



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: Susan Craig • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

BOARD OF TRUSTEES

AGENDA

5:00 pm – 2nd floor Board Room

February 23, 2017

Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Thomas Martin

Robin Paetzold

Meredith Rich-Chappell

Monique Washington, Vice-President

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

- A. Approve Regular Minutes of Library Board of Trustees January 26, 2017 meeting.

4. Items to be discussed.

- A. Art gallery in the Library.

Comment: A community member has made a proposal for a gallery space in the Library.

- B. Policy Review: 812: Hours of Service and FY18 Downtown Building Calendar.

Comment: This is a regularly scheduled policy review. Bookmobile scheduling is addressed. The building calendar for the next fiscal year is set in February.

5. Staff Reports.

- A. Director's Report. The City Attorney's response to the ACLU request to remove cameras from the common areas of public restrooms is included.
- B. Departmental Reports: Children's Services, Collection Services, IT.
- C. Development Office Report.
- D. Spotlight on the Collection.
- E. Miscellaneous.

6. President's Report.

- A. Appoint Nominating Committee.

7. Announcements from Members.

8. Committee Reports.

- A. Foundation Members.

9. Communications.

- A. Johnson County Board of Supervisors Library Board of Trustees vacancy announcement.

10. Disbursements.

- A. Review MasterCard Expenditures for January, 2017.
- B. Approve Disbursements for January, 2017.

11. Set Agenda Order for March Meeting.

12. Adjournment.

Iowa City Public Library Meeting Agendas and Other Significant Events		
FEBRUARY 23, 2017	MARCH 23, 2017	APRIL 27, 2017
<p>Appoint Nominating Committee</p> <p>Policy Review: 812: Hours of Service</p> <p>Set Hours for Next Fiscal Year</p> <p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: 2/25: Book Sale; 2/17: HyVee Fundraiser</p>	<p>Appoint Committee to Evaluate Director</p> <p>City Posts Board Vacancies to begin 7/1</p> <p>Policy Review: 702: Library Programs 703: Cable TV Programming</p> <p>Departmental Reports: AS, CAS</p> <p>OTHER: 3/1: ICPLFF Board meeting</p>	<p>Meet as Members of Friends Foundation</p> <p>President Appoints to Foundation Board</p> <p>Policy Review: 501: Statement of Authority 502: Personnel 503: Admin/Confidential Benefits</p> <p>Review 3rd Quarter Statistics</p> <p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: 4/12: National Bookmobile Day; 4/23: Looking Forward</p>
MAY 25, 2017	JUNE 22, 2017	JULY 27, 2017
<p>Election of Officers</p> <p>Departmental Reports: AS, CAS</p> <p>OTHER: 5/19-20: STEAM Festival; 5/31: ICPLFF Board meeting</p>	<p>Director Evaluation</p> <p>Develop Ideas for Board Annual Report</p> <p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: 6/3: Children's Day</p>	<p>Review Board Annual Report</p> <p>Adopt NOBU Budget</p> <p>Strategic Planning Update</p> <p>Departmental Reports: AS, CAS</p> <p>OTHER: First meeting for new Board members</p>
AUGUST 24, 2017	SEPTEMBER 28, 2017	OCTOBER 26, 2017
<p>Review Annual Staff Report</p> <p>Review 4th Quarter Statistics</p> <p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: Annual Board Dinner</p>	<p>Budget Discussion</p> <p>Departmental Reports: AS, CAS</p>	<p>Budget Discussion</p> <p>Review 1st Quarter Statistics</p> <p>Departmental Reports: CH, CLS, IT</p>
NOVEMBER 16, 2017	DECEMBER 21, 2017	JANUARY 25, 2018
<p>Departmental Reports: AS, CAS</p>	<p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: Arts & Crafts Bazaar; Inservice Day</p>	<p>6 month Strategic Planning Update</p> <p>Review 2nd Quarter Goals/Statistics</p> <p>Departmental Reports: AS, CAS</p>



BOARD OF TRUSTEES

Minutes of the Regular Meeting

DRAFT

January 26, 2017

Members Present: Diane Baker, John Beasley, Adam Ingersoll (by phone), Tom Martin, Robin Paetzold, Meredith Rich-Chappell, Jay Semel.

Members Absent: Janet Freeman, Monique Washington.

Staff Present: Terri Byers, Maeve Clark, Susan Craig, Charles Koenigsaecker, Kara Logsden, Anne Mangano, Patty McCarthy, Elyse Miller, Jason Paulios, Angela Pilkington.

Guests Present: Earlene Anderson, AFSCME, Eric Goers, City Attorney.

Call Meeting to Order. President Semel called the meeting to order at 5:05 p.m.

Public Discussion. None.

Approval of Minutes.

The minutes of the December 15, 2016 Library Board of Trustees meeting were reviewed. A motion to approve the Minutes was made by Baker and seconded by Rich-Chappell. Motion carried 7/0.

Items to be discussed.

AFSCME Contract. A contract extension was considered. Terri Byers, Union Steward and President of AFSCME 183. City Council has already approved the contract extension. Byers said the contract was sought and completed quickly because of the uncertainty in Des Moines. Byers said it was one of the best and quickest negotiations for both parties. Craig said the City appreciates knowing wage and health costs in advance for planning purposes. Martin asked how many people were in the union. Byers said 300. A motion to approve the contract extension as presented was made by Martin and seconded by Baker. Motion carried 7/0.

Policy Review #705: Naming and Recognition Policy. This is a regularly scheduled policy review. No changes were recommended by the reviewing committee. No motion required.

Policy Review #802: Confidentiality. Staff have revised the policy as requested by the Library Board of Trustees at the December 15, 2016 meeting. Staff worked to make it more understandable, removed some jargon, spelled out when exceptions may be made, and added procedures to keep patrons aware of their confidentiality rights. Martin thinks staff did a great job. Ingersoll thinks staff did a wonderful job and appreciated all the hard work. Paetzold asked if computer searchers are confidential once the patron leaves. Craig said the computer is wiped once a person leaves a computer station. Beasley asked if the City Attorney reviewed the policy. Assistant City Attorney, Eric Goers, was present at the meeting

and said he does not make policy but did not have any issues with the policy. Semel asked if there could be a more condensed version for parents. Craig said if the policy is approved tonight, a simpler version would be created for the website and the building. A motion to approve the policy as revised by staff was made by Ingersoll and seconded by Rich-Chappell. Motion carried 7/0.

Security Cameras in Common Areas of Public Restrooms. Eric Goers, Assistant City Attorney, and the Library's legal counsel gave a history of security cameras in the library. The library installed these cameras in 2007, shortly after a child abduction in a Des Moines library. ICPL was experiencing theft of materials from bathrooms. Craig asked at that time if we could have cameras in common areas of the public restrooms. Goers said the library could have cameras in the common areas if the public was notified through signage

Goers stated he was at the meeting in an advisory capacity and to discuss the legal issues around this matter. Beasley asked about open meetings. Goers said imminent and current litigation is the standard for closing a meeting. Beasley asked if this is a situation that would call for a closed meeting. Goers said that nothing he says or would say would require a closed meeting. Goers did not infer that a suit was forthcoming from the Bettis letter. Beasley said they are making specific demands and if we are getting recommendations from an attorney perhaps the session should be closed. Semel thought from a non-legal perspective, it was a fairly innocuous letter and it would not take much to accomplish what the letter requests. He believes if we added something to the sign it would satisfy the letter's request. Paetzold thought we need to step back a bit from solutions and discuss. Paetzold believes there is value in having this in an open meeting for transparency and other reasons and would be for continuing the discussion tonight. Martin has no problem discussing in an open meeting and thinks the Board should keep things out in the open. Discussion continued.

Goers said the ACLU demanded two things, that the cameras be removed from the bathrooms and if we do not agree to that, then more explicit wording on the signs about what the cameras show is needed. Baker said we should go ahead with the discussion and not drag it on. Ingersoll agrees with the sentiment that the person who made the complaint wants something to be done and the ACLU gave us way to do so. Ingersoll believes the sign could have more explicit language about what the camera is showing and not showing and it would be good to move quickly on this. He suggested signs in the stall might be an option. Goers said this is about the reasonable expectation of privacy. There are limits to the signage language so that it wouldn't be three paragraphs long, which people would not read. Also, there is no legal obligation to state that camera recordings are an open record. Paetzold asked if anyone can come into the library and ask for video. There is no qualification, said Goers; anyone may ask. We were unable to get an exception to open records in 2010. Semel asked if there is a law that permits us to have cameras. Goers said not specifically. Iowa has home rule and can govern itself unless it is against state or federal law. Goers is comfortable and confident about the cameras.

Paetzold is cautious about putting signs in stalls and likes the idea of more explicit language on the current signs. Craig directed the Board to look at page 49 of the Board packet which shows a picture of the current sign. The sign is above the hand dryers and outside the door. Ingersoll says it seems like there is agreement and asked if we should tell the ACLU we are planning to change the sign or should we make the change and let them know afterward. Ingersoll thinks we should make it clear where the common area is. Goers said he would work with Craig on wordsmithing the sign. Semel would like to see a reference to children in the sign, not just safety and security. Others felt this was too specific. Rich-Chappell does not believe there needs to be information about open records on the sign. A motion directing staff to work with the City Attorney's office to develop language that makes it more

clear where the common areas are in the bathrooms was made by Semel and seconded by Martin. Motion carried 6/1 (Beasley abstaining.)

FY17 Strategic Plan. Staff completed a six-month report on current strategic planning goals. Semel asked about noteworthy items we have accomplished. Craig said the highlights for her are the bookmobile talked and how well our strategic plan aligns with the City's strategic plan.

Approve Expenditure of Heat Tent. Craig wanted to bring this expenditure to the Board since it was a capital expense more than \$5,000 that had not been in the budget. We learned from the December bedbug incident that we were unable to respond quickly and efficiently to an incident that required treatment of thousands of books. There are books that are not back on the shelves from the incident. It has been time consuming and expensive to rent the freezer. Freezing the bugs also takes longer than heating them, but freezing was our only option this time. We did some research and discovered that a heat tent could kill bugs in a matter of hours. Craig said this was a good exercise, in that we are working on even better procedures for what to do when the collection is involved in an incident such as this. Paetzold asked if furniture can go in the heat tent. Craig said it can. Martin asked how the heat operates. Craig said there are hot air blowers. Paetzold asked if the carpets were also treated. Craig said they are regularly steam cleaned and if a barrier is needed around affected areas, then the carpet is treated and any bug walking through it dies. A month after the last treatment the dog will come back, and everything will be re-inspected. The dog comes to the library on a regular basis. In September, the dog came to the library and found one bug that was isolated and contained. A motion to approve funds for a heat tent was made by Semel and seconded by Baker. Motion carried 7/0.

Staff Reports.

Director's Report. Someone backed into our remote bookdrops on Mormon Trek it and ruined them. They have been in place since 1998. We will replace them, but until then, there is no remote materials drop off on the west side of Iowa City. Craig went to a budget session on 1/7 with the City Council. Council members are interested in hearing about the bookmobile. The City has ongoing concerns about possible budget cuts from state funds this year and next. There are no specific concerns about the library budget. IUPLA statistics from the 10 largest public libraries in the state was included in the packet for the Board's information.

Departmental Reports:

Adult Services. Craig said we have a great lineup for Black History month.

Community & Access Services. There has been an uptick in patron conduct issues. The response by our Police department has been positive. There is a police presence at the library every day. A contributing factor may be the low barrier shelter which is near the library this season.

Development Office. McCarthy said there are great February fundraising events. The Foundation Fundraising committee is working on new opportunities that will include eating and drinking in Iowa City while benefitting the Library.

Inservice Day Report. No comments.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

President's Report. Semel said the library was a go-to place during the holiday season for his visiting family and friends.

Announcements from Members.

Report on Legislative Reception. Paetzold said attending the reception was a good use of time. Martin agreed. He was impressed with the collaboration, which is going to be more important. Paetzold thought the programming was creative. Rich-Chappell really appreciated coming to the special access browsing time for autistic children. She hopes the programming can continue.

Committee Reports.

Foundation Members.

Communications. None.

Quarterly Financial Reports.

Second quarter Receipts and Expenditures were reviewed.

Quarterly Use Reports.

The six-month Output Measures, Circulation by Area and Agency, and Circulation by Type and Format reports were reviewed. Craig hopes the bookmobile will increase circulation. Paetzold asked about the statistic for Total Internet Use which was up 1180%. Craig said we counted the wifi this year and did not last year. Martin asked about our statistic on licensed databases. Craig said this is an error we will correct. Clark said we subscribe to a big database and we pull some things out of the larger database to highlight them for our patrons so the statistic reported is incorrect.

Disbursements.

The MasterCard expenditures for December, 2016 were reviewed. A motion to approve the disbursements for December, 2016 was made by Martin and seconded by Baker. Motion carried 7/0.

Set Agenda Order for February Meeting.

Hours of Service.

Adjournment. A motion to adjourn the meeting was made by Ingersoll and seconded by Baker. Motion carried 7/0. President Semel closed the meeting at 6:13 p.m.

Respectfully submitted,
Elyse Miller

IOWA CITY PUBLIC LIBRARY ART GALLERY PROPOSAL JANUARY 2017

WHAT: A Public Library Art Gallery

WHY: Throughout North America, there are many Public Library Art Galleries integrated into library spaces. (Examples: Cedar Rapids, Des Moines, Urbandale, Storm Lake, Omaha, Madison, Nashville, San Diego, Gary, Boulder, Richmond, Portland.) With monthly exhibitions, these galleries offer area artists exposure to the public, and vice versa.

Our area is brimming with visual artists. A formal venue for art can give many artists the visibility that will enrich our lives in this, the cultural center of our city. The dignity and history of our community library invites this natural interplay of our arts and culture.

WHERE: Any windowless space, with easy access. Size is not the most important factor---even 1000 square feet would work.

But visibility is critical; also critical is a location that announces that "This is an important contribution to our community."

Where does this idea come from? I have seen these galleries in public libraries throughout the US and Canada, and have benefitted from their enthusiasm.

