



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: Susan Craig • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

BOARD OF TRUSTEES

AGENDA

5:00 pm – 2nd floor Board Room

March 23, 2017

Jay Semel, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Thomas Martin

Robin Paetzold

Meredith Rich-Chappell

Monique Washington, Vice-President

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

A. Approve Regular Minutes of Library Board of Trustees February 23, 2017 meeting.

4. Items to be discussed.

A. Committee to review spaces for possible art gallery.

Comment: A recommendation for a committee to look at options for a possible art gallery in the library.

B. Policy Review: 702: Library Programming Policy.

Comment: This is a regularly scheduled policy review.

C. Policy Review: 703: Cable Television Programming Policy.

Comment: This is a regularly scheduled policy review.

D. Request for additional open hours on June 24, 2017.

Comment: The Iowa City Downtown District has planned a large community event from 5:00 pm to midnight on Saturday, 6/24/17. Staying open from 6:00 pm to 10:00 pm that evening will show our support for the event and underscore ICPL's integral role in the life of the community.

5. Staff Reports.

A. Director's Report. Enrich Iowa Agreement.

B. Departmental Reports: Adult Services, Community & Access Services.

C. Development Office Report.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

- D. Spotlight on the Collection.
- E. Miscellaneous.

6. President's Report.

- A. Appoint Committee to Evaluate the Director.
- B. Board recruitment.

7. Announcements from Members.

8. Committee Reports.

- A. Foundation Members.

9. Communications.

10. Disbursements.

- A. Review MasterCard Expenditures for February, 2017.
- B. Approve Disbursements for February, 2017.

11. Set Agenda Order for April Meeting.

12. Adjournment.

If you will need disability-related accommodations in order to participate in this meeting, please contact Elyse Miller, Iowa City Public Library, at 319-887-6003 or elyse-miller@icpl.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Iowa City Public Library Meeting Agendas and Other Significant Events		
MARCH 23, 2017	APRIL 27, 2017	MAY 25, 2017
<p>Appoint Committee to Evaluate Director</p> <p>City Posts Board Vacancies to begin 7/1</p> <p>Policy Review: 702: Library Programming 703: Cable TV Programming</p> <p>Departmental Reports: AS, CAS</p> <p>OTHER: 3/1: ICPLFF Board meeting</p>	<p>Meet as Members of Friends Foundation</p> <p>President Appoints to Foundation Board</p> <p>Policy Review: 501: Statement of Authority 502: Personnel 503: Admin/Confidential Benefits</p> <p>Review 3rd Quarter Statistics</p> <p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: 4/12: National Bookmobile Day; 4/23: Looking Forward</p>	<p>Election of Officers</p> <p>Departmental Reports: AS, CAS</p> <p>OTHER: 5/19-20: STEAM Festival; 5/31: ICPLFF Board meeting</p>
JUNE 22, 2017	JULY 27, 2017	AUGUST 24, 2017
<p>Director Evaluation</p> <p>Develop Ideas for Board Annual Report</p> <p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: 6/3: Children's Day</p>	<p>Review Board Annual Report</p> <p>Adopt NOBU Budget</p> <p>Strategic Planning Update</p> <p>Departmental Reports: AS, CAS</p> <p>OTHER: First meeting for new Board members</p>	<p>Review Annual Staff Report</p> <p>Review 4th Quarter Statistics</p> <p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: Annual Board Dinner</p>
SEPTEMBER 28, 2017	OCTOBER 26, 2017	NOVEMBER 16, 2017
<p>Budget Discussion</p> <p>Departmental Reports: AS, CAS</p>	<p>Budget Discussion</p> <p>Review 1st Quarter Statistics</p> <p>Departmental Reports: CH, CLS, IT</p>	<p>Departmental Reports: AS, CAS</p>
DECEMBER 21, 2017	JANUARY 25, 2018	FEBRUARY 22, 2018
<p>Departmental Reports: CH, CLS, IT</p> <p>OTHER: Arts & Crafts Bazaar; Inservice Day</p>	<p>6 month Strategic Planning Update</p> <p>Review 2nd Quarter Goals/Statistics</p> <p>Departmental Reports: AS, CAS</p>	<p>Appoint Nominating Committee</p> <p>Set Hours for Next Fiscal Year</p> <p>Departmental Reports: CH, CLS, IT</p>



BOARD OF TRUSTEES

Minutes of the Regular Meeting

DRAFT

February 23, 2017

Members Present: John Beasley, Janet Freeman, Adam Ingersoll (via Skype), Tom Martin, Robin Paetzold, Meredith Rich-Chappell, Jay Semel, Monique Washington.

Members Absent: Diane Baker.

Staff Present: Maeve Clark, Susan Craig, Kara Logsden, Patty McCarthy, Elyse Miller, Brent Palmer.

Guests Present: Alan Weinstein, local artist. Terri Byers.

Call Meeting to Order. President Semel called the meeting to order at 5:01 p.m.

Public Discussion. Terri Byers thanked the Board for approving the contract last month. She said she had a productive meeting with the City Manager who said the City will continue to enforce the contract.

Approval of Minutes.

The minutes of the January 26, 2017, Library Board of Trustees meeting were reviewed. A motion to approve the Minutes was made by Freeman and seconded by Rich-Chappell. Motion carried 8/0.

Items to be discussed.

Art gallery in the library. Alan Weinstein, a local artist, submitted a proposal for an art gallery in the library. After many years of wanting to approach the library about this, he has finally brought this matter before the Board. Fifty years ago he was a teacher in Regina, Saskatchewan, and had a show at its public library. Annually, ten or more artists had a one-person show at the gallery, often accompanied by a public opening. He approached ICPL because he believes it is well respected by the community as the center of its cultural life. Also, the library attracts the broadest possible range of the community. Weinstein believes it is an oversight that we do not have an art gallery in the library and there are hundreds of artists in Iowa City with no venue in which to showcase their work.

Weinstein presented a list of public libraries around the state that have art galleries. He called all of the public libraries in each of the Big Ten university towns to see how many of them had art galleries. Ten of the universities have an art gallery; Purdue and Iowa City do not. Weinstein solicited questions from the Board. Freeman asked what he envisioned for his dream space. Weinstein said size is not the issue as much as a public statement that the library stands behind visual art in Iowa City.

Weinstein said the next step if this is pursued would be to form a committee. Semel opened the question for Board members to discuss.

Freeman thinks it's a good idea. Beasley thinks having a subcommittee to explore this is worth it. Paetzold asked if the Art Advisory Committee should be involved. Craig says it falls in that Committee's

purview. Paetzold says there are places in Iowa City that display art other than stores, such the Java House and the Jefferson Building. Craig said she is sympathetic to the visual artists and the lack of space for them to show their work. She believes ICPL's commitment to local artists is substantial. Craig said there are places in the building that were purposefully created to display art, the blue wall on the 2nd floor, the red wall on the 1st floor, for example. Washington likes the idea; and feels an art gallery is something different. She thinks if most of the other big ten libraries have a gallery then we should get on board. Craig said no other libraries have an Art to Go program. Ingersoll said the only space identified is the Computer Lab, and he thinks this is a non-starter and is comfortable with Craig's recommendation. Paetzold noted that if we didn't circulate art, then the red wall could be used as a gallery but this means we would lose the circulating art. Craig said if there is something controversial, the Art Committee convenes to discuss the art. Martin said we are doing this to a degree already but this would be a whole new concept for us. Clark said artists do seek out the display space to exhibit their art and we have space available under current display policies. Artists have an expectation that others will hang art for a show and do other things on the artist's behalf, and we are not staffed to do this.

Semel asked if this is worth pursuing. Martin thinks there are a lot more questions that need answers before a decision can be made, such as: What does it amount to? How much is it going to cost? Where will the money come from? Freeman said we will not know what it is going to be unless we look at it. Semel asked if it is worth appointing two or three people to explore this further. Beasley thinks there needs to be a majority. Paetzold said there already is a standing committee, the Art Advisory Committee (AAC) that is concerned with art matters. Craig is not sure whether they would be comfortable with this level of decision making and how fair it is to ask them to make such a decision. Craig says their primary role is to award the annual Art Purchase Prize. The AAC also looks at proposed donations for permanent art and makes recommendations about whether or not to include the art in our collection. It also makes purchasing decisions for circulating or to build the permanent collection, but does not make decisions about where things should be located within the building. Rich-Chappell believes she would be poorly equipped to decide where art would belong. She believes having the AAC included in the process is important. Beasley thinks the process is critical, would like to explore this more thoroughly, and believes more discussion is necessary. Craig said it sounds like Board members are interested in exploring further. Beasley is interested in participating, as is Washington, and Craig said representatives from the AAC should be included, too. Beasley asked if the By-laws address the makeup of an ad hoc committee. Craig says the President can appoint an ad hoc committee any time. Semel and Craig will bring a proposal of committee members to the next meeting.

Policy Review: 812: Hours of Service and FY18 Downtown Building Calendar. This is a regularly scheduled policy review. The primary change is including Bookmobile scheduling. Craig said the bookmobile will not operate when the Library is on holiday; it is time and half when people work on a holiday. Freeman asked about "posting at least tri-annually." She thinks maybe posting it in the newspaper would help. Craig believes bookmobile users will know how to access the service and we will have plenty of promotional materials. Martin thinks the bookmobile should arrange with schools to visit during the school day and thinks kids would love this. Craig said all the schools in Iowa City have libraries and media centers and the schools visits identified in the calendar are after the media centers close. The bookmobile will operate Monday to Thursday during the school year, and add Fridays in the summer. There will be events on Saturdays. Paetzold asked how people will know when bookmobile service is cancelled. Logsdon said we plan to create an email list of people who would like to have this information. Logsdon hopes to have a finalized summer schedule to show the Board next month.

Logsdon said the City of Hills does not want the bookmobile to visit because their contract fee is based on circulation to the City. Paetzold asked if we could negotiate with them for a bookmobile rate. Craig said this is Hills decision to make and thinks Hills is the perfect community to receive bookmobile service. Freeman asked what the problem is; Craig reiterated that Hills pays in relation to their circulation. If more people use the service and borrow more items, then it will cost them more money. This is their decision. A motion to approve Policy 812 as presented and the FY18 building calendar as presented, was made by Beasley and seconded by Freeman. Paetzold asked if we had the financial resources to add one more hour to our schedule. Craig said the library needs a minimum of 9 staff for every hour we are open. Paetzold asked if we receive a significant number of requests from the community to open at 9:00 am. Craig said previous surveys showed the priorities were Sunday, Friday evening, and 9:00 am on weekdays. Motion carried 7/0.

Washington out at 5:45 pm.

Staff Reports.

Director's Report. The Board received the City Attorney's response to the ACLU request made by Rita Bettis to remove cameras from the common areas of public restrooms. Ms. Bettis had some suggestions about the language and most importantly what she wanted was notice that it was a public record. Goers did not agree with this. Ms. Bettis will submit other language changes and Goers and Craig will discuss again. Craig said new signs may be posted next month. Johnson County is currently advertising a Trustee for the Library Board. Terms expire for Paetzold, the County representative, Martin, and Rich-Chappell on June 30, 2017. Craig noted their earlier advertising schedule and said the City of Iowa City will post soon. The Board will discuss next month. Summer Reading Program (SRP) planning is well underway. The street in front of the library will be closed for Arts Fest. Craig is hoping this will only apply on Saturday but there is a lot of pressure to close the street from Friday to Sunday. Craig said the City would move the 20 minute parking for the library. Martin asked why we would not want the street to be closed. Craig said it will block our book returns. Paetzold asked where the closest handicap accessible spots would be. Craig said the handicap spaces on College St., across from the main entrance will still be available.

Departmental Reports:

Children's Services. No comments.

Collection Services. No comments.

IT. Paetzold asked if a computer can be tied to a person. Palmer said we know a computer was used, but not what was used on it. Paetzold asked if this can this be subpoenaed? Palmer said we know a person was here, we know the person used a public access computer, but we do not know what the person did on the computer. This information is kept for 30 days. Paetzold asked who had access to the logs. Palmer said IT staff can access these. Paetzold asked if this should be public information and if we post the policy somewhere so that patrons do not have to specifically ask for it in order to be informed about computer privacy. Paetzold believes searches should be private and we should let the public know how records are kept. She believes we should be as transparent as possible about privacy. Craig says we can review the signs at the computers to address this concern. Paetzold asked if vendor policies are posted somewhere for patrons to view. Craig said they will be part of the privacy information on the website. Freeman asked about a governmental request for information and if the library may notify a user about such a request. Craig said she believes in an ongoing criminal situation the patron will not be notified. Craig will talk to the City Attorney about this.

