



IOWA CITY PUBLIC LIBRARY

123 S. Linn St. • Iowa City, IA 52240

phone: Susan Craig • ext. 319-256-5200 fax: 319-356-5494 www.icpl.org

BOARD OF TRUSTEES

AGENDA

5:00 pm – 2nd floor Board Room

September 24, 2015

Robin Paetzold, President

Diane Baker

John Beasley

Janet Freeman, Secretary

Adam Ingersoll

Thomas Martin

Meredith Rich-Chappell

Jay Semel, Vice-President

Monique Washington

1. Call Meeting to Order.

2. Public Discussion.

3. Approval of Minutes.

A. Approve Regular Minutes of Library Board of Trustees August 27, 2015 meeting.

4. New Business.

A. FY17 Budget.

Comment: City estimates are not yet available. Specific project-related budget requests are completed and there will be a general discussion of the FY17 operating budget request.

5. Staff Reports.

A. Director's Report: Rental Property Update.

B. Departmental Reports: Adult Services, Community & Access Services.

C. Development Office Report.

D. Business Office Annual Report.

E. Facilities Services Annual Report.

F. Spotlight on the Collection.

G. Miscellaneous.

6. President's Report.

7. Announcements from Members.

8. Committee Reports.

A. Foundation Members. FY16 Friends Foundation Memo of Understanding and FY17 Friends Foundation Budget.

9. Communications.

10. Disbursements.

A. Review MasterCard Expenditures for August, 2015.

B. Approve Disbursements for August, 2015.

11. Set Agenda Order for October Meeting.

12. Adjournment.

Iowa City Public Library Meeting Agendas and Other Significant Events		
SEPTEMBER 24, 2015	OCTOBER 22, 2015	NOVEMBER 19, 2015
Budget Discussion Departmental Reports: AS, CAS OTHER: Music Is the Word Musical Revue , 9/20, 2:00 PM, Englert Theatre	Budget Discussion Review 1 st Quarter Goals/Statistics Policy Review: #817: Alcohol in the Library Departmental Reports: CH, CLS, IT	Departmental Reports: AS, CAS Policy Review: #505: Volunteers
DECEMBER 17, 2015	JANUARY 28, 2016	FEBRUARY 25, 2016
Departmental Reports: CH, CLS, IT Policy Review: #401 Finance Policy OTHER: Arts & Crafts Bazaar , 12/5 Inservice Day , 12/11	Review 2 nd Quarter Goals/Statistics 6 month Strategic Planning Update Departmental Reports: AS, CAS	Appoint Nominating Committee Set Hours for Next Fiscal Year Policy Review: #809: Conduct in the Library #813: Unattended Children Departmental Reports: CH, CLS, IT
MARCH 24, 2016	APRIL 28, 2016	MAY 26, 2016
Appoint Committee to Evaluate Director Departmental Reports: AS, CAS Policy Review: #814: Copyright	Meet as Members of Friends Foundation Review 3 rd Quarter Goals/Statistics President Appoints to Foundation Board Departmental Reports: CH, CLS, IT	Election of Officers Departmental Reports: AS, CAS
JUNE 23, 2016	JULY 28, 2016	AUGUST 25, 2016
Develop Ideas for Board Annual Report Director Evaluation Departmental Reports: CH, CLS, IT	Review Board Annual Report Adopt NOBU Budget Planning Update Departmental Reports: AS, CAS	Review Annual Staff Report Departmental Reports: CH, CLS, IT OTHER: Annual Board Dinner



BOARD OF TRUSTEES

Minutes of the Regular Meeting August 27, 2015

DRAFT

Members Present: Diane Baker, John Beasley, Janet Freeman, Adam Ingersoll, Robin Paetzold, Meredith Rich-Chappell, Jay Semel, Monique Washington (in at 4:07 pm).

Members Absent: Thomas Martin.

Staff Present: Maeve Clark, Susan Craig, Kara Logsdon, Anne Mangano, Patty McCarthy, Elyse Miller, Brent Palmer, Angela Pilkington.

Guests Present: None.

Call Meeting to Order. President Paetzold called the meeting to order at 4:05 p.m.

Public Discussion. None.

Approval of Minutes.

The Minutes of the July 23, 2015 Library Board of Trustees meeting were reviewed. A motion to approve the Minutes was made by Semel and seconded by Ingersoll, Motion carried 7/0.

Washington in at 4:07 pm.

Unfinished Business.

Bookmobile Service. Craig met with Chris O'Brien from Resource Management and he indicated under the deck at the Chauncey Swan Parking ramp would accommodate the vehicle. There is no indoor parking space available at this time. He also said they would be willing to help us select and maintain the bookmobile. Ingersoll appreciated the information being pulled together. The goals for service usage are important. Craig believes there will be a conservative number of checkouts but does expect circulation to grow. For example, the Ames Public Library bookmobile is on the road three days each week and has 90,000 checkouts. Paetzold asked if these were new users or if these checkouts cannibalized from their building. Craig expects some of each. She also said at any given time we will be able to track what is checked out from the building and the bookmobile.

One of the things we are trying to accomplish with the bookmobile is to meet the access concerns that have been made over the years about the single, downtown, busy spot. Ingersoll believes there is too much focus on the parking negative than on the other positive impacts of a bookmobile. He believes we should emphasize the bookmobile as an extension of library services to people who need the

visibility of the library and to provide access for those who cannot get to the building. Freeman said it will be valuable to select the correct spots for the bookmobile, for example, assisted living facilities and other areas that could benefit from more outreach. Craig said we have the requisite funds to purchase the vehicle. However, there will be ongoing operating expenses. Semel asked "if senior librarians were asked what is important to you, is the bookmobile on that list?" Logsden said staff processed all of the information from the strategic planning surveys and believes the virtual branch and a bookmobile were priorities. Making the library visible in the community, taking the library to a busy location with a lot of parking, and providing potentially hundreds of holds each day on the bookmobile, are all part of a new way to deliver library services to our patrons. Beasley asked what priority the bookmobile is for staff; Logsden said it was in the top three.

Semel asked if Palmer had all the money he needs for the virtual branch. Craig said this is not an either/or situation for the virtual branch and bookmobile. She iterated we would not investigate bookmobile service if we were not in a position to support it. Pilkington was instrumental in getting a bookmobile started in Burlington before she came to ICPL. She said the bookmobile was for children only; the school district provided a food service truck and then purchased another truck so the library could keep it. Ingersoll asked about the Antelope Lending Library. Craig has met with the Antelope staff. They are a small, volunteer operation and operate only in the summer and only in eastside Iowa City. Craig believes the ICPL bookmobile would be complementary to their service.

Beasley believes it is his job as a Board member to analyze and help guide such an important step/request by staff. "Does the library absolutely need a bookmobile to provide fantastic service to the community? No. Do I want one to take these fantastic services to people who cannot get to the library? Absolutely. Can we afford the bookmobile? Buying it for \$250,000, then the \$100,000+ to properly staff a successful bookmobile?" Beasley said he must put his trust/faith in the staff regarding the affordability factor. The information provided in the board packet says we can afford the bookmobile and a proposal would not come to the Board unless it was affordable. Beasley supports a bookmobile but he would like explore leasing one to see how it is received in the community before making the investment to purchase it. He asked if there is any opportunity to partner with Coralville on this.

Rich-Chappell has experienced two strategic plans and parking has been cited as an impediment to providing the best possible service in both. People who complain about the lack of parking are vocal. There is a gap between a branch library and providing more access; she feels the bookmobile fills that gap best. Washington wonders if people will use the bookmobile daily.

Ingersoll wanted to make sure we are not over responding to those who are most vocal. He thinks the idea of leasing and partnering are great, if possible. He wondered if the bookmobile would prevent a future branch library. Craig believes the southeast side is too close geographically to the downtown building for a branch. She likes the flexibility a bookmobile will provide, which could never happen with a branch. Craig wants to go where people will find us and have access to all kinds of library services. Operational costs for a bookmobile are a fraction of what they would be for a branch.

Freeman is interested in knowing what access will mean for the bookmobile. Logsden said there will not be a lot of technology because of space and connection limitations, but there will be wireless connectivity. Logsden believes bookmobile service will stimulate interest in programming and other library activities. For example, our Stories in the Park summer outreach has grown from just reading stories to children in the park to other outreach services including checking out books in the park, and

getting a library card. Staff believe there are many possibilities for the bookmobile in addition to delivering books to people.

Freeman out at 5:04 pm.

One of the potential sources of ongoing revenue for the bookmobile is the rental space income. Paetzold asked about these as part of the financial picture for the bookmobile. Craig said these funds were used to pay down the bonds for the library building and believes the bonds will be paid off in FY17. She said the City Council can redirect this money and permit the Library to use it, or the money can be used to pay off other City bonds. Craig believes suggesting the rental income be used for operating costs demonstrates our concern about funding and identifying these funds as an income stream for the bookmobile is fiscally responsible. The City controls the tenancy of the space.

The Friends Foundation is aware of our intent to use private money to pay for bookmobile staffing in the future. The Bookmobile would be a point of pride for the Friends Foundation and that is not insignificant, said Ingersoll. Paetzold asked about instances when libraries have discontinued bookmobile service. Craig said The Waterloo Public Library stopped service a number of years ago for financial reasons. Clark said the bookmobile in Dubuque went away during a fiscal crisis. Paetzold asked which of the vehicle examples provided is closest to the vehicle we are considering. Craig said the low floor truck chassis is attractive to us, because it uses a ramp. The rear end transit bus is also a possibility. We hope to have between 2,000-3,000 items in the bookmobile. A motion to proceed with considering the acquisition of a bookmobile and request the operational costs in the FY17 operating budget was made by Beasley and seconded by Rich-Chappell. Motion passed 7/0. Baker really appreciated all the work and information staff provided on the bookmobile.

New Business.

Library Annual Report. Most of the statistics and the Director's report are in the Board packet. We do not yet have other Iowa libraries' statistics, but Craig predicts we will again be the busiest public library in Iowa. Semel asked about equipment loans. Logsden said we loan DVD players, Blu-ray players, giant chess and checker sets, and iPads in the Children's Room. We have talked about adding a GoPro camera, laptops, and wireless hotspots. Ingersoll asked if there was a more granular level of data for the cardholders by place of residence data. Craig noted the increase in programming as a result of the last strategic plan, which emphasized programs.

Staff Reports.

Director's Report. Craig presented the program for Music is the Word (MITW) Season 1 to welcome the University of Iowa School of Music to downtown Iowa City. There will be more University performers in Season 2. The kickoff event for the series is the MITW Musical Revue on Sunday, September 20 at the Englert Theatre at 2:00 pm. MITW is a direct result of the strategic plan which has us concentrating on more community involvement, and more partnerships. We are also partnering with The Iowa City UNESCO City of Literature on the One Community, One Book event. This year the selection is *Just Mercy* by Bryan Stevenson; he will be here for the Iowa City Book Festival in October.

Departmental Reports.

Collection Services. Paetzold appreciates the staff reports and acknowledged that there isn't a lot of discussion about them.

IT: The Virtual Branch is still very much a work in progress. One of the matters still under discussion is how much or little to personalize the user experience. Should a user communicate more personally with a particular staff member and then have services tailored to the patron? We do not know how this will work; perhaps we can push notifications and other information out if a user identifies preferences. All still to be determined.

Development Office Report. McCarthy is gearing up for the Friends Foundation planning retreat. The Book End raises a significant amount of money for the library; it topped \$30,000 last year. McCarthy said it is challenging to find enough volunteers for all of the hours The Book End is open. Development Office staff attended the student volunteer fair at the University of Iowa to recruit volunteers and it was successful.

Spotlight on the Collection. No comments.

Miscellaneous. No comments.

President's Report. President Paetzold reported on two upcoming library events: the Iowa Library Services Town Meeting on September 9, 2015 at the Coralville Public Library and the Iowa Library Association Annual conference is October 14-16, 2015 in Des Moines. Interested Board members should let Miller know.

Announcements from Members. Rich-Chappell thanked library staff for going out to the schools for the ice cream socials. Craig said this year was the first time staff went to all of the schools for this event. Logsdon reported a teacher at Northwest is requiring all of her students have a library card. Craig received an email from a teacher about helping students who can't get to the library use Overdrive.

Committee Reports.

Foundation Members. The Friends Foundation Board is having its retreat next week. This evening, Semel will meet the Chairman of NEH, and he will talk with him about challenge grants.

Communications. None.

Disbursements.

The MasterCard expenditures for July, 2015 were reviewed. A motion to approve the disbursements for July, 2015 was made by Rich-Chappell and seconded by Baker. Motion carried 7/0.

Set Agenda Order for September Meeting.

Budget.

Adjournment. A motion to adjourn the meeting was made by Semel and seconded by Ingersoll. Motion carried 7/0. President Paetzold closed the meeting at 5:50 p.m.

Respectfully submitted,
Elyse Miller



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DATE: September 17, 2015
TO: Library Board
FROM: Susan Craig, Library Director
RE: FY17 Budget Request

Due to the City's timeline this year, you will be seeing and discussing FY17 budget requests at both the September and October Board meetings. For the September meeting, I have provided a summary of special requests that are above a typical across the board or inflationary increase the City automatically builds into budget numbers – I will not see those City numbers until October 1.

Timeline:

- September – review process, timeline, special requests, and draft NOBU (non-operating budget).
- October – review and approve budget request with City numbers and approved projects. Staff enter data into City system.
- November – Director meets with City Manager, Assistant City Manager, Finance Director and other Finance Department staff to discuss budget request.
- December – City Manager's FY17 budget recommendations are sent to the City Council – typically late in the month.
- January – City Council reviews manager's recommendations, hears presentations from department heads.
- March – FY17 budget approved by Council, sent to State.
- July – FY17 NOBU budget approved by Board

For your review I have attached:

- Financial report for FY15 (year just ended) showing income and expenses to all funds and fund balances when appropriate.
- Revenue report from FY15.
- Budget in brief summary showing several years of expenditures and FY16 budget. FY17 numbers will be updated by the City in early October. Fund numbers with special requests attached are noted.
- Project sheets for all special requests noted in the budget in brief.
- List of projects recommended for NOBU funding in FY17.

It is difficult to discuss budgets without the context of knowing any existing constraints or increases, but, because of the timeline, that is how the process works. We prepare a budget request before the City knows the roll-back percentage or has updated assessed property values. The City Manager has said that he wants to see budget requests that reflect what the Departments believe they need to do their job, so the Board's request should follow that guideline. It is typically early to mid-November before the City knows what their projected income is for the coming year.

Staff needs general guidance on items the Board wants to see added, kept or removed from the budget request, or moved from operating to NOBU or vice versa. With this information and the City numbers a complete budget will be presented for your approval in October.