An anecdote:

50 years ago, teaching at the University of Saskatchewan in Regina, I had a one-man show in the Regina Public Library Gallery. It was important visibility for my work: the Library was the intellectual center of town.

The attention was validating. By chance the regional representative for the National Gallery of Canada, in Ottawa, saw the show. The result was my participation a year later in a three-person exhibition circulated across the country by the National Gallery: Important, for a young artist.

My community of 35 years, Iowa City, deserves a similar Gallery in our great public Library. Our reading public and our artist public would love it.

Alan Weinstein
January, 2017



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DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • www.icpl.org

DATE: February 8, 2017
TO: Library Board
FROM: Susan Craig, Library Director
RE: Art Gallery in the Library

Local artist and longtime resident, Alan Weinstein, has suggested that ICPL dedicate about 1,000 square feet of windowless space for an art gallery. I do not support his proposal, primarily because I do not believe we have the space requested to reserve solely for art displays, and also because we already offer opportunities under our current policies and spaces for artists to display their works.

Although the Iowa City Public Library does not have a reserved space for the exhibition of original art, the Library does offer several ways an artist can display her or his work. The Display policy notes that one of the primary purposes for public displays is to share art. Through our website (<http://www.icpl.org/displays/>) we offer two areas that may be booked by the public – one an 18' X 9' foot tackable wall with a hanging system above for framed pieces, as well as a system of three t-wall units, also tackable with the ability to hang items. There are openings frequently in the calendars of these two spaces for any artist or group of artists who wants to pursue displays. When the building was designed, walls that could be used to hang art were purposely built into the space to provide flexibility and opportunities for various displays.

The Library's commitment to the visual arts is evidenced in the long-standing support of an art-to-go collection (see attached recent article from *Public Library Quarterly*). Currently, this collection has more than 450 pieces of carefully curated framed art, much of it the work of local artists acquired through the annual Art Purchase Prize. Nearly 50% of the collection is checked out at any one time, and the rest hangs along the north-south wall on the first floor between adult fiction and the Children's Room, and on a much shorter wall on the north side of that space, near the public restrooms. There is an Art Advisory Committee (<http://www.icpl.org/pdfs/policies/808-art-advisory.pdf>) that works with Librarian Candice Smith each year on our annual Art Purchase Prize to select materials from local artists for circulation. These purchases support local artists financially, as well as getting their work out in public view. The Committee also advises on the requests from the public to display art in the building.

Six Iowa public libraries ranging in size from Des Moines to Norelius, shared information about their art galleries after a recent state-wide inquiry, and I have attached that information. Many of their procedures are similar to what we have in place for the public's use of our display space. A varying factor is whether or not the artist(s) is permitted to sell pieces directly from the display, which we do not allow. None of these libraries has a circulating art collection, as we do. This building was purposely designed with as many windows and as much natural light as was possible, limiting long stretches of wall space. Some of these other buildings were not so lucky. The Cedar Rapid's Ladd Library was repurposed from a Target store – it has large expanses of windowless walls – perfect for an art gallery. The only space we have that approximates Mr. Weinstein's request (minimum 1,000 sq. ft., windowless), is the Computer Lab on the 2nd floor – it is 1200 sq. ft. and has no windows. In my opinion, the community is much better served by the numerous activities (tax filing, computer classes, Minecraft and other children's programs, drop-in tech help) that currently take place in that space than they would be by an art gallery. We have funding in next year's budget to redesign that area to improve the services we currently deliver from that space.

I do not recommend establishing permanent art gallery space at the library. We support local artists in many ways and the multi-purpose display space we offer allows more options to the community than a single-use gallery space would.

Art Galleries in Iowa Public Libraries -- responses from a 1/30/17 inquiry via the Iowa library listerv inquiring about who has an art gallery. Listed in order of responses received.

Dubuque:

We have bi-monthly Art @ your library openings to kick off new shows. We feature two local artists. Lots of local talent and not all will get to the Dubuque Museum of Art. This show gives them the venue to showcase their talent. We have an Art Committee with professionals on it so the selections are juried. Artists can sell their work, library keeps 20% commission to put back into the purchase of advertising and food for the receptions. We are booked half way through 2019. People love it and the work is always fresh and interesting.

Council Bluffs:

While we have a lot of art, no gallery in Council Bluffs. Topeka & Shawnee Co., Public in Kansas has had a gallery for at least 50 years.

Note: Topeka & Shawnee County Public Library's website says this about their gallery:

The History of the Sabatini Gallery

The Alice C. Sabatini Gallery is home to Topeka's oldest public art collection. The nucleus of this collection was created when Library board member Edward Wilder purchased a large collection of Art Nouveau glass and ceramics for the Library while on a tour of Europe in 1901. The collection has expanded over the years to include regional paintings and prints, American contemporary ceramics, glass paperweights, West African decorative arts, southwest reliquary woodcarvings and 19th century Chinese decorative arts. Popular annual shows include the Topeka Competition, the Printed Image: a contemporary prints exhibit and the Children's Show.

The Library Gallery was formally renamed The Alice C. Sabatini Gallery in 2002 after the current library facility opened. The Sabatini Gallery is named to honor the memory of local artist, educator, designer and philanthropist Alice C. Sabatini.

NOTE: a staff of 6 is listed for this gallery

Washington IA

We have a gallery space. Anyone can put up a display of art for up to 1 month. It can be a single artist or group of artists, and no items can be listed for sale but the artist's information (including phone number, website, and email) can be put up in the space.

State Library

We exhibit art/sculpture/photographs/crafts--a different Iowa artist every month. Works are displayed within the main library. We don't have a separate gallery or room. The works are for sale, and I choose the artist (we had a staff team for a number of years, which disintegrated about a year ago because others lost interest in participating).

Cedar Rapids

We have a wonderful Red Wall Art Gallery at the Ladd Library. Community artists apply to have their artwork on exhibit for usually around 6 weeks. We have special exhibit openings for them at the beginning of their stay. Can be one artist at a time or several. Items are for sale as designated by artist. See www.CRL.org for details.

Des Moines

We have designated one person as the primary contact for artists. This position manages the art gallery display program. A second person serves as backup to the first position. Artists bring their portfolio of the works they want to display. A team of 4 library staff review the work and make the determination whether to display or not display the items from the artist. We request that the exhibit be hung for 2 months. The gallery can be shared with one other artist if both artists do not have enough works to fill the gallery.

Urbandale:

We have an art gallery at the Urbandale Public Library. You can find lots of info about it here:

<http://www.urbandaleartgallery.com/>

We're not allowed to sell the art, but the items are for sale and patrons can contact the artist directly to purchase—I believe most artists make a small donation back to the library for each sale. The gallery is in our meeting room hallway, which is a pretty large space. We feature local artists and each exhibit runs for about a month. We have a separate Art Gallery Committee of community volunteers who recruit the artists and work with them.

Norelius

When I started as Director here at Norelius Community Library in Denison we initiated an "Artist's Showcase." We invested in an art gallery hanging system and have invited area artists to come in and display their work for 6-8 weeks. Depending on the size of the framed pieces the art exhibit can display as many as 12 pieces at one time. The artists are encouraged to have a biography on display but they are reminded that this is not a venue to make sales. No money exchanges hands on the Library property. Periodically I send out press releases reminding the public we have this venue available.

Compiled by Susan Craig

2/6/17

Best Practices



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Amanda is currently reading
The Ecliptic by Benjamin Wood.

Best Practices focuses on innovative ideas from libraries nationwide.

Art & Engagement

In Waukegan (IL), we believe that our local arts community is an important part of our city's ongoing revitalization. Exhibits and displays are a great way to foster experiential learning opportunities for patrons. This issue's column explores exciting ways that libraries incorporate art into their services.

Best Practice: Encouraging Patron Participation

Opportunities for engaging patrons with exhibits, displays, and other arts-related initiatives in the library abound. How can libraries, like other community-based learning and cultural arts-focused institutions, more purposefully foster engagement? Nina Simon's 2010 book, *The Participatory Museum* (available in full as a free web resource at www.participatorymuseum.org), has become a cornerstone of literature of experiential museology.¹

There are three core assumptions underlying the book's premise, which is that public institutions (like libraries, museums, and others) should position themselves as spaces for participation, creative expression, and exploration. In this view, libraries should aim to be audience-centered and focused on the local community and its needs, with materials and displays readily accessible and relevant. Second, libraries should understand that patrons who visit the library to engage with its many spaces do so from their own unique perspectives, such that they'll derive their own meaning from their experience at the library (which may or may not be the one you're aiming for). Finally, libraries should look to the community to "inform and invigorate both project design and public-facing programs."² Taken together, Simon's three "fundamental theories" neatly summarize what we aim to do as public libraries: to be relevant, community-focused, and engaged organizations that are a vital part of our patrons' lives.

Patron participation is most successful when there is a specific purpose in mind for the form that participation takes. Looking beyond mere enjoyment to identify objectives or outcomes for the patron experience can be instrumental in creating a successful environment that encourages patrons to engage with the exhibit, display, or program. Staff who are most aware of what patrons should gain from an experience are best able to facilitate participation from patrons, whatever form that participation takes. Perhaps your library is looking for patrons to contribute creatively to an exhibit or display or to engage in surprising but personal ways with art in the library (two examples follow). However you define goals for patron participation, keeping in mind Simon's strategies for engagement will help develop those experiential learning opportunities in a purposeful, meaningful way.

"It's Raining Rainbows!"

Barrington Area (IL) Library

Step into the Barrington Area Library (BAL) and you're immediately greeted by an ethereal display: rows upon rows of pastel yarn strands stream down from the

Best Practices

vaulted atrium ceilings, playing with light pouring through the floor-to-ceiling picture windows and the shadows cast by the heavy wooden beams. The interplay of light and shadow on the strands of yarn creates incredible visual movement. This is "Elaine," a site-specific art installation designed expressly for the library's atrium by international artist HOTTEA, also known as Eric Rieger.

"Our hope was that the piece would inspire wonder and curiosity," said Karen McBride, BAL public information manager. And it has—from children fascinated by the work to students writing term papers about it to adults joining the library for Sundays with Elaine, a programming series developed around the artwork, with live music, refreshments, and activities.³

Art has played a central role in BAL's services for nearly sixty years, which has housed a gallery since 1979. Through the years, the library has featured a wide variety of artists, including local students, community members, and professionals working in a multitude of mediums. In 2011, the library worked with artist Kelly Stachura to develop an installation that captivated patrons as they moved throughout the building. That success encouraged BAL staff to seek out new opportunities to collaborate with an artist on a monumental, if temporary, installation.

McBride contacted HOTTEA directly, beginning a conversation that covered not just the artistic goals, but also practicalities like the honorarium, site requirements, and necessary equipment. Funding for the project was made possible through endowments for arts and cultural services. There were learning opportunities, too—preparing the space for the installation and securing sufficient staffing resources to support the artist among others—but the community's response to the artwork has been well worth the expense of time and effort.

"Art heals and inspires and brings joy," said McBride.

To learn more about pursuing an installation in partnership with an artist, contact McBride at kmcbride@balibrary.org. See photographs of Elaine at www.balibrary.org.

Art-to-Go: Circulating Art Collection

Iowa City (IA) Public Library

Iowa City Public Library (ICPL) is home to a popular circulating art collection called Art-To-Go, a staple of its services since 1960. Beginning as a small collection of donated prints, the collection has grown to include four hundred items including print reproductions of famous pieces as well as original work by local artists. Today, work by local artists composes about half the collection. Patrons may browse the online collection catalog, and check out two items at a time for a two-month loan period. ICPL librarian Candice Smith speculates that most patrons use the collection for interior design projects but that teachers might be using artworks as educational tools in their classrooms, too. On average, she notes, between 50 and 65 percent of the collection is checked out.

"I choose works that I know will be popular based on the circulation of the existing collection, but I also will add items that allow us to represent an artist or type of art that isn't in the collection yet," Smith said.⁴ The collection is an opportunity for the library to engage fully with a community that's passionate about the arts.

This commitment to the arts in Iowa City also takes another, more direct form of investment. ICPL supports local artists through its annual Art Purchase Prize contest. Artists are invited to contribute works for a juried panel, with winning entries purchased by the library to add to the circulating art collection.

Circulating artwork is no different from ICPL's standard collections—and in providing a resource that's well-used by the community, it's another way of cementing the library's role in the city's quality of life. "The Art-To-Go collection is one way that our library is able to do the best we can in offering materials to our patrons that we believe will be useful and enjoyable, while at the same time building and strengthening connections with our community," said Smith.

To learn more, contact Smith at candice-smith@icpl.org.


Artist-in-Residence

Public Library of Brookline (MA)

Sometimes the best ideas arise in the most surprising ways—like around the dinner table, as it did for the Public Library of Brookline, which just completed its first artist-in-residence program. Supervisor of Collection Development Colin Wilkins and his wife, an artist, initially conceived of the idea. With support from the library director, they identified an experienced arts management professional, Bonnie Bastien, to serve as curator and help them to develop the program. With funding from the Friends of the Library, they were able to host artist Liz Nofziger for a five-month residency in support of her project, *Library Study*. The goal, according to Wilkins, was to "think differently about the library's space, collections, and patrons, and to provide a new voice to explain what libraries offer their communities and why they matter."⁵

Community response has been very positive. In Wilkins's view, patron participation "provided many compelling stories that acted as catalysts for the creation of our artist's work." Working with a dedicated art administrator to manage the program was key to the success, as was providing a dedicated library liaison to connect the artist to library and community resources and partners.

Most importantly, putting the library at the center of an artist's process was in keeping with the broader mission of the public library as a space to engage, question, learn, and discover.

Why—and how—do you invest in art in your library? Tweet me at [@writerlyamanda](https://twitter.com/writerlyamanda) and share your thoughts. 

References

1. Nina Simon, *The Participatory Museum* (Santa Cruz, CA: Museum 2.0, 2010).
2. *Ibid.*, ii.
3. Karen McBride, email interview with the author, Dec. 2, 2016.
4. Candice Smith, email interview with the author, Dec. 23, 2016.
5. Colin Wilkins and Bonnie Bastien, email interview with the author, Dec. 6, 2016.