Development Office Report. More than \$600 was raised at the great event on Friday. HyVee ran out of glasses! They would like us to come back. On a sad note, McCarthy said Frank Delany, our speaker for Looking Forward, passed away yesterday. His agent has arranged for a replacement speaker, Maureen Corrigan, book reviewer for NPR. Corrigan has agreed to reduce her fee. Flyers were provided for a new fundraising launch, partnering with local restaurants. Semel asked about plans for planned giving. The Friends Foundation Board will discuss at their meeting next week. One thought is for a Director's Society, in honor of the Foundation's 25th anniversary, for those who have given to the library \$2,500 or for 25 years.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

Rich-Chappell out at 6:21 pm.

President's Report. Appoint Nominating Committee. Semel asked Rich-Chappell to serve on the Nominating Committee as she was leaving the meeting. She agreed. Semel asked Craig to explain the committee. Craig said the Nominating Committee is charged with producing the slate of officers, President, Vice-President, and Secretary for the upcoming year. Semel asked Paetzold to serve and she feels members who will be on the Board should select their leadership. Semel believes people who have been President before should serve on the Committee. Paetzold said she would like to think about it. Semel asked if he could serve on the Committee. Craig said she will look at the bylaws. Semel said the Committee will be Rich-Chappell, Martin, and Semel, unless he is ineligible. The slate is brought forward in May, and officers begin their responsibilities on July 1.

Announcements from Members. Paetzold said a bookmobile update was presented to the Board of Supervisors. They were happy with the progress and asked good questions. Paetzold mentioned the State Library has valuable online training for Board members and wonders if the link could be sent out again. Miller will send the link out again.

Committee Reports.

Foundation Members. Meeting is next week.

Communications. Discussed in conjunction with the Director's Report on Board recruitment.

Disbursements.

The MasterCard expenditures for January, 2017 were reviewed. A motion to approve the disbursements for January, 2017 was made by Freeman and seconded by Paetzold. Motion carried 5/0.

Set Agenda Order for March Meeting.

Art gallery committee.

Adjournment. A motion to adjourn the meeting was made by Martin and seconded by Ingersoll. Motion carried 5/0. President Semel closed the meeting at 6:41 p.m.

Respectfully submitted,
Elyse Miller



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DIRECTOR Susan Craig • PHONE 319-356-5200 • FAX 319-356-5494 • www.icpl.org

TO: Library Board

FROM: Jay Semel, President
Susan Craig, Library Director

DATE: March 14, 2017

RE: Committee to review space for a possible art gallery

Our recommendation is that a committee be formed to review potential spaces for a possible art gallery in the library. A report to the Board will be made at either the April or May meetings, depending on the availability of the committee members. The committee shall be composed of two Board members, John Beasley and Monique Washington; two staff members, Susan Craig and Candice Smith; and one member of the current Art Advisory Committee, Thomas Agran.

The current Display and Art Advisory Committee policies are attached for your information.

805. DISPLAY-POLICY

- 805.1. The purpose of the Library's display facilities is to fulfill the Library's mission and increase awareness of Library resources. The Library provides display facilities for public and Library use. Exhibits using these facilities shall further one or more of these purposes:
- A. To call attention to a theme related to Library services, collections or programs.
 - B. To bring together Library materials from several subject areas related to a theme of current interest.
 - C. To highlight current issues, events or other subjects of public interest.
 - D. To display original art, crafts, photographs or writings created by Iowa artists or contained in traveling exhibits.
 - E. To explain the activities of, or issues of interest to, local organizations and agencies engaged in educational, recreational, cultural, intellectual or charitable activities.
 - F. To display interesting collections or hobbies of local residents.
- 805.2 The Library assumes no responsibility for theft, loss, damage or destruction of items left for display.
- 805.3 All displays must meet existing State and Federal laws on obscenity, libel, defamation of character or invasion of privacy.
- 805.4 The Library does not accept responsibility for ensuring that all points of view are represented in any single display. Granting of permission to display materials does not imply Library endorsement of content, nor will the Library accept responsibility for the accuracy of statements made in such materials.
- 805.5 The Library reserves the right to refuse display space to exhibits which, in its opinion, do not further the purpose in Section 805.1.
- 805.6 Library-produced or solicited displays have priority over displays proposed by non-Library groups or individuals. Priority for displays is given to groups and individuals within Johnson County.
- 805.7 Public requests for displays of original art must be submitted for approval. The Art Advisory Committee may be consulted for questions related to public requests to display original artwork.
- 805.8 Sale of anything other than items which promote the mission or goals of the Iowa City Public Library is prohibited. Library display space may not be used as a sales gallery.
- 805.9 Name and contact information for the group or individual preparing the display must be a part of the display.
- 805.10 The Library may designate spaces for particular types of displays to make best use of display units and/or to make accessible to the intended audience.
- 805.11 All displays must adhere to established guidelines for mounting.
- 805.12 A single group or individual is limited to a single one-month display in a twelve-month period.

Adopted January 28, 1982
 Revised August, 1982
 Revised 1/23/86
 Revised 12/15/88
 Revised 3/10/92
 Revised 6/25/92
 Revised 11/16/95

Revised 12/16/99
 Revised 11/21/02
 Revised 10/27/05
 Revised 2/26/09
 Revised 2/23/12
 Revised 4/23/15

808. Art Advisory Committee

The Board shall establish an Art Advisory Committee. The purpose of the Art Advisory Committee is to advise Library staff to ensure original art displayed or circulated is of high quality.

A. Duties.

1. To annually review and select original art for the lending collection.
2. To periodically review gifts of art donated for the Library's permanent or lending art collections.
3. To periodically advise Library staff on purchase or selection of original art for permanent display in the building.
4. To periodically advise Library staff on public requests to display original artwork.

B. Composition and terms.

The committee shall consist of six members, appointed by the Board for staggered three-year terms, who are knowledgeable in the field of art and one Library staff member, appointed by the Director, to serve in a non-voting capacity. Current library staff members are not eligible for board appointment. Art Advisory Committee members may not serve for more than two consecutive year terms.

Adopted: February 23, 2012

Reviewed: November 20, 2014

702: Library Programming Policy**Proposal:**

Revise and update an existing policy as recommended.

Issues:

Programming is integral to the Iowa City Public Library. It supports the mission of the Library to serve as a center of community life. Programming offers the public a way to connect with others, engage in discovery and learning, and enrich their lives as well as those of the larger community.

STEM (science, technology, engineering and math) curriculum has been an emphasis in K-12 schools since the Obama administration announced its 2009 "Educate to Innovate" initiative. While the Children's Services department has always taken a multi-disciplinary approach to programming, there has been increased emphasis on STEAM (science, technology, engineering, arts, and math) programming in recent years. The Library has added programs on coding, math, engineering, science, and computing for children and teens.

The Library offers classes and programs for adults. Adult classes range from using the Library's online databases, learning how to do genealogical research, basic computer and Internet searching skills, social media safety, to more advanced Adobe Creative Suite instruction.

The Library continues its commitment to programming partnerships with governmental entities, community groups, and organizations. Collaborating with other groups not only allows the library to utilize the skills and resources of a broader network, we also find that our co-sponsors do an excellent job of promoting their programs and increasing the audience.

Staff Recommendation:

Change the name of the policy to conform to other Board policy names.

702.2 Add a statement about the increased emphasis on STEAM programming for children's programming. Add and web to the last sentence to emphasize the increased use of this platform to library programs. Programming also emphasizes STEAM (science, technology, engineering, arts and math) activities. Programming is offered on a frequent and regular basis for in-house, outreach, Library Channel, and web audiences.

702.4 Include classes and add computer literacy and genealogy as areas of emphasis for programs and classes.

Library programs and classes for adults focus on promoting reading and life-long learning, informing the community about Library collections and services, improving information literacy, preserving and teaching local history and genealogy, and covering issues of current local and global interest. The Library plans unique programs and classes to augment and enhance community events and to attract new audiences.

702.2-702.5 and 702.7-702.8

Change from future tense to present tense.

Action Required:

Review and adopt as amended.

Prepared by: Maeve Clark, Adult Services Coordinator, March 2017

Staff Committee: Beth Fisher, Maeve Clark, Brian Visser, (Adult Services); Angie Pilkington, Mari Redington (Children's Services); Bond Drager, (Information Technology).

702 ~~Policy for Library Programs~~ Library Programming Policy

See also related policies: Confidentiality (802), Cable Television Channel Programming (703), and Copyright (814).

- 702.1 The purpose of Library programs at the Iowa City Public Library and in the community is to fulfill the Library's mission. Programs will include, speeches, discussions, classes, workshops, presentations, and performances that promote life-long learning and Library use; enhance cultural and leisure activities; champion the principle of intellectual freedom; benefit the community; and foster an enduring connection to the Library.
- 702.2 Library programs for children are a priority and ~~will~~ focus on stimulating development of the intellectual and social abilities of young children. Children's programming ~~will~~ emphasizes literature, language, reading, creativity, and the encouragement of effective social skills. Programming also emphasizes STEAM (science, technology, arts and math) activities. Programming is offered on a frequent and regular basis for in-house, outreach, and Library Channel and web audiences.
- 702.3 Library programs for teens ~~will~~ focus on literature, language, reading, technology, current interests, and creativity. The Library will plan unique programs to augment and enhance community events and to attract new audiences.
- 702.4 Library programs for adults ~~will~~ focus on promoting reading and life-long learning; informing the community about Library collections and services; improving information literacy; preserving and teaching local history and genealogy; and covering issues of current local and global interest. The Library ~~will~~ plans unique programs to augment and enhance community events and to attract new audiences.
- 702.5 Library programs ~~will~~ do not duplicate programs offered within the community unless they support the Library's strategic plan, there is sufficient local interest, and or library resources are available to support duplication.
- 702.6 All Library programs may appear on The Library Channel, Library website, the Internet, and other media.
- 702.7 The Library ~~will~~ does not proscribe or cancel a program solely because an individual or group may find the content objectionable.
- 702.8 The Library ~~will~~ co-sponsors programs with other City departments, governmental agencies, community organizations, and businesses when they are compatible with the Library's program goals and priorities. Co-sponsored programs must include participation by Library staff to plan program content, provide logistical support, or include information about Library collections relevant to the program. Co-sponsorship and collaboration decisions are made on the basis of mutual needs and equitable benefits between the Library and potential partners, as well as available library resources.

Adopted: 5/25/78
 Revised: 1/23/86
 Revised: 4/27/89
 Revised: 11/19/92
 Revised: 4/25/96
 Revised: 3/4/99
 Revised: 1/14/02

Revised: 5/26/05
 Revised: 5/22/08
 Revised: 4/27/11
 Reviewed: 4/24/14
 Revised: 3/23/17

703: Cable Television Channel Programming Policy**Proposal:**

Revise and update an existing policy as recommended.

Issues:

A staff committee reviewed the policy and recommends changing the location of where programs can originate in the Library from Meeting Room A to the Library. While the vast number of programs are in Meeting Room A, the addition of two cameras in the Storytime Room now allows us to broadcast from that location as well. Programs can also be recorded anywhere in the Library using portable cameras and be aired on the Library Channel or shared on the Library website or other platforms.

When this policy was reviewed three years ago, it was noted that the City's franchise with Mediacom would expire on August 1, 2018. The franchise expiration date has not changed, and depending upon the outcome of the franchise expiration, the policy will be revisited. Policy language was added in 2014 to outline the other platforms the library uses to disseminate its programming. The Library currently has 462 videos on video.icpl.org, 228 videos on YouTube.com/thelibrarychannel, and 1709 videos on the Library Channel.

Staff Recommendations:

703.1 Change location of where programs can be broadcast.

The purpose of programming on The Library Channel is to extend library programs to a wider audience, to inform the community about Library services, to promote reading and Library use, to record, retain and provide access to community events of enduring interest, to disseminate the visual history of the community; to record and preserve local history; and to make meetings and events originating from the Library more accessible.

703.3 and 703.5

Change from future tense to present tense.

703.5

Replace cablecast of any program with a recorded program.

The Library will not proscribe or cancel a recorded program solely because an individual or group may find the content objectionable.

