

IOWA CITY PUBLIC LIBRARY

803 Event Board Policy

- 803.1 The purpose of the Library's public event board is to make space freely available to display information about events sponsored by or benefiting non-profit organizations (defined as those entities granted tax-exempt status by the IRS under section 501(c)(3) or other tax exempt sections of the Internal Revenue Code), a candidate's campaign committee (as defined in Iowa Code §68A.102(5)), a political committee (as defined by Iowa Code §68A.102(18)), or a governmental subdivision, or a department/bureau of a governmental subdivision.
- 803.2 All items must be reviewed and posted by Library staff. Content of posters must meet existing laws regarding obscenity, libel, defamation of character, and invasion of privacy.
- 803.3 Petitions must be delivered to staff on a clipboard for display on the Event Board counter. Petitions must meet the same guidelines as Event Board postings and will not be posted for more than thirty days.
- 803.4 Posters announcing a series of events or ongoing meetings will be posted as space allows. These items will not be posted for more than thirty days, and, if space is limited, may not remain posted throughout the duration of the events or meetings.
- 803.5 Due to space constraints, posters may be limited because of size of the poster or the proximity of the event to Iowa City. Priority is given to events held in Johnson County and to smaller posters. Priority is also given to events sponsored by city departments or held in downtown Iowa City.
- 803.6 The Library will not be responsible for monitoring the continued display of any poster or petition. Because of space limitations, the Library cannot guarantee that all eligible posters will be displayed.
- 803.7 Posting materials does not imply Library endorsement of content; nor will the Library accept responsibility for the accuracy of the statements made in such materials.
- 803.8 Name and contact information for the group sponsoring or benefiting from the event, and the date and location of the event, must be a part of the poster.

Adopted: 8/28/75

Revised: 1/23/86

Revised: 12/15/88

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