FY2015 Receipts and Expenditures by Fund

Source/Account	City Operating Budget 10550110 to 10550220	Library Board Controlled Funds							Jail Fund 10000000	Total	% of Total	Equipment Replacement & Reserve
		Interest Account 10550310	Enterprise Fund 10550320	Lost & Damaged 10550330	Open Access 10550340	Direct State Aid 10550350	Misc. Grants 10550360	Gifts & Bequests 10550420 to 10550520				
Beginning Balance	\$0	\$15,365	\$43,623	\$78,014	\$124,686	\$2,717	\$2,106	\$383,879	\$3,149	\$629,572	\$0	\$143,824
RECEIPTS												
Tax Dollars												
Iowa City	\$4,839,048									\$4,839,048	79.5%	\$62,422
County Contract	\$384,160								\$3,900	\$388,060	6.4%	
Other City Contracts	\$51,441									\$51,441	0.8%	
State/Federal					\$66,383	\$17,743				\$84,126	1.4%	
Fines/Fees	\$166,824			\$20,139						\$186,963	3.1%	
Sales	\$3,422		\$18,256							\$21,678	0.4%	
Interest		\$631								\$631	0.0%	
Reimbursements (Incl Taxes)	\$15,697									\$15,697	0.3%	
Gifts / Grants							\$2,372	\$186,485		\$364,675	6.0%	
Misc (Includes Bldg Rent)	\$80,072									\$80,072	1.3%	
Transfers In	\$55,000									\$55,000	0.9%	
Total	\$5,595,664	\$631	\$18,256	\$20,139	\$66,383	\$17,743	\$2,372	\$186,485	\$3,900	\$6,087,391	100.0%	\$62,422
EXPENDITURES												
Personnel	\$4,091,765				\$22,180		\$509			\$4,292,116	71.5%	
Commodities	\$143,250		\$3,716					\$28,653		\$175,619	2.9%	
Services & Charges	\$576,318		\$10,289	\$2,215	\$36,000			\$11,840		\$636,662	10.6%	
Capital Outlay												
RFID Tags	\$5,875									\$5,875	0.1%	
Bldg/Furn/Equip	\$3,995			\$10,912	\$19,681	\$17,743				\$52,331	0.9%	
Library Materials	\$650,421							\$64,756	\$3,627	\$718,804	12.0%	
Transfers Out	\$62,422									\$62,422	1.0%	
Bond Abatement	\$61,618									\$61,618	1.0%	
Total	\$5,595,664	\$0	\$14,005	\$13,127	\$77,861	\$17,743	\$509	\$105,249	\$3,627	\$6,005,447	100.0%	\$0
Ending Balance	\$0	\$15,996	\$47,874	\$85,026	\$113,208	\$2,717	\$3,969	\$465,115	\$3,422	\$711,516	0.0%	\$206,246

Type	Revised Est Revenue	Actual YTD Revenue	Remaining Revenue	% Collected
Charges for Services	\$ (57.00)	\$ (39.00)	\$ (18.00)	68%
347200 Library Reserve Fees	\$ (57.00)	\$ (39.00)	\$ (18.00)	
Intergovernmental	\$ (437,272.16)	\$ (452,297.22)	\$ 15,025.06	103%
334160 C&I Prop Tax Rollback Reimb	\$ (16,522.00)	\$ (16,696.14)	\$ 174.14	
334610 University of Iowa	\$ -	\$ -	\$ -	
336110 Johnson County	\$ (375,099.96)	\$ (384,160.08)	\$ 9,060.12	
336140 University Heights	\$ (32,850.20)	\$ (37,166.00)	\$ 4,315.80	
336190 Other Local Governments	\$ (12,800.00)	\$ (14,275.00)	\$ 1,475.00	
Miscellaneous Revenues	\$ (245,269.80)	\$ (181,443.64)	\$ (63,826.16)	74%
361310 Library Fines	\$ (182,418.15)	\$ (166,784.68)	\$ (15,633.47)	
363910 Misc Sale of Merchandise	\$ -	\$ (63.00)	\$ 63.00	
369100 Reimb of Expenses	\$ (58,959.33)	\$ (14,643.45)	\$ (44,315.88)	
369200 Reimbursement of Damages	\$ -	\$ (1.00)	\$ 1.00	
369300 Cashier Overages	\$ -	\$ 48.49	\$ (48.49)	
369900 Miscellaneous Other Income	\$ (3,892.32)	\$ -	\$ (3,892.32)	
Other Financing	\$ (55,000.00)	\$ (56,043.28)	\$ 1,043.28	102%
392300 Sale of Equipment	\$ -	\$ (1,043.28)	\$ 1,043.28	
393270 From Broadband	\$ (55,000.00)	\$ (55,000.00)	\$ -	
Taxes	\$ (841,861.00)	\$ (841,141.79)	\$ (719.21)	100%
311160 Library Levy	\$ (828,107.00)	\$ (826,236.91)	\$ (1,870.09)	
311270 Delq Library Levy	\$ -	\$ (54.41)	\$ 54.41	
313100 Gas/Electric Excise Tax	\$ (12,691.00)	\$ (13,747.05)	\$ 1,056.05	
313200 Mobile Home Tax	\$ (1,063.00)	\$ (1,103.42)	\$ 40.42	
Use of Money/Property	\$ (135,318.62)	\$ (83,071.82)	\$ (52,246.80)	61%
382200 Building/Room Rental	\$ (132,291.68)	\$ (80,756.50)	\$ (51,535.18)	
384200 Vending Machine Commission	\$ (2,989.59)	\$ (2,289.57)	\$ (700.02)	
384900 Other Commissions	\$ (37.35)	\$ (25.75)	\$ (11.60)	
Grand Total	\$ (1,714,778.58)	\$ (1,614,036.75)	\$ (100,741.83)	94%

FY17 BUDGET IN BRIEF: September 2015 Version

PERSONNEL									
	FY11 ACTUAL	FY12 ACTUAL	FY13 ACTUAL	FY14* ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED	Compare with FY16 Budget	COMMENTS
411000	1,975,107	2,235,882	2,158,031	2,156,949	2,185,292	2,279,149		4.29%	Project Sheet- Bookmobile
412000	493,663	383,070	371,974	370,799	427,678	419,261		-1.97%	
413000	440,032	406,132	395,731	403,263	427,062	452,044		5.85%	Project Sheet- Hourly Wages
414100	82,531	60,958	58,098	65,166	69,674	75,000		7.64%	
414300 & 414400	0	15,749	21,796	14,556	8,250	0		0.00%	
414500	24,087	22,083	19,869	18,619	17,123	21,038		23.16%	
421100 to 424800	889,375	564,353	828,148	897,632	957,286	991,154		3.54%	
Total Personnel	3,504,795	4,018,227	3,854,647	3,927,884	4,092,365	4,237,696		3.55%	FY12, 27 payrolls

SUPPLIES

452010	2,906	2,627	2,836	2,755	2,938	2,833		-3.57%	
452030	673	20,525	10,065	21,731	8,514	15,200		78.53%	
452040	20,306	14,948	15,288	17,300	18,016	17,932		-0.47%	
452050	10,649	5,024	2,416	1,457	667	1,510		126.39%	
454020	488	456	456	480	480	486		3.75%	
455010 & 455090	2,339	14,016	7,525	6,001	8,806	6,189		-29.72%	
455110 & 455120	9,430	12,124	41,262	65,093	45,656	50,000		9.51%	FY13 purchases under \$5,000 moved from capital to supplies
455010, & 455020 & 455110	355	1,697	3,836	3,456	1,645	3,629		120.61%	
466030 to 466070	14,004	9,115	11,903	11,023	9,636	11,425		18.57%	
467020	2,468	1,647	476	473	115	490		326.09%	
469110	31,999	30,543	30,277	26,057	29,138	22,000		-24.57%	
469190 to 469370	25,065	19,786	28,020	23,963	17,755	24,330		37.03%	
Total Supplies	120,684	132,508	154,360	179,789	143,266	156,036		8.84%	

FY17 BUDGET IN BRIEF: September 2015 Version

CHARGES & SERVICES	FY17 ACTUAL	FY12 ACTUAL	FY13 ACTUAL	FY14* ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED	Compare with FY16 Budget	COMMENTS
432030 Financial Svc / Charges	5,692	5,444	5,842	5,576	5,103	5,773		13.13%	
432060 to 432080 Consultants, other	18,860	16,866	13,295	27,844	23,218	19,700		-15.15%	Project Sheet-Programming
435010 Data Processing	12,000	12,000	13,750	14,000	20,400	15,750		-22.41%	Project Sheet- Data Processing
435055 to 435057 Postage / Coupons	27,020	32,273	21,344	20,550	31,074	22,168		-28.66%	
435058 & 446320 Bulk Mail / Chargebacks	11,529	8,375	7,767	8,155	9,540	8,453		-11.39%	
435059 Advertising	13,700	9,596	9,899	8,130	6,186	9,426		36.21%	Project Sheet- Bookmobile
436030 to 436090 Training & Education	10,180	11,423	14,697	18,241	11,283	12,000		6.35%	
436090 & 438090 Sewer/Water / Stormwater	8,692	0	0	0	0	0		0.00%	
438030 & 438070 Gas/Electric	138,731	139,260	124,987	147,493	115,509	156,242		35.26%	
438100 & 445330 Refuse/ Landfill / other waste disposal	1,388	2,103	1,380	1,380	2,180	2,063		-5.37%	
438110 to 438130 Phone/Long Distance / Wireless	2,136	1,988	2,539	2,808	2,847	2,910		2.21%	Project Sheet- Bookmobile
438140 Internet	12,000	12,855	13,656	17,373	16,705	18,088		11.62%	
442010 to 442070 Bldg. Repair & Maint	106,103	95,714	91,516	74,637	97,750	77,414		-20.80%	Project Sheet- Bookmobile
443020 & 443080 Equip Repair & Maint	3,830	2,521	7,874	1,965	2,419	2,058		-14.92%	
444010 to 444170 IT Repair & Maintenance	124,633	136,575	122,553	140,623	111,800	153,012		36.86%	Project Sheets- 1) Bookmobile 2) Catalog Upgrade 3) Digital Media Lab
445030 Plant Care	776	956	797	804	804	833		3.61%	
445140 Printing	47,025	31,356	37,506	43,002	34,612	44,030		27.21%	
445160 Work Study	2,080	0	0	0	0	0		0.00%	
445250 Interlibrary Loan	590	5,562	269	64	45	67		48.89%	
445170 to 445230 Materials processing & maintenance	11,182	13,868	15,235	15,092	16,677	18,132		9.05%	
446010 & 446200 & 446305 City Chargebacks	1,517	651	922	622	525	525		0.00%	
446220 to 446300 Phone Chargebacks	21,215	22,086	20,295	22,086	23,599	25,884		9.68%	
446350 Vehicle Replace Fund	4,275	4,712	5,240	5,690	5,717	5,860		2.50%	
446360 City Vehicle Rental Chargeback	5,765	5,371	3,993	5,173	5,667	5,484		-3.23%	Project Sheet- Bookmobile
449030 Property Tax	47,560	48,450	51,694	24,812	16,649	0		0.00%	Now paid by City Rental Acct

FY17 BUDGET IN BRIEF: September 2015 Version

	FY11 ACTUAL	FY12 ACTUAL	FY13 ACTUAL	FY14* ACTUAL	FY15 ACTUAL	FY16 BUDGET	FY17 PROPOSED	Compare with FY16 Budget	COMMENTS
449060 & 448030 Dues, Membership, Community Events	2,135	3,237	3,130	3,263	3,640	3,583		-1.73%	*
449090 to 449160 Rent / Equipment	5,315	7,268	9,073	8,325	8,135	8,537		4.94%	
449260 to 449350 Misc / Park 'n' Read / Meals / Relocation	11,878	9,346	9,119	5,584	4,872	5,400		10.84%	Project Sheet- Bookmobile
Total Charges & Services	657,777	630,356	608,302	632,362	576,312	627,392		8.00%	

CAPITAL EXPEND

472010 Bldg. Improvements	5,200	0	0	12,000	3,995	7,000		75.22%	
474360 to 474420 Operating equipment	4,400	2,010	0	17,713	0			0.00%	
475010 Furniture / Office Equip	15,000	0	0	0	0			0.00%	Project Sheet- Graphic Novels Shelving
476050 to 476130 IT hardware / software	53,159	24,080	0	11,616	0			0.00%	
Subtotal Equip/improve	77,759	26,100	0	41,327	3,995	7,000		75.22%	

490040 GO Bond Abatement	100,000	87,000	82,716	97,536	61,618	100,000		62.29%	FY15 1st Floor rent if space vacant for much of the year.
Equip Replace Fund	62,422	62,422	62,422	62,422	62,422	62,422		0.00%	
Subtotal Transfers	162,422	159,422	144,638	159,958	124,040	162,422		30.94%	

477020 to 477350 Library Materials	599,848	614,794	630,885	659,600	650,421	648,000		-0.37%	Project Sheet- Collections
RFI Tags	13,500	12,468	12,472	12,600	5,875	6,000		2.13%	
Subtotal Materials	613,348	627,262	643,357	672,200	656,296	654,000		-0.35%	

TOTAL Capital Expend	853,529	912,804	787,995	873,495	784,331	823,422		4.98%	
TOTAL WITHOUT PERSONNEL	1,631,990	1,575,668	1,550,657	1,685,636	1,504,009	1,601,850		6.51%	
TOTAL BUDGET	5,536,785	5,593,895	5,405,304	5,613,520	5,596,374	5,839,546		4.35%	

FY17 Budget Proposal

Project Sheet: Bookmobile

Description:

The intended purpose of the Iowa City Public Library's Bookmobile is to offer collections and services beyond the Downtown and extend Library services throughout the community. The proposed Bookmobile will connect with our community in new places; engage with new partners and patrons; and enrich lives through better access to Library collections and services.

Relation to strategic plan goals:

Goal 1: Public Awareness	Enrich: Promote bookmobile service and stops.
Goal 3: Program	Engage: Consider programming opportunities for bookmobile service.
Goal 4: Content	Connect: Plan for bookmobile collection.
Goal 6: Space/Facilities	Enrich: Introduce bookmobile service.
Goal 7: Staffing	Enrich: Organize staffing for bookmobile.

Need:

The need for a Bookmobile was identified during the strategic planning process. It is a natural next step to added outreach programming and expanded efforts to get children library cards and involved in summer reading that were a focus of the last strategic plan. In addition, mobile service available at various locations will offer an alternative pickup and service point for people concerned about parking issues near the downtown library.

A bookmobile also supports the City of Iowa City's Strategic Plan:

Fostering a more INCLUSIVE and SUSTAINABLE Iowa City through a commitment to:

- Healthy neighborhoods
- A strong urban core
- Strategic economic development activities
- A solid financial foundation
- Enhanced communication and marketing

The services provided on the Bookmobile will be a hybrid of traditional bookmobile services (reach out to populations who have trouble accessing the downtown Library) and 21st Century Bookmobile service (convenient option for holds pickup and Express collections) in places in the community convenient for patrons and outside of the downtown location,

Items to be funded:**Annual Cost:**

Fund number	Item	Amount
411000	Perm Full-time Staff (40 hours/week) salary & benefits	\$68,841
411000	Add 16 hours to current 24 hour a week staff person in the Children's Room, increased salary & benefits	\$30,939
435059	Advertising	\$1,000
438130	Phone/Wireless	\$3,600
444100	IT Repair/Maintenance	\$1,200
446360	City Vehicle Maintenance Chargeback*needs confirmed with Transit	\$12,000
449280	Miscellaneous, insurance *needs confirmed	\$12,000
Total Annual		\$129,580
Total 5 months	We anticipate these expenses to not begin until February, 2017	\$54,424

One-time Cost:

Fund number	Item	Amount
442060	Bookmobile Site Prep: Electricity	\$8,000
442010	Bookmobile Site Prep: Miscellaneous	\$4,000
Total		\$12,000

One-time Capital (Already in the City's CIP budget and \$100,000 gift committed from the Friends Foundation)
Cost:

Fund number	Item	Amount
474420	Bookmobile	\$250,000
Total		\$250,000

Description of ongoing costs:

Beginning in FY18, we anticipate annual, ongoing costs of \$129,580, which includes staffing, vehicle maintenance, and IT costs.

FY17 Budget Proposal

Project Sheet: Hourly Wage Scale Adjustment**Description:**

Hourly wage scale increases beginning 1/1/17.

Relation to strategic plan goals:

Achieving all goals relies on staff to deliver service. Historically, approximately 30% of the staffing hours at the library are provided by hourly workers.

Need:

Johnson County has set a minimum wage that is higher than the State minimum wage. The Library's hourly employee wage scale currently starts at \$9.00 per hour, and the first minimum wage increases (going to \$8.20 on 11/1/15, and to \$9.15 on 5/1/16) will have little effect on us. However, when the County minimum wage moves to \$10.10 on 1/1/17, it will require a complete adjustment to our current hourly wage scale, pushing wages up for all positions for the second half of FY17. The hourly wage scale was last adjusted July 1, 2014.

Hourly staff work fewer than 20 hours per week and do not receive benefits including paid vacations, holidays, sick leave and access to City health insurance. Historically about 30% of hours worked at the Library come from hourly staff – a percentage that has gone up and down very little for twenty years. The Library currently has 54 hourly employees.

Adjusting the pay scale to start the lowest wage person at \$10.50 per hour instead of the current \$9.00 and keeping current relationships between jobs (i.e. a maintenance worker required to do less desirable work and to have a driver's license earns more than a person who shelves or processes library materials) will require approximately an 8% adjustment overall.

Items to be funded:

Fund number	Item	Amount
413000	Temporary Employees –8% increase, minus \$20,000 underspent FY15, factored for half the year.	\$10,000

Description of ongoing costs:

This would cover half of FY17; costs would double to \$20,000 in FY18.

FY17 Budget Proposal

Project Sheet: Increased support for Children's, Teen and Adult Programming**Description:**

Increased budget to pay for performers and presenters for programming for all ages. Currently we budget \$7,500 for fees, staff is requesting an increase of \$4,500 to \$12,000.

