



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • www.icpl.org

BOARD OF TRUSTEES

AGENDA

5:00 pm – 2nd floor Board Room

September 22, 2016

Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Thomas Martin

Robin Paetzold

Meredith Rich-Chappell

Monique Washington, Vice-President

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

A. Approve Regular Minutes of Library Board of Trustees August 25, 2016 meeting.

B. Approve Minutes of the Special Meeting of the Library Board of Trustees of September 7, 2016.

4. Unfinished Business.

A. Bookmobile Update.

Comment: An update on the bookmobile will be provided.

B. Bookmobile Consulting Contract.

Comment: Consider and approve hiring bookmobile consultant for construction phase.

5. New Business.

A. FY18 Budget Request.

Comment: City estimates are included. Specific project-related budget requests are completed and there will be a general discussion of the FY18 operating budget request.

B. ICN Service.

Comment: Staff propose changes to ICN meeting options in Meeting Room D.

6. Staff Reports.

- A. Director's Report.
- B. Departmental Reports: Adult Services, Community & Access Services.
- C. Business Office Report.
- D. Facilities Services Report.
- E. Development Office Report.
- F. Spotlight on the Collection.
- G. Miscellaneous.

7. President's Report.

8. Announcements from Members.

9. Committee Reports.

- A. Foundation Members. The FY2017 Memorandum of Understanding between the Friends Foundation Board of Directors and the Iowa City Public Library Board of Trustees and FY17 Friends Foundation budget.

10. Communications.

11. Disbursements.

- A. Review MasterCard Expenditures for August, 2016.
- B. Approve Disbursements for August, 2016.

12. Set Agenda Order for October Meeting.

13. Adjournment.

Iowa City Public Library Meeting Agendas and Other Significant Events		
SEPTEMBER 22, 2016	OCTOBER 27, 2016	NOVEMBER 17, 2016
Budget Discussion Departmental Reports: AS, CAS	Budget Discussion Policy Review: 815: Internet Use Review 1 st Quarter Goals/Statistics Departmental Reports: CH, CLS, IT OTHER: 10/13-14: ILA Annual Conference , Dubuque	Policy Review: 601: Collection Development Departmental Reports: AS, CAS
DECEMBER 15, 2016	JANUARY 26, 2017	FEBRUARY 23, 2017
Policy Review: 801: Circulation of Materials 802: Confidentiality Departmental Reports: CH, CLS, IT OTHER: 12/9: Inservice Day	Review 2 nd Quarter Goals/Statistics 6 month Strategic Planning Update Policy Review: 705: Naming & Recognition Departmental Reports: AS, CAS	Appoint Nominating Committee Set Hours for Next Fiscal Year Policy Review: 812: Hours of Service Departmental Reports: CH, CLS, IT
MARCH 23, 2017	APRIL 27, 2017	MAY 25, 2017
Appoint Committee to Evaluate Director Policy Review: 702: Library Programs 703: Cable TV Programming Departmental Reports: AS, CAS	Meet as Members of Friends Foundation Review 3 rd Quarter Goals/Statistics Policy Review: 501: Statement of Authority 502: Personnel 503: Admin/Confidential Benefits President Appoints to Foundation Board Departmental Reports: CH, CLS, IT	Election of Officers Departmental Reports: AS, CAS
JUNE 22, 2017	JULY 27, 2017	AUGUST 24, 2017
Director Evaluation Develop Ideas for Board Annual Report Departmental Reports: CH, CLS, IT	Review Board Annual Report Adopt NOBU Budget Strategic Planning Update Departmental Reports: AS, CAS	Review Annual Staff Report Departmental Reports: CH, CLS, IT OTHER: Annual Board Dinner



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BOARD OF TRUSTEES

Minutes of the Regular Meeting August 25, 2016

DRAFT

Members Present: Diane Baker (in at 5:06 pm), Janet Freeman, Adam Ingersoll, Thomas Martin, Robin Paetzold, Meredith Rich-Chappell, Jay Semel, Monique Washington.

Members Absent: John Beasley.

Staff Present: Maeve Clark, Susan Craig, Kara Logsden, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer, Angela Pilkington.

Guests Present: None.

Call Meeting to Order. President Semel called the meeting to order at 5:02 p.m.

Public Discussion. None.

Approval of Minutes.

The minutes of the July 28, 2016 Library Board of Trustees meeting were reviewed. A motion to approve the Minutes was made by Ingersoll and seconded by Washington. Motion carried 7/0.

Unfinished Business.

Bookmobile Update. RFP bids were due at 2:30 pm on 8/24/16. There were six bids, ranging from \$233,000 to \$344,000. Craig said the lower three bids are close to our price range; the top three bids are too high. A meeting has been set for Monday (and Tuesday, if needed) to discuss the bids. Craig, Logsden, Michael Swendrowski, our consultant, Dan Striegel, City Equipment Superintendent, and Mary Niichel, City Purchasing Agent, will attend. Bids will be evaluated and a vendor will be selected. If there are items in the proposal that need to be amended, this will be negotiated with the winning vendor. Semel asked if a member of the Board needs to be on the Committee. Craig said it was not necessary. Semel asked how important the cost of the bookmobile will be in determining the winning bid. Craig explained hypothetically how points might be awarded. Semel asked about the specifics of the Special Meeting. Craig said the preferred vendor is chosen, the price may be negotiated, and the Board will approve the contract. [Note: Correction: The RFP document with specifications serves in lieu of a contract. A purchase order is issued based on the RFP.] The special meeting is tentatively set for 5:30 so members travel get to the library after work. Craig said much bookmobile work is going on internally, too.

New Business.

Library Annual Report. Craig said the Director's report hits the highlights of what transpired during the year. Craig explained our eCollection growth is directly related to the number of items we have in the collection. Paetzold asked about the increase in Help Desk statistics. Logsdon said staff were reminded to enter statistics regularly.

Library Board Policy #101: By-Laws. This is a regularly scheduled policy review. Craig said the most significant change is the removal of "in person." Board members have participated in Board meetings electronically and telephonically since the City Attorney approved this form of participation. This change formalizes it. A motion to approve the By-Laws with the suggested changes was made by Rich-Chappell and seconded by Martin. Motion carried 8/0.

Staff Reports.

Director's Report. Craig asked if anyone felt a new openness on the second floor. Martin said he did. She said light now streams in from the windows across 54" shelves instead of 90" shelves. We removed back files and moved the manga, graphic novels, and comics out of the Nonfiction collection and located them together across from Young Adult Fiction. Craig described the series of ongoing events at the library to commemorate the Shakespeare Folio's month-long visit to the UI from the Folger Library. ICPL will show a series of six movies, present stage fighting for teens, and at the Farmer's Market on 9/10 there will be two programs on how herbs and flowers were used during Shakespeare's time. Children's Services are presenting many programs as well. The UI will be doing a lot of programming in conjunction with the visit. Craig said The Folio will make an appearance in one library in each state and we are quite lucky to have it here in Iowa City. There are strict guidelines for the receiving library; no one may touch the folio. Martin asked if there is a website that has all of this information. Miller will provide this to Board members.

Craig said ICPL has three special programs to draw attention to the Cyclo-Cross World Cup and educate Americans about Cyclo-Cross. ICPL will show *For the Love of Mud* on Tuesday, 9/6 at 7:00 pm; UI Professor Steve McGuire will talk about bike fabrication and design on 9/14, and Dr. John Meehan, the Jingle Cross Cyclo-Cross Promoter and Race Director, will stop by ICPL to give us all the details on 9/20. Baker said hosts are still needed to open their homes for the riders and support teams on 9/24/16. September is Get a Library Card month. Washington asked about our library card statistics. Craig said we were at every elementary school on ice cream social night and issued 100 cards.

Departmental Reports:

Children's Services. Pilkington said the library will open an hour early on Saturday, 9/17, for children with autism. This provides a less hectic environment than during regular hours. Darrin Crow has experience doing programming for autistic children and he will perform for the group and then again at the regular program later. The North Liberty Community Library expressed interest in participating, too, and they will have a special time for autistic children in October. Washington suggested we get in touch with UI Child Psych.

Collection Services. No comments.

IT. No comments.

Development Office. McCarthy said the year for the Friends Foundation ended better than anticipated. The Development Office is working on the meeting packet for next week's first FY17 Friends Foundation Board meeting. There is a sale on the audio Great Courses in The Book End. Tomorrow The Book End will have a special on baby books. MidWestOne begins its second decade of support for the Library by holding its annual book drive for The Book End at all Iowa City, Coralville, and North Liberty bank offices during September.

Spotlight on the Collection. No comments.

President's Report. The State Library Town Meeting will be in Coralville on October 4 and the Iowa Library Association (ILA) Annual Conference is 10/12-14/16 in Dubuque. If you are interested in attending, Miller will send links and take care of registration. Freeman asked what the Town meeting is like. Craig said State Library staff do the programming and it is primarily for smaller libraries that may not be able to afford to attend larger meetings.

Ingersoll wondered if libraries are going to be multi-media centers in the future. Craig said this is hard to say. She believes books will be here longer than the life of our new bookmobile. Logsden said the economy drives library use to some degree and one reason circulation is down the last two years is the economy has recovered. Now people can afford them and are buying them again so book sales are up. Sales of ebooks have flattened out nationally, Craig said and audio recordings are now trending up. Publishers are offering items in digital format. Semel said the consultants identified that Iowa City people like to read print books. Paetzold believes these trends and patterns were identified by the consultants. Craig said people have been talking about the decline of books for 20 years. She believes the access the bookmobile will provide will drive up book use. Rich Chappell asked other public libraries are having the same experience. Craig said this is a national trend. Semel asked about providing more computer help; Craig said last year we began circulating laptops. Statistics show that all ages and all parts of Iowa City have checked out the laptops. Staff help people every day on all of our computers. The print reference collection has totally been affected by technology since the internet. Clark said we provide classes at all levels during the week for the community. We also have On-Call Tech Help, which responds to a patron's immediate need in the library. Freeman feels the small decline in circulation has been offset by other things we offer. Craig said the Self Checkout machines provided an opportunity for staff to do other things. Ingersoll said in the business world looking more years out is customary; Craig said in the public sector we try to be ahead but also maintain collections and services for people who are slower to adopt new things.

Paetzold noted we missed the DO report and President Semel went back to that agenda item.

Announcements from Members. Martin said there are two openings on the State Library Commission and encouraged others to serve if they have the time. Paetzold reported she is on the University Libraries Committee. Craig appreciates the collaborative relationship ICPL is developing with John Culshaw, University Librarian at UI.

Committee Reports.
Foundation Members.

Communications. None.

Disbursements.

The MasterCard expenditures for July, 2016 were reviewed. A motion to approve the disbursements for July, 2016 was made by Martin and seconded by Rich-Chappell. Motion carried 8/0.

Set Agenda Order for September Meeting.

FY18 Budget.

Adjournment. A motion to adjourn the meeting was made by Martin and seconded by Freeman. Motion carried 8/0. President Semel closed the meeting at 5:58 p.m.

Respectfully submitted,
Elyse Miller



BOARD OF TRUSTEES

Minutes of the Special Meeting September 7, 2016

DRAFT

Members Present: Diane Baker, Janet Freeman, Adam Ingersoll (by phone), Thomas Martin, Robin Paetzold, Meredith Rich-Chappell, Jay Semel, Monique Washington.

Members Absent: John Beasley.

Staff Present: Maeve Clark, Susan Craig, Kara Logsden, Elyse Miller.

Guests Present: None.

Call Meeting to Order. President Semel called the meeting to order at 5:30 p.m.

Bookmobile Purchase: Semel asked Craig to make a brief presentation about the bookmobile. Craig said the purpose of the meeting is for the Library Board of Trustees to approve the issuance of a purchase order for a bookmobile. The review team consisted of Craig, Logsden, and Dan Striegel. Michael Swendrowski, our consultant, wrote a letter of recommendation suggesting we approve Summit Bodyworks (Summit) as our vendor. Attached to Craig's memo is a page from the actual RFP delineating Summit's price structure. Craig's memo outlines the bookmobile base price plus alternates the Library would like to include; 2 carts, 4 sets of windows, a solar panel system, video surveillance, and a wrap for the vehicle. These add-ons total \$18,876. The total for the bookmobile (base price plus alternates) is \$252,143, right in the price range we envisioned at the beginning of the process.

Martin asked if these alternates need to be added to the other bids, which would increase those bids as well. Craig said these were included in other bids, too. Craig said the cost Summit proposed for the add-ons were in the ball park with the other bidders. Craig said we wrote a good RFP and even the consultant did not understand why the highest bid was so much higher than the others, in response to a question by Freeman. Craig said it may be the vendor did not want actually want the bid but there is no way to know. Martin asked about Truck Country in Cedar Rapids. Craig said they have never built a bookmobile before. Freeman asked if it was difficult to identify a winning vendor from the lower bids. Craig said the same build out company was being used by the other two lowest bidders. Freeman asked if price was the most important factor. Craig said price was the determining factor. There were vendors that could build a fine bookmobile, but Summit will do it for \$100,000 less. Since the end product was the same, we selected Summit. In response to a question about how items were weighted in

determining the winning bid, Craig said 25% was given to price, 15% for references, 40% for meeting the RFP, and 20% for delivery date. Logsden said there was a big range in delivery dates.

A motion to approve the issuance of a purchase order for Summit Bodyworks of Commerce City, Colorado to build a bookmobile for the Iowa City Public Library was made by Martin and seconded by Paetzold. The motion carried 8/0.

Adjournment. A motion to adjourn the meeting was made by Baker and seconded by Washington. Motion carried 8/0. President Semel closed the meeting at 5:46 p.m.

Respectfully submitted,
Elyse Miller



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DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • www.icpl.org

TO: Library Board

FROM: Susan Craig, Director
Kara Logsden, Community & Access Services Coordinator

DATE: September 13, 2016

RE: Bookmobile Consultant, Construction Phase

We initially signed a contract with our bookmobile consultant to assist us with the preparation of the RFP and review of the responses. We are now asking you to approve a contract (attached) for the final phase – construction.

The consultant is fully versed in any construction issues that may arise and will visit on-site to inspect the vehicle. We feel his continued presence will contribute to the overall quality of the vehicle and insure that it meets our specifications.

