



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: Susan Craig • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

BOARD OF TRUSTEES

AGENDA

5:00 pm – 2nd floor Board Room

July 28, 2016

Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Thomas Martin

Robin Paetzold

Meredith Rich-Chappell

Monique Washington, Vice-President

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

A. Approve Regular Minutes of Library Board of Trustees June 23, 2016 meeting.

4. Unfinished Business.

A. Library Board Annual Report.

Comment: The FY16 Board Annual report is included for review and approval. All City boards and commissions submit a similar report.

B. Bookmobile Update and Schedule a Special Meeting to Approve a Purchase Agreement.

Comment: Issuing the RFP was delayed. It is expected to go out July 28, 2016, with a due date of August 24. We hope to be able to schedule a special meeting on September 7 or 8 to approve a purchase agreement.

5. New Business.

A. FY16 Strategic Plan Review.

Comment: This is the end of the year, FY16, strategic planning report.

B. FY17 Strategic Plan.

Comment: A preliminary version was approved last July and used for budgeting purposes. Staff have reviewed and updated. Requires Board approval.

C. FY18 Strategic Plan.

Comment: Objectives are proposed for FY18. These items will be used during FY18 budget development. Requires Board approval.

D. FY17 NOBU Budget.

Comment: The FY17 NOBU budget requires Board approval.

6. Staff Reports.

A. Director's Report. Johnson County funding for FY17.

B. Departmental Reports: Adult Services, Community & Access Services.

C. Development Office Report.

D. FY16 Public Relations Annual Report and FY17 Public Relations Plan.

E. Spotlight on the Collection.

F. Miscellaneous.

7. President's Report.

A. August Board dinner.

8. Announcements from Members.

9. Committee Reports.

A. Foundation Members.

10. Communications.

A. Letter from Susan Mannix, Director, Bettendorf Public Library.

11. Disbursements.

A. Review MasterCard Expenditures for June, 2016.

B. Approve Disbursements for June, 2016.

12. Set Agenda Order for August Meeting.

13. Adjournment.

| Iowa City Public Library Meeting Agendas and Other Significant Events | | |
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| JULY 28, 2016 | AUGUST 25, 2016 | SEPTEMBER 22, 2016 |
| Review Board Annual Report Adopt NOBU Budget Strategic Planning Update Departmental Reports: AS, CAS | Review Annual Staff Report Policy Review: 101: Bylaws Departmental Reports: CH, CLS, IT OTHER: Annual Board Dinner | Budget Discussion Departmental Reports: AS, CAS |
| OCTOBER 27, 2016 | NOVEMBER 17, 2016 | DECEMBER 15, 2016 |
| Budget Discussion Policy Review: 815: Internet Use Review 1 st Quarter Goals/Statistics Departmental Reports: CH, CLS, IT OTHER: 10/13-14: ILA Annual Conference, Dubuque | Policy Review: 601: Collection Development Departmental Reports: AS, CAS | Policy Review: 801: Circulation of Materials 802: Confidentiality Departmental Reports: CH, CLS, IT OTHER: 12/9: Inservice Day |
| JANUARY 26, 2017 | FEBRUARY 23, 2017 | MARCH 23, 2017 |
| Review 2 nd Quarter Goals/Statistics 6 month Strategic Planning Update Policy Review: 705: Naming & Recognition Departmental Reports: AS, CAS | Appoint Nominating Committee Set Hours for Next Fiscal Year Policy Review: 812: Hours of Service Departmental Reports: CH, CLS, IT | Appoint Committee to Evaluate Director Policy Review: 702: Library Programs 703: Cable TV Programming Departmental Reports: AS, CAS |
| APRIL 27, 2017 | MAY 25, 2017 | JUNE 22, 2017 |
| Meet as Members of Friends Foundation Review 3 rd Quarter Goals/Statistics Policy Review: 501: Statement of Authority 502: Personnel 503: Admin/Confidential Benefits President Appoints to Foundation Board Departmental Reports: CH, CLS, IT | Election of Officers Departmental Reports: AS, CAS | Director Evaluation Develop Ideas for Board Annual Report Departmental Reports: CH, CLS, IT |



BOARD OF TRUSTEES

Minutes of the Regular Meeting

June 23, 2016

DRAFT

Members Present: Diane Baker, John Beasley (by phone), Janet Freeman (in at 5:02 pm), Adam Ingersoll, Thomas Martin, Robin Paetzold, Meredith Rich-Chappell (in at 5:05 pm), Jay Semel, Monique Washington.

Members Absent: None.

Staff Present: Maeve Clark, Susan Craig, Kara Logsden, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer.

Guests Present: None.

Call Meeting to Order. President Paetzold called the meeting to order at 5:00 p.m.

Public Discussion. None.

Approval of Minutes.

The minutes of the May 26, 2016 Library Board of Trustees meeting were reviewed. A motion to approve the Minutes was made by Martin and seconded by Washington. Motion carried 7/0.

Unfinished Business.

Bookmobile. A floor plan was distributed to Board members at the meeting. The RFP is not completed but Craig brought a draft. We are on track to send the RFP out for submissions on 7/1/16. Vendors have been provided to the City by our consultant. The decision to go with the truck model vehicle provides more competition. There are some features that may be options so they can be included in a submission but may not be included in the final product. Baker noted the two staff stations. Craig said no one can ride in the truck version while it is moving, so both staff members will be in the cab. Craig said the overall length of the actual compartment is shorter than it would be on a bus but the gain is from more room inside because the sides are straight. Freeman asked about the height of the shelving. Craig said a standard cart will fit under the shelves. Freeman said it is adorable. The book capacity will be 3,000. Craig said the natural flow of things will be for people to come in closest to the cab, go through the bookmobile, pick out items, and go out the door in the rear. Ingersoll asked why two doors at the rear need to be so close to each other. Logsden said one is for the accessible ramp. Ingersoll asked if a side door could be a ramp door and Logsden said this was not preferred because you do not

want regular traffic exiting at the back of the vehicle that may be on a street. Martin asked if exit signs could be placed inside to direct patrons. The back wheelchair entrance will have a monitor above it that retracts into the ceiling and can be lowered when that entrance is not being used. Semel asked if we communicated with other bookmobile users. Logsden and McKim went to a bookmobile conference, talked to many other people, and have learned much from our consultant. Semel asked what some of the hardest decisions were with the bookmobile. Logsden said the back staff workstation was the most discussed. Craig said one of the two staff members will drive the bookmobile.

New Business.

Evaluation of Director. Craig requested the meeting be closed to conduct the Director's evaluation. A motion to enter into a closed session for the purposes of conducting the Library Director's evaluation was made by Semel and seconded by Ingersoll. Motion approved by voice vote 9/0. President Paetzold closed the meeting at 5:14 p.m.

The meeting reconvened at 5:52 pm. Chair of the Evaluation Committee, Jay Semel, reported that he, Tom Martin, and Monique Washington drew on interviews with library management team, Craig's self-assessment, solicited comments from the Board of Trustees and the Friends Foundation Board. It was agreed that Craig had a stupendous year and the Evaluation Committee recommended a salary increase of the maximum permitted by the City. A motion to adjust Craig's salary as recommended by the Evaluation Committee was made by Semel and seconded by Rich-Chappell. Motion carried 9/0. Martin said Semel did a wonderful job as Chair of the Evaluation Committee. Paetzold appreciated the Evaluation Committee's service and recognized the time commitment required to participate on this Committee.

Library Board Annual Report. Every Board and Commission in the City prepares a report for the City of Iowa City identifying accomplishments and goals for next year. Craig said the goals for FY16 were done, but perhaps behind a bit on the bookmobile service. However, planning has begun and is well underway. Martin asked about the status of the State Historical Society. Craig said the short version of the story is that it is status quo and no improvement is on the horizon. Clark said it will be a topic of discussion at the ILA conference in the fall. Freeman asked what we could have done that we haven't done. Craig said our local legislators are sympathetic and supportive of more resources, but other legislators are not. Paetzold wanted to add collaborative efforts with others, e.g., Antelope Lending Library in the Board goals for FY17. Ingersoll said staff succession should be a priority for FY17. Other suggestions for FY17 goals included Digital Johnson County, the 25th anniversary of the Friends Foundation, staying informed about best practices for social media and the status of the ICN. Craig asked Board members to email her if they think of other things they'd like to add to the annual report. She will prepare for approval in July.

Staff Reports.

Director's Report. Craig said it is a busy time of the year. Both the Children's Room and Teen Center are quite busy. Baker relayed two compliments she received about the teen programs. The MERGE group has moved into the rental space. Craig said the long awaited federal grant money has been approved, although not in hand yet. Once received, then remodeling will begin and we will work with them through that process. We submitted a grant to the CVB to support bringing the Magic Schoolbus to ICPL next May and we received \$2,000 from them. We will look for other sources to raise the rest. We

hope to have a family STEAM festival in May on a Friday and Saturday. Freeman attended the Dvorak children's' concerts and thought they were wonderful and should expand statewide.

Departmental Reports:

Children's Services. Clark said SRP enrollment is in good shape. Baker asked about the Beasley program. Clark said there was a great turnout and many comments about the program on our Facebook page.

Collection Services. No comments.

IT. No comments.

Development Office. McCarthy said the new Board members will receive orientation next week. The Friends Foundation will make up the difference between what we asked for in the CVB grant and what we received. There were 31 applicants for the CVB's \$25, 000 grant and ICPL received more than other groups who applied. 138 people attended a beautiful community celebration for Dottie Ray last night at the Coralville Center for the Performing Arts. It premiered a 40-minute film which will be distributed throughout Iowa. McCarthy thanked all of the Trustees for contributing this year. It is great to have a 100% participation rate.

Spotlight on the Collection. No comments.

President's Report. Paetzold received comments from a community member who said the Library has helped families experiencing stress. Paetzold said she comes across acknowledgements about ICPL in many ways noted that Ethan Canin mentioned the library in his newest book.

Announcements from Members. None.

Committee Reports.

Foundation Members. Baker said new officers were elected. The Board reviewed the budget and investments. Baker appreciates how hard McCarthy works to develop new business partners at the \$5,000 level. There may be another wine fundraiser at HyVee this year. Martin asked who was handling the Foundation's investment portfolio. McCarthy said Hills Bank. Baker's impression is that the committees are meeting more and the whole Board meets less frequently. McCarthy said the whole Board meets quarterly now.

Communications. None.

Disbursements.

The MasterCard expenditures for May, 2016 were reviewed. A motion to approve the disbursements for May, 2016 was made by Martin and seconded by Rich-Chappell. Motion carried 9/0.

Set Agenda Order for July Meeting.

Board annual report.

NOBU budget.

Strategic Planning Update.

Adjournment. A motion to adjourn the meeting was made by Freeman and seconded by Washington. Motion carried 9/0. President Paetzold closed the meeting at 6:25p.m.

Respectfully submitted,
Elyse Miller



LIBRARY BOARD OF TRUSTEES

GENERAL RESPONSIBILITIES

The Board of Trustees of the Public Library is a semi-autonomous body of nine persons empowered by state law and city ordinance to act as the governing body of the library. The Board's specific list of legal responsibilities includes:

- determining the goals and objectives of the Library in order to plan and carry out library services
- determining and adopting written policies to govern all aspects of the operation of the Library
- preparing an annual budget and having exclusive control of all monies appropriated by the City Council, earned income, service contracts with Johnson County, University Heights, Hills, Lone Tree, or given to the library through gifts, bequests, grants or awards
- employing a competent staff to administer its policies and carry out its programs

The Board is also an arm of City Government with members appointed by the City Council and its principal operating funds approved by the City Council. The Board therefore seeks at all times to work in harmony with City policies in all areas that do not conflict with its statutory powers.

ACCOMPLISHMENTS FOR FISCAL YEAR 2016

1. Successfully advocated for operating funds to support bookmobile service.
2. Began bookmobile planning. RFP issued for vehicle. Committed to cooperative relationship with Antelope Lending Library.
3. Expanded Digital Johnson County, a cooperative purchasing agreement for electronic resources.
4. Offered a nine-month series of programs, Music is the Word, to welcome The University of Iowa School of Music to downtown Iowa City.
5. Supported collaboration with area libraries for Summer Reading Programs, including facilitating the joint purchase of new software that will standardize record keeping at

Iowa City Public Library, Coralville Public Library, and North Liberty Community Library.

6. Welcomed three new Board members.
7. Monitored status of State Historical Libraries in Iowa City and Des Moines and advocated expanded resources for services and collections.
8. Began implementation of a new strategic plan.
9. Supported the Iowa City UNESCO City of Literature; The Iowa City Book Festival and One Book Two Book.
10. Reviewed and updated the following policies:

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| 103 | Membership in Community & Professional Organizations |
| 401 | Finance |
| 505 | Volunteers |
| 704 | Cardholder Database |
| 806 | Meeting Room and Lobby Use |
| 809 | Library Use (formerly Conduct) |
| 813 | Unattended Children |
| 814 | Copyright |
| 817 | Alcohol in the Library |
| 811 | Theft, Defacement, or Alteration of Library Materials |

GOALS FOR FISCAL YEAR 2017

1. Introduce bookmobile service.
2. Work with Antelope Lending Library to share information about services and schedules. Plan at least one joint event.
3. Stay informed of best practices in the use of technology and social media. Make a decision on the use of the Iowa Communications Network (ICN).
4. Introduce redesigned website.
5. Expand Digital Johnson County agreement as opportunities arise.

6. Offer programming that supports Iowa City strategic plan goals in the areas of diversity and sustainability.
7. Collaborate with MERGE and other partners to offer STEAM programming.
8. Adjust staff assignments to accommodate bookmobile hours and programming needs, and begin succession planning.
9. Continue to advocate for the State Historical Library to remain in Iowa City and for expanded hours and staff for the facility.
10. Work with the Friends Foundation to celebrate its 25th anniversary.
11. Remain informed of anticipated fiscal challenges facing Iowa City and work with the City to mitigate impacts on library services.
12. Review and update policies as needed.

Board Members:

Robin Paetzold, President
 Diane Baker
 John Beasley
 Janet Freeman, Secretary
 Adam Ingersoll
 Thomas Martin
 Meredith Rich-Chappell
 Jay Semel, Vice President
 Monique Washington



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DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • www.icpl.org

DATE: July 21, 2016

TO: Library Board of Trustees

FROM: Susan Craig, Library Director
Kara Logsdon, Community & Access Services Coordinator

RE: Bookmobile Purchase/Special Meeting Needed

We've had an interesting couple of weeks related to the Bookmobile purchase. At the July Board meeting, we indicated that our Request for Proposal written with the consultant's specifications and the expertise of the City's Purchasing Department was almost ready to go out. During the process, City staff discovered a government cooperative agreement for a bookmobile similar to ours. Because the City participates in this purchasing cooperative, we had the opportunity to work with a vendor on a quote, which, if successful would shorten our timeline, allowing us to meet our original goal to be on the road by March, 2017.

It seemed worth a chance. Unfortunately, that process resulted in a bid that exceeded our budget by a significant amount, and another bid within budget, but stripped of many of the options we deem necessary for a vehicle we will use for 15+ years to deliver services to our community.

The consultant remains confident we will get a vehicle that meets our specifications within our budget by using the RFP process. We anticipate the RFP will be released by July 28, with proposals due on August 24. Unfortunately, this misses the deadline for the August Board meeting, so we will need to schedule a special meeting to approve the contract after a vendor has been selected and the contract reviewed by the City Attorney's office. We hope a quorum of Board members are available to meet, tentatively on September 7 or 8.