Relation to strategic plan goals:

Goal 3: Program	Engage: Consider programming opportunities for bookmobile service. Enrich: Offer parent education programs Enrich: Offer creative workshops for adults focused on specific topics. Enrich: Invite an author for a week in residency program.
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Need:

Although we have a very generous community, and collaborate with groups and individuals to offer a rich variety of programming for all ages at little or no cost, we also budget fees to pay performers and presenters to insure exceptional programming. At the same time that our programming is expanding, we are finding the typical fees paid are also increasing. FY17 offers a new venue – the bookmobile—and, we hope to offer some appealing programming to help kick off the new service.

Items to be funded:

Fund number	Item	Amount
432080	Performers/Professional Services	\$4,500

Description of ongoing costs:

Depending on budget, this is an ongoing expense.

FY17 Budget Proposal

Project Sheet: Data Processing for Catalog Records and Preprocessing

Description:

Increase the data processing fund in the Collection Services department by \$6,000.

Relation to strategic plan goals:

The Library believes quality library and information resources should be readily available and equally accessible to all.

Need:

The Collection Services department works hard to get materials to patrons as soon as possible. A major tool in our cataloging work is OCLC's Connexion, which provides records we can download to our catalog and quickly modify to fit our needs. Over the last year, the pricing of OCLC has risen and the budget over the last two years hasn't kept up with these changes. The increase of \$3,000 to the data processing budget will cover these increased costs.

When the Iowa City Public Library started offering eBooks and digital audiobooks, catalog records for digital materials were difficult to find through cataloging cooperatives like OCLC. The records offered were minimal, needed significant changes, and did not provide a link to access the materials through the vendor's website. They were not useful for our patrons or our staff. A staff member was tasked with modifying these records to meet ICPL's needs, or sometimes creating an original record. The process was time intensive. Records were added to the catalog weeks after the eBooks and digital audiobooks were added to the collection.

In FY15, we began receiving records through eBiblioFile, a cataloging company that works with OverDrive to deliver full records for eBooks and eAudiobooks at a competitive price. The records include coding that allows patrons to checkout and download the materials using the catalog. It has streamlined our workflow, freed up staff to work on needed projects, and records are added to the catalog 24 to 48 hours after purchase of the digital content. An additional \$3,000 to data processing will cover the costs of purchasing the records.

Items to be funded:

Fund number	Item	Amount
435010	Data processing	\$6,000.00

Description of ongoing costs:

Both are ongoing expenses.

FY17 Budget Proposal

Project Sheet: Digital Media Lab Software

Description

Purchase Adobe suite software to provide increased media creation options to the public as part of a larger (see NOBU funding proposal) project to support a digital media lab with tools and software to facilitate classes and programming focused on teaching patrons how to create and edit various digital content such as images, audio archives, video, games and animation.

Relation to strategic plan goals:

Goal 3: Program	Enrich: Offer creative workshops for adults focused on specific topics.
Goal 5: Technology	Enrich: Integrate appropriate technology into creative workshops.

Need:

The Library has a long history of helping patrons use technology to learn, collaborate, and create information packages. The long-term goal for our existing computer lab is to transition it into a more flexible learning environment. The current setup results in equipment and space that is underutilized. The kinds of classes and programming we can offer are very limited by the fixed nature of the computers and desks. As an interim measure to redesigning the space we will purchase equipment and software that can be moved in and out. By creating a *mobile* media lab, we can begin to build programs and offer classes by taking advantage of other spaces in and outside the library. Ultimately, the equipment and software can still be used in the new flexible computer environment when it comes online.

We propose funding one-time hardware costs from NOBU funds, and request that the ongoing cost for software licenses become part of operating expenses.

Items to be funded:

Fund Number	Item	Amount
455110	Adobe Create Suite Annual License – 6 licenses	\$2,000

Description of ongoing costs:

Annual software licenses.

FY17 Budget Proposal

Project Sheet: Catalog Upgrade

Description:

Purchase and install a new library catalog to optimize searching and browsing, improve the user's experience, customize display to appeal to our community members, and create a centerpiece for the Library's virtual branch.

Relation to strategic plan goals:

Goal 5: Technology	Engage 1: Upgrade catalog to provide better searching and browsing experience for patrons.
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The catalog is an essential tool and an important piece of the Library's website. It is a place to find out if the Library owns something, see what you have checked out and when those items are due, check out eBooks and audiobooks, renew items, and place holds. In the 2014 Strategic Planning process, a number of patrons stated that the catalog wasn't "easy to use" or needed "updating." Patrons "have a hard time finding things" and "wish there was a sheet to explain how to use the catalog." The Library currently offers two catalogs to our patrons and most patrons use Encore.

Encore is a single, keyword search catalog that allows the user to filter down results through categories, such as location, year, or format. It is a modern approach to information searching, modeled after popular websites like Amazon or Yelp. You search for a word, title, or author and the catalog populates results based on its relevancy ranking software. Encore also integrates our eBook and digital audiobook collection into the catalog so patrons can discover, checkout, and download these books without going to another site. However, we have continued to offer the older catalog, Catalog Classic, because Encore still lacks important specifications. Popular features, such as saving items to a list for future reference or creating a preferred search are not enabled in Encore.

Catalog Classic is an index-based search. You have to choose whether to search by title, author, or subject at the beginning of the search. It is an example of the previous generation of catalogs, minimally updated by the vendor, and does not allow for the checkout of digital materials. A major issue that has emerged with two catalogs is that managing both is problematic. They do not offer the same information to patrons; displays are drastically different; there are now two patron account interfaces with separate options. The end goal is drop Catalog Classic, but Encore still has not met our staff's and our patrons' expectations.

In FY16, ICPL is looking at ways to modify Encore to meet those expectations. We will take advantage of new customization options and work with the vendor to address continuing problems. However, in light of patron survey responses and the development of a new website, it has become clear that the catalog needs to be the centerpiece of our website. There are many discover layers or catalogs on the market that provide different experiences to the user. We need to find the best catalog to fit our patrons' needs and expectations.

Need:

A library catalog that is:

- User-friendly—patrons can search, browse, and find information with no training
- Mobile—a catalog that works on a patron's phone or tablet as easily as it works on the library's catalog computers
- Customizable—staff can embed lists of interesting books, calendar programs, or streaming video to promote library resources and collections
- Interactive—patrons can share, email, or save records; comment and review items in the collection; browse and discover book review social media sites, like GoodReads; make suggestions for the library to purchase specific materials
- Integrated—patrons can find, checkout, and discover digital materials without leaving the catalog
- Central—a catalog that serves as the backbone of our website

Items to be funded:

Fund number	Item	Amount
444080	Cost of implementation charges and the first year's annual fees.	\$59,250.00

Description of ongoing costs:

Fund number	Item	Amount
444080	Annual fees for catalog hosting, support, and upgrades. The new fee structure is \$32,000, we are pay \$8,000 annually for the current service we have. Net increase is \$24,000.	\$24,000.00

FY17 Budget Proposal

Project Sheet: Shelving**Description:**

Shelving for Teen and Adult Graphic Novels.

Relation to strategic plan goals:

Goal 4: Content	Connect: Complete project to improve browsability of graphic novels and comics.
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Need:

We classify and shelve graphic novels in nonfiction, the only library among the ten largest public libraries in Iowa that still does so. The decision to move this collection of about 8,500 items (similar in size to Mysteries), with an annual circulation over 20,000 (exceeding Mystery circulation) out of nonfiction into a standalone collection will make it easier to use and more accessible. Interest in this format has grown exponentially in the last decade and the collection size has more than doubled in that time.

We plan to move collections on the second floor to shelve these materials on the east side, near Young Adult Fiction. The budget would allow purchase of mid-height shelving similar to the shelving used for NEW nonfiction. We plan to replace some of the 7' tall shelving that has been in use since 1981. Not only would the collection be easier to use, but the light from the east windows would no longer be blocked by the taller shelving, making a more inviting space on the second floor overall.

Items to be funded:

Fund number	Item	Amount
475010	Steel shelving and end panels	\$17,000

Description of ongoing costs:

None.

FY17 Budget Proposal

Project Sheet: Library Collections Budget

Description:

Provide a 2% increase to the budget for Library materials.

Relation to strategic plan goals:

Goal 4: Content	Connect: Plan for bookmobile collection.
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Need:

Last year our requested increase to the materials budget was cut by City staff and our FY16 budget is less than FY15, which was less than FY14. Although circulation decreased a little in recent years, we are juggling demands for both electronic and traditional formats, as well as inflationary cost increases. Our circulation remains very high when considered on a per capita basis. Stocking the bookmobile will take some additional resources. It is important to receive appropriate tax support for library collections which remain a core part of our mission.

Our FY16 City appropriation is \$648,000. For decades we have augmented the City's tax support with private gifts through the Foundation. The City applies adjusted inflationary increases to other parts of the budget; they need to do the same with library materials.

Items to be funded:

Fund number	Item	Amount
445140	Increase the library materials budget by 2%	\$12,960

Description of ongoing costs:

Hopefully, this is an ongoing cost.



DATE: September 16, 2015
TO: Library Board
FROM: Susan Craig, Library Director
RE: FY17 NOBU Budget

The City must budget in all funds during the annual budgeting process. Our practice is to provide as much information as we have for the Board controlled NOBU (non-operating budget) funds during the budget process with the understanding that a final budget is then approved at the beginning of each fiscal year. There are significant ongoing expenses that show up every year and do not change, and we add items we anticipate will be part of the next year's expenditures. In July of each year, when we have a good estimate of the fund balances and we know what issues have come up during the year that may need funding, the Board approves the budget again.

FY17 NOBU Budget Project Requests: Preliminary

Project	Estimated Cost
<p>Second self-check station in the Children's Room.</p> <p>The self-check station in the Children's Room is the busiest in the building and there are frequently lines of people waiting. A second station will improve service. Costs include all components, furniture and wiring. Annual costs are about \$480 to cover the software service contract. Costs may be less if wiring is not needed.</p>	\$11,000
<p>Third mailing of the library newsletter.</p> <p>For many years we mailed three editions of The Window annually. Several years ago we were asked to trim our budget and we cut back to two. We feel a third mailing helps keep people informed about library services and programs. It is a strategic plan initiative to restore a third mailing and NOBU funding was approved for FY16. We propose to keep the third edition funded from gift dollars and use it to help highlight the contributions of the Friends Foundation. Costs include printing and mailing. If approved, this would be an ongoing expense.</p>	\$9,500 *
<p>Architect/Design fees.</p> <p>The strategic plan calls for addressing space issues for tweens in the Children's Room. We also have increasing needs for a wider variety of technology spaces on the second floor; our computer lab was designed 16 years ago and is not very flexible, and we need to plan for changes to the state-wide ICN (Iowa Communications Network) operations and consider options for video-conferencing, also an initiative of the strategic plan. Each of these three projects will require professionals to help us plan appropriately.</p>	\$30,000
<p>ICN/Teleconferencing options for Room D.</p> <p>As referenced above, Iowa Communication Network changes will go into effect July 1, 2018, and we need to have upgraded, replaced, or augmented the equipment and capabilities of Meeting Room D by this time. In the meantime, use of the ICN has dropped dramatically, and we may want to make changes before FY18. We have not yet developed cost estimates for this project, and would do so working with the designers, but believe a place holder amount is represented here. Depending on the configuration of new equipment, some of the expenses could be charged to replacement funds. The Board will receive a detailed proposal after planning has been done.</p>	\$20,000
<p>Equipment upgrades for digital learning and production.</p> <p>Similar to upgrading the ICN meeting room with contemporary technology, we have a need for a more options for learning about and using technology than our current computer lab provides. NOBU funds and possible grant or designated gift support is a logical source of one-time funds. Ongoing software licenses have been included in the operating budget. A one-time allocation would purchase laptop computers, cameras and other miscellaneous items.</p>	\$20,000
<p>The strategic plan calls for offering a "big" name family entertainer at the Englert Theatre. The Englert will discount their typical fees for this purpose. The cost of the performer can vary significantly. We are planning this for January as part of MITW programming, and if it is successful would like to repeat it.</p>	\$7,000-\$13,000
<p>Total</p>	\$97,500-\$103,500

*Indicates an ongoing expense



CITY OF IOWA CITY MEMORANDUM

Date: September 10, 2015
To: Tom Markus, City Manager
From: Geoff Fruin, Assistant City Manager
Re: 136 S. Dubuque Street Property Update

Introduction:

The commercial space located at 136 S. Dubuque on the Pedestrian Mall is part of the Iowa City Public Library building and owned by the City of Iowa City. The space was constructed to accommodate future expansion needs of the library, however since it was constructed there have been no advanced discussions about using it for library space. Over the years, the space has either been vacant or leased for a private restaurant use. Most recently, the Wedge Pizzeria occupied the space until late 2014.

In 2014, the Wedge requested that the City release the business of its remaining lease obligations for financial reasons. The City agreed to release the Wedge from its obligations and has since explored new potential uses of the space.

Discussion of Lease Options:

When it became known that the space was available, staff fielded approximately a dozen calls from prospective restaurateurs who were interested in leasing the space. While this option provided the greatest short-term financial return for the City, we passed on moving in this direction for a few reasons. First, the City has been working diligently over the last several years to diversify the types of uses in the downtown in a manner that will strengthen the overall business district and broaden its appeal to a larger population. Secondly, restaurant uses are not the most compatible uses with library operations. The kitchen operations including grease generation and disposal did at times prove disruptive and required more extensive landlord involvement.

Knowing that it is likely that a restaurant use will always be a strong fallback option if needed, staff felt it was best to consider alternative uses that could add a new dynamic to the downtown, draw a greater population to the area, and generally support the City Council's strategic plan goals of a strong urban core and strategic economic development strategies. To this point, we considered both retail and office possibilities.

In evaluating retail potential, staff recognized the large square footage would make it difficult for a single dry goods vendor to occupy the full space. In order for retail to take off, it was likely that the space would need to be subdivided. The space can be subdivided into up to 3 storefronts, however two of the storefronts would face the College Street side of the Pedestrian Mall and would be obstructed by the playground. These spaces would not likely be desirable and would also require significant investment to get to a marketable condition. The cost of converting the space for retail use, the questionable desirability of the space, and the increased management associated with additional rental units led staff to explore office possibilities.

Demand for office space is growing in Iowa City, but it is critically important that this space is activated beyond the traditional 8:00 a.m. – 5:00 p.m., Monday through Friday business hours. Therefore, any office use would need to be somewhat non-traditional in how it is programmed. Coincidentally, the basement space of the library, which is currently being leased by the University of Iowa Hospitals and Clinics, is becoming available on January 1, 2016 as the hospital operations are moving to Coralville. This opening provided a unique opportunity to seek a single user that could combine the spaces into one larger use. This opportunity further lends the space to an office type of user.

ICAD / University of Iowa Partnership:

For the last several months, focus for the space has been on a potential partnership between the City, ICAD and University of Iowa's Office for Research and Economic Development. The partnership, entitled MERGE, would marry ICAD's ongoing successful efforts to cultivate an unrivaled entrepreneurial ecosystem in Eastern Iowa with the University's efforts to engage STEM focused faculty, staff and students in the larger community and form new partnerships with cities, businesses and economic development organizations. MERGE will also help solve current space needs by providing the IC Co-Lab room to grow, and it will provide a central location close to campus that is in more keeping with the urbanization trends of university research facilities.

ICAD and the University of Iowa submitted the following statement to further describe the vision for the space:

The partnership between the ICAD Group and the University of Iowa's Office for Research and Economic Development is about bringing people who want to know WHY things work together with people who want to know HOW things work. At the University of Iowa, students learn the theoretical underpinnings of engineering and computer science, but they don't get many opportunities to actually build things using that knowledge. Out in Iowa City, on the other hand, you have kids who've been writing code, machining parts and designing circuits in their spare time since they were in junior high. They don't really care about the theory behind anything; they want to know how things work. Many of them go on to become entrepreneurs, working in spaces like the IC CoLab. MERGE is dedicated to bringing these two groups together under one roof so comfort zones get stretched and everyone learns from someone who sees the world a little differently. We want the boundaries to collapse, unleashing the creativity, diversity and innovation that drives entrepreneurship in Iowa City and throughout the state.

More details on MERGE will be shared with the Council at the September 15th work session. Attending that work session to talk about the concept will be Mark Nolte, President of ICAD, and David Conrad, Assistant Vice President for Economic Development at the University of Iowa.

Staff is very excited to be moving forward with the MERGE concept. We believe it will greatly enhance local economic development efforts focused on nurturing new and growing business enterprises. The location will provide great collaboration space for the broader community. We envision community events being hosted in the space as well as potential partnerships with the Library, Senior Center, Parks and Recreation Department, and other community organizations that will engage a wide demographic of participants from children to adults, with or without affiliation with the University of Iowa. The space will be active seven days of the week and throughout the day and evening times.