Funding has been approved in your NOBU budget for miscellaneous bookmobile project expenses that will cover this contract.



"Your partner for the road ahead!"

September 13, 2016

Kara Logsden, MA
Community and Access Services Coordinator
Iowa City Public Library
123 South Linn Street
Iowa City, IA 52240

Dear Ms. Logsden,

Thank you for your continued interest in SVS for your bookmobile consulting needs. Based on your request, I am pleased to provide the following proposal for a package of services to professionally manage and inspect your new bookmobile project.

Please feel free to contact me directly anytime at 262.679.9096 or mswendrowski@vehiclesuccess.com with any question or comment, and thank you again for considering SVS as a partner during your bookmobile purchase process.

I sincerely look forward to the opportunity to serve you and your team.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Swendrowski", is written over a light blue horizontal line.

Michael Swendrowski

President - Specialty Vehicle Services, LLC.

Chairman - American Library Association, Subcommittee on Bookmobiles (past)

Board Member - Association of Outreach & Bookmobile Services

Board Member - Mobile Health Clinics Network

Co-author - One the Road with Outreach (Libraries Unlimited, 2009)

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FACSIMILE: 262.457.4924
VEHICLESUCCESS.com



Proposal for Consultant Services
For the
Iowa City Public Library
Project
Bookmobile

Proposed by:
Specialty Vehicle Services, LLC.
W196 S8406 Plum Creek Blvd.
Muskego, WI 53150
P: (262) 679-9096
F: (262) 457-8170
M: (262) 510-1397



Organization, Credentials and Experience

Specialty Vehicle Services, LLC. ("SVS") is an independent team of qualified experts in the field of Specialty Vehicle consultation, design and management. The project leader for this project will be Michael Swendrowski, former Chairman of the American Library Association's ("ALA") Subcommittee on Bookmobiles, and a 30-year+ veteran of the specialty vehicle industry with special focus on Bookmobiles and other technologically advanced vehicles.

Michael has performed various duties and job assignments within the United States and throughout the world. He has worked for multiple Specialty Vehicle manufacturing companies holding positions of: production worker, electrical department supervisor, engineering manager, sales manager, and director of operations, and now founder and president of Specialty Vehicle Services. His last position, as director of operations, was with the largest Bookmobile manufacturer in the country, rendering him exceptionally qualified for this type of outreach project.

Michael's experience within the Specialty Vehicle industry has also included the development and manufacture of many projects. Some of the more notable projects include: super-compact mobile mammography units, unique and successful mobile marketing units, rapid-deployment mobile emergency cellular repeater sites for China's telecom ministry, touch-screen controlled surveillance platforms for the US government, military communication units, international airport mobile command posts, and satellite uplink/downlink connected public information units.

Many of the other hundreds of vehicles Michael was involved with included: bloodmobiles, NASCAR racing trailers, mobile DUI units, tactical response vehicles, medical and dentistry clinics, mobile education units, and many others.

On top of the real-world education Michael received during his long career, Michael has continued his formal education to include business management and electronics design aspects. During his manufacturing career, Michael gained extensive working knowledge of mobile electrical systems, metal fabrication, woodworking, upholstery, painting, and equipment sourcing. This well-rounded education and experience was all integrated to allow the formation of SVS.

Today, SVS is the foremost leader in the field of specialized vehicle consultation, design, management and inspection, and Michael is a well-recognized, respected and proven consultant to bookmobile and outreach communities worldwide.



Firm Information

SVS is a professional firm established in 2002 and headquartered in Muskego, WI. Additional associates are located throughout North America and enlisted as needed as sub-contractors. The business is structured as a Limited Liability Corporation and defined by Wisconsin statutes as a small business.

Understanding of the Project

We at SVS aim to assist the Iowa Public Library ("Library") in the construction of a contemporary bookmobile to provide literacy and information based benefits to underserved populations within its area. The team at Library is interested in professional assistance to supplement the knowledge base of the team during this initiative, and SVS can provide its expertise and capabilities within this field to guide this unique project from its current stage through delivery.

With the project now awarded to a manufacturer, SVS will conduct vendor relations on behalf of the Library, provide project/vendor inspections as contracted and generally manage the entire construction aspect of the project. The deliverables of this project shall be completed in an expeditious manner.

SPECIFIC OBJECTIVES

1. Provide primary vendor relations and general project management services on behalf of Library during pre-construction engineering refinement and project construction. Services include initial vendor order verification, engineering refinement oversight, and weekly progress checks (including photos as available) during main production.
2. Coordinate and conduct a 1 day on-site "post-construction/pre-delivery" inspection and testing at selected vendor's facility. Inspections shall ensure contract, regulatory and quality compliance. Functional/operational testing of the finished vehicle shall also be completed.
3. Prepare a post-construction inspection report detailing discrepancies and findings of on-site inspections and testing.

Implementation

Construction & Inspection:

Includes vendor interaction/guidance, vendor field inspections/meeting (as contracted), and completed project analysis/inspection.

(Timeline: 6 - 12 months from award, dependent on project/vendor conditions)

Deliverables:

- o Project Inspection Report *(Word and/or PDF document)*



Fees

Costs shall not exceed this proposal without express written consent from the Library.

<u>Accept</u>	<u>Description</u>	<u>Fee</u>
<input type="checkbox"/>	Construction & Inspection – as detailed herein.	\$5,900
	Subtotal:	\$5,900

Optional: additional on-site vendor meetings/inspections (including all travel costs) - \$3,400/each

Terms and Conditions

- Payment terms are net 30.
- Quotation prices are listed in US Dollars and do not include any applicable sales or business taxes/fees.
- Client authorized changes to scope of work within this proposal may effect cost.

Acceptance

Signature

Date

Printed Name

Title



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DIRECTOR: Susan Craig • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

TO: Library Board

FROM: Susan Craig, Library Director

DATE: September 14, 2016

RE: FY18 Budget Request

For your review I have attached:

- Financial report for FY16 (year just ended) showing income and expenses to all funds and fund balances when appropriate.
- Revenue estimates – a draft from the City for FY18.
- Budget in brief summary showing several years of expenditures and FY17 budget, as well as the request for FY18. FY18 numbers reflect City projections. Fund numbers with special requests attached are noted. The City has not yet projected personnel numbers which are based on current employees, projected salary increases and benefit costs.
- Project sheets, including a Capital Improvements Project budget request.

Budget Timeline:

- September – review and approve budget request to be submitted to the City
- October – Staff enter data into City system.
- November – Director meets with City Manager, Assistant City Manager, Finance Director and other Finance Department staff to discuss budget request.
- December – City Manager's FY18 budget recommendations are sent to the City Council – typically late in the month.
- January – City Council reviews manager's recommendations, hears presentations from department heads.
- March – FY18 budget approved by Council, sent to State.
- July – FY18 NOBU budget approved by Board.

Comments

We have full funding for bookmobile expenses in the FY17 budget and just continued them into FY18. There is uncertainty in our estimates until we're in operation and can see actual expenses. There is no increase requested in personnel, however a new hourly employee pay plan takes effect January 1, 2017 due to the new county minimum wage. This will be in effect for the full Fiscal Year 18. I will send out FY18 NOBU estimates prior to the meeting; you formally approve this budget next July.



FY2016 Receipts and Expenditures by Fund - DRAFT

Source/Account	City Operating Budget 10550110 to 10550220	Library Board Controlled Funds										Jail Fund 10000000	Total	Equipment Replacement and Reserve
		Interest Account 10550310	Enterprise Fund 10550320	Lost & Damaged 10550330	Open Access 10550340	Direct State Aid 10550350	Misc. Grants 10550360	Gifts & Bequests 10550410 to 10550520	Development Office 10550600					
Beginning Balance	\$0	\$18,553	\$47,714	\$85,290	\$106,352	\$2,717	\$3,969	\$475,489	-\$25,811	\$3,422	\$717,695	\$206,246		
RECEIPTS														
Tax Dollars														
Iowa City	\$4,896,091													
County Contract	\$440,949													
Other City Contracts	\$62,594													
State/Federal					\$63,911	\$17,936					\$3,600	\$4,899,691	\$62,422	
Fines/Fees	\$155,541			\$19,368								\$440,949		
Sales	\$5,774		\$18,056									\$62,594		
Interest		\$601										\$81,847		
Reimbursements (Incl Taxes)	\$9,213							\$4,235				\$174,909		
Gifts / Grants								\$198,718	\$168,865			\$23,830		
Misc (Includes Bldg Rent)	\$45,475											\$601		
Transfers In	\$0											\$13,448		
												\$367,583		
												\$45,475		
Total	\$5,615,637	\$601	\$18,056	\$19,368	\$63,911	\$17,936	\$0	\$202,953	\$168,865	\$3,600	\$6,110,927	\$62,422		
EXPENDITURES														
Personnel	\$4,139,871				\$28,534			\$28,168	\$184,069			\$4,380,642		
Commodities	\$148,127		\$1,606		\$88,462	\$8,740						\$246,935		
Services & Charges	\$560,264		\$10,445	\$10,432	\$5,000		\$0	\$32,487				\$618,628		
Capital Outlay												\$0		
RFID Tags	\$0											\$0	\$71,996	
Bldg/Furn/Equip	\$13,903					\$9,300		\$55,889				\$79,092		
Library Materials	\$650,212									\$3,989		\$654,201		
Transfers Out	\$62,422											\$62,422		
Bond Abatement	\$40,838				\$23,294							\$64,132		
Total	\$5,615,637	\$0	\$12,051	\$10,432	\$113,208	\$18,040	\$0	\$118,996	\$184,069	\$3,989	\$6,076,422	\$71,966		
Ending Balance	\$0	\$19,154	\$53,719	\$94,226	\$26,969	\$2,613	\$3,969	\$559,446	-\$41,015	\$3,033	\$722,114	\$196,672		



FY18 Library Operating Budget Revenues Projected by City of Iowa City

Special Taxes	
Library Levy	\$891,551
Gas & Electric Excise	\$12,146
C & I Property Tax Rollback Reimbursement	\$25,268
Total Taxes	\$928,965
Payment for Service by Local Governments	
Johnson County	\$440,949
University Heights	\$39,763
Hills and Lone Tree	\$22,831
Total Local Governments	\$503,543
Fees, Fines, Sales	
Library Fines	\$155,519
Vending Machine commission	\$2,443
Sales of Surplus Equipment/Furniture	\$2,173
Total Fees, Fines, Sales	\$160,135
Rental Income	
Rent	\$24,000
Reimbursement of Expenses	\$9,300
Total Rental Income	\$33,300
Projected Total Revenues	\$1,625,943

Note: Remainder of operating budget is funded from the City's general property tax levy.

FY18 BUDGET IN BRIEF: September 15th, 2016

		FY12 ACTUAL	FY13 ACTUAL	FY14* ACTUAL	FY15 ACTUAL	FY16 ACTUAL	FY17 BUDGET	FY18 PROPOSED	Compare with FY17 Budget	COMMENTS
PERSONNEL										
411000	Permanent Full Time	2,235,882	2,158,031	2,156,249	2,185,292	2,224,016	2,367,630		0.00%	
412000	Perm Part Time	383,070	371,974	370,799	427,678	438,144	437,565		0.00%	
413000	Temporary	406,132	396,731	403,263	427,062	448,741	465,590	490,590	5.37%	New pay scale
414100	Overtime	60,958	58,058	66,166	69,674	67,174	72,000		0.00%	
414300 & 414400	Termination	15,749	21,796	14,556	8,250	6,366	0		0.00%	
414500	Longevity	22,083	19,869	18,619	17,123	17,786	18,811		0.00%	
421100 to 424800	Benefits	894,353	828,148	897,632	957,286	937,584	1,075,323		0.00%	
	Total Personnel	4,018,227	3,854,647	3,927,884	4,092,365	4,130,811	4,436,919	490,590	-88.94%	FY12, 27 payrolls

SUPPLIES

452010	Office supplies	2,627	2,836	2,755	2,938	1,945	3,013	1,992	-33.89%	
452030	Minor Equip & Furniture	20,525	10,065	21,731	8,514	12,913	8,817	13,303	50.88%	Continue to replace furniture
452040	Sanitation Supplies	14,948	15,288	17,300	18,016	19,555	18,657	20,147	7.95%	
452050	Photo Supplies	5,024	2,416	1,457	667	686	691	707	2.32%	
454020	Subscriptions	456	456	480	480	480	497	495	-0.40%	
455010 & 455090	Printing/graphic supply/ paper	14,016	7,525	6,001	8,806	6,316	7,315	6,506	-11.06%	
455110 & 455120	Misc Computer Software & hardware	12,124	41,262	65,093	45,656	49,271	45,656	48,576	6.40%	FY13 purchases under \$5,000 moved from Capital to Supplies
463040, & 465020 463100	Sewer & Ice Control Chemicals/ Gasoline	1,697	3,836	3,456	1,645	2,149	1,727	2,221	28.60%	
466030 to 466070	Building Repair Supplies	9,115	11,903	11,023	9,636	7,295	9,859	8,412	-14.68%	
467020	Equip repair/maint supply	1,647	476	473	115	1,007	119	1,037	771.43%	
469110	Misc processing supply	30,543	30,277	26,057	29,138	24,929	25,000	23,500	-6.00%	Less internal processing
469190 to 469370	Misc Commodities	19,786	28,020	23,963	17,755	22,580	20,690	21,414	3.50%	
	Total Supplies	132,508	154,360	179,769	143,366	148,126	142,041	148,310	4.41%	