703.4 Change location of where programs may be broadcast and clarify that the schedule is the Library Channel schedule.

Community meetings and events originating from the Library may be cablecast live on The Library Channel if it is determined to have broad community appeal and can be accommodated without major disruption to the Library Channel program schedule.

Action Required:

Review and adopt as amended.

Prepared by: Maeve Clark, Adult Services Coordinator, March 2017

Staff Committee: Beth Fisher, Maeve Clark, Brian Visser, (Adult Services); Angela Pilkington, Mari Redington (Children's Services); Bond Drager, (Information Technology).

703 C__able Television Channel Programming Policy

See also related policies: Confidentiality (802), Library Programs (702), Public Relations (701) and Copyright (814)

- 703.1 The Library's Cable Channel shall be referred to as The Library Channel. The purpose of programming on The Library Channel is to extend library programs to a wider audience, to inform the community about Library services, to promote reading and Library use, to record, retain and provide access to community events of enduring interest, to disseminate the visual history of the community; to record and preserve local history; and to make meetings and events originating from ~~Meeting Room A~~ the Library more accessible.
- 703.2 The Library Channel is a local access television channel provided through the cable franchise agreement with the City of Iowa City.
- 703.3 Priority ~~will be~~ is given to Library programs of interest to those who may be unable to come to the Library, particularly children.
- 703.4 Community meetings and events originating from ~~Meeting Room A~~ the Library may be cablecast live on The Library Channel if it is determined to have broad community appeal and it can be accommodated without major disruption to the Library's Channel program schedule. Assistance by Library staff may be offered as it is available. Groups utilizing The Library Channel accept full legal responsibility for the content of their program, including compliance with copyright law and FCC regulations.
- 703.5 The Library ~~will~~ does not proscribe or cancel ~~the cablecast of any program~~ a recorded program solely because an individual or group may find the content objectionable.
- 703.6 The Library Board neither approves nor disapproves of content, topics, subject matter, or points-of-view of individuals or groups whose programs appear on The Library Channel.
- 703.7 All meetings or functions of the Library's Board of Trustees and its support groups have full access to The Library Channel as needed, and their use may include advocacy on behalf of the library.
- 703.8 -Copyrighted materials and performances will be broadcast in accordance with Board Policy 814.
- 703.9 Library programs may appear on The Library Channel, Library website, the internet, and other media.
- 703.10 This policy shall be administered by the Library Director or her/his designee, who is authorized to adopt rules to implement it.
- 703.11 Policy determinations for all public channels may be appealed to the Iowa City Telecommunications Commission.

703.12 All policy determinations of the Iowa City Telecommunications Commission may be appealed to the Iowa City City Council.

Approved by Library Board of Trustees – July 24, 1980

Revised: ~~12/19/85~~

Revised: ~~10/27/88~~

Revised: ~~4/30/92~~

Revised: ~~4/25/96~~

Revised: ~~1/29/99~~

Revised: ~~1/14/02~~

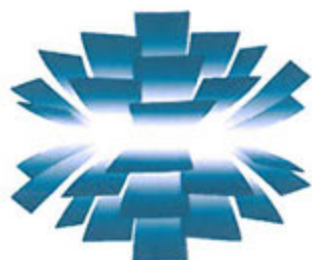
Revised: ~~5/26/05~~

Revised: ~~5/22/08~~

Revised: ~~4/27/11~~

Revised: ~~4/24/14~~

Revised: 3/23/17



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123 S. Linn St. • Iowa City, IA 52240

DIRECTOR: Susan Craig • PHONE: 319-356-5200 • FAX: 319-356-5494 • www.icpl.org

TO: Library Board
FROM: Susan Craig, Library Director
DATE: March 14, 2017
RE: Request to open longer hours on Saturday, June 24, 2017

The Iowa City Downtown District is planning a large community event on Saturday evening, June 24, from 5:00pm – 12:00am. It will involve closing several streets, including Linn St from College St to Iowa Ave, Washington St from Clinton St to Linn St, and Dubuque St from Iowa Ave to the Pedestrian Mall. The Iowa City Downtown Block Party is intended to draw a large number of people downtown to enjoy an open festival that includes music, games, art, demonstrations, vendors, food and drink.

I am asking the Board to approve staying open an additional four hours that day, from 6:00 pm to 10:00 pm (our regular library hours on Saturday are 10:00 am to 6:00 pm). We will promote this as “Late Night at the Library” and be open for “regular” business. In addition, we will host a video game tournament in Meeting Room A as a contribution to the mix of activities offered that evening, and possibly be a venue for another event as well. We are currently in the process of beginning our summer scheduling, so, if approved, we will add this four hour shift to the weekend schedule. Most permanent staff take time off in the prior week for working a Saturday, some part-time and all hourly staff will receive pay for the additional hours.

This event includes the option to move about in the designated area with alcohol, however, no alcohol will be allowed in the library. The event is approved by Iowa City, and Council member Kingsley Botchway is a member of the planning committee. I feel the modest expense is justified. It is a one-time event showcasing downtown Iowa City, and the Library is an important part of downtown activities.

Susan Craig

From: pldirectors-bounces@lists.silo.lib.ia.us on behalf of Scott, Michael via pldirectors
<pldirectors@lists.silo.lib.ia.us>
Sent: Friday, March 03, 2017 11:41 AM
To: pldirectors@lists.silo.lib.ia.us
Subject: [pldirectors] Update on Direct state aid funds (Enrich Iowa) for FY17

Hello!

I wanted to give you an update on the distribution of the FY17 Direct State Aid funds from the Enrich Iowa program. The funds are currently in the process of being distributed with direct deposits happening either today or early next week. For those waiting for a physical check, those have been put into the mail (clicked as it sounds) and should arrive in the next week.

In my email from February 10th, I mentioned that there was a reduction in the Enrich Iowa program funding by *\$83,662*. We thought that would be the extent of the cuts but unfortunately, an additional \$12,872 was cut from Enrich Iowa for FY17, bringing the total amount cut to *\$96,534*.

The additional cut was the result of the legislation that was passed by the Legislature and signed by the Governor in February that called on the Department of Management to come up with an additional \$11.5 million in operational cuts across all of state government. This meant that the Department of Education had to come up with an additional \$688,000 in cuts to its budget. At this point, we don't anticipate any additional cuts to the State Library or Enrich Iowa funding this fiscal year.

Again, I appreciate your patience as we've had to deal with these mid-year budget cuts. As I said before, even though this is not the best news, I do continue to look forward to the future for Iowa libraries and am excited about the new possibilities that lie ahead. If you have any further questions or concerns, please don't hesitate to contact me.

Sincerely,
Michael Scott

Michael Scott State Librarian

State Library of Iowa | Des Moines Office

515.281.4105 | Michael.Scott@iowa.gov

1112 E. Grand Avenue | Des Moines, IA 50319 www.StateLibraryofIowa.org <<http://www.statelibraryofiowa.org/>>

The Public Library Director electronic maillist is sponsored by the State Library of Iowa in order to communicate with all public library directors in a timely manner.

for Board Packet
FY17 payment \$16,783.20 Down 6.4%
(FY16 payment was \$17,936)

ENRICH IOWA AGREEMENT - PUBLIC LIBRARY
 FY18 (JULY 1, 2017 - JUNE 30, 2018)

Due at State Library of Iowa Des Moines Office by April 30, 2017

Library Name Iowa City Public Library City Iowa City
 Phone (with area code) 319-356-5200 E-mail susan-craig@icpl.org

The Enrich Iowa program includes Direct State Aid for public libraries, Open Access for public and academic libraries, and Interlibrary Loan Reimbursement. The library will participate according to the Terms of Agreement for each program.

In order to participate in the Enrich Iowa program, you must check at least one of the programs listed below.

- ☒ **Direct State Aid** - Direct State Aid is state funding to public libraries intended to improve library services and to reduce inequities among communities in the delivery of library services. Based on Accreditation Tier Level.
- ☒ **Open Access** - Open Access pays public and academic libraries to serve eligible Iowa residents from outside their local jurisdiction. The purpose of the Open Access program is to offer Iowa residents access to public and academic libraries all over the state, so that Iowans have the convenience of using a library where they work, go to school, shop or visit.
- ☒ **Interlibrary Loan Reimbursement** - Interlibrary Loan Reimbursement provides Iowans with equal access to library resources by encouraging and supporting interlibrary loan among libraries of all types.

1. GENERAL PROVISIONS

- A. Libraries must return this Enrich Iowa Agreement indicating the programs the library will participate in. This form must be signed by the library director or other signatory authority. This form must be received by the State Library Des Moines office by April 30, 2017.
- B. A public library must participate in Open Access and Interlibrary Loan Reimbursement in order to be eligible for Direct State Aid funding.
- C. A public library must meet Direct State Aid Tier 1 requirements or higher in order to receive Open Access or Direct State Aid funding.
- D. A library may choose to participate in Interlibrary Loan Reimbursement without participating in Direct State Aid or Open Access.

2. ASSURANCES

- A. Our public library named above was established on or before July 1, 2015, in accord with the Code of Iowa.
- B. Our library meets Tier one requirements or higher. This is required for Open Access and Direct State Aid funding.
- C. Our public library has submitted to the State Library a copy of the most recent ordinance or other legal documentation establishing our library as a public library.
- D. Our library will meet FY18 program reporting requirements.
- E. Our library will use all Enrich Iowa funds to improve library services.
- F. Our library's Enrich Iowa funds will supplement, not supplant, any other funding received by the library. Our library will inform the city and/or county of this requirement and we will report noncompliance to the State Library. We understand that if the funding is used to replace local funds, the funds received must be returned and our library will not be eligible for Enrich Iowa funding the following year.
- G. Our library will provide information for auditing purposes, if requested by the State Library.

Return this agreement: Scan and e-mail it to: toni.blair@iowa.gov; or FAX it to: 515-281-6191; or mail it to: Enrich Iowa, State Library of Iowa, 1112 E. Grand, Des Moines, IA, 50319. Please keep a copy for your files.

Signed: Susan Craig
 Print name: Susan Craig
 Title: Library Director
 Date: 3/7/17

Signed: Michael Scott
 Michael Scott, State Librarian
 State Library of Iowa
 Date: 2/1/2017

DIRECT STATE AID TERMS OF AGREEMENT

FY18 (JULY 1, 2017 - JUNE 30, 2018)

According to the **ENRICH IOWA AGREEMENT** made by and between the State Library of Iowa, and the Participating Library, hereafter referred to as the Participant, in accordance with the terms and conditions set forth below effective **July 1, 2017 - June 30, 2018**, it is mutually understood and agreed:

1. PURPOSE

The purpose of Direct State Aid is to improve library services and to reduce inequities among communities in the delivery of library services.

2. GENERAL PROVISIONS

- A. A public library must participate in Open Access and Interlibrary Loan Reimbursement in order to be eligible for Direct State Aid funding.
- B. Tier 0 public libraries may participate in Interlibrary Loan Reimbursement without participating in the Direct State Aid program.
- C. Libraries must return the **ENRICH IOWA AGREEMENT** indicating, in the box provided, that the library wishes to participate in Direct State Aid, Open Access, and Interlibrary Loan Reimbursement. It must be signed by the library director or other signatory authority, and received at the State Library, Des Moines office on or before **April 30, 2017**.

3. THE PARTICIPANT SHALL:

- A. Have an Internet Use Policy in place.
- B. Have a current accreditation report on file at the State Library demonstrating that the library meets the standards requirements of Tier 1, 2, or 3.
- C. Submit the FY16 Iowa Public Library General Information Survey (annual survey) to Iowa Library Services by **February 1, 2017**.
- D. Submit the FY17 Direct State Aid Report by **July 31, 2017**. The report will include a listing of the Direct State Aid payments received and expenditures made.
- E. Expend FY18 Direct State Aid funds by **June 30, 2018**.
- F. Participate in Open Access and Interlibrary Loan Reimbursement per the Terms of Agreement.

4. IOWA LIBRARY SERVICES SHALL:

- A. Administer Direct State Aid on behalf of participating Iowa public libraries and distribute reimbursement contingent upon receipt of funds.
- B. Post the Direct State Aid report form on the Iowa Library Services' website.
- C. Inform public libraries about availability of Direct State Aid funds and answer questions on the details of Direct State Aid. Changes to the program shall be communicated in a timely manner to all participants and other interested parties.
- D. Reimburse participants based on the formula established by the Iowa Commission of Libraries. Please refer to the Enrich Iowa FAQ for a complete explanation:
<http://www.statelibraryofiowa.org/ld/e/enrich-ia/enrichiafaq>
- E. Monitor compliance with the guidelines of the program. Audit reports as needed to ensure that participants are following the guidelines listed in the **Enrich Iowa Agreement**. Take appropriate action if a participant is not honoring the terms of this agreement.

