

Accepting applications for:

Hourly Librarian

Adult Services

Application deadline: Wednesday, May 14, 2025 Visit <u>www.icgov.org/jobs</u> to apply online

One hourly part-time position and one hourly part-time temporary position available.

Shift Hours #1: Up to 10 hours per week. Rotating Saturdays 10:00 AM - 2:00 PM or 2:00: PM - 6:00 PM, Sundays 12:00 PM - 5:00 PM.

Temporary Shift Hours #2: 10-15 hours per week. Weekdays 10:00 AM to 6:00 PM, Rotating Saturdays 10:00 AM – 2:00 PM or 2:00 PM – 6:00 PM, Sundays 12:00 PM -5:00 PM.

Wage: \$24.00 per hour

Job summary:

Under general direction, works at the Info Desk answering reference questions, providing reader's advisory, promoting library resources and assisting individuals with computer and technology help. Answers transactional questions related to patron accounts, the circulation of materials and general Library services. Serves in weekend rotation and irregularly on weekdays during staff absences.

Minimum qualifications:

Master's degree from an educational institution accredited by a DOE recognized accreditation body required. Must pass criminal background check.

It is the policy of the City of Iowa City to afford equal employment opportunities for all employees and potential City employees.



Date posted: 4/30/2025