FY18 BUDGET IN BRIEF: September 15th, 2016

		FY12 ACTUAL	FY13 ACTUAL	FY14* ACTUAL	FY15 ACTUAL	FY16 ACTUAL	FY17 BUDGET	FY18 PROPOSED	Compare with FY17 Budget	COMMENTS
CHARGES & SERVICES										
432030	Financial Svc / Charges	5,444	5,842	5,576	5,103	7,876	5,284	8,114	53.56%	
432060 to 432080	Consultants, other	16,866	13,295	27,844	23,218	24,138	21,700	25,000	15.21%	
435010	Data Processing	12,000	13,750	14,000	20,300	15,750	21,022	34,730	65.21%	Moving vendor processing from 445270
435055 to 435057	Postage / Couriers	32,273	21,344	20,550	31,074	30,305	31,467	32,087	1.97%	
435058 & 446320	Bulk Mail / Chargebacks	6,375	7,767	8,155	9,540	13,942	9,661	14,053	45.46%	Added 3rd issue of The Window.
435059 & 435060	Advertising/ Legal Pub	9,596	9,899	8,130	6,186	8,496	6,906	8,742	26.59%	
436030 to 436090	Training & Education	11,423	14,697	18,241	11,283	14,839	11,150	14,000	25.56%	
438030 & 438070	Gas/Electric	139,260	124,887	147,493	115,509	105,188	129,724	130,000	0.21%	No tenants for two years
438100 & 445330	Refuse/ Landfill /	2,103	1,380	1,380	2,180	1,991	786	2,050	160.81%	
438150	other waste disposal									
438110 to 438130	Long Distance / Cell Phones	1,988	2,539	2,808	2,847	3,019	4,300	6,300	46.51%	Full year new cell phone and hotspot for bookmobile
439140	Internet	12,855	13,686	17,373	16,205	15,637	16,300	16,110	-1.17%	
442010 to 442070	Bldg. Repair & Maint	85,714	91,516	74,687	97,750	70,335	102,445	102,445	0.00%	
443010 & 443050 & 4443080	Equip Repair & Maint	2,521	7,874	1,985	2,419	2,662	2,506	2,743	9.46%	
444010 to 444120	IT Repair & Maintenance	136,575	122,553	149,623	111,800	131,390	167,631	135,363	-19.25%	
445030	Plant Care	956	797	804	804	839	833	864	3.72%	
445140	Printing	31,356	37,506	43,002	34,612	35,575	38,477	34,249	-10.99%	
445250	Interlibrary Loan	5,562	269	64	45	168	0	4,673	100.00%	Moved from 435010
445270 to 445290	Materials processing & maintenance	13,858	15,235	15,092	16,627	19,542	18,196	3,379	-81.43%	
446010 & 446200 & 449055	City Chargebacks	651	522	622	525	682	221	716	223.93%	
446220 to 446300	Phone Chargebacks	22,086	20,295	22,086	23,599	23,692	26,390	26,390	0.00%	
446350	Vehicle Replace Fund	4,712	5,240	5,690	5,717	5,690	5,888	5,860	-0.48%	
446360	City Vehicle Rental Chargeback	5,571	3,993	5,173	5,667	4,685	12,000	12,000	0.00%	Bookmobile, asking for City confirmation
449030	Property Tax	48,450	51,694	24,812	16,649	1,549	0	0	0.00%	Now paid by City Rental account
449060 & 448030	Dues, Membership, Community Events	3,237	3,130	3,263	3,646	4,134	4,372	4,334	-0.87%	*
449090 to 449160	Rent / Equipment	7,268	9,073	8,325	8,135	7,722	7,418	8,306	11.97%	

FY18 BUDGET IN BRIEF: September 15th, 2016

		FY12 ACTUAL	FY13 ACTUAL	FY14* ACTUAL	FY15 ACTUAL	FY16 ACTUAL	FY17 BUDGET	FY18 PROPOSED	Compare with FY17 Budget	COMMENTS
448030 & 449350	Misc / Park 'n' Read / Meals	9,346	9,119	5,584	4,872	5,091	10,159	8,000	-21.25%	Bookmobile
	Total Charges & Services	630,356	608,302	632,362	576,312	554,927	654,836	640,508	-2.19%	
CAPITAL EXPEND										
472010	Blg. Improvements	0	0	12,000	3,995			43,000	100.00%	Modifications in Computer Lab & Children's Room- see project sheet
474360 to 474420	Operating equipment	2,010	0	17,713	0				0.00%	
475010	Furniture / Office Equip	0	0	0	0			27,000	100.00%	Furniture for Children's Room & Tween space - see project sheet
476050 to 476130	IT hardware / software	24,090	0	11,614	0	13,903		28,000	100.00%	Computer Lab equipment - see project sheet
	Subtotal Equip./improve	26,100	0	41,327	3,995	13,903	0	98,000	100.00%	
490040	GO Bond Abatement	97,000	82,216	97,536	61,618	40,838	0	0	0.00%	
	Equip Replace Fund	62,422	62,422	62,422	62,422	62,422	62,422	62,422	0.00%	
	Subtotal Transfers	159,422	144,638	159,958	124,040	103,260	62,422	62,422	0.00%	
477010 to 477350	Library Materials	614,794	630,885	659,600	650,421	650,212	660,960	667,570	1.00%	Collections - see project sheet
477380	REF Tags	12,498	12,472	12,600	5,875	0	6,000	6,000	0.00%	
	Subtotal Materials	627,282	643,357	672,200	656,296	650,212	666,960	673,570	0.99%	
	TOTAL Capital Expend	812,804	787,995	873,485	784,331	767,375	729,382	833,992	14.34%	
	TOTAL WITHOUT PERSONNEL	1,575,568	1,550,657	1,685,636	1,504,009	1,470,428	1,526,259	1,622,810	6.33%	
	TOTAL BUDGET	5,593,895	5,405,304	5,613,520	5,556,374	5,610,239	5,963,178	7,456,802	-58.80%	

**FY18 Budget Proposal
Project Sheet: Materials Budget
(Collection Services—Anne Mangano)**

Description:

Increase the materials budget to sustain the Iowa City Public Library's ability to meet the diverse needs and interests of the community through its collection.

Need:

The Iowa City Public Library's mission is to "connect people of all ages with information, engage them with the world of ideas and with each other, and enrich the community by supporting learning, promoting literacy, and encouraging creativity." To meet this mission, the Library is committed to providing a collection that best serves the community's needs and interests. A one percent increase to the FY18 materials budget will support a strong collection and better access to materials in the library building, the bookmobile, and online.

Items to be funded:

Fund number	Item	Amount
477020-477250	Library materials	\$6,610

Description of ongoing costs:

Will be an ongoing addition to the materials budget.

FY18 Budget Proposal

Project Sheet: Upgrades to Computer Lab and Children's Room

Description

Widespread changes in patron use and availability of portable computer technology results in the need to update the second floor Computer Lab and redesign a small part of the Children's Room.

Relation to Strategic Planning Goals

The Iowa City Public Library ... offers ...opportunities for enjoyment and personal growth....actively encourages discover, learning... offer(s) opportunities to explore diverse ideas, to exercise imagination, and to express creativity.

Strategic plan objectives for FY18 call for beginning these facilities improvements.

Need

Our Computer Lab was designed in 2001 as a center for teaching people sitting at computer work stations in a classroom style and it has worked well for that purpose. However, today's learning often involves a more collaborative approach and requires additional types of specialized equipment and software. We are still planning how to meet the ongoing needs for more traditional uses as well as provide for more innovative "maker space" options. We will be providing training and access to hardware and software in areas that are in high demand by people who are out of school. These improvements will complement, not duplicate, what will be available in the MERGE space. An architect will be helping us design this space which may include removing a wall to enlarge the Computer Lab footprint. It is expected that the budget will need to be augmented with NOBU funds.

Children's Services have evolved in the last fifteen years and one constituency receiving more attention is the "tween" ages, children in grades 3-6. We have developed and presented more programming aimed at this older elementary age group and it has been well received. The new Teen Center does not allow younger children, and the current Children's Room design caters to preschool and grades K-2. We plan to reconfigure and "rebrand" the northwest corner of the Children's Room where the recently returned materials, and tables and chairs are located. An inviting place designed with older kids in mind will provide a space for programming as well as hanging out. Our architect is looking at this area as well.

Items to be funded

Fund Number	Item	Amount
455120	Equipment for Computer Lab Upgrade—editing, laptops, video cameras, audio recorders, etc.	\$28,000
472010	Building/construction costs include possibly removing a wall, electricity, reconfiguring existing space	\$43,000
475010	Furniture	\$27,000

Ongoing Expense

There will be some ongoing expense for licensed software used in the Computer Lab.

FY19/20/21 City Capital Improvements Budget Proposal
Project Sheet: Replace Carpet throughout the Building, and Public Internet Stations

Description

A multi-year project to replace carpeting and some furnishings in large areas of the Library. This request proposes a three year Capital Improvements Projects budget request to the City.

Need

Millions of visitors have visited the Library which has been open 359 days each year since the "new" building opened in 2004. By 2019, fifteen years will have passed and there are major areas of the building, both public and staff space, that need re-carpeting. In addition, we have recovered or replaced most of the chairs in the building and replaced some tables. Other furniture replacement was part of the building upgrades done in 2012. It is time to replace the well-worn computer internet stations, which is a significant expense that cannot be accommodated in the operating budget. Our building has extremely high use and the carpet is subjected to all elements brought in by feet, strollers, wheelchairs, and belongings that have been stored outside as well as normal wear and tear. Estimates to re-carpet the entire building at today's prices are \$819,000. There are areas where we can hold off, so I am requesting \$200,000 a year for three (3) years, and an additional \$100,000 in FY19 for furniture replacement.

Items to be funded for City CIP budget

CIP YEAR	Item	Amount
FY19	Carpet replacement	\$200,000
FY19	Replace furniture	\$100,000
FY20	Carpet replacement	\$200,000
FY21	Carpet replacement	\$200,000



To: ICPL Board of Trustees

FROM: Susan Craig, Director
Bond Drager, Equipment Specialist
Kara Logsden, CAS Coordinator
Brent Palmer, IT Coordinator

RE: Meeting Room D Changes

DATE: September 1, 2016

Staff recommend discontinuing offering Iowa Communications Network (ICN) services in Meeting Room D beginning March 1, 2017. The information below provides an explanation of this recommendation.

BACKGROUND

Meeting Room D serves as the Library's ICN classroom. The ICN is a state-owned distance learning and government broadband carrier network. The ICN is governed by the State legislature through provisions in the Code of Iowa. When first introduced, the ICN was a state-of-the-art network that connected people throughout Iowa for education and administrative purposes.

The Library began ICN Services in February of 1999. The Library is a Tier 3 organization in the ICN structure. This means ICPL owns the wiring and hardware from the point of origination in the Library building to the ICN Room and controls use of the equipment. This gave the Library the flexibility of approving or denying incoming requests for ICN sessions based on availability of the room.

The chart below shows use of the Library's ICN Classroom after the opening of the 2004 Library building.

Fiscal Year	ICN Sessions	Average Monthly Sessions
05	96	8
06	121	10
07	120	10
08	232	19
09	282	24
10	247	21
11	191	16
12	154	13
13	150	13
14	155	13
15	36	3
16	33	3

Since 1999 the ICN provided several advantages as a video-conferencing option for the Library. First, it provided a dedicated, high-speed and connection to other sites in Iowa. It is a high-speed connection which is good for voice and video and the dedicated connection means the service does not take away

from the bandwidth ICPL uses for other public Internet traffic. Beyond the original cost of the equipment, and costs to maintain and upgrade equipment, there was no fee for hosting the service.

The ICN charges a per-hour per-site fee which can be passed on to the group using the ICN if the meeting is scheduled using the Library's ICN billing numbers. Sessions scheduled on other organizations' billing codes do not incur a cost to ICPL. Because the traffic does not cross the open Internet there is also an increased level of security for state-level official business.

Safety and technology issues impacted other ICN rooms in Iowa City over the years. After 9/11 the ICN Room in the National Guard Armory was not open to the public and safety issues brought limitations to public use of ICN Classrooms in local schools. This added more demand for access to ICPL's ICN Room. With technology advances, Kirkwood Community College and the University of Iowa began experimenting with alternative ways to deliver distance education that were less expensive than the costs charged by the ICN. Kirkwood initially pursued satellite systems while the University of Iowa investigated desktop computer systems.

WHY ARE CHANGES NEEDED?

A number of changes that have either taken place or will be taking place are eliminating the advantages of the ICN Network.

1. Upcoming mandatory changes on June 30, 2018 in the underlying videoconferencing technology of the ICN will force us to spend a considerable amount of money (\$8,000 – \$12,000 by our estimates) to upgrade our equipment so that we can continue to use the ICN Network.
2. Fewer sites in Iowa are keeping the service which means there are fewer sites to connect to. The usage of ICPL's ICN Room is dropping each year (see table on Page 1).
3. Our current high level of bandwidth at the Library reduces the importance of having a dedicated connection for video-conferencing.
4. There is a proliferation of low-cost web-based alternatives for video-conferencing now including Zoom (used by the University), Skype, Google, GoToMeeting, WebEx and others that are not subject to the limitations of having ICN equipment. These commonly-used services utilize low-cost equipment and can connect anywhere in the world. For many of these systems, all that is needed is a device with a built-in camera and access to the Internet.
5. The ICN Service will no longer be free. ICPL will have to pay yearly lease fees of \$200/month (\$2,400 annually) to keep the service, even if it is not used. Note: In the past we used the ICN as a backup for our public Internet service. We are exploring the need to keep the ICN as an Internet Service Provider for backup Internet service. This can be done with or without video-conferencing.

WHAT ARE OTHERS DOING?

We began researching the future of the ICN in the summer of 2015. We called Iowa Library Services who serves as our ICN scheduler. Iowa Library Services only hosted one (1) ICN Session in their classroom in 2014. The Library scheduler said she is helping libraries schedule fewer ICN Sessions and is hearing reports of more use of GoToMeeting and Skype. She also said a handful of libraries have decided to have their ICN equipment removed, including Bettendorf and Norwalk.

Decorah Public Library reports they pulled their equipment and have it stored in a closet. Removing the equipment makes their meeting room more usable for community meetings. Lorraine, the Director from Decorah, said she has a Librarian from Luther College on her Board who reported Luther College removed their ICN equipment and does not plan to upgrade.

We talked to staff at Cedar Falls Public Library who said they do not plan to upgrade. Their equipment is in a closet and they rarely use it more than 2 times per year. Waterloo Public Library dropped their ICN service in 2015 after hosting only 8-9 sessions per year. They thought converting the room into a maker space was a better use of the space.