Strategic Plan FY16: Goals and Objectives

Twelve-month Final Update

- Connect:** The Iowa City Public Library connects people to information essential for daily living and offers them opportunities for enjoyment and personal growth
- Engage:** The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life
- Enrich:** The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity

| Goal 1: Public Awareness | | |
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| Connect | 1. Offer an electronic newsletter through City's new website. | Report: "Check It Out" eNewsletter debuted in January. 116 subscribers signed up to receive the monthly eNewsletter. It is distributed to 1,442 individuals each month. |
| | 2. Prepare campaign to introduce bookmobile. | Report: The City Council approved funding for Bookmobile operations. Staff hired a consultant to help with vehicle purchase and an RFP is being developed. A timeline has been set with the goal of introducing bookmobile service in spring 2017. |
| | 3. Raise awareness of outreach efforts that are not widely visible (including At Home). | Report: An article about Tales & Travel Memories outreach programs was included in the spring 2016 edition of The Window. 19 Tales & Travel programs were presented at 7 different facilities in FY16. At Home service information was sent in the Elder Services newsletter twice in FY16. And At Home bookmarks are available at the Senior Center. The number of books checked out to At Home patrons increased by 45% to 3,886 items in FY16. |
| | 4. Better identify materials donated and given away as prizes. | Report: All materials sent to Outreach sites now have stickers affixed stating items were provided by Iowa City Public Library. All book prizes for the Summer Reading Program have a label on the inside cover acknowledging the materials were made possible through the generous support of the Friends Foundation. We purchased 1,645 book prizes for children, 175 for teens, and 225 for adults with this support. Children's staff are blogging about their visits. A bookmark was created and is distributed at every outreach site for every child to take home. |
| Engage | 1. Promote Digital History Project (DHP) content. | Report: The Digital History Project (DHP) was featured in the winter Window's, which led to a Gazette article on the tornado project. Throwback Thursday social media posts highlighted DHP images all year. New bookmarks were designed to promote the tornado collection. Displays included an April exhibit in the gallery on the tornado and a May exhibit on the 2 nd floor north wall on local church music. We received an overwhelming response for our call for tornado images and documents with 40 different people contributing over 2,500 items to the collection. |

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| | 2. Promote Local Music Project (LMP) content. | Report: Moved to FY17 after website improvements are completed. |
| | 3. Consider mailing the Window three times/year. | Report: A winter 2016 edition of The Window was added and mailed the first week of January. The Library Board approved use of gift funds. |
| Enrich | 1. Develop "My ICPL" campaign. | Report: On hold awaiting website changes. |
| Goal 2: Collaboration | | |
| Connect | 1. Link Digital History Project to Iowa City Downtown District. | Report: Moved to FY17. |
| | 2. Launch Overdrive consortium with Coralville and North Liberty; evaluate and explore possibilities for expansion. | Report: Digital Johnson County launched on July 1 st , 2015. It is a consortium agreement between ICPL and the public libraries of Coralville and Johnson County to offer eBooks and digital audiobooks. The OverDrive website now reflects the joint venture. A media campaign was executed in July to share information about the changes with patrons. The fee structure for the platform and the content costs are now shared based on population. This saves ICPL almost \$4,000 in administrative costs per year and adds \$15,000 worth of digital materials to the collection. In April, the partnership was expanded to offer ValueLine, a financial resource. The North Liberty Community Library partnered with us to offer digital magazines in May. Coralville plans to join the Zinio partnership in October. |
| Engage | 1. Collaborate with Kirkwood Community College and other partners to offer programs celebrating Latino American history. | Report: Storyteller Darrin Crow was hired as part of the Kirkwood gift to perform Spanish and Latin folk stories for families. 56 people attended the April 23 Dia de los Ninos/Dia de los Libros program, with each child receiving the book, <i>Abuela</i> , to take home. The 30 books were donated by Kirkwood Community College with support from the National Endowment for the Humanities and the American Library Association. |
| | 2. Offer Summer Reading Program software to Coralville and North Liberty public libraries. | Report: The software was purchased by North Liberty Community Library and Coralville Public Library as part of the consortium. It was a transitional year with the new software and some kinks need to be worked out. |
| Enrich | 1. Collect and display images and stories of the tornado on its 10 th anniversary on the Digital History Project. | Report: ICPL launched a digital collection documenting the 2006 tornado on April 11. The collection contains more than 2,550 photographs, one video, and a narrative from 40 different contributors. A mapping exhibit connects a selection of the photographs, video, and stories with specific locations, allowing visitors to follow the path of the tornado. This digital exhibit was used as a model to create a physical exhibit that was on display the last two weeks of April. Adult Services held an event on Wednesday, April 13 to celebrate the launch of the website that served as a storytelling event for the community to share their tornado experience. |
| | 2. Advocate for improving access to collections of the State Historical Society Library in Iowa City. | Report: Submitted a resolution in support of the two State Historical libraries at the Iowa Library Association Annual Meeting and discussed it at the annual Legislative Reception. Organized a session for the 2016 ILA Association conference. |
| Goal 3: Programs | | |
| Connect | 1. Experiment with programming for younger school-age kids (grades K-2). | Report: The Minecraft Jr, Pint Sized Science, and Crazy 8 Math Club were successful and will be repeated in FY17. A Lego Club will be added in FY17. |

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| Engage | 1. Lead community-wide music-themed series to welcome the UI School of Music downtown. | Report: Nine months of special music-related programming was a great success. We built a good relationship with the UI School of Music in the process. 5,231 people attended 103 programs and many others enjoyed a variety of displays, including favorite playlists, music apps and websites, blog posts, and went on a Blind Date with an Album. The kickoff last September was a Musical Revue at the Englert Theatre with a wide variety of local talent contributing to a community wide celebration of music. We worked with 16 co-sponsors for these events. |
| | 2. Partner with new tenant to deliver technology programming. | Report: Moved to FY17. MERGE did not occupy the space until late spring, and are now in the process of a major remodeling. They are partnering with us for the Family STEAM Festival. |
| Enrich | 1. Consider 1,000 Books Before Kindergarten program and tie it in to first two objectives. | Report: 1,000 Books Before Kindergarten launched February 5. More than 300 0-5 year olds are participating in the program so far. We promoted this in the Window, the Press Citizen, Channel 2 and social media posts. We will write our report to Pearson for the \$10,000 grant in FY17. |
| | 2. Consider developing parent education program. | Report: We will look at this again in FY18. |
| | 3. Offer appy hour classes. | Report: Four classes were offered last fall. Interest was very low. |
| Goal 4: Content | | |
| Connect | 1. Begin work to create a more browsable collection of comics and graphic novels. | Report: We completed the first phase of the graphic novel project in October and moved more than 2,100 children's comic books out of jNonfiction into its own section. The new location provides more face-out displays, more visibility, and improved browsing. During the past year, 45% of the collection was consistently checked out. Catalogers began reclassifying the adult collection on June 1, focusing on Manga. By the end of the month, 1,316 items were recataloged. This project is on track for completion in December, 2016. |
| | 2. Add circulating laptops. | Report: Five laptops were added to the collection for patrons to borrow outside of the building in March. Five additional laptops were added in May because the laptops were consistently checked out with a waiting list. The laptops checked out 101 times in FY16. In a five week study, we found that the laptops were used by all age groups, and by residents throughout the city. Patrons between the ages of 18-22 were 41% of the check outs, while patrons ages 23-44 made up 28%, patrons ages 45-64 made up 18%, those under 18 comprised 8%, and patrons 65 and over checked out 5% of the laptops. |
| | 3. Add in-house iPads for young children to use while parents are using public access internet. | Report: Offered in-house iPads in February for parent/caregiver checkout from Second Floor Page station. 21 uses in the first five months. |
| | 4. Evaluate collection size. | Report: We focused on five collections (Reference, Comics, Nonfiction DVD, Nonfiction CD, and jDVD) to determine whether the number of items in each collection meets the needs of our patrons. Four collections were directly affected by moving the comics, while the shelves of the jDVD collection were perpetually full. Long-term collection size data was compared with circulation statistics and balanced with the long-term viability of the format, and space considerations and constraints. A month-long study of in-house use of the Reference collection was conducted. Reduction of the Reference collection is in |

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| | | progress, and the rest of the collections will be weeded in the next couple of months. We will determine how to apply to other collections next year after studying the impact of recommended collection sizes. |
| Engage | 1. Improve purchase request process. | Report: We are testing the new online patron communication software to ensure workflow is improved. A new form for submitting purchase suggestions has been developed so patrons can log in and have their contact information automatically fill in. This form will be released for public use as soon as the software is fully tested. |
| Enrich | 1. Continue local history programming and record stories about local people. | Report: One program was produced for the new biographical series <i>Iowa City People</i> . "Iowa City People: Steve Bridges" is available to stream from the ICPL website (video-stream.icpl.org). Additional interviews by Maeve Clark and Patty McCarthy are being scheduled. |
| | 2. Recruit local historians to write history pieces for the local paper prior to WOW programming. | Report: This did not happen due to lack of time. We offered a significant amount of local history programming, including the 10 year anniversary of the tornado crowd sourcing project for the Digital History Project. |
| Goal 5: Technology | | |
| Connect | 1. Upgrade public internet workstations. | Report: The public Internet stations were updated. New workstations and monitors were installed. There were minor updates to software tools. |
| | 2. Study wireless network upgrade options. | Report: We entered into a cooperative arrangement with the City of Iowa City ITS department to provide an improved wireless network. The equipment was installed and has been operating since February. |
| Engage | 1. Expand offerings on the interactive table. | Report: ICPL commissioned a music-based game optimized for the interactive table as part of Music is the Word and it was installed in January. Kids can create small musical compositions by dragging icons from the edges of the table. Garden and space themes were added. |
| | 2. Upgrade meeting room equipment. | Report: Meeting room upgrades are complete. All equipment and wiring was converted from analog to digital. Updated equipment includes cameras, projectors and switchers. There is improved functionality for patrons in Room A, including a new control panel, improved video conferencing, and wireless presentation. |
| Enrich | 1. Virtual Branch: design virtual branch. | Report: Website design was delayed by staffing challenges. However, we did move ahead with a new software product that manages incoming "Ask A Librarian," meeting room requests, purchase requests, and social media questions was piloted in January. We call it the "Help Center." 250 reference, 139 chat, 302 meeting room, 64 general and 2 IT questions have been answered through this new service. |
| | 2. Virtual Branch: complete upgrade of ICPL Event Manager. | Report: The Event Manager web team evaluated possible products to for this upgrade during FY16. Staff decided to rebuild Event Manager using an open source content management system. The new system is expected to be ready to use in early FY17. |

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| | 3. Virtual Branch: Improve the Local Music Project (LMP) website to make it more user friendly. | Report: The Local Music Project (LMP) web team evaluated the software platform called MUSICat to determine whether to build a new project on that platform. Technologically, this solution would be great for the LMP. However, there are concerns about the long-term viability of the company. We plan to rebuild the LMP in house during FY17 to incorporate new features and improve backend maintenance. |
| | 4. Virtual Branch: Evaluate products to improve user experience with library catalog. | Report: All catalogs on the market, including vendor options and open-source options have benefits and drawbacks. We decided to improve the catalog we have. A new menu system was introduced to CatalogPro to provide consistent access to services for our users, such as interlibrary loan, purchase suggestion, and Ask a Librarian in May. Catalog users can also access other library collections, including the Local Music Project, the Digital History Project, and Channel 20 streaming video. The NovelList recommendations provide real-time availability information without needing to click on an individual title. The Catalog team is currently experimenting with VuFind, an open-source catalog product. |
| Goal 6: Space/Facilities | | |
| Connect | 1. Examine current outreach efforts, focus on those most needed. | Report: Staff assignments for outreach collection responsibilities were realigned and the changes are working well. 16 organizations benefit from ICPL providing materials to support either deposit collections or materials for community members who use the services of these organizations. |
| | 2. Install HVAC software upgrades. | Report: The upgrades were completed. New functionality makes it easier to adjust room temperatures. |
| Engage | 1. Plan for changes to 2 nd floor layout to support independent graphic novel collections. | Report: Planning is completed and the “big move” will take place at the end of August as originally scheduled. Re-cataloging began in late spring and is ongoing throughout the summer to have the collections ready to go. Magazine backfiles were weeded to provide space. |
| Enrich | 1. Plan for bookmobile service. | Report: The City Council approved funding for Bookmobile operations. Staff hired a consultant to help with vehicle purchase and we are working on an RFP. A timeline has been set with the goal of introducing bookmobile service in spring 2017. |
| Goal 7: Staffing | | |
| Connect | 1. Conduct a job study (look at job descriptions/duties) and staff levels. | Report: Job study was completed. Every person who participated has seen their own report and an overall summary. Managers are reviewing tasks and time spent, to identify potential time savings to be used for bookmobile operations or other high priorities. |
| | 2. Consider adding circulation functions to the Children’s Desk. | Report: An additional Self Checkout station was added to the Children’s Room in May. Customer service was improved by Children’s Services staff’s ability to help with circulation issues at the Self Checkouts in the Children’s Room. |
| | 3. Evaluate staff support for technology assistance. | Report: Carryover to FY17. |

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| Engage | 1. Educate staff about the work of other departments. | Report: Children's Desk permanent staff job-shadowed on the Help Desk. Public Relations and Marketing staff presented at the November All Staff meeting about PR/Marketing services at ICPL and how to access them. The Public Relations Specialist attended the November Selectors meeting to discuss how to promote collections and services. |
| Enrich | 1. Determine most needed areas for training. | Report: Not completed systematically. All permanent staff are asked about their training needs during their annual evaluation. Almost every staff meeting involves some type of training based on perceived needs. |
| Goal 8: Funding | | |
| Connect | 1. Demonstrate the value of the library. | Report: We mailed an additional newsletter community-wide. Music is the Word programming raised the library profile. The new 1,000 Books Before Kindergarten program highlights the importance of reading to young children. The lengthy bookmobile discussions with the City Council brought significant library service issues to the attention of many. We are planning a chart for the annual report that will describe the value of many specific library services. |
| Engage | 1. Explore opportunities to fund additional staff for the Ellen Buchanan Children's Room. | Report: Development Office staff and Foundation Board members contacted more than 30 donors this year to request larger contributions. Timing issues resulted in few results. The effort will continue as a talking point during the Foundation's 25 th anniversary celebration next year. |
| Enrich | 1. Advocate for using rental income funds to support book mobile service. | Report: City Council approved subsidized rent for ICAD MERGE lease, therefore rental income is not available for bookmobile support. Operational support for the bookmobile service was approved in the FY17 budget after several months of ongoing discussions with the City Council. |



Strategic Plan FY17: Goals and Objectives

- Connect:** The Iowa City Public Library connects people to information essential for daily living and offers them opportunities for enjoyment and personal growth.
- Engage:** The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life.
- Enrich:** The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity.

