



Accepting applications for:

**Library Assistant III, Catalog Assistant**  
Collection Services

**Applicant deadline: Thursday, May 22, 2025**

Visit [www.icgov.org/jobs](http://www.icgov.org/jobs)

One permanent full-time position available, 40 hours per week.

Wage: \$25.39 - \$32.88 per hour

Schedule: Monday-Friday between the hours of 8:00 AM - 5:00 PM.

Includes occasional evening, weekend, and special event work.

**Job summary:**

Under general direction, provides MARC cataloging and classification for new library materials. Works on the Children's Desk and Bookmobile, including serving in evening, weekend, holiday, and special event rotations.

**Minimum Qualifications:**

Associate's degree from an accredited educational institution and one year experience; or three years of related experience and/or equivalent combination of education and experience. Coursework or experience working with children and children's literature. Experience working with MARC records.

Valid State of Iowa driver's license with satisfactory driving record required. Must pass criminal background check.

**It is the policy of the City of Iowa City to afford equal employment opportunities for all employees and potential City employees.**

Date posted: 4/25/2025