INTERLIBRARY LOAN REIMBURSEMENT TERMS OF AGREEMENT FY18 (JULY 1, 2017-JUNE 30, 2018)

According to the Enrich Iowa Agreement made by and between the State Library of Iowa, and the Participating Library, hereafter referred to as the Participant, in accordance with the terms and conditions set forth below effective July 1, 2017 - June 30, 2018, it is mutually understood and agreed:

1. PURPOSE

The purpose of the Interlibrary Loan Reimbursement Program is to provide Iowans with equal access to library resources by encouraging and supporting interlibrary loan among all types of libraries. The Interlibrary Loan Reimbursement Program is funded as part of the Enrich Iowa program to subsidize participating libraries for each interlibrary loan made to an eligible Iowa library.

2. DEFINITION

Interlibrary Loan (ILL): An Interlibrary Loan is a transaction of library materials, or copies of the materials, received or loaned by one autonomous library from another upon request. The libraries involved in interlibrary loans are not under the same library administration. Definition is taken from the Institute of Museum and Library Services.

3. GENERAL PROVISIONS:

- A. Libraries must return the **ENRICH IOWA AGREEMENT** indicating, in the box provided, that the library wishes to participate in Interlibrary Loan Reimbursement. It must be signed by the library director or other signatory authority, and received at the State Library Des Moines office on or before April 30, 2017.
- B. Participant agrees to loan as well as borrow.
- C. Participant as Lender is not obligated to fill requests for newly published materials or items costing less than \$10.00. Participant as borrower should consider purchasing these types of materials before requesting a loan.
- D. School or academic participants that close before June 30 should submit claims before the end of the school year. Late claims may not be approved for payment.
- E. Participant is reimbursed annually for each item loaned to eligible libraries. Reimbursement is based on transactions from the previous fiscal year. (See Reporting in Section 5D).
- F. Providing interlibrary loan services to nonresidents (i.e., Open Access customers) is a local library option.
- G. Participant as borrower may charge library customers up to \$3.00 per item to offset postage.
- H. The Interlibrary Loan Reimbursement program will not provide reimbursement:
 - For bulk loans of a collection of different titles, e.g. a large print collection
 - For lost or damaged materials
 - For postage to send or return ILL items
 - To State agency libraries for loans made to other libraries
 - To AEA media centers for loans made to school libraries
 - To Regents university libraries for loans made to other Regent university libraries
 - To special libraries for loans made to other special libraries
 - For loans that are reimbursed under other contracts or agreements
 - For loans to a resident of a city with a library that owns the item

- J. Participant receives reimbursement for items loaned to Iowa libraries of the following types:
 - AEA media centers
 - College, community college, and university libraries
 - Public libraries
 - School libraries
 - State-run institution libraries
 - State agency libraries

4. RESPONSIBILITIES OF THE PARTICIPANT AS BORROWING LIBRARY:

- A. Verify citation and identify libraries that own the requested material. Check and adhere to the policies of the lending library.
- B. Send the request using SILO ILL system, OCLC Resource Sharing, other electronic networks, mail, e-mail or fax.
- C. Send requests, unless covered by other agreements, first to like-type, like-sized, and nearest libraries. Regent university libraries are libraries of last resort, and shall be accessed only when all other resources have been exhausted.

5. RESPONSIBILITIES OF THE PARTICIPANT AS LENDING LIBRARY:

- A. Honor ILL requests from all participating Iowa libraries.
- B. Do not charge Iowa borrowing libraries for interlibrary loan.
- C. Follow its own policy regarding charges to the borrowing library for faxes and for materials lost or damaged during the interlibrary loan process.
- D. Report interlibrary loan activity in accordance with the following:
 - Report eligible interlibrary loan transactions annually in accordance with directions and deadlines established by the State Library.
 - Submit the Interlibrary Loan Reimbursement Report form and Transaction Log (if applicable) to the State Library by July 31, 2018. *No report is necessary if all interlibrary loans transactions were made through OCLC and SILO.* Provide additional information for reporting purposes as requested by the State Library.
 - If a loan was not made through SILO or OCLC, provide verification, along with the report, that it was made in response to a specific request for the item from another library. Verification may be in the form of photocopies of requests or a log listing the transaction.
 - Report a photocopy of an article as one transaction regardless of the number of pages photocopied.
 - Report each copy of the same title loaned for book discussions as one transaction.
 - Libraries that are part of a shared automation system must provide documentation that interlibrary loans reported for reimbursement were checked out by a resident of a city other than their own.

6. RESPONSIBILITIES OF THE STATE LIBRARY:

- A. Administer the Interlibrary Loan Reimbursement program on behalf of participating Iowa libraries and distribute Interlibrary Loan Reimbursement contingent upon receipt of funds.
- B. Post a copy of the Interlibrary Loan Reimbursement Report form and the Transaction Log on the State Library's website.
- C. Reimburse participants annually for each item loaned to eligible libraries.

- D. Reimbursement is based on transactions from the previous year. FY18 Reimbursement is based on the funds available and the total number of transactions for FY17.
- E. Inform libraries as to the availability of funds under Interlibrary Loan Reimbursement and answer questions on the details of Interlibrary Loan Reimbursement. Changes to Interlibrary Loan Reimbursement will be communicated in a timely manner to all participants and other interested parties.
- F. Monitor compliance with the Interlibrary Loan Reimbursement terms of agreement. Audit reports as needed to ensure compliance, and take appropriate action if a participant is not honoring the terms of this agreement.

OPEN ACCESS TERMS OF AGREEMENT

FY18 (July 1, 2017 – June 30, 2018)

According to the **Enrich Iowa Agreement** made by and between the State Library of Iowa, and the Participating Library, hereafter referred to as the Participant, in accordance with the terms and conditions set forth below effective July 1, 2017 - June 30, 2018, it is mutually understood and agreed:

1. Purpose

Open Access is a program funded by the Iowa Legislature and administered by the State Library of Iowa. Open Access pays Iowa libraries to serve eligible Iowa residents from outside their local jurisdiction.

The purpose of the Open Access program is to offer Iowa residents access to libraries all over the state, so that Iowans have the convenience of using a library where they work, go to school, shop or visit.

2. Definitions

Local Library Jurisdiction: The jurisdiction is the area for which a library is funded to serve. This includes:

- Any city that funds the public library including the city where the library is located, and any contracting cities.
- Any unincorporated jurisdiction that funds the public library including the unincorporated portions of the county where the library is located, and any unincorporated portions of other counties.
- Any participating college, university or community college library.

Eligible Patron: Must be a resident of Iowa; live outside the local library jurisdiction; and meets one of the following criteria:

- Lives in a community that provides a public library
- Lives in an unincorporated area that provides, or contracts for, library services
- Lives in a community that contracts for library services
- Attends an Iowa public or private university, college, or community college

Transactions:

Eligible

- A. Physical items in all formats except for equipment.
- B. Items must be from your collection and for use outside the library. Items packaged together as a unit and checked out as a unit, are one transaction.
- C. Playaways or similar devices.

- D. Renewals of eligible items as listed on lines A to C above.

Ineligible:

- A. Downloadable audio, video, e-Books or other electronic items.
- B. Database use.
- C. Equipment including laptops, tablets, projectors, game consoles, eReaders, wireless hotspots, or other types of equipment.

Participants are required to circulate eligible items to all eligible patrons.

3. General Provisions

- A. Libraries must return the Enrich Iowa Agreement, indicating in the box provided, that the library will participate in Open Access. It must be signed by the library director or other signatory authority, and must be received by the State Library on or before April 30, 2017.
- B. To participate in Open Access for FY18, a public library must have been established on or before July 1, 2015 in accord with the Code of Iowa, 392.1.
- C. A public library must meet Direct State Aid Tier 1 requirements or higher in order to receive Open Access funding.
- D. Participants cannot deny service to residents from any Iowa jurisdiction with a public library or a student at an Iowa academic institution. Open Access Eligible Patrons are subject to the same circulation policies, regulations, and restrictions, as local patrons for eligible transactions, except for limits referred to in provision 3F below.
- E. A local public library board may decide to deny Open Access service to residents of a jurisdiction that is contracting with a library(s) at a rate that the board deems to be inequitable. The library's board must notify the State Library, and the jurisdiction denied service, in writing, of its intent and rationale for the decision prior to any action.
- F. A local public library board may decide to limit the number of Open Access items checked out to Eligible Patrons. If the library chooses to limit the number of Open Access items checked out it must treat all Open Access Eligible Patrons equally. The library's board must notify the State Library in writing of its intent and rationale for the decision prior to limiting access.
- G. Participants have the option to offer services other than Eligible Transactions to Eligible Patrons.

4. The Participant shall:

- A. Provide a signed ordinance or other legal documentation to the State Library, dated on or before July 1, 2015, establishing it as a public library.

- B. Check out eligible library materials to Eligible Patrons.
- C. Accept returned items borrowed from any other library in Iowa.
 - a. Return items to the owning library and indicate the return date.
 - b. Log an accurate record of actual postage spent to return items. Libraries will be reimbursed for full postage amount spent to return Open Access items. Libraries will not be reimbursed for any other method of return.
 - c. If an item is overdue, the library that owns the item collects any fines according to local policy.
 - d. Interlibrary Loan items are not eligible for postage reimbursement.

5. The State Library of Iowa shall:

- A. Administer the Open Access program.
- B. Distribute Open Access funds to participants based upon the formula and availability of funds.
- C. Inform libraries about the availability of Open Access funds.
- D. Answer Open Access related questions.
- E. Communicate changes to the program in a timely manner.
- F. Monitor compliance with the Open Access terms of agreement.
- G. Initiate a transaction audit if deemed necessary.
- H. Take appropriate action if a participant is not honoring the terms of this agreement.
- I. Provide a list of communities (that either provide a public library or pay for service to a public library) and participating academic libraries whose patrons are eligible for Open Access.

Adult Services Department Report

March 23, 2017 Meeting of the ICPL Library Board of Trustees
Maeve Clark, Adult Services Coordinator

Adobe Creative Cloud Suite

The Library recently purchased and installed Adobe Creative Cloud Suite on ten computers in the Computer Lab. The software was added to give users more opportunities to create. Computer Lab users now have access to a collection of software developed by Adobe for graphic design, video editing, web development, photography, and cloud services. We are introducing the public to the software with a soft opening. Jen Eilers, Library Assistant III, is in the Computer Lab on Mondays from 5 pm to 6 pm, to assist the public. She reports the first two sessions have gone very well, "We've reached individuals that we haven't seen often in our classes. We have artists wanting to find new ways to promote their work, activists looking to make eye-catching graphics and videos for social media, and graphic designers hoping to add new tools their repertoire."



A more formal three-part workshop, Crafting a Digital Family Scrapbook, will be offered in June, July, and August as part of the Summer Reading Program, Build a Better World.

Computer Lab

In order to get input from the public on what type of classes to offer, each person who takes a class is given an evaluation that includes a section where he or she can suggest classes. As a means of gathering information from a larger audience, library website users were given the option to answer a survey that was posted on the website for nearly two weeks. The survey consisted of five questions and a comments section:

- What kinds of creative digital projects do you wish you could do?
- What prevents you from accomplishing these digital projects?
- What kind of environment(s) do you find helpful when working on a creative project?
- How much help would you like from a staff person to complete your digital project?
- When working in a shared space I would feel comfortable in (five options were given)

We received 146 responses to the survey. Respondents to the first question want to be able to scan, edit, and clean-up family photos as well as create family movies with video clips and photos. Creating logos or promotional materials were also of interest. Lack of training in using the software or technology was the most frequent answer to the second question, followed closely by not having access to needed software and a lack of time. The answer to which work environment was preferred when working on a creative project was nearly a four-way tie between a quiet workstation, a co-working space, working one-on-one with someone who can help, and a learning environment like a classroom. When asked how much help would be needed from a staff person the most frequent response was some help, followed by a lot of assistance and occasional help, with a few responding very little or no help. Answers to the final question were closely grouped with working alone and learning a skill set from others the most popular. The results of the survey will be useful to staff in designing classes as well as planning for the remodeling of the Computer Lab.