Lease Details:

Staff is currently working two separate leases related to this project. The first, is a temporary lease that will authorize ICAD to use the ground level space only from October 1 through December 31st. This lease will allow for some preliminary special events and for the partners to begin detailed planning for the permanent use of the space. We expect that ICAD will work with other community partners, such as the City of Literature, for use of the space during this interim period. Due to the short nature of the lease, the City Manager has signature authority and can execute it in the coming weeks.

The permanent lease will be brought back to the City Council for consideration in October or November. That lease will incorporate both the ground level and basement spaces for a term of four years. The short-term nature of the lease continues to afford the City some flexibility should the space be needed for public use in the future. However, we would expect to extend the lease on a regular basis assuming no public use is identified. ICAD will be responsible for all property taxes, which total over \$4,000 per month.

In order to make space financially viable for this new concept, the lease will need to be subsidized. The lease subsidy is still being determined, but would be considered the City's contribution to this exciting new partnership. In addition the City will have usage rights and opportunities to collaborate through our various operating departments. Part of any lease subsidy will also be considered an in-kind contribution towards our annual financial commitment to ICAD. This arrangement will be modeled after the City of Coralville's relationship with the Convention and Visitors Bureau (CVB), whereby the annual cash outlay from Coralville to the CVB is reduced by the value of the office space that they provide to the CVB at no cost.

After negotiating the lease agreement with ICAD, staff will return to the Council for approval. In the meantime, I think it is appropriate to present this concept and garner any early feedback from the City Council.

Wedge could become downtown entrepreneurial center MERGE

Staff proposed partnership between city, ICAD and UI to city council on Tuesday

ANDY DAVIS

ALDAVIS@PRESS-CITIZEN.COM

Iowa City staff on Tuesday presented to the city council a plan to convert the former

Wedge space on the pedestrian mall into a large entrepreneurial collaboration space.

Through a proposed partnership between the city, Iowa City Area Development Group

and the University of Iowa, the space at 136 S. Dubuque St. would become MERGE. ICAD President Mark Nolte told the council that MERGE would be an opportunity to bring entrepreneurs, computer programmers, engineers and the community together under one roof.

"I see us being in the living room of the community in this space where kids are playing on the playground, looking in the window and seeing what these people are doing to create jobs," Nolte said. "I think that will start to make the

See MERGE, Page 9A

Merge

4A

Continued from Page 3A

connection of 'I can create my own future if I learn these new languages and new coding skills.'"

The space has been vacant since November 2014. Assistant City Manager Geoff Fruin said the city has fielded numerous calls from interested restaurant and retail business owners since the space was vacated.

"We could, with some city investment, prepare that space for retail use, but because at least two of the storefronts would have to take access off the College Street frontage with the existing playground there, it's really a barrier to traffic and views of the potential storefront windows, and we didn't feel like that would be desirable space," Fruin said.

David Conrad, assistant vice president for economic development in the UI Office for Research and Economic Development, said MERGE would be, in part, an opportunity for students and staff who may have an idea for a product or innovation to connect with entrepreneurs with business experience working in the private sector.

"Ever since I've been here, I've been excited about the fact that we can open university up a little bit so it's a little more porous to partners on the outside and people in the private sector," Conrad said. "If the space turns out the way I'd like to see it, it'll be a very public space. It will probably have more people from the community in it than people from the univer-

sity. I think it'll be vibrant with people there day and night and a lot of activity going on."

Fruin said the basement of the building is currently leased by UI Hospitals and Clinics, but it will become available when the lease expires on Dec. 31. At that time, those facilities will be moved to Coralville and the space would be converted to space for ICAD's growing business incubator, IC Co-Lab.

Fruin said the CoLab is currently at capacity in its 316 E. Court St. space.

"The CoLab will be able to grow and expand in this new location, and we really see that as a long-term investment," Fruin said. "We feel like the CoLab has proven its success, and if we can help provide some space downtown for younger, growing companies, those companies can spin out and grow and hopefully stay in Iowa City and create long-term value for the community."

The city is currently drafting two leases for the space, Fruin said. A temporary lease, valid from Oct. 1 to Dec. 31, would allow ICAD use of the ground level. Fruin said given the length of the lease, City Manager Tom Markus would have the ability to approve the

short-term lease. The other is a four-year lease for the ground floor and basement that would take effect Jan. 1. Fruin said that lease would require approval by the city council and will likely come before the council at a future meeting.

According to a Sept. 10 memo from Fruin, to make the space financially viable, ICAD would be responsible for the \$4,000 monthly property tax payments and the lease would be subsidized. Part of the subsidy would then be considered an in-kind contribution toward the city's annual contribution to ICAD, the memo said.

"We should recognize the importance of the strategic alliance between the city, ICAD and UI's Office of Research and Economic Development and any other groups that play supporting roles," Mayor Matt Hayek said. "Those initial triangle pieces form a very strong alliance through this exciting project, and I'm thrilled about the location. It's exactly where you want to smash together various stakeholders with an initiative that unfolds on the doorstep of the community."

Reach Andy Davis at 319-887-5404 or at aldavis@press-citizen.com, and follow him on Twitter as [@BylineAndyDavis](https://twitter.com/BylineAndyDavis).



musical revue
sunday september 20 | 2pm | englert theatre

WINGS

\$10 general admission | children 5 and under free
icpl.org/tickets englert.org/events

IC 4209940123 THE ENGLERT THEATRE

Wed. Sept. 16, 2015 Iowa City Press Citizen

Entrepreneur center may replace pizzeria

Ped Mall space eyed for partnership called MERGE

By Mitchell Schmidt, The Gazette

IOWA CITY — Roughly a year after the Wedge downtown pizzeria left its Pedestrian Mall location adjacent to the public library, Iowa City staffers are looking to put a new tenant there.

The space at 136 S. Dubuque St. could become a place that brings together entrepreneurs, coders, developers, engineers, 3D designers and program writers in a new partnership called MERGE.

The partners would be the city, Iowa City Area Development Group and the University of Iowa.

"It really is a space where entrepreneurs can come together with faculty, staff and students to work on projects," said David Conrad, assistant vice president for economic development with the UI Office for Research and Economic Development. "We haven't seen that many models where they've brought that many groups together."

"The reason it's called MERGE is that's the whole point behind the name — we want to bring everybody together under one roof so they can learn from each other."

The Iowa City Council is scheduled to discuss the proposal at its work session today.

The ground-floor space once housed the Wedge pizzeria, while the basement is leased by UI Hospitals and Clinics, but those facilities soon will relocate to Coralville.

Mark Nolte, ICAD president, said the space is planned to become the new home for the roughly 3-year-old Co-Lab, which has become cramped at 316 E. Court St. Supported

largely on memberships, the Co-Lab needs more space.

"I think the honest answer right now is, in its current space, the Co-Lab is not financially viable on its own," he said. "This presents a huge opportunity for us to make sure the Co-Lab concept is sustainable for the long term."



Mark Nolte
I.C. Area
Development

City staffers are working on two leases for the space. A temporary lease would allow ICAD use of the ground level from Oct. 1 through Dec. 31. Because of its short duration, that lease can be in place within the coming weeks.

A four-year lease — which also would include the basement space — will come back to the council for consideration later this year.

To make the space financially viable, documents show, the city would subsidize the lease, with ICAD responsible for taxes associated with the space.

Nolte said the hope is to turn the MERGE space into an open, inviting area for events, with work spaces in the basement. The space probably would provide room for ICAD's partners as well, including the Iowa City/Coralville Area Convention and Visitors Bureau, the Downtown District and the Iowa City Area Chamber of Commerce.

"All the partners might have a presence in this space, ideally because we're all working together to support innovation and new ideas and grow the economy," Nolte said.

• Comments: (319) 339-3175;
mitchell.schmidt@thegazette.com

Tues. Sept. 15, 2015 The Gazette

Adult Services Department Report

September 24, 2015 Meeting of the Iowa City Public Library Board of Trustees
Maeve Clark, Adult Services Coordinator

Summer Reading Program – Teens and Adults

We had a grand summer of reading and activities and the Koza Family Teen Center was often packed to the brim with teens. The Teen SRP theme was “Unmasked”. This year, we asked teens to read five books or read three books and attend two programs. 399 teens signed up, 148 finished, and 52 completed the bonus additional 25 hours of reading game card! All teens who completed the SRP game card were given a coupon to Auntie Anne’s and their choice of a paperback book. There were great programs, including a field trip to the University of Iowa’s Special Collections department to look at old and rare comics. We offered free food, very generously donated by Costco, Bread Garden Market, and the Iowa City Public Library Friends Foundation, as a healthy alternative to the snacks from our vending machines. It proved to be popular, (even the green vegetables), and we plan on having food again next summer.

The 2015 Adult Summer Reading program, “Every Day Heroes”, was a great success. 894 people signed up, 304 completed the program, and 130 completed the optional bonus round. Participants had the option of reading three books and attending two SRP events. The optional bonus round required an additional 25 hours of reading. When adults completed their SRP game card, they were given a coupon to Yotopia and their choice of a paperback book. We hosted seven adult programs ranging from environmental heroes, to cultural, athletic, and military heroes.

One of the delights for the staff in the Teen Center and at the Info Desk is the book conversation that is generated by SRP. Teens and adults alike struggle over what book to select, with some delaying their choice until they go home and think about it first. Our patrons love to share what they are reading and what they have on their bedside table for their next read. We really do live in a community of readers!

B.Y.O.Book

We tried something new this summer for our “books in bars” reading group. Instead of reading three books for each of the June, July and August, the B.Y.O. Bookers attempted a summer reading of David Foster Wallace’s novel “Infinite Jest,” at The Mill and Share restaurants. Upon seeing the book’s girth (1,079 pages) many regular members decided to take a summer hiatus, but there remained double-digit attendance for each of the three discussions. Four industrious book worms finished the novel (footnotes and all); those who attended meetings and/or in any way attempted the novel went away with an appreciation for this bizarre modern classic.

Music is the Word

The Musical Revue kicked off our nine-months of musical programming with a bang! Music is the Word will be our biggest library-wide programming initiative ever. It is an exciting time and we are partnering with many of our longtime collaborators and forming exciting new partnerships.





Community & Access Services Department and Help Desk

Update for ICPL Trustees

Prepared by Kara Logsdon, September 2015

Summer Library Bus once again was a popular service in our community. In June, July and August our patrons showed their Library Card 3,221 times in order to catch a bus ride Downtown. We appreciate our partnership with Iowa City Transit and our joint efforts to help patrons access the Library.

In August Library staff attended all 13 Iowa City Community School District Ice Cream Socials at Iowa City elementary schools. This is the first time we participated in this outreach initiative and it was a definite success. At the Ice Cream Socials Library staff shared information about the Library and invited students and their families to apply for Library Cards. All applications were collected after the event and resulted in 139 new Library Cards mailed to students and family members.

In September, the Iowa Innovative Users Group will meet at Iowa City Public Library. Innovative is the company we purchased our ILS (Integrated Library System) from, and this software manages all circulation, acquisition, and cataloging transactions. Brent Palmer and I are presenting a session about our upgraded Self Checkout stations installed in November 2014. The Self Checkout upgrade was a need identified through the previous Strategic Plan initiative to "Utilize technology to improve service." We approached this project with three questions:

- Can we increase Self Checkout use to 70%?
- What can we do to improve fine payment at Self Checkouts?
- What can we do to improve DVD unlocking equipment at Self Checkouts?

We are happy to report circulation at the new Self Checkouts increased to 72% of checkouts after the new equipment was installed. This gives patrons who want to utilize Self Checkout good options for service and frees up staff to give more individualized service to those patrons who need assistance.



Fine and Lost & Paid payment at the Self Checkouts has increased from 9% in FY13 to 35% since the new Self Checkouts were installed. It is interesting to note that payment of fines at the Help Desk has remained steady during this time, ranging from 46% to 52%. Payment of fines and fees online has decreased from 39% to 19%. We believe patrons who desire self-serve options are choosing to make payments at the upgraded Self Checkouts instead of logging on from home to pay their fines and fees.

The upgraded unlocking equipment works very well and we rarely hear from patrons who have difficulty unlocking DVDs at the Self Checkouts. This results in better customer service because patrons don't have to go to the Help Desk as often when DVDs will not unlock. Overall the Self Checkout upgrade was a great project with measureable positive outcomes.

Development Office Report
 Prepared for the Board of Trustees
 Iowa City Public Library
 by Patty McCarthy, Director of Development
 September 24, 2015

Memorandum of Understanding

This meeting packet includes the annual Memorandum of Understanding between the Iowa City Public Library Friends Foundation and Iowa City Public Library. This agreement outlines the financial support to be paid to the Library by the Friends Foundation for the current fiscal year. The Memo was approved by the Friends Foundation Board of Directors at its meeting on September 2, 2015.

This year, the Friends Foundation will provide grants totaling \$271,000 which is \$22,500 (8%) more than last year. The grants provide undesignated gifts to the library every quarter for whatever is needed most and reimbursement for salaries and benefits of two full-time Development Office staff. The additional grant funds will increase the undesignated gift by two-percent, and cover scheduled increases in salary and benefits in line with the Library's contractual agreements with employees.

Music Sale at The Book End!

Don't miss the "Buy One, Get 3 Free" sale on CDs underway at the Book End. The special is also known as "Four for \$1" because compact discs are priced at \$1.00 each.

The Book End is able to offer this fantastic deal thanks to generous donors clearing their music libraries. New stock is added to the shelves at least once every day so be sure to stop in often.

In addition to celebrating the Library's Music Is the Word series, this sale will help make room for the hundreds of new books being collected during September's tenth annual book drive conducted by MidWestOne Bank. Those books will be delivered and offered for sale in October.

Create for ICPL

The Development Office is now accepting donations of handmade arts and crafts to be sold during the fourth annual Arts & Crafts Bazaar. Please help spread the word to those you know who can create treasures in any of the following categories:

Knitting & Crochet	Painting	Sewing & Quilting
Woodworking	Paper craft	Toys
Jewelry	Pets	Glass
Clothing & Accessories	Candles	Needlecraft
Photography	Ceramics & Pottery	Everything else!

This year's bazaar will be held on Saturday, December 5, 10 a.m. to 3 p.m. in Meeting Room A. Proceeds support the Iowa City Public Library Friends Foundation to benefit Library programs and collections. Make plans to complete a lot of your holiday shopping at the bazaar which will coincide with a Book Sale in the hallway outside of the meeting rooms.

Those wishing to donate items may bring them to the Library during open hours before Friday, Dec. 4. All items must be handmade and be delivered with an ICPL Arts and Crafts Bazaar donation form, available at the Library and online at www.icpl.org/artsandcrafts

BUSINESS OFFICE ANNUAL REPORT

HIGHLIGHTS:

- Staffing
- MUNIS
- Strategic Plan

STAFFING AND MORE

The biggest change in the Business Office this year related to staffing. Beth Daly retired as a Library Assistant I, on November 30, 2014, after 31 years as a permanent staff member. We relied on Beth for many things, not the least of which was her historical memory. There are fewer and fewer staff who will be able to identify the random photos we have accumulated over the years in the Library's archives.

Jen Royer began working in the Business Office as a Library Aide in 2013. She left to take a position in the education field. Livia Monroe, our Business Office Library Aide, resigned to move back to the east coast. Coincidentally, Jen's education position was downsized and she was available to return to the Business Office in July, 2014, as our Library Aide. When Beth resigned, Jen applied for and was promoted to permanent status as Library Assistant I on December 1, 2014.

Jen's promotion left the Library Aide position vacant, and we were lucky to have David Snyder apply and accept the position, fully staffing our department.

The Business Office has spent much time since December in learning, reworking, communicating, and documenting our activities both in our department and with other departments. It has been a great experience building our new team.

Supporting the Library Board was my first task when I was hired on October, 20, 2005. On June 30, 2015, two Trustees who were here since before my first day, Linzee Kull McCray, and Thomas Dean, completed their second, six-year terms on the Board. I want to publicly thank them for all of their assistance and guidance as I learned my way with Board related activities.

MUNIS

MUNIS, the City's enterprise resource planning (ERP) system continues to be one of the tools with which we work every day.

Accounts Payable

We use this module for accounting functions every day. The Business Office prepared an average of more than 200 invoices per quarter this year. The paperless society has not found its way to our department; after data entry and scanning, we still copy and file lots of paper to

keep a respectable audit trail. This module helps us track our expenses and run reports to keep each department, and the library overall, on budget.