| Goal 1: Public Awareness | |
|--------------------------|-------------------------------------------------------------------------------------------------|
| Connect | 1. Use gift support to add a third edition of The Window. |
| | 2. Plan an event for National Bookmobile Day in April 12, 2017. |
| | 3. Re-brand Digital History Project. |
| | 4. Promote Local Music Project after website improvements. |
| Engage | 1. Promote 1,000 Books Before Kindergarten program. |
| | 2. Promote Friends Foundation 25 th anniversary. |
| | 3. Evaluate and strengthen collection promotion strategies. |
| Enrich | 1. Promote bookmobile service and stops. |
| | 2. Promote Iowa City People series. |
| Goal 2: Collaboration | |
| Connect | 1. Feature downtown businesses in Digital History Project. |
| | 2. Increase involvement with Iowa City UNESCO City of Literature events. |
| | 3. Work with Antelope Lending Library to cross-promote Bookmobile services and schedules. |
| Engage | 1. Identify partners to provide STEAM opportunities to tweens and teens. |
| | 2. Partner with ICPL Friends Foundation to celebrate its 25 th anniversary. |
| Enrich | 1. Expand electronic collections partnerships. |
| | 2. Advocate for improving access to State Historical Society collection in Iowa City. |
| | 3. Partner with City of Iowa City to promote equity and social justice education and programs. |
| | 4. Identify partners for bookmobile stops. |
| | 5. Provide programming to support the First Folio exhibit at the UI Main Library. |
| | 6. Broaden Mission Creek Festival programming. |
| | 7. Host the Great Stories Club book discussion for at-risk students. |
| Goal 3: Program | |
| Connect | 1. Expand Tales & Travels to add experiential kits to support outreach programming. |
| | 2. Maintain new Tween programming. |
| Engage | 1. Plan a series of programs on topics related to environmental sustainability. |
| | 2. Consider programming opportunities for bookmobile service. |
| | 3. Expand Black History Month programming. |
| | 4. Utilize PLA Outcome Measurement system to gather data on programming. |
| | 3. Offer programming specifically for older teens (10 th – 12 th grades). |
| | 4. Offer coding opportunities for teens. |

| | |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | 5. Offer a Family STEAM Festival. |
| Enrich | 1. Evaluate 1,000 Books Before Kindergarten program. |
| | 2. Offer creative hands-on workshops for adults focused on specific topics. |
| | 3. Consider working with a program that offers meals to children during the summer. |
| | 4. Add Iowa City People video series. |
| Goal 4: Content | |
| Connect | 1. Complete project to improve browsability of graphic novels and comics. |
| | 2. Plan for bookmobile collections. |
| | 3. Update storytime kit collection. |
| Engage | 1. Implement recommendations from collection size study. |
| | 2. Prepare for the flood retrospective. |
| Enrich | 1. Evaluate use of circulating laptop computers, consider other non-traditional items for loan, including hotspots. |
| Goal 5: Technology | |
| Connect | 1. Plan for new phone system as part of City of Iowa City (COIC) upgrade. |
| Engage | 1. Upgrade catalog to provide better searching and browsing experience for patrons. |
| | 2. Investigate new Sierra mobile app. |
| | 3. Plan for, and implement technology on bookmobile. |
| | 4. Implement Mobile Digital Media Lab. |
| Enrich | 1. Virtual Branch: design virtual branch, including upgrade of ICPL Event Manager, improving the Local Music Project website, and improving access to the Digital History collection. |
| Goal 6: Space/Facilities | |
| Connect | 1. Utilize the Pedestrian Mall for more adult programming. |
| | 2. Design flexible use space for Meeting Room D and Computer Lab and consider improvements to large discussion rooms to make them attractive for groups to use. |
| | 3. Make shelving changes to accommodate the graphic novel collection, consider other 2 nd floor layout changes. |
| Engage | 1. Update eSign software. |
| | 2. Study need for tween space in Children's Room. |
| Enrich | 1. Introduce bookmobile service. |
| Goal 7: Staffing | |
| Connect | 1. Facilitate changes and increased paging and quicker reshelving of new materials. |
| | 2. Implement changes identified in FY16 job study. |
| | 3. Participate in Crisis Intervention Team training when it is available through Johnson County. |
| Engage | 1. Evaluate selection staffing and processes. |
| | 2. Review scheduling rotations, hours, and other needs with addition of bookmobile. |
| | 3. Partner with United Action for Youth for Inservice Day training. |
| Enrich | 1. Organize staffing and training for bookmobile. |
| Goal 8: Funding | |
| Connect | 1. Present the \$100,000 grant for bookmobile from the Friends Foundation. |
| | 2. Determine private funding sources for other library initiatives suggested through the FY17 objectives. |
| Engage | 1. Respond to city budget challenges. |
| Enrich | 1. Support additional staff in Children's Room with private funding. |
| | 2. Introduce new Friends Foundation planned giving initiatives. |

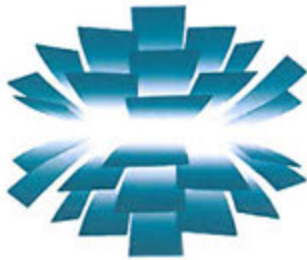


Strategic Plan FY18: Goals and Objectives

- Connect:** The Iowa City Public Library connects people to information essential for daily living and offers them opportunities for enjoyment and personal growth
- Engage:** The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life
- Enrich:** The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity

| Goal 1: Public Awareness | |
|--------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Continue to promote and celebrate bookmobile services. |
| 2. | Plan an event for 2018 National Bookmobile Day. |
| 3. | Improve print and online calendars. |
| 4. | Create a theme and market new virtual branch. |
| 5. | Recognize Friends Foundation anniversary. |
| Goal 2: Collaboration | |
| 1. | Investigate providing Lobby programs and materials checkout at assisted living or care facilities. in conjunction with bookmobile. |
| 2. | Investigate At Home delivery options for places where U.S. Mail does not support this service. |
| 3. | Work with the City of Iowa City during Pedestrian Mall construction. |
| 4. | Collaborate with Antelope Lending Library. |
| 5. | Work with MERGE tenants and other STEAM partners to offer joint programs. |
| 6. | Partner where possible with City of Iowa City on their strategic plan initiatives. |
| Goal 3: Program | |
| 1. | Offer programming about environmental sustainability for all ages. |
| 2. | Consider offering a Children's Seed Library. |
| 3. | Present program on the 10 th anniversary of the flood, include City and University, if possible. |
| 4. | Plan programming around themes of social justice and racial equity. |
| 5. | Expand STEAM programming, if evaluated and deemed successful, and plan to make it an annual event. |
| 6. | Expand Public Library Association Outcome Measurement system, or similar, to gather data on programming impact. |

| |
|---------------------------------------------------------------------------------------------------------------------------------|
| 7. Consider expanding outreach to K-2. |
| 8. Evaluate new programming aimed at older teens. |
| 9. Review program guidelines and schedule for bookmobile regular and pop-up locations. |
| 10. If implemented, continue FY17 meals for children in summer initiative. |
| Goal 4: Content |
| 1. Collect and display images, video, and stories from the public to commemorate the 10 th anniversary of the flood. |
| 2. Partner with Iowa record labels to offer digital access to their music catalogs as part of the Local Music Project. |
| 3. Study costs and process for digitizing the Press-Citizen. |
| Goal 5: Technology |
| 1. Introduce new technology options in the Computer Lab and large study rooms. |
| 2. Offer STEAM technology for in-house use. |
| 3. Complete work on new virtual branch website. |
| Goal 6: Space/Facilities |
| 1. Begin upgrades to Computer Lab. |
| 2. Identify areas that need to be re-carpeted and budget for FY19 carpet replacement. |
| 3. Work with the City to identify long term storage location for the bookmobile. |
| 4. Plan for replacing public internet work station furniture when carpet is replaced. |
| Goal 7: Staffing |
| 1. Implement recommendations from selection staffing and processes study. |
| 2. Plan a series of department open houses. |
| 3. Review scheduling changes resulting from bookmobile service. |
| Goal 8: Funding |
| 1. Create a series of brief promotional videos to reach donors and potential donors. |
| 2. Respond to City budget issues. |
| 3. Participate in a joint fundraiser for ICPL and Antelope Lending Library bookmobiles. |
| 4. Friends Foundation 25 th anniversary. |



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • www.icpl.org

DATE: July 20, 2016
TO: Library Board
FROM: Susan Craig, Library Director
RE: FY17 NOBU/Direct State Aid Budget

Each July, the Board approves expenditures for the coming year from non-operating funds budget accounts (hence the name N-O-BUDget). These are Board-controlled funds that carry over a balance from one year to the next, unlike the operating budget. The largest source of income is undesignated gift money, including the annual unrestricted payment from the Friends Foundation, which will be \$100,000 in FY17, and undesignated pass-through gifts. Another significant source of revenue is state funding, which was \$81,847 in FY16. Other revenues include interest income, earned income beyond expenses (sales accounts, lost and paid library materials). These accounts are shown specifically in the end of the year financial statements.

Income is generally accumulated one year and spent the next, although the requirements of some parts of state funding call for expenditure in the year received, and Foundation funds may be spent in the year they are received. I do not yet have end of the year balances from the City, which is a challenge; hopefully I will have some good estimates by the time of the meeting. The budget can be amended at any time.

The Library Board authorizes expenditures from these funds when the budget is approved for submission to the City, but the budget is amended early in the fiscal year when we know what the fund balances are and have more information on project-related expenses. There are ongoing expenses, as well as project-related one-time expenses.

Ongoing/annual expenses, \$95,000:

Personnel, Development Office:

For many years, a permanent half-time person working in the Development Office (DO) was funded from Open Access state funds. This supports the activities of fundraising and also acknowledges the many activities that the Development Office does that would need to be done by other library staff if we did not have the support of DO staff. These tasks include things such as sorting and selling donated and discarded books, writing grants, and soliciting businesses for Summer Reading Program incentives.

FY17 NOBU Budget request: \$33,500

Personnel, Children's Room:

During discussion about the new bookmobile staffing needs, the Board agreed if the City approved an additional full-time person to be funded through tax sources, that part of the Foundation's annual gift would be used to support 16 hours per week of additional staffing in the Children's Room to support bookmobile service. Since the bookmobile will not be introduced until late spring of 2017, expenses are less for FY17. They will increase for FY18.

FY17 NOBU Budget request: \$7,000

Art Purchase Prize:

Each fall, the Art Advisory Committee, working with a staff librarian, reviews entries into the Library's Art Purchase Prize contest. Five to eight pieces of original art by local artists are purchased to add to the Library's circulating collection. This purchase is funded through gifts approved by the Library Board and through private donations.

FY17 NOBU Budget request: \$2,500

Iowa City Book Festival:

The Library donates space, furnishings, and equipment (phones, computers, etc.) to support the nonprofit Iowa City UNESCO City of Literature. We share many common goals and the nonprofit receives funding from the City in addition to other sources. The Library also specifically supports the Iowa City Book Festival because of the many literary events it hosts that align with our mission, but we could not support on our own.

FY17 NOBU Budget request: \$3,000

Collection Support:

For many years, the entire annual gift from the Foundation was designated for the collection budget. In recent years, the funds have been distributed to a variety of projects, but some funding from that gift continues to support the collection as needed.

FY17 NOBU Budget request: \$40,000

Third Issue of the Window:

For the first time in FY16, we used gift funding to support a third edition of the widely distributed printed library newsletter. In the past, the Library's newsletter was distributed to all Iowa City residents three times each year. To reduce expenses, one of the Window issues was eliminated several years ago. We feel the mailed newsletter is still a valuable and effective tool to keep people informed about what is going on at the Library. In the fall, during budget discussions, the Board approved this expense from NOBU funds. It will be mailed in December and will also serve as the Foundation's annual report and appeal.

FY17 NOBU Budget request: \$9,000

Project/One-Time Expenses, \$210,000:**Bookmobile Purchase:**

The City has approved \$100,000 in their FY17 Capital Improvements Projects budget and the Friends Foundation has set aside \$100,000 from a bequest to support the purchase. Additional funds will be needed. Our estimated budget has been \$250,000; to cover possible higher costs up to \$70,000 is requested.

FY17 NOBU Budget request: \$70,000

Bookmobile Miscellaneous Expenses

The purchase price for the vehicle does not include a graphic "wrap" that will be created locally (about \$12,000). Some of the consultant's expenses approved last year will be spent this year, and there may be some equipment or other miscellaneous costs we cannot cover in the operating budget.

FY17 NOBU Budget request: \$25,000

Additional Programming:

We are planning a Family STEAM Festival in May 2017, and have strategic plan goals to increase programming related to diversity and sustainability. We are working to engage partners in these programs and have received a grant from the Convention and Visitors Bureau (CVB) for the STEAM Festival, as well as a memorial gift to support programming for children related to environmental issues. Additional funds will support expenses not covered by other funds.

FY17 NOBU Budget request: \$10,000

Design Fees:

The strategic plan calls for reworking the old ICN meeting room, looking at options for the Computer Lab, and carving out some space in the Children's Room for older children. We need to hire an architect to help with this work, perhaps on a project-by-project basis.

FY17 NOBU Budget request: \$30,000

Room D Furnishings and Equipment:

We plan to use the new plans to make changes to Meeting Room D this fiscal year, anticipating a year-end move to discontinue use of the ICN (this will be discussed at the August Board meeting). We are not expecting any structural changes, but wiring, furnishings, equipment, and cosmetic changes will be needed.

FY17 NOBU Budget request: \$40,000

Furniture replacement:

We are in the middle of an ongoing project to replace the desk chairs at all staff workstations, after several years of replacing or recovering all the chairs in the public areas. In addition, it is a high priority to replace the furniture holding the four self checks near the main entrance. We plan to replace them with the more modern furniture we purchased during the recent remodeling in the Children's Room and on the Second Floor.

FY17 NOBU Budget request: \$30,000

Map Preservation:

We have identified three historic maps in our storage area used by the City of Iowa City to mark changes in the City's growth and development. The oldest map dates to 1896, while the other two are likely from the 1910's and the 1950's. These maps include roads that no longer exist, changes in property owners, and the expansion of City limits. They document a growing Iowa City and would be invaluable to those researching their properties, genealogists, and Iowa City historians. However, all of the maps need repairs before they can be handled by staff or by the public. These range from a simple cleaning to humidification and tissue repairs. The University of Iowa Libraries looked at the maps and referred us to the only vendor in Iowa who specializes in restoration and conservation. Funding is requested for restoration, conservation and framing so the maps can be displayed and shared with the public.

FY17 NOBU Budget request: \$5,000

Total Requested: \$305,000

If other needs come up throughout the year they would be approved when needed.

Enhancing the Quality of Life in Johnson County
A Celebration of Community Partners

COMMUNITY LIBRARIES

| COMMUNITY PARTNER | FY17 INVESTMENT |
|---------------------------------------|-----------------|
| Coralville Public Library | \$103,333 |
| Iowa City Public Library | \$429,044 |
| Lone Tree Community Library | \$2,000 |
| North Liberty Community Library | \$27,113 |
| Oxford Public Library | \$7,000 |
| Solon Public Library | \$119,543 |
| Swisher Community Library | \$11,000 |
| Tiffin - Springmier Community Library | \$2,000 |
| TOTAL LIBRARIES | \$701,033 |
| GRAND TOTAL | \$2,245,057 |

AFFORDABLE HOUSING INITIATIVE

In Fiscal Year 2017 Johnson County will invest \$600,000 directly into efforts to address the need for more affordable housing in Johnson County. County funds will be made available through the Housing Trust Fund of Johnson County.

Affordable Housing Initiative **\$600,000**

The Johnson County Board of Supervisors thanks the staff, volunteers and boards of directors of all the recipient organizations and invites the community to celebrate the impact the organizations have on the people of Johnson County.



Enhancing the Quality of Life
in Johnson County

A Celebration of Community Partners

Wednesday, June 29, 2016

Reception with light refreshments at 4:30 pm;
program at 5:00 pm

Johnson County Health and Human Services Building
855 South Dubuque Street, Iowa City
Conference Room 203, 2nd floor

Each year, the Johnson County Board of Supervisors allocates funding to more than three dozen community partners, including social services organizations, libraries and economic development groups.