Community & Access Service Department and Help Desk

*Update for ICPL Board of Trustees
Prepared by Kara Logsdon, March 2017*

Bookmobile Update:

Construction of the Bookmobile is progressing. The pictures to the right were sent from Summit Body Works on February 15 and the pictures below are from March 3. The Summer Schedule is complete and we are finalizing plans for the April 12, 2017 National Bookmobile Celebration, 5:30-7:30 PM at Mercer Park.



Shawna Riggins started as our Bookmobile Assistant on March 6, and Mari Redington's job increased from 26 hours per week to full-time. The Bookmobile Assistant job is the new position created to support Bookmobile Services and funded through our FY17 Budget Request to the City. Mari's increased hours are funded by the Friends Foundation. Shawna will work on the Bookmobile three days per week and Mari will work two days per week during the summer.

Staff assigned to work on the Bookmobile continue to cross-train between the Help Desk and Children's Desk. We're already seeing benefits from cross-training in improved customer service, less referral between desks, and staff who are able to help when we need coverage for programs or desk shifts.



Staff assigned to the Bookmobile are diligently working to obtain their Chauffeur's Licenses and are in various stages of passing the written test, practicing driving a City-provided small dump truck (wave if you see us), or taking the driving test. Our goal is for all staff to be licensed before May 1.

Earlier this month, Kara presented information about the Bookmobile to the City Manager's Roundtable with many members of the Iowa City Human Rights Commission present. They were excited about the possibilities of reaching out to children and teens who live in Iowa City. They also gave some invaluable feedback about the schedule and suggested an additional stop. We are beginning to schedule the Bookmobile for May community visits. Please let us know if you have a community organization you would like the Bookmobile to visit.



Bookmobile Driver's Side



Passenger side with two service entrance doors



Back with wheelchair lift door

What is the Bookmobile?

The Bookmobile is a mobile library service from the Iowa City Public Library (ICPL). You can check out any of ICPL's collection through the Bookmobile, just place a hold for your favorite materials online and we'll deliver it to the Bookmobile!

How do I check out books?

Anyone who has an ICPL library card can check out materials at the Iowa City Public Library Bookmobile. Library cards are free and you can sign up for one at the Bookmobile or at the Downtown Library in Iowa City. Just ask a staff member for help.

How do I get a Library card?

Any Iowa resident may obtain a Library Card. Visit icpl.org/cards to pre-register for a Library Card. A photo ID and Iowa address verification are required for a Library Card.

How do I return books?

You can return your books at any of the Bookmobile's weekly stops (check inside this brochure for this season's schedule), at any of our remote bookdrops, or at the Iowa City Public Library (see map).

Can I pick up my holds at the Bookmobile?

Yes, you can! When you ask for a hold through ICPL, let us know if you'd like to pick it up at the Bookmobile.

Can I pay my fines here?

Yes, you can! Just talk to the staff and they will be happy to assist you.

Contact us:

123 S. Linn St.
Iowa City, IA 52240
319-356-5200
icpl.org/bookmobile

Downtown Library Hours:

Monday–Thursday 10–9
Friday 10–8
Saturday 10–6
Sunday 12–5

The Iowa City Public Library is a center of community life that connects people of all ages with information, engages them with the world of ideas and with each other, and enriches the community by supporting learning, promoting literacy, and encouraging creativity.

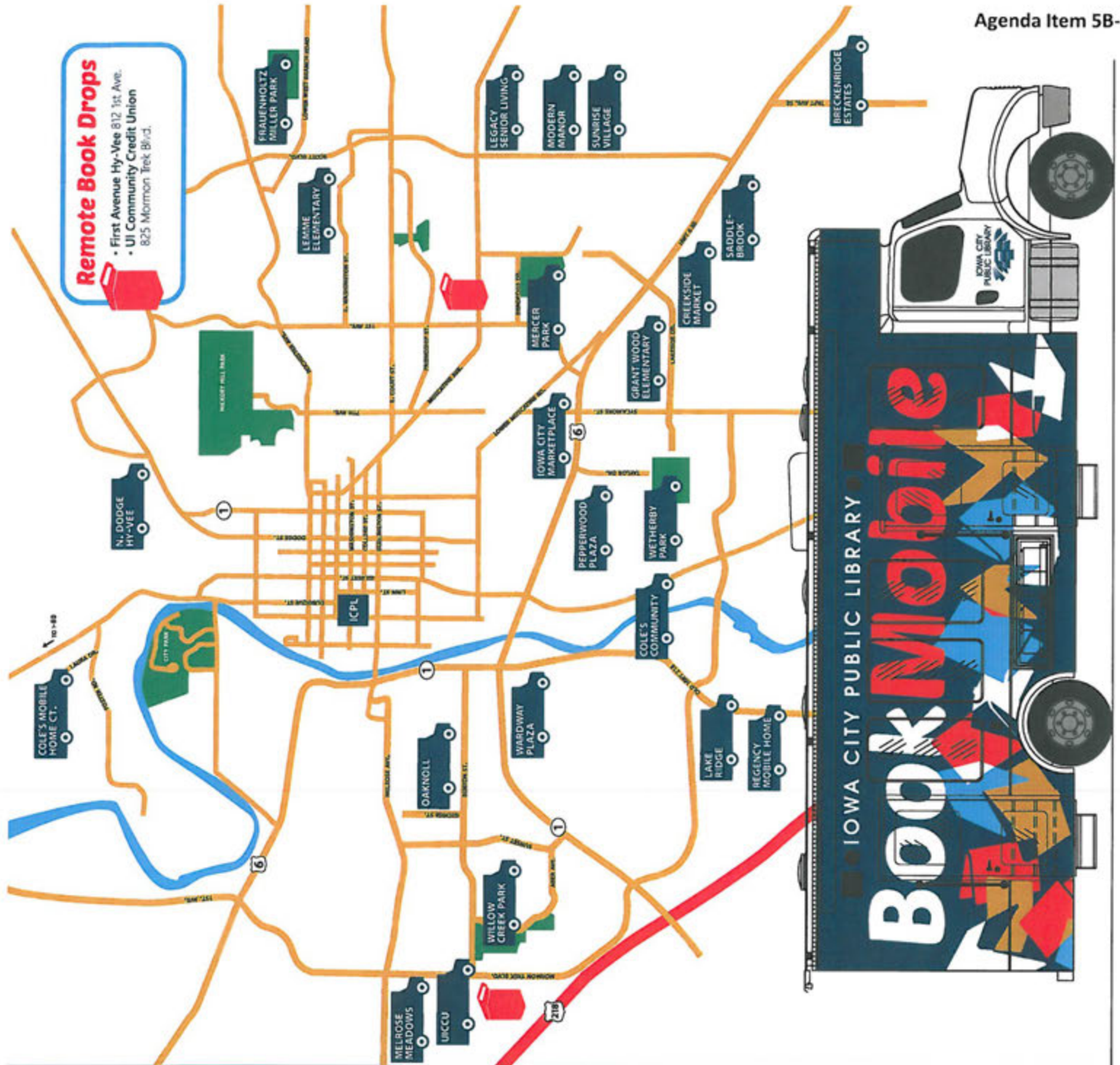
IOWA CITY
PUBLIC LIBRARY



BookMobile
IOWA CITY PUBLIC LIBRARY

June 1 – August 18 Schedule





BookMobile

IOWA CITY PUBLIC LIBRARY

June 1 – August 18 Schedule

Monday

10:30-11:30am Willow Creek Park
Noon-1:00pm Lemme Elementary
2-3:00pm Grant Wood Elementary
3:30-5:30pm Pepperwood Plaza

Tuesday

9-10:00am (1st & 3rd weeks) Legacy Senior Living
9-10:00am (2nd & 4th weeks) Melrose Meadows
10:30-11:30am Oaknoll, George St.
Noon-1:00pm North Dodge Hy-Vee
2-3:00pm Cole's Mobile Home Ct., Laura Dr.
3:30-4:30pm Iowa City Marketplace

Wednesday

10:30-11:30am Wetherby Park
Noon-1:00pm Creekside Market
2-3:00pm Cole's Community, Riverside Dr.
3:30-5:30pm UI Community Credit Union, Mormon Trek Blvd.

Thursday

Noon-1:00pm Frauenholtz-Miller Park
1:30-2:30pm (1st & 3rd weeks) Sunrise Village
1:30-2:30pm (2nd & 4th weeks) Modern Manor
3-4:00pm Saddlebrook Mobile Home Estates
4:30-5:30pm Wardway Plaza
6:30-7:30pm Party in the Park
(various locations)

Friday

10:30-11:30am Mercer Park
Noon-1:00pm Breckenridge Estates
2-3:00pm Lake Ridge
3:30-4:00pm Regency Mobile Home Park

Remote Book Drops

- First Avenue Hy-Vee 812 1st Ave.
- UI Community Credit Union
825 Mormon Trek Blvd.

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 March 23, 2017

New Guest Speaker for Looking Forward

Maureen Corrigan will present "The Critic's Corner," during the third annual Looking Forward fundraiser for ICPL on April 23. We are grateful to Ms. Corrigan and her team at the Tuesday Agency for responding so quickly to change plans for a presentation by Frank Delaney after learning of [his death](#) last month.

Maureen Corrigan is the book critic on the "Fresh Air" program on National Public Radio (NPR) and has been in that role for more than twenty years. She is also a columnist for *The Washington Post* and the critic-in-residence at Georgetown University.



We look forward to welcoming you and your guests at Looking Forward on Sunday, April 23, 2017. 6-8 pm in the library meeting rooms. Reservations are required for this fundraiser, and are \$125.00 per person. [Register now](#) or when your invitation arrives in the mail later this month.

Thank you to Hills Bank and Trust Company, Lensing Funeral and Cremation Service, MidWestOne Bank, and University of Iowa Community Credit Union for generously sponsoring Looking Forward. Additional support from Break Garden Market, Deluxe Bakery, and Sheraton Iowa City Hotel is also appreciated. Please let me know if you have any questions about this great evening! patty-mccarthy@icpl.org or 319.356.5249.

Eat Out to Read Success

Thank you to everyone who joined us at Hudson's Restaurant on March 8th. The fundraiser brought in more than \$400 and attracted dozens of hungry friends of the Iowa City Public Library.

We are making plans for monthly opportunities to Eat Out to Read, and will be at Mama's Deli in April. Look for an email soon with details.



Great Book Sale



Hundreds of donated books have new readers, and the Book End generated nearly \$2,600 in five hours at the Book End's recent book sale in the library meeting rooms.

We are grateful to the 22 volunteers who donated 28.5 hours of their time to set up, help customers, and take down the sale on February 25. The volunteers included several University of Iowa students who are members of the National Residence Hall Honorary, or the service fraternity Alpha Phil Omega. Thank you to all of our volunteers!

Friends Foundation Calendar

Looking Forward, the Critic's Corner with Maureen Delaney: Sunday, April 23, 2017, 6-8 pm at ICPL.
Board Annual Meeting: Wednesday, May 31, 2017, 4 pm at ICPL.

Read with Your Ears

By Morgan Reeves, Children's Librarian at the Iowa City Public Library

Spring break is here with the prospect of several hours spent in a car on a long, boring drive to the final, fun destination. Make those hours fly by with an audiobook. Here are my picks for time well-spent listening to tales both factual and fictional.

For adults who could use a laugh, give *"Furiously Happy"* by Jenny Lawson a try. Read by the author, this is a funny look at one woman's life with mental illness. Full of uncomfortable truths and joyful moments, this a great listen to shake you out of your normal routine. Want something a bit more serious? Checkout *"The Big Short"* by Michael Lewis for an insightful and interesting look into the makings of the 2008 financial crisis.

Teens and young adults needing an escape from a family trip can turn to the futuristic world of Marissa Meyer's *"The Lunar Chronicles."* You will get caught up in this dystopic series that includes cyborgs, fairytales remixed, and space travel. Not into the far future? Give the past a try with *"Salt to the Sea"* by Ruta Sepetys. Taking inspiration from a little-known World War II tragedy, this captivating tale follows a motley group of refugees attempting to escape war-torn Prussia on a Nazi ship.

Tweens and lovers of middle grade fiction will love *"Echo,"* by Pam Muñoz Ryan. Separate stories full of prophecy, promises, and a harmonica are gradually woven together by four distinct narrators. Bookended and connected by a curse-filled fairytale, the stories take place at different points in time throughout World War II. Hope in the face of injustice will resonate with listeners of all ages. Looking for something funnier? Listen up to David William's *"Demon Dentist."* This zany story is full of humor both dark and light, as dentist-fearing Alfie tries to get to the root of a toothy mystery.