Payroll. The Payroll module is used bi-weekly. It is still paper and web-based, but we reduced the amount of paper consumed in the process by changing the way we give staff "copies" of their timesheets. We now use the original timesheet with a pink identifier indicating the timesheet has been entered and submitted to the City.

Personnel Actions. Every personnel action, a new hire, a resignation, a name change, an address change, a raise, a promotion, a transfer, or an across-the-board increase requires data entry in the MUNIS Actions Entry module and a paper Payroll Change Form (PCF). We initiated 143 PCFs this year.

Strategic Planning.

ICPL's new strategic plan has eight goals, and within each goal are tasks that connect, engage, and enrich our services to our patrons. We created a new document format and structure to capture all of the work in the plan. And it needed to be attractive because we'll be looking at this document until the next decade.

Elyse Miller,
Administrative Coordinator

Facilities Services 2014-15

Keeping the Building Looking Good!

This year our focus was on keeping the building looking good. The building was given a power washing and ReVive was applied to remove the dark stains that have plagued the limestone exterior of the building. The exterior windows are cleaned bi-yearly. The inside was taken to the next level by recovering all of the large chairs and couches with new fabric. This enhanced the life, color, and look of the furniture.

The Green Side.

The large number of lights in the library means keeping them working, and lots of lightbulbs to recycle. The number of bulbs that were recycled is 827. Facilities Services is responsible for the recycling center in the library. It has kept another 5,500 cubic feet of plastic, paper, cardboard and electronic waste out of the city landfill.

Library Maintenance Staff.

This year the staff has changed in our department. We welcome two new permanent staff members to the team. They are Scott Jones and Chad Lautner. Scott was promoted from an hourly worker to Maintenance Worker I in May. Chad is the new Custodian. He was hired from another City department in late June. We are very excited to have both of these staff members on our team.

Library Enhancement.

To meet the demand of providing services to our patrons, the Facilities Services staff are responsible for picking up the remote book drops 365 days a year. In doing so, our staff has transported 196,199 library materials from the book drops back to the library. We also perform deliveries and pickups at the Johnson County jail twice a week and three outreach sites monthly. A Department of Transportation self-service kiosk is housed in a room on the second floor in the library. Our staff converted the study room to the licensing renewal spot by removing counters and adding outlets and data ports to support the DOT kiosk.

Something out of the ordinary for our staff

This summer our staff had the extra excitement of presidential candidates visiting the library. The secret service was at our site and needed the assistance of our staff with securing the building. We assisted with the bomb sniffing dog team, and we were the contacts for the secret service agents and multiple law enforcement agencies during the event. We look forward to the rest of the campaign season.

Looking to the future.

We may have a new tenant in the west side of our building. The University of Iowa Computer Training Lab in the basement is scheduled to move out and a new tenant with new floor plan ideas will take over. That will mean some construction to watch over.

Brad Gehrke, Building Manager.

By Maeve Clark, Adult Services Coordinator at the Iowa City Public Library

In 1995 the Iowa City Public Library established the Carol Spaziani Intellectual Freedom Festival to honor Carol for her 26-year career at ICPL and for her life-long commitment to the freedom of ideas. Spaziani believes that the public library's role is to be a resource and a forum for an individual's pursuit and expression of diverse points of view. As Justice Potter Stewart wrote, "In order to be responsible citizens who have the ability to self-govern, we must be well-informed."

Whenever possible, the Festival coincides with Banned Books Week, an annual event celebrating the freedom to read sponsored by the American Library Association, the American Booksellers Association and the American Society of Journalists and Authors among other groups and associations. Banned Books Week brings together the entire book community – librarians, booksellers, publishers, journalists, teachers, and readers of all types – in shared support of the freedom to seek and to express ideas, even those some consider unorthodox or unpopular.

The Library is collaborating with the Reading Aloud Group from the Iowa City/Johnson County Senior Center, the University of Iowa Library and the Departments of English, Cinematic Studies and Journalism and Mass Communications, the University of Iowa College of Law and the University of Iowa Center for Human Rights for this year's festival.

Festival highlights include the screening of "State Fair" (1933) on Thursday, September 24. Directed by Henry King, and starring Janet Gaynor, Will Rogers, Lew Ayres, this was the first film version of the 1932 novel of the same name by Philip Strong. Nominated for an Academy Award for best picture, this film would run afoul of the newly created Motion Picture Production Code the following year. Corey Creekmur, an Associate Professor in the University of Iowa's Departments of English, and Cinema and Comparative Literature, will introduce the film and provide background behind the Motion Picture Code.

Members of the Iowa City Johnson County Senior Center's Reading Aloud group will present Poets on the Barricades - Voices of the Oppressed from noon to 1 p.m. in Meeting Room A on Tuesday, September 29. This event will feature poetry from those imprisoned or having served time read aloud.

We will host a discussion of "Just Mercy: A Story of Justice and Redemption" by Bryan Stevenson, the 2015 One Community, One Book, at 7 p.m. Wednesday, September 30, in Meeting Room A. "Just Mercy" presents the story of the Equal Justice Initiative, the people represented by the Equal Justice Initiative, and the importance of confronting injustice.

The discussion will be led by the University of Iowa College of Law Associate Dean Emily Hughes, and Adrien Wing, Associate Dean for International and Comparative Law Programs at the University of Iowa and Director of the University of Iowa Center for Human Rights.

For more information about the Iowa City Public Library's Carol Spaziani Intellectual Freedom Festival, visit icpl.org/iff, or call the Library at (319) 356-5200.

By Meredith Hines-Dochterman, PR Specialist at the Iowa City Public Library

Poet Heinrich Heine is quoted as saying "Where words leave off, music begins." Well, the Iowa City Public Library is filled with words. It only makes sense to add music to the mix.

The Library will celebrate all things musical with *Music is the Word*, a nine-month celebration to welcome the University of Iowa School of Music to downtown Iowa City. The Voxman Music Building, currently under construction at the corner of Clinton and Burlington streets, is scheduled to open in the fall of 2016.

"In just over a year, we will welcome the community into our beautiful new building to enjoy our wide selection of free events," says David Gier, director of the UI School of Music. "Public engagement is an important part of our mission, and we know that our proximity to downtown will afford us the opportunity to be an even bigger part of the rich cultural scene that makes Iowa City's downtown so vibrant. All of us in the School of Music are grateful for the ICPL's neighborly welcome, and we look forward to working together on the *Music is the Word* series, and on other projects for years to come!"

Music is the Word is the biggest project the Library has taken on in 119 years of community programs.

"This is an opportunity for us to share Iowa City's rich musical culture through live performances, presentations, displays, hands-on activities, movies, and sing-alongs," Library Director Susan Craig says.

The fun begins with our *Music is the Word* Musical Revue at 2 p.m. Sunday, Sept. 20, at The Englert Theatre. Two dozen local musicians will perform in this variety-style showcase, playing everything from bluegrass and rock to vocal choir and ethnic love songs. You can catch a sneak peek of some of the acts through the Library's Local Music Project. If you have an ICPL Library Card and a password, you can download music by The Beggarman and Kol Shira.

The festivities continue with weekly programming at the Library through May 2016. September events include a live performance by Scott Cochran and Matt Kearney in the Library lobby from noon to 1 p.m. on Wednesday, Sept. 23, and a *Music Together* Preschool Storytime at 10:30 a.m. on Thursday, Sept. 24, in Meeting Room A.

David Gaines, author of "In Dylan Town: A Fan's Life" will give a reading at 1 p.m. on Saturday, Sept. 26, in Meeting Room A, with music provided by Douglas Kramer Nye beginning at 12:30 p.m. Then, at 2 p.m., we will screen "Mary Poppins" in Meeting Room A as part of our *Music is the Word* Monthly Sing-Along. Acclaimed Celtic fingerstyle guitarist Jerry Barlow will present a family concert at 2 p.m. Sunday, Sept. 27, in Meeting Room A.

Even our B.Y.O. Book Club will play along. The group's fall book selections feature music-themed reads, beginning with Sherman Alexie's "Reservation Blues." Described as "a lyric comic tale with magical realist overtone," the book features characters from Alexie's acclaimed short fiction. B.Y.O. Book will discuss "Reservation Blues" at The Mill on Tuesday, Oct. 20, at 7 p.m.

The November B.Y.O. Book selection is "Telegraph Avenue" by Michael Chabon. This book will be discussed at 5:30 p.m. at The Mill on Tuesday, November 17. The December 15 meeting, which also will be held at The Mill at 5:30 p.m., is "Musicophilia: Tales of Music and the Brain" by Oliver Sacks.

A schedule of *Music is the Word* Season One (September through December) events can be found at www.icpl.org/mitw. *Music is the Word* Season Two begins in January.

PewResearchCenter

Internet, Science & Tech

SEPTEMBER 15, 2015

Libraries at the Crossroads

The public is interested in new services and thinks libraries are important to communities

BY JOHN B. HARRIGAN (<http://www.pewinternet.org/author/jharrigan/>)

American libraries are buffeted by cross currents. Citizens believe that libraries are important community institutions and profess interest in libraries offering a range of new program possibilities. Yet, even as the public expresses interest in additional library services, there are signs that the share of Americans visiting libraries has edged downward over the past three years, although it is too soon to know whether or not this is a trend.

A new survey from Pew Research Center brings this complex situation into stark relief. Many Americans say they want public libraries to:

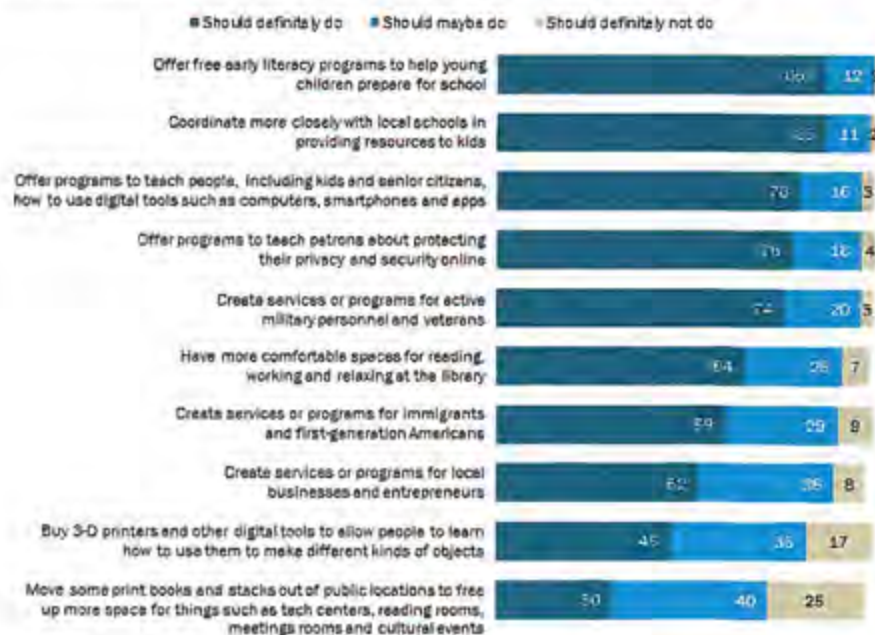
- support local education;
- serve special constituents such as veterans, active-duty military personnel and immigrants;
- help local businesses, job seekers and those upgrading their work skills;
- embrace new technologies such as 3-D printers and provide services to help patrons learn about high-tech gadgetry.

Additionally, two-thirds of Americans (65%) ages 16 and older say that closing their local public library would have a major impact on their community. (<https://twitter.com/intent/tweet?url=http://pewrtr.ch/1F9PiPb&text=%25%20of%20Americans%20ages%2016%2B%20say%20closing%20their%20local%20public%20library%20would%20have%20a%20major%20impact%20on%20their%20community.>)

Low-income Americans, Hispanics and African Americans are more likely than others to say that a library closing would impact their lives and communities.

Public Wants Libraries to Advance Education, Improve Digital Literacy and Serve Key Groups

% of those ages 16+ who say that libraries should definitely, maybe or definitely not do these things



Source: Pew Research Center survey, March 17-April 12, 2015. n=2,004. Americans ages 16 and older.

PEW RESEARCH CENTER

(http://www.pewinternet.org/2015/09/15/libraries-at-the-crossroads/2015-09-15-libraries_0-01/)

At the same time, the survey finds that the share of Americans who report using a library has ebbed somewhat over the past several years, though it is too early to identify a definitive national trend. Compared with Pew Research Center surveys from recent years, the current survey finds those 16 and older a bit less likely to say they have visited a library or bookmobile in-person in the past 12 months, visited a library website or used a library's computers and internet access.

- 46% of all Americans ages 16 and over say they visited a library or a bookmobile in-person in the prior year. This is roughly comparable with the 48% who said this in 2013, but down from 53% in 2012.
- 22% of those 16 and older have used library websites in the past year, compared with 30% who said this in 2013 and 25% in 2012.
- 27% of those who have visited a public library have used its computers, internet connection or Wi-Fi signal to go online in the past 12 months. This compares with 31% who said this in 2012.

A trend in the other direction is that mobile access to library resources has taken on more prominence. Among those who have used a public library website, 50% accessed it in the past 12 months using a mobile device such as a tablet computer or smartphone – up from 39% in 2012. (<https://twitter.com/intent/tweet?url=http://pewrtr.ch/1F9PIPh&text=Among%20those%20who%20have%20used%20a%20library%20website%2C%2050%20accessed%20it%20in%20the%20past%2012%20months%20using%20a%20mobile%20device.>)

These findings highlight how this is a crossroads moment for libraries. The data paint a complex portrait of disruption and aspiration. There are relatively active constituents who hope libraries will maintain valuable legacy functions such as lending printed books. At the same time, there are those who support the idea that libraries should adapt to a world where more and more information lives in digital form, accessible anytime and anywhere.

The big questions: What should happen to the books? What should happen to the buildings?

(http://www.pewinternet.org/2015/09/15/libraries-at-the-crossroads/2015-09-15-libraries_0-02/) Two key questions highlight the challenge library leaders face. First, what should libraries do with their books? Some 30% of those ages 16 and over think libraries should “definitely” move some print books and stacks out of public locations to free up more space for such things as tech centers, reading rooms, meeting rooms and cultural events; 40% say libraries should “maybe” do that; and 25% say libraries should “definitely not” do that.

Since 2012, there has been an uptick of 10 percentage points in those saying libraries should “definitely” move some books and stacks (20% v. 30%) and an 11-point downturn in those saying that should “definitely not” be done (36% v. 25%).

The second key question is: Should bricks-and-mortar libraries have a smaller physical footprint in their communities? A majority do not think so. Nearly two-thirds (64%) of those ages 16 and over say libraries should “definitely” have more comfortable spaces for reading, working and relaxing. This represents a modest increase in this view since 2012, and it suggests that libraries still occupy a prominent spot in people's minds as a place to go.

Here are other key findings that highlight the cross currents in public sentiment. They come from a survey of 2,004 Americans ages 16 and older conducted in the spring of 2015.

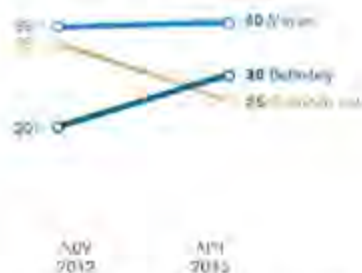
Large majorities of Americans see libraries as part of the educational ecosystem and as resources for promoting digital and information literacy

Those 16 and older are quite clear that libraries should address the educational needs of their communities at many levels:

Growing Public Support for Libraries Moving Some Books and Stacks to Create Space for Community and Tech Spaces

% of those ages 16+ who answer this question in the following ways

Should libraries move some print books and stacks out of public locations to free up more space for things such as tech centers, reading rooms, meeting rooms, and cultural events?



Source: Pew Research Center survey, March 14-March 15, 2015. APR 2015: 16+ Americans ages 16 and older.

PEW RESEARCH CENTER

- 85% of Americans say that libraries should “definitely” coordinate with schools in providing resources for children.
- 85% also say that libraries should “definitely” offer free literacy programs to help kids prepare for school.
- 78% believe that libraries are effective at promoting literacy and love of reading.
- 65% maintain that libraries contribute to helping people decide what information they can trust.

People also believe that libraries should offer services to help them master digital technologies:

- 78% of those 16 and older say libraries should “definitely” offer programs to teach people how to use digital tools such as computers, smartphones and apps.
- 75% say libraries have been effective at helping people learn how to use new technologies.

People's view on the important role of libraries in education translates into some user behavior at public libraries. Among those who have used a public library website or mobile app in the past 12 months, 42% have used it for research or homework help. For those who have used a public library's computers or Wi-Fi signal to go online, 60% have used those tools for research or school work.