Through various grant and fund allocation processes, for Fiscal Year 2017 the Board has invested more than **\$2 million** in community partners. In Fiscal Year 2017 the Board will also direct \$600,000 to address critical affordable housing needs.

An additional total of \$60,000 of emergency or innovative flexible funding was awarded to nine organizations in Fiscal Year 2016.

Today's event is an opportunity not only for the Board to recognize and thank organizations that receive County funds but also for the public to understand the County's investment in Johnson County's quality of life.

Enhancing the Quality of Life in Johnson County

A Celebration of Community Partners

| COMMUNITY PARTNER | FY17 INVESTMENT | COMMUNITY PARTNER | FY17 INVESTMENT |
|------------------------------------------------|-----------------|------------------------------------------------|-----------------|
| Community Coordinated Child Care | \$87,800 | <i>Iowa State University Extension</i> | \$3,000 |
| <i>Cs Community Coordinated Child Care</i> | \$4,500 | Iowa Valley Resource Conservation/Development | \$3,000 |
| Aging Services, Inc. | \$10,000 | Johnson County Agricultural Association | \$95,000 |
| ARC of Southeast Iowa | \$1,000 | Johnson County Ag Assn Capital Improvements | \$50,000 |
| Big Brothers Big Sisters of Johnson County | \$45,000 | Johnson County Historical Society | \$21,000 |
| Crisis Center of Johnson County | \$46,800 | Johnson County Livable Community | \$20,000 |
| <i>*Crisis Center of Johnson County</i> | \$11,000 | KICI Radio | \$4,000 |
| Crisis Center of Johnson County Food Bank | \$42,700 | Neighborhood Centers of Johnson County | \$74,000 |
| Domestic Violence Intervention Program | \$66,000 | <i>*Neighborhood Centers of Johnson County</i> | \$15,000 |
| <i>*Domestic Violence Intervention Program</i> | \$7,000 | <i>*North Liberty Community Pantry</i> | \$3,000 |
| Elder Services, Inc. | \$50,000 | Prelude Behavioral Services | \$225,000 |
| <i>*Elder Services, Inc.</i> | \$4,000 | Rape Victim Advocacy Program | \$17,000 |
| Extend the Dream Foundation / Uptown Bill's | \$2,000 | Rural Health and Safety Clinic | \$10,000 |
| Four Oaks | \$20,000 | Shelter House | \$65,000 |
| Free Lunch Program | \$2,000 | Shelter House Winter Shelter | \$15,000 |
| Grow: Johnson County | \$16,000 | Table to Table | \$25,000 |
| Hawkeye Area Community Action Program | \$10,000 | <i>*Table to Table</i> | \$8,500 |
| Housing Trust Fund of Johnson County | \$24,000 | United Action for Youth | \$106,000 |
| Iowa City Area Development (ICAD) Group | \$52,500 | <i>*United Action for Youth</i> | \$4,000 |
| Iowa City Free Medical and Dental Clinic | \$105,000 | Visiting Nurse Association | \$104,000 |
| Iowa City / Johnson County Senior Center | \$59,224 | Workplace Learning Connection at Kirkwood CC | \$6,500 |
| Iowa City UNESCO City of Literature | \$3,500 | TOTAL | \$1,544,024 |

* Indicates an emergency or innovative flexible funding award, made in Fiscal Year 2016

* Indicates an emergency or innovative flexible funding award, made in Fiscal Year 2016

The Johnson County Board of Supervisors

thanks

IOWA CITY PUBLIC LIBRARY

for Enhancing the Quality of Life in Johnson County
and hereby awards County funding for Fiscal Year 2017 in the amount of

\$429,044



Mike Carberry



Lisa Green-Douglass



Pat Harney



Janelle Rettig



Rod Sullivan



Adult Service Department Report

July 28, 2016 Meeting of the Iowa City Public Library Board of Trustees
Maeve Clark, Adult Services Coordinator

Summer Reading Program

This year's program, On Your Mark, Get Set...Read, has been popular for both teens and adults. 423 teens registered this summer, up from 347 last year, and 863 adults compared with 894 in 2015. The Koza Family Teen Center has been bustling all summer. 791 teens spent time there throughout June. In fact, we sometimes have those not-yet teens standing outside the window, wishing they were older. We started a Dungeons & Dragons (D&D) group in January and it is so popular we have added two more groups this summer. D&D is a fantasy role-playing game created 40 years ago and interest in it is still going strong. We also started a weekly coding workshop, We Can Code, which will continue when school starts this fall.



Adults have been busy reading and coming to the wide-ranging variety of programs. They've learned how to make healthy snacks, been offered instruction on Latin jazz steps, been inspired by an octogenarian bicyclist, and learned how yoga can help with stress relief. Every teen and adult who completes the summer reading program gets to select a book from a cart at the Information Desk. It is so much fun to watch the care that each person takes in choosing a title; some ask for advice, others can't make up their minds, but they are all thrilled to have "earned" a book.

New Databases

We added three databases: **Historical New York Times**, the **Digital Sanborn Maps** and **Historical Statistical Abstract of the United States**. The databases allow staff and the public to do more in-depth historical research in the library or from home or work. These databases increase the strength of the library's historical research collections.

The **Historical New York Times** gives access to *"all the news that's fit to print"* as abstracts, full text, or in their original placement in the New York Times from 1851 through 2012. Searchers can find new stories, editorials, letters to the editor, obituaries, marriage announcements, stock photographs, and advertisements.

Digital Sanborn Maps are a fantastic tool for local historians, city planners, genealogists, and anyone studying the history of an urban area. The fire maps were developed by the Sanborn Company in the latter part of the 19th century to show the fire hazards for each building in a town. The collection covers over 360 Iowa towns from the 1870's to the 1940's, including Iowa City fire maps for September 1883, July 1888, April 1892, June 1899, April 1906, January 1912, July 1920, February 1926, and February 1933 through April 1946.

Historical Statistical Abstract of the United States is the authoritative and comprehensive summary of statistics on the social, political, and economic organization of the United States from 1878 to 2012.



Community & Access Services Department and Help Desk

Update for ICPL Board of Trustees

Prepared by Kara Logsdon, July 2016

Summer Library Card Outreach:

In the spring we work diligently to help children get Library Cards for their summer reading. Our wonderful area Teacher-Librarians facilitate this effort by either collecting Library Card applications or arranging times when Library staff can travel to their schools to issue Library Cards. We appreciate their help and make it our goal to operate in ways that work best for them.

This year our efforts resulted in 201 new Library Cards issued or replaced. The table to the right gives details about the number of cards issued for each school or organization that responded to our offer. This annual project is a great way to promote the Summer Library Bus and summer programs at the Library. And speaking of the Summer Library Bus, 717 free rides on City busses were provided from May 26 through June 30, through our partnership with Iowa City Transit. Students received free rides downtown through the Summer Library Bus program and patrons pick up two free bus passes per week at the Library.

Interesting Statistics:

In May and June, 75% of checkout transactions were completed at Self Checkout stations. In June, one of the Self Checkout stations in the Children's Room handled 20% of all checkouts. In anticipation of how busy we are in the summer, we added a second Self Checkout in the Children's Room in May and that machine handled about 12% of total checkouts in June. Looking at individual dates, May 29th was a record day, with 81% of checkouts handled at the Self Checkout stations. It is evident that people like the self-service option. Use of Self Checkouts also frees up Help Desk staff for issuing or renewing Library Cards, waiving fines for children in the summer, suggesting a good book, filling displays, and helping those patrons who prefer to check out at the Help Desk.

Days after the Library is closed for a holiday are always busy for materials handling. On May 31, we checked in 5,425 items and checked out 5,077. On July 5, we checked in 5,835 items and checked out 4,359. As a comparison, average checkins in May and June were 2,642 and 3,101 and average checkouts were 2,687 and 3,284. All print materials are checked in by a dedicated group of volunteers and we have extra volunteers who come in the day after a holiday to help with checkins. These returned materials must also be reshelfed, and we appreciate the extra efforts of our Pages, who manage to get it done with remarkable speed as well as their usual efficiency.

On days when the Library is closed, patrons still have access to their online account and eCollections. On Memorial Day patrons logged into their accounts and renewed 421 items and placed 214 holds. They also checked out 271 eBooks & eAudiobooks and 33 eMagazines. On the 4th of July, patrons renewed 407 items, placed 180 holds, and checked out 282 eBooks & eAudiobooks and 15 eMagazines.

Library Card Outreach: # Cards Issued/Replaced

Elementary Schools:

| | |
|--------------------|----|
| Alexander | 26 |
| Coralville Central | 1 |
| Hills | 15 |
| Hoover | 12 |
| Horn | 13 |
| Lemme | 23 |
| Lincoln | 1 |
| Lucas | 16 |
| Mann | 27 |
| Regina | 1 |
| Shimek | 7 |
| Twain | 15 |
| Wood | 26 |

Junior High:

| | |
|-----------|---|
| Southeast | 6 |
|-----------|---|

High School:

| | |
|-----------|---|
| West High | 1 |
|-----------|---|

Other:

| | |
|------------------------------|---|
| Scholastic Book Fair | 5 |
| 4-H On Wheels (Lone Tree) | 6 |

Total: 201



Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 July 28, 2016

Fantastic Book Sale & Poke Stop

Hundreds of books, movies, and music albums have new homes thanks to the big sale on July 16.

It was the second "pay what you want," and raised more than \$3,300 from some 200 customers. Income is more than twice the total raised during last July's sale!

Customers mixed nicely with Pokémon Go players. They arrived in the meeting rooms because ICPL is a Poke Stop. A few of the gamers bought books, too.



The sale was hosted by the Book End Committee of the Iowa City Public Library Friends Foundation. Thank you to the Book End volunteers, and Friends Foundation Board members Diane Baker, Julie Monson, and Yu Yu, who contributed additional time to ensure a successful sale.

New Friends Foundation Meeting Schedule

The current priorities of the Iowa City Public Library Friends Foundation Strategic Plan are:

- Goal One: To generate necessary private support for the library to accomplish its five-year goals.
- Goal Two: The ICPL Friends Foundation Board is fully engaged.

An objective under the second goal is to restructure board meetings to ensure there is time for everyone to participate in discussion and planning for upcoming initiatives and events. A consent agenda was adopted last year which consolidated reports to accomplish this more effectively. It provides more time for board members to focus on the future during the six meetings.

This year, the Board will meet quarterly to provide members with even more flexibility when scheduling committee and subcommittee meetings. Spending time in those sessions is critical to their work to help accomplish the Foundation's goals.

The new Foundation Board meeting schedule is:

Wednesday, August 31, 2016
 Wednesday, November 30, 2016
 Wednesday, March 1, 2017
 Wednesday, May 31, 2017

Get Ready, Get Set, Get Crafting!

It is not too early to start working on treasures to donate for the annual Arts and Crafts Bazaar to benefit the Iowa City Public Library. The Library has a large collection of arts and crafts related project books.

Check out titles using these links:

- [Painting](#)
- [Pottery](#)
- [Fiber Craft](#)
- [Paper Craft](#)
- [Wire Craft](#)



Mark your calendar for Saturday, December 3, to shop the Arts and Crafts Bazaar for unique, hand-crafted items created by local artists and crafters.



FY16 Public Relations Report & FY17 Public Relations Plan

Update for ICPL Trustees and Friends Foundation Board
Prepared by Meredith Hines-Dochterman, July 2016

FY16 Public Relations and Marketing Report

FY16 Highlights:

- *Music is the Word*
- *Check It Out* Online Newsletter
- Third Window Newsletter
- *Digital History Project*
- At Home
- *Tales & Travels Memories*
- *1,000 Books Before Kindergarten*
- Digital Signage
- Library Displays
- Social Media Highlights

The Library's Public Relations Team is comprised of 10 people and meets 4 to 6 times per year to guide the work of public relations initiatives. The Marketing Work Group meets monthly and is comprised of 6 staff members whose job assignments relate to the Library's marketing efforts. Collectively, these units guide the overall goal of sharing information about Library collections, programs and services, and telling the Library's story of how we connect and engage with and enrich our patrons and community.

FY16 was all about the music – *Music is the Word*, that is. We kicked off our nine-month celebration to welcome the University of Iowa School of Music to downtown Iowa City with a Musical Revue at The Englert in September. The performance was a precursor of programs to come as we celebrated all things musical through May 2016, with programs, events and displays that showcased the community's rich musical heritage. From live music in the Lobby to documentary screenings, *Music is the Word* not only allowed us to shine a light on our wealth of local talent, it reemphasized the Library's position as a community gathering place. As libraries continue to respond to changing communities' needs, *Music is the Word* demonstrated the Library's evolving role as a gathering place and venue for lifelong learning.

Another evolution occurred with the addition of *Check It Out* to our lineup of Library communications. This online newsletter is e-mailed to subscribers the third Thursday of every month. *Check It Out* serves as a reminder for upcoming programs and events, but also gives us the opportunity to share information with readers who might have missed it on our website. We regularly include comments we've heard from patrons, whether in person, online or through social media as a way to share the Library's effect on



University of Iowa Cello Professor Anthony Arnone was one of our Music on Wednesday performers during the Library's *Music is the Word* celebration.

the community, while also letting the public know we're listening. *Check It Out* launched in February 2016 and currently has 147 subscribers.

We added a third Window newsletter in FY16. It was mailed to more than 55,000 Iowa City and Johnson County residents in early January. Initially, the Winter Window was thought to be a one-time publication to publicize the second season of *Music is the Word*. However, it also enabled us to promote services and programs that weren't included in the fall 2015 Window due to lack of space, or occurring too far ahead on the calendar.

One of the programs showcased in the Winter Window was an event to commemorate the 10th anniversary of the tornado that ripped through Iowa City in April 2006. An article about the *Digital History Project's* plans for a special exhibit appeared on the cover of the 2016 Winter Window. As a result of this article, the Library received more than 2,500 images from the community, as well as video and written stories. Generous support from the Iowa City Public Library Friends Foundation will enable continued publication of a Winter Window.

The addition of a third Window newsletter also gave us more publication space to raise awareness of outreach efforts not widely visible to the public. An article about the Library's At Home Services program appeared in the fall 2015 Window as well as in an issue of *The Press-Citizen* article, leading to an increase in users. A feature about the Library's new Tales & Travels Memories outreach program in the summer 2016 Window resulted in more local care facilities contacting ICPL to learn more. Additional sites are being scheduled.

We also focused on marketing new initiatives in FY16, such as *1,000 Books Before Kindergarten*. This early childhood literacy program encourages parents and caregivers to read 1,000 books to children before they begin kindergarten. Doing so strengthens their language skills and builds their vocabulary – two important tools for beginner readers. *1,000 Books Before Kindergarten* is backed by a \$10,000 Employee Challenge Grant from Pearson, so when the program launched in February, employees from Pearson were on hand to help ICPL staff with registration. An article about *1,000 Books Before Kindergarten* was published on the cover of the summer 2016 Window, while news releases about the program resulted in a story on the City of Iowa City Cable Television Channel.

The Library's digital signs were first introduced to the public in FY14, but changes in FY16 resulted in unique usage. The Library's Informational Technology Department created an interactive display showcasing the path of the April 13, 2006 tornado. Users were able to touch the screen and pull up images of the destruction, courtesy of the *Digital History Project*. Buoyed by the public's response, a local history interactive quiz was created for the signs in May during our annual *Weber Days* history celebration. We also added a new digital sign to the Library Lobby in May. The constant stream of images highlighting upcoming programs and events keeps the public informed, while also decreasing the amount of paper signage in the Lobby, resulting in a streamlined entry that's visually appealing to visitors.