POSSIBILITIES

We often hear from patrons who would like meeting room space to accommodate 20-30 people at a table. Based on patron feedback, we envision Room D as a **collaborative meeting space** with an emphasis on technology. The space would be designed for facilitating collaboration both locally as well as remote conferencing and good for workshops where many participants will bring their own laptops or tablets. There would be plenty of accessible plugs for charging and the ability to display or share information from your own screen onto the large flat screen TV in the room to share with others. An easy-to-use web camera and mics would make it easy to host a meeting with others in one or more remote locations using common web-based meeting technology like Zoom, GoToMeeting, Skype and WebEx. There would also be a flexible furniture arrangement. With the removal of existing fixed equipment, the occupancy rating of the room would go from 24 to 49.

Existing features in Room D will help with transformation to a collaborative meeting space. Three floor boxes already hold six electrical outlets. A floor box for the front podium can easily convert to a floor box with electrical outlets and existing conduit should help with wiring for data connections. The room has a nice side counter with cabinets under that has been hidden because of fixed furniture. Use of the room would always be free; however, just like with the ICN the patron may need a Zoom or GoToMeeting account to utilize that communications platform and it may incur fees for use.

In our opinion, it would be better to use the money that we would spend in upgrading the ICN equipment to convert Meeting Room D into a more collaborative meeting space. This would enable our patrons to utilize the space in a variety of different ways while continuing to provide basic underlying video-conferencing service. We will be giving up a very specialized service but gaining much more at a fraction of the cost.

NEXT STEPS

Money for Room D upgrades has been allocated in the NOBU Budget. In early September staff met with architects from Engberg Anderson to solicit ideas for furniture and layout of the room. Staff are investigating hardware and software to facilitate videoconferencing in the room. If approved by the Library Board, the goal would be to upgrade Meeting Room D in the second quarter of 2017.

Adult Services Department Report

Prepared for the September 22, 2016 Meeting of the Iowa City Public Library Board of Trustees
Maeve Clark, Adult Services Coordinator

Great Stories Club

The Great Stories Club (GSC), organized by the American Library Association, gives underserved youth facing significant challenges the opportunity to read, reflect, and share ideas on topics that resonate with them. Brian Visser, Teen Services Librarian, applied for, and was awarded, a grant to attend a national orientation workshop with other youth services staff from 75 libraries. Brian received 11 copies of three theme-related books to use in reading and discussion groups of six to ten young adults. The theme of the club is the positive change that reading and education can have on teens who are going through transitions in their lives. The Great Stories Club is at Elizabeth Tate Alternative High School on Fridays from September through December, where Brian and Jan Smith, Tate's teacher librarian, lead a book discussion. On his first visit, Friday September 9, Brian spoke to a group of students about joining the book club. Nine students signed up to participate! The first official meeting was Friday, September 16, and the club began reading **Buck** by M.K. Asante.

First Folio and Shakespeare Programming

ICPL is partnering with the University of Iowa Library for its **First Folio** exhibition. The entire library is involved in Shakespeare-themed programming and displays. We had a six-week film series based on adaptations of Shakespeare plays that has been well attended, (there is always the added draw of freshly popped corn). **Shakespeare Fighting Fun!**, a two-hour introduction to unarmed combat for the stage, a teen program led by Lukas Brasherfons, a UI MFA student in Dramaturgy, drew a group of 20 teens. Colleen Kennedy, Visiting Assistant Professor, UI Department of English, shared how herbs and flowers were used during Shakespeare's time at Farmers' Market twice on September 10. Nine people attended the first presentation, and 29 attended the second. All three books for this fall's B.Y.O.B. group are based on works of Shakespeare, and the library will also host a book discussion of **Hamlet's Dreams: the Robben Island Shakespeare** next Tuesday.



Cyclo-cross and Jingle Cross

While Shakespeare has fed our souls these past two months, we are not without action or as Volumnia says in **Coriolanus** "Action is eloquence". And if action (and perhaps eloquence) is what you seek, cyclo-cross may be the answer. Iowa City is the host of the Telenet UCI Cyclo-Cross World Cup on September 24 and Jingle Cross on the days before and after the World Cup. Not everyone is well-versed in the sport of cyclo-cross, and in partnership with the Convention and Visitors Bureau and the Downtown District, ICPL presented three programs on cyclo-cross and bicycling. These included the Iowa premiere of a cyclo-cross documentary, UI Professor of Art, Steve McGuire, and his class on designing and fabricating a bicycle, and Dr. John Meehan, the founder of Jingle Cross, who will share the details of both events and his inspiration for Jingle Cross.

Intellectual Freedom Festival

The 2016 Carol Spaziani Intellectual Freedom Festival coincides with the American Library Association's Banned Books Week, celebrated every year during the last week of September. This annual event affirms everyone's right to freedom of thought and expression.



Community & Access Services Department and Help Desk

Update for ICPL Board of Trustees

Prepared by Kara Logsdon, September 2016

Summer Library Bus Wrap-up

We had a fantastic summer with the Summer Library Bus program, providing a total of 2,673 rides on Iowa City Transit busses, including 1,090 rides in August. Although the program has concluded, patrons may get two free bus passes per week year-round by presenting their Library Card at a public service desk. We appreciate our partnership with IC Transit for this popular service many patrons depend on.

Instareview on Instagram

The Library has a vibrant following on Instagram. This summer we had many patrons who gave a quick review of a book and tagged it #icplinstareview. Two outstanding reviewers were rewarded with a Prairie Lights gift card. The June winner was the Southeast Junior High Library (@sejhlibrary). The photo to the right was taken at the presentation of their reward. The response? "More books for students!"



Customer Service Improvement: Claim of Return Response

Each day the Library checks in thousands of books, videos, and other Library materials. We have a well-trained group of Volunteers (who check in print materials) and Pages (who check in non-print materials), all trained with an emphasis on paying attention to detail. We also utilize a double-check-in system to assure accuracy. In FY16 the Volunteers and Pages checked in over 1.2 million items.

Periodically a patron will contact us about an item they believe returned but still appears on their account. We call this a "Claim of Return." Staff asks the patron to continue to look for the item, and flag it as a "Claim of Return," triggering a search here at the Library. In FY16 there were 260 items marked Claim of Return. Our staff searched for each item two times, sometimes finding it and sometimes unable to locate it. We respond to every patron with a Claim of Return by letting them know the status of our search. In August we started a new system of sending responses via eMail or printed note (if there is no eMail in the patron's account). This change automates the process and give the patron a much faster and more confidential response.

Collection Inspection Program

In July we reviewed the first six months of our Collection Inspection program where Volunteers identify materials on the shelf that need to be repaired or replaced. The result is many books routed to Collection Services for further inspection and decision about replacement. The overall goal is to assure a better physical condition of the collection and it is certainly meeting that goal. We appreciate the work of our volunteers and staff who are making sure our collection is in a good physical condition for our community to use.

Iowa City Community School District Ice Cream Socials

Library staff were at ice cream socials at all ICCSD schools with the exception of Hills – Angie went to Hills Family Night on September 8th. A total of 96 Library Cards were issued as a part of this outreach project. This is a big endeavor for the Library because all the socials are held at the same time. 13 individual staff members took part in these visits to share information about the Library. Patty McCarthy was at Horn Elementary and gets the prize for the most Library Card applications – 24! This is a great way to kick off the school year and reminds students, families and teachers about the great resources at the Library.

Ice Cream Social Card Applications

Alexander	8
Hills	2
Hoover	13
Horn	24
Lemme	6
Lincoln	2
Longfellow	3
Lucas	7
Mann	5
Shimek	6
Twain	7
Weber	6
Wood	7

Social Media Brings Library Book Home

Recently someone found a lost ICPL book on an airplane and tagged the Library in a tweet about the book. Library staff responded and the patron mailed the book back. When the book returned there was a celebration on Twitter, Instagram and Facebook. The "celebration" was viewed by over 16,000 people on social media and garnered many "likes." Library staff often enjoy a bit of social media serendipity and we love happy endings!

BUSINESS OFFICE ANNUAL REPORT

HIGHLIGHTS:

- HR activities
- Statistics
- Job Study
- City Committees

HR ACTIVITIES

The Business Office provides countless applications and administers tests in conjunction with the application process all year long, before the hiring process even begins. The hiring process starts with a job posting, and ends with a new staff person attending New Staff Orientation. In between, there is a lot of paperwork for the federal, state, and local governments, and the Library. Each individual spends a minimum of an hour completing these forms, and then another hour attending a mandatory orientation which is offered monthly. In FY16, there were 17 hires, two were permanent staff, and 15 were hourly employees. In addition to the hiring paperwork, each time someone completes their six-month probationary period, gets an annual raise, changes departments, gets promoted, and resigns or is terminated, another Payroll Change form (PCF) must be filled out. 119 PCFs were submitted to the City Human Resources department this year.

STATISTICS

All kinds of statistics are kept in the Library, as documented in our quarterly and annual reports to the Library Board of Trustees. From the number of people who come in through the gates each day, to the number of At Home packages we mail each day to patrons who cannot come to the library, these data help guide our services. The statistical reports are compiled and generated by the Business Office by Jen Royer, under the guidance of Heidi Lauritzen (and Susan Craig). This year, much effort was made to make these reports easier to read and more understandable, but more importantly, more valuable. Measuring what we do is the best way for us to demonstrate the importance of the library to our community and to the City. We continually monitor our services to patrons, and when we enhance our offerings, like adding laptops for checkout, there is bound to be a corresponding statistic to ensure we are allocating our resources in the best way possible.

JOB STUDY

In preparation for the bookmobile, we conducted a staff-wide job survey to determine what people were doing, and how much time it took them to do it. Finding extra time is important in helping us plan for staffing the bookmobile. Again, Jen Royer worked with Heidi Lauritzen and Todd Brown to create and compile everyone's individual input. Each staff member was required to input how they spent each quarter hour they worked. It is interesting to see how much time one spends doing a task compared with how much time one thinks one is doing a task. In the Business Office, for example, it was not a surprise that most of our time was spent on

personnel, accounting/bookkeeping, supporting the Library Board of Trustees, and communicating.

CITY COMMITTEES

Staff Recognition and Potluck Committee. This is an annual gathering to acknowledge City employees at their five year employment milestones. A group of five capable women from different City departments are responsible for putting this event together, and it continues to be a well-received and enjoyable event. The City provides main dishes and staff bring potluck items to share with their co-workers. It is not surprising that the dessert table is always full of treats. City staff love to make and eat them.

Wellness Committee. The Wellness Committee was busy again this year, offering classes, activities, and the annual Wellness Fair. This year Wellness activities included leaf raking at Oakland Cemetery, CPR classes, coloring in coloring books at lunchtime, flower planting, and cooking classes. The Committee sponsors Racing Rewards, a program that reimburses half of the registration fee for staff who participate in a racing, biking, or walking event for a charitable organization. The Wellness Committee also conducted a staff survey about the exercise room in City Hall to identify ways to make it more appealing and useful for employees.

STAFFING

We had a staffing change in our Library Aide position. David Snyder moved downstairs to work in Community & Access Services, which will serve him well as he embarks on his pursuit of a library degree. Mary Patton was hired to fill the breach, and together we have forged a great team.

Elyse Miller,
Administrative Coordinator

Facilities Services Report

FY16

Keeping the Building Feeling Good!

This year's major project for the department was upgrading the control system for the building's HVAC (heating, venting and air conditioning). This entailed removing the 12 year old computer tower and installing a new web based system. The project was completed in one week, with minimal disruption to the comfort of patrons and staff. The new Tracer SC system will allow the manufacturer and Facilities staff to access the system remotely. We will be able to diagnose any problems, and this also allows better scheduling of start and stop times and trending charts for room temperatures. This system will help in the HVAC units be more efficient and will be compatible with any future upgrades to the equipment.

Library Staff.

There have been some staff changes again this year. Some of our staff have graduated college and moved on, and another person shifted to a different department. We have filled those positions with new staff: John Miller and Marty Annis. John is the half- time Maintenance Worker I and was promoted from an hourly Library Aide in Community & Access Services, where he worked for two years. Marty works the overnight shift as a full-time Custodian.

Library Enhancements.

More than five years ago we added recycling bins in the public and staff areas in the library to help capture paper/cardboard and recyclable cans, bottles, plastics, and glass. The recycling stations are always full and we take these items to the Recycling Center and Can Shed, saving much on our garbage and waste output, which is good for the environment. The small amounts of money we receive for recycling is put right back into the library.

The second floor public area recently had a face lift. Four rows of shelving were cut down to allow more natural light into the center of the second floor space. This change has really improved the lighting and openness in that area.

Facilities Services staff assisted with the replacement of the uninterruptible power supply (UPS) in the Computer Storage room. A cut-off switch was added, the old UPS was removed, and a new one was installed, all after the library was closed. The unit was back up and running the next day.

The Future.

A large construction project is out for bid on the rental area attached to the library. It should be quite the space once all the dust has settled and the renovation is complete around January 1st. Stay tuned.

Brad Gehrke,
Building Manager

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 September 22, 2016

Memorandum of Understanding

This meeting packet includes the FY2017 Memorandum of Understanding between the Iowa City Public Library Friends Foundation and Iowa City Public Library. The annual Memo spells out the financial support to be paid by the Friends Foundation to the Library. The Memo was approved by the Friends Foundation Board of Directors at its meeting on August 31, 2016.

This year, the Friends Foundation will give grants totaling \$403,250 to the Library, which is \$132,350 (48%) more than last year. The increase is primarily due to the \$100,000 grant to build the bookmobile, and reimbursement for salaries and benefits of two full-time Development Office staff. This will cover scheduled increases in salary and benefits in line with the Library's contractual agreements with employees.

Fundraising Success

The funds committed to the Library through the Memorandum of Understanding are made possible by everyone who contributes to the Friends Foundation's Annual Fund. It is the undesignated use fund and thus can be used for whatever the library most needs. Last year, the Friends Foundation brought in more than \$330,000, and gifts to the Annual Fund made up more than half of that total. Annual Fund contributions are the heart of the Friends Foundation budget.

As illustrated below, Annual Fund donations increased last year over the prior year, and were more than budgeted, thanks to the work of our Board and community volunteers assisting the Development Office staff.