Hours of Service Policy

This is a regular policy review.

Issues:

The most significant issue with our hours is the addition of the bookmobile. Although the bookmobile is not a branch library, it is a mobile service point and the public, especially those who become regular bookmobile customers, will have a keen interest in the calendar. It seems appropriate that the service schedule is address in a board policy.

From the early days of planning the new service it has been envisioned that the service would roughly follow the school calendar. Service when school is out in the summer will focus on parks and schools during a variety of hours. During the academic year, school visits will be at the end of the school day. We have staffing for a regular four-day-a-week service, and have made a commitment to add a fifth day during the summer. We expect to receive requests for community events and we will participate in them as we have staffing available and the event matches well with our mission. The posted schedule may include regular days off for maintenance.

We are doing something new and are trying to retain flexibility to respond fairly quickly to eliminate stops that see little use and adding stops that may be promising. Stops also may vary depending on how things work out with the property owners and their decisions. We are trying to balance flexibility with letting people know far enough ahead that they can plan their schedules and calendars.

We propose that the bookmobile will be closed all City/Library holidays, even those for which the downtown building will be open, as well as several days prior to a holiday – Thanksgiving, Christmas, and New Year's Eves, and for days the downtown building is closed, such as Inservice Day. Weather will impact the bookmobile, as will possible mechanical or staffing emergencies.

The building calendar has been renamed the Downtown Building Calendar to clarify that it is for the main library. The proposed FY18 calendar is quite similar to the FY17 calendar.

Staff Recommendation:

Staff recommend adopting the proposed changes as well as the FY18 downtown building calendar.

Prepared by,
Susan Craig

812 Hours of Service

812.1 A critical component of library service is the hours that the building is open to the public. Generally, library hours and the annual calendar will be set to maximize access to the public at the times most convenient to them and within the resources available. When the Library is open all basic services will be available.

812.2 Library hours are reviewed annually and a calendar approved. Exceptions to hours changes other than those noted must be approved on a case-by-case basis. The Director may close the Library for weather or facility related emergencies.

812.3 Regular library hours are:

Monday through Thursday:	10:00 a.m. – 9:00 p.m.
Friday:	10:00 a.m. – 8:00 p.m.
Saturday:	10:00 a.m. – 6:00 p.m.
Sunday:	12:00 p.m. – 5:00 p.m.

812.4 Current Approved Exceptions to Stated Hours

812.41 Close at 5:00 PM on Thanksgiving Eve, and New Year's Eve.

812.42 Close at 4:00 p.m. on Christmas Eve

812.43 Closed on New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day.

812.44 Close at 6:00 p.m. on Martin Luther King Day, President's Day and Veteran's Day, and any other day the Library is open on a designated City holiday.

812.45 Close an extra day near Christmas if it makes calendar sense to declare a fixed day for the "floating" day allowed in the AFSCME contract (see Article X, Section 1).

812.46 Close one day per calendar year for in-service training at staff request.

812.5 Bookmobile

812.51 The bookmobile will operate on a schedule set by the Library Director and posted at least tri-annually.

812.52 The bookmobile will not operate on any Library designated holiday, Thanksgiving Eve, Christmas Eve, New Year's Eve, or any day the downtown building is closed.

812.53 The bookmobile will not operate on days when inclement weather would result in hazardous driving or service conditions, including any day the Iowa City Community School District cancels classes due to weather.

812.54 The Library Director may cancel bookmobile service for emergencies.

812.6 History of Hours of Service

A. Closed 9:00 -10 AM since 1960s.

B. Closed Friday evenings about 1970-72.

C. Sunday hours started 1970-72 (dropped FY79, FY81, FY82) (1-5 PM thru FY80, 12-4 PM through FY97), 1-5 until September 2006, then 1-6, changed to 12-5, May 2007).

D. Closed Thursday mornings - December 1981 - June 1982.

E. Closed on minor holidays - 1970-72, FY87, FY92 (Veteran's Day, day after Thanksgiving, President's Day).

F. Closed Thursday evening, all day Friday March 7, 1987 - June 1, 1988.

- G. Reopened Thursday evening, all day Friday June 2, 1988.
- H. Closed Wednesday and Friday mornings, Thursday evenings, July 1, 1991.
- I. Reopened Wednesday and Friday mornings and Thursday evenings; reopened on four minor holidays (Veteran's Day, day after Thanksgiving, Martin Luther King Day, President's Day). Begin Sunday service on day after Labor Day instead of First Sunday in October, July 1, 1992.
- J. Funded in FY97 for Sundays before Memorial and Labor Day, Easter Sunday and two Sundays in June. Six additional Sundays added in FY98 provides Sunday service through July, reopening after Labor Day.
- K. Open Sundays all year starting in FY99.
- L. Added 6-8 on Friday evenings beginning May 19, 2006 and 5-6 on Sunday, September 10, 2006.
- M. Changed Sunday hours from 1-6 to 12-5 on May 6, 2007.
- N. Bookmobile added June, 2017.

Adopted: 5/26/88
 Revised: 7/25/91
 Adopted: 1/28/93
 Revised: 2/27/97
 Revised: 2/25/99
 Revised: 2/28/02
 Revised: 3/24/05
 Revised: 2/23/06
 Revised: 2/22/07
 Revised: 2/24/11
 Reviewed: 2/27/14
 Revised: 2/23/17



DRAFT

FY18 Downtown Building Calendar

July 1, 2017 through June 30, 2018

2017

Day	Date	Description	Hours	Staffing
Tuesday	July 4	Independence Day	Closed	Remote Drop Only
Monday	September 4	Labor Day	Closed	Remote Drop Only
Friday	November 10	Veterans Day Observed	Open 10-6	Holiday Staffing
Wednesday	November 22	Thanksgiving Eve	Open 10-5	Regular Staffing
Thursday	November 23	Thanksgiving	Closed	Remote Drop Only
Friday	November 24	City Holiday	Open 10-6	Holiday Staffing
Friday	December 8	Inservice Day	Closed	All Staff Attend
Sunday	December 24	Christmas Eve (Weekend)	Closed	Remote Drop Only
Monday	December 25	Christmas Day	Closed	Remote Drop Only
Tuesday	December 26	Designated Holiday	Open 10-6	Holiday Staffing
Sunday	December 31	New Year's Eve	Open 12-5	Weekend Staffing

2018

Monday	January 1	New Year's Day	Closed	Remote Drop Only
Monday	January 15	MLK Day	Open 10-6	Holiday Staffing
Monday	February 19	Presidents' Day	Open 10-6	Holiday Staffing
Monday	May 28	Memorial Day	Closed	Remote Drop Only

The Bookmobile calendar is posted at least three times a year and roughly coincides with the school year: Summer, Fall Semester, and Spring Semester.

February 14, 2017

Rita Bettis
ACLU of Iowa
505 Fifth Ave., Suite 901
Des Moines, IA 50309



CITY OF IOWA CITY

City Attorney's Office
410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5030
(319) 356-5008 FAX
www.lcgov.org

Re: Privacy Concerns with Video Cameras in Public Library
Restrooms

Dear Ms. Bettis:

The Iowa City Public Library Board, which governs the Library, has asked me to respond to your letter of January 13, 2017.

I. Background

As you are probably aware, Iowa City enjoys a reputation for its tolerance and protection of individual rights. We believe this reputation is well deserved. The defense of privacy and access to the fullest range of materials and speech is paramount to the mission of the Iowa City Public Library. It is for these reasons that the decision to install security cameras in the facility 11 years ago was made after such careful consideration.

In your letter, you mentioned one of the three main reasons for maintaining security camera coverage of the sink areas of the bathrooms in the library. That reason is theft of library materials. Library staff was repeatedly finding security tags for library materials torn off and discarded in the library bathrooms, allowing thieves to bypass security monitors at the exits and steal the library materials. However, that reason was probably the least important of the three stated reasons for installing the cameras.

The other reasons for the installation of cameras were prevention of vandalism to the bathroom facilities and, most importantly, patron safety.

Before the installation, highly destructive vandalism to the library restrooms had become common. Not only is the vandalism costly to taxpayers to repair, but it makes the bathrooms less welcoming until it can be repaired, and can take them out of service for a period of time while repairs are made.

As Susan Craig mentioned in her e-mail to Ms. Pepponi last September, the cameras have aided in the prosecution of people charged with assault and theft. They have also been used in the investigation of a death. One of the precipitating factors for the installation was the abduction and sexual abuse of a toddler in the Des Moines public library in October of 2005. In Ms. Craig's tenure at the library there have been two similar instances here, but none since the installation of the cameras. Of course, correlation does not always equal causation, but we are thankful for the result.

II. Law

In your letter you cited a number of different cases which addressed a number of different legal questions posed by Ms. Peponi or yourself, such as:

- Do people have the right to be free from government invasion of their legitimate and reasonable expectation of privacy?
- As a general matter, are people entitled to whatever privacy the bathroom stall walls and door provide them?
- Do people have a legitimate and reasonable expectation of privacy in single person restrooms?

We would agree that the answer to all these questions, with some exceptions delineated by the Courts, is, "Yes". It should be noted that in the case you cited in support of the last question, *U.S. v. Hill*, 393 F.3d 839 (8th Cir., 2005), the Court held the expectation of privacy of the person in the single occupancy had expired by the time the police officer arrived.

However, none of these are the question of the day. That question is:

- **Does a person, in the common area of a public bathroom, have a legitimate and reasonable expectation of privacy in that location, even in the face of signs stating cameras are in use.**

The answer to that question is a definitive, "No."

American Law Reports (ALR) published a report discussing and collecting cases on this issue: "*Search and seizure: reasonable expectation of privacy in public restroom*" 74 A.L.R.4th 508. §6 of the annotation focuses on the exact question at issue here, "In common or open areas." The numerous, directly on point, cases they cite stand for the proposition that there is no reasonable expectation of privacy in the common areas of public bathrooms. Moreover, all of the cases involved surveillance by police officers and people charged with crimes, where their very liberty interests were at stake. E.g.:

"The common area of the public restroom in a discotheque is not a place where one has a legitimate expectation of privacy." *State v. Melton*, 412 So. 2d 1065, 1067, 1982 La. LEXIS 10656, *3 (La. 1982);

"Here the surveillance was of an open area of a public rest room in a public building. Any male member of the public (including a police officer) had the right to enter the area at any time. No logical reason precluded the police from viewing covertly what they had a right to view openly." *Commonwealth v. Bloom*, 18 Mass. App. Ct. 951, 952, 468 N.E.2d 667, 668, 1984 Mass. App. LEXIS 1625, *4 (Mass. App. Ct. 1984);

"In the instant case, defendant was engaged in activities readily observable by anyone entering the rest room. Those cases, including *Kalchik*, which have upheld the privacy interest of an individual inside a rest room stall do not control this case. Even if we concede that defendant had a subjective expectation of privacy we are unwilling to conclude that that expectation is one society is prepared to recognize as "reasonable." Defendant was engaged in sexual activities in a place readily accessible and open to anyone needing to use the rest room, including children. An expectation of privacy in such a setting is unreasonable. Therefore, defendant's constitutional rights are not here

implicated." *People v. Heydenberk*, 171 Mich. App. 494, 498, 430 N.W.2d 760, 762, 1988 Mich. App. LEXIS 547, *6-7 (Mich. Ct. App. 1988);

"However, not every instance of police surveillance in a public rest room constitutes a Fourth Amendment search. Defendant's conduct did not occur while he was the temporary occupant of such an enclosed area. Defendant, upon entering the unlocked rest room, remained in the "public" area and did not enter the toilet stall which provided some measure of privacy. He distributed the cocaine in the common or public area of the rest room. "There is no justified expectation of privacy as to incriminating conduct which occurs in the public area of a rest room rather than inside one of the stalls" (1 LaFave, *Search and Seizure: A Treatise on the Fourth Amendment*, § 2.4, p 346). Accordingly, under the circumstances herein, the police surveillance did not violate a recognized privacy interest of defendant, and did not constitute a search within the ambit of the Fourth Amendment." *People v. Milom*, 75 A.D.2d 68, 70, 428 N.Y.S.2d 678, 681, 1980 N.Y. App. Div. LEXIS 10873, *5-6 (N.Y. App. Div. 1st Dep't 1980);

"There are limits to even privacy and it is clear to this court that the "common area" of the urinals does not have Fourth Amendment protection even while the court finds the reasoning of the *Katz* case (389 U.S. 347), cited by the defendants, as persuasive." *People v. Anonymous*, 99 Misc. 2d 289, 291, 415 N.Y.S.2d 921, 923, 1979 N.Y. Misc. LEXIS 2247, *6 (N.Y. J. Ct. 1979);

"It does not follow, of course, that every instance of police observation in a public rest room constitutes a Fourth Amendment search. There is no justified expectation of privacy as to incriminating conduct which occurs in the public area of a rest room rather than inside one of the stalls." * * * LaFave, *Search and Seizure*, at 346.

That conclusion follows from Justice Harlan's statement quoted above that 'the expectation must be one that society is prepared to recognize as "reasonable."' We find no case contra. Some places by their nature lend reasonableness to an expectation of complete or partial privacy, e.g., one's home, a desk, a telephone booth, a closed toilet stall. Other places do not, e.g., an open field, a city sidewalk, a room open to the public. It would not be reasonable for one to use the public area of a restroom to do things one wishes hidden from the eyes of others. Even if a public place is empty, strangers may enter at any moment. It is the expectation of privacy, not the wish for it, which must be reasonable. To hold that police cannot observe public places from non-obvious vantage points would severely restrict police stake-outs, surveillances and undercover investigation in ways which suit those who desire not to be observed, but which are not necessary for the protection of those who place themselves in a position where they may reasonably expect privacy. Defendant had no reasonable expectation of privacy while in the common area of a public restroom." *State v. Holt*, 291 Ore. 343, 350, 630 P.2d 854, 858, 1981 Ore. LEXIS 920, *10-12 (Or. 1981).