Physical displays in the Library also are visually appealing to the public. First floor displays are changed and/or updated every Thursday morning, resulting in new signs for the A-Frames in the Gallery and by the Fiction stacks, as well as updated selections in the permanent Movie Staff Picks display. The kiosk on the second floor is also included in this schedule. We continue to receive many positive comments from patrons who enjoy seeing something new when they visit the Library. They also appreciate the humor in



which some displays are designed, such as “You’re Gonna Need A Bigger Book Bag” during Shark Week, “Udderly Good Books” during the Johnson County Fair, and “I don’t know the title, but the cover was green,” with the display showcasing books with green covers. We regularly share photos of our new displays on social media, resulting in great feedback from Library users as far away as Australia!

As shared in previous reports, the Library’s social media presence continues to grow. Our Instagram account has demonstrated the most growth at the fastest rate, with an average of 200 new followers every month. On June 30, 2015, we had 1,845 followers. A year later, that number is now 4,542. Our number of followers on Facebook jumped from 6,250 in June of 2015 to 7,302 in June 2016, while the Library’s Twitter account saw an increase of almost 500 followers from FY15 to FY16.

Our first floor display signs highlight the Library’s collection in various ways. We have signs for special celebrations, such as Women’s History Month and National Poetry Month, as well as humorous signage that make our patrons laugh while also introducing them to a new title or author.

Our social media audience is a mix of patrons, libraries, book publishers, authors, local businesses, and local schools. Our content is updated regularly to promote programs and events, and Library news. We take advantage of the less formal communication platform to give a behind-the-scenes look at the Library and show off our playful side. For example, we posted a video on National High 5 Day featuring Children’s Room Coordinator Angela Pilkington jogging down the second floor stacks, high-fiving every ICPL employee she passed. When Children’s Librarian Morgan Reeves appeared on Iowa Public Radio to participate in a Harry Potter trivia contest, we live-tweeted her performance. Most recently, our Facebook photo album illustrating the City of Iowa City’s rescue of six ducklings from the sewer grate in the alley beside the Library received more than 1,000 likes and was viewed more than 10,000 times. Dozens of our Facebook followers shared the album on their pages, including KCRG-TV9.

Using social media to promote programs before they happen is cost effective, as the services are free, but this year we also focused on sharing images and videos during and after Library events. These “In case you missed it” and “We wish you were here” type postings provide visual proof that ICPL is a community gathering place where people regularly #connectENGAGEenrich. (We started using this hashtag on Instagram posts in June 2016 to highlight ICPL’s uniqueness among public libraries.)

With so much happening at the Library, there’s always a story to tell! FY16 was a great year and we look forward to building on our successes in FY17, as well as launching the Library’s new bookmobile service.

FY17 Public Relations Plan

- Connect:** The Iowa City Public Library connects people to information essential for daily living and offers them opportunities for enjoyment and personal growth.
- Engage:** The Iowa City Public Library actively encourages discovery, learning, and greater participation in community life.
- Enrich:** The Iowa City Public Library contributes to the quality of life in Iowa City by offering opportunities to explore diverse ideas, to exercise imagination, and to express creativity.

| Goal 1: Public Awareness | |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Connect | Use gift support to add a third edition of The Window. |
| | Plan an event for National Bookmobile Day in April 12, 2017. |
| | Re-brand Digital History Project. |
| | Promote LMP after website improvements. |
| Engage | Promote 1,000 Books Before Kindergarten program. |
| | Promote Friends Foundation 25 th anniversary. |
| | Evaluate and strengthen collection promotion strategies. |
| Enrich | Promote bookmobile service and stops. |
| | Promote Iowa City People series. |
| Goal 2: Collaboration | |
| Connect | Feature Digital History Project in downtown businesses. |
| | Work with Antelope Lending Library to cross-promote Bookmobile services and schedules. |
| Enrich | Partner with City of Iowa City to promote equity and social justice education and programs. |
| Goal 4: Content | |
| Connect | Complete project to improve browsability of graphic novels and comics. |
| Engage | Prepare for the flood retrospective. |
| Goal 5: Technology | |
| Enrich | Virtual Branch: design virtual branch, including upgrade of ICPL Event Manager, improving the Local Music Project website and improving access to the Digital History collection. |
| Goal 6: Space/Facilities | |
| Engage | Update eSign software. |
| Enrich | Introduce bookmobile service. |
| Goal 8: Funding | |
| Connect | Present the \$100,000 grant for bookmobile from the Friends Foundation. |
| Enrich | Introduce new Friends Foundation planned giving initiatives. |

Nonfiction Graphic Novels at ICPL

By Brent Palmer, IT Coordinator at the Iowa City Public Library

Books of all kinds in graphic format are becoming more and more popular. The Iowa City Public Library is following an example set by many others and creating a new home for comics and graphic novels. The new location on the second floor is better for reading and browsing with lots of seating nearby. It is also closer to the teen center and young adult section, which is nice since teens are heavy users of this collection. The works in this format are not all Japanese Manga and superheroes, though. Serious non-fiction graphic works will continue to be scattered among the nonfiction shelves.

Autobiographical works is one of the richest areas in this format. It's interesting to explore the differences in the graphic style of each author while discovering their varied backgrounds. For example, Roz Chast's scratchy, simplistic drawings help us to laugh at the little neuroses in our lives. Her latest book "Can't We Talk about Something More Pleasant?" explores her changing relationship to her aging parents. "Persepolis" by Marjane Satrapi is striking in its depiction of a turbulent period of Iranian history using a deceptively simple and flat black and white style.

"The Photographer" documents a photo journalist's grueling trek through the mountains of Afghanistan with Doctors without Borders in the late Eighties. Each page combines Tintin-esque drawn panels with black and white photographs taken by this photographer and the juxtaposition is really interesting.

NPR's Brooke Gladstone uses graphic nonfiction to examine how our relationship to the media has evolved over time. The book is illustrated by Josh Neufeld, who also created "AD: New Orleans after the deluge" which chronicles the lives of five different people from various walks of life during and after Hurricane Katrina. The intertwining timelines of each party show the vastly different experiences of people from those trapped at the Superdome to others whose life was unscathed.

Whether you are already a die-hard comic book fan or have never investigated graphic novels, you might give these non-fiction graphic works another look.

By Jason Paulios
Senior Librarian - Adult Services at Iowa City Public Library

The Iowa City Public Library is celebrating our fifth year of offering free downloadable music from regional artists via the Local Music Project (music.icpl.org). This unique service allows ICPL cardholders to download over 80 albums from artists based in eastern Iowa. The project is currently limited to those living in Iowa City, Hills, University Heights, Lone Tree, or unincorporated (rural) Johnson County. The offerings are always changing with new albums added throughout the year from a variety of genres.

Washington, Iowa, blues guitar legend Catfish Keith is now well represented with three albums, including his latest "Honey Hole." This is foot-stomping acoustic roots blues music. Featuring a smooth bottleneck slide guitar base accented by hard string plucking and a steady hand slap on the guitar keeping the beat. "Honey Hole" is bound to be part of your late night front porch soundtrack for the summer.

Dana T's "tiny mind MASSIVE soul" required a massive crew of additional musicians and months of studio time to create. The result is a complicated but always entertaining avant-pop album. Jazz/funk woodwind and brass instrument arrangements propel you along through a song's first few verses only to be jettisoned for an adventure on a new time signature. Dana Telsrow has created an ambitious album, one that required many helping hands to make it happen.

One of those friendly collaborators is saxophonist Curt Oren who is also now a part of the Local Music Project with his solo works. Download his album "I LOVE MY DOG" (Production by Dana T) to hear his take on experimental minimalist jazz. These are short sound vignettes that baffle. Most open as a repeated arpeggio sax melody, they are busy but soothing and the sound of the horn mixes well with the sound of a breath or the clap of the pads on the instrument. The pattern changes as the songs crescendo, usually introducing squeals that act as substitute vocals.

Finally, the popular Summer of the Arts Friday Night Concert Series will feature two of our newly added Local Music Project artists: Brooks Strause and Elizabeth Moen on July 29. Check out Brooks Strause's "Acid Casual" for a sampling of what to expect at his performance. There's a darkness to this indie rock and songs veer from the booze-tinged swagger of, say, Tom Waits ("Lover Be Still") to danceable house-party psych rock ("Tell Secrets"). When you first hear Elizabeth Moen's voice on the opening track to her self-titled album you'll know you've uncovered a gem that you'll be coming back to. Her voice is a powerful instrument and versatile, it leans towards a roots folk/country sound with a bluesy edge on this album but she could easily pull off a traditional top 40 Adele-esque hit if she cared to go that direction. Check out "312 E. Market" for a lovelorn tale set at George's as sung by Fiona Apple.

Stop by the Info Desk on the second floor or chat with us online at icpl.org/ask for more information about downloading these or other albums. Stay tuned later this summer as we expand the Local Music Project to all residents of Johnson County! You can thank your local musicians for participating by downloading their albums and heading out to see them perform.



> Metro

DI Editor - Jun 30, 2016

CATCHING AN UNCOMMON CODE



By Hannah adamson

hannah-adamson@uiowa.edu

Every Wednesday, a group of teenagers gather around computers and work on special projects — learning the basics of coding and computer science.

The free program We Can Code offers weekly classes for kids from seventh to 12th grade.

With the closing of a volunteer-run coding program, Coder Dojo, Brian Visser, an Iowa City Public Library librarian who specializes in teen services, had been looking for ways to start a new coding program directed toward teens.

"There were questions from parents and questions from teens on if we would ever be able to offer something again," Visser said. "It's something that I feel is important: to expose teenagers to computer science because they might not have that opportunity. It's basically an introduction to computer science and potentially the beginning of a career in programming of some kind."

When Peter Haugen, the director of We Can Code, had plans in started such a program, he approached Visser in March with an idea for a coding program for middle- and high-school students.

After previously working for a few startups, Haugen decided he wanted to return to his physics background and give back to his hometown of Iowa City by applying his knowledge to a younger audience.

"Once I described my intent and what kinds of things I could bring to the table, they were fairly excited to get started," Haugen said.

The class loosely operates with each student pursuing her or his own personal project throughout the summer. Students can write down questions on sticky notes, and Haugen will answer in detail the following week.

He said he hopes they will be able to find a way to continue the program in the fall.

Besides keeping track of students and their progress, helping students get excited about coding and overcoming the fear of mistakes has also proven challenging for Haugen.

"After a certain point, there's a momentum that carries them through and helps them find new

challenges to apply themselves to," he said. "But getting them started, it's difficult to go from zero to self-guided. And that's the part that requires the most nurturing."

Despite these challenges, seeing the students learn from their mistakes and become unafraid of making mistakes has been extremely rewarding for him.

"I like seeing people coming back and seeing them grow," he said.

Allie Smith, the adult and teen services intern at the library, volunteers at We Can Code by helping students talk through their coding problems.

As a volunteer, Smith said, she is extremely happy the average number of female students tend to match the number of male students who attend the class.

Smith said the number of young women attending the class is much higher than the number of women professionals working in technology, 3 percent.

"Seeing how gender-balanced this group is, and has been from the beginning, has been really encouraging," she said. "We hope to be able to create this as a safe space."

Isaac Fletcher, a student attending We Can Code, said he one day wants to work on 3D projects and video games that are less restricted, and that this program has helped him.

"It's helping me learn the mistakes I'm making and how to fix them," he said.

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ARCA Racing Series Caseys General St...

Jul 9 at Iowa Speedway
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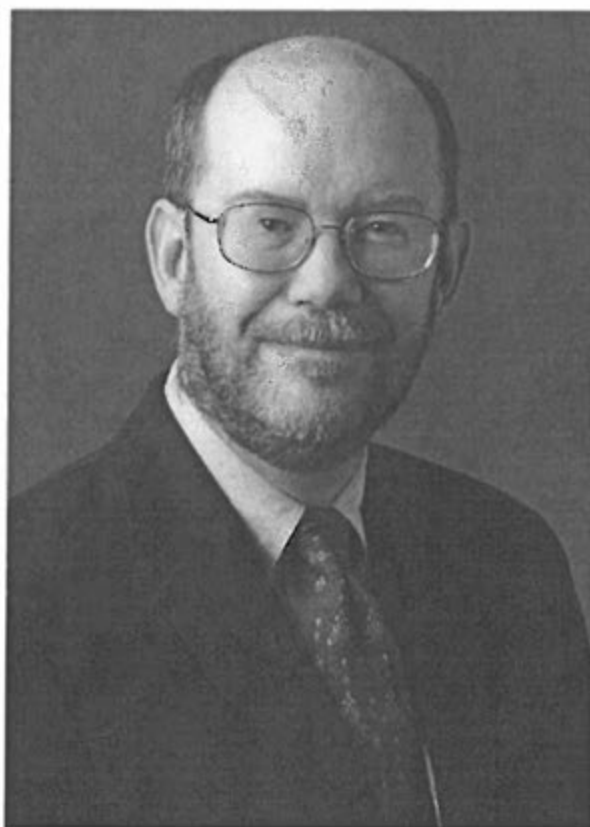
Verizon Indycar Iowa Corn 300

Jul 10 at Iowa
Speedway - Newton

Buy tickets

New technology hub in Iowa City moving forward

Federal, state grants make collaborative space possible



Daniel Reed University of Iowa

Jul 3, 2016 at 8:54 pm | Print View



Mitchell Schmidt

The Gazette

More stories from Mitchell

IOWA CITY — The people trying to create a collaborate hub for budding entrepreneurs in Iowa City say \$800,000 in federal funds will make the plan a reality.

Daniel Reed, vice president for research and economic development at the University of Iowa, said the grant from the U.S. Commerce Department's Economic

Development Administration — approved in late June — will help fund renovations to the 13,000-square-foot downtown space planned for the MERGE project.

"We have all the pieces in place. We're ready to roll so expect to see bids and contracts go out for renovation," he said.

Reed said work could begin later this summer on MERGE, which is a collaborative project between the Iowa City Area Development Group, the city of Iowa City and the University of Iowa.

In addition to the federal grant, MERGE also received a \$1.5 million grant earlier this year from the Iowa Economic Development Authority for the purchase of 3-D printing and related equipment. Reed said the UI also is making direct contributions.

Iowa City owns the space destined for MERGE — the former Wedge pizzeria space in the Iowa City Public Library.

ICAD late last year signed a four-year lease — \$24,000 a year for the first two years and \$30,000 a year for the final two years — with the city for the space.

The office will have co-working space for up to 30 people plus 18 private team offices and conference and event space.

But what exactly is MERGE?

Reed said MERGE will be a co-working space and prototype lab geared to entrepreneurs in tech fields. The collaborative space will bring together UI students and faculty with coders, developers, engineers, 3-D designers, program writers and entrepreneurs in tech-based fields.

The goal is to create such items as biomedical devices and high-precision prototypes.

"We really view this as a real opportunity to bring all the players together," Reed said.

MERGE will be connected to similar hubs at Iowa State University and the University of Northern Iowa.

The MERGE space already has become the new home for ICAD's Co-Lab, which had become cramped in its former home at 316 E. Court St.

"We envision there to be programming, pitches, competitions, classes, meetups, mentoring and collaborative opportunities happening day and night in the space," ICAD president Mark Nolte said in a statement. "This is an amazing opportunity to help create jobs and expose more people to the potential of entrepreneurship and technology."

Give us feedback

Have you found an error or omission in our reporting? Tell us here.

Do you have a story idea we should look into? Tell us here.