Year	ANNUAL FUND Amount	Annual Change	Average Gift	# Donors
FY2016	\$169,601	Up 6% \$9,556	\$192	816
FY2015	\$160,045	Down 23% \$47,638	\$174	899
FY2014	\$207,683	Up 43% \$62,136	\$464	769
FY2013	\$145,547	Up 18% \$21,599	\$191	761
FY2012	\$129,748	Up 10% \$12,105	\$172	755

Congratulations Wesley Beary

The President-elect of the Friends Foundation Board of Directors, Wesley Beary, was selected as one of this year's Forty Under 40 by the Corridor Business Journal. The honor acknowledges those who make a significant impact on their community early in their career.

Wesley moved to Iowa City in 2014 and immediately became a supporter of the Iowa City Public Library. He is passionate about lifelong learning and sharing his specialized knowledge of computers. He volunteered to create programs for the Library's interactive touch table in the Children's Room, and has organized technology programming for Mission Creek. Congratulations to Wesley!



By Jason Paulios, Senior Librarian, Adult Services

There is a stack of perfectly interesting novels in my to read pile, though as the Fiction Selector at the Iowa City Public Library, starting a new fiction book can feel like work. We all go through these periods where we have to shake up our reading routine in order to get the mojo back, so I hit the second floor of the Library seeking inspiration in the new nonfiction books. There, I found a concise ode to the music of David Bowie and a crazy memoir about a search for lost records.

Rolling Stone columnist Rob Sheffield's book "On Bowie" is an ode to rock legend, David Bowie. Succinct chapters cover his impressions of a specific time period or album and it can easily be read in an afternoon. His writing style is informal and easy to digest, he's someone who has thought deeply about Bowie's music and life and has read widely on the subject. It's easy to skip around to read about a favorite Bowie period or uncover juicy anecdotes culled from larger works on the artist

I admit that I ghoulishly jumped right to the cocaine-addled Thin White Duke tales but feel Sheffield was tactful in his recounting. Despite his obvious adulation, Sheffield isn't afraid to critique Bowie's personal decisions or output; even the biggest Bowie fan can't justify the two albums following "Let's Dance." I wasn't as interested in the author's lyric dissections or rock critic penchant for using lyrics out of context - the silly head nod to "true fans." There is obvious passion and respect in this short overview, I found it to be a terrific gateway for other ICPL Bowie items such as longer works ("Moonage Daydream" and "Bowie: A Biography") as well as an inspiration to check out some of the eighteen different albums we collect here.

I'm old enough to have lived through a few different commercial music formats and am guilty of having had recent conversations lamenting the change in how we find and experience music. I was happy to discover a fellow pre-MP3 cheerleader in Eric Spitznagel and his music memoir, "Old Records Never Die." Spitznagel relates his formative experiences purchasing LPs in the suburbs of the Midwest. Now, facing the stress of a new child and "grown-up" job opportunity he chooses to escape into nostalgia quicksand. He makes a crazy decision to recover those early records, copies will not suffice, he needs the exact LPs complete with scratches in just the right places.

We follow him to record swaps and stores, a reunion concert by The Replacements, all on his quest to recover an important few from his sold-off collection. The basis for his quest isn't particularly novel but the journey is equal parts thoughtful and funny. The adult Spitznagel occasionally strays into creep territory but he's also self-aware and not afraid to criticize his own actions or music taste. He spends time and resources far beyond what his family should tolerate and I'm curious to know what the companion book his wife could have written would look like. This was a fun weekend read and many born before the mid-80s will find themselves in the story, I'm surprised Cameron Crowe hasn't optioned this for his next film.

By Candice Smith, Adult Services Librarian

I think that this time of year — when summer changes into fall — is a favorite for many people, for many reasons. The days are warm and sunny but the nights are cool. The humidity goes down, there are fewer mosquitoes, the leaves start to change colors, and the sunlight has that particular golden hue. It's a beautiful, crisp time of year, very pleasant to be outside.

All of that is nice, for sure, and I take advantage of it as much as I can. To be honest, though, one of my favorite things about this season is the pie. This is when you can still bake a pie with some ripe summer berries and stonefruit, but you can also start thinking about using some apples and pears. Pumpkin pie is right around the corner, along with pecan. It's a wonderful time of year!

I am not one of those people who can just turn out a fine crust and make a great pie on my own—I require help. One of my favorite, go-to cookbooks for pie is "Pie School: Lessons in Fruit, Flour and Butter." This book has a great mix of basic information—what flours to use, the best sweeteners and thickeners, tools of the trade—and delicious recipes for all kinds of pie, from the basic sour cherry to the more adventuresome three pear and gouda. The author, Kate Lebo, has judged for the Iowa State Fair pie contest, so I feel like she knows her stuff! Other titles, all of them fairly new, that a prospective baker might like are: "À la Mode: 120 Recipes in 60 Pairings" by Bruce Weinstein & Mark Scarbrough; "Art of the Pie: A Practical Guide to Homemade Crusts, Fillings, and Life" by Kate McDermott; "Magpie: Sweets and Savories from Philadelphia's Favorite Pie Boutique" by Holly Ricciardi with Miriam Harris; and "The Hoosier Mama Book of Pie: Deluxe Recipes" by Paula Haney with Allison Scott.

Of course, pies aren't the only things you can bake this time of year, so you might want to check out some baking books that cover more goodies. Look for titles like "Crumb: The Baking Book" by Ruby Tandoh; "Little Flower Baking" by Christine Moore with Cecilia Leung; "Back in the Day Bakery, Made with Love: More than 100 Recipes and Make-it-Yourself Projects to Create and Share" by Cheryl Day & Griffith Day; and "How to Bake Everything" by Mark Bittman. We've even got books for bakers with special diets, such as "Naturally Sweet: Bake All Your Favorites with 30% to 50% Less Sugar" by the editors at America's Test Kitchen and "My Paleo Patisserie" by Jenni Hulet.

No matter what your preferences are, if you want a slice of this goodness, the Iowa City Public Library can help!

Iowa City Public Library will open early for accessible browsing hour

Iowa City Public Library strives to be inclusive of autism community

Sep 15, 2016 at 3:44 pm | Print View

Michaela Ramm

CEDAR RAPIDS — Jonah Heath is a five-year-old from Iowa City who loves to read, especially with his mom, Jessie Witherell.

However, because Jonah is autistic, he doesn't feel comfortable in the Iowa City Public Library, with its large number people and distractions.

"A lot of times he gets really upset, we usually have to leave without getting a movie or the book Jonah wanted," said Witherell, co-founder of the Iowa City Autism Community.

The Iowa City Public Library is taking steps to ensure these members of the community have the same opportunity to use their services as everyone else, Witherell said.

On Saturday, the library will open at 9 a.m., an hour before usual opening time, exclusively for those on the autism spectrum and their families. No registration is required to participate.

"We just want to make sure we're inclusive to everyone and it's a meaningful day for everyone," said Angela Pilkington, children's services coordinator at the library.

During Autism Accessible Browsing, visitors have a chance to check out items in a dimmed-light setting and watch a shadow-puppet performance by Darring Crow, a Cedar Rapids-based storyteller, in the Children's Room. Two therapy dogs — one from Therapy Dogs of Johnson County and another from One on One Dog Therapy Consulting and Mentoring — also are set to be there.

Autism is a spectrum disorder that affects about one in 68 American children, according to the U.S. Centers for Disease Control and Prevention. Many individuals on the autism spectrum have difficulty processing sensory information, the National Autism Society notes.

Dina Bishara, another Iowa City Autism Community founder, said children with autism are "tuned to a different frequency" and can experience sensory or information overload, which can be caused by loud noises or bright lights.

"I don't think anyone really thinks about going to a crowded place and how physically painful this would be for someone to sit through," Witherell added.

Bishara's eight-year-old autistic son, Benjamin Hacker, went to the library this summer for the first time in more than a year.

Benjamin "just felt good knowing there was an effort being made to accommodate people like him because that's really been a struggle for him," Bishara said.

Bishara said organizers hope the hour also creates an accepting atmosphere for families with children with autism who sometimes have to deal with stares or unsolicited comments from strangers in public.

"When you have an event that is sort of limited in this way to families affected by autism, if your kid is making a funny noise or if they have a meltdown, everyone around you is going to understand and people won't think they're a bad parent," Bishara said.

The library was approached with the idea by Witherell and Bishara, and the pair expressed interest in their organization convincing other venues — restaurants, grocery stores — holding similar events.

The North Liberty Community Library will hold an autism-accessible browsing event Oct. 14.

LUNCH & LEARN

Bring your lunch and enjoy!

For Current City Board and Commission members.

The Continuation of Conversations on Diversity
By University of Iowa College of Education
Professor Katrina M. Sanders.

One Will Be Held On:

Tuesday, October 25
12-1 pm

The Other On:

Wednesday, December 4
12-1 pm

Both sessions will be held at Emma J. Harvat Hall, City Hall.

Please RSVP to humanrights@iowa-city.org.

**Memorandum of Understanding Fiscal Year 2017
between the Iowa City Public Library Friends Foundation Board of Directors
and the Iowa City Public Library Board of Trustees**

The Iowa City Public Library Friends Foundation Board of Directors approved the attached Fiscal Year 2017 (FY17) budget on June 1, 2016. The Iowa City Public Library Friends Foundation agrees to pay the Iowa City Public Library a total of \$114,500.00 in undesignated use grants for FY17 for needs approved by the Library Director. Payments will be made on the first day of each quarter of fiscal year 2017: July 1, 2016; October 1, 2016; January 1, 2017; and April 1, 2017.

In addition, the Iowa City Public Library Friends Foundation agrees to fund a portion of salaries and benefits of the staff of the Iowa City Public Library Development Office. The Iowa City Public Library Friends Foundation agrees to pay \$188,850.00 in FY17 as determined by the budget for salaries and benefits. Payments to the Iowa City Public Library will be made on the schedule determined by the Iowa City Public Library/City of Iowa City.

A special designated grant of \$100,000.00 grant will be paid to the Iowa City Public Library for use to provide the community with bookmobile service. The payment will be made in the second or third quarter of fiscal year 2017 when requested by the Director of the Iowa City Public Library.

Thus, as outlined above, the total grants, salaries and benefits payable to the Iowa City Public Library and City of Iowa City from the Iowa City Public Library Friends Foundation for FY17 is \$403,350.00. Funds will be payable from current and past year annual gifts, current and past year unrestricted spendable earnings, and, if necessary, unrestricted equity.

Jay Semel, President
Board of Trustees
Iowa City Public Library

Date signed: September 22, 2016

Peggy Doerge, President
Board of Directors
Iowa City Public Library Friends Foundation

Date signed: August 31, 2016

IOWA CITY PUBLIC LIBRARY FRIENDS FOUNDATION	
approved 6/1/2016	
Income ONLY	
INCOME	FY2017 Budget
Book End	
Better World Books	\$2,000
Contributions	\$850
Credit Card Sales	\$5,500
Cash/check Sales	\$20,650
Online Sales	\$1,000
Total Book End	\$30,000
Contributions	
Cash/check Annual Fund	\$150,000
Credit Cards Online Annual Fund	\$25,000
Iowa Shares Annual Fund	\$6,000
Business Partners Annual Fund	\$45,000
Total Contributions	\$226,000
Special Events	
Arts & Crafts Bazaar	\$6,100
Book Gala	\$1,000
Looking Forward Premier Event	\$21,000
Wine Tasting	\$400
Total Special Events	\$28,500
Interest/Dividends	\$3,500
Transfer from Spendable Earnings	\$36,000
Gifts & Bequests (Passthrough)	\$45,000
TOTAL INCOME	\$369,000
Expenses ONLY	
EXPENSES	
Administrative Expenses	
Accounting/Tax Preparation	\$3,000
Computer Support	\$1,500
Credit Card Fees	\$1,200
Dues/Licenses/Permits	\$550
Insurance (D&O & Property)	\$2,000
Office Supplies	\$250
Postage	\$100
Salary/Benefits Devel. Dir	\$28,092
S&B Asst to Devel Dir	\$19,164
Staff Training	\$100
Travel/Meetings/Meals	\$50
Total Admin. Expenses	\$56,006
Book End Expenses	
Credit Card Fees	\$600
Other Operating	\$400
Salary & Benefits/Asst to Dev Dir	\$7,668
Total Book End	\$8,668
Fundraising Expenses	
Annual Appeal/Report (The WINDOW)	\$3,000
Iowa Shares	\$850
Wade Society	\$500
Special Events Expenses	
Arts & Crafts Bazaar	\$500
Book Gala	\$450
Looking Forward Event	\$5,500
Fundraising Supplies	\$100
Fundraising Miscellaneous	\$0
Devel. Dir.	\$84,178
Asst to Devel Dir	\$49,750
Total Fundraising Expenses	\$144,828
Grants to ICPL	
Annual Allocation to Library	\$100,000
Gifts & Bequests (Passthrough)	\$45,000
Book End Program and Services Support	\$1,000
Art To Go (Book End=BE)	\$500
Children's Summer Reading Program (BE)	\$10,000
Teen Summer Reading Program (BE)	\$3,000
Total Grants to ICPL	\$159,500
TOTAL EXPENSES	\$369,000
TOTAL NET INCOME	\$0