Younger kids who want to look at the pictures while listening to the story will be enthralled by *"Creepy Carrots"* by Aaron Reynolds. After eating some particularly tasty carrots, a young rabbit is haunted by visions of carrots everywhere, even in the bathroom! For a more familiar favorite, pick up *"Knuffle Bunny"* by Mo Willems. Everyone can relate to this story of a panicked search for a beloved lost toy and the joy at the eventual reunion.

On my personal audiobook wishlist is *"Norse Mythology"* written and narrated by Neil Gaiman. I'm always happy to listen to Neil Gaiman, but this book is particularly timely as a resource for learning more about the immortal characters in Rick Riordan's *"Magnus Chase"* series, as well as Gaiman's own *"American Gods."*

You can check out any of these titles from the Iowa City Public Library either on CD or as a downloadable file from Overdrive. Visit catpro.icpl.org to find these and other great audio titles.

By Heidi Lauritzen, Switchboard Manager at the Iowa City Public Library

In 1987 Congress passed Public Law #100-9, requesting the President to designate March 1987 as "Women's History Month." March has been so designated each year since, as a time to celebrate the "historical contributions American women have made to the growth and strength of the nation." These new books are rewarding reads that celebrate notable contributions to our country's history.

"My Own Words," by Ruth Bader Ginsburg is written with Mary Hartnett and Wendy Williams. Ginsburg, the second female appointee to the U.S Supreme Court and a life-long advocate of equal treatment for women under the law, chose these pieces which range from an editorial written for her high school newspaper to highlights from the Court's 2015-16 term. Hartnett and Williams introduce the selections to give context. Ginsburg makes legal proceedings accessible and even entertaining at times.

Coretta Scott King tells her own life story in "My Life, My Love, My Legacy." Her work at the side of her husband Martin Luther King Jr. is well known; her own continued work on peace, women's and worker's rights, and as developer of the King Center for Nonviolent Social Change is outlined here. Co-author Barbara Reynolds organizes 25 years' worth of interviews and conversations to help us, in King's words, "See Coretta."

Two great books celebrate women in science. In David Sobel's "The Glass Universe: How the Ladies of the Harvard Observatory took the Measure of the Stars," the women "computers" at the turn of the century made calculations based on the astronomers' observations and later, photographic slides of the stars. Jump to World War II, and women still are called "computers." The mathematicians in "Hidden Figures: The American Dream and the Untold Story of the Black Women Mathematicians Who Helped Win the Space Race," by Margot Lee Shetterly, continued their contributions through the Cold War. Both titles will interest non-scientists; "Hidden Figures," the movie and nominee of multiple Academy Awards, is forthcoming on DVD.

"Dust Bowl Girls," by Lydia Reeder will appeal to sports fans and history buffs. It's the story of the 1932 Oklahoma Presbyterian College underdog women's basketball team which won the national championship. At a time when women in sports was considered unhealthy and unladylike, these women played and won with class and dignity.

"Mrs. Sherlock Holmes," by Brad Ricca is the story of Grace Quackenbos Humiston, nicknamed "Mrs. Sherlock Holmes." Humiston was admitted to the New York bar in 1905, was the first female U.S. assistant district attorney, and the first female consulting detective to the New York City Police. She used her law degree to investigate crimes and bring justice to the poor. Ricca weaves Humiston's history with the many investigations she took on, focusing especially on "the Missing Girl Case" that attracted national attention in 1917. Readers who like true crime or fictional detective stories will enjoy this book.

Find these titles and more to celebrate Women's History Month at the Iowa City Public Library.

The Daily Iowan

NEWSPAPER • ONLINE • TELEVISION



A new nighttime mayor position is being created to better promote the Downtown District.

By Kayli Reese

kayli-reese@uiowa.edu

A new mayor is coming to town, but the focus of this mayor will be on improving the Downtown District.

Nancy Bird, the executive director of Iowa City Downtown District, said this new "nighttime mayor" is part of a strategic plan the district has in providing support for downtown businesses in Iowa City and highlight the important changes the downtown has undergone the last several years.

In a statement to **The Daily Iowan**, Iowa City Mayor Jim Throgmorton said, "I think [the new position] a creative idea, and I look forward to seeing how well it work. I understand that several European cities have nighttime mayors, but ours would be the first in the U.S."

Bird said while she is not aware of any other U.S. city with a nighttime mayor in its city, the Downtown District has taken note of the European influences of the position and modified the position to meet the needs of Iowa City.

In part, she said the position was created to highlight the many positive changes to downtown over the last 10 years, including the 21-ordinance prohibiting those 20 years old and younger to be in bars after 10 p.m. and the opening of the University of Iowa Voxman School of Music bringing more UI culture to downtown.

"The people who come to downtown often love it, but we want the people who don't come downtown as often to recognize these changes," Bird said.

The nighttime mayor, she said, will manage community relations downtown by creating nontraditional events, conferences, and other creative projects to promote the businesses of downtown. The person selected for the job, she said, will work with many groups, such as businesses, city departments, UI student liaisons, and other community groups and individuals to enhance the downtown experience.

This position is not a city position, Bird said, and will not be involved in the City Council. Also, she said, the nighttime mayor will not come at any cost to Iowa City directly, but instead will be a paid position from the Downtown District, a nonprofit organization.

The district is looking to try out this position for a few years to see how having a nighttime mayor works and improves Iowa City. According to a press release from the Iowa City Downtown District, applications for the job will be taken until March 27. Bird said a committee will look at applicants and selecting the best candidate for the job.

Kara Logsdon, community and access services coordinator at the Iowa City Public Library, said downtown is extremely vibrant with a great mix of restaurants and other businesses. The Public Library, she said, is another establishment bringing in lots of people downtown, and the library looks forward to the nighttime mayor being hired and bringing new ideas to the downtown district.

"We appreciate the investment in the downtown area to make it an even more welcoming place," she said.



advocate

for the library in the community

set library

policies

plan

for the future of the library

become involved and apply for the

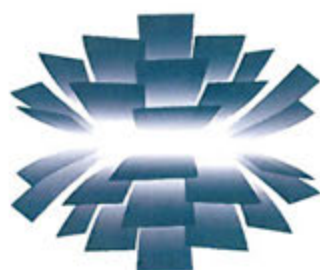
Board of Trustees

Applications due Tuesday, May 9, 2017

**Two six-year terms begin July 1, 2017. Openings for one woman and one man.
Must reside in Iowa City and be 18 years of age.**

Applications are available online at:

<https://www.icgov.org/city-government/boards-commissions-and-committees>,
pick up an application at the City Clerk's Office, at City Hall, 410 E. Washington St,
or at the ICPL Help Desk



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MasterCard Report

08-Mar-17

Vendor	Dept	Expense	Description	Amount
Amazon.com	10550152	469320	Miscellaneous Supplies	\$94.99
Amcan	10550121	474420	Other Operating Equip	\$6,842.56
Apple Store	10550210	477350	Online Reference	\$19.99
Blick Art Materials	10550152	455090	Paper	\$9.87
Bread Garden	10550151	469360	Food and Beverages	\$3.99
Bread Garden	10550152	469360	Food and Beverages	\$13.18
Bruegger's Bagels	10550110	469360	Food and Beverages	\$27.98
Crescent Electric	10550121	466050	Electrical Supplies	\$118.86
CVS Pharmacy	10550152	469320	Miscellaneous Supplies	\$6.08
Demco	10550110	469320	Miscellaneous Supplies	\$102.42
Diamond Vogel	10550121	466030	Paint Supplies	\$247.96
Earl May	10550420	469320	Miscellaneous Supplies	\$5.97
Freeman Lock & Alarm	10550121	442010	Bldg Rep & Maint	\$11.25
IC Area Chamber of Commerce	10550110	436050	Registration	\$144.00
Microsoft Store	10550210	477350	Online Reference	\$5.98
New Pioneer Coop	10550420	469360	Food and Beverages	\$18.22
Oriental Trading Co	10550152	469370	Paper Products/Certificate/Prizes	\$61.85
Paypal	10550140	444080	Software Repair & Maintenance Services	\$17.40
Pizza Pit	10550152	469360	Food and Beverages	\$0.00
PSC	10550121	466040	Plumbing Supplies	\$84.07
PSC Inc.	10550121	442010	Bldg Rep & Maint	\$667.69
State of Iowa	10550220	477040	Books (Cat/Ref)	\$100.00
Tallgrass Business Resources	10550320	455010	Printing or Graphic Supplies	\$903.11
Tallgrass Business Resources	10550140	455010	Printing or Graphic Supplies	\$228.00
Tallgrass Business Resources	10550140	469320	Miscellaneous Supplies	\$44.80
Tallgrass Business Resources	10550159	455090	Paper	\$22.40
Tallgrass Business Resources	10550159	469320	Miscellaneous Supplies	\$24.67
Tallgrass Business Resources	10550110	452010	Office Supplies	\$37.09
Tallgrass Business Resources	10550110	455090	Paper	\$135.96
USPS	10550330	435055	Postage and Stamps	\$39.54
Wal-Mart	10550420	469320	Miscellaneous Supplies	\$5.73
Wal-Mart	10550420	469360	Food and Beverages	\$20.17
Wedge Pizza	10550420	469360	Food and Beverages	\$94.00
Wedge Pizza	10550110	469360	Food and Beverages	\$93.11

Grand Total

\$10,252.89

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CITY OF IOWA CITY
Library Disbursements: February 1 to February 28, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110 1000-10-25-550-550100-550110-000-0000-432080- 014353 ONE SOURCE THE BACKG PLUS4649VOL-20170131	Library Administration Other Professional Services 2017 8 INV P			360.00 021017	179447	BACKGROUND CHECKS F
	ACCOUNT TOTAL			360.00		
1000-10-25-550-550100-550110-000-0000-435057- 010473 UNITED PARCEL SERVIC 000068774R037	Couriers 2017 8 INV P			9.51 021017	179492	Admin/ILL Internet
	ACCOUNT TOTAL			9.51		
1000-10-25-550-550100-550110-000-0000-438130- 010482 VERIZON WIRELESS 9778479540	Cell Phone Service 2017 8 INV P			40.01 020317	179289	Admin/Cell Phone Ch
	ACCOUNT TOTAL			40.01		
1000-10-25-550-550100-550110-000-0000-443020- 011736 KONICA MINOLTA BUSIN 243677038 011736 KONICA MINOLTA BUSIN 243692026	Office Equipment R&M Services 2017 8 INV P 2017 8 INV P			148.41 021017 63.76 021717	179426 179628	Admin/Overage Quart Admin/Quarterly Mai
	ACCOUNT TOTAL			212.17		
	ACCOUNT TOTAL			212.17		
1000-10-25-550-550100-550110-000-0000-445140- 010373 PIP PRINTING 92811	Outside Printing 2017 8 INV P			19.75 022417	180284	Admin/10 Pads of Co
	ACCOUNT TOTAL			19.75		
1000-10-25-550-550100-550110-000-0000-452010- 010475 UNIVERSITY OF IOWA C 020820173536	Office Supplies 2017 8 INV P			67.58 020317	179263	EMiller/MasterCard
	ACCOUNT TOTAL			67.58		
1000-10-25-550-550100-550110-000-0000-455090- 010475 UNIVERSITY OF IOWA C 020820173536	Paper 2017 8 INV P			168.51 020317	179263	EMiller/MasterCard
	ACCOUNT TOTAL			168.51		
1000-10-25-550-550100-550110-000-0000-469210- 010475 UNIVERSITY OF IOWA C 020820173536	First Aid/Safety Supplies 2017 8 INV P			134.68 020317	179263	EMiller/MasterCard
	ACCOUNT TOTAL			134.68		
1000-10-25-550-550100-550110-000-0000-469320- 010522 COPY SYSTEMS INC IN258285 010522 COPY SYSTEMS INC IN260623	Miscellaneous Supplies 2017 8 INV P 2017 8 INV P			246.50 021017 31.70 022417	179360 180206	Admin/Hasler Ink Ca Admin/2 Packages of
	ACCOUNT TOTAL			278.20		
012264 MAILBOXES OF IOWA CI 012417			2017 8 INV P	52.00 021017	179431	Admin/Bubble Mailer



