSE INC	1088281277		2017	3 INV P	37.50	165443	LIBRARY MATERIALS
				ACCOUNT TOTAL	2,399.79		
1000-10-25-550-550200-550220-000-0000-477250-				Downloadable Media			
011068 OVERDRIVE INC	1370-000122313		2017	3 INV P	47.99	166885	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000227127		2017	3 INV P	79.99	165659	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000338077		2017	3 INV P	47.99	165659	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000344050		2017	3 INV P	123.99	166606	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000345230		2017	3 INV P	59.99	166606	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000403013		2017	3 INV P	107.94	166885	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-123316050		2017	3 INV P	47.99	165659	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-131048800		2017	3 INV P	921.93	166606	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-131447590		2017	3 INV P	679.20	166606	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-132714360		2017	3 INV P	800.48	166885	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-152202010		2017	3 INV P	1,215.39	166885	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-173031850		2017	3 INV P	59.99	165659	LIBRARY MATERIALS
				ACCOUNT TOTAL	4,192.87		
				ACCOUNT TOTAL	4,192.87		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550220-000-0000-477290-010550 PROQUEST INFORMATION 61222278			Microforms-STO 2017 3 INV P	3,612.00 100716	166893	LIBRARY MATERIALS
			ACCOUNT TOTAL	3,612.00		
1000-10-25-550-550220-000-0000-477350-010524 EBSCO			Online Reference 2017 3 INV P	2,842.00 091616	165534	LIBRARY MATERIALS
010547 NEWS BANK INC	RN816525		2017 3 INV P	11,840.00 091616	165654	LIBRARY MATERIALS
011566 LEXISNEXIS	PP0000032540		2017 3 INV P	8,400.00 093016	166572	LIBRARY MATERIALS A
011707 VALUE LINE PUBLISHIN AF-111579-16/17			2017 3 INV P	2,656.67 093016	166715	LIBRARY MATERIALS A
			ACCOUNT TOTAL	25,738.67		
			ORG 10550220 TOTAL	78,600.70		
=====						
FUND 1000 General			TOTAL:	150,012.47		
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Jay Semel, President

Janet Freeman, Secretary