MasterCard Report

08-Sep-16

Vendor	Dept	Expense	Description	Amount
ABOS	10550110	449060	Dues & Memberships	\$49.00
Adobe	10550140	444080	Software Repair & Maintenance Services	\$23.97
Amazon.com	10550420	469320	Miscellaneous Supplies	\$21.65
Amazon.com	10550159	469320	Miscellaneous Supplies	\$108.58
Blick Art Materials	10550152	469320	Miscellaneous Supplies	(\$5.46)
Custom Impressions	10550159	469320	Miscellaneous Supplies	\$23.50
CVS	10550152	469320	Miscellaneous Supplies	\$20.07
Englert Theater	10550151	469370	Paper Products/Certificate/Prizes	(\$1.44)
Englert Theater	10550152	469370	Paper Products/Certificate/Prizes	(\$1.44)
Film Scene	10550151	469370	Paper Products/Certificate/Prizes	\$50.00
Hy-Vee	10550152	469360	Food and Beverages	\$46.05
IUG	10550110	449060	Dues & Memberships	\$100.00
Lenoch & Cilek	10550152	469320	Miscellaneous Supplies	\$21.47
Mailboxes of Iowa City	10550159	435055	Postage and Stamps	\$221.78
Marcus Theaters	10550420	469370	Paper Products/Certificate/Prizes	\$50.00
Office Max	10550320	455010	Printing or Graphic Supplies	\$489.66
Office Max	10550159	469320	Miscellaneous Supplies	\$124.16
Office Max	10550110	452010	Office Supplies	\$12.65
Office Max	10550110	455010	Printing or Graphic Supplies	\$33.27
Office Max	10550110	455090	Paper	\$68.52
Office Max	10550110	469210	First Aid/Safety Supplies	\$26.86
Oriental Trading Co	10550210	477200	Toys	\$99.90
Panchero's	10550420	469370	Paper Products/Certificate/Prizes	\$60.00
Paul's Discount	10550152	469320	Miscellaneous Supplies	\$16.53
Paypal	10550140	444080	Software Repair & Maintenance Services	\$23.00
Prairie Lights	10550420	469370	Paper Products/Certificate/Prizes	\$50.00
Prairie Lights	10550152	469370	Paper Products/Certificate/Prizes	\$50.00
Smile Makers	10550152	469320	Miscellaneous Supplies	\$72.34
Starbucks	10550420	469370	Paper Products/Certificate/Prizes	\$50.00
Target	10550220	477160	Video Recordings - DVDs	\$130.00
Target	10550210	477160	Video Recordings - DVDs	\$40.00
USPS	10550330	435055	Postage and Stamps	\$25.88
VHX	10550420	469320	Miscellaneous Supplies	\$4.99
Wal-Mart	10550210	477350	Online Reference	\$269.50
Wal-Mart	10550152	469320	Miscellaneous Supplies	\$84.29
Wal-Mart	10550152	469360	Food and Beverages	\$135.22

Grand Total**\$2,594.50**



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CITY OF IOWA CITY
Library Disbursements: August 1 to August 31, 2016

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110						Library Administration
1000-10-25-550-550100-550110-000-0000-435055-			Postage and Stamps			
010468 U S POST OFFICE ACCT 082416			2017 2 INV P	10,000.00	090216	165228 Admin/Replenish Pos
010468 U S POST OFFICE ACCT 090116			2017 2 INV P	200.00	090916	165463 Admin/Deposit for P
				10,200.00		
			ACCOUNT TOTAL	10,200.00		
1000-10-25-550-550100-550110-000-0000-438130-			Cell Phone Service			
010889 U S CELLULAR	0149609428		2017 2 INV P	149.99	082616	164415 Admin/Monthly Servi
			ACCOUNT TOTAL	149.99		
1000-10-25-550-550100-550110-000-0000-445140-			Outside Printing			
010050 TRU ART	57302		2017 2 INV P	228.00	081916	163343 Admin/1000 Business
			ACCOUNT TOTAL	228.00		
1000-10-25-550-550100-550110-000-0000-449060-			Dues & Memberships			
010475 UNIVERSITY OF IOWA C 090820163536			2017 2 INV P	149.00	090216	165234 EMiller/MasterCard
			ACCOUNT TOTAL	149.00		
1000-10-25-550-550100-550110-000-0000-452010-			Office Supplies			
010475 UNIVERSITY OF IOWA C 090820163536			2017 2 INV P	12.65	090216	165234 EMiller/MasterCard
			ACCOUNT TOTAL	12.65		
1000-10-25-550-550100-550110-000-0000-455090-			Paper			
010475 UNIVERSITY OF IOWA C 090820163536			2017 2 INV P	101.79	090216	165234 EMiller/MasterCard
			ACCOUNT TOTAL	101.79		
1000-10-25-550-550100-550110-000-0000-469210-			First Aid/Safety Supplies			
010475 UNIVERSITY OF IOWA C 090820163536			2017 2 INV P	26.86	090216	165234 EMiller/MasterCard
			ACCOUNT TOTAL	26.86		
1000-10-25-550-550100-550110-000-0000-469320-			Miscellaneous Supplies			
010522 COPY SYSTEMS INC	IN241702		2017 2 INV P	53.90	081916	163212 Admin/Mail Meter Po
012264 MAILBOXES OF IOWA CI 071216			2017 2 INV P	120.00	090216	165099 Admin/2 Boxes of Bu
			ACCOUNT TOTAL	173.90		
			ORG 10550110 TOTAL	11,042.19		
10550121			Library Bldg Maint - Public			
1000-10-25-550-550100-550120-131-0000-438030-			Electricity			
010319 MIDAMERICAN ENERGY	20160802100910		2017 2 DIR P	12,947.73	W080216	334 MidAmbilling 080220



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CITY OF IOWA CITY
Library Disbursements: August 1 to August 31, 2016

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-438070-010319 MIDAMERICAN ENERGY	20160802100910		Heating Fuel/Gas 2017 2 DIR P	681.14 W080216	334 Midambilling 080220	
010319 MIDAMERICAN ENERGY	630320816		2017 2 INV P	10.39 082616	164361 FAC/Basic Service C	
ACCOUNT TOTAL				12,947.73		
1000-10-25-550-550100-550120-131-0000-438100-010507 JOHNSON COUNTY REFUS	88685		Refuse Collection Charges 2017 2 INV P	691.53	164351 Refuse & Recycling	
ACCOUNT TOTAL				100.00 082616		
1000-10-25-550-550100-550120-131-0000-442010-010164 FREEMAN LOCK AND ALA	141488		Other Building R&M Services 2017 2 INV P	100.00	162359 FAC/25 Single Sided	
010392 RMB CO INC	29582		2017 2 INV P	93.75 081216	165205 FAC/Filter for wat	
010981 JOE'S QUALITY WINDOW	15554		2017 2 INV P	210.52 090216	163269 FAC/Lower Outside W	
ACCOUNT TOTAL				140.00 081916		
1000-10-25-550-550100-550120-131-0000-442020-012238 OTIS ELEVATOR COMPAN	CER65336716		Structure R&M Services 2017 2 INV P	444.27	165186 Elevator Service an	
012238 OTIS ELEVATOR COMPAN	CER65336716		2017 2 INV P	150.00 090216	162411 Elevator Service an	
ACCOUNT TOTAL				175.00 081216		
1000-10-25-550-550100-550120-131-0000-442050-010697 JONES LIBRARY SALES	0816-009		Furnishing R&M Services 2017 2 INV P	325.00	165385 FAC/2nd Floor Books	
ACCOUNT TOTAL				325.00		
1000-10-25-550-550100-550120-131-0000-442060-010171 GERARD ELECTRIC INC	5315		Electrical & Plumbing R&M Svc 2017 2 INV P	1,725.00 090916	165348 FAC/Bypass Switch &	
ACCOUNT TOTAL				2,775.00 090916		
1000-10-25-550-550100-550120-131-0000-445030-010181 GREENERY DESIGNS	1963		Nursery Svc-Lawn & Plant Care 2017 2 INV P	67.00 090216	165060 FAC/Interior Plants	
ACCOUNT TOTAL				67.00		
1000-10-25-550-550100-550120-131-0000-445330-013663 REPUBLIC SERVICES OF	253462		Other Waste Disposal 2017 2 INV A	70.95	FAC/Document Destru	
ACCOUNT TOTAL				70.95		



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CITY OF IOWA CITY
Library Disbursements: August 1 to August 31, 2016

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-449160-			Other Rentals			
010627 CINTAS CORPORATION	342591284		2017 2 INV P	123.00	081216	162328 FAC/Cleaning Suppl
010627 CINTAS CORPORATION	342594729		2017 2 INV P	123.00	082616	164298 FAC/Cleaning Suppl
010627 CINTAS CORPORATION	342598158		2017 2 INV P	123.00	090916	165326 FAC/Cleaning Suppl
				369.00		
			ACCOUNT TOTAL	369.00		
1000-10-25-550-550100-550120-131-0000-452040-			Sanitation & Indust Supplies			
010290 LENOX AND CILEX ACE	358589		2017 2 INV P	549.23	081916	163282 FAC/Cleaning Suppl
010290 LENOX AND CILEX ACE	358628		2017 2 INV P	107.00	081916	163282 FAC/Cranberry Foam
				656.23		
010570 CENTRAL IOWA DISTRIB	139439		2017 2 INV P	183.40	081216	162327 FAC/4 Cases of Clea
010627 CINTAS CORPORATION	342591284		2017 2 INV P	163.59	081216	162328 FAC/Cleaning Suppl
010627 CINTAS CORPORATION	342594729		2017 2 INV P	215.94	082616	164298 FAC/Cleaning Suppl
010627 CINTAS CORPORATION	342598158		2017 2 INV P	163.59	090916	165326 FAC/Cleaning Suppl
				543.12		
			ACCOUNT TOTAL	1,382.75		
1000-10-25-550-550100-550120-131-0000-466050-			Electrical Supplies			
011399 ELECTRIC EQUIPMENT S	5595		2017 2 INV P	143.52	081216	162352 FAC/48 Packs of Wes
011399 ELECTRIC EQUIPMENT S	5617		2017 2 INV P	215.28	081916	163226 FAC/Westinghouse Li
				358.80		
			ACCOUNT TOTAL	358.80		
			ORG 10550121 TOTAL	21,257.03		
10550122			Library Bldg Maint - Commercia			
1000-10-25-550-550100-550120-132-0000-442020-			Structure R&M Services			
012238 OTIS ELEVATOR COMPAN	CER0535716		2017 2 INV P	150.00	090216	165186 Elevator Service an
			ACCOUNT TOTAL	150.00		
1000-10-25-550-550100-550120-132-0000-463040-			Water/Sewer Chemicals			
010689 AQUA TECHNOLOGIES OF	8080		2017 2 INV P	183.86	090916	165310 FAC/2 Grease Trap E
			ACCOUNT TOTAL	183.86		
			ORG 10550122 TOTAL	333.86		
10550140			Library Computer Systems			
1000-10-25-550-550100-550140-000-0000-432060-			Consultant Services			
010525 ENCOMPASS IOWA LLC	6635		2017 2 INV P	877.50	081216	162353 IT/IT Essentials

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CITY OF IOWA CITY
Library Disbursements: August 1 to August 31, 2016



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550140-000-0000-438140-010631 MEDIACOM	081416		Internet Fees 2017 2 INV P	299.95 090216	165102	IT/Internet
011937 AUREON COMMUNICATION	0789005209.2016.08		2017 2 INV P	851.00 082616	164282	Internet Services
013770 SOUTH SLOPE COOPERAT	08012016		2017 2 INV P	205.06 081216	162442	IT/Internet Service
			ACCOUNT TOTAL	1,356.01		
1000-10-25-550-550100-550140-000-0000-444080-010475 UNIVERSITY OF IOWA C	090820160250		Software R&M Services 2017 2 INV P	46.97 090216	165230	BPalmer/MasterCard
012215 FOUR WINDS INTERACTI	SIN102640		2017 2 INV P	320.13 081216	162358	IT/4 App Suite & Co
			ACCOUNT TOTAL	367.10		
			ORG 10550140 TOTAL	2,600.61		
10550151			Lib Public Services - Adults			
1000-10-25-550-550100-550150-351-0000-445250-014316 DES MOINES AREA COMM	58574		Inter-Library Loans 2017 2 INV P	36.00 081916	163221	AD/Replacement ILL
014340 MEDIAPOLIS PUBLIC LI	080116		2017 2 INV P	16.15 090216	165103	Adult/Materia Repla
014352 ARLINGTON HEIGHTS ME	ILL16-009		2017 2 INV P	15.00 090916	165311	Adult/ILL"they Come
			ACCOUNT TOTAL	67.15		
1000-10-25-550-550100-550150-351-0000-449280-010774 MOTION PICTURE LICEN	504036257		Misc Services & Charges 2017 2 INV P	235.58 082616	164368	AD/MPLC Certificate
			ACCOUNT TOTAL	235.58		
1000-10-25-550-550100-550150-351-0000-469320-014345 BENEDICT CAMPBELL LT	LOM361		Miscellaneous Supplies 2017 2 INV P	150.00 090916	165318	Adult/Love of Mud F
			ACCOUNT TOTAL	150.00		
1000-10-25-550-550100-550150-351-0000-469370-010475 UNIVERSITY OF IOWA C	090820160227		Paper Products 2017 2 INV P	48.56 090216	165231	MClark/MasterCard 9
			ACCOUNT TOTAL	48.56		
			ORG 10550151 TOTAL	501.29		
10550152			Lib Public Services - Children			
1000-10-25-550-550100-550150-352-0000-432080-010261 IOWA STATE UNIVERSIT	SRP102599		Other Professional Services 2017 2 INV P	289.32 081916	163268	CHI/ISU Insect Zoo
013121 CROW, DARRIN	081216		2017 2 INV P	400.00 090216	165042	CHI/Shadow Puppets

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550150-352-0000-469320-						
010475 UNIVERSITY OF IOWA C 090820160235			Miscellaneous Supplies			
010475 UNIVERSITY OF IOWA C 090820160292			2017 2 INV P	174.62	090216	165232 Apilkington/MasterC
			2017 2 INV P	34.62	090216	165233 Amangano/MasterCard
			ACCOUNT TOTAL	209.24		
			ACCOUNT TOTAL	209.24		
1000-10-25-550-550100-550150-352-0000-469360-						
010475 UNIVERSITY OF IOWA C 090820160235			Food and Beverages			
010475 UNIVERSITY OF IOWA C 090820160292			2017 2 INV P	128.51	090216	165232 Apilkington/MasterC
			2017 2 INV P	52.76	090216	165233 Amangano/MasterCard
			ACCOUNT TOTAL	181.27		
			ACCOUNT TOTAL	181.27		
1000-10-25-550-550100-550150-352-0000-469370-						
010475 UNIVERSITY OF IOWA C 090820160227			Paper Products			
010475 UNIVERSITY OF IOWA C 090820160235			2017 2 INV P	-1.44	090216	165231 McClark/MasterCard 9
			2017 2 INV P	50.00	090216	165232 Apilkington/MasterC
			ACCOUNT TOTAL	48.56		
			ACCOUNT TOTAL	48.56		
1000-10-25-550-550100-550150-359-0000-435055-						
010475 UNIVERSITY OF IOWA C 090820163536			Lib Public Svcs-Comm Access			
			Postage and Stamps			
			2017 2 INV P	221.78	090216	165234 Emiller/MasterCard
			ACCOUNT TOTAL	221.78		
1000-10-25-550-550100-550150-359-0000-445140-						
010050 TRU ART			Outside Printing			
010373 PIP PRINTING			2017 2 INV P	42.50	082616	164411 CAS/2 Garden Signs-
			2017 2 INV P	25.00	090216	165194 CAS/3,200 Registrat
			ACCOUNT TOTAL	67.50		
1000-10-25-550-550100-550150-359-0000-454020-						
012407 BOOK PAGE			Subscriptions			
			2017 2 INV P	480.00	082616	164292 CAS/BookPage 12 Mon
			ACCOUNT TOTAL	480.00		
1000-10-25-550-550100-550150-359-0000-469320-						
010467 U OF IA			Miscellaneous Supplies			
010475 UNIVERSITY OF IOWA C 090820163536			2017 2 INV P	150.00	082616	164414 CAS/Entry Fee for U
			2017 2 INV P	256.24	090216	165234 Emiller/MasterCard