Significantly, none of the cases cited above involved circumstances in which users of the bathroom common areas were warned that cameras were in use. In each case, the police surveillance was covert. Here, expectations are lower yet, as patrons are given explicit notice that security cameras are in use, and their installation is overt. Consistent with what one would expect from a common sense perspective, the ALR wrote that posting signage reasonably reduces the expectation of privacy:

Page 4

"Posting signs in a public restroom warning users that they may be under surveillance may reduce or remove the expectation of privacy that users of the restroom might reasonably have possessed." 74 A.L.R.4th 508 Search and seizure: reasonable expectation of privacy in public restroom §2(b) Summary and comment--Practice pointers. *See also State v. Bryant*, 177 N.W.2d 800, 804 (Minn 1970).

In your letter you also raised the issue that there might not only be live observation of the camera footage, but that there was a recording made as well. The fact that video is recorded and retained for several days does nothing to affect the expectation of privacy:

"Defendant...had no reasonable expectation of privacy in common area of public restroom in public rest area off public highway, notwithstanding fact that anyone entering common area had to pass through two doors from outside, and videotapes of activities in common area did not violate constitutional right to privacy. *People v. Lynch* (1989) 179 Mich App 63, 445 NW2d 803." 74 A.L.R.4th 508 Search and seizure: reasonable expectation of privacy in public restroom § 5. In general.

III. Board Action

The Iowa City Public Library Board discussed your letter, and the issue generally, at their meeting on January 25th. As you noted in your own letter, privacy is a matter taken seriously by libraries, and especially the Iowa City Public Library. The Board believes the present installation of security cameras is entirely consistent with the preservation of reasonable expectations of privacy, and is too important a tool in the protection of taxpayer dollars and patron safety to surrender. They decided the cameras will remain in furtherance of those ideals.

However, notwithstanding that the cameras would be fully legal in the absence of any notice at all, the Board wished to accept your invitation to improve notice to patrons as to their use. They asked Ms. Craig and me to develop wording that improves notice to patrons that cameras are in use inside, while keeping the word count low enough that signs could and would actually be read. We settled on the following language: "Security cameras monitor bathroom sink area" We believe this wording clearly conveys that cameras are in use inside the bathrooms, and that they only monitor the sink area, not the stalls. I am attaching screenshots from all the bathroom cameras, so their purview can be more fully demonstrated to Ms. Pepponi.

Should you have any additional questions or concerns, I invite you to call me directly. Your letter has caused us to think critically about a matter of importance to both our patrons and our Board. For that, we thank you.

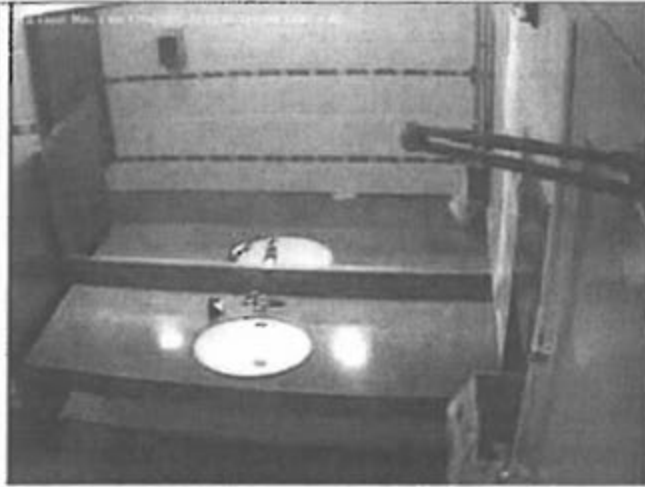
Sincerely,



Eric R. Goers
Assistant City Attorney

Cc: Susan Craig, Director, ICPL
Iowa City Public Library Board Members
Eleanor Dilkes, Iowa City City Attorney

ICPL Security Camera Angles in Public Restrooms



1st Floor Men's Restroom



1st Floor Women's Restroom



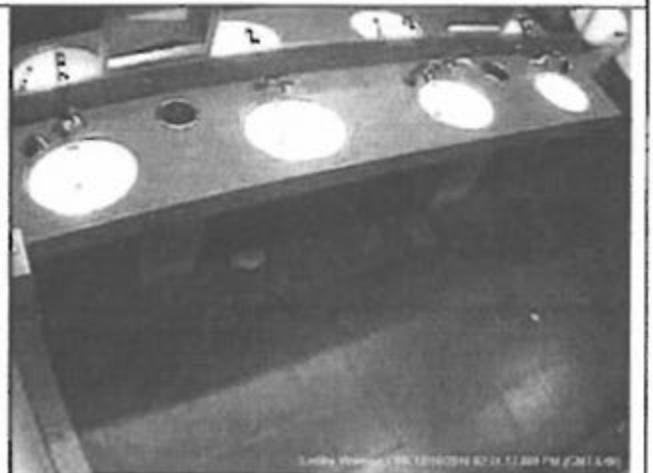
2nd Floor Men's Restroom



2nd Floor Women's Restroom



Lobby Men's Restroom



Lobby Women's Restroom

Children's Services Report
 Prepared for the Iowa City Public Library Board of Trustees, February 2017 meeting
 By Angie Pilkington, Children's Services Coordinator

1,000 Books Program

We started February off with Graduation Celebration of our first 1,000 Books Before Kindergarten (1KBBK) program finishers. We hosted a special storytime, handed out graduation certificates, and then ate cake! In our first year of the program, we had 34, zero to five year olds read 1,000 books, and a total of 586 sign up for the program!



The program is funded by a generous grant from the Pearson Company and the Friends Foundation. The grant allowed us to purchase all of the incentives – book bags, book plates, growth charts and books- and promotional materials for the program.



1KBBK encourages parents to read a wide range of books to their newborn to 5 year-olds to help them get a jumpstart on learning and school.

Children receive a prize each time they reach a milestone in their reading

Winter Reading Program

The Winter Reading Program is winding down. This year our theme was "Chilly Readers" and we asked kids to read 20 books to receive prizes. We received prizes from The Children's Museum of Iowa, McDonalds, and Cheddar's Restaurant. Despite the warmer winter weather, we had lots of interest in the program, with more than 250 babies through 12 year-olds registering for the program. 125 children finished the Winter Reading program to date.

Black History Month Programs

We had a full month of great, quality programs celebrating Black History Month. The month began with Fonzi's African drums. It was an afternoon of learning, music, and hands-on experience playing one of the 30 djembe hand or bass drums she brought. Fonzi provided an interactive display of things used in a typical African home for cooking, eating, cleaning, washing, sitting and sleeping.



We had storytimes, crafts, and an afternoon of learning about the Underground Railroad with a trunk from the African American Museum. Also, in honor of Black History Month, we celebrated some of the great musicians who have paved the way for jazz

music in America with the University of Iowa's Art Share Jazz ensemble group.

Wonder Wednesday's

We have been offering more afterschool programming for the K-2 grader group in January and February. This has been an ongoing strategic plan goal to focus our programming on STEAM (Science, Technology, Engineering, Art and Mathematics) activities for these after school programs. They have been very well attended, and we are excited to continue them through the spring months.

Collection Services Department Report

Prepared for the February 23, 2017 meeting of the Iowa City Public Library Board of Trustees
Anne Mangano, Collection Services Coordinator

Changes to the Catalog

On February 1st, we phased out Catalog Classic, a catalog introduced more than twenty years ago with the advent of the Internet. With libraries starting to have their own websites, it was groundbreaking to allow patrons to search the catalog from home. Our staff love Classic. The problem is that Classic was built in a world in which Google didn't exist. It is an index-based catalog, searching only specific fields of a database, and its behavior is more closely tied to the card catalog than any modern website. On top of this, Catalog Classic is no longer supported by the company that maintains our catalogs. It will never see any further developments from the company, and never have the capabilities to integrate our eBooks or digital audiobooks. As we are currently changing things in the catalog to accommodate the bookmobile and the virtual branch, it was time to step away from Classic.



In studying website changes, it is clear the majority of our patrons visit our website to search the catalog. Because of its importance, we want to focus our efforts on improving and developing a single way to search library collections. Right now, we are determining if CatalogPro fits patron needs. This month, we ran an online user survey and collected comments from patrons when we transitioned from Classic. This feedback has provided invaluable information about some of the issues our users face when using the catalog, giving us benchmarks for improvement.

So what's next? Staff are exploring a couple of avenues. Do we purchase another catalog from a different vendor? There are a few great catalogs out there. They are expensive and come as a finished product with limited customization. However, they work very well and would require a short implementation once purchased. Do we keep our current catalog and try to improve it? CatalogPro is in place, our staff and patrons know it, and there is some room for customization, but not where it counts most—searching and ranking results. Or do we go open source? There are a few free, bare-bones catalogs that allow libraries to have complete control over the design, the search, and the ranking of results. But these need to be developed and that takes a great deal of staff time. A staff committee is weighing these options and we should have a decision by May on what direction we want to go with our catalog.

INFORMATION TECHNOLOGY REPORT TO LIBRARY BOARD (February, 2017)

Brent Palmer, IT Coordinator

At a recent meeting, the Board asked staff to evaluate ICPL's current policies and practices in light of the Electronic Frontier Foundation (EFF)'s appeal to libraries document. This continues the conversation about confidentiality and privacy.

Response to EFF's "Appeal to Libraries"

See <https://www.eff.org/deeplinks/2016/12/librarians-act-now-protect-your-users-its-too-late>

1. Limit collection and retention of user information

The library has limits on both the collection and retention of user information. Staff have clear guidelines that outline the different types of data we collect, how it is used, how long it's kept, and how it gets purged. It is primarily an internal document, but available to the public if they ask. We do not typically use secure deletion techniques except for drives from decommissioned computer equipment.

Notify users about data collected and opt-in. With recent policy changes and a greater emphasis on informing patrons, we will make this information available on the website. The only instance where "opt-in" applies is when a patron decides to enable their reading history in the catalog.

Remote vs. In-house Use. Many of our databases require a proxied connection. In these cases, the users' IP addresses are library IP's, whether they are in the building or not. But in other cases, using Library computers would help anonymize the user's IP address. This is part of the information that will be available on the website.

Purging Logs. ICPL logs user activity including WiFi access, webserver access, and firewall access as part of troubleshooting and diagnostics. This type of logging is ubiquitous in computer networks. These logs are set up to keep from a few days to a few weeks of data depending on the activity it produces, and then are automatically deleted using a built-in rotation utility.

2. Maintain policies and procedures for responding to government requests and for notifying users of requests received

Requests for any patron information pertaining to materials used, programs attended, or services used requires a subpoena or warrant and per our policy, would be handled by the director. These requests and all Freedom of Information Act (FOIA) requests are handled in conjunction with the City Attorney's office. Certain patron communication with staff is protected by state law. Information deemed private and not relevant to the FOIA request is either not included or redacted. Note: Iowa City Police have direct access to any *recorded* video from cameras in the building and do not have to make a request for access.

Our current policies do not address how users would be notified about government requests for information.

3. Maintain accurate, accessible privacy policies, and notify users when they change

The Confidentiality and Privacy Policy is routinely updated along with all policies, and was greatly revised this year based on input from the Board. It is accessible from the website although no extra attempts are made to notify users of changes. However, the library is developing a more accessible version (easier to read and understand) that can be more prominently posted on the website, on the Lobby bulletin board, and in the Koza Family Teen Center. The policy does not list all the types of information we collect, but focuses on patron records, which we feel is the most important in terms of privacy issues.

4. Use HTTPS for your whole website at all times, and push your vendors to do the same

We are in the process of implementing HTTPS for all sites. As we make progress with the Virtual Branch, we will continue to expand HTTPS coverage. The main part of the website will be converted this spring. Other portions of the site will follow.

Our sites use some cookies, but generally these do not affect any functionality. There are two main exceptions. The "account" area of our catalog requires the use of cookies and does not work at all if cookies are turned off. The Local Music Project requires cookies if the user wants to download music. Anytime we want to authenticate a user for the online services we offer, we will need to set a cookie.

5. Secure library computer browsers

Browsers at public Internet stations default to "incognito" mode and are updated regularly. All browsing history and downloads are wiped from the computer after the user logs off. We are considering additional privacy-protective tools and extensions like those mentioned in the article. Understanding how to use or interpret these tools is fairly advanced and requires a level of "online literacy" that is far beyond our most basic users. But it is also an opportunity for education. Putting these tools into place would require cooperation from (as well as training for) staff who are our frontline help for the public Internet service. Here is a proposed goal for the FY18 strategic plan:

Goal 5: Technology

Engage: Consider adding more privacy controls to public Internet stations

6. Require third-party vendors to match library privacy practices for patron data

This is a great aspirational goal for libraries. Overdrive, our digital collections vendor, has access to all of our patron records. As a single small public library, we don't have much leverage with Overdrive. There are few competitors and switching to another vendor would be a huge undertaking (even if other vendors have better privacy practices). Our three main vendors, Overdrive, Beanstack and RBDigital, already default to SSL.



ELECTRONIC FRONTIER FOUNDATION
DEFENDING YOUR RIGHTS IN THE DIGITAL WORLD

DECEMBER 5, 2016 | BY [GENNIE GEBHART](#) AND [KERRY SHEEHAN](#)

Librarians, Act Now to Protect Your Users (Before It's Too Late)

Books checked out from a library and terms searched on library computers can reveal a teenager's questions about sexual orientation, a neighbor's religious leanings, or a student's political interests. Libraries across the country, particularly public libraries, make it part of their mission to serve the most vulnerable and underserved user groups, including users who are homeless, unemployed, or recent migrants or refugees. And when government agents come looking, these library users need librarians to have their back.

Libraries and librarians have long been stalwart guardians of the rights of free expression and inquiry. As part of their profession, librarians protect their users' ability to access even the most controversial information and ideas free from government scrutiny. Since the passage of the Patriot Act in particular, librarians have purged user records when necessary to fight against unconstitutional government demands and pushed back against (unconstitutional) National Security Letters (NSLs). Librarians also stood with EFF and the ACLU when we worked to pass the California Reader Privacy Act in 2011.