Libraries in care homes can improve residents' mood and memory

Shared reading in groups reduces isolation and can transform the lives even of residents with dementia

Norman Miller

Tuesday 7 June 2016 10.00 EDT

I hadn't expected a group of women in their 70s in a library to be so boisterous. Nora has recited a ribald verse about a well-known current politician, with bright-eyed relish, while Jill offers wry self-mockery at her continuing failure to finish *War and Peace*. Barbara is happy to share her passion for reading with kindred spirits. "You lose yourself in a book," she says, explaining how literature has helped her through hard times in old age.

We are sitting in a bright space at Mayflower Court residential care home in Southampton, where one long wall of the modern building is covered in bookshelves containing a diverse selection of titles. They are catering for a clientele who clearly enjoy contemporary biographies and thoughtful non-fiction as well as novels - historical yarns being a particular favourite. The well-read women also draw me into a lively discussion of subjects ranging from ancient history to contemporary sexual politics, alongside literature.

A growing number of care homes are discovering that libraries and reading groups can transform the lives of their residents, including those with dementia. Residents at Mayflower Court can join the reading group which meets every Tuesday morning in the library.

Former librarian and resident, Pat Marton, runs the reading group. "Reading is a fantastic way to encourage the group to keep mentally active and engaged," she says.

It is a view shared by Nicola Toomer, a manager at the home. "The library is a fantastic communal area, which is well used. Reading encourages residents to use their imagination and also provides a point of discussion - something retirees can feel they have lost," she says.

Anchor Housing, which runs Mayflower Court, and is England's largest not-for-profit provider of housing and care for older people, has been promoting reading groups for its residents for more than a decade.

Research published by the centre for research into reading, literature and society (Crils) at the University of Liverpool has found that while any reading helps sharpen the minds of older people, shared reading in groups offers particular benefits. Almost 90% of participants reported uplifted mood, better concentration and better long- and short-term memory.

Other benefits include reduced levels of agitation, while older people's sense of connectedness to a wider community was also improved by taking part in reading groups. Participants said they gain insights into their own identity, as well as the world view of others. "Isn't it funny? We come in with nothing and go out with all these thoughts," says one reading-group member living with dementia, who took part in the research. According to further studies commissioned by NHS North West, poetry seems particularly beneficial. Its 2014 report, *Read to Care*, focused on poetry for reading groups - particularly for people living with dementia. It found that poetry engaged emotions and triggered memory, while the compressed and intense language offered an immediacy and impact different to prose. As part of the research, participants - even with those with severe dementia - were prompted to recall poetry learned by heart at school.

Philip Davis, professor of literature at Liverpool University is director of Crils and a director of the award-winning Liverpool-based charity, The Reader, which aims to connect people through shared reading and to establish it as a non-medical intervention for people with a diagnosis of dementia. He sees the active nature of shared reading in groups as different to reminiscence therapy, which takes older people back in their minds using objects from the past.

"It is a more dynamic awakening - the thoughts seem fresh," he says. "People find them coming to mind in relation to new things they have never read before."

It isn't just the elderly readers who benefit. The Reader has found care home staff reporting that residents require less medication after reading groups because they are happier and more relaxed. Reading groups also give staff a way to get to know residents better, gaining insights into their lives and interests.

Others gain too. Families are brought closer together through the common denominator of literature, even where dementia has previously created a gulf. Relatives report learning new things about their family member or friend through talking about what they have read.

And children's books are provided in many care home libraries as a way to build - or rebuild - a bond across the generations. The residents at Mayflower Court confirm that they take one of the children's titles from the shelves to read to their grandchildren when they visit.

The Reader has published a number of anthologies of prose and poetry for reading aloud to someone you care for. On the publication of its first anthology, called *A Little, Aloud*, staff member Katie Clark recounted a visit to a home where she was warned not to approach one aggressive resident. Clark, however, sat down and read her a poem. She recalls: "She relaxed back in her chair, went very quiet, and at the end said, straight away, 'read another'."

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2950 Learning Campus Drive • P.O. Box 1330 • Bettendorf, Iowa 52722

July 8, 2016

Susan Craig, Director
Iowa City Public Library
123 S. Linn St.
Iowa City, IA 52240

General

563.344.4175

Administration

563.344.4177

Facsimile

563.344.4185

Dear Susan, ICPL Board and Staff,

On behalf of the Bettendorf Public Library Board of Trustees and staff, please accept our thanks for your recent letter of support following the water emergency which occurred at our library on May 20, 2016. The messages of support we received from you and other colleagues from across the state were encouraging, especially during the days immediately following the event.

Although water emergencies are never easy within a library environment, we were fortunate to have received exceptional support from our City Administration, City Departments, community, staff and patrons, which resulted in a rapid reopening of the majority of the library's public spaces on May 31, 2016. While meeting rooms, administrative offices, staff workspaces and the library's main entrance remain temporarily closed for repair, the majority of the public floor and all library services and collections, are open and available for public use. Summer Reading Program started on-time and without interruption, with program enrollment and participation on-pace with what we typically experience in an average year.

We have some construction work to complete in the coming months, but we deeply appreciate the gesture of support and offer of assistance we received from you, your library trustees and staff.

With Gratitude,

A handwritten signature in black ink that reads 'Susan Mannix'. The signature is fluid and cursive, with the first name 'Susan' being more prominent than the last name 'Mannix'.

Susan Mannix, MLS - Director
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A department of the City of Bettendorf

e-mail: infobpl@libby.rbls.lib.il.us <http://www.bettendorflibrary.com>



MasterCard Report

08-Jul-16

| Vendor | Dept | Expense | Description | Amount |
|-----------------------------|----------|---------|----------------------------------------|------------|
| AccuCut | 10550152 | 469320 | Miscellaneous Supplies | \$147.00 |
| Adobe Systems Incorporated | 10550140 | 444080 | Software Repair & Maintenance Services | \$23.97 |
| Amazon Marketplace | 10550140 | 455120 | Misc Comp Hardware | \$679.56 |
| Amazon.com | 10550140 | 455120 | Misc Comp Hardware | \$648.20 |
| Amazon.com | 10550420 | 469320 | Miscellaneous Supplies | \$12.99 |
| Amazon.com | 10550420 | 469360 | Food and Beverages | \$12.80 |
| Amazon.com | 10550152 | 469320 | Miscellaneous Supplies | \$331.22 |
| Amazon.com | 10550159 | 455090 | Paper | \$63.12 |
| Amazon.com | 10550159 | 469320 | Miscellaneous Supplies | \$99.50 |
| Apple | 10550140 | 444080 | Software Repair & Maintenance Services | \$99.00 |
| Art Mission | 10550520 | 477150 | Art Reproductions | \$100.00 |
| Art Mission | 10550220 | 477150 | Art Reproductions | \$2,182.32 |
| Blick Art Materials | 10550152 | 469320 | Miscellaneous Supplies | \$116.67 |
| Bread Garden | 10550151 | 469360 | Food and Beverages | \$22.46 |
| Bruegger's Bagels | 10550110 | 469360 | Food and Beverages | \$3.98 |
| Crazy Egg | 10550140 | 444080 | Software Repair & Maintenance Services | \$588.00 |
| CVS | 10550152 | 469320 | Miscellaneous Supplies | \$9.98 |
| Demco | 10550121 | 469320 | Miscellaneous Supplies | \$3,857.96 |
| Hobby Corner | 10550220 | 477020 | Books (Cat/Circ) | \$549.75 |
| Hy-Vee | 10550151 | 469320 | Miscellaneous Supplies | \$19.78 |
| Invictus Redifining Fitness | 10550220 | 477020 | Books (Cat/Circ) | \$29.95 |
| itunes | 10550510 | 477350 | Online Reference | \$109.70 |
| Little Bits | 10550110 | 469320 | Miscellaneous Supplies | \$368.90 |
| New Pioneer Coop | 10550110 | 469360 | Food and Beverages | \$19.13 |
| Ninite.com | 10550140 | 444080 | Software Repair & Maintenance Services | \$600.00 |
| Office Max | 10550320 | 455010 | Printing or Graphic Supplies | \$670.01 |
| Office Max | 10550140 | 455010 | Printing or Graphic Supplies | \$84.69 |
| Office Max | 10550140 | 469320 | Miscellaneous Supplies | \$35.40 |
| Office Max | 10550159 | 469320 | Miscellaneous Supplies | \$96.20 |
| Office Max | 10550110 | 452010 | Office Supplies | \$44.39 |
| Office Max | 10550110 | 455090 | Paper | \$116.48 |
| Pancho's | 10550151 | 469320 | Miscellaneous Supplies | \$20.00 |
| Panera | 10550152 | 469360 | Food and Beverages | \$40.55 |
| Paypal | 10550140 | 444080 | Software Repair & Maintenance Services | \$20.50 |
| School Outfitters | 10550121 | 469320 | Miscellaneous Supplies | \$447.57 |
| STEM Finity | 10550152 | 469320 | Miscellaneous Supplies | \$368.42 |

| Vendor | Dept | Expense | Description | Amount |
|--------------------|----------|---------|------------------------|--------------------|
| Stemfinity | 10550110 | 469320 | Miscellaneous Supplies | \$649.80 |
| Wal-Mart | 10550152 | 469320 | Miscellaneous Supplies | \$180.57 |
| Wal-Mart | 10550152 | 469360 | Food and Beverages | \$109.73 |
| Grand Total | | | | \$13,580.25 |



07/19/2016 14:13
emiller

CITY OF IOWA CITY
Library Disbursements: June 1 to June 30, 2016

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| ACCOUNT/VENDOR | INVOICE | PO | YEAR/PR TYP S | WARRANT | CHECK | DESCRIPTION |
|---------------------------------------------------------------------------------------------------------------------------------------|---------|----------------------------------------------------------|---------------|-------------------------------|------------------|-------------------------------------------|
| 10550110 | | | | | | |
| 1000-10-25-550-550100-550110-000-0000-435059- 010475 UNIVERSITY OF IOWA C 060820163536 | | Library Administration Advertising 2016 12 INV P | | 1,139.00 060316 | 158634 | EMiller/MasterCard |
| | | ACCOUNT TOTAL | | 1,139.00 | | |
| 1000-10-25-550-550100-550110-000-0000-438130- 010482 VERIZON WIRELESS 9765480367 | | Cell Phone Service 2016 12 INV P | | 40.01 060316 | 158705 | Admin/Monthly Chrg |
| | | ACCOUNT TOTAL | | 40.01 | | |
| 1000-10-25-550-550100-550110-000-0000-445140- 010355 OLD CAPITOL SCREEN P 517633 | | Outside Printing 2016 12 INV P | | 941.70 060316 | 158587 | Admin/Summer Staff |
| 010373 PIP PRINTING 90610 | | 2016 12 INV P | | 19.75 060316 | 158592 | Admin/500 MasterCar |
| 010373 PIP PRINTING 90697 | | 2016 12 INV P | | 122.22 061016 | 158895 | Admin/500 Notecard |
| | | | | 141.97 | | |
| | | ACCOUNT TOTAL | | 1,083.67 | | |
| 1000-10-25-550-550100-550110-000-0000-449060- 010229 IOWA CITY AREA CHAMB 2769353 | | Dues & Memberships 2016 12 INV P | | 398.00 062416 | 159459 | Admin/Membership Du |
| | | ACCOUNT TOTAL | | 398.00 | | |
| 1000-10-25-550-550100-550110-000-0000-452010- 010475 UNIVERSITY OF IOWA C 060820163536 | | Office Supplies 2016 12 INV P | | 163.77 060316 | 158634 | EMiller/MasterCard |
| | | ACCOUNT TOTAL | | 163.77 | | |
| 1000-10-25-550-550100-550110-000-0000-455090- 010475 UNIVERSITY OF IOWA C 060820163536 | | Paper 2016 12 INV P | | 147.46 060316 | 158634 | EMiller/MasterCard |
| | | ACCOUNT TOTAL | | 147.46 | | |
| 1000-10-25-550-550100-550110-000-0000-469320- 010475 UNIVERSITY OF IOWA C 060820160235 010475 UNIVERSITY OF IOWA C 060820163536 | | Miscellaneous Supplies 2016 12 INV P 2016 12 INV P | | 28.99 060316 601.04 060316 | 158633 158634 | APilkington/MasterC EMiller/MasterCard |
| | | | | 630.03 | | |
| 010522 COPY SYSTEMS INC IN236477 | | 2016 12 INV P | | 20.60 062416 | 159400 | Admin/Mail Machine |
| 012264 MAILBOXES OF IOWA CI 05272016 | | 2016 12 INV P | | 120.00 061716 | 159139 | Admin/Bubble Mailer |
| | | ACCOUNT TOTAL | | 770.63 | | |
| 1000-10-25-550-550100-550110-000-0000-469360- 010475 UNIVERSITY OF IOWA C 060820161910 | | Food and Beverages 2016 12 INV P | | 131.20 060316 | 158632 | Klogsden/MasterCard |
| | | ACCOUNT TOTAL | | 131.20 | | |



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|-----------------------------------------------|----------------|--------------------------------|---------------|------------------|--------|-------------------------|
| ORG 10550110 TOTAL | | | | | | |
| 10550121 | | | | 3,873.74 | | |
| 1000-10-25-550-550100-550120-131-0000-438030- | | Library Bldg Maint - Public | | | | |
| 010319 MIDAMERICAN ENERGY | 20160601135729 | Electricity | 2016 12 DIR P | 6,080.08 W060116 | | 286 MidAmBilling 060120 |
| | | ACCOUNT TOTAL | | 6,080.08 | | |
| 1000-10-25-550-550100-550120-131-0000-438070- | | Heating Fuel/Gas | | | | |
| 010319 MIDAMERICAN ENERGY | 20160601135729 | 2016 12 DIR P | | 843.84 W060116 | | 286 MidAmBilling 060120 |
| | | ACCOUNT TOTAL | | 843.84 | | |
| 1000-10-25-550-550100-550120-131-0000-438100- | | Refuse Collection Charges | | | | |
| 010507 JOHNSON COUNTY REFUS | 86254 | 2016 12 INV P | | 100.00 061716 | 159123 | Refuse & Recycling |
| | | ACCOUNT TOTAL | | 100.00 | | |
| 1000-10-25-550-550100-550120-131-0000-442010- | | Other Building R&M Services | | | | |
| 010164 FREEMAN LOCK AND ALA | 140635 | 2016 12 INV P | | 72.00 061716 | 159086 | FAC/Alarm Monitorin |
| 010319 MIDAMERICAN ENERGY | 630320516 | 2016 12 INV P | | 1.34 060316 | 158574 | FAC/Basic Service C |
| 010392 RMB CO INC | 28981 | 2016 12 INV P | | 1,363.00 061716 | 159198 | FAC/HVAC Quarterly |
| 010475 UNIVERSITY OF IOWA C | 060820160771 | 2016 12 INV P | | 7.50 060316 | 158628 | BGehrke/MasterCard |
| 010981 JOE'S QUALITY WINDOW | 14571 | 2016 12 INV P | | 140.00 060316 | 158549 | FAC/Lower Outside W |
| 010981 JOE'S QUALITY WINDOW | 14576 | 2016 12 INV P | | 140.00 061716 | 159116 | FAC/Lower Outside W |
| | | | | 280.00 | | |
| 011371 MCCOY AND ASSOCIATES | 6220 | 2016 12 INV P | | 773.00 062416 | 159492 | FAC/Arden Entrance |
| | | ACCOUNT TOTAL | | 2,496.84 | | |
| 1000-10-25-550-550100-550120-131-0000-442020- | | Structure R&M Services | | | | |
| 012238 OTIS ELEVATOR COMPAN | CER05335516 | 2016 12 INV P | | 150.00 061016 | 158874 | Elevator Service an |
| 012238 OTIS ELEVATOR COMPAN | CER65336516 | 2016 12 INV P | | 175.00 061016 | 158874 | Elevator Service an |
| | | | | 325.00 | | |
| | | ACCOUNT TOTAL | | 325.00 | | |
| 1000-10-25-550-550100-550120-131-0000-442040- | | Cooling Equipment R&M Services | | | | |
| 010392 RMB CO INC | 29030 | 2016 12 INV P | | 305.12 062416 | 159551 | FAC/Spring PM Repai |
| | | ACCOUNT TOTAL | | 305.12 | | |
| 1000-10-25-550-550100-550120-131-0000-442050- | | Furnishing R&M Services | | | | |
| 010475 UNIVERSITY OF IOWA C | 060820160292 | 2016 12 INV P | | 127.95 060316 | 158631 | AMangano/MasterCard |