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
Library Collection Services								
Outside Printing								
ORG 10550159 TOTAL								
406.24								
1,175.52								
10550160								
1000-10-25-550-550100-550160-000-0000-445140-								
010373	PIP PRINTING	91165	2017	2	INV P	267.00	162420	COL/18,000 Cataloge
010373	PIP PRINTING	91218	2017	2	INV P	48.00	162420	COL/2400 Graphic No
010373	PIP PRINTING	91256	2017	2	INV P	111.41	164378	COL/30 Laptop Stick
010373	PIP PRINTING	91289	2017	2	INV P	57.00	164378	COL/3,000 J Comic R
483.41								
ACCOUNT TOTAL								
483.41								
1000-10-25-550-550100-550160-000-0000-445270-								
Library Material R&M Services								
2017 2 INV P 39.00 080516								
010509	BAKER & TAYLOR INC	2032145178	2017	2	INV P	156.00	161906	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032145264	2017	2	INV P	3.00	161906	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032151837	2017	2	INV P	3.00	161906	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032152017	2017	2	INV P	6.00	161906	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032157238	2017	2	INV P	12.00	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032157350	2017	2	INV P	46.50	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032160459	2017	2	INV P	39.00	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032160722	2017	2	INV P	28.50	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032160769	2017	2	INV P	19.50	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032160861	2017	2	INV P	36.00	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032160865	2017	2	INV P	12.00	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032167966	2017	2	INV P	166.50	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032168045	2017	2	INV P	70.50	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032168105	2017	2	INV P	24.00	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032171254	2017	2	INV P	13.50	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032181492	2017	2	INV P	25.50	162316	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032181594	2017	2	INV P	12.00	163196	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032181827	2017	2	INV P	18.00	163196	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032184689	2017	2	INV P	22.50	163196	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032190628	2017	2	INV P	15.00	163196	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032193515	2017	2	INV P	85.50	164284	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032193517	2017	2	INV P	36.00	164284	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032193657	2017	2	INV P	31.50	164284	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032197828	2017	2	INV P	33.00	164284	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032198099	2017	2	INV P	54.00	164284	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032204079	2017	2	INV P	12.00	165016	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032204154	2017	2	INV P	13.50	164284	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032204176	2017	2	INV P	76.50	164284	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032204231	2017	2	INV P	9.00	164284	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032210444	2017	2	INV P	1.50	165016	LIBRARY MATERIALS
010509	BAKER & TAYLOR INC	2032222088	2017	2	INV P	30.00	165016	LIBRARY MATERIALS
1,186.50								



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010880 RANDOM HOUSE INC	1088197154		2017 2 INV P	20.00 082616	164385	LIBRARY MATERIALS
011068 OVERDRIVE INC	MR-1370-0001-070516		2017 2 INV P	124.00 080516	162021	LIBRARY MATERIALS
011068 OVERDRIVE INC	MR-1370-0001-080116		2017 2 INV P	125.00 081916	163306	LIBRARY MATERIALS
				249.00		
			ACCOUNT TOTAL	1,455.50		
1000-10-25-550-550100-550160-000-0000-445290-			Book Binding			
010535 HOUCHEEN BINDERY LTD	227756		2017 2 INV P	120.10 081216	162371	LIBRARY MATERIALS
			ACCOUNT TOTAL	120.10		
1000-10-25-550-550100-550160-000-0000-469110-			Misc Processing Supplies			
010509 BAKER & TAYLOR INC C B55966DM			2017 2 INV P	604.67 082616	164285	LIBRARY MATERIALS
010510 DEMCO INC	5923324		2017 2 INV P	1,058.29 081916	163220	COL/300 DVD Securit
010510 DEMCO INC	5925386		2017 2 INV P	215.20 081916	163220	COL/300 Replacement
				1,273.49		
010546 MIDWEST TAPE	94197643		2017 2 INV P	31.20 081916	163293	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,909.36		
			ORG 10550160 TOTAL	3,968.37		
10550210			Library Children's Materials			
1000-10-25-550-550200-550210-000-0000-477020-			Books (Cat/Cir)			
010509 BAKER & TAYLOR INC C 2032145177			2017 2 INV P	330.29 080516	161906	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032152016			2017 2 INV P	36.88 080516	161906	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032152387			2017 2 INV P	244.75 080516	161906	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032154083			2017 2 INV P	81.94 080516	161906	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032160448			2017 2 INV P	314.99 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032160864			2017 2 INV P	53.92 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032164260			2017 2 INV P	484.49 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032166913			2017 2 INV P	83.95 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032167965			2017 2 INV P	362.07 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032173004			2017 2 INV P	80.47 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032181491			2017 2 INV P	101.11 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032187932			2017 2 INV P	271.88 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032189528			2017 2 INV P	495.44 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032189562			2017 2 INV P	250.53 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032198098			2017 2 INV P	109.55 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032199537			2017 2 INV P	560.81 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032202138			2017 2 INV P	35.14 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032204078			2017 2 INV P	459.62 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032204175			2017 2 INV P	342.90 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032204992			2017 2 INV P	379.66 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032209146			2017 2 INV P	184.43 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032218574			2017 2 INV P	701.25 090216	165016	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 20322221175 010509 BAKER & TAYLOR INC C 20322222087			2017	2	INV P	228.01 090216 259.31 090216	165016 165016	LIBRARY MATERIALS LIBRARY MATERIALS
010514 AMAZON	66528081016		2017	2	INV P	6,453.39 13.95 082616	164279	LIBRARY MATERIALS A
010536 INGRAM LIBRARY SERVI 93777902 010536 INGRAM LIBRARY SERVI 93857681 010536 INGRAM LIBRARY SERVI 93907440 010536 INGRAM LIBRARY SERVI 93972265 010536 INGRAM LIBRARY SERVI 94016852 010536 INGRAM LIBRARY SERVI 94022535 010536 INGRAM LIBRARY SERVI 94049769 010536 INGRAM LIBRARY SERVI 94067279 010536 INGRAM LIBRARY SERVI 94092051 010536 INGRAM LIBRARY SERVI 94110014 010536 INGRAM LIBRARY SERVI 94137341 010536 INGRAM LIBRARY SERVI 94149653 010536 INGRAM LIBRARY SERVI 94173009 010536 INGRAM LIBRARY SERVI 94207770 010536 INGRAM LIBRARY SERVI 94246826 010536 INGRAM LIBRARY SERVI 94286396			2017	2	INV P	16.10 081216 9.19 081216 23.58 081216 107.37 081916 105.27 081916 82.17 081916 95.13 081916 68.40 081916 79.01 082616 90.58 082616 160.50 082616 21.83 082616 45.87 082616 166.64 090216 198.71 090216 22.00 090216	162375 162375 162375 163258 163258 163258 163258 163258 163258 164338 164338 164338 164338 164338 165075 165075 165075	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
1000-10-25-550-550200-550210-000-0000-477030- 010509 BAKER & TAYLOR INC C 2032187932			ACCOUNT TOTAL			1,292.35 7,759.69		
1000-10-25-550-550200-550210-000-0000-477070- 011068 OVERDRIVE INC 1370-100824970 011068 OVERDRIVE INC 1370-142929507			Books (Uncataloged)			22.34 081916	163196	LIBRARY MATERIALS
			ACCOUNT TOTAL			22.34		
1000-10-25-550-550200-550210-000-0000-477070- 011068 OVERDRIVE INC 1370-100824970 011068 OVERDRIVE INC 1370-142929507			Downloadable-eBooks			95.88 090216 1,097.58 082616	165188 164374	LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT TOTAL			1,193.46		
1000-10-25-550-550200-550210-000-0000-477100- 010546 MIDWEST TAPE 94231278			Fiction Audio-CD			1,193.46		
010551 RECORDED BOOKS LLC 75385714			2017 2 INV P			25.99 090216 110.66 082616	165105 164389	LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT TOTAL			136.65		
1000-10-25-550-550200-550210-000-0000-477110- 010509 BAKER & TAYLOR INC C B21381180 010509 BAKER & TAYLOR INC C B21381190			Music-CD			17.74 081916 14.05 081916	163197 163197	LIBRARY MATERIALS LIBRARY MATERIALS

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1000-10-25-550-550200-550210-000-0000-477120- 010509 BAKER & TAYLOR INC C 2032166913 010509 BAKER & TAYLOR INC C 2032204992			Other Audio-CD 2017 2 INV P 2017 2 INV P	49.90 081216 10.07 082616	162316 164284	LIBRARY MATERIALS LIBRARY MATERIALS
			ACCOUNT TOTAL	31.79		
				31.79		
010536 INGRAM LIBRARY SERVI 93967363 010536 INGRAM LIBRARY SERVI 94110014 010536 INGRAM LIBRARY SERVI 94137341 010536 INGRAM LIBRARY SERVI 94246826			2017 2 INV P 2017 2 INV P 2017 2 INV P 2017 2 INV P	214.06 081916 28.45 082616 28.45 082616 28.45 090216	163258 164338 164338 165075	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
				59.97		
				299.41		
			ACCOUNT TOTAL	359.38		
1000-10-25-550-550200-550210-000-0000-477160- 010475 UNIVERSITY OF IOWA C 090820160292			Video Recordings 2017 2 INV P	40.00 090216	165233	Amangano/MasterCard
010509 BAKER & TAYLOR INC C B20434180 010509 BAKER & TAYLOR INC C B20994270 010509 BAKER & TAYLOR INC C B21860340 010509 BAKER & TAYLOR INC C B21898820 010509 BAKER & TAYLOR INC C B22141540 010509 BAKER & TAYLOR INC C B22186880 010509 BAKER & TAYLOR INC C B22430030 010509 BAKER & TAYLOR INC C B22691650			2017 2 INV P 2017 2 INV P 2017 2 INV P 2017 2 INV P 2017 2 INV P 2017 2 INV P 2017 2 INV P 2017 2 INV P	111.42 081216 281.50 081916 9.46 081916 5.25 082616 14.56 082616 39.56 082616 112.95 082616 14.57 090216	162317 163197 163197 164285 164285 164285 164285 165017	LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS LIBRARY MATERIALS
				589.27		
010546 MIDWEST TAPE 010546 MIDWEST TAPE	94163597 94203608		2017 2 INV P 2017 2 INV P	18.74 081216 9.74 081916	162395 163293	LIBRARY MATERIALS LIBRARY MATERIALS
				28.48		
			ACCOUNT TOTAL	657.75		
1000-10-25-550-550200-550210-000-0000-477200- 010475 UNIVERSITY OF IOWA C 090820160235			Toys 2017 2 INV P	99.90 090216	165232	Apilkington/Masterc
			ACCOUNT TOTAL	99.90		
1000-10-25-550-550200-550210-000-0000-477250- 011068 OVERDRIVE INC	1370-175524917		Downloadable Media 2017 2 INV P	1,113.77 082616	164374	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,113.77		
1000-10-25-550-550200-550210-000-0000-477350- Online Reference						