Many believe libraries should be pathways to economic opportunity, especially when it comes to providing resources for business development, jobs search and enhancing workforce skills

These are new questions that Pew Research Center has not previously asked, and they indicate that there is a notable share of the public interested in a somewhat expanded mission for public libraries to contribute to the economic advancement of people and communities.

- 52% of all Americans 16 and older say libraries should “definitely” create programs for local businesses or entrepreneurs. Another 35% say libraries should “maybe” do this.
- 45% say that libraries should “definitely” purchase new digital technologies such as 3-D printers to let people explore how to use them. Another 35% say libraries should “maybe” do this.

At the library itself, economic advancement is a meaningful part of some people's patronage, but less so now than at earlier times in the Great Recession. Some 23% of those who have paid a visit to a library in the past year did so to look for or apply for a job. This is down from the 36% of patrons who used the library this way in 2012.

In addition, some 14% of those who logged on to the internet using a library's computer or internet connection in the past year did so to acquire job-related skills or to increase their income. That amounts to 3% of the full population of those ages 16 and older.

Many Americans think closing their local public library would affect their communities, and a third say it would have a major impact on them and their families

Some 65% of all those ages 16 and older say that closing their local public library would have a major impact on their community; another 24% say it would have a minor impact. In addition, 32% say that closing their local public library would have a major impact on them or their family; another 33% say it would have a minor impact.

Civic activists are more likely to use libraries

(http://www.pewinternet.org/2015/09/15/libraries-at-the-crossroads/2015-09-15_libraries_0-03/) In the past year, 23% of Americans ages 16+ say they worked with fellow citizens to address a problem in their community. Among those who have done this:

- 63% visited the library in the prior year, compared with 40% who had not participated with others in tackling a community problem.
- 28% attended a meeting at the library in the prior year, compared with 11% who had not worked with others on a community problem.

Some 11% of Americans say they have actively worked with others to influence government policy in the prior year. Among those who did this:

- 59% paid a visit to the library in the prior year, compared with 44% who had not worked with others in influencing a government policy.

- 33% had gone to a meeting at the library in the prior year vs. 13% who had not joined with others to influence government.

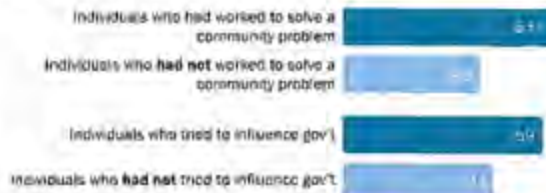
A majority of Americans say libraries should offer services to help recent immigrants, veterans and active duty military personnel

- 74% of Americans ages 16 and older think libraries should "definitely" offer programs for active duty military personnel or veterans. Another 20% say libraries should "maybe" do this.
- 59% say libraries should "definitely" offer programs for immigrants or first-generation Americans – with 78% of Hispanics saying this. Another 29% of Americans who are 16 or older say libraries should "maybe" offer such programs.

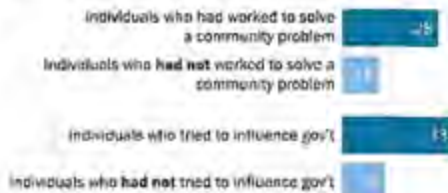
Community Activists are More Likely to Use Libraries

% of those ages 16+ who visited a library or bookmobile in the past 12 months

Visited a library



Attended a meeting at a library



Source: Pew Research Center survey March 17-20, 2012. Q12-104. Americans ages 16 and older.

PEW RESEARCH CENTER

Many view public libraries as important resources for finding health information and some conduct such searches using libraries' online access resources

- 73% of all those ages 16 and over say libraries contribute to people finding the health information they need.
- 42% of those who have gone online at a library using its computers, internet connections or Wi-Fi have done so for health-related searches. That comes to 10% of the full population of those ages 16 and older.

Lower-income Americans, Hispanics and African Americans are more likely to say that libraries impact their lives and communities than other Americans

There are some segments of the population who especially value the library's role in their community and lives. In many cases, Americans who live in lower-income households, Hispanics and African Americans say libraries have special roles and should embrace new purposes.

For instance, 48% of all Americans 16 and older say libraries help people find jobs "a lot" or "somewhat,"

(<https://twitter.com/intent/tweet?url=http://pewsrc.ch/1F0PiPb&text=48%25%20of%20all%20Americans%2016%20and%20older%20say%20libraries%20help%20people%20find%20jobs%20%E2%80%9C%20a%20lot%20or%20%E2%80%9C%20somewhat%20%E2%80%9D>).

but certain groups are more likely to say libraries help people find jobs:

- 58% of Hispanics say libraries help people find jobs (either "a lot" or "somewhat").
- 55% of African Americans say this.
- 53% of those in households with annual incomes under \$30,000 say this.

Some 52% of those 16 and older say libraries should "definitely" have programs to help local businesses or entrepreneurs. Higher numbers of some groups embrace that idea:

- 56% of those in low-income households (with annual incomes under \$30,000) say this.
- 60% of African Americans say libraries should have these kinds of business development programs.
- 60% of Hispanics say libraries should have such programs.

About a third (32%) of all Americans say closing their local public library would have a major impact on them and their family. Those even more likely to back that idea include:

- 49% of Hispanics who say such closures would have a major impact on them and their families;
- 37% of low-income Americans who say this;
- 35% of African Americans who say this about the possible closure of their local public library.

The Gazette

icong.com



Things To Do

hooplanow.com

Iowa City Public Library launches 'Music is the Word' series with Musical Revue

The Gazette - UPDATED: 15 September 2015 | 2:44 pm -

Photos



Chase Garrett plays on one of the public pianos in downtown Iowa City on Friday October 15, 2010. (Cliff Jette/Sourcemedias Group News)

The Iowa City Public Library will kick off nine months of special programming with the Music is the Word Musical Revue at 2 p.m. Sunday, Sept. 20, at The Englert Theatre.

The revue will feature live performances by local musicians playing everything from bluegrass and rock to vocal choir and ethnic love songs. Performers include The Beggermen with the Champagne Academy of Irish Dance; Kol Shira; the Extra Credit Project; Cedar County Cobras; The Recliners; Combined Efforts Theatre Men's Choir; and Chase Garrett.

"We want to showcase the wide variety of musical talent in Iowa City," Paul Bethke of Children's Services says. "At the same time, we see this concert as an opportunity to introduce new genres to the audience - adults and children - who might not otherwise experience it."

The Library's Music is the Word celebration is meant to welcome the University of Iowa School of Music building to downtown Iowa City, currently scheduled to open in the fall of 2016.

"This is an exciting time in our community, as we prepare for the opening of the UI School of Music downtown and adding to Iowa City's abundant musical complexity," said Maeve Clark, the Library's coordinator of adult services.

Weekly programs focused on all things musical are scheduled from September 2015 through May 2016.

"The Musical Revue is the first of what will be nine months of programming of all types for all ages," Library Director Susan Craig says. "This is an opportunity for us to share Iowa City's rich musical culture through live performances, presentations, displays, hands-on activities, movies and singalongs."

General admission tickets for MITW Musical Revue are \$10 each; children 5 and under are free. Everyone must have a ticket to the show, free or paid, to gain entry to the Englert.

Tickets are for sale at library's first floor help desk at the library and the Englert Theatre's website at www.englert.org.

All performers are donating their time and talent to the Musical Revue. Ticket proceeds will help support additional Music is the Word programming.

For a list of Music is the Word events, visit www.icpl.org/mitw. For more information, contact the Library

The Daily Iowan

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METRO

SPORTS

OPINIONS

80 HOURS

POLITICS

MULTIMEDIA

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> 80 Hours

DI Editor -Sep 17, 20

PUBLIC LIBRARY WELCOMES MUSIC SCHOOL MOVE



By Adam Buhck

adam-buhck@uiowa.edu

The Iowa City Public Library, 123 S. Linn St., will kick off Music is the Word, nine months of special programming, on Sept. 20 with a musical revue at the Engler Theater, 221 E. Washington St.

An entrance fee of \$10 will get patrons in the door to enjoy performances from local artists and musicians, including members of the UI Pep Band. Admission will be free for those 5 and under.

Audience members can expect to see all genres represented at the revue, which will showcase the talent Iowa City has to offer.

"We want to showcase the wide variety of musical talent in Iowa City," said Paul Bethke of the library's Children's Services in an Aug. 20 press release. "At the same time, we see this concert as an opportunity to introduce new genre:

to the audience — adults and children — who might not otherwise experience it."

The idea for Music is the Word was conceived by the library in cooperation with University of Iowa Professor David Gie the director of the School of Music, as a way to welcome the music school to downtown. The university began construction on the new Voxman Music Building, which will be located at the intersection of Burlington and Clinton Streets, in the spring of 2013. The project is slated for completion next summer, and that has those looking for a strong relationship between the community and the university excited. Kara Logsden, the Public Library's community-services coordinator, is one of those people.

"It's good serendipity that the School of Music is moving downtown," she said.

Logsden is one of the library employees who worked to plan Music is the Word, which is being promoted as a nine-month-long celebration of the music school's new home. In addition to the revue at the Englert, the library will play host to a myriad of other events, including concerts, film and book discussions, and Christmas carol sing-alongs.

"We want to offer programming to the entire community, from the youngest child to our senior citizens," said Maeve Clark, the library's adult-services coordinator. "It is really going to be a grand time, and truly, there will be something for everyone."

The library also hopes the series, running through May 2016, will draw more people to the facility, although it certainly is not suffering.

The library saw a record number of visitors last year, with more than 826,217, according to its fiscal 2015 annual report. The report also named collaboration as one of the library's core values, which the library adhered to with partnerships with the Coralville and North Liberty public libraries, and most recently, with its partnership with the music school.

"There is nothing worse than having a wonderful facility and staff and programming and not letting the community know about it," Clark said. "Our marketing campaign hopes to make sure that everyone knows about library and what it has to offer."

MUSIC

Music is the Word, Musical Revue

When: 2 p.m. Sept. 20

Where: Englert, 221 E. Washington

Admission: \$10, children 5 and under free

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Interview: ICPL welcomes UI School of Music with new programming

By Erin McMeen · Sep 17, 2015

Musical Revue

Englert Theatre — Sunday, Sept. 20 at 2 p.m.

The Iowa City Public Library recently announced a new nine month long program, *Music is the Word*, which kicks off this Sunday with a Musical Revue hosted at the Englert Theatre. We were able to ask Senior Librarian, Jason Paulios, and Adult Services Coordinator, Maeve Clark, a few questions regarding this new and rather extensive series.

What Inspired *Music is the Word*?

JP: We had a variety of audacious musical programming ideas which morphed into a longer curated series of events that would serve as a community-wide welcome and introduction to the University of Iowa School of Music to downtown Iowa City. Their new Voxman Music Building is scheduled to open in the fall of 2016 and will be a fantastic addition to the already amazing music scene happening in Iowa City and Johnson County.

How long will the program last?

JP! The series is split into two seasons, the first runs from September through December 2015 and the second will be January through May 2016. Our first season's schedule of events is available now at www.icpl.org/mitw and we're in the midst of planning season two now.

Will any of the events take place within the ICPL?

JP: We regularly use the meeting rooms (A, B, C, E) as venues for library programs, this series has allowed us to get outside of the immediate building to host some events too, hosting events at Englert Theatre, The Mill, etc. We've done some "pop-up" performances in the [ICPL] lobby before and had a great response, the regular *Music On Wednesday* shows will be a fun, informal showcase for local musicians to play in a nontraditional setting.

What are the events that you are most excited for?

JP: Of the early events I've been involved in curating I'm looking forward to the reading on Saturday, Sep. 26, which is a collaboration with University of Iowa Press. We'll host Bob Dylan scholar David Gaines reading from his new book, *In Dylan Town*, with Douglas Kramer Nye performing some Dylan songs as an opening.

Then on the following Saturday, Oct. 3 we'll host Stephen Witt reading from *How Music Got Free* as part of the Iowa City Book Festival, a collaboration with the City of Literature.

MITW has been one of the largest programming efforts we've attempted and it's been such a terrific vehicle for discovering new community members and groups to collaborate with; that's everyone from local musicians, scholars, University staff, nonprofits and businesses, the list goes on! People are excited to act as partners and share their talent and energy to help welcome the School to downtown.

How did you decide who will be featured at the Musical Revue?

MC: They all represent different kinds of music and various types of performers, from seasoned amateurs to high school musical performers, to girls just learning to rock. We think they represent the Iowa City community of music makers. There are, of course, many more artists, but the ten acts, bookended with the University of Iowa School of Music groups, tubas for the prelude and the I-Club Marching Band for the finale, capture the spirit of Iowa City music.

And on deciding where to host the first event?

MC: The Englert is our neighbor across the alley and we think a good friend. We wanted a venue where we could have different acts on a stage and the Englert was the first location and the best location that came to mind. The staff at the Englert has been terrific to work with from Andre Perry to the front of house and back of house staff; all of them have been instrumental in helping us bring this idea to fruition.

Schedule for Sunday's Musical Revue

Prelude:

Collegium Tubum

Act I:

Beggarmen with the Champagne Irish Dancers

Kol Shira

Combined Effort Theatre's Men's Choir

Extra Credit Project

Girls Rock

Act II:

Rediners

The City, Too

Cedar County Cobras

Andy Parrott Trio

Chase Garrett

Finale:

Hawkeye Marching I-Club Band



Erin McMeen

FISCAL YEAR 2016 Memo of Understanding between the Iowa City Public Library Friends Foundation Board of Directors and the Iowa City Public Library Board of Trustees

The Iowa City Public Library Friends Foundation Board of Directors approved the attached Fiscal Year 2016 (FY16) budget on June 3, 2015. The Iowa City Public Library Friends Foundation agrees to pay the Iowa City Public Library a total of \$114,500.00 in grants for FY16 for needs approved by the Library Director. Payments will be made on the first day of each quarter of fiscal year 2016: July 1, 2015; October 1, 2015; January 1, 2016; and April 1, 2016.

In addition, the Iowa City Public Library Friends Foundation agrees to fund a portion of salaries and benefits of the staff of the Iowa City Public Library Development Office. The Iowa City Public Library Friends Foundation agrees to pay \$179,000.00 in FY16 as determined by the budget for salaries and benefits. Payments to the Iowa City Public Library will be made on the schedule determined by the Iowa City Public Library/City of Iowa City.

Thus, as outlined above, the total grants, salaries and benefits payable to the Iowa City Public Library from the Iowa City Public Library Friends Foundation for FY16 is \$293,500.00. Funds will be payable from current and past year annual gifts, current and past year unrestricted spendable earnings, and, if necessary, unrestricted equity.

Robin Paetzold, President
Board of Trustees
Iowa City Public Library

Joy Smith, President
Board of Directors
Iowa City Public Library Friends Foundation

Date

Date

The Iowa City Public Library Friends Foundation will generate private resources to support the Iowa City Public Library.