With the recent election of President-elect Donald Trump, many libraries are rightfully worried about a renewed threat to their users' privacy. If the incoming administration sticks to its promises to identify and deport millions of people, monitor individuals based on their religious beliefs, and expand libel laws, for example, libraries could receive unprecedented government requests for information on their users.

To that end, we recommend libraries ensure they're taking the following steps as soon as possible to protect their users' intellectual privacy. In addition, libraries have to think beyond their own actions and take steps to ensure that all of their third-party vendors provide the same level of protections to users that libraries themselves do.

1. Limit collection and retention of user information

The less information you collect about your users, the less you have to surrender. The best policy is to collect the minimum amount of information necessary to provide a particular service, and don't retain that information any longer than necessary. For example, delete check-out information as soon as a book is returned. Further, make a regular habit of purging your logs (including circulation records, event attendance records, computer use and activity logs, search records, Wi-Fi connection logs, database searches, etc.) using a secure deletion utility. If you do need to retain certain records—for example, usage records for resource allocation or funding advocacy—then follow best practices to de-identify and anonymize them to the greatest extent possible.

When you do collect user information, make sure your users are notified about that

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FEB 13 @ 11:05AM

How do we hold companies accountable to defend themselves from government investigations. <https://www.eff.org/in...>

FEB 13 @ 10:51AM

FBI's decision to request user information from the face to face

information collection and offered the option to affirmatively opt in. Further limit data collection by allowing pseudonymous or anonymous use of library services wherever possible. For example, allow people to use library computers without a personalized login, and don't require logins on library web services unless it's necessary to access a user account. Similarly, leave the library Wi-Fi network open, don't keep logs of IP addresses, and ensure your network deletes connection logs immediately after log-off.

Make sure library operated websites and services aren't logging user IP addresses, and if so, purge them quickly and regularly. Educate users about any differences between services provided in the library versus those services accessed remotely—for example, services accessed via library computers will only see the library's IP address, while remotely accessing services can expose a user's own IP address.

2. Maintain policies and procedures for responding to government requests and for notifying users of requests received

Communicate with users about how you will respond to requests for their information. Government requests for information may come in a variety of forms, from simple requests without a warrant or court order, to subpoenas, warrants, and NSLs. Policies must clearly dictate how library staff should respond to each of these requests. Make sure your staff knows how to handle requests for user information.

Note that, without a warrant, court order, or NSL, libraries are generally not required to provide user information, and may refuse to comply. While search warrants may be carried out immediately, all government requests for information may be examined by library counsel for legal defects. If you receive a request for patron information you should contact an attorney. EFF stands ready to help libraries sort through their options when they receive suspect legal process.

Policies should also address how and when users will be notified of government requests for information. In response to government requests accompanied by a gag order, some libraries, like the [Internet Archive](#) and the Library Connection, have fought to lift the gag. Again, EFF stands ready to assist.

3. Maintain accurate, accessible privacy policies, and notify users when they change

A library's privacy policy should, at a minimum, tell users what types of information are collected, how long that information is stored, how it may be used, and who may access it under what conditions. Users should be immediately notified of any changes to library privacy policies, and should have an opportunity to opt in to continued use of affected services.

But the library's privacy policy alone may not cover all of the catalogs, databases, e-books, checkout systems, and other third-party services a user may encounter in the library. At a minimum, users should be alerted when they are interacting with a third-party vendor, and should be notified of those vendors' privacy policies. Libraries should also allow users the opportunity to affirmatively opt in to services that do not allow the same privacy protections as the library—or, even better, wherever possible libraries should require third-party vendors to match their privacy practices. (See EFF's [privacy policy](#) as an example.)

4. Use HTTPS for your whole website at all times, and push your vendors to do the same

While many libraries already use HTTPS on parts of their websites, this strategy is [ineffective](#) at securing user information. Use a service like [Certbot](#) to migrate your *entire* website to HTTPS, and push your third-party vendors—including e-book vendors—to do the same. Without such

Projects

[Bloggers' Ric](#)
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[Free Speech](#)
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[HTTPS Every](#)
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[Medical Priv](#)
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[Trolling Effe](#)
[Ways To Help](#)

protections, your users' information may be at risk in-transit and vulnerable to anyone logged onto the same network.

In addition, you should limit the use of cookies used to track users' preferences and activities. If your website does use cookies, allow users to affirmatively opt in to accept the cookie. Don't condition access to your site on acceptance.

5. Secure library computer browsers

Unsecure browsers can leak information about what users are doing online—including the searches they run and websites they visit—providing a [detailed picture](#) of their online activity. Library computers should default to browsers with built-in privacy protections, like Mozilla Firefox or Google Chrome. Enable privacy-protective tools and extensions like EFF's [Privacy Badger](#) and [HTTPS Everywhere](#), and update both the browsers and extensions whenever an update becomes available.

6. Require third-party vendors to match library privacy practices for patron data

As noted above, libraries today use an increasing number of third-party vendors who have access to user data. Libraries must work to ensure that their third-party vendors adopt practices and policies in line with libraries' own privacy policies. Third-party services can track, collect data about, and analyze user behavior—and that information can in turn be demanded by law enforcement. This can include highly sensitive user information, like name and account identifiers, IP addresses, demographic information, search history, and reading history.

Librarians can also take control of how they use and present third-party services, including configuring default settings in as privacy-protective a manner as possible and conducting regular reviews of privacy practices and options.

In addition, analytical and behavioral profiling services can pose particular risks for users—producing detailed records of users' identities, reading habits, and behaviors. Avoid allowing these services to access user information without obtaining users' explicit, opt-in consent.

Looking to libraries

As the new administration takes office in January, we will need librarians more than ever. We need them to safeguard our access to information and our intellectual privacy. We need them to limit the amount and specificity of data available about users. We need them to fight back against government requests for user information.

And now it's essential that all librarians go beyond these crucial steps to consider the full range of threats to their users' privacy, and act to protect that privacy in a changing environment. We applaud libraries for the work they're already doing, and urge the entire library community to take additional action before it's too late.

[National Security Letters](#) [Privacy](#) [Free Speech](#)

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FEB 10, 2017

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 February 23, 2017

Huge Book Sale on February 25

There will definitely be "something for everyone" at the giant book sale on Saturday, February 25th in the Library's meeting rooms.

Audiobooks, cookbooks, children's books, fiction, and non-fiction, will be ready to find new readers during this "pay what you want" sale. It will run from 10 am-3 pm.

The sale coincides with the One Book, Two Book Children's Festiva,l hosted by the Iowa City UNESCO City of Literature at hotelVetro across the Ped Mall from ICPL. Spend a book centered day downtown with your children and grandchildren!



Hudson's Partners with ICPLFF on March 8

Bring your family and friends out for a great meal and conversation at one of Iowa City's newest restaurants and help the Iowa City Public Library at the same time.



Hudson's Southside Tap will donate a percentage of its sales on Wednesday, March 8, from 5-10 pm, to the Library Friends Foundation. The restaurant/bar is at 482 Highway 1 West in Iowa City. The parking lot entrance is off Hwy 1.

The Friends Foundation is working to partner every month for a night out at an Iowa City restaurant from March through June. We look forward to seeing you there.

Looking Forward Event on April 23

That's when Frank Delaney will present "Books and Bookishness" at the third annual Looking Forward fundraiser. We are excited to welcome this internationally recognized novelist, broadcaster, BBC host, and Booker Prize judge, whom National Public Radio has dubbed "the most eloquent man in the world."

Make plans to support ICPL and enjoy a couple of hours with Frank Delaney and other library friends on Sunday, April 23, after the Library closes for the day. Looking Forward will take place from 6-8 pm, and is the Iowa City Public Library Friends Foundation primary annual fundraising event.



Friends Foundation Calendar

Wine Tasting: Friday, February 17, 2017, 5-7:30 pm, Hy-Vee, First Avenue & Rochester, Iowa City

Book Sale: Saturday, February 25, 2017, 10 am-3 pm, Library Meeting Rooms

Board Meeting: Wednesday, March 1, 2017, 4 pm, ICPL

Hudson's Fundraiser: Wednesday, March 8, 2017, 5 pm-1 pm, Hudson's, 482 Hwy 1 West, Iowa City

Looking Forward, an Evening with Frank Delaney: Sunday, April 23, 2017, 6-8 pm, ICPL

By Melody Dworak, librarian at the Iowa City Public Library

I devour audiobooks. I followed the adventure story of a time-traveling English woman falling in love with a Scot while perfecting my lasagna recipe. I became a fan of the beloved bumbling bounty hunter while folding my laundry. And the story of an alcoholic woman with blackouts trying to find a missing woman drove me to my hometown and back to Iowa City. The immersive listening experience allows me to drift elsewhere while being productive.

Having the Iowa City Public Library's digital media app, OverDrive, with me on my phone wherever I go makes it even easier to escape into far-off worlds at the tap of a button. I don't have to plan the trip. OverDrive redesigned its website this past fall, and its new book lists algorithm makes finding your next indulgent listen take no time at all. When you land on icpl.overdrive.com, you immediately see all the new books as well as the most popular books. The "Too Hot to Hold" category is a list of books that are really popular and currently available.

How do I, the prolific audio-listening librarian, find new books? I search for narrators I love. OverDrive redid their search function so that popular search terms pop up as you type. It speeds things up for smartphone and tablet users.

When you fall in love with an audiobook narrator, you don't always have to love the writing or plot. Lorelei King's performance of my favorite urban fantasy series led me to listening to her read Janet Evanovich's Stephanie Plum series. Now I've learned the whole story arc of that bumbling bounty hunter and am in line for her latest: "Turbo Twenty-Three."

Who else is worth listening to? Cheeky James Marsters will please urban fantasy lovers with the Dresden Files and Vampire Empire series, and classics readers will love him as Macbeth (featuring a full-cast performance!).

Holter Graham's smoky delivery will delight romance, fantasy, and thriller lovers. His throaty voice is also an excellent excuse to listen to "The Revenant."

Family road-trippers should look up Jim Dale. He's perfected more than 150 distinguishable character voices to read the Harry Potter series. He narrates other classics like "A Christmas Carol," "Peter Pan," and "Around the World in 80 Days." I'm currently listening to "Night Circus," and I definitely see why Jim Dale is a fan favorite and has won numerous audio awards.

In the mood to listen to bravura performances from a gruff everyman? At 78 years old, George Guidall has performed more than 900 audiobooks. He has performed bestsellers by Daniel Silva, Stephen King, and Lilian Jackson Braun. Daniel Silva's lead character, Gabriel Allon, has been called the best spy since James Bond.

A captivating narrator turns listening to a book into a theatrical experience. When the eyes are busy, whether paying attention to knitting stitches, sidewalk cracks, or traffic signals, the mind can still delight in a story well-told.

Your next read might be a good one

By Anne Mangano, Collection Services Coordinator at the Iowa City Public Library

This year marks the 125th anniversary of "The Adventures of Sherlock Holmes," Sir Arthur Conan Doyle's collection of the first twelve Sherlock stories. These short stories created a sensation among readers of the day. Holmes became so popular that Doyle was publically pressured for more stories, even though he killed off the character to write something different. Unlike Victorian readers, we will never have new Doyle stories, but that doesn't mean the story has to end. The Iowa City Public Library has a number of books that give new life to the Holmes saga.

For more than 20 years, Laurie R. King's mystery series has followed the character of Mary Russell, a protégée turned partner turned husband of Sherlock Holmes. In King's most recent novel, "The Murder of Mary Russell," Holmes is faced with the murder of his wife at the hands of Mrs. Hudson's son and must dig into his housekeeper's past to find answers. What's there isn't pretty. If you are looking to follow a great series, start with the first book, "The Beekeeper's Apprentice."

Fast-forward to the 21st century, Brittany Cavallaro's "A Study in Charlotte" brings the Baker Street duo's great-great-great grandchildren together at a Connecticut boarding school. However, this isn't a natural friendship. Jamie Watson, a new athlete on campus keeps his distance from Charlotte Holmes, who is as odd and temperamental as her ancestor. Finding themselves framed for the murder of a fellow student, they must team up to catch the real killer. The last installment, "The Last of August," hits shelves this month.

Perhaps you would rather stick to a character closer to Holmes. Kareem Abdul-Jabbar does just that in his novel "Mycroft Holmes" by imagining the beginnings of the civil servant career of Sherlock's brother. Of course, Mycroft is no paper pusher. Working for the Secretary of State for War, Mycroft and his friend Cyrus Douglas are sent to Trinidad to investigate reported supernatural events and mysterious deaths. Is it really the work of a rougarou or something more sinister?

From the acclaimed writer of "Jane Steele," Lyndsay Faye's novel "Dust and Shadow," follows Holmes and Watson as they try to quickly find and stop Jack the Ripper. However, it is Holmes' unconventional means to catch the killer that leads a tabloid journalist to accuse him of the murders. For more Sherlock, pick up Faye's new collection of Holmes short stories, "The Whole Art of Detection: Lost Mysteries of Sherlock Holmes." Like Faye, author Anthony Horowitz tries to be as true to Doyle's literary style as possible. His mystery novels, "The House of Silk" and "Moriarty," are authorized by the estate of Sir Arthur Conan Doyle.

The Iowa City Public Library has everything you need to explore the many different universes of Sherlock Holmes. Find these books and other great mysteries at catalog.icpl.org.

Iowa City program aims to spark long-term memory of those with dementia

'Tales and Travel Memories' founded by Iowa City Public Library in 2014



Stacy McKim (top) points at Iceland while Pauline Pate (bottom) points at the United Kingdom on a blowup globe at Emerson Point, an assisted living facility in Iowa City on Wednesday, Jan. 25, 2017. Stacey McKim coordinates the program through the Iowa City Public Library, and its aim is to engage older adults with dementia through storytelling and sharing of memories. (Rebecca F. Miller/The Gazette)

Jan 30, 2017 at 9:49 am | [Print View](#)

Michaela Ramm

IOWA CITY — Inside the Emerson Point assisted living facility in Iowa City, about a dozen tenants gather in a common room to talk about the country of Ireland.