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|---------------------------------------------------------------------------------------|-----------|----|--------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|-------|----------------------------------------------------------------------------------------|
| 1000-10-25-550-550100-550120-131-0000-445140-010050 TRU ART | 56506 | | ACCOUNT TOTAL Outside Printing 2016 12 INV P | 127.95 37.00 061716 | | 159215 CHI, FAC, CAS/4,000 B |
| 1000-10-25-550-550100-550120-131-0000-449160-010627 CINTAS CORPORATION 342574306 | 342577704 | | ACCOUNT TOTAL Other Rentals 2016 12 INV P 2016 12 INV P | 37.00 123.00 060316 123.00 061716 | | 158499 FAC/Cleaning Suppli 159061 FAC/Cleaning Materi |
| 1000-10-25-550-550100-550120-131-0000-449280-014239 VARSITY CLEANERS 589738 | 589825 | | ACCOUNT TOTAL Misc Services & Charges 2016 12 INV P 2016 12 INV P | 246.00 246.00 44.60 061016 63.00 061016 | | 158992 FAC/Wash & Press Ta 158993 FAC/Wash & Press Ta |
| 1000-10-25-550-550100-550120-131-0000-452040-010290 LENOCH AND CILEK ACE 357953 | | | ACCOUNT TOTAL Sanitation & Indust Supplies 2016 12 INV P 2016 12 INV P 2016 12 INV P | 107.60 107.60 104.97 061716 17.98 061716 634.09 061716 | | 159132 FAC/Rubbing Alcohol 159132 FAC/2 Containers Sw 159132 FAC/Cleaning Suppli |
| 010627 CINTAS CORPORATION 342574306 | 342577704 | | 2016 12 INV P 2016 12 INV P | 757.04 181.70 060316 162.50 061716 | | 158499 FAC/Cleaning Suppli 159061 FAC/Cleaning Materi |
| 1000-10-25-550-550100-550120-131-0000-465020-010475 UNIVERSITY OF IOWA C 060820160771 | | | ACCOUNT TOTAL Gasoline 2016 12 INV P | 344.20 1,101.24 7.60 060316 | | 158628 BGehrke/MasterCard |
| 1000-10-25-550-550100-550120-131-0000-466050-011399 ELECTRIC EQUIPMENT S 5476 | | | ACCOUNT TOTAL Electrical Supplies 2016 12 INV P | 7.60 626.53 061716 626.53 | | 159076 FAC/Lightbulbs |
| ORG 10550121 | | | TOTAL | 12,404.80 | | |



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| ACCOUNT/VENDOR | INVOICE | PO | YEAR/PR TYP S | WARRANT | CHECK | DESCRIPTION |
|------------------------------------------------|---------|----|--------------------|-----------------|--------|---------------------|
| 10550122 | | | | | | |
| 1000-10-25-550-550100-550120-132-0000-442020- | | | | | | |
| 012238 OTIS ELEVATOR COMPAN CER05335516 | | | 2016 12 INV P | 150.00 061016 | 158874 | Elevator Service an |
| | | | ACCOUNT TOTAL | 150.00 | | |
| | | | ORG 10550122 TOTAL | 150.00 | | |
| 10550140 | | | | | | |
| 1000-10-25-550-550100-550140-000-0000-432060- | | | | | | |
| 010525 ENCOMPASS IOWA LLC 6434 | | | 2016 12 INV P | 877.50 061016 | 158781 | IT/IT Essentials- S |
| | | | ACCOUNT TOTAL | 877.50 | | |
| 1000-10-25-550-550100-550140-000-0000-438140- | | | | | | |
| 010631 MEDIACOM 05142016 | | | 2016 12 INV P | 307.05 060316 | 158569 | IT/HSD Ultra 105 |
| 011937 AUREON COMMUNICATION 0789005209.2016.06 | | | 2016 12 INV P | 851.00 061716 | 159044 | Internet Services |
| 013770 SOUTH SLOPE COOPERAT 06012016 | | | 2016 12 INV P | 205.06 061016 | 158921 | IT/Internet Service |
| | | | ACCOUNT TOTAL | 1,363.11 | | |
| 1000-10-25-550-550100-550140-000-0000-444080- | | | | | | |
| 010475 UNIVERSITY OF IOWA C 060820160250 | | | 2016 12 INV P | 41.57 060316 | 158630 | BPalmer/MasterCard |
| 012215 FOUR WINDS INTERACTI SIN097161 | | | 2016 12 INV P | 320.13 061016 | 158787 | IT/Dynamic Content |
| | | | ACCOUNT TOTAL | 361.70 | | |
| 1000-10-25-550-550100-550140-000-0000-444100- | | | | | | |
| 010525 ENCOMPASS IOWA LLC 6465 | | | 2016 12 INV P | 521.16 061716 | 159080 | IT/Ticket Cost, Ing |
| 011199 TELVUE CORPORATION 09591 | | | 2016 12 INV P | 1,674.00 062416 | 159575 | IT/Telvue Care Supp |
| 012448 AWE DIGITAL LEARNING IOWA16001-1 | | | 2016 12 INV P | 2,100.00 061016 | 158744 | IT/1 Year Warranty |
| 012971 SEN SOURCE 30766 | | | 2016 12 INV P | 480.00 060316 | 158609 | IT/Maintenance on D |
| | | | ACCOUNT TOTAL | 4,775.16 | | |
| 1000-10-25-550-550100-550140-000-0000-455010- | | | | | | |
| 010475 UNIVERSITY OF IOWA C 060820163536 | | | 2016 12 INV P | 120.60 060316 | 158634 | EMiller/MasterCard |
| | | | ACCOUNT TOTAL | 120.60 | | |
| 1000-10-25-550-550100-550140-000-0000-455120- | | | | | | |
| 010081 CDW GOVERNMENT INC CXM1671 | | | 2016 12 INV P | 34.73 060316 | 158497 | IT/peerless Flat Mo |
| 010081 CDW GOVERNMENT INC DCG9596 | | | 2016 12 INV P | 1,301.89 060316 | 158498 | IT/Display for New |
| 010081 CDW GOVERNMENT INC DDS3785 | | | 2016 12 INV P | 775.80 061716 | 159059 | IT&AD/Ipad, 5 Circu |
| 010081 CDW GOVERNMENT INC DDT1697 | | | 2016 12 INV P | 633.70 061716 | 159056 | IT/ESign & Mini Com |



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| ACCOUNT/VENDOR | INVOICE | PO | YEAR/PR TYP S | WARRANT | CHECK | DESCRIPTION |
|-----------------------------------------------|--------------|----|--------------------------------|-----------|--------|----------------------------|
| 010081 CDW GOVERNMENT INC | DDW1228 | | 2016 12 INV P | 1,528.98 | 061716 | 159057 IT/Monitors, Laptop |
| 010081 CDW GOVERNMENT INC | DFB1352 | | 2016 12 INV P | 1,553.10 | 061716 | 159058 IT/Macbook, Spare S |
| | | | | 5,828.20 | | |
| 010134 ECS TECHNOLOGIES | 98790 | | 2016 12 INV P | 1,098.72 | 062416 | 159418 IT/Equipment for Co |
| 010475 UNIVERSITY OF IOWA C | 060820163536 | | 2016 12 INV P | 664.99 | 060316 | 158634 EMiller/MasterCard |
| | | | ACCOUNT TOTAL | 7,591.91 | | |
| 1000-10-25-550-550100-550140-000-0000-476110- | | | Other IT Hardware | | | |
| 011167 NORTHLAND SYSTEMS IN 42443 | | | 2016 12 INV P | 8,558.00 | 060316 | 158586 IT/Switch |
| 011167 NORTHLAND SYSTEMS IN 42590 | | | 2016 12 INV P | 5,345.00 | 062416 | 159513 IT/Networking Switc |
| | | | | 13,903.00 | | |
| | | | ACCOUNT TOTAL | 13,903.00 | | |
| | | | ORG 10550140 TOTAL | 28,992.98 | | |
| 10550151 | | | Lib Public Services - Adults | | | |
| 1000-10-25-550-550100-550150-351-0000-445140- | | | Outside Printing | | | |
| 010373 PIP PRINTING 90619 | | | 2016 12 INV P | 81.50 | 060316 | 158592 Adult/300 Classes H |
| 010373 PIP PRINTING SRP90559 | | | 2016 12 INV P | 516.58 | 060316 | 158592 Ad&Chi/SRP 2016 Gam |
| | | | | 598.08 | | |
| | | | ACCOUNT TOTAL | 598.08 | | |
| 1000-10-25-550-550100-550150-351-0000-445250- | | | Inter-Library Loans | | | |
| 014259 SPIRIT LAKE PUBLIC 060916 | | | 2016 12 INV P | 22.00 | 061716 | 159207 Adult/"The Story of |
| | | | ACCOUNT TOTAL | 22.00 | | |
| 1000-10-25-550-550100-550150-351-0000-469360- | | | Food and Beverages | | | |
| 010475 UNIVERSITY OF IOWA C 060820160227 | | | 2016 12 INV P | 23.79 | 060316 | 158629 MClark/MasterCard 6 |
| 013172 TOWN & COUNTRY WHOLE 277981 | | | 2016 12 INV P | 121.20 | 062416 | 159581 Adult/Popcorn, Oil, |
| | | | ACCOUNT TOTAL | 144.99 | | |
| | | | ORG 10550151 TOTAL | 765.07 | | |
| 10550152 | | | Lib Public Services - Children | | | |
| 1000-10-25-550-550100-550150-352-0000-432080- | | | Other Professional Services | | | |
| 014260 MACH 3 ENTERPRISES 060616 | | | 2016 12 INV P | 100.00 | 061716 | 159138 DesGift&CHI/Donatio |
| | | | ACCOUNT TOTAL | 100.00 | | |
| 1000-10-25-550-550100-550150-352-0000-445140- | | | Outside Printing | | | |
| 010050 TRU ART 56506 | | | 2016 12 INV P | 74.00 | 061716 | 159215 CHI,FAC,CAS/4,000 B |

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|---------------------------------------------------------------------------------------|----------|----|---------|-----------------------------|---|----------|--------|----------------------------|
| 010373 PIP PRINTING | 90627 | | 2016 12 | INV | P | 187.50 | 060316 | 158592 CHI/1500 June/July |
| 010373 PIP PRINTING | 90655 | | 2016 12 | INV | P | 34.24 | 060316 | 158592 CHI/Poster |
| 010373 PIP PRINTING | SRP90559 | | 2016 12 | INV | P | 1,033.22 | 060316 | 158592 Ad&Chi/SRP 2016 Gam |
| | | | | | | 1,254.96 | | |
| | | | | ACCOUNT TOTAL | | 1,328.96 | | |
| 1000-10-25-550-550100-550150-352-0000-469320-010475 UNIVERSITY OF IOWA C 060820160235 | | | | | | | | |
| 010475 UNIVERSITY OF IOWA C 060820163536 | | | | | | | | |
| | | | | Miscellaneous Supplies | | | | |
| | | | 2016 12 | INV | P | 226.82 | 060316 | 158633 APilkington/MasterC |
| | | | 2016 12 | INV | P | 95.40 | 060316 | 158634 EMiller/MasterCard |
| | | | | | | 322.22 | | |
| | | | | ACCOUNT TOTAL | | 322.22 | | |
| 1000-10-25-550-550100-550150-352-0000-469370-010475 UNIVERSITY OF IOWA C 060820160235 | | | | | | | | |
| 010475 UNIVERSITY OF IOWA C 060820160235 | | | | | | | | |
| | | | | Paper Products | | | | |
| | | | 2016 12 | INV | P | 283.00 | 060316 | 158633 APilkington/MasterC |
| | | | | ACCOUNT TOTAL | | 283.00 | | |
| | | | | ORG 10550152 TOTAL | | 2,034.18 | | |
| 10550159 | | | | | | | | |
| 1000-10-25-550-550100-550150-359-0000-435058-010468 U S POST OFFICE ACCT 060916 | | | | | | | | |
| | | | | Lib Public Srvs-Comm Access | | | | |
| | | | | Bulk Mailing | | | | |
| | | | 2016 12 | INV | P | 4,557.22 | 061716 | 159219 Bulk mail permit 15 |
| | | | | ACCOUNT TOTAL | | 4,557.22 | | |
| 1000-10-25-550-550100-550150-359-0000-435059-010238 IOWA CITY PRESS CITI 0002679003 | | | | | | | | |
| 011328 LITTLE VILLAGE MAGAZ MITW3135 | | | | | | | | |
| | | | | Advertising | | | | |
| | | | 2016 12 | INV | P | 610.00 | 061716 | 159106 CAS/IC Downtown Mag |
| | | | 2016 12 | INV | P | 364.00 | 060316 | 158564 CAS/MITW Ledge Size |
| | | | | ACCOUNT TOTAL | | 974.00 | | |
| 1000-10-25-550-550100-550150-359-0000-445140-010050 TRU ART | | | | | | | | |
| | | | | Outside Printing | | | | |
| | | | 2016 12 | INV | P | 185.00 | 061716 | 159215 CHI,FAC,CAS/4,000 B |
| 010373 PIP PRINTING | 90603 | | 2016 12 | INV | P | 77.49 | 060316 | 158592 CAS/10 Laptop Stick |
| 010373 PIP PRINTING | 90664 | | 2016 12 | INV | P | 64.78 | 061016 | 158895 COL&CAS/Digital Pos |
| 010373 PIP PRINTING | 90734 | | 2016 12 | INV | P | 19.75 | 061716 | 159178 CAS/500 Ban Notice |
| 010373 PIP PRINTING | SRP90690 | | 2016 12 | INV | P | 397.50 | 061016 | 158895 CAS/SRPBanner, Barr |
| | | | | | | 559.52 | | |
| | | | | ACCOUNT TOTAL | | 744.52 | | |
| 1000-10-25-550-550100-550150-359-0000-455090-010475 UNIVERSITY OF IOWA C 060820163536 | | | | | | | | |
| | | | | Paper | | | | |
| | | | 2016 12 | INV | P | 445.92 | 060316 | 15864 EMiller/MasterCard |