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010475 UNIVERSITY OF IOWA C	090820160292		2017 2 INV P	269.50 090216	165233	Amangano/MasterCard
			ACCOUNT TOTAL	269.50		
			ORG 10550210 TOTAL	11,644.23		
10550220						
1000-10-25-550-550200-550220-000-0000-477020-						Library Adult Materials
010378 PRAIRIE LIGHTS BOOKS 2740			2017 2 INV P	11.02 081216	162422	LIBRARY MATERIALS
010378 PRAIRIE LIGHTS BOOKS 2743			2017 2 INV P	52.32 081916	163316	LIBRARY MATERIALS
				63.34		
010509 BAKER & TAYLOR INC C 2032145263			2017 2 INV P	1,261.86 080516	161906	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032151836			2017 2 INV P	20.70 080516	161906	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032152387			2017 2 INV P	462.35 080516	161906	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032154083			2017 2 INV P	2,998.21 080516	161906	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032157237			2017 2 INV P	55.91 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032157349			2017 2 INV P	397.04 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032160721			2017 2 INV P	229.85 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032160768			2017 2 INV P	117.35 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032160860			2017 2 INV P	224.90 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032164260			2017 2 INV P	1,568.84 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032166913			2017 2 INV P	265.83 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032168044			2017 2 INV P	388.44 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032168104			2017 2 INV P	91.48 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032168149			2017 2 INV P	57.46 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032171253			2017 2 INV P	166.64 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032173004			2017 2 INV P	1,120.29 081216	162316	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032181593			2017 2 INV P	145.52 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032181826			2017 2 INV P	204.36 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032184688			2017 2 INV P	101.59 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032187932			2017 2 INV P	871.24 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032189528			2017 2 INV P	1,157.24 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032189562			2017 2 INV P	715.32 081916	163196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032190627			2017 2 INV P	633.00 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032193514			2017 2 INV P	223.10 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032193516			2017 2 INV P	212.59 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032193656			2017 2 INV P	77.23 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032197827			2017 2 INV P	282.44 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032199537			2017 2 INV P	1,920.22 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032202138			2017 2 INV P	172.42 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032204153			2017 2 INV P	51.61 090216	165016	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032204164			2017 2 INV P	91.75 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032204230			2017 2 INV P	53.43 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032204992			2017 2 INV P	1,302.96 082616	164284	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032209146			2017 2 INV P	22.80 090216	165016	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032210443			2017 2 INV P	1,996.99 090216	165016	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032218574			2017 2 INV P	710.13 090216	165016	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032221175			2017 2 INV P	104.76 081216	162315	LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010514 AMAZON	66528081016		2017 2 INV P	32.00 082616	164279	LIBRARY MATERIALS A
010519 BRODART CO	B4597796		2017 2 INV P	60.28 080516	161914	LIBRARY MATERIALS
010520 CENTER POINT PUBLISH	1392331		2017 2 INV P	131.22 082616	164295	LIBRARY MATERIALS
010520 CENTER POINT PUBLISH	1398719		2017 2 INV P	29.08 082616	164295	LIBRARY MATERIALS
010531 GALE GROUP	58394141		2017 2 INV P	47.23 081216	162362	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	93733669		2017 2 INV P	60.08 080516	161973	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	93777902		2017 2 INV P	114.88 081216	162375	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	93805700		2017 2 INV P	98.25 080516	161973	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	93833619		2017 2 INV P	8.97 080516	161973	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	93857681		2017 2 INV P	208.34 081216	162375	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	93907440		2017 2 INV P	133.19 081216	162375	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	93967363		2017 2 INV P	93.91 081916	163258	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	93972265		2017 2 INV P	47.50 081916	163258	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94016852		2017 2 INV P	229.64 081916	163258	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94022535		2017 2 INV P	151.74 081916	163258	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94067279		2017 2 INV P	100.12 081916	163258	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94092051		2017 2 INV P	183.44 081916	163258	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94110014		2017 2 INV P	116.39 082616	164338	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94137341		2017 2 INV P	183.98 082616	164338	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94149653		2017 2 INV P	480.92 082616	164338	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94173009		2017 2 INV P	89.09 082616	164338	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94207770		2017 2 INV P	282.93 082616	165075	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94236691		2017 2 INV P	220.14 090216	165075	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94236692		2017 2 INV P	77.50 090216	165075	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94246826		2017 2 INV P	36.39 090216	165075	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94268662		2017 2 INV P	295.18 090216	165075	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	94268662		2017 2 INV P	102.60 090216	165075	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	942686396		2017 2 INV P	138.41 090216	165075	LIBRARY MATERIALS
014327 IOWA BOOK LLC	RC-007469-2		2017 2 INV P	21.96 081216	162376	LIBRARY MATERIALS
1000-10-25-550-550200-550220-000-0000-477040-			ACCOUNT TOTAL	24,426.79		
010378 PRAIRIE LIGHTS BOOKS 2743			Books (Cat/Reference)	16.25 081916	163316	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 93896294			2017 2 INV P	33.00 081216	162375	LIBRARY MATERIALS
1000-10-25-550-550200-550220-000-0000-477070-			ACCOUNT TOTAL	49.25		
			Downloadable-eBooks			

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011068 OVERDRIVE INC	1370-000141583		2017	2	INV P	359.76	081916	163306 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000228193		2017	2	INV P	79.99	080516	162021 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000246913		2017	2	INV P	333.97	090216	165188 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000300650		2017	2	INV P	41.98	082616	164374 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000302033		2017	2	INV P	118.98	080516	162021 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000332670		2017	2	INV P	65.00	082616	164374 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000341497		2017	2	INV P	180.00	081216	162412 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-100129487		2017	2	INV P	337.93	090216	165188 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-100217757		2017	2	INV P	225.93	090216	165188 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-100824970		2017	2	INV P	1,610.15	090216	165188 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-123606493		2017	2	INV P	2,182.64	080516	162021 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-123816840		2017	2	INV P	293.74	080516	162021 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-141634697		2017	2	INV P	1,024.63	081216	162412 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-151921693		2017	2	INV P	334.74	090216	165188 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-170228953		2017	2	INV P	782.30	080516	162021 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-170302520		2017	2	INV P	212.98	080516	162021 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-171046993		2017	2	INV P	502.89	080516	162021 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-175614607		2017	2	INV P	4,495.89	082616	164374 LIBRARY MATERIALS
ACCOUNT TOTAL						13,183.50		
1000-10-25-550-550200-550220-000-0000-477100-						13,183.50		
010518 BLACKSTONE AUDIOBOOK	848678		2017	2	INV P	179.99	082616	164289 LIBRARY MATERIALS
Fiction Audio-CD								
010546 MIDWEST TAPE	94210723		2017	2	INV P	149.97	082616	164363 LIBRARY MATERIALS
010546 MIDWEST TAPE	94231278		2017	2	INV P	104.97	090216	165105 LIBRARY MATERIALS
						254.94		
010551 RECORDED BOOKS LLC	75381782		2017	2	INV P	134.99	081916	163326 LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75382868		2017	2	INV P	99.00	081916	163326 LIBRARY MATERIALS
						233.99		
010880 RANDOM HOUSE INC	1088009154		2017	2	INV P	30.00	080516	162045 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088036542		2017	2	INV P	63.75	081216	162427 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088060847		2017	2	INV P	60.00	081216	162427 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088139993		2017	2	INV P	225.00	081916	163321 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088150668		2017	2	INV P	30.00	082616	164385 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1088178478		2017	2	INV P	30.00	082616	164385 LIBRARY MATERIALS
						438.75		
ACCOUNT TOTAL						1,107.67		
1000-10-25-550-550200-550220-000-0000-477110-						1,107.67		
010509 BAKER & TAYLOR INC	C B20727500		2017	2	INV P	8.87	080516	161907 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B20799060		2017	2	INV P	8.97	080516	161907 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B20878240		2017	2	INV P	45.10	081216	162317 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C B21275210		2017	2	INV P	37.45	081216	162317 LIBRARY MATERIALS

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C B21381180	2017 2 INV P				85.01 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21381190	2017 2 INV P				14.05 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21666180	2017 2 INV P				11.83 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21866260	2017 2 INV P				9.19 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21896610	2017 2 INV P				53.23 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22187670	2017 2 INV P				235.75 090216	165017	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22187680	2017 2 INV P				48.30 090216	165017	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22429950	2017 2 INV P				9.61 090216	165017	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22529130	2017 2 INV P				16.27 090216	165017	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22690400	2017 2 INV P				226.02 090216	165017	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22690410	2017 2 INV P				56.40 090216	165017	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B23050370	2017 2 INV P				18.43 090216	165017	LIBRARY MATERIALS
010546 MIDWEST TAPE	2017 2 INV P				884.48	162004	LIBRARY MATERIALS
94147101					64.46 080516		
ACCOUNT TOTAL					948.94		
1000-10-25-550200-550220-000-0000-477160- 010475 UNIVERSITY OF IOWA C 090820160292	2017 2 INV P				130.00 090216	165233	Amangano/MasterCard
Video Recordings							
010509 BAKER & TAYLOR INC C B20283980	2017 2 INV P				549.10 080516	161907	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20434180	2017 2 INV P				206.03 081216	162317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20544340	2017 2 INV P				25.50 081216	162317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20799100	2017 2 INV P				215.27 081216	162317	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20953370	2017 2 INV P				18.20 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20994270	2017 2 INV P				281.23 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21127220	2017 2 INV P				29.15 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21378880	2017 2 INV P				394.15 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21666210	2017 2 INV P				450.36 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21860340	2017 2 INV P				25.49 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21898820	2017 2 INV P				195.94 081916	163197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22049460	2017 2 INV P				88.06 082616	164285	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22141540	2017 2 INV P				15.59 082616	164285	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22186880	2017 2 INV P				7.28 082616	164285	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22352140	2017 2 INV P				164.82 082616	164285	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22430030	2017 2 INV P				21.83 082616	164285	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22630710	2017 2 INV P				220.04 082616	164285	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22691650	2017 2 INV P				18.21 090216	165017	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22866650	2017 2 INV P				502.67 090216	165017	LIBRARY MATERIALS
					10.92 090216	165017	LIBRARY MATERIALS
3,439.64							
010546 MIDWEST TAPE	2017 2 INV P				44.99 080516	162004	LIBRARY MATERIALS
010546 MIDWEST TAPE	2017 2 INV P				35.98 081216	162395	LIBRARY MATERIALS
010546 MIDWEST TAPE	2017 2 INV P				22.49 081916	163293	LIBRARY MATERIALS
010546 MIDWEST TAPE	2017 2 INV P				44.22 081916	163293	LIBRARY MATERIALS
010546 MIDWEST TAPE	2017 2 INV P				62.96 090216	165105	LIBRARY MATERIALS
210.64							

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550220-000-0000-477220-						
010509 BAKER & TAYLOR INC C B20283980			2017 2 INV P	21.83	080516	161907 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20434180			2017 2 INV P	37.77	081216	162317 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20544340			2017 2 INV P	25.49	081216	162317 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20953370			2017 2 INV P	14.57	081916	163197 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B20994270			2017 2 INV P	46.53	081916	163197 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21275270			2017 2 INV P	19.67	081916	163197 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B21378880			2017 2 INV P	16.89	081916	163197 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22430030			2017 2 INV P	42.23	082616	164285 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B22691650			2017 2 INV P	14.57	090216	165017 LIBRARY MATERIALS
				239.55		
010514 AMAZON	66528081016		2017 2 INV P	29.93	082616	164279 LIBRARY MATERIALS A
010546 MIDWEST TAPE	94183869		2017 2 INV P	14.99	081916	163293 LIBRARY MATERIALS
010546 MIDWEST TAPE	94203608		2017 2 INV P	29.99	081916	163293 LIBRARY MATERIALS
				44.98		
010551 RECORDED BOOKS LLC	75379290		2017 2 INV P	74.75	081916	163326 LIBRARY MATERIALS
				389.21		
1000-10-25-550-550220-000-0000-477220-						
010536 INGRAM LIBRARY SERV 94110014			2017 2 INV P	113.96	082616	164338 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERV 94286396			2017 2 INV P	104.47	090216	165075 LIBRARY MATERIALS
				218.43		
				218.43		
				218.43		
1000-10-25-550-550220-000-0000-477230-						
010509 BAKER & TAYLOR INC C 2032154083			2017 2 INV P	37.99	080516	161906 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032164260			2017 2 INV P	21.84	081216	162316 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032189562			2017 2 INV P	27.44	081916	163196 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032221175			2017 2 INV P	27.43	090216	165016 LIBRARY MATERIALS
				114.70		
010518 BLACKSTONE AUDIOBOOK 848678			2017 2 INV P	308.21	082616	164289 LIBRARY MATERIALS
010518 BLACKSTONE AUDIOBOOK 848679			2017 2 INV P	82.49	090216	165023 LIBRARY MATERIALS
				390.70		
010546 MIDWEST TAPE	94186890		2017 2 INV P	24.99	081916	163293 LIBRARY MATERIALS
010546 MIDWEST TAPE	94210723		2017 2 INV P	49.99	082616	164363 LIBRARY MATERIALS
				74.98		

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010551 RECORDED BOOKS LLC	75371901		2017 2 INV P	35.99 080516	162051	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75372903		2017 2 INV P	31.49 080516	162051	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75376096		2017 2 INV P	44.07 081216	162430	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75377896		2017 2 INV P	27.00 081916	163326	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75378853		2017 2 INV P	35.99 081916	163326	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75383202		2017 2 INV P	200.20 081916	163326	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75384206		2017 2 INV P	35.99 082616	164389	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75385714		2017 2 INV P	26.99 082616	164389	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75387448		2017 2 INV P	31.49 090216	165202	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75387751		2017 2 INV P	40.49 090216	165202	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75387871		2017 2 INV P	26.99 090216	165202	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75390630		2017 2 INV P	82.20 090216	165202	LIBRARY MATERIALS
				618.89		

010880 RANDOM HOUSE INC 1088126719

2017 2 INV P

30.00 081916

163321 LIBRARY MATERIALS

ACCOUNT TOTAL

1,229.27

1000-10-25-550-550200-550220-000-0000-477250-
011068 OVERDRIVE INC 1370-000228193
011068 OVERDRIVE INC 1370-000246913
011068 OVERDRIVE INC 1370-000302033
011068 OVERDRIVE INC 1370-100312693
011068 OVERDRIVE INC 1370-123640653
011068 OVERDRIVE INC 1370-141738920
011068 OVERDRIVE INC 1370-170334380
011068 OVERDRIVE INC 1370-170922243
011068 OVERDRIVE INC 1370-175640807

Downloadable Media

59.99 080516

162021 LIBRARY MATERIALS

2017 2 INV P

152.00 090216

165188 LIBRARY MATERIALS

2017 2 INV P

62.99 080516

162021 LIBRARY MATERIALS

2017 2 INV P

555.86 090216

165188 LIBRARY MATERIALS

2017 2 INV P

2,739.10 080516

162021 LIBRARY MATERIALS

2017 2 INV P

3,303.93 081216

162412 LIBRARY MATERIALS

2017 2 INV P

1,067.86 080516

162021 LIBRARY MATERIALS

2017 2 INV P

647.14 080516

162021 LIBRARY MATERIALS

2017 2 INV P

2,073.76 082616

164374 LIBRARY MATERIALS

ACCOUNT TOTAL

10,662.63

Print/Reference Serials

10,662.63

163297 LIBRARY MATERIALS A

1000-10-25-550-550200-550220-000-0000-477340-
010524 EBSCO 0080858

Print/Circulating Serials

19.95 081916

161937 LIBRARY MATERIALS

ACCOUNT TOTAL

19.95

1000-10-25-550-550200-550220-000-0000-477350-
010437 STATE OF IOWA 17-201180

Online Reference

27.78 080516

162067 LIBRARY MATERIALS

010531 GALE GROUP 58305543
010531 GALE GROUP 58305932

2017 2 INV P
2017 2 INV P

3,418.10 080516
8,538.52 080516
4,824.13 080516

161951 LIBRARY MATERIALS
161951 LIBRARY MATERIALS

13,362.65

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011322 MANGO LANGUAGES	L11690		2017	2	INV P	4,050.00	080516	161996 LIBRARY MATERIALS
012479 MORNINGSTAR	11855719FY17		2017	2	INV P	1,164.00	090216	165179 LIBRARY MATERIALS
			ACCOUNT TOTAL			21,994.75		
			ORG 10550220 TOTAL			78,038.45		
FUND 1000 General			TOTAL:			131,689.94		

Jay Semel, President

Janet Freeman, Secretary