It's a Friday morning.

They exchange stories about their trips to the Emerald Isle or family origins from the country, sharing experiences and asking questions — as well as connecting with one another, a goal program leader Stacey McKim is striving to reach.



Stacey McKim reads facts about Ireland during a gathering at Emerson Point, an assisted living facility in Iowa City on Wednesday, Jan. 25, 2017. Stacey McKim coordinates the program through the Iowa City Public Library, and its aim is to engage older adults with dementia through storytelling and sharing of memories. (Rebecca F. Miller/The Gazette)

McKim, volunteer and outreach assistant for the Iowa City Public Library has been presenting Tales and Travel Memories, a library program that aims to create conversation and connections among Iowa City residents by talking about various places around the world, since 2015.

Friday's event at Emerson Point is one of more than 30 programs that have been held over the last year and a half in 10 different Iowa City facilities for more than 160 attendees, said Patty McCarthy, development director at the library.

Erin Moore, activities coordinator at Emerson Point, said the monthly program offers "a wonderful social opportunity" for tenants.

Not only that, but it's also helping participants jog old memories, Moore said.

McKim said the program was designed for individuals with dementia to help them access long-term memories.

"It was designed, really, so that anybody can participate and it would try to access earlier memories from childhood and from traveling as a young adult, which are easier for someone with dementia to access," McKim said.

Dementia is a general term for loss of memory and other mental abilities "severe enough to interfere with daily life," according to [the Alzheimer's Association](#). Alzheimer's disease is the most common type of dementia, accounting for between 60 to 80 percent of cases.

Although designed for individuals with dementia, McKim said the Iowa City library's program is open to everyone.



Stacy McKim (top) points at Iceland while Pauline Pate (bottom) points at the United Kingdom on a blowup globe at Emerson Point, an assisted living facility in Iowa City on Wednesday, Jan. 25, 2017. Stacey McKim coordinates the program through the Iowa City Public Library, and its aim is to engage older adults with dementia through storytelling and sharing of memories. (Rebecca F. Miller/The Gazette)

"People who are older or who have mobility issues or brain issues, we just see them as an underserved group," McKim said. "They might not use the library in the way they used to or use the library at all, and this is a chance for us to branch out."

During a Tales and Travel Memories program, McKim uses kits filled with, among other things, several books to encourage a conversation among tenants.

"We're just there to do whatever we can to get people interacting and to get people connected," she said.

The library has kits on Iowa, Germany and the tropics, as well as Ireland. McKim is currently building another kit on Australia and New Zealand.

McKim said the success she sees from the program is qualitative — seeing someone light up, or seeing someone participate who doesn't normally speak.

"It's so interesting," said Millie Malan, 92, whose father immigrated to the United States from Ireland. "I wish I had known all of this beforehand."

McCarthy said most of the funding for the program came through grants totaling about \$1,000 from the Pilot Club of Iowa City, which have been given to the library since 2014.

McKim said managing the program has made conversations in her personal life successful.

"I also was glad I had done some reading about dementia and this kind of interaction before my grandma was diagnosed with mild cognitive impairment," McKim said.

She said she hopes to build sensory kits that focus on experiences like going to the beach, a baseball game and the Iowa State Fair.

I Comments: (319) 368-8536; michaela.ramm@thegazette.com

Learn More: For those interested in learning more about Tales and Travel Memories, or how to bring it to their facility, send email to Stacey McKim, volunteer and outreach assistant for the Iowa City Public Library, at Stacey-McKim@icpl.org. To learn more about other Iowa City Public Library programs and events, visit icpl.org.

ACLU wastes time with bathroom cameras

Bill Moorhead, Letter to the Editor 1:49 p.m. CT Feb. 1, 2017

There are very many serious civil rights issues that need the attention and the advocacy of the ACLU . others. This is not one of them. I suspect that one reason why so many otherwise intelligent voters chose Donald Trump is that too many self-pr "progressives" have wasted their credibility on stupid stuff.

Stand your ground, Susan.

Bill Moorhead
Iowa City

Read or Share this story: <http://icp-c.com/2jZ1USU>



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Contact Email: alaffey@co.johnson.ia.us

February 17, 2017

For Immediate Release

IOWA CITY PUBLIC LIBRARY BOARD OF TRUSTEES VACANCY

Johnson County, Iowa — The Johnson County Board of Supervisors is accepting applications for one vacancy on the **Iowa City Public Library Board of Trustees** for a person residing in unincorporated Johnson County to serve a term beginning July 1, 2017 and expiring June 30, 2023.

While all Iowa City Public Library Board of Trustees members are appointed by the Iowa City Mayor, the appointment of a resident of unincorporated Johnson County is subject to the recommendation of the Board of Supervisors; thus, applications are submitted to the Johnson County Board Office.

The Iowa City Public Library Board of Trustees is a semi-autonomous nine-member board empowered by state law and city ordinance to set policy, determine goals and objectives, direct the use of monies appropriated or gifted to the library, and to employ staff. The Board meets at 5:00 pm on the fourth Thursday of each month (with the exception of November and December when the Board meets on the third Thursday).

More information about the Library Board can be found at:
www.icpl.org/library-board

Application forms are available on the Committee/Board Openings webpage of the official Johnson County website, **www.johnson-county.com/vacancies** and in the office of the Johnson County Board of Supervisors, second floor of the Johnson County Administration Building, 913 South Dubuque Street, Iowa City.

Completed applications must be returned to the Board Office by 4:30 p.m. on Friday, May 19, 2017.

-30-

MasterCard Report

08-Feb-17

Vendor	Dept	Expense	Description	Amount
Adobe	10550140	444080	Software Repair & Maintenance Services	\$1,439.52
ALA	10550220	477350	Online Reference	\$885.00
Amazon.com	10550140	455120	Misc Comp Hardware	\$245.92
Amazon.com	10550159	455090	Paper	\$487.50
Amazon.com	10550159	469320	Miscellaneous Supplies	\$205.75
Amazon.com	10550121	469320	Miscellaneous Supplies	\$69.95
Amazon.com	10550110	452010	Office Supplies	\$57.29
Amazon.com	10550110	469210	First Aid/Safety Supplies	\$134.68
Big Ten Rentals	10550121	449120	Equipment Rental	\$1,913.00
Blick Art Materials	10550152	469320	Miscellaneous Supplies	\$13.77
Bread Garden	10550151	469360	Food and Beverages	\$3.99
Bread Garden	10550152	469360	Food and Beverages	\$99.24
Collaborative Summer Library Progr	10550152	469320	Miscellaneous Supplies	\$288.63
CVS Pharmacy	10550152	469320	Miscellaneous Supplies	\$3.99
Day Dreams Comics	10550420	469320	Miscellaneous Supplies	\$10.00
HD Supply	10550121	442010	Bldg Rep & Maint	\$13.19
Houseworks	10550420	469320	Miscellaneous Supplies	\$15.00
Hy-Vee	10550121	469320	Miscellaneous Supplies	\$69.82
Java House	10550152	469360	Food and Beverages	\$58.00
Mailboxes of Iowa City	10550159	435055	Postage and Stamps	\$47.00
Michaels	10550420	469320	Miscellaneous Supplies	\$3.69
Microsoft	10550210	477350	Online Reference	\$5.98
Office Max	10550110	455090	Paper	\$66.54
Pancheros	10550420	469320	Miscellaneous Supplies	\$10.00
Papa Johns	10550151	469360	Food and Beverages	\$38.12
Paypal	10550140	444080	Software Repair & Maintenance Services	\$18.60
Pizza Pit	10550152	469360	Food and Beverages	\$92.75
Tallgrass Business Resources	10550140	455010	Printing or Graphic Supplies	\$198.48
Tallgrass Business Resources	10550121	469320	Miscellaneous Supplies	\$141.10
Tallgrass Business Resources	10550110	452010	Office Supplies	\$10.29
Tallgrass Business Resources	10550110	455090	Paper	\$101.97
Target	10550420	469320	Miscellaneous Supplies	\$20.06
TierraNet	10550140	444080	Software Repair & Maintenance Services	\$35.98
USPS	10550330	435055	Postage and Stamps	\$12.94

Grand Total**\$6,817.74**

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Library Disbursements: January 1 to January 31, 2017P
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110						
1000-10-25-550-550100-550110-000-0000-432080-		Library Administration				
014353 ONE SOURCE THE BACKG PLUS4649VOL-20161231		2017 7 INV P		40.00 011317	178133	BACKGROUND CHECK PR
		ACCOUNT TOTAL		40.00		
1000-10-25-550-550100-550110-000-0000-435055-						
010468 U S POST OFFICE ACCT 010417		Postage and Stamps				
		2017 7 INV P		10,000.00 011317	178196	Admin/Replenish Pos
		ACCOUNT TOTAL		10,000.00		
1000-10-25-550-550100-550110-000-0000-438130-						
010889 U S CELLULAR		Cell Phone Service				
		2017 7 INV P		150.36 012717	179026	Admin/ Cell Phone M
		ACCOUNT TOTAL		150.36		
1000-10-25-550-550100-550110-000-0000-443020-						
011736 KONICA MINOLTA BUSIN 243299690		Office Equipment R&M Services				
011736 KONICA MINOLTA BUSIN 243430245		2017 7 INV P		551.08 012017	178348	Admin/Overage Charg
		2017 7 INV P		24.74 012017	178347	Admin/Quarterly Mai
		ACCOUNT TOTAL		575.82		
		ACCOUNT TOTAL		575.82		
1000-10-25-550-550100-550110-000-0000-445140-						
010373 PIP PRINTING		Outside Printing				
		2017 7 INV P		19.75 012017	178382	Admin/500 MasterCar
		ACCOUNT TOTAL		19.75		
1000-10-25-550-550100-550110-000-0000-449160-						
011898 MAILFINANCE		Other Rentals				
		2017 7 INV P		807.28 012717	178987	Admin/Mail Machine
		ACCOUNT TOTAL		807.28		
1000-10-25-550-550100-550110-000-0000-449260-						
000111 SMITH, KARALEE		Parking				
000111 BARNHART, JOEL		2017 7 INV P		20.00 012017	178357	Admin/S.Smith Volun
000111 REDEKER, JUDY		2017 7 INV P		28.00 011317	178099	Admin/Joel Barnhart
000111 HOLSTEIN, ROBERTA		2017 7 INV P		11.00 011317	178101	Admin/Judy Redeker
		2017 7 INV P		24.00 011317	178100	Admin/Roberta Holst
		ACCOUNT TOTAL		83.00		
		ACCOUNT TOTAL		83.00		
		ORG 10550110 TOTAL		11,676.21		
10550121						
1000-10-25-550-550100-550120-131-0000-438030-		Library Bldg Maint - Public				
010319 MIDAMERICAN ENERGY		Electricity				
		2017 7 INV P		5,076.43 012717	1976	MidAmbilling 012520
		ACCOUNT TOTAL		5,076.43		



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CITY OF IOWA CITY
Library Disbursements: January 1 to January 31, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-438070-010319 MIDAMERICAN ENERGY 20170124160123	630320117		Heating Fuel/Gas 2017 7 INV P	2,631.10 012717		1976 MidAmBilling 012520
010319 MIDAMERICAN ENERGY			2017 7 INV P	10.39 012717		178991 FAC/Basic Service C
			ACCOUNT TOTAL	2,641.49		
1000-10-25-550-550100-550120-131-0000-438100-010507 JOHNSON COUNTY REFUS 92767			Refuse Collection Charges 2017 7 INV A	100.00 020317		Refuse & Recycling
			ACCOUNT TOTAL	100.00		
1000-10-25-550-550100-550120-131-0000-442010-010171 GERARD ELECTRIC INC 5994			Other Building R&M Services 2017 7 INV P	246.94 010617	177866	FAC/Rewiring of AC
010512 SIMPLEX GRINNELL 40995120			2017 7 INV P	840.00 010617	177923	FAC/Fire Alarm
010981 JOE'S QUALITY WINDOW 15689			2017 7 INV P	140.00 012017	178342	FAC/Lower Outside W
014366 ORKIN LLC 155738373			2017 7 INV P	1,200.00 010617	177904	FAC/Bed Bug Detecti
014366 ORKIN LLC 155742700			2017 7 INV P	4,550.00 012717	179000	FAC/Bedbug Odd Job
			ACCOUNT TOTAL	5,750.00		
1000-10-25-550-550100-550120-131-0000-442020-012238 OTIS ELEVATOR COMPAN CER05335C16			Structure R&M Services 2017 7 INV P	150.00 012017	178374	Elevator
012238 OTIS ELEVATOR COMPAN CER653336C16			2017 7 INV P	175.00 011317	178135	Service contract ch
			ACCOUNT TOTAL	325.00		
1000-10-25-550-550100-550120-131-0000-442040-010392 RMB CO INC			Cooling Equipment R&M Services 2017 7 INV P	159.50 011317	178166	FAC/Air Conditioner
			ACCOUNT TOTAL	159.50		
1000-10-25-550-550100-550120-131-0000-442060-014445 JASPERING WATER INC 12152016			Electrical & Plumbing R&M Srvc 2017 7 INV P	386.22 010617	177878	FAC/Replacement of
			ACCOUNT TOTAL	386.22		
1000-10-25-550-550100-550120-131-0000-445030-010181 GREENERY DESIGNS 2083			Nursery Srvc-Lawn & Plant Care 2017 7 INV P	67.00 010617	177868	FAC/Interior Plants
			ACCOUNT TOTAL	67.00		
1000-10-25-550-550100-550120-131-0000-445330-010004 A-TEC RECYCLING INC 161221-44584			Other Waste Disposal 2017 7 INV P	471.60 011317	177987	FAC/Fluorescent Lig