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|---------------------------------------------------------------------------------------|---------|----|------------------------------------------------|---------------|--------|---------------------|
| | | | ACCOUNT TOTAL | 445.92 | | |
| 1000-10-25-550-550100-550150-359-0000-469320-010475 UNIVERSITY OF IOWA C 060820161910 | | | Miscellaneous Supplies 2016 12 INV P | 50.00 060316 | 158632 | Klogsden/MasterCard |
| 010475 UNIVERSITY OF IOWA C 060820163536 | | | 2016 12 INV P | 359.70 060316 | 158634 | EMiller/MasterCard |
| | | | | 409.70 | | |
| | | | ACCOUNT TOTAL | 409.70 | | |
| 1000-10-25-550-550100-550150-359-0000-469360-010475 UNIVERSITY OF IOWA C 060820161910 | | | Food and Beverages 2016 12 INV P | 17.07 060316 | 158632 | Klogsden/MasterCard |
| | | | ACCOUNT TOTAL | 17.07 | | |
| | | | ORG 10550159 TOTAL | 7,148.43 | | |
| 10550160 | | | Library Collection Services | | | |
| 1000-10-25-550-550100-550160-000-0000-435010-010509 BAKER & TAYLOR INC C NS16050266 | | | Data Processing 2016 12 INV P | 750.00 061016 | 158747 | COL/3 First Look Cu |
| | | | ACCOUNT TOTAL | 750.00 | | |
| 1000-10-25-550-550100-550160-000-0000-445140-010373 PIP PRINTING 90664 | | | Outside Printing 2016 12 INV P | 109.76 061016 | 158895 | COL&CAS/Digital Pos |
| 010373 PIP PRINTING 90774 | | | 2016 12 INV P | 68.44 061716 | 159178 | COL/ 250 Zinio Post |
| | | | | 178.20 | | |
| | | | ACCOUNT TOTAL | 178.20 | | |
| 1000-10-25-550-550100-550160-000-0000-445270-010509 BAKER & TAYLOR INC C 2032014629 | | | Library Material R&M Services 2016 12 INV P | 7.50 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032014652 | | | 2016 12 INV P | 24.00 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032014673 | | | 2016 12 INV P | 18.00 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032014803 | | | 2016 12 INV P | 7.50 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032014809 | | | 2016 12 INV P | 61.50 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032019026 | | | 2016 12 INV P | 15.00 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032028971 | | | 2016 12 INV P | 51.00 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032037474 | | | 2016 12 INV P | 13.50 061716 | 159046 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032037631 | | | 2016 12 INV P | 21.00 061716 | 159046 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032037765 | | | 2016 12 INV P | 16.50 061716 | 159046 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032037772 | | | 2016 12 INV P | 33.00 061716 | 159046 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032038105 | | | 2016 12 INV P | 1.50 061716 | 159046 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032047510 | | | 2016 12 INV P | 34.50 062416 | 159377 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032047731 | | | 2016 12 INV P | 100.50 062416 | 159377 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032047739 | | | 2016 12 INV P | 109.50 062416 | 159377 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032047755 | | | 2016 12 INV P | 16.50 062416 | 159377 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032047801 | | | 2016 12 INV P | 13.50 062416 | 159377 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032050529 | | | 2016 12 INV P | 6.00 062416 | 159377 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032050732 | | | 2016 12 INV P | 45.00 062416 | 159377 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032060418 | | | 2016 12 INV P | 25.50 062416 | 159377 | LIBRARY MATERIALS |

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| 010509 BAKER & TAYLOR INC C 2032063762 | | | 2016 12 INV P | 24.00 062416 | 159377 | LIBRARY MATERIALS |
| | | | | 645.00 | | |
| 011068 OVERDRIVE INC | MR-1370-0001-060116 | | 2016 12 INV P | 224.00 061716 | 159170 | LIBRARY MATERIALS |
| | | | ACCOUNT TOTAL | 869.00 | | |
| 1000-10-25-550-550100-550160-000-0000-445290-010535 HOUGHEN BINDERY LTD 226836 | | | Book Binding 2016 12 INV P | 219.60 062416 | 159452 | LIBRARY MATERIALS |
| | | | ACCOUNT TOTAL | 219.60 | | |
| 1000-10-25-550-550100-550160-000-0000-469110-010510 DEMCO INC | | | Misc Processing Supplies 2016 12 INV P | 947.24 060316 | 158511 | COL/200 DVD Securit |
| 010546 MIDWEST TAPE | 94022708 | | 2016 12 INV P | 40.80 062416 | 159497 | LIBRARY MATERIALS |
| | | | ACCOUNT TOTAL | 988.04 | | |
| | | | ORG 10550160 TOTAL | 3,004.84 | | |
| 10550210 | | | Library Children's Materials | | | |
| 1000-10-25-550-550200-550210-000-0000-477020-010509 BAKER & TAYLOR INC C 2032014808 | | | Books (Cat/Cir) 2016 12 INV P | 495.48 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032019025 | | | 2016 12 INV P | 81.88 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032021122 | | | 2016 12 INV P | 157.87 061016 | 158746 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C 2032037771 | | | 2016 12 INV P | 270.46 061716 | 159046 | LIBRARY MATERIALS |
| | | | | 1,005.69 | | |
| 010536 INGRAM LIBRARY SERVI 93167207 | | | 2016 12 INV P | 81.57 061016 | 158821 | LIBRARY MATERIALS |
| 010536 INGRAM LIBRARY SERVI 93212543 | | | 2016 12 INV P | 31.00 061016 | 158821 | LIBRARY MATERIALS |
| | | | | 112.57 | | |
| | | | ACCOUNT TOTAL | 1,118.26 | | |
| 1000-10-25-550-550200-550210-000-0000-477070-011068 OVERDRIVE INC | | | Downloadable-eBooks 2016 12 INV P | 1,347.11 061016 | 158876 | LIBRARY MATERIALS |
| | | | ACCOUNT TOTAL | 1,347.11 | | |
| 1000-10-25-550-550200-550210-000-0000-477100-010551 RECORDED BOOKS LLC 75340788 | | | Fiction Audio-CD 2016 12 INV P | 26.99 061016 | 158911 | LIBRARY MATERIALS |
| 010880 RANDOM HOUSE INC | 1087545545 | | 2016 12 INV P | 516.75 061016 | 158906 | LIBRARY MATERIALS |
| | | | ACCOUNT TOTAL | 543.74 | | |
| 1000-10-25-550-550200-550210-000-0000-477200-010475 UNIVERSITY OF IOWA C 060820160235 | | | Toys 2016 12 INV P | 19.76 060316 | 158633 | Apilkington/MasterC |



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1000-10-25-550-550200-550220-000-0000-477250-
011068 OVERDRIVE INC 1370-163435447

1000-10-25-550-550200-550220-000-0000-477040-
010509 BAKER & TAYLOR INC C 5014101715
010509 BAKER & TAYLOR INC C 5014120410

1000-10-25-550-550200-550220-000-0000-477070-
011068 OVERDRIVE INC 1370-000055487
011068 OVERDRIVE INC 1370-000101710
011068 OVERDRIVE INC 1370-000226793
011068 OVERDRIVE INC 1370-163027340
011068 OVERDRIVE INC 1370-163336590

| ACCOUNT/VENDOR | INVOICE | PO | YEAR/PR TYP S | WARRANT | CHECK | DESCRIPTION |
|-------------------------|---------|----|---------------|----------|--------|----------------------------|
| ACCOUNT TOTAL | | | | | | |
| Downloadable Media | | | | 19.76 | | |
| 2016 12 INV P | | | | | | |
| Downloadable Media | | | | 449.87 | 061016 | 158876 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| ACCOUNT TOTAL | | | | 449.87 | | |
| ORG 10550210 TOTAL | | | | 3,478.74 | | |
| Library Adult Materials | | | | | | |
| Books (Cat/Cir) | | | | | | |
| 2016 12 INV P | | | | 15.00 | 060316 | 158631 AMangano/MasterCard |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 71.67 | 061016 | 158746 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 138.56 | 061016 | 158746 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 137.64 | 061016 | 158746 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 51.38 | 061016 | 158746 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 441.54 | 061016 | 158746 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 416.83 | 061016 | 158746 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 105.21 | 061016 | 158745 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 80.83 | 061016 | 158745 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| ACCOUNT TOTAL | | | | 1,443.66 | | |
| Library Adult Materials | | | | | | |
| Books (Cat/Cir) | | | | | | |
| 2016 12 INV P | | | | 230.93 | 061016 | 158821 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 266.16 | 061016 | 158821 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 306.81 | 061016 | 158821 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 90.77 | 061716 | 159104 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| ACCOUNT TOTAL | | | | 894.67 | | |
| Books (Cat/Reference) | | | | | | |
| 2016 12 INV P | | | | 2,353.33 | | |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 362.56 | 061016 | 158745 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 148.74 | 061016 | 158745 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| ACCOUNT TOTAL | | | | 511.30 | | |
| Downloadable-eBooks | | | | | | |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 65.00 | 061016 | 158876 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 25.95 | 061016 | 158876 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 267.96 | 061016 | 158876 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 251.96 | 061016 | 158876 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 63.93 | 061016 | 158876 LIBRARY MATERIALS |
| 2016 12 INV P | | | | | | |
| ACCOUNT TOTAL | | | | 674.80 | | |
| Library Adult Materials | | | | | | |
| Books (Cat/Cir) | | | | | | |
| 2016 12 INV P | | | | 674.80 | | |
| 2016 12 INV P | | | | | | |
| 2016 12 INV P | | | | 674.80 | | |
| 2016 12 INV P | | | | | | |
| ACCOUNT TOTAL | | | | 674.80 | | |

1000-10-25-550-550200-550220-000-0000-477040-
010509 BAKER & TAYLOR INC C 5014101715
010509 BAKER & TAYLOR INC C 5014120410

1000-10-25-550-550200-550220-000-0000-477070-
011068 OVERDRIVE INC 1370-000055487
011068 OVERDRIVE INC 1370-000101710
011068 OVERDRIVE INC 1370-000226793
011068 OVERDRIVE INC 1370-163027340
011068 OVERDRIVE INC 1370-163336590



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Library Disbursements: June 1 to June 30, 2016

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| ACCOUNT/VENDOR | INVOICE | PO | YEAR/PR TYP S | WARRANT | CHECK | DESCRIPTION |
|--------------------------------------------------------------------------------|------------|----|----------------------------------------|-----------------|--------|---------------------|
| 1000-10-25-550-550200-000-0000-477100-010518 BLACKSTONE AUDIOBOOK 833363 | | | Fiction Audio-CD 2016 12 INV P | 393.70 061016 | 158753 | LIBRARY MATERIALS |
| 010880 RANDOM HOUSE INC | 1087506557 | | 2016 12 INV P | 29.99 061016 | 158906 | LIBRARY MATERIALS |
| 010880 RANDOM HOUSE INC | 1287558252 | | 2016 12 INV P | 33.75 061716 | 159185 | LIBRARY MATERIALS |
| | | | | 63.74 | | |
| | | | ACCOUNT TOTAL | 457.44 | | |
| 1000-10-25-550-550200-000-0000-477110-010475 UNIVERSITY OF IOWA C 060820160292 | | | Music-CD 2016 12 INV P | 16.60 060316 | 158631 | AMangano/MasterCard |
| 010509 BAKER & TAYLOR INC C B16696190 | | | 2016 12 INV P | 68.31 061016 | 158748 | LIBRARY MATERIALS |
| 010546 MIDWEST TAPE | 93989634 | | 2016 12 INV P | 35.97 061016 | 158851 | LIBRARY MATERIALS |
| | | | ACCOUNT TOTAL | 120.88 | | |
| 1000-10-25-550-550200-000-0000-477160-010509 BAKER & TAYLOR INC C B16447110 | | | Video Recordings 2016 12 INV P | 36.40 061016 | 158748 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C B16521620 | | | 2016 12 INV P | 10.88 061016 | 158748 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C B16545420 | | | 2016 12 INV P | 32.80 061016 | 158748 | LIBRARY MATERIALS |
| | | | | 80.08 | | |
| | | | ACCOUNT TOTAL | 80.08 | | |
| 1000-10-25-550-550200-000-0000-477190-010081 CDW GOVERNMENT INC DDS3785 | | | Puzzles 2016 12 INV P | 2,746.90 061716 | 159059 | IT&AD/Ipad, 5 Circu |
| | | | ACCOUNT TOTAL | 2,746.90 | | |
| 1000-10-25-550-550200-000-0000-477210-010509 BAKER & TAYLOR INC C B16447110 | | | Non-Fiction Video-DVD 2016 12 INV P | 14.57 061016 | 158748 | LIBRARY MATERIALS |
| 010509 BAKER & TAYLOR INC C B16545420 | | | 2016 12 INV P | 14.54 061016 | 158748 | LIBRARY MATERIALS |
| | | | | 29.11 | | |
| 010546 MIDWEST TAPE | 93994315 | | 2016 12 INV P | 17.99 061016 | 158851 | LIBRARY MATERIALS |
| | | | ACCOUNT TOTAL | 47.10 | | |
| 1000-10-25-550-550200-000-0000-477220-010536 INGRAM LIBRARY SERVI 93212543 | | | Multi-Media/Gaming 2016 12 INV P | 37.98 061016 | 158821 | LIBRARY MATERIALS |
| | | | ACCOUNT TOTAL | 37.98 | | |
| 1000-10-25-550-550200-000-0000-477230-010518 BLACKSTONE AUDIOBOOK 833363 | | | Non-Fiction Audio-CD 2016 12 INV P | 408.71 061016 | 158753 | LIBRARY MATERIALS |

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| ACCOUNT/VENDOR | INVOICE | PO | YEAR/PR TYP S | WARRANT | CHECK | DESCRIPTION |
|-----------------------------------------------|----------------|----|-------------------------|-----------------|--------|---------------------|
| 010546 MIDWEST TAPE | 93995451 | | 2016 12 INV P | 119.97 061016 | 158851 | LIBRARY MATERIALS |
| 010551 RECORDED BOOKS LLC | 75339544 | | 2016 12 INV P | 28.00 061016 | 158911 | LIBRARY MATERIALS |
| 010880 RANDOM HOUSE INC | 1087545545 | | 2016 12 INV P | 30.00 061016 | 158906 | LIBRARY MATERIALS |
| 010880 RANDOM HOUSE INC | 1187506557 | | 2016 12 INV P | 45.00 061016 | 158906 | LIBRARY MATERIALS |
| | | | | 75.00 | | |
| | | | ACCOUNT TOTAL | 631.68 | | |
| 1000-10-25-550-550200-550220-000-0000-477250- | | | Downloadable Media | | | |
| 011068 OVERDRIVE INC | 1370-000226793 | | 2016 12 INV P | 158.00 061016 | 158876 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC | 1370-163314270 | | 2016 12 INV P | 229.96 061016 | 158876 | LIBRARY MATERIALS |
| 011068 OVERDRIVE INC | 1370-163501493 | | 2016 12 INV P | 1,067.28 061016 | 158876 | LIBRARY MATERIALS |
| | | | | 1,455.24 | | |
| 014210 CATFISH KEITH - FISH FY17LMPCK | | | 2016 12 INV P | 900.00 061016 | 158758 | ICPL LOCAL MUSIC PR |
| 014246 REJSEK, KAITLYN | FY16LMPKR | | 2016 12 INV P | 300.00 061016 | 158913 | LIBRARY MATERIALS L |
| | | | ACCOUNT TOTAL | 2,655.24 | | |
| 1000-10-25-550-550200-550220-000-0000-477330- | | | Print/Reference Serials | | | |
| 010169 GAZETTE COMMUNICATIO FY17GAZETTE | | | 2016 12 INV P | 301.60 061016 | 158793 | LIBRARY MATERIALS A |
| | | | ACCOUNT TOTAL | 301.60 | | |
| | | | ORG 10550220 TOTAL | 10,618.33 | | |
| TOTAL: | | | | 72,471.11 | | |
| FUND 1000 General | | | | | | |

Jay Semel, President

Janet Freeman, Secretary