a better way to work

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CITY OF IOWA CITY
Library Disbursements: February 1 to February 28, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550121			ACCOUNT TOTAL	330.20		
1000-10-25-550-550100-550120-131-0000-442010-010392 RMB CO INC			ORG 10550110 TOTAL	1,342.41		
			Library Bldg Maint - Public			
			Other Building R&M Services			
			2017 8 INV P	201.00 022417	180301	FAC/Supply Fan Fuse
010475 UNIVERSITY OF IOWA C 020820170771			2017 8 INV P	13.19 020317	179259	BGehrke/MasterCard
010981 JOE'S QUALITY WINDOW 15343			2017 8 INV P	140.00 020317	179159	FAC/Outside Window
			ACCOUNT TOTAL	354.19		
1000-10-25-550-550100-550120-131-0000-442020-012238 OTIS ELEVATOR COMPAN CER05335117			Structure R&M Services			
			2017 8 INV P	150.00 021717	179655	Elevator Service an
012238 OTIS ELEVATOR COMPAN CER65336117			2017 8 INV P	175.00 021717	179655	Elevator Service an
			ACCOUNT TOTAL	325.00		
1000-10-25-550-550100-550120-131-0000-442040-010392 RMB CO INC			ACCOUNT TOTAL	325.00		
			Cooling Equipment R&M Services			
			2017 8 INV P	664.63 020317	179226	FAC/Mitsubishi Erro
			ACCOUNT TOTAL	664.63		
1000-10-25-550-550100-550120-131-0000-442060-010349 NESPER SIGN ADVERTIS 005.76914-2			Electrical & Plumbing R&M Srvc			
			2017 8 INV P	514.40 022417	180274	FAC/Repair First Fl
			ACCOUNT TOTAL	514.40		
1000-10-25-550-550100-550120-131-0000-445030-010181 GREENERY DESIGNS 2114			Nursery Srvc-Lawn & Plant Care			
			2017 8 INV P	67.00 021017	179389	Admin/Interior Plan
			ACCOUNT TOTAL	67.00		
1000-10-25-550-550100-550120-131-0000-445330-013663 REPUBLIC SERVICES OF 0613-000134996			Other Waste Disposal			
			2017 8 INV P	70.95 021717	179677	FAC/Confidential Sh
			ACCOUNT TOTAL	70.95		
1000-10-25-550-550100-550120-131-0000-449055-010262 IOWA WORKFORCE DEVEL 50430			Permitting Fees			
			2017 8 INV P	175.00 021017	179413	operating permit an
010262 IOWA WORKFORCE DEVEL 50431			2017 8 INV P	175.00 021017	179413	operating permit 32
			ACCOUNT TOTAL	350.00		
			ACCOUNT TOTAL	350.00		
1000-10-25-550-550100-550120-131-0000-449120-010475 UNIVERSITY OF IOWA C 020820170292			Equipment Rental			
			2017 8 INV P	1,913.00 020317	179265	AMangano/MasterCard



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CITY OF IOWA CITY
Library Disbursements: February 1 to February 28, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-449160- 010627 CINTAS CORPORATION 342622838 010627 CINTAS CORPORATION 342637267 010627 CINTAS CORPORATION 342640904			ACCOUNT TOTAL Other Rentals 2017 8 INV P 2017 8 INV P 2017 8 INV P	1,913.00 147.78 021017 147.78 021017 147.78 022417		179357 FAC/Cleaning Suppli 179357 FAC/Cleaning Suppli 180203 FAC/Cleaning Suppli
			443.34			
1000-10-25-550-550100-550120-131-0000-452040- 010290 LENOCH AND CILEK ACE 360171			ACCOUNT TOTAL Sanitation & Indust Supplies 2017 8 INV P	443.34 976.26 021717		179631 FAC/Cleaning Suppli
010570 CENTRAL IOWA DISTRIB 146528			2017 8 INV P	97.00 020317		179106 FAC/Cleaning Suppli
010627 CINTAS CORPORATION 342622838 010627 CINTAS CORPORATION 342637267 010627 CINTAS CORPORATION 342640904			2017 8 INV P 2017 8 INV P 2017 8 INV P	191.16 021017 191.16 021017 138.81 022417		179357 FAC/Cleaning Suppli 179357 FAC/Cleaning Suppli 180203 FAC/Cleaning Suppli
			521.13			
1000-10-25-550-550100-550120-131-0000-463040- 010689 AQUA TECHNOLOGIES OF 8268			ACCOUNT TOTAL Water/Sewer Chemicals 2017 8 INV P	1,594.39 459.65 021017		179342 FAC/5 Grease Trap E
			ACCOUNT TOTAL	459.65		
1000-10-25-550-550100-550120-131-0000-469320- 010475 UNIVERSITY OF IOWA C 020820173536 010475 UNIVERSITY OF IOWA C PILOT020820171910			Miscellaneous Supplies 2017 8 INV P 2017 8 INV P	211.05 020317 69.82 020317		179263 EMiller/MasterCard 179261 Klogsden/MasterCard
			280.87			
			ACCOUNT TOTAL	280.87		
10550122 1000-10-25-550-550100-550120-132-0000-442020- 012238 OTIS ELEVATOR COMPAN CER05335117			ORG 10550121 TOTAL Library Bldg Maint - Commercia Structure R&M Services 2017 8 INV P	7,037.42 150.00 021717		179655 Elevator Service an
			ACCOUNT TOTAL	150.00		
1000-10-25-550-550100-550120-132-0000-449055- 010262 IOWA WORKFORCE DEVEL 50429			Permitting Fees 2017 8 INV P	175.00 021017		179413 permit and inspecti
			ACCOUNT TOTAL	175.00		
			ORG 10550122 TOTAL	325.00		



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Library Disbursements: February 1 to February 28, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550140						
1000-10-25-550-550100-550140-000-0000-432060-	Library Computer Systems					
010525 ENCOMPASS IOWA LLC 6990	Consultant Services		2017 8 INV P	255.00 021017	179375	IT/Consulting for P
010525 ENCOMPASS IOWA LLC 7115			2017 8 INV P	877.50 021017	179376	IT/IT Essentials- S
				1,132.50		
	ACCOUNT TOTAL			1,132.50		
1000-10-25-550-550100-550140-000-0000-438140-	Internet Fees		2017 8 INV P	299.95 020317	179179	IT/HSD Ultra 105
010631 MEDIACOM 01142017			2017 8 INV P	851.00 021017	179344	Internet Services
011937 AUREON COMMUNICATION 0789005209.2017.02			2017 8 INV P	192.96 021717	179691	IT/Internet Service
013770 SOUTH SLOPE COOPERAT 02012017				1,343.91		
	ACCOUNT TOTAL			1,494.10 020317	179264	BPalmer/MasterCard
1000-10-25-550-550100-550140-000-0000-444080-	Software R&M Services		2017 8 INV P	646.40 022417	180201	IT/Smart Shield & B
010475 UNIVERSITY OF IOWA C 020820170250				2,140.50		
010623 CENTURION TECHNOLOGI 8832311122				15,750.00 021017	179371	Audiovisual Equipme
	ACCOUNT TOTAL			15,750.00		
1000-10-25-550-550100-550140-000-0000-444100-	Hardware R&M Services		2017 8 INV P	198.48 020317	179263	EMiller/MasterCard
010134 ECS TECHNOLOGIES IN 99406				198.48		
	ACCOUNT TOTAL			2,998.80 022417	180212	IT/120 Adobe Creati
1000-10-25-550-550100-550140-000-0000-455010-	Printing & Graphic Supplies		2017 8 INV P	290.80 021017	179356	IT/20 Cyber Acousti
010475 UNIVERSITY OF IOWA C 020820173536				245.92 020317	179264	BPalmer/MasterCard
	ACCOUNT TOTAL			536.72		
1000-10-25-550-550100-550140-000-0000-455110-	Software		2017 8 INV P	24,100.91		
014500 DIGITAL RIVER INC 6366408770						
	ACCOUNT TOTAL					
1000-10-25-550-550100-550140-000-0000-455120-	Misc Computer Hardware		2017 8 INV P			
010081 CDW GOVERNMENT INC GDP5291						
010475 UNIVERSITY OF IOWA C 020820170250						
	ACCOUNT TOTAL					
	ORG 10550140 TOTAL					



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CITY OF IOWA CITY
Library Disbursements: February 1 to February 28, 2017

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550151 1000-10-25-550-550100-550150-351-0000-445250-000119 DES PLAINES PUBLIC L 011217	Lib Public Services - Adults Inter-Library Loans 2017 8 INV P			20.00 020317	179184	AD/Lost Library Mat
	ACCOUNT TOTAL			20.00		
1000-10-25-550-550100-550150-351-0000-469360-010475 UNIVERSITY OF IOWA C 020820170227	Food and Beverages 2017 8 INV P			42.11 020317	179260	MClark/MasterCard 2
	ACCOUNT TOTAL			42.11		
	ORG 10550151 TOTAL			62.11		
10550152 1000-10-25-550-550100-550150-352-0000-432080-013726 GRISMORE, STEVEN DEA 021617	Lib Public Services - Children Other Professional Services 2017 8 INV P			200.00 021017	179390	CHI/U of I Arts Sha
	ACCOUNT TOTAL			200.00		
1000-10-25-550-550100-550150-352-0000-445140-010050 TRU ART 1KBB4K696799 60302	Outside Printing 2017 8 INV P			758.99 021017	179488	CHI/1KBB4K 1000 Pow
				262.00 022417	180322	CHI/1000 Books Broc
				1,020.99		
010373 PIP PRINTING 92485	2017 8 INV P			162.00 020317	179207	CHI/1000 Books Befo
010373 PIP PRINTING 92486	2017 8 INV P			379.29 020317	179207	CHI/3,500 Children'
				541.29		
	ACCOUNT TOTAL			1,562.28		
1000-10-25-550-550100-550150-352-0000-469320-010475 UNIVERSITY OF IOWA C 020820170235	Miscellaneous Supplies 2017 8 INV P			306.39 020317	179262	APilkington/MasterC
014486 VIGIL, ERIC G 001	2017 8 INV P			273.92 021017	179531	CHI/Trophies & Penc
	ACCOUNT TOTAL			580.31		
1000-10-25-550-550100-550150-352-0000-469360-010475 UNIVERSITY OF IOWA C 020820170235	Food and Beverages 2017 8 INV P			249.99 020317	179262	APilkington/MasterC
	ACCOUNT TOTAL			249.99		
	ORG 10550152 TOTAL			2,592.58		
10550159 1000-10-25-550-550100-550150-359-0000-435055-010475 UNIVERSITY OF IOWA C PILOT020820171910	Lib Public Srvs-Comm Access Postage and Stamps 2017 8 INV P			47.00 020317	179261	KLogsdon/MasterCard
	ACCOUNT TOTAL			47.00		

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CITY OF IOWA CITY
Library Disbursement

February 1 to February 28, 2017

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550150-359-0000-445140-010373 PIP PRINTING	92809		Outside Printing			
010373 PIP PRINTING	BKM92781		2017 8 INV P	63.00 022417	180284	CAS/600 Book Madnes
			2017 8 INV P	35.00 022417	180284	CAS/1,000 Bookmobill
				98.00		
			ACCOUNT TOTAL	98.00		
1000-10-25-550-550100-550150-359-0000-455090-010475 UNIVERSITY OF IOWA C 020820173536			Paper			
			2017 8 INV P	487.50 020317	179263	EMiller/MasterCard
			ACCOUNT TOTAL	487.50		
1000-10-25-550-550100-550150-359-0000-469320-010475 UNIVERSITY OF IOWA C 020820173536			Miscellaneous Supplies			
			2017 8 INV P	205.75 020317	179263	EMiller/MasterCard
			ACCOUNT TOTAL	205.75		
			ORG 10550159 TOTAL	838.25		
10550160			Library Collection Services			
1000-10-25-550-550100-550160-000-0000-445270-010509 BAKER & TAYLOR INC C 2032582885			Library Material R&M Services			
010509 BAKER & TAYLOR INC C 2032589872			2017 8 INV P	9.00 021017	179346	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032589938			2017 8 INV P	3.00 021017	179346	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032595176			2017 8 INV P	10.50 021017	179346	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032598108			2017 8 INV P	30.00 021017	179346	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032604885			2017 8 INV P	39.00 021017	179346	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032604906			2017 8 INV P	18.00 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032604958			2017 8 INV P	25.50 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032605021			2017 8 INV P	7.50 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032607868			2017 8 INV P	4.50 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032610711			2017 8 INV P	36.00 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032614123			2017 8 INV P	63.00 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032614137			2017 8 INV P	10.50 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032624524			2017 8 INV P	15.00 022417	180196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032630928			2017 8 INV P	57.00 022417	180196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032630944			2017 8 INV P	3.00 022417	180196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032630966			2017 8 INV P	7.50 022417	180196	LIBRARY MATERIALS
				3.00 022417	180196	LIBRARY MATERIALS
				342.00		
010880 RANDOM HOUSE INC	1080948979		2017 8 INV P	10.00 022417	180293	LIBRARY MATERIALS
			ACCOUNT TOTAL	352.00		
1000-10-25-550-550100-550160-000-0000-445290-010535 HOUCHEEN BINDERY LTD 230396			Book Binding			
			2017 8 INV P	190.55 021017	179395	LIBRARY MATERIALS
			ACCOUNT TOTAL	190.55		