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CITY OF IOWA CITY
Library Disbursements: January 1 to January 31, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-449160- 010627 CINTAS CORPORATION 342630063 010627 CINTAS CORPORATION 342633623			ACCOUNT TOTAL Other Rentals 2017 7 INV P 2017 7 INV P	471.60 147.78 011317 147.78 012717		178012 FAC/Cleaning Suppli 178934 FAC/Cleaning Suppli
1000-10-25-550-550100-550120-131-0000-452040- 010290 LENOCH AND CILEK ACE 359897			ACCOUNT TOTAL Sanitation & Indust Supplies 2017 7 INV P	295.56 295.56 1,465.91 012017		178355 FAC/Cleaning Suppli
010627 CINTAS CORPORATION 342630063 010627 CINTAS CORPORATION 342633623			2017 7 INV P 2017 7 INV P	191.16 011317 138.81 012717		178012 FAC/Cleaning Suppli 178934 FAC/Cleaning Suppli
1000-10-25-550-550100-550120-131-0000-466050- 011399 ELECTRIC EQUIPMENT S 5978 011399 ELECTRIC EQUIPMENT S 6000 011399 ELECTRIC EQUIPMENT S 6020 011399 ELECTRIC EQUIPMENT S 6021			ACCOUNT TOTAL Electrical Supplies 2017 7 INV P 2017 7 INV P 2017 7 INV P	329.97 1,795.88 143.52 010617 344.21 012717 143.52 012717 43.90 012717		177859 FAC/ 48 24/6 Pack W 178946 FAC/Lightbulbs & Ba 178946 FAC/Westinghouse Li 178946 FAC/Ballasts for Li
011705 ELECTRICAL ENGINEERI 4934072-00			2017 7 INV P	675.15 24.02 011317		178031 FAC/Miniature Circu
1000-10-25-550-550100-550120-131-0000-469320- 012940 TRAF-O-TERIA SYSTEM 16062			ACCOUNT TOTAL Miscellaneous Supplies 2017 7 INV A	699.17 218.42 020317		Tickets
10550122 1000-10-25-550-550100-550120-132-0000-442020- 012238 OTIS ELEVATOR COMPAN CER05335C16			ACCOUNT TOTAL ORG 10550121 TOTAL Library Bldg Maint - Commercia Structure R&M Services 2017 7 INV P	218.42 19,213.21 150.00 012017		178374 Elevator
10550140 1000-10-25-550-550100-550140-000-0000-432060- 010525 ENCOMPASS IOWA LLC 7023			ACCOUNT TOTAL ORG 10550122 TOTAL Library Computer Systems Consultant Services 2017 7 INV P	150.00 150.00 877.50 012017		178304 IT/ IT Essentials -

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550140-000-0000-438140-010631 MEDIACOM	010317		Internet Fees 2017 7 INV P	877.50		
013770 SOUTH SLOPE COOPERAT	01012017		2017 7 INV P	299.95 011317	178109	IT/Internet Access
			ACCOUNT TOTAL	192.96 011317	178177	IT/Internet Service
			ACCOUNT TOTAL	492.91		
1000-10-25-550-550100-550140-000-0000-455120-010081 CDW GOVERNMENT INC	GGR2985		Misc Computer Hardware 2017 7 INV P	86.42 011317	178010	IT/Phone Charging C
			ACCOUNT TOTAL	86.42		
			ORG 10550140 TOTAL	1,456.83		
10550151			Lib Public Services - Adults			
1000-10-25-550-550100-550150-351-0000-445140-010373 PIP PRINTING	92538		Outside Printing 2017 7 INV P	68.00 012717	179005	Admin/400 Tech Help
			ACCOUNT TOTAL	68.00		
1000-10-25-550-550100-550150-351-0000-445250-000119 GLENVIEW PUBLIC LIBR	22067000072580		Inter-Library Loans 2017 7 INV P	21.49 011317	178121	AD/ILL Replacement
			ACCOUNT TOTAL	21.49		
			ORG 10550151 TOTAL	89.49		
10550152			Lib Public Services - Children			
1000-10-25-550-550100-550150-352-0000-432080-014415 FONZIBA KOSTER	02052017		Other Professional Services 2017 7 INV P	400.00 012017	178311	CHI/ Fonziba Drum P
			ACCOUNT TOTAL	400.00		
1000-10-25-550-550100-550150-352-0000-445140-010373 PIP PRINTING	92414		Outside Printing 2017 7 INV P	58.09 010617	177909	CHI/Penguin Poster
010373 PIP PRINTING	92439		2017 7 INV P	45.00 010617	177909	CHI/100 Potty Train
010373 PIP PRINTING	92440		2017 7 INV P	34.44 010617	177909	CHI/75 Sibling Book
			ACCOUNT TOTAL	137.53		
			ACCOUNT TOTAL	137.53		
1000-10-25-550-550100-550150-352-0000-469320-010529 FIRED UP IOWA CITY I	011617		Miscellaneous Supplies 2017 7 INV P	260.00 012717	178953	CHI/40 Bowls for Pr
			ACCOUNT TOTAL	260.00		
1000-10-25-550-550100-550150-352-0000-469360-012839 NEEL HOUSE BAKERY	12312016		Food and Beverages 2017 7 INV P	96.00 010617	177900	CHI/10 Dozen Ginger



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10550159			ACCOUNT TOTAL	96.00		
1000-10-25-550-550100-550150-359-0000-435058-010468 U S POST OFFICE ACCT 010916			ORG 10550152 TOTAL	893.53		
			Lib Public Svcs-Comm Access Bulk Mailing 2017 7 INV P	4,565.22	012017	178415 reimburse bulk mail
			ACCOUNT TOTAL	4,565.22		
1000-10-25-550-550100-550150-359-0000-435059-011328 LITTLE VILLAGE MAGAZ 4061			Advertising 2017 7 INV P	45.00	012717	178985 CAS/Co-op B/W
			ACCOUNT TOTAL	45.00		
1000-10-25-550-550100-550150-359-0000-469320-013598 AFRICAN AMERICAN MUS 09072016			Miscellaneous Supplies 2017 7 INV P	25.00	012017	178260 CAS/Traveling Exhib
			ACCOUNT TOTAL	25.00		
			ORG 10550159 TOTAL	4,635.22		
10550160			Library Collection Services Outside Printing 2017 7 INV P	605.78	012717	178940 COL/3000 Disc Label
			ACCOUNT TOTAL	605.78		
1000-10-25-550-550100-550160-000-0000-445270-010509 BAKER & TAYLOR INC C 2032505932			Library Material R&M Services 2017 7 INV P	123.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032513280			2017 7 INV P	24.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032516613			2017 7 INV P	33.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032516637			2017 7 INV P	190.50	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032519087			2017 7 INV P	12.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032519301			2017 7 INV P	24.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032522127			2017 7 INV P	141.00	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032522189			2017 7 INV P	58.50	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032525904			2017 7 INV P	49.50	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032526073			2017 7 INV P	127.50	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032536355			2017 7 INV P	37.50	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032536398			2017 7 INV P	79.50	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545290			2017 7 INV P	30.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545375			2017 7 INV P	33.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545405			2017 7 INV P	25.50	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545562			2017 7 INV P	10.50	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545748			2017 7 INV P	12.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545792			2017 7 INV P	18.00	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032553020			2017 7 INV A	49.50	020317	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032559805			2017 7 INV P	45.00	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032559954			2017 7 INV P	1.50	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032565535			2017 7 INV P	36.00	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568016			2017 7 INV P	45.00	012717	178919 LIBRARY MATERIALS



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010509 BAKER & TAYLOR INC C 2032568170			2017	7	INV P	27.00	012717	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568195			2017	7	INV P	21.00	012717	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568275			2017	7	INV P	10.50	012717	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568281			2017	7	INV A	64.50	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568377			2017	7	INV P	52.50	012717	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032571304			2017	7	INV A	36.00	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032575484			2017	7	INV A	6.00	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580252			2017	7	INV A	28.50	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580315			2017	7	INV A	55.50	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580326			2017	7	INV A	96.00	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580332			2017	7	INV A	12.00	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580437			2017	7	INV A	22.50	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032582896			2017	7	INV A	10.50	020317	LIBRARY MATERIALS
						1,648.50		
					ACCOUNT TOTAL	1,648.50		
1000-10-25-550-550100-550160-000-0000-469110-					Misc Processing Supplies			
010510 DEMCO INC 6029898			2017	7	INV P	812.45	012017	178293 COL/60 Boxes of Cle
010510 DEMCO INC 6031249			2017	7	INV P	1,068.82	012017	178294 COL/Processing Supp
						1,881.27		
010546 MIDWEST TAPE	94661411		2017	7	INV P	50.40	012017	178363 LIBRARY MATERIALS
					ACCOUNT TOTAL	1,931.67		
					ORG 10550160 TOTAL	4,185.95		
10550210					Library Children's Materials			
1000-10-25-550-550200-550210-000-0000-477020-					Books (Cat/Cir)			
010509 BAKER & TAYLOR INC C 2032456314			2017	7	INV P	75.39	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032505931			2017	7	INV P	619.19	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032512158			2017	7	INV P	345.23	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032513279			2017	7	INV P	161.07	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032514911			2017	7	INV P	162.82	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032516636			2017	7	INV P	1,158.60	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032518270			2017	7	INV P	889.27	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032522126			2017	7	INV P	828.75	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032524250			2017	7	INV P	655.53	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032525903			2017	7	INV P	451.78	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032526072			2017	7	INV P	771.82	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032532041			2017	7	INV P	513.14	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032534279			2017	7	INV P	501.35	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032536397			2017	7	INV P	619.53	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032537978			2017	7	INV P	225.36	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545374			2017	7	INV P	261.14	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545747			2017	7	INV P	73.20	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032550797			2017	7	INV P	194.03	012717	178919 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032553019			2017	7	INV A	163.61	020317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032559953			2017	7	INV P	19.34	012717	178919 LIBRARY MATERIALS



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010509 BAKER & TAYLOR INC C 2032564365			2017	7	INV P	1,164.61	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032565534			2017	7	INV P	162.94	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568015			2017	7	INV P	184.63	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568280			2017	7	INV A	524.41		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032574100			2017	7	INV A	402.19		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032575483			2017	7	INV A	25.40		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032579440			2017	7	INV A	465.41		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580251			2017	7	INV A	146.10		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580325			2017	7	INV A	519.21		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580436			2017	7	INV A	172.67		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032582895			2017	7	INV A	64.82		LIBRARY MATERIALS
						12,522.54		
010536 INGRAM LIBRARY SERVI 96307628			2017	7	INV P	3.59	178331	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96324867			2017	7	INV P	67.15	178331	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96364079			2017	7	INV P	7.47	178331	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96397935			2017	7	INV P	97.76	178967	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96472415			2017	7	INV P	16.07	178967	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96482297			2017	7	INV P	10.34	178331	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96594936			2017	7	INV A	48.83	178967	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96630259			2017	7	INV P	25.74	178967	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96641234			2017	7	INV P	32.17	178967	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96677686			2017	7	INV A	9.77	020317	LIBRARY MATERIALS
						318.89		
ACCOUNT TOTAL						12,841.43		
Books (Cat/Reference)								
2017	7	INV A				12.39	020317	LIBRARY MATERIALS
ACCOUNT TOTAL						12.39		
Fiction Audio-CD								
2017	7	INV P				39.98	011317	LIBRARY MATERIALS
2017	7	INV A				22.50	020317	LIBRARY MATERIALS
ACCOUNT TOTAL						62.48		
Music-CD								
2017	7	INV P				15.99	011317	LIBRARY MATERIALS
2017	7	INV P				6.01	012717	LIBRARY MATERIALS
						22.00		
010546 MIDWEST TAPE 94634202			2017	7	INV P	14.99	012017	LIBRARY MATERIALS
010546 MIDWEST TAPE 94665551			2017	7	INV P	74.21	012717	LIBRARY MATERIALS
010546 MIDWEST TAPE 94682627			2017	7	INV A	17.23	020317	LIBRARY MATERIALS
						106.43		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	ACCOUNT TOTAL	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550200-550210-000-0000-477120-010509 BAKER & TAYLOR INC C 2032524250				7	INV P	59.90	012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032574100				7	INV A	15.14	020317		LIBRARY MATERIALS
						75.04			
010551 RECORDED BOOKS LLC	75462932		2017	7	INV A	9.45	020317		LIBRARY MATERIALS
010558 WESTON WOODS	14413313		2017	7	INV A	97.94	020317		LIBRARY MATERIALS
						182.43			
1000-10-25-550-550200-550210-000-0000-477160-010509 BAKER & TAYLOR INC C B3608500				7	INV P	7.28	011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36681750				7	INV P	115.83	011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36856840				7	INV P	51.01	011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B37626850				7	INV P	59.38	012017	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B38478450				7	INV P	9.44	011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B38868900				7	INV P	10.20	011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39364860				7	INV P	152.96	012017	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40131050				7	INV P	18.20	012717	178920	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40285720				7	INV A	53.15	020317		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40822320				7	INV A	147.14	020317		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40959210				7	INV A	18.94	020317		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41155030				7	INV A	19.65	020317		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41416430				7	INV A	14.57	020317		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41620610				7	INV A	25.50	020317		LIBRARY MATERIALS
						703.25			
010546 MIDWEST TAPE	94605685		2017	7	INV P	36.74	011317	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94612738		2017	7	INV P	62.97	011317	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94618528		2017	7	INV P	104.19	011317	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94647136		2017	7	INV P	29.98	012017	178363	LIBRARY MATERIALS
						233.88			
						937.13			
1000-10-25-550-550200-550210-000-0000-477200-010514 AMAZON	6652821016		2017	7	INV P	159.93	012017	178262	LIBRARY MATERIALS A
						159.93			
1000-10-25-550-550200-550210-000-0000-477220-010536 INGRAM LIBRARY SERVI 96472415			2017	7	INV P	37.98	012717	178967	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96630259			2017	7	INV P	413.10	012717	178967	LIBRARY MATERIALS
						451.08			