**Iowa City Public Library Friends Foundation
FY16 Budget**

Ordinary Income/Expense**Income**

Book End	25,000
Contribution Income	135,000
Gifts & Bequests (passthrough)	45,000
Interest/Dividends	4,000
Special Events	32,500
Transfer In from Spendable Acct	32,000
Total Income	273,500

Expense

Administrative Expense	60,400
BookEnd Expense	8,300
Fundraising Expense	139,600
Gifts & Bequest (passthrough)	45,000
Grants to Library	114,500
Total Expense	367,800

Net Ordinary Income	(94,300)
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Approved June 3, 2015

MasterCard Report

08-Sep-15

Vendor	Dept	Expense	Description	Amount
ABOS	10550110	436050	Registration	\$600.00
Al Exito	10550220	477020	Books (Cat/Circ)	\$27.75
Al Exito	10550159	469370	Paper Products/Certificate/Prizes	\$27.75
ALA	10550110	449060	Dues & Memberships	\$61.00
Amazon	10550140	455120	Misc Comp Hardware	\$729.48
Amazon	10550151	469320	Miscellaneous Supplies	\$21.23
Amazon.com	10550140	444100	Hardware Repair & Maintenance Services	\$45.04
Amazon.com	10550151	469320	Miscellaneous Supplies	\$71.96
Delta Airlines	10550110	436030	Transportation	\$291.60
Demco	10550152	469320	Miscellaneous Supplies	\$34.40
Demco	10550110	469320	Miscellaneous Supplies	\$89.77
Digital Doc Repair	10550140	444100	Hardware Repair & Maintenance Services	\$119.00
Frontier Airlines	10550110	436030	Transportation	\$119.00
Game Stop	10550420	469370	Paper Products/Certificate/Prizes	\$50.00
Goodwill	10550152	469320	Miscellaneous Supplies	\$41.44
Hotel Vetro	10550110	436060	Lodging	\$189.28
Hy-Vee	10550420	469360	Food and Beverages	\$39.03
I read (read to the Rhythm: Illinois L	10550110	469320	Miscellaneous Supplies	\$76.50
ILA	10550110	436050	Registration	\$785.00
ILA	10550110	436080	Meals	\$419.00
Innovative Users Group	10550110	449060	Dues & Memberships	\$100.00
Iowa City Downtown District	10550159	469320	Miscellaneous Supplies	\$53.00
Jo-Ann Fabric	10550159	469320	Miscellaneous Supplies	\$27.96
Kyle Design	10550110	469370	Paper Products/Certificate/Prizes	\$107.65
Loving the Classics	10550220	477160	Video Recordings - DVDs	\$17.71
Marcus Theaters	10550420	469370	Paper Products/Certificate/Prizes	\$50.00
MCLS	10550110	436050	Registration	\$1,745.00
Menards	10550159	469320	Miscellaneous Supplies	\$13.50
Office Max	10550140	455010	Printing or Graphic Supplies	\$70.73
Office Max	10550159	469320	Miscellaneous Supplies	\$52.79
Office Max	10550110	452010	Office Supplies	\$13.60
Office Max	10550110	455090	Paper	\$31.70
Pagliai's Pizza	10550420	469370	Paper Products/Certificate/Prizes	\$50.00
Pancheros	10550420	469370	Paper Products/Certificate/Prizes	\$50.00
Prairie Lights	10550420	469370	Paper Products/Certificate/Prizes	\$50.00

Vendor	Dept	Expense	Description	Amount
Prairie Lights	10550152	469370	Paper Products/Certificate/Prizes	\$50.00
Tech Soup	10550140	455110	Software	\$165.00
USPS	10550159	435055	Postage and Stamps	\$20.22
Grand Total				\$6,507.09



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CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550110						
1000-10-25-550-550100-550110-000-0000-435059-						
010169 GAZETTE COMMUNICATIO 2593500			2016 2 INV P	289.00 082115	143934	Admin/Library Web S
			ACCOUNT TOTAL	289.00		
1000-10-25-550-550100-550110-000-0000-438130-						
010889 U S CELLULAR	0096647480		2016 2 INV P	149.82 082815	145348	Admin/Monthly Servi
			ACCOUNT TOTAL	149.82		
1000-10-25-550-550100-550110-000-0000-438140-						
011937 ALLIANCE CONNECT	0789004025A.2015.07		2016 2 INV P	851.00 082115	143868	Internet Services
011937 ALLIANCE CONNECT	0789004025A.2015.08		2016 2 INV P	851.00 082115	143868	Internet Services -
				1,702.00		
			ACCOUNT TOTAL	1,702.00		
1000-10-25-550-550100-550110-000-0000-445140-						
010050 TRU ART	660860		2016 2 INV P	241.86 082115	144060	Admin/Vol. Honor Ro
010050 TRU ART	MITW660816		2016 2 INV P	982.77 081415	142744	Admin/MITW 1000 Kaz
				1,224.63		
010373 PIP PRINTING	88169		2016 2 INV P	198.36 081415	142696	Admin/1000 Return A
010373 PIP PRINTING	88219		2016 2 INV P	22.25 082115	144009	Admin/10 MasterCard
				220.61		
			ACCOUNT TOTAL	1,445.24		
1000-10-25-550-550100-550110-000-0000-449260-						
000111 LEE-SON, DAVE	080615		2016 2 INV P	10.00 082115	143979	Admin/Dave Lee-Son
			ACCOUNT TOTAL	10.00		
			ORG 10550110 TOTAL	3,596.06		
10550121						
1000-10-25-550-550100-550120-131-0000-438030-						
010319 MIDAMERICAN ENERGY	20150805104054		2016 2 DIR P	13,088.12 W080515	76	MidAmBilling 080520
			ACCOUNT TOTAL	13,088.12		
1000-10-25-550-550100-550120-131-0000-438070-						
010319 MIDAMERICAN ENERGY	20150805104054		2016 2 DIR P	920.05 W080515	76	MidAmBilling 080520
			ACCOUNT TOTAL	920.05		
1000-10-25-550-550100-550120-131-0000-442010-						
010349 NESPER SIGN ADVERTIS	005.76914-0		2016 2 INV P	287.96 081415	142684	PAC/TV & Movies Neo



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550120-131-0000-442040-010392 RMB CO INC	26406		2016 2 INV P	284.60 082115	144025	FAC/Cartridge Fuses
			ACCOUNT TOTAL	284.60		
1000-10-25-550-550100-550120-131-0000-445030-010181 GREENERY DESIGNS	1621		2016 2 INV P	67.00 082815	145231	Admin/August Interi
			ACCOUNT TOTAL	67.00		
1000-10-25-550-550100-550120-131-0000-449160-010627 CINTAS CORPORATION	342502561		2016 2 INV P	123.00 081415	142599	FAC/Floor cleaner,
010627 CINTAS CORPORATION	342505961		2016 2 INV P	123.00 082815	145200	FAC/Cleaner, Mop, B
			ACCOUNT TOTAL	246.00		
1000-10-25-550-550100-550120-131-0000-452040-010290 LENOCH AND CIEK ACE	355266		2016 2 INV P	246.00		
010570 CENTRAL IOWA DISTRIB	125609		2016 2 INV P	939.85 082115	143976	FAC/Towels, Tissues
010627 CINTAS CORPORATION	342502561		2016 2 INV P	230.90 082115	143888	FAC/12 Carpet Spott
010627 CINTAS CORPORATION	342505961		2016 2 INV P	101.91 081415	142599	FAC/Floor cleaner,
			2016 2 INV P	149.69 082815	145200	FAC/Cleaner, Mop, B
			ACCOUNT TOTAL	251.60		
10550122			ACCOUNT TOTAL	1,422.35		
1000-10-25-550-550100-550120-132-0000-438070-010319 MIDAMERICAN ENERGY	630180815		2016 2 INV P	16,316.08		
			ACCOUNT TOTAL	11.02 082815	145289	Admin/Gas Charges f
1000-10-25-550-550100-550120-132-0000-449160-010627 CINTAS CORPORATION	342502562		2016 2 INV P	11.02		
010627 CINTAS CORPORATION	342505962		2016 2 INV P	55.57 081415	142599	FAC/4x6 gray mat re
			2016 2 INV P	55.57 082815	145200	FAC/4x6 Gray Mat Re
			ACCOUNT TOTAL	111.14		
			ACCOUNT TOTAL	111.14		
			ORG 10550122 TOTAL	122.16		

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Library Disbursements August 1 to August 31, 2015P
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
10550140						
1000-10-25-550-550100-550140-000-0000-432060-						
010525 ENCOMPASS IOWA LLC 5537			2016 2 INV P	877.50 082815	145217	IT/IT Essentials- S
010525 ENCOMPASS IOWA LLC 5554			2016 2 INV P	877.50 082815	145217	IT/IT Essentials- S
010525 ENCOMPASS IOWA LLC 5578			2016 2 INV P	260.00 082815	145217	IT/Conduct Wireless
				2,015.00		
			ACCOUNT TOTAL	2,015.00		
1000-10-25-550-550100-550140-000-0000-438140-						
013770 SOUTH SLOPE COOPERAT 080115			2016 2 INV P	164.12 082115	144043	IT/Internet Service
			ACCOUNT TOTAL	164.12		
1000-10-25-550-550100-550140-000-0000-444080-						
012215 FOUR WINDS INTERACTI SIN071039			2016 2 INV P	320.13 082115	143926	IT/Content Player L
			ACCOUNT TOTAL	320.13		
1000-10-25-550-550100-550140-000-0000-444100-						
010164 FREEMAN LOCK AND ALA 135104			2016 2 INV P	55.00 082115	143928	IT/2 Cam Lock Keys
			ACCOUNT TOTAL	55.00		
1000-10-25-550-550100-550140-000-0000-455120-						
010081 CDW GOVERNMENT INC XC62880			2016 2 INV P	135.00 082815	145198	IT/12 Ipad USB Char
010081 CDW GOVERNMENT INC XG64962			2016 2 INV P	10,851.69 082815	145198	IT/Public HP Comput
				10,986.69		
			ACCOUNT TOTAL	10,986.69		
			ORG 10550140 TOTAL	13,540.94		
10550151						
1000-10-25-550-550100-550150-351-0000-432080-						
013863 SEED SAVERS EXCHANGE SRP072815			2016 2 INV P	300.00 081415	142722	AS/SRP15 Seed Saver
			ACCOUNT TOTAL	300.00		
1000-10-25-550-550100-550150-351-0000-469370-						
010536 INGRAM LIBRARY SERVI 87195113			2016 2 INV P	182.40 090415	145561	LIBRARY MATERIALS
			ACCOUNT TOTAL	182.40		
			ORG 10550151 TOTAL	482.40		
10550159						
1000-10-25-550-550100-550150-359-0000-454020-						
012407 BOOK PAGE			2016 2 INV P	480.00 082815	145193	CAS/12 months BookP

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CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015



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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
1000-10-25-550-550100-550160-000-0000-445290- 010535 HOUGHEN BINDERY LTD 221627						
			ACCOUNT TOTAL	1,793.00		
			Book Binding 2016 2 INV P	127.95 080715	142412	LIBRARY MATERIALS
			ACCOUNT TOTAL	127.95		
1000-10-25-550-550100-550160-000-0000-469110- 010509 BAKER & TAYLOR INC C M525653DM						
			Misc Processing Supplies 2016 2 INV P	705.05 090415	145492	LIBRARY MATERIALS
			2016 2 INV P	43.20 082115	143985	LIBRARY MATERIALS
			ACCOUNT TOTAL	748.25		
010546 MIDWEST TAPE 93085182						
			ACCOUNT TOTAL	2,669.20		
ORG 10550160 TOTAL						
Library Children's Materials Books (Cat/Cir)						
10550210						
1000-10-25-550-550200-550210-000-0000-477020-						
010509 BAKER & TAYLOR INC C 2030842831			2016 2 INV P	327.96 080715	142354	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030850670			2016 2 INV P	446.24 080715	142354	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030860423			2016 2 INV P	233.89 081415	142587	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030865559			2016 2 INV P	128.01 080715	142354	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030867529			2016 2 INV P	243.97 081415	142587	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030869743			2016 2 INV P	1,536.43 081415	142587	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030873783			2016 2 INV P	120.77 081415	142587	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030881561			2016 2 INV P	39.84 081415	142587	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030894329			2016 2 INV P	196.45 081415	142587	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030896801			2016 2 INV P	424.49 081415	142587	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030900655			2016 2 INV P	14.50 082115	143872	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030906025			2016 2 INV P	95.14 082115	143872	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030906063			2016 2 INV P	149.44 082115	143872	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030916372			2016 2 INV P	867.25 082115	143872	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030919239			2016 2 INV P	29.84 082115	143872	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030922702			2016 2 INV P	71.66 082815	145185	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030922871			2016 2 INV P	565.57 082815	145185	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030922960			2016 2 INV P	144.11 082815	145185	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030932360			2016 2 INV P	348.45 082815	145185	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030938105			2016 2 INV P	294.33 082815	145185	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030943516			2016 2 INV P	55.99 082815	145185	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030947484			2016 2 INV P	363.73 090415	145491	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030951461			2016 2 INV P	437.93 090415	145491	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030954702			2016 2 INV P	377.90 090415	145491	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030955068			2016 2 INV P	239.71 090415	145491	LIBRARY MATERIALS
			ACCOUNT TOTAL	7,753.60		
101036 INGRAM LIBRARY SERVI 86278617						
010536 INGRAM LIBRARY SERVI 86330640			2016 2 INV P	7.47 080715	142415	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86409615			2016 2 INV P	32.90 080715	142415	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86535223			2016 2 INV P	11.44 081415	142649	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86591658			2016 2 INV P	26.42 082815	145245	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86699278			2016 2 INV P	23.00 082115	143947	LIBRARY MATERIALS
			ACCOUNT TOTAL	18.97 082815	145245	LIBRARY MATERIALS



09/15/2015 10:51
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CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015

P
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010536 INGRAM LIBRARY SERVI 86792558			2016	2	INV P	44.80	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86947317			2016	2	INV P	51.66	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87195113			2016	2	INV P	25.86	090415	145561 LIBRARY MATERIALS
						242.52		
013692 MULTICULTURAL BOOKS 305151140A			2016	2	INV P	54.85	080715	142449 LIBRARY MATERIALS
					ACCOUNT TOTAL	8,050.97		
1000-10-25-550-550200-550210-000-0000-477040-					Books (Cat/Reference)			
010509 BAKER & TAYLOR INC C 2030860423			2016	2	INV P	23.09	081415	142587 LIBRARY MATERIALS
					ACCOUNT TOTAL	23.09		
1000-10-25-550-550200-550210-000-0000-477070-					Downloadable-eBooks			
011068 OVERDRIVE INC 1370-103448260			2016	2	INV P	176.38	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC 1370-103545330			2016	2	INV P	414.41	090415	145657 LIBRARY MATERIALS
011068 OVERDRIVE INC 1370-113837027			2016	2	INV P	389.30	080715	142457 LIBRARY MATERIALS
						980.09		
					ACCOUNT TOTAL	980.09		
1000-10-25-550-550200-550210-000-0000-477100-					Fiction Audio-CD			
010551 RECORDED BOOKS LLC 75175960			2016	2	INV P	26.99	080715	142497 LIBRARY MATERIALS
010880 RANDOM HOUSE INC 1084375266			2016	2	INV P	22.50	082115	144017 LIBRARY MATERIALS
					ACCOUNT TOTAL	49.49		
1000-10-25-550-550200-550210-000-0000-477110-					Music-CD			
010509 BAKER & TAYLOR INC C M76605270			2016	2	INV P	30.30	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M78855940			2016	2	INV P	20.70	090415	145492 LIBRARY MATERIALS
						51.00		
010546 MIDWEST TAPE 93097372			2016	2	INV P	13.49	082815	145291 LIBRARY MATERIALS
010546 MIDWEST TAPE 93118895			2016	2	INV P	37.48	090415	145595 LIBRARY MATERIALS
						50.97		
					ACCOUNT TOTAL	101.97		
1000-10-25-550-550200-550210-000-0000-477120-					Other Audio-CD			
010509 BAKER & TAYLOR INC C 2030916372			2016	2	INV P	45.60	082115	143872 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030938106			2016	2	INV P	10.61	082815	145185 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030951461			2016	2	INV P	15.14	090415	145491 LIBRARY MATERIALS
						71.35		
010536 INGRAM LIBRARY SERVI 86330640			2016	2	INV P	18.00	080715	142435 LIBRARY MATERIALS

09/15/2015 10:51
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CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015



P 7
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
010536 INGRAM LIBRARY SERVI 86591657			2016 2 INV P	28.45 082115	143947	LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87195113			2016 2 INV P	28.45 090415	145561	LIBRARY MATERIALS
				74.90		
			ACCOUNT TOTAL	146.25		
1000-10-25-550-550200-550210-000-0000-477160-						
010509 BAKER & TAYLOR INC C M76135250			2016 2 INV P	367.94 080715	142355	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M76238220			2016 2 INV P	18.19 080715	142355	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M76561840			2016 2 INV P	29.13 080715	142355	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M76596400			2016 2 INV P	28.40 081415	142588	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M77059750			2016 2 INV P	163.98 081415	142588	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M77525960			2016 2 INV P	100.46 082115	143873	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M78038450			2016 2 INV P	10.92 082815	145186	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M78054780			2016 2 INV P	62.81 082815	145186	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M78853010			2016 2 INV P	447.59 090415	145492	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M79143850			2016 2 INV P	40.02 090415	145492	LIBRARY MATERIALS
				1,269.44		
010514 AMAZON	56528081015		2016 2 INV P	59.96 090415	145484	LIBRARY MATERIALS
010546 MIDWEST TAPE	93012901		2016 2 INV P	14.99 080715	142440	LIBRARY MATERIALS
010546 MIDWEST TAPE	93030229		2016 2 INV P	7.49 080715	142440	LIBRARY MATERIALS
010546 MIDWEST TAPE	93048259		2016 2 INV P	26.24 080715	142440	LIBRARY MATERIALS
010546 MIDWEST TAPE	93086226		2016 2 INV P	47.97 082115	143985	LIBRARY MATERIALS
010546 MIDWEST TAPE	93086323		2016 2 INV P	24.74 082115	143985	LIBRARY MATERIALS
010546 MIDWEST TAPE	93096149		2016 2 INV P	29.24 082815	145291	LIBRARY MATERIALS
010546 MIDWEST TAPE	93112716		2016 2 INV P	267.65 082815	145291	LIBRARY MATERIALS
				418.32		
013692 MULTICULTURAL BOOKS	305151140A		2016 2 INV P	49.90 080715	142449	LIBRARY MATERIALS
			ACCOUNT TOTAL	1,797.62		
1000-10-25-550-550200-550210-000-0000-477220-						
010536 INGRAM LIBRARY SERVI 86724610			2016 2 INV P	47.48 082815	145245	LIBRARY MATERIALS
			ACCOUNT TOTAL	47.48		
			ORG 10550210 TOTAL	11,196.96		
10550220						
1000-10-25-550-550200-550220-000-0000-477020-						
010509 BAKER & TAYLOR INC C 2030806901			2016 2 INV P	69.01 080715	142354	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 203080754			2016 2 INV P	856.00 080715	142354	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030857606			2016 2 INV P	169.63 080715	142354	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030857624			2016 2 INV P	33.58 080715	142354	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030860423			2016 2 INV P	1,746.19 081415	142587	LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030865752			2016 2 INV P	126.11 080715	142354	LIBRARY MATERIALS