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-000-0000-469110-010050 TRU ART	BKM60280		2017	8	INV P	330.00 021717	179707	COL/20,000 Bookmobi
010509 BAKER & TAYLOR INC C B571081DM			2017	8	INV P	640.52 021717	179564	LIBRARY MATERIALS
010546 MIDWEST TAPE	94736263		2017	8	INV P	55.20 021717	179640	LIBRARY MATERIALS
014495 THE LIBRARY STORE IN 247321			2017	8	INV P	248.28 021717	179703	COL/Label Protector
					ACCOUNT TOTAL	1,274.00		
					ORG 10550160 TOTAL	1,816.55		
10550210								
1000-10-25-550-550200-000-0000-477020-								
010509 BAKER & TAYLOR INC C 2032554744			2017	8	INV P	257.52 021017	179346	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032592906			2017	8	INV P	240.59 021017	179346	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032598107			2017	8	INV P	255.63 021017	179346	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032604905			2017	8	INV P	229.09 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032604957			2017	8	INV P	39.04 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032605020			2017	8	INV P	25.17 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032606558			2017	8	INV P	726.93 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032609110			2017	8	INV P	159.15 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032618775			2017	8	INV P	222.73 021717	179563	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032628441			2017	8	INV P	229.18 022417	180196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032630927			2017	8	INV P	23.04 022417	180196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032630943			2017	8	INV P	63.80 022417	180196	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2032630965			2017	8	INV P	12.76 022417	180196	LIBRARY MATERIALS
					ACCOUNT TOTAL	2,484.63		
010536 INGRAM LIBRARY SERVI 96705315			2017	8	INV P	126.96 021017	179400	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96772534			2017	8	INV P	102.21 021017	179400	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96957877			2017	8	INV P	11.49 021017	179400	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 97024848			2017	8	INV P	15.24 021717	179610	LIBRARY MATERIALS
					ACCOUNT TOTAL	255.90		
1000-10-25-550-550200-000-0000-477040-								
010509 BAKER & TAYLOR INC C 2032610710			2017	8	INV P	194.46 021717	179563	LIBRARY MATERIALS
					ACCOUNT TOTAL	194.46		
1000-10-25-550-550200-000-0000-477070-								
011068 OVERDRIVE INC 1370-134658893			2017	8	INV P	429.03 021017	179448	LIBRARY MATERIALS
011068 OVERDRIVE INC 1370-134727397			2017	8	INV P	639.35 021017	179448	LIBRARY MATERIALS
					ACCOUNT TOTAL	1,068.38		
					ACCOUNT TOTAL	1,068.38		

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1000-10-25-550-550200-550210-000-0000-477110-010509 BAKER & TAYLOR INC C B42527240			2017	8	INV P	17.00 022417	180197	LIBRARY MATERIALS
010546 MIDWEST TAPE	94702156		2017	8	INV P	14.99 021717	179640	LIBRARY MATERIALS
010546 MIDWEST TAPE	94722059		2017	8	INV P	23.98 021717	179640	LIBRARY MATERIALS
						38.97		
					ACCOUNT TOTAL	55.97		
1000-10-25-550-550200-550210-000-0000-477120-010509 BAKER & TAYLOR INC C 2032618775			2017	8	INV P	31.98 021717	179563	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 96705315			2017	8	INV P	9.77 021017	179400	LIBRARY MATERIALS
					ACCOUNT TOTAL	41.75		
1000-10-25-550-550200-550210-000-0000-477160-010509 BAKER & TAYLOR INC C B35585560			2017	8	INV P	73.67 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B41731420			2017	8	INV P	14.57 021717	179564	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42213070			2017	8	INV P	94.72 021717	179564	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42523520			2017	8	INV P	128.48 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42796020			2017	8	INV P	284.15 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42977100			2017	8	INV P	43.72 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B43066890			2017	8	INV P	10.93 022417	180197	LIBRARY MATERIALS
						650.24		
					ACCOUNT TOTAL	650.24		
1000-10-25-550-550200-550210-000-0000-477200-010514 AMAZON			2017	8	INV P	33.58 021717	179555	LIBRARY MATERIALS A
					ACCOUNT TOTAL	33.58		
1000-10-25-550-550200-550210-000-0000-477250-011068 OVERDRIVE INC			2017	8	INV P	493.42 021017	179448	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-134539117		2017	8	INV P	661.00 021017	179448	LIBRARY MATERIALS
						1,154.42		
					ACCOUNT TOTAL	1,154.42		
1000-10-25-550-550200-550210-000-0000-477350-010475 UNIVERSITY OF IOWA C 020820170292			2017	8	INV P	5.98 020317	179265	AMangano/MasterCard
					ACCOUNT TOTAL	5.98		
					ORG 10550210 TOTAL	5,945.31		



ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
10550220								
1000-10-25-550-550200-550220-000-0000-477020-								
Library Adult Materials								
Books (Cat/Cir)								
2017 8 INV P	1,534.31	021017	179346	LIBRARY MATERIALS				
2017 8 INV P	48.74	021017	179346	LIBRARY MATERIALS				
2017 8 INV P	8.98	021017	179346	LIBRARY MATERIALS				
2017 8 INV P	80.49	021017	179346	LIBRARY MATERIALS				
2017 8 INV P	969.81	021017	179346	LIBRARY MATERIALS				
2017 8 INV P	306.22	021017	179346	LIBRARY MATERIALS				
2017 8 INV P	124.76	021017	179563	LIBRARY MATERIALS				
2017 8 INV P	1,939.14	021017	179563	LIBRARY MATERIALS				
2017 8 INV P	292.01	021017	179563	LIBRARY MATERIALS				
2017 8 INV P	1,192.92	021017	179563	LIBRARY MATERIALS				
2017 8 INV P	106.91	021017	179563	LIBRARY MATERIALS				
2017 8 INV P	147.21	022417	180196	LIBRARY MATERIALS				
2017 8 INV P	820.92	022417	179563	LIBRARY MATERIALS				
2017 8 INV P	406.38	022417	180196	LIBRARY MATERIALS				
2017 8 INV P	1,871.72	022417	180196	LIBRARY MATERIALS				
2017 8 INV P	155.91	021017	179562	LIBRARY MATERIALS				
2017 8 INV P	131.69	021017	179562	LIBRARY MATERIALS				
2017 8 INV P	14.37	022417	180195	LIBRARY MATERIALS				
10,152.49								
010531 GALE GROUP	59769769							
2017 8 INV P	47.23	021017	179384	LIBRARY MATERIALS				
010536 INGRAM LIBRARY SERVI	96705315							
2017 8 INV P	107.19	021017	179400	LIBRARY MATERIALS				
010536 INGRAM LIBRARY SERVI	96772534							
2017 8 INV P	89.52	021017	179400	LIBRARY MATERIALS				
010536 INGRAM LIBRARY SERVI	96957877							
2017 8 INV P	20.40	021017	179400	LIBRARY MATERIALS				
010536 INGRAM LIBRARY SERVI	96986502							
2017 8 INV P	64.40	021017	179610	LIBRARY MATERIALS				
010536 INGRAM LIBRARY SERVI	97024848							
2017 8 INV P	108.91	021017	179610	LIBRARY MATERIALS				
390.42								
010551 RECORDED BOOKS LLC	75471553							
2017 8 INV P	21.50	021017	179675	LIBRARY MATERIALS				
012405 REGENT BOOK CO	54673							
2017 8 INV P	15.93	022417	180298	LIBRARY MATERIALS				
014503 GREENHAVEN PUBLISHIN	3003972							
2017 8 INV P	219.60	022417	180229	LIBRARY MATERIALS				
ACCOUNT TOTAL	10,847.17							
1000-10-25-550-550200-550220-000-0000-477040-								
Books (Cat/Reference)								
2017 8 INV P	51.98	021017	179562	LIBRARY MATERIALS				
2017 8 INV P	102.95	021017	179562	LIBRARY MATERIALS				
2017 8 INV P	22.75	022417	180195	LIBRARY MATERIALS				
177.68								
ACCOUNT TOTAL	177.68							
Downloadable-eBooks								
1000-10-25-550-550200-550220-000-0000-477070-								

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
010546 MIDWEST TAPE	94708291		2017 8	INV P	58.47 021717	179640	LIBRARY MATERIALS
			ACCOUNT TOTAL		1,675.80		
1000-10-25-550-550200-550220-000-0000-477210-							
010509 BAKER & TAYLOR INC C B35585560			2017 8	INV P	190.73 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42039820			2017 8	INV P	108.62 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42523520			2017 8	INV P	183.32 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42626170			2017 8	INV P	18.21 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42796020			2017 8	INV P	63.34 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B42889110			2017 8	INV P	43.71 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B43066890			2017 8	INV P	15.58 022417	180197	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C B570280CM			2017 8	CRM P	-70.63 022417	180197	LIBRARY MATERIALS C
			ACCOUNT TOTAL		552.88		
010546 MIDWEST TAPE	94708291		2017 8	INV P	82.47 021717	179640	LIBRARY MATERIALS
010546 MIDWEST TAPE	94721103		2017 8	INV P	82.48 021717	179640	LIBRARY MATERIALS
010546 MIDWEST TAPE	94740431		2017 8	INV P	44.99 022417	180262	LIBRARY MATERIALS
			ACCOUNT TOTAL		209.94		
010551 RECORDED BOOKS LLC	75471588		2017 8	INV P	160.75 021717	179675	LIBRARY MATERIALS
			ACCOUNT TOTAL		923.57		
1000-10-25-550-550200-550220-000-0000-477230-							
010536 INGRAM LIBRARY SERVI 96772534			2017 8	INV P	41.23 021017	179400	LIBRARY MATERIALS
010546 MIDWEST TAPE	94710123		2017 8	INV P	79.98 021717	179640	LIBRARY MATERIALS
010546 MIDWEST TAPE	94727376		2017 8	INV P	69.97 021717	179640	LIBRARY MATERIALS
010546 MIDWEST TAPE	94739303		2017 8	INV P	50.99 022417	180262	LIBRARY MATERIALS
			ACCOUNT TOTAL		200.94		
010551 RECORDED BOOKS LLC	75472165		2017 8	INV P	59.80 021717	179675	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1080692792		2017 8	INV P	33.75 021717	179671	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1080930385		2017 8	INV P	30.00 022417	180293	LIBRARY MATERIALS
			ACCOUNT TOTAL		63.75		
			ACCOUNT TOTAL		365.72		
1000-10-25-550-550200-550220-000-0000-477250-							
011068 OVERDRIVE INC	1370-000335460		2017 8	INV P	76.00 021017	179448	LIBRARY MATERIALS A
011068 OVERDRIVE INC	1370-000446140		2017 8	INV P	7.50 021717	179657	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-122436063		2017 8	INV P	496.10 021017	179448	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-142844347		2017 8	INV P	1,770.05 021017	179448	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-142947860		2017 8	INV P	265.82 021017	179448	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-173007960		2017 8	INV P	565.43 021017	179448	LIBRARY MATERIALS



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				3,180.90		
			ACCOUNT TOTAL	3,180.90		
1000-10-25-550-550220-000-0000-477350-010475 UNIVERSITY OF IOWA C 020820170292			Online Reference 2017 8 INV P	885.00 020317	179265	AMangano/MasterCard
			ACCOUNT TOTAL	885.00		
			ORG 10550220 TOTAL	21,247.11		
			FUND 1000 General			
			TOTAL:	65,307.65		

Jay Semel, President

Janet Freeman, Secretary