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1000-10-25-550-550200-550210-000-0000-477230-						
010509 BAKER & TAYLOR INC C 2032456314			Non-Fiction Audio-CD 2017 7 INV P	5.09 012717	178919	LIBRARY MATERIALS
ACCOUNT TOTAL				451.08		
10550220						
1000-10-25-550-550200-550220-000-0000-477020-						
Library Adult Materials						
010509 BAKER & TAYLOR INC C 2032456314			Books (Cat/Cir) 2017 7 INV P	469.18 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032512158			2017 7 INV P	729.00 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032514911			2017 7 INV P	588.97 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032516612			2017 7 INV P	137.54 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032518270			2017 7 INV P	264.79 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032519086			2017 7 INV P	81.12 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032519300			2017 7 INV P	112.85 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032524250			2017 7 INV P	1,682.90 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032532041			2017 7 INV P	1,397.80 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032534279			2017 7 INV P	489.09 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032536354			2017 7 INV P	269.75 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032537978			2017 7 INV P	1,008.97 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545289			2017 7 INV P	190.70 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545404			2017 7 INV P	205.82 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545561			2017 7 INV P	87.57 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032545791			2017 7 INV P	148.37 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032550797			2017 7 INV P	1,087.59 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032552188			2017 7 INV P	345.27 012017	178264	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032559804			2017 7 INV P	427.24 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032564365			2017 7 INV P	868.64 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568169			2017 7 INV P	181.00 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568194			2017 7 INV P	140.30 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568274			2017 7 INV P	54.33 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032568376			2017 7 INV P	321.80 012717	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032571303			2017 7 INV A	124.26 020317	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032574100			2017 7 INV A	2,397.95 020317	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032579440			2017 7 INV A	1,064.23 020317	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580314			2017 7 INV A	490.99 020317	178919	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032580331			2017 7 INV A	68.06 020317	178919	LIBRARY MATERIALS
ACCOUNT TOTAL				15,436.08		
10518 BLACKSTONE AUDIOBOOK 878742						
010518 BLACKSTONE AUDIOBOOK 878742			2017 7 INV P	25.00 012017	178270	LIBRARY MATERIALS
10519 BRODART CO						
010519 BRODART CO	B4833956		2017 7 INV P	118.24 012017	178274	LIBRARY MATERIALS
010519 BRODART CO	B4863038		2017 7 INV A	25.50 020317	178274	LIBRARY MATERIALS
ACCOUNT TOTAL				143.74		
10520 CENTER POINT PUBLISH 1443591						
010520 CENTER POINT PUBLISH 1443591			2017 7 INV A	56.53 020317		LIBRARY MATERIALS



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010531 GALE GROUP	59539663		2017	7	INV P	47.23	012017	178314 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96307628		2017	7	INV P	19.79	012017	178331 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96324867		2017	7	INV P	133.65	012017	178331 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96364079		2017	7	INV P	20.10	012017	178331 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96397935		2017	7	INV P	249.62	01217	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96459047		2017	7	INV P	26.39	01217	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96472415		2017	7	INV P	55.83	01217	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96482297		2017	7	INV P	47.49	012017	178331 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96594936		2017	7	INV A	404.45	020317	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96630259		2017	7	INV P	306.35	01217	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96641234		2017	7	INV P	9.60	01217	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96677686		2017	7	INV A	122.78	020317	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96758648		2017	7	INV A	25.17	020317	178967 LIBRARY MATERIALS
						1,421.22		
010750 IOWA POETRY ASSOCIAT	FY17ICPL		2017	7	INV A	9.00	020317	LIBRARY MATERIALS
					ACCOUNT TOTAL	17,138.80		
1000-10-25-550-550220-000-0000-477040-					Books (Cat/Reference)			
010509 BAKER & TAYLOR INC	C 5014371430		2017	7	INV P	93.05	012017	178263 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96641233		2017	7	INV P	54.00	01217	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	96641234		2017	7	INV P	55.00	01217	178967 LIBRARY MATERIALS
						109.00		
010542 LEGAL DIRECTORIES PU	0455743-IN		2017	7	INV P	59.75	012017	178353 LIBRARY MATERIALS
010549 PETERSON'S A NELNET	4869683		2017	7	INV P	45.08	012017	178379 LIBRARY MATERIALS
					ACCOUNT TOTAL	306.88		
1000-10-25-550-550220-000-0000-477070-					Downloadable-eBooks			
011068 OVERDRIVE INC	1370-000107547		2017	7	INV A	65.00	020317	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000108697		2017	7	INV A	16.99	020317	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000135683		2017	7	INV P	24.00	011317	178138 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000309853		2017	7	INV P	24.98	011317	178138 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-00327463		2017	7	INV A	83.99	020317	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-123944607		2017	7	INV A	684.15	020317	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-124022373		2017	7	INV A	544.74	020317	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-124520027		2017	7	INV A	255.60	020317	LIBRARY MATERIALS
						1,699.45		
					ACCOUNT TOTAL	1,699.45		
1000-10-25-550-550220-000-0000-477100-					Fiction Audio-CD			
010518 BLACKSTONE AUDIOBOOK	878742		2017	7	INV P	194.98	012017	178270 LIBRARY MATERIALS



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010536 INGRAM LIBRARY SERVI	96472415		2017	7 INV P	75.97 012717	178967	LIBRARY MATERIALS
010546 MIDWEST TAPE	94593028		2017	7 INV P	39.99 011317	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94613198		2017	7 INV P	149.96 011317	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94667298		2017	7 INV P	29.99 012717	178992	LIBRARY MATERIALS
					219.94		
010551 RECORDED BOOKS LLC	75455971		2017	7 INV P	297.00 011317	178164	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75463591		2017	7 INV A	29.68 020317		LIBRARY MATERIALS
					326.68		
010880 RANDOM HOUSE INC	1080226162		2017	7 INV P	22.50 011317	178160	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1080280971		2017	7 INV P	24.00 011317	178160	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1080380137		2017	7 INV P	41.25 011317	178160	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1080567849		2017	7 INV A	37.50 020317		LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1180557346		2017	7 INV A	75.00 020317		LIBRARY MATERIALS
					200.25		
				ACCOUNT TOTAL	1,017.82		
1000-10-25-550-550200-550220-000-0000-477110-				Music-CD			
010509 BAKER & TAYLOR INC C B36851030			2017	7 INV P	572.13 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36851040			2017	7 INV P	32.05 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B37210060			2017	7 INV P	14.78 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B37457310			2017	7 INV P	11.09 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39163380			2017	7 INV P	37.71 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39493500			2017	7 INV P	26.63 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39755800			2017	7 INV P	9.89 012017	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39802640			2017	7 INV P	401.64 012717	178920	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39802650			2017	7 INV P	18.48 012717	178920	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40510320			2017	7 INV P	8.98 012717	178920	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40917090			2017	7 INV P	23.66 012717	178920	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40954930			2017	7 INV P	19.20 012717	178920	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41109210			2017	7 INV A	38.44 020317		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41620550			2017	7 INV A	49.86 020317		LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41731380			2017	7 INV A	11.09 020317		LIBRARY MATERIALS
					1,275.63		
010546 MIDWEST TAPE	94646586		2017	7 INV P	79.46 012017	178363	LIBRARY MATERIALS
				ACCOUNT TOTAL	1,355.09		
1000-10-25-550-550200-550220-000-0000-477160-				Video Recordings			
010509 BAKER & TAYLOR INC C B33673660			2017	7 INV P	15.27 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36086500			2017	7 INV P	46.50 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36681750			2017	7 INV P	606.34 011317	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36856840			2017	7 INV P	79.56 011317	178005	LIBRARY MATERIALS



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010509 BAKER & TAYLOR INC C B37626850			2017	7 INV P	321.62	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B37944220			2017	7 INV P	18.95	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B38478450			2017	7 INV P	383.21	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B38946310			2017	7 INV P	243.35	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39364860			2017	7 INV P	684.66	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40131050			2017	7 INV P	804.11	178920	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40285720			2017	7 INV A	430.41	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40380630			2017	7 INV A	22.59	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40492420			2017	7 INV A	7.28	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40667570			2017	7 INV A	22.59	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40822320			2017	7 INV A	571.72	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41620610			2017	7 INV A	645.54	LIBRARY MATERIALS	LIBRARY MATERIALS
					4,903.70		
010546 MIDWEST TAPE	94612738		2017	7 INV P	4.49	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94618528		2017	7 INV P	29.98	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94634200		2017	7 INV P	27.99	178363	LIBRARY MATERIALS
010546 MIDWEST TAPE	94647136		2017	7 INV P	28.49	178363	LIBRARY MATERIALS
010546 MIDWEST TAPE	94659522		2017	7 INV P	4.49	178992	LIBRARY MATERIALS
010546 MIDWEST TAPE	94701146		2017	7 INV A	86.21	LIBRARY MATERIALS	LIBRARY MATERIALS
					181.65		
					5,085.35		
1000-10-25-550-550200-550220-000-0000-477210-							
010509 BAKER & TAYLOR INC C B33673660			2017	7 INV P	14.54	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B354435050			2017	7 INV P	61.92	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36086500			2017	7 INV P	65.00	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36681750			2017	7 INV P	58.30	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B37457330			2017	7 INV P	14.54	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B37626850			2017	7 INV P	70.64	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B38478450			2017	7 INV P	120.22	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B38709730			2017	7 INV P	18.21	178005	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39163410			2017	7 INV P	18.21	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B39364860			2017	7 INV P	58.40	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40131050			2017	7 INV P	88.08	178265	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40285720			2017	7 INV A	80.12	178920	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40380630			2017	7 INV A	21.83	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40822320			2017	7 INV A	12.36	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B40959210			2017	7 INV A	14.57	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41416430			2017	7 INV A	36.44	LIBRARY MATERIALS	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41620610			2017	7 INV A	18.22	LIBRARY MATERIALS	LIBRARY MATERIALS
					771.60		
010546 MIDWEST TAPE	94618528		2017	7 INV P	18.74	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94624243		2017	7 INV P	14.99	178114	LIBRARY MATERIALS
010546 MIDWEST TAPE	94659522		2017	7 INV P	14.99	178992	LIBRARY MATERIALS
010546 MIDWEST TAPE	94660222		2017	7 INV P	33.73	178992	LIBRARY MATERIALS
010546 MIDWEST TAPE	94701146		2017	7 INV A	56.22	LIBRARY MATERIALS	LIBRARY MATERIALS



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
<hr/>						
ACCOUNT TOTAL				138.67		
Multi-Media/Gaming				910.27		
1000-10-25-550-550200-550220-000-0000-477220-						
010536 INGRAM LIBRARY SERVI 96472415			2017 7 INV P	189.96	012717	178967 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96630259			2017 7 INV P	926.05	012717	178967 LIBRARY MATERIALS
<hr/>				1,116.01		
ACCOUNT TOTAL				1,116.01		
<hr/>						
Non-Fiction Audio-CD						
1000-10-25-550-550200-550220-000-0000-477230-						
010509 BAKER & TAYLOR INC C 2032534279			2017 7 INV P	40.06	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032537978			2017 7 INV P	32.92	012017	178264 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B36851030			2017 7 INV P	9.61	011317	178005 LIBRARY MATERIALS
<hr/>				82.59		
010518 BLACKSTONE AUDIOBOOK 878742			2017 7 INV P	40.00	012017	178270 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 878922			2017 7 INV P	135.47	012017	178270 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 879433			2017 7 INV P	35.75	012017	178270 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 879773			2017 7 INV P	40.00	012017	178270 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 880022			2017 7 INV P	32.49	012017	178270 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 880458			2017 7 INV P	40.00	012717	178924 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 881198			2017 7 INV A	40.00	020317	LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 881226			2017 7 INV A	38.99	020317	LIBRARY MATERIALS
<hr/>				402.70		
010546 MIDWEST TAPE			2017 7 INV P	59.98	011317	178114 LIBRARY MATERIALS
010546 MIDWEST TAPE			2017 7 INV P	69.99	012017	178363 LIBRARY MATERIALS
010546 MIDWEST TAPE			2017 7 INV P	129.96	012017	178363 LIBRARY MATERIALS
010546 MIDWEST TAPE			2017 7 INV P	169.95	012717	178992 LIBRARY MATERIALS
010546 MIDWEST TAPE			2017 7 INV A	26.99	020317	LIBRARY MATERIALS
<hr/>				456.87		
010551 RECORDED BOOKS LLC			2017 7 INV P	26.95	011317	178164 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC			2017 7 INV A	31.49	020317	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC			2017 7 INV A	13.48	020317	LIBRARY MATERIALS
<hr/>				71.92		
010880 RANDOM HOUSE INC			2017 7 INV P	37.50	011317	178160 LIBRARY MATERIALS
010880 RANDOM HOUSE INC			2017 7 INV P	37.50	011317	178160 LIBRARY MATERIALS
010880 RANDOM HOUSE INC			2017 7 INV P	30.00	011317	178160 LIBRARY MATERIALS
010880 RANDOM HOUSE INC			2017 7 INV P	26.25	011317	178160 LIBRARY MATERIALS
010880 RANDOM HOUSE INC			2017 7 INV P	24.00	011317	178160 LIBRARY MATERIALS
<hr/>				155.25		

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550220-000-0000-477250-011068 OVERDRIVE INC	1370-124113520		ACCOUNT TOTAL Downloadable Media 2017 7 INV A	1,169.33 679.31 020317		LIBRARY MATERIALS
1000-10-25-550-550220-000-0000-477330-010717 USA TODAY	FY17USAT		ACCOUNT TOTAL Print/Reference Serials 2017 7 INV P	679.31 339.12 012017	178420	LIBRARY MATERIALS A
1000-10-25-550-550220-000-0000-477350-010550 PROQUEST INFORMATION 70422492			ACCOUNT TOTAL Online Reference 2017 7 INV P	339.12 3,530.00 011317	178154	LIBRARY MATERIALS A
011706 INFOGROUP	10003082645		2017 7 INV P	15,315.00 012017	178330	LIBRARY MATERIALS
			ACCOUNT TOTAL	18,845.00		
			ORG 10550220 TOTAL	49,662.43		
			FUND 1000 General			
			TOTAL:	106,743.26		

Jay Semel, President

Janet Freeman, Secretary