8
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CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015

09/15/2015 10:51
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	E	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C 2030865765			2016	2	INV P	155.64	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030867529			2016	2	INV P	800.36	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030870023			2016	2	INV P	47.39	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030870045			2016	2	INV P	417.62	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030872202			2016	2	INV P	116.22	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030873800			2016	2	INV P	122.42	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030873847			2016	2	INV P	14.56	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030889828			2016	2	INV P	335.95	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030894329			2016	2	INV P	1,216.71	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030896801			2016	2	INV P	1,738.08	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030905970			2016	2	INV P	93.64	082115	143872 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030906001			2016	2	INV P	267.99	082115	143872 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030906053			2016	2	INV P	213.75	082115	143872 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030909673			2016	2	INV P	279.32	082115	143872 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030916372			2016	2	INV P	260.13	082115	143872 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030922877			2016	2	INV P	137.25	082815	145185 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030922893			2016	2	INV P	457.83	082815	145185 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030922955			2016	2	INV P	85.38	082815	145185 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030932360			2016	2	INV P	1,500.22	082815	145185 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030938106			2016	2	INV P	841.02	082815	145185 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030940100			2016	2	INV P	71.90	090415	145491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030943516			2016	2	INV P	187.18	082815	145185 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030944346			2016	2	INV P	494.82	090415	145491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030944378			2016	2	INV P	150.66	090415	145491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030944775			2016	2	INV P	213.81	090415	145491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030944558			2016	2	INV P	162.83	090415	145491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030951461			2016	2	INV P	738.02	090415	145491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030963926			2016	2	INV P	379.15	090415	145491 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5013708450			2016	2	INV P	58.68	081415	142586 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5013727794			2016	2	INV P	29.91	081415	142586 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 5013745756			2016	2	INV P	67.35	082815	145184 LIBRARY MATERIALS
13,656.33								
010519 BRODART CO	84040636		2016	2	INV P	14.49	090415	143501 LIBRARY MATERIALS
010520 CENTER POINT PUBLISH	1308516		2016	2	INV P	127.02	082115	143897 LIBRARY MATERIALS
010531 GALE GROUP	55469213		2016	2	INV P	25.89	080715	142403 LIBRARY MATERIALS
010531 GALE GROUP	55538518		2016	2	INV P	46.48	080715	142403 LIBRARY MATERIALS
72.37								
010536 INGRAM LIBRARY SERVI	86278617		2016	2	INV P	110.40	080715	142415 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86330640		2016	2	INV P	101.06	080715	142415 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86409615		2016	2	INV P	31.13	081415	142649 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86535222		2016	2	INV P	74.46	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86535223		2016	2	INV P	82.13	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86591657		2016	2	INV P	90.55	082115	143947 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86591658		2016	2	INV P	10.17	082115	143947 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86617830		2016	2	INV P	29.71	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86699278		2016	2	INV P	58.70	082815	145245 LIBRARY MATERIALS

09/15/2015 10:51
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CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015

9
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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010536 INGRAM LIBRARY SERVI	86724610		2016	2	INV P	27.15	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86787062		2016	2	INV P	14.24	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86792558		2016	2	INV P	258.63	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	86947317		2016	2	INV P	112.68	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI	87195113		2016	2	INV P	89.59	090415	145561 LIBRARY MATERIALS
						1,090.60		
012405 REGENT BOOK CO	51748		2016	2	INV P	28.46	081415	142712 LIBRARY MATERIALS
					ACCOUNT TOTAL	14,989.27		
1000-10-25-550-550200-550220-000-0000-477040-					Books (Cat./Reference)			
010509 BAKER & TAYLOR INC C	5013745756		2016	2	INV P	164.49	082815	145184 LIBRARY MATERIALS
012480 SAGE PUBLICATIONS IN	148180KI		2016	2	INV P	215.87	082815	145332 LIBRARY MATERIALS
					ACCOUNT TOTAL	380.36		
1000-10-25-550-550200-550220-000-0000-477070-					Downloadable-eBooks			
011068 OVERDRIVE INC	1370-000152350		2016	2	INV P	120.00	090415	145657 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000152680		2016	2	INV P	77.85	090415	145657 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000219563		2016	2	INV P	18.99	081415	142686 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000309503		2016	2	INV P	292.95	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-101639303		2016	2	INV P	622.87	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-103008693		2016	2	INV P	1,018.66	090415	145657 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-112113780		2016	2	INV P	135.90	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-141156617		2016	2	INV P	301.62	090415	145657 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-141746250		2016	2	INV P	249.90	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-145308947		2016	2	INV P	1,256.53	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-151142627		2016	2	INV P	325.89	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-151324777		2016	2	INV P	447.86	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-151535127		2016	2	INV P	166.99	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-151647723		2016	2	INV P	4,058.76	080715	142457 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-161347570		2016	2	INV P	663.58	090415	145657 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-161415787		2016	2	INV P	248.90	090415	145657 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-163447250		2016	2	INV P	1,554.14	082115	143999 LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-164827110		2016	2	INV P	404.72	090415	145657 LIBRARY MATERIALS
						11,966.11		
					ACCOUNT TOTAL	11,966.11		
1000-10-25-550-550200-550220-000-0000-477100-					Piction Audio-CD			
010509 BAKER & TAYLOR INC C	2030932360		2016	2	INV P	51.04	082815	145185 LIBRARY MATERIALS
010546 MIDWEST TAPE	93034299		2016	2	INV P	24.99	080715	142440 LIBRARY MATERIALS
010546 MIDWEST TAPE	93096844		2016	2	INV P	79.98	082815	145291 LIBRARY MATERIALS
010546 MIDWEST TAPE	93113577		2016	2	INV P	14.99	090415	145595 LIBRARY MATERIALS
						119.96		

09/15/2015 10:51
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CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015



P 10
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010551 RECORDED BOOKS LLC	75175960		2016	2	INV P	104.97	080715	142497 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084205098		2016	2	INV P	67.50	080715	142486 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084211674		2016	2	INV P	90.00	080715	142486 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084255999		2016	2	INV P	37.50	080715	142486 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084327098		2016	2	INV P	60.00	080715	142486 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084331567		2016	2	INV P	30.00	080715	142486 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084375266		2016	2	INV P	168.75	082115	144017 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084400237		2016	2	INV P	46.25	082115	144017 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084430564		2016	2	INV P	75.00	082115	144017 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084458278		2016	2	INV P	30.00	082815	145319 LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084465797		2016	2	INV P	30.00	090415	145682 LIBRARY MATERIALS
						615.00		
						890.97		
ACCOUNT TOTAL								
Music-CD								
010509 BAKER & TAYLOR INC	2030860423		2016	2	INV P	51.96	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	2030872202		2016	2	INV P	25.98	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M76281850		2016	2	INV P	341.59	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M76281880		2016	2	INV P	7.39	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M76561740		2016	2	INV P	19.01	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M76605270		2016	2	INV P	238.35	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M76605280		2016	2	INV P	12.57	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M76736560		2016	2	INV P	23.67	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M76813420		2016	2	INV P	5.91	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77059690		2016	2	INV P	54.08	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77209740		2016	2	INV P	65.81	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77277430		2016	2	INV P	12.57	080715	142355 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77385270		2016	2	INV P	19.96	081415	142588 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77460480		2016	2	INV P	8.47	081415	142588 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77525850		2016	2	INV P	9.04	081415	142588 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77609070		2016	2	INV P	13.31	081415	142588 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77706650		2016	2	INV P	117.55	081415	142588 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M77866660		2016	2	INV P	21.44	082115	143873 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M78168130		2016	2	INV P	97.03	082815	145186 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M78752850		2016	2	INV P	11.09	082815	145186 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M78836490		2016	2	INV P	11.09	090415	145492 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M78855940		2016	2	INV P	320.30	090415	145492 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M78855950		2016	2	INV P	42.68	090415	145492 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M79143800		2016	2	INV P	17.80	090415	145492 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M79239220		2016	2	INV P	22.18	090415	145492 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M79334020		2016	2	INV P	10.35	090415	145492 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC	C M79423330		2016	2	INV P	34.75	090415	145492 LIBRARY MATERIALS
						1,606.13		
010514 AMAZON	66528081015		2016	2	INV P	69.25	090415	145484 LIBRARY MATERIALS
010546 MIDWEST TAPE	93082402		2016	2	INV P	11.99	082115	143985 LIBRARY MATERIALS
010546 MIDWEST TAPE	93118895		2016	2	INV P	82.44	090415	145595 LIBRARY MATERIALS



09/15/2015 10:51
emiller

CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015

P 12
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010509 BAKER & TAYLOR INC C M77525960			2016	2	INV P	58.21	082115	143873 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M78038450			2016	2	INV P	12.22	082815	145186 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M78054780			2016	2	INV P	193.80	082815	145186 M78054780
010509 BAKER & TAYLOR INC C M78122330			2016	2	INV P	32.76	082815	145186 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M78560850			2016	2	INV P	19.31	090415	145492 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M78853010			2016	2	INV P	32.79	090415	145492 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C M79143850			2016	2	INV P	80.03	090415	145492 LIBRARY MATERIALS
						1,470.36		
010546 MIDWEST TAPE	93021589		2016	2	INV P	29.99	080715	142440 LIBRARY MATERIALS
010546 MIDWEST TAPE	93065183		2016	2	INV P	52.48	081415	142675 LIBRARY MATERIALS
010546 MIDWEST TAPE	93086226		2016	2	INV P	37.49	082115	143985 LIBRARY MATERIALS
010546 MIDWEST TAPE	93089743		2016	2	INV P	48.73	082815	145291 LIBRARY MATERIALS
010546 MIDWEST TAPE	93112716		2016	2	INV P	78.72	082815	145291 LIBRARY MATERIALS
						247.41		
013870 PLOW PRODUCTIONS LLC 222 15			2016	2	INV P	255.00	081415	142697 LIBRARY MATERIALS
					ACCOUNT TOTAL	1,972.77		
1000-10-25-550-550200-550220-000-0000-477220-					Multi-Media/Gaming			
010536 INGRAM LIBRARY SERVI 86330640			2016	2	INV P	75.98	080715	142415 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 87195113			2016	2	INV P	417.78	090415	145561 LIBRARY MATERIALS
					ACCOUNT TOTAL	493.76		
1000-10-25-550-550200-550220-000-0000-477230-					Non-Fiction Audio-CD			
010509 BAKER & TAYLOR INC C 2030867529			2016	2	INV P	54.84	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030894329			2016	2	INV P	13.70	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030896801			2016	2	INV P	82.62	081415	142587 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030918106			2016	2	INV P	80.82	082815	145185 LIBRARY MATERIALS
010509 BAKER & TAYLOR INC C 2030951461			2016	2	INV P	13.70	090415	145491 LIBRARY MATERIALS
					ACCOUNT TOTAL	245.68		
010536 INGRAM LIBRARY SERVI 86330640			2016	2	INV P	220.97	080715	142415 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86535223			2016	2	INV P	14.99	082815	145245 LIBRARY MATERIALS
010536 INGRAM LIBRARY SERVI 86947317			2016	2	INV P	13.20	082815	145245 LIBRARY MATERIALS
					ACCOUNT TOTAL	249.16		
010546 MIDWEST TAPE	93034299		2016	2	INV P	19.99	080715	142440 LIBRARY MATERIALS
010546 MIDWEST TAPE	93067513		2016	2	INV P	24.99	081415	142675 LIBRARY MATERIALS
010546 MIDWEST TAPE	93089208		2016	2	INV P	84.98	082115	143985 LIBRARY MATERIALS
010546 MIDWEST TAPE	93096844		2016	2	INV P	69.98	082815	145291 LIBRARY MATERIALS
010546 MIDWEST TAPE	93110572		2016	2	INV P	49.99	090415	145595 LIBRARY MATERIALS
					ACCOUNT TOTAL	249.93		



P 13
apinvgl

CITY OF IOWA CITY
INVOICE LIST BY GL ACCOUNT

09/15/2015 10:51
emiller

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
010551 RECORDED BOOKS LLC	75177898		2016	2	INV P	31.49 080715	142497	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75181114		2016	2	INV P	62.99 081415	142711	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75190650		2016	2	INV P	26.99 090415	145687	LIBRARY MATERIALS
010551 RECORDED BOOKS LLC	75191164		2016	2	INV P	31.49 090415	145687	LIBRARY MATERIALS
						152.96		
010880 RANDOM HOUSE INC	1084211674		2016	2	INV P	26.25 080715	142486	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084229632		2016	2	INV P	41.25 080715	142486	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084358135		2016	2	INV P	30.00 081415	142706	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1084375266		2016	2	INV P	195.75 082115	144017	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	108442422		2016	2	INV P	26.25 082815	145319	LIBRARY MATERIALS
010880 RANDOM HOUSE INC	1184375266		2016	2	INV P	26.25 082115	144017	LIBRARY MATERIALS
						345.75		
						1,243.48		
						ACCOUNT TOTAL		
1000-10-25-550-550220-000-0000-477250-						Downloadable Media		
011068 OVERDRIVE INC	1370-000152350		2016	2	INV P	59.99 090415	145557	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000219563		2016	2	INV P	95.00 091415	142886	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-000309503		2016	2	INV P	194.97 080715	142457	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-101517670		2016	2	INV P	561.90 080715	142457	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-102326097		2016	2	INV P	300.98 090415	145657	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-120339910		2016	2	INV P	132.99 080715	142457	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-14110137		2016	2	INV P	489.55 090415	145657	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-145308947		2016	2	INV P	704.50 080715	142457	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-150959840		2016	2	INV P	1,166.48 080715	142457	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-151534337		2016	2	INV P	2,278.76 080715	142457	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-151555167		2016	2	INV P	209.94 080715	142457	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-161318513		2016	2	INV P	1,387.06 090415	145657	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-164452847		2016	2	INV P	1,328.86 082115	143999	LIBRARY MATERIALS
011068 OVERDRIVE INC	1370-164954937		2016	2	INV P	601.97 090415	145657	LIBRARY MATERIALS
						9,512.95		
						9,512.95		
						ACCOUNT TOTAL		
1000-10-25-550-550220-000-0000-477330-						Print/Reference Serials		
011074 MOLINE DISPATCH PUBL FY16RADISH			2016	2	INV P	19.95 082115	143992	LIBRARY MATERIALS
						19.95		
						ACCOUNT TOTAL		
1000-10-25-550-550220-000-0000-477350-						Online Reference		
010437 STATE OF IOWA	16-19219		2016	2	INV P	3,418.10 082115	144046	LIBRARY MATERIALS
010524 ERSCO	1000017981-1		2016	2	INV P	3,315.00 082115	143918	LIBRARY MATERIALS
010547 NEWS BANK INC	RN779584		2016	2	INV P	11,480.00 082115	143997	LIBRARY MATERIALS
012479 MORNINGSTAR	1185571982015		2016	2	INV P	1,130.00 090415	145644	LIBRARY MATERIALS



09/15/2015 10:51
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CITY OF IOWA CITY
Library Disbursements August 1 to August 31, 2015

P 14
apinvgl

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
			ACCOUNT TOTAL	19,343.10		
			ORG 10550220 TOTAL	67,675.42		
			FUND 1000 General	116,079.22		
			TOTAL:			

Robin Paetzold, President

Janet Freeman, Secretary